



CUYAHOGA COUNTY COUNCIL

EDUCATION, ENVIRONMENT & SUSTAINABILITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

MEETING AGENDA

WEDNESDAY, JULY 16, 2025 — 3:00 P.M.

Committee Members

Sunny M. Simon, Chair | Dist. 11
Robert E. Schleper, Jr., Vice Chair | Dist. 6
Michael J. Houser, Sr. | Dist. 10
Pernel Jones, Jr. | Dist. 8
Dale Miller | Dist. 2

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE JULY 2, 2025 MEETING

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0231: A Resolution awarding a total sum, not to exceed \$13,000, to the Greater Cleveland Delta Life Foundation Life Development Center, Inc. for the Freedom Garden of Literacy Project from the Districts 2, 7, and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
- b) R2025-0242: A Resolution authorizing a Contract among Cuyahoga County Workforce Development Board dba Greater Cleveland Works, and Youth Opportunities Unlimited in the amount not-to-exceed \$6,475,025.00 for the Comprehensive Case Management and Employment Program – Employment, Education and Training services for young adults, for the period 7/1/2025 – 6/30/2026; authorizing the County Executive to execute Contract No. 5491 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- c) R2025-0243: A Resolution making an award on RQ15867 to various providers in the amount not-to-exceed \$1,212,963.97 for school/community-based Closing the Achievement Gap services for the period 8/1/2025 – 7/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - 1) Contract No. CM5461 with Cleveland Heights-University Heights School District in the amount not-to-exceed \$179,763.91.

- 2) Contract No. CM5462 with Cleveland Metropolitan School District aka Cleveland Municipal School District in the amount not-to-exceed \$493,908.33.
- 3) Contract No. CM5463 with East Cleveland City School District in the amount not-to-exceed \$179,763.91.
- 4) Contract No. CM5464 with Maple Heights City School District in the amount not-to-exceed \$179,763.91.
- 5) Contract No. CM5465 with Warrensville Heights City School District in the amount not-to-exceed \$179,763.91

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL

EDUCATION, ENVIRONMENT & SUSTAINABILITY

COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING MINUTES

WEDNESDAY, JULY 2, 2025 — 3:00 P.M.

Committee Members

Sunny M. Simon, Chair | Dist. 11

Robert E. Schleper, Jr., Vice Chair | Dist. 6

Michael J. Houser, Sr. | Dist. 10

Pernel Jones, Jr. | Dist. 8

Dale Miller | Dist. 2

1. CALL TO ORDER

Chairwoman Simon called the meeting to order at 3:07 p.m.

2. ROLL CALL

Ms. Simon asked Deputy Clerk Carter to call the roll. Committee members Simon, Schleper, Houser and Miller were in attendance and a quorum was determined. Committee member Jones joined the meeting after the roll call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JUNE 18, 2025 MEETING

A motion was made by Mr. Miller, seconded by Mr. Schleper and approved by unanimous vote to approve the minutes from the June 18, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0205: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Heights Tigers Youth Sports Association, Inc. for the Cleveland Heights Tigers Youth Empowerment through Sports Initiative from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Mr. Timothy Gorman and Mr. Giles Foster, Co-founders of the Cleveland Heights Tigers Youth Sports Association, addressed the Committee regarding Resolution No. R2025-0205. Discussion ensued.

Committee members asked questions of Messrs. Gorman and Foster pertaining to the item, which they answered accordingly.

On a motion by Mr. Schleper with a second by Mr. Houser, Resolution No. R2025-0205 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) R2025-0225: A Resolution granting Project Feasibility Approval of the Euclid Co-developed Microgrid Project; authorizing execution of various agreements necessary and appropriate to implement the Project; authorizing an amendment to Contract No. 4670 with Compass Energy Partners for additional funds in the amount-not-to-exceed \$10,640,050.00 and to extend the term of the contract; and declaring the necessity that this Resolution become immediately effective.

Ms. Simon introduced a proposed substitute to Resolution No. R2025-0225. Discussion ensued.

Mr. Michael Foley, Administrator of Cuyahoga Green Energy; Ms. Valerie Katz, Deputy Administrator of Cuyahoga Green Energy; Mr. Gregory Huth, Senior Counsel; Mr. Rick Bolton, Chief Executive Officer of Compass Energy Platform; and Mr. Patrick Grogan-Myers, Director of Planning and Development for the City of Euclid, addressed the Committee regarding Resolution No. R2025-0225. Discussion ensued.

Committee members asked questions of Mr. Foley, Ms. Katz, Mr. Huth, Mr. Bolton and Mr. Grogan-Myers pertaining to the item, which they answered accordingly.

A motion was then made by Ms. Simon, seconded by Mr. Jones and approved by unanimous vote to accept the proposed substitute.

