



## CUYAHOGA COUNTY COUNCIL

### HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
4<sup>th</sup> FLOOR

#### MEETING AGENDA

TUESDAY, SEPTEMBER 30, 2025—10:00 A.M.

#### Committee Members

Martin J. Sweeney, Chair | Dist. 3  
Michael J. Gallagher, Vice Chair | Dist. 5  
Yvonne M. Conwell | Dist. 7  
Michael J. Houser, Sr. | Dist. 10  
Meredith M. Turner | Dist. 9

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. PUBLIC COMMENT

#### 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2025 MEETING

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0277: A Resolution confirming the County Executive's appointment of Anthony W. Scott to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/31/2027; and declaring the necessity that this Resolution become immediately effective.
- b) R2025-0278: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Gregory P. Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
- c) R2025-0279: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
- d) R2025-0280: A Resolution confirming the County Executive's appointment of Bryan M. Edwards to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
- e) O2025-0005: An Ordinance amending Sections 303.01, 303.03, and 303.06 of the Cuyahoga County Code to update and clarify the Cuyahoga County Civil Service Plan to ensure consistency with the Charter of Cuyahoga County and the Administrative Rules of the Personnel Review Commission.

## 6. MISCELLANEOUS BUSINESS

## 7. ADJOURNMENT

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*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## CUYAHOGA COUNTY COUNCIL

### HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
4<sup>th</sup> FLOOR

#### MEETING MINUTES

TUESDAY, SEPTEMBER 16, 2025—10:00 A.M.

#### Committee Members

Martin J. Sweeney, Chair | Dist. 3  
Michael J. Gallagher, Vice Chair | Dist. 5  
Yvonne M. Conwell | Dist. 7  
Michael J. Houser, Sr. | Dist. 10  
Meredith M. Turner | Dist. 9

#### 1. CALL TO ORDER

**Chairman Sweeney called the meeting to order at 10:05 a.m.**

#### 2. ROLL CALL

**Mr. Sweeney asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Sweeney, Gallagher and Conwell were in attendance and a quorum was determined. Committee member Turner was absent. Committee member Houser arrived after the roll call was taken.**

#### 3. PUBLIC COMMENT

**There were no public comments given.**

#### 4. APPROVAL OF MINUTES FROM THE JULY 29, 2025 MEETING

**A motion was made by Mr. Gallagher, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the July 29, 2025 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0261: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2025-0261. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Gallagher, Resolution No. R2025-0261 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2025-0264: A Resolution confirming the County Executive's appointment of Michael Negray to serve on Cuyahoga County Corrections Planning Board for the term 1/2/2025 – 1/1/2028; and declaring the necessity that this Resolution become immediately effective.

**Mr. Ben Schaefer, Legislative Liaison for the Executive's Office, addressed the Committee regarding Resolution No. R2025-0264. Discussion ensued.**

**Committee members asked questions of Mr. Schaefer pertaining to the item, which he answered accordingly.**

**Mr. Michael Negray addressed the Committee regarding his nomination to serve on the Cuyahoga County Corrections Planning Board. Discussion ensued.**

**Committee members asked questions of Mr. Negray pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2025-0264 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Sweeney requested to have his name added as a co-sponsor to the legislation.**

- c) R2025-0265: A Resolution confirming the County Executive's reappointment of Dr. Lauren Beene to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2025 – 4/30/2028; and declaring the necessity that this Resolution become immediately effective.

**Mr. Schaefer addressed the Committee regarding Resolution No. R2025-0265. Discussion ensued.**

**Committee members asked questions of Mr. Schaefer pertaining to the item, which he answered accordingly.**

**Dr. Lauren Beene addressed the Committee regarding her nomination to serve on the Cuyahoga County Women's Health Commission. Discussion ensued.**

**Committee members asked questions of Dr. Beene pertaining to her experience, expertise and qualifications, which she answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Gallagher, Resolution No. R2025-0265 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) O2025-0004: An Ordinance amending Sections 1501.01 and 1501.02 of the Cuyahoga County Code and Section 3.02 of the Cuyahoga County Employee Handbook to prohibit discrimination on the basis of a person's hair texture or hair style commonly associated with a particular race or national origin in the areas of housing, employment, and places of public accommodation.

**Mr. Trevor McAleer, Legislative Budget Advisor for County Council introduced a proposed substitute to Ordinance No. O2025-0004. Discussion ensued.**

Committee members asked questions of Mr. McAleer pertaining to the item, which he answered accordingly.

A motion was then made by Mr. Sweeney, seconded by Mr. Houser and approved by unanimous vote to accept the proposed substitute.

Mr. McAleer, Mr. Victor Manolache, Assistant Law Director; and Ms. Sarah Nemastil, Director of the Department of Human Resources, addressed the Committee regarding Ordinance No. O2025-0004. Discussion ensued.

Committee members asked questions of Mr. McAleer, Mr. Manolache and Ms. Nemastil pertaining to the item, which they answered accordingly.

On a motion by Mr. Houser with a second by Mr. Sweeney, Ordinance No. O2025-0004 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.

#### 6. MISCELLANEOUS BUSINESS

Ms. Agatha Hickerson, Public Service Fellow for the Executive's Office, who began working with Mr. Chris Alvarado, Director of the Department of Regional Collaboration last month, was introduced to the Committee members.

#### 7. ADJOURNMENT

Chairman Sweeney adjourned the meeting at 11:05 a.m., without objection.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0277

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Anthony W. Scott to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for a three-year term ending 1/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

**WHEREAS**, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civic development in Cuyahoga County, and serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

**WHEREAS**, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

**WHEREAS**, the members of CCCIC Board of Trustees shall serve for three-year terms; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

**WHEREAS**, the County Executive has nominated Anthony W. Scott (replacing Sarah Parks Jackson) to serve as a County Class Trustee on the CCCIC's Board of Trustees for a three-year term ending 1/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Anthony W. Scott (replacing Sarah Parks Jackson) to serve as a County Class Trustee on the CCCIC's Board of Trustees for a three-year term ending 1/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_



September 10, 2025

Dale Miller, President  
Cuyahoga County Council  
2079 E. 9<sup>th</sup> Street, 8<sup>th</sup> floor  
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation

Dear President Miller,

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Anthony W. Scott** to fill the remainder of Sarah Parks Jackson's 3-year term,  
02/1/2024 – 01/31/2027
  - County Class Appointment

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-248-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne  
County Executive

# Anthony W. Scott, Esq.

## **EDUCATION AND CERTIFICATIONS:**

Community Development Corporation Leadership Program (“CDCLP”), 2024

Jack, Joseph and Morton Mandel Foundation

Lean Boot Camp, 2024

Cleveland State University, Levin College

Diversity, Equity and Inclusion in the Workplace Certificate, 2023

Muma College of Business, University of South Florida, FL

Admitted to practice law in the Northern District of Ohio, 2011

Admitted to practice law in the State of Ohio, 2009

Juris Doctorate, 2009:

Cleveland State University, College of Law, Cleveland State University, Cleveland, OH

Relevant Activities: Legal Career Opportunities Program (LCOP) Admissions Committee, CSU Law

Mock Trial Team Member, Black Law Student Association (BLSA) President, Student Bar Association (SBA) Senator

Master of Public Administration, 2008:

Maxine Goodman Levin College of Urban Affairs, Cleveland State University, Cleveland, OH

Bachelor of Arts, English, 2003:

Cleveland State University, Cleveland OH

## **MILITARY EXPERIENCE:**

**United States Marine Corps, Sergeant**

**1990-1998**

Earned a Navy Achievement Medal, two (2) Good Conduct Medals, numerous campaign medals and ribbons, Letters of Achievement and Commendation and an Honorable Discharge.

