



AGENDA
CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, FEBRUARY 20, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

Committee Members:

Michael J. Gallagher, Chair – District 5
Yvonne M. Conwell, Vice Chair – District 7
Patrick Kelly – District 1
Sunny M. Simon – District 11

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 30, 2024 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**

a) R2024-0073: A Resolution authorizing an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the total amount not-to-exceed \$510,293.94; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66.

- 2) Contract No. 4099 (fka Contract No. 1814) with Life's Right Direction, Inc. in the amount not-to-exceed \$199,413.72.
- 3) Contract No. 4104 (fka Contract No. 1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56.

6. PRESENTATION

- a) Discussion regarding building security

7. MISCELLANEOUS BUSINESS

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, JANUARY 30, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

1. CALL TO ORDER

Chairman Gallagher called the meeting to order at 1:04 p.m.

2. ROLL CALL

Mr. Gallagher asked Deputy Clerk Carter to call the roll. Committee members Gallagher, Conwell and Kelly were in attendance and a quorum was determined. Committee member Simon was in attendance after the roll call was taken. Councilmembers Miller, Sweeney and Jones were also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 16, 2024 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Kelly and approved by unanimous vote to approve the minutes from the January 16, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0032: A Resolution awarding a total sum, not to exceed \$50,000, to the Catholic Charities Corp. for the purpose of the Migration and Refugee Service Immigration and Legal Services program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Adriana Coppola, ILS Associate Director of Migration and Refugee Services for Catholic Charities; and Mr. Joseph Cimperman, Director of Global Cleveland, addressed the Committee regarding Resolution No. R2024-0032. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Coppola and Mr. Cimperman pertaining to the item, which they answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Kelly, Resolution No. R2024-0032 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Mr. Miller requested to have his name added as a co-sponsor to the legislation.

- b) R2024-0033: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of the Enhanced Home Maintenance Grant Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

The Honorable Trevor Elkins, Mayor of the Village of Newburgh Heights, addressed the Committee regarding Resolution No. R2024-0033. Discussion ensued.

Committee members and Councilmembers asked questions of Mayor Elkins pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Ms. Simon, Resolution No. R2024-0033 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Ms. Conwell and Mr. Sweeney requested to have their names added as co-sponsors to the legislation.

- c) R2024-0034: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of funding Safety Forces from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Mr. Elkins addressed the Committee regarding Resolution No. R2024-0034. Discussion ensued.

Committee members and Councilmembers asked questions of Mayor Elkins pertaining to the item, which he answered accordingly.

On a motion by Ms. Simon with a second by Ms. Simon, Resolution No. R2024-0034 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. DISCUSSION

- a) Update from County Sheriff

Mr. Harold Pretel, Sheriff, addressed the Committee regarding overtime usage and the Downtown Safety Patrol unit. Discussion ensued.

Committee members and Councilmembers asked questions of Sheriff Pretel pertaining to the item, which he answered accordingly.

Mr. Brendan Doyle, Special Counsel for County Executive Ronayne, addressed the Committee regarding the cost of the unit. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Doyle pertaining to the item, which he answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Gallagher adjourned the meeting at 2:49 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0073

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution authorizing an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division recommends an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94 as follows:

- a. Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66;
- b. Contract No. 4099 (fka Contract No.1814) with Life’s Right Direction, Inc. in the amount not-to-exceed \$199,413.72;
- c. Contract No. 4104 (fka Contract No.1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56; and

WHEREAS, the primary goal of this project is to provide professional and technical services to conduct programming, care and custody services for youth in a trauma-informed Ohio Department of Jobs and Family Services certified group home setting; and

WHEREAS, this project is funded 100% RECLAIM Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94 as follows:

- a. Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66;
- b. Contract No. 4099 (fka Contract No.1814) with Life’s Right Direction, Inc. in the amount not-to-exceed \$199,413.72;
- c. Contract No. 4104 (fka Contract No.1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56; and

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 13, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2023-24 Youth Care Centers Master Contract Amendment
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)	4096,4099, 4104	Raven House, LRD, LMM	9/1/2021-6/30/2023	\$1,720,659.34	10/26/2021	R2021-0235
A-1	4096,4099, 4104	Raven House, LRD, LMM	7/1/2023-6/30/2024	\$510,293.94	pending	

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: N/A How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

- Professional and technical services to conduct programming, care, and custody services for youth.
- Provide options to meet the need of youth at risk of reoffending.
- Provide secured detention placement for trauma-informed youth.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Raven House 9349 Gaylord Ave. Cleveland, Ohio 44105	Owner, executive director, other (specify): Roshawn Sample Founder, CEO
Vendor Council District: n/a	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	n/a

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT <input checked="" type="checkbox"/>
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Rev. 7/24/23

RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
This master amendment 100% funded through the RECLAIM Grant.	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: RECLAIM GRANT funding, resigning all signed amendments due to signature panel update, and vendor delay on returning documents due to their staff changes.	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction

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Timeline:	5/31/2023
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	6/9/2023- Last document received from vendor 9/18/2023
Date of insurance approval from risk manager:	6/14/2023
Date Department of Law approved Contract:	5/31/2023
Date item was entered and released in Infor:	9/19/2023- all documents received uploaded
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) contract extended from 6/30/23-6/30/24	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
RECLAIM

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	4096 (FKA 1813)

	Department	Clerk of the Board
Briefing Memo	SA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The delay is due to RECLAIM grant notification and award process, resigning of all contract amendments to comply with Executive order number EO2023-0003, and vendors' delayed submission of documents.	
What is being done to prevent this from reoccurring?	The RECLAIM grant award process and notification are out of the courts' control and cause ongoing contract/ amendment delays.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	20-0171-REG		31DEC2024	SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	
Debarment/Suspension Verified	Date:	1/4/2024		SA	OK AC
Auditor's Finding	Date:	1/5/2024		SA	OK AC
Independent Contractor (I.C.) Requirement	Date:	8/14/2023		SA	OK AC
Cover - <i>Master amendments only</i>				SA	OK AC
Contract Evaluation				SA	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SA
COI	SA
Workers' Compensation Insurance	SA
Original Executed Contract (containing insurance terms) & all executed amendments	SA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2023 - 12/31/2023	JC330100	55130	JC-24-ODYS-YCC	\$ 68,500.00
7/1/2023 - 12/31/2023	JC280110	55120		\$ 8,333.33
1/1/2024 – 6/30/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 68,500.00
1/1/2024 – 6/30/2024	JC280110	55120		\$ 8,333.33
			TOTAL	\$157,213.56

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4096/1813

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 1,720,659.34		9/1/2021-6/30/2023	10/26/2021	R2021-0235
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$510,293.94	7/1/2023-6/30/2024	PENDING	PENDING
Total Amendments		\$			
Total Contact Amount		\$ 2,230,953.28			

Purchasing Use Only:

Prior Resolutions:	R2021-0235
Amend:	2
Vendor Name:	RAVEN HOUSE
ftp:	09/01/21-06/30/23 EXT. 06/30/24
Amount:	\$157,213.56
History/CE:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 01/17/24

CONTRACT EVALUATION FORM

Contractor	Raven's House				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:					
RQ#					
Time Period of Original Contract	7/1/2022 – 6/30/2023				
Background Statement	RECLAIM Ohio is a funding initiative through the Ohio Department of Youth Services (ODYS) to provide options to meet the needs of each justice involved youth or youth at risk of reoffending. This grant supports multiple staff salaries and effective youth and family programming for the Court. ODYS requires specific performance objectives and conducts regular monitoring visits to ensure program performance.				
Service Description	The VENDOR shall trauma-informed respite for youth in lieu of secure detention placement.				
Performance Indicators	<ol style="list-style-type: none"> 1) 90% of youth referred with be assessed and admitted into the program within 2 hours 2) 90% of youth referred with have service plan created within 30 days 3) 80% of all youth will complete identified services without admission to detention center. 				
Actual Performance versus performance indicators (include statistics):	<ol style="list-style-type: none"> 1) 100% of youth received placement within 2 hours, but the agency had a high refusal rate 2) N/A- length of stay less than 30 day 3) 100% of youth completed without dentention center placement 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	The VENDOR provided services in accordance with contract requirements and met performance indicators.				
Department Contact	Thomas Pipkin (Director of Programming)				
User Department	Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division)				
Date	5/31/2023				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	4099 (FKA 1814)

	Department	Clerk of the Board
Briefing Memo	SA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The delay is due to RECLAIM grant notification and award process, resigning of all contract amendments to comply with Executive order number EO2023-0003, and vendors' delayed submission of documents.	
What is being done to prevent this from reoccurring?	The RECLAIM grant award process and notification are out of the courts' control and cause ongoing contract/ amendment delays.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	21-0257-REG		31DEC2025	SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	N/A
Debarment/Suspension Verified	Date:	12/7/2023		SA	OK AC
Auditor's Finding	Date:	1/5/2024		SA	OK AC
Independent Contractor (I.C.) Requirement	Date:	7/26/2023		SA	OK AC
Cover - <i>Master amendments only</i>				SA	OK AC
Contract Evaluation				SA	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	SA
Workers’ Compensation Insurance	SA
Original Executed Contract (containing insurance terms) & all executed amendments	SA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2023 - 12/31/2023	JC330100	55130	JC-24-ODYS-YCC	\$ 91,373.52
7/1/2023 - 12/31/2023	JC280110	55120		\$ 8,333.33
1/1/2024 – 6/30/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 91,373.52
1/1/2024 – 6/30/2024	JC280110	55120		\$ 8,333.33
			TOTAL	\$199,413.70

