



CUYAHOGA COUNTY COUNCIL

HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

MEETING MINUTES

TUESDAY, SEPTEMBER 29, 2026—10:00 A.M.

Committee Members

Martin J. Sweeney, Chair | Dist. 3
Michael J. Gallagher, Vice Chair | Dist. 5
Yvonne M. Conwell | Dist. 7
Michael J. Houser, Sr. | Dist. 10
Meredith M. Turner | Dist. 9

1. CALL TO ORDER

Chairman Sweeney called the meeting to order at 10:10 a.m.

2. ROLL CALL

Mr. Sweeney asked Clerk Richardson to call the roll. Committee members Sweeney, Conwell and Turner were in attendance, and a quorum was determined. Committee member Gallagher joined the meeting after the roll call was taken. Committee member Houser was absent. Councilmember Schleper was also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JULY 28, 2026 MEETING

A motion was made by Ms. Turner, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the July 28, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0289: A Resolution adopting changes to the Cuyahoga County Non-Bargaining Classification for the position of Administrator, Senior Records Management; and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Co-Director of the Personnel Review Commission, addressed the Committee regarding Resolution No. R2026-0289. Discussion ensued.

Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly. Discussion ensued.

Committee members asked questions of Mr. Chris Alvarado, Director of Regional Collaboration, which he answered accordingly. Discussion ensued.

There was no legislative action taken on Resolution No. R2026-0289.

- b) R2026-0244: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan for Exhibits A through D; and declaring the necessity that this Resolution become immediately effective.

Ms. Verona Blonde, Classification and Compensation Specialist, for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2026-0244. Discussion ensued.

Committee members asked questions of Ms. Blonde pertaining to the item, which she answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2026-0244 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2026-0245: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan for Exhibits A through T; and declaring the necessity that this Resolution become immediately effective.

Ms. Verona Blonde, Classification and Compensation Specialist, for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2026-0245. Discussion ensued.

Committee members asked questions of Ms. Blonde pertaining to the item, which she answered accordingly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0245 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

[Clerk's Note: Item No. 5.g) was taken out of order and considered before Item No. 5.d)].

- d) R2026-0250: A Resolution confirming the County Executive's appointment of Kenyetta M. Cloud to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/1/2026 – 9/30/2030, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado, Director of Regional Collaboration, addressed the Committee regarding Resolution No. R2026-0250.

Ms. Kenyetta Cloud addressed the Committee regarding her nomination to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. Discussion ensued.

Chairman Sweeney commented on Ms. Cloud's experience, expertise and qualifications. Committee members had no questions.

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2026-0250 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) R2026-0251: A Resolution confirming the County Executive's appointment of Kent B. Cicerchi to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/1/2026 – 9/30/2030, and declaring the necessity that this Resolution become immediately effective.

There was no legislative action taken on Resolution No. R2026-0251.

- f) R2026-0260: A Resolution approving the appointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective:
 - i) Appointment for an unexpired term ending 11/15/2028:
 - a. Robert M. Pence
 - ii) Appointment for an unexpired term ending 4/15-2029:
 - a. Dartanian Warr

Mr. Robert Pence addressed the Committee regarding his nomination to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees.

Committee members and Councilmember asked questions of Mr. Pence pertaining his experience, expertise, and qualifications, which he answered accordingly.

Mr. Dartanian Warr addressed the Committee regarding his nomination to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees.

Committee members asked questions of Mr. Warr pertaining his experience, expertise, and qualifications, which he answered accordingly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0260 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

[Clerk's Note: Item No. 5.g) was taken out of order and considered before Item No. 5.f)].

- g) R2026-0261: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective; and declaring the necessity that this Resolution become immediately effective.

Ms. Verona Blonde, Classification and Compensation Specialist, for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2026-0261. Discussion ensued.

Committee members asked questions of Ms. Blonde pertaining to the item, which she answered accordingly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0261 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- h) R2026-0264: A Resolution confirming the County Executive's appointment of Dana Barragate to serve on the Administrative Appeals Board for the term 11/1/2026 – 10/31/2030, and declaring the necessity that this Resolution become immediately effective.

There was no legislative action taken on Resolution No. R2026-0264.

- i) R2026-0265: A Resolution confirming the County Executive's appointment of Matthew Besser to serve on Administrative Appeals Board for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

There was no legislative action taken on Resolution No. R2026-0265.