## **EMPLOYMENT EXPERIENCE:**

**Cuyahoga County, Dept. of Housing and Community Development**

***Director***

**Cleveland, OH**

**Aug 2025 – Present**

Lead a team of professionals in executing the department’s mission to enhance quality of life for all residents by expanding access to safe, affordable housing and fostering vibrant, inclusive, and resilient communities. Oversee administration of federal and state funds—delivered in partnership with citizens, municipalities, financial and business institutions, and the philanthropic and nonprofit sectors—through programs such as down payment assistance, financial counseling, and rental assistance to drive sustainable development and opportunity across the County’s 59 communities.

**City of Cleveland, Department of Community Development**

***Assistant Director***

**Cleveland, OH**

**July 2023 – Aug 2025**

Assist the Director, and Senior Leadership Team, fulfill the Dept. of Community Development's Mission of improving the quality of life in the City of Cleveland by strengthening our neighborhoods through successful housing rehabilitation efforts, commercial rehabilitation efforts, new housing construction, homeownership, and community focused human services. Directly oversee the Bureau of Program Administration (Emerging and Legacy Programs, Compliance and Storefront Renovation); the Bureau of Residential Improvement (Home Repair, Rehabilitation and Lead Abatement), and Community Programming (Community Engagement, Fair Housing, Consumer Affairs, Bank Relations and Middle Neighborhoods). Assist in the oversight of three additional bureaus, the Bureaus of Enterprise Operations (Budget, Accounting and Strategic Data Analytics), Neighborhood Redevelopment (Asset Redevelopment and the Landbank) and Housing Development (Housing Trust Fund and Tax Abatement). Serve as a member of the Cleveland Housing Investment Fund (CHIF) Loan Review Committee. Served as the Interim Commissioner of

Neighborhood services, which concentrates on improvement of housing conditions through Lead Abatement, the Healthy Homes Program and multiple home repair initiatives.

**I.S.I. Publishing LLC**  
**Founder and Author**

**Parma, OH**  
**Jan 2025 – Present**

Lead I.S.I. Publishing, a professional imprint for authors and thought leaders; published debut book *Unlocking Potential: Insights, Tips & Strategies for Young Black Professionals* (2025); second book, *Overcoming Imposter Syndrome: You Belong at the Table!* available August 1<sup>st</sup>, 2025. Engage in public speaking and mentorship, often addressing topics such as imposter syndrome, career navigation, and mental health in professional spaces.

**I.S.I. Consulting, LLC/I.S.I. Publishing LLC (formerly Anthony W. Scott, LPA)**  
**Founder and Principal Consultant**

**Cleveland, OH**  
**March 2012 – July 2025**

Multifaceted consulting and legal practice serving small businesses, nonprofits, and individuals through customized legal, compliance, and leadership services. Provide comprehensive legal counsel in areas including business formation and governance, nonprofit compliance, contract negotiation, estate planning, and litigation (civil, criminal, education, and domestic). Offer management, and leadership training tailored to client needs across sectors. Serve as outside counsel and trusted advisor to nonprofit boards, startup founders, and executives.

**City of Cleveland, Division of Park Maintenance and Properties**  
**Commissioner**

**Cleveland, OH**  
**March 2021 – July 2023**

Managed a team of 500 + full-time, seasonal and temporary employees that were responsible for the maintenance of the vacant lots and structures, parks, urban forestry, cemeteries and greenhouse for the City. Responsible for two budgets, capital and small enterprise, exceeding \$18 million and the administration of a CDBG allocation in excess of \$1.2 million dollars. Created a \$1 million dollar pilot program, which utilized MBE and SBE contractors to provide grass-cutting services for vacant structures throughout a sampling of the City. Engaged in executive level administrative functions including, but not limited to, appearing before the Mayor's Cabinet and Cleveland City Council, communications with third party service providers, solicitation of bids, coordination with leadership of City Departments and Division. Provided recommendations to senior management regarding improved efficiency and/or productivity. Addressed escalated complaints and grievances that require cooperation with other City, County and State officials and/or offices. Increased efficiency with hands-on assistance, improved communications, data management and reporting, and improved technological equipment and practices. Improved management competencies and capabilities through management training for senior and mid-level supervisors and provided one-on-one counseling and guidance. Contracted for temporary workspace for cemetery employees, which exponentially improved the quality of life for staff and customers.

**City of Cleveland, Dept. of Building and Housing**  
**Assistant Director**

**Cleveland, OH**  
**Nov 2018 – March 2021**

Assisted the Director in administering the Department of Building & Housing and supervising the work of the divisions of the Director's Office, Code Compliance and Plans and Permitting. Coordinated the functioning of the Department with other departments, divisions, and offices of the City, with Federal, State, and County offices and agencies. Provided hands on assistance with several tasks within the Dept., including but not limited to, review of legal rejections of demolition and prosecution approvals, appearance before the Cleveland Municipal Housing Court, discipline of personnel, hiring, rental registrations and lead safe certifications.

**City of Cleveland, Office of Professional Standards**  
**General Manager of Administrative Services**

**Cleveland, OH**  
**July 2016 – Nov 2018**

Managed a team of civilian investigators, and support staff, responsible for the investigation of complaints of City of Cleveland Police Officer's misconduct. Oversaw activities performed within the office, including, but not limited to the administration of personnel, payroll, departmental policy manual revision, and budget activities. Implemented a case management program, performance management measures, and an investigator case review process. Supervised the transfer of a case management database from Microsoft Access to IA Pro. Interviewed, Hired and oversaw training of employees. Managed staff training, prepare case presentations to the Civilian Police Review Board (CPRB). Interacted with citizens, community organizations, and victim assistance organizations.

Prosecuted criminal and civil violations of the City's building, housing, health, fire, and sidewalk codes. Managed two weekly court dockets, averaging more than 100 violators per week. Represented the City of Cleveland in matter(s) presently before the 8th Circuit Court of Appeals. Engaged in settlement/pre-trial conferences with residential and commercial code violators. Represented the City in task force meetings regarding "bulk holder" residential and commercial property owners. Coordinated follow up with Building and Housing Department (B & H) and code violators. Trained B & H Inspectors on legal aspects of completing affidavits utilized in criminal prosecutions. Researched legal, procedural and/or ethical matters so as to effectively advise the Chief Assistant Director of Law, Law Director and/or Senior Level B & H staff on matters pertaining to the docket(s).

