



## CUYAHOGA COUNTY COUNCIL

### EDUCATION, ENVIRONMENT & SUSTAINABILITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
4<sup>th</sup> FLOOR

#### MEETING AGENDA

WEDNESDAY, MARCH 18, 2026 — 3:00 P.M.

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#### Committee Members

Sunny M. Simon, Chair | Dist. 11  
Robert E. Schleper, Jr., Vice Chair | Dist. 6  
Michael J. Houser, Sr. | Dist. 10  
Pernel Jones, Jr. | Dist. 8  
Dale Miller | Dist. 2

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. PUBLIC COMMENT

#### 4. APPROVAL OF MINUTES FROM THE MARCH 4, 2026 MEETING

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2026-0077: A Resolution authorizing an amendment to Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for the Ohio Works First Program for the period 1/1/2023 – 6/30/2026, to amend budget terms, and for additional funds in the amount not-to-exceed \$1,700,000.00, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
- b) R2026-0078: A Resolution authorizing an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,800,000.00, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

#### 6. PRESENTATION

- a) Update from College Now Greater Cleveland

#### 7. ADJOURNMENT

*\* Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings.*

*Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## CUYAHOGA COUNTY COUNCIL

### EDUCATION, ENVIRONMENT & SUSTAINABILITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
4<sup>th</sup> FLOOR

#### MEETING MINUTES

WEDNESDAY, MARCH 4, 2026 — 3:00 P.M.

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#### Committee Members

Sunny M. Simon, Chair | Dist. 11  
Robert E. Schleper, Jr., Vice Chair | Dist. 6  
Michael J. Houser, Sr. | Dist. 10  
Pernel Jones, Jr. | Dist. 8  
Dale Miller | Dist. 2

#### 1. CALL TO ORDER

**Chairwoman Simon called the meeting to order at 3:05 p.m.**

#### 2. ROLL CALL

**Ms. Simon asked Clerk Richardson to call the roll. Committee members Simon, Schleper, Houser, and Miller were in attendance and a quorum was determined. Committee member Jones was absent from the meeting. Councilmember Conwell was also in attendance.**

#### 3. PUBLIC COMMENT

**There were no public comments given.**

#### 4. APPROVAL OF MINUTES FROM THE JANUARY 21, 2026 MEETING

**A motion was made by Mr. Schleper, seconded by Ms. Simon and approved by unanimous vote to approve the minutes from the January 21, 2026 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) None

#### 6. PRESENTATION

- a) Early Matters NEO - Making Northeast Ohio a Top Place for Working Families

**Ms. Michelle Rose, Chief Executive Officer of Greater Cleveland Works; Ms. Kara Porter, Chief Impact Officer for Starting Point and Ms. Shawna Rohrman, Director, Office of Early Childhood and Invest in Children, addressed the Committee and shared their vision on how Northeast Ohio can become a top place for working families, and how County Council can be supportive. Ms. Rose, Ms. Porter and Ms. Rohrman provided an overview of Early Matters Northeast Ohio; Why childcare matters; Childcare challenges; Strengths and assets to build from; Cuyahoga County childcare investments and Ohio business partnerships. Discussion ensued.**

**Ms. Debbie Berry, Chief of Integrated Development for Cuyahoga County, addressed the Committee and said that at the request of Councilmember Houser, she is working on a Community Benefits Agreement**

**and legislation, as it relates to loans that may be given out to people by the County to ensure they are giving back to Cuyahoga County. Discussion ensued.**

**Committee members asked questions of Ms. Rose; Ms. Porter, Ms. Rohrman and Ms. Berry pertaining to the presentation, which they answered accordingly.**

**7. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**8. ADJOURNMENT**

**With no further business to discuss, Chairwoman Simon adjourned the meeting at 3:35 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2026-0077

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services**

**A Resolution** authorizing an amendment to Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for the Ohio Works First Program for the period 1/1/2023 – 6/30/2026, to amend budget terms, and for additional funds in the amount not-to-exceed \$1,700,000.00, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends an amendment to Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for the Ohio Works First Program for the period 1/1/2023 – 6/30/2026, to amend budget terms, and for additional funds in the amount not-to-exceed \$1,700,000.00, effective 1/1/2026; and

