



AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, OCTOBER 16, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Michael P. Byrne, Chair-District 4
Dale Miller, Vice Chair – District 2
Yvonne M. Conwell – District 7
Meredith M. Turner – District 9
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 18, 2024 MEETING [See page 7]**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0350: A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See page 19]

- b) R2024-0362: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See page 24]
- c) R2024-0363: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See page 32]
- d) R2024-0364: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See page 45]
- 1) Contract No. 3063 with Air-Rite, Inc. in the anticipated amount not-to-exceed \$60,000.00.
 - 2) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in the anticipated amount not-to-exceed \$115,000.00.
 - 3) Contract No. 3065 with Applied Industrial Technologies, Inc. in the anticipated amount not-to-exceed \$40,000.00.
 - 4) Contract No. 3066 with Best Plumbing Specialties, Inc. in the anticipated amount not-to-exceed \$20,000.00.
 - 5) Contract No. 3067 with The Chas. E. Phipps Company in the amount not-to-exceed \$80,000.00.
 - 6) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in the anticipated amount not-to-exceed \$400,000.00.

- 7) Contract No. 3069 with Cleveland Key & Security in the anticipated amount not-to-exceed \$85,000.00.
- 8) Contract No. 3070 with Craftmaster Hardware in the anticipated amount not-to-exceed \$180,000.00.
- 9) Contract No. 3071 with Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems in the amount not-to-exceed \$30,000.00.
- 10) Contract No. 3072 with Decker Steel & Supply, Inc. in the anticipated amount not-to-exceed \$210,000.00.
- 11) Contract No. 3073 with Foundation Building Materials (FBM) in the anticipated amount not-to-exceed \$160,000.00.
- 12) Contract No. 3074 with Graybar Electric Company, Inc. in the anticipated amount not-to-exceed \$725,000.00.
- 13) Contract No. 3075 with Lakeside Supply Company in the amount not-to-exceed \$580,000.00.
- 14) Contract No. 3076 with Mars Electric Company in the anticipated amount not-to-exceed \$575,000.00.
- 15) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in the anticipated amount not-to-exceed \$100,000.00.
- 16) Contract No. 3078 with Prism Glass & Door Co., Inc. dba Allied Glass Services in the anticipated amount not-to-exceed \$250,000.00.
- 17) Contract No. 3079 with Sutton Industrial Hardware in the anticipated amount not-to-exceed \$400,000.00.
- 18) Contract No. 3080 with Three-Z in the amount not-to-exceed \$50,000.00.
- 19) Contract No. 3081 with Win Supply of Cleveland in the anticipated amount not-to-exceed \$500,000.00.
- 20) Contract No. 3082 with W. W. Grainger, Inc. dba Grainger in the amount not-to-exceed \$330,000.00.

- 21) Contract No. 3691 with Carmen's Custom Window Treatments in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 22) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in the anticipated amount not-to-exceed \$105,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 23) Contract No. 3693 with Hilti, Inc. in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 24) Contract No. 3694 with Industrial Safety Products, Inc. in the anticipated amount not-to-exceed \$4,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 25) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in the anticipated amount not-to-exceed \$100,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 26) Contract No. 3696 with The Sherwin Williams Company in the anticipated amount not-to-exceed \$235,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 27) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in the anticipated amount not-to-exceed \$600,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 28) Contract No. 3698 with Winzer Franchise Company in the anticipated amount not-to-exceed \$20,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 29) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solutions in the anticipated amount not-to-exceed \$2,000.00, **and to change the**

contract effective date from 9/22/2023 to 1/1/2023.

- e) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See page 176]
 - 1) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.
 - 2) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

- f) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See page 195]
 - 1) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.
 - 2) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

- g) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See page 218]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the*

Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 18, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairman Byrne called the meeting to order at 10:04 a.m.

2. ROLL CALL

Mr. Byrne asked Clerk Richardson to call the roll. Committee members Byrne, Miller, Conwell, Sweeney and Turner were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JULY 24, 2024 MEETING

A motion was made by Mr. Sweeney, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the July 24, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0303: A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; total estimated project cost \$16,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement;

authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Mr. Eric Mack, Section Chief Engineer, addressed the Committee regarding Resolution No. R2024-0303. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0303 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Ms. Turner requested to have her name added as a co-sponsor to Resolution No. R2024-0303.

b) R2024-0304: A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031.
- 2) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012.

Mr. John Myers, Property Management Administrator; Ms. Mellany Seay, Finance and Operations Administrator; and Mr. Ryan Jeffers, Senior Vice-President of CBRE, addressed the Committee regarding Resolution No. R2024-0304. Discussion ensued.

Committee members asked questions of Mr. Myers, Ms. Seay and Mr. Jeffers pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2024-0304 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as an additional sponsor to Resolution No. R2024-0304.

- c) R2024-0333: A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective:
- 1) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
 - 2) Rockside Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.
 - 3) Avery Road from Royalton Road to Oakes Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
 - 4) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost

\$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.

- 5) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 10; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- 6) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- 7) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- 8) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- 9) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.
- 10) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.

- 11) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- 12) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- 13) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- 14) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- 15) Dover Center Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- 16) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000 with County Road and Bridge Funds and \$225,000 from the Village of North Randall.
- 17) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost

\$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.

18) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.

19) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with the County Road and Bridge Funds and \$250,000.00 from Orange Village.

20) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.

21) Brush Road from Chardon Road to the Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.

22) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.

23) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.

24) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and

Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.

25) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

**Mr. Mack addressed the Committee regarding Resolution No. R2024-0333.
Discussion ensued.**

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0333 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Committee members Conwell, Turner, Sweeney and Byrne requested to have their names added as additional sponsors to Resolution No. R2024-0333.

- d) R2024-0334: A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

**Mr. Mack addressed the Committee regarding Resolution No. R2024-0334.
Discussion ensued.**

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0334 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Mr. Sweeney requested to have his name added as an additional sponsor to Resolution No. R2024-0334.

- e) R2024-0335: A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2024-0335. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0335 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Ms. Conwell requested to have her name added as an additional sponsor to Resolution No. R2024-0335.

- f) R2024-0336: A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2024-0336. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0336 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- g) R2024-0337: A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2024-0337. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2024-0337 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Ms. Turner requested to have her name added as an additional sponsor to Resolution No. R2024-0337.

- h) R2024-0338: A Resolution authorizing a tender agreement among the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County, and authorizing an amendment to Contract No. 980 for the rehabilitation of existing St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland, to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, and authorizing the assignment of said contract to Perk Company, Inc. (together, Contract No. 4796); authorizing the County Executive to execute the tender agreement and any and all other documents consistent with said tender agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Thomas Sotak, Chief Deputy Engineer, addressed the Committee regarding Resolution No. R2024-0338. Discussion ensued.

Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2024-0338 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as additional sponsor to Resolution No. R2024-0338.

- i) R2024-0339: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective:
- 1) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount not-to-exceed \$70,000.00.
 - 2) Contract No. 3141 with The Chas. E. Phipps Company in the anticipated amount not-to-exceed \$120,000.00.
 - 3) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount not-to-exceed \$50,000.00.
 - 4) Contract No. 3143 with EJ USA, Inc. in the anticipated amount not-to-exceed \$300,000.00.
 - 5) Contract No. 3144 with Lakeside Supply Company in the anticipated amount not-to-exceed \$650,000.00.
 - 6) Contract No. 3145 with The Safety Company, LLC dba MTech Company in the anticipated amount not-to-exceed \$900,000.00.
 - 7) Contract No. 3146 with Three-Z Trucking & Supply Company in the anticipated amount not-to-exceed \$70,000.00.
 - 8) Contract No. 3147 with W. W. Grainger, Inc. in the anticipated amount not-to-exceed \$300,000.00.
 - 9) Contract No. 3817 with Applied MSS in the anticipated amount not-to-exceed \$60,000.00.

10) Contract No. 3831 with Core & Main LP in the anticipated amount not-to-exceed \$300,000.00.

11) Contract No. 3832 with Industrial Safety Products in the anticipated amount not-to-exceed \$80,000.00.

12) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount not-to-exceed \$100,000.00.

Mr. Thomas Pavich, Fiscal Specialist, addressed the Committee regarding Resolution No. R2024-0339. Discussion ensued.

Committee members asked questions of Mr. Pavich pertaining to the item, which he answered accordingly.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0339 was considered and approved by unanimous vote to be referred to the full Council for second reading.

- j) R2024-0340: A Resolution making an award on RQ14580 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract No. 4736 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2024-0340. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Turner with a second by Mr. Byrne, Resolution No. R2024-0340 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Turner and Mr. Byrne requested to have their names added as additional sponsors to Resolution No. R2024-0340.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Turner with a second by Mr. Sweeney, the meeting was adjourned at 11:01 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0350

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; and

WHEREAS, the anticipated start-completion date is October 2024 to November 2024; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$2,000,000.00; and

WHEREAS, this project will be funded 50% Road and Bridge Fund (\$100,000.00) and 50% Village of Gates Mills (\$100,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the Emergency Repair of Old Mill Road 400 feet East of Chagrin River Road in the Village of Gates Mills
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
-------------------------	--

PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Village of Gates Mills
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	Emergency repair to assist the Village because of a water main break.
PROJECT COUNCIL DISTRICT(S):	Council District 6
PROJECT ANTICIPATED START/END DATES	Anticipated to start in October of 2024 and is anticipated to end in November of 2024
TOTAL PROJECT COST:	\$200,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source. 50% County (\$100,000) and 50% Village of Gates Mills (\$100,000)

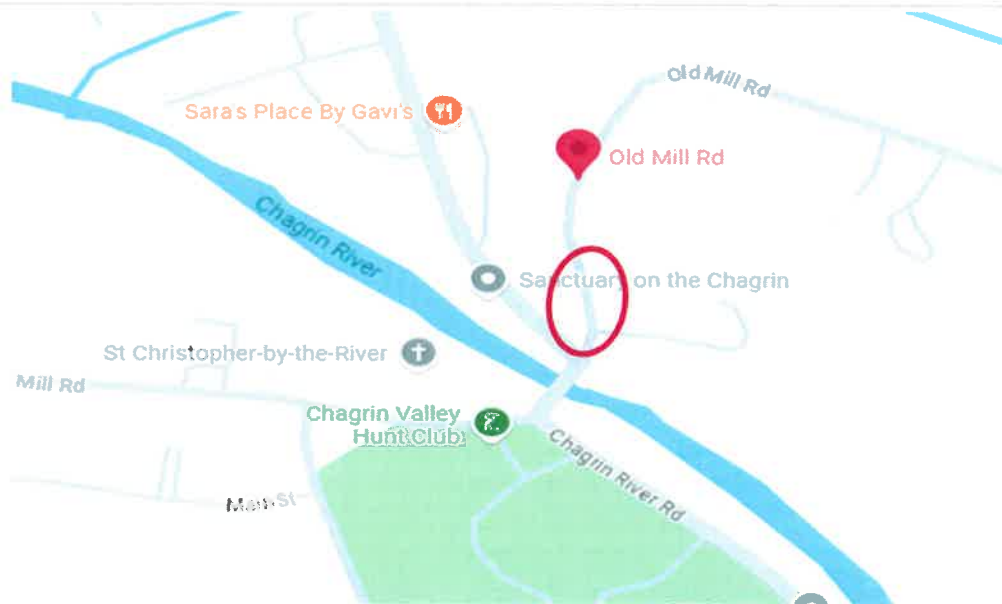
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Emergency Repair of Old Mill Road: Village of Gates Mills

Project Type	Emergency Repair of Old Mill Road
Project Limits	400 feet East of Chagrin River Road
Average Daily Traffic	2,740 vehicles per day
Pavement Condition Rating	85 (Good)
Last Rehabilitated	Unknown
Distance	Approximately 200 feet
Council District	6
Project Cost	\$200,000
Proposed Funding	50% County (\$100,000), 50% Village of Gates Mills (\$100,000)
Project Design	Village of Gates Mills
Construction Admin	Village of Gates Mills



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0362

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; and

WHEREAS, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; and

WHEREAS, the project is located in Council Districts 4; and

WHEREAS, the anticipated right-of-way acquisition cost is \$2,000.00 which will be funded by \$7.50 Motor Vehicle License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma.

SECTION 2. That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

SECTION 3. That all proceedings relative to Right-of-Way as set forth in Plat No. M-5058 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Department of Public Works, 2024, Seeking Authority to Acquire Right-of-Way for the Replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma, Ohio
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input checked="" type="checkbox"/> Authority to Acquire Right-of-Way
-------------------------	---

PROJECT DESCRIPTION:	<p>(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail</p> <p>The Public Works Department requesting that Council find:</p> <p>a) that public convenience and welfare requires the approval of the Replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma.</p> <p>b) that special assessments are not to be levied and collected to pay part of the County’s costs of these improvements</p> <p>c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality.</p>
	<p><u>This Legislative Action Request does not involve a contract.</u></p> <p>The Department of Public Works is seeking the following in connection with replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma, Ohio: (1) approval of the Right-of-Way Exhibit M-5058 (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.</p> <p>Since September 18, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:</p> <ul style="list-style-type: none"> • The Department of Public Works has submitted the Right-of-Way Plans M-5058 for County Council approval and that the same are available for viewing on said website; • The Department of Public Works intends to acquire right-of-way for said improvement; • That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on October 8, 2024; and, <p>That general public access and ability to review the right-of-way plans via an electronic link as indicated.</p> <p>Right-of-Way acquisition is required from three property owners for temporary easements and channel easements.</p>

ADDITIONAL INFORMATION (IF APPLICABLE)	The location of the project is on Ridgewood Drive, approximately 3600 ft south of the intersection with Broadview Road.
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PROJECT COUNCIL DISTRICT(S):	Council District 4
PROJECT ANTICIPATED START/END DATES	Acquisition: Q4 2024 – Q2 2026 Construction Q4 2025 – Q3 2026
TOTAL PROJECT COST:	Acquisition Cost: \$2,000.00 Construction Cost: \$2,500,000.00

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	Acquisition Cost: \$2,000.00 – 100% \$7.50 County Motor Vehicle License Tax Funds

PROJECT’S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL’S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	5/9/2023	R2023-0105
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