On a motion by Ms. Simon with a second by Mr. Miller, Resolution No. R2025-0225 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

- c) R2025-0229: A Resolution authorizing an amendment to a Grant Agreement (via Contract No. 4575) with Say Yes Cleveland and College Now Greater Cleveland, Inc., for administration and fiscal agent services for the Say Yes Cleveland Program for the period 7/16/2024 – 7/15/2025 to extend the time period to 7/15/2026, to amend budget terms, and for additional funds in the amount not-to-exceed \$1,600,000.00 effective 7/16/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. David Merriman, Director of the Department of Health and Human Services; and Ms. Catherine Tkachyk, Interim Director of Say Yes Cleveland, addressed the Committee regarding Resolution No. R2025-0229. Discussion ensued.

Committee members asked questions of Mr. Merriman and Ms. Tkachyk pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Mr. Schleper, Resolution No. R2025-0229 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- d) R2025-0230: A Resolution authorizing an amendment to a Master Contract with various providers for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025, to amend budget terms, and for additional funds in the total amount not-to-exceed \$775,000.00 effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4848 with Beech Brook in the amount not-to-exceed \$50,000.00.
- b) Contract No. 4849 with OhioGuidestone in the amount not-to-exceed \$200,000.00.
- c) Contract No. 4850 with Murtis Taylor Human Services System in the amount not-to-exceed \$65,000.00.
- d) Contract No. 4898 with The Centers for Families and Children in the amount not-to-exceed \$50,000.00.
- e) Contract No. 4902 with Positive Education Program in the amount not-to-exceed \$177,500.00.
- f) Contract No. 4922 with Achievement Centers for Children in the amount not-to-exceed \$150,000.00.
- g) Contract No. 4923 with Applewood Centers, Inc. in the amount not-to-exceed \$82,500.00.

Ms. Alyssa Swiatek, Associate Director of Invest in Children, addressed the Committee regarding Resolution No. R2025-0230. Discussion ensued.

Committee members asked questions of Ms. Swiatek pertaining to the item, which she answered accordingly.

On a motion b Mr. Miller with a second by Mr. Schleper, Resolution No. R2025-0230 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 4:17 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0231

Sponsored by: Councilmembers Miller, Conwell, and Turner	A Resolution awarding a total sum, not to exceed \$13,000, to the Greater Cleveland Delta Life Foundation Life Development Center, Inc. for the Freedom Garden of Literacy Project from the District 2, 7, and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 2 ARPA Community Grant Fund in the amount of \$1,000, the District 7 ARPA Community Grant Fund in the amount of \$1,000, and the District 9 ARPA Community Grant Fund in the amount of \$11,000, for a total amount not-to-exceed \$13,000, to the Greater Cleveland Delta Life Foundation Life Development Center, Inc. for the Freedom Garden of Literacy Project; and

WHEREAS, the Greater Cleveland Delta Life Foundation Life Development Center, Inc. estimates approximately 1,000 people will be served annually through this award; and

WHEREAS, the Greater Cleveland Delta Life Foundation Life Development Center, Inc. estimates the total cost of the project is \$10,000; and

WHEREAS, the Greater Cleveland Delta Life Foundation Life Development Center, Inc. is estimating the start date of the project will be June 2025 and the project will be completed by July 2025; and

WHEREAS, the Greater Cleveland Delta Life Foundation Life Development Center, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$13,000 to the Greater Cleveland Delta Life Foundation Life Development Center, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$13,000 to the Greater Cleveland Delta Life Foundation Life Development Center, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Freedom Garden of Literacy Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

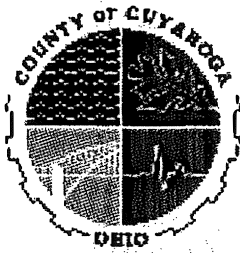
Clerk of Council

Date

First Reading/Referred to Committee: July 8, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Greater Cleveland Delta Life Foundation Life Development Center

Address of Requesting Entity:

11955 Shaker Blvd. Cleveland, Ohio 44120

County Council District # of Requesting Entity:

District 9

Address or Location of Project if Different than Requesting Entity:

Shirley Chisholm Park Glenville area

County Council District # of Address or Location of Project if Different than Requesting Entity:

District 7

Contact Name of Person Filling out This Request: Valdia Burns-Frazier Centennial Chair

Contact Address if different than Requesting Entity: 11955 Shaker Blvd. Cleveland, Ohio 44120

Email: valdiaburns@yahoo.com

Phone: 216-403-3332

Federal IRS Tax Exempt No.:

31-1545330

Date: 4/21/2025

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Freedom Garden of Literacy Project is important because it represents 3 African American Women who lived in Cleveland, Ohio and made significant impact on the lives of others. We are requesting \$10,000 for the following: To purchase (3) Benches and plaques for the following women:

Madre Penn White

Madree Penn White was born in Atchinson, KS and reared in Omaha, NE. She was the highest-ranking student in Omaha High School at the time of her graduation. She became an accomplished linguist, speaking German, French, Greek and Latin. Her high intelligence and linguistic skills were put to service in the founding of Delta Sigma Theta Sorority Inc. She was the second president of Alpha Chapter and of Delta Sigma Theta Sorority (1913-19). Madree Penn White served as the first woman editor of the campus paper, The Howard University Journal. Her participation in the 1913 Woman's Suffrage March led to her being the first Delta ever to have an audience with a President of the United States.

