CUYAHOGA COUNTY COUNCIL

HEALTH, HUMAN SERVICES & AGING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING AGENDA

WEDNESDAY, MARCH 18, 2026—11:00 A.M.

Committee Members

Yvonne M. Conwell, Chair | Dist. 7
Martin J. Sweeney, Vice Chair | Dist. 3
Mark Casselberry | Dist. 4
Michael J. Houser, Sr. | Dist. 10
Robert E. Schleper, Jr. | Dist. 6

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES FROM THE MARCH 4, 2026 MEETING**

5. **MATTERS REFERRED TO COMMITTEE**

   a) R2026-0066: A Resolution awarding a total sum, not to exceed $10,000, to Neighborhood Health Care Inc. d.b.a. Neighborhood Family Practice for the Increasing Access to Health Care Project from the District 3 ARPA community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   b) R2026-0067: A Resolution awarding a total sum, not to exceed $10,000, to the Western Reserve Historical Society for the African American Heritage & Cultural Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   c) R2026-0070: A Resolution awarding a total sum, not to exceed $42,695, to the Serene Foundation for the Community Mental Health and Violence Prevention Summit from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   d) R2026-0079: A Resolution authorizing Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed $8,960,556.38 for child support services for the period 1/1/2026- 12/31/2026; authorizing the County Executive to execute Agreement Nos. 5947, 5948, 5952, 5953 & 5955 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

      i) Agreement No. 5947 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Cashier's Office in the amount not-to-exceed $31,713.31.

      ii) Agreement No. 5948 with Cuyahoga County Prosecutor's Office in the amount not-to-exceed $4,935,003.68.

iii) Agreement No. 5952 with Cuyahoga County Court of Common Pleas/Domestic Relations Court Division in the amount not-to-exceed $1,799,744.36.

iv) Agreement No. 5953 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Clerk's Office in the amount not-to-exceed $247,219.43.

v) Agreement No. 5955 with Cuyahoga County Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed $1,946,875.60.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*

MEETING MINUTES
WEDNESDAY, MARCH 4, 2026—1:00 P.M.

Committee Members
Yvonne M. Conwell, Chair | Dist. 7
Martin J. Sweeney, Vice Chair | Dist. 3
Mark Casselberry | Dist. 4
Michael J. Houser, Sr. | Dist. 10
Robert E. Schleper, Jr. | Dist. 6

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 1:09 p.m.

2. ROLL CALL

Ms. Conwell asked Deputy Clerk Carter to call the roll. Committee members Conwell, Sweeney, Casselberry, Schleper and Houser were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2026 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the February 4, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) R2026-0048: A Resolution awarding a total sum, not to exceed $10,000, to the Canopy Child Advocacy Center for general operations from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Jennifer Johnson, Executive Director of the Canopy Child Advocacy Center, addressed the Committee regarding Resolution No. R2026-0048. Discussion ensued.

Committee members asked questions of Ms. Johnson pertaining to the item, which she answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Sweeney, Resolution No. R2026-0048 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

b) R2026-0065: A Resolution authorizing an amendment to Agreement No. 3853 with Cuyahoga County Board of Developmental Disabilities for Medicaid Home and Community-based Services for youth with developmental disabilities for the period 1/1/2024 – 3/31/2027 to extend the time period to 12/31/2027, and for additional funds in the amount not-to-exceed

$1,400,000.00, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Marcos Cortes, Administrator of the Division of Contracts and Performance; and Ms. Ebony Freeman, Social Program Administrator, addressed the Committee regarding Resolution No. R2026-0065. Discussion ensued.

Committee members asked questions of Mr. Cortes and Ms. Freeman pertaining to the item, which they answered accordingly.

On a motion by Mr. Casselberry with a second by Mr. Sweeney, Resolution No. R2026-0065 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. PRESENTATION

a) Addiction Services in our Jail – Brandy Carney, Director Public Safety & Justice Services and Katie Davis Bellamy, Chief Executive Officer, MetroHealth Community Health Centers

Ms. Brandy Carney, Director of the Department of Public Safety & Justice Services; Ms. Megan Riley, Manager of Addiction Medicine; and Ms. Katie Davis Bellamy, Chief Executive Officer of The MetroHealth System Community Health Centers, provided the Committee with information relating to the history of addiction services, screening tools used, current challenges, recidivism statistics and goals for 2026. Discussion ensued.

Committee members asked questions of Ms. Carney, Ms. Riley and Ms. Davis Bellamy pertaining to the item, which they answered accordingly.

Messrs. Al Gillespie and Brian Cuban addressed the Committee regarding their experiences in the recovery program. Discussion ensued.

Committee members asked questions of Messrs. Gillespie and Cuban pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

Ms. Conwell announced that the next Health, Human Services & Aging Committee meeting will be held on Wednesday, March 18, 2026 and will also include a tour of The MetroHealth System.

8. ADJOURNMENT

With no further business to discuss, Chairwoman Conwell adjourned the meeting at 2:24 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0066

Sponsored by: **Councilmember Sweeney**	**A Resolution** awarding a total sum, not to exceed $10,000, to Neighborhood Health Care Inc. d.b.a. Neighborhood Family Practice for the Increasing Access to Health Care Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of $10,000 to Neighborhood Health Care Inc. for the Increasing Access to Health Care Project; and

WHEREAS, Neighborhood Health Care Inc. estimates approximately 3,100 people will be served annually through this award; and

WHEREAS, Neighborhood Health Care Inc. estimates approximately 34 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Neighborhood Health Care Inc. estimates the total cost of the project is $3,096,682; and

WHEREAS, Neighborhood Health Care Inc. indicates the other funding source(s) for this project includes:

A. $2,400,000 from the Levin Group for construction costs;
B. $284,675 from philanthropic support;
C. $75,000 from the KeyBank Foundation (pending)
D. $25,000 from philanthropic support (donor pending); and

WHEREAS, Neighborhood Health Care Inc. is estimating the start date of the project will be April 2025 and the project will be completed by March 2026; and

WHEREAS, Neighborhood Health Care Inc. requested $10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $10,000 to Neighborhood Health Care Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $10,000 to Neighborhood Health Care Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Increasing Access to Health Care Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: March 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Neighborhood Health Care Incorporated dba Neighborhood Family Practice (NFP)	
Address of Requesting Entity: NFP Administrative Offices 4115 Bridge Avenue, Suite 300, Cleveland, OH 44113	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity: 3466 Saint Roccos Court, Cleveland, OH 44109	
County Council District # of Address or Location of Project if Different than Requesting Entity: 3	
Contact Name of Person Filling out This Request: Gina Gavlak	
Contact Address if different than Requesting Entity: N/A	
Email: ggavlak@nfpmedcenter.org	**Phone:** 216.928.1240
Federal IRS Tax Exempt No.: 34-1300581	**Date:** 1/13/2026

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name: *Increasing Access to Health Care*

Background/Project Description: As a federally qualified health center (FQHC), NFP serves as a vital safety net provider, increasing access to integrated primary care, behavioral health (BH), midwifery, dental, HIV, and pharmacy services for people of all ages, regardless of ability to pay. NFP serves a diverse patient population which includes 72% of patients with incomes at or below 200% of the federal poverty level (FPL); 54% covered by Medicaid, 27% commercial insurance, 11% Medicare, and 8% uninsured; 43% of patients identify as White, 18% Black, 13% Asian, and 24% Hispanic/Latino(a); and 32% of patients speak a preferred language other than English. In 2024, NFP provided 21,853 patients with 81,052 visits, with people from all Cleveland and Lakewood city wards and Cuyahoga County districts coming to NFP for health care services.

In March 2026, NFP will relocate our current Ann B Reichsman Community Health Center (CHC), located at 3545 Ridge Rd. in Cleveland (County District 3), to a larger location at 3466 Saint Roccos Court, Cleveland (County District 3). Construction and renovation of the new 14,400 square foot space, located on the first floor of the historic Northern Ohio Blanket Mills building, is in its final stage. Located 2.3 miles from the current site, the new location has more than double the space and provides an opportunity to expand health care services in response to community needs.

Importance of the Project: This location was selected following a comprehensive community needs assessment that identified the Clark-Fulton/Old Brooklyn area as one of the most underserved neighborhoods in Cuyahoga County. The community has a high concentration of low-income residents and significant unmet health needs, particularly in the areas of chronic conditions, BH, and maternal and infant health. Analysis using data from the Health Resources and Services Administration (HRSA) GeoCare Navigator 2024 and local community health needs assessment (CHNA)- including a comprehensive CHNA conducted by NFP in Summer 2025- shows the service area, which encompasses Cleveland zip codes 44109, 44105, and 44127, includes over 42,000 low-income residents. Of these individuals, 32,520 were not connected to a regular source of affordable, outpatient primary care and other health care services. The new site is located in a HRSA designated Medically Underserved Area (MUA), as well as HRSA primary care Health Professional Shortage Areas (HPSA) and mental health HPSA.

From 2019 to 2023, NFP Ann B. Reichsman CHC saw midwifery visits rise by 136% and primary care visits surge by 609%, pushing the site beyond its capacity. This extraordinary growth underscores both the trust the community places in NFP and the escalating need for accessible, high-quality care. In 2023, an opportunity emerged to relocate to a larger facility—one that will make it possible to expand integrated primary care, BH, and midwifery services for individuals and families navigating poverty as well as others seeking high-value, neighborhood-based care. Within one year of opening, the new site will also include an on-site pharmacy to help close the widening gap in affordable medication access created by nearby pharmacy closures. Home delivery of medications is provided by NFP at no cost to our patients.

