



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING**  
**TUESDAY, NOVEMBER 21, 2023**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**1:00 PM**

**Committee Members:**

**Michael J. Gallagher, Chair – District 5**  
**Yvonne M. Conwell, Vice Chair – District 7**  
**Patrick Kelly – District 1**  
**Sunny M. Simon – District 11**  
**Scott Tuma – District 4**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 31, 2023 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2023-0325: A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the scope of services, effective 8/2/2023, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
  - b) R2023-0326: A Resolution authorizing a contract with OnSolve Intermediate Holding Company in the amount not-to-exceed

\$585,000.00 for purchase of a Mass Notification System for the period 12/17/2023 – 12/16/2028; authorizing the County Executive to execute Contract No. 3861 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**6. DISCUSSION**

- a) Budget for the Sheriff's Department

**7. MISCELLANEOUS BUSINESS**

**8. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING  
TUESDAY, OCTOBER 31, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
1:00 PM

### 1. CALL TO ORDER

**Chairman Gallagher called the meeting to order at 1:00 p.m.**

### 2. ROLL CALL

**Mr. Gallagher asked Deputy Clerk Carter to call the roll. Committee members Gallagher, Conwell, Tuma and Kelly were in attendance and a quorum was determined. Committee member Simon was absent from the meeting.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. APPROVAL OF MINUTES FROM THE OCTOBER 3, 2023 MEETING

**A motion was made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the October 3, 2023 meeting.**

### 5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0290: A Resolution authorizing an amendment to Contract No. 2120 with Passages Connecting Fathers and Sons, Inc. for the implementation of the Cognitive Behavioral Interventions for Offenders Seeking Employment Program for moderate and high-risk level offenders who are unemployed or underemployed, for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2025, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$1,065,476.00; authorizing the County Executive

to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

**Ms. Linda Lagunzad, Interim Administrator of the Corrections Planning Board; Dr. Brian Moore, President and CEO of Passages Connecting Fathers and Sons, Inc; and Mr. Stephan Hawkins, Director of Cuyahoga Cognitive Behavioral Interventions for Passages Connecting Fathers and Sons, Inc, addressed the Committee regarding Resolution No. R2023-0290. Discussion ensued.**

**Committee members asked questions of Ms. Lagunzad, Dr. Moore and Mr. Hawkins pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2023-0290 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2023-0297: A Resolution awarding a total sum, not to exceed \$25,000, to the Urban Community School for the purpose of adding fire hydrants to the school campus from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

**Mr. Tom Gill, President of Urban Community School, addressed the Committee regarding Resolution No. R2023-0297. Discussion ensued.**

**Committee members asked questions of Mr. Gill pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Tuma, Resolution No. R2023-0297 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**With no further business, Chairman Gallagher adjourned the meeting at 1:22 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0325

<p>Sponsored by: <b>County Executive Ronayne/Sheriff's Department</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/321/2024, to expand the scope of services, effective 8/2/2023, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Sheriff's Department recommends an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/321/2024, to expand the scope of services effective 8/2/2023, and for additional funds in the amount not-to-exceed \$550,000.00; and

**WHEREAS**, the primary goal of this amendment is to continue to implement an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced low level offenders to keep them out of jail and with their families and communities where they can continue to be a productive part of society; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/321/2024, to expand the scope of services effective 8/2/2023, and for additional funds in the amount not-to-exceed \$550,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 14, 2023  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b> ALCOHOL MONITORING SYSTEMS 2ND AMENDMENT						
<b>Department or Agency Name</b>		SHERIFF'S DEPARTMENT				
<b>Requested Action</b>		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
O	2497	ALCOHOL MONITORING SYSTEMS	4/1/22 – 12/31/24	\$2,625,000	4/12/22	R2022-0062
A-1	2497	ALCOHOL MONITORING SYSTEMS	7/15/22 – 12/31/24	\$0	8/22/22	BC2022-503
A-2	2497	ALCOHOL MONITORING SYSTEMS	DATE OF APPROVAL – 12/31/24	\$550,000	CURRENT ITEM	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

**This is an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced individuals.**

**For purchases of furniture, computers, vehicles:  Additional  Replacement**

**Age of items being replaced: N/A                      How will replaced items be disposed of?                      N/A**

**Project Goals, Outcomes or Purpose (list 3):**

**The primary goal of the project is to attempt to reduce the overall jail population. Keep low level offenders out of jail and with their families and communities where they can continue to be a productive part of society.**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Alcohol Monitoring Systems, Inc 1241 W MINERAL AVE., #200 LITTLETON, CO 80120	<b>Melissa Anderson Program Manager</b>
<b>Vendor Council District:</b>	<b>Project Council District:</b>
N/A	N/A
<b>If applicable provide the full address or list the</b>	<b>N/A</b>



municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 12/9/20	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: 29	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 29 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .  Not an requirement until after issuance of RFQ.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, <i>please explain</i> :  <i>Vendor selected by qualifications.</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Vendor selected by qualifications.</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Stand-alone system/program.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>  <b>100% GENERAL FUNDS</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide

purchase	reason for late and timeline of late submission
<b>Reason:</b> <b>N/A</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	3382
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	211585 RFQ
CM Contract#	2497 FKA 2238