Madree Penn White developed the organization's constitution and by-laws. She designed the ceremony for inducting Honorary members. She set in motion the mechanism for creating other chapters. She held an individual ceremony for Ruby Martin, an undergraduate from Wilberforce College (OH), who returned to her campus and established Beta Chapter. She was a resident of Shaker Heights and after her passing she was buried in Cleveland, Ohio. In the city of Cleveland, she was an activist, entrepreneur and community leader and in 1966, she was honored by the League of Women Voters of Cleveland in 1966 for her impact on the community.

Ohio's 11th district to the United States Congress has a legendary history. It began with a noted and accomplished attorney, civil rights leader and politician Louis Stokes. He was succeeded by the trailblazing **Stephanie Tubbs Jones**, the first African American woman elected to Congress from Ohio. Following her impactful service, another groundbreaking African American leader, attorney **Marcia Fudge**, took the helm – later serving the nation as the Secretary of Housing and Urban Development, under former president Joe Biden.

These pioneering women were not only masterful politicians and community leaders, but they also made a life-time commitment as members of Delta Sigma Theta Sorority, Incorporated – including membership in the Greater Alumna Chapter. Since its founding in 1913, Delta Sigma Theta Sigma has been rooted in sisterhood, scholarship, service, and addressing pressing social issues.

As the Greater Cleveland Alumnae Chapter celebrates its centennial anniversary this year, these distinguished women of the 9th and 11th district will be honored for their remarkable service to both the community and the sorority.

To commemorate their legacies, the chapter will establish the "Freedom Garden of Literacy", a memorial space complete with benches at Stephanie Tubbs-Jones Elementary School.

We will commemorate these distinguish women at the Centennial Event on May 24, 2025.

In the spirit of continued service, the sorority is also launching a mentorship initiative within the school, aiming to empower and inspire these scholars through academic excellence, self-esteem, and community engagement.

With your help, we can bring this meaningful vision to life.

Project Start Date: June 2, 2025

Project End Date: July 15, 2025

IMPACT OF PROJECT:

Who will be served: Those who take the time to enjoy the park and the history of these women who committed their lives to social justice.

How many people will be served annually: Over 1,000 people will enjoy this project

Will low/moderate income people be served; if so how: The entire community where the school is located will be served. Presently, those residing in the community are low income.

How does the project fit with the community and with other ongoing projects: Everyone deserves an environment that reflects history and a positive "Quality of Life".

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

If applicable, what environmental issues or benefits will there be:

Better quality of life for all to enjoy in the community.

If applicable, how does this project serve as a catalyst for future initiatives: Having this landmark gives hope to others, it shares the importance of historical people that can be shared with youth, families and generations to come.

FINANCIAL INFORMATION:

Total Budget of Project: \$10,000

Other Funding Sources of Project (list each source and dollar amount separately): N/A

Total amount requested of County Council American Resource Act Dollars: \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward: Delta Sigma Theta will be responsible for the upkeep of the benches. Fundraising activities would occur as needed when the benches need to be repaired/restored as needed.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0242

Sponsored by: **County Executive Ronayne/Department Health and Human Services/Cuyahoga Job and Family Services**

A Resolution authorizing a three-party contract between the County, Cuyahoga County Workforce Development Board dba Greater Cleveland Works, and Youth Opportunities Unlimited in the amount not-to-exceed \$6,475,025.00 for single Comprehensive Case Management and Employment Program provider services for young adults, effective 7/1/2025 – 6/30/2026; authorizing the County Executive to execute Contract No. 5491 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services recommends entering into a three-party contract between the County, Cuyahoga County Workforce Development Board dba Greater Cleveland Works, and Youth Opportunities Unlimited in the amount not-to-exceed \$6,475,025.00 for single Comprehensive Case Management and Employment Program provider services for young adults, effective 7/1/2025 – 6/30/2026; and

WHEREAS, the primary goal of this project is to provide workforce services to eligible youth and young adults in Cuyahoga County; and

