



AGENDA
CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, OCTOBER 1, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

Committee Members:

Michael J. Gallagher, Chair – District 5
Yvonne M. Conwell, Vice Chair – District 7
Patrick Kelly – District 1
Sunny M. Simon – District 11
Michael P. Byrne – District 4

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 17, 2024 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0351: A Resolution making an award on RQ12854 to Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
 - b) R2024-0352: A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, SEPTEMBER 17, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

1. CALL TO ORDER

Chairman Gallagher called the meeting to order at 1:06 p.m.

2. ROLL CALL

Mr. Gallagher asked Deputy Clerk Carter to call the roll. Committee members Gallagher, Conwell, Byrne and Kelly were in attendance and a quorum was determined. Committee member entered the meeting shortly after the roll call was taken. Councilmember Miller was also in attendance.

3. PUBLIC COMMENT

Ms. Rachele Reeves addressed the Committee regarding the remote work policy proposed in Ordinance No. O2024-0008.

4. APPROVAL OF MINUTES FROM THE JULY 9, 2024 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Byrne and approved by unanimous vote to approve the minutes from the July 9, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0306: A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Costin, Business Administrator, addressed the Committee regarding Resolution No. R2024-0306. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Costin pertaining to the item, which he answered accordingly.

On a motion by Mr. Kelly with a second by Mr. Byrne, Resolution No. R2024-0306 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2024-0315: A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Monica McClelland, President of the National Council of Negro Women, Inc., Cleveland Section; Ms. Essence Doucet, 2nd Vice President and Social Justice Chair; and Ms. Marquis Frost, Recording Secretary, Historian, and Social Justice Co-Chair, addressed the Committee regarding Resolution No. R2024-0315. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. McClelland, Ms. Doucet and Ms. Frost pertaining to the item, which they answered accordingly.

On a motion by Mr. Kelly with a second by Ms. Conwell, Resolution No. R2024-0315 was considered and approved to be referred to the full Council agenda for second reading.

- c) R2024-0341: A Resolution making awards to various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution, and declaring the necessity that this Resolution become immediately effective:
 - 1) Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
 - 2) Contract No. 4524 with Life’s Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.
 - 3) Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00.

Ms. Sharon Allen, Contract Specialist; and Mr. Thomas Pipkin, Director of Programming for Juvenile Court, addressed the Committee regarding Resolution No. R2024-0341. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Allen and Mr. Pipkin pertaining to the item, which they answered accordingly.

On a motion by Mr. Byrne with a second by Ms. Conwell, Resolution No. R2024-0341 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2024-0342: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 4753 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Cullen Sweeney, Chief Public Defender, addressed the Committee regarding Resolution No. R2024-0342. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Sweeney pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Kelly, Resolution No. R2024-0342 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. DISCUSSION

- a) Update from County Sheriff

Mr. Harold Pretel, Sheriff; Ms. Donna Kaleal, Business Services Manager; Mr. Brendan Doyle, Special Counsel for County Executive Ronayne; Ms. Debbie Berry, Deputy Chief of Staff of Integrated Development; and Mr. Greg Huth, Assistant Law Director, provided the Committee with an update on overtime usage, jail medical transports, staffing, the budget for the Sherriff's Department and the Garfield Heights jail facility. Discussion ensued.

Committee members and Councilmembers asked questions of Sheriff Pretel, Ms. Kaleal, Mr. Doyle, Ms. Berry and Mr. Huth pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Gallagher adjourned the meeting at 3:08 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0351

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution making an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division has recommended an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to provide medical services for youth detained in the Juvenile Detention Center; and

WHEREAS, the project is funded 100% Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 4719 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract for Medical and Pharmaceutical Services-Wellpath, LLC
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4719	Wellpath, LLC	01/01/2024-12/31/2026	\$7,871,139.54	Pending	pending

