



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, OCTOBER 31, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Meredith M. Turner, Chair – District 9
Michael J. Gallagher, Vice Chair – District 5
Dale Miller – District 2
Yvonne M. Conwell – District 7
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 17, 2023 MEETING [See Page 3]**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) **R2023-0305: A Resolution confirming the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027; and declaring the necessity that this Resolution become immediately effective: [See Page 6]**

Appointments:

- 1) Michelle Curry
- 2) Molly Wimbiscus, MD

- b) R2023-0309: A Resolution making an award on RQ12167 to MedMutual Life Insurance Company in the amount not-to-exceed \$7,690,403.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2024 – 12/31/2027; authorizing the County Executive to execute Contract No. 3828 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 19]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, OCTOBER 17, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairwoman Turner called the meeting to order at 10:08 a.m.

2. ROLL CALL

Ms. Turner asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Turner, Gallagher, Miller and Conwell were in attendance and a quorum was determined. Committee member Sweeney was absent.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 3, 2023 MEETING

A motion was made by Mr. Miller, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the October 3, 2023 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0267: A Resolution confirming the County Executive's appointment of Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

**Ms. Toscos introduced a proposed substitute to Resolution No. R2023-0267.
Discussion ensued.**

A motion was then made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute.

**Ms. Toscos addressed the Committee regarding Resolution No. R2023-0267.
Discussion ensued.**

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Kim Shelnick addressed the Committee regarding her nomination to serve on the City of Cleveland/Cuyahoga County Workforce Development Board. Discussion ensued.

Committee members asked questions of Ms. Shelnick pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2023-0267 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.

- b) R2023-0283: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2023-0283. Discussion ensued.

Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2023-0283 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- c) R2023-0289: A Resolution making an award on RQ12170 to Sedgwick Claims Management Services in the amount not-to-exceed \$542,500.00 for Workers' Compensation Third Party Administrator services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3670 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Sarah Nemastil, Director and Mr. Stephen Witt, Business Services Manager for the Department of Human Resources; and Mr. Todd Kesperich, Assistant Vice President of Programming for Sedgwick Claims Management Services, addressed the Committee regarding Resolution No. R2023-0289. Discussion ensued.

Committee members asked questions of Ms. Nemastil, Mr. Witt and Mr. Kesperich pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2023-0289 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

Ms. Turner acknowledged Ms. Katherine Gallagher, Chief of Operations and Community Innovation for the Executive's Office and thanked her for being in attendance.

7. ADJOURNMENT

Chairwoman Turner adjourned the meeting at 10:49 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0305

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027:

Appointments:

1. Michelle Curry (replacing Max Rodas)
2. Dr. Molly Wimbiscus, MD (replacing Daniel Kelly)

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027:

Appointments:

1. Michelle Curry (replacing Max Rodas)
2. Dr. Molly Wimbiscus, MD (replacing Daniel Kelly)

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 24, 2023
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



October 17, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: *Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board*

Dear President Jones:

I am pleased to nominate the following individuals for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Dr. Molly Wimbiscus, MD**, 4-year term, 7/1/2023 – 6/30/2027
 - Replacing Daniel Kelly
 - Resides in Cleveland (Cuyahoga County)
 - Currently serves on the following boards/commissions: Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee

- **Michelle Curry**, 4-year term, 7/1/2023 – 6/30/2027
 - Replacing Max Rodas
 - Resides in Bedford Heights (Cuyahoga County)
 - Currently serves on the following boards/commissions: Step Forward

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resumes are attached for your review. There are 9 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

MICHELLE R. CURRY

PROFESSIONAL SUMMARY

A leader with over 25 years' experience and a commitment to excellence in serving diverse populations. Adept at developing and maintaining a strategic workforce and budgetary plans to manage million-dollar budgets that are integrated from various funding sources. Grant writer who has obtained lucrative federal, state, and local funding. Proven problem-solver committed to identifying, assessing, and eliminating barriers. Outstanding communication, interpersonal skills, and the ability to multi-task within and across federal, state, and local organizational lines to achieve goals and objectives.

KEY SKILLS

Visionary
Grant Writing
Problem Solving
Workforce Planning

Board Level Reporting
Data Analysis
Human Resource Management
Strategic Thinking

Team Leadership
Budget Management
Multi-Level Collaboration
Adaptability to Change

PROFESSIONAL EXPERIENCE

Neighborhood Family Practice Community Health Centers

Vice President of Human Resources & Chief Diversity Officer • February 2021 – Present

Serve as the strategic business partner in developing and leading NFP's Human Resources department in the areas of talent acquisition, organizational and performance management, succession planning, change management, employee relations, total compensation approach including benefit offerings and alignment of current and anticipated employee needs. Focus on attracting and retaining top talent, employee and organizational development, compliance, coaching and counseling. Serve as the organization's Chief Diversity Officer, develops and oversees the overarching vision, strategic direction, implementation and monitoring of the diversity, equity, inclusion and intersectionality program.