**OTHER RELEVANT WORK EXPERIENCE**

**Law and Leadership Institute (LLI)**  
***CSU College of Law Program Administrator***

**Cleveland, OH**  
**June 2012 – Jan 2014**

**Chancellor University**  
***Adjunct Professor***

**Cleveland OH**  
**Jan 2011 – May 2011**

**PROFESSIONAL ACTIVITIES & RECOGNITIONS:**

Commencement Speaker, c/o 2025: "Prove them Wrong!"  
Shaw High School, East Cleveland, Ohio  
Case Western Reserve University, Black Law Student Association:  
Stephanie Tubbs Jones Community Leader Award (April 2025)  
Cleveland State University Black Law Student Association:  
Honored as Alumni of the Year (March 2025)  
Midtown CDC Economic Development Committee (2025 – Present)  
Zeta Omega Foundation (President 2019 – Present)  
Black Professional Association Charitable Foundation  
Governance Board Chair (2019-2021)(2023 – Present)  
Board Member (2018-2021) (2023-present)  
"Personal Branding" presenter at 2023 "Soft Skills Boot Camp"  
Norman S. Minor Bar Association  
Chairman, Citywide NSMBA mentoring program (2023- Present)  
Panelist, 9<sup>th</sup> Annual Law Student Summit, "ABCs of Law School".  
National Association for the Advancement of Colored People  
Housing Committee Chairman, Cleveland, OH Chapter (2023 – Present)  
Omega Psi Phi Fraternity, Incorporated, Zeta Omega (Graduate) Chapter:  
4<sup>th</sup> District Asst. Counselor (Ohio and West Virginia)(2021- Present)  
Zeta Omega Chapter Basileus (President, 2018-2020)  
Chapter Omega Man of the Year (2020)  
Chapter Man of the Year (2018)  
Women of Color Foundation's 3rd Annual National Executive Women's Leadership Summit (2024)  
Co-Presenter, "The Future of Philanthropy: How Do We Help Communities of Color to Survive and Grow?"  
Congresswoman Shontel Brown's OH-11 Housing Expo (2024)  
Co-Presenter, "Maximizing Cleveland's Housing Support"  
"Legitimizing your Business" presenter at Mortar Entrepreneurship Academy  
A subsidiary of the United Black Fund Cleveland (Sept 2023)  
Featured as a "Mover and Shaker", Code M. Magazine, August 2023  
National Forum of Black Public Administrators (2019 – Present)  
"Evolving from Manager to Leader", proposal writer and panelist at 2023 National Conference  
Who's Who in Black Cleveland, 14<sup>th</sup> Edition (2019), 17<sup>th</sup> Edition (2025)  
Kaleidoscope Magazine's "40 under 40" award recipient (2010)  
Cleveland-State College of Law Alumni Association (Life Member)  
Panelist, 1<sup>st</sup> Year Law Students Panel (2024)  
American Bar Association

# VOTER PROFILE PAGE

Name: ANTHONY WILLARD SCOTT

Address:

Polling Location:

Precinct:

US Congressional District: 7

Senate District: 24

State Rep. District: 14

Please Note – If the address above is out-of-date, [follow this link to update your voting address online](#). Remember, if you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you follow this link to [Boards of Elections](#).

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not yet voted, you may request an absentee ballot. For more information, please visit the [Ohio Secretary of State's Office from the local county boards of elections](#). If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you follow this link to [Boards of Elections](#).

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## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**No letter was submitted.**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached.**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**No professional licenses or credentials required.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Community Improvement Corporation**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**No qualifications required.**

- 2.3 The specific term of office during which the candidate would serve;

**To fill the remainder of Sara Parks Jackson's 3-year term, 10/16/2023 – 10/15/2026**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**Sarah Parks Jackson**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**No candidates on file for this position**

- 2.8** The candidate's city and county of residence;

**Parma, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**President of the Zeta Omega Foundation; Board Member and Governance Board Chair for the Black Professional Association Charitable Foundation; Housing Committee Chairman for the National Association for the Advancement of Colored People (NAACP); Midtown CDC Economic Development Committee Member**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**This position is uncompensated.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0278

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

**WHEREAS**, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

**WHEREAS**, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_\_, seconded by\_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



September 10, 2025

Dale Miller, President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Miller:

Pursuant to Ohio Revised Code Section 713.22 and Cuyahoga County Code Section 206.12, I am pleased to nominate the following individual and their representative for appointment to the Cuyahoga County Planning Commission:

- **Mayor Gregory Kurtz (three-year term, 1/1/2026-12/31/2028)**
  - Reappointment
  - Representing the Cuyahoga Region

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated areas. There are no other candidates on file for this position. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", is written over a light blue horizontal line.

Chris Ronayne  
County Executive

## **Gregory P. Kurtz Bio**

Gregory P. Kurtz is the longest-serving Mayor of the City of Independence and will begin his seventh term in January 2024.

Throughout his many years in public service, Mayor Kurtz has been committed to maintaining the community's quality of life and traditions while looking to the future to ensure Independence remains the premier community in which to live, work, visit, and raise a family.

A lifelong resident and descendant of one of the City's original families, Mayor Kurtz began his public service career when he was elected to the Independence City Council at the age of 27. Later, he served as Vice Mayor before being elected Mayor.

Mayor Kurtz has guided the City for more than 26 transformative years. He has amassed notable achievements, including having the vision and drive to develop the robust Rockside Road business districts in the 1990s. Today, this corridor is home to corporate headquarters, colleges, medical and high-tech firms, hotels, restaurants, entertainment venues, and various thriving businesses and non-profit organizations. The Rockside Road business district is recognized as one of Northeast Ohio's most accessible locations.

Known to lead with a sound and disciplined fiscal approach, Kurtz led the charge to build a Civic Center in 1991 for the City's 7200+ residents. It is now the "crown jewel" of amenities offering fitness, sports, recreational, educational, and other programs and activities to enrich the lives of residents of all ages.

A Padua Franciscan High School graduate, Kurtz earned a Bachelor of Business Administration degree from Cleveland State University. He is a member of the Executive Board of the Cuyahoga County Mayors and City Managers Association, the Brentwood Foundation, Cleveland Clinic Marymount Hospital Boards of Trustees, and an alumnus of Leadership Cleveland. As a successful businessman with years of national and international experience in the private sector, he brings a unique perspective to City Hall.

Among his 2024 priorities are downtown development, high-quality, low-maintenance homes, city beautification, public safety, education, sustainability policies to benefit the local economy, and health and wellness programs for residents and employees.

Kurtz and his lovely wife Lyn have been married for 32 years and are the proud parents of four grown children who reside in Independence. He is an active member of St. Michael Church, and the Kurtz family regularly volunteers at local soup kitchens.

When asked what he wants his legacy to be, Kurtz said, "Leaving the City better than I found it and making a positive difference in our residents' lives

###

121823



**Frank LaRose**  
*Ohio Secretary of State*

[Home](#)
[Secretary LaRose & the Office](#)
[Elections & Voting](#)

## VOTER PROFILE PAGE

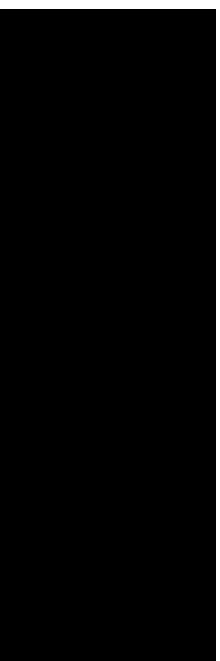
Name:

GREGORY P KURTZ

Address:



Polling Location:



Precinct:

US Congressional District: 7

Senate District: 18

State Rep. District: 19

Please Note – If the address above is out-of-date, [follow this link to update your voting address online](#). Remember, if you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local board of elections. [Follow this link for a full listing of Boards of Elections](#).