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4099/1814

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 1,720,659.34				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$ 510,293.94	7/1/2023-6/30/2024	PENDING	PENDING
Total Amendments		\$ 510,293.94			
Total Contact Amount		\$2, 230,953.28			

Purchasing Use Only:

Prior Resolutions:	R2021-0235
Amend:	2
Vendor Name:	LIFE’S RIGHT DIRECTION, INC.
ftp:	09/01/21-06/30/23 EXT. 06/30/24
Amount:	\$199,413.70
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	AC 01/17/24
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CONTRACT EVALUATION FORM

Contractor	Life's Right Direction				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:					
RQ#					
Time Period of Original Contract	7/1/2022 – 6/30/2023				
Background Statement	RECLAIM Ohio is a funding initiative through the Ohio Department of Youth Services (ODYS) to provide options to meet the needs of each justice involved youth or youth at risk of reoffending. This grant supports multiple staff salaries and effective youth and family programming for the Court. ODYS requires specific performance objectives and conducts regular monitoring visits to ensure program performance.				
Service Description	The VENDOR shall trauma-informed respite for youth in lieu of secure detention placement.				
Performance Indicators	<ol style="list-style-type: none"> 1) 90% of youth referred with be assessed and admitted into the program within 2 hours 2) 90% of youth referred with have service plan created within 30 days 3) 80% of all youth will complete identified services without admission to detention center. 				
Actual Performance versus performance indicators (include statistics):	<ol style="list-style-type: none"> 1) 100% of youth received placement within 2 hours, but the agency had a high refusal rate 2) N/A- length of stay less than 30 day 3) 100% of youth completed without dentention center placement 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	The VENDOR provided services in accordance with contract requirements. While their outcomes are great, they had a high refusal rate of accepting youth to the program				
Department Contact	Thomas Pipkin (Director of Programming)				
User Department	Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division)				
Date	5/31/2023				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	4104/1815

	Department	Clerk of the Board
Briefing Memo	SA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The delay is due to RECLAIM grant notification and award process, resigning of all contract amendments to comply with Executive order number EO2023-0003, and vendors' delayed submission of documents. INFOR budget error.	
What is being done to prevent this from reoccurring?	The RECLAIM grant award process and notification are out of the courts' control and cause ongoing contract/ amendment delays.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	21-0372-REG		31DEC2025	SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	
Debarment/Suspension Verified	Date:	12/6/2023		SA	OK AC
Auditor's Finding	Date:	1/5/2024		SA	OK AC
Independent Contractor (I.C.) Requirement	Date:	8/8/2023		SA	OK AC
Cover - <i>Master amendments only</i>				SA	OK AC
Contract Evaluation				SA	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

Department of Purchasing – Required Documents Checklist

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Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA
Workers’ Compensation Insurance	SA
Original Executed Contract (containing insurance terms) & all executed amendments	SA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2023 - 12/31/2023	JC330100	55130	JC-24-ODYS-YCC	\$ 70,273.45
7/1/2023 - 12/31/2023	JC280110	55120		\$ 8,333.33
1/1/2024 – 6/30/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 70,273.45
1/1/2024 – 6/30/2024	JC280110	55120		\$ 8,333.33
			TOTAL	\$157,213.56

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4104/1815

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 1,720,659.34				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$ 510,293.94	7/1/23-6/30/2024	PENDING	PENDING
Total Amendments		\$ 510,293.94			
Total Contact Amount		\$2,230,953.28			

Purchasing Use Only:

Prior Resolutions:	R2021-0235
Amend:	2
Vendor Name:	Lutheran Metropolitan Ministry
ftp:	09/01/21-06/30/23 EXT 06/30/24
Amount:	\$157,213.56
History/CE:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 01/17/24

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministries				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:					
RQ#					
Time Period of Original Contract	7/1/2022 – 6/30/2023				
Background Statement	RECLAIM Ohio is a funding initiative through the Ohio Department of Youth Services (ODYS) to provide options to meet the needs of each justice involved youth or youth at risk of reoffending. This grant supports multiple staff salaries and effective youth and family programming for the Court. ODYS requires specific performance objectives and conducts regular monitoring visits to ensure program performance.				
Service Description	The VENDOR shall trauma-informed respite for youth in lieu of secure detention placement.				
Performance Indicators	<ol style="list-style-type: none"> 1) 90% of youth referred with be assessed and admitted into the program within 2 hours 2) 90% of youth referred with have service plan created within 30 days 3) 80% of all youth will complete identified services without admission to detention center. 				
Actual Performance versus performance indicators (include statistics):	<ol style="list-style-type: none"> 1) 100% of youth received placement within 2 hours, but the agency had a high refusal rate 2) N/A- length of stay less than 30 day 3) 78% of youth completed without detention center placement 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	The VENDOR provided services in accordance with contract requirements and met performance indicators.				
Department Contact	Thomas Pipkin (Director of Programming)				
User Department	Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division)				
Date	5/31/2023				