**WHEREAS**, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

**WHEREAS**, this project is funded 100% from Temporary Assistance for Needy Families (TANF); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for the Ohio Works First Program for the period 1/1/2023 – 6/30/2026, to amend budget terms, and for additional funds in the amount not-to-exceed \$1,700,000.00, effective 1/1/2026.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 10, 2026  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title	RQ#10161 – 2026 – MAXIMUS Human Services Inc. – Contract Amendment - Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	3437(copy of 2840)	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$2,718,017.12	8/18/2022	R2022-0440
(A-1)	3437 (copy of 2840)	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
(A-2)	3437 (copy of 2840)	MAXIMUS Human Services, Inc.	1/1/2024 – 12/31/2024	\$2,823,646.75	12/5/2023	R2023-0328
(A-3)	3437 (copy of 2840)	MAXIMUS Human Services, Inc.	1/1/2025 – 12/31/2025	\$2,823,646.75	12/10/2024	R2024-0422
(A-4)	3437 (copy of 2840)	MAXIMUS Human Service, Inc.	1/1/2025- 12/31/2025	\$0.00	7/14/2025	BC2025-454
(A-5)	3437 (copy of 2840)	MAXIMUS Human Services, Inc.	11/10/2025 – 6/30/2026	\$214,410.51	11/10/2025	BC2025-709
(A-6)	3437 (copy of 2840)	MAXIMUS Human Services, Inc.	1/1/2026 - 6/30/2026	\$1,700,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of contract amendment 6 with MAXIMUS Human Services Inc. to add funding in the amount of \$1,700,000.00 for the time period of 1/1/2026 – 6/30/2026.

Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:  Additional  Replacement  
Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of N/A

Project Goals, Outcomes or Purpose (list 3):

- To maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
MAXIMUS Human Services Inc. 1600 Tysons Blvd. Suite 1400 McLean, VA 221022	Bruce Caswell, President and Chief Executive Officer
Vendor Council District:	Project Council District:
Out of State Vendor	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/18/2022	Provide a short summary for not using competitive bid process.  We procured through an RFP previously; Maximus Human Services Inc. provides services that meet the County's present needs through its Ohio Works First (OWF) program. We plan on issuing an RFP for these ongoing services in QTR 1 2026.  *See Justification for additional information.
The total value of the solicitation: \$2,718,017.08	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /  Originally, there were three (3) proposals submitted for review, and two (2) proposals approved.	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
	<input type="checkbox"/> Government Purchase

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP 10161 – Contract Amendment 6 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related  No  Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:
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Check if item on IT Standard List of approved purchase and provide date of TAC approval.  
 Check if item is ERP related?  No  Yes.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.  
 HS260195/55130/UCH08300 \$1,700,000.00

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project. Existing service/purchase

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason: Multiple factors impacted the timely submission of this contract. Procurement was delayed until the 2026 budget amounts were approved by CJFS on 11/18/25. Possible restructuring of the program due to new state rules, and funding and budget discrepancies between CJFS, DCAP, and the vendor(s) further delayed the document collection process. While both contracts, MAXIMUS, Inc. and The Centers are created as two individual amendments, they must be submitted at the same time because they are in response to the same RFP. A final budget was not received from Maximus, and The Centers until 1/13/2026.

Timeline

Project/Procurement Start Date (date your team started working on this item):	11/18/2025
Date documents were requested from vendor:	11/18/2025
Date of insurance approval from risk manager:	3/15/2022
Date Department of Law approved Contract:	2/5/2026

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun?  No  Yes (if yes, please explain)      Reoccurring service/purchase

Have payments been made?  No  Yes (if yes, please explain)

HISTORY (see instructions): See Chart Above

	contracted services are of the highest quality for participants. Provider is currently still being monitored for end of the year progress.
<b>Department Contact</b>	Paul Bounds
<b>User Department</b>	Job and Family Services
<b>Date</b>	02/02/2026

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	RQ# 10161
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	AMND
CM Contract#	3437

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Multiple factors impacted the timely submission of this contract. Procurement was delayed until the 2026 budget amounts were approved by Paul Bounds on 11/18/25. Possible restructuring of the program due to new state rules, and funding and budget discrepancies between CJFS, DCAP, and the vendor(s) further delayed the document collection process. Other required documents and Law approval was received on 2/5/2026. While both contracts, MAXIMUS, Inc. and The Centers are created as two individual amendments, they must be submitted at the same time because they are in response to the same RFP. A final budget was not received from Maximus and The Centers until 1.13.2026. As result of this delayed contracting process, we missed the reading deadline prior to County Council going on break.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
MAXIMUS HUMAN SERVICES INC. – AMND 6			Department Initials	Purchasing
Briefing Memo			LS	
Justification Form			LS	
IG#	25-0125-REG 12/31/2029		LS	
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date:		N/A	
Debarment/Suspension Verified	Date:	1.30.2026	LS	
Auditor’s Findings	Date:	1.30.2026	LS	
Independent Contractor (I.C.) Form	Date:	2.2.2026	LS	
Cover - Master contracts only			N/A	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			LS	

