CUYAHOGA COUNTY COUNCIL

HEALTH, HUMAN SERVICES & AGING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING AGENDA

WEDNESDAY, NOVEMBER 18, 2026— 1:00 P.M.

Committee Members

Yvonne M. Conwell, Chair | Dist. 7
Martin J. Sweeney, Vice Chair | Dist. 3
Mark Casselberry | Dist. 4
Michael J. Houser, Sr. | Dist. 10
Robert E. Schleper, Jr. | Dist. 6

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES FROM THE OCTOBER 21, 2026 MEETING**

5. **MATTERS REFERRED TO COMMITTEE**

   a) R2026-0300: A Resolution awarding a total sum, not to exceed $5,000, to the Blessed Trinity Parish for the Bountiful Basement Hunger Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   b) R2026-0301: A Resolution awarding a total sum, not to exceed $10,000, to the Community Partnership on Aging for the Harvest to Home Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   c) R2026-0302: A Resolution awarding a total sum, not to exceed $10,000, to Honey From the Rock, LLC for the Standing in the Gap Fund from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

   d) R2026-0337: A Resolution making awards on RQ16368 to various providers in the total amount not-to-exceed $1,392,947.00 for the Ohio Works First Program for the period 10/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract Nos. 6511 & 6512 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

      1) Contract No. 6511 with The Centers for Families and Children in the amount not-to-exceed $804,687.50.

      2) Contract No. 6512 with Maximus Human Services, Inc. in the amount not-to-exceed $588,259.50.

e) R2026-0338: A Resolution making awards on RQ16383 and enter into a Master Contract with various providers in the total amount not-to-exceed $970,000.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2026 - 9/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

1) Contract No. 6498 with Lutheran Metropolitan Ministry in the amount not-to-exceed $130,000.00.

2) Contract No. 6510 with The Near West Side Multi-Service Corp dba May Dugan Center in the amount not-to-exceed $100,000.00.

3) Contract No. 6489 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed $350,000.00.

4) Contract No. 6500 with Towards Employment, Incorporated in the amount not-to-exceed $160,000.00.

5) Contract No. 6488 with West Side Catholic Center in the amount not-to-exceed $230,000.00.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*

CUYAHOGA COUNTY COUNCIL

HEALTH, HUMAN SERVICES & AGING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING MINUTES

WEDNESDAY, OCTOBER 21, 2026— 1:00 P.M.

Committee Members

Yvonne M. Conwell, Chair | Dist. 7

Martin J. Sweeney, Vice Chair | Dist. 3

Mark Casselberry | Dist. 4

Michael J. Houser, Sr. | Dist. 10

Robert E. Schleper, Jr. | Dist. 6

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 1:00 p.m.

2. ROLL CALL

Ms. Conwell asked Clerk Richardson to call the roll. Committee members Conwell, Sweeney, Casselberry Houser and Schleper were in attendance and a quorum was determined.

3. PUBLIC COMMENT

Loh addressed the committee and voiced her support for Resolution Nos. R2026-0297 & R2026-0298.

4. APPROVAL OF MINUTES FROM THE SEPTEMBER 30, 2026 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the September 30, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) R2026-0297: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed $962,896.00 for facility management services at (3) emergency shelters serving adult women: the Norma Herr Women's Shelters, located at 2227 Payne Avenue and 1600 East 23rd Street, Cleveland, and the Walton Avenue Facility, located at 2710 Walton Avenue, Cleveland, for the period 11/1/2026 – 10/31/2027; authorizing the County Executive to execute Contract No. 6435 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

LeVine Ross, Director of the Office of Homeless Services and Elaine Gimmel, Executive Director of Emerald Development and Economic Network, Inc., addressed the Committee regarding Resolution No. R2026-0297. Discussion ensued.

Committee members asked questions of Ms. Ross and Ms. Gimmel pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Mr. Casselberry, Resolution No. R2026-0297 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

b) R2026-0298: A Resolution making awards on RQ16336 to various providers in the total amount not-to-exceed $9,469,852.00 to provide emergency shelter operations and support services to individuals and families experiencing homelessness in Cuyahoga County, for the period 11/1/2026 –10/31/2027; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

1) Contract No. 6391 with Family Promise of Greater Cleveland in the amount not-to-exceed $50,000.00 for emergency shelter services for families experiencing homelessness.

2) Contract No. 6392 with Stella Maris, Inc. in the amount not-to-exceed $265,000.00 for short-term residential substance use disorder treatment and recovery services for adult men experiencing homelessness.

3) Contract No. 6423 with Lutheran Metropolitan Ministry in the amount not-to-exceed $968,650.00 for overflow shelter services for families experiencing homelessness.

4) Contract No. 6424 with Lutheran Metropolitan Ministry in the amount not-to-exceed $4,031,350.00 for operational and case management services at the men's emergency shelter and to facilitate and coordinate overflow shelter services for single adults and families.

5) Contract No. 6432 with Joseph's Home dba Joseph and Mary's Home in the amount not-to-exceed $267,547.00 for medical respite shelter and supportive services for adult men experiencing homelessness.

6) Contract No. 6433 with Joseph's Home dba Joseph and Mary's Home in the amount not-to-exceed $168,670.00 for medical respite shelter and supportive services for adult women experiencing homelessness.

7) Contract No. 6434 with The Young Women's Christian Association of Greater Cleveland in the amount not-to-exceed $3,200,000.00 for emergency shelter services for women experiencing homelessness.

8) Contract No. 6437 with The Salvation Army in the amount not-to-exceed $250,000.00 for short-term residential substance use disorder treatment and recovery services for adult men experiencing homelessness.

9) Contract No. 6438 with The Salvation Army – Zelma George in the amount not-to-exceed $200,000.00 for emergency shelter services for families experiencing homelessness.

10) Contract No. 6445 with West Side Catholic Center in the amount not-to-exceed $68,635.00 for emergency shelter services for families experiencing homelessness.

LeVine Ross, Director of the Office of Homeless Services addressed the Committee regarding Resolution No. R2026-0298. Discussion ensued.

Committee members asked questions of Ms. Ross pertaining to the item, which she answered accordingly.

Beau Hill, Executive Director of the Salvation Army; Christine Robinson; Chief Executive Officer of Stella Maris, Inc.; Maria Foschia, President and Chief Executive Officer and David Bloom, Interim Director of Housing and Shelter, Lutheran Metropolitan Ministry; Ana Stormer, Executive Director of Joseph & Mary's Home; Helen Forbes-Fields; President & Chief Executive Officer of the Young Women's Christian Association of Greater Cleveland; and Michael Bernot, Executive Director of the West Side Catholic Center addressed the Committee shared comments regarding the services their organizations provide and thanked the Committee for their support.

Committee members asked questions of the various providers pertaining to the item, which they answered accordingly.

On a motion by Mr. Casselberry with a second by Mr. Schleper, Resolution No. R2026-0298 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell, Mr. Sweeney, Mr. Casselberry, Mr. Houser and Mr. Schleper, requested to have their names added as co-sponsors to the legislation.

6. PRESENTATIONS

a) Beech Brook – Prevention and Early Intervention – Thomas P. Royer, President & Chief Executive Officer

Mr. Thomas Royer, President & Chief Executive Officer of Beech Brook, addressed the Committee and gave a presentation on the importance of Prevention and Early Intervention services provided by Beech Brook. Mr. Royer expressed his concerns regarding what cutting those services would mean for the organization's future as it pertains to proposed budget cuts.

Mr. Royer spoke about the services that Beach Brook offers. Their Foster care services which provides safe supportive homes where children can grow and heal; The parents and caregivers services, which offer support, education and connection for parents and caregivers; Early support for healthy development and well-being for children and youth, and Early support, education and prevention in schools and communities.

Committee members asked questions of Mr. Royer pertaining to the presentation, which he answered accordingly.

Mr. Royer thanked the Committee for their consideration of the services that will be funded by the County; their partnership and all that the County has done for children and families over the years.

b) Overview of Client Support Services –
Arnell Hurt, Social Program Administrator, Shared Services,
Department of Health & Human Services

Mr. Arnell Hurt, Social Program Administrator, of the Shared Services, Department of Health & Human Services, gave a presentation and provided an overview of the Client Support Services area structure; Responsibilities and process flow as it pertains to the Customer Resolution Team. He spoke about the investigations area that handles possible fraud and overpayments made to public assistance recipients who receive food and cash assistance; Child care licensing; Customer Resolution Team (Customer Care Unit) call center; the Customer Resolution Team process and Customer relations process.

Committee members asked questions of Mr. Hurt pertaining to the presentation, which he answered accordingly.

c) Update on House Resolution H.R. 1 –
David Merriman, Director, Department of Health, Human Services
Kevin Gowan, Director, Cuyahoga Job and Family Services

Mr. David Merriman, Director of the Department of Health and Human Services, and Mr. Kevin Gowan, Director of Cuyahoga Job and Family Services, addressed the Committee and announced that they will be presenting a House Resolution (H.R. 1) Policy update at a public forum regarding the current changes in the system and upcoming modifications, and wanted to share the information with Committee members in advance.