WHEREAS, the County is funding 62% of the project (\$4,000,000.00) from Temporary Assistance to Needy Families (TANF) and the Cuyahoga County Workforce Development Board dba Greater Cleveland Works is funding 38% (\$2,475,025.00) from Federal Workforce Innovation and Opportunity Act (WIOA) funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a three-party contract between the County, Cuyahoga County Workforce Development Board dba Greater Cleveland Works, and Youth Opportunities Unlimited under which the County will provide \$4,000,000.000 and Greater Cleveland Works will provide \$2,475,025.00, for a total amount not-to-exceed of \$6,475,025.00 for single Comprehensive Case Management and Employment Program provider service for young adults, effective 7/1/2025 – 6/30/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 5491 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 8, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2025 Comprehensive Case Management Employment Program (CCMEP)- Youth Opportunities Unlimited (Lead Agency) Contract term 7/1/2025-6/30/2026
Department or Agency Name	Cuyahoga County Job and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5491	Youth Opportunities Unlimited	7/1/2025-6/30/2026	\$6,475,025.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Youth Opportunities Unlimited (Y.O.U.) proposes to lead the Young Adult Workforce Collaborative (YAWC) in partnership with Cuyahoga Community College (Tri-C), The Centers/El Barrio, OhioGuidestone (OGS), and Towards Employment (TE). This strategic partnership strives to unite best practices to deliver CCMEP services under a single, integrated provider.

Contract Term 7/1/2025-6/30/2026 in the amount not to exceed \$6,475,025.00. Cuyahoga County Job and Family Services is only responsible for the TANF portion which is in the amount \$4,000,000.00.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- To provide workforce services to eligible youth and young adults in Cuyahoga County
- To increase employment and economic development opportunities for family-sustaining wages in career-path occupations of choice
- To provide skills training and supportive services to youth ages 14-24

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200	Craig Dorn, CEO

Cleveland, OH 44115	
Vendor Council District:	Project Council District:
07	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. This was done by a non-profit and we had to accept the procurement through alternative procurement. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

62% Federal Temporary Assistance for Needy Families (TANF) funds 38% Workforce Innovation and Opportunity Act of 2014 (WIOA) funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: HS260100 Account Number: 55130 Account Activity: UCH08301 Amount \$4,000,000.00 <i>*Non-County funds don't have the same identifiers.</i>
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Recurring service/purchase.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3414, 3634,3646, 3649, 3651	Kaiser Group(DE) LLC dba Dynamic Workforce Solutions, Towards Employment, Ohio Guidestone, Cuyahoga Community College	7/1/2023-6/30/2024	8,353,645.74	9/26/2023	R2023-0252

A-1	3414, 3634, 3646, 3649, 3651	Kaiser Group(DE) LLC dba Dynamic Workforce Solutions, Towards Employment, Ohio Guidestone, Cuyahoga Community College	7/1/2024- 6/30/2025	7,933,185.69	11/12/2024	R2024- 0385
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	N/A
CM Contract#	5491

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

			Department Initials	Purchasing
Briefing Memo			SM	EB
Justification Form			SM	EB
IG#	25-0097-REG 12/31/2029		EB	EB
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	5.2.2025	SM	EB
Auditor's Findings	Date:	5.2.2025	SM	EB
Vendor's Submission			SM	EB
Independent Contractor (I.C.) Form	Date:	8.8.2024	SM	EB
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			SM	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SM
Matrix Law Screen shot	SM
COI	SM
Workers' Compensation Insurance	SM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/2025-12/31/2025	HS260100	55130	UCH08301		\$1,333,333.33
1/1/2026-6/30/2026	HS260100	55130	UCH08301		\$2,666,666.67
7/1/2025-12/31/2025	No County AU or Encumbrance				\$1,237,512.50
1/1/2026-6/30/2026	No County AU or Encumbrance				\$1,237,512.50
			TOTAL		\$4,000,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		11808			
CM Contract#		3414			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$8,353.645.74		7/1/2023-6/30/2024	9/26/2023	R2023-0252
Prior Amendment Amounts (list separately) (A-#)		\$7,933,185.69	7/1/2024-6/30/2025	11/12/2024	R2024-0385
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$7,933,185.69			
Total Contract Amount		\$16,286,831.43			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0252; R2024-0385
CM#:	5491
Vendor Name:	Youth Opportunities Unlimited
Time Period:	July 1, 2025 -June 30, 2026
Amount:	\$6,475,025.00
History/CE:	OK
EL:	OK
Purchasing Notes:	N/A
Purchasing Agents Initials and date of approval	6/26/2025

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0243

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council**

A Resolution making an award on RQ15867 with various providers in the amount not-to-exceed \$1,212,963.97 for school/community-based Closing the Achievement Gap services for the time period 8/1/2025 – 7/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommends an award on RQ15867 with various providers in the amount not-to-exceed \$1,212,963.97 for school/community-based Closing the Achievement Gap services for the time period 8/1/2025 – 7/31/2026 as follows:

- a) Contract No. CM5461 with Cleveland Heights-University Heights School District in the amount not-to-exceed \$179,763.91;
- b) Contract No. CM5462 with Cleveland Metropolitan School District aka Cleveland Municipal School District in the amount not-to-exceed \$493,908.33;
- c) Contract No. CM5463 with East Cleveland City School District in the amount not-to-exceed \$179,763.91;
- d) Contract No. CM5464 with Maple Heights City School District in the amount not-to-exceed \$179,763.91;
- e) Contract No. CM5465 with Warrensville Heights City School District in the amount not-to-exceed \$179,763.91; and

WHEREAS, the County on behalf of FCFC desires to increase the achievement levels of students who are at risk in Cuyahoga County including but not limited to the following areas of concentration: students who have failed two or more core subjects, who have been absent 36 days or more, who have received five or more days of out-of-school suspensions, who have been held back a grade (over the age for grade level); and

WHEREAS, the Cleveland Heights/University Heights School District, Cleveland Municipal School District, East Cleveland City School District, Maple Heights City School District, and Warrensville Heights City School District will identify 9th -12th grade youth who are in academic danger with the risk factors described above; and

WHEREAS, the primary goal of this project is to effectuate positive behavioral and academic changes for the youth enrolled in the program; and

WHEREAS, the project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ15867 with various providers in the amount not-to-exceed \$1,212,963.97 for school/community-based Closing the Achievement Gap services for the time period 8/1/2025 – 7/31/2026 as follows:

- a) Contract No. CM5461 with Cleveland Heights-University Heights School District in the amount not-to-exceed \$179,763.91;
- b) Contract No. CM5462 with Cleveland Metropolitan School District aka Cleveland Municipal School District in the amount not-to-exceed \$493,908.33;
- c) Contract No. CM5463 with East Cleveland City School District in the amount not-to-exceed \$179,763.91;
- d) Contract No. CM5464 with Maple Heights City School District in the amount not-to-exceed \$179,763.91;
- e) Contract No. CM5465 with Warrensville Heights City School District in the amount not-to-exceed \$179,763.91

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 44. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 8, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Health & Human Services; 2025-2026 Family & Children First Council-Closing The Achievement Gap Program (CTAG) – Multiple Vendors-Master Contract
Department or Agency Name	Family and Children First Council
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors-see below	08/01/-2025- 07/31/2026	\$1,212,963.97	Pending approval	pending
	5461	Cleveland Heights – University Heights City School District		\$179,763.91		
	5462	Cleveland Municipal City School District		\$493,908.33		
	5463	East Cleveland City School District		\$179,763.91		
	5464	Maple Heights City School District		\$179,763.91		
	5465	Warrensville Heights City School District		\$179,763.91		

Service/Item Description (include quantity if applicable). A master agreement between Family and Children First Council and organizations to recruit, engage, retain and provide oversight of the day-to-day Closing the Achievement Gap program to students. School districts include: Cleveland Heights/University Heights School District, Cleveland Municipal School District, East Cleveland City School District, Maple Heights City School District, and Warrensville Heights City School District in the **amount of \$1,212,963.97 for the time period 08/01/2025-/07/31/2026.**

Indicate whether: ☐ **New service/purchase**
☒ **Existing service/purchase**
☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional**
☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?** N/A

Project Goals, Outcomes or Purpose (list 3):

1. Cuyahoga County school districts will identify 9th -12th grade youth who are in academic danger with the following risk factors: Students have failed two or more core subjects, Students are absent 36 days or more, Students have received five or more days of out-of-school suspensions
2. Students have been held back a grade (Over the age for grade level). Schools will offer intensive interventions including credit retention opportunities, linkages to community-based/ county services, and exposure field trips (One out of state trip per year/ per district). As a result of participation, students are expected to improve their grade point average and ultimately graduate on time from high school.

Rev. 05/07/2024

The primary goals of the project are positive behavioral and academic changes for the youth enrolled in the program. As a result of participation, students are expected to improve their grade point average and ultimately graduate on time from high school.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Heights – University Heights City School District 2155 Miramar Blvd #3301 University Heights, OH 44118	Elizabeth Kirby, Superintendent
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Metropolitan School District 1111 Superior Avenue East, Suite 1800 Cleveland, OH 44114	Jason Tidmore, Executive Director of Humanware
Vendor Council District: 7	Project Council District: 7
Vendor Name and address:	Owner, executive director, other (specify):
East Cleveland School District 1843 Stanwood Road East Cleveland, OH 44112	Dr. Henry Pettiegrew, II
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Maple Heights City School District 5740 Lawn Avenue Maple Heights, OH 44137	Olympia A. Della Flora, Superintendent
Vendor Council District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Warrensville Heights City School District 4743 Richmond Rd Warrensville Heights, Ohio 44128	Donald J. Jolly, II
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 04/04/2025	*See Justification for additional information.
The total value of the solicitation: \$1,212,963,97	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 38 / 5	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: All vendors that submitted a proposal has been awarded the contract.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? All vendors that submitted a proposal has been awarded the contract.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Health and Human Services (HHS) Levy Funding
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260300/55130/UCH08346
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	4/8/2025
Date documents were requested from vendor:	4/29/2025
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) N/A	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) N/A	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors-see below	01/01/2022-12/31/2023		03/22/2022	R2022-0063
	2227	East Cleveland City School District		\$239,660.00		
	2268	Bedford City School District		\$239,660.00		
	2269	Cleveland Municipal City School District		\$697,647.00		
	2270	Cleveland Heights-University Heights City School District		\$239,660.00		
	2271	Maple Heights City School District		\$239,660.00		
	2272	Warrensville Heights City School District		\$239,660.00		
	2273	Garfield Heights City School District		\$239,660.00		
(A#1)		Various Vendors-see below	01/01/2024-12/31/2024		04/29/2023	R2023-0338
	2227	East Cleveland City School District		\$120,680.00		
	2268	Bedford City School District		\$120,680.00		
	2269	Cleveland Municipal City School District		\$351,297.00		
	2270	Cleveland Heights-University Heights City School District		\$120,680.00		

