



## **Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings**

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.\*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at [CouncilPublicComment@cuyahogacounty.us](mailto:CouncilPublicComment@cuyahogacounty.us) prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

*\* Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, JANUARY 28, 2025**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4<sup>TH</sup> FLOOR**  
**2079 EAST 9<sup>TH</sup> STREET**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) January 14, 2025 Regular Meeting [See Page 38]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
    - 1) R2025-0045: A Resolution awarding a total sum, not to exceed \$10,000, to the National Association For the Advancement of Colored People for the Changing the Narrative on Youth Justice and Violence Prevention Project from the District 9

ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: Councilmember Turner

- 2) R2025-0046: A Resolution awarding a total sum, not to exceed \$10,000, to the Western Reserve (OH), Chapter, The Links Foundation, Incorporated for the purpose of the Community Baby Shower Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 61]

Sponsor: Councilmember Turner

- 3) R2025-0047: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 64]

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

- 4) R2025-0048: A Resolution making an award to the Cleveland-Cuyahoga County Workforce Development Board in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component One of the Cuyahoga County Educational Assistance Program for the period ending 12/31/2025; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 89]

Sponsor: Councilmember Simon

- 5) R2025-0049: A Resolution reappointing Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2025 to 3/7/2031; and declaring the necessity that this Resolution become immediately effective. [See Page 92]

Sponsors: Councilmembers Sweeney and Miller

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2024-0369: A Resolution approving the appointment of Douglas J. Maser to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for an unexpired term ending 11/15/2028; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 2) R2024-0398: A Resolution awarding a total sum, not to exceed \$10,000, to the Women of Color Foundation for personal and professional development training programs from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 96]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment &  
Sustainability – Simon

- 3) R2024-0433: A Resolution awarding a total sum, not to exceed \$20,000, to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 99]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Community Development –  
Vice Chair Jones

- 4) R2024-0434: A Resolution awarding a total sum, not to exceed \$20,000, to Dress for Success Cleveland for general operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 102]

Sponsor: Councilmember Turner



Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2025-0003: A Resolution awarding a total sum, not to exceed \$184,000, to Manufacturing Works for the Supply-Chain and Workforce Alignment Project from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 105]  
[Pending referral from Committee]

Sponsor: Councilmember Miller

Committee Assignment and Chair: Economic Development & Planning – Kelly

- 6) R2025-0004: A Resolution awarding a total sum, not to exceed \$120,000, to the Aerozone Alliance for the Aerozone Financial Sustainability Initiative from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 108]  
[Pending referral from Committee]

Sponsor: Councilmember Miller

Committee Assignment and Chair: Economic Development & Planning – Kelly

- 7) R2025-0006: A Resolution awarding a total sum, not to exceed \$10,000, to the Eleanor B. Rainey Memorial Institute for the Rainey Institute Arts Education Access Program in Clark-Fulton from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 112]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 8) R2025-0007: A Resolution awarding a total sum, not to exceed \$50,000, to the Cuyahoga County Land Reutilization Corporation for the Circle East District Neighborhood Patrol from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 116]

Sponsors: Councilmembers Conwell and Houser

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

- 9) R2025-0008: A Resolution awarding a total sum, not to exceed \$50,000, to the Assembly for the Arts for the Study of the Arts Funding Landscape Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 119]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development –  
Vice Chair Jones

- 10) R2025-0009: A Resolution awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for Placemaking Activities for the WRHS New African American History Gallery of the Cleveland History Center from the Districts 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 123]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development –  
Vice Chair Jones

- 11) R2025-0010: A Resolution awarding a total sum, not to exceed \$15,000, to the Greater Cleveland Association of Black Journalists for the National Association of Black Journalists 2025 Convention & Career Fair from the Districts 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 127]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development –  
Vice Chair Jones

- 12) R2025-0011: A Resolution awarding a total sum, not to exceed \$75,000, to the CREW Foundation for the purpose of Workforce in a Digital Age Project from the District 8 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 131]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 13) R2025-0012: A Resolution awarding a total sum, not to exceed \$10,000, to the National Rites of Passage Institute for Cultural Community Engagement Events from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 134]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 14) R2025-0013: A Resolution awarding a total sum, not to exceed \$10,000, to the Neighborhood Leadership Institute for the Flagship Leadership Development Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 137]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 15) R2025-0014: A Resolution awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 140]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 16) R2025-0016: A Resolution awarding a total sum, not to exceed \$350,000, to the United Black Fund of Greater Cleveland for the Empowering Cuyahoga County's Opportunity Zones Project from the District 9 ARPA Community Grant Fund; and

declaring the necessity that this Resolution become [See Page 143] immediately effective.  
[Pending referral from Committee]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Economic Development & Planning – Kelly

- 17) R2025-0017: A Resolution awarding a total sum, not to exceed \$10,000, to the Association of African American Cultural Gardens for the African American Cultural Garden Monument Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 146]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 18) R2025-0018: A Resolution awarding a total sum, not to exceed \$9,000, to the Northeast Ohio Black Health Coalition for the “A Talk With My Daughters: Black Herstory Meets Black Health” Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 19) R2025-0020: A Resolution amending Rules 12E, 12F, and 12G of the Cuyahoga County Rules of Council pertaining to Committees of the Council, and declaring the necessity that this Resolution become immediately effective. [See Page 154]

Sponsor: Councilmember Miller

Committee Assignment and Chair: Council Operations, Intergovernmental Relations and Public Transportation – Schleper

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0436: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 158]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 2) R2025-0019: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 194]

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

**d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING**

- 1) O2025-0002: An Ordinance enacting Section 802.06 of the Cuyahoga County Code to require Economic Development proposals submitted to County Council for approval to include and incorporate essential deal terms; and declaring the necessity that this Ordinance become immediately effective. [Pending referral from Committee] [See Page 234]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Economic Development & Planning – Kelly

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2025-0050: A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0439 dated 11/26/2024 and Resolution No. R2024-0451 dated 12/3/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 238]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2025-0061: A Resolution amending Resolution No. R2024-0022 dated 01/23/2024, which confirmed the County Executive's reappointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee, for the term 1/1/2024 – 12/31/2028, by changing the end date to 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 258]

Sponsor: County Executive Ronayne

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2025-0051: A Resolution confirming the County Executive's appointment of Dolores Garcia to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 2/28/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 260]

Sponsor: County Executive Ronayne

- 2) R2025-0052: A Resolution confirming the County Executive's appointment of Artis Arnold, III to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/9/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 262]

Sponsor: County Executive Ronayne

- 3) R2025-0053: A Resolution confirming the County Executive's reappointment of Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term

1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 264]

Sponsor: County Executive Ronayne

- 4) R2025-0054: A Resolution confirming the County Executive's appointment of Nestor Rivera, Deputy Sheriff Major, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2024 - 12/31/2026, in his official capacity as a representative of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective. [See Page 267]

Sponsor: County Executive Ronayne

- 5) R2025-0055: A Resolution confirming the County Executive's reappointment of Brandy Carney, Director of Public Safety and Justice Services, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027, in her official capacity as a representative of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective. [See Page 270]

Sponsor: County Executive Ronayne

- 6) R2025-0056: A Resolution confirming the County Executive's reappointment of Vincent Holland to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 272]

Sponsor: County Executive Ronayne

- 7) R2025-0057: A Resolution confirming the County Executive's reappointment of Scott Osiecki to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 274]

Sponsor: County Executive Ronayne

- 8) R2025-0058: A Resolution confirming the County Executive's reappointment of Cynthia Schulz to serve on the Cuyahoga County Board of Developmental Disabilities for the term

2/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective. [See Page 276]

Sponsor: County Executive Ronayne

- 9) R2025-0059: A Resolution confirming the County Executive's reappointment of Sheryl King-Benford to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2025 – 12/31/2029; and declaring the necessity that this Resolution become immediately effective. [See Page 278]

Sponsor: County Executive Ronayne

- 10) R2025-0060: A Resolution confirming the designation of Marka Fields to serve as the alternate to the Honorable Mayor Justin Bibb, on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; amending Resolution No. R2024-0409, adopted 12/3/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 280]

Sponsor: County Executive Ronayne

- 11) R2025-0062: A Resolution making an award on RQ15314 to Vandra Brothers Construction, Inc. in the amount not-to-exceed \$2,004,831.95 for resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood in connection with the 2021-2024 Transportation Improvement Program, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5066 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 283]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 12) R2025-0063: A Resolution authorizing a Subgrant Agreement with Manufacturing Works in the amount not-to-exceed \$2,000,000.00 to carry out workforce ecosystem capacity building and coordination, and develop renewable energy related pre-apprenticeship programs and outreach for the period 10/1/2024 – 9/30/2029; authorizing the County Executive to execute the Subgrant Agreement and all other



documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 289]

Sponsor: County Executive Ronayne/Department of Public Works

- 13) R2025-0064: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street LLC, or its designee, for the redevelopment of the former Rauch & Lang Carraige Company building located at 2168 West 25<sup>th</sup> Street in the City of Cleveland; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 295]

Sponsor: County Executive Ronayne/Department of Development

- 14) R2025-0065: A Resolution amending Resolution No. R2022-0405, dated 12/6/2022, which authorized Cuyahoga County Match Funding Forgivable loans to various organizations in the total amount not-to-exceed \$5,000,000.00 for various projects in connection with the State of Ohio, Brownfield Remediation Funding Match Program for the period 12/1/2022 – 11/30/2025, by extending the sunset date for Warner & Swasey to 11/30/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 305]

Sponsor: County Executive Ronayne/Department of Development

- 15) R2025-0066: A Resolution making an award on RQ14216 to Medical Mutual Services, LLC. in the amount not-to-exceed \$361,085,387.30 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 5091 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 310]

Sponsor: County Executive Ronayne/Department of Human

## Resources

- 16) R2025-0067: A Resolution making an award on RQ14216 to Medical Mutual of Ohio in the amount not-to-exceed \$2,126,403.00 for stop loss insurance services for Cuyahoga County and Cuyahoga County Benefits Regionalization Program participants for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 5092 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 317]

Sponsor: County Executive Ronayne/Department of Human Resources

- 17) R2025-0068: A Resolution authorizing an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024 for additional funds in the amount not-to-exceed \$9,247,725.01 for payment of outstanding invoices, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 323]

### Additional funds

1. Contract No. 1991 with Adelphoi Village, Inc. for additional funds in the amount not-to-exceed \$25,087.47.
2. Contract No. 2016 with Applewood Centers, Inc. for additional funds in the amount not-to-exceed \$191,738.44.
3. Contract No. 2018 with Beech Brook for additional funds in the amount not-to-exceed \$210,583.78.
4. Contract No. 2071 with Bellefaire Jewish Children's Bureau for additional funds in the amount not-to-exceed \$487,261.84.
5. Contract No. 4283 fka Contract No. 2072 with BHC Belmont Pines Hospital, Inc. for additional funds in the amount not-to-exceed \$326,505.93.
6. Contract No. 2073 with BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents for

additional funds in the amount not-to-exceed \$28,350.00.

7. Contract No. 2075 with Cadence Care Network for additional funds in the amount not-to-exceed \$188,332.92.
8. Contract No. 2076 with Caring for Kids, Inc. for additional funds in the amount not-to-exceed \$215,965.66.
9. Contract No. 4161 fka Contract No. 2077 with Carrington Behavioral Health, LLC for additional funds in the amount not-to-exceed \$179,706.00.
10. Contract No. 2078 with Catholic Charities Corporation for additional funds in the amount not-to-exceed \$82,087.04.
11. Contract No. 2079 with Christian Children's Home of Ohio, Inc. for additional funds in the amount not-to-exceed \$89,135.57.
12. Contract No. 5085 fka Contract No. 2007 with Cleveland Christian Home for additional funds in the amount not-to-exceed \$142,926.00.
13. Contract No. 4207 fka Contract No. 2008 with Cornell Abraxas Group, LLC for additional funds in the amount not-to-exceed \$118,759.91.
14. Contract No. 4219 fka Contract No. 2009 with Destiny Family Services for additional funds in the amount not-to-exceed \$95,027.00.
15. Contract No. 4143 fka Contract No. 2012 with ENA, Inc. dba Necco Center for additional funds in the amount not-to-exceed \$468,210.00.
16. Contract No. 2013 with Freedom Youth Program for additional funds in the amount not-to-exceed \$54,678.00.
17. Contract No. 2014 with Gracehaven, Inc. for additional funds in the amount not-to-exceed \$22,673.70.
18. Contract No. 4187 fka Contract No. 2015 with Habilitation Centers, LLC dba Little Creek Behavioral Health for additional funds in the amount not-to-exceed \$338,160.00.
19. Contract No. 2032 with House of New Hope for additional funds in the amount not-to-exceed \$38,430.92.

20. Contract No. 2034 with Keystone Richland Center LLC dba Foundations for Living for additional funds in the amount not-to-exceed \$60,723.00.
21. Contract No. 4186 fka Contract No. 1994 with Lutheran Homes Society, Inc. dba Genacross Family & Youth Services for additional funds in the amount not-to-exceed \$121,141.90.
22. Contract No. 2039 with Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) for additional funds in the amount not-to-exceed \$196,296.72.
23. Contract No. 4139 fka Contract No. 2040 with National Youth Advocate Program, Inc. for additional funds in the amount not-to-exceed \$1,306,113.18.
24. Contract No. 2063 with New Beginnings Residential Treatment, LLC for additional funds in the amount not-to-exceed \$208,891.52.
25. Contract No. 4165 fka Contract No. 2064 with New Directions, Inc. for additional funds in the amount not-to-exceed \$32,645.37.
26. Contract No. 4138 fka Contract No. 2067 with Ohio Mentor, Inc. for additional funds in the amount not-to-exceed \$1,012,728.89.
27. Contract No. 5084 fka Contract No. 2068 with OhioGuidestone for additional funds in the amount not-to-exceed \$493,350.42.
28. Contract No. 2069 with Pathway Caring for Children for additional funds in the amount not-to-exceed \$66,396.67.
29. Contract No. 4335 fka Contract No. 2070 with Piney Ridge Treatment Center, LLC for additional funds in the amount not-to-exceed \$39,650.00.
30. Contract No. 1998 with Pressley Ridge for additional funds in the amount not-to-exceed \$93,617.27.
31. Contract No. 1999 with Quality Care Residential Homes, Inc. for additional funds in the amount not-to-exceed \$203,043.00.
32. Contract No. 4153 fka Contract No. 2000 with Raven House for additional funds in the amount not-to-exceed \$46,380.00.

33. Contract No. 5087 fka Contract No. 2004 with Specialized Alternatives for Families and Youth of OH, Inc. for additional funds in the amount not-to-exceed \$457,544.29.
34. Contract No. 2005 with The Bair Foundation for additional funds in the amount not-to-exceed \$133,914.02.
35. Contract No. 2019 with The Village Network for additional funds in the amount not-to-exceed \$137,617.80.
36. Contract No. 5086 fka Contract No. 2020 with Young Star Academy LLC dba Mohican Young Star Academy for additional funds in the amount not-to-exceed \$417,227.40.
37. Contract No. 2021 with Youth Intensive Services, Inc. for additional funds in the amount not-to-exceed \$4,680.00.
38. Contract No. 2022 with Youth Opportunity Investments, LLC for additional funds in the amount not-to-exceed \$0.01.
39. Contract No. 2023 with Artis's Tender Love & Care, Inc. for additional funds in the amount not-to-exceed \$174,975.00.
40. Contract No. 4195 fka Contract No. 1996 with Open Arms Adoptions, Inc. for additional funds in the amount not-to-exceed \$8,760.00.
41. Contract No. 4281 fka Contract No. 2351 with Life Start, Inc for additional funds in the amount not-to-exceed \$68,705.00.
42. Contract No. 4312 fka Contract No. 2771 with SP Behavioral LLC dba Sandy Pines for additional funds in the amount not-to-exceed \$52,460.00.
43. Contract No. 4448 fka Contract No. 2722 with Tennessee Clinical School, LLC dba Hermitage Hall for additional funds in the amount not-to-exceed \$1,675.00.
44. Contract No. 4257 fka Contract No. 2773 with The Buckeye Ranch, Inc. for additional funds in the amount not-to-exceed \$32,082.89.
45. Contract No. 4264 fka Contract No. 2774 with Youth Opportunity Investments, LLC - Rockdale Youth

Academy for additional funds in the amount not-to-exceed \$97,599.99.

46. Contract No. 3531 with Benchmark Behavioral Health Systems, Inc for additional funds in the amount not-to-exceed \$40,870.00.
47. Contract No. 3713 with A Loving Heart Youth Services for additional funds in the amount not-to-exceed \$144,200.00.
48. Contract No. 3702 with HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC for additional funds in the amount not-to-exceed \$27,950.00.
49. Contract No. 3659 with Harbor Point Behavioral Health Center for additional funds in the amount not-to-exceed \$52,948.00.
50. Contract No. 3593 with Pathways to Purpose for additional funds in the amount not-to-exceed \$140,732.49.
51. Contract No. 3903 with Advantage Family Outreach & Foster Care for additional funds in the amount not-to-exceed \$25,143.00.
52. Contract No. 4486 with KJ's Brighter Days, LLC for additional funds in the amount not-to-exceed \$44,042.00.

No additional funds required

53. Contract No. 4293 fka Contract No. 2085 with Boys to Men Transitional Home, Inc.; no additional funds required.
54. Contract No. 2011 with Eastway Corporation; no additional funds required.
55. Contract No. 4247 fka Contract No. 2030 with Habilitation Centers, LLC dba Millcreek of Arkansas; no additional funds required.
56. Contract No. 2035 with Laurel Oaks Behavioral Health Center; no additional funds required.
57. Contract No. 2037 with Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Service; no additional funds required.
58. Contract No. 2059 with Necco, LLC; no additional funds required.

59. Contract No. 2065 with Northeast Ohio Adoption Service; no additional funds required.
60. Contract No. 4316 fka Contract No. 2002 with Rolling Hills Hospital, LLC; no additional funds required.
61. Contract No. 2025 with In Focus of Cleveland, Inc.; no additional funds required.
62. Contract No. 2026 with Jaystarr Homes 2, Inc; no additional funds required.
63. Contract No. 4284 fka Contract No. 2342 with Healing Pathways Transitional Homes, Inc; no additional funds required.
64. Contract No. 4290 fka Contract No. 2349 with Keystone Newport News, LLC; no additional funds required.
65. Contract No. 4216 fka Contract No. 2768 with One Child Every Chance Foundation, LLC; no additional funds required.
66. Contract No. 4289 fka Contract No. 3183 with Conway Behavioral Health; no additional funds required.
67. Contract No. 3186 with HHC Poplar Springs, LLC dba Poplar Springs Hospital; no additional funds required.
68. Contract No. 3427 with Rehabilitation Centers LLC dba Millcreek of Pontotoc; no additional funds required.
69. Contract No. 3679 with Cumberland Hospital, LLC; no additional funds required.
70. Contract No. 3683 with Rehabilitation Centers, LLC dba Millcreek of Magee ICF, no additional funds required.
71. Contract No. 4446 with Youth Villages, Inc.; no additional funds required.
72. Contract No. 4445 with HC Partnership dba Hill Crest Behavioral Health Services; no additional funds required.
73. Contract No. 4872 with I Am Boundless, Inc.; no additional funds required.
74. Contract No. 4749 with Providence House, Inc.; no additional funds required.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

- 18) R2025-0069: A Resolution authorizing an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024, to extend the time period to 3/31/2026, to add new providers, and for additional funds in the amount not-to-exceed \$83,877,274.99, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:[See Page 365]

Additional Funds

1. Contract No. 1991 with Adelphoi Village, Inc. in the anticipated amount not-to-exceed \$120,000.00.
2. Contract No. 2016 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,470,000.00.
3. Contract No. 2018 with Beech Brook in the anticipated amount not-to-exceed \$1,550,000.00.
4. Contract No. 2071 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$3,982,274.99.
5. Contract No. 4283 (fka Contract No. 2072) with BHC Belmont Pines Hospital, Inc. in the anticipated amount not-to-exceed \$1,860,000.00.
6. Contract No. 2073 with BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents in the anticipated amount not-to-exceed \$400,000.00.
7. Contract No. CM4293 (fka Contract No. 2085) with Boys to Men Transitional Home, Inc. in the anticipated amount not-to-exceed \$0.01.
8. Contract No. 2075 with Cadence Care Network in the anticipated amount not-to-exceed \$1,200,000.00.
9. Contract No. 2076 with Caring for Kids, Inc. in the anticipated amount not-to-exceed \$1,920,000.00.
10. Contract No. 4161 (fka Contract No. 2077) with Carrington Behavioral Health, LLC in the anticipated amount not-to-exceed \$990,000.00.
11. Contract No. 2078 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$640,000.00.



12. Contract No. 2079 with Christian Children's Home of Ohio, Inc. in the anticipated amount not-to-exceed \$660,000.00.
13. Contract No. 5085 (fka Contract No. 2007) with Cleveland Christian Home in the anticipated amount not-to-exceed \$2,620,000.00.
14. Contract No. 4207 (fka Contract No. 2008) with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$660,000.00.
15. Contract No. 4219 (fka Contract No. 2009) with Destiny Family Services in the anticipated amount not-to-exceed \$380,000.00.
16. Contract No. 2011 with Eastway Corporation in the anticipated amount not-to-exceed \$80,000.00.
17. Contract No. 4143 (fka Contract No. 2012) with ENA, Inc. dba Necco Center in the anticipated amount not-to-exceed \$2,830,000.00.
18. Contract No. 2013 with Freedom Youth Program in the anticipated amount not-to-exceed \$510,000.00.
19. Contract No. 2014 with Gracehaven, Inc. in the anticipated amount not-to-exceed \$220,000.00.
20. Contract No. 4187 (fka Contract No. 2015) with Habilitation Centers, LLC dba Little Creek Behavioral Health in the anticipated amount not-to-exceed \$670,000.00.
21. Contract No. 4247 (fka Contract No. 2030) with Habilitation Centers, LLC dba Millcreek of Arkansas in the anticipated amount not-to-exceed \$0.01.
22. Contract No. 2034 with Keystone Richland Center LLC dba Foundations for Living in the anticipated amount not-to-exceed \$260,000.00.
23. Contract No. 2035 with Laurel Oaks Behavioral Health Center in the anticipated amount not-to-exceed \$0.01.
24. Contract No. 2037 with Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services in the anticipated amount not-to-exceed \$420,000.00.
25. Contract No. 4186 (fka Contract No. 1994) with Lutheran Homes Society, Inc. dba Genacross Family & Youth Services in the anticipated amount not-to-exceed \$1,700,000.00.

26. Contract No. 2039 with Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) in the anticipated amount not-to-exceed \$1,280,000.00.
27. Contract No. 4139 (fka Contract No. 2040) with National Youth Advocate Program, Inc. in the anticipated amount not-to-exceed \$9,000,000.00.
28. Contract No. 2059 with Necco, LLC in the anticipated amount not-to-exceed \$0.01.
29. Contract No. 2063 with New Beginnings Residential Treatment, LLC in the anticipated amount not-to-exceed \$1,020,000.00.
30. Contract No. 4165 (fka Contract No. 2064) with New Directions, Inc. in the anticipated amount not-to-exceed \$100,000.00.
31. Contract No. 2065 with Northeast Ohio Adoption Services in the anticipated amount not-to-exceed \$80,000.00.
32. Contract No. 4138 (fka Contract No. 2067) with Ohio Mentor, Inc. in the anticipated amount not-to-exceed \$17,182,499.83.
33. Contract No. 5084 (fka Contract No. 2068) with OhioGuidestone in the anticipated amount not-to-exceed \$7,000,000.00.
34. Contract No. 2069 with Pathway Caring for Children in the anticipated amount not-to-exceed \$740,000.00.
35. Contract No. 4335 (fka Contract No. 2070) with Piney Ridge Treatment Center, LLC in the anticipated amount not-to-exceed \$120,000.00.
36. Contract No. 1998 with Pressley Ridge in the anticipated amount not-to-exceed \$820,000.00.
37. Contract No. 1999 with Quality Care Residential Homes, Inc. in the anticipated amount not-to-exceed \$1,430,000.00.
38. Contract No. 4153 (fka Contract No. 2000) with Raven House in the anticipated amount not-to-exceed \$370,000.00.
39. Contract No. 4316 (fka Contract No. 2002) with Rolling Hills Hospital, LLC in the anticipated amount not-to-exceed \$0.01.

40. Contract No. 5087 (fka Contract No. 2004) with Specialized Alternatives for Families & Youth of OH, Inc. in the anticipated amount not-to-exceed \$7,410,000.00.
41. Contract No. 2005 with The Bair Foundation in the anticipated amount not-to-exceed \$970,000.00.
42. Contract No. 2019 with The Village Network in the anticipated amount not-to-exceed \$1,300,000.00.
43. Contract No. 5086 (fka Contract No. 2020) with Young Star Academy LLC dba Mohican Young Star Academy in the anticipated amount not-to-exceed \$2,000,000.00.
44. Contract No. 2021 with Youth Intensive Services, Inc. in the anticipated amount not-to-exceed \$30,000.00.
45. Contract No. 2022 with Youth Opportunity Investments, LLC in the anticipated amount not-to-exceed \$490,000.00.
46. Contract No. 2023 with Artis's Tender Love & Care, Inc. in the anticipated amount not-to-exceed \$1,210,000.00.
47. Contract No. 2025 with In Focus of Cleveland, Inc. in the anticipated amount not-to-exceed \$910,000.00.
48. Contract No. 2026 with Jaystarr Homes 2, Inc in the anticipated amount not-to-exceed \$180,000.00.
49. Contract No. 4195 (fka Contract No. 1996) with Open Arms Adoptions, Inc. in the anticipated amount not-to-exceed \$80,000.00.
50. Contract No. 4284 (fka Contract No. 2342) with Healing Pathways Transitional Homes, Inc. in the anticipated amount not-to-exceed \$0.01.
51. Contract No. 4290 (fka Contract No. 2349) with Keystone Newport News, LLC in the anticipated amount not-to-exceed \$0.01.
52. Contract No. 4281 (fka Contract No. 2351) with Life Start, Inc in the anticipated amount not-to-exceed \$550,000.00.
53. Contract No. 4216 (fka Contract No. 2768) with One Child Every Chance Foundation, LLC in the anticipated amount not-to-exceed \$0.01.

54. Contract No. 4312 (fka Contract No. 2771) with SP Behavioral LLC dba Sandy Pines in the anticipated amount not-to-exceed \$400,000.00.
55. Contract No. 4448 (fka Contract No. 2722) with Tennessee Clinical School, LLC dba Hermitage Hall in the anticipated amount not-to-exceed \$0.01.
56. Contract No. 4257 (fka Contract No. 2773) with The Buckeye Ranch, Inc. in the anticipated amount not-to-exceed \$590,000.00.
57. Contract No. 4264 (fka Contract No. 2774) with Youth Opportunity Investments, LLC - Rockdale Youth Academy in the anticipated amount not-to-exceed \$0.01.
58. Contract No. 4289 (fka Contract No. 3183) with Conway Behavioral Health in the anticipated amount not-to-exceed \$0.01.
59. Contract No. 3186 with HHC Poplar Springs, LLC dba Poplar Springs Hospital in the anticipated amount not-to-exceed \$0.01.
60. Contract No. 3531 with Benchmark Behavioral Health Systems, Inc in the anticipated amount not-to-exceed \$260,000.00.
61. Contract No. 3427 with Rehabilitation Centers LLC dba Millcreek of Pontotoc in the anticipated amount not-to-exceed \$0.01.
62. Contract No. 3713 with A Loving Heart Youth Services in the anticipated amount not-to-exceed \$1,140,000.00.
63. Contract No. 3702 with HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC in the anticipated amount not-to-exceed \$400,000.00.
64. Contract No. 3679 with Cumberland Hospital, LLC in the anticipated amount not-to-exceed \$140,000.00.
65. Contract No. 3659 with Harbor Point Behavioral Health Center in the anticipated amount not-to-exceed \$190,000.00.
66. Contract No. 3593 with Pathways to Purpose in the anticipated amount not-to-exceed \$750,000.00.
67. Contract No. 3683 with Rehabilitation Centers, LLC dba Millcreek of Magee ICF in the anticipated amount not-to-exceed \$0.01.

- 68. Contract No. 3903 with Advantage Family Outreach & Foster Care in the anticipated amount not-to-exceed \$210,000.00.
- 69. Contract No. 4446 with Youth Villages, Inc. in the anticipated amount not-to-exceed \$0.01.
- 70. Contract No. 4486 with KJ's Brighter Days, LLC in the anticipated amount not-to-exceed \$120,000.00.
- 71. Contract No. 4445 with HC Partnership dba Hill Crest Behavioral Health Services in the anticipated amount not-to-exceed \$200,000.00.
- 72. Contract No. 4872 with I Am Boundless, Inc. in the anticipated amount not-to-exceed \$0.01.
- 73. Contract No. 4749 with Providence House, Inc. in the anticipated amount not-to-exceed \$0.01.

New providers

- 75. Contract No. 5028 with Bluestone Child and Adolescent Psychiatric Hospital in the anticipated amount not-to-exceed \$31,250.00.
- 76. Contract No. 5119 with Change Academy at Lake of the Ozarks, LLC in the anticipated amount not-to-exceed \$31,250.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2025-0022: A Resolution confirming the County Executive's reappointment of Alaina McCruel to serve on the Cuyahoga County Board of Developmental Disabilities for the term 5/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective. [See Page 416]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 2) R2025-0033: A Resolution declaring that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to Miles Road in the City of Cleveland in connection with the 2024-2027 Transportation Improvement Program; total estimated project cost \$17,701,347.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 418]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 3) R2025-0035: A Resolution making an award on RQ14515 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$640,150.00 for engineering design services for the reconstruction of Lee Road from the Shaker Heights Northern Corporation Line to Invermere Road in the City of Cleveland, effective upon signature of all parties through project completion; authorizing the County Executive to execute Contract No. 5012 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 422]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 4) R2025-0036: A Resolution making an award on RQ15189 to Perk Company, Inc. in the amount not-to-exceed \$2,756,758.25 for resurfacing of Snow Road from Ridge Road to State Road in the City of Parma, effective upon signature of all parties through project completion; authorizing the County Executive to execute Contract No. 5021 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of

\$328,963.96 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 428]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Casselberry

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 5) R2025-0037: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to WXZ CPV LLC and/or Taylor Tudor Tenant LLC as its designee, to facilitate the re-development of the Taylor Tudor Plaza located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road in the City of Cleveland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 434]  
[Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Development and Councilmember Houser

Committee Assignment and Chair: Economic Development & Planning – Kelly

- 6) R2025-0039: A Resolution making awards to various municipalities, in the total amount of \$1,818,295.88 for various projects or programs in connection with the FY2025 Community Development Block Grant Program for the period 1/1/2025 - 12/31/2025; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 439]
- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Ellenwood Recreation Center Repairs.
  - b) City of Brook Park in the amount not-to-exceed \$70,795.88 for John F. Kennedy Memorial Park: A Legacy of Honor and Remembrance.

- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to James P. Brock Memorial Playground.
- d) City of Maple Heights in the amount not-to-exceed \$132,500.00 for Maple Heights Senior Center Accessibility Project.
- e) City of North Olmsted in the amount not-to-exceed \$150,000.00 for City of North Olmsted's Old Town Hall Accessibility and Revitalization Project.
- f) City of Parma Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Ackley Road.
- g) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for Hildana Park Improvements.
- h) City of South Euclid in the amount not-to-exceed \$150,000.00 for Playground of Possibilities Restoration Project at Bexley Park.
- i) City of Strongsville in the amount not-to-exceed \$115,000.00 for Senior Center Restroom Enhancement Project.
- j) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction Project.
- k) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Danals Norman Payne Recreation Complex Playground.
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Preservation and Rehabilitation.
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Phase 2 Resurfacing Project.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Miller, Casselberry and Kelly

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 7) R2025-0040: A Resolution making awards to various municipalities and agencies in the total amount not-to-exceed \$1,648,012.00 for various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the agreements



and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 444]

- a) Burton Bell Carr in the amount not-to-exceed \$50,000.00 for Safety = Community Empowerment Series.
- b) City of Berea in the amount not-to-exceed \$50,000.00 for Edgewood Drive Improvement Project.
- c) City of Brecksville in the amount not-to-exceed \$50,000.00 for Brecksville Kids Quarters Project, Phase 3: Tot Lot Project.
- d) City of Brook Park in the amount not-to-exceed \$50,000.00 for Carpenter Park Playground Transformation.
- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- f) City of Cleveland Heights in the amount not-to-exceed \$50,000.00 for Cleveland Heights ADA Park Improvements.
- g) City of Euclid in the amount not-to-exceed \$50,000.00 for E. 215th Street Trail: Phase I Project.
- h) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bohlken Park Playground Improvement Project.
- i) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Grant Program.
- j) City of Lakewood in the amount not-to-exceed \$50,000.00 for The Merl Bunts Park Improvement Project.
- k) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2025 Exterior Home Repair Grant Program.
- l) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Craigmere Drive Resurfacing from Webster Road to Nethersole Drive.
- m) City of North Olmsted in the amount not-to-exceed \$47,672.00 for Old Town Hall Accessibility and Revitalization Project.
- n) City of North Royalton in the amount not-to-exceed \$50,000.00 for State Road Sidewalk Extension.
- o) City of Parma in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.

- p) City of Parma Heights in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.
- q) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for Hildana Park Improvements.
- r) City of Solon in the amount not-to-exceed \$50,000.00 for Building New Pavilion by the City Community Park.
- s) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Granada Boulevard Reconstruction Project.
- t) Cleveland Cultural Gardens Federation in the amount not-to-exceed \$35,000.00 for One World Day 2025.
- u) Cleveland Neighborhood Progress Inc. in the amount not-to-exceed \$50,000.00 for Wayfinding and Directional Signage for Historic Shaker Square.
- v) Cuyahoga Land Bank Charities in the amount not-to-exceed \$50,000.00 for Euclid Avenue Streetscape Enhancement.
- w) Jefferson-Puritas West Park CDC in the amount not-to-exceed \$50,000.00 for "More Alike than Different" Mural Extension.
- x) Mpac Cleveland in the amount not-to-exceed \$50,000.00 for LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert.
- y) Northwest Neighborhoods CDC in the amount not-to-exceed \$50,000.00 for Replacement of Gordon Square Arcade Lower Roof.
- z) Orange Village in the amount not-to-exceed \$27,640.00 for Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs.
- aa) Village of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for Baseball Diamond #2 Fence Improvements.
- bb) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for ADA Upgrades to Donald Norman Payne Recreation Complex Playground.
- cc) Village of Highland Hills in the amount not-to-exceed \$40,300.00 for Fire Department Re-roof.
- dd) Village of Newburgh Heights in the amount not-to-exceed \$50,000.00 for Kathy Edwards Park Fence Replacement.
- ee) Village of North Randall in the amount not-to-exceed \$50,000.00 for Housing Preservation and Rehabilitation Supplemental.

- ff) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Tryon Road Phase 2 Resurfacing.
- gg) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for ITA Pavement Reconstruction - Phase IV.
- hh) Village of Woodmere in the amount not-to-exceed \$47,400.00 for Village of Woodmere Bandstand.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Simon, Casselberry and Miller

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 8) R2025-0041: A Resolution authorizing an amendment to Contract No. 1827 (aka Contract No. 2446) with The Legal Aid Society of Cleveland, in the original amount not-to-exceed \$1,000,000.00, to increase the per household rate paid by the County from \$1,067.00 to \$1,700.00, effective 4/1/2021; no additional funds required; authorizing the County Executive to execute this amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 454]

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Vice Chair Jones

- 9) R2025-0042: A Resolution authorizing an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2025 to extend the time period to 3/31/2026, to change the pricing list, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 461]

Sponsor: County Executive Ronayne/Fiscal Department/ Department of Purchasing

Committee Assignment and Chair: Council Operations,  
Intergovernmental Relations and Public Transportation –  
Schleper

- 10) R2025-0044: A Resolution authorizing the County Executive to sign a petition in support of continuing the Downtown Cleveland Improvement District; requesting that certain County properties be included in the District; and declaring the necessity that this Resolution become immediately [See Page 464] effective.  
[Pending referral from Committee]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Economic Development &  
Planning – Kelly

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR  
SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2025-0021: A Resolution confirming the County Executive's appointment of Sara Steimle to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective. [See Page 467]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 2) R2025-0023: A Resolution confirming the County Executive's reappointment of Janice M. Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 469]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 3) R2025-0024: A Resolution confirming the County Executive's appointment of Benjamin R. Goodwin to serve on the Cuyahoga County Advisory Board on Senior and Adult Services

for the unexpired term ending 12/31/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 471]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 4) R2025-0025: A Resolution confirming the County Executive's appointment of Alyssa Peters to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 473]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 5) R2025-0026: A Resolution confirming the County Executive's appointment of Victoria Bowden to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 475]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 6) R2025-0027: A Resolution confirming the County Executive's appointment of Robyn Kaltenbach to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 477]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 7) R2025-0028: A Resolution confirming the County Executive's appointment of Jared D. Sherman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the

term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 479]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 8) R2025-0029: A Resolution confirming the County Executive's reappointment of Christopher T. Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 481]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 9) R2025-0030: A Resolution confirming the County Executive's reappointment of Jennifer Kons to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 483]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 10) R2025-0031: A Resolution confirming the County Executive's reappointment of Cheryl M. Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 485]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 11) R2025-0032: A Resolution confirming the County Executive's reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the

term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 487]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Sweeney

- 12) R2025-0034: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See Page 489]

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller and Kelly

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 13) R2025-0043: A Resolution authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 1/31/2025 to extend the term to October 31, 2025, to add funds in the amount of \$17,250,000.00, for a total not-to-exceed amount of \$128,165,111.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 492]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR  
SECOND READING**

- 1) O2024-0005: An Ordinance amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this [See Page 495]

Ordinance become immediately effective.  
[Pending referral from Committee]

Sponsor: County Executive Ronayne

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**



## NEXT MEETING

### REGULAR MEETING:

TUESDAY, FEBRUARY 11, 2025  
5:00 PM / 4<sup>TH</sup> FLOOR

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the meeting rooms located on the 4<sup>th</sup> floor, from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**

**TUESDAY, JANUARY 14, 2025**

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4<sup>TH</sup> FLOOR**

**2079 EAST 9<sup>TH</sup> STREET**

**5:00 PM**

**1. CALL TO ORDER**

**Council President Miller called the meeting to order at 5:02 p.m.**

**2. ROLL CALL**

**Council President Miller asked Clerk Richardson to call the roll. Councilmembers Kelly, Sweeney, Casselberry, Gallagher, Schleper, Conwell, Jones, Turner, Houser, Simon and Miller were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**Vice-President Conwell requested that a moment of silent meditation be dedicated for the Los Angeles County fire victims.**

**Council President Miller read a statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council Meetings.**

**5. PUBLIC COMMENT**

**A number of individuals addressed Council on a variety of topics, including The County's investment policies:**

**a) Louise Gardner**

- b) Anne Bellamy
- c) Sean Abbott Klefter
- d) Charles Drake
- e) Loh
- f) Darrell Houston
- g) Melissa Wood
- h) Jena Muhieddine
- i) Ann Ghazy
- j) Alyce Thompson
- k) Andrea Doe
- l) Dale Snyder
- m) Maryam Assar
- n) Chance Zurub
- o) Steve Norris
- p) Donna Payravi
- q) Nicole Born-Crow
- r) Sara Fadalla
- s) Dr. Shereen Naser
- t) Yusef Naser

#### 6. APPROVAL OF MINUTES

- a) December 3, 2024 Committee of the Whole
- b) December 3, 2024 Regular Meeting
- c) January 2, 2025 Organizational Meeting

**A motion was made by Ms. Turner, seconded by Ms. Simon and approved by unanimous vote to approve the minutes from the December 3, 2024 Committee of the Whole meeting, the December 3, 2024 Regular meeting and the January 2, 2025 Organizational Meeting.**

#### 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**Council President Miller announced a list of priorities that Council should focus on including improving Call Center wait times; initiating a violence prevention program; increased Opioid overdose prevention; reducing lead poisoning exposure; and reducing the County jail population.**

#### 8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Ronayne congratulated the new Councilmembers and thanked Council President Miller for meeting with him over the past week. County Executive Ronayne then gave updates on the Child Wellness Center, Central Services Campus and the new Board of Elections building. Additionally, he announced that the Housing Department issued a \$3 million-dollar Affordable Housing Fund. He further**

stated that the Welcome Center is celebrating their one-year anniversary and acknowledged the passing of Richey Piiparinen, who was the Director of Urban Theory and Analytics at Cleveland State University. Additionally, he thanked President Biden, Vice-President Harris and Senator Sherrod Brown for their service and work on the Bipartisan Infrastructure Law. Lastly, he honored Dr. Martin Luther King, Jr. for his legacy and stated that he is looking forward to working with Council.

#### 9. LEGISLATION INTRODUCED BY COUNCIL

##### a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0002: A Resolution awarding a total sum, not to exceed \$9,890, to the City of North Olmsted for the purchase of a back-up generator for the Oxcart Food Pantry from the District 1 and District 3 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Kelly and Sweeney

**Council President Miller referred Resolution No. R2025-0002 to the Health, Human Services & Aging Committee.**

- 2) R2025-0003: A Resolution awarding a total sum, not to exceed \$184,000, to Manufacturing Works for the Supply-Chain and Workforce Alignment Project from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Miller

**Council President Miller referred Resolution No. R2025-0003 to the Economic Development & Planning Committee.**

- 3) R2025-0004: A Resolution awarding a total sum, not to exceed \$120,000, to the Aerozone Alliance for the Aerozone Financial Sustainability Initiative from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Miller

**Council President Miller referred Resolution No. R2025-0004 to the Economic Development & Planning Committee.**

- 4) R2025-0005: A Resolution awarding a total sum, not to exceed \$15,000, to the Old Brooklyn Community Development Corporation for the Rip City Boxing Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Miller referred Resolution No. R2025-0005 to the Education, Environment & Sustainability Committee.**

- 5) R2025-0006: A Resolution awarding a total sum, not to exceed \$10,000, to the Eleanor B. Rainey Memorial Institute for the Rainey Institute Arts Education Access Program in Clark-Fulton from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Miller referred Resolution No. R2025-0006 to the Education, Environment & Sustainability Committee.**

- 6) R2025-0007: A Resolution awarding a total sum, not to exceed \$50,000, to the Cuyahoga County Land Reutilization Corporation for the Circle East District Neighborhood Patrol from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

**Council President Miller referred Resolution No. R2025-0007 to the Public Safety & Justice Affairs Committee.**

**Mr. Houser requested to have his name added as a co-sponsor to the legislation.**

- 7) R2025-0008: A Resolution awarding a total sum, not to exceed \$50,000, to the Assembly for the Arts for the Study of the Arts Funding Landscape Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

**Council President Miller referred Resolution No. R2025-0008 to the Community Development Committee.**

- 8) R2025-0009: A Resolution awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for Placemaking Activities for the WRHS New African American History Gallery of the Cleveland History Center from the Districts 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell and Turner

**Council President Miller referred Resolution No. R2025-0009 to the Community Development Committee.**

- 9) R2025-0010: A Resolution awarding a total sum, not to exceed \$15,000, to the Greater Cleveland Association of Black Journalists for the National Association of Black Journalists 2025 Convention & Career Fair from the Districts 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell and Turner

**Council President Miller referred Resolution No. R2025-00010 to the Community Development Committee.**

- 10) R2025-0011: A Resolution awarding a total sum, not to exceed \$75,000, to the CREW Foundation for the purpose of Workforce in a Digital Age Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Miller referred Resolution No. R2025-0011 to the Education, Environment & Sustainability Committee.**

- 11) R2025-0012: A Resolution awarding a total sum, not to exceed \$10,000, to the National Rites of Passage Institute for Cultural Community Engagement Events from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0012 to the Community Development Committee.**

- 12) R2025-0013: A Resolution awarding a total sum, not to exceed \$10,000, to the Neighborhood Leadership Institute for the Flagship Leadership Development Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0013 to the Education, Environment & Sustainability Committee.**

- 13) R2025-0014: A Resolution awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0014 to the Community Development Committee.**

- 14) R2025-0015: A Resolution awarding a total sum, not to exceed \$15,000, to ACE Mentor Program of Cleveland for the Career Pathway Program with project-based learning opportunities from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0015 to the Education, Environment & Sustainability Committee.**

- 15) R2025-0016: A Resolution awarding a total sum, not to exceed \$350,000, to the United Black Fund of Greater Cleveland for the Empowering Cuyahoga County's Opportunity Zones Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0016 to the Economic Development & Planning Committee.**

- 16) R2025-0017: A Resolution awarding a total sum, not to exceed \$10,000, to the Association of African American Cultural Gardens for the African American Cultural Garden Monument Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0017 to the Community Development Committee.**

- 17) R2025-0018: A Resolution awarding a total sum, not to exceed \$9,000, to the Northeast Ohio Black Health Coalition for the “A Talk With My Daughters: Black Herstory Meets Black Health” Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Miller referred Resolution No. R2025-0018 to the Health, Human Services & Aging Committee.**

- 18) R2025-0019: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

**Council President Miller referred Resolution No. R2025-0019 to the Human Resources, Appointments & Equity Committee.**

- 19) R2025-0020: A Resolution amending Rules 12E, 12F, and 12G of the Cuyahoga County Rules of Council pertaining to Committees of the Council, and declaring the necessity that this Resolution become immediately effective.



Sponsor: Councilmember Miller

**Council President Miller referred Resolution No. R2025-0020 to the Council Operations, Intergovernmental Relations and Public Transportation Committee.**

b) CONSIDERATION OF ORDINANCES OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2025-0001: An Ordinance amending Section 714.02(E) of the Cuyahoga County Code to prioritize municipal corporations and townships in Cuyahoga County when evaluating applications to the Cuyahoga County Community Development Supplemental Grant (“CDSG”) Program.

Sponsor: Councilmember Simon

**Council President Miller referred Ordinance No. O2025-0001 to the Community Development Committee.**

- 2) O2025-0002: An Ordinance enacting Section 802.06 of the Cuyahoga County Code to require Economic Development proposals submitted to County Council for approval to include and incorporate essential deal terms; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

**Council President Miller referred Ordinance No. O2025-0002 to the Economic Development Committee.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

c) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0021: A Resolution confirming the County Executive’s appointment of Sara Steimle to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0021 to the Human Resources, Appointments & Equity Committee.**

- 2) R2025-0022: A Resolution confirming the County Executive's reappointment of Alaina McCruel to serve on the Cuyahoga County Board of Developmental Disabilities for the term 5/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0022 to the Human Resources, Appointments & Equity Committee.**

- 3) R2025-0023: A Resolution confirming the County Executive's reappointment of Janice M. Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0023 to the Human Resources, Appointments & Equity Committee.**

- 4) R2025-0024: A Resolution confirming the County Executive's appointment of Benjamin R. Goodwin to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the unexpired term ending 12/31/2026; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0024 to the Human Resources, Appointments & Equity Committee.**

- 5) R2025-0025: A Resolution confirming the County Executive's appointment of Alyssa Peters to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0025 to the Human Resources, Appointments & Equity Committee.**

- 6) R2025-0026: A Resolution confirming the County Executive's appointment of Victoria Bowden to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0026 to the Human Resources, Appointments & Equity Committee.**

- 7) R2025-0027: A Resolution confirming the County Executive's appointment of Robyn Kaltenbach to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0027 to the Human Resources, Appointments & Equity Committee.**

- 8) R2025-0028: A Resolution confirming the County Executive's appointment of Jared D. Sherman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0028 to the Human Resources, Appointments & Equity Committee.**

- 9) R2025-0029: A Resolution confirming the County Executive's reappointment of Christopher T. Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0029 to the Human Resources, Appointments & Equity Committee.**

- 10) R2025-0030: A Resolution confirming the County Executive's reappointment of Jennifer Kons to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0030 to the Human Resources, Appointments & Equity Committee.**

- 11) R2025-0031: A Resolution confirming the County Executive's reappointment of Cheryl M. Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0031 to the Human Resources, Appointments & Equity Committee.**

- 12) R2025-0032: A Resolution confirming the County Executive's reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0032 to the Human Resources, Appointments & Equity Committee.**

- 13) R2025-0033: A Resolution declaring that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to Miles Road in the City of Cleveland in connection with the 2024-2027 Transportation Improvement Program; total estimated project cost \$17,701,347.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Miller referred Resolution No. R2025-0033 to the Public Works, Procurement & Contracting Committee.**

**Ms. Turner requested to have her name added as a co-sponsor to the legislation.**

- 14) R2025-0034: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

**Council President Miller referred Resolution No. R2025-0034 to the Public Works, Procurement & Contracting Committee.**

**Mr. Miller requested to have his name added as a co-sponsor to the legislation.**

- 15) R2025-0035: A Resolution making an award on RQ14515 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$640,150.00 for engineering design services for the reconstruction of Lee Road from the Shaker Heights Northern Corporation Line to Invermere Road in the City of Cleveland, effective upon signature of all parties through project completion; authorizing the County Executive to execute Contract No. 5012 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Miller referred Resolution No. R2025-0035 to the Public Works, Procurement & Contracting Committee.**

**Ms. Turner requested to have her name added as a co-sponsor to the legislation.**

- 16) R2025-0036: A Resolution making an award on RQ15189 to Perk Company, Inc. in the amount not-to-exceed \$2,756,758.25 for resurfacing of Snow Road from Ridge Road

to State Road in the City of Parma, effective upon signature of all parties through project completion; authorizing the County Executive to execute Contract No. 5021 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$328,963.96 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Miller referred Resolution No. R2025-0036 to the Public Works, Procurement & Contracting Committee.**

**Mr. Casselberry requested to have his name added as a co-sponsor to the legislation.**

- 17) R2025-0037: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to WXZ CPV LLC and/or Taylor Tudor Tenant LLC as its designee, to facilitate the re-development of the Taylor Tudor Plaza located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road in the City of Cleveland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

**Council President Miller referred Resolution No. R2025-0037 to the Economic Development & Planning Committee.**

**Mr. Houser requested to have his name added as a co-sponsor to the legislation.**

- 18) R2025-0038: A Resolution authorizing an Emergency Rental Assistance 2 Loan and Federal HOME Investment Partnership Loan to Warner and Swasey, LLC, or their designee, in the amount not-to-exceed \$3,350,000.00 for construction of 140 units for mixed-use, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey

Manufacturing Plant, located in the City of Cleveland; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Miller referred Resolution No. R2025-0038 to the Community Development Committee.**

- 19) R2025-0039: A Resolution making awards to various municipalities, in the total amount of \$1,818,295.88 for various projects or programs in connection with the FY2025 Community Development Block Grant Program for the period 1/1/2025 - 12/31/2025; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Ellenwood Recreation Center Repairs.
  - b) City of Brook Park in the amount not-to-exceed \$70,795.88 for John F. Kennedy Memorial Park: A Legacy of Honor and Remembrance.
  - c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to James P. Brock Memorial Playground.
  - d) City of Maple Heights in the amount not-to-exceed \$132,500.00 for Maple Heights Senior Center Accessibility Project.
  - e) City of North Olmsted in the amount not-to-exceed \$150,000.00 for City of North Olmsted's Old Town Hall Accessibility and Revitalization Project.
  - f) City of Parma Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Ackley Road.
  - g) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for Hildana Park Improvements.
  - h) City of South Euclid in the amount not-to-exceed \$150,000.00 for Playground of Possibilities Restoration Project at Bexley Park.

- i) City of Strongsville in the amount not-to-exceed \$115,000.00 for Senior Center Restroom Enhancement Project.
- j) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction Project.
- k) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Danals Norman Payne Recreation Complex Playground.
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Preservation and Rehabilitation.
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Phase 2 Resurfacing Project.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Miller referred Resolution No. R2025-0039 to the Community Development Committee.**

**Ms. Turner, Mr. Miller, Mr. Casselberry and Mr. Kelly requested to have their names added as co-sponsors to the legislation.**

- 20) R2025-0040: A Resolution making awards to various municipalities and agencies in the total amount not-to-exceed \$1,648,012.00 for various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
  - a) Burton Bell Carr in the amount not-to-exceed \$50,000.00 for Safety = Community Empowerment Series.
  - b) City of Berea in the amount not-to-exceed \$50,000.00 for Edgewood Drive Improvement Project.
  - c) City of Brecksville in the amount not-to-exceed \$50,000.00 for Brecksville Kids Quarters Project, Phase 3: Tot Lot Project.



- d) City of Brook Park in the amount not-to-exceed \$50,000.00 for Carpenter Park Playground Transformation.
- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- f) City of Cleveland Heights in the amount not-to-exceed \$50,000.00 for Cleveland Heights ADA Park Improvements.
- g) City of Euclid in the amount not-to-exceed \$50,000.00 for E. 215th Street Trail: Phase I Project.
- h) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bohlken Park Playground Improvement Project.
- i) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Grant Program.
- j) City of Lakewood in the amount not-to-exceed \$50,000.00 for The Merl Bunts Park Improvement Project.
- k) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2025 Exterior Home Repair Grant Program.
- l) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Craigmere Drive Resurfacing from Webster Road to Nethersole Drive.
- m) City of North Olmsted in the amount not-to-exceed \$47,672.00 for Old Town Hall Accessibility and Revitalization Project.
- n) City of North Royalton in the amount not-to-exceed \$50,000.00 for State Road Sidewalk Extension.
- o) City of Parma in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.
- p) City of Parma Heights in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.
- q) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for Hildana Park Improvements.
- r) City of Solon in the amount not-to-exceed \$50,000.00 for Building New Pavilion by the City Community Park.
- s) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Granada Boulevard Reconstruction Project.
- t) Cleveland Cultural Gardens Federation in the amount not-to-exceed \$35,000.00 for One World Day 2025.