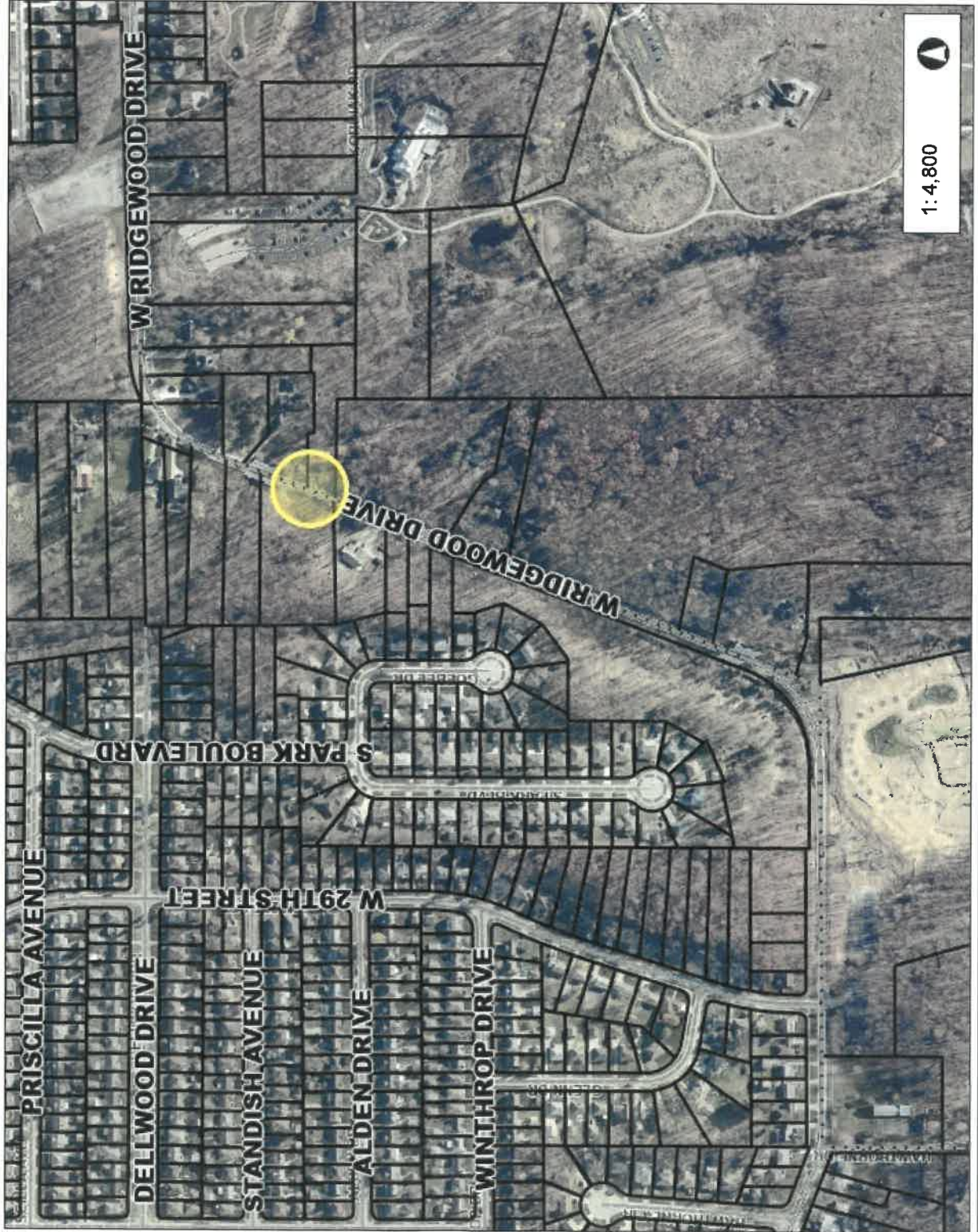
Ridgewood Drive Bridge 03.50 Project



Date Created: 9/18/2024

Legend

- Municipalities
- Platted Centerline
- Parcel
- Private Road



1: 4,800



Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

M-5058 RIGHT OF WAY LEGEND SHEET CUY-RIDGEWOOD DRIVE (C.R. 65), (60') R/W) BRIDGE 03.50

CUYAHOGA COUNTY
CITY OF PARMA
LOT 18, BLAKE TRACT
ORIGINAL PARMA TOWNSHIP

RIGHT OF WAY
LEGEND SHEET

PROJECT DESCRIPTION
REPLACEMENT OF THE RIDGEWOOD DRIVE BRIDGE 03.50 OVER WEST CREEK. WORK INCLUDES REPLACING ABUTTING PAVEMENT AND PAVEMENT MARKINGS.
THE EXISTING AND PROPOSED RIGHT OF WAY SHALL BE REFERENCED FROM THE CENTERLINE OF RIGHT OF WAY.

PLANS PREPARED BY
FIRM NAME: CHAGRIN VALLEY ENGINEERING, LTD.
R/W DESIGNER: BRET A. KELLER, P.E.
R/W REVIEWER: BENJAMIN A. STAFFORD, P.S.
FIELD REVIEWER: BRIAN T. FAY, S.I.
PRELIMINARY FIELD REVIEW DATE: 07/25/2024
OWNERSHIP UPDATED BY: COLIN J. SCHILL
DATE COMPLETED: XX/XX/2024
FIELD REVIEWER: XXXXX
FINAL FIELD REVIEW DATE: XX/XX/2024
FINAL R/W PLAN DATE: XX/XX/2024

STRUCTURE KEY

- RESIDENTIAL
- COMMERCIAL/INDUSTRIAL
- OUT-BUILDING

TYPES OF TITLE LEGEND
CH = CHANNEL EASEMENT
T = TEMPORARY EASEMENT
SW = SEWER EASEMENT

J. BENJAMIN A. STAFFORD, P.S. HAVE CONDUCTED A SURVEY OF THE EXISTING CONDITIONS FOR CUYAHOGA COUNTY ON APRIL 21, 2023. THE RESULTS OF THAT SURVEY ARE CONTAINED HEREIN. UNDERGROUND UTILITY LOCATIONS ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY. THEIR LOCATIONS AS MARKED ON THE GROUND BY THE UTILITY COMPANY ON THEIR REPRESENTATIVES PER OHIO811 CONFIRMATION NUMBER (8532303589-608) WERE SURVEYED AND MAPPED AS A PART OF THIS PROJECT. I FOLLOWED OHIO811 UTILITY DAMAGE PREVENTION LAWS AND HAVE NO DIRECT KNOWLEDGE OR CONTROL OF HOW THESE MARKS WERE PLACED, NOR KNOWLEDGE OF THE ACCURACY AS TO THEIR INTENDED DEPICTION OF SUBSURFACE UTILITY FACILITIES. SEE THE APPROPRIATE SURVEY PARAMETERS NOTE FOR THE HORIZONTAL AND VERTICAL SURVEY PARAMETERS USED FOR THIS PROJECT. AS A PART OF THIS PROJECT I HAVE REESTABLISHED THE LOCATIONS OF THE EXISTING BOUNDARY LINES AND CENTERLINE OF EXISTING RIGHT OF WAY FOR PROPERTY TAKES CONTAINED HEREIN. AS A PART OF THIS PROJECT I HAVE ESTABLISHED THE PROPOSED BOUNDARY LINES, CALCULATED THE GROSS TAKE, PRESENT ROADWAY OCCUPIED (PRO), NET TAKE AND NET RESIDUE, AS WELL AS PREPARED THE LEGAL DESCRIPTIONS NECESSARY TO ACQUIRE THE PARCELS AS SHOWN HEREIN. AS A PART OF THIS WORK, RIGHT OF WAY MONUMENTS WILL BE SET AT THE LOCATIONS SHOWN HEREIN PER THE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF REGISTRATION FOR ENGINEERS AND SURVEYORS AND THE OHIO DEPARTMENT OF TRANSPORTATION DATED 9-22-2010. ALL OF MY WORK CONTAINED HEREIN WAS CONDUCTED IN ACCORDANCE WITH THE OHIO ADMINISTRATIVE CODE CHAPTER 4733-37 STANDARDS FOR BOUNDARY SURVEYS UNLESS SO NOTED. THE WORDS "I" AND "MY" AS USED HEREIN ARE TO MEAN THAT EITHER MYSELF OR SOMEONE WORKING UNDER MY DIRECT SUPERVISION.

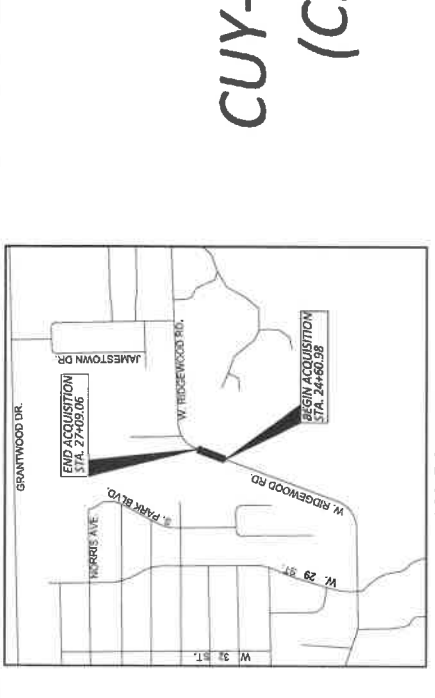
NOTES:
THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN ON THE PLANS ARE AS OBTAINED FROM THE OWNER OF THE UTILITIES AS REQUIRED BY SECTION 153.64 O.A.C.
UTILITIES ARE SHOWN AS FOUND ON THESE SITES IN RESPONSE TO DUPS TICKET B311300128-008, DATED APRIL 25, 2023.

UNDERGROUND UTILITIES Before You Dig

OHIO811, 8-1-1, or 1-800-362-2764
(Non-members must be called directly)

DESIGN AGENCY
CHAGRIN VALLEY ENGINEERING, LTD.

DESIGNER: BRET A. KELLER
DATE: 07/25/24
PROJECT NO: BAS 00.00.24
SHEET NO: 119608
TOTAL SHEETS: 119608
RW.1 RW.2



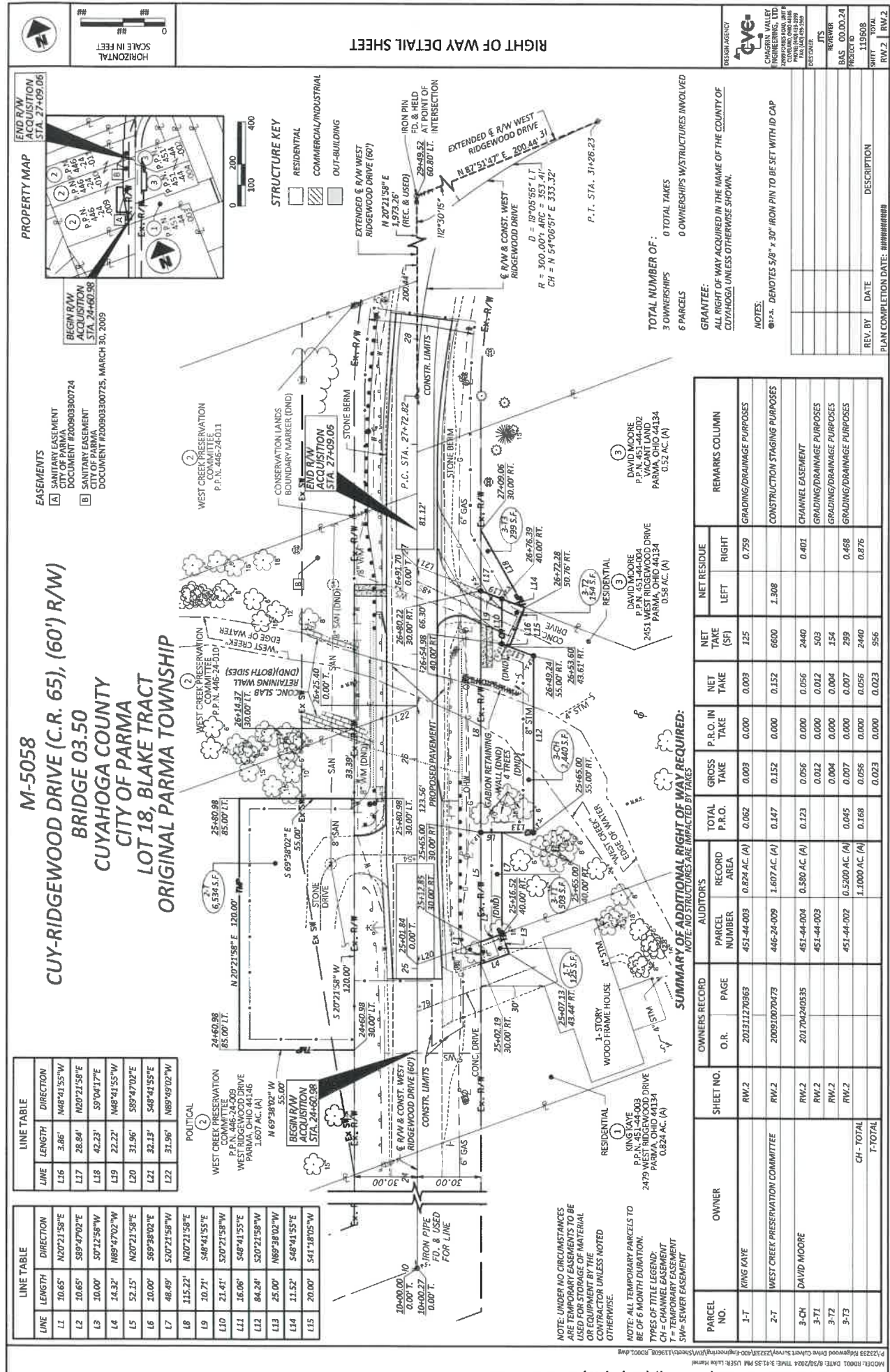
UTILITY OWNERS	TYPE	NAME & ADDRESS
GAS	TELECOMM	AT&T: JAMES JANS 33650 LORAIN AVENUE, 2ND FLOOR CLEVELAND, OHIO 44111 PHONE: (440) 546-9706 EMAIL: JIM2ASSICK@ATT.COM
WATER	TELECOMM	BREZZELINE ENERGY 105 BLAZE INDUSTRIAL PARKWAY BEREA, OHIO 44017 PHONE: (440) 915-9256 EMAIL: LBURRIEL@BREZZELINE.COM
SANITARY STORM	ELECTRIC	CEI FIRST ENERGY ATTN: JOHN M. ZASSICK 6895 MILLER ROAD SUITE 101 CLEVELAND, OHIO 44115 PHONE: (440) 546-9706 EMAIL: JMZASSICK@FIRSTENERGYCORP.COM

CONVENTIONAL SYMBOLS

County Line
Township Line
Section Line
Corporation Line
Fence Line (Ex)
Center Line (Ex)
Right of Way (Ex)
Limited Access (Ex)
Sewer Easement (Ex)
Utility Easement (Ex)
Channel Easement (Ex)
Railroad Easement (Ex)
Construction Limits
Edge of Pavement (Ex)
Edge of Pavement (Pr)

CONVENTIONAL SYMBOLS

Edge of Curb (Ex)
Edge of Shoulder (Ex)
Edge of Shoulder (Pr)
Ditch / Creek (Ex)
Tree Line (Ex)
Property Line Symbol
Break Line Symbol
Tree (Pr)
Evergreen (Remove)
Wetland (Pr)
Post (Ex)
Light Pole (Ex)
Telephone Pole (Ex)
Water Valve (Ex)
Light Pole (Ex)



LINE TABLE

LINE	LENGTH	DIRECTION
L1	10.65'	N20°21'58"W
L2	10.65'	S89°47'02"E
L3	10.00'	S07°12'58"W
L4	14.32'	N89°47'02"W
L5	52.15'	N20°21'58"E
L6	10.00'	S69°38'02"E
L7	48.49'	S20°21'58"W
L8	11.52'	N20°21'58"E
L9	10.71'	S48°41'55"E
L10	21.61'	S20°21'58"W
L11	16.06'	S48°41'55"E
L12	84.24'	S20°21'58"W
L13	25.00'	S69°38'02"W
L14	11.52'	S48°41'55"E
L15	20.00'	S41°18'05"W

LINE TABLE

LINE	LENGTH	DIRECTION
L16	3.86'	N48°41'55"W
L17	28.84'	N20°21'58"E
L18	42.23'	S9°04'17"E
L19	22.22'	N48°41'55"W
L20	31.96'	S89°47'02"E
L21	32.13'	S48°41'55"E
L22	31.96'	N89°49'02"W