	2271	Maple Heights City School District	\$120,680.00		
	2272	Warrensville Heights City School District	\$120,680.00		
	2273	Garfield Heights City School District	\$120,680.00		
(A#2)		Various Vendors-see below	01/01/2025-07/31/2025	12/09/2024	R2024-0388
	2227	East Cleveland City School District	\$72,415.86		
	2268	Bedford City School District	\$72,415.86		
	2269	Cleveland Municipal City School District	\$207,866.71		
	2270	Cleveland Heights-University Heights City School District	\$72,415.86		
	2271	Maple Heights City School District	\$72,415.86		
	2272	Warrensville Heights City School District	\$72,415.86		
	2273	Garfield Heights City School District	\$72,415.86		

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	
CM Contract#	5461

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

CLEVELAND HEIGHTS/UNIVERSITY HEIGHTS SCHOOLS DISTRICT				Department Initials	Purchasing
Briefing Memo				BF	BRM
Notice of Intent to Award (sent to all responding vendors)				BF	BRM
Bid Specification Packet (RFP Packet)				BF	BRM
Final DEI Goal Setting Worksheet				BF	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				BF	BRM
IG#				N/A	N/A
Debarment/Suspension Verified	Date:	5.29.25		BF	BRM
Auditor’s Findings	Date:	5.29.25		BF	BRM
Vendor’s Submission				BF	BRM
Independent Contractor (I.C.) Form	Date:			N/A	N/A
Cover - <i>Master contracts only</i>				BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
08/01/2025-12/31/2025	HS260300	55130		UCH08346	\$52,425.61
01/01/2026-07/31/2026	HS260300	55130		UCH08346	\$127,338.30
			TOTAL		\$179,763.91

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			6689		
CM Contract#			2268, 2269, 2270, 2227, 2271, 2272, 2273		
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022 -12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	AMND1	\$1,075,377.00	1/1/2024 -12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment	AMND2	\$642,361.87	1/1/2025-7/31/2025	12/9/2024	R2024-0388/57534262
Total Amendments		\$1,717,738.87			
Total Contract Amount		\$3,853,465.87			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0063, R2023-0338
CM#:	5461
Vendor Name:	Cleveland Heights-University Heights City School District
Time Period:	8/1/2025-7/31/2026
Amount:	\$179,763.91
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 6/18/2025

CONTRACT EVALUATION FORM

Contractor	Cleveland Heights-University Heights City Schools District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800007-01 CONV, 2270
RQ#	FC-18-41617
Time Period of Original Contract	1/1/2021-12/31/2024
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.
Service Description	Closing the Achievement Gap
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.

Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	06/11/2025				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	
CM Contract#	5462

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

CLEVELAND MUNICIPAL SCHOOL DISTRICT	Department Initials	Purchasing
Briefing Memo	BF	BRM
Notice of Intent to Award (sent to all responding vendors)	BF	BRM
Bid Specification Packet (RFP Packet)	BF	BRM
Final DEI Goal Setting Worksheet	BF	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	BF	BRM
IG#	N/A	N/A
Debarment/Suspension Verified Date: 05/29/25	BF	BRM
Auditor’s Findings Date: 05/29/25	BF	BRM
Vendor’s Submission	BF	BRM
Independent Contractor (I.C.) Form Date:	N/A	N/A
Cover - <i>Master contracts only</i>	BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
08/01/2025-12/31/2025	HS260300	55130		UCH08346	\$131,751.30
01/01/2026-07/31/2026	HS260300	55130		UCH08346	\$362,157.03
			TOTAL		\$493,908.33