Merrick House Neighborhood Center

Executive Director • May 2016 – January 2021

Responsible for the planning, implementation, and execution of all programs. Manage 24+ employees throughout four programs: MomsFirst, Early Childhood Education, Youth Leadership and Development and Adult Education and Career Preparation. Oversee the efficient and effective day-to-day operations of the agency and its facilities. Develop, manage, and assure financial integrity of the organizations \$1.4 million-dollar multi-funded budget. Manage fund development efforts including annual campaign, grant proposals, and cultivating relationships with potential funders. Work collaboratively with the Board on matters of policy, mission, and strategic planning. Identify opportunities for program capacity building and expansion of services to meet the changing needs of the community. Administer all aspects of human resources and labor relations including recruitment, selection, onboarding, union negotiations, grievance hearings and conflict resolution. Conduct ongoing performance management of staff. Foster a talented and diverse workforce.

Accomplishments:

- \$100,000 foundation funding awarded in 2020
- \$118,000 foundation funding awarded in 2019
- \$338,229 foundation funding awarded in 2018
- \$197,340 foundation funding awarded in 2017
- Fundraised \$114,784
- Oversaw \$35,000 in facilities repairs
- Administered \$10,000 in information technology upgrades
- Instituted organizational culture shift through accountability, alignment with our brand and measuring our efforts
- Implemented human resource and accounting procedures

Catholic Charities Corporation

Director of Early Learning Programs • August 2004 - February 2016

Managed 100+ employees across nine Early Learning Centers throughout the Greater Cleveland Community serving 716 children. Develop strategic workforce and budgetary planning for approximately \$5.7 million (4 million dollars in federal funds, \$983,703 in Universal Pre-Kindergarten-County funds, \$136,000 in Early Childhood-State funds, \$57,900 in Step Up To Quality-State funds and \$204,000 in voucher funding). Knowledgeable in the Head Start Enterprise System (HSES) which was used to input the Program Information Report (PIR).

Accomplishments:

Grants Obtained:

- \$983,703 Universal Pre-Kindergarten funding
- \$1.5 million State of Ohio Early Learning Initiative
- Administered over \$25,000 in technological infrastructure
- Brought the program out of a Federal Review deficient status for Early Prevention and Intervention
- Implemented \$52,000 in program improvements, \$75,000 in playground construction & \$24,000 in capital improvements.

Human Resources Administrator • April 2000 - August 2004

Primary human resource contact for Head Start and Day Care management and employees. Administered the collective bargaining agreement and provided support to management and employees. Recruited new Head Start and Day Care personnel as required to include, posting advertisements, interviewing, reference checks and recommendations for hire. Reviewed and updated job descriptions as needed to accurately reflect job responsibilities and assure compliance with ADA. Provided training to management staff on supervision, progressive discipline, conflict resolution, team building, and performance evaluation procedures. Hearing officer for grievances and conflict resolution. Responsible for handling employee and labor relations issues. Vital Member of the negotiating team for management. Wrote and revised Head Start Policies and procedures. Administered the pension plan. Responded to EEOC/OCRC complaints and Unemployment hearings.

State of Ohio, Office of the Auditor, Performance Audit Division – Cleveland Region

Assistant Auditor - Human Resources Team • January 1999 - November 1999

Conducted performance audits under the direction of Jim Petro for the 21 urban school district initiative. An associate on the human resources team, which performed audits on the school districts human resources departments based on performance measures along with the functionality's typically performed by a human resources department. Obtained and documented the internal control structure of clients in a variety of audit environments. Developed audit findings and prepared a well-written draft for inclusion in audit reports and other communications. Prepared audit work that clearly provides evidence of the nature, timing and extent of the work performed and supports the results of the audit as presented in reports.

Cuyahoga Metropolitan Housing Authority

Personnel Specialist • April 1993 - April 1995 and February 1997 - November 1998

Position required contact at all levels within CMHA as well as a myriad of outside contacts. Responsible for primary personnel services for 50% of the agency approximately 550 employees. Actively recruited both exempt and non-exempt positions as well as union and non-union positions. Administered staffing and recruitment efforts for temporary grant projects not to exceed six months. Screened numerous applications and resumes to ensure candidates meet legal or contractual requirements. Examined pay scales and analyzed external comparable wages in accordance with CMHA and Housing and Urban Development policies. Conducted research on disciplinary actions and grievances. Participated in cases relating to EEOC, unfair labor practices and sexual harassment. Assisted with termination proceedings, layoffs and/or resignations. Responsible for resolving unemployment issues with the Bureau of Employment Services.