Timeline and Milestones: A lease agreement was signed in Feb 2025. Construction to convert the empty space to a medical office began in April 2025. The project is on schedule to be completed in early February 2026. Integrated primary care, behavioral health, and midwifery services will be available to people of all ages, regardless of their ability to pay, when the site opens in March 2026. Pharmacy services will be added in 2027. In January 2022, NFP successfully completed a similar project for our North Coast CHC in Lakewood. Within one year of relocating to the larger site, patient volume at NFP North Coast CHC increased by thirty-three percent. And, in March 2025, NFP successfully relocated our W 117th CHC to a new site on W 130th St. and Lorain Ave. Over the past 10 months the site has experienced a 32% increase in patients served.

Project Start Date: April 2025	**Project End Date:** March 2026

IMPACT OF PROJECT:

Who will be served: NFP services are available to *everyone* regardless of age, race, ethnicity, sexual orientation, gender identity, citizenship, country of origin, socioeconomic or insurance status.

How many people will be served annually: The site is projected to serve over 3,100 unique patients during Year 1, with an increase in patients during Years 2 (3,580). NFP's business plan projects the following visits for each service line during Years 1-3.

Visits and Pharmacy Prescriptions	Year 1	Year 2	Year 3
Medical	8,608	9,668	9,659
Behavioral Health	2,300	2,458	2,558
Midwifery	5,496	5,661	5,831
Pharmacy - Scripts		8,000	12,000

Will low/moderate income people be served; if so how: Yes. As a federally qualified health center (FQHC), NFP serves as a vital safety net and increases access to integrated primary care, BH, midwifery, dental, HIV, and pharmacy services for everyone, including low income and underserved populations. Annually, the majority of individuals and families served by NFP are navigating poverty. Last year, 72% of NFP patients lived below 200% of the federal poverty level (FPL). NFP's sliding fee scale and 340B pharmacy programs are available to all patients with incomes less than 200% FPL.

How does the project fit with the community and with other ongoing projects:
The move to the Clark-Fulton neighborhood, where 57.3% (4,226) of residents live at or below 200% of the FPL and 10% (1,770) of residents are uninsured impacts the health and wellness of the community at large. Individuals and families come to NFP from all areas of Cuyahoga County. Access to preventive health care (screenings for diabetes, HTN, cancer, immunizations) is equally as important as an individual receiving same day visits for acute illness and injury and ongoing care for chronic conditions. This, combined with an individual's ability to afford medications and to take them as prescribed (not rationing or skipping doses to make medications last longer) leads to the health and wellness of individuals and families. An individual's health and wellness impact his/her ability to obtain and maintain employment and decreases workplace absenteeism and presenteeism. It also increases attendance rates at schools and supports one's ability to learn. (Additional information included on next page in the *how does this project serve as a catalyst for future initiatives* section.

In addition, NFP provides positive direct and indirect economic impact to the community. Direct effects come from the provision of jobs and training and include operating expenditures of the site. In addition, many employees live, work and/or play in the neighborhoods of our seven CHC locations.

Positive indirect economic effects result when NFP and/or NFP employees purchase goods and services from local businesses, and local businesses in turn purchase goods and services. Other indirect impacts are related to savings to Medicaid, the overall health system, employers, and taxpayers which come from lower costs for community health center Medicaid patients, decreased emergency department visits and

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Upon opening, 26 permanent jobs (21.9 FTE) will be retained; 8 permanent jobs (7.5 FTE) will be created over the first three years (March 2026 – February 2029).

If applicable, what environmental issues or benefits will there be:
N/A

If applicable, how does this project serve as a catalyst for future initiatives: This project positions NFP to serve as a long-term catalyst for health improvement across the community. By expanding access to integrated primary medical care, behavioral health, midwifery, and—within one year—an on-site pharmacy, the new site strengthens the foundation for healthier residents and a healthier workforce, leading to decreased emergency department visits, hospitalizations, absenteeism from work and school, and reduced health care costs for all stakeholders.

Co-location within the Northern Ohio Blanket Mills mixed-use development will also deepen NFP's collaboration with the Cleveland Department of Public Health, the Spanish American Committee, and MetroWest—creating a hub where health care, early childhood care and education, and community development intersect. These partnerships expand opportunities for future joint initiatives focused on improving health outcomes and scaling integrated services across the city and county.

FINANCIAL INFORMATION:

Total Budget of Project:

$3,096,682

Other Funding Sources of Project (list each source and dollar amount separately):
Secured: $2,685,675 (86.7% budget)

1. Construction Costs (funds generated by the Levin Group) - $2,400,000
2. Philanthropic Support (donors)- $285,675

Pending Requests:

1. Cuyahoga County ARPA- $10,000 request
2. KeyBank Foundation- $75,000 request
3. Philanthropic support (donor)- $25,000

Philanthropic support from donors will be sought to close the remaining funding gap. In addition, operating support secured from foundations to help offset the cost of any capital expenses not funded.

Total amount requested of County Council American Resource Act Dollars:

$10,000

Since these are one-time dollars, how will the Project be sustained moving forward: A financial investment from Cuyahoga County will support the one-time, start-up, capital costs associated with the project. Operations will be sustained with revenue from insurance reimbursements from health care services rendered- including pharmacy, quality incentive awards from insurers, public grant awards from HRSA Bureau of Primary Health Care. Philanthropic support from individuals, corporations and foundations will be sought on an as needed basis to fill any funding gaps to support operations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:
Domonic Hopson, MPH, FACHE, President & CEO

Signature:	**Date: 2/5/2026**

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

N/A

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0067

Sponsored by: **Councilmember Conwell**	**A Resolution** awarding a total sum, not to exceed $10,000, to the Western Reserve Historical Society for the African American Heritage & Cultural Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of $10,000 to the Western Reserve Historical Society for the African American Heritage & Cultural Celebration; and

WHEREAS, the Western Reserve Historical Society estimates approximately 400 to 500 people will be served annually through this award; and

WHEREAS, the Western Reserve Historical Society estimates the total cost of the project is $351,500.74; and

WHEREAS, the Western Reserve Historical Society is estimating the start date of the project will take place August 21-22, 2026; and

WHEREAS, the Western Reserve Historical Society requested $10,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $10,000 to the Western Reserve Historical Society to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $10,000 to the Western Reserve Historical Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the African American Heritage & Cultural Celebration.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: March 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Western Reserve Historical Society	
Address of Requesting Entity: 10825 East Blvd. Cleveland, OH 44106-1777	
County Council District # of Requesting Entity: District 7	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Tess Snyder	
Contact Address if different than Requesting Entity:	
Email: tsnyder@wrhs.org	**Phone:** 216-721-5722
Federal IRS Tax Exempt No.: 34-0714724	**Date:**

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The 2026 **African American Heritage & Cultural Celebration** (AAH&CC)—one of Cleveland's most significant and influential cultural traditions—proudly returns to the **Western Reserve Historical Society / Cleveland History Center on August 21–22, 2026**, with renewed vision, expanded leadership, and a powerful mission aligned with WRHS's commitment to preserving and sharing the histories that shape Northeast Ohio. Revitalized by RLR & Associates in collaboration with My Cool Solutions Inc., this year's celebration will pay special tribute to the **40th Anniversary of Kevin "MC Chill" Heard becoming Cleveland's first national rap recording artist.**

Heard's groundbreaking success as **"the first non-NYC solo rap act to chart nationally,"** helped propel Hip-Hop beyond its East Coast foundation and onto a wider national and global stage. In addition to his musical legacy, Heard spent more than **25 years** as a journalist at the historic **Call & Post newspaper**, documenting community stories throughout Greater Cleveland.

The 2026 AAH&CC is guided by a distinguished slate of General Co-Chairs representing institutions deeply rooted in cultural stewardship, neighborhood revitalization, and historical preservation: **Kelly Falcone-Hall**, President and CEO of the Western Reserve Historical Society; **Kate Borders**, President of University Circle Inc.; and **Terri Hamilton Brown**, Executive Director of the St. Clair Superior Development Corporation. Their collective leadership anchors this celebration firmly in the city's cultural and civic landscape.

The 2026 AAH&CC also reflects global Hip-Hop impact and civic commitment through its Honorary Co-Chairs. **Chuck D (Carlton Douglas Ridenhour)**, Rock & Roll Hall of Fame inductee and founding member of rap group Public Enemy, joins **Roxanne Shanté (Lolita Gooden)**, pioneering Hip-Hop icon, one of the first female stars of the genre, and the subject of the Netflix biopic *Roxanne, Roxanne*. They are joined by **Cleveland Ward 9 City Councilman Kevin Conwell**, a respected civic leader, musician, and longtime arts advocate.

The African American Heritage & Cultural Celebration traces its origins to **1992–2002**, when the African American Archives Auxiliary of the Western Reserve Historical Society—under the visionary leadership of **Dr. Booker T. Tall**—launched a community-centered celebration devoted to African American history, culture, and creativity. Over a decade, it grew from a small one-day program into WRHS's **signature summer event**, attracting more than **10,000 attendees annually** and transforming how Cleveland's Black community engaged with the Historical Society.

In **2012**, the tradition expanded into the neighborhood through the **Fairfax Arts & Heritage Celebration**, held along East 89th Street between Cedar and Quincy Avenues. That event honored Fairfax's rich cultural landscape—from its legendary entertainment venues to its civic institutions—reinforcing the importance of neighborhood storytelling and local heritage.

The 2026 AAH&CC builds upon this strong foundation with a revitalized mission centered on cultural preservation, community education, and neighborhood empowerment. The celebration seeks to reconnect families and institutions, create meaningful spaces for youth engagement and artistic expression, foster civic pride, and elevate the stories that have shaped Cleveland's African American identity across generations.

Project Start Date:	**Project End Date:**
August 21, 2026	August 22, 2026

IMPACT OF PROJECT:

Who will be served:

Although the celebration will be open to all citizens of Greater Cleveland and beyond, this event centers on the celebration of the culture and achievements of the African American Community. That said, hip hop has grown over the years to include people of all cultures and ethnicities, so it is the larger community that will be served, including people of all ages and economic backgrounds.