Mr. Gowan said that H.R. 1 was enacted on July 5, 2025, and spoke about the status of the Bill, and how it has evolved. Mr. Gowan provided updates on the Supplemental Nutrition Assistance Program (SNAP) non-citizen Medicaid and work requirements; SNAP Policy changes timeline; SNAP funding changes; H.R. 1 SNAP impact; Federal policy changes impact; Federal SNAP policy national impact; H.R. 1 Medicaid policy changes timeline; Medicaid changes for non-citizens; Medicaid non-citizens – lawfully residing: Pregnant Women and Minor Children (Under 21); Non-citizen emergency medical assistance; Group VIII (Expansion) Medicaid and the New Medicaid Community Engagement Activity (MCEA); MCEA Implementation; Medicaid Changes to Retroactive Eligibility Period; Medicaid Work Requirement Customer communications; H.R. 1. Communications and Engagement and Cuyahoga County Coordinated Response Taskforces.

Committee members asked questions of Mr. Merriman and Mr. Gowan pertaining to the updates, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairwoman Conwell adjourned the meeting at 3:00 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0300

Sponsored by: **Councilmember Sweeney** Co-sponsored by: **Council President Miller**	**A Resolution** awarding a total sum, not to exceed $5,000, to the Blessed Trinity Parish for the Bountiful Basement hunger center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of $5,000 to the Blessed Trinity Parish for the Bountiful Basement hunger center; and

WHEREAS, the Blessed Trinity Parish estimates approximately 5,000 households will be served annually through this award; and

WHEREAS, the Blessed Trinity Parish estimates the total cost of the project is $120,000; and

WHEREAS, the Blessed Trinity Parish indicates the other funding source(s) for this project includes:

A. $40,000 from private donations;
B. $60,000 from the Cleveland Food Bank; and

WHEREAS, the Blessed Trinity Parish is indicated the start date of the project was June 2010 and the project will be ongoing; and

WHEREAS, the Blessed Trinity Parish requested $5,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $5,000 to the Blessed Trinity Parish to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $5,000 to the Blessed Trinity Parish from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Bountiful Basement hunger center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: October 27, 2026
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested on the Floor: October 27, 2026

Journal_____
_____, 20___

Cuyahoga County Council
2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Blessed Trinity Bountiful Basement	
Address of Requesting Entity: **14040 Puritas Ave** **Cleveland, Ohio 44135**	
County Council District # of Requesting Entity: **District #3**	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: **Douglas H Koesel**	
Contact Address if different than Requesting Entity:	
Email: **accountant@blessedtrinitycleveland.org**	**Phone:** **216-671-5890**
Federal IRS Tax Exempt No.: 80-0572300	**Date:** **10/19/2026**

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Bountiful Basement hunger center to supply food and toiletries to needy people. This is needed to help supplement households struggling to meet basic needs due to rising costs. This is an ongoing project.

Project Start Date:	Project End Date:
June 6, 2010	present

IMPACT OF PROJECT:

Who will be served:

Clients from the 44111, 44126, 44135 zip codes along with emergency bags for people outside of these zip codes.

How many people will be served annually:

5,000 households

Will low/moderate income people be served; if so how:

Low moderate-income people will be treated with dignity and provided basic necessities such as food and toiletries based on the Hunger Network guidelines.

How does the project fit with the community and with other ongoing projects:

This project fits with the community so these people can maintain housing while not going without basic needs. This is a parish outreach to the neighborhood.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

N/A

FINANCIAL INFORMATION:

Total Budget of Project:

$120,000

Other Funding Sources of Project (list each source and dollar amount separately):

Private donations $40,000
Cleveland Food Bank $60,000

Total amount requested of County Council American Resource Act Dollars:

$5,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Donations from the parish community, and other programs like The Cleveland Food Bank.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Douglas H Koesel

Signature:	**Date:**
Douglas H Koesel	**10/19/26**

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0301

Sponsored by: **Councilmember Simon**	**A Resolution** awarding a total sum, not to exceed $10,000, to the Community Partnership on Aging for the Harvest to Home program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of $10,000 to the Community Partnership on Aging for the Harvest to Home program; and

WHEREAS, the Community Partnership on Aging estimates approximately 50 people will be served annually through this award; and

WHEREAS, the Community Partnership on Aging estimates the total cost of the project is $10,700; and

WHEREAS, the Community Partnership on Aging indicates the other funding source(s) for this project includes:

A. Friends of CPA: $4,100;
B. Individual donations: $1,250;
C. In-kind volunteer hours annually: $28,477;
D. Donated equipment: $2,500; and

WHEREAS, the Community Partnership on Aging is estimating the start date of the project will be October 2026 and the project will be ongoing; and

WHEREAS, the Community Partnership on Aging requested $10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $10,000 to the Community Partnership on Aging to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $10,000 to the Community Partnership on Aging from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Harvest to Home program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: October 27, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Cuyahoga County Council
2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): **Community Partnership on Aging**	
Address of Requesting Entity: **1370 Victory Drive South Euclid OH 44121**	
County Council District # of Requesting Entity: 11	
Address or Location of Project if Different than Requesting Entity: Lyndhurst Community of Faith Church	
County Council District # of Address or Location of Project if Different than Requesting Entity: **District 11, 5312 Mayfield Road, Lyndhurst OH 44124**	
Contact Name of Person Filling out This Request: **Wendy Albin Sattin**	
Contact Address if different than Requesting Entity:	
Email: **sattinw@communitypartnershiponaging.org**	**Phone:** **216-291-3902**
Federal IRS Tax Exempt No.: **34-1261538**	**Date:** **October 6, 2026**

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Community Partnership on Aging, a collaboration of eight cities designed to provide services and resources to older adults, is introducing the Harvest to Home program, which is designed to increase access to fresh, nutritious foods for low-income isolated, homebound, or disabled older adults. Funding will help CPA purchase and deliver fresh fruits and vegetables to older adults who no longer drive, have limited mobility, or face barriers that prevent them from visiting a pantry or community distribution site. By bringing healthy food directly to individuals in need, this program helps reduce food insecurity, supports better nutrition, and enables older adults to remain healthier and more independent in their own homes. It also provides an important point of contact with vulnerable residents who may otherwise become disconnected from vital community services and support. The program launches October 2026.

Through our existing client lists, we anticipate serving 50 unique older adults at the onset of the Harvest to Home program. These individuals have already been identified by CPA Social Workers as being at heightened risk for food insecurity due to factors such as income, limited mobility, inability to drive, disability, or social isolation. Once the program is implemented and service delivery protocols are finalized, we expect to expand participation by accepting and enrolling new clients monthly.

Completely volunteer driven, the program will engage over 20 volunteers to purchase/pick up the produce, pack it, deliver produce bags and mount drives for paper goods to include in the delivery. Activities will take place in Bloomfield Hall at the Lyndhurst Community of Faith Church where space has been donated.

After establishing a baseline, the program impact will be measured by the following quantitative performance metrics (6 and 12 Months):

1. Unduplicated Individuals Served: Total number of unique, high-risk older adults (isolated, homebound, or disabled) enrolled and actively receiving food deliveries.
2. Volume of Nutritional Infrastructure Delivered: Total pounds/units of fresh produce (fruits and vegetables) safely distributed.
3. Service Frequency and Consistency: Total number of successful direct-to- home deliveries completed, ensuring a predictable, stabilized nutritional pipeline.
4. Safety-Net Touchpoints & Referrals: Total number of home-delivery wellness checks performed, alongside the number of referrals made to CPA social workers resulting from a delivery observation.

By specifically targeting the isolated, homebound, and disabled older adult population, Harvest to Home addresses the most severe, high-risk pockets of nutritional instability in our communities. When older adults are better nourished, less isolated, and more connected to services, they are less likely to experience avoidable crises that can lead to higher healthcare utilization or premature institutional care. In this way, Harvest to Home benefits individuals, families, service systems, and the community as a whole.

Project Start Date:	**Project End Date:**
October 1, 2026	**N/A**

IMPACT OF PROJECT:

Who will be served:

Low income isolated, homebound, or disabled older adults in the CPA service area, including South Euclid, Lyndhurst, Mayfield Heights, Mayfield Village, Highland Heights, Richmond Heights, Gates Mills and University Heights.

How many people will be served annually:
50 (up to 100)

Will low/moderate income people be served; if so how:

Yes- CPA Social Work has vetted all participants and identified them as low income (185% of 2026 Federal Poverty Level).

How does the project fit with the community and with other ongoing projects:
There are numerous food pantries in District 11; however, access to them is dependent on the availability of transportation. The population we will be serving does not have access to transportation due to no longer being able to drive, limited physical mobility and/or other disabilities so Harvest to Home is a compatible resource to existing food distribution. CPA will eventually partner with Hillcrest Meals on Wheels to provide fresh produce to those clients as well.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

No jobs created; all volunteer led and run.