## Department of Purchasing – Required Documents Checklist

TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)	N/A	
Checklist Verification	LS	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
<b>MAXIMUS HUMAN SERVICES INC. – AMND 6</b>	<b>Department Initials</b>
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers' Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026 – 6/30/2026	HS260195	55130	UCH08300	55130	\$1,700,000.00
			<b>TOTAL</b>		\$1,700,000.00

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>	N/A				
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	AMND				
<b>Lawson RQ# (if applicable)</b>	10161				
<b>CM Contract#</b>	3437				
	<b>Original Amount</b>	<b>Amendment Amount (if applicable)</b>	<b>Original Time Period/Amended End Date</b>	<b>BOC/ Resolution Approval Date</b>	<b>BOC/ Resolution Approval #</b>
<b>Original Amount</b>	\$2,718,017.12		1/1/2023-12/31/2023	8/18/2022	R2022-0440
<b>Prior Amendment Amounts (list separately) (AMND 1)</b>		\$141,000.00	1/1/2023-12/31/2023	7/5/2023	BC2023-417
<b>AMND 2</b>		\$2,823,646.75	1/1/2024-12/31/2024	12/5/2023	R2023-0328
<b>AMND 3</b>		\$2,823,646.75	1/1/2025-12/31/2025	12/10/2024	R2024-0422
<b>AMND 4</b>		\$0.00	1/1/2025 – 12/31/2025	7/14/2025	BC2025-454
<b>AMND 5</b>		\$214,410.51	11/10/2025 – 6/30/2026	11/10/2025	BC2025-709

## Department of Purchasing – Required Documents Checklist

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<b>Pending Amendment (AMND 6)</b>		<b>\$1,700,000.00</b>	<b>1/1/2026 – 6/30/2026</b>	<b>Pending</b>	<b>Pending</b>
<b>Total Amendments</b>		<b>\$7,702,704.01</b>			
<b>Total Contract Amount</b>		<b>\$10,420,721.13</b>			

### PURCHASING USE ONLY

<b>Prior Resolutions:</b>	
<b>CM#:</b>	
<b>Vendor Name:</b>	
<b>Time Period:</b>	
<b>Amount:</b>	
<b>History/CE:</b>	
<b>EL:</b>	
<b>Purchasing Notes:</b>	
<b>Purchasing Agents Initials and date of approval</b>	

## CONTRACT EVALUATION FORM

<b>Contractor</b>	MAXIMUS Human Services, Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 3437 (Copy of 2840)				
<b>RQ#</b>	10161				
<b>Time Period of Original Contract</b>	1/1/2023-12/31/2025				
<b>Background Statement</b>	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
<b>Service Description</b>	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
<b>Performance Indicators</b>	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
<b>Actual Performance versus performance indicators (include statistics):</b>	50% Credential attainment 79% Enrolled in work activity 59% of participants place in a job 90 job retention 28% of placed participants 180 job retention 47 % of placed participants 148 Placement in a In-Demand occupation				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2026-0078

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services**

**A Resolution** authorizing an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,800,000.00, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,800,000.00, effective 1/1/2026; and

**WHEREAS**, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

**WHEREAS**, this project is funded 100% from Temporary Assistance for Needy Families (TANF); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,800,000.00, effective 1/1/2026.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 10, 2026  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	RQ#10161 – 2026 – Centers for Families and Children – Contract Amendment - Work Experience Program for Recipients of Ohio Works First (OWF)
<b>Department or Agency Name</b>	Cuyahoga Job and Family Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2841 (Original Contract)	Centers for Families and Children	1/1/2023 – 12/31/2023	\$3,750,000.00	12/6/2022	R2022-0440
A-1	3438 (New Contract)	Centers for Families and Children	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
A-2	3438	Centers for Families and Children	1/1/2024 – 12/31/2024	\$3,862,500.00	12/7/2023	BC2023-0328
A-3	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	\$3,862,500.00	12/10/2024	R2024-0422
A-4	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	0.00	7/14/2025	BC2025-455
A-5	3438	Centers for Families and Children	11/10/2025 – 6/30/2026	\$0.00	11/10/2025	BC2025-709
A-6	3438	Centers for Families and Children	1/1/2026- 6/30/2026	\$1,800,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.**

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of contract amendment 6 with **Centers for Families and Children** to add funding in the amount of **\$1,800,000.00** for the time period **1/1/2026 – 6/30/2026**.