How many people will be served annually:

It is estimated that 400-500 people will attend the event this year.

Will low/moderate income people be served; if so how:

The event will be free to the public, so that people of all economic backgrounds can benefit from the fun, musical entertainment, and cultural pride that the event will generate.

How does the project fit with the community and with other ongoing projects:

Featuring a dynamic mix of performances, historical exhibitions, oral-history reflections, youth programming, artisan vendors, and community dialogues, the 2026 AAH&CC continues its long tradition of elevating culture while investing in Cleveland's future.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

n/a

If applicable, what environmental issues or benefits will there be:

n/a

If applicable, how does this project serve as a catalyst for future initiatives:

When this event was first initiated 20 years ago, it was highly successful, and we believe that bringing the event back to Cleveland will be just as successful. We plan to hold the event every other year going forward, so this year's event is a major catalyst to build a following that will sustain it for years into the future.

FINANCIAL INFORMATION:

Total Budget of Project:

$351,500.74

Other Funding Sources of Project (list each source and dollar amount separately):

Funding will come from sponsors and the sale of vendor tables. We are just beginning to seek sponsors and vendors for the event.

Total amount requested of County Council American Resource Act Dollars:

$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

It is our plan that this will become an event that will occur every other year in the future. We will seek to cultivate ongoing sponsors as well as new sponsors as the event continues to grow and prosper in future years.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Signature:	**Date:**

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0070

Sponsored by: **Councilmember Houser**	**A Resolution** awarding a total sum, not to exceed $42,695, to the Serene Foundation for the Community Mental Health and Violence Prevention Summit from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of $42,695 to the Serene Foundation for the Community Mental Health and Violence Prevention Summit; and

WHEREAS, the Serene Foundation estimates approximately 500 to 800 people will be served annually through this award; and

WHEREAS, the Serene Foundation estimates the total cost of the project is $42,695; and

WHEREAS, the Serene Foundation is estimating the start date of the project will take place on October 10, 2026; and

WHEREAS, the Serene Foundation requested $42,695 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $42,695 to the Serene Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $42,695 to the Serene Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community Mental Health and Violence Prevention Summit.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: March 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Cuyahoga County Council
2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): The Serene Foundation	
Address of Requesting Entity: **33140 Aurora Rd Ste 3** **Solon, Ohio 44139**	
County Council District # of Requesting Entity: District 10	
Address or Location of Project if Different than Requesting Entity: **MetroHealth** **10 Seeverance Circle | Cleveland heights, Ohio 44118**	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: **Shamarah Hutchins**	
Contact Address if different than Requesting Entity: **33140 Aurora Rd Ste 3** **Solon, Ohio 44139**	
Email: **Dr.shutchins@theserenefoundation.org**	**Phone: 216-210-2865**
Federal IRS Tax Exempt No.: 92-3200436	**Date: 02/26/2026**

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name: Community Mental Health and Violence Prevention Summit

Project Description

The Serene Foundation proposes a community-centered Mental Health and Violence Prevention Summit designed to promote emotional wellness, strengthen families, and reduce the long-term public health impacts of COVID-19. The pandemic intensified trauma, stress, anxiety, depression, and community violence particularly among children, families, and underserved populations.

This summit will convene nationally recognized mental health professionals, trauma-informed practitioners, educators, and local service providers to deliver evidence-based education, healing-centered engagement strategies, and direct access to supportive resources. The event will create a safe, inclusive space where residents can learn practical prevention tools, build resilience, and connect with services that promote long-term stability and well-being.

The summit will emphasize mental health awareness, violence prevention, youth and family support, and equitable access to care particularly for communities disproportionately impacted by COVID-19 and ongoing social stressors. The project will include intentional community outreach, professional event coordination, and post-event evaluation to measure participation, engagement, and connection to services.

Why the Project is Important and Needed

The COVID-19 pandemic amplified pre-existing disparities in mental health access and community safety, particularly within low- and moderate-income communities. Children and families experienced increased isolation, grief, economic stress, and exposure to trauma, contributing to rising emotional and behavioral health needs.

This project directly responds to those challenges by:

- Increasing access to culturally responsive mental health education
- Reducing stigma surrounding behavioral health support
- Promoting early intervention and violence prevention strategies
- Strengthening connections between families and local service providers
- Supporting community stabilization through prevention and resource alignment

The summit reflects The Serene Foundation's commitment to inclusivity, accessibility, and proactive mental health support, while aligning with public health priorities focused on behavioral health and community recovery.

Timeline of Milestones and Tracking

Phase 1: Planning and Coordination

- Secure speakers, trauma-informed facilitators, and community partners
- Confirm venue, logistics, and event production services

Phase 2: Community Outreach and Promotion

- Targeted outreach to schools, families, and community organizations
- Multi-channel promotion (radio, mail, digital, and partner networks)

Phase 3: Event Implementation

- Full-day summit execution
- On-site resource connection and service navigation support

Phase 4: Evaluation and Reporting

- Attendance tracking and demographic reporting
- Post-event surveys to measure impact, knowledge gained, and service connection
- Comprehensive post-event summary outlining outcomes and community reach

Project Start Date: 10/10/2026	Project End Date: 10/10/2026

IMPACT OF PROJECT:

Who Will Be Served

This initiative will serve residents of Cuyahoga County, with intentional focus on Cleveland Heights, East Cleveland, and neighboring communities that have been disproportionately impacted by COVID-19, economic hardship, trauma exposure, and community violence.

Special emphasis will be placed on children, adolescents, families, caregivers, educators, and community members who face barriers to accessing mental health education and supportive services.

How Many People Will Be Served Annually

The summit is expected to serve an estimated **500–800 residents directly** through in-person participation.

Additionally, the broader community will benefit through indirect reach, including distributed educational materials, shared digital resources, partner organization engagement, and post-event resource dissemination. This extended outreach is anticipated to expand impact beyond event attendees and increase long-term community awareness and service utilization.

Will Low- and Moderate-Income Individuals Be Served? If So, How

Yes. Serving low- and moderate-income individuals is a central priority of this initiative.

The summit will be **free and open to the public**, ensuring that cost is not a barrier to participation. Targeted outreach efforts will focus on low- and moderate-income neighborhoods, schools, youth-serving organizations, faith-based institutions, and community partners that serve families with limited access to behavioral health services.

The Serene Foundation will also:

- Partner with local schools and community agencies to increase accessibility
- Provide culturally responsive, trauma-informed content
- Offer on-site connections to affordable or sliding-scale services
- Distribute resource guides highlighting free and low-cost mental health supports

This approach ensures equitable access and meaningful engagement for residents who need services most.

How the Project Fits Within the Community and Other Ongoing Initiatives

This project complements and strengthens existing county and community-based initiatives focused on violence prevention, behavioral health access, youth development, and trauma-informed care.

Rather than duplicating services, the summit serves as a **connector and amplifier**, increasing awareness of available resources while reinforcing current public health and prevention investments.

The initiative aligns with ongoing community stabilization and recovery efforts by:

- Promoting prevention-based education
- Reducing stigma surrounding mental health support
- Encouraging early intervention
- Strengthening cross-sector collaboration among providers

By bridging residents to existing systems of care, the project enhances overall service coordination and long-term impact.

If Applicable, How Many Jobs Will Be Created or Retained

The project will create temporary, project-based employment and contract opportunities, including:

- Event production and coordination staff
- Audio/visual technicians
- Outreach and community engagement support
- Data collection and evaluation support personnel
- Local vendors and service providers

While these roles are temporary, they contribute to local economic activity and strengthen partnerships with community-based professionals.

If Applicable, What Environmental Issues or Benefits Will There Be

This project does not directly address environmental issues. However, efforts will be made to minimize waste by utilizing digital registration, electronic materials when possible, and responsible event management practices.

If Applicable, How This Project Serves as a Catalyst for Future Initiatives

The summit establishes a scalable and sustainable framework for ongoing mental health promotion and violence prevention programming within Cuyahoga County.

Specifically, the initiative will:

- Strengthen partnerships with national experts and local providers
- Generate measurable data on community needs and service gaps
- Inform future county investments and grant opportunities
- Increase community readiness for continued trauma-informed programming
- Lay the groundwork for recurring annual summits, workshops, and youth-focused prevention initiatives

By combining education, resource connection, and measurable evaluation, this project positions The Serene Foundation as a long-term community partner in advancing emotional wellness, prevention, and equitable access to care.

FINANCIAL INFORMATION:

Total Project Budget: $42,695

This budget reflects all projected expenses associated with planning, outreach, event production, speaker engagement, community resource coordination, evaluation, and post-event reporting.

Other Funding Sources (List Each Source and Dollar Amount Separately)

At this time, there are no additional confirmed funding sources for this initiative.

The Serene Foundation is actively exploring sponsorship opportunities and community partnerships; however, the full project cost is currently being requested through County Council American Rescue Plan Act (ARPA) funds.

Total Amount Requested from County Council – American Rescue Plan Act Funds

$42,695

The full project amount is requested to ensure comprehensive implementation, equitable access (free admission), professional event execution, and measurable evaluation outcomes.

Sustainability Plan (Given One-Time Funding)

This initiative is intentionally designed as a pilot and capacity-building effort to establish a scalable model for ongoing mental health and violence prevention programming within Cuyahoga County.