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		6689			
CM Contract#		2268, 2269, 2270, 2227, 2271, 2272, 2273			
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 – 12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment AMND2		\$207,866.71	1/1/2025 – 07/31/2025	12/9/2024	R2024-0388/57534262
Total Amendments		\$			
Total Contact Amount		\$3,418,970.71			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0063, R2023-0338
CM#:	5462
Vendor Name:	Cleveland Metropolitan School District aka Cleveland Municipal School District (CMSD)
Time Period:	8/1/2025-7/31/2026
Amount:	\$493,908.33
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 6/18/2025

CONTRACT EVALUATION FORM

Contractor	Cleveland Metropolitan School District - East Technical High School and Glenville High School
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800121-01 CONV, 2269
RQ#	FC-18-43081
Time Period of Original Contract	1/1/2021-12/31/24
Background Statement	<p>The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years. Cleveland Metropolitan School District offered a component of Closing the Achievement Gap for males only in the high schools; however the females were exhibiting the same at-risk behaviors which resulted in lower graduation rates, poor school attendance, below grade level for age, and excessive disciplinary infractions. Cuyahoga County Council has offered to provide support to CMSD to cover the cost of the female CTAG component at East Technical High School and Glenville High School.</p>
Service Description	Closing the Achievement Gap
Performance Indicators	<p>SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-</p>

	BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 100 youth that meet this criteria. 80% of those students are enrolled and engaged in the Closing the Achievement Gap (female only component) program.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	06/11/2025				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	
CM Contract#	5463

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

EAST CLEVELAND CITY SCHOOLS				Department Initials	Purchasing
Briefing Memo				BF	BRM
Notice of Intent to Award (sent to all responding vendors)				BF	BRM
Bid Specification Packet (RFP Packet)				BF	BRM
Final DEI Goal Setting Worksheet				BF	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				BF	BRM
IG#				N/A	N/A
Debarment/Suspension Verified	Date:	5.29.25		BF	BRM
Auditor’s Findings	Date:	5.29.25		BF	BRM
Vendor’s Submission				BF	BRM
Independent Contractor (I.C.) Form	Date:			N/A	N/A
Cover - <i>Master contracts only</i>				BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF-CONDITIONAL WAIVER APPROVED
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
08/01/2025-12/31/2025	HS260300	55130		UCH08346	\$52,425.61
01/01/2026-07/31/2026	HS260300	55130		UCH08346	\$127,338.30
			TOTAL		\$179,763.91

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			6689		
CM Contract#			2268, 2269, 2270, 2227, 2271, 2272, 2273		
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately)		\$1,075,377.00	1/1/2024-12/31/2024	12/10/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	12/9/2024	R2024-0388/57534262
Total Amendments		\$1,717,738.87			
Total Contract Amount		\$3,853,465.87			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0063, R2023-0338
CM#:	5463
Vendor Name:	East Cleveland City School District
Time Period:	8/1/2025-7/31/2026
Amount:	\$179,763.91
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 6/18/2025

CONTRACT EVALUATION FORM

Contractor	East Cleveland City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	HHS0657, AG1800120-01 CONV, 2227
RQ#	FC-18-41617
Time Period of Original Contract	1/1/202-12/31/2024
Background Statement	<p>The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years. Cleveland Metropolitan School District offered a component of Closing the Achievement Gap for males only in the high schools; however the females were exhibiting the same at-risk behaviors which resulted in lower graduation rates, poor school attendance, below grade level for age, and excessive disciplinary infractions. Cuyahoga County Council has offered to provide support to CMSD to cover the cost of the female CTAG component at East Technical High School and Glenville High School.</p>
Service Description	Closing the Achievement Gap
Performance Indicators	<p>SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.</p>

Actual Performance versus performance indicators (include statistics):	The districts have identified over 100 youth that meet this criteria. 50% of those students are enrolled and engaged in the Closing the Achievement Gap (female only component) program.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	06/11/2025				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	
CM Contract#	5464

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

MAPLE HEIGHTS CITY SCHOOLS	Department Initials	Purchasing
Briefing Memo	BF	BRM
Notice of Intent to Award (sent to all responding vendors)	BF	BRM
Bid Specification Packet (RFP Packet)	BF	BRM
Final DEI Goal Setting Worksheet	BF	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	BF	BRM
IG#	N/A	N/A
Debarment/Suspension Verified Date: 5.29.25	BF	BRM
Auditor’s Findings Date: 5.29.25	BF	BRM
Vendor’s Submission	BF	BRM
Independent Contractor (I.C.) Form Date:	N/A	N/A
Cover - <i>Master contracts only</i>	BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
08/01/2025-12/31/2025	HS260300	55130		UCH08346	\$52,425.61
01/01/2026-07/31/2026	HS260300	55130		UCH08346	\$127,338.30
			TOTAL		\$179,763.91