M-5058
CUY-RIDGEWOOD DRIVE (C.R. 65), (60') R/W
BRIDGE 03.50
CUYAHOGA COUNTY
CITY OF PARMA
LOT 18, BLAKE TRACT
ORIGINAL PARMA TOWNSHIP

EASEMENTS
 A SANITARY EASEMENT CITY OF PARMA DOCUMENT #20090300724
 B SANITARY EASEMENT CITY OF PARMA DOCUMENT #20090300725, MARCH 30, 2009

PROPERTY MAP
 END R/W ACQUISITION STA. 27+09.06
 BEGIN R/W ACQUISITION STA. 24+60.98

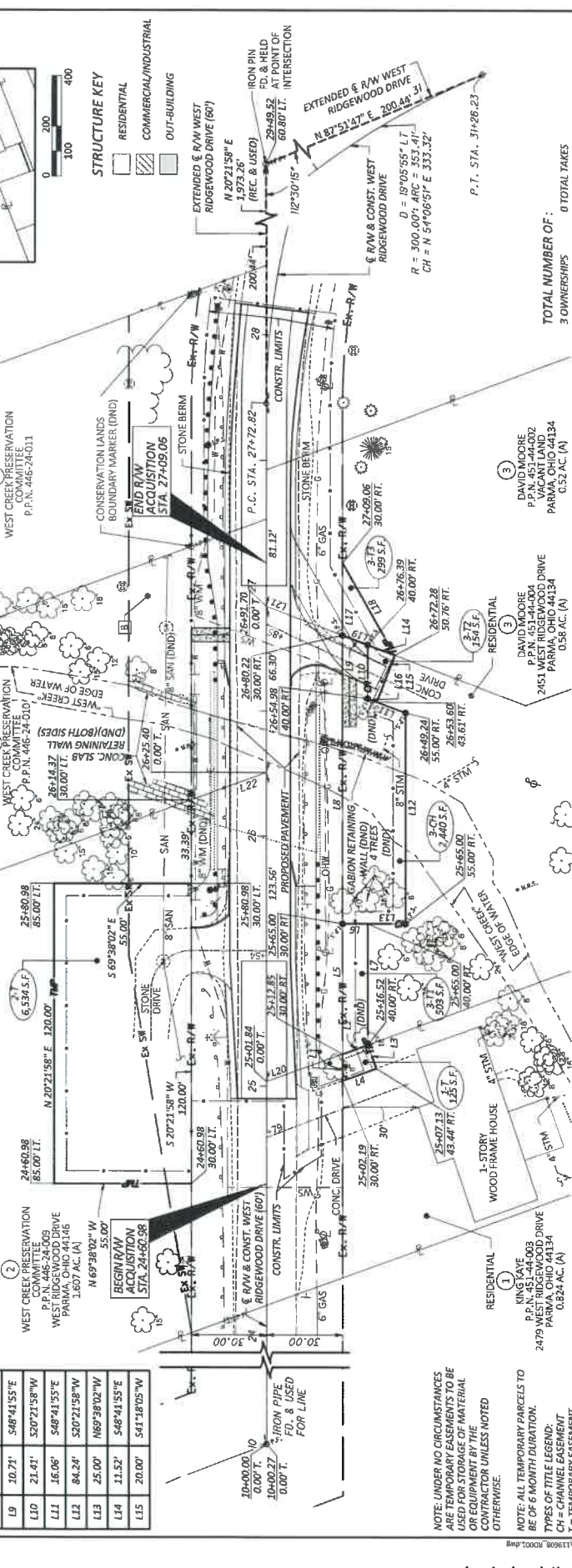
STRUCTURE KEY
 RESIDENTIAL
 COMMERCIAL/INDUSTRIAL
 OUT-BUILDING

SCALE IN FEET
 HORIZONTAL

WEST CREEK PRESERVATION COMMITTEE
 P.P.N. 446-24-010

WEST CREEK PRESERVATION COMMITTEE
 P.P.N. 446-24-011

DAVID MOORE
 P.P.N. 451-44-003
 PARMA, OHIO 44134
 0.58 AC. (A)



SUMMARY OF ADDITIONAL RIGHT OF WAY REQUIRED:
 NOTE: NO STRUCTURES ARE IMPACTED BY TAKES

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD	PAGE	PARCEL NUMBER	AUDITORS		TOTAL P.R.O. AREA	GROSS TAKE	P.R.O. IN TAKE	NET TAKE (SF)	NET RESIDUE		REMARKS COLUMN
						RECORD AREA	AREA					LEFT	RIGHT	
1-1	KING KAYE	RW.2	201311270363		451-44-003	0.824 AC. (A)		0.062	0.093	0.000	125	0.759		GRADING/DRAINAGE PURPOSES
2-1	WEST CREEK PRESERVATION COMMITTEE	RW.2	200910070473		446-24-009	1.607 AC. (A)		0.147	0.152	0.000	6600	1.308		CONSTRUCTION STAGING PURPOSES
3-CH	DAVID MOORE	RW.2	20170420535		451-44-004	0.580 AC. (A)		0.123	0.056	0.000	2440	0.401		CHANNEL EASEMENT
3-12		RW.2			451-44-003				0.012	0.000	503			GRADING/DRAINAGE PURPOSES
3-13		RW.2			451-44-002				0.004	0.000	154			GRADING/DRAINAGE PURPOSES
CH - TOTAL								1.806 AC. (A)	0.256	0.000	299	0.468		
T-TOTAL								1.100 AC. (A)	0.223	0.000	956	0.876		

TOTAL NUMBER OF:
 3 OWNERSHIPS
 6 PARCELS
 0 TOTAL TAKES
 0 OWNERSHIPS/STRUCTURES INVOLVED

GRANTEE:
 ALL RIGHT OF WAY ACQUIRED IN THE NAME OF THE COUNTY OF CUYAHOGA UNLESS OTHERWISE SHOWN.

NOTES:
 1-3 DEMOTES 5/8" x 30" IRON PIN TO BE SET WITH ID CAP

DESIGN AGENCY:
 GVE
 CHAGIN VALLEY ENGINEERING, LTD.
 2200 EAST 150TH STREET, SUITE 100
 PARMA, OHIO 44134
 P. 330.484.1111
 F. 330.484.1111
 WWW.GVE-INC.COM

DESIGNER:
 JTS

REVIEWER:
 BAS 00.00.24

PROJECT ID:
 119608

REV. BY: DATE DESCRIPTION

SHEET 119608

TOTAL RW.2 RW.2

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0363

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; and

WHEREAS, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; and

WHEREAS, the project is located in Council Districts 10; and

WHEREAS, the anticipated right-of-way acquisition cost is \$4,000.00 which will be funded by \$7.50 Motor Vehicle License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland.

SECTION 2. That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

SECTION 3. That all proceedings relative to Right-of-Way as set forth in Plat No. M-6003 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Department of Public Works, 2024, Seeking Authority to Acquire Right-of-Way for E. 156 th Street related to the Euclid Beach Connector Trail in the City of Cleveland
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input checked="" type="checkbox"/> Authority to Acquire Right-of-Way
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PROJECT DESCRIPTION:	<p>(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail</p> <p>The two thirds of a mile trail and shoreline protection will provide lakefront access for underserved communities and create public access along the lakefront for the North Collinwood neighborhood, in the City of Cleveland. Similarly, this project will provide public access at E. 156th Street and Shore Acres Drive for regional trail users to the Cleveland Metroparks Euclid Beach Park, Villa Angela Beach, and Wildwood Park.</p>
	<p><u>This Legislative Action Request does not involve a contract.</u></p> <p>The Department of Public Works is seeking the following in connection with the construction of a cul-de-sac at E. 156th Street for the Euclid Beach Connector Trail in the City of Cleveland, Ohio : (1) approval of the Right-of-Way Exhibit M-6003 (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.</p> <p>Since September 18, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:</p> <ul style="list-style-type: none"> • The Department of Public Works has submitted the Right-of-Way Plans M-6003 for County Council approval and that the same are available for viewing on said website; • The Department of Public Works intends to acquire right-of-way for said improvement; • That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on October 8, 2024; and, <p>That general public access and ability to review the right-of-way plans via an electronic link as indicated.</p> <p>A temporary construction easement and permanent easement is needed from one property owner.</p>

ADDITIONAL INFORMATION (IF APPLICABLE)	
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PROJECT COUNCIL DISTRICT(S):	Council District 10
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PROJECT ANTICIPATED START/END DATES	Summer (Q2-Q3) 2025 – Q3 2026
TOTAL PROJECT COST:	Acquisition Cost: \$4,000.00 Construction Cost: \$16,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	Acquisition Cost: \$4,000.00 – 100% \$7.50 County Motor Vehicle \$7.50 License Tax Funds

PROJECT’S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL’S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	10/08/2024	R2024-0303
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



Euclid Beach Connector Project



800 0 400 800 Feet

Projection:
WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



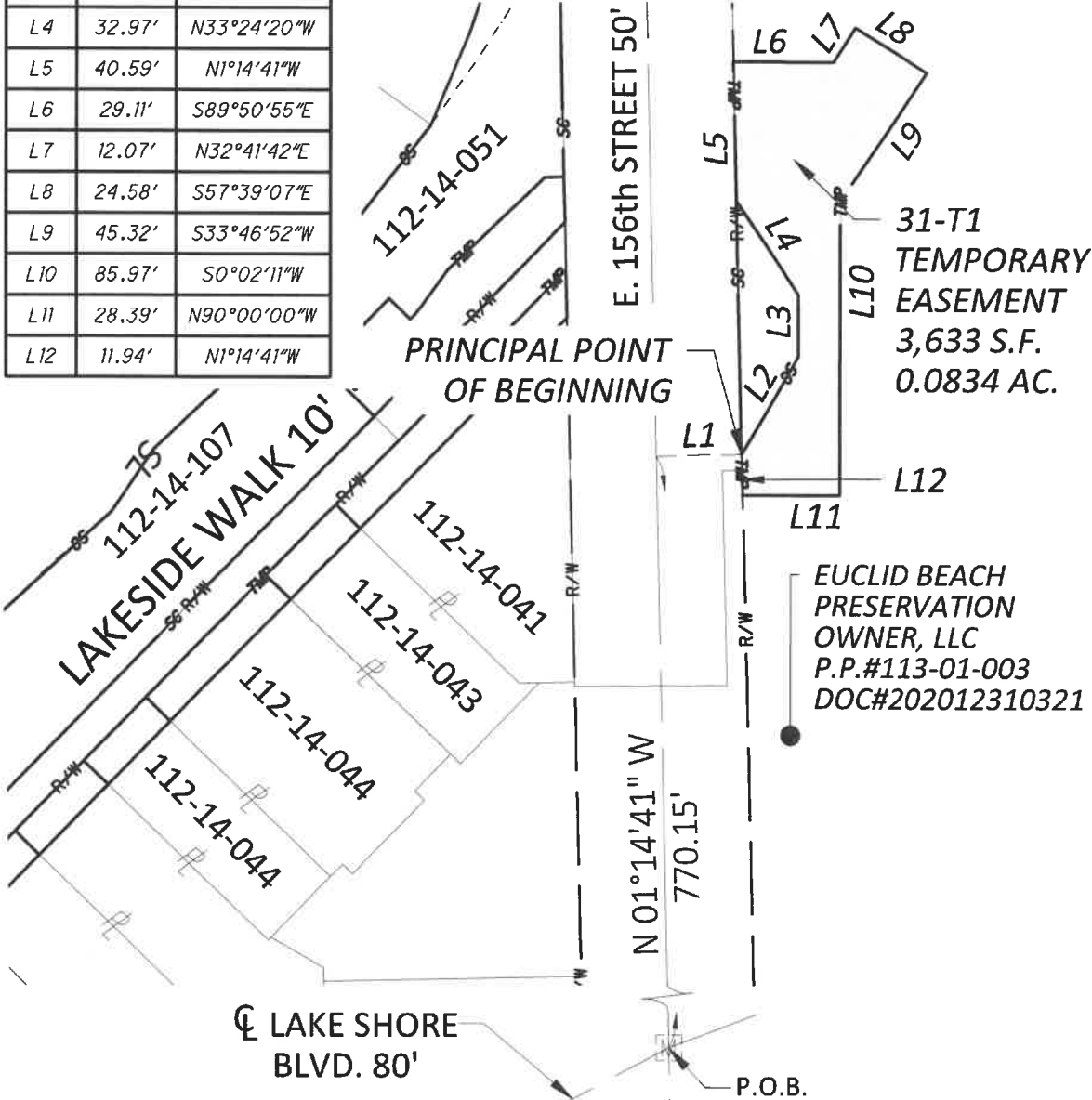
Date Created: 7/3/2024

Legend

- Municipalities
- Platted Centerline
- Parcel

TEMPORARY EASEMENT: 31-T1 EXHIBIT A

LINE TABLE		
LINE	LENGTH	DIRECTION
L1	25.00'	N88°45'19"E
L2	33.14'	N29°57'03"E
L3	17.95'	N0°00'35"W
L4	32.97'	N33°24'20"W
L5	40.59'	N1°14'41"W
L6	29.11'	S89°50'55"E
L7	12.07'	N32°41'42"E
L8	24.58'	S57°39'07"E
L9	45.32'	S33°46'52"W
L10	85.97'	S0°02'11"W
L11	28.39'	N90°00'00"W
L12	11.94'	N1°14'41"W



**EUCLID BEACH
PRESERVATION
OWNER, LLC**
P.P.#113-01-003
DOC#202012310321

AREA 1
3,633 S.F.
0.0834 ACRES

- Ⓡ PROPERTY LINE
- R/W RIGHT OF WAY
- SL SUBMERGED LAND LEASE
- TMP TEMPORARY EASEMENT
- SC TRAIL EASEMENT

SCALE: 1"=50'
PROJECT#22260

CVE CHAGRIN VALLEY ENGINEERING, LTD.
Creative Engineers. Intelligent Solutions.
22999 Forbes Road, Suite B Cleveland, Ohio 44146-5467
Phone • 440.439.1999 Fax • 440.439.1969 www.cvelimited.com

TO: CUYAHOGA COUNTY DEPT. OF PUBLIC WORKS
FROM: EUCLID BEACH PRESERVATION OWNER LLC

M-6003

Ver. Date 06/28/24

CUY EUCLID BEACH TRAIL

**PARCEL 31-PT - PPN 113-01-003
EAST 156th STREET
PERPETUAL EASEMENT FOR PEDESTRIAN TRIAL PURPOSES
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE CUYAHOGA COUNTY DEPARTMENT
OF PUBLIC WORKS, CUYAHOGA COUNTY, OHIO**

A perpetual easement for public sidewalk and bike path purposes, including, but not limited to any construction, maintenance and/or replacement work deemed appropriate by the Cuyahoga County, Ohio, its successors and assigns forever.