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your ballot, please contact your local board of elections, or on Election Day at the correct polling place for more information.

The information displayed on this page is data sent to the Ohio Secretary of State's Office from the local county boards of elections. If you have any questions, please contact your local board of elections directly. [Follow this link for an Ohio county board of elections directory](#).

## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Planning Commission**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**1/1/2026 - 12/31/2028**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**There are no candidates on file for this position.**

- 2.8** The candidate's city and county of residence;

**Independence, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**City of Independence's Planning Commission. Executive Board of the Cuyahoga County Mayor and Managers Association**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0279

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

**WHEREAS**, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

**WHEREAS**, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



September 10, 2025

Dale Miller., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Miller

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individuals for appointment to the Cuyahoga County Planning Commission:

- **Mayor Georgine Welo**
  - Reappointment
  - Representing the Hillcrest Region

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area. There are no other candidates on file for these positions. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", is written over a light blue horizontal line.

Chris Ronayne  
County Executive

**Bio: GEORGINE WELO**  
Mayor, City of South Euclid  
1349 South Green Road  
South Euclid, Ohio 44121-3985  
Tel: (216) 381-0400  
Fax: (216) 291-4959  
Email: [gwelo@southeuclid.com](mailto:gwelo@southeuclid.com)

**PROFESSIONAL:**

**\*Mayor, City of South Euclid, Ohio, First Woman Elected Mayor, November 2003 - present**  
Civilian Ambassador with the Ohio National Guard in conjunction with Sister Cities International  
Current Member of Cleveland Live  
Current Member of Western Reserve Historical Society New International Heritage Gallery  
Current Member of Suburban Water Council  
Current Member of Cuyahoga County Planning Commission  
Current Member of Solid Waste District  
Current Member, Northeast Ohio Regional Sewer District, Suburban Council of Governments  
Current Executive Member, Heights Regional Chambers of Commerce  
Current Member, Ohio First Suburbs Consortium  
Current Member, Euclid Creek Watershed Council  
Current Member, The Mayor's Association of Ohio  
Current Member, Northeast Ohio Mayor and Managers Association  
Current Member, Council of Government, Community Partnership on Aging (formerly Tri-City Consortium on Aging)  
Advisory Board Member of the Center for Population Dynamics Maxine Goodman Levin College of Urban Affairs;  
Honorary Board Member, Hillcrest Meals on Wheels  
Past Vice-Chair of NOPEC  
Past Chair of NOPEC Finance  
Past Board Member, Greater Cleveland Regional Transit Authority (GCRTA)  
Past Chair of the GCRTA Operational Planning & Infrastructure Committee  
Past Chair of the GCRTA Strategic Governing Team  
Past Chair of the GCRTA Ad Hoc By-Laws Committee  
Past Chair of the GCRTA Nominating Committee  
Past Chair of the GCRTA Procurement for the GM Search  
Past Member of the GCRTA Audit, Safety Compliance & Real Estate Committee  
Past Member of the GCRTA External & Stakeholder Relations & Advocacy Committee  
Past Chair of NOPEC Gas & Electric Committee  
Past Chair of the NOPEC Demand Side Market Entry Advisory Services Committee  
Past Board Member, Auditor of State's Northeast Ohio Regional Advisory Board  
Past Member, Regional Prosperity Initiative  
Past Executive Member of Northeast Ohio Mayors and Managers Association  
Past President of Cuyahoga County Mayors and City Managers Association  
Past Chair of the Government and Community Relations Advisory Council, Notre Dame College  
Past Vice-president, Suburban Council of Governments, Northeast Ohio Regional Sewer District  
Past Executive Member, First Suburbs Consortium  
Past Member, Juvenile Accountability Block Grant (JABG)  
Past Member, International Cleveland Communities Advisory Committee, Cleveland Museum of Art  
Past Board of Trustee, Ohio Municipal League  
Past Board of Trustee, University Suburban Medical Center, South Euclid  
Past Grant Member, NOPEC Powering Our Community  
Past Vice-Chair of the Cuyahoga County Land Reutilization Corporation Board

**PROFESSIONAL continued:**

Past Vice-Chair of the Cuyahoga County Mayors and Managers  
 Past Chairperson of the NOPEC Demand Side  
 Past Chairperson, First Suburbs Consortium  
 Past Chairperson, Euclid Creek Watershed Council  
 Past Board Chairperson, Sourcing Office  
 Past Board Member, Strategic Planning, Cuyahoga County Public Library  
 Past Board of Trustee, Notre Dame College, South Euclid Ohio  
 Past Board Member, Regina High School  
 Past Secretary, Northeast Ohio Regional Sewer District, Suburban Council of Governments  
 Past Member, SELREC Council of Governments  
 Past Member, Cuyahoga County Planning Commission  
 Past Member Cuyahoga County JABG Review Committee (Juvenile Accountability Block Grant funding)  
 Past Member, District One Public Works Integrating Committee  
 Past Member, Northeast Ohio Mayor's Think Tank, Kent State University  
 Administrative Bailiff, Judge Ann T. Mannen, Court of Common Pleas, Cuy. County, 1998-2003  
 Member, Zoning and Planning Committee, City of South Euclid 1998-2003  
 Council President Pro-Tem, City of South Euclid 1996-1998  
 Council Person, City of South Euclid, Ohio 1992-1998  
 Chairperson, Charter Review Commission, City of South Euclid, 1994, 2005

**EDUCATION**

Graduate: University of Akron, Bachelor of Arts and Science  
 Graduate: Bliss Institute, University of Akron

**CIVIC ACTIVITIES:**

Notre Dame College's Centennial Steering Committee  
 Global Cleveland Mentor  
 Mistress of Ceremony for One World Day  
 Board Member, Daily Dose of Reading (Dr. S. Senders and Associates)  
 Host Committee Cleveland Rape Crisis Center 2010  
 Cleveland Rape Crisis Center Sing Out Choir 2018  
 Host Committee Cleveland Film Commission 2010 Red Carpet Event  
 Co-Hostess 2009 S.H.O.W.E.R. Event, Cleveland Rape Crisis Center  
 Host Committee – Cleveland Public Theatre Pandemonium 2008  
 Host Committee – Regina Gala 2008  
 Member, 2008 United Way Eastern Regional Market Committee Member  
 Member of the League of Women Voters  
 Member of the Stonewall Democrats Chairperson, South Euclid Home Days  
 Member of Cleveland Cultural Gardens  
 Member, South Euclid Garden Club  
 Member, South Euclid Lyndhurst PTA  
 Member, Charles F. Brush Athletic Booster  
 Member, Regina High School Campaign Steering Committee  
 Member, South Euclid Democratic Club.  
 Member, Cuyahoga County Democratic Club, Precinct Committee person for the Cuyahoga County Democratic Club  
 Past Member, Serbian Arts Council  
 Past Board Member, Loyola Society, St. Ignatius High School  
 Past Member, South Euclid Ad-Hoc Committee on Recreation