- u) Cleveland Neighborhood Progress Inc. in the amount not-to-exceed \$50,000.00 for Wayfinding and Directional Signage for Historic Shaker Square.
- v) Cuyahoga Land Bank Charities in the amount not-to-exceed \$50,000.00 for Euclid Avenue Streetscape Enhancement.
- w) Jefferson-Puritas West Park CDC in the amount not-to-exceed \$50,000.00 for "More Alike than Different" Mural Extension.
- x) Mpac Cleveland in the amount not-to-exceed \$50,000.00 for LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert.
- y) Northwest Neighborhoods CDC in the amount not-to-exceed \$50,000.00 for Replacement of Gordon Square Arcade Lower Roof.
- z) Orange Village in the amount not-to-exceed \$27,640.00 for Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs.
- aa) Village of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for Baseball Diamond #2 Fence Improvements.
- bb) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for ADA Upgrades to Donald Norman Payne Recreation Complex Playground.
- cc) Village of Highland Hills in the amount not-to-exceed \$40,300.00 for Fire Department Re-roof.
- dd) Village of Newburgh Heights in the amount not-to-exceed \$50,000.00 for Kathy Edwards Park Fence Replacement.
- ee) Village of North Randall in the amount not-to-exceed \$50,000.00 for Housing Preservation and Rehabilitation Supplemental.
- ff) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Tryon Road Phase 2 Resurfacing.
- gg) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for ITA Pavement Reconstruction - Phase IV.
- hh) Village of Woodmere in the amount not-to-exceed \$47,400.00 for Village of Woodmere Bandstand.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Miller referred Resolution No. R2025-0040 to the Community Development Committee.**

**Ms. Turner, Ms. Simon, Mr. Casselberry, and Mr. Miller requested to have their names added as co-sponsors to the legislation.**

- 21) R2025-0041: A Resolution authorizing an amendment to Contract No. 1827 (aka Contract No. 2446) with The Legal Aid Society of Cleveland, in the original amount not-to-exceed \$1,000,000.00, to increase the per household rate paid by the County from \$1,067.00 to \$1,700.00, effective 4/1/2021; no additional funds required; authorizing the County Executive to execute this amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Miller referred Resolution No. R2025-0041 to the Community Development Committee.**

- 22) R2025-0042: A Resolution authorizing an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2025 to extend the time period to 3/31/2026, to change the pricing list, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Department/  
Department of Purchasing

**Council President Miller referred Resolution No. R2025-0042 to the Council Operations, Intergovernmental Relations and Public Transportation Committee.**

- 23) R2025-0043: A Resolution authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 1/31/2025 to extend the term to October 31, 2025, to add funds in the amount of \$17,250,000.00, for a total not-to-exceed amount of \$128,165,111.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

**Council President Miller referred Resolution No. R2025-0043 to the Public Safety & Justice Affairs Committee.**

- 24) R2025-0044: A Resolution authorizing the County Executive to sign a petition in support of continuing the Downtown Cleveland Improvement District; requesting that certain County properties be included in the District; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0044 to the Economic Development & Planning Committee.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Kelly reported that the Economic Development & Planning Committee meeting will meet at a date and time to be determined.**

**Mr. Sweeney reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, January 21st at 10:00 a.m.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, January 21st at 1:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, January 22nd at 1:00 p.m.**

**Ms. Turner reported that the Finance & Budgeting Committee will meet at a later date to be determined.**

**Mr. Houser reported that the Community Development Committee meeting will meet on Monday, January 20<sup>th</sup> at 9:30 a.m.; Clerk Richardson clarified that January 20<sup>th</sup> is a holiday and that the date and time will be determined.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, January 22nd at 3:00 p.m.**

**Mr. Schleper reported that the Council Operations, Intergovernmental Relations & Public Transportation Committee will meet at a date to be determined.**

12. MISCELLANEOUS BUSINESS

**Councilmember Gallagher acknowledged the passing of The Honorable Judge James J. Sweeney, who previously served as the Administrative and Presiding Judge of Common Pleas Court, General Division.**

13. ADJOURNMENT

**With no further business to discuss, Council President Miller adjourned the meeting at 6:18 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0045

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the National Association For the Advancement of Colored People for the Changing the Narrative on Youth Justice and Violence Prevention Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Association For the Advancement of Colored People for the Changing the Narrative on Youth Justice and Violence Prevention Project; and

**WHEREAS**, the National Association For the Advancement of Colored People estimates approximately 250 people will be served annually through this award; and

**WHEREAS**, the National Association For the Advancement of Colored People estimates the total cost of the project is \$12,000; and

**WHEREAS**, the National Association For the Advancement of Colored People is estimating the start date of the project will be November 2023 and the project will be completed by May 2024; and

**WHEREAS**, the National Association For the Advancement of Colored People requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Association For the Advancement of Colored People to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Association For the Advancement of Colored People from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Changing the Narrative on Youth Justice and Violence Prevention Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0046

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Western Reserve (OH), Chapter, The Links Foundation, Incorporated for the purpose of the Community Baby Shower Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Western Reserve (OH), Chapter, The Links Foundation, Incorporated for the purpose of the Community Baby Shower Project; and

**WHEREAS**, the Western Reserve (OH), Chapter, The Links Foundation, Incorporated estimates approximately 100+ people will be served annually through this award, which the event is primarily targeted to attract low/moderate income mothers, fathers, and families; and

**WHEREAS**, the Western Reserve (OH), Chapter, The Links Foundation, Incorporated estimates the total cost of the project is \$10,000; and

**WHEREAS**, the Western Reserve (OH), Chapter, The Links Foundation, Incorporated is estimating the start and end date of the project will be May 10, 2025; and

**WHEREAS**, the Western Reserve (OH), Chapter, The Links Foundation, Incorporated requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Western Reserve (OH), Chapter, The Links Foundation, Incorporated to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Western Reserve (OH), Chapter, The Links Foundation, Incorporated from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Community Baby Shower Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0047

Sponsored by: <b>Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on January 9, 2025, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:	Class Title:	<i>Assistant Board of Control Coordinator</i>
	Number:	10101
	Pay Grade:	9A/Non-Exempt

Exhibit B:    Class Title:    *Green Energy Project Manager*  
                  Number:        18141  
                  Pay Grade:      11A/Exempt

Exhibit C:    Class Title:    *Green Energy Senior Project Manager*  
                  Number:        18142  
                  Pay Grade:      14A/Exempt

Proposed Revised Classifications:

Exhibit D:    Class Title:    *Superintendent, Maintenance*  
                  Class Number: 15143  
                  Pay Grade:      15A/Exempt (No change)  
                  \*PRC routine maintenance. Classification last revised in 2020.  
                  Changes made to essential functions, language and formatting.  
                  A technology section and minimum qualifications equivalency  
                  table were added. No change to pay grade or FLSA status.

Exhibit E:    Class Title:    *Supervisor, Fiscal Office*  
                  Class Number: 11101  
                  Pay Grade:      9A/Exempt (No change)  
                  \* PRC routine maintenance. Classification last revised in 2020.  
                  Changes made to essential functions, language and formatting.  
                  A technology section and minimum qualifications equivalency  
                  table were added. No change to pay grade or FLSA status.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_\_, seconded by\_\_\_\_\_, the forgoing  
Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee  
Committee(s) Assigned:

Journal\_\_\_\_\_  
\_\_\_\_\_, 20\_\_



F. Allen Boseman, Chairman  
Thomas Colaluca, Commissioner  
Deborah Southerington, Commissioner

**CUYAHOGA COUNTY  
PERSONNEL REVIEW COMMISSION  
MEMORANDUM**

Date: January 10, 2025

To: Cuyahoga County Council President Dale Miller  
Council Members, Human Resources, Appointments & Equity  
Committee

From: F. Allen Boseman, Chair  
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on January 9, 2025, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Assistant Board of Control Coordinator 10101	9A Non-Exempt	Purchasing
Green Energy Project Manager 18141	11A Exempt	Public Works
Green Energy Senior Project Manager 18142	14A Exempt	Public Works



F. Allen Boseman, Chairman  
Thomas Colaluca, Commissioner  
Deborah Southerington, Commissioner

#### PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Superintendent, Maintenance 15143	15A Exempt	15A Exempt (No Change)	Public Works
Supervisor, Fiscal Office 11101	9A Exempt	9A Exempt (No Change)	Fiscal Office

cc: Thomas Colaluca, Commissioner  
Deborah Southerington, Commissioner  
Rebecca Kopcienski, PRC Director  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sarah Nemastil, HR Director



Posted: 1/3/2025

Meeting: 1/9/2025

<u>Job Title</u> <b><u>NEW</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Assistant Board of Control Coordinator	10101	N/A	9A Non-Exempt	Purchasing	This is a new classification based on the CPQ of a current Administrative Officer. This classification was requested by HR based on a job audit. The new classification is specific to the work being performed by this employee.
Green Energy Project Manager	18141	N/A	11A Exempt	Public Works	This is a new classification requested by Public Works based on department need. The classification reflects the essential functions and minimum qualifications of the position.
Green Energy Senior Project Manager	18142	N/A	14A Exempt	Public Works	This is a new classification requested by Public Works based on department need. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u> <b><u>REVISED</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Superintendent, Maintenance	15143	15A Exempt	15A Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, language, and formatting. A technology section and minimum qualifications equivalency table were added. No change to pay grade or FLSA status.
Supervisor, Fiscal Office	11101	9A Exempt	9A Exempt (No Change)	Fiscal Office	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, language, and formatting. A technology section and minimum qualifications equivalency table were added. No change to pay grade or FLSA status.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Assistant Board of Control Coordinator	<b>Class Number:</b>	10101
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	Department of Purchasing	<b>EXHIBIT A</b>	

### Classification Function

The purpose of the classification is to assist with the Board of Control meetings by preparing submissions for various meeting agendas, attending and assisting with Board of Control meetings, and supervising assigned staff.

### Distinguishing Characteristics

This is a journey level classification that is responsible for reviewing and preparing submissions for items appearing on the Executive Sponsored Items and Board of Control (BOC) agendas, attending and assisting with Board of Control meetings, and supervising assigned staff. The employee works under general supervision of the Board of Control Coordinator and works within a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures. This classification serves as a supervisor of assigned staff. This position differs from the Board of Control Coordinator in that the latter oversees and reviews the work of this position.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Manages progress of incoming item submissions through the queue in the database/agenda management systems; reviews incoming item submissions to ensure compliance with guidelines; determines item submissions assignment (BOC agenda, County Council agenda, contract cover modification, etc.); researches incoming purchase orders that meet the approved threshold amount; creates lists of purchase order submissions including all pertinent information (purchase order number, type, submitting department, vendor, etc.) for submission to the Clerk of the Board; determines whether approved items from BOC and County Council agendas will require an electronic signature or a wet signature; prepares approved documents for signature by electronically or physically tabbing documents and including appropriate verbiage for signature lines; submits documents for appropriate designee(s) to sign; scans and uploads fully executed contracts into database system; reviews items in the system that have been fully executed and approves them to move them out of the system; ensures that travel approval letters are completed and submissions are approved; takes note of the vote for each BOC meeting submission; assigns items and submissions under the proper agenda headings; moves submissions back into data management system for approval letters and electronic signature after meetings.

15% +/- 5%

- Creates Agenda of Executive Sponsored items for the Executive Review Meetings; researches relevant history of items to formulate captions for the draft agenda; ensures all items have the necessary attachments, reports, and/or funding sources; contacts interdepartmental staff to verify incomplete or inaccurate vendor information and ensure compliance with policies, procedures, and ordinances; prepares summaries of agenda items ('captions') for Executive Review Meetings so all pertinent information is available when making decisions; creates captions for walk-on request of Executive Sponsored items for the draft agenda; finalizes Executive Sponsored items; approves

Effective Date: TBD  
Last Modified: TBD

## Assistant Board of Control Coordinator

submissions (for BOC and Executive Sponsored Items) through the queue process into the agenda management system; distributes final County Executive Sponsored Items to appropriate parties via email.

15% +/- 5%

- Trains buyers and department staff on how to navigate and submit items on the agenda management software system; trains staff on the proper procedures; answers staff questions about the system or process.

15% +/- 5%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

5% +/- 2%

- Assists with setup of Board of Control and Executive Review Meetings; connects computer with screens to project BOC agenda; tests screens to check that cameras and sound system are ready for live transmission of BOC meeting; starts/stops the recording and live transmission of the BOC meeting; sets-up and handles the timer for public comments; takes notes on votes for BOC agenda items; takes notes on questions asked regarding BOC agenda items; records changes to BOC agenda including final board approval votes, OnBase document handle numbers, and items for signature.

5% +/- 2%

- Completes duties of Board of Control Coordinator in his/her absence; establishes BOC agenda; attends and monitors the Executive Review meeting; creates minutes for the previous BOC meeting; answers questions and concerns regarding BOC agenda; attends BOC meetings to take attendance and read captions into the record.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings places orders to purchase office essentials; completes process for office work orders for requested repairs; oversees maintenance and repair of office machines; coordinates record requests.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in business administration, management, or related field with one (1) year of administrative experience; or an equivalent combination of education, training, and experience.

Highest degree of education attained	Experience required
High school diploma	3 years
Associate degree	1 year
Bachelor's degree	No experience necessary
Related master's/doctoral degree	No experience necessary

Effective Date: TBD  
Last Modified: TBD

*Related work experience:* contract administration, contract compliance, accounting, fiscal, business administration, project management, purchasing, invoicing, or general office experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel, Microsoft Access), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), agenda management software (OnBase), and database software (Infor Lawson).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including public records requests, letters, memoranda, contracts, permits, grant awards, submissions for BOC/Council meetings, leases, meeting minutes, agendas, order slips, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Department of Purchasing Procurement Checklists and Purchasing Procedures, Ohio Administrative Code, Ohio Revised Code, and Cuyahoga County's Contracting and Purchasing Procedures Code.

## Assistant Board of Control Coordinator

- Ability to prepare employee performance evaluations, purchase order list, contract lists, Executive's Sponsored Item summaries, Board of Control Agenda, meeting notices, meeting minutes, reports, spreadsheets, letters, memoranda, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, employees, co-workers, the County Executive, department directors, managers, Clerk of Council, Department of Law, buyers, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Green Energy Project Manager	<b>Class Number:</b>	18141
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Public Works	<b>EXHIBIT B</b>	

## Classification Function

The purpose of this classification is to manage and/or assist with renewable energy projects for Cuyahoga Green Energy.

## Distinguishing Characteristics

This is a journey-level position that is responsible for managing projects for Cuyahoga Green Energy including EPA funded grants for Solar for All (SFA) and the Climate Pollution Reduction Act (CPRG) including development of solar energy on brownfields and installation of rooftop solar on homes. The classification works under general supervision from the Green Energy Senior Project Manager. Incumbents are expected to become/remain up-to-date regarding methods, protocols, procedures, and applicable regulations. The incumbent exercises discretion in applying procedures to resolve project management issues. The employee in this classification assists in ensuring that projects are completed on time, on budget, and with adherence to contract requirements. This class is distinguished from the advanced journey level Senior Project Manager classification in that the latter has more extensive experience, manages more complex projects, and performs work with more independence.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Oversees and monitors grant funded projects for SFA and CPRG through development, construction, and operation; ensures work performed by contractors and vendors complies with technical requirements, contractual procedures, employment guidelines, and regulatory standards governing the project; monitors project budget and spending; works with tax attorneys and accountants to ensure proper implementation of IRS guidelines to project financials; assists with ensuring adherence to eligibility requirements for renewable energy tax credits; works with engineering firm to develop and implement interconnection strategies; assists with development and implementation of economic models for power system planning and distribution.

20% +/- 10%

- Completes procurement and contracts for projects; assists with preparation of RFPs to obtain bids on goods and services for projects; assists with development of criteria/score sheet by which applicants will be evaluated; coordinates with the Law Department, Fiscal Department, and DEI Department throughout procurement process (i.e. contract development, assigning appropriate NAICS codes, obtaining potential applicant list, etc.); hosts bid open meetings; organizes applications for review by the panel; sets insurance requirements for contractors.

10% +/- 5%

- Collects, summarizes, and reports on project data to support the project, update management and stakeholders, and complete reporting requirements; collects data from grant subrecipients including employment data, financial data, solar system functioning and productivity, kilowatt hour production,

Effective Date: TBD  
Last Modified: TBD

## Green Energy Project Manager

etc.; assists with preparing grant reports to the EPA for the SFA and CPRG grants; ensures that reports meet grant requirements.

10% +/- 5%

- Liaisons and coordinates projects with sub-contractors, vendors, and grant partners; assists with coordinating work with partners at the City of Cleveland and the City of Painesville; coordinates with grant partners in the procurement of vendors needed on solar project development; assists with coordinating work with housing agencies.

10% +/- 5%

- Coordinates workforce issues; coordinates project(s) labor agreements, union concerns, and general workforce issues; ensures that prevailing wage requirements are being met; coordinates DEI (Diversity, Equity, and Inclusion) goals that are part of the SFA and CPRG projects; monitors if DEI goals are being met by contractors; coordinates with sub-grant awardee regarding pre-apprenticeship placements.

5% +/- 2%

- Assists with community outreach for projects; assists with procurement of community outreach vendor to implement process; works with vendor to engage community on the project, provide information, and address concerns; provides educational opportunities regarding the project for community members.

5% +/- 2%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in engineering, environmental science, construction management, project management, or related field with three (3) years of renewable energy development; **or any equivalent combination of education and experience as specified in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	7 years
Unrelated associate degree	7 years
Related associate	5 years
Unrelated bachelor's degree	5 years
Related bachelor's degree or	3 years
Unrelated master's/doctoral degree	2 years
Related master's/doctoral degree	2 years

*Related degree fields:* business administration,

*Related work experience:* construction management, utilities administration

- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer and digital camera.

#### **Supervisory Requirements**

- No supervisory responsibilities required.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and PDF software (Adobe, Nitro).

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including task order proposals, RFQ/RFP responses, construction plans and specifications, consultant invoices, grants, memos, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, EPA compliance reporting guidelines, Federal Energy Regulatory Commission rules, State laws regarding solar installations, and Public Utilities Commission of Ohio rules and guidelines.
- Ability to prepare RFPs/RFQs, permit applications, reports for grants, closeout documents for EPA and DOE grants, Estimates, data project request form, spreadsheets, contract agreements/amendments, memorandums, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret electric utility engineering and electric utility electrical terminology and language.
- Ability to communicate with direct supervisor, management, contractors, vendors, consultants, representatives of government agencies and businesses, other County employees and departments, and the general public.



## Green Energy Project Manager

### **Environmental Adaptability**

- Work is typically performed in an office environment but with regular offsite visits to site locations.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Green Energy Senior Project Manager	<b>Class Number:</b>	18142
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	14A
<b>Dept:</b>	Public Works	<b>EXHIBIT C</b>	

### Classification Function

The purpose of this classification is to manage renewable energy projects for Cuyahoga Green Energy.

### Distinguishing Characteristics

This is a supervisory-level position that is responsible for managing projects for Cuyahoga Green Energy including EPA funded grants for Solar for All (SFA) and the Climate Pollution Reduction Act (CPRG) including development of solar energy on brownfields and installation of rooftop solar on homes. The classification works under general direction from the Deputy Administrator, Cuyahoga Green Energy. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures. The incumbent exercises discretion in applying procedures to resolve project management issues. The employee in this classification ensures that projects are completed on time, on budget, and with adherence to contract requirements. This class is distinguished from the lower-level Green Energy Project Manager classification in that the former has more extensive experience, has greater decision-making responsibility for project decisions, and oversees the work of that position.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Manages grant funded projects for SFA and CPRG through development, construction, and operation; ensures work performed by contractors and vendors complies with technical requirements, contractual procedures, employment guidelines, and regulatory standards governing the project; oversees project budget and spending; works with tax attorneys and accountants to ensure proper implementation of IRS guidelines to project financials; assists with ensuring adherence to eligibility requirements for renewable energy tax credits; works with engineering firm to develop and implement interconnection strategies; tracks and understands interconnection requirements, utility regulatory guidelines, and electric transmission system planning; oversees development and implementation of economic models for power system planning and distribution; analyzes various factors affecting power grid modeling including distribution costs, transmission costs, applicable constraints, market variables, supply/demand forecasts, etc.

20% +/- 10%

- Oversees procurement and contracts for projects; oversees preparation of RFPs to obtain bids on goods and services for projects and reviews as necessary; oversees development of criteria/score sheet by which applicants will be evaluated; coordinates with the Law Department, Fiscal Department, and DEI Department throughout procurement process (i.e. contract development, assigning appropriate NAICS codes, obtaining potential applicant list, setting insurance requirements for contractors, etc.); hosts bid open meetings; organizes applications for review by the panel;

10% +/- 5%

Effective Date: TBD  
Last Modified: TBD

## Green Energy Senior Project Manager

- Oversees data collection and reporting of project data to support the project, update management and stakeholders, and complete reporting requirements; oversees data collection from grant subrecipients including employment data, financial data, solar system functioning and productivity, kilowatt hour production, etc.; ensures that subrecipients are complying with federal rules around project data and enforces corrective actions as necessary; prepares grant reports for submittal to the EPA for the SFA and CPRG grants; ensures that reports meet grant requirements.

10% +/- 5%

- Liaisons and coordinates projects with sub-contractors, vendors, and grant partners; assists with coordinating work with partners at the City of Cleveland and the City of Painesville; coordinates with grant partners in the procurement of vendors needed on solar project development; assists with coordinating work with housing agencies.

10% +/- 5%

- Manages workforce issues; coordinates project(s) labor agreements, union concerns, and general workforce issues; ensures that prevailing wage requirements are being met; coordinates DEI (Diversity, Equity, and Inclusion) goals that are part of the SFA and CPRG projects; monitors if DEI goals are being met by contractors; coordinates with sub-grant awardee regarding pre-apprenticeship placements.

5% +/- 2%

- Manages community outreach for projects; oversees procurement of community outreach vendor to implement process; works with vendor to engage community on the project, provide information, and address concerns; provides educational opportunities regarding the project for community members.

5% +/- 2%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in engineering, environmental science, construction management, project management, or related field with six (6) years of renewable energy development; **or any equivalent combination of education and experience as specified in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	10 years
Unrelated associate degree	10 years
Related associate	8 years
Unrelated bachelor's degree	8 years
Related bachelor's degree or	6 years
Unrelated master's/doctoral degree	5 years
Related master's/doctoral degree	5 years

*Related degree fields:* business administration

*Related work experience:* construction management, utilities administration

Effective Date: TBD  
Last Modified: TBD

## Green Energy Senior Project Manager

- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer and digital camera.

#### **Supervisory Requirements**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and PDF software (Adobe, Nitro).

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including task order proposals, RFQ/RFP responses, construction plans and specifications, consultant invoices, grants, memos, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, EPA compliance reporting guidelines, Federal Energy Regulatory Commission rules, State laws regarding solar installations, and Public Utilities Commission of Ohio rules and guidelines.
- Ability to prepare RFPs/RFQs, permit applications, reports for grants, closeout documents for EPA and DOE grants, Estimates, data project request form, spreadsheets, contract agreements/amendments, memorandums, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

## Green Energy Senior Project Manager

- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret electric utility engineering and electric utility electrical terminology and language.
- Ability to communicate with direct supervisor, subordinates, management, contractors, vendors, consultants, representatives of government agencies and businesses, other County employees and departments, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and regular offsite visits to site locations.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Superintendent, Maintenance	<b>Class Number:</b>	15143
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15A
<b>Dept:</b>	Public Works	<b>EXHIBIT D</b>	

## Classification Function

The purpose of this classification is to administer, manage, and supervise the operations and personnel of the Maintenance Department of the Public Works Office, and to provide administrative support a Chief Section Engineer.

## Distinguishing Characteristics

This is a management classification with responsibility for planning, directing, and controlling the Maintenance section of the Public Works Office under general direction. This class requires the solution of operational, technical, administrative, and management problems related to maintenance. The employee is expected meet, consult, and collaborate with a Chief Section Engineer to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

20% +/- 10%

- Supervises and directs the work of Maintenance Supervisors, Sign Shop Supervisors, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Administers and manages the operations of the Maintenance department; plans and implements all daily operations; coordinates work operations with administration, other departments, contractors, and the public; oversees the maintenance of and capital improvements to all Public Works Buildings; provides technical assistance and direction on job sites, projects, and facilities; participates in matters of safety and security; establishes plans for irregular occurrences including emergency circumstances; directs staff in purchase, maintenance, repair, and replacement of County vehicles and equipment.

20% +/- 10%

- Meets with officials, contractors, and other agencies to discuss proposed and active projects and to resolve problems; develops and implements process improvement projects; assists in the adaptation and implantation of changes to solve problems, improve efficiency and safety, and reduce costs; reviews accident investigation reports; completes walk-thru inspections for compliance with various standards and regulations.

Effective Date: 07.10.2012  
Last Modified: 01.29.2020

20% +/- 10%

- Analyzes, develops, and evaluates programs, procedures, and policies; makes recommendations for changes; updates and modifies policies and procedures and work and project standards; administers labor contracts; participates in union negotiations and labor management meetings; ensures adherence to multiple collective bargaining agreements.

10% +/- 5%

- Oversees department budget; evaluates, reviews, and recommends budget disbursements for materials, parts, supplies, equipment, and tools; forecasts expenditures; make recommendations regarding project costs, personnel, equipment, supplies, and other budgetary needs; reviews daily work distribution, reports, labor, and materials costs and work done; approves payroll and all departmental purchases and establishes costs of work needed; prepares grant and aid applications and reimbursement claims for financial assistance.

10% +/- 5%

- Reviews and responds to citizen and employee requests and complaints; investigates all grievances within the department; confers with labor attorneys on labor/trade, union issues; plans, coordinates and attends meetings and demonstrations; holds grievance and disciplinary hearings.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in civil engineering, public administration, or a related field with six (6) years of related experience including three (3) years of supervisory experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required*
High school diploma/GED	12 years
Unrelated associate degree	10 years
Related associate or unrelated bachelor's degree	8 years
Related bachelor's degree	6 years
Related or unrelated master's/doctoral degree	4 years

*\*Three (3) years of supervisory experience required for each level of education and cannot be substituted.*

*Related degree fields:* civil engineering, public administration, business administration, mechanical engineering, physics, management, human resources

*Related work experience:*

- Valid driver's license and proof of automobile insurance.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computer and multifunction printer.

## **Superintendent, Maintenance**

- Ability to operate a variety of maintenance and construction equipment including scoopers, lifts, ladders, survey equipment, safety equipment, pickup truck, and peripheral equipment.

## **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software (Infor), and tracking software (Fleet Vehicle Tracker).

## **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

## **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and ability to understand and apply college level algebra, geometry, calculus, and statistics.

## **Language Ability & Interpersonal Communication**

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including Ohio Department of Transportation (O.D.O.T.) drawings, work orders, employee grievances, billing invoices, vendor quotes, packing slips, purchase orders, job descriptions, forms, plans, maps, legal descriptions, certifications, and reports.
- Ability to comprehend a variety of reference books and manuals including departmental personnel policy manual, Employee Handbook, Local Bargaining Unit Contracts, Occupational Safety and Health Administration (OSHA) and Public Employment Risk Reduction Program (PERRP) guidelines, Ohio Revised Code, O.D.O.T manuals, environmental guidelines and regulations, reference manuals, union contracts, specifications, standards, guidelines, and codes.
- Ability to prepare performance appraisals, correspondence, agreements, contracts, work order sheets, plans, estimates, charts, grievance response, injury accident reports, memos, daily itineraries, employee evaluations, costing sheets, work order reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and



Superintendent, Maintenance

outside the Department.

- Ability to use and interpret maintenance, legal, human resource terminology, and language.
- Ability to communicate with staff, directors of other sections, consultants, departmental employees, and administrators.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature/weather extremes, smoke, dust, pollen, wetness/humidity, bright/dim lights, noise extremes, vibrations, machinery, and traffic hazards.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Fiscal Office	<b>Class Number:</b>	11101
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	Fiscal Office	<b>EXHIBIT E</b>	

### Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise office operations and activities within the Fiscal Office.

### Distinguishing Characteristics

This is a supervisory level classification, working under the direction of a senior supervisor within the Fiscal Office. Incumbents promote the efficiencies of the area they are assigned to, recommend and incorporate process improvements, and ensure that projects meet time and quality objectives. The incumbent ensures that activities are performed according to policies, procedures, and related regulations. This class requires extensive public contact in ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Supervises and directs the work of Senior Account Clerks and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

30% +/- 10%

- Plans, coordinates, schedules, and participates in office services and activities and ensures completion in a timely and efficient manner; creates, monitors, and updates a database with information of departmental activities and services provided; implements and oversees the execution of policies and procedures to ensure they are conducted in compliance with County, state, and federal regulations; approves retention schedules and disposition of records; approves transactions; prepares various tax and fee calculations; coordinates electronic files and the disposition of records for retention and auditing purposes.

10% +/- 5%

- Provides information and support as a Subject Matter Expert to stakeholders and the general public; reviews consumer complaints and takes action to resolve complaints; provides services to the public including providing documents and information as needed.

20% +/- 10%

## Supervisor, Fiscal Office

- Performs related administrative responsibilities; attends various trainings and meetings; coordinates office needs; prepares proposals for purchase of department equipment; prepares the department inventory and ordering office supplies; reviews expense vouchers and purchase orders; answers phone calls; responds to emails and other forms of communications.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in business administration, accounting, or a related field with three (3) years of billing, real estate management, accounting; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	5 years
Unrelated associate degree	4 years
Related associate degree	3 years
Unrelated bachelor's degree	3 years
Related bachelor's degree	2 years
Unrelated master's/doctoral degree	2 years
Related master's/doctoral degree	1 year

*Related degree fields:* accounting, business administration, finance, business management, economics, public/nonprofit administration.

*Related work experience:* billing, real estate, accounting, finance, budget administration, grant management, contracting, procurement, bookkeeping.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and to act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), publishing software (Nitro Pro), database software (Sigma, MVP), and word processing software (Microsoft Word).

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including customer complaint forms, timesheets, court decisions, bankruptcy notifications, petitions, parcel cards, memos, letters, various regulation documents from governing bodies, forms, mileage reports, building permits, performance reviews, resolutions, journal entries, invoices, and a variety of activity reports.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, computer software manuals, map books, copy machine manuals, Ohio Department of Taxation guidelines, and the Ohio Revised Code (ORC).
- Ability to prepare purchase receipts, inventory reports, workload reports, order forms, equipment purchase forms, vouchers, cashier reports, forms, spreadsheets, petitions, semi-annual reports, spreadsheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic accounting terminology and language.
- Ability to communicate effectively with co-workers, supervisors, staff, vendors, other County employees, business owners, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0048

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> making an award to the Cleveland-Cuyahoga County Workforce Development Board in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component One of the Cuyahoga County Educational Assistance Program for the period ending 12/31/2025; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was codified in Chapter 804 of the Cuyahoga County Code and was subsequently amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00, annually, in the 2024-2025 Biennial Budget for each component of the Program; and

WHEREAS, Council has determined to allocate an amount to the Cleveland-Cuyahoga County Workforce Development Board for Component One of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award in the amount of \$500,000.00 to the Cleveland-Cuyahoga County Workforce Development Board for the administration of the Job Training/Retraining Program as described in Component One of the Cuyahoga County Educational Assistance Program, as codified in Section 804.01 of the Cuyahoga County Code, for the period ending December 31, 2025.

**SECTION 2.** That the County Executive is authorized to execute a contract in connection with the authorized expenditures and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0049

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> reappointing Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2025 to 3/7/2031, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Miller</b>	

WHEREAS, Article IX, Section 9.01 of the Cuyahoga County Charter, entitled Personnel Review Commission, creates the Cuyahoga County Personnel Review Commission which is “responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness;” and,

WHEREAS, the Cuyahoga County Charter Section 9.01, states that the County “Council shall appoint the members of the Personnel Review Commission, consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations,” and that, “no more than two of the three members of the Personnel Review Commission shall be members of the same political party;” and,

WHEREAS, the term of office of each member of the Personnel Review Commission shall be six years, and the terms shall be staggered so that no term expires within less than two years of the expiration of any other term; and,

WHEREAS, the County Council has determined to reappoint Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2025 - 3/7/2031; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Council of Cuyahoga County hereby reappoints Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2025 - 3/7/2031.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Commission. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0369

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> approving the appointment of Douglas J. Maser to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for an unexpired term ending 11/15/2028, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 345 provides that a county may establish a memorial to commemorate the services of all members and veterans of the armed forces, and authorizes the taxing authority of the county to appoint a board of trustees for such a memorial; and

WHEREAS, Article III, Section 3.01 of the County Charter establishes that the County Council is the "taxing authority;" and

WHEREAS, Ohio Revised Code Chapter 345 provides that such appointments to the Soldiers' and Sailors' Monument Board of Trustees shall be made for terms of five years; and

WHEREAS, there currently remains one unfilled vacancy on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees; and

WHEREAS, Council has determined that Douglas J. Maser is qualified to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees and that his service will be beneficial to the on-going success and development of the Cuyahoga County Soldiers' and Sailors' Monument; and

WHEREAS, Council has appointed Douglas J. Maser to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for the remainder of Donald Jaffe's unexpired term until 11/15/2028;

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves the appointment of Douglas J. Maser serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for the unexpired term ending 11/15/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Commission. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0398

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Women of Color Foundation for personal and professional development training programs from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Women of Color Foundation for personal and professional development training programs; and

**WHEREAS**, the Women of Color Foundation estimates approximately 150 people will be served annually through this award; and

**WHEREAS**, the Women of Color Foundation estimates the total cost of the project is \$60,000; and

**WHEREAS**, the Women of Color Foundation indicates the other funding source(s) for this project includes:

- A. \$20,000 from the KeyBank Foundation
- B. \$5,000 from Enbridge

C. \$20,000 from StepForward; and

**WHEREAS**, the Women of Color Foundation is estimating the start date of the project will be November 2024 and the project will be completed by June 2025; and

**WHEREAS**, the Women of Color Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Women of Color Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Women of Color Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for personal and professional development training programs.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0433

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$20,000 to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project; and

**WHEREAS**, the Cleveland Restoration Society estimates approximately 1.233 million people will be served annually through this award; and

**WHEREAS**, the Cleveland Restoration Society estimates the total cost of the project is \$20,000; and

**WHEREAS**, the Cleveland Restoration Society is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

**WHEREAS**, the Cleveland Restoration Society requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Cleveland Restoration Society to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Cleveland Restoration Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Jesse Owens Family Home Stabilization Preservation Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga



County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 26, 2024

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0434

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to Dress for Success Cleveland for general operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to Dress for Success Cleveland for general operating support; and

**WHEREAS**, Dress for Success Cleveland estimates approximately 1,055 people will be served annually through this award; and

**WHEREAS**, Dress for Success Cleveland estimates the total cost of the project is \$20,000; and

**WHEREAS**, Dress for Success Cleveland is estimating the start date of the project will be December 2024 and the project will be completed by November 2025; and

**WHEREAS**, Dress for Success Cleveland requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Dress for Success Cleveland to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Dress for Success Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for general operating support.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 26, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0003

Sponsored by: Councilmember <b>Miller</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$184,000, to Manufacturing Works for the Supply-Chain and Workforce Alignment Project from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 2 ARPA Community Grant Fund in the amount of \$184,000 to Manufacturing Works for the Supply-Chain and Workforce Alignment Project; and

**WHEREAS**, Manufacturing Works estimates approximately 1.3 million people will be served annually through this award; and

**WHEREAS**, Manufacturing Works estimates approximately 25 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Manufacturing Works estimates the total cost of the project is \$184,000; and

**WHEREAS**, Manufacturing Works is estimating the start date of the project will be completed by December 2025; and

**WHEREAS**, Manufacturing Works requested \$184,000 from the District 2 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$184,000 to Manufacturing Works to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$184,000 to Manufacturing Works from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Supply-Chain and Workforce Alignment Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0004

Sponsored by: Councilmember <b>Miller</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$120,000, to the Aerozone Alliance for the Aerozone Financial Sustainability Initiative from the District 2 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 2 ARPA Community Grant Fund in the amount of \$120,000 to the Aerozone Alliance for the Aerozone Financial Sustainability Initiative; and

**WHEREAS**, the Aerozone Alliance estimates approximately 150 businesses and 1000 people will be served annually through this award; and

**WHEREAS**, the Aerozone Alliance estimates approximately 400 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Aerozone Alliance estimates the total cost of the project is \$120,000; and

**WHEREAS**, the Aerozone Alliance indicates the other funding source(s) for this project includes:



- A. 50% from Public Sector entities including Cuyahoga County, City of Cleveland, City of Brook Park, City of Strongsville, City of Middleburg Heights, and City of North Olmsted;
- B. 25% from an array of private companies;
- C. 25% from the philanthropic sector including the Fund for Our Economic Future; and

**WHEREAS**, the Aerozone Alliance is estimating the start date of the project will be February 2025 and the project will be completed by January 2026; and

**WHEREAS**, the Aerozone Alliance requested \$120,000 from the District 2 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$120,000 to the Aerozone Alliance to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$120,000 to the Aerozone Alliance from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Aerozone Financial Sustainability Initiative.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0006

Sponsored by: Councilmember <b>Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Elanor B. Rainey Memorial Institute for the Rainey Institute Arts Education Access Program in Clark-Fulton from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the Elanor B. Rainey Memorial Institute for the Rainey Institute Arts Education Access Program in Clark-Fulton; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute estimates approximately 200 people will be served annually through this award; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute estimates approximately 36 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute estimates the total cost of the project is \$766,776; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute indicates the other funding source(s) for this project includes:

- A. \$75,000 from individual contributions;
- B. \$23,333 from board member contributions;
- C. \$20,000 from corporate contributions;
- D. \$339,167 from foundation/trust grants;
- E. \$86,667 from government grants;
- F. \$69,500 from program fees
- G. \$19,667 from contracted services;
- H. \$1,667 from miscellaneous revenue; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

**WHEREAS**, the Elanor B. Rainey Memorial Institute requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Elanor B. Rainey Memorial Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Elanor B. Rainey Memorial Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Rainey Institute Arts Education Access Program in Clark-Fulton.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0007

Sponsored by: Councilmember <b>Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to the Cuyahoga County Land Reutilization Corporation for the Circle East District Neighborhood Patrol from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Houser</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to the Cuyahoga County Land Reutilization Corporation for the Circle East District Neighborhood Patrol; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates approximately 350 people will be served annually through this award; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates the total cost of the project is \$75,000; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation indicates the other funding source(s) for this project includes \$25,000 from the Cuyahoga County Land Reutilization Corporation; and



**WHEREAS**, the Cuyahoga County Land Reutilization Corporation is estimating the start date of the project will be May 2025 and the project will be completed by April 2026; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Cuyahoga County Land Reutilization Corporation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Cuyahoga County Land Reutilization Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Circle East District Neighborhood Patrol.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0008

Sponsored by: Councilmember <b>Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to the Assembly for the Arts for the Study of the Arts Funding Landscape Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to the Assembly for the Arts for the Study of the Arts Funding Landscape Project; and

**WHEREAS**, the Assembly for the Arts estimates approximately 55,000 people will be served annually through this award; and

**WHEREAS**, the Assembly for the Arts estimates approximately six permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Assembly for the Arts estimates the total cost of the project is \$199,815; and

**WHEREAS**, the Assembly for the Arts indicates the other funding source(s) for this project includes:

- A. \$50,000 from the Cleveland Foundation (anticipated);
- B. \$50,000 from the Gund Foundation (anticipated);
- C. \$25,000 from the City of Cleveland (anticipated);
- D. \$24,815 from other government/nonprofit/donor organizations (anticipated); and

**WHEREAS**, the Assembly for the Arts is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

**WHEREAS**, the Assembly for the Arts requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Assembly for the Arts to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Assembly for the Arts from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Study of the Arts Funding Landscape Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0009

Sponsored by: Councilmembers <b>Conwell and Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for Placemaking Activities for the WRHS New African American History Gallery of the Cleveland History Center from the District 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$10,000 and from the District 9 ARPA Community Grant Fund in the amount of \$10,000 for a total amount of \$20,000 to the Western Reserve Historical Society for the Placemaking Activities for the WRHS New African American History Gallery of the Cleveland History Center; and

**WHEREAS**, the Western Reserve Historical Society estimates approximately 30,000 people will be served annually through this award; and

**WHEREAS**, the Western Reserve Historical Society estimates approximately 16 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Western Reserve Historical Society estimates the total cost of the project is \$40,000; and

**WHEREAS**, the Western Reserve Historical Society indicates the other funding source(s) for this project includes:

- A. \$10,000 from Margaret Wong & Associates;
- B. \$5,000 from the Ohio Humanities Council (pending);
- C. \$5,000 from the Ohio Arts Council (pending); and

**WHEREAS**, the Western Reserve Historical Society is estimating the start date of the project will be January 2025 and the project will be completed by August 2025; and

**WHEREAS**, the Western Reserve Historical Society requested \$20,000 from the District 7 and District 9 ARPA Community Grant Funds to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Western Reserve Historical Society to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Western Reserve Historical Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Placemaking Activities for the WRHS New African American History Gallery of the Cleveland History Center.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.



**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0010

Sponsored by: Councilmembers <b>Conwell and Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$15,000, to the Greater Cleveland Association of Black Journalists for the National Association of Black Journalists 2025 Convention & Career Fair from the District 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$5,000 and from the District 9 ARPA Community Grant Fund in the amount of \$10,000 for a total amount of \$15,000 to the Greater Cleveland Association of Black Journalists for the National Association of Black Journalists 2025 Convention & Career Fair; and

**WHEREAS**, the Greater Cleveland Association of Black Journalists estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, the Greater Cleveland Association of Black Journalists estimates the total cost of the project is \$135,000; and

**WHEREAS**, the Greater Cleveland Association of Black Journalists indicates the other funding source(s) for this project includes:

- A. \$20,000 from the Cleveland Foundation;
- B. \$125,000 from Corporate Sponsors; and

**WHEREAS**, the Greater Cleveland Association of Black Journalists is estimating the start date of the project will be February 2025 and the project will be completed by August 2025; and

**WHEREAS**, the Greater Cleveland Association of Black Journalists requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to the Greater Cleveland Association of Black Journalists to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to the Greater Cleveland Association of Black Journalists from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the National Association of Black Journalists 2025 Convention & Career Fair.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0011

Sponsored by: Councilmember <b>Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$75,000, to the CREW Foundation for the purpose of Workforce in a Digital Age Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$75,000 to the CREW Foundation for the Workforce in a Digital Age Project; and

**WHEREAS**, the CREW Foundation estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, the CREW Foundation estimates approximately 30 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the CREW Foundation estimates the total cost of the project is \$87,450; and

**WHEREAS**, the CREW Foundation indicates the other funding source(s) for this project includes \$20,000 from the Good Community Foundation; and

**WHEREAS**, the CREW Foundation is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

**WHEREAS**, the CREW Foundation requested \$75,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to the CREW Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$75,000 to the CREW Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Workforce in a Digital Age Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the



earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0012

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the National Rites of Passage Institute for Cultural Community Engagement Events from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Rites of Passage Institute for Cultural Community Engagement Events; and

**WHEREAS**, the National Rites of Passage Institute estimates approximately 75 to 100 people will be served annually through this award; and

**WHEREAS**, the National Rites of Passage Institute estimates the total cost of the project is \$10,000; and

**WHEREAS**, the National Rites of Passage Institute is estimating the start date of the project will be December 2024 and the project will be completed by December 2025; and

**WHEREAS**, the National Rites of Passage Institute requested \$10,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Rites of Passage Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Rites of Passage Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Cultural Community Engagement Events.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0013

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Neighborhood Leadership Institute for the Flagship Leadership Development Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Neighborhood Leadership Institute for the Flagship Leadership Development Program; and

**WHEREAS**, the Neighborhood Leadership Institute estimates the total cost of the project is \$180,000; and

**WHEREAS**, the Neighborhood Leadership Institute indicates the other funding source(s) for this project includes:

- A. \$70,000 from the St. Luke’s Foundation;
- B. \$100,000 from the Cleveland Foundation; and

**WHEREAS**, the Neighborhood Leadership Institute is estimating the start date of the project will be January 2025 and the project will be completed by June 2025; and

**WHEREAS**, the Neighborhood Leadership Institute requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Neighborhood Leadership Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Neighborhood Leadership Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Flagship Leadership Development Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0014

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$3,000 to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 project; and

**WHEREAS**, the Sigma Gamma Rho Sorority, Inc. estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, the Sigma Gamma Rho Sorority, Inc. estimates the total cost of the project is \$5,000; and

**WHEREAS**, the Sigma Gamma Rho Sorority, Inc. indicates the other funding source(s) for this project includes \$2,000 from the Sigma Gamma Rho Alpha Lambda Sigma Chapter Budget Allocation; and

**WHEREAS**, the Sigma Gamma Rho Sorority, Inc. is estimating the start date of the project will take place in May 2024; and



**WHEREAS**, the Sigma Gamma Rho Sorority, Inc. requested \$3,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$3,000 to the Sigma Gamma Rho Sorority, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$3,000 to the Sigma Gamma Rho Sorority, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Swim 1922 project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0016

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$350,000, to the United Black Fund of Greater Cleveland for the Empowering Cuyahoga County's Opportunity Zones Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$350,000 to the United Black Fund of Greater Cleveland for the Empowering Cuyahoga County's Opportunity Zones Project; and

**WHEREAS**, the United Black Fund of Greater Cleveland estimates approximately 200 people will be served annually through this award; and

**WHEREAS**, the United Black Fund of Greater Cleveland estimates the total cost of the project is \$668,360; and

**WHEREAS**, the United Black Fund of Greater Cleveland is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

**WHEREAS**, the United Black Fund of Greater Cleveland requested \$350,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$350,000 to the United Black Fund of Greater Cleveland to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$350,000 to the United Black Fund of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Empowering Cuyahoga County's Opportunity Zones Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0017

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Association of African American Cultural Gardens for the African American Cultural Garden Monument Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Association of African American Cultural Gardens for the African American Cultural Garden Monument Project; and

**WHEREAS**, the Association of African American Cultural Gardens estimates approximately 10,000 people will be served annually through this award; and

**WHEREAS**, the Association of African American Cultural Gardens estimates the total cost of the project is \$4,200,000; and

**WHEREAS**, the Association of African American Cultural Gardens indicates the other funding source(s) for this project includes:

- A. \$325,000 from the Cleveland Foundation

- B. \$300,000 from Cuyahoga County
- C. \$500,000 from the St. Luke's Foundation
- D. \$175,000 from Cleveland City Council
- E. \$20,000 from Councilman Conwell Ward 9
- F. \$20,000 from Councilman Basheer Jones
- G. \$10,000 from Councilman Jeff Johnson
- H. \$100,000 from the Parks Foundation
- I. \$50,000 from the Cliffs Foundation
- J. \$50,000 from the Holden Foundation; and

**WHEREAS**, the Association of African American Cultural Gardens is estimating the start date of the project will be July 2025 and the project will be completed by July 2026; and

**WHEREAS**, the Association of African American Cultural Gardens requested \$10,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Association of African American Cultural Gardens to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Association of African American Cultural Gardens from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the African American Cultural Garden Monument Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0018

Sponsored by: Councilmember <b>Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$9,000, to the Northeast Ohio Black Health Coalition for the “A Talk With My Daughters: Black Herstory Meets Black Health” Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$9,000 to the Northeast Ohio Black Health Coalition for the “A Talk With My Daughters: Black Herstory Meets Black Health” Program; and

**WHEREAS**, the Northeast Ohio Black Health Coalition estimates approximately 110 people will be served annually through this award; and

**WHEREAS**, the Northeast Ohio Black Health Coalition estimates the total cost of the project is \$10,000; and

**WHEREAS**, the Northeast Ohio Black Health Coalition indicates the other funding source(s) for this project includes:

- A. \$1,000 from the City of Richmond Heights;

- B. \$100 from the National Coalition of 100 Black Women;
- C. \$100 from the National Council of Negro Women;
- D. \$100 from the National Congress of Black Women;
- E. \$100 from the Black Nurses Society;
- F. \$100 from the Men and Women of Central;
- G. \$100 from Top Ladies of Distinction;
- H. \$100 from Vickie Doe Fitness; and

**WHEREAS**, the Northeast Ohio Black Health Coalition is estimating the start date of the project will be February 2024 and the project will be completed by February 2026; and

**WHEREAS**, the Northeast Ohio Black Health Coalition requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$9,000 to the Northeast Ohio Black Health Coalition to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$9,000 to the Northeast Ohio Black Health Coalition from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the “A Talk With My Daughters: Black Herstory Meets Black Health” Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Health, Human Services & Aging

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0020

Sponsored by: <b>Councilmember Miller</b>	<b>A Resolution</b> amending Rules 12E, 12F, and 12G of the Cuyahoga County Rules of Council pertaining to Committees of the Council; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Article III, Section 3.10(2) of the Cuyahoga County Charter provides that County Council shall adopt its own rules; and

**WHEREAS**, County Council originally adopted its rules pursuant to Motion No M2011-0007 on April 26, 2011 and such rules have been subsequently amended by Motion Nos. M2011-0017, M2012-0004, M2012-0030, and M2013-0021, and by Resolution Nos. R2014-0229, R2015-0016, R2018-0002, R2024-2066, and R2024-2067; and

**WHEREAS**, the Council desires to amend Rule 12E, Rule 12F, and Rule 12G of the Cuyahoga County Rules of Council pertaining to Committees of Council; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usual daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby amends Rule 12E of the Cuyahoga County Rules of Council as follows (additions are bold and underlined, deletions are stricken):

Rule 12E: Advisory Subcommittees

- (1) The Chairperson of any standing committee, with the approval of the President as described more fully below, may appoint the Chairperson, Vice-Chairperson, and members of one or more advisory subcommittees, comprised of one or more Members of that standing committee and or one or more members of the general public, to study and make written recommendations to the full committee on specific subjects within that standing committee's jurisdiction. Members of the public serving on

advisory subcommittees shall be electors of Cuyahoga County and shall serve at the pleasure of the Chairperson. ~~The Chairperson of each advisory subcommittee shall be a Member of Council.~~

- (2) Prior to the appointment of any advisory subcommittee, the President of Council shall approve the purpose, duration, persons to be appointed as officers, and persons to be appointed as members of the advisory subcommittee.
- (3) Except for appointment and composition as provided above, all rules that apply to Committees of Council shall also apply to advisory subcommittees, including but not limited to rules regarding notice of meetings, keeping of minutes, advance publication of the agenda, and provision of time for public comment.

**SECTION 2.** The Cuyahoga County Council hereby amends Rule 12F of the Cuyahoga County Rules of Council as follows (additions are bold and underlined, deletions are stricken):

Rule 12F: Temporary Appointments to Committee

If a Member is absent from any Council committee meeting, the President may appoint a replacement as Member Pro Tem, but such appointment shall only not extend ~~for beyond~~ that meeting of the committee, **and only for those times when the original absent member is not present** ~~or after the original absent Member is in attendance at that meeting.~~

**SECTION 3.** The Cuyahoga County Council hereby amends Rule 12G of the Cuyahoga County Rules of Council as follows (additions are bold and underlined, deletions are stricken):

Rule 12G: Standing Committees

The following standing committees are established for the Council:

- (1) Health, Human Services & Aging
- (2) Public Safety & Justice Affairs
- (3) Economic Development & Planning
- (4) Finance & Budgeting
- (5) Public Works, Procurement & Contracting
- (6) Human Resources, Appointments & Equity

- (7) Education, Environment & Sustainability
- (8) Council Operations, **Information Technology**~~Intergovernmental Relations~~ & Public Transportation
- (9) Community Development **& Housing**

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County Council and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall take effect and be in force immediately upon its passage. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law. The Rule change adopted pursuant to Section 1 of this Resolution shall take effect commencing July 3, 2024 and shall expire on August 1, 2024 unless superseded or extended by action of the Council.

**SECTION 5.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
Clerk of Council	Date



First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Council Operations, Intergovernmental Relations & Public  
Transportation

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0436

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on November 13, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:      Class Title:    *HRIS Specialist*  
                     Number:        14241

Pay Grade: 10B/Exempt

Exhibit B: Class Title: *Customer Relations Ombudsman*  
Number: 13331  
Pay Grade: 15A/Exempt

Exhibit C: Class Title: *Manager, Special Projects & Business*  
Number: 11221  
Pay Grade: 16A/Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Chief Forensic Photographer*  
Class Number: 12212  
Pay Grade: 13A/Exempt (No Change)  
\* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential function, physical requirements, additional requirements, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit E: Class Title: *GIS Analyst*  
Class Number: 16152  
Pay Grade: 10B/Exempt (No change)  
\* At the request of the Planning Commission, Planning Commission was added to the applicable departments so this position would be available for them to utilize.

Exhibit F: Class Title: *Medical Records Technician*  
Class Number: 17021  
Pay Grade: 6A/Non-Exempt (No Change)  
\* PRC routine maintenance. Classification last revised in 2019. Changes were made to distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Systems Analyst*  
Class Number: 16101  
Pay Grade: 11B/Exempt  
\* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, technology requirements, and language and formatting. No change to FLSA status. Pay grade increased from 10B to 11B.

Proposed Deleted Classifications:

Exhibit H: Class Title: *Network Engineering Administrator*  
Class Number: 16398  
Pay Grade: 19B/Exempt  
\* This position is vacant, and the IT department currently has no plans to utilize this position in the future.

Exhibit I: Class Title: *Supervisor, Procurement Audit*  
Class Number: 11011  
Pay Grade: 10A/Exempt  
\* This position is vacant, and the department currently has no plans to utilize this position in the future.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_\_, seconded by\_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
PERSONNEL REVIEW COMMISSION  
MEMORANDUM**

Date: November 14, 2024

To: Cuyahoga County Council President Pernel Jones Jr.  
Council Members, Human Resources, Appointments & Equity  
Committee

From: Deborah Southerington, Chairwoman  
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on November 13, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
HRIS Specialist 14241	10B Exempt	Human Resources
Customer Relations Ombudsman 13331	15A Exempt	Health and Human Services
Manager, Special Projects and Business 11221	16A Exempt	Fiscal Office

PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Chief Forensic Photographer 12212	13A Exempt	13A Exempt (No Change)	Medical Examiner
GIS Analyst 16152	10B Exempt	10B Exempt (No Change)	Information Technology
Medical Records Technician 17021	6A Non-Exempt	6A Non-Exempt (No Change)	Health and Human Services
Systems Analyst 16101	10B Exempt	11B Exempt	Information Technology

  

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Network Engineering Administrator 16398	19B Exempt	Information Technology
Supervisor, Procurement Audit 11011	10A Exempt	Health and Human Services

cc: Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sarah Nemastil, HR Director  
Kelli Neale, Program Officer 4

Posted: 9/25/2024, 10/31/2024  
Meeting: 11/13/2024

<u>Job Title</u> <b><u>NEW</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
HRIS Specialist	14241	N/A	10B Exempt	Human Resources	This is a new classification requested by the Department of Human Resources based on department need. The classification reflects the essential functions and minimum qualifications of the position.
Customer Relations Ombudsman	13331	N/A	15A Exempt	Health and Human Services	This is a new classification requested by Human Resources based on a position audit. The classification reflects the essential functions and minimum qualifications of the position.
Manager, Special Projects and Business	11221	N/A	16A Exempt	Fiscal Office	This is a new classification derived from a position that is currently unclassified but determined to be in the classified service through an analysis and recommendation of the PRC. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u> <b><u>REVISED</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Chief Forensic Photographer	12212	13A Exempt	13A Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, physical requirements, additional requirements, and language and formatting. A technology section was added. No change to pay grade or FLSA status
GIS Analyst	16152	10B Exempt	10B Exempt (No Change)	Information Technology	At the request of the Planning Commission, Planning Commission was added to the applicable” Departments” so this position would be available for them to utilize.
Medical Records Technician	17021	6A Non-Exempt	6A Non-Exempt (No Change)	Health and Human Services	PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status
Systems Analyst	16101	10B Exempt	11B Exempt	Information Technology	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, technology requirements, and language and formatting. No change to FLSA status. Pay grade increased from 10B to 11B



<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Network Engineering Administrator 16398	19B Exempt	Information Technology	This position is vacant and the IT department currently has no plans to utilize this position in the future.
Supervisor, Procurement Audit 11011	10A Exempt	Health and Human Services	This position is vacant and the department currently has no plans to utilize this position in the future.