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in Original Euclid Township Tract No. 16, Cleveland, Cuyahoga County, State of Ohio, being a 0.0184 acres (800 sq. ft.) Permanent Easement area for a pedestrian trail, and further bounded and described as follows:

The Point of Beginning being a drill hole in a stone within a monument box found in the centerline intersection of E. 165th St. (50' wide) and Lake Shore Blvd. (80' wide), thence bearing North 01°14'41" West along the centerline of said E. 156th St. a distance of 770.15 feet to a point;

Thence bearing North 88°45'19" East a distance of 25.00 feet to a point on the easterly sideline of East 156th St. (50' Right of Way) being The Principal Point of Beginning of the Permanent Easement Area herein intended to be described;

Course 1: Thence bearing North 01°14'41" West a distance of 74.21 feet to a point;

Course 2: Thence bearing South 33°24'20" East a distance of 32.97 feet to a point;

Course 3: Thence bearing South 00°00'35" East a distance of 17.95 feet to a point;

Course 4: Thence bearing South 29°57'03" West a distance of 33.14 feet to The Principal Point of Beginning and containing 0.0184 acres (800 sq. ft.) of land as surveyed, calculated and described by Donald F. Sheehy, Registered Surveyor #7849 of Chagrin Valley Engineering, Ltd., in July 2020, be the same more or less;

The above described Permanent Easement Area is made in conjunction with "Euclid Beach Connector - Shoreline Improvements" prepared by Smithgroup on a survey conducted by Chagrin Valley Engineering.

BASIS OF BEARINGS is North 01 degrees 14 minutes 41 seconds West along the Easterly sideline of East 156th St. (50' Right of Way).

Surveyed by Donald F. Sheehy, Registered Surveyor #7849 of Chagrin Valley Engineering
File Name: #22260 Euclid Beach Preservation Owner, LLC - Permanent Easement

Public Sidewalk and Bike Path Easements:

Creation of Easement Rights: A permanent easement over, across and within the Easement Area is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the Cuyahoga County Department of Public Works for the uses and purposes hereinafter set forth. The Easement Area may be used by the Cuyahoga Department of Public Works for public sidewalk and bike path purposes. The Cuyahoga County Department of Public Works and its employees, agents and contractors shall have the right to construct, install, maintain, operate, repair, replace and reconstruct the public sidewalk and bike path within the Easement Area. The Cuyahoga County Department of Public Works shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.

Property Restoration: The Cuyahoga County Department of Public Works shall repair any damage caused to any pavement, concrete or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the Cuyahoga County Department of Public Works as provided herein. Following completion of any excavation work, the Cuyahoga County Department of Public Works shall promptly restore the area affected by the work to the original grade and surface condition including the repair or replacement of pavement, concrete or turf.

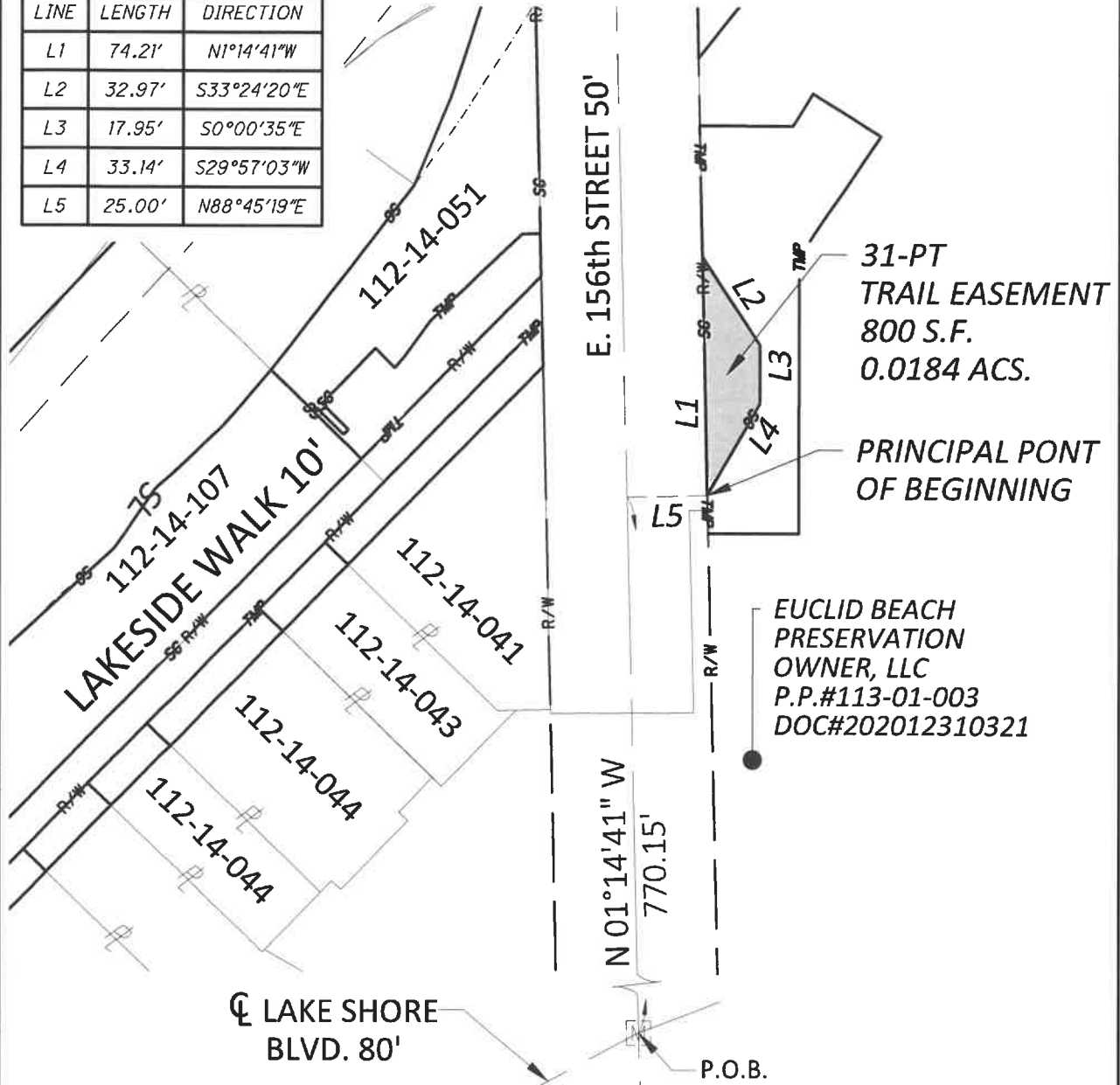
Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the Cuyahoga County Department of Public Works hereunder. No buildings or structures or fences unrelated to the public use shall be made to the Easement Area without the written consent of the Cuyahoga County Department of Public Works.

Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.

Release of Rights: Any release of rights that were placed on platted land which was required by a public body or public utility as grantee shall be released by recording a separate easement release document with Cuyahoga County.

TRAIL EASEMENT: 31-PT EXHIBIT A

LINE TABLE		
LINE	LENGTH	DIRECTION
L1	74.21'	N1°14'41"W
L2	32.97'	S33°24'20"E
L3	17.95'	S0°00'35"E
L4	33.14'	S29°57'03"W
L5	25.00'	N88°45'19"E



ESMT AREA

800 S.F.
0.0184 ACRES

- PL PROPERTY LINE
- R/W RIGHT OF WAY
- SL SUBMERGED LAND LEASE
- TMP TEMPORARY EASEMENT
- SC TRAIL EASEMENT

SCALE: 1"=50'

PROJECT#22260

CVE CHAGRIN VALLEY
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22999 Forbes Road, Suite 8 Cleveland, Ohio 44146-8667
Phone • 440.439.1999 Fax • 440.439.1969 www.cvelimited.com

TO: CUYAHOGA COUNTY DEPT. OF PUBLIC WORKS
FROM: EUCLID BEACH PRESERVATION OWNER LLC

**PARCEL 31-T1 - PPN 113-01-003
EAST 156th STREET
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
ACCESS AND COMPLETE SLOPE STABILIZATION, GRADING, DRAINAGE AND
LANDSCAPING
FOR 18 MONTHS FROM DATE OF ENTRY BY THE CUYAHOGA COUNTY
DEPARTMENT OF PUBLIC WORKS, CUYAHOGA COUNTY, OHIO**

[Surveyor's description of the premises follows]

Situated in Original Euclid Township Tract No. 16, Cleveland, Cuyahoga County, State of Ohio, being a 0.0834 acres (3,633 sq. ft.) Temporary Easement Area for the purpose of performing the work necessary for access, grading, slope stabilization, curb, asphalt parking lot reconstruction, fencing, and landscaping, and further bounded and described as follows:

The Point of Beginning being a drill hole in a stone within a monument box found in the centerline intersection of E. 165th St. (50' wide) and Lake Shore Blvd. (80' wide), thence bearing North 01°14'41" West along the centerline of said E. 156th St. a distance of 770.15 feet to a point;

Thence bearing North 88°45'19" East a distance of 25.00 feet to a point on the easterly sideline of East 156th St. (50' Right of Way) being The Principal Point of Beginning of the Temporary Easement Area herein intended to be described;

Course 1: Thence bearing North 29°57'03" East a distance of 33.14 feet to a point;

Course 2: Thence bearing North 00°00'35" West a distance of 17.95 feet to a point;

Course 3: Thence bearing North 33°24'20" West a distance of 32.97 feet to a point;

Course 4: Thence bearing North 01°14'41" West a distance of 40.59 feet to a point;

Course 5: Thence bearing South 89°50'55" East a distance of 29.11 feet to a point;

Course 6: Thence bearing North 32°41'42" East a distance of 12.07 feet to a point;

Course 7: Thence bearing South 57°39'07" East a distance of 24.58 feet to a point;

Course 8: Thence bearing South 33°46'52" West a distance of 45.32 feet to a point;

Course 9: Thence bearing South 00°02'11" West a distance of 85.97 feet to a point;

Course 10: Thence bearing North 90°00'00" West a distance of 28.39 feet to a point;

Course 11: Thence bearing North 01°14'41" West a distance of 11.94 feet to The Principal Point of Beginning and containing 0.0834 acres (3,633 sq. ft.) of land as surveyed, calculated and described by Donald F. Sheehy, Registered Surveyor #7849 of Chagrin Valley Engineering, Ltd., in July 2020, be the same more or less;

The above described Temporary Easement Area is made in conjunction with "Euclid Beach Connector - Shoreline Improvements" prepared by Smithgroup on a survey conducted by Chagrin Valley Engineering.

BASIS OF BEARINGS is North 01 degrees 14 minutes 41 seconds West along the Easterly sideline of East 156th St. (50' Right of Way).

Surveyed by Donald F. Sheehy, Registered Surveyor #7849 of Chagrin Valley Engineering
File Name: #22260 Euclid Beach Preservation Owner, LLC - Temporary Easement

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0364

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works recommends an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00 as follows:

- (a) Contract No. 3063 with Air-Rite, Inc. in an anticipated amount not-to-exceed \$60,000.00; and
- (b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in an anticipated amount not-to-exceed \$115,000.00; and
- (c) Contract No. 3065 with Applied Industrial Technologies, Inc. dba Applied Maintenance Supplies & Solutions LLC in an anticipated amount not-to-exceed \$40,000.00; and
- (d) Contract No. 3066 with Best Plumbing Specialties, Inc. in an anticipated amount not-to-exceed \$20,000.00; and
- (e) Contract No. 3067 with The Chas. E. Phipps in an anticipated amount not-to-exceed \$80,000.00; and
- (f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in an anticipated amount not-to-exceed \$400,000.00; and
- (g) Contract No. 3069 with Cleveland Key & Security in an anticipated amount not-to-exceed \$85,000.00; and

- (h) Contract No. 3070 with Craftmaster Hardware, LLC in an anticipated amount not-to-exceed \$180,000.00; and
- (i) Contract No. 3071 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in an anticipated amount not-to-exceed \$30,000.00; and
- (j) Contract No. 3072 with Decker Steel & Supply, Inc. in an anticipated amount not-to-exceed \$210,000.00; and
- (k) Contract No. 3073 with Foundation Building Materials (FBM) in an anticipated amount not-to-exceed \$160,000.00; and
- (l) Contract No. 3074 Graybar Electric Company, Inc. in an anticipated amount not-to-exceed \$725,000.00; and
- (m) Contract No. 3075 Lakeside Supply Company in an anticipated amount not-to-exceed \$580,000.00; and
- (n) Contract No. 3076 with Mars Electric Company, Inc. in an anticipated amount not-to-exceed \$575,000.00; and
- (o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in an anticipated amount not-to-exceed \$100,000.00; and
- (p) Contract No. 3078 Prism Glass & Door Co., Inc. dba Allied Glass Services in an anticipated amount not-to-exceed \$250,000.00; and
- (q) Contract No. 3079 with Sutton Industrial Hardware in an anticipated amount not-to-exceed \$400,000.00; and
- (r) Contract No. 3080 with Three- Z in an anticipated amount not-to-exceed \$50,000.00; and
- (s) Contract No. 3081 with Win Supply of Cleveland in an anticipated amount not-to-exceed \$500,000.00; and
- (t) Contract No. 3082 with W.W. Grainger, Inc. dba Grainger in an anticipated amount not-to-exceed \$330,000.00; and
- (u) Contract No. 3691 with Carmen's Custom Window Treatments in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

- (v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in an anticipated amount not-to-exceed \$105,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (w) Contract No. 3693 with Hilti, Inc. in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (x) Contract No. 3694 with Industrial Safety Products, Inc. in an anticipated amount not-to-exceed \$4,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in an anticipated amount not-to-exceed \$100,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (z) Contract No. 3696 with The Sherwin Williams Company in an anticipated amount not-to-exceed \$235,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in an anticipated amount not-to-exceed \$600,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (bb) Contract No. 3698 with Winzer Franchise Company in an anticipated amount not-to-exceed \$20,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solution in an anticipated amount not-to-exceed \$2,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

WHEREAS, the primary goal of this project is to provide MRO related supplies for the Public Works Department to be used on an as-needed basis for building maintenance and special projects; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 –

12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00 as follows:

- (a) Contract No. 3063 with Air-Rite, Inc. in an anticipated amount not-to-exceed \$60,000.00; and
- (b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in an anticipated amount not-to-exceed \$115,000.00; and
- (c) Contract No. 3065 with Applied Industrial Technologies, Inc. dba Applied Maintenance Supplies & Solutions LLC in an anticipated amount not-to-exceed \$40,000.00; and
- (d) Contract No. 3066 with Best Plumbing Specialties, Inc. in an anticipated amount not-to-exceed \$20,000.00; and
- (e) Contract No. 3067 with The Chas. E. Phipps in an anticipated amount not-to-exceed \$80,000.00; and
- (f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in an anticipated amount not-to-exceed \$400,000.00; and
- (g) Contract No. 3069 with Cleveland Key & Security in an anticipated amount not-to-exceed \$85,000.00; and
- (h) Contract No. 3070 with Craftmaster Hardware, LLC in an anticipated amount not-to-exceed \$180,000.00; and
- (i) Contract No. 3071 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in an anticipated amount not-to-exceed \$30,000.00; and
- (j) Contract No. 3072 with Decker Steel & Supply, Inc. in an anticipated amount not-to-exceed \$210,000.00; and
- (k) Contract No. 3073 with Foundation Building Materials (FBM) in an anticipated amount not-to-exceed \$160,000.00; and
- (l) Contract No. 3074 Graybar Electric Company, Inc. in an anticipated amount not-to-exceed \$725,000.00; and
- (m) Contract No. 3075 Lakeside Supply Company in an anticipated amount not-to-exceed \$580,000.00; and
- (n) Contract No. 3076 with Mars Electric Company, Inc. in an anticipated amount not-to-exceed \$575,000.00; and