Sustainability will be supported through:

- Collection of attendance, demographic, and engagement data
- Post-event surveys measuring knowledge gained and resource connection
- Documentation of community needs and service gaps
- Development of outcome reports to support future grant applications
- Pursuit of foundation grants, corporate sponsorships, and philanthropic partnerships
- Exploration of public-private partnerships and integration with existing county behavioral health and prevention initiatives

By leveraging measurable outcomes and strengthened community partnerships, The Serene Foundation will position the summit for continued implementation, expansion, and alignment with long-term public health recovery and violence prevention strategies.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity

described herein, and that the information contained herein and attached hereto is true, complete, and

correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

Printed Name: Shamarah J Hutchins

Signature:	**Date: 02/26/2026**
Shamarah Hutchins	

Additional Documents

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0079

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Office of Child Support Services**	**A Resolution** authorizing Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed $8,960,556.38 for child support services for the period 1/1/2026-12/31/2026; authorizing the County Executive to execute Agreement Nos. 5947, 5948, 5952, 5953 & 5955 and all other documents consistent with said awards this Resolution; and declaring the necessity that this Resolution become immediately effective..

WHEREAS, the County Executive/Department of Health and Human Services/ Office of Child Support Services recommends entering into Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed $8,960,556.38 for child support services for the period 1/1/2026- 12/31/2026 as follows:

a) Agreement No. 5947 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Cashier's Office in the amount not-to-exceed $31,713.31.

b) Agreement No. 5948 with Cuyahoga County Prosecutor's Office in the amount not-to-exceed $4,935,003.68.

c) Agreement No. 5952 with Cuyahoga County Court of Common Pleas/Domestic Relations Court Division in the amount not-to-exceed $1,799,744.36.

d) Agreement No. 5953 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Clerk's Office in the amount not-to-exceed $247,219.43.

e) Agreement No. 5955 with Cuyahoga County Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed $1,946,875.60; and

WHEREAS, the Title IV-D Cooperative Agreements are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODSFS) regulations in order to specify the services, which will be rendered by each of these two (2) entities pertaining to the establishment, modification and

enforcement of child support obligations, in accordance with applicable child support regulations; and

WHEREAS, the primary goal of these cooperative agreements is to enable the County to recover a portion of the expenses incurred by the Domestic Relations Court, Juvenile Court and the County Prosecuting Attorney's Office in providing Title IV-D services to CJFS Office of Child Support Services; and

WHEREAS, this project is funded 70.01% Intergovernmental, 16.46% Health and Human Services Levy Fund, 11.71% Program Income, and 1.82% Local Revenue; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed $8,960,556.38 for child support services for the period 1/1/2026-12/31/2026 as follows:

a) Agreement No. 5947 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Cashier's Office in the amount not-to-exceed $31,713.31.

b) Agreement No. 5948 with Cuyahoga County Prosecutor's Office in the amount not-to-exceed $4,935,003.68.

c) Agreement No. 5952 with Cuyahoga County Court of Common Pleas/Domestic Relations Court Division in the amount not-to-exceed $1,799,744.36.

d) Agreement No. 5953 with Cuyahoga County Court of Common Pleas/Juvenile Court Division/Clerk's Office in the amount not-to-exceed $247,219.43.

e) Agreement No. 5955 with Cuyahoga County Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed $1,946,875.60.

SECTION 2. That the County Executive is hereby authorized to execute Agreements Nos. 5947, 5948, 5952, 5953 & 5955 and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: March 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

PURCHASE-RELATED TRANSACTIONS

Title	HHS-Office of Child Support Services (OCSS); Government Purchase Agreement; Cuyahoga County Juvenile Court Cash for Title IV-D collection of child support payment related services for time period 1/1/2026 – 12/31/2026.
Department or Agency Name	Office of Child Support Services
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☒ Other (please specify): Government Purchase

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5947	Cuyahoga County Juvenile Court Cashiers	1/1/2026 – 12/31/2026	$31,713.31	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Office of Child Support Services is requesting approval of a contract with **Juvenile Court-Cashiers** for title IV-D related services for the collection of cash child support payments in the amount of **$31,713.31**. The term of the contract is **January 1, 2026, to December 31, 2026.**

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of** **N/A**

Project Goals, Outcomes or Purpose (list 3):

1. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the collection of cash child support payments in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP (less program income) reimbursement portion of the expenses incurred by the Juvenile Court clerks.

2. The Juvenile Court clerks provides the collection of CASH Child Support payments.

3. This is a Cooperative Agreement between two County Agencies.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):

Cuyahoga County Juvenile Court Cashiers 9300 Quincy Ave Cleveland, OH 44106	**N/A**
Vendor Council District:	Project Council District:
7	**Countywide**
If applicable provide the full address or list the municipality(ies) impacted by the project.	**Serving all of Cuyahoga County Eligible Residents**

COMPETITIVE PROCUREMENT	**NON-COMPETITIVE PROCUREMENT**
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: **N/A**	Provide a short summary for not using competitive bid process. **This is a Cooperative Agreement between County Agencies and there are no other options to provide Child Support Services and enforcement.** *See Justification for additional information.
The total value of the solicitation: **N/A**	☐ Exemption
Number of Solicitations (sent/received) / **N/A**	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? **N/A**	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: N/A	☒ Government Purchase **The total value of the Agreement is $31,713.31** ☐ Alternative Procurement Process
How did pricing compare among bids received? N/A	☐ Contract Amendment - (list original procurement) ☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain. N/A

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. **Program Income: 11.71%** **Intergovernmental: 70.01%** **Local Revenue: 1.82%** **HHS Levy: 16.46%**
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. **Accounting Unit: HS245100; Account Number: 55130**
Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service or purchase.
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission
Reason:
These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (1 weeks); then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1 - 2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6 - 7 weeks.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	**2/3/2026 (DCAP)**
Date documents were requested from vendor:	**12/18/2025- Budget requested; 1/8/2026- Revised Draft sent to State for Review, (Note-Initial Draft was sent 1/2/2026); 1/20/2026- State of Ohio approved contract for signature; 2/10/2026-Signed agreement received**
Date of insurance approval from risk manager:	**N/A**
Date Department of Law approved Contract:	**2/13/2026**
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The project's term has already begun. These Cooperative Agreement contracts are being submitted at this time because the contract budgets review process cannot begin until the county's current year operating budget is approved.**	

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	**Contract No. (If PO, list PO#)**	**Vendor Name**	**Time Period**	**Amount**	**Date BOC/Council Approved**	**Approval No.**
O	5215	Cuyahoga County Juvenile Court Cashiers	1/1/2025 – 12/31/2025	$26,371.16	3/25/2025	R2025-0130

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

Infor/Lawson RQ# (if applicable):	N/A-Not required for Exemption - GOVP
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	5947

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (2 weeks) this year due to NEW Indirect Plan questions to County OBM in the contracts; then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1-2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6-7 weeks. **NOTE: THESE COOPERATIVE AGREEMENTS NEED APPROVAL FROM COUNTY COUNCIL / BOARD OF CONTROL (RESOLUTION) AND SIGNED AND DATED BY COUNTY EXECUTIVE BY MARCH 31; TO ALLOW FOR REIMBURSEMENT OF JANUARY, FEBRUARY, AND MARCH EXPENDITURES**	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒

OTHER THAN FULL AND OPEN COMPETITION **Government Purchase** **Reviewed by Purchasing**		
OCSS IV-D Contract: County Juvenile Court Cashiers	**Department Initials**	**Purchasing**

Briefing Memo			LS	
Justification Form			LS	
Debarment/Suspension Verified	Date:	2.3.2026	LS	
Auditor's Findings	Date:	2.3.2026	LS	
Vendor's Submission			N/A	
Cover - *Master contracts only*			N/A	
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			LS	
TAC/CTO Approval or IT Standards *(if required attach and identify relevant page #s or meeting approval number)*			N/A	
Checklist Verification				

Intra-Agency: *A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).*

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
OCSS IV-D Contract: County Juvenile Court Cashiers	**Department Initials**
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	N/A-Waived
Workers' Compensation Insurance	N/A-Waived

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026 – 12/31/2026	HS245100	55130			$26,427.76
1/1/2027 – 2/29/2027 *For 2026 final invoices	HS245100	55130			$5,285.55
			TOTAL		$31,713.31

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	GOVP
Lawson RQ# (if applicable)	Not required for Exemption - GOVP
CM Contract#	5215

	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount ([CM 5215)	**$26,371.16**		**1/1/2025 – 12/31/2025**	**3/25/2025**	**R2025-0130**
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$26,371.16**			
New Contract Action: 1-Year GOVP Contract (CM 5947)		**$31,713.31**	**1/1/2026 – 12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	Court of Common Pleas, Division of Juvenile Court
Current Contract History: **CE/AG# (if applicable)** **Infor/Lawson PO#:**	5215GOVP\213997GOVP
RQ#	Not required for Exemption - GOVP
Time Period of Original Contract	1/1/2025 - 12/31/2025
Background Statement	Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations and specify the services which will be rendered pertaining to the collections of Cash Child Support payments for enforcement of Child Support Obligations. The IV-D Contract enables the County to recover the up to 66% FFP (less any program income) reimbursement of the expenses incurred by the Juvenile Court's Cashiers Office for accepting cash payments for court ordered child support obligations.
Service Description	The Juvenile Court's Cashiers Office takes Cash Child Support Payments at the Juvenile Justice Center building. Prepares receipts and forwards them daily to the CSEA. The cash is then deposited daily in the CSEA PNC Depository Account.
Performance Indicators	Juvenile Court Cash Collections 2025 Performance Standards: 1) Juvenile Court will only accept cash payments in its cashier's office. 2) Juvenile Court will deliver receipts for each cash transaction to the Office of Child Support Services (OCSS) along with the individual payment information forms daily. Cash deposits into the OCSS depository account will occur daily. 3) Juvenile Court will report missing or void cash payment receipts each day of occurrence. 4) Juvenile Court will prepare a daily accounting of total transactions and the amount of deposits that OCSS will receive by the end of each week.
Actual Performance versus performance indicators (include statistics):	CY 2025 cash collections totaled $376,550.30 which represents a 63.56% increase from the prior year's collections of $230,224.57. CY 2025 individual payment items collected were 2,250 1134which is a 98.41% increase from the prior year's items totaling 1,134.

Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on the 2025 Performance Standards, the delivery of cash receipts to OCSS was timely. Therefore, the performance complies as identified in the IV-D Contract and the above Performance Indicators.				
Department Contact	Tammie Greer (OCSS)/Richard Weiler (Fiscal)				
User Department	Office of Child Support Services				
Date	2/06/2026				

PURCHASE-RELATED TRANSACTIONS

Title	HHS-Office of Child Support Services (OCSS); Government Purchase Agreement; Cuyahoga County Prosecutor's Office for Title IV-D legal related services for time period of 1/1/2026 – 12/31/2026.
Department or Agency Name	
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☒ Other (please specify): Government Purchase

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5948	Cuyahoga County Prosecutor's Office	1/1/2026 – 12/31/2026	$4,935,003.68	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Office of Child Support Services is requesting approval of a contract with **Cuyahoga County Prosecutor's Office,** for Title IV-D legal related services in the amount of **$4,935,003.68** for the time period of **January 1, 2026 – December 31, 2026**.

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of** **N/A**

Project Goals, Outcomes or Purpose (list 3):

1.Title IV-D Prosecutor's Office Contract is mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services regulations. The County Prosecutor's Office is the Office of Child Support Service legal representative at both Domestic and Juvenile Court hearings.

2. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the legal services rendered by the Prosecutor's Office in the enforcement of Child Support Obligations in accordance with applicable Child Support Regulations.

3.The IV-D Contract enables the County to recover the up to 66% FFP (less any program income) reimbursement portion of the expenses incurred by the County Prosecutor's Office.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.	
Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga County Prosecutor's Office 1200 Ontario Street 9th Floor Cleveland, OH 44113	**N/A**
Vendor Council District:	Project Council District:
7	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	**Serving all Cuyahoga County eligible residents**

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: **N/A**	Provide a short summary for not using competitive bid process. **This is a Cooperative Agreement between County Agencies and there are no other options to provide Child Support Services and enforcement.** *See Justification for additional information.
The total value of the solicitation: **N/A**	☐ Exemption
Number of Solicitations (sent/received) / **N/A**	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? **N/A**	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☒ Government Purchase **The total value of the Agreement is $4,935,003.68**
	☐ Alternative Procurement Process
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain. N/A

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

Program Income: 11.71%
Intergovernmental: 70.01%
Local Revenue: 1.82%
HHS Levy: 16.46%

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: HS245100; Account Number: 55130

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.
Recurring service or purchase.

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (2 weeks) this year due to NEW Indirect Plan questions to County OBM in the contracts; then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1-2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6-7 weeks.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	2/3/2026 (DCAP)
Date documents were requested from vendor:	12/19/2025- Budget requested; 1/8/2026- Revised Draft sent to State for Review, (Note-Initial Draft was sent 1/2/2026); 1/20/2026- State of Ohio approved contract for signature; 2/10/2026-Signed agreement received
Date of insurance approval from risk manager:	N/A

Date Department of Law approved Contract:	**2/13/2026**
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The project's term has already begun. These Cooperative Agreement contracts are being submitted at this time because the contract budgets review process cannot begin until the county's current year operating budget is approved.**	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	**Contract No. (If PO, list PO#)**	**Vendor Name**	**Time Period**	**Amount**	**Date BOC/Council Approved**	**Approval No.**
0	5193	Cuyahoga County Prosecutor's Office	1/1/2025 – 12/31/2025	$4,867,009.38	3/25/2025	R2025-0130

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒

OTHER THAN FULL AND OPEN COMPETITION Government Purchase Reviewed by Purchasing				
OCSS IV-D Contract: County Prosecutor's Office			**Department Initials**	**Purchasing**
Briefing Memo			LS	
Justification Form			LS	
Debarment/Suspension Verified	Date:	2.3.2026	LS	
Auditor's Findings	Date:	2.3.2026	LS	
Vendor's Submission			N/A	
Cover - *Master contracts only*			N/A	
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			LS	
TAC/CTO Approval or IT Standards *(if required attach and identify relevant page #s or meeting approval number)*			N/A	
Checklist Verification				

Intra-Agency: *A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).*

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
OCSS IV-D Contract: County Prosecutor's Office	**Department Initials**
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	N/A-Waived
Workers' Compensation Insurance	N/A-Waived

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026 – 12/31/2026	HS245100	55130			$4,112,503.07
1/1/2027 – 2/29/2027 *For 2026 Final invoices	HS245100	55130			$822,500.61
			TOTAL		$4,935,003.68

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	GOVP
Lawson RQ# (if applicable)	Not required for exemption - GOVP
CM Contract#	5193

	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount (CM 5193)	**$4,867,009.38**		**1/1/2025-12/31/2025**	**3/25/2025**	**R2025-0130**
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$4,867,009.38**			
New Contract Action: 1- Year GOVP Contract (CM 5948)		**$4,935,003.68**	**1/1/2026 – 12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

Infor/Lawson RQ# (if applicable):	N/A-Not required for Exemption - GOVP
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	5948

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (2 weeks) this year due to NEW Indirect Plan questions to County OBM in the contracts; then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 7 weeks. **NOTE: THESE COOPERATIVE AGREEMENTS NEED APPROVAL FROM COUNTY COUNCIL / BOARD OF CONTROL (RESOLUTION) AND SIGNED AND DATED BY COUNTY EXECUTIVE BY MARCH 31; TO ALLOW FOR REIMBURSEMENT OF JANUARY, FEBRUARY, AND MARCH EXPENDITURES**	
What is being done to prevent this from reoccurring?	N/A	

CONTRACT EVALUATION FORM

Contractor	CUYAHOGA COUNTY PROSECUTOR'S OFFICE
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5193 GOVP \ 213995 GOVP
RQ#	Not required for exemption - GOVP
Time Period of Original Contract	1/1/2025 - 12/31/2025
Background Statement	Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the legal services rendered by the Prosecutor's Office in the enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP (less any program income) reimbursement portion of the expenses incurred by the County Prosecutor's Office.
Service Description	Title IV-D Prosecutor's Office Contract is mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services regulations. The County Prosecutor's Office is the Office of Child Support Services' legal representative at both Domestic and Juvenile Court hearings.
Performance Indicators	The Prosecuting Attorney's Office shall meet the following contract requirements: Make all reasonable efforts to provide services between 8:30am and 4:30pm Monday through Friday with the exception of holidays; Submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; Maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract, including retention of all books, records, payroll and documents for three years after final payment; Accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this contract; Attend all scheduled meetings with the OCSS (every three months for four meetings/year); Shall prepare and file within thirty days of receipt, all motions and complaints with Domestic Relations or Juvenile Courts; Provide a response to any Prosecutor Consult Request made to them by OCSS within thirty days of receipt; Assist in the completion of the

	Health Insurance Affidavit or Private Health Insurance Questionnaire for purposes of establishment and enforcement of cash medical benefits in Juvenile or Domestic Relations Court; Submit time sheets on a monthly basis for each Assistant Prosecuting Attorney or other staff included under this contract as part of monthly billing; Send as many APAs as practicable to the trainings sponsored annually by the Ohio Child Support Professionals Association.
Actual Performance versus performance indicators (include statistics):	The Prosecuting Attorney's Office maintained full access to the agency and partner courts throughout 2025, whether the courts provided in-person or virtual hearings. The Prosecuting Attorney's Office was particularly important in keeping OCSS informed throughout the Juvenile Court docket merger implemented in 2025. Monthly expenses were submitted timely throughout 2025. The Prosecuting Attorney's Office attends regular meetings in a variety of forums with OCSS, including quarterly contract meetings with other providers, senior leadership team discussions to address all issues and implementation of initiatives and legislative updates, monthly policy review group meetings, and presenting legal updates for ongoing development of OCSS employees. Referral tracking reports for 2025 reflect an 8.7% increase in referrals from 2024. Meetings were often missed by criminal non-support representatives of the Prosecutor's Office, which were mostly attributed to conflicts with grand jury. The criminal non-support Assistant Prosecuting Attorney collaborated with the OCSS criminal non-support team to exceed collections goal of $1 million in 2025, which was the highest recorded annual collection since 2019.

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	The Prosecuting Attorney's Office is OCSS's legal counsel for all actions referred to Court regarding paternity establishment, support order establishment, support order enforcement, and criminal non-support. OCSS continues to recognize the hard work of the Prosecutor's Office. They have provided professional legal services and creativity in the development of agency services. Their representation of the agency has supported improvements in OCSS service delivery, including their commitment to be accessible on all child support related issues, such as policy and process development. However, OCSS was found in Contempt during 2025 for the Prosecutor's Office failure to comply with a Magistrate's court order that was upheld by the assigned Judge. This contempt finding that resulted in a fine was appealed in the 8th District Court of Appeals. During 2025, the Prosecuting Attorney's Office assisted in resolving

	some matters with Domestic Relations and Juvenile Courts, as well as implementing new processes, such as caretaker/redirect and ROPAA packets. The Prosecuting Attorney's Office worked with the Juvenile Court Clerks Office to develop a solution for a critical gap caused by Juvenile Court staffing vacancies and delays. The Prosecuting Attorney's Office continues to be instrumental in representing OCSS's best interest with both Domestic Relations and Juvenile Courts, particularly during the check-in meetings with Juvenile Court pertaining to their docket merger.
Department Contact	Richard L. Weiler / Jeffrey Bloom
User Department	Office of Child Support Services
Date	02/05/2026

PURCHASE-RELATED TRANSACTIONS

Title	HHS-Office of Child Support Services (OCSS); Government Purchase Agreement; Cuyahoga County Domestic Relations Court for Title IV-D court related services for time period 1/1/2026 – 12/31/2026.
Department or Agency Name	Office of Child Support Services
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☒ Other (please specify): Government Purchase

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5952	Cuyahoga County Domestic Relations Court	1/1/2026 - 12/31/2026	$1,799,744.36	Pending	Pending

Service/Item Description (include quantity if applicable).
The Office of Child Support Services is requesting approval of a contract with **Cuyahoga County Domestic Relations Court** for IV-D court related services in the amount of **$1,799,744.36** for the time period of **January 1, 2026 - December 31, 2026**.