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	HRIS Specialist	<b>Class Number:</b>	14241
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10B
<b>Dept:</b>	Human Resources	<b>EXHIBIT A</b>	

## Classification Function

The purpose of this classification is to contribute to the maintenance of the HRIS system for the County Human Resources department.

## Distinguishing Characteristics

This is a journey-level classification that is responsible for managing and maintaining job and position data and structure in the County's Human Resources Information System (HRIS). Employees in this classification work under general supervision of the Manager, HRIS and receive instruction or assistance only as unusual situations arise. Employees are expected to exercise a high level of independent judgment and initiative and to advise other HR personnel regarding use of HRIS systems.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

45% +/- 10%

- Manages data within the Infor Global Human Resources module (GHR); receives requests for data changes/updates (e.g., new hires, rehires, supervisor changes, accounting unit changes, location changes, promotions, demotions, etc.) in GHR; communicates with individuals requesting changes to gather information relevant to making the system change; researches existing information within Infor GHR to determine if there is an appropriate existing structure or if a new structure needs to be created; determines whether a position can and should be created/changed based on information gathered, knowledge of organizational structure, and knowledge of how various integrated Infor systems interact; recommends solutions or alternative methods to meet requestors' needs; creates and updates system structure changes within the Infor GHR to facilitate making requested employment actions; investigates and resolves issues found with data integrity by examining system audit logs, coordinating with other departments (IT, Fiscal, HR), and determining which system/step in the process caused the errors; coordinates with Employee Service Specialists and ERP Business Systems Administrator to make data update/change requests as necessary.

20% +/- 10%

- Creates a wide variety of customized and standard reports for various individuals and departments; runs and distributes recurring monthly employee and compensation reports (e.g., termination dates, service dates, start dates, etc.) to HR staff; runs queries to create custom reports upon request from HR staff and external departments; determines where the necessary data to fulfill a data report request has to be sourced from and which information cannot not be shared; monitors existing reports in GHR to assist with data integrity; investigates issues found with data integrity and takes necessary steps to resolve them.

20% +/- 10%

- Completes special auditing projects to facilitate optimal quality of data in the GHR system; maintains data integrity by running queries and analyzing data to check for potential issues; collaborates with other departments to collect information (e.g., org charts, accounting information, etc.) to ensure data integrity; updates system structure and system data to correct errors found during data audits.

10% +/- 5%

- Collaborates with IT regarding testing and updates to the GHR system; collaborates with ERP Business Systems Administrator and IT to ensure system upgrade and patches are working properly; creates and sets up scenarios in the test environment for IT to test known and potential issues in the system; assists with carrying out testing scenarios; provides feedback to IT on any issues encountered during testing.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; raises awareness of issues and opportunities for process improvements encountered during the course of completing daily tasks; makes recommendations for process improvement.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Associate degree in computer information systems, software development, business administration or related experience with five (5) years of application support, report creation, workflow, and/or troubleshooting experience; or any equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor GHR, Tableau).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiple, divide, calculate decimals, calculate percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

## HRIS Specialist

- Ability to comprehend a variety of informational documents employee data spreadsheets and reports, testing scenario spreadsheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, construction manuals, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare executive employee reports, vacant supervisor reports, employee termination reports, employee accounting/activity reports, various GHR requested reports, data audits, testing scenario reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, and to explain procedures.
- Ability to use and interpret Human Resources and Human Resources Information System terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County departments and employees, and external vendors.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Customer Relations Ombudsman	<b>Class Number:</b>	13331
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15A
<b>Dept:</b>	Health and Human Services	<b>EXHIBIT B</b>	

### Classification Function

The purpose of this classification is to serve as an ombudsperson in the Customer Relations/Customer Care division of Health and Human Services (HHS).

### Distinguishing Characteristics

This is a supervisory level classification that is responsible for receiving, reviewing, responding, and resolving issues related to service delivery across multiple HHS departments. This position is part of a unit that serves as a general HHS information center for residents of Cuyahoga County. This position works under direction from a manager level position but is expected to work independently and use judgment in application of policies and procedures. The incumbent ensures that all activities are performed in a timely manner and according to policies, procedures, and regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
  - Supervises and directs the work of Program Officers, Clerical Specialists, Administrative Officers, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%
  - Acts as a liaison between Legal Aid, County Executive's Office, State, Governor's Office, and Senator's Office with written communication to customers; discusses CFS confidential cases in order for a legal opinion to be drafted by the legal department; assists the legal department with issues concerning Department of Child and Family Services Cases (DCFS).
- 15% +/- 5%
  - Serves as Electronic Payment Processing Information (EPPI) coordinator which includes EBT (Electronic Benefits Transfers) and the EPC (Electronic Payment Card) for the County; resolves customer account issues with the State of Ohio; handles County EPPI Card (Cash/SNAP) benefits.
- 15% +/- 5%
  - Serves as Civil Rights Coordinator; works with the State Bureau to research Civil Rights complaints; utilizes various tracking systems to research case information; works with law enforcement on investigations.

10% +/- 5%

- Works with other departments to assist with improving their processes; implements changes to department procedures based on state mandated policies; gathers data on unit performance; generates reports based on data; looks at trends in data to determine how to improve services.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in administration, management, or related field with five (5) years of experience working in HHS with experience in benefits, social work, child support, or aging; or an equivalent combination of education, training, and experience.

<b>Highest degree of education attained</b>	<b>Experience required</b>
High school diploma/GED	9 years
Unrelated associate degree	7 years
Related associate degree	7 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	5 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	3 years

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), publishing software (Microsoft Publisher), and database software (Sequel Server Reporting System, Statewide Automated Child Welfare Information System, Support Enforcement Tracking System, OBWP, Cisco, Finesse, Matrix Civil, Customer Relations Management System).

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including time sheets, resumes, applications, training materials, Legal Aid Requests, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), and the Ohio Administrative Code (OAC).
- Ability to prepare monthly Customer Relations Management reports (CRMS), monthly call center reports, monthly Food Nutrition Supplement reports (FNS), monthly EPPIC reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to supervise and counsel employees, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret social benefits and basic related legal terminology and language.
- Ability to communicate with leaderships, vendors, state representatives, community partners, law enforcement, and other County employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Manager, Special Projects and Business	<b>Class Number:</b>	11221
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	16A
<b>Dept:</b>	Fiscal Office	<b>EXHIBIT C</b>	

## Classification Function

The purpose of this classification is to plan and direct short- and long -term special projects and business operations for the Fiscal Office.

## Distinguishing Characteristics

This is a management-level classification with responsibility for performing technical activities in the Accounting Division of the Fiscal Office. This class works under the direction of the Assistant Fiscal Officer and is responsible for managing and implementing complex projects that further the County's mission and values. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Plans and directs short- and long -term special projects and business operations for the Fiscal Office in accordance with the County's overall mission; establishes quantifiable goals and creates paths towards achieving these goals; manages focused studies or projects through research, analysis, design, and implementation phases; leads team of employees through project; sets and maintains project schedule; forecasts project resource requirements, assign project tasks to team members and follow up on task completion; identifies and engages stakeholders to deliver a high level of service that achieves results in alignment with organizational objectives; works closely with all Fiscal Department leaders to review and refine the department's organizational structure to ensure alignment with service delivery and desired outcomes; leads business office activities; advises executive leadership team in all areas of financial management and financial reporting; delivers administrative, accounting, and budgeting services, as needed while developing and managing the budget and other financial measures of the Fiscal Office departments.

30% +/- 10%

- Directs the cash activities, accounting, and budget services for the Fiscal Office; oversees banking information, financial reports, cash postings, and revenue transactions; examines and corrects any cash transaction overages; manages various banking relationships and verification of cash balances; oversees the reconciliation of all bank accounts and cash activity; oversees preparation of bank confirmations for internal and external auditors; coordinates with the County Treasurer's Office to analyze financial and investment reports for the purpose of summarizing daily, monthly, quarterly, and annual cash flow and accounts statements as needed for year-end reporting; directs and oversees the flow of information/data from the various financial institutions banking systems to the County financial system; collaborates and act as liaison with OBM staff in the review, reconciliation, and monitoring of debt.

20% +/- 10%

- Focuses on continuous improvement by developing and implementing new policies, procedures and best practices; performs background research, tracks trends, and analyzes complex data;

Effective Date: TBD  
Last Modified: TBD



## Manager, Special Projects and Business

researches, analyzes, and evaluates existing operations, processes, policies, and/or procedures to identify areas for improvement or enhancement; conducts program need analysis; compiles result data and identifies areas of program deficiencies.

15% +/- 5%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, accounting, financial management, or a related field with seven (7) years previous experience in accounting, financial management, or a related field, and three (3) years of management experience **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required	Management Experience Required
Unrelated associate degree	11 years	3 years
Related associate degree	11 years	3 years
Unrelated bachelor's degree	9 years	3 years
Related bachelor's degree	7 years	3 years
Unrelated master's/doctoral degree	7 years	3 years
Related master's/doctoral degree	7 years	3 years

*Related degree fields:* finance, business administration

*Related work experience:* preparing company-wide financial reports, auditing, and/or GAAP research

- Must be a Certified Public Accountant (CPA).

### Additional Requirements

- No certificates or licenses required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### Supervisory Responsibilities

Effective Date: TBD  
Last Modified: TBD

## Manager, Special Projects and Business

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

## Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform statistics.

## Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including county workpapers, budgets, grant reports, financial statements, responses to County correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code, the Employee Handbook, GAAP, GASB, Code of Federal Regulations (CFR), GAAFR.
- Ability to prepare ACFR, Schedule of Federal Expenditures, Fiscal Procedure Guidelines, Administrative Rule Boards documents, Responses to State Auditor's Office or Other Regulatory Agencies, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with staff, external auditors, employees from outside agencies and departments, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Chief Forensic Photographer	<b>Class Number:</b>	12212
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13A
<b>Dept:</b>	Medical Examiner's Office	<b>EXHIBIT D</b>	

### Classification Function

The purpose of this classification is to provide direct supervision to forensic photographers and to photograph a variety of scenes, subjects, and materials including physical evidence provided by law enforcement and to process all image files for investigative, scientific, and court presentation purposes.

### Distinguishing Characteristics

This is a first-line supervisor classification working under general supervision of the Medical Examiner Director of Operations. This class works within a framework of policies, procedures, regulations, and laws and the employee exercises discretion and judgment in supervising employees, overseeing the unit's functioning, resolving any service delivery problems, and ensuring compliance with applicable regulations. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Supervises and directs the work of Forensic Photographers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Performs advanced Forensic Photography techniques (e.g. digital evidence evaluation, creation of 1:1s, overlays, image enhancements, alternate light sources, ultraviolet, etc.) for analysis and comparisons; prepares and reviews various reports of scientific examination results; digitally captures photomicrographs of trace evidence and histological slides; duplicates and maintains video-graphic evidence; captures spherical images and constructs Spheron R2S published cases.

10% +/- 5%

- Photographs a variety of subjects and materials including crime scenes, decedents, autopsies, clothing, property, specimen, vehicles, fingerprints, or other physical evidence; documents photographic processes and procedures; follows chain of custody with photographic evidence as necessary; gives expert testimony in court; prepares court exhibits; processes images in multiple file types using a wide variety of software tools for investigative, scientific, and court presentation purposes; processes raw image files from digital media cards, processes property or digital media cards for other departments; copies files to digital media storage devices (optical discs, USBs, etc.) and distributes upon request; prints photographs; uses a scanner to digitize film, prints, and other copy work; prepares images for reports and exhibits; prepares and maintains digital files in accordance with applicable policies and procedures.

Effective Date: 7.28.2014  
Last Modified: 01.29.2020

## Chief Forensic Photographer

10% +/- 5%

- Performs miscellaneous responsibilities related to photography laboratory; oversees and participates in cleaning and maintaining equipment; tracks photography unit inventory and orders equipment and supplies; maintains photography inventory to ensure supply and equipment availability; maintains darkroom and photographic chemicals.

10% +/- 5%

- Conducts tours and gives lectures to outside agencies, organizations, or individuals; participates on the Education Committee to organize, develop, and conduct training courses; generates brochures, binders/books, graphics, posters, and other course materials for educational purposes such as conference poster presentations, training course materials, etc.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; keeps abreast of current trends and technological developments in the field; researches emerging forensic photography and digital image techniques; conducts tours of photography unit; gives lectures to outside agencies, organizations, or individuals; uses and evaluates new equipment, hardware, and software; develops and conducts trainings.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in photography or related field and five (5) years of experience performing digital and conventional photography in a forensic setting; or an equivalent combination of education, training, and experience.

### **Additional Requirements**

- Adobe Photoshop, Extensis Portfolio, and Camera RAW are required. Additional competencies in other photo software applications as needed.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of photographic equipment including digital cameras, tripods, strobes, scanners, spherocam, light meters, colorimeters, densitometers, microscopes, and projectors.
- Physical abilities to perform essential functions.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), database software (Microsoft Access), various graphics/image management software (Adobe PageMaker, InDesign, Adobe Bridge, Adobe Photoshop Adobe

## Chief Forensic Photographer

Lightroom, DNG, Image-Pro Plus), color analysis/management software (X-Rite EZ Color, DataColor, Spyder X Pro), video editing software (Adobe Premiere Pro), and virtual reality software (Apple QTVR, Max IMT R2S Crime).

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize college level algebra, geometry, trigonometry, and descriptive statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including photograph orders, diagrams, reports, image catalogues, list of Mugshots required, list of autopsy cases, incident reports, crime scene/accident scene summaries, quality assurance reports, purchase orders, police reports, trace evidence reports, scale drawings/models, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code 313.10, International Association for Identification Forensic Photography and Digital Image standards, scientific Working Group on Digital Evidence (SWGDE), National Association for Medical Examiners (NAME), Quality Assurance Manual, Materials Safety Data sheets, Training Manual, standard operating procedures, software and hardware manuals, safety manuals, publications, equipment manuals, reference books, journals, and the Employee Handbook.
- Ability to prepare optical discs, digital images, photographic prints, supply order forms, internal unit manual, budget reports, annual statistics, scale drawings/models, illustrations, PowerPoint presentations, standard operating procedures, publications signs, identification cards, graphics and court presentations, crime scene/accident scene summaries, equipment maintenance logs, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and council employees, to persuade and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical and legal terminology and language.

## Chief Forensic Photographer

- Ability to communicate and to develop and maintain effective working relationships with subordinates, other departmental employees, supervisor, police department personnel, attorneys, investigators, and clerical staff.

### **Environmental Adaptability**

- Work is typically performed in an office, laboratory and in the field.
- Work may involve exposure to strong odors, toxic agents, bodily fluids, electrical currents, temperature extremes, wetness/humidity, and laboratory equipment/machinery. Requires periodic on-site investigations that may occur indoor or outside in changing locations, environments and conditions and at all times of day and night and year. Conditions could include adverse weather or unsanitary environments and may require the use of personal protective equipment, especially in disaster situations.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	GIS Analyst	<b>Class Number:</b>	16152
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10B
<b>Dept:</b>	Information Technology and Planning Commission EXHIBIT E		

### Classification Function

The purpose of this classification is to assist with administration of the Geographic Information System (GIS) environment including the design and update of GIS data and the design and development of GIS applications and dashboards to solve problems using data modeling and spatial analysis.

### Distinguishing Characteristics

This is a journey level classification in the GIS series responsible for the integrity of GIS data and for the development of GIS applications and dashboards. Employees at this level work under general supervision from a unit manager. Employees are expected to work independently and exercise judgment and initiative. Positions at this level receive instruction or assistance as needed and are expected to become up to date on the methods, operating procedures, and policies of the work unit. This classification is distinguished from GIS Technician where this classification is responsible for more complex GIS analyses.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Designs, refines, and updates GIS data, databases and metadata; collects and interprets GIS data (e.g., tax maps, legal centerlines of streets, collected field data) to update databases; cleans data and monitors health and performance of databases; designs and maintains spatial GIS models; performs database querying; develops requirements, specifications and diagrams for the GIS infrastructure.

40% +/- 10%

- Designs, develops, deploys, and tests GIS web applications and dashboards; determines clients' GIS needs; writes queries to pull information for the application or dashboard; creates mapviewer applications, interactive graphs, and interactive charts; uses various software to create applications creates user accounts and passwords for client access to applications or dashboards; updates actions as needed.

15% +/- 5%

- Provides other software assistance; coordinates public and County GIS data sharing and exchange; designs and develops reports; designs and maintains desktop databases for reports and maps; provides training to lower-level employees and end-users.

5% +/- 2%

- Administers GIS databases; deploys and administers GIS applications, server software, middleware, and licensing; create backups; manages database security and user access.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in information technology or related field and three (3) years of GIS analysis, development, or computer programming experience; or an equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, printer, plotter, GPS equipment, mobile devices, and drafting tools.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including GIS software (ArcGIS), image editing software (GIMP), spreadsheet software (Microsoft Excel), database software (Microsoft SQL server Studio), and word processing software (Microsoft Word, Nitro).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry, and descriptive and inferential statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including external GIS data, external assessment data, maintenance data, maps, schematics, design record drawings, CAD files, image files, fiscal records, property deeds, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including database documentation, development documentation, server documentation, Ohio Revised Code, departmental guidelines, and computer software manuals.
- Ability to prepare GIS data, analysis reports, office application data, map reports, map deliverables, assessment estimates, application reports, annual report and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.



## GIS Analyst

- Ability to use and interpret GIS data modeling, database and web development syntax, and statistical analysis terminology.
- Ability to communicate with managers, supervisors, vendors, consultants, other County employees, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment although time may be spent outdoors collecting or verifying data.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Medical Records Technician	<b>Class Number:</b>	17021
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	6A
<b>Dept:</b>	Health and Human Services	<b>EXHIBIT F</b>	

### Classification Function

The purpose of this classification is to maintain invoicing, medical billing, medical supply inventory, electronic and paper medical records, chart audits, discharge records, storage of records, and current list of discharges in accordance with State and Federal guidelines for certification and reimbursement.

### Distinguishing Characteristics

This is an entry level classification that is responsible for maintaining medical records, chart audits, and various other records. The incumbent in this position will review and correct discrepancy reports, enter codes and information into various billing systems for payment reimbursement, and will maintain the medical supplies inventory. This classification works under a framework of well-defined procedures. This class requires a limited exercise of judgment and consults with a supervisor as new or unusual situations arise.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

45% +/- 10%

- Maintains medical records, chart audits, discharge records, storage of records, and current list of discharges; ensures adherence to State and Federal guidelines for certification and reimbursement; maintains charts via electronic system as well as paper medical charts; reviews medical reports for completeness; reviews charts to ensure all reports and signatures are present; codes diagnoses; prepares charts for admission and re-admission; prepares minimum data set for annual update; maintains chart overflow; maintains discharge chart files; documents deficiencies in patient charts; purges old records; maintains log of destroyed records; maintains diagnoses index; safeguards the confidentiality of clinical records.

30% +/- 10%

- Reviews, sends, and verifies invoices from providers; creates and submits medical insurance claims for various programs within the agency; posts payments received from medical insurance payouts; records payments in accounts receivable; addresses denied claims; reviews and sends invoices to the Fiscal department for options providers; reviews the payment posting system to ensure all past dates of services have been paid; follows up on all claims within the billing process cycle time; replies to any queries.

15% +/- 5%

- Performs supporting administrative duties; drafts policies and procedures for medical records and maintains policy and procedure manuals; attends staff meetings, workshops, and seminars; serves on various committees; acts as consultant on medical record keeping procedures and problems; provides training in proper procedures for appropriate agency personnel; assists in maintaining liaison between processing function and other functions within agency to develop effective working relationship; gathers and analyzes raw statistical data to compile into report form; develops reporting instruments such as forms, charts, and tables.

Effective Date: 1993  
Last Modified: 11.27.2019

10% +/- 5%

- Manages medical supplies inventory; orders and stocks required medical supplies; establishes and reevaluates desired inventory targets based on the operational needs of nursing aids, current usage, and the anticipated usage within the department; submits order requests; distributes supplies when needed throughout the agency.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High School Diploma or equivalent, and 1 year of electronic health records, medical documentation, clerical, or administrative experience; or an equivalent combination of education, training, and experience.
- Certified Medical Billing and Coding Specialist, or an equivalent certification is required.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), database software (Peer Place, Careware), and provider billing systems.

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including patient records, minimum data set (MDS), information request, options invoices, discrepancy reports, grant reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, ICD-10-CM Codes, OBRA 87 Manual, Medicare Manual, medical textbooks, HIPAA, and computer handbooks.

## Medical Records Technician

- Ability to prepare audit reports, patient records, diagnosis lists, admission and discharge registries memos, correspondence, billing invoices, supply order requests, patient archives, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical billing terminology and language.
- Ability to communicate effectively with physicians, nursing staff, social service personnel, administrator, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Systems Analyst	<b>Class Number:</b>	16101
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11B
<b>Dept:</b>	Information Technology	<b>EXHIBIT G</b>	

### Classification Function

The purpose of this classification is to work with users and functional managers to design and develop system solutions to address business needs and perform systems analysis to troubleshoot the County's computer information system(s).

### Distinguishing Characteristics

This is a technical, journey level classification that ensures computer systems meet the needs of the department and makes the necessary changes to the system to meet those needs. Positions at this level work under general supervision of a manager-level position and receive instruction or assistance as unusual situations arise and are expected to exercise judgment and initiative. This position is distinguished from Information System Analyst where the latter is responsible for more complex projects and systems that utilize a greater amount of County resources and personnel.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
  - Design's system solutions to address department needs; works with functional managers to discuss business requirements; assesses needs of proposed solution; analyzes feasibility of proposed solution; designs solutions to meet local, state, and federal requirements for the department; designs software enhancements; reviews and monitors systems for inadequacies.
- 25% +/- 10%
  - Tests and monitors system solutions to ensure they functionally meet stakeholder needs; leads testing efforts and ensures issues are identified, tracked, and resolved; troubleshoots issues to the system solution; performs follow up studies and regression tests to make sure the software still works after changes; ensures software properly functions according to end user requirements and data is appropriately validated
- 25% +/-10%
  - Provides continued end-user support for the software system; develops training lessons and materials for end-users; develops charts, graphs, and reports on system data for functional managers; provides data to governing and regulating bodies for audits and annual reporting; redacts data when necessary; makes recommendations for future development of department systems.
- 20% +/- 10%
  - Assists development of system solutions; writes scripts to extract data for analysis and system testing; writes technical specifications for developers or DBAs to create automated processes or develop database architecture; works with vendor application support to resolve issues and to develop and maintain process flows and documentation.

5% +/- 2%

- Stays up to date on trends, methods, and technology in the industry; reads and reviews various trade websites and online content; attends development meetings, conferences, and webinars.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science or related field with three (3) years of computer information systems experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
No high school diploma/GED	7 years
High school diploma/GED	6 years
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	No experience required

*Related degree fields:* information technology, computer science, management information systems, mathematics, statistics, communications, project management, hard sciences.

*Related work experience:* computer information systems, project management, gathering business requirements, implementing computer-related technologies, database analysis/design, web design, software design, UX/UI, QA/QC.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment including personal computers, mainframe computer, modems, hard drives, multifunction printers, and scanners.

#### Technology Requirements

- Ability to operate a variety of software and databases including assigned departmental information systems (e.g., case management systems, records management systems, jail management systems, etc., Milestone), database software (SQL Server, Oracle, Microsoft Access, RedGate), email software (Microsoft Outlook), IT support ticket software (Cherwell), productivity software (Microsoft Excel, Outlook, Word, PowerPoint, Teams, etc.), script editing software (Notepad++).

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including feasibility studies, systems report, database sets, user reports, computer periodicals, hardware and software specifications, source materials, internal data requests, public records requests, log files, Cherwell tickets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, computer software manuals, computer hardware manuals, systems documentation and manuals, software product manuals, standard operating procedures, security standards, and the Ohio Revised Code.
- Ability to prepare feasibility studies, statistical reports, systems instruction curriculum, department reports, memos, correspondence, training documents, workflows, email notifications, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer system terminology and computer programming languages.
- Ability to communicate effectively with managers, supervisors, vendors, consultants, state employees, and other County employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Network Engineering Administrator	<b>Class Number:</b>	16398
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	19B
<b>Dept:</b>	Information Technology	<b>EXHIBIT H</b>	

### Classification Function

The purpose of the classification is to administer the design, management and monitoring of web applications, database servers, domain name systems, file transfer protocols, and file and print servers involving various operating systems, virtualized server and storage environment, enterprise email and various enterprise storage platforms; configure and maintain employee internet access in conjunction with the Security unit; implement and manage the County's internet presence.

### Distinguishing Characteristics

This is a management class that works under direction from the Chief Technology Officer. The employee in this class is expected to exercise discretion in applying general goal and policy statements, in resolving organizational and service delivery problems and in supervising assigned staff. The employee in this class is also responsible for participating in establishing and enforcing the policies and procedures of the division.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 15%
- Act as a project manager, developing and executing plans for consolidation, active directory migration, integration, print management, enterprise storage design and integration, desktop/laptop refresh initiative, storage and server virtualization initiative, network redundancy design and implementation, and county-wide backup design.
- 30% +/- 10%
- Provides supervision of Network Managers and assigned staff; prioritizes, assigns, reviews, and coordinates work; consults with staff to review work requirements, status, and problems; assists staff with complex or problem situations; defines education and training needs and promotes employee development; prepares employee performance evaluations as scheduled or required; interviews and recommends new hires; identifies opportunities for improvement and makes constructive suggestions; delegates and reviews tasks and project reviews.
- 20% +/- 10%
- Provides support for the day-to-day operations of the infrastructure county-wide; reviews and prioritizes failure events, performance monitoring, and operational status reporting.
- 5% +/- 5%
- Reviews, approves, and/or recommends software and hardware solutions for infrastructure assets; install, configure and support various hardware and software platforms.
- 5% +/- 5%
- Provides management with status of the performance of the infrastructure.



## **Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in computer science, electrical engineering, management information systems or a related field with nine (9-) years of experience in network design and installation; or any equivalent combination of education, training, and experience.

## **Additional Requirements**

No license or certification requirements.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Data Utilization**

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment, toners, and cable testers.

### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; understand and apply descriptive statistics.

### **Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including timesheets, network monitor, network drawings, customer requests for service, billing invoices, incident tickets, and technical documents.
- Ability to comprehend a variety of reference materials and manuals including websites, software applications, reference manuals, network and server documentation, and policy and procedure manuals.

## **Network Engineer Administrator**

- Ability to prepare network documentation, network and information technology assessments, customer service requests, fiscal reporting, technical analysis, personnel evaluations and development plans and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including users, colleagues, vendors, and employees and managers of other divisions.
- Ability to use and interpret computer, data communications and infrastructure terminology and language.

## **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Procurement Audit	<b>Class Number:</b>	11011
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10
<b>Dept:</b>	Health and Human Services	<b>EXHIBIT I</b>	

### Classification Function

The purpose of this classification is to supervise a team conducting audits of contracted service providers and to complete auditing duties.

### Distinguishing Characteristics

This is a supervisory-level classification that is responsible for supervising a team conducting audits of contracted service providers. The employee works within a framework of established regulations, policies, and procedures and is expected to independently exercise judgment in performing work and ensure that the assigned activities are completed in a timely and efficient manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

60% +/- 10%

- Completes auditing duties; plans and conducts audits of contracts; prepares documents to support audits; produces reports of audit findings; reviews audit reports; analyzes trends and patterns within audit findings; conducts research on state and federal rules and regulations, industry standards, and best practices; develops and revises audit policies and procedures; prepares Request for Proposals (RFPs); prepares and reviews contracts to ensure compliance with applicable agency, state, and federal regulations; completes contract evaluations to determine provider performance; creates reports regarding contract status; conducts provider training; assists providers with using online data management system; develops provider training materials.

20% +/- 5%

- Supervises assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee leave requests and time sheets; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; represents agency at community meetings.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in public administration, business administration, public finance or related field with two (2) years of experience in contract monitoring, grant administration or related field and one (1) year of related supervisory experience; or any equivalent combination of training and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

**Additional Requirements for all levels**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

**Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

**Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including provider billing utilization, client satisfaction reports, goals and objectives reports, audit reports, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Cuyahoga County Code, Ohio Administrative Code, and Ohio Revised Code.
- Ability to prepare RFPs, contracts, audit reports, contract evaluation reports, performance appraisals, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with supervisor, subordinates, other County employees, vendors, and the general public.

**Environmental Adaptability**

- Work is typically performed in an office environment

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0019

Sponsored by: <b>Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on December 4, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through J) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:	Class Title:	<i>Applications Analyst</i>
	Number:	16531
	Pay Grade:	12B/Exempt

Proposed Revised Classifications:

- Exhibit B: Class Title: *Manager, Tax Collection (Administrator, Tax Collection Division)*  
Class Number: 11161  
Pay Grade: 13A/Exempt  
\*Changes requested by the County Treasurer Department. Changes were made to the essential job functions, minimum qualifications, and language and formatting. A minimum qualifications equivalencies section was added. No change to the pay grade or FLSA status.
- Exhibit C: Class Title: *Human Resources Business Partner*  
Class Number: 14112  
Pay Grade: 11A/Exempt (No change)  
\* Changes requested by the Human Resources Department. Supervisory responsibilities were added to the position. No change to pay grade or FLSA status.
- Exhibit D: Class Title: *Information Technology Senior Project Manager*  
Class Number: 16092  
Pay Grade: 15B/Exempt  
\* Update requested by Information Technology Department. Changes were made to distinguishing characteristics, essential functions, minimum requirements, language and formatting, and an equivalency table. A required certification was added to the minimum qualifications. Pay grade changed from 13B to 15B.
- Exhibit E: Class Title: *Manager, Parking Facility*  
Class Number: 15132  
Pay Grade: 10A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, physical requirements, language and formatting and an equivalency table was added to the minimum qualifications. No change to FLSA status.
- Exhibit F: Class Title: *Supervisor, Pathology Assistant*  
Class Number: 17002  
Pay Grade: 11A/Non-Exempt  
\* PRC routine maintenance. Classification last revised in 2020. Updates were made to language and formatting. A technology requirement and a minimum qualification equivalencies section was added. Pay grade increased from 10A to 11A.

Proposed Deleted Classifications:

Exhibit G: Class Title: *Business Administrator 1*  
Class Number: 11031  
Pay Grade: 6A/Exempt  
\* The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.

Exhibit H: Class Title: *Business Administrator 2*  
Class Number: 11032  
Pay Grade: 8A/Exempt  
\* The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.

Exhibit I: Class Title: *Business Administrator 3*  
Class Number: 11033  
Pay Grade: 10A/Exempt  
\* The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.

Exhibit J: Class Title: *Business Administrator 4*  
Class Number: 11034  
Pay Grade: 14A/Exempt  
\* The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.



Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
PERSONNEL REVIEW COMMISSION  
MEMORANDUM**

Date: January 8, 2024

To: Cuyahoga County Council President Dale Miller  
Council Members, Human Resources, Appointments & Equity  
Committee

From: Deborah Southerington, Chairwoman  
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on December 4, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS			
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT	
Applications Analyst 16531	12B Exempt	Information Technology	
PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT

Manager, Tax Collection 11161 (Administrator, Tax Collection Division)	12A Exempt	13A Exempt	Treasurer
Human Resources Business Partner 14112	11A Exempt	11A Exempt (No Change)	Human Resources and Sheriff's Department
Information Technology Senior Project Manager 16092	13B Exempt	15B Exempt	Information Technology
Manager, Parking Facility 15132	10A Exempt	10A Exempt (No Change)	Public Works
Supervisor, Pathology Assistant 17002	10A Non-Exempt	11A Non-Exempt	Medical Examiner's Office

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Business Administrator 1 11031	6A Exempt	All Departments
Business Administrator 2 11032	8A Exempt	All Departments
Business Administrator 3 11033	10A Exempt	All Departments
Business Administrator 4 11034	14A Exempt	All Departments

cc: Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sarah Nemastil, HR Director  
Kelli Neale, Program Officer 4

Posted: 11/27/2024  
Meeting: 12/4/2024

<u>Job Title</u> <b><u>NEW</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Applications Analyst	16531	N\A	12B Exempt	Information Technology	This is a new classification requested by the Information Technology department based on department need. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u> <b><u>REVISED</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Manager, Tax Collection (Administrator, Tax Collection Division)	11161	12A Exempt	13A Exempt	Treasurer	Changes requested by County Treasurer Department. Changes were made to the essential job functions, minimum qualifications, and language and formatting. A minimum qualifications equivalencies section was added. Pay grade increased from 12A to 13A.
Human Resources Business Partner	14112	11A Exempt	11A Exempt (No Change)	Human Resources and Sheriff's Department	Changes requested by the Human Resources Department. Supervisory responsibilities were added to the position. No change to pay grade or FLSA status.
Information Technology Senior Project Manager	16092	13B Exempt	15B Exempt	Information Technology	Update requested by IT. Changes were made to distinguishing characteristics, essential functions, minimum requirements, language and formatting, and an equivalency table. A Required certification was added to the minimum qualifications. Pay grade changed from 13B to 15B.
Manager, Parking Facility	15132	10A Exempt	10A Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, physical requirements, language and formatting, and an equivalency table was added to the minimum qualifications. No change to pay grade or FLSA status.
Supervisor, Pathology Assistant	17002	10A Non-Exempt	11A Non-Exempt	Medical Examiner's Office	PRC routine maintenance. Classification last revised in 2020. Updates were made to language and formatting. A technology requirement and a minimum qualification equivalencies section was added. Pay grade increased from 10A to 11A.

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Business Administrator 1 11031	6A Exempt	All Departments	The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.
Business Administrator 2 11032	8A Exempt	All Departments	The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.
Business Administrator 3 11033	10A Exempt	All Departments	The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.
Business Administrator 4 11034	14A Exempt	All Departments	The positions in the Business Administrator series 1-4 were replaced with two positions: the Business Administrator and Supervisor, Business Administrator to increase efficiency reduce redundancy. All employees have been moved to new positions and this position is now vacant.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Applications Analyst	<b>Class Number:</b>	16531
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12B
<b>Dept:</b>	Information Technology	<b>EXHIBIT A</b>	

### Classification Function

The purpose of this classification is to work with users and functional managers to design and develop system solutions to address business needs and perform systems analysis to troubleshoot the County's Enterprise application system(s).

### Distinguishing Characteristics

This is a technical, journey level classification that ensures application systems meet the needs of the department and makes the necessary changes to the applications to meet those needs. Incumbents in this position work towards operational effectiveness and to maintain and support specific software applications. Positions at this level receive instruction or assistance as unusual situations arise and are expected to exercise judgment and initiative.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
  - Administers system security; sets up new users and removes inactive users; adds and removes elevated security; performs security audits; determines appropriate security access and roles.
- 25% +/- 10%
  - Assists with development of system solutions; analyzes and creates system reporting via database scripts and reporting tools such as running, compiling, monitoring, and auditing system and data reporting needs; identifies trends in data and data cleanups or corrections needed; writes technical specifications for technical staff such as developers, database administrators, or network engineers to create new applications, enhancements to existing systems, and automated processes; works with vendor support to resolve issues.
- 20% +/- 10%
  - Provides continued end-user support for software systems; develops and delivers training lessons and materials for end-users; develops charts, graphs, and reports on system data for functional managers; provides data to governing and regulating bodies for audits and annual reporting; redacts data when necessary; designs system solutions to address department needs; works with functional managers to discuss business requirements; assesses needs of proposed solution; analyzes feasibility of proposed solution; designs solutions to meet local, state, and federal requirements for the department; designs software enhancements; makes recommendations for future development.
- 15% +/- 5%
  - Implements system updates such as upgrades, patches, new releases, tracking, documentation, follow-up of progress, monitoring and distribution of release notes, testing, and sign offs; tests and monitors system solutions to ensure application properly functions according to end user requirements and data is appropriately validated; leads testing efforts and ensures issues are identified, tracked, and resolved; troubleshoots issues to the system solution; performs follow up studies and regression tests to make sure the software still works after changes.

15% +/- 5%

- Tracks, documents, analyzes and follows up on status of bug fixes, data corrections, enhancement requests, and problems; works with vendor, technical and functional resources, management, and end users to track information gathering, testing, and planning.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, information technology, or related field with three (3) years of computer information systems experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required*
No high school diploma/GED	7 years
High school diploma/GED	6 years
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	No experience required

*Related degree fields:* computer science, management information systems, mathematics, statistics, communications, project management, hard sciences, social sciences, philosophy, or information technology fields.

*Related work experience:* computer information systems, project management, gathering business requirements, implementing computer-related technologies, database analysis/design, web design, software design, UX/UI, QA/QC, OnBase, JMS systems, CRP systems, case management systems, ERP systems (Infor, Oracle, SAP, Workday, Microsoft Dynamics, Sage, Acumatica, IFS, Epicor), analytics, supply chain management, application support, application user security, system analysis, report creation/support (SQL, SSRS, Cognos, Crystal, Tableau, Power BI), workflows, programming (C#, Visual Basic, Python, JavaScript, Go, Java, Kotlin, PHP), troubleshooting.

\*Certifications are equivalent to six (6) months of the experience requirement. Certifications must be in a current information technology field as deemed relevant by the hiring managers (e.g., application development, analytics, Microsoft, ITIL/ITSM, Cisco, Solaris, Linux, VMWare, CompTIA, etc.).

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

## **Technology Requirements**

- Ability to operate a variety of software and databases including database software (SQL Server, Visio, Microsoft Access), email software (Microsoft Outlook), spreadsheet software (Microsoft Excel, Notepad++), word processing or script editing software (Microsoft Word, Notepad++, Planner, OneNote).

## **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and algebraic expressions.

## **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including system patch/upgrades/enhancement details, security request forms, audit requests, system documentation/instructions, testing/remediation results, system instructions, requests for proposal (RFP), and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, computer software manuals, computer hardware manuals, systems documentation and manuals, software product manuals, standard operating procedures.
- Ability to prepare testing scripts and tracking, data reports, system patch/upgrades/enhancement details, RFPs, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer system terminology and computer programming languages.
- Ability to communicate effectively with managers, supervisors, vendors, consultants, state employees, and other County employees.

## **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Administrator, Tax Collection Division	<b>Class Number:</b>	11161
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12A
<b>Dept:</b>	County Treasurer	<b>EXHIBIT B</b>	

### Classification Function

The purpose of this classification is to administer the County Treasurer's Office tax collection activities.

### Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the tax collection activities of the County Treasurer's Office including administration of taxpayer services and tax support functions. This class works under the direction of the Deputy Treasurer and works within a broad framework of policies, procedures, regulations, and laws. The employee exercises discretion and judgment and participates in the development of departmental policies and procedures to ensure compliance with legislative requirements and is responsible for ensuring that the division's activities are completed in a timely and accurate manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Manages and oversees the department's tax collection and tax support activities; develops property tax collection plans for billing in collaboration with internal stakeholders; assists subordinate employees with resolving escalated tax issues, problems, and disagreements as they arise from taxpayers; monitors performance of office programs; strategizes to encourage greater taxpayer engagement; assists in preparation of tax lien certificate sales; reviews bankruptcy lists and ensure they are current and accurate; assists staff with planning for participation in Board of Revision hearings; monitors Sheriff's sales and related tax prorations; assists with office outreach programming to ensure sufficient coverage; determines procedures for delinquent payment plans, refund requests, and penalty remissions for unit; directs implementation of delinquent tax payment plans; maintains electronic and hard copy files of payment adjustments; stays up-to-date on any relevant changes made to the Ohio Revised Code to ensure tax collection activities align with state law.

20% +/- 10%

- Evaluates agency operations within the areas of taxpayer services and tax support functions; maintains, analyzes, and monitors statistics for taxpayer services and tax support functions; participates in post-tax collection period review; researches best practices and current trends to evaluate efficiency of current practices; counsels agency leadership regarding revisions to direct taxpayer services and tax support operations; reviews policies and procedures and submits proposals to management on potential improvements and efficiencies.

15% +/- 5%

- Oversees delivery of key agency functions by subordinate employees; audits work of subordinate employees; provides final authorization of work for complete processing.

10% +/- 5%

- Supervises and directs the work of Fiscal Office Supervisors; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Manages tax refunds process; completes initial analysis of both hard-copy and electronic tax refund requests; prepares refund requests for file processing; coordinates intraoffice communication and multiple County computing and data processing systems to complete refund requests.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares resource documents and training materials; represents the Treasurer in meetings, forums, or community events; answers the public's questions; answers media questions as needed.

#### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, accounting, finance, economics, or a related field with seven (7) years of public sector treasury operations experience including two (2) years of supervisory experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	13 years
Unrelated associate degree	11 years
Related associate or unrelated bachelor's degree	9 years
Related bachelor's degree or unrelated master's/doctoral degree	7 years
Unrelated master's/doctoral degree	5 years

*Related degree fields:* accounting, business administration and management, data analytics, economics, finance, financial management, human resources, information systems, management, mathematics, operations management, public administration, public policy, statistics.

*Related work experience:* public sector financial management, business systems analysis, public sector accounting.

*Supervisory experience:* two (2) years of supervisory experience must be in public sector treasury operations experience and cannot be substituted.

#### Additional Requirements

- No special license or certification is required.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer, multifunction printer, mail sorting equipment, and payment kiosk/scanners.

### **Technology Requirements**

- Ability to operate a variety of software including email word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint, Publisher) and real property tax database software.

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including internal refund request forms, penalty remission applications, claim for tax refund, abatement requests, transfer requests, property tax payments, bankruptcy list, tax lien list, Sheriff's sale proration list, correspondence, and timesheets.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), collective bargaining agreement (LIUNA Local 860 contract), and Treasurer's Office Policies & Procedures.
- Ability to prepare quarterly department update reports, internal refund forms, remission of penalty return notices, warrant requests, productivity statistics and reports, parcel analysis queries, employee training materials, employee performance appraisals, spreadsheets, executive office metric reports, standard operating procedures, training slideshows and materials, correspondence, and other job-

## Administrator, Tax Collection Division

related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic accounting terminology and language.
- Ability to communicate with direct reports, management, coworkers, subordinate employees, County Treasurer and Chief Deputy Treasurer, Fiscal Office staff, other County employees and departments, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Human Resources Business Partner	<b>Class Number:</b>	14112
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Human Resources and Sheriff's Department	<b>EXHIBIT C</b>	

### Classification Function

The purpose of this classification is to provide Human Resources consultation to County agencies in achieving agency goals and ensuring the proper application of civil service laws, rules, collective bargaining agreements, and related policies and procedures.

### Distinguishing Characteristics

This is a supervisory level classification with responsibility for collaborating with Human Resources Managers and agencies to plan, engage, and strategize Human Resources outcomes. The employee works within a framework of established regulations, policies, procedures, and collective bargaining unit agreements (CBA). The incumbent is expected to rely on experience to independently exercise judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner. This classification differs from the Human Resources Generalist in that this classification has more complex work, requires more work experience, and acts as a first-line supervisor.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Works collaboratively with the Manager, Human Resources to plan, engage, and strategize Human Resource outcomes for their assigned agency; works along-side Manager, Human Resources to plan Human Resources activities for agencies, departments, and individual stakeholders; leads projects, committees, teams, initiatives, and other various aspects of Human Resources service delivery.

30% +/- 10%

- Partners with agency management to recommend and develop programs and procedures that improve the effectiveness and efficiency of agency operations; analyzes the effects of new laws or administrative regulations on Human Resource programs; works with the Manager, Human Resources and the Human Resources Leadership Team to develop and implement strategies and practices in alignment with assigned agency objectives and goals; identifies and resolves Human Resource issues and concerns.; serves as a liaison between employees, management, and training; Supports Human Resource services for assigned County agency in the area of employment and benefits; ensures compliance with and provides interpretation of Equal Employment Opportunity (EEO) guidelines relating to personnel processes; communicates with staff about employment benefit programs; participates in new employee orientation program.

10% +/- 5%

- Assists with employee corrective action process and administration of CBAs under the guidance of the Labor Relations unit; gathers statements; investigates complaints; conducts pre-disciplinary hearings regarding performance and leave issues.

10% +/- 5%

- Supervises and directs the work of Human Resource Associates; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; monitors and provides for training needs; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Performs supporting administrative duties; represents the assigned agency for all Human Resources related activities and meetings; reviews and approves Family and Medical Leave Act (FMLA) requests; updates organizational charts; researches, analyzes, and presents data; writes reports; gives presentations to management; troubleshoots data and reports; provides reports requested by department directors or managers.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in human resources management or a related field of study with five (5) years of human resources experience; or any equivalent combination of training, education, and experience.

Highest degree of education attained	Experience required
High school diploma/GED	9 years
Unrelated associate degree	7 years
Related associate degree	7 years
Unrelated bachelor's degree	7 years
Related bachelor's degree	5 years
Unrelated master's/doctoral degree	5 years
Related master's/doctoral degree	3 years

*Related degree fields:* labor relations, business management., organizational development, industrial/organizational psychology, liberal arts, or social sciences.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

### Supervisory Responsibilities

Effective Date: 04.13.2017  
Last Modified: 10.17.2022

## Human Resources Business Partner

- Ability to assign, review, and plan the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including CBAs, personnel files, FMLA requests, medical documentation, seniority reports, discipline documents, time adjustment forms, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Employment Laws, Ohio Revised Code, and Benefits Manual.
- Ability to prepare project management plans, Performance Improvement Plans (PIPs), policies, procedures, templates, organization charts, reports, memos, request for leave of absence notifications, FMLA designations, timesheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret Human Resources terminology and language.
- Ability to communicate effectively with employees, supervisor, department leadership, department employees, executive staff, unions, and fiscal employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Information Technology Senior Project Manager	<b>Class Number:</b>	16092
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15B
<b>Dept:</b>	Information Technology	<b>EXHIBIT D</b>	

### Classification Function

The purpose of the classification is to organize, plan, and coordinate multi-program Information Technology projects that are time-limited and involve more than one internal and/or external stakeholder across organizational lines. Employee coordinates planning activities for specialized projects ensuring sufficient resources are available and involved.

### Distinguishing Characteristics

This is a senior-level project management classification responsible for overseeing large, multi-faceted Information Technology projects. This class works under the direction of the PMO Administrator and senior management and is expected to drive high-impact projects and resolve organizational and service delivery problems swiftly and efficiently. The employee in this class facilitates collaboration and ensures strategic alignment with Information Technology and Executive Administration goals. The Senior Project Manager is distinguished from the Project Manager by the years of experience and the technical complexity of the assigned projects.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

45% +/- 10%

- Oversees the management of large, multi-faceted projects to ensure that requirements are met and that projects are completed on time and on budget; assesses client needs and works with subject matter experts to recommend solutions; establishes clear project objectives and performance metrics;; manages and coordinates cross-functional project teams; determines resource requirements, roles, and responsibilities for project teams; creates project charters to define the project's objectives, deliverables, scope, milestones, known risks, and dependencies; ensures clear alignment between stakeholders and the project team from initiation to completion; creates and executes comprehensive project plans and revises as necessary in order to meet changing needs and requirements; monitors project timelines and milestones, adjusting as necessary to keep the project on track utilizing decision logs and approval processes;; identifies and implements strategies to improve project performance; facilitates procurement and delivery process; keeps administration informed of status of projects; facilitates client meetings with clients, vendors, consultants, and stakeholders to clarify goals, set expectations, address concerns, and provides status updates; facilitates end user testing and issue resolutions; receives final acceptance of project deliverables.

30% +/- 10%

- Manages changes in project scope, schedule, or resources effectively and with minimal disruption; oversees project budgets, ensuring financial control and cost-effectiveness; identifies potential risks, develop mitigation strategies, and monitor for issues throughout the project lifecycle. ; integrates project management plans with performance objectives and goals of the organization; provides the sharing of technical and management knowledge across project functional and departmental lines; identifies potential risks, develops mitigation strategies, and monitors for issues throughout the project lifecycle;; establishes and oversees feedback loops, ensuring continuous evaluation and



optimization of processes to enhance project outcomes and team performance; ensures the project meets quality standards by implementing appropriate testing and validation processes.

15% +/- 5%

Leads the requirements gathering process to identify, document, and validate business and technical needs, ensuring that the project scope aligns with stakeholder expectations and project goals; leads kick-off meetings to align stakeholders, clarify project goals, and set expectations for timelines, roles, and deliverables with the entire project team; creates RACI charts to clearly define team roles and responsibilities, ensuring accountability and efficient decision-making throughout the project.

10% +/- 5%

- Conducts lessons learned sessions to evaluate project performance and capture insights to ensure continuous improvement for future projects; attends and participates in professional group meetings, conferences, seminars and training; stays abreast of new trends and innovations in the field of computer technology; researches and evaluates software, hardware and technology products and trends; consults with other agencies, outside government and private organizations to their approach to projects and their experience with vendors.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, business administration, or a related field and seven (7) years IT project management experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	11 years
Unrelated associate degree	10 years
Related associate or unrelated bachelor's degree	9 years
Related bachelor's degree	7 years
Unrelated master's/doctoral degree	7 years
Related master's/doctoral degree	5 years

*Related degree fields:* computer science, business administration, information technology, finance, accounting, computer programming, computer engineering, business management.

*Related work experience:*

- A Project Management Professional certification is required at the time of hire.

### Additional Requirements

- No additional special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

#### Technology Requirements

## IT Senior Project Manager

- Ability to operate a variety of software and database including email software (Microsoft Outlook), presentation and diagram software (Microsoft PowerPoint), project tracking software (Microsoft Project, Microsoft SharePoint), spreadsheet software (Microsoft Excel), teleconferencing software (Microsoft Teams), word processing software (Microsoft Word).

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages; perform routine and advanced statistics, and algebra.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data and overseeing the execution of these decisions.
- Ability to comprehend a variety of informational documents including Statements of Work, project charters, project plans, timelines, workflow charts, procedural diagrams, status reports, compliance reports, internet research for IT related products or services, vendor invoices, project documentation, requests for information, requests for proposal, requests for bids, project recommendations, , performance evaluations, billing statements, vendor quotes and invoices, Service Level Agreements (SLA), a variety of ERP reports, purchase orders, contracts, and project budgets.
- Ability to comprehend a variety of reference materials and manuals, including the Employee Handbook, project management standards and frameworks, documentation and trade publications, software white papers, County processes and procedures, Ohio Revised Code, Payment Card Industry Data Security Standard, and ADA compliance requirements.
- Ability to prepare status and project budget reports, data compiled for IT related products and services project metrics and KPI's, invoices, project documentation, project plans and schedules, requests for bid, requests for proposal, contracts, purchase orders, project charters, status reports, decision logs, Post Implementation Retrospective, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret contract, computer, project management, and circuitry terminology and language.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with staff, users, vendors, clients, and outside agencies, departmental employees and senior managers.
- 

### **Environmental Adaptability**

## IT Senior Project Manager

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Manager, Parking Facility	<b>Class Number:</b>	15132
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10A
<b>Dept:</b>	Public Works	<b>EXHIBIT E</b>	

### Classification Function

The purpose of this classification is to direct the operations of all of Cuyahoga County owned and leased parking facilities and supervise the Supervisor, Parking Facility and other assigned staff.

### Distinguishing Characteristics

This is a management level classification with responsibility for planning, directing, and controlling the Parking Services Division of the Public Works under general direction. This class requires the solution of operational, technical, administrative, and management problems related to parking facilities. The employee is expected to meet, consult, and collaborate with the Supervisor, Parking Facilities to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Reviews and forwards daily, weekly, and monthly financial statements; organizes data and prepares reports; maintains a database of monthly customers; maintains inventory records; completes monthly tax preparation spreadsheets to send to the fiscal office; reviews overtime report; reviews accounts receivable reports; prepares daily cash reconciliation report.

35% +/- 10%

- Directs the overall operations of multiple parking facilities; monitors the operating budget for the division; assists with planning and coordination of the division; administers agreements with vendors including reviewing all quotes; monitors revenue intake of parking facilities; responds to customer complaints; updates reports and repair owe slip database; coordinates for snow and ice removal in parking facilities; evaluates the locations for cleanliness and safety hazards; oversees process for reimbursement of parking fees; communicates with the Sheriff's department about safety and security issues; collects revenue receipts from remote parking facilities; performs routine parking facility duties such as filling salt spreaders, inspecting locations for cleanliness and safety hazards, and moving signage; coordinates contracted services related to new construction or maintenance on parking facilities; plans and develops future business operations to meet goals and objectives.

25% +/- 10%

- Supervises and directs the work of parking facility supervisors and other assigned staff; assigns and schedules work for various parking facilities; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work

Effective Date: 1993  
Last Modified: 02.26.2020

## Manager, Parking Facility

performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; processes mileage and parking reimbursement.

5% +/- 2%

- Performs other supporting administrative duties; functions as County liaison to other departments and public and private entities; delivers daily deposits to the bank, prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration or related field and three (3) years of experience in parking facilities management or parking operations; **or any equivalent combination of training and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	7 years
Unrelated associate degree	5 years
Related associate or unrelated bachelor's degree	3 years
Related bachelor's or any graduate degree	2 years

*Related degree fields:* project management, finance, accounting, public administration

*Related work experience:* budget and revenue review

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to stand and walk for a prolonged period of time and ability to push, pull, and lift up to 50 lbs.
- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate pay machines, ticket spitters, credit card servers, and entrance/exit gates.

#### Technology Requirements

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.

## Manager, Parking Facility

- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including billing invoices, personal checks, daily deposit receipts, architectural drawings, certified department order, mileage reimbursement, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, collective bargaining agreement, Standard Operations Procedure Manual, ADA requirements, and parking equipment manuals.
- Ability to prepare daily, weekly, and monthly financial reports, work orders, performance appraisals, parking statistics, costing sheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic accounting terminology and language.
- Ability to communicate effectively with customers, vendors, Sheriff's department, employees, Director, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and at parking facilities.
- Work may involve exposure to temperature/weather extremes, strong odors, smoke, dust, or pollen, wetness or humidity, bright/dim lights, noise extremes, and traffic hazards.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Pathology Assistant	<b>Class Number:</b>	17002
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Medical Examiner's Office	<b>EXHIBIT F</b>	

### Classification Function

The purpose of this classification is to provide autopsy assistance to the Medical Examiner and to assist in the supervision of department staff, ensuring a clean, safe work environment, regulatory compliance, and proper training and performance.

### Distinguishing Characteristics

This classification is a first-line supervisor level classification that receives direction from the supervising Deputy Medical Examiner. Incumbents in this classification are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems and in supervising assigned staff. Incumbents are expected to use judgment in performing duties and exercise discretion in following protocol, procedures, laws, and regulations in the performance of duties.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
  - Assists Pathologist with autopsy procedures; prepares decedents for autopsy; performs evisceration of decedents; collects specimens and evidence taken during autopsy; performs x-rays of decedents; assists in external and internal examination of decedents; performs specialized dissection techniques; disposes of biohazard materials including fixed tissue, organs, and other refuse from autopsy; maintains autopsy logs.
- 20% +/- 10%
  - Supervises and directs the work of Pathology Assistants and departmental students/interns; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
  - Maintains clean, safe work environment; performs cleaning and maintenance of the work environment before and after autopsy; ensures that workstations are properly stocked and prepared, replacing supplies as needed; replaces instruments for autopsy; prepares labels for autopsy samples and specimens; transfers and maintains evidence in storage.
- 10% +/- 5%
  - Performs inventory control functions; maintains inventory of consumable items; prepares purchase orders as needed; ensures certification of vendors prior to placing orders; obtains product information and quotes from vendors.