- (o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in an anticipated amount not-to-exceed \$100,000.00; and
- (p) Contract No. 3078 Prism Glass & Door Co., Inc. dba Allied Glass Services in an anticipated amount not-to-exceed \$250,000.00; and
- (q) Contract No. 3079 with Sutton Industrial Hardware in an anticipated amount not-to-exceed \$400,000.00; and
- (r) Contract No. 3080 with Three- Z in an anticipated amount not-to-exceed \$50,000.00; and
- (s) Contract No. 3081 with Win Supply of Cleveland in an anticipated amount not-to-exceed \$500,000.00; and
- (t) Contract No. 3082 with W.W. Grainger, Inc. dba Grainger in an anticipated amount not-to-exceed \$330,000.00; and
- (u) Contract No. 3691 with Carmen's Custom Window Treatments in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in an anticipated amount not-to-exceed \$105,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (w) Contract No. 3693 with Hilti, Inc. in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (x) Contract No. 3694 with Industrial Safety Products, Inc. in an anticipated amount not-to-exceed \$4,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in an anticipated amount not-to-exceed \$100,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (z) Contract No. 3696 with The Sherwin Williams Company in an anticipated amount not-to-exceed \$235,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in an anticipated amount not-to-exceed \$600,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

(bb) Contract No. 3698 with Winzer Franchise Company in an anticipated amount not-to-exceed \$20,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

(cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solution in an anticipated amount not-to-exceed \$2,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Public Works - Facilities Master Contract 2 nd Amendment - RFQ 11080 / 12771	
Department or Agency Name	Department of Public Works	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		20 Various Vendors	1.1.2023 - 12.31.2024	\$3,000,000.00	2.28.2023	R2023-0035
O	3063	Air-Rite				
O	3064	Amico (Speedy Office)				
O	3065	Applied Industrial				
O	3066	Best Plumbing				
O	3067	Chas E Phipps				
O	3068	Cleveland Hermetic				
O	3069	Cleveland Key				
O	3070	Crafmaster				
O	3071	Crown Cleaning				
O	3072	Decker Steel				
O	3073	FBM				
O	3074	Graybar Electric				
O	3075	Lakeside Supply				
O	3076	Mars Electric				
O	3077	PPG Architectural				
O	3078	Prism Glass dba Allied Glass				
O	3079	Sutton Hardware				

O	3080	Three Z				
O	3081	Winsupply				
O	3082	Grainger				
A-1		9 Additional Vendors Added	9.22.2023 - 12.31.2024	\$0.00	10.2.2023	BC2023.608
A-1	3783	Bryne Sign				
A-1	3691	Carmen's Custom Window				
A-1	3692	Cleveland Lumber				
A-1	3693	Hilti				
A-1	3694	Industrial Safety				
A-1	3695	Refrigeration Sales				
A-1	3696	Sherwin Williams				
A-1	3697	Wadsworth				
A-1	3698	Winzer				
A-2		29 Various Vendors	1.1.2025 - 12.31.2026	\$6,000,000.00	Pending	Pending
A-2	3063	Air-Rite				
A-2	3064	Amico (Speedy Office)				
A-2	3065	Applied Industrial				
A-2	3066	Best Plumbing				
A-2	3067	Chas E Phipps				
A-2	3068	Cleveland Hermetic				
A-2	3069	Cleveland Key				
A-2	3070	Crafmaster				
A-2	3071	Crown Cleaning				
A-2	3072	Decker Steel				
A-2	3073	FBM				
A-2	3074	Graybar Electric				

A-2	3075	Lakeside Supply				
A-2	3076	Mars Electric				
A-2	3077	PPG Architectural				
A-2	3078	Prism Glass dba Allied Glass				
A-2	3079	Sutton Hardware				
A-2	3080	Three Z				
A-2	3081	Winsupply				
A-2	3082	Grainger				
A-2	3783	Bryne Sign				
A-2	3691	Carmen's Custom Window				
A-2	3692	Cleveland Lumber				
A-2	3693	Hilti				
A-2	3694	Industrial Safety				
A-2	3695	Refrigeration Sales				
A-2	3696	Sherwin Williams				
A-2	3697	Wadsworth				
A-2	3698	Winzer				

Service/Item Description (include quantity if applicable).

Public Works is requesting authorization to amend the Facilities Master Contract, encompassing 29 vendors, extending an additional two-year period and adding an additional \$6,000,000.00, for parts and supplies for the Facilities Division of Public Work.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

1. Extending this Master Contract will allow Public Works continued partnerships with these 29 vendors and through the practice of mini bids, allows competitive pricing within the contract.
2. The Master Contract is a time saving process, allowing the trades to maintain County buildings more effectively and this amendment will extend that time.
3. The trades are consistently working on building improvements and Capital Projects, which this contract will include funding for those projects as well as our regular building maintenance.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Air-Rite Service Supply 1290 W. 117 th Street Cleveland, Ohio 44107	Owner, executive director, other (specify): Dave Harris, President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u> 11080 / 12771 </u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ (Original and Amend #1) <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. This amendment to an existing contract is for everyday use at County buildings impacting operations and critical projects. The procurement method for the original contract was a formal RFQ and the first amendment stems from a secondary formal RFQ to add more vendors to the master contract. This intent of this second amendment is to utilize these 29 vendors for another 2-year term. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / n/a	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFQ

	<input type="checkbox"/> Other Procurement Method, please describe:
--	---

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
General Fund – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
PW750100
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):						
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3063 (1 of 29)

Air-Rite, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK (revised attached 9/11/2024)
IG#	23.0308	Reg 12.31.2027	tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 5.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$30,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$30,000.00
			TOTAL	\$60,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3063

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 - 12.31.2024	10.2.2023	Be2023-608 BOC Item No. 5
		\$6,000,000.00	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3063
Vendor Name:	Air-Rite, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	<p>9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved.</p> <p>9/12/2024: 1 of 29; In response to department’s comment purchasing agent was previously advised they were permitted to use the old checklist, see attached correspondence of purchasing agent notification today. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.</p> <p>9/9/2024: Amendment released 9/5/2024 – attach current checklist or written permission given to use old checklist; contract tab – does not match amendment expiration date; Justification, amendment state amendment amount is \$4,000,000; however, checklist history, briefing memo, cover, vendor e-mail and spreadsheet is different amount – these amounts must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.</p>
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

Department of Purchasing – Required Documents Checklist

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Contract Mgmt & Sourcing - Infor | DPW - Facilities Master Contract

https://ccprod-lm01.cloud.infor.com:1443/inform/ContractManager/document/ContractComment%28CUYA%2C3063%2C46%29.Attachment.File

2 of 5

AMS: (in numerical order)
3063, 3064, 3065, 3066, 3067, 3068, 3069, 3070, 3071, 3072, 3073, 3074, 3075, 3076, 3077, 3078, 3079, 3080, 3081, 3082, 3691, 3692, 3693, 3694, 3695, 3696, 3697, 3698 and 3783 with
(original 20 in alphabetical order followed by the additional 9 vendors according to contract numbers listed above)
Air-Rite Inc.; Amico (Speedy Office); Applied Industrial; Best Plumbing; Chas E. Phipps Co.; Cleveland Hermetic & Supply; Commercial Door Service dba Cleveland Key; Craftmaster Hardware LLC; Crown Cleaning; Decker Steel & Supply; Foundation Building Materials; Graybar Electric Co. Inc.; Lakeside Supply Company; Mars Electric Company, Inc.; PPG Architectural Finishes, Inc.; Prism Glass & Door Co. Inc. dba Allied Glass Services; Sutton Hardware; Three Z Trucking; Winsupply of Cleveland, Inc., W.W. Grainger. Carmen's Custom Window, Vincent Valentino Inc., dba Cleveland Lumber, Hilti Inc., Industrial Safety Products, Inc., Refrigeration Sales Company LLC dba Refrigeration Sales Corporation, The Sherwin Williams Company, Wadsworth and Associates, Inc. dba Wadsworth Solutions, Winzer Franchise Company and Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply to extend the contract by two (2) years and add funds in the amount of \$4,000,000.00

Check the appropriate box:
Governmental Purchase - County Code 501.12 (B)(8)
State Contract Purchase - County Code 501.12(B)(19)
Lower than State Contract Purchase
Government Cooperative Purchasing - County Code 501.12(B)(18)
Federal Contracts
Joint Purchasing Programs (includes GSA)
 Contract Amendment

10:21 AM 9/1/2024

Contract Mgmt & Sourcing - Infor | SPW-1642-DI24082208440

https://ccprod-lm01.cloud.infor.com:1443/inform/ContractManager/document/ContractComment%28CUYA%2C3063%2C56%29.Attachment.File

1 of 30

10:21 AM 9/1/2024

Toni Wlosowicz *Amendment Chg Acknowledgment*

From: Toni Wlosowicz
Sent: Friday, August 9, 2024 6:43 AM
To: Toni Wlosowicz
Cc: Dan Andolek; Penny Scocos; sc0101@applied.com; contracts@bestplumbingonline.com; Trina Hyatt; kevinweeny.clevelandhermetic.com; Mark Brajlich; Dan Donohue; Geoff Boecker; Josh Sickle; Sickle, Jimmy; Sutton, Jackie; jeremy.loder@grainger.com; Jennifer O'Mara; Mark Mathews; knovak@mars-electric.com; Cleveland St Clair 8249; Nancy Mansell; toddv@suttonhardware.com; marybeth@three-z.com; John Siefert; Dave Walker; Carmen's Custom Window Treatments; kate@clevelandlumber.com; Widener, Sherry; Joe Miller; rsc.commercialsupport@refrigerationsales.net; Brian M Conroy; Chris Wright; Dave Davies
Subject: FACILITIES MASTER CONTRACT 2ND AMENDMENT CHANGE
Importance: High

Good morning,

Public Works has decided to increase the amendment amount. We are increasing the amount from \$4,000,000 to \$6,000,000.

You do not have to sign the new amendment; however, you do need to respond to me, only, acknowledging this change.

Thank you -

Toni

Mrs. Toni Wlosowicz
Purchasing Analyst

10:21 AM 9/1/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

AIR-RITE Master BRIEFING MEMO RQ11080 and RQ12771 7.1.1.24 - TLP (2) - Protected View • Saved

File Home Insert Draw Design Layout References Mailings Review View Developer Help

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

A-1	3692	Cleveland Lumber				
A-1	3693	Hilti				
A-1	3694	Industrial Safety				
A-1	3695	Refrigeration Sales				
A-1	3696	Sherwin Williams				
A-1	3697	Wadsworth				
A-1	3698	Winzer				
A-2		29 Various Vendors	1.1.2025 - 12.31.2026	\$6,000,000.00	Pending	Pending
A-2	3063	Air-Rite				
A-2	3064	Amico (Speedy Office)				
A-2	3065	Applied Industrial				
A-2	3066	Best Plumbing				
A-2	3067	Chas E Phipps				
A-2	3068	Cleveland Hermetic				
A-2	3069	Cleveland King				
A-2	3070	Crafmaster				
A-2	3071	Crown Cleaning				

Page 2 of 5

Type here to search

10:22 AM 9/5/2024

Department of Purchasing – Required Documents Checklist

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CONTRACT NO. MASTER
REQUISITION NUMBER RQ11080 and 12771
CONTRACT/AGREEMENT/AMENDMENT Contract
FOR Facilities – MRO Supplies
TIME PERIOD Upon Signature – December 31, 2026
CONTRACT/AGREEMENT PRICE \$6,000,000.00

CONTRACTOR *See attached list
FEDERAL ID *See attached list
MAILING ADDRESS *See attached list
CONTACT PERSON *See attached list
TELEPHONE NUMBER *See attached list

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category	Amount
Upon Signature – 12/31/2024					\$ 300,000.00
1.1.2025 - 12/31/2025	PW750100	52500			\$2,500,000.00
1.1.2026 - 12/31/2026	PW750100	32500			\$3,000,000.00
Total Encumbrances					\$6,000,000.00

Vendor	Amount
13 Graybar Electric Company, Inc.	75,000.00
14 Lakeside Supply Company	75,000.00
15 Mars Electric Company, Inc.	75,000.00
16 PPG Architectural Finishes, Inc. dba PPG Paints (3077,212150)	50,000.00
17 Prism Glass & Door Co. Inc. dba Allied Glass Services	100,000.00
18 Sutton Industrial Hardware	50,000.00
19 Three Z Trucking & Supply Co. dba Three Z Supply	25,000.00
20 Winsupply of Cleveland, Inc.	50,000.00
21 W.W. Grainger, Inc. dba Grainger	30,000.00
22 Byrne Sign	40,000.00
23 Carmen's Carpet	10,000.00
24 Cleveland Lumber	50,000.00
25 Hilti	12,000.00
26 Industrial Safety	2,000.00
27 Refrigeration Sales	50,000.00
28 Sherwin Williams	10,000.00
29 Wadsworth Solutions	1,000.00
30 Winzer	10,000.00
Total	500,000.00

CONTRACT EVALUATION FORM

Contractor	Air-Rite				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3063				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Filter Supplies				
Service Description	Supply Filters for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3064 (2 of 29)

Amico LLC dba SOS Speedy Office Supplies

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	22.0075 Reg	12.31.2026	tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.21.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 4.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature – 12.31.2024	PW750100	52500		\$10,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$50,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$55,000.00
			TOTAL	\$115,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3064

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3064
Vendor Name:	Amico LLC dba SOS Speedy Office Supplies
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: 2 of 29; see attached correspondence of purchasing agent notification on 9/12/2024 the department was permitted to use the old checklist. Reviewed. Will be approved once all actions are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Amico LLC dba SOS Speedy Office Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3064				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Laborer Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	11080
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3065 (3 of 29)

Applied Industrial Technologies, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	21.0127 Reg 12.31.2025		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8-13-24 8/26/2024	tw	OK (correct uploaded 9/12/2024)
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.29.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 6.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$20,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$20,000.00
			TOTAL	\$40,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3065

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3065
Vendor Name:	Applied Industrial Technologies, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 3 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed. Debarment for another vendor & not signed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Applied Industrial Technology				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3065				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Laborer Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3066 (4 of 29)

Best Plumbing Specialties Inc.

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0012 Reg 12.31.2027		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor's Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.26.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 10.1.24	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$10,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$10,000.00
			TOTAL	\$20,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3066

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3066
Vendor Name:	Best Plumbing Specialties, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 4 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Best Plumbing Specialties				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3066				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Plumbing Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3067 (5 of 29)

The Chas E. Phipps Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK
IG#	21.0262 Reg 12.31.2025			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor’s Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.10.24		tw	OK
<i>Cover - Master amendments only</i>				tw	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law		
		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 11.4.24	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$40,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$40,000.00
			TOTAL	\$80,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3067

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3067
Vendor Name:	The Chas. E. Phipps Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 5 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	The Chas E Phipps Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3067				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – General Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3068 (6 of 29)

Cleveland Hermetic & Supply Inc.