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			6689		
CM Contract#			2268, 2269, 2270, 2227, 2271, 2272, 2273		
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 -12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) – AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment – AMND2		\$72,415.86	1/1/2025 - 7/31/2025	12/9/2024	R2024-0388/57534262
Total Amendments		\$1,147,792.86			
Total Contact Amount		\$3,283,519.86			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0063, R2023-0338,
CM#:	5464
Vendor Name:	Maple Heights City School District
Time Period:	8/1/2025-7/31/2026
Amount:	\$179,763.91
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 6/18/2025

CONTRACT EVALUATION FORM

Contractor	Maple Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2271				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021-12/31/24				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	06/11/2025

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	
CM Contract#	5465

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Warrensville Heights City School District				Department Initials	Purchasing
Briefing Memo				BF	BRM
Notice of Intent to Award (sent to all responding vendors)				BF	BRM
Bid Specification Packet (RFP Packet)				BF	BRM
Final DEI Goal Setting Worksheet				BF	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				BF	BRM
IG#				N/A	N/A
Debarment/Suspension Verified	Date:	05/29/25		BF	BRM
Auditor’s Findings	Date:	05/29/25		BF	BRM
Vendor’s Submission				BF	BRM
Independent Contractor (I.C.) Form	Date:			N/A	N/A
Cover - <i>Master contracts only</i>				BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
08/01/2025-12/31/2025	HS260300	55130		UCH08346	\$52,425.61
01/01/2026-07/31/2026	HS260300	55130		UCH08346	\$127,338.30
			TOTAL		\$179,763.91

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			6689		
CM Contract#			2268, 2269, 2270, 2227, 2271, 2272, 2273		
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	(Amendment 1)	\$1,075,377.00	1/1/2024-12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	12/9/2024	R2024-0388/57534262
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,835,465.87			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0063, R2023-0338,
CM#:	5465
Vendor Name:	Warrensville Heights City School District
Time Period:	8/1/2025-7/31/2026
Amount:	\$179,763.91
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 6/18/2025

CONTRACT EVALUATION FORM

Contractor	Warrensville Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2272				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021 -12/31/2024				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	06/1/2025



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 15867 Event #6250	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$2,221,758.90		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: April 4, 2025	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Family and Children First Council	COMMODITY DESCRIPTION: Closing the Achievement Gap	15	3	2
DIVERSITY GOAL/SBE 0% <input type="checkbox"/> Yes <input type="checkbox"/> No	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%		
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:		
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:		
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =		
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review:
1. Cleveland Heights-University Heights City School District 2155 Miramar Blvd. University Heights, OH 44118	N/A		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	SBE / MBE / WBE
						Subcontractor Name(s):

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: Buyer Initials PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
							<div>SBE/MBE/WBE Prime: (Y/N)</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </div>
							<div>Total %</div> <div> SBE: % MBE: % WBE: % </div>
							<div>SBE/MBE/WBE Comply: (Y/N)</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>
							<div>SBE/MBE/WBE Comments and Initials:</div>

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
2. Cleveland Municipal School District 1111 Superior Avenue Cleveland, OH 44114	N/A		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
			Subcontractor Name(s):			
			SBE/MBE/WBE Prime: (Y/N)			
			SBE: <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No			
			Total %			
			SBE: <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comply: (Y/N)			
			SBE/MBE/WBE Comments and Initials:			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
3. East Cleveland City Schools 1843 Stanwood Rd. East Cleveland, OH 44112	N/A		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: %

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
							<div>SBE/MBE/WBE Comply: (Y/N)</div> <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div>
							<div>SBE/MBE/WBE Comments and Initials:</div>

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
4. Maple Heights City Schools District 5740 Lawn Ave Maple Heights, OH 44137	N/A		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
				Subcontractor Name(s):		
				SBE/MBE/WBE Prime: (Y/N)		
				SBE: <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
				Total %		
				SBE: <input type="checkbox"/> % MBE: <input type="checkbox"/> % WBE: <input type="checkbox"/> %		
				SBE/MBE/WBE Comply: (Y/N)		
				<input type="checkbox"/> Yes <input type="checkbox"/> No		
				SBE/MBE/WBE Comments and Initials:		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
5. Warrensville Heights City School District 4743 Richmond Rd. Warrensville Heights, OH	N/A		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
				Subcontractor Name(s):		
				SBE/MBE/WBE Prime: (Y/N)		
				Total %		
				SBE/MBE/WBE Comply: (Y/N)		
				SBE: % MBE: % WBE: %		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
						SBE/MBE/WBE Comments and Initials:

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:
RQ Description:

Family and Children First Council
Kathleen Stewart
216-698-2871
kathleen.stewart@ifs.ohio.gov

Educational field trips

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Education and Training Consulting	91838	2221758.90	1		0.00	0.00		0.00	0.00
Educational Services	92400	2221758.90	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		4443517.80				0.00			0.00

Comments:

Project Diversity Goals:

MBE Goal

0%

WBE Goal

0%

SBE Goal (not calculated) %