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of** **N/A**

Project Goals, Outcomes or Purpose (list 3):

1. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP reimbursement portion of the expenses incurred minus program income by the Domestic Relations Court.

2. The Domestic Relations Court provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification, or enforcement of a child support obligation, and which is journalized by the Court.

3. Title IV-D is a Cooperative Agreement made between Ohio Department of Job and Family Services and the Office of Child Support Services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Domestic Relations Court **1 W. Lakeside Avenue** **Cleveland, Ohio 44113**	**N/A**
Vendor Council District:	Project Council District:
Council District 7	**Countywide**
If applicable provide the full address or list the municipality(ies) impacted by the project.	**Serving all of Cuyahoga County Eligible Residents**

COMPETITIVE PROCUREMENT	**NON-COMPETITIVE PROCUREMENT**
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: **N/A**	Provide a short summary for not using competitive bid process. **This is a Cooperative Agreement between County Agencies and there are no other options to provide Child Support Services and enforcement.** *See Justification for additional information.
The total value of the solicitation: **N/A**	☐ Exemption
Number of Solicitations (sent/received) / **N/A**	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? **N/A**	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: **N/A**	☒ Government Purchase **The total value of the Agreement is $1,799,744.36** ☐ Alternative Procurement Process
How did pricing compare among bids received? **N/A**	☐ Contract Amendment - (list original procurement) ☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

Program Income: 11.71%
Intergovernmental: 70.01%
Local Revenue: 1.82%
HHS Levy: 16.46%

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: HS245100; Account Number: 55130

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service or purchase.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (1 weeks); then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1 - 2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6 - 7 weeks.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	**12/12/2025 (Fiscal); 2/3/2026 (DCAP)**
Date documents were requested from vendor:	**12/12/25 Budget requested from vendor; 1/5/26 Meeting with Court Admins to discuss budget adjustments affected by work assignment changes; 1/16/26 Final budget received, contract submitted to State of Ohio for approval; 1/30/26 State of Ohio approved contract for signature; 2/11/26 Signed agreement received by DCAP**
Date of insurance approval from risk manager:	**N/A**
Date Department of Law approved Contract:	**2/13/2026**

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The project's term has already begun. These Cooperative Agreement contracts are being submitted at this time because the contract budgets review process cannot begin until the county's current year operating budget is approved.**
Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5214	Cuyahoga County Domestic Relations Court	1/1/2025 - 12/31/2025	3,905,039.58	3/25/2025	R2025-0130

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

Infor/Lawson RQ# (if applicable):	N/A-Not Required for Exemption-GOVP
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	5952

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (1 weeks); then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1 - 2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6 - 7 weeks. **NOTE: THESE COOPERATIVE AGREEMENTS NEED APPROVAL FROM COUNTY COUNCIL / BOARD OF CONTROL (RESOLUTION) AND SIGNED AND DATED BY COUNTY EXECUTIVE BY MARCH 31; TO ALLOW FOR REIMBURSEMENT OF JANUARY, FEBRUARY, AND MARCH EXPENDITURES**	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒

OTHER THAN FULL AND OPEN COMPETITION Government Purchase Reviewed by Purchasing				
2026 OCSS IV-D CONTRACT: Domestic Relations Court			**Department Initials**	**Purchasing**
Briefing Memo			AL	
Justification Form			AL	
Debarment/Suspension Verified	Date:	2.5.26	AL	
Auditor's Findings	Date:	2.5.26	AL	
Vendor's Submission			N/A	

Cover - *Master contracts only*	N/A	
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*	AL	
TAC/CTO Approval or IT Standards *(if required attach and identify relevant page #s or meeting approval number)*	N/A	
Checklist Verification	AL	

Intra-Agency: *A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).*

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	N/A- Waived
Workers' Compensation Insurance	N/A- Waived

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026-12/31/2026	HS245100	55130			$1,499,786.97
1/1/2027-2/28/2027 *For 2026 Final Invoices	HS245100	55130			$299,957.39
			TOTAL		**$1,799,744.36**

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	GOVP
Lawson RQ# (if applicable)	Not required for exemption-GOVP
CM Contract#	5952

Department of Purchasing – Required Documents Checklist

	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	**$3,905,039.58**		**1/1/2025-12/31/2025**	**3/25/2025**	**R2025-0130**
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$3,905,039.58**			
New Contract Action: 1-Year GOVP Contract (CM 5952)		**$1,799,744.36**	**1/1/2026-12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	DOMESTIC RELATIONS COURT
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5214 GOVP/213998 GOVP
RQ#	Not required for Exemption- GOVP
Time Period of Original Contract	1/1/2025 - 12/31/2025
Background Statement	Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP reimbursement portion of the expenses incurred minus program income by the Domestic Relations Court.
Service Description	The Domestic Relations Court provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification or enforcement of a child support obligation, and which is journalized by the Court.
Performance Indicators	The Domestic Relations Court shall meet the following contract requirements: Make all reasonable efforts to allow public access by providing services between 8:30am and 4:30pm Monday through Friday with the exception of holidays; Submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; Maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract, including retention of all books, records, payroll and documents for three years after final payment; Accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this contract; Make available to the Office of Child Support Services through the Clerk of Courts docket a filed copy of the JFS 07076 "Application for Child Support Services" form signed by one or both of the parents, which is not valid until received by OCSS and contains, at minimum, names of the participants and either dates of birth or social security numbers of participants; the JFS 07076 must

	be completed for the Hearing and subsequent issuance of a Court Order to be billable under this Contract; When issuing or modifying a support order, include provisions in the Court Order ordering the support obligor and the support oblige to sign and file, as soon as possible, a signed Application for Child Support Services with the OCSS; Report the status, on a monthly basis by referral tracking number, of all actions submitted to them for processing; Ensure appropriate personnel having decision-making authority at Domestic Relations Court attend all scheduled meetings with the OCSS, which are held every three months for a total of four meetings per year; Accept and journalize OCSS's verified balances as noted in the Support Enforcement Tracking System (SETS), which eliminates the requirement for the OCSS to complete and submit a receipt calculation for Emancipation, Lump Sum and/or Motion packets for verified balances, though Receipt calculations will continue to be submitted for unverified balances in SETS; Indicate in the Termination Order that Domestic Relations Court issues whether the Obligee has received an overpayment of child support, including the amount of the overpayment; Continue to be a "Key Partners" member of the Ohio Child Support Professionals Association (OCSPA), to remain informed and engaged with OCSPA activities, which include conferences and bi-weekly newsletters containing child support program, legislation and case law updates.				
Actual Performance versus performance indicators (include statistics):	Domestic Relations Court maintained full access to the public via in-person and virtual methods, including a Help Center, mobile application and website. Monthly expenses were submitted timely throughout 2025. Applications for Child Support Services are provided to parents by Domestic Relations Court; submitted Child Support Applications are submitted by parents or their representatives to the Clerk of Courts, who scan into the court docket. OCSS has access to the court docket and pulls copies for the OCSS case file/records. Referral tracking reports for 2025 reflect a decrease of 15.2% in referrals to Domestic Relations Court from 2024. Domestic Relations Court representatives continue to make themselves available at regular contractual meetings. Domestic Relations Court accepts case balances provided to the Court by OCSS and issues Termination Orders that contain the facts of overpayments on cases, if they exist.				
Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Domestic Relations Court and OCSS have a cooperative history of identifying and resolving issues that present themselves, including the development of best practices for child support service delivery. The Court continues to maintain regular communication with OCSS and works timely and thoroughly to resolve case issues. During 2025, the caretaker/redirect procedure was fully implemented that was a result of two legislative changes in 2024. This was accomplished through communication and coordination, along with assistance from the Assistant County Prosecutor. Also, during 2025, it was discovered that some required medical language was not included on a Domestic Relations Court template. This issue was discussed and resolved promptly. The Court and OCSS also promptly worked through a sporadic situation when some electronic packets sent by OCSS could not be opened by the Court. Domestic Relations Court and OCSS will need to continue working through issues and communicate potential changes to established practices in advance to avoid a negative impact to operations or clients.
Department Contact	Richard L. Weiler / Jeffrey Bloom
User Department	Office of Child Support Services
Date	02/05/2026

PURCHASE-RELATED TRANSACTIONS

Title	HHS-Office of Child Support Services (OCSS); Government Purchase Agreement; Cuyahoga County Juvenile Clerk's Office for Title IV-D court related services for time period 1/1/2026 – 12/31/2026.
Department or Agency Name	Office of Child Support Services
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☒ Other (please specify): Government Purchase

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5953	Cuyahoga County Juvenile Court	1/1/2026 - 12/31/2026	$247,219.43	Pending	Pending

Service/Item Description (include quantity if applicable).
The Office of Child Support Services is requesting approval of a contract with **Cuyahoga County Juvenile Clerk's Office** for IV-D court related services in the amount of **$247,219.43** for the time period of **January 1, 2026 - December 31, 2026**.