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	24.0231 Reg 12.31.2028		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw / MS	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 1.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 12.31.2024	PW750100	52500		\$50,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$150,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$200,000.00
			TOTAL	\$400,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3068

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3068
Vendor Name:	Cleveland Hermetic & Supply, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 6 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Cleveland Hermetic & Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3068				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Pipefitter and Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3069 (7 of 29)

Commercial Door Service Co., Inc. dba Cleveland Key & Security.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK (revised uploaded 9/18/2024)
IG#	22-0001	22.0058 Reg	12.31.2026	tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:			tw	OK
Auditor’s Finding	Date:			tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.11.24		tw	OK
Cover - <i>Master amendments only</i>				tw / MS	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law		
		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 9.14.24	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units – per checklist uploaded 9/18/2024

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature – 12.31.2024	PW750100	52500		\$5,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$30,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$50,000.00
			TOTAL	\$85,000.00

~~Accounting Units~~

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500	-	\$
1.1.2026 – 12.31.2026	PW750100	52500	-	-
			TOTAL	\$

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3069

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$4,000,000 \$6,000,000.00	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00 \$6,000,000.00			

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Total Contact Amount		\$7,000,000.00 \$9,000,000.00	
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Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3069
Vendor Name:	Cleveland Key & Security
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	9/17/2024: Checklist has no amounts – total submissions must total amount of amendment – attach revised checklist; Justification amount does not match amendment amount. 24 of 29; See attached correspondence of department receiving permission to use old checklist.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Commercial Door Service Co, Inc. dba Cleveland key & Security				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3069				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Key Blanks, Security Key Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3070 (8 of 29)

Craftmaster Hardware

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	21.0076 Reg 12.31.2025		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor's Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.27.24 3/29/2024	tw	OK
Cover - Master amendments only			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 5.24.24	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$80,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$100,000.00
			TOTAL	\$180,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3070

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3070
Vendor Name:	Craftmaster Hardware
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 8 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Craftmaster Hardware				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3070				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Hardware, Doors, Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3071 (9 of 29)

Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK
IG#	21.0283 Reg 12.31.2025			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor’s Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.26.24		tw	OK
Cover - <i>Master amendments only</i>				tw	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law		
		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 9.14.24	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$15,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$15,000.00
			TOTAL	\$30,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3071

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3071
Vendor Name:	Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 9 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Crown Cleaning Systems & Supply, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3071				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – General Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buysspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3072 (10 of 29)

Decker Steel & Supply, Inc.

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK
IG#	22.0062 Reg 12.31.2026			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor's Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.1.24		tw	OK
Cover - <i>Master amendments only</i>				tw / MS	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 3.13.25	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature – 12.31.2024	PW750100	52500		\$10,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$100,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$100,000.00
			TOTAL	\$210,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3072

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3072
Vendor Name:	Decker Steel & Supply, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 10 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Decker Steel Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3072				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Pipefitter Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3073 (11 of 29)

Foundation Building Materials (FBM)

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing

			Department initials	Purchasing
Justification Form			tw	OK
IG#	22.0030 Reg 12.31.2026		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13 & 16.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.1.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 4.1.25	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature-12.31.2024	PW750100	52500		\$10,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$50,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$100,000.00
			TOTAL	\$160,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3073

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3073
Vendor Name:	Foundation Building Materials (FBM)
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 11 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Foundation Building Materials (FBM)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3073				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract – Carpentry and Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3074 (12 of 29)

Graybar Electric Company, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0007 Reg 12.31.2027		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8-13-4 8/13/2024	tw	OK
Auditor's Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.15.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 7.1.25	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 12.31.2024	PW750100	52500		\$75,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$250,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$400,000.00
			TOTAL	\$725,000.00

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Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3074

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3074
Vendor Name:	Graybar Electric Company, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	9/16/2024: Revised amendment uploaded today. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 12 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Graybar Electric Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3074				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Electrical Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3075 (13 of 29)

Lakeside Supply Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	20.0284 Reg 12.31.2024		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor's Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 3.12.25	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 12.31.2024	PW750100	52500		\$75,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$225,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$280,000.00
			TOTAL	\$580,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3075

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3075
Vendor Name:	Lakeside Supply Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. Funds effective upon approval line is not entered – must be entered as per executed cover. 9/12/2024: 13 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Lakeside Supply Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3075				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3076 (14 of 29)

Mars Electric Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0472 Reg 12.31.2028		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.2.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 5.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature-12.31.2024	PW750100	52500		\$75,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$225,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$275,000.00
			TOTAL	\$575,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3076

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3076
Vendor Name:	Mars Electric Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	9/16/2024: 14 of 29; Reviewed. Will be approved once all actions are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Mars Electric				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3076				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Electrical Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3973 fina 3077 (15 of 29)

PPG Architectural Finishes, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0049 Reg 12.31.2027		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	1.24.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 7.1.24	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$50,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$50,000.00
			TOTAL	\$100,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3973 (fka 3077)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3973
Vendor Name:	PPG Architectural Finishes, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 15 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	PPG				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3077				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Paint and Painting Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	5.1.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3078 (16 of 29)

Prism Glass & Door Co., Inc. dba Allied Glass Services

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing

				Department initials	Purchasing
Justification Form				tw	OK
IG#	22.0360 Reg 12.31.2026			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor’s Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.27.24		tw	OK
Cover - <i>Master amendments only</i>				tw	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 3.30.25	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$100,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$150,000.00
			TOTAL	\$250,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3078

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 - 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3078
Vendor Name:	Prism Glass & Door Co., Inc. dba Allied Glass Services
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 16 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Prism Glass & Door ba Allied Glass Services				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3078				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Glass and Glazing Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	5.1.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3079 (17 of 29)

Sutton Industrial Hardware

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	24.0126 Reg 12.31.2028		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 3.30.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature – 12.31.2024	PW750100	52500		\$ 50,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$200,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$150,000.00
			TOTAL	\$400,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3079

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3079
Vendor Name:	Sutton Industrial Hardware
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. Funds effective upon approval line is not entered – must be entered as per executed cover. 9/12/2024: 17 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Sutton Hardware				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3079				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3080 (18 of 29)

Three Z

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	12.2778 Reg 12.31.2024		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 4.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$25,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$25,000.00
			TOTAL	\$50,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3080

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3080
Vendor Name:	Three-Z
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 18 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Three Z Trucking & Supply Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3080				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Landscaping Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3081 (19 of 29)

Winsupply of Cleveland

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0411 Reg 12.31.2027		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor's Finding	Date:	8.13 & 15.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 10.1.24	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 12.31.2024	PW750100	52500		\$50,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$250,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$200,000.00
			TOTAL	\$500,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3081

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3081
Vendor Name:	Win Supply of Cleveland
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	9/17/2024: 19 of 29; See attached correspondence of department receiving permission to use old checklist; Reviewed. Will be approved once all actions are reviewed/approved. Funds effective upon approval line is not entered – must be entered as per executed cover.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Winsupply of Cleveland				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3081				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Plumbing and Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11080
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3082 (20 of 29)

W.W. Grainger, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	12.1401 Reg 12.31.2024		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	1.9.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 1.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signature-12.31.2024	PW750100	52500		\$30,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$200,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$100,000.00
			TOTAL	\$330,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	11080
CM Contract#	3082

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3082
Vendor Name:	W.W. Grainger, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	9/17/2024: 20 of 29; See attached correspondence of department receiving permission to use old checklist; Reviewed. Will be approved once all actions are reviewed/approved. Funds effective upon approval line is not entered – must be entered as per executed cover.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	W.W. Grainger				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3082				
RQ#	11080				
Time Period of Original Contract	1.1.2023 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3691 (22 of 29)

Carmen’s Customer Window Treatments

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	22.0269 Reg 12.31.2026		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	5.15.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 5.13.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$10,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$12,000.00
			TOTAL	\$22,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3691

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3691
Vendor Name:	Carmen’s Custom Window Treatments
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 22 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Carmens Custom Window Treatment				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3691				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Window Blinds/Shade Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3783 (21 of 29)

Dean W. Guernsey dba Dynamic Sign/Byrne Sign Shop

	Department		Clerk of the Board
Briefing Memo	tw		

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	22.0412 Reg 12.31.2026		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	3.27.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 2.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$40,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$65,000.00
			TOTAL	\$105,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3783

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3783
Vendor Name:	Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 21 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Dean W. Guernsey dba Dynamic Sign Company / Byrne Sign Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3690				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Sign Shop Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3693 (24 of 29)

Hilti, Inc.

Briefing Memo	Department tw	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK
IG#	23.0039 Reg 12.31.2027			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor's Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.11.24		tw	OK
Cover - <i>Master amendments only</i>				tw	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 5.1.25	tw
Workers' Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$12,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$10,000.00
			TOTAL	\$22,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3693

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3693
Vendor Name:	Hilti, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16/2024. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 24 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Hilti				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3693				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3694 (25 of 29)

Industrial Safety Products, Inc.

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	21.0190 Reg 12.31.2025		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.11.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$2,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$2,000.00
			TOTAL	\$4,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3694

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3694
Vendor Name:	Industrial Safety Products, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 25 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Industrial Safety Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3694				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3695 (26 of 29)

Refrigeration Sales Company LLC dba Refrigeration Sales Corporation

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23.0248 Reg 12.31.2027		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	8.8.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 2025	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$50,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$50,000.00
			TOTAL	\$100,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3695

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3695
Vendor Name:	Refrigeration Sales Company LLC dba Refrigeration Sales Corporation
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 26 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Refrigeration Sales Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3695				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –HVAC Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3696 (27 of 29)

The Sherwin Williams Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				tw	OK
IG#	21.0121 Reg 12.31.2025			tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24		tw	OK
Auditor’s Finding	Date:	8.13.24		tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.11.24		tw	OK
Cover - <i>Master amendments only</i>				tw	OK
Contract Evaluation				tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	N/A
Checklist Verification				tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law		
		Department initials
Agreement/Contract and Exhibits		tw
Matrix Law Screen shot PWD-3959 and PWD-4050		tw
COI	expires 5.1.25	tw
Workers’ Compensation Insurance		tw
Original Executed Contract (containing insurance terms) & all executed amendments		tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 112.31.2024	PW750100	52500		\$10,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$75,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$150,000.00
			TOTAL	\$235,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3696

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025– 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3696
Vendor Name:	The Sherwin Williams Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. Amendment line not entered – must be entered per the approved contract cover. 9/12/2024: 27 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	The Sherwin Williams Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3696				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Paint and Painting Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3692 (23 of 29)

Vincent Valentino Inc. dba Cleveland Lumber Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	22.0058 Reg 12.31.2026		tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	7.11.24	tw	OK
Cover - <i>Master amendments only</i>			tw	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Department initials	
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 9.14.24	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon signature – 12.31.2024	PW750100	52500		\$50,000.00
1.1.2025 – 12.31.2025	PW750100	52500		\$200,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$350,000.00
			TOTAL	\$600,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3692

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$4,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contact Amount		\$7,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3692
Vendor Name:	Vincent Valentino Inc. dba Cleveland Lumber Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: 23 of 29; See attached correspondence of department receiving permission to use old checklist; Reviewed. Will be approved once all actions are reviewed/approved. Funds effective upon approval line is not entered – must be entered as per executed cover.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Vincent Valentino Inc. dba Cleveland Lumber Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3692				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Carpentry and Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3698 (29 of 29)

Winzer Franchise Company

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	23-0357	Not required	tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	11.14.23	tw	OK
Cover - <i>Master amendments only</i>			tw / MS	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 1.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$10,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$10,000.00
			TOTAL	\$20,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3698

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3698
Vendor Name:	Winzer Franchise Company
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16/2024. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 29 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Winzer				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3698				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –Building Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12771
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ
CM Contract#	3697 (28 of 29)

Wadsworth and Associates, Inc.dba Wadsworth Solutions

	Department	Clerk of the Board
Briefing Memo	tw	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			tw	OK
IG#	24-0245	19-0229 Reg 12.31.2028	tw	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	N/A
Debarment/Suspension Verified	Date:	8.13.24	tw	OK
Auditor’s Finding	Date:	8.13.24	tw	OK
Independent Contractor (I.C.) Requirement	Date:	4.10.24	tw	OK
Cover - <i>Master amendments only</i>			tw / MS	OK
Contract Evaluation			tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3959 and PWD-4050	tw
COI expires 1.1.25	tw
Workers’ Compensation Insurance	tw
Original Executed Contract (containing insurance terms) & all executed amendments	tw O & A-1

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1.1.2025 – 12.31.2025	PW750100	52500		\$1,000.00
1.1.2026 – 12.31.2026	PW750100	52500		\$1,000.00
			TOTAL	\$2,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	12771
CM Contract#	3697

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,000,000.00		1.1.2023- 12.31.2024	2.28.2023	R2023.0035
Prior Amendment Amounts (list separately)		\$0.00	1.1.2024 – 12.31.2024	10.2.2023	BC2023-608 BOC Item No. 5
		\$6,000,000	1.1.2025 – 12.31.2026 Effective Date – 12/31/2026	Pending	Pending
		\$			
Pending Amendment		\$			
Total Amendments		\$6,000,000.00			
Total Contact Amount		\$9,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC Item #5 (10/2/2023), R2023-0035
Amend:	3697
Vendor Name:	Wadsworth and Associates, Inc. dba Wadsworth Solutions
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$6,000,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	9/17/2024: Revised amendment uploaded 9/16. Reviewed. Will be approved once all actions are reviewed/approved. 9/12/2024: 28 of 29; See attached correspondence of department receiving permission to use old checklist. Attached amendment states amount of \$4,000,000.00. All amounts on documentation for the amendment submission must match – until amount is verified, any documents relating to master amendment cannot be properly reviewed.
Purchasing Buyer’s initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Wadsworth Solutions				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3697				
RQ#	12771				
Time Period of Original Contract	1.1.2024 – 12.31.2024				
Background Statement	Master Facilities Contract –HVAC Supplies				
Service Description	Supply Various Materials for use in County buildings				
Performance Indicators	<ul style="list-style-type: none"> 1) Timeliness 2) Quality of Products 				
Actual Performance versus performance indicators (include statistics):	<ul style="list-style-type: none"> 1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Dan Paul				
User Department	Public Works				
Date	7.9.24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0365

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

WHEREAS, the primary goal of this project is to provide general construction management and support services to assist County personnel in administering roadway and bridge construction projects; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hill International & Quality Control Inspection / 2 Contracts / RQ14483 / 3-year contract for Construction Management & Material Testing Services for Facilities
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4716	Hill International	11/8/2024-11/7/2027	\$500,000.00	Pending	Pending
O	CM4717	Quality Control Inspection, Inc.	11/8/2024-11/7/2027	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for Construction Management & Material Testing Services- Facilities for various County projects.