Service/Item Description (include quantity if applicable).
 Responsible for administering, managing, and supervising the health care delivery system at Cuyahoga County Juvenile Court.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3): Provide a healthcare delivery system tailored to CCJDC needs. Provide screenings within 24 hours after the Covered Person’s arrival at the CCJDC. Provide monitoring of pharmacy usage as well as a Preferred Medication List.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Wellpath, LLC	Owner, executive director, other (specify): Cindy Watson, Chief Operating Officer
3340 Perimeter Hill Dr. Nashville, TN 37211	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>12854</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 09/06/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 23 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. No Goals If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Wellpath was the only bidder of the 3 who offered all the services Juvenile Court was looking for.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Diamond Pharmacy and Genoa Healthcare provided no pricing for healthcare only pharmaceuticals.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health & Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC280110-55040
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: The vendor had issues with the insurance requirements and asked for exceptions to be made. The result was a resolution months after the RFQ.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	05/10/2023
Date documents were requested from vendor:	07/16/2024
Date of insurance approval from risk manager:	05/29/2024
Date Department of Law approved Contract:	07/24/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
The vendor had been without payment for an extended time frame while the services were still being provided.	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	935 FKA 375	Wellpath, LLC	01/01/2021- 12/31/2022	\$2,998,968.00	12/18/2020	R2020-0288
A-1	2576	Wellpath, LLC	01/01/2022- 12/31/2023	\$2,784,439.12	8/11/2022	R2022-0253

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12854
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4571-3
CM Contract#	4719

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Issue with insurance requirements which took months for a resolution	
What is being done to prevent this from reoccurring?	Start process earlier to allow issues to be resolved.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing
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	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	MA	OK AC
Bid Specification Packet	MA	OK AC
Final DEI Goal Setting Worksheet	MA	OK AC
Diversity Documents – <i>if required (goal set)</i>	NA	
Award Letter (sent to awarded vendor)	MA	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	NA	
Tabulation Sheet	MA	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	MA	OK AC
IG# 20-0338-REG 12/31/2024	MA	OK AC
Debarment/Suspension Verified Date: 07/24/2024	MA	OK AC
Auditor’s Finding Date: 07/24/2024	MA	OK AC
Vendor’s Submission	MA	OK AC
Independent Contractor (I.C.) Requirement Date: 08/02/2024	MA	OK AC
Cover - <i>Master contracts only</i>	NA	
Contract Evaluation – <i>if required</i>	NA	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	NA	
Checklist Verification	MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
01/01/2024-12/31/2024	JC280110	55040			\$2,509,328.00
01/01/2025-12/31/2025	JC280110	55040			\$2,622,022.76
01/01/2026-12/31/2026	JC280110	55040			\$2,739,788.78
			TOTAL		\$7,871,139.54

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3941			
CM Contract#		935 (FKA 375), 2576			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$2,998,968.00		01/01/2021-12/31/2022	12/18/2020	R2020-0288
	Prior Amendment Amounts (list separately)	\$2,784,439.12	01/01/2022-12/31/2023	8/11/2022	R2022-0253
		\$			
	Pending Amendment	\$			
	Total Amendments	\$2,784,439.12			
Total Contact Amount	\$5,783,407.12				

PURCHASING USE ONLY

Prior Resolutions	R2020-0288, R2022-0253
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CM#:	4719
Vendor Name:	WELLPATH LLC
ftp:	1/1/24 - 12/31/26
Amount:	\$7,871,139.54
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 9/5/24



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: RQ12854/Event #4571	ESTIMATE: \$6,800,000.00
CONTRACT PERIOD:	NUMBER OF RESPONSES (issued/submitted): 23/3
REQUESTING DEPARTMENT: Juvenile Court Division	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No
	RFB/RFP/RFQ DUE DATE: August 28, 2023
	COMMODITY DESCRIPTION: Medical and Pharmaceutical Services for the Cuyahoga County Juvenile Detention Center
	DIVERSITY GOAL/MBE 0%
	CCBB: Low Non-CCBB Bid \$:
	CCBEIP: Low Non-CCBEIP Bid \$:
	RANGE OF LOWEST BID REC'D \$
	MAX SBE/MBE/WBE PRICE PREF \$

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Diamond Pharmacy Services 645 Kolter Drive Indiana PA 15701			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
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2. Genoa Healthcare 1744 Payne Ave Cleveland OH 44114			Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No CCBB / CCBEIP Registered <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u> </u> <u> </u> <u> </u> <u> </u>			SBE/MBE/WBE Comments and Initials: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>AC</u>					

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0352

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends entering into a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028; and

WHEREAS, the primary goal of this project is to provide maintenance and support for the court’s audio and visual recording system; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 4743 and all other documents consistent with said award and this Resolution.