20% +/- 10%

- Manages a variety of administrative assignments; ensures compliance with registrations, licensing, etc.; maintains and updates departmental manuals; reviews and updates departmental inventory forms; maintains unit's adherence to established departmental policies and procedures, quality assurance, and safety protocols; assists visiting students with completion of registration forms and waivers; assist with training of visiting students and residents.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in anatomy, biology, forensic science, mortuary science, or related field and five (5) years of experience in forensic autopsy or related experience; **or an equivalent combination of training and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	7 years
Unrelated associate degree	7 years
Related associate degree	5 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	5 years
Related master's/doctoral degree	1 year

*Related work experience:* funeral home services, embalming.

### Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to use a variety of tools and equipment including x-ray equipment, autopsy instruments, pallet jack, and an incinerator.
- Ability to stand for a prolonged period of time, walk, bend, crouch, and push, pull or lift up to 200 lbs. (with assistance).

#### Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), desktop publishing software (Microsoft Publisher), and construction management software (Appia).

### Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.



## Supervisor, Pathology Assistant

- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including statistical reports, monthly dosimetry reports, packing slips, Department of Health updates, preventative maintenance reports, calibration documents, police/EMS reports, patient/hospital records, and organ and tissue procurement documents.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, Ohio Department of Health Radiology regulations, Ohio Revised Code, and hazardous materials information.
- Ability to prepare tissue disposal records, monthly statistical reports, purchase orders, employee injury forms, employee evaluations, autopsy logs, autopsy labels, radiologic review records, equipment inventory records, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with employees, other departmental employees, pathologists, students, law enforcement, partner organizations, vendors, and those in attendance/observance of autopsy.

### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, disease, toxic agents, bodily fluids, bright/dime lights, hot/cold, electrical currents, noise extremes, and morgue equipment/machinery.

Supervisor, Pathology Assistant

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Administrator 1	<b>Class Number:</b>	11031
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	6A
<b>Dept:</b>	All departments	<b>EXHIBIT G</b>	

### Classification Function

The purpose of this classification is to assist higher level administrative staff (business administrators, fiscal officers or administrative officers) in the planning and administration of routine fiscal activities for a County department. This classification has budgetary accountability of less than \$0.5 million.

### Distinguishing Characteristics

This is any entry-level position that is responsible for assisting higher level administrative staff with the planning and administration of routine fiscal activities for a County department. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
  - Assists higher level administrative staff or managers in the planning and administration of routine fiscal activities for a County department; performs accounting, payroll, purchasing, or inventory control functions; assists in the development and preparation of budgets; reviews final budgetary recommendations; reviews the receipt and disbursement of funds, and authorizes expenditures; prepares bid specifications and purchase orders; adjusts fiscal errors; coordinates delivery of supplies and equipment.
- 30% +/- 10%
  - Supervises clerical support personnel; coordinates, assigns, and reviews work; evaluates performance; provides instruction; responds to employee problems.
- 20% +/- 10%
  - Assists in the direction of support functions such as housekeeping, laundry, maintenance, grounds, safety and security or mail services; participates in policy development and implementation.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration, or a related field with five (5) months of administrative experience; or any equivalent combination of training and experience.

### Additional Requirements for all levels

- No special license or certification is required.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including financial reports, statistical reports, invoice vouchers, payroll forms, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, purchasing manuals, personnel policy manuals, and administrative procedures.
- Ability to prepare cash financial statements, statistical reports, contracts, budgets, budget projections, vouchers, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with managers, supervisors, other County employees, state and federal employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Administrator 2	<b>Class Number:</b>	11032
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	8A
<b>Dept:</b>	All departments	<b>EXHIBIT H</b>	

## Classification Function

The purpose of this classification is to assist higher level administrative staff (business administrators, fiscal officers or administrative officers) in the planning and administration of fiscal activities for a County department, or to independently plan and administer fiscal activities for a County department. This classification has budgetary accountability greater than \$0.5 million and less than \$1.6 million.

## Distinguishing Characteristics

This is an entry-level position that is responsible for assisting higher level administrative staff with the planning and administration of routine fiscal activities for a County department. This position is distinguished from the level below by a greater level of financial and planning responsibilities. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 10%
- Assists higher level administrative staff or managers in the planning and administration of fiscal activities for a County department, or independently plans and administers fiscal activities for a County department; coordinates accounting, payroll, budget planning, purchasing, and inventory control; edits and maintains fiscal records; audits financial transactions for accuracy; reviews receipts and disbursements of funds; assists higher level administrative or managerial staff with planning and administering support functions including office services and communications.
- 30% +/- 10%
- Supervises support personnel including lower-level business administrators, office managers, and/or clerical supervisors; coordinates, assigns, and reviews work; evaluates performance; provides instruction; responds to employee problems.
- 10% +/- 5%
- Balances accounts and reports daily to ensure that all monies entered correspond to all monies disbursed; verifies daily reports from County Data Center with previous day's work including adjustments, check registers, daily application reports, daily detail reports, and other reports indicating the various transactions of the previous day.

## Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in business administration or a related field with one (1) year of accounting, fiscal, or budget administration experience; **or any equivalent combination of training and experience as defined below:**

<b>Highest degree of education attained</b>	<b>Experience required</b>
High school diploma/GED	3 years

Unrelated associate degree	2 years
Related associate degree	1 year
Unrelated bachelor's degree	1 year
Related bachelor's degree	No experience required
Unrelated master's/doctoral degree	1 year
Related master's/doctoral degree	No experience required

Related degree fields: business administration, accounting, finance, management, economics, public/non-profit administration, math, marketing.

Related work experience: accounting, fiscal, business administration, operations management (e.g., inventory control, logistics), project management, purchasing, invoicing, data analysis, or any office experience with a significant fiscal or accounting responsibility.

### **Additional Requirements for all levels**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including financial reports, statistical reports, invoice vouchers, payroll forms, contracts, blueprints, and other reports and records.

## Business Administrator 2

- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, purchasing manuals, personnel policy manuals, and administrative procedures.
- Ability to prepare cash financial statements, statistical reports, contracts, budgets, budget projections, vouchers, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with Directors, managers, supervisors, other County employees, state and federal employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Administrator 3	<b>Class Number:</b>	11033
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10A
<b>Dept:</b>	All departments	<b>EXHIBIT I</b>	

### Classification Function

The purpose of this classification is to coordinate fiscal management activities for County division or department. This classification has budgetary accountability greater than \$1.6 million and less than \$13.0 million.

### Distinguishing Characteristics

This is a supervisory-level classification that is responsible for coordinating fiscal management activities for a County division or department. The employees in this class work under general supervision but are expected to work with a degree of independence and exercise discretion in applying procedures and regulations to resolve project issues. The employees in this classification assist in ensuring that projects are completed on time and with adherence to requirements. This position is distinguished from the level below by a greater level of financial responsibility.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

60% +/- 10%

- Coordinates fiscal management activities for County division or department; coordinates all fiscal activities of division including accounting, payroll, budgeting, disbursement of funds, purchasing, and equipment inventory; assists in developing goals and objectives; prepares annual operating and program budgets; projects budgets for subsequent fiscal years; monitors budgetary activity; reviews monthly financial reports; monitors fiscal status of various fund accounts to prevent deficit balances.

30% +/- 10%

- Supervises employees involved in division activities; assigns work and reviews completed work assignments; provides job instruction and training; evaluates performance; recommends the selection and promotion of employees; recommends discipline or discharge.

10% +/- 5%

- Coordinates financial report preparations and explanations with state departments and federal agencies.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, or a related field with three (3) years of accounting, fiscal, or budget experience including two (2) years of supervisory experience; or any equivalent combination of training and experience.

### Additional Requirements for all levels

- No special license or certification is required.



## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including financial reports, statistical reports, invoice vouchers, payroll forms, budget appropriations, vouchers, audits, inventory, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Federal Regulations, Ohio Revised Code, audit circulars, purchasing manuals, personnel policy manuals, and administrative procedures.
- Ability to prepare financial statements, statistical reports, contracts, budgets, budget projections, vouchers, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting and legal terminology and language.
- Ability to communicate with Directors, managers, supervisors, other County employees, state and federal employees, contractors, vendors, consultants, and the general public.

## **Business Administrator 3**

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Administrator 4	<b>Class Number:</b>	11034
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	14A
<b>Dept:</b>	All departments	<b>EXHIBIT J</b>	

### Classification Function

The purpose of this classification is to coordinate fiscal management activities for a County department with budgetary accountability greater than \$13 million and less than \$30 million or a division with budgetary accountability greater than \$20 million. and less than \$100 million.

### Distinguishing Characteristics

This is a managerial-level classification that is responsible for coordinating fiscal management activities for a County division or department. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class has a higher level of financial responsibility than the class below and has broader managerial responsibilities.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
- Coordinates fiscal management activities for County department with budgetary accountability greater than \$13 million and less than \$30 million or a division with budgetary accountability greater than \$20 million and less than \$100 million; coordinates budget planning, payroll, purchasing, and inventory control; monitors receipt and disbursement of funds; projects budgets for subsequent fiscal years; assists with purchasing requirements and vendor selections; monitors cash flow management; develops and implements fiscal policy.
- 30% +/- 10%
- Supervises employees involved in department/division activities; assigns work and reviews completed work assignments; provides job instruction and training; evaluates performance; recommends the selection and promotion of employees; recommends discipline or discharge.
- 10% +/- 5%
- Coordinates financial report preparation and interface with various state departments, federal offices, banks, and/or other county agencies; cooperates with state and federal auditors allowing access to necessary information.
- 10% +/- 5%
- Coordinates and conducts management studies; reviews and assists in determining data processing needs.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, or related field with five (5) years of accounting, fiscal or budget administration experience including four (4) years in a supervisory capacity; or any equivalent combination of training and experience.

**Additional Requirements for all levels**

- No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

**Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including financial reports, statistical reports, invoice vouchers, payroll forms, indirect cost plans, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, state reporting requirements, purchasing manuals, personnel manuals, and administrative procedures.
- Ability to prepare financial statements, statistical reports, contracts, budgets, budget projections, vouchers, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting and legal terminology and language.
- Ability to communicate with the County Executive, Directors, managers, supervisors, other County employees, state and federal employees, contractors, vendors, consultants, and the general public.

**Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2025-0002

Sponsored by: <b>Councilmember Simon</b>	<b>An Ordinance</b> enacting Section 802.06 of the Cuyahoga County Code to require Economic Development proposals submitted to County Council for approval to include and incorporate essential deal terms; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the preamble to the Charter of Cuyahoga County states "...job creation and economic growth as a fundamental government purpose..." and Section 7.01 of the Charter states "[t]he County shall have as a primary responsibility the promotion and enhancement of the economic well-being and prosperity of the County and all of its residents;" and

WHEREAS, pursuant to Section 7.05 of the Charter of Cuyahoga County, the Council has adopted and annually updated the County's Economic Development Plan, which lays out the County's strategies and objectives with regard to Economic Development investments; and

WHEREAS, The Cuyahoga County Community Improvement Corporation ("CCCIC") is established pursuant to Chapter 1724 of the Ohio Revised Code, whose responsibilities include, among other things, vetting potential Economic Development investments prior to their submission to Council for approval; and

WHEREAS, in an effort to provide additional transparency and accountability to the Economic Development investments made by Cuyahoga County, the Council now intends to require Economic Development proposals to include and incorporate essential deal terms in the authorizing legislation; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical service provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** 802.06 of the Cuyahoga County Code is hereby enacted to read as follows:

**Section 802.06 Submission of Economic Development Investment Proposals to County Council**

A. The submission to County Council of any and all investments made pursuant to Cuyahoga County's Economic Development programs now or hereafter established pursuant to this Code or the Cuyahoga County Economic Development Plan, shall be accompanied by a term sheet specifying the essential material terms of the proposed deal. Such term sheet shall be incorporated by reference into the Resolution or legislation approving the investment. In the event the Department seeks to amend the essential material terms of the proposed deal following Council approval, the Department shall seek subsequent Council approval via Resolution of the revised deal; and, for investments originally reviewed by the Cuyahoga County Community Improvement Corporation ("CCCIC"), the Department shall additionally resubmit such changes to the CCCIC for its review and recommendation to Council.

B. For the purposes of this Section, "essential material terms" shall include the following, as may be applicable:

1. Name of the borrower or recipient;
2. Total project sources and uses of funds;
3. County Participation, including the character and amount. The character of the participation shall include but not limited to whether the participation is in the form of a loan, grant, credit enhancement, or other form of financial assistance, and whether any portion of the terms of repayment may be subject to forgiveness;
4. Purpose of the investment, including authorized use of County proceeds;
5. Source(s) of funding provided by the County;
6. The County's loan terms, including:
  - a. Interest rate(s);
  - b. Term length(s), repayment schedule(s), and amortization;
  - c. Security position, collateral, and/or guaranty;
  - d. Debt service coverage ratio and/or other covenants;
  - e. Expenses and/or fees incurred by the County;

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0050

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0439 dated 11/26/2024 and Resolution No. R2024-0451 dated 12/3/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2025 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts****Journal Nos.**

A. 2251 – Treasurer DRETAC **BA2526415**  
FS251600 – Property Tax Assistance Program  
Other Expenditures \$ 2,500,000.00

The Fiscal Office is requesting an appropriation increase of \$2,500,000 for the creation of the Property Tax Assistance Program to provide emergency assistance to vulnerable seniors experiencing tax delinquency approved on R2024-0376. The funding source is Treasurer DRETAC. The current cash balance is \$11,786,369.42. Revenues for this fund are generated from assessments on Property Taxes.

B. 6755 – Maintenance Garage **BA2526416**  
PW755105 – Fleet Vehicles  
Other Expenditures \$ 2,000,000.00

The Department of Public Works requests an appropriation increase of \$2,000,000 for the Fleet Vehicle Fund. This appropriation will enable payment for vehicles expected to be received in the calendar year 2025. The funding sources the Maintenance Garage. The current cash balance is \$2,960,207.80. Revenues for this fund are generated from Maintenance Garage Charges.

C. 2310 – Solid Waste **BA2526417**  
SW310130 – Solid Waste Grants  
Other Expenditures \$ 157,872.28

Solid Waste is requesting an appropriation increase of \$157,872.28 to administer the County Bag Ban program on the behalf of the Department of Sustainability for the period of January 1, 2025 through December 31, 2025. The current cash balance is \$157,872.28. The funding source is the prior year cash balance.

D. 2285 – Other Judicial **BA2528001**  
PJ285145 – JJDP Block Grant  
Other Expenditures \$ 190,000.00

The Department of Public Safety & Justice Services requests appropriations of \$190,000 for the FY2024 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant for the period of October 1, 2024 through December 31, 2025. This new grant was approved by the Board of Control via BOC2024-823 on November 12, 2024. The funding source is the Ohio Department of Youth Services, Title II Formula Block Grant Subaward. There is no cash match required.

E. 2285 – Other Judicial	<b>BA2528002</b>
PJ285150 – Juvenile Justice Admin.	
Personnel Services	\$ 10,000.00

The Department of Public Safety & Justice Services requests appropriations of \$10,000 for the FY2024 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant for the period of October 1, 2024 through September 30, 2025. This grant was approved by the Board of Control via CON2024-107 on November 12, 2024. The funding source is the Ohio Department of Youth Services, Title II Formula Block Grant Subaward. There is no cash match required.

F. 2345 – Opioid Mitigation	<b>BA2528003</b>
EX345100 – Opioid Mitigation	
Other Expenditures	\$ 12,151,730.01

The Department of Public Safety and Justice Services requests appropriations of \$12,151,730.01 to facilitate the contract amendment 5 approved on R2024-0447 for the Diversion Center Contract with the Alcohol, Drug Addiction and Mental Health Service Board (ADAMHS). The funding source is the OPIOID Mitigation Fund which has a cash balance of \$14,421,512.96.

G. 2285 – Other Judicial	<b>BA2531201</b>
SH285185 – Sheriff Commissary Fund	
Other Expenditures	\$ 700,000.00

The Sheriff's Department is requesting an appropriation increase of \$700,000 for the Securus Contract for the period of January 1, 2025 through December 31, 2025. The funding source is the Commissary Fund. The current cash balance is \$2,357,071.48. Revenues are generated from inmate purchases.

H. 2285 – Other Judicial	<b>BA2531202</b>
SH285165 – Law Enforcement CPT	
Other Expenditures	\$ 150,000.00

The Sheriff's Department is requesting an appropriation increase of \$150,000 for the Continuing Professional Training (CPT) Account for the period of January 1, 2025 through December 31, 2025. The funding source is the Ohio Attorney General's Office. The current cash balance is \$381,998.02. Revenues are generated by the Ohio Attorney General's Office.

I.	2285 – Other Judicial	<b>BA2531204</b>
	ME285110 – Prof Cont Edu – Paul Coverdell	
	Personnel Services	\$ 268,112.00

The Office of the Medical Examiner is requesting an appropriation increase of \$268,112 for the FY 24 Paul Coverdell Forensic Sciences Improvement Grant for the period of October 1, 2024 through September 30, 2027. Funds will be used to hire one full-time opioid and/or synthetic drug-related Forensic Scientist for 36 months. This is a new grant approved by the Board of Control via CON2024-96 on October 15, 2024. The funding source is the U.S Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. There is no cash match required.

J.	2285 – Other Judicial	<b>BA2531205</b>
	CP285215 – Common Pleas Oth Judic. Grants	
	Other Expenditures	\$ 100,000.00

The Court of Common Pleas is requesting an appropriation increase of \$100,000 for the FY2022 State Crisis Intervention Grant Program for the period of November 20, 2023 through September 30, 2026. Funds will be used to pilot a communication system/ software platform called Reconnect for managing veterans participating in the Veterans Treatment Court Program. This is a new grant approved by the Board of Control via CON2024-82 on September 3, 2024. The funding source is the Ohio Department of Public Safety, Office of Criminal Justice Services. There is no cash match required.

K.	2285 – Other Judicial	<b>BA2531206</b>
	SH285125 – Sheriff Other Judicial Grants	
	Personnel Services	\$ 87,203.34

The Sheriff's Department is requesting an appropriation increase of \$87,203.34 for the FY24 Ohio Organized Crime Investigations Commission (OOCIC) for the period of January 1, 2024 through December 31, 2024. Funds will be used to reimburse personnel costs associated with one Cuyahoga County Deputy Sheriff assigned to the OOCIC Task Force. This is a reimbursement grant approved by the Board of Control via CON2024-53 on May 20, 2024. The funding source is the Ohio Department of Public Safety, Office of Criminal Justice Services. There is no cash match required.

L.	2285 – Other Judicial	<b>BA2531212</b>
	SH285120 – High Visibility Enforcement OT	
	Personnel Services	\$ 45,154.86
	Other Expenditures	\$ 1,881.45

The Sheriff's Department is requesting an appropriation increase of \$47,036.31 for the FY2025 Ohio High Visibility Enforcement Overtime (HVEO); Impaired Driving Enforcement Grant (IDEP) for the period of October 1, 2024 through September 30, 2025. Funds will be used for reimbursement of overtime and fuel costs associated with participating in the program. The program goal is to reduce the number of repeat offenders for driving while intoxicated through highly visible and proactive law enforcement by targeting traffic safety issues. This is a pass-through grant approved by the Board of Control via CON2024-116 on December 9, 2024. The funding source is the US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office. There is no cash match required.

M. 2285 – Other Judicial

**BA2531213**

SH285120 – High Visibility Enforcement OT

Personnel Services	\$	48,514.86
Other Expenditures	\$	2,021.45

The Sheriff's Department is requesting an appropriation increase of \$50,536.31 for the FY2025 Ohio High Visibility Enforcement Overtime (HVEO); Selective Traffic Enforcement Program (STEP) for the period of October 1, 2024 through September 30, 2025. Funds will be used for reimbursement of overtime and fuel costs associated with participating in the program. The program goal is to reduce the number of fatal crashes through highly visible and proactive law enforcement by targeting traffic safety issues. This is a pass-through grant approved by the Board of Control via CON2024-116 on December 9, 2024. The funding source is the US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office. There is no cash match required.

N. 2285 – Other Judicial

**BA2531214**

CP285215 – Common Pleas Oth Judic. Grants

Personnel Services	\$	405,227.20
Other Expenditures	\$	1,594,772.80

The Court of Common Pleas is requesting an appropriation increase of \$2,000,000 for the Bureau of Justice Affairs FY2024 Office of Justice Programs Community Based - Violence Intervention Program (VIP) Alliance for the period of October 1, 2024 through September 30, 2027. The program is designed to prevent juvenile and young adult gun-related crimes from escalating. Funds will be used for salaries, trauma-informed counseling, peer mentoring and supportive case management. This is a new grant approved by the Board of Control via CON2024-112 on December 2, 2024. The funding source is the FY2024 Federal Bureau of Justice Assistance/Office of Justice Programs (OJP). There is no cash match required.

O. 2240 – Court	<b>BA2531215</b>
PB240100 – Probate Court Special Prj	
Other Expenditures	\$ 50,000.00

Probate Court is requesting an appropriation increase of \$50,000 to cover the expenses associated with the Guardian Partners Program, the Resource Center and judicial conferences and seminars for our Judges and Magistrates for 2025. The funding source is the Special Projects Revenue Fund. The current cash balance is \$2,195,887.11. Revenues are generated from file fees collected from probate court cases.

P. 2240 – Court	<b>BA2531216</b>
PB240115 – Probate Crt (CLRK) Comput. Fund	
Other Expenditures	\$ 70,000.00

Probate Court is requesting an appropriation increase of \$70,000 to cover the IT related expenses for the 2025 Proware contract. The funding source is the Computerization Special Revenue Fund. The current cash balance as of January 13, 2025 is \$2,633,592.68. Revenues are generated from file fees collected from probate court cases.

Q. 3500 – Debt Service	<b>BA2521601</b>
FS500180 – 2025 Sports Fac Capital Improv	
Other Expenditures	\$ 604,290.74

The Office of Budget and Management is requesting an appropriation increase of \$604,290.74 for interest on the General Obligation Bond Anticipation Notes issued for the County's contribution for capital repairs at Gateway. Funding source if the General Fund.

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following appropriation transfers:

<u><b>Fund Nos./Budget Accounts</b></u>	<u><b>Journal Nos.</b></u>
A. FROM: 1100 – General Fund	<b>BA2526418</b>
FS100100 – FS Administration	
Personnel Services	\$ 418,000.00
Other Expenditures	\$ 1,000.00
TO: 1100 – General Fund	
FS100180 – Budget Commission	
Personnel Services	\$ 418,000.00
Other Expenditures	\$ 1,000.00

The Fiscal Office is requesting an appropriation transfer of \$419,000 to realign the budget to where expenses are expected to post through December 31, 2025. The funding source is the General Fund.

B. FROM: 1100 – General Fund		<b>BA2528004</b>
PD100100 – Public Defender		
Personnel Services	\$	201,128.00
TO: 1100 – General Fund		
PD100100 – Public Defender		
Other Expenditures	\$	201,128.00

The Public Defender’s Office requests an appropriation transfer of \$201,128 to correct appropriations added during the biennial process which were approved for expenses related to an office-wide computer refresh and additional funding for litigation-related expert witness fees but were inadvertently budgeted in personnel. The funding source is the General Fund.

C. FROM: 2285 – Other Judicial		<b>BA2528007</b>
PS285105 – Sexual Assault Kit Initiative		
Other Expenditures	\$	1,000.00
TO: 2285 – Other Judicial		
PS285105 – Sexual Assault Kit Initiative		
Personnel Services	\$	1,000.00

The Prosecutor’s Office is requesting an appropriation transfer of \$1,000 to comply with the grant award modification for the FY22 Sexual Assault Kit Initiative Cold Case Genealogy grant. The funding source is the U.S. Department of Justice, Office of Justice Programs. There is no cash match.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following cash transfers between County funds:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
A. FROM: 2255 – Health and Human Services Levy	<b>CT2523201</b>
FS255105 – HHS Levy 4.8 Subsidies (2024)	
Trans Out – Transfer Out	\$ 8,750,000.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 8,750,000.00



TO: 2256 – MetroHealth Subsidy  
FS256110 – MetroHealth Subsidy (Levy)  
Trans In – Transfer In \$ 17,500,000.00

The Office of Budget and Management requests a cash transfer of \$17,500,000 for the MetroHealth System's first half year (January through June 2025) subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

B. FROM: 1100 – General Fund **CT2526402**  
FS100350 – General Fd Operating Subsidies  
Trans Out – Transfer Out \$ 370,637.79

TO: 6755 – Maintenance Garage  
PW755105 – Fleet Vehicles  
Trans In – Transfer In \$ 370,637.79

The Department of Public Works is requesting a cash transfer of \$370,637.79 to cover the cost of a new SWAT vehicle approved by Board of Control via BC2023-44 on March 06, 2023. The funding source is the General Fund.

C. FROM: 2365 – Workforce Development **CT2529603**  
WF365100 – WF Innovation & Opportunities  
Trans Out – Transfer Out \$ 837,798.65

2365 – Workforce Development  
WF365105 – Educational Assistance (CEAP)  
Trans Out – Transfer Out \$ 345,004.37

TO: 2255 – Health/Human SVC Levy 4.8  
FS255105 – HHS Levy 4.8 Subsidies (2024)  
Trans In – Transfer In \$ 1,182,803.02

The Office of Budget and Management requests a cash transfer of \$1,182,803.02 for the repayment of a cash transfer approved via R2018-0113 adopted May 29, 2018 to ensure a positive cash balance in the subfund. The funding source is the Health and Human Services Levies.

D. FROM: 2255 – Health and Human Services Levy **CT2534401**  
FS255105 – HHS Levy 4.8 Subsidies (2024)  
Trans Out – Transfer Out \$ 1,708,333.33

2257 – HHS Levy 4.7  
FS257110 – HHS Levies 4.7 Subsidies (2020)  
Transfer Out – Transfer Out      \$      1,708,333.33

TO: 2200 – ADAMHS  
AB200100 – ADAMHS  
Trans In – Transfer In      \$      3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for January 2025. This is the first of twelve transfers approved by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**SECTION 4.** That items approved in Resolution No. R2024-0439 dated November 26, 2024 and Resolution No. R2024-0451 dated December 3, 2024 be rescinded as follows to reconcile appropriations for the year 2024 in the County's financial system:

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
AG. 5710 – CC Information Systems	<b>BA2413446</b>
<i>SH700100</i> – Crim. Just. Info Share - Sheriff	
Personnel Services      \$      95,000.00	

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$95,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the Special Revenue Fund.

**Original Item Corrected – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
AG. 5710 – CC Information Systems	<b>BA2413446</b>
<i>SH710100</i> – Crim. Just. Info Share - Sheriff	
Personnel Services      \$      95,000.00	

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$95,000 for Personnel Services expenses

expected to post through December 31, 2024. The funding source is the Special Revenue Fund.

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
AS. 2245 – Cuyahoga Support Enforcement	<b>BA2416617</b>
HS245100 – Cuyahoga Support Enforcement Agency	
Personnel Services	\$ 50,000.00

The Department of Health and Human Services – Office of Child Support Services requests an appropriation decrease of \$50,000 to align the budget to where payroll expenses are expected to post through December 31, 2024. The corresponding appropriation increase is below (Section 1, BA2416618). The funding source is the Health and Human Services Levies.

**Original Item Corrected – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
AS. 2245 – Cuyahoga Support Enforcement	<b>BA2416617</b>
HS245100 – Cuyahoga Support Enforcement Agency	
Personnel Services	\$ (50,000.00)

The Department of Health and Human Services – Office of Child Support Services requests an appropriation decrease of \$50,000 to align the budget to where payroll expenses are expected to post through December 31, 2024. The corresponding appropriation increase is below (Section 1, BA2416618). The funding source is the Health and Human Services Levies.

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 2**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
Z. FROM: 1100 – General Fund	<b>BA2426435</b>
IT100130 – Project Management	
Personnel Services	\$ 95,000.00

TO: 1100 – General Fund  
    IT100500 – EUX-End User Experience

Personnel Services	\$	95,000.00
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The Department of Information Technology is requesting an appropriation transfer of \$95,000 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

**Original Item Corrected – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

Z. FROM: 1100 – General Fund			BA2426435
IT100130 – Project Management			
Personnel Services	\$	95,000.00	
TO: 1100 – General Fund			
IT100150 – EUX-End User Experience			
Personnel Services	\$	95,000.00	

The Department of Information Technology is requesting an appropriation transfer of \$95,000 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

B. FROM: 2255 – Health and Human Services Levy			CT2423231
FS255105 – HHS Levy 4.8 Subsidies (2016)			
Trans Out – Transfer Out	\$	3,175,240.00	
2257 – HHS Levy 4.7			
FS257110 – HHS Levy 4.7 Subsidies (2020)			
Transfer Out – Transfer Out	\$	3,175,240.00	
TO: 2280 – Other Health and Safety			
JC280105 – Juvenile Court Probation			
Trans In – Transfer In	\$	6,350,240.00	

The Office of Budget and Management requests a cash transfer of \$6,350,480 for the Juvenile Court Probation's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Original Item Corrected – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

B. FROM: 2255 – Health and Human Services Levy	<b>CT2423231</b>
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 3,175,240.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 3,175,240.00
TO: 2280 – Other Health and Safety	
JC280105 – Juvenile Court Probation	
Trans In – Transfer In	\$ 6,350,480.00

The Office of Budget and Management requests a cash transfer of \$6,350,480 for the Juvenile Court Probation's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

I. FROM: 2255 – Health and Human Services Levy	<b>CT2423238</b>
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 297,109.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 297,109.00
TO: 2280 – Other Health and Safety	
HS280100 – Fatherhood Initiative	
Trans In – Transfer In	\$ 594,219.00

The Office of Budget and Management requests a cash transfer of \$594,219 for the Department of Health and Human Services - Fatherhood Initiative's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Original Item Corrected – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

I. FROM: 2255 – Health and Human Services Levy	CT2423238
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 297,109.50
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 297,109.50
TO: 2280 – Other Health and Safety	
HS280100 – Fatherhood Initiative	
Trans In – Transfer In	\$ 594,219.00

The Office of Budget and Management requests a cash transfer of \$594,219 for the Department of Health and Human Services - Fatherhood Initiative's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Resolution No. R2024-0439 dated 11/26/2024:**

**Original Item to Rescind – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

L. FROM: 2255 – Health and Human Services Levy	CT2423241
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 6,578,780.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 6,578,780.00
TO: 2260 – Human Services	
HS260255 – SAS-Office of the Director	
Trans In – Transfer In	\$ 13,151,560.00

The Office of Budget and Management requests a cash transfer of \$13,151,560 for the Department of Health and Human Services – Division of Senior and Adult Services' second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Original Item Corrected – Section 3**

**Fund Nos./Budget Accounts**

**Journal Nos.**

L. FROM: 2255 – Health and Human Services Levy	CT2423241
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 6,575,780.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 6,575,780.00
TO: 2260 – Human Services	
HS260255 – SAS-Office of the Director	
Trans In – Transfer In	\$ 13,151,560.00

The Office of Budget and Management requests a cash transfer of \$13,151,560 for the Department of Health and Human Services – Division of Senior and Adult Services' second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

**Resolution No. R2024-0451 dated 12/3/2024:**

**Original Item to Rescind – Section 2**

**Fund Nos./Budget Accounts**

**Journal Nos.**

E. FROM: 1100 – General Fund	BA2426446
FS100105 – Archives	
Other Expenditures	\$ 30,000.00
TO: 1100 – General Fund	
PW100105 – Archives	
Personnel Services	\$ 30,000.00

The Department of Public Works is requesting an appropriation transfer of \$30,000.00 to realign the Personnel Services budget for expected expenses through December 31, 2024. The funding source is the General Fund.

**Original Item Corrected – Section 2**

**Fund Nos./Budget Accounts**

**Journal Nos.**

E. FROM: 1100 – General Fund			<b>BA2426446</b>
<i>PW100105 – Archives</i>			
Other Expenditures	\$	30,000.00	

TO: 1100 – General Fund			
PW100105 – Archives			
Personnel Services	\$	30,000.00	

The Department of Public Works is requesting an appropriation transfer of \$30,000.00 to realign the Personnel Services budget for expected expenses through December 31, 2024. The funding source is the General Fund.

**Resolution No. R2024-0451 dated 12/03/2024:**

**Original Item to Rescind – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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O. 3500 – Debt Service			<b>BA2426460</b>
FS500115 – Shaker Square Debt Service			
Other Expenditures	\$	73,853.52	

The Fiscal Office is requesting an appropriation increase of \$73,583.52 for the Shaker Square Series 2000A debt service. The TIF revenue received in 2024 was less than expected. The fund source is the General Fund Subsidy.

**Original Item Corrected – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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O. 3500 – Debt Service			<b>BA2426460</b>
FS500115 – Shaker Square Debt Service			
Other Expenditures	\$	73,583.52	

The Fiscal Office is requesting an appropriation increase of \$73,583.52 for the Shaker Square Series 2000A debt service. The TIF revenue received in 2024 was less than expected. The fund source is the General Fund Subsidy.

**Resolution No. R2024-0451 dated 12/03/2024:**

**Original Item to Rescind – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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W. 2280 – Other Health and Safety		<b>BA24102289</b>
JC280120 – Juvenile Court Intervention Services		
Personnel Services	\$	7,991.74

The Juvenile Court is requesting an appropriation increase of \$7,991.74 to facilitate a 1.5% lump sum payment to eligible staff. This is associated with Section 3 Item A (CT2410220). The funding source is the Title IVE funds.

**Original Item Corrected – Section 1**

<b><u>Fund Nos./Budget Accounts</u></b>		<b><u>Journal Nos.</u></b>
W. 2280 – Other Health and Safety		<b>BA2410229</b>
JC280120 – Juvenile Court Intervention Services		
Personnel Services	\$	7,991.74

The Juvenile Court is requesting an appropriation increase of \$7,991.74 to facilitate a 1.5% lump sum payment to eligible staff. This is associated with Section 3 Item A (CT2410220). The funding source is the Title IVE funds.

**Resolution No. R2024-0451 dated 12/03/2024:**

**Original Item to Rescind – Section 2**

H. FROM: 1100 – General Fund		<b>BA2426455</b>
FS100100 – Administration		
Personnel Services	\$	275,000.00
TO: 1100 – General Fund		
FS100150 – Auto Title Administration		
Personnel Services	\$	275,000.00

The Fiscal Office is requesting an appropriation transfer of \$275,000.00 realign the Personnel Services budget for expected expenses through December 31, 2024. The funding source is the General Fund.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter,

or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

Journal CC  
January 28, 2025



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: January 17, 2025

Re: Fiscal Agenda – 1/28/2025

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **January 28, 2025**. The requested fiscal items are necessary to reconcile the originally adopted 2025 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Fiscal Office	\$2,500,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$2,000,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Solid Waste	\$157,872.28	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Public Safety and Justice Services	\$190,000.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$10,000.00	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$12,151,730.01	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$700,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$150,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Medical Examiner	\$268,112.00	I	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$100,000.00	J	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$87,203.34	K	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$47,036.31	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$50,536.31	M	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$2,000,000.00	N	HHS Levy	Appropriation Increase
Probate Court	\$50,000.00	O	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Probate Court	\$70,000.00	P	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Office of Budget and Management	\$604,290.74	Q	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount	Item	Funding Source	Purpose
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	<b>Requested</b>			
Fiscal Office	\$419,000.00	A	General Fund	Appropriation Transfer
Public Defender	\$201,128.00	B	General Fund	Appropriation Transfer
Prosecutor's Office	\$1,000.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

<b>Department</b>	<b>Amount Requested</b>	<b>Item</b>	<b>Funding Source</b>	<b>Purpose</b>
Office of Budget and Management	\$17,500,000.00	A	HHS Levy	Cash Transfer
Public Works	\$370,637.79	B	General Fund	Cash Transfer
Office of Budget and Management	\$1,182,803.02	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Office of Budget and Management	\$3,416,666.66	D	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0061

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> amending Resolution No. R2024-0022 dated 01/23/2024, which confirmed the County Executive's reappointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee, for the term 1/1/2024 – 12/31/2028, by changing the end date to 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Executive nominated Salvatore Talarico to serve a four-year term on the Audit Committee beginning January 1, 2024; and

**WHEREAS**, this Council, by Resolution No. R2024-0022, passed January 23, 2024, confirmed the appointment; and

**WHEREAS**, Resolution R2024-0022 incorrectly stated the end date of the appointee's term as 12/31/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Section 1 of Resolution R2024-0022, passed January 23, 2024, is hereby amended to read as follows (inserted text is bold and underlined, deleted text is stricken):

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's reappointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – **12/31/2027**~~12/31/2028~~.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its

committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0051

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Dolores Garcia to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 2/28/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

**WHEREAS**, Ohio Revised Code Section 339.02 provides for the creation of county hospital board of trustees and the means by which such trustees are appointed; and

**WHEREAS**, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

**WHEREAS**, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Dolores Garcia to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 2/28/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dolores Garcia to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 2/28/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0052

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Artis Arnold, III to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/9/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

**WHEREAS**, Ohio Revised Code Section 339.02 provides for the creation of a county hospital board of trustees and the means by which such trustees are appointed; and

**WHEREAS**, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

**WHEREAS**, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Artis Arnold, III (replacing Inajo Davis Chappell) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/9/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Artis Arnold, III (replacing Inajo Davis Chappell) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/9/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0053

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

**WHEREAS**, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

**WHEREAS**, the Western Reserve Area on Aging Board of Trustees is composed of twenty-one (21) members who serve three (3) year terms; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Sam Thomas to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment Sam Thomas to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0054

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Nestor Rivera, Deputy Sheriff Major, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2024 - 12/31/2026 in his official capacity as a representative of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of Ohio Revised Code Section 2301.51; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members, and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

**WHEREAS**, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the County Executive has nominated Nestor Rivera, Deputy Sheriff Major, (replacing Al Sanchez) to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2024 - 12/31/2026 in his official capacity as a representative of Cuyahoga County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Nestor Rivera, Deputy Sheriff Major, (replacing Al Sanchez) to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2024 - 12/31/2026 in his official capacity as a representative of Cuyahoga County.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0055

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Brandy Carney, Director of Public Safety and Justice Services, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027 in her official capacity as a representative of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members, and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

**WHEREAS**, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council" and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the County Executive has nominated Brandy Carney, Director of Public Safety and Justice Services, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027 in her official capacity as a representative of Cuyahoga County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Brandy Carney, Director of Public Safety and Justice Services, to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027 in her official capacity as a representative of Cuyahoga County.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0056

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Vincent Holland to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members, and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

**WHEREAS**, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the County Executive has nominated Vincent Holland to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Vincent Holland to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0057

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Scott Osiecki to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility provided a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

**WHEREAS**, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members, and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

**WHEREAS**, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the County Executive has nominated Scott Osiecki to serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Scott Osiecki to serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the term 1/1/2025 - 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0058

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Cynthia Schulz to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Ohio Revised Code Section 5126.02, the County of Cuyahoga shall have its own county board of developmental disabilities; and

**WHEREAS**, pursuant to the provisions in Ohio Revised Code Section 5126.021, the Cuyahoga County Board of Developmental Disabilities consists of seven members: five members appointed by the County and two members appointed by the Probate Court; and

**WHEREAS**, members appointed to fill a vacancy in the Cuyahoga County board of Developmental Disabilities shall service a term of four years; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Cynthia Schulz to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Cynthia Schulz to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that



this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0059

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Sheryl King-Benford to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2025 – 12/31/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Section 307.51 provides for the organization and operation of a County Law Library Resources Board; and

**WHEREAS**, the Cuyahoga County Law Library Resources Board was established to oversee services to the local judiciary, elected officials in Cuyahoga County, members of the Ohio General Assembly and to provide a venue for public access; and

**WHEREAS**, Ohio Revised Code Section 307.511 provides for the composition, including appointment and terms, of the law library resources board members; and

**WHEREAS**, members of the Cuyahoga County Law Library Resources Board shall be appointed to serve a five (5) year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Sheryl King-Benford to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2025 – 12/31/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Sheryl King-Benford to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2025 – 12/31/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0060

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the designation of Marka Fields to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; amending Resolution No. R2024-0409, adopted 12/3/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code (“R.C.”) Section 713.22 provides for the organization and maintenance of a county planning commission;

WHEREAS, R.C. Section 713.22(A) establishes the procedure by which a member of a county planning commission may designate not more than (1) one alternate to serve on a member’s behalf;

WHEREAS, R.C. Section 713.22(A) requires that a member’s designation of an alternate be made by a letter of appointment directed to the clerk of the county board of commissioners, which designation the board may either approve or disapprove;

WHEREAS, Article III, Section 3.01 states the Council shall be the legislative and taxing authority of the County; and

WHEREAS, on or about December 2, 2024, Mayor Justin Bibb caused a letter of appointment designating Marka Fields as his alternate to the Cuyahoga County Planning Commission to be served on Mary Cierebiej, Executive Director & CEO of the Cuyahoga County Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms Marka Fields to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission, representing the Cleveland Region for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** That Section 1 of Resolution R2024-0409, passed December 3, 2024, is hereby amended to read as follows (deleted text is stricken):

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027, ~~and approves Joyce Pan Huang as Mayor Bibb's alternate to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027.~~

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0062

Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ15314 to Vandra Brothers Construction, Inc. in the amount not-to-exceed \$2,004,831.95 for resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood in connection with the 2021-2024 Transportation Improvement Program, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5066 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends an award on RQ15314 to Vandra Brothers Construction, Inc. in the amount not-to-exceed \$2,004,831.95 for resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood in connection with the 2021-2024 Transportation Program, effective upon signatures of all parties through project completion; and

**WHEREAS**, the primary goal of this project is for the resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood; and

**WHEREAS**, the anticipated start date is 4/1/2025; and

**WHEREAS**, the project is located in Cuyahoga County Council District 6 and is funded by 80% Federal and 20% Ohio Public Works Commission;

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ15314 to Vandra Brothers Construction, Inc. in the amount not-to-exceed

\$2,004,831.95 for resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood in connection with the 2021-2024 Transportation Improvement Program, effective upon signatures of all parties through project completion.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5066 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Broadway Avenue (CR-12) Resurface Existing Roadway from Macedonia Road to Richmond Road in the Village of Oakwood. Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 5066	Vandra Brothers Construction, Inc.	N/A	\$2,004,831.95	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> <b>The resurfacing of 1.39 miles of Broadway Ave. from Macedonia Road to Richmond Road in the Village of Oakwood, Ohio</b>
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional   <input type="checkbox"/> Replacement</b> <b>Age of items being replaced:                      How will replaced items be disposed of?                      N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  <b>The resurfacing of 1.39 miles of Broadway Ave. from Macedonia Road to Richmond Road in the Village of Oakwood, Ohio</b>
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
<b>Vandra Brothers Construction Inc.</b> <b>24629 Broadway Av</b> <b>Oakwood Village. Ohio 44146</b>	<b>Bruno Melaragno- President</b>
Vendor Council District	Project Council District
<b>District 6</b>	<b>District 6</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>Village of Oakwood , Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$2,004,831.95</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>10 / 7</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE (   ) SBE (   ) MBE (   ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (   ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>
<b>Mathematically Balanced</b>	

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). Include % if more than one source.  The project is funded – <b>80%</b> Federal Fund, <b>20%</b> OPWC .
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date	<b>4/1/2025</b>

(date your team started working on this item):	
Date documents were requested from vendor:	<b>12/16/2024</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0063

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing a Subgrant Agreement with Manufacturing Works in the amount not-to-exceed \$2,000,000.00 to carry out workforce ecosystem capacity building and coordination, and develop renewable energy related pre-apprenticeship programs and outreach for the period 10/1/2024 – 9/30/2029; and authorizing the County Executive to execute the Subgrant Agreement all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive /Department of Public Works recommends authorizing a Subgrant Agreement with Manufacturing Works in the amount not-to-exceed \$2,000,000.00 to carry out workforce ecosystem capacity building and coordination and develop renewable energy related pre-apprenticeship programs and outreach for the period 10/1/2024 – 9/30/2029; and

**WHEREAS**, the primary goal of this project is to create and implement commercial and industrial construction and renewable energy-related pre-apprenticeship programs across the Northeast Ohio region; and

**WHEREAS**, the project is funded 100% U.S. Environmental Protection Agency- Climate Pollution Reduction Grant; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a Subgrant Agreement with Manufacturing Works in the amount not-to-exceed \$2,000,000.00 to carry out workforce ecosystem capacity building and coordination, develop renewable energy related pre-apprenticeship programs and outreach for the period 10/1/2024 – 9/30/2029.

**SECTION 2.** That the County Executive is authorized to execute the subgrant agreement and all other documents consistent with said agreement and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	Department of Public Works; Manufacturing Works; Subgrant Agreement for CPRG Pre-Apprenticeship Program Development and Implementation
<b>Department or Agency Name</b>	Department of Public Works/Division of Public Utilities
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5115	Manufacturing Works	10/1/2024 – 9/30/2029	\$2,000,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable).**

The Department of Public Works/Division of Public Utilities requests approval of a subgrant agreement with Manufacturing Works to create and implement commercial and industrial construction and renewable energy-related pre-apprenticeship programs across the Northeast Ohio region. Manufacturing Works' scope of work includes all facets of program development and management, including cross-sector collaboration, communications and outreach, and assessment and data collection. These efforts to carry out workforce ecosystem capacity building and coordination are part of the approved work plan for the EPA Climate Pollution Reduction Grant awarded to Cuyahoga County.

**Indicate whether:** ☒ New service/purchase   ☐ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**   ☐ Additional   ☐ Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**

1. Over the five-year implementation period, Manufacturing Works will be responsible for program recruitment and will place 100 individuals into a pre-apprenticeship program with a goal of at least 70% of individuals completing the program and securing an industry-recognized credential.
2. Of the 70+ individuals who complete the pre-apprenticeship program, Manufacturing Works has a goal that 70% of those individuals will be employed in the commercial/industrial construction, renewable energy workforce, and supply chains that support renewable energy.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Manufacturing Works 3135 Berea Road Cleveland, OH 44111	Adam Artman President and Executive Director
Vendor Council District:	Project Council District:
3	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

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If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date: _____	Provide a short summary for not using competitive bid process.  Cuyahoga County Code Section 501.12(B)(16) permits the non-competitive procurement of services with entities that are explicitly named in an awarded grant application.  *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)    /    _____	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (    ) DBE (    ) SBE (    ) MBE (    ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input checked="" type="checkbox"/> Other Procurement Method, please describe: Federal, State, or Other Grant Application Program (County Code 501.12(B)(16))

  

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

  

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  100% U.S. Environmental Protection Agency, Climate Pollution Reduction Grant (CPRG)
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Is funding for this included in the approved budget? ☐ Yes ☒ No (if "no" please explain): This subgrant agreement is being funded 100% by a federal grant awarded to Cuyahoga County. The CPRG was formally accepted by the Board of Control via BC2024-763 on October 28, 2024. This grant still needs to be formally appropriated by County Council via the fiscal agenda process.

**List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.**

PW720200

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

**Provide status of project.**

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

**Reason:** Official notification of the grant award funding this subgrant agreement was received on October 7, 2024. Board of Control formally accepted the grant funds via BC2024-763 on October 28, 2024. Given the scale and scope of the CPRG grant work plan, the Department of Public Works has worked methodically to ensure our subgrant language is comprehensive and covers not only all federal requirements but protects Cuyahoga County as the prime recipient.

**Timeline**

Project/Procurement Start Date (date your team started working on this item):	10/15/2024
Date documents were requested from vendor:	11/21/2024
Date of insurance approval from risk manager:	12/26/2024
Date Department of Law approved Contract:	1/6/2025

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) The planning process for implementing the grant work plan has begun.

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
N/A						

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0064

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to 2168 West 25 <sup>th</sup> Street LLC, or its designee, for the redevelopment of the former Rauch & Lang Carriage Company building located at 2168 West 25 <sup>th</sup> Street in the City of Cleveland; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street LLC, or its designee, for the redevelopment of the former Rauch & Lang Carriage Company building located at 2168 West 25<sup>th</sup> Street in the City of Cleveland; and

**WHEREAS**, the primary goal of this loan is for the renovation of vacant buildings, preservation of historic property and creation of new jobs; and

**WHEREAS**, this project is anticipated to create 20 new jobs in addition to moving 25 existing jobs to the project site; and

**WHEREAS**, the County will loan and amount not-to-exceed \$2,000,000.00 with an initial term of 2 years interest only, followed by 15 year term of principal and interest payments based on a 15-year amortization at 5.5% interest; and

**WHEREAS**, the project is funded 100% Economic Development Loan Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street LLC or its designee, for the redevelopment of the former Rauch & Lang Carriage Company building located at 2168 West 25<sup>th</sup> Street in the City of Cleveland.

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

<b>Title</b>	2025 – Department of Development; 2168 West 25 <sup>th</sup> Street LLC or designee; Economic Development Loan; Portfol Loan No. 327-02-02
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	PPT Real Estate Holdings	17 Years	\$2,000,000	Pending	Pending

### Loan Description and Terms.

Department of Development is seeking approval of an Economic Development Loan to 2168 West 25<sup>th</sup> Street LLC (Developer), a newly created entity principally owned by AJAPPJR QOF I LLC which is 100% owned by Jori Maron. The entity has been created to facilitate the re-development of the Carriage Co. Redevelopment located at 2168 West 25<sup>th</sup> Street, Cleveland, Ohio.

**Loan Amount:** not to exceed \$2,000,000

**Loan Terms:** 2 years interest-only followed by 15 years P&I based on a 15-year amortization at 5.5% interest.

**Loan Security:** A subordinate mortgage and assignment of leases and rents a personal guarantee from Jori Maron & Trust, and a corporate guarantee from AJAPPJR QOF I LLC.

### Project Purpose/Goals, Outcomes(List 3):

Renovation of vacant buildings, preservation of historic property, and creation of new jobs

Loan proceeds may be used for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs related to the project at 2168 West 25<sup>th</sup> Street, Cleveland, OH

**Number of Jobs created:** 20

**Number of Jobs retained:** 25

**If a County Council item, are you requesting passage of the item without 3 readings.**   ☐ Yes   ☒ No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
2168 West 25 <sup>th</sup> Street LLC 629 Euclid Ave, 11th Floor Cleveland, OH 44114	Jori Maron

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Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	2168 West 25 <sup>th</sup> Street, Cleveland, OH

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

<b>Provide status of project.</b>	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
N/A



## Cuyahoga County Council Economic Development and Planning Committee

### Economic Development Loan PRESENTATION PACKAGE

#### Carriage Co. Redevelopment MRN, Ltd.



Matthew Keri  
Senior Development Finance Analyst  
(216) 443-6216  
[mkeri@cuyahogacounty.gov](mailto:mkeri@cuyahogacounty.gov)  
January 9, 2025



## **SITUATION OVERVIEW**

<b>CCCIC Review Date:</b>	January 9, 2025
<b>Sponsor/Developer:</b>	MRN Ltd. (Jori Maron)
<b>Project:</b>	Carriage Co. Redevelopment
<b>Type:</b>	Real Estate, Historic Preservation / Mixed-use
<b>Address:</b>	2168 West 25 <sup>th</sup> Street Cleveland, Ohio 44113
<b>Council District:</b>	District 7 – Yvonne M. Conwell
<b>DOD Program:</b>	Place-Based / Mixed-Use Loan
<b>Funding Partners:</b>	Erie Bank and Huntington Bank (Co-Senior Lenders) Cleveland Development Advisors (CDA) Property Assessed Clean Energy (PACE) Federal & State Historic Tax Credits Ohio Brownfield Grant
<b>ED Benefits:</b>	Project is expected to create 20 new jobs with a payroll of approximately \$750,000 annually.
<b>Rationale for County Participation:</b>	<p><u>Jobs Created:</u> the Project will create a minimum of 20 new full-time jobs in Cuyahoga County. It will also involve the relocation of 25 full-time jobs from elsewhere in the county.</p> <p><u>Economic Impact:</u> the Project will help catalyze the southern West 25th Street corridor in Cleveland, further leveraging the new Irish Town Bend Park and existing transit connections to promote transit-oriented development.</p> <p><u>Community Impact:</u> the Project will redevelop an underutilized property and return it to a more productive use as a community asset.</p>
<b>DOD Recommendation:</b>	<p>The Department of Development believes that the Project represents an acceptable risk for the County. The cash-flows are projected to cover all debt service and the loan is collateralized by real estate within the County's requirements.</p> <p>Additionally, the Sponsor has experience completing and operating successful mixed-use developments. Providing this financial assistance will leverage additional investment, create jobs and increase taxes for our community. The DOD, therefore, recommends approval of the Cuyahoga County Economic Development Loan.</p>
<b>CCCIC Policy Exceptions:</b>	The program typically only allows up to \$50,000 to be lent for each job created by the project. This project is requesting \$100,000 for each newly created job.