If applicable, what environmental issues or benefits will there be:

Food will be delivered in reusable bags instead of plastic; excess plastic wrap will be eliminated. Food waste will be decreased because produce quantities will be adjusted to older adults living alone.

If applicable, how does this project serve as a catalyst for future initiatives: This project has the potential to grow exponentially. We anticipate doubling the number of recipients in the first year and look forward to creating additional partnerships with local churches and other volunteer organizations to expand the number of volunteers needed to serve this growing population.

FINANCIAL INFORMATION:

Total Budget of Project:

For year one-$10,700

Other Funding Sources of Project (list each source and dollar amount separately):
Fundraising by Friends of CPA- $4100
Individual donations-$1250
In kind Volunteer hours annually- $28,477
Donated equipment- $2500

Total amount requested of County Council American Resource Act Dollars:

$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:
Fundraising (proceeds from annual Chili Cook Off and other events) and foundation proposals.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Wendy Albin Sattin

Signature:	**Date:**
Wendy Albin Sattin	Oct 6, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0302

Sponsored by: **Councilmember Simon**	**A Resolution** awarding a total sum, not to exceed $10,000, to Honey from the Rock, LLC for the Standing in the Gap Fund from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Cuyahoga County received $239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized $86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the $86 million for community grants, $66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of $10,000 to Honey from the Rock, LLC for the Standing in the Gap Fund; and

WHEREAS, Honey from the Rock, LLC estimates approximately 2,320 people will be served annually through this award; and

WHEREAS, Honey from the Rock, LLC estimates the total cost of the project is $10,000; and

WHEREAS, Honey from the Rock, LLC is estimating the start date of the project will begin upon receipt of the grant award and the project will be completed within six months; and

WHEREAS, Honey from the Rock, LLC requested $10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of $10,000 to Honey from the Rock, LLC to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of $10,000 to Honey from the Rock, LLC from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Standing in the Gap Fund.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: October 27, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Honey from the Rock, The Cleveland Foster Care Closet (Non-Profit)	
Address of Requesting Entity: 2201 W 110th St., Cleveland, OH 44102	
County Council District # of Requesting Entity: 3	
Address or Location of Project if Different than Requesting Entity: Same as requesting entity: 2201 W 110th St., Cleveland, OH 44102	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Dr. Taylor G. Thorpe, Board President	
Contact Address if different than Requesting Entity: 3234 Clark Pkwy, Westlake, OH 44145	
Email: boardpresident@clevelandfostercarecloset.com	**Phone:** 216-586-4788
Federal IRS Tax Exempt No.: 33-1849929	**Date:** October 6, 2026

PROJECT DESCRIPTION
REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project): Standing in the Gap Fund: $10,000 Request Honey from the Rock provides clothing and essential items to children and families navigating foster care, kinship care, and reunification. When a family comes to us and the item a child needs is unavailable on our shelves, we stand in the gap: we purchase the necessary item rather than leave the need unmet. The Standing in the Gap Fund will support these critical purchases, with a specific focus on preserving kinship placements, providing safe transportation, and meeting specialized needs that help children thrive. Honey from the Rock requests $10,000 to support these purchases for children and families in Cuyahoga County. In September 2026 alone, HFTR spent $2,773.21 on items including cribs and crib mattresses for kinship placement preservation; twin beds and bedding for a reunified family and kinship caregivers; strollers; brand-new car seats; specialty formula; and specialized shoes to accommodate a child's leg braces. These purchases help caregivers provide safe, appropriate care and reduce the financial barriers associated with welcoming or caring for a child. A $10,000 grant would strengthen HFTR's ability to respond when a child's essential needs cannot be met through donated inventory. Purchases will be based on documented needs, prioritizing kinship placement preservation, reunification, safe

transportation, and specialized items. Funds will be available for eligible purchases during the six-month project period, with total grant expenditures limited to the award amount.

The project will begin upon award and conclude six months later. At project launch, HFTR will establish a dedicated grant ledger. During the project period, staff will document each request, confirm that appropriate donated inventory is unavailable, purchase eligible items following County authorization, and record delivery to the family. Expenditures and remaining funds will be reviewed monthly.

At project completion, HFTR will report total expenditures, items provided, and unduplicated children and households served, including those receiving support for kinship placement preservation and reunification. Receipts and supporting records will be retained, and reporting will follow County requirements while protecting family privacy.

Project Start Date:	**Project End Date:**
Upon notification of grant award.	Six months from the date of grant award.

IMPACT OF PROJECT:

Who will be served:
Children and youth in Cuyahoga County impacted by foster care, including children living with kinship caregivers or foster families, youth aging out of the foster care system, children who have recently reunified with their biological families, and children recently adopted from foster care. Their caregivers will also benefit from assistance obtaining essential items needed to care for them.

How many people will be served annually:
HFTR has served children and youth through 2,320 individually packed orders over the past 20 months, with each order meeting the needs of one child or youth. This represents approximately 1,392 instances of individual service annually at the current pace. Children may receive assistance more than once, so this figure reflects people served through individual orders rather than an unduplicated annual count. The number supported specifically by the Standing in the Gap Fund will depend on their needs and purchase costs. HFTR will track children and households receiving grant-funded items during the six-month project period.

Will low/moderate income people be served; if so how:
Yes. Low- and moderate-income children and families make up the majority of those HFTR serves. Providing essential items at no charge helps families overcome financial barriers and allows caregivers to more readily say yes to caring for children. The fund will address unmet needs that can affect a caregiver's ability to provide safe, appropriate care, particularly when kinship caregivers take responsibility for a child with little notice. HFTR will follow any County-required income eligibility and documentation procedures.

How does the project fit with the community and with other ongoing projects:
The fund complements HFTR's clothing and essential-item services by addressing needs that donated inventory cannot meet. It supports the work of caregivers, child welfare agencies, and community partners helping children remain with kin, enter foster care with dignity, reunify with their families, or transition to adulthood. Purchasing missing or specialized items helps families access necessary support without duplicating items already available through HFTR.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:
This project does not include job creation or retention, as grant funds will support essential purchases for children and families rather than personnel costs. HFTR's service capacity is strengthened by volunteers, who have contributed more than 10,000 hours to date.

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives:
HFTR regularly gathers feedback from the children and caregivers it serves and uses that feedback to develop programs that address unmet needs. Requests and service data from this fund will help identify recurring gaps and guide future fundraising and program development. For example, a future initiative would be to obtain a transit van to deliver bags of clothing and essential items to families facing transportation barriers.

FINANCIAL INFORMATION:

Total Budget of Project:
$10,000 for approximately six months of supplemental support for essential purchases through the Standing in the Gap Fund. Purchases will be based on documented needs, with grant expenditures limited to $10,000.

Other Funding Sources of Project (list each source and dollar amount separately):
Regular donors, including Hand 2 Hand Giving donors, provide additional support by donating specific items needed to fill gaps in children's bags. Contributions vary according to current needs and donor participation; no fixed dollar amount is committed to this project. These donations complement grant-funded purchases when appropriate items are available.

Total amount requested of County Council American Resource Act Dollars:
$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:
HFTR plans to sustain the Standing in the Gap Fund through ongoing individual donations, targeted fundraising, business and community contributions, and future grant requests. Donated inventory will continue to meet needs whenever appropriate, reserving purchase funds for unavailable or specialized essentials. Monthly spending and service data will guide fundraising goals and demonstrate the value of continued support.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:
Taylor G. Thorpe, Board President, Honey from the Rock

Signature:	**Date:**
Taylor G. Thorpe	October 6, 2026

Additional Documents
Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0337

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services**	**A Resolution** making awards on RQ16368 and entering into contracts with various providers in the total amount not-to-exceed $1,392,947.00 for the Ohio Works First Program for the period 10/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract Nos. 6511 & 6512 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Division of Job and Family Services recommends making awards on RQ16368 and entering into contracts with various providers in the total amount not-to-exceed $1,392,947.00 for the Ohio Works First Program for the period 10/1/2026 – 12/31/2026 as follows:

1) Contract No. 6511 The Centers for Families and Children in the amount not-to-exceed $804,687.50; and

2) Contract No. 6512 Maximus Human Services, Inc. in the amount not-to-exceed $588,259.50; and

WHEREAS, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

WHEREAS, the project is funded 90% Temporary Assistance for Needy Families (TANF) Fund reimbursed by Ohio Department of Job and Family Services and 10% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ16368 and authorizes entering into contracts with various providers in the total amount not-to-exceed $1,392,947.00 for the Ohio Works First Program for the period 10/1/2026 – 12/31/2026 as follows:

1) Contract No. 6511 The Centers for Families and Children in the amount not-to-exceed $804,687.50; and

2) Contract No. 6512 Maximus Human Services, Inc. in the amount not-to-exceed $588,259.50.