Indicate whether: New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional
 Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
 To secure a 3-year contract for each vendor for Construction Management & Material Testing Services- Facilities.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Hill International, Inc. 9150 South Hills Blvd Broadview Heights, Ohio 44147	Owner, executive director, other (specify): Pete Buchholz 1st Vice President
Vendor Council District: 6	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Quality Control Inspection, Inc. 9500 Midwest Avenue Garfield Heights, Ohio 44125	Owner, executive director, other (specify): Margaret Robinson- Project Manager- PE
Vendor Council District: 8	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14483</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: <u>June 17, 2024</u>	Provide a short summary for not using competitive bid process. <u>These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams.</u> *See Justification for additional information.
The total value of the solicitation: <u>\$1,000,000.00</u>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <u>51 / 3</u>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<u>14</u>) DBE (<u>2</u>) SBE (<u>12</u>) MBE (<u>1</u>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? No Yes, answer the below questions.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2368	Quality Control Inspection, Inc.	10/28/2022-10/27/2025	\$450,000.00	3/28/2022	R2022-0180
O	4201 (fka 285)	Hill International Inc.	6/9/2020-6/8/2023	\$450,000.00	6/15/2020	BC2020-334

A1	4201	Hill International Inc.	6/8/2023	\$300,000	12/21/2020	BC2020-662
A2	4201	Hill International Inc.	6/8/2023	\$475,000	5/4/2021	BC2021-240
A3	4201	Hill International Inc.	12/31/2024	\$0	5/18/2023	BC ION3 5/30/2023
A4	4201	Hill International Inc.	12/31/2024	\$129,500	2/26/2024	BC2024-149

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14483- Construction Mgmt & Materials Testing- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5534
CM Contract#	4716-Hill International, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing
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	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor submission)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	AMS	OK
IG# 21-0071 12/31/2025	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 8/26/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date- 12/31/2024	PW600100	55200	CFCWP0000101	55200	\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2027-close date	PW600100	55200	CFCWP0000101	55200	\$150,000
			TOTAL		\$500,000

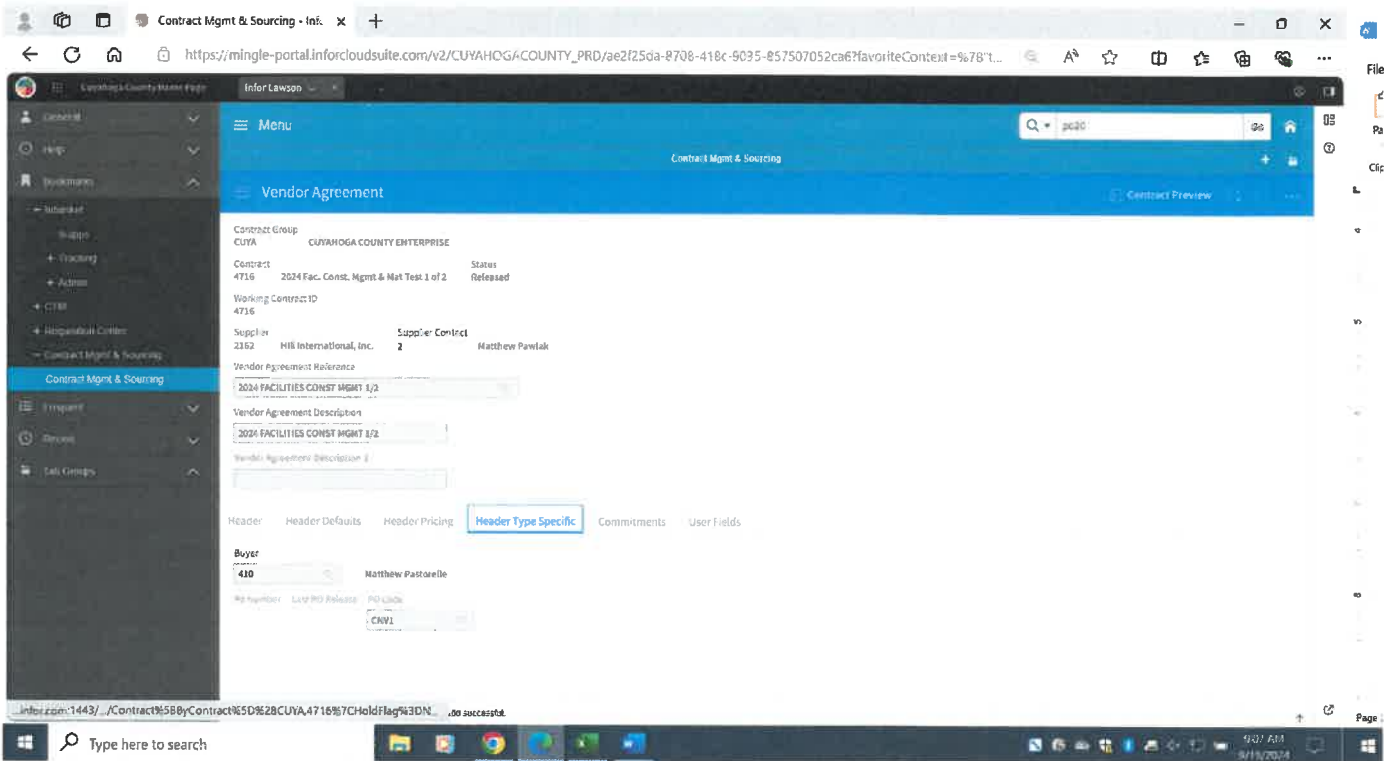
CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		PO200001710-RFQ			
Lawson RQ# (if applicable)		46116 (BuySpeed)			
CM Contract#		4201 (fka 285)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$450,000		6/9/2020-6/8/2023	6/15/2020	BC2020-334
Prior Amendment Amounts (list separately) (A-#)		\$300,000	6/8/2023	12/21/2020	BC2020-662
		\$475,000	6/8/2023	5/24/2021	BC2021-240
		\$0	12/31/2024	5/18/2023	BOC ION3 5/30/2023
Pending Amendment		\$129,500	12/31/2024	2/26/2024	BC2024-149
Total Amendments		\$904,500			
Total Contract Amount		\$1,354,500			

PURCHASING USE ONLY

Prior Resolutions:	BC2024-149, BOC ION#3 (5/30/2023), BC2021-240, BC2020-662, BC2020-334
CM#:	4716
Vendor Name:	Hill International, Inc.
Time Period:	Effective Date – 3 years from effective date, effective as of the date upon which this Agreement is fully executed by both parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/19/2024: PO code must be RFQ. 1 of 2 (not master). Purchasing completions/corrections in bolded purple
Purchasing Agents Initials and date of approval	OK, ssp 9/19/2024

Department of Purchasing – Required Documents Checklist



CONTRACT EVALUATION FORM

Contractor	Hill International				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 4201 (formally 285 and PO20001710-RFQ) Construction Mgmt & Material Testing- Facilities				
RQ#	RFQ 46116				
Time Period of Original Contract	6/9/2020-12/31/2024				
Background Statement	Hill International was selected for Construction Management & Material Testing Services for Facilities per RFQ 46116				
Service Description	Potential services include General Construction Management & Support Services, Inspection, and Material Testing Services to support County personnel in administering facility construction projects.				
Performance Indicators	Hill International provided the County with quality construction management and material testing services as per the contract				
Actual Performance versus performance indicators (include statistics):	Hill International provided the County with above average construction management and material testing services as per the contract				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	According to contract All the staff that worked on assigned tasks have been proficient in their fields.				
Department Contact	Matt Rymer				
User Department	Public Works				
Date	7/26/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14483- Construction Mgmt & Materials Testing- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5534
CM Contract#	4717- Quality Control Inspection, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFQ				
Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Notice of Intent to Award (sent to all responding vendors)			AMS	OK
Bid Specification Packet (RFQ Packet)			AMS	OK
Final DEI Goal Setting Worksheet			AMS	OK
Diversity Documents – <i>if required (goal set)</i>				OK (in vendor submission)
Award Letter (sent to awarded vendor)			AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>				N/A
Bid Tabulation Sheet			AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)			AMS	OK
IG#	24-0082 12/31/2028		AMS	OK
Debarment/Suspension Verified	Date:	7/24/2024	AMS	OK
Auditor’s Findings	Date:	7/24/2024	AMS	OK
Vendor’s Submission			AMS	OK
Independent Contractor (I.C.) Form	Date:	7/22/2024	AMS	OK
Cover - <i>Master contracts only</i>				OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date- 12/31/2024	PW600100	55200	CFCWP0000101	55200	\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2027-close date	PW600100	55200	CFCWP0000101	55200	\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		PO200001710-RFQ			
Lawson RQ# (if applicable)		7656 46116			
CM Contract#		2368 4201 (flca 285)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$450,000		3/28/2022-3/27/2025	3/28/2022	BC2022-180
Prior Amendment Amounts (list separately) (A-#)					
Pending Amendment					
Total Amendments					
Total Contract Amount		\$450,000.00			

PURCHASING USE ONLY

Prior Resolutions:	BC2022-180
CM#:	4717
Vendor Name:	Quality Control Inspection, Inc.
Time Period:	Effective Date – 3 years from effective date, effective as of the date upon which this Agreement is fully executed by both parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/19/2024: 2 of 2 (not master). Reviewed. Will approve once all actions are reviewed/approved. Purchasing completions/corrections in bolded purple
Purchasing Agents Initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Quality Control Inspection, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 2368- Construction Mgmt & Material Testing- Facilities				
RQ#	RFQ 7656				
Time Period of Original Contract	3/28/2022-3/27/2025				
Background Statement	Quality Control Inspection was one of two vendors selected for Construction Management & Material Testing Services for Facilities per RFQ 7656				
Service Description	Potential services include General Construction Management & Support Services, Inspection, and Material Testing Services to support County personnel in administering facility construction projects.				
Performance Indicators	Quality Control Inspection provided the County with quality construction management and material testing services as per the contract				
Actual Performance versus performance indicators (include statistics):	Quality Control Inspection provided the County with above average construction management and material testing services as per the contract				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	According to contract				
Department Contact	Matt Rymer				
User Department	Public Works				
Date	7/26/2024				



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14483	Event: 5534	TYPE: RFQ	ESTIMATE: \$1,000,000.00
CONTRACT PERIOD:		RFQ DUE DATE: June 17, 2024	SOLICITATIONS ISSUED
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 Construction Management/Support, Inspection & Material Testing Services	MANUAL RESPONSES
DIVERSITY GOAL/SBE Set-Aside Prime		DIVERSITY GOAL/MBE 12%	ELECTRONIC RESPONSES
DIVERSITY GOAL / Non Set-Aside: SBE 2%		DIVERSITY GOAL / Non-Set Aside: MBE 12%	3
		DIVERSITY GOAL/WBE 1%	3
		DIVERSITY GOAL / Non-Set Aside: WBE 1%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Hill International, Inc. 9150 South Hills Boulevard Suite 250 Broadview Heights, Ohio 44147	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0071 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (FW) Resource International, Inc SBE/WBE 2% (MAPA) DLZ Ohio, Inc. MBE 12% (FW) Regency Construction Services, Inc. SBE/WBE 1% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE Set Aside Prime: not SBE certified % MBE: 12 % WBE: 1 % Non-SBE Set Aside SBE: 2% MBE: 12 % WBE: 1 %		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ14483

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>2. Quality Control Inspection, Inc. 9500 Midwest Avenue Garfield Heights, Ohio 44125</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0082 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/18/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: DIV - 1 form completed in full DIV - 2 form completed for each vendor; all goals met and prime is compliant. 6/17/24 HM Goals are met for non-SBE set aside, prime is not an Cuyahoga county certified SBE, JW 6/18/2024 LL 6/18/2024</p> <p>Subcontractor Name(s): (MW) Quality Control Inspection, Inc. SBE 20% (MAIA) Somat Engineering of Ohio, Inc. SBE/MBE 6% (MAPA) CTL Engineering, Inc. MBE 6% (FW) Regency Construction Services, Inc. SBE/WBE 2%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

RQ14483

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>Total % SBE Set Aside Prime: <u>SBE Prime 20%</u> MBE: <u>12%</u> WBE: <u>2%</u></p> <p>Non- SBE Set Aside SBE: <u>20%</u> MBE: <u>12%</u> WBE: <u>2%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/18/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: DIV – 1 form completed in full DIV – 2 forms completed for prime and all subs. Vendor is compliant. 6/17/24 HM Prime vendor is Cuyahoga county certified SBE. Prime vendor meets SBE set aside goals, no waiver requested, JW 6/18/2024 LL 6/18/2024</p> <p>Subcontractor Name(s): (MAPA) CTL Engineering, Inc. MBE 12% (FW) Resource International Inc. SBE/WBE 5% (MW) Quality Control Services LLC SBE 5%</p>		
3. Terracon Consultants, Inc. 12460 Plaza Drive Parma, Ohio 44130	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total %</p> <p>SBE Set Aside Prime: not SBE certified % MBE: <u>12 %</u> WBE: <u>5 %</u></p> <p>Non- SBE Set Aside SBE: <u>5%</u> MBE: <u>12 %</u> WBE: <u>5%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/18/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>DIV – 1 form completed in full DIV – 2 forms completed for all subs. Vendor is compliant. 6/17/24 HM Goals are met for non-SBE set aside, prime is not a Cuyahoga county certified SBE, JW 6/18/2024 LL 6/18/2024</p>		

GOAL SETTING WORKSHEET

NOTE: User Department completes the YELLOW AREAS ONLY.

Public Works
 Matthew Pastorelle
 216-348-3866
 mpastorelle@cuyahoga.gov
 14483

Department Name:
 Contact Name:
 Contact Phone#:
 Contact Email:
 RQ#:

Facilities Construction Material Testing Services (2024)

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Geotechnical - Soils Testing Services	90742	\$83,333.33	4	1	0.25	20833.33	0	0.00	0.00
Subsurface Testing	90783	\$83,333.33	8	2	0.25	20833.33	0	0.00	0.00
Inspection/Examination Services, Non-Destructive (Ultrasonic)	92690	\$83,333.33	13	1	0.08	6410.26	0	0.00	0.00
Laboratory and Field Testing Services (Not Otherwise Classified)	94159	\$83,333.33	2	0	0.00	0.00	0	0.00	0.00
Inspection Services, Construction Type	96148	\$83,333.33	9	0	0.00	0.00	0	0.00	0.00
Sampling and Sample Preparation Services (For Testing)	96847	\$83,333.33	12	1	0.08	6944.44	1	0.08	6944.44
Asphalt Sampling and Preparation Services	98900	\$83,333.33	1	0	0.00	0.00	0	0.00	0.00
Soil Sampling and Preparation Services	98914	\$83,333.33	4	1	0.25	20833.33	0	0.00	0.00
Concrete Testing Services	98975	\$83,333.33	8	1	0.13	10416.67	0	0.00	0.00
Core Samples (Not Concrete) Testing Services	99234	\$83,333.33	6	1	0.17	13888.89	0	0.00	0.00
Radial Equipment Testing Services	99236	\$83,333.33	5	1	0.20	16666.67	0	0.00	0.00
Radial Equipment Testing Services	99270	\$83,333.33	1	0	0.00	0.00	0	0.00	0.00
Totals (\$):		\$1,000,000.00			0.00	116826.92		0.00	6944.44

Multiple Awards: At least one (1) for SBE Set Aside - Prime SBE Vendor & Other Awards for non-SBE Set Aside with Indicated SBE Goal

LL 5/9/2024
 NIGP94159: 21/0m/0w no duplicates
 NIGP96847: 131/1m/2w w/duplicates; 121/1m/1w w/o duplicates
 NIGP98900: 02/0m/0w no duplicates
 NIGP98914: 44/1m/0w no duplicates

Comments:
 NIGP90742: 41/1m/0w no duplicates
 NIGP90783: 91/3m/0w w/duplicates; 81/2m/0w w/o duplicates
 NIGP92690: 151/1m/0w w/duplicates; 131/1m/0w w/o duplicates
 NIGP94159: 21/0m/0w no duplicates
 NIGP96847: 131/1m/2w w/duplicates; 121/1m/1w w/o duplicates
 NIGP98900: 02/0m/0w no duplicates
 NIGP98914: 44/1m/0w no duplicates

12%
 NIGP96847: 131/1m/2w w/duplicates; 121/1m/1w w/o duplicates
 NIGP98900: 02/0m/0w no duplicates
 NIGP98914: 44/1m/0w no duplicates

1%
 NIGP96847: 131/1m/2w w/duplicates; 121/1m/1w w/o duplicates
 NIGP98900: 02/0m/0w no duplicates
 NIGP98914: 44/1m/0w no duplicates

2%
 NIGP96847: 131/1m/2w w/duplicates; 121/1m/1w w/o duplicates
 NIGP98900: 02/0m/0w no duplicates
 NIGP98914: 44/1m/0w no duplicates

WBE Goal
SBE Goal (not calculated)