## PROJECT DETAILS

<b>Sponsor/Developer:</b>	<p>MRN, Ltd. is a family-owned real estate development, construction and hospitality management company based in Cleveland, Ohio. The company was founded in the late 1980's by Rick Maron and is currently led by the second generation, Jori and Ari Maron. MRN focuses on transforming urban neighborhoods with mixed-use development and a focus on street retail.</p> <p>MRN is responsible for the development of four landmark projects in Cleveland: East 4th Street, Uptown at University Circle, United Bank Building in Ohio City, and the Tudor Arms Hotel. Three of the four projects were historic redevelopments.</p> <p>MRN currently owns/operates two restaurants: Corner Alley (East 4th Street) and Citizen Pie (Ohio City), along with two hotels: Holiday Inn Express (downtown Cleveland) and the DoubleTree/Tudor Arms (University Circle).</p>
<b>Project Team:</b>	<p>Contractor: MRN Ltd. Property Manager: MRN Ltd. Architect: SA Group, LLC Consultants: Novogradac and HP Group, LLC</p>
<b>Description:</b>	<p>Carriage Co. represents the redevelopment of the former Voss Industries properties located in Ohio City. MRN purchased the 230,000 SF historic property in March 2021 with plans for redevelopment with mixed uses including apartments, office, retail/restaurants and indoor parking. The building configurations are ideal for residential conversion and amenities will include an on-site fitness center and indoor parking.</p> <p>The Project will anchor the southern end of the West 25th mixed-use market district and will connect Tremont to Ohio City. This will revitalize a currently vacant portion of the West 25th corridor and will complement other public sector investments in the neighborhood including the RTA Red Line, Red Line Greenway, West Side Market, MetroHealth and Lutheran Hospitals, St. Ignatius, and the proposed West 25th Bus Rapid Transit.</p> <p>The proximity to major public transit lines and cycling routes underscores a transit-oriented development approach, enhancing accessibility and connectivity for residents and visitors.</p> <p><b>In July 2023, CCCIC approved a \$2MM loan for the Project. The previous configuration had 100,000 SF of commercial and 92 apartments. The new configuration has 14,000 SF of commercial and 129 apartments. This has lowered the overall budget and risk profile.</b></p>
<b>Components:</b>	<p>129 Apartments 8,568 SF of Commercial Office 5,515 SF of Retail/Restaurants 307 Parking Spaces (Including 107 Indoor Spaces)</p>
<b>Risks &amp; Mitigants</b>	<p><u>Construction Risk:</u> MRN has vast experience completing historic redevelopments. They have served as developer and general contractor on four landmark projects in Cleveland.</p> <p><u>Leasing/Operational Risk:</u> MRN has significant experience owning and operating real estate projects. The proposed leasing rates are within market.</p> <p><u>Repayment Risk:</u> the proposed loan is adequately secured with personal recourse to the MRN's main principal, Jori Maron.</p>

**PROJECT SOURCES/USES**

Sources	Amount	%	Uses	Amount	%
Erie Bank & Huntington (Senior Loan)	\$16,200,000	31.9%	Property Acquisition	\$7,500,000	14.8%
CDA Loan (Subordinate, 2nd)	\$3,500,000	6.9%	Hard Construction Costs	\$30,172,695	59.4%
County Loan (Subordinate, 3rd)	\$2,000,000	3.9%	Soft Costs	\$6,382,128	12.6%
Federal HTC Proceeds	\$6,520,011	12.8%	Interest Reserve	\$1,887,203	3.7%
State HTC Proceeds	\$4,175,000	8.2%	Developer Fee	\$4,815,000	9.5%
PACE Financing	\$8,000,000	15.8%			
Brownfield Grant (Ohio)	\$450,000	0.9%			
Developer Cash Equity	\$5,097,015	10.0%			
Deferred Developer Fee	\$4,815,000	9.5%			
<b>Total</b>	<b>\$50,757,026</b>	<b>100%</b>		<b>\$50,757,026</b>	<b>100%</b>

- Erie Bank & Huntington Bank (Co-Senior Lenders) will provide a \$16.2MM construction loan.
- CDA will provide a \$3.5MM subordinate loan under their Workforce Housing program.
- Huntington Bank will provide HTC bridge financing of \$9.3MM to bridge timing of the tax credits. They will not receive a mortgage position in the Project. An interest reserve is capitalized within the Project budget.
- PACE Financing of \$8MM will be repaid via annual assessments of approximately \$666k. The assessment is treated similar to real estate taxes and therefore is underwritten as an operating expense for the Project.
- The Brownfield Grant is disbursed on a reimbursement basis and is fully forgivable.
- Sponsor will contribute total equity of \$9.9MM of cash equity (19.5% of total costs) consisting of \$5MM of cash and \$4.8MM of deferred developer fee.

**SUMMARY OF CUYAHOGA COUNTY TERMS**

<b>Borrower:</b>	2168 West 25th Street LLC or its designee will be a newly created entity principally owned by AJAPPJR QOF I LLC, which is owned 100% by Jori Maron.
<b>Guarantor(s):</b>	Jori Maron & Trust and AJAPPJR QOF I LLC – 100% construction completion and 100% repayment guarantee (joint & several)
<b>Loan Amount:</b>	\$2,000,000
<b>Commitment Fee:</b>	1.0% of the loan amount
<b>Interest Rate:</b>	5.50% Fixed
<b>Term:</b>	17 Years
<b>Repayment:</b>	Two years of interest only payments followed by a 15-year term with monthly principal and interest payments based on a 15-year amortization
<b>Collateral:</b>	3 <sup>rd</sup> mortgage lien position subordinated to Erie/Huntington Bank and CDA
<b>Covenants:</b>	Project: 1.20x DSCR, tested annually Guarantors: Liquidity and Net worth covenant to match senior lender
<b>Other:</b>	TBD

**PROJECT DEBT SCHEDULE**

	Erie & HNB	CDA	Cuyahoga County	Total
Loan Amount	\$16,200,000	\$3,500,000	\$2,000,000	\$21,700,000
<b><u>Interest Rate</u></b>				
Construction	6.88%	6.50%	5.50%	
Perm	7.02%	6.50%	5.50%	
<b><u>Total Term</u></b>				
Construction	8 Years	8 Years	17 Years	
Construction	3 Years	3 Years	2 Years	
Perm	5 Years	5 Years	15 Years	
<b><u>Amortization</u></b>				
Construction	Interest Only	Interest Only	Interest Only	
Term	25 Years	25 Years	15 Years	
<b><u>Annual Debt Service</u></b>				
Construction	\$1,113,142	\$227,500	\$110,000	\$1,450,642
Perm	\$1,374,150	\$283,587	\$196,100	\$1,853,837

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2025-0065**

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an amendment to Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans to various organizations in the total amount not-to-exceed \$5,000,000.00 for various projects in connection with the State of Ohio, Brownfield Remediation Funding Match Program, by extending the sunset date to 11/30/2025; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development recommends an amendment to Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans to various organizations in the total amount not-to-exceed \$5,000,000.00 for various projects in connection with the State of Ohio, Brownfield Remediation Funding Match Program by extending the sunset date to 11/30/2025;

**WHEREAS**, the primary goal of this amendment is to extend the sunset date to 11/30/2025; and

**WHEREAS**, this project is funded 100% General Fund-American Rescue Plan Act Revenue Replacement (ARPA) /Provision of Government Services); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans to various organizations in the total amount not-to-exceed \$5,000,000.00 for various projects in connection with

the State of Ohio, Brownfield Remediation Funding Match Program by extending the sunset date to 11/30/2025.

**SECTION 2.** That the County Executive or the Director of Development is authorized to cancel or execute any agreement and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## LOAN TRANSACTIONS

<b>Title</b>	2025 – Department Development; Amendment; Brownfield Matching Forgivable Loan; R2022-0405
<b>Department or Agency Name</b>	Department Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	17) Warner & Swasey	Extension of Sunset to 11/30/2025	\$293,143.20	12/6/2022	R2022-0405

### Loan Description and Terms.

The Department of Development is seeking to amend the previously approved Brownfield Matching Forgivable loan to Warner & Swasey. The Department is requesting an extension to the sunset date to 11/30/2025 of Resolution R2022-0405 which was approved by County Council on December 6, 2022.

### Project Purpose/Goals, Outcomes(List 3):

Environmental remediation activities consist of removal of soils that, collectively, exceed Voluntary Action Program (VAP) generic direct contact standards (GDCS) for residential land use. In addition, as noted, the Property does not meet applicable residential standards for the vapor intrusion pathway. Consequently, the second complete exposure pathway addressed through implementation of the RAP is soil/groundwater to indoor air.

If a County Council item, are you requesting passage of the item without 3 readings.   ☐ Yes   ☒ No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$0.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date

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	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process BC2022-444
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The project noted above is 100% General Fund due to ARPA
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
The Brownfield Matching Forgivable loan was originally approved on December 6, 2022, Resolution R2022-0405.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0066

Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b>	<b>A Resolution</b> making an award on RQ14216 to Medical Mutual Services, LLC. in an amount not-to-exceed \$361,085,387.30 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 5091 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Human Resources recommends an award on RQ14216 to Medical Mutual Services, LLC in an amount not-to-exceed \$361,085,387.30 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2025 – 12/31/2027; and

**WHEREAS**, the primary goal of this project is to provide group healthcare benefits for County employees and their eligible dependents; and

**WHEREAS**, the project is funded 100% Self Insurance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14216 to Medical Mutual Services, LLC in an amount not-to-exceed

\$361,085,387.30 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants employees and their eligible dependents for the period 1/1/2025 – 12/31/2027.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5091 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	Human Resources; 2025; Contract Resulting from RFP with Medical Mutual Services, LLC for Employee Medical Benefit Administration Services for the period 1/1/2025-12/31/2027 in the amount NTE \$361,085,387.30.
<b>Department or Agency Name</b>	Human Resources
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5091	Medical Mutual Services, LLC	1/1/2025-12/31/2027	\$361,085,387.30		PENDING

**Service/Item Description (include quantity if applicable).**

The County provides employees with medical insurance coverage as part of the employee benefits package. Due to the number of employees, the County is a self-insured employer and thus requires the services of a medical benefits administrator. Medical Mutual Services, LLC (Medical Mutual) was the highest ranked provider resulting from an RFP conducted in 2024, providing the greatest value and flexibility to the County and its employees.

As a self-insured employer, all medical claims are paid by the County to the providers through the administrator (Medical Mutual). The administrator collects a per participant per month (PPPM) fee, with all other costs being passed through to providers of care. For this fee, Medical Mutual administers the plan as agreed by the County, Medical Mutual, and the County's benefits consultant.

**Indicate whether:** ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:** ☐ Additional   ☐ Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**

With this agreement, the County seeks to continue providing healthcare benefits for employees to ensure they and their dependents receive the care they need and continue to be an employer of choice in the region by offering competitive, quality health insurance at low costs to current and prospective employees.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Medical Mutual Services, LLC 100 American Rd Brooklyn, OH 44114	Tony Helton Interim CEO

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Vendor Council District:	Project Council District:
03	County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 14216 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 4/30/2024	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$486,954,693.10	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 19 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Scoring of the medical and prescription benefits proposals are extremely complicated, with many factors beyond pricing heavily considered. The County received multiple proposals, some of which were slightly lower in cost but would require major disruption of benefits and care by limiting or changing plan offerings by the County.	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? With regards to medical, a full replacement program proposed was projected to yield minor savings compared to the MMO and the CVS proposals, though this minor savings was not enough to offset the expected disruption caused by such a change per the County's benefits consultant. Other solutions projected to be more costly.	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:
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<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  100% Self-Insurance Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
<b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b>  HR765100 (County)  HR765115 (Board of Developmental Disabilities)
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b> Due to the complexity of the contract, these benefit plans were utilized for the 2025 employee open enrollment and are currently in place for the 2025 plan year.								
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission								
<b>Reason:</b> The medical benefit administration contract required lengthy and complex negotiations for legal terms and risk management. Due to the complexity of the agreement, the County utilizes the contract provided by Medical Mutual. Before this contract is drafted, the County must review and agree to the rates via some preliminary documents that also took time to draft, review, and have signed by the administration. Once this was done, Medical Mutual then had to draft the agreement, which was then reviewed and redlined by Law and Risk which required extensive back-and-forth to ensure that all parties were satisfied and that the County's risk exposure minimized.								
<b>Timeline</b> <table border="1"> <tr> <td>Project/Procurement Start Date (date your team started working on this item):</td> <td>12/20/2023 (Begin drafting RFP)</td> </tr> <tr> <td>Date documents were requested from vendor:</td> <td>9/5/2024</td> </tr> <tr> <td>Date of insurance approval from risk manager:</td> <td>12/12/2024</td> </tr> <tr> <td>Date Department of Law approved Contract:</td> <td>11/26/2024</td> </tr> </table>	Project/Procurement Start Date (date your team started working on this item):	12/20/2023 (Begin drafting RFP)	Date documents were requested from vendor:	9/5/2024	Date of insurance approval from risk manager:	12/12/2024	Date Department of Law approved Contract:	11/26/2024
Project/Procurement Start Date (date your team started working on this item):	12/20/2023 (Begin drafting RFP)							
Date documents were requested from vendor:	9/5/2024							
Date of insurance approval from risk manager:	12/12/2024							
Date Department of Law approved Contract:	11/26/2024							
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:								
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) See above and attached timeline.								
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)								

<b>HISTORY</b> (see instructions):						
Previous agreement with Medical Mutual for employee medical benefits administration:						
Prior Original (O) and subsequent	Contract No. (If	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

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Amendments (A-# )	PO, list PO#)					
O	1978 (fmr)	Medical Mutual of Ohio	1/1/2022- 12/31/2024	\$285,376,490.00	1/25/2022	R2022-0010C
A-1	2290 (fmr)	Medical Mutual of Ohio	1/1/2023- 12/31/2024	\$0.00	10/23/2023	BC2023-670
A-2	3929	Medical Mutual of Ohio	1/1/2024- 12/31/2024	\$0.00	4/9/2024	BC2024-278

**CM5091 Timeline:**

12/20/2023 – Department begins RFP drafting.

2/26/2024 – Requisition created in Infor.

3/5/2024 – Requisition released.

3/12/2024 – Draft RFP provided by Purchasing.

3/18/2024 – Final draft adjustments made by Department.

3/29/2024 – RFP posted.

4/30/2024 – RFP closed.

5/13/2024 – Internal discussion regarding acceptability of one proposal.

5/15/2024 – Revised tab sheet received from Purchasing.

7/16/2024 – Initial review presented by County's benefits consultant.

8/26/2024 – Review of best and final pricing received from County's benefits consultant.

8/29/2024 – Scores finalized and decision to move forward with Medical Mutual and CVS/EH made. Benefit's consultant contacted for additional information for negotiations.

9/5/2024 – Medical Mutual notified and documents requested.

9/16/2024 – Pre-renewal documents received for review and signature.

10/4/2024 – Notified that documents were missing legal language and revised documents need signed instead.

10/8/2024 – Language confirmed by Law. Benefits requested delay to address additional questions.

10/23/2024 – Benefits clarified that revised documents could be signed. Requested complete list of documents required by Medical Mutual.

10/24/2024 – Signed documents provided to Medical Mutual.

10/31/2024 – Remaining Board of DD documents provided to Medical Mutual.

11/4/2024 – Independent Contractor and COI documents received from Medical Mutual. COI was deficient and returned.

11/12/2024 – Draft agreements received from Medical Mutual. Responded to with concerns/changes.

11/15/2024 – Revised drafts received back from Medical Mutual.

11/18/2024 – Contracts sent to Law for review.

11/19/2024 – Redlines provided by Law and sent to Medical Mutual.

11/19/2024 – 12/3/2024 – Various back and forth between Medical Mutual and Risk.

11/26/2024 – Reached out to Medical Mutual for update.

12/3/2024 – Checked back with Medical Mutual on update to discussion with Risk.

12/5/2024 – Meeting between Medical Mutual and Risk on insurance terms.

12/11/2024 – Revised COI documents provided by Medical Mutual.

12/12/2024 – COI approved by Risk. Request made for Medical Mutual to update contract draft and provide signed copy to County.

12/18/2024 – Final redlines provided by Medical Mutual.

12/19/2024 – Final redlines approved by Law.

12/23/2024 – Signed agreements received from Medical Mutual.

12/26/2024 – Signed agreements verified by County's benefits consultant.

1/3/2025 – Infor release.

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0067

Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b>	<b>A Resolution</b> making an award on RQ14216 with Medical Mutual of Ohio in an amount not-to-exceed \$2,126,403.00 for stop loss insurance services for Cuyahoga County and Cuyahoga County Benefits Regionalization Program participants for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 5092 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Human Resources recommends an award on RQ14216 with Medical Mutual of Ohio in an amount not-to-exceed \$2,126,403.00 for stop loss insurance services for Cuyahoga County and Cuyahoga County Benefits Regionalization Program participants' for the period 1/1/2025 – 12/31/2025; and

**WHEREAS**, the primary goal is to reduce the County's risk as a self-insured healthcare provider; and

**WHEREAS**, this project will be funded 100% by the Self-Insurance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14216 with Medical Mutual of Ohio in an amount not-to-exceed \$2,126,403.00 for stop loss insurance services for Cuyahoga County and Cuyahoga County Benefits Regionalization Program participants for the period 1/1/2025 – 12/31/2025.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5092 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County, and an additional reason set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

### PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	Human Resources; 2025; Contract Resulting from RFP with Medical Mutual Services, LLC for Healthcare Stop Loss Coverage for the period 1/1/2025-12/31/2025 in the amount NTE \$2,126,403.00.
<b>Department or Agency Name</b>	Human Resources
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5092	Medical Mutual Services, LLC	1/1/2025-12/31/2025	\$2,126,403.00		PENDING

**Service/Item Description (include quantity if applicable).**

The County provides employees with medical insurance coverage as part of the employee benefits package. Due to the number of employees, the County is a self-insured employer and thus requires the services of a medical benefits administrator. Medical Mutual Services, LLC (Medical Mutual) was the highest ranked provider resulting from an RFP conducted in 2024, providing the greatest value and flexibility to the County and its employees.

As a self-insured employer, all medical claims are paid by the County to the providers through the administrator (Medical Mutual). The stop loss coverage limits the County's risk by capping individual claims at a set limit of \$750,000 for the County and \$300,000 for the Board of DD.

**Indicate whether:** ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:** ☐ Additional   ☐ Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

With this agreement, the County seeks to continue providing healthcare benefits for employees to ensure they and their dependents receive the care they need while mitigating risk as a self-insured employer.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Medical Mutual Services, LLC 100 American Rd Brooklyn, OH 44114	Tony Helton Interim CEO
Vendor Council District:	Project Council District:
03	County-wide

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.															
<table border="1"> <thead> <tr> <th>COMPETITIVE PROCUREMENT</th> <th>NON-COMPETITIVE PROCUREMENT</th> </tr> </thead> <tbody> <tr> <td> RQ# 14216 (Insert RQ# for formal/informal items, as applicable)  <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ  <input type="checkbox"/> Informal  <input type="checkbox"/> Formal Closing Date: 4/30/2024 </td> <td> Provide a short summary for not using competitive bid process.   *See Justification for additional information. </td> </tr> <tr> <td> The total value of the solicitation: \$486,954,693.10  Number of Solicitations (sent/received) 19 / 8 </td> <td> <input type="checkbox"/> Exemption  <input type="checkbox"/> State Contract, list STS number and expiration date   <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date </td> </tr> <tr> <td> Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes  <input type="checkbox"/> No, please explain.   If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? </td> <td> <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (     ). </td> </tr> <tr> <td rowspan="2"> Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:  Scoring of the medical and prescription benefits proposals are extremely complicated, with many factors beyond pricing heavily considered. The County received multiple proposals, some of which were slightly lower in cost but would require major disruption of benefits and care by limiting or changing plan offerings by the County. </td> <td> <input type="checkbox"/> Government Purchase </td> </tr> <tr> <td> <input type="checkbox"/> Alternative Procurement Process </td> </tr> <tr> <td rowspan="2"> How did pricing compare among bids received?  With regards to medical, a full replacement program proposed was projected to yield minor savings compared to the MMO and the CVS proposals, though this minor savings was not enough to offset the expected disruption caused by such a change per the County's benefits consultant. Other solutions projected to be more costly. </td> <td> <input type="checkbox"/> Contract Amendment - (list original procurement) </td> </tr> <tr> <td> <input type="checkbox"/> Other Procurement Method, please describe: </td> </tr> </tbody> </table>		COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT	RQ# 14216 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 4/30/2024	Provide a short summary for not using competitive bid process.  *See Justification for additional information.	The total value of the solicitation: \$486,954,693.10 Number of Solicitations (sent/received) 19 / 8	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date	Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (     ).	Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Scoring of the medical and prescription benefits proposals are extremely complicated, with many factors beyond pricing heavily considered. The County received multiple proposals, some of which were slightly lower in cost but would require major disruption of benefits and care by limiting or changing plan offerings by the County.	<input type="checkbox"/> Government Purchase	<input type="checkbox"/> Alternative Procurement Process	How did pricing compare among bids received? With regards to medical, a full replacement program proposed was projected to yield minor savings compared to the MMO and the CVS proposals, though this minor savings was not enough to offset the expected disruption caused by such a change per the County's benefits consultant. Other solutions projected to be more costly.	<input type="checkbox"/> Contract Amendment - (list original procurement)	<input type="checkbox"/> Other Procurement Method, please describe:
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<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:															
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:														
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.															
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.															

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Self-Insurance Fund

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

**List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.**

HR765100 (County)

HR765115 (Board of Developmental Disabilities)

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

**Provide status of project.**

Due to the complexity of the contract, this coverage is currently in place for the active 2025 plan year.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

The medical benefit administration contract required lengthy and complex negotiations for legal terms and risk management. Due to the complexity of the agreement, the County utilizes the contract provided by Medical Mutual. Stop loss, while a separate contract, relates directly with the medical benefit administration contract. Before this contract is drafted, the County must review and agree to the rates via some preliminary documents that also took time to draft, review, and have signed by the administration. Once this was done, Medical Mutual then had to draft the agreement, which was then reviewed and redlined by Law and Risk which required extensive back-and-forth to ensure that all parties were satisfied and that the County's risk exposure minimized.

**Timeline**

Project/Procurement Start Date (date your team started working on this item):	12/20/2023 (Begin drafting RFP)
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Date documents were requested from vendor:	9/5/2024
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Date of insurance approval from risk manager:	12/12/2024
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Date Department of Law approved Contract:	11/26/2024
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Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) See above and attached timeline.

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

**HISTORY (see instructions):**

Previous agreement with Medical Mutual for employee medical benefits administration:

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3403	Medical Mutual of Ohio	1/1/2023-12/31/2023	\$1,800,000.00	9/26/2023	R2023-0254

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A-1	3403	Medical Mutual of Ohio	1/1/2023- 12/31/2024	\$1,934,511.00	5/28/2024	R2024-0193
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CM5091 Timeline:

12/20/2023 – Department begins RFP drafting.  
2/26/2024 – Requisition created in Infor.  
3/5/2024 – Requisition released.  
3/12/2024 – Draft RFP provided by Purchasing.  
3/18/2024 – Final draft adjustments made by Department.  
3/29/2024 – RFP posted.  
4/30/2024 – RFP closed.  
5/13/2024 – Internal discussion regarding acceptability of one proposal.  
5/15/2024 – Revised tab sheet received from Purchasing.  
7/16/2024 – Initial review presented by County's benefits consultant.  
8/26/2024 – Review of best and final pricing received from County's benefits consultant.  
8/29/2024 – Scores finalized and decision to move forward with Medical Mutual and CVS/EH made. Benefit's consultant contacted for additional information for negotiations.  
9/5/2024 – Medical Mutual notified and documents requested.  
9/16/2024 – Pre-renewal documents received for review and signature.  
10/4/2024 – Notified that documents were missing legal language and revised documents need signed instead.  
10/8/2024 – Language confirmed by Law. Benefits requested delay to address additional questions.  
10/23/2024 – Benefits clarified that revised documents could be signed. Requested complete list of documents required by Medical Mutual.  
10/24/2024 – Signed documents provided to Medical Mutual.  
10/31/2024 – Remaining Board of DD documents provided to Medical Mutual.  
11/4/2024 – Independent Contractor and COI documents received from Medical Mutual. COI was deficient and returned.  
11/12/2024 – Draft agreements received from Medical Mutual. Responded to with concerns/changes.  
11/15/2024 – Revised drafts received back from Medical Mutual.  
11/18/2024 – Contracts sent to Law for review.  
11/19/2024 – Redlines provided by Law and sent to Medical Mutual.  
11/19/2024 – 12/3/2024 – Various back and forth between Medical Mutual and Risk.  
11/26/2024 – Reached out to Medical Mutual for update.  
12/3/2024 – Checked back with Medical Mutual on update to discussion with Risk.  
12/5/2024 – Meeting between Medical Mutual and Risk on insurance terms.  
12/11/2024 – Revised COI documents provided by Medical Mutual.  
12/12/2024 – COI approved by Risk. Request made for Medical Mutual to update contract draft and provide signed copy to County.  
12/18/2024 – Final redlines provided by Medical Mutual.  
12/19/2024 – Final redlines approved by Law.  
12/23/2024 – Signed agreements received from Medical Mutual.  
12/26/2024 – Signed agreements verified by County's benefits consultant.  
1/3/2025 – Infor release.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0068

Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024 for additional funds in the amount not-to-exceed \$9,247,725.01 for payment of outstanding invoices, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Chapter 5153 of the Ohio Revised Code, the Division of Children and Family Services (“DCFS”) is responsible for the administration of child welfare in Cuyahoga County subject to the rules and standards of the Ohio Department of Jobs and Family Services (“ODJFS”); and

**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024 for additional funds in the amount not-to-exceed \$9,247,725.01 for payment of outstanding invoices, effective 10/1/2024; and

**WHEREAS**, the additional funds will be divided among the listed vendors in owed additional funds for November and/or December 2024 in as shown herein below:

1. Contract No. 1991 with Adelphoi Village, Inc for additional funds in the amount not-to-exceed \$25,087.47.
2. Contract No. 2016 with Applewood Centers, Inc. for additional funds in the amount not-to-exceed \$191,738.44.
3. Contract No. 2018 with Beech Brook for additional funds in the amount not-to-exceed \$210,583.78.

4. Contract No. 2071 with Bellefaire Jewish Children's Bureau for additional funds in the amount not-to-exceed \$487,261.84.
5. Contract No. 4283 fka Contract No. 2072 with BHC Belmont Pines Hospital, Inc. for additional funds in the amount not-to-exceed \$326,505.93.
6. Contract No. 2073 with BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents for additional funds in the amount not-to-exceed \$28,350.00.
7. Contract No. 2075 with Cadence Care Network for additional funds in the amount not-to-exceed \$188,332.92.
8. Contract No. 2076 with Caring for Kids, Inc. for additional funds in the amount not-to-exceed \$215,965.66.
9. Contract No. 4161 fka Contract No. 2077 with Carrington Behavioral Health, LLC for additional funds in the amount not-to-exceed \$179,706.00.
10. Contract No. 2078 with Catholic Charities Corporation for additional funds in the amount not-to-exceed \$82,087.04.
11. Contract No. 2079 with Christian Children's Home of Ohio, Inc. for additional funds in the amount not-to-exceed \$89,135.57.
12. Contract No. 5085 fka Contract No. 2007 with Cleveland Christian Home for additional funds in the amount not-to-exceed \$142,926.00.
13. Contract No. 4207 fka Contract No. 2008 with Cornell Abraxas Group, LLC for additional funds in the amount not-to-exceed \$118,759.91.
14. Contract No. 4219 fka Contract No. 2009 with Destiny Family Services for additional funds in the amount not-to-exceed \$95,027.00.
15. Contract No. 4143 fka Contract No. 2012 with ENA, Inc. dba Necco Center for additional funds in the amount not-to-exceed \$468,210.00.
16. Contract No. 2013 with Freedom Youth Program for additional funds in the amount not-to-exceed \$54,678.00.
17. Contract No. 2014 with Gracehaven, Inc. for additional funds in the amount not-to-exceed \$22,673.70.
18. Contract No. 4187 fka Contract No. 2015 with Habilitation Centers, LLC dba Little Creek Behavioral Health for additional funds in the amount not-to-exceed \$338,160.00.
19. Contract No. 2032 with New Hope for additional funds in the amount not-to-exceed \$38,430.92.
20. Contract No. 2034 with Keystone Richland Center LLC dba Foundations for Living for additional funds in the amount not-to-exceed \$60,723.00.
21. Contract No. 4186 fka Contract No. 1994 with Lutheran Homes Society, Inc. dba Genacross Family & Youth Services for additional funds in the amount not-to-exceed \$121,141.90.
22. Contract No. 2039 with Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) for additional funds in the amount not-to-exceed \$196,296.72.
23. Contract No. 4139 fka Contract No. 2040 with National Youth Advocate Program, Inc. for additional funds in the amount not-to-exceed \$1,306,113.18.
24. Contract No. 2063 with New Beginnings Residential Treatment, LLC for additional funds in the amount not-to-exceed \$208,891.52.



25. Contract No. 4165 fka Contract No. 2064 with New Directions, Inc. for additional funds in the amount not-to-exceed \$32,645.37.
26. Contract No. 4138 fka Contract No. 2067 with Ohio Mentor, Inc. for additional funds in the amount not-to-exceed \$1,012,728.89.
27. Contract No. 5084 fka Contract No. 2068 with OhioGuidestone for additional funds in the amount not-to-exceed \$493,350.42.
28. Contract No. 2069 with Pathway Caring for Children for additional funds in the amount not-to-exceed \$66,396.67.
29. Contract No. 4335 fka Contract No. 2070 with Piney Ridge Treatment Center, LLC for additional funds in the amount not-to-exceed \$39,650.00.
30. Contract No. 1998 with Pressley Ridge for additional funds in the amount not-to-exceed \$93,617.27.
31. Contract No. 1999 with Quality Care Residential Homes, Inc. for additional funds in the amount not-to-exceed \$203,043.00.
32. Contract No. 4153 fka Contract No. 2000 with Raven House for additional funds in the amount not-to-exceed \$46,380.00.
33. Contract No. 5087 fka Contract No. 2004 with Specialized Alternatives for Families and Youth of OH, Inc. for additional funds in the amount not-to-exceed \$457,544.29.
34. Contract No. 2005 with The Bair Foundation for additional funds in the amount not-to-exceed \$133,914.02.
35. Contract No. 2019 with The Village Network for additional funds in the amount not-to-exceed \$137,617.80.
36. Contract No. 5086 fka Contract No. 2020 with Young Star Academy LLC dba Mohican Young Star Academy for additional funds in the amount not-to-exceed \$417,227.40.
37. Contract No. 2021 with Youth Intensive Services, Inc. for additional funds in the amount not-to-exceed \$4,680.00.
38. Contract No. 2022 with Youth Opportunity Investments, LLC for additional funds in the amount not-to-exceed \$0.01.
39. Contract No. 2023 with Artis's Tender Love & Care, Inc. for additional funds in the amount not-to-exceed \$174,975.00.
40. Contract No. 4195 fka Contract No. 1996 with Open Arms Adoptions, Inc. for additional funds in the amount not-to-exceed \$8,760.00.
41. Contract No. 4281 fka Contract No. 2351 with Life Start, Inc. for additional funds in the amount not-to-exceed \$68,705.00.
42. Contract No. 4312 fka Contract No. 2771 with SP Behavioral LLC dba Sandy Pines for additional funds in the amount not-to-exceed \$52,460.00.
43. Contract No. 4448 fka Contract No. 2722 with Tennessee Clinical School, LLC dba Hermitage Hall for additional funds in the amount not-to-exceed \$1,675.00.
44. Contract No. 4257 fka Contract No. 2773 with The Buckeye Ranch, Inc. for additional funds in the amount not-to-exceed \$32,082.89.
45. Contract No. 4264 fka Contract No. 2774 with Youth Opportunity Investments, LLC-Rockdale Youth Academy for additional funds in the amount not-to-exceed \$97,599.99.
46. Contract No. 3531 with Benchmark Behavioral Health Systems, Inc. for additional funds in the amount not-to-exceed \$40,870.00.

47. Contract No. 3713 with A Loving Heart Youth Services for additional funds in the amount not-to-exceed \$144,200.00
48. Contract No. 3702 with HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC for additional funds in the amount not-to-exceed \$27,950.00.
49. Contract No. 3659 with Harbor Point Behavioral Health Care for additional funds in the amount not-to-exceed \$52,948.00.
50. Contract No. 3593 with Pathways to Purpose for additional funds in the amount not-to-exceed \$140,732.49.
51. Contract No. 3903 with Advantage Family Outreach & Foster Care for additional funds in the amount not-to-exceed \$25,143.00.
52. Contract No. 4486 with KJ's Brighter Days, LLC for additional funds in the amount not-to-exceed \$44,042.00.

**WHEREAS**, the purpose of this project is to provide quality therapeutic foster care, specialized foster care, group home care, independent living care, and residential care for children in the custody of DCFS so that they may experience stability, safety, and a sense of well-being while receiving out-of-home care; and

**WHEREAS**, this project is funded 34% Federal (Title IV-E) Fund and 66% Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024 for additional funds in the amount not-to-exceed \$9,247,725.01 for payment of outstanding invoices, effective 10/1/2024.

**SECTION 2.** That the County Executive is authorized to execute the amendment to the Master Contract and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title	Division of Children and Family Services (DCFS); RQ# 6211 & 7102; 2022 - 2024 Out of Home Care (OOHC) Master Contract; Pay outstanding invoices from 2024 Amendment No. 9		
Department or Agency Name	Health and Human Services Division of Children and Family Services		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	1/1/22 – 12/31/23	\$123,000,000.00	02/08/22	R2022-0026
	1991	Adelphoi Village Inc.		\$1,223,596.00		
	2016	Applewood Centers, Inc.		\$1,382,559.00		
	2023	Artis's Tender Love & Care, Inc.		\$1,192,819.00		
	2018	Beech Brook		\$2,142,812.00		
	2071	Bellefaire Jewish Children's Bureau		\$3,132,419.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$2,447,192.00		
	2073	BHC Fox Run Hospital, Inc.		\$637,943.00		
	2085	Boys to Men Transitional Home Inc.		\$24,900.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$746,926.00		
	2076	Caring for Kids, Inc.		\$1,435,751.00		
	2077	Carrington Behavioral Health LLC		\$125,995.00		
	2078	Catholic Charities Corporation		\$834,655.00		
	2079	Christians Children's Home of Ohio, Inc.		\$334,161.00		
	2007	Cleveland Christian Home Inc.		\$1,922,296.00		
	2008	Cornell Abraxas Group, LLC		\$645,941.00		

2009	Destiny Family Services	\$45,418.00
2010	Detroit Behavioral Institute, LLC dba Capstone Academy	\$688,242.00
2011	Eastway Corporation dba The Heritage of Hannah Neil	\$102,589.00
2012	ENA, Inc, dba Necco Center	\$1,404,471.00
2024	Focus 2 Focus, Inc.	\$82,669.00
2013	Freedom Youth Program	\$247,010.00
2014	Gracehaven Inc	\$209,510.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$1,254,970.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$214,241.00
2032	House of New Hope	\$2,704,162.00
2025	In Focus of Cleveland	\$1,065,729.00
2026	Jaystarrhomes 2 Inc.	\$290,685.00
2034	Keystone Richland Center, LLC dba Foundations for Living	\$314,041.00
2035	Laurel Oaks Behavioral Health Center	\$132,469.00
2036	Life's Right Direction, Inc.	\$205,078.00
2037	Lighthouse Youth Services	\$45,816.00
1994	Lutheran Homes Society, Inc. dba Genacross Family & Youth Services	\$883,459.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T Support to At-Risk Teens	\$912,144.00
2040	National Youth Advocate Program, I	\$4,920,280.00
2059	NECCO LLC	\$24,900.00

2063	New Beginnings Residential Treatment LLC	\$621,011.00
2064	New Directions	\$49,053.00
2065	Northeast Ohio Adoption Services	\$179,281.00
2066	Oesterlen Services for Youth	\$163,345.00
2067	Ohio Mentor, Inc	\$6,539,231.01
2068	Ohio Guidestone	\$4,803,739.00
1996	Open Arms Adoptions Inc	\$24,900.00
2069	Pathway Caring for Children	\$1,050,988.00
2070	Piney Ridge Treatment Center	\$996.00
1998	Pressley Ridge	\$1,269,412.00
1999	Quality Care Residential Homes	\$298,802.00
2000	Raven House	\$179,281.00
2002	Rolling Hills Hospital	\$232,418.00
2003	RTC Resource Acquisition Corporation dba Resource	\$319,000.00
2004	Specialized Alternatives for Families and Youth	\$6,268,839.00
2005	The Bair Foundation	\$1,252,081.00
2019	The Village Network	\$1,311,309.00
2299	Woods Services	\$0.01
2020	Young Star Academy LLC dba Mohican Young Star Academy	\$1,535,757.00
2021	Youth Intensive Services, Inc	\$206,147.00
2022	Youth Opportunity Investments, LLC	\$95,554.74

A - 1	Various	Various	1/1/22 – 12/31/23	\$0.00	07/25/22	BC2022-460
	2016	Applewood Centers		\$0.00		
	2018	Beech Brook		\$0.00		
	2071	Bellefaire Jewish Children's Bureau		\$0.00		
	2079	Christians Children's Home of Ohio, Inc.		\$0.00		
	2011	Eastway Corporation dba The Heritage of Hannah Neil		\$0.00		
	2040	National Youth Advocacy Program		\$0.00		
	2005	The Bair Foundation		\$0.00		
	2019	The Village Network		\$0.00		
	2341	George Junior Republic in Pennsylvania		\$0.00		
	2342	Healing Pathways		\$0.00		
	2346	Hittle House		\$0.00		
	2349	Keystone Newport News		\$0.00		
	2351	Life Start		\$0.00		
	2355	Quality of Life Health Care Services, LLC		\$0.00		
	2229	Woods Services		\$0.00		
A - 2	Various	Various	1/1/22 – 12/31/23	\$0.00	01/09/23	BC2023-25
	2771	SP Behavioral LLC dba Sandy Pines		\$0.00		
	2772	Tennessee Clinical Schools LLC dba Hermitage Hall		\$0.00		
	2773	The Buckeye Ranch, Inc		\$0.00		
	2774	Youth Opportunity Investments, LLC - Rockdale		\$0.00		

	2768	One Child Every Chance Foundation LLC		\$0.00		
A – 3	Various	Various	1/1/22 – 12/31/23	\$0.00	05/08/23	BC-2023-296
	1991	Adelphoi Village Inc.		\$0.00		
	2016	Applewood Centers		\$0.00		
	2023	Artis's Tender Love & Care, Inc.		\$0.00		
	2018	Beech Brook		\$0.00		
	2071	Bellefaire Jewish Children's Bureau		\$0.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$0.00		
	2073	BHC Fox Run Hospital, Inc.		\$0.00		
	2085	Boys to Men Transitional Home Inc.		\$0.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$0.00		
	2076	Caring for Kids, Inc.		\$0.00		
	2077	Carrington Behavioral Health LLC		\$0.00		
	2078	Catholic Charities Corporation		\$0.00		
	2079	Christians Children's Home of Ohio, Inc.		\$0.00		
	2007	Cleveland Christian Home Inc.		\$0.00		
	2008	Cornell Abraxas Group, LLC		\$0.00		
	2009	Destiny Family Services		\$0.00		
	2010	Detroit Behavioral Institute, LLC dba Capstone Academy		\$0.00		
	2011	Eastway Corporation		\$0.00		
	2012	ENA, Inc, dba Necco Center		\$0.00		



2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for Living	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth Services dba	\$0.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00
2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00

2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star Academy	\$0.00
2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00
2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00

	2349	Keystone Newport News, LLC	\$0.00			
	2351	Life Start, Inc.	\$0.00			
	2355	Quality of Life Health Care Services, LLC	\$0.00			
	2299	Woods Services, Inc	\$0.00			
	2768	One Child Every Chance Foundation, LLC	\$0.00			
	2771	SP Behavioral LLC dba Sandy Pines	\$0.00			
	2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00			
	2773	The Buckeye Ranch, Inc	\$0.00			
	2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.00			
	3183	Conway Behavioral Health LLC	\$0.00			
	3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00			
	A – 4	Various	Various	1/1/22 – 12/31/23	\$0.00	07/31/23
	1991	Adelphoi Village Inc.	\$0.00			
	2016	Applewood Centers	\$0.00			
	2023	Artis's Tender Love & Care, Inc.	\$0.00			
	2018	Beech Brook	\$0.00			
	2071	Bellefaire Jewish Children’s Bureau	\$0.00			
	2072	BHC Belmont Pines Hospital, Inc.	\$0.00			
	2073	BHC Fox Run Hospital, Inc.	\$0.00			
	2085	Boys to Men Transitional Home Inc.	\$0.00			
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc	\$0.00			

2076	Caring for Kids, Inc.	\$0.00
2077	Carrington Behavioral Health LLC	\$0.00
2078	Catholic Charities Corporation	\$0.00
2079	Christians Children's Home of Ohio, Inc.	\$0.00
2007	Cleveland Christian Home Inc.	\$0.00
2008	Cornell Abraxas Group, LLC	\$0.00
2009	Destiny Family Services	\$0.00
2010	Detroit Behavioral Institute, LLC dba Capstone	\$0.00
2011	Eastway Corporation	\$0.00
2012	ENA, Inc, dba Necco Center	\$0.00
2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth	\$0.00

2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00
2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00
2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star	\$0.00

2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00
2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00
2349	Keystone Newport News, LLC	\$0.00
2351	Life Start, Inc.	\$0.00
2355	Quality of Life Health Care Services, LLC	\$0.00
2299	Woods Services, Inc	\$0.00
2768	One Child Every Chance Foundation, LLC	\$0.00
2771	SP Behavioral LLC dba Sandy Pines	\$0.00
2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00
2773	The Buckeye Ranch, Inc	\$0.00
2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.00
3183	Conway Behavioral Health LLC	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00

	3531	Benchmark Behavioral Health Systems, Inc	\$0.00			
	3394	Keystone Continuum LLC dba Natchez Trace Youth Academy	\$0.00			
	3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.00			
A - 5	Various	Various	1/1/22 – 12/31/23	\$0.00	11/13/23	lon - 3
	1991	Adelphoi Village Inc.	\$0.00			
	2016	Applewood Centers	\$0.00			
	2023	Artis's Tender Love & Care, Inc.	\$0.00			
	2018	Beech Brook	\$0.00			
	2071	Bellefaire Jewish Children's Bureau	\$0.00			
	2072	BHC Belmont Pines Hospital, Inc.	\$0.00			
	2073	BHC Fox Run Hospital, Inc.	\$0.00			
	2085	Boys to Men Transitional Home Inc.	\$0.00			
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc	\$0.00			
	2076	Caring for Kids, Inc.	\$0.00			
	2077	Carrington Behavioral Health LLC	\$0.00			
	2078	Catholic Charities Corporation	\$0.00			
	2079	Christians Children's Home of Ohio, Inc.	\$0.00			
	2007	Cleveland Christian Home Inc.	\$0.00			
	2008	Cornell Abraxas Group, LLC	\$0.00			
	2009	Destiny Family Services	\$0.00			
	2010	Detroit Behavioral Institute, LLC dba Capstone	\$0.00			

2011	Eastway Corporation	\$0.00
2012	ENA, Inc, dba Necco Center	\$0.00
2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth	\$0.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00



2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00
2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star	\$0.00
2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00

2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00
2349	Keystone Newport News, LLC	\$0.00
2351	Life Start, Inc.	\$0.00
2355	Quality of Life Health Care Services, LLC	\$0.00
2299	Woods Services, Inc	\$0.00
2768	One Child Every Chance Foundation, LLC	\$0.00
2771	SP Behavioral LLC dba Sandy Pines	\$0.00
2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00
2773	The Buckeye Ranch, Inc	\$0.00
2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.00
3183	Conway Behavioral Health LLC	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00
3531	Benchmark Behavioral Health Systems, Inc	\$0.00
3394	Keystone Continuum LLC dba Natchez Trace Youth Academy	\$0.00
3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.00
3593	Pathways To Purpose	\$0.00
3659	Harbor Point Behavioral Health Center	\$0.00
3679	Cumberland Hospital, LLC	\$0.00
3683	Rehabilitation Centers, LLC dba Millcreek Magee ICF	\$0.00

	3702	Cedar Crest Hospital & Residential Treatment Center		\$0.00		
	3703	Glenwood Behavioral Health		\$0.00		
	3713	A Loving Heart Youth Services		\$0.00		
A - 6	Various	Various	1/1/22 – 12/31/24	\$61,500,000.00	11/14/2024	R2023-0332
	1991	Adelphoi Village Inc.		\$1,223,596.00		
	2016	Applewood Centers		\$1,382,559.00		
	2023	Artis's Tender Love & Care, Inc.		\$1,192,819.00		
	2018	Beech Brook		\$2,142,812.00		
	2071	Bellefaire Jewish Children's Bureau		\$3,132,419.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$2,447,192.00		
	2073	BHC Fox Run Hospital, Inc.		\$2,447,192.00		
	2085	Boys to Men Transitional Home Inc.		\$24,900.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$746,926.00		
	2076	Caring for Kids, Inc.		\$1,435,751.00		
	2077	Carrington Behavioral Health LLC		\$125,995.00		
	2078	Catholic Charities Corporation		\$834,655.00		
	2079	Christians Children's Home of Ohio, Inc.		\$334,161.00		
	2007	Cleveland Christian Home Inc.		\$1,922,296.00		
	2008	Cornell Abraxas Group, LLC		\$645,941.00		
	2009	Destiny Family Services		\$45,418.00		
	2011	Eastway Corporation		\$102,589.00		

2012	ENA, Inc, dba Necco Center	\$1,404,471.00
2013	Freedom Youth Program	\$247,010.00
2014	Gracehaven Inc	\$209,510.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$1,254,970.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$214,241.00
2032	House of New Hope	\$2,704,162.00
2034	Keystone Richland Center, LLC dba Foundations for	\$314,041.00
2035	Laurel Oaks Behavioral Health Center	\$132,469.00
2036	Life's Right Direction, Inc.	\$205,078.00
2037	Lighthouse Youth Services	\$45,816.00
1994	Lutheran Homes Society (LHS) Family & Youth Services dba Genacross Family & Youth Services	\$883,459.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T Support to At-Risk Teens	\$912,144.00
2040	National Youth Advocacy Program	\$4,920,280.00
2059	NECCO LLC	\$24,900.00
2063	New Beginnings Residential Treatment LLC	\$621,011.00
2064	New Directions	\$49,053.00
2065	Northeast Ohio Adoption Services	\$179,281.00
2066	Oesterlen Services for Youth	\$163,345.00
2067	Ohio Mentor, Inc	\$6,539,231.01

2068	Ohio Guidestone	\$4,803,739.00
2069	Pathway Caring for Children	\$1,050,988.00
2070	Piney Ridge Treatment Center	\$996.00
1998	Pressley Ridge	\$1,269,412.00
1999	Quality Care Residential Homes	\$298,802.00
2000	Raven House	\$179,281.00
2002	Rolling Hills Hospital	\$232,418.00
2003	RTC Resource Acquisition Corporation dba Resource	\$319,000.00
2004	Specialized Alternatives for Families and Youth	\$6,268,839.00
2005	The Bair Foundation	\$1,252,081.00
2019	The Village Network	\$1,311,309.00
2020	Young Star Academy LLC dba Mohican Young Star	\$1,535,757.00
2021	Youth Intensive Services, Inc	\$206,147.00
2022	Youth Opportunity Investments, LLC	\$95,554.74
2023	Artis's Tender Love & Care, Inc	\$1,192,819.00
2024	Focus 2 Focus, Inc	\$82,669.00
2025	In Focus of Cleveland, Inc	\$1,065,729.00
2026	Jaystarr Homes 2 Inc	\$290,685.00
1996	Open Arms Adoptions Inc	\$24,900.00
2342	Healing Pathways Transitional Homes Inc.	\$0.01
2349	Keystone Newport News, LLC	\$0.01

	2351	Life Start, Inc.		\$0.01		
	2299	Woods Services, Inc		\$0.01		
	2768	One Child Every Chance Foundation, LLC		\$0.01		
	2771	SP Behavioral LLC dba Sandy Pines		\$0.01		
	2772	Tennessee Clinical Schools LLC dba Hermitage Hall		\$0.01		
	2773	The Buckeye Ranch, Inc		\$0.01		
	2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy		\$0.01		
	3183	Conway Behavioral Health LLC		\$0.01		
	3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital		\$0.01		
	3531	Benchmark Behavioral Health Systems, Inc		\$0.01		
	3394	Keystone Continuum LLC dba Natchez Trace Youth Academy		\$0.01		
	3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc		\$0.01		
	3593	Pathways To Purpose		\$0.01		
	3659	Harbor Point Behavioral Health Center		\$0.01		
	3679	Cumberland Hospital, LLC		\$0.01		
	3683	Rehabilitation Centers, LLC dba Millcreek Magee ICF		\$0.01		
	3702	Cedar Crest Hospital & Residential Treatment Center		\$0.01		
	3703	Glenwood Behavioral Health		\$0.01		
	3713	A Loving Heart Youth Services		\$0.01		
A – 7	Various	Various	Effective Upon Signature – 12/31/24	\$0.00	06/18/2024	lon-4

	4446	Youth Villages, Inc		\$0.00		
	4486	KJ's Brighter Days, LLC		\$0.00		
	4445	HC Partnership DBA Hill Crest Behavioral		\$0.00		
A – 8	Various	Various	Effective Upon Signature – 12/31/24	\$0.00	11/4/2024	lon-6
	4872	I Am Boundless		\$0.00		
	4749	Providence House		\$0.00		
A – 9	Various	Various	10/1/24-12/31/24	\$9,247,725.01	Pending Approval	Pending Approval
	1991	Adelphoi Village, Inc.		\$25,087.47		
	2016	Applewood Centers, Inc.		\$191,738.44		
	2018	Beech Brook		\$210,583.78		
	2071	Bellefaire Jewish Children's Bureau		\$487,261.84		
	4283 FKA 2072	BHC Belmont Pines Hospital, Inc.		\$326,505.93		
	2073	BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents		\$ 28,350.00		
	4293 FKA 2085	Boys to Men Transitional Home Inc.		\$0.00		
	2075	Cadence Care Network		\$188,332.92		
	2076	Caring for Kids, Inc.		\$215,965.66		
	4161 FKA 2077	Carrington Behavioral Health, LLC		\$179,706.00		
	2078	Catholic Charities Corporation		\$82,087.04		

2079	Christian Children's Home of Ohio, Inc.	\$89,135.57
5085 FKA 2007	Cleveland Christian Home	\$142,926.00
4207 FKA 2008	Cornell Abraxas Group, LLC	\$118,759.91
4219 FKA 2009	Destiny Family Services	\$95,027.00
2011	Eastway Corporation	\$0.00
4143 FKA 2012	ENA, Inc. dba Necco Center	\$468,210.00
2013	Freedom Youth Program	\$54,678.00
2014	Gracehaven, Inc.	\$22,673.70
4187 FKA 2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$338,160.00
4247 FKA 2023	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$38,430.92
2034	Keystone Richland Center LLC dba Foundations for Living	\$60,723.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2037	Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services	\$0.00
4186 FKA 1994	Lutheran Homes Society, Inc. dba Genacross Family & Youth Services	\$121,141.90
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T (Support to At-Risk Teens)	\$196,296.72
4139 FKA 2040	National Youth Advocate Program, Inc.	\$1,306,113.18



2059	NECCO, LLC	\$0.00
2063	New Beginnings Residential Treatment, LLC	\$208,891.52
4165 FKA 2064	New Directions, Inc.	\$32,645.37
2065	Northeast Ohio Adoption Services	\$0.00
4138 FKA 2067	Ohio Mentor, Inc.	\$1,012,728.89
5084 FKA 2068	OhioGuidestone	\$493,350.42
2069	Pathway Caring for Children	\$66,396.67
4335 FKA 2070	Piney Ridge Treatment Center, LLC	\$39,650.00
1998	Pressley Ridge	\$93,617.27
1999	Quality Care Residential Homes, Inc.	\$203,043.00
4153 FKA 2000	Raven House	\$46,380.00
4316 FKA 2002	Rolling Hills Hospital, LLC	\$0.00
5087 FKA 2004	Specialized Alternatives for Families and Youth of OH, Inc.	\$457,544.29
2005	The Bair Foundation	\$133,914.02
2019	The Village Network	\$137,617.80
5086 FKA 2020	Young Star Academy LLC dba Mohican Young Star Academy	\$417,227.40
2021	Youth Intensive Services, Inc.	\$4,680.00
2022	Youth Opportunity Investments, LLC	\$0.01
2023	Artis's Tender Love & Care, Inc.	\$174,975.00
2025	In Focus of Cleveland, Inc.	\$0.00

2026	Jaystarr Homes 2, Inc	\$0.00
4195 FKA 1996	Open Arms Adoptions, Inc.	\$8,760.00
4284 FKA 2342	Healing Pathways Transitional Homes, Inc	\$0.00
4290 FKA 2349	Keystone Newport News, LLC	\$0.00
4281 FKA 2351	Life Start, Inc	\$68,705.00
4216 FKA 2768	One Child Every Chance Foundation, LLC	\$0.00
4312 FKA 2771	SP Behavioral LLC dba Sandy Pines	\$52,460.00
4448 FKA 2772	Tennessee Clinical Schools, LLC dba Hermitage Hall	\$1,675.00
4257 FKA 2773	The Buckeye Ranch, Inc.	\$32,082.89
4264	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$97,599.99
4289 FKA 3183	Conway Behavioral Health	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00
3531	Benchmark Behavioral Health Systems, Inc	\$40,870.00
3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.00
3713	A Loving Heart Youth Services	\$144,200.00
3702	HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC	\$27,950.00
3679	Cumberland Hospital, LLC	\$0.00

3659	Harbor Point Behavioral Health Center	\$160,000.00
3593	Pathways To Purpose	\$670,000.00
3683	Rehabilitation Centers, LLC dba Millcreek of Magee ICF	\$0.01
3903	Advantage Family Outreach & Foster Care	\$180,000.00
4446	Youth Villages, Inc.	\$0.01
4486	KJ's Brighter Days, LLC	\$100,000.00
4445	HC Partnership dba Hill Crest Behavioral Health Services	\$170,000.00
4872	I Am Boundless, Inc.	\$0.01
4749	Providence House, Inc.	\$0.01

Service/Item Description (include quantity if applicable).