SECTION 2. That the County Executive is authorized to execute Contract Nos. 6511 & 6512 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: November 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

PURCHASE-RELATED TRANSACTIONS

Title	RQ#16368 – 2026 – Centers for Families and Children – Formal RFP Contract - Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	6511	The Centers for Families and Children	10/1/2026 – 12/31/2026	$804,687.50	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of a contract with Centers for Families and Children in the amount of $804,687.50 for the time period 10/1/2026 – 12/31/2026.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: How will replaced items be disposed of

Project Goals, Outcomes or Purpose (list 3):

- Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions.
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, CEO
Vendor Council District:	Project Council District:
07	Countywide

If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __16368_____ ☐ RFB ☒ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: 5/4/2026	Provide a short summary for not using competitive bid process. N/A *See Justification for additional information.
The total value of the solicitation: $5,500,000.00	☐ Exemption
Number of Solicitations (sent/received): 86/3 3 received/ 3 reviewed/ 2 selected	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. N/A If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: N/A	☐ Government Purchase
	☐ Alternative Procurement Process
How did pricing compare among bids received? N/A	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

90% Temporary Assistance for Needy Families (TANF) Fund reimbursed by Ohio Department of Job and Family Services and 10% Health and Human Services Levy Fund

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195/55130/UCH08300 $804,687.50
Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Existing service/purchase	
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Procurement was delayed until budget amounts, and the revised reimbursement structure was approved by CJFS on 7/22/2026. Budget and time period discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from The Centers until 9/21/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual contracts, they must be submitted at the same time because they are in response to the same RFP.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	3/17/2026 (DCAP); 4/3/2026 (RFP Issued)
Date documents were requested from vendor:	7/15/2026; 7/24/2026; 8/26/26; 9/1/26; 9/4/26; 9/8/26; 9/21/26; 10/6/26
Date of insurance approval from risk manager:	3/17/2026
Date Department of Law approved Contract:	10/19/2026
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Existing Service	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2841 (Original Contract)	Centers for Families and Children	1/1/2023 – 12/31/2023	$3,750,000.00	12/6/2022	R2022-0440
A-1	3438 (New Contract)	Centers for Families and Children	1/1/2023 – 12/31/2023	$141,000.00	7/5/2023	BC2023-417
A-2	3438	Centers for Families and Children	1/1/2024 – 12/31/2024	$3,862,500.00	12/5/2023	BC2023-0328
A-3	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	$3,862,500.00	12/3/2024	R2024-0422

A-4	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	0.00	7/14/2025	BC2025-455
A-5	3438	Centers for Families and Children	11/10/2025 – 6/30/2026	$0.00	11/10/2025	BC2025-709
A-6	3438	Centers for Families and Children	1/1/2026- 6/30/2026	$1,800,000.00	4/14/2026	R2026-0078
A-7	3438	Centers for Families and Children	7/1/2026 – 9/30/2026	$1,209,735.49	8/4/2026	R2026-0222

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

RQ# (if applicable)	16368
PO Code	RFP
Event(s) #	6943
CM Contract #	6511

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was delayed until budget amounts, and the revised reimbursement structure was approved by CJFS on 7/22/2026. Budget and time period discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from The Centers until 9/21/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual contracts, they must be submitted at the same time because they are in response to the same RFP.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
OWF 2026 – The Centers			**Department Initials**	**Purchasing**
Briefing Memo			AL	EB
Notice of Intent to Award (sent to all responding vendors)			AL	EB
Bid Specification Packet (RFP Packet)			AL	EB
Final DEI Goal Setting Worksheet			AL	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No DEI goals
Award Letter (sent to awarded vendor)			AL	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			AL	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			AL	EB
IG# 24-0066-REG Exp12.31.28			AL	EB
Debarment/Suspension Verified	Date:	10/9/2026	AL	EB
Auditor's Findings	Date:	10/9/2026	AL	EB
Vendor's Submission			AL	EB
Independent Contractor (I.C.) Form	Date:	7/16/2026	AL	EB
Cover - *Master contracts only*			N/A	N/A

Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*	AL	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*	N/A	N/A
Checklist Verification	AL	EB

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL -Expires 12/1/2026
Workers' Compensation Insurance	AL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026-12/31/2026	HS260195	Other Expenditures	UCH08300	$536,458.33
1/1/2027- 2/28/2027 *For Final 2026 Invoices	HS260195	Other Expenditures	UCH08300	$268,229.17
			TOTAL	**$804,687.50**

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
RQ# (if applicable)			10161		
CM Contract #			3438 (Copy of 2841)		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount (CM3438 Copy of 2841)	**$3,750,000.00**		**1/1/2023 - 12/31/2023**	**12/6/2022**	**R2022-0440**
Prior Amendment Amounts (list separately) (A-#)	**AMND 1**	**$141,000.00**	**1/1/2023 – 12/31/2023**	**7/5/2023**	**BC2023-417**
	AMND 2	**$3,862,500.00**	**1/1/2024 – 12/31/2024**	**12/5/2023**	**R2023-0328**
	AMND 3	**$3,862,500.00**	**1/1/2025 – 12/31/2025**	**12/3/2024**	**R2024- 0422**
	AMND 4	**$0.00**	**1/1/2025 – 12/31/2025**	**7/14/2025**	**BC2025-455**

	AMND 5	**$0.00**	**11/10/2025 – 6/30/2026**	**11/10/2025**	**BC2025-710**
	AMND 6	**$1,800,000.00**	**1/1/2026- 6/30/2026**	**4/14/2026**	**R2026-0078**
	AMND 7	**$1,209,735.49**	**7/1/2026 – 9/30/2026**	**8/4/2026**	**R2026-0222**
Pending Amendment		**$**			
Total Amendments		**$10,875,735.49**			
Total Contract Amount		**$14,625,735.49**			
New Contract Amount (CM6511)		**$804,687.50**	**10/1/2026- 12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	R2022-0440; BC2023-417; R2023-0328; R2024- 0422; BC2025-455; BC2025-710; R2026-0078; R2026-0222
Current CM#:	6511
Vendor Name: *(if applicable include any fka, dba, or aka's)*	The Centers for Families and Children
Time Period:	October 1,2026 through December 31, 2026
Amount:	$804,687.50
History/Contract Evaluation:	Ok
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	Two months of funding added to Line 1 in the amount of $536,458.33. The remaining balance will be certified at the beginning of 2027 to pay for final 2026 invoices
Purchasing Agents Initials and date of approval	EB 10/21/2026

Department of Purchasing Tabulation Sheet

Marcus R Scott 9/3/2026

REQUISITION NUMBER: RQ16368/EVENT 6943	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: $5,500,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: April 3, 2026	NUMBER OF RESPONSES (issued/submitted): 86 /3
REQUESTING DEPARTMENT: CUYAHOGA JOB AND FAMILY SERVICES	COMMODITY DESCRIPTION: WORK EXPERIENCE PROGRAM FOR RECIPIENTS OH OHIO WORKS FIRSR	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: ☐Yes ☐No- N/A -The procurement method was RFP or RFQ, JW 5/8/2026 LL 5/13/2026	CCBB: Low Non-CCBB Bid$: NA	Add 2%, Total is: NA
Does CCBEIP Apply: ☐Yes ☐No- N/A -The procurement method was RFP or RFQ, JW 5/8/2026 LL 5/13/2026	CCBEIP: Low Non-CCBEIP Bid $: NA	Add 2%, Total is: NA
*PRICE PREFERENCE LOWEST BID REC'D $ n/a	RANGE OF LOWEST BID REC'D $ NA	Minus $, =
PRICE PREF % & $ LIMIT: N/A	MAX SBE/MBE/WBE PRICE PREF $ NA	DOES PRICE PREFERENCE APPLY? ☐Yes ☐No N/a – RFP/RFQ or No Diversity Goals LL 5/13/2026

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
1.	The Centers Nancy Lyon Porter Building 4500 Euclid Ave Cleveland Ohio 44103	N/A	N/A	Compliant: ☒Yes ☐No IG Registration Complete: ☒Yes ☐No	☐Yes ☐No	CCBB ☐Yes ☒No CCBEIP ☐Yes ☒No	Subcontractor Name(s):	Zero goals		☒Yes ☐No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
				IG Number: 24-0066-REG 12/31/2028 NCA: ☒Yes ☐No ☐N/A PH: ☒Yes ☐No ☐N/A CCBB: ☐Yes ☒No ☐N/A CCBEIP: ☐Yes ☒No ☐N/A COOP: ☒Yes ☐No ☐N/A OPD Buyer			SBE/MBE/WBE Prime: (Y/N)	☐Yes ☐SBE ☐MBE ☐WBE ☒No		
								Total %	SBE: 0 % MBE: 0 % WBE: 0 %		
								SBE/MBE/WBE Comply: (Y/N)	☐Yes ☐No		
								SBE/MBE/WBE Comments and Initials:	No Goals 5/8/2026 CF JW 5/8/26 LL 5/13/2026		