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0366

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

WHEREAS, the primary goal of this project is to maximize our resources (staff and financial) to address our infrastructure needs; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hasenstab Architects & Karpinski Engineering, Inc. / 2 Contracts / RQ14489 / 3-year contract for General Architectural & Engineering Services
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4737	Hasenstab Architects	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending
O	CM4738	Karpinski Engineering, Inc.	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for General Architecture & Engineering Services for various County projects.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____
Project Goals, Outcomes or Purpose (list 3): To secure a 3-year contract for each vendor for General Architectural & Engineering Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Hasenstab Architects 700 W St. Clair Ave, Suite 300 Cleveland, Ohio 44113	Owner, executive director, other (specify): Dennis Check President & Principal
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Karpinski Engineering, Inc. 3135 Euclid Avenue Cleveland, Ohio 44115	Owner, executive director, other (specify): Joe Hofstetter Principal & Director of Building Performance
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14489</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: June 17, 2024	Provide a short summary for not using competitive bid process. These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams. *See Justification for additional information.
The total value of the solicitation: \$1,500,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 61 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (30) DBE (14) SBE (15) MBE (1) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? No Yes, answer the below questions.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions): **N/A for both vendors**

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14489- General Architecture (A&E) Services- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5535
CM Contract#	4737- Hasenstab Architects, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFQ		
Reviewed by Purchasing		
	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK (completed 9/12/2024)
Final DEI Goal Setting Worksheet	AMS	OK (completed 9/12/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	AMS	OK
IG# 24-0281 REG 12/31/2028	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 8/1/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date- 12/31/2024	PW600100	55200	CFCWP0000101		\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101		\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101		\$150,000
1/1/2027-12/31/2026 1/1/2027-12/31/2026 1/1/2027-3 years from effective date	PW600100	55200	CFCWP0000101		\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4737
Vendor Name:	Hasenstab Architects, Inc.
Time Period:	Effective date – 3 years, effective as of the latest date of signature of the Parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/13/2024: Award 1 of 2 (not master contract) 9/10/2024: update line current expiration date to 12/31/2024; attach final DEI worksheet, attach complete RFQ package which must include addendum issued; there is no Exhibit A or Exhibit B attached to the

Department of Purchasing – Required Documents Checklist

	contract; attach prior contract evaluation (noted attached and not attached) and revised checklist with prior contract history.
Purchasing Agents Initials and date of approval	OK, ssp 9/13/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14489- General Architecture (A&E) Services- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5538
CM Contract#	4738- Karpinski Engineering, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Notice of Intent to Award (sent to all responding vendors)			AMS	OK
Bid Specification Packet (RFQ Packet)			AMS	OK (completed 9/12/2024)
Final DEI Goal Setting Worksheet			AMS	OK (completed 9/12/2024)
Diversity Documents – <i>if required (goal set)</i>				OK (in vendor proposal)
Award Letter (sent to awarded vendor)			AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>				N/A
Bid Tabulation Sheet			AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)			AMS	OK
IG#	24-0142 21-0142 REG 12/31/2028		AMS	OK
Debarment/Suspension Verified	Date:	7/24/2024	AMS	OK
Auditor’s Findings	Date:	7/24/2024	AMS	OK
Vendor’s Submission			AMS	OK
Independent Contractor (I.C.) Form	Date:	8/27/2024	AMS	OK
Cover - <i>Master contracts only</i>				OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date- 12/31/2024	PW600100	55200	CFCWP0000101		\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101		\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101		\$150,000
1/1/2027-12/31/2026 1/1/2027-3 years from effective date	PW600100	55200	CFCWP0000101		\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		No History			
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4738
Vendor Name:	Karpinski Engineering, Inc.
Time Period:	Effective date – 3 years, effective as of the latest date of signature of the Parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/13/2024: Award 2 of 2 (not master contract) 9/10/2024: attach final DEI worksheet, attach complete RFQ package which must include addendum issued; there is no Exhibit A or Exhibit B attached to the contract; update line current expiration date to 12/31/2024;

Department of Purchasing – Required Documents Checklist

	attach prior contract evaluation (noted attached and not attached) and revised checklist with prior contract history.
Purchasing Agents Initials and date of approval	OK, ssp 9/13/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14489	Event: 5535	TYPE: RFQ	ESTIMATE: \$1,500,000.00
CONTRACT PERIOD:		RFQ DUE DATE: June 17, 2024	SOLICITATIONS ISSUED
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 General Architectural & Engineering Services	MANUAL RESPONSES
DIVERSITY GOAL/SBE Set-Aside Prime		DIVERSITY GOAL/MBE 15%	ELECTRONIC RESPONSES
DIVERSITY GOAL / Non Set-Aside: SBE 14%		DIVERSITY GOAL / Non-Set Aside: MBE 15%	TOTAL RESPONSES
		DIVERSITY GOAL/WBE 1%	8
		DIVERSITY GOAL / Non-Set Aside: WBE 1%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>1. CPL Architects, Engineers, and Landscape Architect D.P.C. 111 Front Street Berea, Ohio 44017</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No</p> <p>IG Number: Not Registered</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE</p> <p>Subcontractor Name(s):</p> <p>(MW) CPL Architect, Engineers and Landscape Architect AKA Makovich & Pusti Architects, Inc. SBE 20% (FW) HZW Environmental Consultants, LLC SBE/WBE %TBD (MAPA)Advanced Engineering Consultants, Ltd. SBE/MBE %TBD (FW) Regency Construction Services, Inc. SBE/WBE %TBD (MAPA)Kabil Associates, Inc. SBE/MBE %TBD</p>		<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime: PRIME SBE certified 20% MBE: TBD % WBE: TBD% Non-SBE Set Aside SBE: 20% MBE: TBD % WBE: TBD %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Signed DIV-1 provided, no Div-2 for self certified prime (name change). No waiver requested, CF 6/18/2024 Prime is Cuyahoga County certified SBE, prime vendor provided certified subcontractors a To be determined amount. No amount given on div-2 to determine if goals met, no waiver requested, JW 6/18/2024 LL 6/25/2024</p>		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>2. DLZ Ohio, Inc. 4208 Prospect Avenue E. Cleveland, Ohio 44103</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0425 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE Subcontractor Name(s): (MAPA) DLZ Ohio, Inc. Prime MBE 20% (MAPA)Advanced Engineering Consultants, Ltd. SBE/MBE 18% (FW)Regency Construction Services, Inc. SBE/WBE 1%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime: <u>Non-SBE MBE: 20%</u> WBE: <u>1%</u> Non-SBE Set Aside SBE: <u>18%</u> MBE: <u>20%</u> WBE: <u>1%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Signed div-1 provided, Div-2 for prime not signed or completed at bottom of form. No waiver requested, CF 6/18/2024 Prime vendor is not SBE Cuyahoga County certified, prime vendor is MBE certified. No waiver requested, non-SBE goals met, JW 6/18/2024 LL 6/25/2024</p>		<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>3. Dynotec, Inc. 30505 Bainbridge Road Suite 195 Solon, Ohio 44139</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0301 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE Subcontractor Name(s): (MAIA) Dynotec, Inc. Prime SBE/MBE 20% (MW)Karpinski Engineering, Inc. SBE 15% (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 15% (FW)Construction Support Solutions WBE 2%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime: <u>SBE Prime +15%</u> MBE: <u>15%</u> WBE: <u>2%</u> Non-SBE Set Aside SBE: <u>35%</u> MBE: <u>15%</u> WBE: <u>2%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Prime provided DIV-1, DIV-2, no waiver requested, goals met, CF 6/18/2024 Prime vendor is Cuyahoga County certified SBE and MBE, goals met, no waiver requested, JW 6/18/2024 LL 6/25/2024</p>		<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
4. Hasenstab Architects, Inc. 190 North Union Street Akron, Ohio 44304	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW)Karpinski Engineering, Inc. SBE 14% (MAA) R. Engineering Team, MBE/SBE LLC 15% (FW) Regency Construction Services, Inc. SBE/WBE 1% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE Set Aside Prime: Non SBE MBE: 15% WBE: 1% Non-SBE Set Aside SBE: 14% MBE: 15% WBE: 1% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Comments and Initials: Signed DIV-1 provided, Div-2 provided, No waiver requested, CF 6/18/2024 Prime vendor is not SBE Cuyahoga County certified, No waiver requested, non-SBE goals met, JW 6/18/2024 LL 6/25/2024		

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
5. K2M Design, Inc 3121 Bridge Avenue Cleveland, Ohio 44113	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0478 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW)K2M Design, Inc. Prime SBE 20% (MW)DS Architecture, LLC SBE 12.2% (MAPA)METCO of Ohio, Inc. SBE MBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 1% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE Set Aside Prime SBE: <u>SBE Prime+12.2% MBE: 15 % WBE: 1 %</u> Non Set Aside SBE: <u>32.2% MBE: 15 % WBE: 1 %</u> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Prime provided DIV-1, DIV-2 no waiver requested, goals met, CF 6/18/2024 JW 6/18/2024 LL 6/25/2024		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>6. Karpinski Engineering 3135 Euclid Avenue Cleveland, Ohio 44115</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0142 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE Subcontractor Name(s): (MW)Karpinski Engineering, Inc. Prime SBE 20% (FAA)Robert P. Madison International, Inc. SBE MBE WBE 10% (MW)Barber & Hoffman, Inc SBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 5%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime SBE: <u>SBE Prime+15%</u> MBE: <u>10%</u> WBE: <u>5%</u> Non Set Aside SBE: <u>35%</u> MBE: <u>10%</u> WBE: <u>5%</u> <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comply: (Y/N) Did not submit DIV-2 for themself. No DIV-3 Waiver requesting for the remaining MBE percentage. MBE Goal not met 6/18/24 CF JW 6/18/2024 General Engineering Services Contracts do not have a specific scope of work determined at the time of award. Thus, evaluation of compliance of diversity goals is based on the assessment of the slate of diversity vendors proposed for the team and their proposed</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

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Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		<p>contribution/participation/scope of work. The MBE vendor proposed has extensive experience and expertise to provide a sufficient amount of services to achieve the MBE Goal. LL 6/25/2024</p>		
<p>7. R.E. Warner & Associates, Inc. 25777 Detroit Road Suite 200 Westlake, Ohio 44145</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>Subcontractor Name(s): (MW)R.E. Warner & Associates, Inc. Prime SBE 14% (MAIA) Somat Engineering of Ohio, Inc. SBE MBE TBD (WF)Smith Architects, LLC SBE WBE TBD</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime SBE: <u>SBE Prime 14%</u> MBE: <u>TBD%</u> WBE: <u>TBD%</u></p> <p>Non Set Aside: SBE: <u>14%</u> MBE: <u>TBD%</u> WBE: <u>TBD%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p>		<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Prime did not submit DIV-1, DIV-2 for themselves or DIV-3's forms requesting waiver. TBD stated for amount and percentage 6/18/24 CF JW 6/18/2024 LL 6/25/2024</p>		
<p>8. Robert P. Madison International, Inc 1215 Superior Avenue Suite 110 Cleveland, Ohio 44115</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No</p> <p>IG Number: Not Registered</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s):</p> <p>(AAF)Robert P. Madison International, Inc. Prime SBE MBE WBE % (WM)Barber & Hoffman, Inc SBE % (WF)Regency Construction Services, Inc. SBE/WBE %</p> <p>SBE/MBE/WBE Prime: (Y/N)</p> <p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE</p> <p><input type="checkbox"/> No</p>		<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>
		<p>Total %</p> <p>SBE Set Aside Prime: <u>SBE Prime MBE: 0%</u> WBE: <u>0%</u></p> <p>Non-SBE Set Aside SBE: <u>14%</u> MBE: <u>0%</u> WBE: <u>0%</u></p> <p>SBE/MBE/WBE Comply: (Y/N)</p> <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No LL 6/25/2024</p>		
		<p>SBE/MBE/WBE Comments and Initials:</p> <p>Prime did not submit DIV-1, DIV-2, DIV-3's forms. Therefore, no information was given. 6/18/24 CF</p> <p>No diversity forms submitted, only forms submitted are certifications of Cuyahoga county certified vendors, no specification of amount given and agreed by sub to</p>		

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	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			satisfy goals. Goals not met, JW 6/18/2024 LL 6/25/2024		

GOAL SETTING WORKSHEET

Department Name: Public Works
 Contact Name: Matthew Pastorelle
 Contact Phone#: 216-348-3866
 Contact Email: mpastorelle@cuyahogacounty.us
 RQ#: 14489

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ Description: General Architectural - Engineering Services 2024

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Architectural Services, Professional	90600	750000.00	24	5	0.21	156250.00	0	0.00	0.00
Engineering Services Professional	92500	750000.00	57	5	0.09	65789.47	1	0.02	13157.89
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		1500000.00				222039.47			13157.89

Project Diversity Goals:

Comments:

Multiple Awards: At least one (1) for SBE Set Aside - Prime SBE Vendor & Other Awards for non-SBE Set Aside with indicated SBE Goal

NIGP 92517/91842: NIGP 92517/91842: NIGP 90610 (Buildings, Architectural Design Services): 73t/11m/2w with duplicates 57t/5m/1w without duplicates 34t/11m/0w with duplicates 24t/5m/0w without duplicates

MBE Goal 15%
 WBE Goal 1%
 SBE Goal (not calculated) 14%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0367

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; and

WHEREAS, the primary goal of this project is to provide Cuyahoga County residents and visitors with additional outdoor trail access; and

WHEREAS, the project is located in Council District 5; and

WHEREAS, this project is Revenue Generating, the County is serving as sponsor for federal dollars and money from Olmsted Township to ultimately pay the yet-to-selected vendor; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works Requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4851	Olmsted Township	N/A	\$	pending	pending

<p>Service/Item Description (include quantity if applicable).</p> <p>The Public Works Department requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road. The project is to be funded with (37%) \$276,000 Federal and (63%) \$473,100 Olmsted Township. The total cost of the project is anticipated to be \$749,100. Olmsted Township will reimburse the County for all expenses related to this project; therefore, the project will not cost the County anything. The anticipated start date for the project is the Spring of 2025 and it is anticipated to be completed in the Fall of 2025.</p> <p>Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p> <p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? N/A</p> <p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The primary goal of this request is approval of agreement. The primary goal of the project is provide Cuyahoga County residents and visitors with additional outdoor trail access.</p>

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Olmsted Township 7924 Fitch Road Olmsted Township, OH 44138	
Vendor Council District:	Project Council District:
5	5
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. N/A – This is a revenue generating exemption non-po agreement
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. N/A – This is a revenue generating exemption non-po agreement
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4851

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			LW	OK AJ 9/18/2024
Justification Form			LW	OK AJ 9/18/2024
IG#			N/A	N/A government entity
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/10/24	LW	OK AJ 9/18/2024 dated within 60 days
Auditor’s Findings	Date:	9/10/24	LW	OK AJ 9/18/2024 dated within 60 days
Vendor’s Submission	See Agreement		N/A	OK AJ 9/18/2024
Independent Contractor (I.C.) Form	Date:		N/A	N/A
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			LW	OK AJ 9/18/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuvahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	LW
COI	LW
Workers’ Compensation Insurance	LW

Department of Purchasing – Required Documents Checklist

N/A CONTRACT SPENDING PLAN REVENUE GENERATING Non-PO

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$
			TOTAL		\$

N/A CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#			CM 4851		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4851
Vendor Name:	Olmsted Township
Time Period:	n/a
Amount:	\$0
History/CE:	OK
EL:	OK
Purchasing Notes:	Buyer Review Completed
Purchasing Agents Initials and date of approval	OK AJ 9/18/2024