This is an Amendment – Amendment #9 is to pay out outstanding invoices for 2024

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

- Adding vendors to add locations and services.
- Adding providers to decrease children being displaced
- Adding providers to add variety of services available to children being placed.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Adelphoi Village, Inc. 1119 Village Way Latrobe, PA 15650	Nancy Kukovich
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):

Applewood Centers, Inc. 10427 Detroit Avenue Cleveland, OH 44102	Adam G. Jacobs, PhD.
Vendor Council District: 3	Project Council District: 3
Vendor Name and address:	Owner, executive director, other (specify):
Beech Brook 3737 Lander Road Pepper Pike, OH 44124	Thomas Royer
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Hts., OH 44118	Adam G. Jacobs, PhD.
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
BHC Belmont Pines Hospital, Inc. 615 Churchill Hubbard Rd. Youngstown, OH 44505	Linda Finnigan
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents 67670 Traco Dr. St. Clairsville, OH 43950	Randall Mackendrick
Vendor Council District: N/A	Project Council District: N/A

Vendor Name and address:	Owner, executive director, other (specify):
Boys to Men Transitional Home, Inc. 117 Ashwood Avenue Dayton, Ohio 45405	Jemone McIntosh
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cadence Care Network 165 East Park Avenue. PO Box 683 Niles, OH 44446	Keith Johnson

Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Caring for Kids, Inc. 650 Graham Road, Suite 101 Cuyahoga Falls, OH 44221	Patricia S. Ameling
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Carrington Behavioral Health, LLC 2114 Noble Road Cleveland, Ohio 44112	Tami W. Holcomb
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, Ohio 44102	Jennifer Smith
Vendor Council District: 3	Project Council District: 3
Vendor Name and address:	Owner, executive director, other (specify):
Christian Children's Home of Ohio, Inc. 2685 Armstrong Road Wooster, Ohio 44691	Kevin Hewitt
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Christian Home 4614 Prospect Avenue E Suite 240 Cleveland, Ohio 44113	Charles Tuttle
Vendor Council District: 7	Project Council District: 7

Vendor Name and address:	Owner, executive director, other (specify):
Cornell Abraxas Group, LLC 2840 Liberty Avenue, Suite 300 Pittsburgh, Pennsylvania 15222	Shayna Raver
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Destiny Family Services	Crystal R. Hill

20600 Chagrin Boulevard Suite 600 Shaker Heights, Ohio 44122	
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Eastway Corporation 600 Wayne Avenue Dayton, OH 45410	Lesley Brose
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
ENA, Inc. dba Necco Center 115 Private Road 977 Pedro, Ohio 45659	Bianca Sexton
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Freedom Youth Program 1421 East 174th Street Cleveland, Ohio 44110	Zarell Patton (CEO)
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Gracehaven, Inc. 5000 Arlington Center Boulevard, Box B9 Columbus, Ohio 43220	Melissa Harvin
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Habilitation Centers, LLC dba Little Creek Behavioral Health 161 Skunk Hollow Road Conway, Arkansas 72032	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Habilitation Centers, LLC dba Millcreek of Arkansas 1828 Industrial Drive Fordyce, Arkansas 71742	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A

Vendor Name and address:	Owner, executive director, other (specify):
Keystone Richland Center LLC dba Foundations For Living 1451 Lucas Road Mansfield, OH 44903	Thomas Brohm
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Laurel Oaks Behavioral Health Center 700 E. Cottonwood Rd. Dothan, AL 36301	Jeanette Jackson - CEO
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services 401 E. McMillian Street Cincinnati, OH 45206	Paul Haffner
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Homes Society, Inc. dba Genacross Family & Youth Services 1905 Perrysburgh Holland Road Holland, OH 43528	Katie Zawisza
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) 4515 Superior Avenue Cleveland, OH 44101	Maria A. Foschia
Vendor Council District: 7	Project Council District: 7
Vendor Name and address:	Owner, executive director, other (specify):
National Youth Advocate Program, Inc. 1801 Watermark Drive Suite 200 Columbus, Ohio 43215	Marvena Twigg
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Necco, LLC	Ernest Lockett

1404 Race Street Suite 302 Cincinnati, Ohio 45202	
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
New Beginnings Residential Treatment, LLC 100 Broadway Youngstown, Ohio 44505	Josette Landis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
New Directions, Inc. 30800 Chagrin Boulevard Cleveland, Ohio 44124	Michael E. Matoney
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Adoption Services 5000 E. Market Street Warren, Ohio 44484	Cheryl Tarantino
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Ohio Mentor, Inc. 6200 Rockside Woods Boulevard Suite 305 Independence, Ohio 44131	A.M. Chip Bonsutto
Vendor Council District: 6	Project Council District: 6
Vendor Name and address:	Owner, executive director, other (specify):
OhioGuidestone 434 Eastland Road Berea, Ohio 44017	Christi Powers
Vendor Council District: 5	Project Council District: 5
Vendor Name and address:	Owner, executive director, other (specify):
Pathway Caring for Children 4895 Dressler Rd. NW, Suite A Canton, OH. 44718	Wendy Tracy
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Piney Ridge Treatment Center, LLC	Ericka Burrini, Director of Marketing and Contracts



4253 N. Crossover Road Fayetteville, AR 72703-4593	
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Pressley Ridge 23701 Miles Road Cleveland, OH 44128	Lisa Allomong
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Quality Care Residential Homes, Inc. P.O. Box 605641 Cleveland, Ohio 44105	Renee Witcher-Johnson
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Raven House 9349 Gaylord Ave. Cleveland, Ohio 44105-5208	Roshawn Sample, CEO
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Rolling Hills Hospital, LLC 1000 Rolling Hills Lane Ada, OK 74820	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Specialized Alternatives for Families & Youth of OH, Inc. 10100 Elida Road Delphos, OH 45833	Tonya Brooks-Thomas
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
The Bair Foundation 275 Martinel Drive Kent, Ohio 44240	Sue Rickard
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):

The Village Network 2000 Noble Drive Wooster, Ohio 44691	Richard Graziano
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Young Star Academy LLC dba Mohican Young Star Academy 1012 ODNR, Mohican 51 Perrysville, OH 44864	Ginger Jones
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Intensive Services, Inc. 238 S. Meridian Rd. Youngstown, Ohio 44509	Megan Bennett, Residential Administrator
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunity Investments, LLC 12775 Horseferry Road, Suite 230 Carmel, Indiana 46032	PJ Moraci
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Artis's Tender Love & Care, Inc. 2003 Mc Guffy Road Youngstown, OH 44505	Adrienne L. Gillam - Davis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
In Focus of Cleveland, Inc. 19008 Nottingham Road Cleveland, Ohio 44110	Russell White
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Jaystarr Homes 2, Inc. 13503 Saybrook Ave Garfield Heights, OH 44125	Starlicia Miller
Vendor Council District: 8	Project Council District: 8

Vendor Name and address:	Owner, executive director, other (specify):
Open Arms Adoptions, Inc. 9205 State Route 43 Suite 208 Streetsboro, OH 44241	Jackie Smigel
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Healing Pathways Transitional Homes, Inc 1667 State Ave. Cincinnati, OH 45204	LiDairious Hafford
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Keystone Newport News, LLC 17579 Warwick Blvd Newport News, VA 23603	Holly Gonzales
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Life Start, Inc 1329 Cherry Way Drive, Suite 600 Gahanna, Ohio 43230	Janet K. Miller
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
One Child Every Chance Foundation, LLC 5909 Cable Ave. Cleveland, Ohio 44127	Kudzai Matemachani
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
SP Behavioral LLC dba Sandy Pines 11301 SE Tequesta Terrace Jupiter, FL 33469, USA	Maggie Rhodes-Parsons
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Tennessee Clinical Schools, LLC dba Hermitage Hall 1220 8th Ave S Nashville, TN 37203	Maggie Rhodes-Parsons
Vendor Council District: N/A	Project Council District: N/A

Vendor Name and address:	Owner, executive director, other (specify):
The Buckeye Ranch, Inc. 1625 E. Mound Street Columbus, Ohio 43205	Ricky A. McElroy
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunity Investments, LLC - Rockdale Youth Academy 701 94th Avenue N. Suite 100 St. Petersburg, FL 33702	PJ Moraci
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Conway Behavioral Health 3559 Stanford Place Dayton, Ohio 45406	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HHC Poplar Springs, LLC dba Poplar Springs Hospital 350 Poplar Drive Petersburg, Virginia 23805-9367	LeMar Taliaferro
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Benchmark Behavioral Health Systems, Inc 592 West 1305 South Woods Cross, UT 84010	JeAnna Jenkins-Ellis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Rehabilitation Centers LLC dba Millcreek of Pontotoc 1814 Hwy 15 North Pontotoc, MS 38863	Debra Morrison
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
A Loving Heart Youth Services 3559 Stanford Place Dayton, Ohio 45406	William Peterson

Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC 3500 Interstate 35 Frontage Rd Belton, TX 76513	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cumberland Hospital, LLC 9407 Cumberland Road New Kent, VA 23124	Lori Fagan
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Harbor Point Behavioral Health Center 301 Fort Lane Portsmouth, VA 23704	Maggie Rhodes-Parsons
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Pathways To Purpose 4904 Orchard Rd Garfield Heights, Ohio 44128	Tenesha Teasley
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Rehabilitation Centers, LLC dba Millcreek of Magee ICF 900 1st Avenue NE Magee, MS 39111	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Advantage Family Outreach & Foster Care 3269 Letterkenny Lane Powell OH, 43065	Karen McGugin
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Villages, Inc.	Pamela Pearce

3320 Brother Blvd Bartlett, TN 38133	
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
KJ's Brighter Days, LLC 36 W Norman Ave Dayton, OH 45405	Kevin Saterfield
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HC Partnership dba Hill Crest Behavioral Health Services 6869 5th Ave South Birmingham, AL 35212	Kim Morrow
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
I Am Boundless, Inc. 445 E. Dublin Granville Rd, Building H Worthington, Ohio 43085	Jennifer Riha, Chief Strategy Officer
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Providence House, Inc. 2050 W. 32nd Street Cleveland, Ohio 44113	Natalie A. Leek-Nelson, President, and CEO
Vendor Council District: 3	Project Council District: 3

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. We are exercising the final option year of this master services contract.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)    /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP – 6211 & 7102
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  66 % Health and Human Services Levy  34% Federal Title IV-E
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.  Accounting Unit HS215110, Account 56010, Activity UCH05510
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project: On-Going
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: The master agreement for OOHCA AMND 9 is being submitted late due to challenges and delays experienced with many vendors having varying deficiencies with their certificate of insurance or other required documents. Additionally, a lack of responsiveness from vendors further added to the delays. Lastly, additional funds were added towards the end of the process leading to time needed to adjust the budget.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	8/23/2024
Date documents were requested from vendor:	9/5/2024
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	Pending
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Amendment is a continuation of an existing master contract in which the vendors have been actively serving children placed.	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): see chart above
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0069

Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024, to extend the time period to 3/31/2026, to add new providers, and for additional funds in the amount not-to-exceed \$83,877,274.99, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Chapter 5153 of the Ohio Revised Code, the Division of Children and Family Services (“DCFS”) is responsible for the administration of child welfare in Cuyahoga County subject to the rules and standards of the Ohio Department of Jobs and Family Services (“ODJFS”); and

**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024, to extend the time period to 3/31/2026, to add new providers, and for additional funds in the amount not-to-exceed \$83,877,274.99, effective 1/1/2025 as follows:

a) **Additional funds:**

1. Contract No. 1991 with Adelphoi Village, Inc. in the anticipated amount not-to-exceed \$120,000.00.
2. Contract No. 2016 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,470,000.00.
3. Contract No. 2018 with Beech Brook in the anticipated amount not-to-exceed \$1,550,000.00.

4. Contract No. 2071 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$3,982,274.99.
5. Contract No. 4283 (fka Contract No. 2072) with BHC Belmont Pines Hospital, Inc. in the anticipated amount not-to-exceed \$1,860,000.00.
6. Contract No. 2073 with BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents in the anticipated amount not-to-exceed \$400,000.00.
7. Contract No. CM4293 (fka Contract No. 2085) with Boys to Men Transitional Home, Inc. in the anticipated amount not-to-exceed \$0.01.
8. Contract No. 2075 with Cadence Care Network in the anticipated amount not-to-exceed \$1,200,000.00.
9. Contract No. 2076 with Caring for Kids, Inc. in the anticipated amount not-to-exceed \$1,920,000.00.
10. Contract No. 4161 (fka Contract No. 2077) with Carrington Behavioral Health, LLC in the anticipated amount not-to-exceed \$990,000.00.
11. Contract No. 2078 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$640,000.00.
12. Contract No. 2079 with Christian Children's Home of Ohio, Inc. in the anticipated amount not-to-exceed \$660,000.00.
13. Contract No. 5085 (fka Contract No. 2007) with Cleveland Christian Home in the anticipated amount not-to-exceed \$2,620,000.00.
14. Contract No. 4207(fka Contract No. 2008) with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$660,000.00.
15. Contract No. 4219 (fka Contract No. 2009) with Destiny Family Services in the anticipated amount not-to-exceed \$380,000.00.
16. Contract No. 2011 with Eastway Corporation in the anticipated amount not-to-exceed \$80,000.00
17. Contract No. 4143 (fka Contract No. 2012) with ENA, Inc. dba Necco Center in the anticipated amount not-to-exceed \$2,830,000.00.
18. Contract No. 2013 with Freedom Youth Program in the anticipated amount not-to-exceed \$510,000.00.
19. Contract No. 2014 with Gracehaven, Inc. in the anticipated amount not-to-exceed \$220,000.00.
20. Contract No. 4187 (fka Contract No. 2015) with Habilitation Centers, LLC dba Little Creek Behavioral Health in the anticipated amount not-to-exceed \$670,000.00.
21. Contract No. 4247 (fka Contract No. 2030) with Habilitation Centers, LLC dba Millcreek of Arkansas in the anticipated amount not-to-exceed \$0.01.
22. Contract No. 2034 with Keystone Richland Center LLC dba Foundations for Living in the anticipated amount not-to-exceed \$260,000.00.
23. Contract No. 2035 with Laurel Oaks Behavioral Health Center in the anticipated amount not-to-exceed \$0.01.
24. Contract No. 2037 with Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services in the anticipated amount not-to-exceed \$420,000.00.
25. Contract No. 4186 (fka Contract No. 1994) with Lutheran Homes Society, Inc. dba Genacross Family & Youth Services in the anticipated amount not-to-exceed \$1,700,000.00.

26. Contract No. 2039 with Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) in the anticipated amount not-to-exceed \$1,280,000.00.
27. Contract No. 4139 (fka Contract No. 2040) with National Youth Advocate Program, Inc. in the anticipated amount not-to-exceed \$9,000,000.00.
28. Contract No. 2059 with Necco, LLC in the anticipated amount not-to-exceed \$0.01.
29. Contract No. 2063 with New Beginnings Residential Treatment, LLC in the anticipated amount not-to-exceed \$1,020,000.00.
30. Contract No. 4165 (fka Contract No. 2064) with New Directions, Inc. in the anticipated amount not-to-exceed \$100,000.00.
31. Contract No. 2065 with Northeast Ohio Adoption Services in the anticipated amount not-to-exceed \$80,000.00.
32. Contract No. 4138 (fka Contract No. 2067) with Ohio Mentor, Inc. in the anticipated amount not-to-exceed \$17,182,499.83.
33. Contract No. 5084 (fka Contract No. 206)8 with OhioGuidestone in the anticipated amount not-to-exceed \$7,000,000.00.
34. Contract No. 2069 with Pathway Caring for Children in the anticipated amount not-to-exceed \$740,000.00.
35. Contract No. 4335 (fka Contract No. 2070) with Piney Ridge Treatment Center, LLC in the anticipated amount not-to-exceed \$120,000.00.
36. Contract No. 1998 with Pressley Ridge in the anticipated amount not-to-exceed \$820,000.00.
37. Contract No. 1999 with Quality Care Residential Homes, Inc. in the anticipated amount not-to-exceed \$1,430,000.00.
38. Contract No. 4153 (fka Contract No. 2000) with Raven House in the anticipated amount not-to-exceed \$370,000.00.
39. Contract No. 4316 (fka Contract No. 2002) with Rolling Hills Hospital, LLC in the anticipated amount not-to-exceed \$0.01.
40. Contract No. 5087 (fka Contract No. 2004) with Specialized Alternatives for Families and Youth of OH, Inc. in the anticipated amount not-to-exceed \$7,410,000.00.
41. Contract No. 2005 with The Bair Foundation in the anticipated amount not-to-exceed \$970,000.00.
42. Contract No. 2019 with The Village Network in the anticipated amount not-to-exceed \$1,300,000.00.
43. Contract No. 5086 (fka Contract No. 2020) with Young Star Academy LLC dba Mohican Young Star Academy in the anticipated amount not-to-exceed \$2,000,000.00.
44. Contract No. 2021 with Youth Intensive Services, Inc. in the anticipated amount not-to-exceed \$30,000.00.
45. Contract No. 2022 with Youth Opportunity Investments, LLC in the anticipated amount not-to-exceed \$490,000.00.
46. Contract No. 2023 with Artis's Tender Love & Care, Inc. in the anticipated amount not-to-exceed \$1,210,000.00.
47. Contract No. 2025 with In Focus of Cleveland, Inc. in the anticipated amount not-to-exceed \$910,000.00.

48. Contract No. 2026 with Jaystarr Homes 2, Inc. in the anticipated amount not-to-exceed \$180,000.00.
49. Contract No. 4195 (fka Contract No. 1996) with Open Arms Adoptions, Inc. in the anticipated amount not-to-exceed \$80,000.00.
50. Contract No. 4284 (fka Contract No. 2342) with Healing Pathways Transitional Homes, Inc. in the anticipated amount not-to-exceed \$0.01.
51. Contract No. 4290 (fka Contract No. 2349) with Keystone Newport News, LLC in the anticipated amount not-to-exceed \$0.01.
52. Contract No. 4281 (fka Contract No. 2351) with Life Start, Inc. in the anticipated amount not-to-exceed \$550,000.00.
53. Contract No. 4216 (fka Contract No., 2768) with One Child Every Foundation, LLC in the anticipated amount not-to-exceed \$0.01.
54. Contract No. 4312 (fka Contract No. 2771) with SP Behavioral LLC dba Sandy Pines in the anticipated amount not-to-exceed \$400,000.00.
55. Contract No. 4448 (fka Contract No. 2722) with Tennessee Clinical School, LLC dba Hermitage Hall in the anticipated amount not-to-exceed \$0.01.
56. Contract No. 4257 (fka Contract No. 277)3 with The Buckeye Ranch, Inc. in the anticipated amount not-to-exceed \$590,000.00.
57. Contract No. 4264 (fka Contract No. 277)4 with Youth Opportunity Investments, LLC-Rockdale Youth Academy in the anticipated amount not-to-exceed \$0.01.
58. Contract No. 4289 (fka Contract No. 3183) with Conway Behavioral Health in the anticipated amount not-to-exceed \$0.01.
59. Contract No. 3186 with HHC Popular Springs LLC dba Popular Springs Hospital in the anticipated amount not-to-exceed \$0.01.
60. Contract No. 3531 with Benchmark Behavioral Health Systems, Inc. in the anticipated amount not-to-exceed \$260,000.00.
61. Contract No. 3427 with Rehabilitation Centers LLC dba Millcreek of Pontotoc in the anticipated amount not-to-exceed \$0.01.
62. Contract No. 3713 with A Loving Heart Youth Services in the anticipated amount not-to-exceed \$1,140,000.00.
63. Contract No. 3702 with HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC in the anticipated amount not-to-exceed \$400,000.00.
64. Contract No. 3679 with Cumberland Hospital, LLC in the anticipated amount not-to-exceed \$140,000.00.
65. Contract No. 3659 with Harbor Point Behavioral Health Care in the anticipated amount not-to-exceed \$190,000.00.
66. Contract No. 3593 with Pathways to Purpose in the anticipated amount not-to-exceed \$750,000.00.
67. Contract No. 3683 with Rehabilitation Centers, LLC dba Millcreek of Magee ICF in the anticipated amount not-to-exceed \$0.01.
68. Contract No. 3903 with Advantage Family Outreach & Foster Care in the anticipated amount not-to-exceed \$210,000.00.
69. Contract No. 4446 with Youth Villages, Inc. in the anticipated amount not-to-exceed \$0.01.
70. Contract No. 4486 with KJ's Brighter Days, LLC in the anticipated amount not-to-exceed \$120,000.00.

71. Contract No. 4445 with HC Partnership dba Hill Crest Behavioral Health Services in the anticipated amount not-to-exceed \$200,000.00.
72. Contract No. 4872 with I Am boundless, Inc.; in the anticipated amount not-to-exceed \$0.01.
73. Contract No. 4749 with Providence House, Inc.; in the anticipated amount not-to-exceed \$0.01.

**b) New providers**

74. Contract No. 5028 with Bluestone Child and Adolescent Psychiatric Hospital in the anticipated amount not-to-exceed \$31,250.00.
75. Contract No. 5119 with Change Academy at Lake of the Ozarks, LLC in the anticipated amount not-to-exceed \$31,250.00.

**WHEREAS**, the purpose of this project is to provide quality therapeutic foster care, specialized foster care, group home care, independent living care, and residential care for children in the custody of DCFS so that they may experience stability, safety, and a sense of well-being while receiving out-of-home care; and

**WHEREAS**, this project is funded 34% Federal (Title IV-E) Fund and 66% Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for Medicaid Home and Community-based Services for out-of-home placement and foster care services for the period 1/1/2022 – 12/31/2024, to extend the time period to 3/31/2026, to add new providers, effective 1/1/2025, and for additional funds in the amount not-to-exceed \$83,877,274.99 as follows:

**a) Additional funds:**

1. Contract No. 1991 with Adelphoi Village, Inc. in the anticipated amount not-to-exceed \$120,000.00.
2. Contract No. 2016 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,470,000.00.
3. Contract No. 2018 with Beech Brook in the anticipated amount not-to-exceed \$1,550,000.00.
4. Contract No. 2071 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$3,982,274.99.
5. Contract No. 4283 (fka Contract No. 2072) with BHC Belmont Pines Hospital, Inc. in the anticipated amount not-to-exceed \$1,860,000.00.

6. Contract No. 2073 with BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents in the anticipated amount not-to-exceed \$400,000.00.
7. Contract No. CM4293 (fka Contract No. 2085) with Boys to Men Transitional Home, Inc. in the anticipated amount not-to-exceed \$0.01.
8. Contract No. 2075 with Cadence Care Network in the anticipated amount not-to-exceed \$1,200,000.00.
9. Contract No. 2076 with Caring for Kids, Inc. in the anticipated amount not-to-exceed \$1,920,000.00.
10. Contract No. 4161 (fka Contract No. 2077) with Carrington Behavioral Health, LLC in the anticipated amount not-to-exceed \$990,000.00.
11. Contract No. 2078 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$640,000.00.
12. Contract No. 2079 with Christian Children's Home of Ohio, Inc. in the anticipated amount not-to-exceed \$660,000.00.
13. Contract No. 5085 (fka Contract No. 2007) with Cleveland Christian Home in the anticipated amount not-to-exceed \$2,620,000.00.
14. Contract No. 4207(fka Contract No. 2008) with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$660,000.00.
15. Contract No. 4219 (fka Contract No. 2009) with Destiny Family Services in the anticipated amount not-to-exceed \$380,000.00.
16. Contract No. 2011 with Eastway Corporation in the anticipated amount not-to-exceed \$80,000.00
17. Contract No. 4143 (fka Contract No. 2012) with ENA, Inc. dba Necco Center in the anticipated amount not-to-exceed \$2,830,000.00.
18. Contract No. 2013 with Freedom Youth Program in the anticipated amount not-to-exceed \$510,000.00.
19. Contract No. 2014 with Gracehaven, Inc. in the anticipated amount not-to-exceed \$220,000.00.
20. Contract No. 4187 (fka Contract No. 2015) with Habilitation Centers, LLC dba Little Creek Behavioral Health in the anticipated amount not-to-exceed \$670,000.00.
21. Contract No. 4247 (fka Contract No. 2030) with Habilitation Centers, LLC dba Millcreek of Arkansas in the anticipated amount not-to-exceed \$0.01.
22. Contract No. 2034 with Keystone Richland Center LLC dba Foundations for Living in the anticipated amount not-to-exceed \$260,000.00.
23. Contract No. 2035 with Laurel Oaks Behavioral Health Center in the anticipated amount not-to-exceed \$0.01.
24. Contract No. 2037 with Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services in the anticipated amount not-to-exceed \$420,000.00.
25. Contract No. 4186 (fka Contract No. 1994) with Lutheran Homes Society, Inc. dba Genacross Family & Youth Services in the anticipated amount not-to-exceed \$1,700,000.00.
26. Contract No. 2039 with Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) in the anticipated amount not-to-exceed \$1,280,000.00.



27. Contract No. 4139 (fka Contract No. 2040) with National Youth Advocate Program, Inc. in the anticipated amount not-to-exceed \$9,000,000.00.
28. Contract No. 2059 with Necco, LLC in the anticipated amount not-to-exceed \$0.01.
29. Contract No. 2063 with New Beginnings Residential Treatment, LLC in the anticipated amount not-to-exceed \$1,020,000.00.
30. Contract No. 4165 (fka Contract No. 2064) with New Directions, Inc. in the anticipated amount not-to-exceed \$100,000.00.
31. Contract No. 2065 with Northeast Ohio Adoption Services in the anticipated amount not-to-exceed \$80,000.00.
32. Contract No. 4138 (fka Contract No. 2067) with Ohio Mentor, Inc. in the anticipated amount not-to-exceed \$17,182,499.83.
33. Contract No. 5084 (fka Contract No. 206)8 with OhioGuidestone in the anticipated amount not-to-exceed \$7,000,000.00.
34. Contract No. 2069 with Pathway Caring for Children in the anticipated amount not-to-exceed \$740,000.00.
35. Contract No. 4335 (fka Contract No. 2070) with Piney Ridge Treatment Center, LLC in the anticipated amount not-to-exceed \$120,000.00.
36. Contract No. 1998 with Pressley Ridge in the anticipated amount not-to-exceed \$820,000.00.
37. Contract No. 1999 with Quality Care Residential Homes, Inc. in the anticipated amount not-to-exceed \$1,430,000.00.
38. Contract No. 4153 (fka Contract No. 2000) with Raven House in the anticipated amount not-to-exceed \$370,000.00.
39. Contract No. 4316 (fka Contract No. 2002) with Rolling Hills Hospital, LLC in the anticipated amount not-to-exceed \$0.01.
40. Contract No. 5087 (fka Contract No. 2004) with Specialized Alternatives for Families and Youth of OH, Inc. in the anticipated amount not-to-exceed \$7,410,000.00.
41. Contract No. 2005 with The Bair Foundation in the anticipated amount not-to-exceed \$970,000.00.
42. Contract No. 2019 with The Village Network in the anticipated amount not-to-exceed \$1,300,000.00.
43. Contract No. 5086 (fka Contract No. 2020) with Young Star Academy LLC dba Mohican Young Star Academy in the anticipated amount not-to-exceed \$2,000,000.00.
44. Contract No. 2021 with Youth Intensive Services, Inc. in the anticipated amount not-to-exceed \$30,000.00.
45. Contract No. 2022 with Youth Opportunity Investments, LLC in the anticipated amount not-to-exceed \$490,000.00.
46. Contract No. 2023 with Artis's Tender Love & Care, Inc. in the anticipated amount not-to-exceed \$1,210,000.00.
47. Contract No. 2025 with In Focus of Cleveland, Inc. in the anticipated amount not-to-exceed \$910,000.00.
48. Contract No. 2026 with Jaystarr Homes 2, Inc. in the anticipated amount not-to-exceed \$180,000.00.
49. Contract No. 4195 (fka Contract No. 1996) with Open Arms Adoptions, Inc. in the anticipated amount not-to-exceed \$80,000.00.

50. Contract No. 4284 (fka Contract No, 2342) with Healing Pathways Transitional Homes, Inc. in the anticipated amount not-to-exceed \$0.01.
51. Contract No. 4290 (fka Contract No. 2349) with Keystone Newport News, LLC in the anticipated amount not-to-exceed \$0.01.
52. Contract No. 4281 (fka Contract No. 2351) with Life Start, Inc. in the anticipated amount not-to-exceed \$550,000.00.
53. Contract No. 4216 (fka Contract No., 2768) with One Child Every Foundation, LLC in the anticipated amount not-to-exceed \$0.01.
54. Contract No. 4312 (fka Contract No. 2771) with SP Behavioral LLC dba Sandy Pines in the anticipated amount not-to-exceed \$400,000.00.
55. Contract No. 4448 (fka Contract No. 2722) with Tennessee Clinical School, LLC dba Hermitage Hall in the anticipated amount not-to-exceed \$0.01.
56. Contract No. 4257 (fka Contract No. 277)3 with The Buckeye Ranch, Inc. in the anticipated amount not-to-exceed \$590,000.00.
57. Contract No. 4264 (fka Contract No. 277)4 with Youth Opportunity Investments, LLC-Rockdale Youth Academy in the anticipated amount not-to-exceed \$0.01.
58. Contract No. 4289 (fka Contract No. 3183) with Conway Behavioral Health in the anticipated amount not-to-exceed \$0.01.
59. Contract No. 3186 with HHC Popular Springs LLC dba Popular Springs Hospital in the anticipated amount not-to-exceed \$0.01.
60. Contract No. 3531 with Benchmark Behavioral Health Systems, Inc. in the anticipated amount not-to-exceed \$260,000.00.
61. Contract No. 3427 with Rehabilitation Centers LLC dba Millcreek of Pontotoc in the anticipated amount not-to-exceed \$0.01.
62. Contract No. 3713 with A Loving Heart Youth Services in the anticipated amount not-to-exceed \$1,140,000.00.
63. Contract No. 3702 with HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC in the anticipated amount not-to-exceed \$400,000.00.
64. Contract No. 3679 with Cumberland Hospital, LLC in the anticipated amount not-to-exceed \$140,000.00.
65. Contract No. 3659 with Harbor Point Behavioral Health Care in the anticipated amount not-to-exceed \$190,000.00.
66. Contract No. 3593 with Pathways to Purpose in the anticipated amount not-to-exceed \$750,000.00.
67. Contract No. 3683 with Rehabilitation Centers, LLC dba Millcreek of Magee ICF in the anticipated amount not-to-exceed \$0.01.
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71. Contract No. 4445 with HC Partnership dba Hill Crest Behavioral Health Services in the anticipated amount not-to-exceed \$200,000.00.
72. Contract No. 4872 with I Am boundless, Inc.; in the anticipated amount not-to-exceed \$0.01.



73. Contract No. 4749 with Providence House, Inc.; in the anticipated amount not-to-exceed \$0.01.

b.) **New providers**

74. Contract No. 5028 with Bluestone Child and Adolescent Psychiatric Hospital in the anticipated amount not-to-exceed \$31,250.00.

75. Contract No. 5119 with Change Academy at Lake of the Ozarks, LLC in the anticipated amount not-to-exceed \$31,250.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment to the Master Contract and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

Title	Division of Children and Family Services (DCFS); RQ# 6211 & 7102; 2022 - 2024 Out of Home Care (OOHC) Master Contract; Adding Various Vendors, Adding time, and Funding <i># 10</i>		
Department or Agency Name	Health and Human Services Division of Children and Family Services		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	1/1/22 – 12/31/23	\$123,000,000.00	02/08/22	R2022-0026
	1991	Adelphoi Village Inc.		\$1,223,596.00		
	2016	Applewood Centers, Inc.		\$1,382,559.00		
	2023	Artis's Tender Love & Care, Inc.		\$1,192,819.00		
	2018	Beech Brook		\$2,142,812.00		
	2071	Bellefaire Jewish Children's Bureau		\$3,132,419.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$2,447,192.00		
	2073	BHC Fox Run Hospital, Inc.		\$637,943.00		
	2085	Boys to Men Transitional Home Inc.		\$24,900.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$746,926.00		
	2076	Caring for Kids, Inc.		\$1,435,751.00		
	2077	Carrington Behavioral Health LLC		\$125,995.00		
	2078	Catholic Charities Corporation		\$834,655.00		
	2079	Christians Children's Home of Ohio, Inc.		\$334,161.00		
	2007	Cleveland Christian Home Inc.		\$1,922,296.00		
	2008	Cornell Abraxas Group, LLC		\$645,941.00		

2009	Destiny Family Services	\$45,418.00
2010	Detroit Behavioral Institute, LLC dba Capstone Academy	\$688,242.00
2011	Eastway Corporation dba The Heritage of Hannah Neil	\$102,589.00
2012	ENA, Inc, dba Necco Center	\$1,404,471.00
2024	Focus 2 Focus, Inc.	\$82,669.00
2013	Freedom Youth Program	\$247,010.00
2014	Gracehaven Inc	\$209,510.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$1,254,970.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$214,241.00
2032	House of New Hope	\$2,704,162.00
2025	In Focus of Cleveland	\$1,065,729.00
2026	Jaystarrhomes 2 Inc.	\$290,685.00
2034	Keystone Richland Center, LLC dba Foundations for Living	\$314,041.00
2035	Laurel Oaks Behavioral Health Center	\$132,469.00
2036	Life's Right Direction, Inc.	\$205,078.00
2037	Lighthouse Youth Services	\$45,816.00
1994	Lutheran Homes Society, Inc. dba Genacross Family & Youth Services	\$883,459.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T Support to At-Risk Teens	\$912,144.00
2040	National Youth Advocate Program, I	\$4,920,280.00
2059	NECCO LLC	\$24,900.00

2063	New Beginnings Residential Treatment LLC	\$621,011.00
2064	New Directions	\$49,053.00
2065	Northeast Ohio Adoption Services	\$179,281.00
2066	Oesterlen Services for Youth	\$163,345.00
2067	Ohio Mentor, Inc	\$6,539,231.01
2068	Ohio Guidestone	\$4,803,739.00
1996	Open Arms Adoptions Inc	\$24,900.00
2069	Pathway Caring for Children	\$1,050,988.00
2070	Piney Ridge Treatment Center	\$996.00
1998	Pressley Ridge	\$1,269,412.00
1999	Quality Care Residential Homes	\$298,802.00
2000	Raven House	\$179,281.00
2002	Rolling Hills Hospital	\$232,418.00
2003	RTC Resource Acquisition Corporation dba Resource	\$319,000.00
2004	Specialized Alternatives for Families and Youth	\$6,268,839.00
2005	The Bair Foundation	\$1,252,081.00
2019	The Village Network	\$1,311,309.00
2299	Woods Services	\$0.01
2020	Young Star Academy LLC dba Mohican Young Star Academy	\$1,535,757.00
2021	Youth Intensive Services, Inc	\$206,147.00
2022	Youth Opportunity Investments, LLC	\$95,554.74

A - 1	Various	Various	1/1/22 – 12/31/23	\$0.00	07/25/22	BC2022-460
	2016	Applewood Centers		\$0.00		
	2018	Beech Brook		\$0.00		
	2071	Bellefaire Jewish Children's Bureau		\$0.00		
	2079	Christians Children's Home of Ohio, Inc.		\$0.00		
	2011	Eastway Corporation dba The Heritage of Hannah Neil		\$0.00		
	2040	National Youth Advocacy Program		\$0.00		
	2005	The Bair Foundation		\$0.00		
	2019	The Village Network		\$0.00		
	2341	George Junior Republic in Pennsylvania		\$0.00		
	2342	Healing Pathways		\$0.00		
	2346	Hittle House		\$0.00		
	2349	Keystone Newport News		\$0.00		
	2351	Life Start		\$0.00		
	2355	Quality of Life Health Care Services, LLC		\$0.00		
	2229	Woods Services		\$0.00		
A - 2	Various	Various	1/1/22 – 12/31/23	\$0.00	01/09/23	BC2023-25
	2771	SP Behavioral LLC dba Sandy Pines		\$0.00		
	2772	Tennessee Clinical Schools LLC dba Hermitage Hall		\$0.00		
	2773	The Buckeye Ranch, Inc		\$0.00		
	2774	Youth Opportunity Investments, LLC - Rockdale		\$0.00		

	2768	One Child Every Chance Foundation LLC		\$0.00		
A – 3	Various	Various	1/1/22 – 12/31/23	\$0.00	05/08/23	BC-2023-296
	1991	Adelphoi Village Inc.		\$0.00		
	2016	Applewood Centers		\$0.00		
	2023	Artis's Tender Love & Care, Inc.		\$0.00		
	2018	Beech Brook		\$0.00		
	2071	Bellefaire Jewish Children's Bureau		\$0.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$0.00		
	2073	BHC Fox Run Hospital, Inc.		\$0.00		
	2085	Boys to Men Transitional Home Inc.		\$0.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$0.00		
	2076	Caring for Kids, Inc.		\$0.00		
	2077	Carrington Behavioral Health LLC		\$0.00		
	2078	Catholic Charities Corporation		\$0.00		
	2079	Christians Children's Home of Ohio, Inc.		\$0.00		
	2007	Cleveland Christian Home Inc.		\$0.00		
	2008	Cornell Abraxas Group, LLC		\$0.00		
	2009	Destiny Family Services		\$0.00		
	2010	Detroit Behavioral Institute, LLC dba Capstone Academy		\$0.00		
	2011	Eastway Corporation		\$0.00		
	2012	ENA, Inc, dba Necco Center		\$0.00		

2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for Living	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth Services dba	\$0.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00
2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00



2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star Academy	\$0.00
2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00
2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00

				2349	Keystone Newport News, LLC	\$0.00			
				2351	Life Start, Inc.	\$0.00			
				2355	Quality of Life Health Care Services, LLC	\$0.00			
				2299	Woods Services, Inc	\$0.00			
				2768	One Child Every Chance Foundation, LLC	\$0.00			
				2771	SP Behavioral LLC dba Sandy Pines	\$0.00			
				2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00			
				2773	The Buckeye Ranch, Inc	\$0.00			
				2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.00			
				3183	Conway Behavioral Health LLC	\$0.00			
				3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00			
A – 4		Various	Various	1/1/22 – 12/31/23		\$0.00		07/31/23	BC2023-486
		1991	Adelphoi Village Inc.			\$0.00			
		2016	Applewood Centers			\$0.00			
		2023	Artis's Tender Love & Care, Inc.			\$0.00			
		2018	Beech Brook			\$0.00			
		2071	Bellefaire Jewish Children's Bureau			\$0.00			
		2072	BHC Belmont Pines Hospital, Inc.			\$0.00			
		2073	BHC Fox Run Hospital, Inc.			\$0.00			
		2085	Boys to Men Transitional Home Inc.			\$0.00			
		2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc			\$0.00			

2076	Caring for Kids, Inc.	\$0.00
2077	Carrington Behavioral Health LLC	\$0.00
2078	Catholic Charities Corporation	\$0.00
2079	Christians Children's Home of Ohio, Inc.	\$0.00
2007	Cleveland Christian Home Inc.	\$0.00
2008	Cornell Abraxas Group, LLC	\$0.00
2009	Destiny Family Services	\$0.00
2010	Detroit Behavioral Institute, LLC dba Capstone	\$0.00
2011	Eastway Corporation	\$0.00
2012	ENA, Inc, dba Necco Center	\$0.00
2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth	\$0.00

2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00
2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00
2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star	\$0.00

2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00
2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00
2349	Keystone Newport News, LLC	\$0.00
2351	Life Start, Inc.	\$0.00
2355	Quality of Life Health Care Services, LLC	\$0.00
2299	Woods Services, Inc	\$0.00
2768	One Child Every Chance Foundation, LLC	\$0.00
2771	SP Behavioral LLC dba Sandy Pines	\$0.00
2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00
2773	The Buckeye Ranch, Inc	\$0.00
2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.00
3183	Conway Behavioral Health LLC	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00

	3531	Benchmark Behavioral Health Systems, Inc		\$0.00		
	3394	Keystone Continuum LLC dba Natchez Trace Youth Academy		\$0.00		
	3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc		\$0.00		
A - 5	Various	Various	1/1/22 – 12/31/23	\$0.00	11/13/23	lon - 3
	1991	Adelphoi Village Inc.		\$0.00		
	2016	Applewood Centers		\$0.00		
	2023	Artis's Tender Love & Care, Inc.		\$0.00		
	2018	Beech Brook		\$0.00		
	2071	Bellefaire Jewish Children's Bureau		\$0.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$0.00		
	2073	BHC Fox Run Hospital, Inc.		\$0.00		
	2085	Boys to Men Transitional Home Inc.		\$0.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc		\$0.00		
	2076	Caring for Kids, Inc.		\$0.00		
	2077	Carrington Behavioral Health LLC		\$0.00		
	2078	Catholic Charities Corporation		\$0.00		
	2079	Christians Children's Home of Ohio, Inc.		\$0.00		
	2007	Cleveland Christian Home Inc.		\$0.00		
	2008	Cornell Abraxas Group, LLC		\$0.00		
	2009	Destiny Family Services		\$0.00		
	2010	Detroit Behavioral Institute, LLC dba Capstone		\$0.00		

2011	Eastway Corporation	\$0.00
2012	ENA, Inc, dba Necco Center	\$0.00
2024	Focus 2 Focus, Inc.	\$0.00
2013	Freedom Youth Program	\$0.00
2014	Gracehaven Inc	\$0.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral	\$0.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$0.00
2034	Keystone Richland Center, LLC dba Foundations for	\$0.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2036	Life's Right Direction, Inc.	\$0.00
2037	Lighthouse Youth Services	\$0.00
1994	Lutheran Homes Society (LHS) Family & Youth	\$0.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T	\$0.00
2040	National Youth Advocacy Program	\$0.00
2059	NECCO LLC	\$0.00
2063	New Beginnings Residential Treatment LLC	\$0.00
2064	New Directions	\$0.00
2065	Northeast Ohio Adoption Services	\$0.00
2066	Oesterlen Services for Youth	\$0.00
2067	Ohio Mentor, Inc	\$0.00

2068	Ohio Guidestone	\$0.00
2069	Pathway Caring for Children	\$0.00
2070	Piney Ridge Treatment Center	\$0.00
1998	Pressley Ridge	\$0.00
1999	Quality Care Residential Homes	\$0.00
2000	Raven House	\$0.00
2001	Rite of Passage	\$0.00
2002	Rolling Hills Hospital	\$0.00
2003	RTC Resource Acquisition Corporation dba Resource	\$0.00
2004	Specialized Alternatives for Families and Youth	\$0.00
2005	The Bair Foundation	\$0.00
2019	The Village Network	\$0.00
2020	Young Star Academy LLC dba Mohican Young Star	\$0.00
2021	Youth Intensive Services, Inc	\$0.00
2022	Youth Opportunity Investments, LLC	\$0.00
2023	Artis's Tender Love & Care, Inc	\$0.00
2024	Focus 2 Focus, Inc	\$0.00
2025	In Focus of Cleveland, Inc	\$0.00
2026	Jaystarr Homes 2 Inc	\$0.00
1996	Open Arms Adoptions Inc	\$0.00
2341	George Junior Republic in Pennsylvania	\$0.00



2342	Healing Pathways Transitional Homes Inc.	\$0.00
2346	Hittle House, LLC	\$0.00
2349	Keystone Newport News, LLC	\$0.00
2351	Life Start, Inc.	\$0.00
2355	Quality of Life Health Care Services, LLC	\$0.00
2299	Woods Services, Inc	\$0.00
2768	One Child Every Chance Foundation, LLC	\$0.00
2771	SP Behavioral LLC dba Sandy Pines	\$0.00
2772	Tennessee Clinical Schools LLC dba Hermitage Hall	\$0.00
2773	The Buckeye Ranch, Inc	\$0.00
2774	Youth Opportunity Investments, LLC - Rockdale <u>Youth Academy</u>	\$0.00
3183	Conway Behavioral Health LLC	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00
3531	Benchmark Behavioral Health Systems, Inc	\$0.00
3394	Keystone Continuum LLC dba Natchez Trace Youth <u>Academy</u>	\$0.00
3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.00
3593	Pathways To Purpose	\$0.00
3659	Harbor Point Behavioral Health Center	\$0.00
3679	Cumberland Hospital, LLC	\$0.00
3683	Rehabilitation Centers, LLC dba Millcreek Magee ICF	\$0.00

	3702	Cedar Crest Hospital & Residential Treatment Center		\$0.00		
	3703	Glenwood Behavioral Health		\$0.00		
	3713	A Loving Heart Youth Services		\$0.00		
A - 6	Various	Various	1/1/22 – 12/31/24	\$61,500,000.00	11/14/2024	R2023-0332
	1991	Adelphoi Village Inc.		\$1,223,596.00		
	2016	Applewood Centers		\$1,382,559.00		
	2023	Artis's Tender Love & Care, Inc.		\$1,192,819.00		
	2018	Beech Brook		\$2,142,812.00		
	2071	Bellefaire Jewish Children's Bureau		\$3,132,419.00		
	2072	BHC Belmont Pines Hospital, Inc.		\$2,447,192.00		
	2073	BHC Fox Run Hospital, Inc.		\$2,447,192.00		
	2085	Boys to Men Transitional Home Inc.		\$24,900.00		
	2075	Cadence Care Network (fka Homes for Kids of Ohio, Inc &		\$746,926.00		
	2076	Caring for Kids, Inc.		\$1,435,751.00		
	2077	Carrington Behavioral Health LLC		\$125,995.00		
	2078	Catholic Charities Corporation		\$834,655.00		
	2079	Christians Children's Home of Ohio, Inc.		\$334,161.00		
	2007	Cleveland Christian Home Inc.		\$1,922,296.00		
	2008	Cornell Abraxas Group, LLC		\$645,941.00		
	2009	Destiny Family Services		\$45,418.00		
	2011	Eastway Corporation		\$102,589.00		

2012	ENA, Inc, dba Necco Center	\$1,404,471.00
2013	Freedom Youth Program	\$247,010.00
2014	Gracehaven Inc	\$209,510.00
2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$1,254,970.00
2030	Habilitation Centers, LLC dba Millcreek of Arkansas	\$214,241.00
2032	House of New Hope	\$2,704,162.00
2034	Keystone Richland Center, LLC dba Foundations for	\$314,041.00
2035	Laurel Oaks Behavioral Health Center	\$132,469.00
2036	Life's Right Direction, Inc.	\$205,078.00
2037	Lighthouse Youth Services	\$45,816.00
1994	Lutheran Homes Society (LHS) Family & Youth Services dba Genacross Family & Youth Services	\$883,459.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T Support to At-Risk Teens	\$912,144.00
2040	National Youth Advocacy Program	\$4,920,280.00
2059	NECCO LLC	\$24,900.00
2063	New Beginnings Residential Treatment LLC	\$621,011.00
2064	New Directions	\$49,053.00
2065	Northeast Ohio Adoption Services	\$179,281.00
2066	Oesterlen Services for Youth	\$163,345.00
2067	Ohio Mentor, Inc	\$6,539,231.01

2068	Ohio Guidestone	\$4,803,739.00
2069	Pathway Caring for Children	\$1,050,988.00
2070	Piney Ridge Treatment Center	\$996.00
1998	Pressley Ridge	\$1,269,412.00
1999	Quality Care Residential Homes	\$298,802.00
2000	Raven House	\$179,281.00
2002	Rolling Hills Hospital	\$232,418.00
2003	RTC Resource Acquisition Corporation dba Resource	\$319,000.00
2004	Specialized Alternatives for Families and Youth	\$6,268,839.00
2005	The Bair Foundation	\$1,252,081.00
2019	The Village Network	\$1,311,309.00
2020	Young Star Academy LLC dba Mohican Young Star	\$1,535,757.00
2021	Youth Intensive Services, Inc	\$206,147.00
2022	Youth Opportunity Investments, LLC	\$95,554.74
2023	Artis's Tender Love & Care, Inc	\$1,192,819.00
2024	Focus 2 Focus, Inc	\$82,669.00
2025	In Focus of Cleveland, Inc	\$1,065,729.00
2026	Jaystarr Homes 2 Inc	\$290,685.00
1996	Open Arms Adoptions Inc	\$24,900.00
2342	Healing Pathways Transitional Homes Inc.	\$0.01
2349	Keystone Newport News, LLC	\$0.01

	2351	Life Start, Inc.		\$0.01		
	2299	Woods Services, Inc		\$0.01		
	2768	One Child Every Chance Foundation, LLC		\$0.01		
	2771	SP Behavioral LLC dba Sandy Pines		\$0.01		
	2772	Tennessee Clinical Schools LLC dba Hermitage Hall		\$0.01		
	2773	The Buckeye Ranch, Inc		\$0.01		
	2774	Youth Opportunity Investments, LLC - Rockdale Youth Academy		\$0.01		
	3183	Conway Behavioral Health LLC		\$0.01		
	3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital		\$0.01		
	3531	Benchmark Behavioral Health Systems, Inc		\$0.01		
	3394	Keystone Continuum LLC dba Natchez Trace Youth Academy		\$0.01		
	3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc		\$0.01		
	3593	Pathways To Purpose		\$0.01		
	3659	Harbor Point Behavioral Health Center		\$0.01		
	3679	Cumberland Hospital, LLC		\$0.01		
	3683	Rehabilitation Centers, LLC dba Millcreek Magee ICF		\$0.01		
	3702	Cedar Crest Hospital & Residential Treatment Center		\$0.01		
	3703	Glenwood Behavioral Health		\$0.01		
	3713	A Loving Heart Youth Services		\$0.01		
A – 7	Various	Various	Effective Upon Signature – 12/31/24	\$0.00	06/18/2024	lon-4

	4446	Youth Villages, Inc		\$0.00		
	4486	KJ's Brighter Days, LLC		\$0.00		
	4445	HC Partnership DBA Hill Crest Behavioral		\$0.00		
A – 8	Various	Various	Effective Upon Signature – 12/31/24	\$0.00	11/4/2024	Ion-6
	4872	I Am Boundless		\$0.00		
	4749	Providence House		\$0.00		
A – 9	Various	Various	10/1/2024 – 12/31/2024	\$9,247,725.01	Pending Approval	Pending Approval
	1991	Adelphoi Village, Inc.		\$25,087.47		
	2016	Applewood Centers, Inc.		\$191,738.44		
	2018	Beech Brook		\$210,583.78		
	2071	Bellefaire Jewish Children's Bureau		\$487,261.84		
	4283 FKA 2072	BHC Belmont Pines Hospital, Inc.		\$326,505.93		
	2073	BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents		\$ 28,350.00		
	4293 FKA 2085	Boys to Men Transitional Home Inc.		\$0.00		
	2075	Cadence Care Network		\$188,332.92		
	2076	Caring for Kids, Inc.		\$215,965.66		
	4161 FKA 2077	Carrington Behavioral Health, LLC		\$179,706.00		
	2078	Catholic Charities Corporation		\$82,087.04		

2079	Christian Children's Home of Ohio, Inc.	\$89,135.57
5085 FKA 2007	Cleveland Christian Home	\$142,926.00
4207 FKA 2008	Cornell Abraxas Group, LLC	\$118,759.91
4219 FKA 2009	Destiny Family Services	\$95,027.00
2011	Eastway Corporation	\$0.00
4143 FKA 2012	ENA, Inc. dba Necco Center	\$468,210.00
2013	Freedom Youth Program	\$54,678.00
2014	Gracehaven, Inc.	\$22,673.70
4187 FKA 2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$338,160.00
4247 FKA 2023	Habilitation Centers, LLC dba Millcreek of Arkansas	\$0.00
2032	House of New Hope	\$38,430.92
2034	Keystone Richland Center LLC dba Foundations for Living	\$60,723.00
2035	Laurel Oaks Behavioral Health Center	\$0.00
2037	Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services	\$0.00
4186 FKA 1994	Lutheran Homes Society, Inc. dba Genacross Family & Youth Services	\$121,141.90
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T (Support to At-Risk Teens)	\$196,296.72
4139 FKA 2040	National Youth Advocate Program, Inc.	\$1,306,113.18

2059	NECCO, LLC	\$0.00
2063	New Beginnings Residential Treatment, LLC	\$208,891.52
4165 FKA 2064	New Directions, Inc.	\$32,645.37
2065	Northeast Ohio Adoption Services	\$0.00
4138 FKA 2067	Ohio Mentor, Inc.	\$1,012,728.89
5084 FKA 2068	OhioGuidestone	\$493,350.42
2069	Pathway Caring for Children	\$66,396.67
4335 FKA 2070	Piney Ridge Treatment Center, LLC	\$39,650.00
1998	Pressley Ridge	\$93,617.27
1999	Quality Care Residential Homes, Inc.	\$203,043.00
4153 FKA 2000	Raven House	\$46,380.00
4316 FKA 2002	Rolling Hills Hospital, LLC	\$0.00
5087 FKA 2004	Specialized Alternatives for Families and Youth of OH, Inc.	\$457,544.29
2005	The Bair Foundation	\$133,914.02
2019	The Village Network	\$137,617.80
5086 FKA 2020	Young Star Academy LLC dba Mohican Young Star Academy	\$417,227.40
2021	Youth Intensive Services, Inc.	\$4,680.00
2022	Youth Opportunity Investments, LLC	\$0.01
2023	Artis's Tender Love & Care, Inc.	\$174,975.00
2025	In Focus of Cleveland, Inc.	\$0.00



2026	Jaystarr Homes 2, Inc	\$0.00
4195 FKA 1996	Open Arms Adoptions, Inc.	\$8,760.00
4284 FKA 2342	Healing Pathways Transitional Homes, Inc	\$0.00
4290 FKA 2349	Keystone Newport News, LLC	\$0.00
4281 FKA 2351	Life Start, Inc	\$68,705.00
4216 FKA 2768	One Child Every Chance Foundation, LLC	\$0.00
4312 FKA 2771	SP Behavioral LLC dba Sandy Pines	\$52,460.00
4448 FKA 2772	Tennessee Clinical Schools, LLC dba Hermitage Hall	\$1,675.00
4257 FKA 2773	The Buckeye Ranch, Inc.	\$32,082.89
4264	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$97,599.99
4289 FKA 3183	Conway Behavioral Health	\$0.00
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital	\$0.00
3531	Benchmark Behavioral Health Systems, Inc	\$40,870.00
3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.00
3713	A Loving Heart Youth Services	\$144,200.00
3702	HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC	\$27,950.00
3679	Cumberland Hospital, LLC	\$0.00

	3659	Harbor Point Behavioral Health Center		\$160,000.00		
	3593	Pathways To Purpose		\$670,000.00		
	3683	Rehabilitation Centers, LLC dba Millcreek of Magee ICF		\$0.01		
	3903	Advantage Family Outreach & Foster Care		\$180,000.00		
	4446	Youth Villages, Inc.		\$0.01		
	4486	KJ's Brighter Days, LLC		\$100,000.00		
	4445	HC Partnership dba Hill Crest Behavioral Health Services		\$170,000.00		
	4872	I Am Boundless, Inc.		\$0.00		
	4749	Providence House, Inc.		\$0.00		
A – 10	Various	Various	1/1/2025– 3/31/26	\$ 83,877,274.99	Pending Approval	Pending Approval
	1991	Adelphoi Village, Inc.		\$120,000.00		
	2016	Applewood Centers, Inc.		\$1,470,000.00		
	2018	Beech Brook		\$1,550,000.00		
	2071	Bellefaire Jewish Children's Bureau		\$4,030,000.00		
	4283 FKA 2072	BHC Belmont Pines Hospital, Inc.		\$1,860,000.00		
	2073	BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents		\$400,000.00		
	4293 FKA 2085	Boys to Men Transitional Home Inc. *		\$0.01		
	2075	Cadence Care Network		\$1,200,000.00		
	2076	Caring for Kids, Inc.		\$1,920,000.00		

4161 FKA 2077	Carrington Behavioral Health, LLC	\$990,000.00
2078	Catholic Charities Corporation *	\$ 640,000.00
2079	Christian Children's Home of Ohio, Inc.	\$660,000.00
5085 FKA 2007	Cleveland Christian Home	\$2,620,000.00
4207 FKA 2008	Cornell Abraxas Group, LLC	\$660,000.00
4219 FKA 2009	Destiny Family Services *	\$380,000.00
2011	Eastway Corporation	\$80,000.00
4143 FKA 2012	ENA, Inc. dba Necco Center	\$2,830,000.00
2013	Freedom Youth Program	\$510,000.00
2014	Gracehaven, Inc.	\$220,000.00
4187 FKA 2015	Habilitation Centers, LLC dba Little Creek Behavioral Health	\$670,000.00
4247 FKA 2023	Habilitation Centers, LLC dba Millcreek of Arkansas *	\$0.01
2034	Keystone Richland Center LLC dba Foundations for Living *	\$260,000.00
2035	Laurel Oaks Behavioral Health Center	\$0.01
2037	Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services	\$420,000.00
4186 FKA 1994	Lutheran Homes Society, Inc. dba Genacross Family & Youth Services	\$1,700,000.00
2039	Lutheran Metropolitan Ministries dba S.T.A.R.T (Support to At-Risk Teens)	\$1,280,000.00

4139 FKA 2040	National Youth Advocate Program, Inc.	\$9,000,000.00
2059	NECCO, LLC	\$0.01
2063	New Beginnings Residential Treatment, LLC	\$1,020,000.00
4165 FKA 2064	New Directions, Inc.	\$100,000.00
2065	Northeast Ohio Adoption Services	\$80,000.00
4138 FKA 2067	Ohio Mentor, Inc.	\$17,182,499.83
5084 FKA 2068	OhioGuidestone	\$7,000,000.00
2069	Pathway Caring for Children	\$740,000.00
4335 FKA 2070	Piney Ridge Treatment Center, LLC	\$120,000.00
1998	Pressley Ridge	\$820,000.00
1999	Quality Care Residential Homes, Inc.	\$1,430,000.00
4153 FKA 2000	Raven House	\$370,000.00
4316 FKA 2002	Rolling Hills Hospital, LLC	\$0.01
5087 FKA 2004	Specialized Alternatives for Families and Youth of OH, Inc.	\$7,410,000.00
2005	The Bair Foundation	\$970,000.00
2019	The Village Network	\$1,300,000.00
5086 FKA 2020	Young Star Academy LLC dba Mohican Young Star Academy	\$2,000,000.00
2021	Youth Intensive Services, Inc. *	\$30,000.00
2022	Youth Opportunity Investments, LLC	\$490,000.00

2023	Artis's Tender Love & Care, Inc.	\$1,210,000.00
2025	In Focus of Cleveland, Inc. *	\$910,000.00
2026	Jaystarr Homes 2, Inc	\$180,000.00
4195 FKA 1996	Open Arms Adoptions, Inc.	\$80,000.00
4284 FKA 2342	Healing Pathways Transitional Homes, Inc	\$0.01
4290 FKA 2349	Keystone Newport News, LLC	\$0.01
4281 FKA 2351	Life Start, Inc *	\$550,000.00
4216 FKA 2768	One Child Every Chance Foundation, LLC	\$0.01
4312 FKA 2771	SP Behavioral LLC dba Sandy Pines	\$400,000.00
4448 FKA 2772	Tennessee Clinical Schools, LLC dba Hermitage Hall	\$0.01
4257 FKA 2773	The Buckeye Ranch, Inc.	\$590,000.00
4264	Youth Opportunity Investments, LLC - Rockdale Youth Academy	\$0.01
4289 FKA 3183	Conway Behavioral Health *	\$0.01
3186	HHC Poplar Springs, LLC dba Poplar Springs Hospital *	\$0.01
3531	Benchmark Behavioral Health Systems, Inc	\$260,000.00
3427	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$0.01
3713	A Loving Heart Youth Services	\$1,140,000.00

3702	HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC	\$400,000.00
3679	Cumberland Hospital, LLC *	\$140,000.00
3659	Harbor Point Behavioral Health Center	\$190,000.00
3593	Pathways To Purpose	\$750,000.00
3683	Rehabilitation Centers, LLC dba Millcreek of Magee ICF	\$0.01
3903	Advantage Family Outreach & Foster Care	\$210,000.00
4446	Youth Villages, Inc.	\$0.01
4486	KJ's Brighter Days, LLC	\$120,000.00
4445	HC Partnership dba Hill Crest Behavioral Health Services	\$200,000.00
4872	I Am Boundless, Inc.	\$0.01
4749	Providence House, Inc.	\$0.01
5028	Bluestone Child and Adolescent Psychiatric Hospital *	\$31,250.00
5119	Change Academy at Lake of the Ozarks, LLC	\$31,250.00

Service/Item Description (include quantity if applicable).