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of** **N/A**

Project Goals, Outcomes or Purpose (list 3):

1. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP (less program income) reimbursement portion of the expenses incurred by the Juvenile Court

2. The Juvenile Clerk's Office provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification, or enforcement of a child support obligation, and which is journalized by the Court.

3. Title IV-D is a Cooperative Agreement made between Ohio Department of Job and Family Services and the Office of Child Support Services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):

Juvenile Court **9300 Quincy Avenue 2nd Floor** **Cleveland, Ohio 44106**	**N/A**
Vendor Council District:	Project Council District:
Council District 7	**Countywide**
If applicable provide the full address or list the municipality(ies) impacted by the project.	**Serving all of Cuyahoga County Eligible Residents**

COMPETITIVE PROCUREMENT	**NON-COMPETITIVE PROCUREMENT**
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: **N/A**	Provide a short summary for not using competitive bid process. **This is a Cooperative Agreement between County Agencies and there are no other options to provide Child Support Services and enforcement.** *See Justification for additional information.
The total value of the solicitation: **N/A**	☐ Exemption
Number of Solicitations (sent/received) / **N/A**	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? **N/A**	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: **N/A**	☒ Government Purchase **The total value of the Agreement is $247,219.43.** ☐ Alternative Procurement Process
How did pricing compare among bids received? **N/A**	☐ Contract Amendment - (list original procurement) ☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.	
List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval. ☐ Check if item is ERP related? ☐ No ☐ Yes.
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. **Program Income: 11.71%** **Intergovernmental: 70.01%** **Local Revenue: 1.82%** **HHS Levy: 16.46%**
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: HS245100; Account Number: 55130
Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service or purchase.	
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (1 weeks); then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1 - 2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6 - 7 weeks.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	**12/12/2025 (Fiscal); 2/3/2026 (DCAP)**
Date documents were requested from vendor:	**12/12/25 Budget requested from vendor; 12/22/25 Time study sent to the state for review; 1/21/26 Meeting with Court Admins to discuss clerking contract; 1/28/26 Final budget received, contract submitted to State of Ohio for approval; 2/3/26 State of Ohio approved contract for signature; 2/11/26 Signed agreement received by DCAP**
Date of insurance approval from risk manager:	**N/A**
Date Department of Law approved Contract:	**2/13/2026**
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**	

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The project's term has already begun. These Cooperative Agreement contracts are being submitted at this time because the contract budgets review process cannot begin until the county's current year operating budget is approved.**
Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5208	Cuyahoga County Juvenile Court	1/1/2025 - 12/31/2025	$532,132.23	3/25/2025	R2025-0130

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

Infor/Lawson RQ# (if applicable):	N/A-Not Required for Exemption-GOVP
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	5953

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (1 weeks); then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1 - 2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6 - 7 weeks. **NOTE: THESE COOPERATIVE AGREEMENTS NEED APPROVAL FROM COUNTY COUNCIL / BOARD OF CONTROL (RESOLUTION) AND SIGNED AND DATED BY COUNTY EXECUTIVE BY MARCH 31; TO ALLOW FOR REIMBURSEMENT OF JANUARY, FEBRUARY, AND MARCH EXPENDITURES**	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒

OTHER THAN FULL AND OPEN COMPETITION Government Purchase Reviewed by Purchasing				
2026 OCSS IV-D CONTRACT: Juvenile Court Clerking			**Department Initials**	**Purchasing**
Briefing Memo			AL	
Justification Form			AL	
Debarment/Suspension Verified	Date:	2.5.2026	AL	
Auditor's Findings	Date:	2.5.2026	AL	
Vendor's Submission			N/A	

Cover - *Master contracts only*	N/A	
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*	AL	
TAC/CTO Approval or IT Standards *(if required attach and identify relevant page #s or meeting approval number)*	N/A	
Checklist Verification	AL	

Intra-Agency: *A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).*

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	N/A- Waived
Workers' Compensation Insurance	N/A- Waived

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026-12/31/2026	HS245100	55130			$206,016.19
1/1/2027-2/28/2027 *For 2026 Final Invoices	HS245100	55130			$41,203.24
			TOTAL		**$247,219.43**

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	GOVP
Lawson RQ# (if applicable)	Not required for exemption-GOVP
CM Contract#	5953

Department of Purchasing – Required Documents Checklist

	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	**$532,132.33**		**1/1/2025-12/31/2025**	**3/25/2025**	**R2025-0130**
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$532,132.33**			
New Contract Action: 1-Year GOVP Contract (CM 5953)		**$247,219.43**	**1/1/2026-12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	
CM#: •	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	Court of Common Pleas, Division of Juvenile Court – Clerk Services
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5208 GOVP\213999 GOVP
RQ#	Not required for Exemption - GOVP
Time Period of Original Contract	1/1/2025- 12/31/2025
Background Statement	Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP reimbursement portion of the expenses incurred minus program income by the Juvenile Court.
Service Description	The Juvenile Court provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification or enforcement of a child support obligation, and which is journalized by the Court.
Performance Indicators	The Juvenile Court shall meet the following contract requirements: Make all reasonable efforts to allow public access by providing services between 8:30am and 4:30pm Monday through Friday with the exception of holidays; Submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; Maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract, including retention of all books, records, payroll and documents for three years after final payment; Accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this contract; Report the status, on a monthly basis by referral tracking number, of all actions submitted to them for processing; Ensure appropriate personnel having decision-making authority at Juvenile Court attend all scheduled meetings with the OCSS, which are held every three months for a total of four meetings per year, as well as monthly meetings to assess the docket merger, effect on the contract, and

	determine the appropriate time to commence a time study; Supply to OCSS copies of Journal Entries requested within five working days of the request; Electronically furnish to the CSEA copies of all Journal Entries issued within five working days after journalized in the Clerk's Office, including those involving Cuyahoga Division of Children & Family Services and placement of a child into or removal from agency custody; Furnish copies of all Paternity actions filed with the Ohio Central Paternity Registry at the time they are forwarded to OCPR, which shall be no later than five days after they are journalized; Make reasonable efforts to initiate processing of IV-D cases within 14 calendar days upon receipt from OCSS or the Assistant County Prosecutor for OCSS-initiated motions; Ensure that the JFS 07034, JFS 07035 and daily and monthly timesheets are submitted to the OCSS no later than thirty (30) days after the last day of the month in which services were provided; Become be a "Key Partners" member of the Ohio Child Support Professionals Association (OCSPA), to remain informed and engaged with OCSPA activities, which include conferences and bi-weekly newsletters containing child support program, legislation and case law updates.
Actual Performance versus performance indicators (include statistics):	Juvenile Court maintained public access and offers their services in virtual and in-person format. Monthly expenses were not submitted timely throughout 2025. With combined efforts of OCSS Fiscal and Juvenile Court, the billing timeliness goal of processing billing through October 2025 was reached in early December 2025. Referral tracking reports for 2025 reflect a 7.0% decrease in referrals to Juvenile Court from 2024. Some filing delays occurred at Juvenile Court due to staffing/vacancies and they have worked to reduce these delays. Juvenile Court met quarterly with OCSS and our partners from the Prosecutor's Office to discuss critical goals, including outcomes to referrals, as well as monthly to discuss overall progress of the docket merger.

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Prior to 2025, the IV-D Contract with Juvenile Court included both Magistrate and Clerking services due to a dedicated unit. Due to Juvenile Court's restructuring that resulted in a non-dedicated unit, separate IV-D Contracts were established for Magistrate and Clerking services in 2025. Billing/invoicing submitted by Juvenile Court was consistently late throughout 2025. November and December 2025 billing/invoicing is still incomplete as of the date of this evaluation. The Juvenile Court representatives who come to the contractual and monthly meetings have assisted in working through items related to

	the Juvenile Court and Contract changes. Both entities desire to develop best practices and shared goals. Discussions have been very cooperative and seek to gain efficiencies while prioritizing service delivery and minimizing negative impacts to our shared clients. During 2025, the caretaker/redirect procedure was fully implemented that was a result of two legislative changes in 2024. This was accomplished through communication and coordination, along with assistance from the Assistant County Prosecutor. Additionally, multiple discussions and resolution occurred on processing ROPAA packets. OCSS looks forward to continuing a collaborative partnership to further improve outcomes from the docket merger.
Department Contact	Richard L. Weiler / Jeffrey Bloom
User Department	Office of Child Support Services
Date	02/05/2026

PURCHASE-RELATED TRANSACTIONS

Title	HHS-Office of Child Support Services (OCSS); Government Purchase Agreement; Cuyahoga County Juvenile Court for Title IV-D court related services for time period 1/1/2026-12/31/2026.
Department or Agency Name	Cuyahoga Office of Child Support Services
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☒ Other (please specify): Government Purchase

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5955	Cuyahoga County Juvenile Court	1/1/2026-12/31/2026	$1,946,875.60	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Office of Child Support Services is requesting approval of a contract with **JUVENILE COURT** for IV-D court-related services in the amount of **$1,946,875.60**. The term of the contract is **January 1, 2026, to December 31, 2026.**

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of** **N/A**

Project Goals, Outcomes or Purpose (list 3):

1. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP (less program income) reimbursement portion of the expenses incurred by the Juvenile Court.

2. The Juvenile Court provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification, or enforcement of a child support obligation, and which is journalized by the Court.