- j) R2026-0266: A Resolution confirming the County Executive's appointment of Katherine Hollingsworth to serve on the Administrative Appeals Board for the term 11/1/2026 – 10/31/2028, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0266.

Chair Sweeney asked questions of Ms. Sheryl Harris, Director, Cuyahoga County Consumer Affairs, pertaining to the item which she answered accordingly.

Ms. Katherine Hollingsworth addressed the Committee regarding her nomination to serve on the Administrative Appeals Board.

Committee members asked questions of Ms. Hollingsworth pertaining her experience, expertise, qualifications, and the appeals board process, which she answered accordingly. Discussion ensued.

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2026-0266 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- k) R2026-0267: A Resolution confirming the County Executive's appointment of Gabrielle Kelly to serve on the Administrative Appeals Board for the term 11/1/2026 – 10/31/2030, declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0267.

Ms. Gabrielle Kelly addressed the Committee regarding her nomination to serve on the Administrative Appeals Board.

Committee members had no questions for Ms. Kelly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0267 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- l) R2026-0268: A Resolution confirming the County Executive's appointment of Claire Wade to serve on the Administrative Appeals Board for the term 11/1/2026 – 10/31/2028, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0268.

Ms. Claire Wade addressed the Committee regarding her nomination to serve on the Administrative Appeals Board.

Committee members had no questions for Ms. Wade.

Mr. Sweeney asked questions of Ms. Sheryl Harris, Director, Cuyahoga County Consumer Affairs, regarding who initiates the appeal process, which she answered accordingly.

On a motion by Ms. Turner with a second by Mr. Gallagher, Resolution No. R2026-0268 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

[Clerk's Note: Item No. 5.q) was taken out of order and considered before Item No. 5.m)].

- m) R2026-0269: A Resolution confirming the County Executive's appointment of Paul Herdeg to serve on the Community Benefits Advisory Committee for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0269.

Mr. Paul Herdeg addressed the Committee regarding his nomination to serve on the Community Benefits Advisory Committee.

Committee members had no questions for Mr. Herdeg.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0269 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- n) R2026-0270: A Resolution confirming the County Executive's appointment of Anthony Scott to serve on the Community Benefits Advisory Committee for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0270.

Mr. Anthony Scott addressed the Committee regarding his nomination to serve on the Community Benefits Advisory Committee.

Committee members had no questions for Mr. Scott.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0270 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- o) R2026-0271: A Resolution confirming the County Executive's appointment of Michael Chambers to serve on the Community Benefits Advisory Committee for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0271.

Mr. Michael Chambers addressed the Committee regarding his nomination to serve on the Community Benefits Advisory Committee.

Committee members had no questions for Mr. Chambers.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2026-0271 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- p) R2026-0272: A Resolution confirming the County Executive's appointment of Tania Menesse to serve on the Community Benefits Advisory Committee for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0272.

Ms. Tania Menesse addressed the Committee regarding her nomination to serve on the Community Benefits Advisory Committee.

Committee members had no questions for Ms. Menesse.

On a motion by Ms. Turner with a second by Mr. Gallagher, Resolution No. R2026-0272 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

[Clerk's Note: Item No. 5.q) was taken out of order and considered before Item No. 5.m)].

- q) R2026-0273: A Resolution confirming the County Executive's appointment of Sabrina Roberts to serve on the Community Benefits Advisory Committee for the term 11/1/2026 – 10/31/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0273.

Ms. Sabrina Roberts addressed the Committee regarding her nomination to serve on the Community Benefits Advisory Committee.

Committee members had no questions for Ms. Roberts.

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2026-0273 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- r) R2026-0274: A Resolution confirming the County Executive's appointment of Melanie Knowles to serve on the District One Natural Resources Assistance Council for the term 10/15/2026 – 10/14/2029, and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Alvarado addressed the Committee regarding Resolution No. R2026-0274.

Ms. Melanie Knowles addressed the Committee regarding her nomination to serve on the District One Natural Resources Assistance Council.

Committee members had no questions for Ms. Knowles.

On a motion by Ms. Turner with a second by Ms. Gallagher, Resolution No. R2026-0274 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

Chairman Sweeney adjourned the meeting at 11:18 a.m., without objection.