This is an Amendment – Amendment #10 to add providers to the existing master contract. To change to the end date of 3-31-2026. Additional funding of \$83, 877,274.99 was included on this amendment. The providers being added to the Master Contract are Bluestone Child and Adolescent Psychiatric Hospital and Change Academy at Lake of the Ozarks, LLC.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

- Adding vendors to add locations and services.
- Adding providers to decrease children being displaced
- Adding providers to add variety of services available to children being placed.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Adelphoi Village, Inc. 1119 Village Way Latrobe, PA 15650	Nancy Kukovich
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Applewood Centers, Inc. 10427 Detroit Avenue Cleveland, OH 44102	Adam G. Jacobs, PhD.
Vendor Council District: 3	Project Council District: 3
Vendor Name and address:	Owner, executive director, other (specify):
Beech Brook 3737 Lander Road Pepper Pike, OH 44124	Thomas Royer
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Hts., OH 44118	Adam G. Jacobs, PhD.
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
BHC Belmont Pines Hospital, Inc. 615 Churchill Hubbard Rd. Youngstown, OH 44505	Linda Finnigan
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
BHC Fox Run Hospital, Inc. Fox Run: The Center for Children and Adolescents 67670 Traco Dr. St. Clairsville, OH 43950	Randall Mackendrick
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):

Boys to Men Transitional Home, Inc. 117 Ashwood Avenue Dayton, Ohio 45405	Jemone McIntosh
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cadence Care Network 165 East Park Avenue. PO Box 683 Niles, OH 44446	Keith Johnson
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Caring for Kids, Inc. 650 Graham Road, Suite 101 Cuyahoga Falls, OH 44221	Patricia S. Ameling
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Carrington Behavioral Health, LLC 2114 Noble Road Cleveland, Ohio 44112	Tami W. Holcomb
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, Ohio 44102	Jennifer Smith
Vendor Council District: 3	Project Council District: 3
Vendor Name and address:	Owner, executive director, other (specify):
Christian Children's Home of Ohio, Inc. 2685 Armstrong Road Wooster, Ohio 44691	Kevin Hewitt
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Christian Home 4614 Prospect Avenue E Suite 240 Cleveland, Ohio 44113	Charles Tuttle
Vendor Council District: 7	Project Council District: 7
Vendor Name and address:	Owner, executive director, other (specify):



Cornell Abraxas Group, LLC 2840 Liberty Avenue, Suite 300 Pittsburgh, Pennsylvania 15222	Shayna Raver
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Destiny Family Services 20600 Chagrin Boulevard Suite 600 Shaker Heights, Ohio 44122	Crystal R. Hill
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Eastway Corporation 600 Wayne Avenue Dayton, OH 45410	Lesley Brose
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
ENA, Inc. dba Necco Center 115 Private Road 977 Pedro, Ohio 45659	Bianca Sexton
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Freedom Youth Program 1421 East 174th Street Cleveland, Ohio 44110	Zarell Patton (CEO)
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Gracehaven, Inc. 5000 Arlington Center Boulevard, Box B9 Columbus, Ohio 43220	Melissa Harvin
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Habilitation Centers, LLC dba Little Creek Behavioral Health 161 Skunk Hollow Road Conway, Arkansas 72032	Ericka Burrini, Director of Marketing and Contracts

Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Habilitation Centers, LLC dba Millcreek of Arkansas 1828 Industrial Drive Fordyce, Arkansas 71742	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Keystone Richland Center LLC dba Foundations For Living 1451 Lucas Road Mansfield, OH 44903	Thomas Brohm
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Laurel Oaks Behavioral Health Center 700 E. Cottonwood Rd. Dothan, AL 36301	Jeanette Jackson - CEO
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lighthouse Youth Services, Inc. dba Lighthouse Youth & Family Services 401 E. McMillian Street Cincinnati, OH 45206	Paul Haffner
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Homes Society, Inc. dba Genacross Family & Youth Services 1905 Perrysburgh Holland Road Holland, OH 43528	Katie Zawisza
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Metropolitan Ministry dba S.T.A.R.T. (Support To At-Risk Teens) 4515 Superior Avenue Cleveland, OH 44101	Maria A. Foschia
Vendor Council District: 7	Project Council District: 7
Vendor Name and address:	Owner, executive director, other (specify):

National Youth Advocate Program, Inc. 1801 Watermark Drive Suite 200 Columbus, Ohio 43215	Marvena Twigg
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Necco, LLC 1404 Race Street Suite 302 Cincinnati, Ohio 45202	Ernest Lockett
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
New Beginnings Residential Treatment, LLC 100 Broadway Youngstown, Ohio 44505	Josette Landis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
New Directions, Inc. 30800 Chagrin Boulevard Cleveland, Ohio 44124	Michael E. Matoney
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Adoption Services 5000 E. Market Street Warren, Ohio 44484	Cheryl Tarantino
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Ohio Mentor, Inc. 6200 Rockside Woods Boulevard Suite 305 Independence, Ohio 44131	A.M. Chip Bonsutto
Vendor Council District: 6	Project Council District: 6
Vendor Name and address:	Owner, executive director, other (specify):
OhioGuidestone 434 Eastland Road Berea, Ohio 44017	Christi Powers
Vendor Council District: 5	Project Council District: 5
Vendor Name and address:	Owner, executive director, other (specify):

Pathway Caring for Children 4895 Dressler Rd. NW, Suite A Canton, OH. 44718	Wendy Tracy
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Piney Ridge Treatment Center, LLC 4253 N. Crossover Road Fayetteville, AR 72703-4593	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Pressley Ridge 23701 Miles Road Cleveland, OH 44128	Lisa Allomong
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
Quality Care Residential Homes, Inc. P.O. Box 605641 Cleveland, Ohio 44105	Renee Witcher-Johnson
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Raven House 9349 Gaylord Ave. Cleveland, Ohio 44105-5208	Roshawn Sample, CEO
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Rolling Hills Hospital, LLC 1000 Rolling Hills Lane Ada, OK 74820	Ericka Burrini, Director of Marketing and Contracts
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Specialized Alternatives for Families & Youth of OH, Inc. 10100 Elida Road Delphos, OH 45833	Tonya Brooks-Thomas
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):

The Bair Foundation 275 Martinel Drive Kent, Ohio 44240	Sue Rickard
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
The Village Network 2000 Noble Drive Wooster, Ohio 44691	Richard Graziano
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Young Star Academy LLC dba Mohican Young Star Academy 1012 ODNr, Mohican 51 Perrysville, OH 44864	Ginger Jones
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Intensive Services, Inc. 238 S. Meridian Rd. Youngstown, Ohio 44509	Megan Bennett, Residential Administrator
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunity Investments, LLC 12775 Horseferry Road, Suite 230 Carmel, Indiana 46032	PJ Moraci
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Artis's Tender Love & Care, Inc. 2003 Mc Guffy Road Youngstown, OH 44505	Adrienne L. Gillam - Davis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
In Focus of Cleveland, Inc. 19008 Nottingham Road Cleveland, Ohio 44110	Russell White

Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Jaystarr Homes 2, Inc. 13503 Saybrook Ave Garfield Heights, OH 44125	Starlicia Miller
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Open Arms Adoptions, Inc. 9205 State Route 43 Suite 208 Streetsboro, OH 44241	Jackie Smigel
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Healing Pathways Transitional Homes, Inc 1667 State Ave. Cincinnati, OH 45204	LiDairious Hafford
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Keystone Newport News, LLC 17579 Warwick Blvd Newport News, VA 23603	Holly Gonzales
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Life Start, Inc 1329 Cherry Way Drive, Suite 600 Gahanna, Ohio 43230	Janet K. Miller
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
One Child Every Chance Foundation, LLC 5909 Cable Ave. Cleveland, Ohio 44127	Kudzai Matemachani
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
SP Behavioral LLC dba Sandy Pines 11301 SE Tequesta Terrace Jupiter, FL 33469, USA	Maggie Rhodes-Parsons

Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Tennessee Clinical Schools, LLC dba Hermitage Hall 1220 8th Ave S Nashville, TN 37203	Maggie Rhodes-Parsons
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
The Buckeye Ranch, Inc. 1625 E. Mound Street Columbus, Ohio 43205	Ricky A. McElroy
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunity Investments, LLC - Rockdale Youth Academy 701 94th Avenue N. Suite 100 St. Petersburg, FL 33702	PJ Moraci
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Conway Behavioral Health 3559 Stanford Place Dayton, Ohio 45406	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HHC Poplar Springs, LLC dba Poplar Springs Hospital 350 Poplar Drive Petersburg, Virginia 23805-9367	LeMar Taliaferro
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Benchmark Behavioral Health Systems, Inc 592 West 1305 South Woods Cross, UT 84010	JeAnna Jenkins-Ellis
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Rehabilitation Centers LLC dba Millcreek of Pontotoc 1814 Hwy 15 North	Debra Morrison

Pontotoc, MS 38863	
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
A Loving Heart Youth Services 3559 Stanford Place Dayton, Ohio 45406	William Peterson
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HMIH Cedar Crest, LLC dba Cedar Crest Hospital and RTC 3500 Interstate 35 Frontage Rd Belton, TX 76513	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Cumberland Hospital, LLC 9407 Cumberland Road New Kent, VA 23124	Lori Fagan
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Harbor Point Behavioral Health Center 301 Fort Lane Portsmouth, VA 23704	Maggie Rhodes-Parsons
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Pathways To Purpose 4904 Orchard Rd Garfield Heights, Ohio 44128	Tenesha Teasley
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Rehabilitation Centers, LLC dba Millcreek of Magee ICF 900 1st Avenue NE Magee, MS 39111	Katie Marlar
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):



Advantage Family Outreach & Foster Care 3269 Letterkenny Lane Powell OH, 43065	Karen McGugin
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Youth Villages, Inc. 3320 Brother Blvd Bartlett, TN 38133	Pamela Pearce
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
KJ's Brighter Days, LLC 36 W Norman Ave Dayton, OH 45405	Kevin Saterfield
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
HC Partnership dba Hill Crest Behavioral Health Services 6869 5th Ave South Birmingham, AL 35212	Kim Morrow
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
I Am Boundless, Inc. 445 E. Dublin Granville Rd, Building H Worthington, Ohio 43085	Jennifer Riha, Chief Strategy Officer
Vendor Council District: N/A	Project Council District: N/A
Vendor Name and address:	Owner, executive director, other (specify):
Providence House, Inc. 2050 W. 32nd Street Cleveland, Ohio 44113	Natalie A. Leek-Nelson, President, and CEO
Vendor Council District: 3	Project Council District: 3
Vendor Name and address:	Owner, executive director, other (specify):
Bluestone Child and Adolescent Psychiatric Hospital 2575 S. Belvoir Blvd University Heights, Ohio 44118	Pamela Budak
Vendor Council District: 10	Project Council District: 10

Vendor Name and address:	Owner, executive director, other (specify):
Change Academy at Lake of the Ozarks, LLC 130 Calo Lane Lake Ozark, MO 65049	Darren Wright
Vendor Council District: N/A	Project Council District: N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. We are exercising the final option year of this master services contract.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP – 6211 & 7102 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<p><b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.</p> <p>66 % Health and Human Services Levy</p> <p>34% Federal Title IV-E</p>
<p>Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):</p>
<p>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</p> <p>Accounting Unit HS215110, Account 56010, Activity UCH05510</p>
<p>Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):</p>

<p>Provide status of project: On-Going</p>	
<p>Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission</p>	
<p>Reason: The master agreement for OOHC AMND 10 is being submitted late due to challenges and delays experienced with many vendors having varying deficiencies with their certificate of insurance or other required documents. Additionally, a lack of responsiveness from vendors further added to the delays. Lastly, additional funds were added towards the end of the process leading to time needed to adjust the budget.</p>	
<p>Timeline</p>	
Project/Procurement Start Date (date your team started working on this item):	8/23/2024
Date documents were requested from vendor:	9/5/2024
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	Pending
<p>Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A</p>	
<p>If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Amendment is a continuation of an existing master contract in which the vendors have been actively serving children placed.</p>	
<p>Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)</p>	

<p><b>HISTORY (see instructions):</b> see chart above</p>
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0022

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Alaina McCruel to serve on the Cuyahoga County Board of Developmental Disabilities for the term 5/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Ohio Revised Code Section 5126.02, the County of Cuyahoga shall have its own county board of developmental disabilities; and

**WHEREAS**, pursuant to the provisions in Ohio Revised Code Section 5126.021, the Cuyahoga County Board of Developmental Disabilities consists of seven members: five members are appointed by the County and two members appointed by the Probate Court; and

**WHEREAS**, members appointed to fill a vacancy in the Cuyahoga County board of Developmental Disabilities shall service a term of four years; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Alaina McCruel to serve on the Cuyahoga County Board of Developmental Disabilities for the term 5/1/2025 – 1/31/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Alaina McCruel to serve on the Cuyahoga County Board of Developmental Disabilities for the term 5/1/2025 – 1/31/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that

this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0033

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> declaring that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to Miles Road in the City of Cleveland in connection with the 2024-2027 Transportation Improvement Program; total estimated project cost \$17,701,347.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmember Turner</b>	

**WHEREAS**, the County Executive/Department of Public Works recommends that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to Miles Road in the City of Cleveland; and

**WHEREAS**, the anticipated start-completion date is Spring 2027 to Fall 2028; and

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

**WHEREAS**, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

**WHEREAS**, the project is located in Council District 9; and

**WHEREAS**, the estimated project cost is \$17,701,347.00; and

**WHEREAS**, this project will be funded 86% Federal (\$15,327,603.00) 6% Road and Bridge Fund (\$1,000,000.00) and 8% City of Cleveland (\$1,373,744.00); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to Miles Road in the City of Cleveland.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2024  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS**

<b>TITLE</b>	Declare Public Convenience and Welfare for the reconstruction of Lee Road from Invermere Avenue to Miles Avenue in the City of Cleveland
<b>DEPARTMENT OR AGENCY NAME</b>	Public Works

<b>REQUESTED ACTION</b>	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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<b>PROJECT DESCRIPTION:</b>	<b>(LIST ROAD JOB/PROJECT NAME)</b> Reconstruction of Lee Road from Invermere Avenue to Miles Avenue in the City of Cleveland. Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: <b>(LIST CITY/CITIES)</b> City of Cleveland Project part of NOACA TIP: <b>(LIST TIME PERIOD)</b> 2024-2027
<b>ADDITIONAL INFORMATION (IF APPLICABLE)</b>	
<b>PROJECT COUNCIL DISTRICT(S):</b>	Council District 9
<b>PROJECT ANTICIPATED START/END DATES</b>	It is anticipated to start in the Spring of 2027 and to be completed in the Fall of 2028
<b>TOTAL PROJECT COST:</b>	\$17,701,347

<b>FUNDING SOURCE:</b>	<b>Is funding for this included in the approved budget?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain): <b>Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.</b> 86% Federal (\$15,327,603), 6% County (\$1,000,000), and 8% Cleveland (\$1,373,744)
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<b>PROJECT'S CURRENT/HISTORICAL INFO</b>	<b>DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE</b>	<b>APPROVAL NO.</b>
<b>ORIGINAL PUBLIC CONVENIENCE AND WELFARE</b>		
<b>AMENDMENT PUBLIC CONVENIENCE AND WELFARE</b>		
<b>AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE</b>		
<b>AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE</b>		

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0035

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ14515 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$640,150.00 for engineering design services for the reconstruction of Lee Road from the Shaker Heights Northern corporation line to Invermere Road in the City of Cleveland, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5012 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmember Turner</b>	

**WHEREAS**, the County Executive /Department of Public Works recommends an award on RQ14515 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$640,150.00 for engineering design services for the reconstruction of Lee Road from the Shaker Heights Northern corporation line to Invermere Road in the City of Cleveland, effective upon signatures of all parties through project completion; and

**WHEREAS**, the primary goal of this project is to secure an open-ended contract for Lee Road complete street design services; and

**WHEREAS**, the project is funded 100% Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14515 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$640,150.00 for engineering design services for the reconstruction of Lee Road from the Shaker Heights Northern corporation line to Invermere Road in the City of Cleveland, effective upon signatures of all parties through project completion.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5012 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	Public Works; Approval of Agreement; RFQ 14515; Chagrin Valley Engineering, Ltd.; Lee Road Complete Street Design Services, Bicycle Facilities, and Enhancement Design Services; \$640,150
<b>Department or Agency Name</b>	The Department of Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 5012	Chagrin Valley Engineering, Ltd.	Effective date – all work complete	\$640,150	pending	pending

<b>Service/Item Description (include quantity if applicable).</b>  Public Works is requesting approval of the contract agreement resulting from RFQ 14515 - Lee Road Complete Street Design Services, Bicycle Facilities, and Enhancement Design Services.
<b>Indicate whether:</b> <input checked="" type="checkbox"/> <b>New service/purchase</b> <input type="checkbox"/> <b>Existing service/purchase</b> <input type="checkbox"/> <b>Replacement for an existing service/purchase</b> (provide details in Service/Item Description section above)
<b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> <b>Additional</b> <input type="checkbox"/> <b>Replacement</b> <span style="color: red; margin-left: 20px;">N/A</span> <b>Age of items being replaced:</b> <b>How will replaced items be disposed of?</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  To secure an open ended (until project completion) contract for Lee Road Complete Street Design Services, Bicycle Facilities, and Enhancement Design Services. The purpose of this professional services contract is to provide engineering of the complete street of Lee Road. The engineering will include road resurfacing and reconfiguration from Shaker Heights northern border with Cleveland Heights to the city's southern border with Cleveland, including transitions. North of Shaker Heights City Hall, the roadway will be reconfigured from 4 through lanes to 2 through lanes with a center turn lane and bike lanes. From Shaker Heights City Hall south, the reconfiguration is described in the Lee Road Action Plan, a community-driven plan that creates a vision to comprehensively transform the area south of Van Aken Boulevard into a thriving corridor and commercial district that is attractive, walkable, bikeable, and transit-friendly. The Plan focuses on the area from near Shaker Heights City Hall to the southern border and three blocks into the City of Cleveland and includes strategies for transportation, urban design, land use, and economic development.

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:  Chagrin Valley Engineering Ltd. 22999 Forbes Road, Suite B, Cleveland, Ohio 44146	Owner, executive director, other (specify):  Jim Shea Partner and Project Manager

Vendor Council District: 6	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14515</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$640,150	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 100/4	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE (19%) SBE (8%) MBE (3%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:  The RFQ was scored based on qualifications and the contract price was set in advance.	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>N/A</b> - The RFQ was scored based on qualifications and the contract price was set in advance.	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
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100% Road & Bridge General Fund (PW270205 73300)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0036

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ15189 with Perk Company, Inc. in the amount not-to-exceed \$2,756,758.25 for resurfacing of Snow Road from Ridge Road to State Road in the City of Parma, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5021 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$328,963.96 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmember Casselberry</b>	

**WHEREAS**, the County Executive /Department of Public Works recommends an award on RQ15189 with Perk Company, Inc. in the amount not-to-exceed \$2,756,758.25 for resurfacing of Snow Road from Ridge Road to State Road in the City of Parma, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5021 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$328,963.96 to fund a portion of said contract; and

**WHEREAS**, the primary goal of this project is the resurfacing of 1.26 miles of Snow Road from Ridge Road to State Road in the City of Parma; and

**WHEREAS**, the project is funded 76.134% Federal Funds, 11.933% \$5.00 Motor Vehicle License Tax Fund and 11.933% City of Parma; and

**WHEREAS**, the project is located in Cuyahoga County Council District No. 4; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ15189 with Perk Company, Inc. in the amount not-to-exceed \$2,756,758.25 for resurfacing of Snow Road from Ridge Road to State Road in the City of Parma.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5021 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Snow Road (CR-87) Resurface Existing Roadway from Ridge Road to Stae Road in the City of Parma, Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 5021	Perk Co. Inc	N/A	\$2,756,758.25	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> <b>The resurfacing of 1.26 miles of Snow Road from Ridge Road to State Road in the City of Parma, Ohio</b>
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional   <input checked="" type="checkbox"/> Replacement</b> <b>Age of items being replaced:                      How will replaced items be disposed of?                      N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  <b>The resurfacing of 1.26 miles of Snow Road from Ridge Road to State Road in the City of Parma, Ohio</b>
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>Perk Co. Inc. 3740 Carnegie Ave. Building A Suite 301 , =Cleveland. Ohio 44115</b>	<b>George Gorup- President</b>
<b>Vendor Council District</b>	<b>Project Council District</b>
<b>District 7</b>	<b>District 4</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	<b>City of Parma , Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
<b>RQ # if applicable</b> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal              Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
<b>The total value of the solicitation: \$2,756,758.25</b>	<input type="checkbox"/> Exemption

Number of Solicitations (sent/received) <b>10 / 6</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>8%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>
<b>Mathematically Balanced</b>	

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). Include % if more than one source.  The project is funded – <b>76.134%</b> Federal Fund, <b>11.933%</b> County \$5.00 Fund and <b>11.933%</b> Municipality .
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>10/1/2025</b>
Date documents were requested from vendor:	<b>11/19/2024</b>
Date of insurance approval from risk manager:	<b>11/26/2024</b>

Date Department of Law approved Contract:	
Date item was entered and released in Infor:	<b>12/1/2024</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0037

<b>Sponsored by: County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an Economic Development Loan in an amount not-to-exceed \$1,500,000.00 to WXZ CPV LLC and/or Taylor Tudor Tenant LLC as its designee, to facilitate the re-development of the Taylor Tudor Plaza located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road in the City of Cleveland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmember Houser</b>	

**WHEREAS**, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$1,500,000.00 to WXZ CPV LLC and/or Taylor Tudor Tenant LLC as its designee, to facilitate the re-development of the Taylor Tudor Plaza located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road in the City of Cleveland Heights; and

**WHEREAS**, the primary goal of this loan is for the renovation of vacant buildings, preservation of historic property and creation of new jobs; and

**WHEREAS**, this project is anticipated to create 43 new jobs; and

**WHEREAS**, the County will loan \$1,500,000.00 with a term of 2 years interest only followed by 15 years principal and interest payments based on a 20-year amortization at 5.5% interest; and

**WHEREAS**, the project is funded 100% Economic Development Loan Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$1,500,000.00 to WXZ CPV LLC and/or Taylor Tudor Tenant LLC as its designee, to facilitate the re-

development of the Taylor Tudor Plaza located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road in the City of Cleveland Heights.

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset eighteen (18) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



### ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

<b>Title</b>	2024 – Department of Development; Taylor Tudor Tenant LLC or designee; Economic Development Loan; Portfol Loan No. 365-01-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	PPT Real Estate Holdings	17 Years	\$1,500,000	Pending	Pending

**Loan Description and Terms.**

Department of Development is seeking approval of an Economic Development Loan to Taylor Tudor Tenant, LLC (Developer), a newly created entity principally owned by WXZ Development whose principals include James Wymer and Matthew Wymer. The entity has been created to facilitate the re-development of the Taylor Tudor Plaza Redevelopment located at 1900-1910, 1912-1926, and 1932-1946 South Taylor Road, Cleveland Heights, Ohio.

**Loan Amount:** not to exceed \$1,500,000

**Loan Terms:** 2 years interest-only followed by 15 years P&I based on a 20-year amortization at 5.5% interest.

**Loan Security:** A subordinate mortgage and assignment of leases and rents and personal guarantees from James Wymer and Matthew Wymer

**Project Purpose/Goals, Outcomes(List 3):**

Renovation of vacant buildings, preservation of historic property, and creation of new jobs

Loan proceeds may be used for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs related to the project at 1900-1910; 1912-1926; and 1932-1946 South Taylor Road, Cleveland Heights, OH

**Number of Jobs created:** 43

**Number of Jobs retained:** 0

**If a County Council item, are you requesting passage of the item without 3 readings.**   ☐ Yes   ☒ No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:

Owner, executive director, other (specify):

Taylor Tudor Tenant LLC 22720 Fairview Center Drive, #150 Fairview Park, OH 44126	Andrew Gehrlein
Vendor Council District: 1	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	1900-1910; 1912-1926; and 1932-1946 South Taylor Road, Cleveland Heights, OH

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Loan</b>

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

<b>Provide status of project.</b>	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0039

<b>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> making awards to various municipalities, in the total amount of \$1,818,295.88 for various projects or programs in connection with the FY2025 Community Development Block Grant Program for the period 1/1/2025 - 12/31/2025; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmembers Turner, Miller, Casselberry and Kelly</b>	

**WHEREAS**, the County Executive/Department of Housing and Community Development recommends awards to various municipalities, in the total amount of \$1,818,295.88 for various projects or programs in connection with the FY2025 Community Development Block Grant Program for the period 1/1/2025 - 12/31/2025; and

**WHEREAS**, the participants of the 2025 CDBG Municipal Grant Program have been chosen from the thirteen (13) communities that are members of the Cuyahoga Urban County; and,

**WHEREAS**, each of the 13 communities are eligible to apply to receive a grant in an amount not-to-exceed \$150,000.00; and,

**WHEREAS**, a review committee of representatives from the Department of Housing and Community Solutions, Cuyahoga County Planning Commission, and the Public Works Department, reviews and analyzes each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and,

**WHEREAS**, based on the scoring criteria, the following is a list of the municipal grant projects recommended for awards:

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Ellenwood Rec Center Repairs.
- b) City of Brook Park in the amount not-to-exceed \$70,795.88 for John F. Kennedy Memorial Park: A Legacy of Honor and Remembrance.

- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to James P. Brock Memorial Playground.
- d) City of Maple Heights in the amount not-to-exceed \$132,500.00 for Maple Heights Senior Center Accessibility Project.
- e) City of North Olmsted in the amount not-to-exceed \$150,000.00 for City of North Olmsted's Old Town Hall Accessibility and Revitalization Project.
- f) City of Parma Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Ackley Road.
- g) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for Hildana Park Improvements.
- h) City of South Euclid in the amount not-to-exceed \$150,000.00 for Playground of Possibilities Restoration Project at Bexley Park.
- i) City of Strongsville in the amount not-to-exceed \$115,000.00 for Senior Center Restroom Enhancement Project.
- j) City of Warrensville Height in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction Project.
- k) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Danals Norman Payne Recreation Complex Playground.
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Preservation and Rehabilitation.
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Phase 2 Resurfacing Project; and

**WHEREAS**, the awards are funded 100% Community Development Block Grant Funds and are located in County Council District Nos. 1, 2, 3, 4, 5, 6, 8, 9 and 11; and,

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes awards to various municipalities, in the total amount of \$1,818,295.88 for various projects or programs in connection with the FY2025 Community Development Block Grant Program for the period 1/1/2025 - 12/31/2025:

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Ellenwood Rec Center Repairs.
- b) City of Brook Park in the amount not-to-exceed \$70,795.88 for John F. Kennedy Memorial Park: A Legacy of Honor and Remembrance.
- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to James P. Brock Memorial Playground.

- d) City of Maple Heights in the amount not-to-exceed \$132,500.00 for Maple Heights Senior Center Accessibility Project.
- e) City of North Olmsted in the amount not-to-exceed \$150,000.00 for City of North Olmsted's Old Town Hall Accessibility and Revitalization Project.
- f) City of Parma Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Ackley Road.
- g) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for Hildana Park Improvements.
- h) City of South Euclid in the amount not-to-exceed \$150,000.00 for Playground of Possibilities Restoration Project at Bexley Park.
- i) City of Strongsville in the amount not-to-exceed \$115,000.00 for Senior Center Restroom Enhancement Project.
- j) City of Warrensville Height in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction Project.
- k) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Danals Norman Payne Recreation Complex Playground.
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Preservation and Rehabilitation.
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Phase 2 Resurfacing Project; and

**SECTION 2.** That the County Executive is authorized to execute the agreements and all other documents in connection with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Community Development

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

The committee's recommendations are as follows:

**2025 Municipal Grant Applications by Score**  
(includes 5 bonus points for grant meeting attendance)

Community	Ask	Proposed Project	Score
<b>RECOMMENDED</b>			
Shaker Heights	\$150,000.00	Hildana Park Improvements	104
Parma Heights	\$150,000.00	Resurfacing of Ackley Road	103
Bedford	\$150,000.00	Bedford Ellenwood Rec Center Repairs	99
North Randall	\$150,000.00	Housing Preservation and Rehab	98
Maple Heights	\$132,500.00	Maple Heights Senior Center Accessibility Project	97
Brooklyn	\$150,000.00	ADA Upgrades to James P. Brock Memorial Playground	96
Warrensville Heights	\$150,000.00	Granada Boulevard Reconstruction Project	93
Glenwillow	\$150,000.00	ADA Upgrades to Danals Norman Payne Recreation Complex Playground	90
North Olmsted	\$150,000.00	City of North Olmsted's Old Town Hall Accessibility and Revitalization Project	89
Oakwood	\$150,000.00	Tryon Road Resurfacing Phase 2	88
South Euclid	\$150,000.00	Playground of Possibilities Restoration Project at Bexley Park	88
Strongsville	\$115,000.00	Senior Center Restroom Enhancement Project	87
Brook Park	\$70,795.88	John F. Kennedy Memorial Park: A Legacy of Honor and Remembrance	87
<b>TOTAL RECOMMENDED</b>	<b>\$1,818,295.88</b>	<b>13 Communities</b>	

Please initial approval of review committee recommendation



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0040

<b>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> making awards to various municipalities and agencies in the total amount not-to-exceed \$1,648,012.00 for various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmembers Turner, Simon, Casselberry and Miller</b>	

**WHEREAS**, the County Executive/Department of Housing and Community Development recommends awards to various municipalities and non-profits in the total amount of \$1,648,012.00 for various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program for the period 1/1/2025 – 12/31/2025; and

**WHEREAS**, the participants of the 2025 CDSG Program have been chosen from the thirty-four (34) communities and fifteen (15) non-profit organizations that submitted applications; and

**WHEREAS**, the Department of Development and a review committee reviewed and analyzed each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility and implementation plan; and

**WHEREAS**, based on the scoring criteria, the following is a list of the supplemental grant projects or programs recommend for awards as follows:

- a) Burton Bell Carr in the amount not-to-exceed \$50,000.00 for Safety = Community Empowerment Series.
- b) City of Berea in the amount not-to-exceed \$50,000.00 for Edgewood Drive Improvement Project.
- c) City of Brecksville in the amount not-to-exceed \$50,000.00 for Brecksville Kids Quarters Project, Phase 3: Tot Lot Project.
- d) City of Brook Park in the amount not-to-exceed \$50,000.00 for Carpenter Park Playground Transformation.



- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- f) City of Cleveland Heights in the amount not-to-exceed \$50,000.00 for Cleveland Heights ADA Park Improvements.
- g) City of Euclid in the amount not-to-exceed \$50,000.00 for E. 215<sup>th</sup> Street Trail: Phase 1 Project.
- h) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bohlken Park Playground Improvement Project.
- i) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Grant Program.
- j) City of Lakewood in the amount not-to-exceed \$50,000.00 for The Merl Bunts Park Improvement Project.
- k) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2025 Exterior Home Repair Program.
- l) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Craigmere Drive resurfacing from Webster Road to Nethersole Drive.
- m) City of North Olmsted in the amount not-to-exceed \$47,672.00 for Old Town Hall Accessibility and Revitalization Project.
- n) City of North Royalton in the amount not-to-exceed \$50,000.00 for State Road Sidewalk Extension.
- o) City of Parma in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights regional Dog Park Project.
- p) City of Parma Heights in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.
- q) Shaker Heights in the amount not-to-exceed \$50,000.00 for Hildana Park Improvements.
- r) City of Solon in the amount not-to-exceed \$50,000.00 Building New Pavilion by the City Community Park.
- s) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Granada Boulevard Reconstruction Project.
- t) Cleveland Cultural Gardens Federation in the amount not-to-exceed \$35,000.00 for One World Day 2025.
- u) Cleveland Neighborhood Progress Inc. in the amount not-to-exceed \$50,000.00 for Wayfinding and Directional Signage for Historic Shaker Square.
- v) Cuyahoga Land Bank Charities in the amount not-to-exceed \$50,000.00 for Euclid Avenue Streetscape Enhancement.
- w) Jefferson-Puritas West Park CDC in the amount not-to-exceed \$50,000.00 for “More Alike than Different” Mural Extension.
- x) Mpac Cleveland in the amount not-to-exceed \$50,000.00 for LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert.
- y) Northwest Neighborhoods CDC in the amount not-to-exceed \$50,000.00 for Replacement of Gordon Square Arcade Lower Roof.
- z) Orange Village in the amount not-to-exceed \$27,640.00 for Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs.
- aa) Village of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for Baseball Diamond #2 Fence Improvements.

- bb) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for ADA Upgrades to Donald Norman Payne Recreation Complex Playground.
- cc) Village of Highland Hills in the amount not-to-exceed \$40,300.00 for Fire Department Re-roof.
- dd) Village of Newburgh Heights in the amount not-to-exceed \$50,000.00 for Kathy Edwards Park Fence Replacement.
- ee) Village of North Randall in the amount not-to-exceed \$50,000.00 for Housing Preservation and Rehabilitation Supplemental.
- ff) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Tryon Road Phase 2 Resurfacing.
- gg) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for ITA Pavement Reconstruction- Phase IV.
- hh) Village of Woodmere in the amount not-to-exceed \$47,400.00 for Village of Woodmere Bandstand.

**WHEREAS**, the awards are funded 100% by Community Development Supplemental Grant Program funds and the municipalities and non-profit organizations are located in County Council District Nos. 1, 2, 3, 4, 5, 6, 8, 9 and 11; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes awards to various municipalities and non-profits in the total amount of \$1,648,012.00 for various projects or programs in connection with the FY2025 Community Development Supplemental Grant Program for the period 1/1/2025 – 12/31/2025 as follows:

- a) Burton Bell Carr in the amount not-to-exceed \$50,000.00 for Safety = Community Empowerment Series.
- b) City of Berea in the amount not-to-exceed \$50,000.00 for Edgewood Drive Improvement Project.
- c) City of Brecksville in the amount not-to-exceed \$50,000.00 for Brecksville Kids Quarters Project, Phase 3: Tot Lot Project.
- d) City of Brook Park in the amount not-to-exceed \$50,000.00 for Carpenter Park Playground Transformation.
- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- f) City of Cleveland Heights in the amount not-to-exceed \$50,000.00 for Cleveland Heights ADA Park Improvements.
- g) City of Euclid in the amount not-to-exceed \$50,000.00 for E. 215<sup>th</sup> Street Trail: Phase 1 Project.

- h) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bohlken Park Playground Improvement Project.
- i) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Grant Program.
- j) City of Lakewood in the amount not-to-exceed \$50,000.00 for The Merl Bunts Park Improvement Project.
- k) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2025 Exterior Home Repair Program.
- l) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Craigmere Drive resurfacing from Webster Road to Nethersole Drive.
- m) City of North Olmsted in the amount not-to-exceed \$47,672.00 for Old Town Hall Accessibility and Revitalization Project.
- n) City of North Royalton in the amount not-to-exceed \$50,000.00 for State Road Sidewalk Extension.
- o) City of Parma in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights regional Dog Park Project.
- p) City of Parma Heights in the amount not-to-exceed \$50,000.00 for Parma-Parma Heights Regional Dog Park Project.
- q) Shaker Heights in the amount not-to-exceed \$50,000.00 for Hildana Park Improvements.
- r) City of Solon in the amount not-to-exceed \$50,000.00 Building New Pavilion by the City Community Park.
- s) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Granada Boulevard Reconstruction Project.
- t) Cleveland Cultural Gardens Federation in the amount not-to-exceed \$35,000.00 for One World Day 2025.
- u) Cleveland Neighborhood Progress Inc. in the amount not-to-exceed \$50,000.00 for Wayfinding and Directional Signage for Historic Shaker Square.
- v) Cuyahoga Land Bank Charities in the amount not-to-exceed \$50,000.00 for Euclid Avenue Streetscape Enhancement.
- w) Jefferson-Puritas West Park CDC in the amount not-to-exceed \$50,000.00 for “More Alike than Different” Mural Extension.
- x) Mpac Cleveland in the amount not-to-exceed \$50,000.00 for LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert.
- y) Northwest Neighborhoods CDC in the amount not-to-exceed \$50,000.00 for Replacement of Gordon Square Arcade Lower Roof.
- z) Orange Village in the amount not-to-exceed \$27,640.00 for Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs.
- aa) Village of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for Baseball Diamond #2 Fence Improvements.
- bb) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for ADA Upgrades to Donald Norman Payne Recreation Complex Playground.
- cc) Village of Highland Hills in the amount not-to-exceed \$40,300.00 for Fire Department Re-roof.
- dd) Village of Newburgh Heights in the amount not-to-exceed \$50,000.00 for Kathy Edwards Park Fence Replacement.

- ee) Village of North Randall in the amount not-to-exceed \$50,000.00 for Housing Preservation and Rehabilitation Supplemental.
- ff) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Tryon Road Phase 2 Resurfacing.
- gg) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for ITA Pavement Reconstruction- Phase IV.
- hh) Village of Woodmere in the amount not-to-exceed \$47,400.00 for Village of Woodmere Bandstand.

**SECTION 2.** That the County Executive is authorized to execute agreements and contracts in connection with said awards and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Community Development

Additional Sponsorship Requested on the Floor: January 14, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**DATE:** November 26, 2024  
**TO:** Pernel Jones, Jr.  
**FROM:** Sara Parks Jackson  
**SUBJECT:** 2025 CDSG Competitive Supplemental Grant Recommendations  
**CC:** Joe Nanni, Kellie F. Glenn, Daray Broadus

The 2025 Community Development Supplemental Grant (CDSG) Competitive Grant process began July 15, 2024, with an informational instructional meeting, and the release of applications, all applications were due back to the Department of Housing and Community Development by September 16, 2024. This was a competitive grant process as required by Council Legislation and County Code. A total of \$1.5M per year of Community Development funds (Casino) is allocated, from County Council to this program, with 3% paid to the Department of Housing and Community Development for administrative costs, thus leaving \$1,688,828.00 to award to grantees. A total of 49 applications - 34 communities and 15 non-profits - were received for funding consideration in the amount of \$2,048,012.00:

Applicant	Amount	Applicant	Amount
Bedford	50,000.00	Mpac Cleveland	50,000.00
Berea	50,000.00	Newburgh Heights	50,000.00
Brecksville	50,000.00	North Olmsted	47,672.00
Broadview Heights	50,000.00	North Randall	50,000.00
Brook Park	50,000.00	North Royalton	50,000.00
Brooklyn	50,000.00	Northern Ohio Recovery Association	50,000.00
Brooklyn Heights	50,000.00	Northwest Neighborhoods CDC	50,000.00
Burton Bell Carr	50,000.00	Ohio City Inc	48,020.00
Cleveland Cultural Gardens Federation	35,000.00	Olmsted Falls	50,000.00
Cleveland Heights	50,000.00	Olmsted Township	50,000.00
Cleveland Neighborhood Progress Inc	50,000.00	Orange Village	27,640.00
Cuyahoga Heights	50,000.00	Pakistani Cultural Garden	50,000.00
Cuyahoga Land Bank Charities	50,000.00	Parma	50,000.00
East 66th Street Services	50,000.00	Parma Heights	50,000.00
Euclid	50,000.00	Richmond Heights	50,000.00
Euclid Development Corp	50,000.00	Rocky River	50,000.00
Fairview Park	50,000.00	Shaker Heights	50,000.00
Freedom Enterprises Foundation	50,000.00	Shelter the People Cleveland	50,000.00
Garfield Heights	50,000.00	Solon	50,000.00
Glenwillow	50,000.00	Village of Oakwood	50,000.00

Highland Hills	40,300.00	Walton Hills	50,000.00
Jefferson-Puritas West Park CDC	50,000.00	Warrensville Heights	50,000.00
Lakewood	50,000.00	Woodmere	47,400.00
Maple Heights	50,000.00		
Middleburg Heights	50,000.00		
Midtown Cleveland	50,000.00	<b>TOTAL</b>	<b>\$2,048,012.00</b>

43 applications were thoroughly reviewed by Housing and Community Development staff and a review committee. 6 applications were ineligible due to incomplete submissions. The review committee comprised of representatives from the Departments of Development, Housing, Planning, Public Works, and County Council. The committee reviewed and scored each application.

The following are recommended for funding in an amount not to exceed **\$1,648,012.00**:

<b>Applicant</b>	<b>Ask</b>	<b>Proposed Project</b>	<b>Score</b>
Shaker Heights	50,000.00	Hildana Park Improvements	94
Middleburg Heights	50,000.00	Craigmere Drive Resurfacing from Webster Road to Nethersole Drive	93
Euclid	50,000.00	E. 215th Street Trail: Phase I Project	92
Parma	50,000.00	Parma-Parma Heights Regional Dog Park Project	92
Parma Heights	50,000.00	Parma-Parma Heights Regional Dog Park Project	92
Village of Oakwood	50,000.00	Tryon Road Phase 2 Resurfacing	91
Cuyahoga Land Bank Charities	50,000.00	Euclid Avenue Streetscape Enhancement	89
Maple Heights	50,000.00	2025 Exterior Home Repair Grant Program	88
Newburgh Heights	50,000.00	Kathy Edwards Park Fence Replacement	88
Fairview Park	50,000.00	Bohlken Park Playground Improvement Project	87
Lakewood	50,000.00	The Merl Bunts Park Improvement Project	87
Warrensville Heights	50,000.00	Granada Boulevard Reconstruction Project	86
Woodmere	47,400.00	Village of Woodmere Bandstand	85
Walton Hills	50,000.00	ITA Pavement Reconstruction - Phase IV	84
Brecksville	50,000.00	Brecksville Kids Quarters Project, Phase 3: Tot Lot Project	83
Cleveland Heights	50,000.00	Cleveland Heights ADA Park Improvements	82
Northwest Neighborhoods CDC	50,000.00	Replacement of Gordon Square Arcade Lower Roof	81
Brooklyn	50,000.00	Exterior Home Repair Program	79
North Royalton	50,000.00	State Road Sidewalk Extension	79
Cleveland Neighborhood Progress Inc	50,000.00	Wayfinding and Directional Signage for Historic Shaker Square	76
Highland Hills	40,300.00	Fire Department Re-roof	76
Jefferson-Puritas West Park CDC	50,000.00	"More Alike than Different" Mural Extension	76
Brook Park	50,000.00	Carpenter Park Playground Transformation	75
Mpac Cleveland	50,000.00	LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert	73
North Olmsted	47,672.00	Old Town Hall Accessibility and Revitalization Project	73
Glenwillow	50,000.00	ADA Upgrades to Donald Norman Payne Recreation Complex Playground	72
Burton Bell Carr	50,000.00	Safet = Community Empowerment Series	71
Garfield Heights	50,000.00	Exterior Home Repair Grant Program	70



Berea	50,000.00	Edgewood Drive Improvement Project	68
Brooklyn Heights	50,000.00	Baseball Diamond #2 Fence Improvements	68
North Randall	50,000.00	Housing Preservation and Rehab Supplemental	68
Orange Village	27,640.00	Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs	68
Cleveland Cultural Gardens Federation	35,000.00	One World Day 2025	67
Solon	50,000.00	Building New Pavilion by the City Community Park	67
<b>TOTAL</b>	<b>\$1,648,012.00</b>		

Please initial approval of review committee recommendation

2025 CDSG Applications by Score:

Applicant	Ask	Proposed Project	Score
Shaker Heights	50,000.00	Hildana Park Improvements	94
Middleburg Heights	50,000.00	Craigmere Drive Resurfacing from Webster Road to Nethersole Drive	93
Euclid	50,000.00	E. 215th Street Trail: Phase I Project	92
Parma	50,000.00	Parma-Parma Heights Regional Dog Park Project	92
Parma Heights	50,000.00	Parma-Parma Heights Regional Dog Park Project	92
Village of Oakwood	50,000.00	Tryon Road Phase 2 Resurfacing	91
Cuyahoga Land Bank Charities	50,000.00	Euclid Avenue Streetscape Enhancement	89
Maple Heights	50,000.00	2025 Exterior Home Repair Grant Program	88
Newburgh Heights	50,000.00	Kathy Edwards Park Fence Replacement	88
Fairview Park	50,000.00	Bohlken Park Playground Improvement Project	87
Lakewood	50,000.00	The Merl Bunts Park Improvement Project	87
Warrensville Heights	50,000.00	Granada Boulevard Reconstruction Project	86
Woodmere	47,400.00	Village of Woodmere Bandstand	85
Walton Hills	50,000.00	ITA Pavement Reconstruction - Phase IV	84
Brecksville	50,000.00	Brecksville Kids Quarters Project, Phase 3: Tot Lot Project	83
Cleveland Heights	50,000.00	Cleveland Heights ADA Park Improvements	82
Northwest Neighborhoods CDC	50,000.00	Replacement of Gordon Square Arcade Lower Roof	81
Brooklyn	50,000.00	Exterior Home Repair Program	79
North Royalton	50,000.00	State Road Sidewalk Extension	79
Cleveland Neighborhood Progress Inc	50,000.00	Wayfinding and Directional Signage for Historic Shaker Square	76



Highland Hills	40,300.00	Fire Department Re-roof	76
Jefferson-Puritas West Park CDC	50,000.00	"More Alike than Different" Mural Extension	76
Brook Park	50,000.00	Carpenter Park Playground Transformation	75
Mpac Cleveland	50,000.00	LOOS-Saving Our Own Lives in Partnership with Rivers in the Desert	73
North Olmsted	47,672.00	Old Town Hall Accessibility and Revitalization Project	73
Glenwillow	50,000.00	ADA Upgrades to Donald Norman Payne Recreation Complex Playground	72
Burton Bell Carr	50,000.00	Safet = Community Empowerment Series	71
Garfield Heights	50,000.00	Exterior Home Repair Grant Program	70
Berea	50,000.00	Edgewood Drive Improvement Project	68
Brooklyn Heights	50,000.00	Baseball Diamond #2 Fence Improvements	68
North Randall	50,000.00	Housing Preservation and Rehab Supplemental	68
Orange Village	27,640.00	Orange Village Traffic Calming Initiative: Solar-Powered Radar Speed Signs	68
Cleveland Cultural Gardens Federation	35,000.00	One World Day 2025	67
Solon	50,000.00	Building New Pavilion by the City Community Park	67
Richmond Heights	50,000.00	Greenwood Farm Safety Restoration Initiative	64
Bedford	50,000.00	Ellenwood Campus Security Cameras	61
East 66th Street Services	50,000.00	Security-Watch	58
Olmsted Township	50,000.00	Pickleball Court at Brentwood Park	57
Cuyahoga Heights	50,000.00	Klima Gardens Improvements	55
Broadview Heights	50,000.00	2025 Campus Improvement Project - Pickleball, Basketball and Tennis Courts	54
Euclid Development Corp	50,000.00	First Year Home Fix Grant	51
Rocky River	50,000.00	Shoreland/Wooster Neighborhood Park	50
Olmsted Falls	50,000.00	Park Trail Deck Restoration Project	45

**Ineligible Applications:**

Freedom Enterprises Foundation	50,000.00	The Griot Community Center Renovation, Signage, and Equipment Project	
Midtown Cleveland	50,000.00	Penn Square Revitalization	
Northern Ohio Recovery Association	50,000.00	Building a Therapeutic Family Garden Project	
Ohio City Inc	48,020.00	Fairview Garden Security Update	
Pakistani Cultural Garden	50,000.00	Pakistani Cultural Garden Phase Two	
Shelter the People Cleveland	50,000.00	Building Capacity for Change: A Scalable Housing Solution in Slavic Village	

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0041

Sponsored by: <b>County Executive Ronayne / Department of Housing and Community Development</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 1827 (aka Contract No. 2446) with The Legal Aid Society of Cleveland, in the original amount not-to-exceed \$1,000,000.00, to increase the per household rate paid by the County from \$1,067.00 to \$1,700.00, effective 4/1/2021, no additional funds required; authorizing the County Executive to execute this amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the County Executive/Department of Housing and Community Development recommends entering into an amendment to Contract No. 1827 (aka Contract No. 2446) with The Legal Aid Society of Cleveland (“Legal Aid”) to increase the per household rate paid by the County while leaving the total not-to-exceed amount fixed at \$1,000,000.00; and

**WHEREAS**, The Cuyahoga County Department of Internal Auditing (“Internal Audit”) released an Internal Audit Report dated October 15, 2024, covering the Department of Housing and Community Development (“HCD”) and the Emergency Rental Assistance Program for the period January 1, 2023, through December 31, 2023; and

**WHEREAS**, the Internal Audit Report identified an inconsistency between rate listed in the contract and the rate billed to, and then ultimately paid by the County for eviction prevention counseling services, which Internal Audit viewed as an overpayment by the County; and

**WHEREAS**, this Resolution is intended to transparently explain the facts giving rise to the inconsistency, correct the contract to accurately reflect the actual terms of the agreement between the County and Legal Aid, and resolve the alleged overpayment of funds by the County; and

**WHEREAS**, on February 22, 2021, the Department of Development issued a Request for Qualifications to identify partners to provide countywide emergency rental assistance to income eligible tenants to which The Legal Aid Society responded on February 27, 2021, proposing to complete such work at a rate of \$1,067.00 per household; and

**WHEREAS**, prior to entering into a contract, The Legal Aid Society of Cleveland submitted an amended budget reflecting an increase of the per household rate to \$1,700.00, rather than \$1,067.00, a change with which the Division of Community Development of the Department of Development (now the separate and distinct Department of Housing and Community Development) agreed to in principle; and

**WHEREAS**, the County and The Legal Aid Society of Cleveland originally entered into a contract on April 1, 2021, for the provision of emergency rental assistance resulting from the severe economic disruption caused by the COVID-19 pandemic in an amount not-to-exceed \$1,000,000.00, inadvertently at the superseded rate of \$1,067.00 per household, rather than the updated and agreed upon \$1,700.00 per household rate; and

**WHEREAS**, the parties entered into a First Amendment to the contract on November 3, 2021 to extend the term of the contract, which also failed to address the \$1,700.00 per household amount; and

**WHEREAS**, the primary goal of this amendment is to accurately and formally reflect the agreed upon change in the per household rate from \$1,067.00 to \$1,700.00; and

**WHEREAS**, The Legal Society of Cleveland served 273 households pursuant to the contract and submitted invoices to the County reflecting the \$1,700.00 per household rate, totaling \$464,100.00, which the County paid in full; and

**WHEREAS**, because the rate increase from \$1,067.00 to \$1,700.00 was never reflected in the contract, the \$464,100.00 billed and paid, could be viewed as an overpayment of \$172,809.00 based on the \$1,067.00 per household written into the contract; and

**WHEREAS**, the County and the Legal Aid Society of Cleveland desire to amend the contract to accurately and formally reflect the correct and agreed upon rate per household as billed and paid to eliminate the appearance of an overpayment; and

**WHEREAS**, it is the explicit intention that the rate change apply retroactively from the beginning of the contract term, through its termination; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes entering into an amendment to Contract No. 1827 (aka Contract No. 2446) with the Legal Aid Society of Cleveland to increase the per household rate paid by the County while leaving the total not-to-exceed amount fixed at \$1,000,000.00.

**SECTION 2.** That Council in accordance with the hereby authorizes and ratifies the \$1,700.00 per case/household rate applicable to Contract No.1827 (aka Contract No. 2446), as if the same were duly authorized at the time of the original authorization and execution of the same.