Budget Analyst • April 1995- February 1997

Performed budget analysis for all aspects of over \$250 million in modernization grant funds for assigned program areas. Prepared budget requests and justifications by consolidating statistical data. Examined budget requests for accuracy and conformance with procedures and regulations. Screened requests for allocations of approved budgets and recommended approval or modifications based on availability of funds. Analyzed operating reports to monitor program expenditures and obligations. Certified obligations and expenditures.

EDUCATION

Cleveland State University • Master of Public Administration • Bachelor of Arts - Communications

ASSOCIATIONS/BOARDS/AWARDS

- Step Forward Board of Directors
- LeadDiversity 2022
- Leadership Cleveland (LC2) 2015, 2019
- Leadership Cleveland 2014
- Neighborhood Leadership Cleveland 16th Class
- Catholic Charities Executive Leadership Program

References Available Upon Request

Molly Wimbiscus, MD



EDUCATION/TRAINING

Kenyon College, Gambier, Ohio, USA 1995-1997

Science Honor Scholar, Jordan Environmental Scholar

The University of Aberdeen, Aberdeen, Scotland 1997-1999

Bachelors of Science (Plant and Soil Science), *Honors in Soil Science*

University of Tennessee College of Medicine, Memphis, Tennessee, USA 2002-2006

Doctorate of Medicine

Cleveland Clinic, Cleveland, Ohio, USA

Residency in Psychiatry 2006-2009

Fellowship in Child and Adolescent Psychiatry, *chief* 2009-2011

Professional Appointments

Cleveland Clinic

Staff, Child and Adolescent Psychiatry, 2011-present

School Mental Health Program, Director, 2019-present

Associate Training Director, 2018-2021

Fellowship Training Director, 2014-2018

Cleveland Clinic Lerner College of Medicine (CCLCM), Case Western Reserve University (CWRU)

Assistant Professor, 2014-present

Co-Director, Foundations of Medicine, 2011-2015

Neighborhood Family Practice (FQHC)

Staff, Child Psychiatrist, 2016-present

Beechbrook Community Mental Health Agency

Staff, Child Psychiatrist, 2011-2013

St. Vincent Charity Psychiatric Emergency Department

Staff, 2009-2011

Certification and Licensure

American Board of Psychiatry and Neurology: Psychiatry, 09/2011

Licensure State/Number: OH 63125

American Board of Psychiatry: Child and Adolescent Psychiatry 11/15/2013



Honors and Awards

Unsung Heroes Community Leadership Award, Cleveland Public Library, 01/2020
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2019
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2017
Gender Equity Award for Pre-Clinical Faculty, CWRU School of Medicine, 05/2016
Scholarship in Teaching Award (CWRU), Development and Implementation of a Cohesive Health Care Systems Curricular Block for Year 1 and Year 2 Medical Students at CCLCM, 03/2014
Michener Leadership Award: Photography Perspective Project, Cleveland Clinic, 05/10/2010
Child and Adolescent Psychiatry Fellowship, Chief, 07/2010-06/2011
Hand Scholar: University of Tennessee College of Medicine, 05/2005
William Carlos Williams Poetry Award, First Place: NEOUCOM, 04/2004
Professionalism Committee, Elected Member, University of Tennessee COM, 2002-2004
Propper Prize in Poetry, First Place: Kenyon College, 05/1996

Membership in Professional Societies

Schools Committee Member, American Academy of Child and Adolescent Psychiatry, 2020-present
American Academy of Child and Adolescent Psychiatry, Member, 2013-present
American Academy of Psychiatry Residency Training Directors, Member, 2014-2020
American Psychiatry Academy, Member, 2016-present
Ohio Psychiatry Physicians' Association, Member, 2016-present

Community Leadership/Service

Better Health Partnership, Youth Mental Health Subcommittee, 2021-present
Woodruff Foundation, Trustee, 2020-present
Youth Risk Behavior Survey, Cuyahoga County, Advisory Board, 2016-present
Friends of Intergenerational Schools, 2018-2022 (chair, 2020-2022)
Near West Intergenerational School, Board of Directors and founding member: 2010-2022
Say Yes to Education Health Integration Task Force (Cleveland Metropolitan School District), 2019-present
Day to Liv: Transition Bridge Program, co-founder, 2017-present
Trainer, Youth Mental Health First Aid, 2017-present
Co-Founder, Near West Eating Cooperative(ly), 2017-2020
Cleveland Youth Suicide Taskforce, 2017-2019
Cleveland Education Compact, Special Education Committee, Member, 2016-2019
Project AWARE (Advancing Wellness and Resilience in Education), Cuyahoga County, Advisory Board, 2017-2019
Healthy Strides (formerly Walk with a Doc), Lutheran Hospital, 2014-2017, 2019