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				Initials: ____EB____					

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2.	Maximus US Services Inc 1600 Tysons Blvd Ste 1400 McLean VA 22102			Compliant: ☒Yes ☐No IG Registration Complete: ☒Yes ☐No IG Number: 25-0125-REG 12/31/2029 NCA: ☒Yes ☐No ☐N/A	☐Yes ☐No	CCBB ☐Yes ☒No CCBEIP ☐Yes ☒No	Subcontractor Name(s): Zero goals SBE/MBE/WBE Prime: (Y/N) ☐Yes ☐SBE ☐MBE ☐WBE ☒No Total % SBE: 0 % MBE: 0 % WBE: 0 %		☒Yes ☐No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
				PH: ☒Yes ☐No ☐N/A CCBB: ☐Yes ☒No ☐N/A CCBEIP: ☐Yes ☒No ☐N/A COOP: ☒Yes ☐No ☐N/A OPD Buyer Initials: __EB_____			SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	☐Yes ☐No No Goals 5/8/2026 CF JW 5/8/26 LL 5/13/2026		

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
3.	New Bridge Cleveland 3634 Euclid Ave Cleveland Ohio 44115			Compliant: ☒Yes ☐No IG Registration Complete: ☐Yes ☒No IG Number: NCA: ☒Yes ☐No ☐N/A PH: ☒Yes ☐No ☐N/A	☐Yes ☐No	CCBB ☐Yes ☒No CCBEIP ☐Yes ☒No	Subcontractor Name(s):	zero goals		☐Yes ☒No
							SBE/MBE/WBE Prime: (Y/N)	☐Yes ☐SBE ☐MBE ☐WBE ☒No		
							Total %	SBE: 0 % MBE: 0 % WBE: 0 %		

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
				CCBB: ☒Yes ☐No ☐N/A CCBEIP: ☒Yes ☐No ☐N/A COOP: ☒Yes ☐No ☐N/A OPD Buyer Initials: __EB_____			SBE/MBE/WBE Comply: (Y/N)	☐Yes ☐No		
							SBE/MBE/WBE Comments and Initials:	No Goals 5/8/2026 CF JW 5/8/26 LL 5/13/2026		

Transaction ID:

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM6511				
RQ#	16368				
Time Period of Original Contract	1/1/2026 - 9/30/2026				
Background Statement	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
Service Description	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
Performance Indicators	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
Actual Performance versus performance indicators (include statistics):	91 % Credential attainment 80% Enrolled in work activity 87% of participants place in a job 90 job retention 59% of placed participants 180 job retention 64 % of placed participants 53 Placement in a In-Demand occupation				
Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)		X			

Justification of Rating	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants. Provider is currently still being monitored for end of the year progress.
Department Contact	Paul Bounds
User Department	Cuyahoga County Job and Family Services
Date	9/4/2026

PURCHASE-RELATED TRANSACTIONS

Title	RQ#16368 – 2026 – MAXIMUS Human Services, Inc. – Formal RFP Contract - Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	6512	MAXIMUS Human Services, Inc.	10/1/2026 – 12/31/2026	$588,259.50	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of a contract with MAXIMUS Human Services, Inc. in the amount of $588,259.50 for the time period 10/1/2026 – 12/31/2026.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: How will replaced items be disposed of

Project Goals, Outcomes or Purpose (list 3):

- To maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
MAXIMUS Human Services Inc. 1600 Tysons Blvd. Suite 1400 McLean, VA 221022	Bruce Caswell, President and Chief Executive Officer
Vendor Council District:	Project Council District:
Out of State Vendor	Countywide

If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __16368_____ ☐ RFB ☒ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: 5/4/2026	Provide a short summary for not using competitive bid process. N/A *See Justification for additional information.
The total value of the solicitation: $5,500,000.00	☐ Exemption
Number of Solicitations (sent/received): 86/3 3 received/ 3 reviewed/ 2 selected	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. N/A If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: N/A	☐ Government Purchase
	☐ Alternative Procurement Process
How did pricing compare among bids received? N/A	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

90% Temporary Assistance for Needy Families (TANF) Fund reimbursed by Ohio Department of Job and Family Services and 10% Health and Human Services Levy Fund

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195/55130/UCH08300 $588,259.50
Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Existing service/purchase
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission
Reason: Procurement was delayed until budget amounts, and the revised reimbursement structure was approved by CJFS on 7/22/2026. Budget discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from Maximus until 10/1/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual contracts, they must be submitted at the same time because they are in response to the same RFP.
Timeline

Project/Procurement Start Date (date your team started working on this item):	3/17/2026 (DCAP); 4/3/2026 (RFP Issued)
Date documents were requested from vendor:	7/14/2026; 8/28/26; 9/1/2026; 9/21/2026; 10/6/2026
Date of insurance approval from risk manager:	3/17/2026
Date Department of Law approved Contract:	10/19/2026

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Existing Service
Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2540 (Original Contract)	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	$2,718,017.08	~~8/18/2022~~ 12/6/2022	R2022-0440
A-1	3437 (New Contract)	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	$141,000.00	7/5/2023	BC2023-417
A-2	3437	MAXIMUS Human Services, Inc.	1/1/2024 – 12/31/2024	$2,823,646.75	12/5/2023	R2023-0328
A-3	3437	MAXIMUS Human Services, Inc.	1/1/2025 – 12/31/2025	$2,823,646.75	12/3/2024	R2024-0422

A-4	3437	MAXIMUS Human Service, Inc.	1/1/2025-12/31/2025	$0.00	7/14/2025	BC2025-454
A-5	3437	MAXIMUS Human Services, Inc.	11/10/2025 – 6/30/2026	$214,410.51	11/10/2025	BC2025-709
A-6	3437	MAXIMUS Human Services, Inc	1/1/2026 - 6/30/206	$1,700,000.00	4/14/2026	R2026-0077
A-7	3437	MAXIMUS Human Services, Inc	7/1/2026 – 9/30/2026	$1,020,620.06	8/4/2026	R2026-0221

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

RQ# (if applicable)	16368
PO Code	RFP
Event(s) #	6943
CM Contract #	6512

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was delayed until budget amounts, and the revised reimbursement structure was approved by CJFS on 7/22/2026. Budget discrepancies between CJFS, DCAP and the vendor(s) further delayed the document collection process. A final budget was not received from Maximus until 10/1/2026. Though both contracts with MAXIMUS, Inc. and The Centers are created as two individual contracts, they must be submitted at the same time because they are in response to the same RFP.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
OWF 2026-2027 – Maximus			**Department Initials**	**Purchasing**
Briefing Memo			AL	EB
Notice of Intent to Award (sent to all responding vendors)			AL	EB
Bid Specification Packet (RFP Packet)			AL	EB
Final DEI Goal Setting Worksheet			AL	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			AL	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			AL	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			AL	EB
IG#	25-0125-REG Exp12.31.29		AL	EB
Debarment/Suspension Verified	Date:	10/9/2026	AL	EB
Auditor's Findings	Date:	10/9/2026	AL	EB
Vendor's Submission			AL	EB
Independent Contractor (I.C.) Form	Date:	~~6/2/2026~~ 10/22/2026	AL	EB
Cover - *Master contracts only*			N/A	N/A

Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*	AL	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*	N/A	N/A
Checklist Verification	AL	EB

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL
Workers' Compensation Insurance	AL-
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026-12/31/2026	HS260195	Other Expenditures	UCH08300	$392,173.00
1/1/2027- 2/28/2027 *For Final 2026 Invoices	HS260195	Other Expenditures	UCH08300	$196,086.50
			TOTAL	**$588,259.50**

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
RQ# (if applicable)			10161		
CM Contract #			3437 (Copy of 2840)		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount (CM3437 Copy of 2840)	**$2,718,017.08**		**1/1/2023-12/31/2023**	**~~8/18/2022~~ 12/6/2022**	**R2022-0440**
Prior Amendment Amounts (list separately) (A-#)	**AMND 1**	**$141,000.00**	**1/1/2023-12/31/2023**	**7/5/2023**	**BC2023-417**
	AMND 2	**$2,823,646.75**	**1/1/2024-12/31/2024**	**12/5/2023**	**R2023-0328**
	AMND 3	**$2,823,646.75**	**1/1/2025-12/31/2025**	**12/3/2024**	**R2024-0422**
	AMND 4	**$0.00**	**1/1/2025 – 12/31/2025**	**7/14/2025**	**BC2025-454**