**SECTION 3.** That the County Executive is authorized to execute the amendment to Contract No. 1827 (aka Contract No. 2446) and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

### PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	Housing and Community Development / Legal Aid Society of Cleveland / RQ5152 / Contract 2446 / Amendment 2-Terms Only
<b>Department or Agency Name</b>	Housing and Community Development
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1827	Legal Aid Society of Cleveland	04/01/2021 – 12/31/2021	\$1,000,000.00	3/23/2021	R2021-0075
A-1	2446 (formerly 1827)	Legal Aid Society of Cleveland	04/01/2021 – 09/30/2022	\$50.00	11/15/2021	BOC – ION
A-2	2446	Legal Aid Society of Cleveland	04/01/2021 – 09/30/2022	\$0.00 (Terms only)	Pending	Pending

**Service/Item Description (include quantity if applicable).**

The Department of Housing and Community Development is requesting approval of a second Amendment, per the chart above, with Legal Aid Society of Cleveland for Emergency Rental Assistance. The Amendment is only to the Terms of the Contract.

**Indicate whether:** ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:** ☐ Additional   ☐ Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

To access services, tenants who are at risk of losing housing can call Legal Aid's intake line, open five days each week, start an application through the online portal (24 hours/day), or be referred directly by a partner organization.  
 To prevent evictions of those facing housing instability.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Legal Aid Society of Cleveland 1223 West 6 <sup>th</sup> Street Cleveland, OH 44113	Colleen Cotter Executive Director

Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Terms only Amendment to Contract.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  Request for Proposals, not Bids	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP – RQ5152 <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  Terms only Amendment to Contract
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: Delay in receiving signed contract.

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1827	Legal Aid Society of Cleveland	04/01/2021 – 12/31/2021	\$1,000,000.00	3/23/2021	R2021-0075
A-1	2446 (formerly 1827)	Legal Aid Society of Cleveland	04/01/2021 – 09/30/2022	\$50.00	11/15/2021	BOC – ION



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0042

Sponsored by: <b>County Executive Ronayne/Fiscal Department/Department of Purchasing</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2025 extend the time period to 3/31/2026, to change the pricing list, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Fiscal Department/Department of Purchasing recommends an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2025 extend the time period to 3/31/2026, to change the pricing list, and for additional funds in the amount not-to-exceed \$550,000.00; and

**WHEREAS**, the primary goal of this amendment is to extend the County contract with a qualified vendor to supply and deliver general office supplies and related products to various County departments, agencies, elected officials and other local government agencies on an “as-needed basis”; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2025 extend the time period to 3/31/2026, to change the pricing list, and for additional funds in the amount not-to-exceed \$550,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Council Operations, Intergovernmental Relations &  
Public Transportation

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0044

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> authorizing the County Executive to sign a petition in support of continuing the Downtown Cleveland Improvement District; requesting that certain County properties be included in the District; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Chapter 1710 of the Revised Code authorizes the formation of a special improvement district within the boundaries of a municipality by petition of property owners in the district and approval by the municipality for the purpose of developing and implementing a plan for public improvements and public services that benefit the district; and

**WHEREAS**, the Downtown Cleveland Improvement District (the “District”) was established in 2006; and

**WHEREAS**, the District is governed by the Downtown Cleveland Improvement Corporation (“DCIC”), an Ohio nonprofit corporation, pursuant to Chapters 1702 and 1710 of the Revised Code; and

**WHEREAS**, the DCIC is seeking to continue the District’s effective dates for calendar years 2026 through 2032; and

**WHEREAS**, the DCIC is distributing to property owners in the District a petition in support of continuing the District and adjusting its boundaries (the “Petition”) for the purpose of implementing the District’s Comprehensive Services Plan (the “District Plan”); and

**WHEREAS**, under Section 1710.02(E) of the Revised Code, real property owned by a local government is generally excluded from a special improvement district unless inclusion is specifically requested in writing; and

**WHEREAS**, the County desires to sign the Petition and to include certain properties owned by the County within the boundaries of the District for special assessments in accordance with Section 1710.02(E) of the Revised Code and the District Plan; and

**WHEREAS**, it is necessary that this Resolution become immediately effective to provide for the usual, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Executive (the “Executive”), on behalf of the County, is authorized to sign the Petition in support of continuing the District, adjusting its boundaries, and implementing the District Plan for the benefit of the District; and is further authorized to request in writing that the following County properties located within the District be included in the District for special assessment in accordance with Section 1710.02(E) of the Revised Code:

<u>PPN</u>	<u>Street Address</u>	<u>Agency/Use/Common Name</u>
101-02-011	1 Lakeside Avenue	County Courthouse & Huntington Park
101-06-003	1200 – 1250 Ontario Street	Justice Center Complex
101-06-010	1215 – 1265 West 3 <sup>rd</sup> Street	Justice Center Complex
101-06-011	220 West 3 <sup>rd</sup> Street	Justice Center Complex
101-06-012	208 St. Clair Avenue	Justice Center Complex
101-06-013	116 St. Clair Avenue	Justice Center Complex
101-08-001	310 Lakeside Avenue	Public Defender’s Office
101-08-004	426 Lakeside Avenue	Public Defender’s parking lot
101-36-026	2073 East 9 <sup>th</sup> Street	County Admin Building
102-01-007	1275 Lakeside Avenue	BODD Building

**SECTION 2.** That the Petition, the District Plan, the Amended Articles of Incorporation of the DCIC, and the estimate for the special assessments on file with the Clerk of Council, are hereby approved, with such changes therein that are not materially inconsistent with this Resolution and not adverse to the County.

**SECTION 3.** That all special assessments levied against the County’s properties as a result of the County’s inclusion in the District are estimated to be \$175,782.57 for calendar year 2025 and shall be paid from the general fund.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the

Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0021

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Sara Steimle to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Ohio Revised Code Section 5126.02, the County of Cuyahoga shall have its own county board of developmental disabilities; and

**WHEREAS**, pursuant to the provisions in Ohio Revised Code Section 5126.021, the Cuyahoga County Board of Developmental Disabilities consists of seven members: five members appointed by the County and two members appointed by the Probate Court; and

**WHEREAS**, members appointed to the Cuyahoga County board of Developmental Disabilities shall service a term of four years; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Sara Steimle (replacing Steven M. Licciardi) to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Sara Steimle (replacing Steven M. Licciardi) to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2025 – 1/31/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that

this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0023

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

**WHEREAS**, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

**WHEREAS**, the Western Reserve Area on Aging Board of Trustees is composed of twenty-one (21) members who serve three (3) year terms; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0024

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Ben Goodwin to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the unexpired term ending 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Ben Goodwin to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the unexpired term ending 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Ben Goodwin (replacing Christina Bohuslawsky-

Brown) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the unexpired term ending 12/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0025

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Alyssa Peters to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Alyssa Peters (replacing Ashley Morrissey) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Alyssa Peters (replacing Ashley Morrissey) to serve

on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0026

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Victoria Bowden to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Victoria Bowden (replacing Carolyn Lookabill) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Victoria Bowden (replacing Carolyn Lookabill) to

serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0027

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Robyn Kaltenbach to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Robyn Kaltenbach (replacing Douglas Tayek) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Robyn Kaltenbach (replacing Douglas Tayek) to serve

on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0028

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Jared Sherman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Jared Sherman (replacing Eugene Ward, Jr.) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Jared Sherman (replacing Eugene Ward, Jr.) to serve

on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0029

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Christopher Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Christopher Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Christopher Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0030

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Jennifer Kons to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Jennifer Kons to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Jennifer Kons to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0031

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0032

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2025 – 12/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0034

<b>Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> approving Right-of-Way Exhibits as set forth in Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
<b>Co-sponsored by: Councilmembers Kelly and Miller</b>	

**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan; and

**WHEREAS**, the primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisition needed for Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan; and

**WHEREAS**, the project is located in Council Districts 1 & 2; and

**WHEREAS**, the anticipated right-of-way acquisition cost is \$50,000.00 which will be funded by \$7.50 Motor Vehicle License Tax Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-6001 for the reconstruction of the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan.

**SECTION 2.** That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

**SECTION 3.** That all proceedings relative to Right-of-Way as set forth in Plat No. M-6001 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 14, 2025  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: January 14, 2025

Additional Sponsorship Requested in Committee: January 22, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0043

Sponsored by: <b>County Executive Ronayne/Sheriff's Department</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 1/31/2025 to extend the term to October 31, 2025, to add funds in the amount of \$17,250,000.00, for a total not-to-exceed amount of \$128,165,111.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period initial term of 5/9/2019 – 5/8/2022 was amended most recently to extend the time period through January 31, 2025 and for additional funds in the amount not-to-exceed \$24,931,831.00; and

**WHEREAS**, the County Executive/Sheriff Department recommends an amendment to Contract No. 228 with The MetroHealth System to extend the term to October 31, 2025 and to add funds in the amount not-to-exceed \$17,250,000.00; and

**WHEREAS**, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Corrections Center mandated by ORC 5120:1-8-09 which mandates medical, dental and mental health services to all County Jail inmates; and

**WHEREAS**, this project is funded 100% by the General Fund Jail Health Care; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2018 – 1/31/2025 to extend the term to October 31, 2025 and to add funds in the amount of \$17,250,000.00 for a total not to-exceed amount of \$128,165,111.00.

**SECTION 2.** If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

[Legislation amount revised prior to introduction by the Clerk at the request of the  
Department]

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0005

Sponsored by: <b>County Executive Ronayne</b>	<b>An Ordinance</b> amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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**WHEREAS**, Chapter 501 of the County Code establishes the Contracts and Purchasing Procedures for Cuyahoga County; and,

**WHEREAS**, the County Council and the Board of Control are each responsible for approving various exemptions and contracts up to and between various dollar thresholds; and

**WHEREAS**, Chapter 501 of the County Code establishes the County Executive's authority to direct the solicitation, purchasing, and contracting practices of the County through the appropriate departments of county government; and

**WHEREAS**, in the interest of effective and efficient operations, swifter approval of contracts and purchases, and increased vendor interest in working with the County, the County Executive recommends various revisions and changes to Chapter 501 of the County Code related to solicitation types and requirements, approval thresholds, and transaction types; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Chapter 501 of the Cuyahoga County Code is hereby amended as follows (deletions are ~~stricken~~, additions are **bold and underlined**):

### **Chapter 501: Contracts and Purchasing Procedures**

#### **Section 501.01 Home Rule Powers Asserted**

A. The County expressly asserts its home rule powers with respect to all contracting and procurement matters, including, but not limited to, all competitive bidding requirements and the County's contracting capabilities.

B. Notwithstanding any requirements or limitations of the Ohio Revised Code, Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's

home rule powers, the County may enter into any real-estate and real-estate related transactions, and there shall be no limitations on the duration of any such transactions.

C. Notwithstanding any requirements or limitations of the Ohio Revised Code, including, but not limited to ORC 5543.19, the Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's home rule powers, the County's Department of Public Works may employ laborers and vehicles, use County employees and property, lease implements and tools, purchase materials, and do any other act as necessary in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges, culverts, county property and facilities, or any other construction or property management undertaken by the County. In so doing, the Department shall obtain all requisite approvals for any contracts, purchases, change orders, or amendments from the appropriate approval authorities pursuant to the requirements of Chapter 501 of the County Code.

D. Notwithstanding any requirements or limitations of the Ohio Revised Code, Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's home rule powers, the County Executive or his/her designees may:

1. issue requests for bids, proposals, or qualifications which allow the responder to choose among two or more alternative approaches for completing the work;
2. advertise for bids or request proposals or qualifications either on-line through the County's website or through a newspaper of general circulation that serves the County, or both, with the option to supplement such advertising through the use of additional media; and
3. on or after August 1, 2011, and in accordance with any implementing legislation on alternative construction delivery systems enacted by County Council, choose among the various available construction project delivery systems, in order to achieve the best possible combination of cost, quality, time to completion, and risk control.

## **Section 501.02 Definitions Applicable to Chapter 501**

A. Usage of the Terms. For the purposes of Chapter 501 of the County Code, ~~“Contract” and “Sale”~~:

**1. “transaction” means any contract, purchase, sale, lease, grants to or from the County, loans, revenue generating agreements; and**

**2. “contract” and “transaction” shall not include an employment contract between the County and any regular full-time or part-time employee of the County or any contract entered into in settlement of litigation;**

**2. “sale” shall include sales of assets.**

B. Definition of Value. For the purposes of Chapter 501 of the County Code, the value of any **transaction** ~~contract, purchase, sale, grant made by the County~~, or loan shall be the total amount obligated, received or contracted for, even if over multiple years, but shall not include

any optional extensions. Whenever a construction or renovation project requires the execution of two or more contracts, the sum of the value of the multiple contracts required shall be used as the value for each contract, except that contracts for phases of construction or renovation project, executed before it is known whether the total project cost will exceed \$1,500,000, may be handled as a separate contract.

**1. For the purposes of Chapter 501 of the County Code, the value of any lease of real estate shall be deemed to be the greater of:**

**a. The actual amount reflected in the lease; or**

**b. The fair market value of the lease as determined by the Department of Public Works, if the lease is for less than fair market value.**

C. Definition of New Item. For the purposes of Chapter 501 of the County Code, a “new item” in a change order or amendment to a ~~transaction~~contract is any item not provided for in the prior version of the ~~transaction~~contract, and does not include a change in the quantity, version, style, manufacturer, or supplier of any item included in the prior version of the ~~transaction~~contract.

D. Change Orders or Amendments on Contracts. A change order or amendment to a contract may be presented in the form of a list of proposed changes, rather than submitting items individually. For the purposes of Chapter 501 of the County Code, the value of a change order or amendment submitted as a list of items shall be the greater of:

1. the net change to the value of the contract after all additions, are added and all deletions or reductions are subtracted; or
2. or the total value of all new items, as defined in Section 501.01(F) of this Section, in the change order or amendment.

~~The term “change order or amendment” shall include the use of county contingency funds.~~

**Section 501.03 County Executive’s Authority**

A. The County Executive, through the appropriate departments of county government acting under his/her direction or other county entities, may solicit bids, proposals, qualification statements, or any other contractual solicitation; enter into all ~~contracts~~**transactions**; manage ~~contracts~~**transactions** through their conclusion and execute all necessary documents for the administration and conclusion of ~~contracts~~**transactions**; accept completeness of projects; terminate ~~contracts~~**transactions**; release escrow funds; apply for, accept, or make grants; purchase, sell, and lease any real estate or real estate interests; accept or grant access, easements, licenses, and other rights of entry on real estate; and provide or enter into loans; ~~provided that all requirements of Chapter 501 of the County Code applicable to that action are met.~~ For actions requiring approval of the County Council or the Board of Control, such approvals shall be obtained prior to execution of the action, except as provided for under the County Executive Emergency Authority and Time Sensitive, Mission Critical Purchases.

Actions not requiring approval of the County Council or the Board of Control may be executed by the County Executive in accordance with procedures established by Chapter 501 of the County Code and the County Executive.

**1. The following transactions, subject to prior appropriation of funds by Cuyahoga County Council through the budget process and regardless of value only require the approval of the County Executive:**

- i. **Expert witness fees and expenses for trials, arbitrations, or other litigation;**
- ii. **Court reporters fees;**
- iii. **Court assigned counsel fees and expenses;**
- iv. **Jury duty payments;**
- v. **Poll worker payments;**
- vi. **Foster care payments;**
- vii. **Real property tax refund payments;**
- viii. **Unclaimed fund payments;**
- ix. **United States Postmaster payments and postage;**
- x. **Purchases of books and literature for the Cuyahoga County Law Library;**
- xi. **Payments to government entities for taxes, inspections, or permits; and**
- xii. **Temporary tradespeople fringe benefits payments pursuant to a collective bargaining agreement**

B. The County Executive may perform any of the functions that he or she may perform under Chapter 501 of the County Code through his or her duly authorized designees.

C. Chapter 501 of the County Code is intended to fulfill any state, federal or other requirement for a Ordinance or Ordinance granting the County Executive the authority to apply for or accept grants on behalf of the County.

D. Chapter 501 of the County Code is intended to fulfill any state, federal, or other requirement for a Ordinance or Ordinance granting the County Executive the authority to enter into a contract or perform any other act allowed by Chapter 501 of the County Code unless approval for such action is specifically required under Section 501.04 of the Code.

E. Chapter 501 is intended to fulfill any state, federal, or other requirement for a Ordinance or Ordinance of Support to apply or accept grants on behalf of the County or to enter into a contract or perform any other act allowed by this Chapter.

F. Chapter 501 shall not be construed to limit or restrict the powers, duties, and responsibilities of the County Executive as provided by the Charter or State law and the listing of any specific powers, duties, or responsibilities of the County Executive in this Chapter shall not be construed to exclude any other power, duty, or responsibility provided for the Charter or by the general law of the State of Ohio.

## Section 501.04 Required Approvals

### A. Items Requiring County Council Approval.

1. The following transactions and other actions shall require approval by the County Council:

a. All **transactions** ~~contracts, purchases, sales, grants provided by the county, or loans provided by the county resulting in the County's expenditure of more than \$1,500,000.00. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriate approval authority based on a five-year term;~~

b. ~~All revenue generating agreements with anticipated revenue above \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date, the County shall calculate the anticipated revenue for purposes of determination of the appropriate approval authority based on a five-year term;~~

c. ~~Any loan in which the County, or any entity thereof, is the borrower;~~

d. ~~All contracts, purchases, loans, leases, or other transactions which create an obligation that would require the appropriation of additional funds not previously authorized;~~

e. ~~All purchases or sales of real estate interests for any purpose other than making or repairing roads, including bridges, for more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the value of the purchase, sale, or lease is more than \$50,000.00;~~

f. ~~All purchases, sales, or leases of real estate in excess of six months other than at fair market value;~~

**b.g.** All transfers of cash or appropriation authority between accounts within the County budget and all appropriation changes that result in an increase or decrease in authorized appropriations;

h. ~~Any change order or amendment to a contract that is submitted to the Board of Control and does not receive an affirmative vote of one County Council member on the Board of Control.~~

**c.i.** Any **transaction** ~~other specific contract, purchase, sale, lease, grant made by the County, or loan made by the County, or any exemption, procedure, or other action within the process of completing any such transaction contract, purchase, sale, lease, grant made by the County, or loan made by the County for which the County Council, by Ordinance of Council, requires approval of the County Council; Any other contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale,~~

~~lease, grant, exemption, or loan~~ **transaction**, exemption, procedure, or other action that requires approval by the County Council pursuant to any other provision of Chapter 501 or any other provision of the County Code;

**d.j.** Any other **transaction** ~~contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant, exemption, or loan~~ that does not otherwise require Council approval, but the County Executive or Board of Control determines to submit to Council for its consideration, review, and approval or denial; and

**e.k.** Any other ~~contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant,~~ **transaction or** exemption ~~or loan~~ that the Council President requests its transfer or review to the County Council by written communication to the County Executive and his or her designee prior to approval.

2. Sections 501.04(A)(1)(~~e~~) and (~~f~~) ~~are~~ **is** not intended to interfere with the Executive and Director of Public Works' ability to manage the County's property, including, without limitation, granting access, easements, licenses, rights of way, or other rights of entry on the County's property and establishing the terms for such entry without seeking Council approval for such action.

3. A Ordinance approving any "Item Requiring County Council Approval" under this Section shall be deemed an administrative act of the County Council and shall therefore take effect immediately upon adoption of the Ordinance by a simple majority of County Council or signature of the County Executive, whichever is applicable. This paragraph shall not apply to any Ordinance in which County Council specifically exercises its legislative powers granted under the County Charter or general law.

#### B. Items Requiring Board of Control Approval.

The following transactions and other actions shall require approval by the Board of Control:

1. All **transactions** ~~contracts, purchases, sales, grants provided or by the County, or loans provided by the County~~ resulting in the County's expenditure of more than **\$25,000.00** but not more than **\$1,500,000.00**. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriate approval authority based on a five-year term;

**2. All purchases, sales, leases, or any other transfer of any real estate interest in an amount not more than \$1,500,000.00, except as provided in Section 501.03.**

~~2. All revenue generating agreements with anticipated revenue more than \$5,000.00 but not more than \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date, the County shall calculate the~~



anticipated revenue for purposes of determination of the appropriate approval authority based on a five year term;

~~3. All purchases or sales of real estate or real estate interests for more than \$5,000.00 but not more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the total value of the transaction is more than \$5,000.00 but not more than \$50,000.00;~~

~~4. Any change order or amendment resulting in the County's expenditure of more than \$5,000.00 that do not otherwise require Council approval using the definition provided in Section 501.02(D) of the County Code for contracts with a value of less than five million dollars; and~~

~~5. All purchases, including, the acquisition through settlement of eminent domain litigation, of any real estate interests for the purpose of making or repairing roads, including bridges, in excess of \$50,000.00.~~

C. All contracts, purchases, sales, grants or loans provided by the County, purchases or sales of real estate or real estate interests, leases of real estate or real estate interests as lessor or lessee, in which the total value of the transaction is more than \$10,000.00 but less than **or equal to \$25,000.00** shall be reported monthly to the Board of Control. Each transaction shall be presented to the Board of Control no later than the 15<sup>th</sup> day of the following month, and shall include a brief description, the approval or execution date, name of the contractor, and the amount of the transaction.

## **Section 501.05 Approval Procedures**

### **A. Single Approval Generally Required; Exceptions.**

1. Except as provided for in Sections 501.04(A)(1)(h) and (i), Section 501.4(B)(4), and Section 501.04(A) and (B) of the County Code, the approvals provided for in Section 501.04 of the County Code shall be required to enter into a **transaction** ~~contract, lease, purchase, sale, loans made by the County, and grants made by the County,~~ and not at other stages of the process of completing these transactions.

2. Purchases made under a requirements, supplies, or other contract under which multiple purchases are to be made, such as an office supply contract or a county printing contract, shall not require additional individualized approvals by the County Council or Board of Control so long as the contract under which the purchases are to be made is properly approved under Chapter 501 of the County Code.

B. Thresholds for Exercise of Options. Exercise of an option on a contract shall require approval of the County Council or the Board of Control if the thresholds provided for in Section 501.04(A) or (B), respectively, for approval of contracts are met.

### **C. Contracts with Multiple Vendors.**

1. Unless an exemption is approved under Section 501.05(C)(2) herein, the values of proposed contracts to be entered pursuant to a single Request for Bids (RFB), Request

for Proposals (RFP), Request for Qualifications (RFQ), or any other contractual solicitation shall be aggregated and treated as a single contract for purposes of applying the monetary thresholds under Section 501.04 of the County Code.

2. Requests for exemption from the requirements of Section 501.05(C)(1) shall be submitted to the Board of Control, which is hereby authorized to review such requests and to approve or disapprove them.

#### D. Approval Thresholds for Change Orders or Amendments.

For the purposes of Chapter 501 of the County Code, a change order or amendment to a contract shall ~~not~~ be considered a separate contract transaction, and shall be subject to the requirements of Sections 501.04(A)(1)(h) and 501.04(B)(4) Contracts awarded from the same requisition shall be treated as separate contracts when being amended for purposes of applying the monetary thresholds under Chapter 501 of the County Code.

#### ~~E. Monthly Reports on Contract changes.~~

~~During any construction or renovation project, the director of the department responsible for the project in conjunction with the project manager, or other person responsible for the project shall provide the following information monthly to the Board of Control:~~

- ~~1. A description of all changes made in the project since the previous report and the cost or savings associated with each change, and~~
- ~~2. The percentage of contingency funds used in the project up to that point and how that percentage compares with the projected use of contingency funds at that point in the project.~~

#### E.F. Identification of Funding Sources.

Any item submitted to the County Council or the Board of Control which includes a request for approval for the expenditure of money shall specify the funding source(s) to be used.

### **Section 501.06 Law Department Empowered to Authorize Minor Deviations from Approval Actions.**

The Law Department may authorize minor deviations from the original approval actions of ~~contracts, revenue generating agreements, purchases, sales, leases, grants, loans, change orders, amendments, or any other approved~~ transactions, including, but not limited to, the identification of the vendor's name and starting and ending dates. If the Law Department approves such deviations, the Department of Purchasing shall process the contractual documents. The Law Department shall report all such approved deviations from the original approval actions ~~on a monthly basis~~ as they occur to the requisite approval authorities.

**Section 501.07 Referral to Council Reserved**~~A. The County Executive may refer any item to the County Council for approval that otherwise would require approval from the Board of Control.~~

#### **Section 501.08 Emergency Contracting Authority**

A. In an emergency which threatens the life, health, or property in the County, as declared and determined by the County Executive, and in which official action is needed prior to when a meeting of the County Council or the Board of Control could take place:

1. the County Executive, or their designee, is authorized to enter into contracts or leases or make purchases not to exceed \$1,500,000.00 for any one emergency event, without obtaining the approval of the County Council or the Board of Control.
2. the County Executive, or their designee, is authorized to enter into contracts or leases or make purchases in excess of \$1,500,000.00 for any one emergency event, without obtaining the approval of the County Council or the Board of Control, provided same is otherwise approved by the President of Council, or their designee.

Whenever this power is exercised, the County Executive shall immediately or as soon as practicable, send a report to County Council and post the report on the county's website, describing the nature of the emergency, the actions taken, and the estimated cost and sources of funding for the actions taken.

#### **Section 501.09 Application for and Acceptance of Grants**

A. The County Executive may apply for and accept grants on behalf of the County, and execute all agreements and any other documents in connection with same, without specific approval from the Board of Control, or the County Council, provided that any expenditures of grand funds shall be made from funds properly appropriated and any transactions ~~purchases, grants, leases, or loans made~~ using grant funds shall be done in accordance with the provisions of Chapter 501 of the Cuyahoga County Code.

B. As an exception to Section 501.09(A)(1), specific approval shall be required by the Board of Control for the County's acceptance of grants of more than \$25,000.00; or County Council for the County's acceptance of grant of more than \$1,500,00.00, when either of the following applies:

1. The County has the discretion to select from multiple potential grant sub-recipients, and the County voluntarily designates a specific sub-recipient as part of the application process; or
2. Acceptance of the grant requires a local match for which a specific appropriation has not been provided in the applicable operating budget.

## **Section 501.10 Purchases to be Executed by Various Departments and the Department of Purchasing**

All purchases of goods and services shall be done by the Department of Purchasing, under the direction of the County Executive. The various departments may use office vouchers and procurement cards for purchases ~~not to exceed~~ **not more than** \$10,000.00. Office vouchers shall be used only for unexpected or uncommon purchases. Recurring purchases of goods and services from the same vendor, originally contemplated in the development of an agency's budget shall be paid through the use of an encumbrance voucher.

## **Section 501.11 Information Technology Purchases**

All information technology purchases by the County, its officers, departments, offices, agencies, boards, commissions, courts, or other authorities of the County shall be coordinated with the County's Chief Information Officer and approved by him/her, in accordance with the procedures and policies established by his/her office, before being submitted for approval to the appropriate approval authority under Section 501.04 of the Cuyahoga County Chapter.

## **Section 501.12 Competitive Bidding Requirements and Exemptions**

~~A. Except as otherwise provided in Chapter 501 of the County Code, including, but not limited to, Sections 501.12, 501.14, and 501.01(D), all contracts, purchases, or leases shall be done in accordance with the competitive bidding procedures provided for in Sections 307.86 through 307.921 of the Ohio Revised Code. If any conflict arises between the procedures, requirements, or any other terms of the Ohio Revised Code, Ohio Administrative Code, or any other law or regulation, and Chapter 501 of the County Code, the procedures, requirements, and terms of this Chapter shall prevail.~~

~~B. Competitive bidding is not required when any of the following apply:~~

- ~~1. The estimated cost is less than \$50,000.00;~~
- ~~2. The purchase is for professional services, such as architectural, legal, medical, veterinary, financial, insurance, information technology, engineering, consulting, surveying, appraisal, brokerage, or construction management services;~~
- ~~3. The purchase is made in response to an emergency as provided for in Section 501.08 of the County Code or the purchase is approved by the County Council or the Board of Control, as applicable, to be made without competitive bidding in response to an emergency;~~
- ~~4. The transaction is for the purchase, sale, lease (as lessor or lessee), conveyance, transfer, exchange, easement, right of way, license, or any other disposition or acquisition of real property or real estate interests;~~
- ~~5. The purchase is for used personal property, material, or supplies which are to be sold by the submission of written bids or at an auction open to the public;~~

6. The purchase is for services, supplies, replacements or supplemental parts, for a product or equipment owned or leased by the county, and the only source of the services, supplies, replacements or parts is limited to a single supplier;
7. The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source;
8. The transaction is with the federal government, a state or political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority;
9. The purchase is made by a county department performing the duties provided for in Section 329.04 of the Ohio Revised Code and consists of family services duties or workplace development activities;
10. The purchase is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for children at risk of being or alleged to be abused, neglected, or dependent children;
11. The purchase consists of criminal justice services, social services programs, family services, or workplace development activities from nonprofit corporations or associations under programs funded by the federal government or by state grants;
12. The purchase is for an insurance policy, health care plan, or child care services for provision to county employees;
13. The purchase is for goods and services provided by persons with severe disabilities and provided for in Sections 4115.31 through 4115.35 of the Ohio Revised Code;
14. The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that the use of competitive sealed proposals would be advantageous to the county and the contracting authority complies with Section 307.862 of the Ohio Revised Code, as modified by Section 501.01(D) of this Chapter;
15. The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County. The request to the Board must specify the details of the proposed alternative procurement process, and the Board may approve

the request as presented or may impose any other changes or additional requirements as it deems appropriate.

~~16. The program, contract, or agreement is funded through a federal, state, or other grant or program and is awarded by the County to the recipient(s) pursuant to the criteria or requirements of the grant or program, such as contracts entered pursuant to the Community Development Block Grant Program, the Store Front Renovation Rebate Program, the McKinney Vento Homeless Assistance Renewal Grant, or other similar grants or programs. To be eligible for this exemption, the program's criteria and requirements for the selection of the recipients must first be approved by the Board of Control. This approval can be done singularly for the entire program without the need for individualized consideration.~~

~~17. The purchase is for any other purpose that may be done without competitive bidding pursuant to the Ohio Revised Code;~~

~~18. The purchase is made through a joint purchasing program authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 9.48; and,~~

~~19. The purchase is made through a state contract authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 125.04 and Ohio Revised Code Section 5513.01.~~

~~C. Any purchase of professional design services provided by architects, engineers, or surveyors shall be done as provided for in Sections 153.65 through 153.71 of the Ohio Revised Code. The contracting authority, however, may deviate from the requirements of Ohio Revised Code Section 153.691 if the County Executive, with the approval of the Board of Control, determines that doing so would be advantageous to the County.~~

~~D. Except in the case of contracts and purchases made under Sections 501.12(B)(8), (15), and (16) of the County Code, unless a request for an exemption is granted by the Board of Control, as presented or with any other changes or additional requirements deemed appropriate by the Board, if the County seeks to make contracts or purchases of \$250,000.00 or more other than by competitive bidding, and the contracting authority is able to identify more than one source through which the purchase could be made, the contracting agency shall:~~

~~1. Develop requests for proposals or qualifications, specifying the products or services to be purchased and the criteria that will be considered prior to making the purchase;~~

~~2. Receive responses from prospective vendors/contracting parties meeting the criteria specified in the request for proposals or qualifications by giving notice in a manner substantially similar to the procedures established for giving notice under section 307.87 of the Ohio Revised Code as modified by Section 501.01(D) of the County Code; and~~

3. The contracting authority negotiates with the prospective vendors/contracting parties to obtain a contract which best satisfies the criteria specified in the request for proposals or qualifications.

~~E. If the County seeks to make contracts or purchases greater than \$1,000 25,000.00 but less than \$50,000, the County shall solicit bids or proposals for the contract/purchase for a period of no less than eight hours on the County's web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. The County shall make best efforts to ensure that the posting hours take place between 5:00 a.m. and 7:00 p.m. EST. If the online process does not result in at least three bids, the County shall exercise best efforts to obtain three bids through additional solicitation efforts.~~

~~F. If the County seeks to make contracts or purchases of \$50,000 or more, and it is unable to identify more than one source and a vendor provides the County with a verified statement, subject to the penalty of perjury, certifying its sole source status, the County shall then solicit the availability of vendors for the contract/purchase. The solicitation shall be for a period of no less than 48 hours on the County's web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. If the posting fails to identify any additional vendor, the County may then proceed to submit the proposed purchase/contract to the appropriate approval authority as a sole source. If, however, the posting results in the identification of more than one possible vendor, the County shall only proceed with the procurement through the requisite competitive process under Chapter 501 of the Cuyahoga County Code unless the County receives an appropriate exemption in accordance with the requirements of the Code. The request for an exemption shall be made on a form established by the Department of Purchasing, and approved by the Law Department, and shall include a verified statement by the vendor, subject to the penalty of perjury, certifying the vendor's sole source status. If the sole source request is approved, the purchase or contract must still receive the requisite approval by the County Council or the Board of Control pursuant to Section 501.04 of the County Code.~~

## **Section 501.12 Competitive Solicitation Requirements and Exceptions**

### **A. Definitions. As used in this Chapter 501 of the Cuyahoga County Code:**

**1. "Competitive Bidding" means the competitive bidding procedures provided for in Sections 307.86 through 307.921 of the Ohio Revised Code.**

**2. "Competitive Sealed Proposals" means the procedures provided for in Ohio Revised Code Section 307.862.**

**3. "Request for Qualifications: is the process by which the County shall solicit responses from potential vendors regarding their qualifications and ability to deliver specific services or goods as defined by the County in the solicitation document. This process follows the 'Competitive Sealed Proposals' process as it relates to the submission of documents, the 30-day opening period, and offering both an electronic and physical submission. Additionally, specific scores are assigned to each section of the RFQ, and**



submissions are reviewed and scored in a manner that results in an award to the highest-scoring vendor or vendors.

4. “Competitive Solicitation” includes Competitive Bidding, Competitive Sealed Proposals, and Requests for Qualifications.

5. “Informal Competitive Solicitation” is the process by which the County shall solicit bids or proposals for the contract, purchase, or lease, for a period of no less than eight hours on the County’s website and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. The County shall make best efforts to ensure that the posting hours take place between 5:00 a.m. and 7:00 p.m. EST. If the online process does not result in at least three bids, the County shall exercise best efforts to obtain three bids through additional solicitation efforts.

6. “Sole Source Purchase” If the County seeks to make contracts or purchases of more than \$250,000.00, and it is unable to identify more than one source and a vendor provides the County with a verified statement, subject to the penalty of perjury, certifying its sole source status, the County shall then solicit the availability of vendors for the contract/purchase. The solicitation shall be for a period of no less than 48 hours on the County’s web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. If the posting fails to identify any additional vendor, the County may then proceed to submit the proposed purchase/contract to the appropriate approval authority as a sole source. If, however, the posting results in the identification of more than one possible vendor, the County shall only proceed with the procurement through the requisite competitive process under Chapter 501 of the Cuyahoga County Code.

B. The estimated value of any contract, purchase, or lease determines whether Competitive Solicitation or Informal Competitive Solicitation, is required or not.

1. Any contract, purchase, or lease with an estimated value equal to or less than \$25,000.00 does not require either Competitive Solicitation or Informal Competitive Solicitation.

2. Any contract, purchase, or lease with an estimated value greater than \$25,000.00, but less than or equal to \$250,000.00, requires Informal Competitive Solicitation, unless any of the following apply:

- i. It is for professional services, such as architectural, legal, medical, veterinary, financial, insurance, information technology, engineering, consulting, surveying, appraisal, brokerage, or construction management services;



- ii. It is for professional design services provided by architects, engineers, or surveyors shall be done as provided for in Sections 153.65 through 153.71 of the Ohio Revised Code. The contracting authority, however, may deviate from the requirements of Ohio Revised Code Section 153.691 if the County Executive, with the approval of County Council or Board of Control, determines that doing so would be advantageous to the County.
- iii. It is made in response to an emergency as provided for in Section 501.08 of the County Code or the purchase is approved by the County Council or the Board of Control, as applicable, to be made without competitive bidding in response to an emergency;
- iv. It is for the purchase, sale, lease (as lessor or lessee), conveyance, transfer, exchange, easement, right of way, license, or any other disposition or acquisition of real property or real-estate interests;
- v. It is for used personal property, material, or supplies which are to be sold by the submission of written bids or at an auction open to the public;
- vi. It is for services, supplies, replacements or supplemental parts, for a product or equipment owned or leased by the County, and the only source of the services, supplies, replacements or parts is limited to a single supplier;
- vii. It is for services that are proprietary or limited to a single source as determined by the Sole Source Purchase process;
- viii. It is with the federal government, a state or political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority;
- ix. It is made by a county department performing the duties provided for in Section 329.04 of the Ohio Revised Code and consists of family services duties or workplace development activities;
- x. It is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for

children at risk of being or alleged to be abused, neglected, or dependent children;

- xi. It consists of criminal justice services, social services programs, family services, or workforce development activities from nonprofit corporations or associations under programs funded by the federal government or by state grants;
- xii. It is for an insurance policy, health care plan, or child care services for provision to county employees;
- xiii. It is for goods and services provided by persons with severe disabilities and provided for in Sections 4115.31 through 4115.35 of the Ohio Revised Code;
- xiv. The County Council or Board of Control determines that an alternative procurement process would be advantageous to the County. The request to County Council or Board of Control must specify the details of the proposed alternative procurement process, and the County Council or Board of Control may approve the request as presented or may impose any other changes or additional requirements as it deems appropriate.
- xv. It is funded through a federal, state, or other grant or program and is awarded by the County to the recipient(s) pursuant to the criteria or requirements of the grant or program, such as contracts entered pursuant to the Community Development Block Grant Program, the Store Front Renovation Rebate Program, the McKinney Vento Homeless Assistance Renewal Grant, or other similar grants or programs;
- xvi. It is made through a joint purchasing program authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 9:48; or the purchase is made from another party upon equivalent terms, conditions, and specifications at the same or lower price than the joint purchasing program;
- xvii. It is made through a state contract authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 125.04 and Ohio Revised Code Section 5113.01; or
- xviii. The County Council or Board of Control determines that an exemption from Competitive Solicitation would be advantageous to the County.
- xix. It is for any of the following categories:
  - 1. Gongwer News Service;

2. Payments to landlords to avoid evictions by county residents;
  3. Payments to banks to avoid foreclosures of county residents;
  4. Court or arbitration costs;
  5. Law Enforcement Automated Data Systems payments;
  6. Accreditation or certification payments;
  7. Greater Cleveland Regional Transit Authority tickets and passes;
  8. Books and literature used by the Cuyahoga County Law Library;
  9. Newspaper advertisements/public notices in publication of general circulation;
  10. Application fee payments to railroad companies for bridge inspection and projects equal to or less than \$25,000.00;
  11. Prisoner board and care agreements with other counties or municipalities; and
  12. Any transactions listed in Section 501.03(A)(1).
3. Any contract, purchase, or lease with an estimated value greater than \$250,000.00, requires Competitive Solicitation, unless any of the exceptions listed in sub-section 501.12(B)(i) through (xix) apply.

### **Section 501.13 Encouragement of Diversity**

In designing specifications for bids, requests for proposals, and requests for qualifications, the County ~~shall consider~~ may dividing ~~divide~~ requests into smaller components when doing so would create a larger pool of potential bidders without reducing the cost-effectiveness of the project.

### **Section 501.14 Standards for Awarding Contracts**

**Transactions** Contracts and purchases which require competitive bidding, and are awarded in accordance with Chapter 501 of the County Code, shall be awarded to the lowest and best bidder meeting the specifications that are most advantageous to Cuyahoga County. The County reserves the right to consider all elements entering into the question of determining the lowest and best bid, including the following:

- a. whether the bidder has the appropriate experience, reputation, and workforce to perform the required work;
- b. the bidder's past performance on legal and ethical matters;

- c. whether the bidder exhibits a history of workforce stability and workplace safety, and provides workers a fair wage and fair benefits, as evidenced by payroll and employee records, for the required work, based on market conditions;
- d. whether the bidder has adhered to all conditions and requirements of the bid and specifications;
- e. the quality of the product or service provided by the bidder on previous projects;
- f. with respect to a bidder whose bid is substantially below that of the next lowest bidder, supplemental details regarding the bid and/or historical information regarding performance and costs on similar contracts to demonstrate the bidder's ability to complete the contract at the price specified;
- g. whether the bidder is able to comply with the criteria outlined in Section 501.15 of the County Code;
- h. whether the bidder's past performance has demonstrated a commitment to diversity in employment and subcontracting;
- i. maintenance costs and warranty provisions provided for in the bid;
- j. the delivery or completion date provided for in the bid;
- k. whether, with respect to work done in a construction trades, the bidder will use only construction trades personnel who were trained in a state or federally approved apprenticeship program or career technical program, or who are currently enrolled in a state or federally approved apprenticeship program or career technical program, or who have at least three years of experience in a particular trade; except that for the purposes of full inclusion and creation of entry-level opportunities, up to 10% of the construction trades personnel may be participants in pre-apprenticeship programs or otherwise have less training and experience;
- l. whether the bidder, unless otherwise agreed to in a collective bargaining agreement, makes available a minimum health care plan for those employees working on the contract, such benefits being part of the employees' regular compensation and not merely on the contract and provides a copy of the plan on request;
- m. whether the bidder, unless otherwise agreed to in a collective bargaining agreement, makes available a minimum health care plan for those employees working on the contract, such benefits being part of the employees' regular compensation and not merely on the contract and provides a copy of the plan on request;
- n. whether the bidder has had the professional license of any of its principals or employees revoked for malfeasance or misfeasance;
- o. any other requirements determined by the County to be specifically relevant to the proposed contract;
- p. on federally or state funded projects, which require the County to comply with specific federal and/or state criteria in selecting the lowest and best bid and/or bidder, the County shall

comply with the applicable federal or state mandated criteria to avoid the loss of federal or state funding for the project(s).

**Transactions which arise from solicitation methods other than competitive bidding in accordance with Section 501 of the County Code, shall be awarded to the highest scoring vendor(s) based on scoring criteria clearly identified in the solicitation document.**

### **Section 501.15 Requirements of Contractors**

A. On federally or state funded projects, which require the County to comply with specific federal and/or state criteria or forms for certifications by the successful contractor(s), the County shall comply with the federal and/or state requirements to avoid the loss of federal or state funds, including the use of the federal and/or state certification forms in lieu of the County's mandated certification forms. Where possible on federally or state funded projects and on all other projects, at the time of execution of the contract, the successful contractor shall:

1. for public improvements contracts, the contractor shall be in compliance with Ohio's Drug-Free Workplace requirements as provided in Ohio Revised Code Section 153.03. All contractors shall maintain a written substance abuse policy to which its personnel are subject on the contract (the successful contractor shall provide this policy upon request);
2. for public improvement contracts, the contractor shall not have an Experience Modification Rating greater than 1.5 with respect to the Bureau of Workers Compensation risk assessment rating;
3. the contractor shall be in compliance and will remain in compliance with Federal and Ohio Equal Opportunity Employment Laws;
4. for public improvement contracts, the contractor shall pay the prevailing wage rate and comply with other provisions set forth in Sections 4115.03 through 4115.16 of the Ohio Revised Code and Sections 4101:9-4-01 through 4101:9-4-28 of the Ohio Administrative Code, including but not limited to the filing of certified payroll reports;
5. for public improvement contracts, the contractor shall not have been debarred from public contracts for prevailing wage violations or found or determined by the state to have underpaid the required prevailing wage, whether intentionally or unintentionally, even if settled subsequent to the finding, more than three times in the last ten years, provided that, when aggregating for any single project, no finding of any underpaid amount of less than \$1,000.00 shall be considered, and no single finding based upon a journeyman-to-apprenticeship ration shall be considered a violation of this provision unless as part of multiple, similar findings;
6. the contractor shall not have been penalized or debarred from any federal, state or local public contract or falsified certified payroll records, have an Adverse Determination of Wage Theft or Payroll Fraud as defined in Section 505.03(B)(4) of

this Code, or has otherwise been found, after appeals, to have violated the Fair Labor Standards Act in the past seven years, or during the contractor's entire time of doing business, if less than seven years;

7. the contractor shall not have violated any unemployment or workers compensation law during the past five years, or during the contractor's entire time of doing business, if less than five years;

8. the contractor at the time of contract award, shall not have final, unsatisfied judgments against it which in total amount to 50% or more of the contract amount.

9. the contractor shall utilize, for work performed under the contract supervisory personnel that have three or more years of experience in the specific trade and who maintain the appropriate state license(s), if any;

10. the contractor shall be properly licensed to perform all work as follows

a. if performing a trades contract, shall be licensed pursuant to Ohio Revised Code Section 4740 as a heating, ventilating, and air conditioning contractor, refrigeration contractor, electrical contractor, plumbing contractor, or hydronics contractor;

b. if performing work regulated under Section 3737.65 of the Ohio Revised Code, be certified by the State Fire Marshall; and

c. if performing work under any other trade, occupation, or profession licensed under Title 47 of the Ohio Revised Code, be licensed for that trade, occupation, or profession as provided in the Ohio Revised Code;

11. the contractor shall, if performing a trade contract pursuant to Ohio Revised Code Section 4740, not subcontract more than 25% of the labor, excluding materials, for its awarded contract, unless to subcontractors also licensed pursuant to Ohio Revised Code Section 4740 or certified by the State Fire Marshall pursuant to Ohio Revised Code Section 3737.65;

12. the contractor shall provide access as needed and allow the Agency of the Inspector General to perform the functions provided for in Section 501.21 of the County Code; and

13. the contractor shall require all of its subcontractors, at the time of execution of a subcontract, to make all of the certifications required in Section 501.15(A), except for subsections 7 and 9, of the County Code.

B. If any material breach of contractual obligations or the certifications provided for in this Section occurs during the contract performance by the contractor, the County may exercise any or all contractual remedies, including, but not limited to, contract termination for cause **or convenience.**

### **Section 501.16 Retention of Experts and Consultants**

The County Executive may enter into contracts with experts or consultants in connection with the administration of the affairs of the County, as provided for in Article 3, Section 9, Subsection 3 of the Cuyahoga County Charter, subject to the approval process and other requirements regarding contracts provided for in Chapter 501 of the County Code and the specific notice requirement provided for in Section 501.23(D) of this Chapter.

### **Section 501.17 Legal Review and Approval by the Law Department**

All transactions ~~contracts, purchases, sales, leases, grants or loans~~ must undergo legal review before being executed. Use of a standard form, approved in advance by the Law Department, for a specific type of transaction shall satisfy the requirement of this section.

### **Section 501.18 Appropriation, Warrant Procedures and Payment Methodology**

All expenditures related to any transaction ~~contract, purchase, sale, lease, grant or loan~~ must be made in accordance with the appropriation and proper warrant provisions of Section 5705.41 of the Ohio Revised Code. Notwithstanding any contrary requirements of the Ohio Revised Code and without regard to the transaction's dollar amount, provided that any prerequisite approvals are obtained pursuant to this Chapter, the County shall be free to utilize any payment methodology approved by the Fiscal Officer, including, but not limited to, the use of credit cards, electronic transfers, p-cards, and vouchers.

In any case in which a transaction ~~contract~~ is entered upon a per unit basis, the head of the department, board, or commission for the benefit of which the contract is made shall make an estimate of the total amount to become due upon such contract, which estimate shall be certified in writing to the Fiscal Officer. Such contract may be entered into if the appropriation covers such estimate, or so much thereof, as may be due during the current year. In such a case, the certificate of the Fiscal Officer based upon the estimate shall be a sufficient compliance with the law requiring a certificate.

### **Section 501.19 Registration, Ethics Training, and Certification**

A. No transaction ~~contract~~ shall be entered into unless all the provisions of State and County laws related to ethics policy have been met.

B. Registration.

Except as provided in Subsection (B), every contractor whose annual aggregate amount of contracting with the County exceeds ten thousand dollars (\$10,000) shall register with the Inspector General prior to doing business with the County. Registration shall take place prior to entering any contract that would bring a Contractor's annual aggregate amount above ten thousand dollars (\$10,000). Contractors shall re-register every four (4) calendar years. Every



registered contractor shall pay a registration filing fee of one hundred dollars (\$100.00). Contractors shall be responsible for keeping track of their annual aggregate amount of contracting with the County. Each registered contractor must provide to the Inspector General the contractor's corporate name, federal tax identification number, address, names of the contractor's principals, and any other information as may be required by the Inspector General, unless such information is explicitly exempt from disclosure by this Code or general law. Fees collected pursuant to this section shall support the Inspector General's cost of administering the contractor and lobbyist registries.

C. Ethics Training and Certification.

1. Every contractor whose annual aggregate amount of contracting with the County exceeds ten thousand dollars (\$10,000) shall complete an ethics training program, including information regarding wage theft laws, prescribed by the Inspector General prior to doing business with the County. The Department of Consumer Affairs shall partner with Ohio Means Jobs and/or any successor organization to inform county residents of their workplace rights under federal, state, and local law.
2. Upon successful completion of any ethics training program, contractors shall acknowledge, electronically or in writing, that they have received, read, understood, and agree to abide by the County ethics policy, including the provisions of this Title, Ohio Revised Code Chapter 102 and Ohio Revised Code Sections 2921.42 and 2921.43.
3. Ethics training certification shall expire on December 31 of the respective year that is four (4) calendar years following the date of the ethics training. A contractor may only renew its ethics training certification by completing a subsequent ethics training program prescribed by the Inspector General. Any contractor who fails to renew its ethics training certification shall be removed from the registry of approved contractors.

D. No approval authority shall award a contractor to any contractor who fails to comply with the requirements of this Section.

E. Notwithstanding paragraphs (A) and (C), the following entities shall not be mandated to comply with the requirements of this Section and shall not be required to pay the registration filing fee:

1. Political subdivisions, public utilities, and other governmental entities.
2. Persons or entities that receive either direct payments or reimbursements from the County for the emergency purchase of items required to serve basic needs, including, but not limited to, temporary foster care providers and grocery or department stores that accept vouchers for basic needs.
3. Court reporters or expert witnesses in connection with civil litigation or criminal prosecution.



4. Persons or entities that receive County funds through a County-sponsored rebate program, including, but not limited to, the County Storefront Renovation Rebate Program.

5. Accrediting bodies.

F. The Inspector General may, on his or her own initiative or upon request, grant exemptions from the registration and/or training requirements of this Section with the approval of the Board of Control. Requests for exemptions shall be submitted to the Inspector General. Should either the Inspector General or the Board of Control deny an exemption request, the aggrieved party may appeal the decision to the full Council.

### **Section 501.20 Unlawful Interest in a Public Contract**

Any contract entered into in violation of Ohio Revised Code Section 2921.42(H) and/or related provisions of the County Code concerning unlawful personal interest in a public contract shall be void and unenforceable **at the sole discretion of the County.**

### **Section 501.21 Inspector General's Authority**

The Inspector General shall have the power to audit, investigate, inspect and review the operations, activities, and performance of the contracting and procurement processes of Cuyahoga County government in order to detect corruption and fraud and ensure compliance with the County Code and state and county ethics laws relating to contracting and procurement. Areas within the purview of such power shall include the following:

1. the establishment of bid specifications;
2. bid submittals;
3. activities of contractors, including their departments, agents, and employees that specifically relate to performance on a contract with the county; and
4. relevant activities of public officials and employees of the county.

Provided that, in the reasonable judgment of the Inspector General's agency, doing so does not jeopardize any existing or anticipated investigation, the Inspector General's agency shall promptly report any wrongdoing to the County Executive, the County Council, Director of Public Works, the Director of Purchasing, the Director of Law, the Prosecuting Attorney, and other appropriate officials, as needed, to ensure that proper action is taken in response to its findings.

### **Section 501.22 Purchasing Policy and Procedure Manual**

The County Executive shall promulgate regulations to be implemented by the Department of Purchasing governing purchasing and contracting policies and procedures. The regulations shall be adopted in accordance with Chapter 113 of the County Code.

### **Section 501.23 Notification Requirements**

#### **A. Procurement Database.**

The County Executive shall develop, maintain, and post on the county's website a procurement database, ~~which shall include two separate parts,~~ which shall contain descriptions of:

1. all executed contracts, purchases, and sales, other than real estate transactions, for \$1,000.00 or more; and
2. all executed purchases, sales, leases (as either lessor or lessee) of real estate. The database shall be searchable by purpose, vendor, purchaser, dollar amount, funding source, department, transaction date, and other relevant factors.

#### **B. Grants and Loans Database.**

The County Executive shall develop, maintain, and post on the county's website a grants and loans database, which shall include two separate parts, which shall contain descriptions of:

1. all grants and loans received, searchable by purpose, funding source, department, date of receipt, length of term, and other relevant factors; and
2. all grants and loans provided, searchable by purpose, recipient, funding source, department, date provided, and other relevant factors.

#### **C. Pending Transactions Database.**

The County Executive shall develop, maintain, and post on the county's website on a pending transactions database, which shall include four separate parts, describing all pending transactions of \$50,000.00 or more which have been initiated by formal, public action but not yet completed, as follows:

1. contracts, purchases, and sales, other than real estate transactions,
2. real estate transactions,
3. grants and loans to be received, and
4. grants and loans to be provided.

The database shall provide a log of date and event for each major step in the process for each transaction and shall be searchable by purpose, department, date of initiation, funding source, and other relevant factors.

#### **D. Special Procurement Events Database.**

The County Executive shall develop, maintain and post on the county's website a special procurement events database, which shall include two parts, as follows:

1. Any time that the County Executive initiates formal, public action to contract for goods or services that are substantially different from goods or services that the county currently contracts for or has contracted for within the last three years. Contracting to achieve the same purpose using improved technology shall not require notice under this subsection unless the new technology is sufficiently different so as to constitute an entirely new product; and
2. Any time that the County Executive initiates formal public action to contract for the services of experts or consultants as provided for in Article 3, Section 9, Subsection 3 of the Charter.

The County Executive shall promptly send specific notice to the County Council whenever any of these events occur.

**E. Notification to County Councilperson.**

Whenever the County Executive initiates the formal, public action for a contract, purchase, sale, lease, grant, or loan with an expected value of \$25,000.00 or more that is located in or primarily affects a particular County Council District, the County Executive shall provide written notification to the Councilperson from that district.

**~~F. Historical Information not Required in Databases.~~**

~~The databases provided for in Sections 501.23(A) and 501.23(B) of this Chapter shall be required to include only transactions executed on or after the initiation date of each part of these databases. The databases provided for in Sections 501.23(C) and 501.23(D) shall not be required to include only transactions initiated by formal, public action on or after the initiation date of each part of these databases.~~

**FG. Exclusion of Confidential Information.**

Notwithstanding any other provisions of this Chapter, the databases provided for in Sections 501.23(A), (B), (C), and (D) of this Chapter shall not include any information required to be kept confidential by federal or state law or federal or state administrative rule may exclude any other information that is not a public record according to Section 149.43 of the Ohio Revised Code.

**GH. Notice of Executed Contracts, Purchases and Sales.**

On or about the 5<sup>th</sup> calendar day prior to each regular meeting of County Council, the Executive shall provide the County Council a list of all contracts, purchases or sales executed and all grants or loans made or received for more than \$50,000.00 since the previous list was provided. Any change or amendment in which the total additions exceed \$50,000.00 shall also be included. Provided that all other requirements of this Chapter have been met, this list does not need to be provided prior to the transactions being executed.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Committee of the Whole

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_