Professional Services

Women Professional Staff Association, executive council member-at-large, 2019-2022
Lakewood City Schools Mental Health and Wellness Task Force, 2018-present
Opioid Prevention and Education Committee, Cleveland Clinic: 2019-2021
Lutheran Hospital Ethics Committee, Cleveland Clinic: 2015-2021
Neurological Institute Education Committee, Cleveland Clinic: 2013-2018
Basic Science Education Committee, Cleveland Clinic Lerner College of Medicine: 2011-2015
Foundations of Clinical Medicine Committee, Cleveland Clinic Lerner College of Medicine, 2011-2015
Anxiety Carepath Development Group, Cleveland Clinic, Department of Child and Adolescent Psychiatry, 2013-2014

Professional Development

Women in Leadership, Neurologic Institute Cohort, Cleveland Clinic. 2020-2022
Program Director Certification Program, Cleveland Clinic Education Institute, 2016-2017
Essentials in Clinical and Classroom Teaching Certification, Cleveland Clinic Education Institute, 2013-2014

Teaching Activities & Administration

Residents/Fellows *Cleveland Clinic*

School Psychiatry Longitudinal Program, Clinical Director: 2014-present

Collaborative Care Clinic, Supervisor (located at Neighborhood Family Practice): 2016-present

Child and Adolescent Psychiatry Didactic Series: 2013-2018

Fellow Longitudinal Clinic, Supervisor: 2012-2017

Develop and teach seminars in psychopathology, clinical care, child development, risk and protective factors of mental health challenges, medical humanities, bioethics: 2012-present

Medical Students *Case Western Reserve University and Cleveland Clinic Lerner College of Medicine*

Mentor, First Generation Medical Student Group, CWRU, 2020-present

Foundations of Medicine Seminars 1 and 2, Co-Director: 2011-2015

Medical Student Longitudinal Clinic, Staff Supervisor: 2015-2016

Medical Students *Ohio University Heritage College of Osteopathic Medicine*

Mentorship and supervision of medical students rotating through psychiatry

Adjunct Clinical Assistant Professor, Department of Specialty Medicine, 2022-2025

Presentations

National

1. Shah L, Wimbiscus M, Carr M, Tucker C, Rappaport N. Helping Students Transition Back to School: Addressing School Avoidance and Absenteeism Through Collaboration. Podium Presentation, Clinical Perspectives. AACAP, October 23-28, 2023, NYC.
2. Sayal A, Grech O, Wimbiscus M. All Hands on Deck: Family Medicine Residency and Child Psychiatry Responding to the Youth Mental Health Crisis through School-Based Collaborative Care. Forum for Behavioral Science in Family Medicine, Milwaukee, WI. September 6-9, 2023.
3. Wimbiscus M, Ripperger-Suhler J, Feuer V, Waldman D, Phelps-Tschang J, Edwards S. Talking to Each Other: Opportunities and Challenges of Care Coordination Between Hospitals, Clinics and Schools. Accepted for Clinical Perspectives in-person presentation, AACAP, Toronto, Canada. October 19, 2022.
4. Alleyne S, Bostic J, Ordonez A, Hoover S, Johnson B, Hamoda H, Lemelle T, Potter M, McWilliams J, Wimbiscus M. Addressing the Child Mental Health Crisis and Mental Health Inequities Through School Consultation: 'Equipping' Child and Adolescent Psychiatrists with a School Consultation Toolbox. Accepted for Member Services Forum in-person presentation, AACAP, Toronto, Canada. October 18, 2022.
5. Wimbiscus M, Carr M, Morio K. Talking to Each Other: The Impact of Care Coordination. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 15, 2021.
6. Hoover S, Bostic J, Joshi S, Ahn M, Ryst E, Ordoñez A, Wilkens K, Allyne S, Wimbiscus M. School Closures and Re-Opening During COVID-19: Considerations for a Child Psychiatrist. AACAP Member Forum, October 22, 2020.
7. Wimbiscus M, Carr M. Spanning Clinical and Educational Boundaries: The Patient Navigator. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 29, 2020.
8. Barber S and Wimbiscus, M. Day to Liv: Transition Bridge Program. Advancing School Mental Health Conference (National Center for School Mental Health), Austin, Texas. 11/7/2019.
9. Esplin B, Wimbiscus, M, Ford P. Advocacy from the Inside/Out: Bioethics, Humanities, and Neurodiversity at American Society of Bioethics and Humanities: Washington DC. 10/6/2016
10. Ahuja V, Austerman J, Wimbiscus M. Exploring the Clinical Diagnosis of Autism, Anxiety, and ADHD. Milestones Autism Conference, Cleveland, Ohio. 6/18/2015
11. Cole C, Kodish R, Wimbiscus M. Interests at Odds. Patient Experience Summit, Cleveland Clinic: 5/18/2015

Ohio

1. Wimbiscus M, Lampl M, Shamblin S. Behavioral Health and School-Based Health Care, panel presentation. Ohio School Based Health Alliance, virtual, 12/13/22.
2. Palumbo C, Bruening L, Carr M, Wimbiscus M. Partnering for Progress: Collaborative Mental Healthcare in Lakewood City Schools. Podium presentation. Ohio School Board Association Conference. Columbus, Ohio. November 7, 2021.