	AMND 5	**$214,410.51**	**11/10/2025 – 6/30/2026**	**11/10/2025**	**BC2025-709**
	AMND6	**$1,700,000.00**	**1/1/2026 – 6/30/2026**	**4/14/2026**	**R2026-0077**
	AMND 7	**$1,020,620.06**	**7/1/2026 – 9/30/2026**	**8/4/2026**	**R2026-0221**
Pending Amendment		**$**			
Total Amendments		**$8,723,324.07**			
Total Contract Amount		**$11,441,341.19**			
New Contract (CM6512)		**$588,259.50**	**10/1/2026-12/31/2026**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	R2022-0440; BC2023-417; R2023-0328; R2024-0422; BC2025-454; BC2025-709; R2026-0077; R2026-0221
Current CM#:	6512
Vendor Name: *(if applicable include any fka, dba, or aka's)*	Maximus Human Services, Inc.
Time Period:	October 1, 2026, through December 31, 2026
Amount:	$588,259.50
History/Contract Evaluation:	Ok
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	Mark Heidorf approved this contract with the COI and BWC listing the vendors' name as Maximus Inc; with the added condition that the vendor provides updated documents. CJFS will work with the vendor to update their documents on the next amendment. CJFS will pay the vendor $392,173.00 in FY26 and the remaining balance in FY27.
Purchasing Agents Initials and date of approval	EB 10/22/2026

CONTRACT EVALUATION FORM

Contractor	MAXIMUS Human Services, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	6512				
RQ#	16368				
Time Period of Original Contract	1/1/2026 – 9/30/2027				
Background Statement	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
Service Description	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience and Technical Skills training are provided with the purpose of assisting the clients to achieve self-sufficiency.				
Performance Indicators	Credential attainment Enrolled in work activity 70% of participants place in a job 90-day job retention 65% of placed participants 180-day job retention 60 % of placed participants Placement in a In-Demand occupation				
Actual Performance versus performance indicators (include statistics):	41% Credential attainment 87% Enrolled in work activity 47% of participants place in a job 90-day job retention 25% of placed participants 180-day job retention 42 % of placed participants 268 Placement in a In-Demand occupation				
Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		
Justification of Rating	Provider is currently projected to meet expectations of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure				

	contracted services are of the highest quality for participants. Provider is currently still being monitored for end of the year progress.
Department Contact	Paul Bounds
User Department	Job and Family Services
Date	9/4/2026

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0338

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services**	**A Resolution** making awards on RQ16383 and authorizing entering into a Master Contract with various providers in the total amount not-to-exceed $970,000.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2026 - 9/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Division of Job and Family Services recommends making awards on RQ16383 and entering into a Master Contract with various providers in the total amount not-to-exceed $970,000.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2026 - 9/30/2027 as follows:

1) Contract No. 6498 Lutheran Metropolitan Ministry in the anticipated amount of $130,000.00

2) Contract No. 6510 The Near West Side Multi-Service Corp dba May Dugan Center in the anticipated amount of $100,000.00

3) Contract No. 6489 Cleveland Center for Arts and Technology dba New Bridge Cleveland in the anticipated amount of $350,000.00

4) Contract No. 6500 Towards Employment, Incorporated in the anticipated amount of $160,000.00

5) Contract No. 6488 West Side Catholic Center in the anticipated amount of $230,000.00; and

WHEREAS, the primary goal of this project is to provide high-quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program; and

WHEREAS, the project is funded 90% SNAP Employment and Training Fund reimbursed by Ohio Department of Job and Family Services and 10% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ16383 and authorizes entering into a Master Contract with various providers in the total amount not-to-exceed $970,000.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2026 - 9/30/2027 as follows:

1) Contract No. 6498 Lutheran Metropolitan Ministry in the anticipated amount of $130,000.00

2) Contract No. 6510 The Near West Side Multi-Service Corp dba May Dugan Center in the anticipated amount of $100,000.00

3) Contract No. 6489 Cleveland Center for Arts and Technology dba New Bridge Cleveland in the anticipated amount of $350,000.00

4) Contract No. 6500 Towards Employment, Incorporated in the anticipated amount of $160,000.00

5) Contract No. 6488 West Side Catholic Center in the anticipated amount of $230,000.00; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: November 10, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal_____
_____, 20___

Title	RQ16383 – 2026 – Multiple Vendors - SNAP to Skills Employment and Training Services
Department or Agency Name	Cuyahoga County Job and Family Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors – See Below	10/1/2026 – 9/30/2027	$970,000.00	Pending	Pending
	6510	Near West Side Multi-Service Corporation dba May Dugan Center		$100,000.00		
	6489	Cleveland Center for Arts and Technology dba New Bridge Cleveland		$350,000.00		
	6500	Towards Employment, Incorporated		$160,000.00		
	6498	Lutheran Metropolitan Ministry		$130,000.00		
	6488	West Side Catholic Center		$230,000.00		

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga County Job and Family Services (CJFS) is requesting approval for a contract with five (5) vendors (Near West Side Multi-Service Corporation dba May Dugan Center, Cleveland Center for Arts & Technology dba New Bridge Cleveland, Towards Employment, Lutheran Metropolitan Ministry and West Side Catholic Center) to address persistent economic instability among Supplemental Nutrition Assistance Program (SNAP) recipients who experience low wages, underemployment, and limited pathways to long-term financial mobility. This master contract is for SNAP to Skills Employment and Training Services and is in the amount of $970,000.00 for the time period of 10/1/2026 - 9/30/2027.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: How will replaced items be disposed of

Project Goals, Outcomes or Purpose (list 3):
Provide timely, high-quality services to help SNAP participants gain the skills and credentials they need to obtain good jobs leading to economic self-sufficiency through case management, supportive services and soft skills training.

Thoroughly assess eligible clients to determine strengths, transferable skills and barriers to employment in order to make appropriate referrals where clients can be successful. Provide employer focused programs that connect skilled labor to employment opportunities.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.	
Near West Side Multi-Service Corporation dba May Dugan Center 4115 Bridge Avenue Cleveland, OH 44113	Andy Trares, Executive Director
Vendor Council District: 07	Project Council District: Serving County Wide
Cleveland Center for Arts and Technology dba New Bridge Cleveland 3634 Euclid Avenue, Suite 100 Cleveland, OH 44115	Arman Ochoa, Chief Finance Officer
Vendor Council District: 07	Project Council District: Serving County Wide
Towards Employment, Incorporated 1225 Euclid Avenue Cleveland, OH 44115	Jill Rizika, President & CEO
Vendor Council District: 07	Project Council District: Serving County Wide
Lutheran Metropolitan Ministries 4515 Superior Avenue Cleveland, OH 44103	Maria Foschia, Executive Director
Vendor Council District: 07	Project Council District: Serving County Wide
West Side Catholic Center 3135 Lorain Avenue Cleveland, OH 44113	Michael Bernot, Executive Director
Vendor Council District: 02	Project Council District: Serving County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	County Wide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ#: 16383 ☐ RFB ☒ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: 7/27/26	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: $1,316,200.99	☐ Exemption
Number of Solicitations (sent/received): 68 /5	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☒ Yes	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).

☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☐ Government Purchase
	☐ Alternative Procurement Process
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.
List date of TAC approval | Date: ☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval. ☐ Check if item is ERP related? ☐ No ☐ Yes.
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Funding Source: 90% SNAP Employment and Training Fund reimbursed by Ohio Department of Job and Family Services and 10% Health and Human Services Levy Fund
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195 - UCH08397 - 55130
Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Existing service/purchase	
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Procurement was deferred until funding amounts were approved by CJFS on 9/8/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	4/21/2026 (RFP); 9/8/2026 (Contract)
Date documents were requested from vendor:	9/9/2026; 9/19/2026; 9/29/2026; 10/13/2026

Date of insurance approval from risk manager:	4/22/2026
Date Department of Law approved Contract:	10/19/2026
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Existing Service	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors- see below	10/1/2023-9/30/2024	$1,257,500.00	10/24/2023 (original vendor approval)	R2023-0277 (original vendor approval)
	3684	The Centers for Families and Children		$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		$400,000.00		
	3706	Lutheran Metropolitan Ministry		$150,000.00		
	3707	Cuyahoga County Public Library		$27,500.00		
	3708	Towards Employment		$200,000.00		
	3710	Goodwill Industries of Greater Cleveland		$50,000.00		
	3711	West Side Catholic Center		$300,000.00		
A-#1		Various Vendors- see below	10/1/2024-9/30/2025	$1,257,500.00	9/24/2024	R2024-0343
	3684	The Centers for Families and Children		$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		$400,000.00		
	3706	Lutheran Metropolitan Ministry		$150,000.00		
	3707	Cuyahoga County Public Library		$27,500.00		
	3708	Towards Employment		$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		$50,000.00		
	3711	West Side Catholic Center		$300,000.00		

A-#2		Various Vendors- see below	10/1/2025-9/30/2026	$1,300,000.00	9/23/2025	R2025-0258
	3684	The Centers for Families and Children		$140,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		$400,000.00		
	3706	Lutheran Metropolitan Ministry		$150,000.00		
	3707	Cuyahoga County Public Library		$50,000.00		
	3708	Towards Employment		$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		$60,000.00		
	3711	West Side Catholic Center		$300,000.00		