First Reading/Referred to Committee: September 24, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract with CourtSmart Digital Systems, Inc. for Audio and Visual Recording System Maintenance
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4743	CourtSmart Digital Systems	01/01/2024-12/31/2028	\$528,205.20	Pending	pending

Service/Item Description (include quantity if applicable).
 The Court desires to contract with CourtSmart Digital Systems for a term starting January 1, 2024, until December 31, 2028. This vendor provides maintenance and support to the Court’s existing audio and visual recording system located in each courtroom.

Indicate whether:
 New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):
 The primary goal is to provide maintenance and support for the court’s audio and visual recording system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: CourtSmart Digital Systems 51 Middlesex Street North Chelmsford, Massachusetts 01863	Owner, executive director, other (specify): Andrew Treinis President/CEO
Vendor Council District:	Project Council District: Cuyahoga County
If applicable provide the full address or list the municipality(ies) impacted by the project.	9300 Quincy Ave Cleveland, OH 44106

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% is from the General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC100105-55130
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Waiting for the Vendor to present the appropriate Insurance requirements and documents.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	6/14/2023
Date documents were requested from vendor:	4/29/2024
Date of insurance approval from risk manager:	2/27/2024
Date Department of Law approved Contract:	6/14/2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2014	\$192,886.79		BC2012-313
(A-1)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2015	\$96,443.40		BC2014-262
(A-2)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-01/01/2017	\$191,058.48		BC2016-38
(A-3)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2018	\$220,548.28	02/05/2018	BC2018.78
(A-4)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2019	\$98,644.52	12/17/2018	BC2018-921
(A-5)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2020	\$153,192.64	12/16/2019	BC2019-956
(A-6)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2021	\$105,452.64	4/26/2021	BC2020-191
(A-7)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2022	\$105,452.64	1/31/2022	BC2022-62
(A-8)	CM3268	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2023	\$105,531.14	3/13/2023	BC2023-164

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	n/a
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4743

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Back and forth with the vendor regarding insurance requirements and documents.	
What is being done to prevent this from reoccurring?	The court will work with the vendor to provide documents in a timelier manner.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	20-0389-REG 12/31/2024		MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	
Debarment/Suspension Verified	Date:	07.25.2024	MA	OK AC
Auditor’s Finding	Date:	07.25.2024	MA	OK AC
Vendor’s Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	05.22.2024	MA	OK AC
Cover - <i>Master contracts only</i>			n/a	
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC100105	55130		\$105,641.04
01/01/2025-12/31/2025	JC100105	55130		\$105,641.04
01/01/2026-12/31/2026	JC100105	55130		\$105,641.04
01/01/2027-12/31/2027	JC100105	55130		\$105,641.04
01/01/2028-12/31/2028	JC100105	55130		\$105,641.04
			TOTAL	\$528,205.20

Contract History CE/AG# (if applicable)	CE1300016
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	CM451, CM3268

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$192,886.79		01/01/2013-12/31/2014		BC2012-313
Prior Amendment Amounts (list separately)		\$96,443.40	12/31/2015		BC2014-262
		\$191,058.48	12/31/2017		BC2016-38
		\$220,548.28	12/31/2018	02/5/2018	BC2018-78
		\$98,644.52	12/31/2019	12/17/2018	BC2018-921
		\$153,192.64	12/31/2020	12/16/2019	BC2019-956
		\$105,452.64	12/31/2021	04/26/2021	BC2020-191
		\$105,452.64	12/31/2022	01/31/2022	BC2022-62
Pending Amendment		\$105,531.14	12/31/2023	03/13/2023	BC2023-164
Total Amendments		\$1,076,323.74			
Total Contact Amount	\$1,269,210.53	\$			

Purchasing Use Only:

Prior Resolutions:	BC2012-313, BC2014-262, BC2016-38, BC2018-78, BC2019-956, BC2020-191, BC2022-62, BC2023-164
CM#:	4743
Vendor Name:	CourtSmart Digital Systems, Inc.
ftp:	1/1/24 – 12/31/28
Amount:	\$528,205.20
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer approval: AC 8/30/24

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Revised 9/17/2021