3. Taylor J, Carr M, Wimbiscus M. Patient Navigation and Family Support in Schools: Presented at SUCCESS, Ohio school mental health conference. Hosted by Miami University, Oxford, Ohio. 6/24/20 (virtual).
4. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented at SUCCESS, Ohio state school mental health conference. Oxford, Ohio. 6/20/2019
5. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented to Ohio Mental Health Network for School Success, Columbus, Ohio. 8/27/2018.

Local

1. Wimbiscus M, Carr M. Spanning Boundaries: The Lakewood Patient Navigator Program. Department of Psychiatry Grand Rounds, Cleveland Clinic, 11/12/2020.
2. Wimbiscus M, Adams S, Khan Z, Larkin C. The Art and Science of Psychopharmacology. Cleveland Metropolitan School District, Department of School Psychology. 2/12/2021 (virtual).
3. Wimbiscus M and Carr M. Spanning Clinical and Ethical Boundaries: The Mental Health Patient Navigator. Grand Rounds, Department of Psychiatry, Cleveland Clinic, Cleveland, Ohio. 11/12/2020 (virtual).
4. Carr M and Wimbiscus M. Care Transition for Youth with Mental Illness in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
5. Penman A and Wimbiscus M. Anxiety Management in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
6. Richmond L and Wimbiscus, M. Adolescent Mental Health in Schools: teacher professional development, St. Ignatius High School, Cleveland, Ohio. 1/10/2020.
7. Barber S, Richmond L, Wimbiscus M. Angst: Panel Discussion. Berea City School District community event. Berea, Ohio. 4/23/19.
8. Richmond L and Wimbiscus M. Anxiety in schools. Teacher and staff Professional Development seminar. Lakewood City Schools, Ohio. 2/15/2019.
9. Wimbiscus M. Coordination with Schools in Healthcare. Neighborhood Family Practice Professional Development Series, Cleveland, Ohio. 1/17/2019.
10. Wimbiscus M et al. Mental Health in Youth, hosted by Lakewood *Alive!* Lakewood city-wide forum, moderator. 11/13/18.
11. Jensen V, Parsons H, Cartaya J, Wimbiscus M. Complexities in Care of Transgender and Gender non-conforming Youth. Grand Rounds, Department of Pediatrics, Cleveland Clinic. 9/11/2018. Presented by GUIDE care team.
12. Wimbiscus M. Mental Health Collaboration in Schools. Project IMPACTT learning collaborative webinar. Cleveland, Ohio. 8/23/2018.
13. Panelist, School Safety Panel: Community Discussion, City of Lakewood, Ohio. Panelist. Hosted by LakewoodALIVE. 4/12/2018.
14. Wimbiscus M. Clinical Strategies for Managing Depression in Primary Care Setting. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 5/31/2018.
15. Wimbiscus M. Mental Health in Schools: What We Learn from Listening. Presented to Brunswick City Schools psychological services. 12/12/2017.
16. Wimbiscus M, Ford P, Washington M. Advocacy from the Inside/Out. Bioethics Grand Rounds, Cleveland Clinic: Cleveland, Ohio. 10/10/2016.
17. Wimbiscus, M. Management of pediatric ADHD for primary care. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 3/23/2017.
18. Wimbiscus, M. Management of pediatric depression for primary care. Cleveland Clinic webinar. Cleveland, Ohio. 8/23/2016 and 9/8/2016.
19. Thomas S, Barrett L, Wimbiscus M. Bioethics and Social Media in Medical Training. Pediatrics Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 5/26/2015
20. Wimbiscus M, Malone D. Panel Talk Back following *Johanna: Facing Forward*, Cleveland Public Theater, Cleveland, Ohio. 5/30/2015
21. Herrera M, Menefee L, Richmond L, Wimbiscus M. Building a school psychiatry longitudinal program. Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 6/4/2015
22. Wimbiscus, M. Photography Perspective Project. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic. Cleveland, Ohio. 5/26/2011.
23. Wimbiscus M. Environmental Roots of Childhood Mental Illness. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 06/23/2010.
24. Wimbiscus M. Environmental Roots of Mental Illness. Academic Initiative, Cleveland Clinic Department of Psychiatry. 02/04/2009.
25. Wimbiscus M. Duty to Warn. Case Conference, Cleveland Clinic Department of Psychiatry. 12/19/2008.