**Indicate whether:**  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions.
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.**

Vendor Name and address:	Owner, executive director, other (specify):
<b>The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103</b>	<b>Eric Morse, CEO</b>
Vendor Council District:	Project Council District:
<b>07</b>	<b>Countywide</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>Countywide</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:  <b>N/A</b>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>N/A</b>	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <b>RFP 10161 – Contract Amendment 6</b> <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related  No  Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval      Date:

Check if item on IT Standard List of approved purchase and provide date of TAC approval.

Check if item is ERP related?  No  Yes.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

**100% Temporary Assistance for Needy Families**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260195/55130/UCH08300 \$1,800,000.00

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.** Existing service/purchase

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:** Multiple factors impacted the timely submission of this contract. Procurement was delayed until the 2026 budget amounts were approved by CJFS on 11/18/25. Funding and budget discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from The Centers until 1/13/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual amendments, they must be submitted at the same time because they are in response to the same RFP.

**Timeline**

Project/Procurement Start Date (date your team started working on this item): **11/18/2025**

Date documents were requested from vendor: **11/18/2025; 1/13/2026**

Date of insurance approval from risk manager: **3/15/2022**

Date Department of Law approved Contract: **2/5/2026**

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun?  No  Yes (if yes, please explain) **Reoccurring service/purchase**

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY** (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	RQ10161
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	AMND
CM Contract#	CM3438

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Multiple factors impacted the timely submission of this contract. Procurement was delayed until the 2026 budget amounts were approved by CJFS on 11/18/25. Funding and budget discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from The Centers until 1/13/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual amendments, they must be submitted at the same time because they are in response to the same RFP.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
THE CENTERS FOR FAMILIES AND CHILDREN – OWF AMND 6			Department Initials	Purchasing
Briefing Memo			AL	
Justification Form			AL	
IG#	24-0066-REG	Exp:12/31/2028	AL	
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date:		N/A	
Debarment/Suspension Verified	Date:	1/28/2026	AL	
Auditor's Findings	Date:	1/28/2026	AL	
Independent Contractor (I.C.) Form	Date:	8/25/2025	AL	
Cover - Master contracts only			N/A	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			AL	
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			AL	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Reviewed by Law	
	<b>Department Initials</b>
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL
Workers' Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026 - 6/30/2026	HS260195	55130	UCH08300	55130	\$1,800,000.00
			<b>TOTAL</b>		<b>\$1,800,000.00</b>

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>		N/A			
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		AMND			
<b>Lawson RQ# (if applicable)</b>		RQ10161			
<b>CM Contract#</b>		CM3438			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
<b>Original Amount</b>	\$3,750,000.00		1/1/2023 - 12/31/2023	12/6/2022	R2022-0440
<b>Prior Amendment Amounts (list separately)</b>		\$141,000.00	1/1/2023 – 12/31/2023	7/5/2023	BC2023-417
<b>AMND1</b>		\$3,862,500.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0328
<b>AMND2</b>		\$3,862,500.00	1/1/2025 – 12/31/2025	12/10/2024	R2024- 0422
<b>AMND3</b>		\$0.00	1/1/2025 – 12/31/2025	7/14/2025	BC2025-455
<b>AMND4</b>					

## Department of Purchasing – Required Documents Checklist

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AMND5		\$0.00	11/10/2025 – 6/30/2026	11/10/2025	BC2025-710
AMND6		\$1,800,000.00	1/1/2026- 6/30/2026	Pending	Pending
<b>Total Amendments</b>		<b>\$9,666,000.00</b>			
<b>Total Contract Amount</b>		<b>\$13,416,000.00</b>			

### PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

## CONTRACT EVALUATION FORM

<b>Contractor</b>	The Centers for Family and Children				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM3438 (Copy of CM2841)				
<b>RQ#</b>	10161				
<b>Time Period of Original Contract</b>	1/1/2023-12/31/2025				
<b>Background Statement</b>	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
<b>Service Description</b>	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
<b>Performance Indicators</b>	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
<b>Actual Performance versus performance indicators (include statistics):</b>	91 % Credential attainment 80% Enrolled in work activity 87% of participants place in a job 90 job retention 59% of placed participants 180 job retention 64 % of placed participants 53 Placement in a In-Demand occupation				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			

<b>Justification of Rating</b>	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants. Provider is currently still being monitored for end of the year progress.
<b>Department Contact</b>	Paul Bounds
<b>User Department</b>	Cuyahoga County Job and Family Services
<b>Date</b>	2/2/2026

## CONTRACT EVALUATION FORM

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<b>Select One (X)</b>		X			

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<b>Department Contact</b>	Paul Bounds
<b>User Department</b>	Cuyahoga County Job and Family Services
<b>Date</b>	2/2/2026