**CIVIC ACTIVITIES continued:**

Past Vice President, South Euclid, Co-op Pre-School  
 Past Assistant Treasurer, St. Sava Cathedral, Parma Ohio  
 Past Sunday School Superintendent, St. Sava Cathedral, Parma Ohio  
 Past President S.S.S. Njegosh Choir President

**RECOGNITION:**

Recipient	Oren Baratz Mentor of the Year 2022-2023
Inductee	Cleveland International Hall of Fame 2023
Recipient	The American Legion Heights-Hillcrest, Post 104 Veterans Day 2022 Award
Recipient	2015 Silver and Gold First Responders for Greater Cleveland
Nominee	2015 "Public Sector Leader" Award; Greater Ohio Policy Center
Recipient	2014 "Northeast Ohio Visionary Leader" Award; Building One Ohio
Recipient	2011 Outstanding Leadership Award; Euclid Creek Watershed Partnership
Recipient	2010 Crain's Emerald Award
Recipient	First Suburbs Consortium Hero Award, November 15, 2007 from University Heights, Ohio."
Recipient	2005 and 2006 Most Influential Person of the Year, Sun Newspapers
Recipient:	Award for Civic Service, 100 <sup>th</sup> Anniversary, and December 5, 1996 The Citizens League of Greater Cleveland
Recipient:	Award for Public Service, November 1995 American Serbian Businessman's Association

**FAMILY:**

Husband – Carter A. Welo Sr. (Owner South Euclid True Value Hardware)  
 Daughter – Nicole M. Welo (husband Mark Mailler)  
 Sons – Carter A. Welo, Jr. (wife Jackie, son – Carter A. III, daughter – Lillian Avery); and  
 Miles P. Welo (wife Erin, daughter – Caroline Nicole, son – Miles Philip Jr., –  
 daughter – Elisabeth Hannah)



# VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR VOTING HISTORY

Name	Address
<a href="#">GEORGINE WELO</a>	

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local election official for assistance. If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local election official for assistance.

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your voter registration card, please contact your local election official for assistance. If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your voter registration card, please contact your local election official for assistance.









## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Planning Commission**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**3-year term, 1/1/2026 - 12/31/2028**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**There are no candidates on file for this position.**

- 2.8** The candidate's city and county of residence;

**South Euclid, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Advisory Board Member of the Center for Population Dynamics Maxine Goodman Levin College of Urban Affairs; Honorary Board Member for Hillcrest Meals on Wheels; Board Member for Daily Dose of Reading**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0280

Sponsored by: **County Executive Ronayne**

**A Resolution** confirming the County Executive's appointment of Bryan M. Edwards to serve on the Cuyahoga County Tax Incentive Review Council for the unexpired term ending 12/31/2026 and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Council; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS** County Executive has nominated Bryan M. Edwards (replacing Sarah Parks Jackson) to serve on the Cuyahoga County Tax Incentive Review Council for the unexpired term ending 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Bryan M. Edwards (replacing Sarah Parks Jackson) to serve on the Cuyahoga County Tax Incentive Review Council for the unexpired term ending 12/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that

this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_\_, seconded by\_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_



September 10, 2025

Dale Miller, President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Tax Incentive Review Council

Dear President Miller,

Pursuant to Ohio Revised Code Section 5709.85, I am pleased to nominate the following individual for appointment to the Cuyahoga Tax Incentive Review Council:

- **Bryan M. Edwards to fill the remainder of Sarah Parks Jackson's 3-year term, 1/1/2023- 12/31/2026**
  - Replacing Sarah Parks Jackson
  - Resides in Shaker Heights (Cuyahoga County)

Currently, there are more than thirty municipalities in Cuyahoga County using some form of tax incentives for development purposes. This Council will draw on the experiences of various County departments to make sure that all aspects of tax incentives are being met.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne  
County Executive

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**Cuyahoga County Department of Development**

Manager, Loan Portfolio

November 2017 – Present

- On behalf of the Department of Development, oversee the review and reconciliation of County's economic development loan portfolio compliance and servicing functions for all past and present County originated loans, across all programs
- Manage loan data and information to ensure accurate records for loan servicing through proprietary portfolio management software.
- Provide portfolio management software training to relevant economic development staff within the Department of Development.
- Develop, implement and enforce compliance in connection with established loan policies and procedures. Partner with other department leadership to execute loan portfolio activities.
- Manage day-to-day tasks of Assistant Loan Portfolio Manager.
- Coordination of all reporting and program metrics activities.
- Administer a transparent outreach strategy to loan recipients, both public and private, to restore confidence in the data and documentation in connection with loans originated by Cuyahoga County and its third-party administrators.
- On a daily basis, work closely with departments throughout the County integral to the continued improvement of the data integrity that comprises the County's economic development loan portfolio. Inter-departmental collaboration includes, but is not limited to; Fiscal Office, Office of Budget & Management, Department of Law, Agency of the Inspector General, County Council and the Office of the County Executive.

Senior Development Finance Analyst

June 2017 – November 2017

- Initiated, analyzed, and managed assigned Job Creation/Economic Development projects that supported business growth and attraction, commercial revitalization, innovation development and property redevelopment.
- Facilitated and assisted with; existing loan validation projects commissioned by Economic Development Improvement Team, job certifications, workforce development agreements, loan proceeds disbursements, and loan workouts.
- One of two staff members who oversaw the funding and monitoring of various Brownfield assessment and cleanup projects through USEPA funded Environmental Assessment Program and other state and federal funding for Brownfield sites. Analyzed financing requests for USEPA funded environmental remediation projects throughout Cuyahoga County.

**Economic and Community Development Institute (ECDI)**

Relationship Manager

June 2015 – June 2017

- Established centers of influence with traditional commercial lenders, municipal economic development representatives and the small business community by speaking at regional/district management meetings and networking events.

- Analysis of new commercial credit opportunities and subsequent recommendation of approval for commercial loans to the VP of Lending and loan review committee.
- Provided technical assistance to applicants while reviewing the application materials and financial documentation.
- Performed in-depth analysis of financial statements, projections and business plans to determine creditworthiness and the appropriate risk rating for a potential borrower.
- Prepared the credit memorandum in conjunction with the underwriter by preparing a report summarizing the request or need for credit, feasibility and viability of success of the business, capacity to repay the loan, and the degree of risk involved in extending the loan for requests in excess of \$75,000.
- Closed the loan with the borrower and managed loan servicing (post close)