Poster Presentations

1. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. AACAP, October 23-28, 2023, NYC
2. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. Pediatric Research Day. Cleveland Clinic, Cleveland, Ohio. May 24, 2022.
3. Wimbiscus M, Kohn M, Menefee E, Burke K, McBratney J. The Story in Medicine: Dissecting Literature with Literary Experts. Innovations in Medical Education. 3/2/2017
4. Burke K, Menefee E, Wimbiscus M. The Fresh Face of Education: Verbatim Theatre as a Reflective Activity. Innovations in Medical Education. 3/2/2017
5. Wimbiscus M, Menefee E, Burke K. Contemporary Issues in Foundations of Medicine. Innovations in Medical Education. 3/2/2017.
6. Ahuja V, Wimbiscus M. Innovations in Medical Education: Two-year longitudinal interactive course in child and adolescent development. 3/3/2016
7. Richmond E, Wimbiscus M. Innovations in Medical Education poster: School Mental Health Longitudinal Learning Collaborative. 3/3/2016
8. Ford P, Wimbiscus M. Innovations in Medical Education poster: Moral Reasoning Seminar for Medical Trainees. 3/3/2016
9. Wimbiscus M; Falcone T. Psychosis and Violence. Presented at 2010 Annual AACAP Conference; NYC. 10/30/2010.
10. Wimbiscus M, Ikomi J, Falcone T. Once Psychogenic, Always Psychogenic? Presented at Cleveland Consultation Liaison Society Meeting; Cleveland, Ohio. 05/14/2008.
11. Wimbiscus M, Burns S, Pozuelo L. The Case of the Missing Toenails. Presented at Cleveland Consultation-Liaison Society Meeting; Cleveland, OH. 05/16/2007.

Research

1. Wimbiscus M, Carr M, Morio L, Slaughter A. Assessing the effectiveness of the Transition Bridge and Patient Navigator programs for youth with mental illness: a mixed methods analysis (IRB study 20-1334). In conjunction with Miami University, Oxford, Ohio, IRB study protocol ID 01915r. 11/2020-present.
2. Cantu-Weinberg A, Wimbiscus M, Rome E. Identification of Gaps in Teacher Support for Adolescents Affected by Parental Substance Use in Greater Cleveland. Case Western Reserve University (IRB 20210279), 5-2021-present. Publication pending.
3. Wimbiscus, M, Adams S, Falcone T. Mental Wellness and School Health Responses During COVID-19 Quarantine (IRB study 21-451).
4. Herrera M, Menefee L, Kannali R, Wimbiscus M. Improving Collaboration between Schools and Mental Health Care Providers for Collaboration, 03/2015-present. IRB study number 15-358
5. Burke K, Rubin S, Kohn M, Wimbiscus M. Devising Healthy Communities: A Student Learning Experience, 10/2013-06/2014. IRB study number 13-1218
6. Wimbiscus M. Photography Perspective Project: a Longitudinal Arts-Based Program for Teens with Depression; 8/2010-6/2011. IRB study number 10-783

Grants

SAMHSA 4-year Award: Expanding Comprehensive School Mental Health Systems in Northeast Ohio, funded through NEO ESC. (NOFO) # SM-22-017. 12/2022-12/2026.

Peer Reviewed Articles

Cantu-Weinstein, A., Fischer, M., Garb, M. *et al.* Perceptions from School Personnel on the Impact of Disordered Parental Substance Use Among Adolescents. *School Mental Health* (2022).

<https://doi.org/10.1007/s12310-022-09544-z>

Mabel H, Morley G, Jensen VK, Sankary LR, Wimbiscus M, Cartaya J, Rome ES. Clinician and Ethicist Perspectives: Understanding Moral Distress in Gender-Affirming Care for Pediatric Patients. *J Pediatr*. 2022 Jan;240:265-271. doi: 10.1016/j.jpeds.2021.10.059. Epub 2021 Nov 14. PMID: 34788678.

Wimbiscus M, Kostenko O, Malone D. MAOIs: Evaluating their Risks, Benefits, and Lore. *Cleveland Clinic Journal*. January, 2011.

Invited, Non-Peer Reviewed

Barber S, Richmond L, Wimbiscus M. Talking to Each Other. AACAP News. Jan/Feb 2021, 14-17.

Wimbiscus M. 'Photography Perspective Project' Takes Fresh View of Interventions for Adolescent Mood Disorders. Insights, Publication for Behavioral Health: Cleveland Clinic, 2012-13, 14-16.