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

RQ# (if applicable)	16383
PO Code	RFP
Event(s) #	7082
CM Contract #	6498

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was deferred until funding amounts were approved by CJFS on 9/9/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
SNAP E & T – LMM (4 of 5)			**Department Initials**	**Purchasing**
Briefing Memo			See CM#6510	EB
Notice of Intent to Award (sent to all responding vendors)			See CM#6510	EB
Bid Specification Packet (RFP Packet)			See CM#6510	EB
Final DEI Goal Setting Worksheet			See CM#6510	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			See CM#6510	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			See CM#6510	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			See CM#6510	EB
IG# 25-0292-REG 12/31/29			EL	EB
Debarment/Suspension Verified	Date:	9.23.26	EL	EB
Auditor's Findings	Date:	9.16.26	EL	EB
Vendor's Submission			EL	EB
Independent Contractor (I.C.) Form	Date:	~~9.21.26~~ 12/3/2025	EL	EB
Cover - *Master contracts only*			See CM#6510	EB
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			EL	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			N/A	N/A
Checklist Verification			EL	EB

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	EL
Matrix Law Screen shot	EL
COI	EL
Workers' Compensation Insurance	EL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026 – 12/31/2026	HS260195	Other Expenditures	UCH08397	$21,666.67
1/1/2027 – 9/30/2027	HS260195	Other Expenditures	UCH08397	$108,333.33
			TOTAL	$130,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
RQ# (if applicable)			RQ#12944		
CM Contract #			3706		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$1,257,500.00 Master $150,000.00-3706**		**10/12/23 – 9/30/24**	**10/24/2023**	**R2023-0277**
Prior Amendment Amounts (list separately) (A-#)	**(A-1)**	**$1,257,500.00 Master $150,000.00 - 3706**	**10/1/24-9/30/25**	**9/24/2024**	**R2024-0343**
	(A-2)	**$1,300,000.00 Master $150,000.00 - 3706**	**10/1/25-9/30/26**	**9/23/2025**	**R2025-0258**
Pending Amendment		**$0.00**			
Total Amendments		**$2,557,500.00 $450,000.00 3706**			
Total Contract Amount		**$3,815,000.00**			
New Contract Amount	**$970,000.00**		**10/1/2026-9/30/2027**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	R2023-0277; R2024-0343; R2025-0258
Current CM#:	6498
Vendor Name: *(if applicable include any fka, dba, or aka's)*	Lutheran Metropolitan Ministry
Time Period:	October 1, 2026 through September 30, 2027
Amount:	$130,000.00
History/Contract Evaluation:	ok
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	There is an administrative, federal reimbursement amount required under this contract (calculated at 5%) and the Parties understand that, after that amount is deducted from the total Maximum Dollar Amount of $970,000.00. The total aggregate not to exceed amount paid to the Providers is $921,500.00. CJFS applies a five percent (5%) administrative fee, and directs the remaining balance back to the SNAP E&T Providers that provided the original activities for which reimbursement was claimed. *JFS will pay two months of funding in FY26, the payment amount will be $21,666.67, the remaining balance will be paid in FY27*.
Purchasing Agents Initials and date of approval	EB 10/22/2026

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministry
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3706
RQ#	12944
Time Period of Original Contract	10/1/2025-9/30/2026
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)
Performance Indicators	• Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services.
Actual Performance versus performance indicators (include statistics):	

	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
#	33	47	11	10	0	16	16.00	0

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Provider is currently within acceptable range of the projected expectations of program. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Division of Job and Family Services
Date	10/15/2026

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

RQ# (if applicable)	16383
PO Code	RFP
Event(s) #	7082
CM Contract #	6510

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was deferred until funding amounts were approved by CJFS on 9/8/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
2026 SNAP E&T Master - May Dugan (1 of 5)			**Department Initials**	**Purchasing**
Briefing Memo			AL	EB
Notice of Intent to Award (sent to all responding vendors)			AL	EB
Bid Specification Packet (RFP Packet)			AL	EB
Final DEI Goal Setting Worksheet			AL	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			AL	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			AL	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			AL	EB
IG# 24-0002-REG 12/31/2027			AL	EB
Debarment/Suspension Verified	Date:	10/14/2026	AL	EB
Auditor's Findings	Date:	10/14/2026	AL	EB
Vendor's Submission			AL	EB
Independent Contractor (I.C.) Form	Date:	9/23/26	AL	EB
Cover - *Master contracts only*			AL	EB
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			N/A- New Vendor	N/A
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			N/A	N/A
Checklist Verification			AL	EB

Department of Purchasing – Required Documents Checklist

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL
Workers' Compensation Insurance	AL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026-12/31/2026	HS260195	Other Expenditures	UCH08397	$16,666.67
1/1/2027- 9/30/2027	HS260195	Other Expenditures	UCH08397	$83,333.33
			TOTAL	$100,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A
RQ# (if applicable)	N/A
CM Contract #	N/A

	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$0.00**				
Prior Amendment Amounts (list separately) (A-#)		**$**			
		$			
		$			
Pending Amendment		**$**			
Total Amendments		**$**			
Total Contract Amount		**$0.00**			

PURCHASING USE ONLY

Prior Resolutions:	N/A
Current CM#:	6510
Vendor Name: *(if applicable include any fka, dba, or aka's)*	The Near West Side Multi-Service Corp dba May Dugan Center
Time Period:	October 1, 2026 through September 30, 2027
Amount:	$100,000.00
History/Contract Evaluation:	N/A
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required

Purchasing Notes:	There is an administrative, federal reimbursement amount required under this contract (calculated at 5%) and the Parties understand that, after that amount is deducted from the total Maximum Dollar Amount of $970,000.00. The total aggregate not to exceed amount paid to the Providers is $921,500.00. CJFS applies a five percent (5%) administrative fee, and directs the remaining balance back to the SNAP E&T Providers that provided the original activities for which reimbursement was claimed. *JFS will pay two months of funding in FY26 , the payment amount will be $16,666.67, the remaining balance will be paid in FY27*.
Purchasing Agents Initials and date of approval	EB 10/22/2026

Department of Purchasing – Required Documents Checklist

Upload as "word" document in Infor

RQ# (if applicable)	16383
PO Code	RFP
Event(s) #	7082
CM Contract #	6489

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was deferred until funding amounts were approved by CJFS on 9/8/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
Cleveland Center for Arts & Technology dba NEWBRIDGE (2 of 5)			**Department Initials**	**Purchasing**
Briefing Memo			See CM6510	EB
Notice of Intent to Award (sent to all responding vendors)			See CM6510	EB
Bid Specification Packet (RFP Packet)			See CM6510	EB
Final DEI Goal Setting Worksheet			See CM6510	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			See CM6510	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			See CM6510	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			See CM6510	EB
IG#	25-0416-REG – exp. 12/31/2029		DWM	EB
Debarment/Suspension Verified	Date:	9/21/2026	DWM	EB
Auditor's Findings	Date:	9/18/2026	DWM	EB
Vendor's Submission			DWM	EB
Independent Contractor (I.C.) Form	Date:	~~12/3/2025~~ 9/21/2026	DWM	EB
Cover - *Master contracts only*			See CM6510	EB
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			DWM	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			N/A	N/A

Checklist Verification	DWM	EB

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers' Compensation Insurance	DWM
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026 – 12/31/2026	HS260195	Other Expenditures	UCH08397	$58,333.33
1/1/2027 – 9/30/2027	HS260195	Other Expenditures	UCH08397	$291,666.67
			TOTAL	$350,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
RQ# (if applicable)			12944		
CM Contract #			3704		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$1,257,500.00 Master $400,000.00 3704**		**10/12/2023 – 9/30/2024**	**10/24/2023**	**R2023-0277**
Prior Amendment Amounts (list separately)	**(A-1)**	**$1,257,500.00 Master $400,000.0 - 3704**	**10/1/2024 – 9/30/2025**	**9/24/2024**	**R2024-0343**
	(A-2)	**$1,300,000.00 Master $400,000.00 - 3704**	**10/1/2025 – 9/30/2026**	**9/23/2025**	**R2025-0258**
Pending Amendment		**$0.00**			
Total Amendments		**$2,557,500.00 Master $1,200,000.00 3704**			
Total Contract Amount		**$3,815,000.00**			

New Contract Amount	**$970,000.00**		**10/1/2026 – 9/30/2027**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	R2023-0277; R2024-0343; R2025-0258
Current CM#:	6489
Vendor Name: *(if applicable include any fka, dba, or aka's)*	Cleveland Center for Arts and Technology dba New Bridge Cleveland
Time Period:	October 1, 2026 through September 30, 2027
Amount:	$350,000.00
History/Contract Evaluation:	OK
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	There is an administrative, federal reimbursement amount required under this contract (calculated at 5%) and the Parties understand that, after that amount is deducted from the total Maximum Dollar Amount of $970,000.00. The total aggregate not to exceed amount paid to the Providers is $921,500.00. CJFS applies a five percent (5%) administrative fee, and directs the remaining balance back to the SNAP E&T Providers that provided the original activities for which reimbursement was claimed. *JFS will pay two months of funding in FY26 , the payment amount will be $58,333.33, the remaining balance will be paid in FY27*.
Purchasing Agents Initials and date of approval	EB 10/22/2026

CONTRACT EVALUATION FORM

Contractor	Cleveland Center for Arts & Technology dba NEWBRIDGE
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3704
RQ#	12944
Time Period of Original Contract	10/1/2025-9/30/2026
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)
Performance Indicators	• Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services.