**Development Finance Authority of Summit County (DFA)**

Project Manager/Bond Fund Manager

August, 2008 – June 2015

- As a Project Manager, implemented economic development financing initiatives that strengthened and diversified the economy of Summit County and Northeast Ohio by encouraging investment in business, industrial, transportation, distribution and community development projects.
- Represented DFA at meetings with federal, state and local elected officials/administrators, community development agencies and national and statewide professional associations. Responsibilities included speaking/presenting at conferences, participating in legislative advocacy activities, attending local city/county level meetings.
- Engaged in business development as it related to the DFA's financing debt instruments and capabilities, reviewed project qualifications based on established underwriting criteria and determined most efficient financing structure on a project by project basis.
- As Bond Fund Manager, managed the Standard & Poor's BBB+ rated Jobs & Investment Bond Fund. Oversight of over \$42.3M of outstanding debt issued through this instrument to ensure covenant compliance, proper continuing disclosure procedure and analysis of required reporting documentation. Provided clear direction on eligible investments for bond proceeds while on deposit with Trustee Bank. Staff liaison to Bond Fund Program Reserve Letter of Credit provider (LOC) (currently FirstMerit Bank, NA in the amount of \$5M) as it related to providing necessary project documentation for their review prior to closing any transaction. In addition to the aforementioned responsibilities, I was charged with ensuring that all financing covenants were adhered to with respect to the LOC Reimbursement Agreement so that a material event or event of default did not occur resulting in the \$5M LOC being drawn upon. Filed all notices with Municipal Securities Rulemaking Board (MSRB) through EMMA website
- Served as DFA's Project Manager and staff lead on development revenue bond financing for public and private (for-profit and not-for-profit) sector borrowers in addition to Tax Increment Financing (TIF) and Special Assessment (SA) projects. Ongoing responsibilities during the due diligence process and subsequent financing included consistent and concise communication with the DFA's governing Board of Directors in addition to the DFA project team (Financial Advisor, Bond Counsel, Underwriter and Trustee Bank), borrower and borrower's representatives, and

local, state and federal officials throughout document preparation and bond issuance. Oversaw the disbursement request review process throughout construction and performed the monitoring of all project activities and loan servicing in accordance with post bond issuance policies adopted by the DFA Board of Directors.

- Managed loan servicing and enforced Trust Compliance prescribed by the DFA's Trust Indenture via consistent and concise communication with borrowers from the Jobs & Investment Bond Fund Program. Staff liaison and oversight representative with Bond Fund Trustee (US Bank Corporate Trust) in regards to the over one hundred project accounts held in trust for the eighteen projects financed through the Bond Fund Program. Responsibilities in connection with this activity included monitoring the aforementioned accounts to ensure that bond proceeds deposited, expended and remaining were consistent with the Supplemental Trust Indenture and Tax Regulatory Agreements to avoid arbitrage penalties. Provided the same oversight for non-Bond Fund financed projects (conduit transactions/Capital Lease Financing) with several other Trust entities. Additional responsibilities as it relates to Corporate Trust Banking included debt service tracking, sequestration calculations (for relevant projects) and security subrogation.
- Researched opportunities for new DFA financing programs as well as existing financing programs/incentives where DFA financing added value. Prepared applications and RFQ's, as needed, and assisted with new program implementation.
- Served as DFA's representative on EB-5 Immigrant Investor Program through a Cooperative Services Agreement with the Cleveland International Fund (CiF)
- Served as DFA's representative for federal EPA Brownfield Coalition grant, coordinating with coalition partners on the Brownfield Technical Advisory Committee. Familiar with new revitalization programs offered through the State Development Services Agency and JobsOhio.
- Provided Foreign-Trade Zone (FTZ) program assistance to businesses in Summit County and coordinated ongoing administrative requirements within FTZ 181 in cooperation with the FTZ grantee, Northeast Ohio Trade and Economic Consortium (NEOTEC).
- Managed DFA assets (real estate)

#### **Ohio & Erie Canalway Coalition**

Project Development Coordinator

December, 2006 – August 2008

- Served as lead and assistant with all respects of business and program development, including the cultivation of corporate, foundation and individual relationships to procure funding to further the completion of the Ohio & Erie Canalway Towpath Trail.
- Work with communities geographically located within the Towpath Trail for partnership and collaborative opportunities to leverage resources.
- Attended national events and seminars associated with National Heritage Areas
- Presented updates and opportunities to invested partners as well as members of the community

**The Fund For Public Interest Research - (St. Louis, MO)**

Campaign Director

June 2006 to December 2006

- Researched and analyzed demographic and census data to identify areas throughout the state of Missouri to effectively maximize awareness and fundraising campaigns with a limited staff
- Script development and training for door to door canvassing
- Contracted to lead fundraising and awareness by large national progressive not-for-profit organizations
- Recruited and organized staff for leadership and foundation positions.
- Established relationships with other members of the non-profit community in order to build and maintain coalition partners
- Communicated client specific agendas with Congressional leadership and staff

**EDUCATION:**

Bachelor of Arts: Political Science, Economics

*May 2005, Kent State University – College of Arts and Sciences*

**CERTIFICATIONS:**

Development Finance Certified Professional (DFCP)

*October 2014, Council of Development Finance Agencies (CDFA)*

CDFA's Development Finance Certified Professional (DFCP) Program is an intense training course learning experience and is the industry's only comprehensive development finance professional certification program. The DFCP Program is designed to produce graduates with a comprehensive knowledge of development finance concepts, tools and applicability as well as a deep understanding of the entire development finance spectrum. Participants in the DFCP Program are required to complete six courses in the CDFA Training Institute and then pass a comprehensive exam to receive the professional DFCP designation.

**PROFESSIONAL AND CIVIC ORGANIZATIONS:**

- Council of Development Finance Agencies  
\*Presented on panel at National Conference on EB-5 Regional Centers
- Ohio Economic Development Association
- Greater Akron Community Improvement Corporation (Board Member, appointed for three terms by County of Summit Executive Russell M. Pry)
- Served on Akron Civic Theatre Board of Directors as well as Pawsibilities, Humane Society of Greater Akron.
- Leadership Akron Community Leadership Institute Graduate (Fall 2012)
- Torchbearer Graduate (2007) = Civic Young Professional Organization

# VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR V

Name	Address
<u>BRYAN M EDWARDS</u>	

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you follow this link to your voter registration. [Follow this link for a full listing of Boards of Elections.](#)

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your voter registration card, please contact your local Board of Elections. You may also contact the Ohio Secretary of State's Office for more information. If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your voter registration card, please contact your local Board of Elections. You may also contact the Ohio Secretary of State's Office for more information.



**Frank LaRose**

*Ohio Secretary of State*

## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**N/A**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Tax Incentive Review Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**To fill the remainder of Sarah Parks Jackson's 4-year term, 1/1/2023 - 12/31/2026**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**Sarah Parks Jackson**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**N/A**

- 2.8** The candidate's city and county of residence;

**Shaker Heights, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Board Member for the Greater Akron Community Improvement Corporation**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**N/A**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**N/A**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2025-0005

Sponsored by: **Councilmember Sweeney on behalf of the Personnel Review Commission**

**An Ordinance** amending Sections 303.01, 303.03, and 303.06 of the Cuyahoga County Code to update and clarify the Cuyahoga County Civil Service Plan to ensure consistency with the Charter of Cuyahoga County and the Administrative Rules of the Personnel Review Commission.