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0309

Sponsored by: County Executive Ronayne/Department of Human Resources	A Resolution making an award on RQ12167 to MedMutual Life Insurance Company in the amount not-to-exceed \$7,690,403.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2024 – 12/31/2027; authorizing the County Executive to execute Contract No. 3828 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources recommends an award on RQ12167 to MedMutual Life Insurance Company in the amount not-to-exceed \$7,690,403.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2024 – 12/31/2027; and

WHEREAS, the primary goal of this project is to provide group life, voluntary life and accidental death insurance for County employees; and

WHEREAS, the project is funded by 100% Self Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12167 to MedMutual Life Insurance Company in the amount not-to-exceed \$7,690,403.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2024 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 3828 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 24, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Human Resources; 2023; Contract with MedMutual Life Insurance Company for Basic and Voluntary Life Insurance Coverage for County Employees for the period 1/1/2024-12/31/2027 in the amount not-to-exceed \$7,690,403.00.
Department or Agency Name	Human Resources
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3828	MedMutual Life Insurance Company	1/1/2024-12/31/2027	\$7,690,403.00		PENDING

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

As part of the County's Total Rewards, the County provides basic and voluntary life insurance benefits to eligible employees. As part of this, the County is providing \$30,000 in basic life insurance to employees at no cost with discounted life insurance available up to \$500,000 in coverage as part of employee payroll deductions. This is an increase in basic life coverage from \$10,000. The coverage for basic life is the only true cost to the County at \$0.01 per \$1,000 of coverage (\$0.30 PEPM).

In addition, MedMutual Life will provide employees with a true open enrollment where employees that have not elected additional coverage in the past can enroll in up to \$250,000 without providing eligibility of insurability. Voluntary life insurance coverage is paid entirely by employees through payroll deductions with the County as a pass-through.

MedMutual Life also agreed to hold their rates for 4 years, which will help guard against increasing benefits costs for the County.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):
 The goals of this contract are to continue to provide quality benefits to our employees and their families, increase retention, and improve hiring with our benefits package.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
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MedMutual Life Insurance Company 100 American Rd, Brooklyn, OH 44144	Steven C. Glass, CEO
Vendor Council District:	Project Council District:
03	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 39 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (1) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: <i>As part of the RFP process, vendors were evaluated on more than just price. While MedMutual Life tied for the lowest basic life, which is the only real cost to the County. As for voluntary life, only one vendor was noticeably lower but offered worse terms for our employees, did not offer a true open enrollment as requested, and limited coverage based on employee salaries. MedMutual Life also agreed to lock their rates for 4 years rather than 3. With these factors, both the evaluation team and the County's consultant recommended MedMutual life for award.</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Pricing for basic life was equal with the lowest. Voluntary life, paid by employees, was noticeable higher than the lowest vendor, but as detailed above, terms with MedMutual Life were significantly better for the County and employees.	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related Yes No. If yes, complete section below:

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<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% Self insurance Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Provide status of project. This is an ongoing service with the current contract expiring 12/31/2023. Rates will be included in the upcoming open enrollment for employee benefits.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): Previous Contract 1/1/2020-12/31/2022: CE1900413 / CM1203 / CM2248 Original Contract - \$5,400,368.00 – R2019-0280 12/10/2019 Amendment 1 - \$1,871,168.00 – R2022-0408 12/06/2022

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12167
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4187
CM Contract#	3828

	Department initials	Clerk of the Board
Briefing Memo	SW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SW	OK
Bid Specification Packet	SW	OK
Final DEI Goal Setting Worksheet	SW	OK
Diversity Documents – <i>if required (goal set)</i>	SW	Attached by Department of Purchasing
Award Letter (sent to awarded vendor)	SW	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	SW	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SW	OK
IG# 19-0185-REG	SW	OK
Debarment/Suspension Verified Date: 9/27/2023	SW	OK
Auditor’s Finding Date: 9/27/2023	SW	OK
Vendor’s Submission	SW	OK
Independent Contractor (I.C.) Requirement Date: 8/30/23	SW	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	SW	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Checklist Verification	SW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	SW
Matrix Law Screen shot	SW
COI	SW
Workers’ Compensation Insurance	SW
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
01/01/2024-12/31/2024	HR765110	55305			\$1,922,600.75
01/01/2025-12/31/2025	HR765110	55305			\$1,922,600.75
01/01/2026-12/31/2026	HR765110	55305			\$1,922,600.75
01/01/2027-12/31/2027	HR765110	55305			\$1,922,600.75
			TOTAL		\$7,690,403.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		CE1900413			
Infor/Lawson PO# and PO Code (if applicable)		CONV			
Lawson RQ# (if applicable)		N/A (Buyspeed RQ45619)			
CM Contract#		CM1203 / CM2248			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$5,400,368.00		<u>12/31/2022</u> 1/1/2020- 12/31/2022	12/10/2019	R2019-0280
	Prior Amendment Amounts (list separately)	\$1,871,168.00	12/31/2023	12/06/2022	R2022-0408
		\$			
	Pending Amendment	\$			
	Total Amendments	\$1,871,168.00			
Total Contact Amount	\$7,271,536.00				