3. Title IV-D is a Cooperative Agreement made between Ohio Department of Job and Family Services and the Office of Child Support Services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
9300 Quincy Avenue 4th Floor Fiscal Cleveland, Ohio 44106	**N/A**
Vendor Council District:	Project Council District:
Council District 7	**Countywide**
If applicable provide the full address or list the municipality(ies) impacted by the project.	**Serving all of Cuyahoga County Eligible Residents**

COMPETITIVE PROCUREMENT	**NON-COMPETITIVE PROCUREMENT**
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date:	Provide a short summary for not using competitive bid process. **This is a Cooperative Agreement between County Agencies and there are no other options to provide Child Support Services and enforcement.** *See Justification for additional information.
The total value of the solicitation:	☐ Exemption
Number of Solicitations (sent/received) /	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☒ Government Purchase **The total value of the Agreement is $1,946,875.60**
	☐ Alternative Procurement Process
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.	
List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

Program Income: 11.71%
Intergovernmental: 70.01%
Local Revenue: 1.82%
Health & Human Services Levy: 16.46%

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: HS245100; Account Number: 55130

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Recurring service or purchase.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The project's term has already begun. These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (2 weeks) this year due to NEW Indirect Plan questions to County OBM in the contracts; then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1-2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6-7 weeks.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	**12/11/2025 (Fiscal); 2/3/2026 (DCAP)**
Date documents were requested from vendor:	**12/12/25-Budget requested from vendor due 12/26/25; 12/22/25-Time study sent to the state for review; 1/26/26-State completed review of time study; 2/3/26-Received Magistrates draft budget received; 2/4/26 uploaded draft contract & State of Ohio approved contract for signature; 2/9/26-Contract signed by Juvenile Court Fiscal Director; 2/10/26-Contract signed by HHS Director; 2/11/26 Signed contract received by DCAP**

Date of insurance approval from risk manager:	**N/A**
Date Department of Law approved Contract:	**2/13/2026**
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The project's term has already begun. These Cooperative Agreement contracts are being submitted at this time because the contract budgets review process cannot begin until the county's current year operating budget is approved.**	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5194	Cuyahoga County Juvenile Court	1/1/2025-12/31/2025	$2,173,624.74	3/25/2025	R2025-0130

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

Infor/Lawson RQ# (if applicable):	N/A-Not Required for Exemption – GOVP
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	CM 5955

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	These Cooperative Agreement Contracts are being submitted at this time because of the various processing steps that are required. After the County Council approves the Child Support Operating Budgets for these County Agencies in late December, then each Agency must then complete the Budgets that are included in these Contracts (2 1/2 weeks). Once we receive the completed Budgets and Contracts from the Agencies, we review them for questionable costs with each Agency (2 weeks) this year due to NEW Indirect Plan questions to County OBM in the contracts; then we send them down to the Office of Child Support at the Ohio Department of Job & Family Services for their initial review (1-2 weeks). Once they give their initial approval, we then have the Vendor Agencies sign the contracts and submit them for County Council approval (1/2 week). The normal processing time for all of this activity to be completed is 6-7 weeks. **NOTE: THESE COOPERATIVE AGREEMENTS NEED APPROVAL FROM COUNTY COUNCIL / BOARD OF CONTROL (RESOLUTION) AND SIGNED AND DATED BY COUNTY EXECUTIVE BY MARCH 31; TO ALLOW FOR REIMBURSEMENT OF JANUARY, FEBRUARY, AND MARCH EXPENDITURES**	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒

OTHER THAN FULL AND OPEN COMPETITION Government Purchase Reviewed by Purchasing				
2026 OCSS IV-D CONTRACT: Juvenile Court			**Department Initials**	**Purchasing**
Briefing Memo			DA	
Justification Form			DA	
Debarment/Suspension Verified	Date:	2.4.2026	DA	

Auditor's Findings	Date:	2.4.2026	DA	
Vendor's Submission			N/A	
Cover - *Master contracts only*			N/A	
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			DA	
TAC/CTO Approval or IT Standards *(if required attach and identify relevant page #s or meeting approval number)*			N/A	
Checklist Verification			DA	

Intra-Agency: *A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).*

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
2026 OCSS IV-D CONTRACT: Juvenile Court	**Department Initials**
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	N/A-Waived
Workers' Compensation Insurance	N/A-Waived

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026-12/31/2026	HS245100	55130			$1,622,396.33
1/1/2027-2/28/2027 *For Final 2026 Invoices*	HS245100	55130			$324,479.27
			TOTAL		$1,946,875.60

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	GOVP

Department of Purchasing – Required Documents Checklist

Lawson RQ# (if applicable)			Not required for exemption-GOVP		
CM Contract#			5194		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$2,173,624.74**		**1/1/2025-12/31/2025**	**3/25/2025**	**R2025-0130**
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$2,173,624.74**			
New Contract Action: 1-Year GOVP Contract (CM 5955)		**$1,946,875.60**	**1/1/2026-12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	Court of Common Pleas, Division of Juvenile Court – Magistrate Services
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5194 GOVP\213996 GOVP
RQ#	Not required for Exemption - GOVP
Time Period of Original Contract	1/1/2025- 12/31/2025
Background Statement	Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14 and Ohio Department of Jobs and Family Services regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations. The IV-D Contract enables the County to recover the up to 66% FFP reimbursement portion of the expenses incurred minus program income by the Juvenile Court.
Service Description	The Juvenile Court provides Title IV-D (child support) Units of Service comprised of any Court case, motion or other action provided for in the Ohio Revised Code (O.R.C.) relating to the establishment, modification or enforcement of a child support obligation, and which is journalized by the Court.
Performance Indicators	The Juvenile Court shall meet the following contract requirements: Make all reasonable efforts to allow public access by providing services between 8:30am and 4:30pm Monday through Friday with the exception of holidays; Submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; Maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract, including retention of all books, records, payroll and documents for three years after final payment; Accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this contract; Have either one or both of the parents to the case in any Non IV-D Child Support Case complete a JFS 07076 "Application for Child Support Services" form prior to a hearing taking place, to enable the Hearing and subsequent issuance of a Journal Entry to be billable under this Contract, which is not valid until received by OCSS and contains, at minimum, names of the participants and either dates of birth or social

	security numbers of participants; the JFS 07076 must be completed for the Hearing and subsequent issuance of a Court Order to be billable under this Contract; Forward a filed copy of the JFS 07076 "Application for Child Support Services" form signed by one or both of the parents to the agency as it is not valid until received by the Office of Child Support Services (OCSS); Ensure appropriate personnel having decision-making authority at Juvenile Court attend all scheduled meetings with the OCSS, which are held every three months for a total of four meetings per year, as well as monthly meetings to assess the docket merger, effect on the contract, and determine the appropriate time to commence a time study; Ensure formal legal training in child support establishment and enforcement matters to Magistrates newly assigned to a support docket, as well as formal legal training in child custody matters for Magistrates newly assigned to the private custody docket to ensure accuracy and timeline of decisions involving support; Juvenile Court shall make reasonable efforts to provide parties with a hearing date that is scheduled to occur no later than thirty (30) days from the date of the initial filing to ensure timely disposition on the matter; File all Court Orders within ninety (90) days of trial, pursuant to Sup.R.40, File and journalize all decisions no later than thirty (30) days from the date of announcement, pursuant to Sup.R. 7; Decisions announced shall be filed and journalized no later than thirty (30) days from the date of announcement; Ensure that the JFS 07034, JFS 07035 and daily and monthly timesheets are submitted to the OCSS no later than thirty (30) days after the last day of the month in which services were provided; Maintain a 95% Disposition Rate in both "Parent/Child Relationship" and "Support" cases; Provide quarterly reports of case resolutions broken down by category, including resolution on the merits, dismissals, continuances, capiases, etc.; Utilize the Health Insurance Investigation Form received from the Prosecutors to address medical insurance coverage for all cases. Journal Entries shall include medical insurance policy numbers. Become be a "Key Partners" member of the Ohio Child Support Professionals Association (OCSPA), to remain informed and engaged with OCSPA activities, which include conferences and bi-weekly newsletters containing child support program, legislation and case law updates.
Actual Performance versus performance indicators (include statistics):	Juvenile Court maintained public access and offers their services in virtual and in-person format. Due to the docket merger and change from a dedicated child support unit, Magistrates needed to produce timesheets in 2025. Monthly expenses were not submitted timely throughout 2025. With combined efforts of OCSS Fiscal and Juvenile Court, the billing timeliness goal of processing billing through October 2025 was reached in early December 2025. Juvenile Court met quarterly with OCSS and our partners from the Prosecutor's

	Office to discuss critical goals, including outcomes to referrals, as well as monthly to discuss overall progress of the docket merger.				
Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		
Justification of Rating	Prior to 2025, the IV-D Contract with Juvenile Court included both Magistrate and Clerking services due to a dedicated unit. Due to Juvenile Court's restructuring that resulted in a non-dedicated unit, separate IV-D Contracts were established for Magistrate and Clerking services in 2025. This restructuring involved the allocation of child support and private custody dockets across 12 Magistrates (formerly 6 each for child support and private custody). Billing/invoicing submitted by Juvenile Court was consistently late throughout 2025. November and December 2025 billing/invoicing is still incomplete as of the date of this evaluation. The Juvenile Court representatives who come to the contractual and monthly meetings have assisted in working through items related to the Juvenile Court and Contract changes. Both entities desire to develop best practices and shared goals. Discussions have been cooperative and seek to gain efficiencies while prioritizing service delivery and minimizing negative impacts to our shared clients. The implementation of Juvenile Court's docket merger during 2025 provided some issues, such as those tied to child support program training of newly assigned court personnel and lack of notices to appear to the Prosecutor's Office. These matters have been discussed throughout 2025 and have resulted in some resolutions while others continue toward resolution. During 2025, the caretaker/redirect procedure was fully implemented that was a result of two legislative changes in 2024. This was accomplished through communication and coordination, along with assistance from the Assistant County Prosecutor. Additionally, multiple discussions and resolution occurred on a matter of purge amounts and ROPAA packets. OCSS looks forward to continuing a collaborative partnership to further improve outcomes from the docket merger.				
Department Contact	Richard L. Weiler / Jeffrey Bloom				
User Department	Office of Child Support Services				
Date	02/05/2026				