**WHEREAS**, Article IX of the Cuyahoga County Charter governs the County's Employment Practices and establishes the Personnel Review Commission; and,

**WHEREAS**, Cuyahoga County Council has enacted Title 3 of the Cuyahoga County Code to govern the employment practices of Cuyahoga County; and

**WHEREAS**, Section 9.02(4) of the County Charter gives the Personnel Review Commission "[r]esponsibility for creation of rules and policies related to the Personnel Review Commission's authority set forth in this Charter in accordance with the human resources policies established by ordinance;" and

**WHEREAS**, Section 9.02(5) of the County Charter gives the Personnel Review Commission "[s]ole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources."

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 301.01 of the Cuyahoga County Code is hereby amended as follows (additions are bolded and underlined, deletions are stricken):

Section 301.01 Powers and Duties

Pursuant to Article IX of the County Charter, the Personnel Review Commission shall have the following functions:

A. Responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review, including those of classified employees who work for the County Executive, Prosecuting Attorney, County Planning Commission, and the County Public Defender;

B. for **reviewing and auditing**~~administration of countywide~~ compliance with federal, ~~and state,~~ **and local** laws regarding personnel matters within the County Executive's organization and departments. **This responsibility shall include the authority to submit reports and recommendations to the County Executive and County Council on issues of compliance;**

C. For the County Executive's organization and departments, authority to **review, audit, report and make recommendations regarding the following**~~ensure:~~

1. Pay equity for like positions;
2. Standardization of benefits;
3. Approval of qualifications;
4. Consistent discipline;
5. Training of management in personnel practices;
6. Training of employees in job functions;
- ~~7. Training for total quality management;~~
- ~~8.~~ **7.** Consistent administration of performance management system;
- ~~9. Coordination of recruitment; and~~
- ~~10. Compliance with ethics resolutions or ordinances as passed by the Council.~~

D. Responsibility for creation of rules and policies related to the Personnel Review Commission's authority set forth in the Charter in accordance with the human resources policies established **by ordinance**~~in the County Code;~~

E. **Sole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources**~~Responsibility for administering a clear, countywide classification and salary administration system; and~~

F. Such other functions as may be deemed necessary by the Council for the Commission to carry out its mission and purpose, ~~as provided in other provisions of this Code.~~

**SECTION 2.** Section 303.03 of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions stricken):

Section 303.03

A. General Provisions

The Cuyahoga County Personnel Review Commission shall provide for the:

1. Administration, preparation, conducting, grading, and validation of all competitive examinations for positions in the County's classified service;
2. Evaluation of qualifications for all noncompetitive positions in the County's classified service; and
3. Preparation and maintenance of eligibility lists containing the names, scores, and rankings of persons qualified for appointment to positions in the classified service.

#### B. Announcements & Applications

The Cuyahoga County Personnel Review Commission shall give reasonable notice of the time, place, and general scope of competitive examinations for positions in the County's classified civil service. Examination announcements shall be posted electronically on both the Personnel Review Commission's and Cuyahoga County's website.

Applicants for classified civil service positions shall file one application that will serve as both the request to take the examination and as the application for employment with the County.

#### C. Rejection of Applicants

All applications shall be reviewed by the Cuyahoga County Personnel Review Commission. Applications may be rejected for any of the following reasons:

1. It was not filed within the prescribed time period.
2. That the applicant has not met one or more of the minimum requirements of the position.
3. That the applicant has made a false statement on the application.
4. Any other just or reasonable cause that is job-related and non-discriminatory as determined by the Personnel Review Commission.

Upon rejecting any application, the Personnel Review Commission shall promptly notify the applicant of the reason for the rejection at the electronic mail address provided on the application. The applicant may, within five (5) calendar days after the date of the notice, file with the Personnel Review Commission a Request for Reconsideration. The Personnel Review Commission will not consider requests that contest the qualifications established for the position. If a request for reconsideration from a rejection is pending at the time an examination is scheduled to be held, the applicant shall be allowed to take the examination pending the resolution of the request. If after review, it is determined that the rejection is justified, the applicant's examination shall not be graded. Consideration of an applicant's request for reconsideration shall not be quasi-judicial and shall not

result in a final order that entitles the applicant to an administrative appeal to the Personnel Review Commission.

#### D. Fraud

Fraud in examinations is prohibited and shall result in automatic disqualification. No person shall:

1. Falsely mark, grade, estimate or report upon the examination or proper standing of any person examined, registered or certified pursuant to the provisions of the civil service law, or aid in so doing;
2. Make any false representations concerning the results of such examination or concerning any person examined;
3. Furnish to another person special or secret information for the purpose of either improving or injuring the prospects or chances of another person so examined, registered or certified, or to be appointed, employed or promoted;
4. Impersonate another person, or permit or aid in any manner another person to impersonate a candidate, in connection with any examination, registration or appointment or application or request to be examined, registered or appointed;
5. Furnish false information about himself/herself, or other person, in connection with any examination, registration, or appointment or application or request to be examined (including a request for examination rescheduling or reasonable accommodation), registered or appointed;
6. Make known or assist in making known to any applicant for examination any question to be asked on such examination;
7. Acquire, through fraudulent means, any exam content or question(s) to be asked on the examination prior to the examination; or
8. Personally solicit a favor from any appointing officer, or have any person on his/her behalf solicit a favor pertaining to the testing procedures of the Personnel Review Commission.

Any person or persons attempting to deceive any of the examiners in any manner whatsoever as described above, shall be prohibited from taking any examination for employment with Cuyahoga County for a period of two (2) years. If the person is already employed by the County, such conduct shall be grounds for disciplinary action, the Personnel Review Commission shall notify the Director of HR upon learning of any such conduct.

#### E. Method of Grading

The method of grading, including the setting of minimum passing scores, weighting of multiple test components, rank ordering, banding, or any other consideration in determining a candidate's score on an employment test, shall be

determined by the Personnel Review Commission on a test-by-test basis.

#### F. Military Service Credit

Any person who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service may file with the Commission Form DD214, member copy 4 as proof of military service, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing grade in all phases of the examination before addition of the military service credit.

Any person in good standing of a reserve component of the armed forces of the United States who successfully completes the member's initial entry-level training may submit to the Commission proof of such completion, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing grade in all phases of the examination before addition of the military service credit.

As used in this Section, "uniformed services" and "reserve component" include service in the Army, Navy, Marine Corps, Air Force, Coast Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve, Coast Guard Reserve, Army National Guard, Air National Guard, Commissioned Corps of the Public Health Service, or any other category of persons designated by the President in time of war or emergency.

#### G. Noncompetitive Examinations

For positions designated as noncompetitive, the Personnel Review Commission may suspend competition. Applicants for noncompetitive positions shall file an application, together with such proof of education, training, experience, ability and character, as shall be set forth in the examination announcement. The Personnel Review Commission shall evaluate the applications to determine if the applicants meet the minimum requirements of the class specifications for the class being examined. Following this review, an eligibility list shall be prepared including the names of all applicants who met the minimum requirements. Applicants will appear in alphabetical order.

#### H. Eligibility Lists

Eligibility lists shall remain in force not longer than one (1) year; however, the Personnel Review Commission may, at its discretion, extend the duration of an eligibility list.