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	TG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				TG	Ok uploaded and signed
IG#	21-0027-REG EXP. 12/31/25			TG	Alcohol Monitoring Systems, Inc. 21-0027-REG 31DEC2025
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	8/7/23		TG	Uploaded signed and notarized
Debarment/Suspension Verified	Date:	10/19/23		TG	Uploaded and dated 10/19/23. Valid for 60 days
Auditor's Finding	Date:	10/19/23		TG	Uploaded valid for 60 days
Independent Contractor (I.C.) Requirement	Date:	8/3/23		TG	Uploaded and dated 10/19/23. Valid for 1 year
Cover - <i>Master amendments only</i>				N/A	n/a this is not a master contract
Contract Evaluation				TG	uploaded
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	n/a tac not required
Checklist Verification				TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers' Compensation Insurance	TG
Original Executed Contract (containing insurance terms) & all executed amendments	TG-ALREADY UPLOADED

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/24 – 12/31/24	SH100140	55130		\$550,000.00
			<b>TOTAL</b>	<b>\$550,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# Code (if applicable)</b>	RFQ
<b>Lawson RQ# (if applicable)</b>	3382
<b>CM Contract#</b>	2497 FKA 2238

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$2,625,000.00		4/1/22-12/31/24	4/12/22	R2022-0062
<b>Prior Amendment Amounts (list separately)</b>		\$0	7/15/22-12/31/24	8/22/22	BC2022-503
		\$			
		\$			
<b>Pending Amendment</b>		\$550,000.00	8/2/2023-12/31/2024		
<b>Total Amendments</b>		\$550,000.00			

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Revised 1/7/2022

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<b>Total Contact Amount</b>		<b>\$3,175,000.00</b>			
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### Purchasing Use Only:

Prior Resolutions:	R2022-0062, BC 2022-503
Amend:	Change in scope and funds. Amendment 2 CM 2497
Vendor Name:	Alcohol Monitoring Systems
ftp:	7/15/2022-12/31/2024 no extension of time
Amount:	\$550,000.00 for \$3,175,000.00 mm
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	Lz 10.23.2023

OK to approve - enter into OnBase

Per the procedures, as this item needs Board of Control approval, the department will need to enter into OnBase for a future agenda under the ERP-BOC/Council Approval Request Form. Once approved by the BOC, the request will have final OPD approval in Infor in order for the department to move forward with the AP process.

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Alcohol Monitoring Systems, Inc				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	2497 FKA 2238				
<b>RQ#</b>	3382				
<b>Time Period of Original Contract</b>	4/1/22 – 12/31/24				
<b>Background Statement</b>	Provides a GPS and monitoring service.				
<b>Service Description</b>	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
<b>Performance Indicators</b>	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
<b>Actual Performance versus performance indicators (include statistics):</b>	100% effective. No delays or issues reported.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>	x				
<b>Justification of Rating</b>	Meets or exceeds all requirements.				
<b>Department Contact</b>	Tanisha K. Gates				
<b>User Department</b>	Sheriffs, Juvenile, Common Pleas				
<b>Date</b>	10/19/23				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0326

<b>Sponsored by: County Executive Ronayne/Department of Public Safety and Justice Services</b>	<b>A Resolution</b> authorizing a contract with OnSolve Intermediate Holding Company in the amount not-to-exceed \$585,000.00 for purchase of a Mass Notification System for the period of 12/17/2023 – 12/16/2028; authorizing the County Executive to execute Contract No. 3861 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Safety and Justice Services recommends a contract with OnSolve Intermediate Holding Company in the amount not-to-exceed \$585,000.00 for purchase of a Mass Notification System for the period of 12/17/2023 – 12/16/2028; and

**WHEREAS**, the primary goal of the project is to continue hosting and supporting a mass notification system to expand the functionality, redundancy and throughput of the current alert program; and

**WHEREAS**, this project is funded 100% by General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with OnSolve Intermediate Holding Company in the amount not-to-exceed \$585,000.00 for purchase of a Mass Notification System for the period of 12/17/2023 – 12/16/2028.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3861 and all documents consistent with said award and this Resolution. To the

extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: November 14, 2023  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2023 - OnSolve Intermediate Holding Company– Contract - Mass Notification System
<b>Department or Agency Name</b>	Department of Public Safety and Justice Services
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3861	OnSolve Intermediate Holding Company	12/17/2023 – 12/16/2028	\$585,000.00	TBD	TBD

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

This contract is for OnSolve to continue providing the County with a Mass Notification Service via an easy-to-use software-as-a-service based technology. The solution provides an intuitive message creation and dissemination process with the ability to distribute messages via landline, VoIP, cell phone, SMS text, email, CodeRED Mobile Alert app, IPAWS, and social media networks.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: N/A                      How will replaced items be disposed of? N/A**