Actual Performance versus performance indicators (include statistics):

	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
#	82	28	0	20	23	16	18.79	15

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Provider is currently within acceptable range of the projected expectations of program. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Division of Job and Family Services
Date	10/15/2026

Department of Purchasing – Required Documents Checklist

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RQ# (if applicable)	16383
PO Code	RFP
Event(s) #	7082
CM Contract #	6500

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was deferred until funding amounts were approved by CJFS on 9/9/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
SNAP E & T – Towards Employment (3 of 5)			**Department Initials**	**Purchasing**
Briefing Memo			See CM#6510	EB
Notice of Intent to Award (sent to all responding vendors)			See CM#6510	EB
Bid Specification Packet (RFP Packet)			See CM#6510	EB
Final DEI Goal Setting Worksheet			See CM#6510	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			See CM#6510	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			See CM#6510	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			See CM#6510	EB
IG# 24-0388-REG 12/31/28			EL	EB
Debarment/Suspension Verified	Date:	9.23.26	EL	EB
Auditor's Findings	Date:	9.16.26	EL	EB
Vendor's Submission			EL	EB
Independent Contractor (I.C.) Form	Date:	9.21.26	EL	EB
Cover - *Master contracts only*			See CM#6510	EB
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			EL	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			N/A	N/A
Checklist Verification			EL	EB

Department of Purchasing – Required Documents Checklist

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	EL
Matrix Law Screen shot	EL
COI	EL
Workers' Compensation Insurance	EL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026 – 12/31/2026	HS260195	Other Expenditures	UCH08397	$29,666.67
1/1/2027 – 9/30/2027	HS260195	Other Expenditures	UCH08397	$130,333.33
			TOTAL	$160,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		RQ#12944			
CM Contract#		CM 3708			
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$1,257,500.00 Master $200,000.00 3708**		**10/1/2023-9/30/2024**	**10/24/2023**	**R2023-0277**
Prior Amendment Amounts (list separately) (A-# 1)		**$1,257,500.00-Master $50,000.00 - 3708**	**10/1/2024-9/30/2025**	**9/24/2024**	**R2024-0343**
Amendment (A-#2)		**$1,300,000.00 Master $200,000.00-3708**	**10/1/2025-9/30/2026**	**9/23/2025**	**R2025-0258**
Total Amendments		**$2,557,500.00 Master - $200,000.00 - 3708**			
Total Contract Amount		**$3,815,000.00**			
New Contract Amount	**$970,000.00**		**10/1/2026-9/30/2027**	**Pending**	**Pending**

PURCHASING USE ONLY

Prior Resolutions:	R2023-0277; R2024-0343; R2025-0258; R2025-0258
Current CM#:	6500
Vendor Name: *(if applicable include any fka, dba, or aka's)*	Towards Employment, Incorporated
Time Period:	October 1, 2026 through September 30, 2027
Amount:	$160,000.00
History/Contract Evaluation:	OK
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	There is an administrative, federal reimbursement amount required under this contract (calculated at 5%) and the Parties understand that, after that amount is deducted from the total Maximum Dollar Amount of $970,000.00. The total aggregate not to exceed amount paid to the Providers is $921,500.00. CJFS applies a five percent (5%) administrative fee, and directs the remaining balance back to the SNAP E&T Providers that provided the original activities for which reimbursement was claimed. *JFS will pay two months of funding in FY26 , the payment amount will be $29,666.67, the remaining balance will be paid in FY27*.
Purchasing Agents Initials and date of approval	EB 10/22/2026

CONTRACT EVALUATION FORM

Contractor	Towards Employment, Incorporated
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3708
RQ#	12944
Time Period of Original Contract	10/1/2025-9/30/2026
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.
Service Description	To provide high-quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)
Performance Indicators	• Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services.

Actual Performance versus performance indicators (include statistics):

	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
#	49	20	0	1	0	15	16.68	29

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Division of Job and Family Services
Date	10/15/2026

Department of Purchasing – Required Documents Checklist

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RQ# (if applicable)	16383
PO Code	RFP
Event(s) #	7082
CM Contract #	6488

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Procurement was deferred until funding amounts were approved by CJFS on 9/8/2026. Budget, COI and Statement of Work discrepancies between DCAP and multiple vendors further delayed the document collection process. All contracts had to be released at the same time due to this being a master agreement	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC Approval/Request Item?	Yes ☐	No ☒

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
RQ16383 - SNAP E&T 2026 - WSCC			**Department Initials**	**Purchasing**
Briefing Memo			See CM6510	EB
Notice of Intent to Award (sent to all responding vendors)			See CM6510	EB
Bid Specification Packet (RFP Packet)			See CM6510	EB
Final DEI Goal Setting Worksheet			See CM6510	EB
Diversity Documents – *if required (goal set)*			N/A	N/A- No goals set
Award Letter (sent to awarded vendor)			See CM6510	EB
Vendor's Confidential Financial Statement – *if RFP requested*			N/A	N/A
Bid Tabulation Sheet			See CM6510	EB
Evaluation with Scoring Summary *(Names of evaluators to be included, must have minimum of three evaluators).*			See CM6510	EB
IG#	24-0021-REG exp. 12.31.2028		LS	EB
Debarment/Suspension Verified	Date:	9.15.2026	LS	EB
Auditor's Findings	Date:	9.15.2026	LS	EB
Vendor's Submission			LS	EB
Independent Contractor (I.C.) Form	Date:	2.19.2026	LS	EB
Cover - *Master contracts only*			See CM6510	EB
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			LS	EB
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			N/A	N/A
Checklist Verification			LS	EB

Department of Purchasing – Required Documents Checklist

Other documentation may be required depending upon your specific item
Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
SNAP E&T 2026 - WSCC	**Department Initials**
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers' Compensation Insurance	LS
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
10/1/2026 – 12/31/2026	HS260195	Other Expenditures	UCH08397	$38,333.33
1/1/2027 – 9/30/2027	HS260195	Other Expenditures	UCH08397	$191,666.67
			TOTAL	$230,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
RQ# (if applicable)			12944		
CM Contract #			3711		
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**$1,257,500.00 Master $300,000.00 3711**		**10/12/23 – 9/30/24**	**10/24/2023**	**R2023-0277**
Prior Amendment Amounts (list separately) (A-#)	**(A-1)**	**$1,257,500.00 Master $300,000.00 3711**	**10/1/24-9/30/25**	**9/24/2024**	**R2024-0343**
	(A-2)	**$1,300,000.00**	**10/1/25-9/30/26**	**9/23/2025**	**R2025-0258**
		$			
Pending Amendment		**$**			
Total Amendments		**$2,557,500.00 Master $900,000.00 3711**			
Total Contract Amount		**$3,815,000.00**			
New Contract Amount	**$970,000.00**		**10/1/2026-9/30/2027**	**Pending**	**Pending**

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Prior Resolutions:	R2023-0277; R2024-0343; R2025-0258
Current CM#:	6488
Vendor Name: *(if applicable include any fka, dba, or aka's)*	West Side Catholic Cener
Time Period:	October 1, 2026 through September 30, 2027
Amount:	$230,000.00
History/Contract Evaluation:	ok
Electronic Signature Language:	☒ Yes If No, ☐ select box to indicate "WET" signature required
Purchasing Notes:	There is an administrative, federal reimbursement amount required under this contract (calculated at 5%) and the Parties understand that, after that amount is deducted from the total Maximum Dollar Amount of $970,000.00. The total aggregate not to exceed amount paid to the Providers is $921,500.00. CJFS applies a five percent (5%) administrative fee, and directs the remaining balance back to the SNAP E&T Providers that provided the original activities for which reimbursement was claimed. *JFS will pay two months of funding in FY26 , the payment amount will be $38,333.33, the remaining balance will be paid in FY27*.
Purchasing Agents Initials and date of approval	EB 10/22/2026

CONTRACT EVALUATION FORM

Contractor	West Side Catholic Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3711
RQ#	12944
Time Period of Original Contract	10/1/2025 – 9/30/2026
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.
Service Description	To provide timely, high-quality services to help Supplemental Nutrition Assistance Program (SNAP) participants gain the skills and credentials they need to obtain good jobs leading to economic self-sufficiency.
Performance Indicators	• To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their families. • To increase the rate of SNAP participants retaining employment.

Actual Performance versus performance indicators (include statistics):

	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
#	56	2	0	3	2	4	12.43	0

Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)			X		

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.

Department Contact	Job and Family Services
User Department	Paul Bounds
Date	10/15/2026