#### I. ~~Breaking~~ **Ranking** Tie Grades

**In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, those candidates shall receive the same rank on the eligibility list. Within that same rank, those candidates shall appear on the eligibility list in alphabetical order.** ~~In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, priority in the time of filing the application shall~~

~~determine the order in which their names shall be placed on the eligibility list; candidates eligible for Military Service Credit shall receive priority in rank on the eligible list over non-veterans on the list with a rating equal to that of the veteran. Ties among candidates receiving Military Service Credit shall be decided by which application was filed earlier.~~

#### J. Removal from List

Upon receiving notification from the Appointing Authority, Director of HR, or the PRC Director, names may be removed from an eligibility list for the following reasons:

1. At the request of the eligible candidate.
2. After declining a conditional offer for the position.
3. After three certifications or considerations without receiving a conditional offer.
4. Failure to pass a pre-employment background check and/or drug or alcohol screen.
5. Failure to appear for an interview.
6. Inability to contact the candidate via the contact information on file with the Commission .
7. Practice or attempt to practice any deception in his or her application or in securing eligibility or appointment.
8. Any just or reasonable cause that is job-related and non-discriminatory.

For the purpose of this rule, “removal” from an eligibility list constitutes the removal of the candidate from consideration in any current or future hiring process for the life of the list. This does not mean a candidate’s name will be removed from the eligibility list posted on the PRC’s website. Once the eligibility list is posted on the PRC’s website, it will not be modified or removed until the list expires, the list is exhausted, or the Commission must correct an error on the list.

~~If a current County probationary employee appears on an eligibility list for a classification that would be considered a promotion, and that employee is not eligible for promotion per the Cuyahoga County Personnel Policies and Procedures Manual, that employee will be temporarily removed from the eligibility list pending completion of the probationary period. Upon receipt of verification that the employee has successfully completed the probationary period, the employee will be reinstated to the eligibility list.~~

If a candidate requests removal, and the request is based on illness, military service, or conflict with schooling, that candidate may be restored for

consideration when that candidate indicates renewed availability for consideration if the eligibility list is still in effect as provided in Section 303.03(H). If a candidate's name is removed for any of the other reasons set forth in this Section, the candidate may make a written request for reconsideration to the Personnel Review Commission for the restoration of his or her name to the eligibility list. Such request shall be made within five (5) calendar days of the date the notification of removal from the list was electronically mailed and shall set forth why the removal was in error, stating the reasons that would justify restoration to the list, and providing evidence of the same. The request shall be made in the manner provided by the Administrative Rules of the Personnel Review Commission. Only requests made using the proper form and submitted by the deadline will be considered. Restoration to the eligibility list is within the sole discretion of the Personnel Review Commission. However, consideration of a candidate's request for restoration shall not be quasi-judicial and shall not result in a final order that entitles the candidate to an administrative appeal to the Personnel Review Commission.

#### K. Certification

##### 1. Certification Request

Upon establishing an eligibility list, the Commission, through its staff, shall certify names to the Appointing Authority to fill the next vacancy in the classification. This certification is made to the Appointing Authority via the Department of Human Resources. **If any vacancies remain after a conditional offer is extended, the Appointing Authority, through HR, may submit a written request for an additional certification to the Commission's staff unless all remaining names have already been certified.** ~~For each vacancy beyond the first, the Appointing Authority, through HR, shall submit a written request for certification to the Commission's staff unless all remaining names have already been certified.~~

##### 2. Number of Names to be Certified

When certifying names from an eligibility list established through competitive means, the Commission, through its staff, shall certify the names and rank of the top twenty-five percent (25%) or a minimum of ten (10) names, whichever is greater, of the candidates remaining on the eligibility list for the class to which the position is classified. **If the last name to be certified from the eligibility list has the same rank as other names, then all names that share that rank shall be certified.** When certifying names from an eligibility list established through noncompetitive means, the Commission, through its staff, shall certify all of the names remaining on the eligibility list for the class to which the position is classified.

If a name has been certified to an Appointing Authority, and sufficient justification is found to remove that name from the eligibility list per Rule 9.05 before a conditional offer has been extended from that certification, the name will be removed. **After removing the name, if fewer than the top twenty-five percent (25%) or fewer than a minimum of ten (10) names —**

**whichever is greater — remain from the original certification, then and a replacement name will be certified to the Appointing Authority. The replacement name will be the highest-ranked name remaining on the eligibility list that was not already certified to the Appointing Authority. If the highest-ranked name remaining on the eligibility list has the same rank as other names remaining on the eligibility list, then all names that share that rank shall be certified to the Appointing Authority.**

When fewer than ten (10) names remain on the eligibility list at the time a certification is made, the Commission may certify fewer than ten (10) names and a new examination may be scheduled. If all names remaining on an eligibility list have been certified to an Appointing Authority and there is sufficient justification to remove any names per Rule 9.05 such that the number of remaining names is fewer than ten (10) before a conditional offer is extended, a new examination may also be scheduled.

### 3. Merging New Names into an Existing Eligibility List

When a new examination is scheduled due to fewer than ten names remaining on an active eligibility list, or due to any other reason deemed necessary and appropriate by the Commission, and the results of that examination are to be posted prior to the expiration of that list, the names of those persons who pass the new examination shall be merged with those who remain on the original list.

The same examination and passing score used to establish the original eligibility list shall be used for the new examination. All candidates who pass either the original or new examination shall be placed on the eligibility list in rank order according to their examination scores. In the case of noncompetitive examinations, all candidates who met the minimum requirements of the classification during either the original or new announcement period shall appear on the eligibility list in alphabetical order. The Commission will then certify names per Rule 10.02.

Names appearing on the eligibility list are considered for the duration of the original eligibility list on which they first appeared, as described in Rule 9.02. However, those names may be extended at the discretion of the Commission, as described in Rule 9.02.

### 4. Certification Not More Than Three Times

**A person certified three (3) times from the same eligibility list to the same Appointing Authority without receiving a conditional offer of employment may be omitted from future certifications. For the purposes of this Rule, a person must have been certified from the eligibility list per Rule 10.01, and the Appointing Authority must have extended conditional offers to three (3) other certified names.** A person certified from the same eligibility list three (3) times to the same Appointing Authority may be omitted from future certifications. A person is “certified,” for purposes of this section, each

~~time a conditional offer is extended from an established eligibility list containing that person's name.~~

**SECTION 3.** Section 303.06 of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions stricken):

Section 303.06

In furtherance of the Commission's Charter mandated duty to **audit and report on the County's**~~ensure~~ compliance with federal, state and local employment laws, the Commission may conduct an inquiry when, upon written complaint or on its own motion, it has reason to believe that an individual is abusing the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules or ordinances that the Personnel Review Commission is charged with enforcing. The Commission shall determine the procedures for conducting such inquiries and adopt such procedures in its Administrative Rules. The inquiries shall not be quasi-judicial and shall not result in a final order that entitles the applicant to an administrative appeal to the Personnel Review Commission. The Personnel Review Commission shall make a report of its findings to the County Council.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

[Clerk's Note: Due to a typographical error, a technical correction was made by the Clerk, at the request of the Law Department, to delete the word Resolve and replace it with Enacted in the heading above Section 1. September 24, 2025]

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_