**Project Goals, Outcomes or Purpose (list 3):**

The primary goal of the project is to continue hosting and supporting a mass notification system to expand the functionality, redundancy and throughput of the current alert program. The mass notification system is used to transmit warnings, alerts, recalls, notifications, emergency communications and administrative announcements over multiple pathways to County employees, residents and organizations, including the County government, municipal governments, multi-jurisdictional response teams, regional governmental bodies, public health organizations and non-governmental organizations.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
OnSolve Intermediate Holding Company 780 W Granada Blvd Ormond Beach, FL 32714	Michelle Gogarty Account Manager

Vendor Council District:	Project Council District:
N/A – Out of State	All; County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. An RFB exemption was approved, as the current vendor’s solution has been extremely effective and is integrated into the operations and planning for nearly 80% of the communities in Cuyahoga County. Selecting a new vendor would unnecessarily undo years of training and familiarity among end users as well as the general population who have become accustomed to receiving messages from the system.  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: 9/28/2023
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

**FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

**100% General Fund**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain): Annually

**Provide status of project.**

New Service or purchase  Recurring service or purchase  Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason: N/A**

**Timeline:**

Project/Procurement Start Date  
(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

**364 - BC2018-677**

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	3861

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AF	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			AF	CQ
IG#			In-Progress – Working with IG	CQ – in progress
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	NA
Debarment/Suspension Verified	Date:	10/20/2023	AF	CQ
Auditor’s Finding	Date:	10/20/2023	AF	CQ
Vendor’s Submission			AF	CQ
Independent Contractor (I.C.) Requirement	Date:	10/13/2023	AF	CQ
Cover - <i>Master contracts only</i>			N/A	NA
Contract Evaluation – <i>if required</i>			AF	CQ
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			AF	CQ 2023-PSJS-023
Checklist Verification			AF	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law				
			Department initials	
Agreement/Contract and Exhibits			AF	
Matrix Law Screen shot			In Progress	
COI			AF	
Workers’ Compensation Insurance			AF	

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
12/17/2023 – 12/31/2023	PJ280100	55130		\$117,000.00
1/1/2024 – 12/31/2024	PJ280100	55130		\$117,000.00
1/1/2025 – 12/31/2025	PJ280100	55130		\$117,000.00
1/1/2026 – 12/31/2026	PJ280100	55130		\$117,000.00
1/1/2027 – 12/31/2027	PJ280100	55130		\$117,000.00
1/1/2028 – 12/16/2028	PJ280100	55130		\$0.00
			<b>TOTAL</b>	\$585,000.00

<b>Contract History CE/AG# (if applicable)</b>		364			
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		EXMT			
<b>Lawson RQ# (if applicable)</b>		N/A			
<b>CM Contract#</b>		3861			
	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$588,000.00		12/17/2018-12/11/2023	12/17/2018	No. R2018-0251
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$585,000.00	12/17/2023-12/16/2028		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$585,000.00			

### Purchasing Use Only:

Prior Resolutions:	BC2018-677
CM#:	3861
Vendor Name:	Onsolve LLC
ftp:	12/17/2023-12/16/2028
Amount:	\$585,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: CQ 10/20/2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	OnSolve				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM#364				
<b>RQ#</b>	RQ# 43173				
<b>Time Period of Original Contract</b>	12/12/2018- 12/11/2023				
<b>Background Statement</b>	OEM would like to continue using the mass notification system for another 5 years. The vendor, Onsolve, was the highest scored proposal during our solicitation process in 2018.				
<b>Service Description</b>	OnSolve provides the County with a mass notification system via an easy-to-use software-as-a-service based technology. The solution provides an intuitive message creation and dissemination process with the ability to distribute messages via landline, VoIP, cell phone, SMS text, email, CodeRED Mobile Alert app, IPAWS, and social media networks.				
<b>Performance Indicators</b>	For nearly 5 years Onsolve has provided Cuyahoga County with a reliable and powerful mass notification system. The system was intended to foster shared-services and cost savings among communities and regional partners by enabling access to it for their respective messaging needs. Today the system has been successfully implemented in 45 communities and 24 partner agencies. The system has performed exceptionally well in relation to its complex and demanding deployment in Cuyahoga County.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Onsolve's solution has been extremely effective for Cuyahoga County. Further, the solution has now been integrated into the operations and planning for nearly 80% of the communities in the County. In 2022 alone, the system successfully delivered 591,541 phone calls, 674,393 text message, and 2,293,177 emails.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>	X				
<b>Justification of Rating</b>	Onsolve's mass notification system has met or exceeded all expectations. The vendor has been responsive to all our needs and has helped us accomplish our goal of implementing a reliable, interoperable mass notification system in Cuyahoga County.				

<b>Department Contact</b>	Mark Christie, Office of Emergency Managment
<b>User Department</b>	Department of Public Safety & Justice Services
<b>Date</b>	10/26/2023