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2022-0408, R2019-0280
CM#:	3828
Vendor Name:	MedMutual Life Insurance Company
ftp:	1/1/2024 – 12/31/2027
Amount:	\$7,690,403.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	9/28/2023: Once approved by Council, this action will be disapproved until the 2024 budget is opened and department submits 2024 budget line per the cover
Purchasing Buyer’s initials and date of approval	OK, ssp 9/28/2023



Department of Purchasing Tabulation Sheet

Janet N...

REQUISITION NUMBER: 12167	EVENT: 4187	TYPE: RFP	ESTIMATE: \$6,000,000.00
CONTRACT PERIOD: Contract beginning January 1, 2024	RFP DUE DATE: July 6, 2023	NUMBER OF RESPONSES (issued/submitted): 39/4	
REQUESTING DEPARTMENT: Human Resources	COMMODITY DESCRIPTION: Group Life & Accidental Death Insurance & Voluntary Life & Accidental Death Insurance		
DIVERSITY GOAL/SBE 1%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1 The Guardian Life Insurance Company 10 Hudson Yards New York, New York 10001	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2731 Planholder: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes Cooperative Purchasing <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP	SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0% MBE: 0% WBE: 0%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>2 MedMutual Life Insurance Company 100 American Road Cleveland, Ohio 44144-2322</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 19-0185 Planholder: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes Cooperative Purchasing <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP</p>	<p>SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 7/7/23</p> <p>SBE/MBE/WBE Comments and Initials: 7/7/2023 Oswald Companies listed as MBE 1%; however, Oswald Companies is not certified with the county and the goal was 1% SBE not MBE; No DIV-3 submitted -CCC JW 7/7/2023 DIV-2 not signed by subcontractor (states "signature pending"), LL 7/7/23</p> <p>Subcontractor Name(s): (M AA) Bepin & Associates, Inc. SBE/MBE 1%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 1 % MBE: 0% WBE: 0%</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No JN</p>

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 7/7/23 <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	7/7/2023 DEI compliant -CCC JW 7/7/2023 LL 7/7/23		
3 Metropolitan Life Insurance Company 200 Park Avenue New York, New York 10166	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes Cooperative Purchasing <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP	Subcontractor Name(s):	(F W) Copy King, Inc. SBE/WBE 1%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		
		Total %	SBE: 1 % MBE: 0% WBE: 0 %		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 7/7/23 <input type="checkbox"/> No		

RQ12167

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>4 Minnesota Life (Securian Financial) 400 North Street North St. Paul, Minnesota 55101</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing <input checked="" type="checkbox"/> Yes (Answer: No)</p> <p>Department of Purchasing: SSP</p>	<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials: 7/7/2023 DEI compliant -CCC JW 7/7/2023 LL 7/7/23</p> <hr/> <p>Subcontractor Name(s): N/A</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 0 % MBE: 0 % WBE: 0 %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 7/7/23</p> <p>SBE/MBE/WBE Comments and Initials: 7/7/2023 DIV-3 submitted; full/partial waiver not selected; 2 blocks checked on DIV-3 Page 1 but no supporting documentation submitted - CCC JW 7/7/2023 Insufficient documentation and details provided on Good Faith Effort to achieve the diversity goal. LL 7/7/23</p>		<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

RQ12167

CONTRACT EVALUATION FORM

Contractor	MedMutual Life Insurance Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1900413 CM1203 / CM2248				
RQ#	RQ45619 (BSO)				
Time Period of Original Contract	1/1/2020-12/31/2022 Amended to 12/31/2023				
Background Statement	As part of the County's Total Rewards, the County provides basic and voluntary life insurance benefits to eligible employees. As part of this, the County has provided \$10,000 in basic life insurance to employees at no cost with discounted life insurance available up to \$500,000 in coverage as part of employee payroll deductions.				
Service Description	MedMutual Life Insurance provides life insurance benefits for County employees including our basic life and voluntary life coverage for employees to elect when enrolling in benefits.				
Performance Indicators	Responsiveness, customer service, responding to claims, ease of the claims process.				
Actual Performance versus performance indicators (include statistics):	MedMutual life has been fairly responsive in all matters, including when families have needed to file claims. When the County had invoicing issues, MedMutual Life was understanding and did not press the issue while the County made corrections internally.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	There have been no complaints about the coverage or claims process from MedMutual Life. They have been an excellent partner thus far.				
Department Contact	Stephen Witt				
User Department	Human Resources				
Date	9/27/2023				