



CUYAHOGA COUNTY COUNCIL

PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING AGENDA

TUESDAY, MARCH 3, 2026 — 1:00 P.M.

Committee Members

Michael J. Gallagher, Chair | Dist. 5

Patrick Kelly, Vice Chair | Dist. 1

Yvonne M. Conwell | Dist. 7

Sunny M. Simon | Dist. 11

Meredith M. Turner | Dist. 9

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE FEBRUARY 3, 2026 MEETING

5. MATTERS REFERRED TO COMMITTEE

a) R2026-0064: A Resolution authorizing an amendment to a Master Contract with various providers for residential treatment services for the period 1/1/2024-12/31/2025 to extend the time period to 12/31/2026, to amend the terms, and for additional funds in the total amount not-to-exceed \$1,155,000.00, effective 1/1/2026; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 4761 with Applewood Centers, Inc. in the amount not-to-exceed \$112,444.75.
- 2) Contract No. 4762 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$117,128.85.
- 3) Contract No. 5261 (fka 4763) with Cornell Abraxas Group, LLC in the amount not-to-exceed \$510,880.00.
- 4) Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the amount not-to-exceed \$38,935.52.
- 5) Contract No. 4765 with New Directions, Inc. in the amount not-to-exceed \$15,159.00.
- 6) Contract No. 4766 with Summit School, Inc. dba Summit Academy in the amount not-to-exceed \$348,578.88.

- 7) Contract No. 4768 with The Village Network in the amount not-to-exceed \$11,873.00.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL
PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

MEETING MINUTES

TUESDAY, FEBRUARY 3, 2026 — 1:00 P.M.

Committee Members

Michael J. Gallagher, Chair | Dist. 5
Patrick Kelly, Vice Chair | Dist. 1
Yvonne M. Conwell | Dist. 7
Sunny M. Simon | Dist. 11
Meredith M. Turner | Dist. 9

1. CALL TO ORDER

Chairman Gallagher called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Gallagher asked Deputy Clerk Carter to call the roll. Committee members Gallagher, Kelly and Conwell were in attendance and a quorum was determined. Committee member Turner was in attendance after the roll call was taken. Committee member Simon was absent.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 18, 2025 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Kelly and approved by unanimous vote to approve the minutes from the November 18, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0363: A Resolution amending Resolution No. R2024-0353, dated 10/22/2024, which authorized a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029, by adjusting the specified funding source; and declaring the necessity that this Resolution become immediately effective.

Mr. Jerad Zibritosky, Chief Counsel of Contracts and Transactions; and Mr. Chris Costin, Business Services Manager, addressed the Committee regarding Resolution No. R2025-0363. Discussion ensued.

Committee members asked questions of Messrs. Zibritosky and Costin pertaining to the item, which they answered accordingly.

On a motion by Mr. Kelly with a second by Ms. Turner, Resolution No. R2025-0363 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Gallagher adjourned the meeting at 1:15 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0064

| | |
|---|--|
| <p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p> | <p>A Resolution authorizing an amendment to a Master Contract with various providers for residential treatment services for the period 1/1/2024-12/31/2025 to extend the time period to 12/31/2026, to amend terms, and for additional funds in the total amount not-to-exceed \$1,155,000.00 effective 1/1/2026; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division recommends an amendment to a Master Contract with various providers for residential treatment services for the period 1/1/2024-12/31/2025 to amend terms, and for additional funds in the total amount not-to-exceed \$1,155,000.00, effective 1/1/2026 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in an anticipated amount of \$112,444.75.
2. Contract No. 4762 with Bellefaire Jewish Children’s Bureau in an anticipated amount of \$117,128.85.
3. Contract No. 5261 (fka 4763) with Cornell Abraxas Group, LLC in an anticipated amount of \$510,880.00.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in an anticipated amount of \$38,935.52.
5. Contract No. 4765 with New Directions, Inc. in an anticipated amount of \$15,159.00.
6. Contract No. 4766 with Summit School, Inc. dba Summit Academy in an anticipated amount of \$348,578.88.
7. Contract No. 4768 with The Village Network in an anticipated amount of \$11,873.00.

WHEREAS, the primary goal of this project is to provide out-of-home placement options for youths who can no longer be managed in a community-based setting; and

WHEREAS, this project is funded 100% from Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for residential treatment services for the period 1/1/2024-12/31/2025 to extend the time period to 12/31/2026, to modify the unit rate for each provider, to replace insurance requirements, and for additional funds in the total amount not-to-exceed \$1,155,000.00 with the following providers, effective 1/1/2026 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in an anticipated amount of \$112,444.75.
2. Contract No. 4762 with Bellefaire Jewish Children's Bureau in an anticipated amount of \$117,128.85.
3. Contract No. 5261 (fka 4763) with Cornell Abraxas Group, LLC in an anticipated amount of \$510,880.00.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in an anticipated amount of \$38,935.52.
5. Contract No. 4765 with New Directions, Inc. in an anticipated amount of \$15,159.00.
6. Contract No. 4766 with Summit School, Inc. dba Summit Academy in an anticipated amount of \$348,578.88.
7. Contract No. 4768 with The Village Network in an anticipated amount of \$11,873.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 24, 2025
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

| | | |
|----------------------------------|--|--|
| Title | CCJC Master Second Amendment for Traditional Residential Treatment Services with various vendors. | |
| Department or Agency Name | Cuyahoga County Juvenile Court | |
| Requested Action | <input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): | |

| Original (O)/ Amendment (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC/Council Approved | Approval No. |
|--------------------------------------|--------------------------------------|--|--|----------------|---------------------------------|-----------------|
| O | | Various Vendors-see below | Effective upon contract signatures of all parties through 12/31/2025 | \$2,200,000.00 | 12/6/2024 | R2024-0418 |
| | 4761 | Applewood Centers, Inc | 01/01/2024- 12/31/2025 | \$314,285.70 | | |
| | 4762 | Bellefaire Jewish Children's Bureau | 01/01/2024- 12/31/2025 | \$62,857.14 | | |
| | 5261 FKA 4763 | Cornell Abraxas Group, LLC | 01/01/2024- 12/31/2025 | \$628,571.40 | | |
| | 4764 | Keystone Richland Center, LLC | 01/01/2024- 12/31/2025 | \$251,428.56 | | |
| | 4765 | New Directions, Inc | 01/01/2024- 12/31/2025 | \$251,428.56 | | |
| | 4766 | Summit Academy | 01/01/2024- 12/31/2025 | \$377,142.84 | | |
| | 4768 | The Village Network | 01/01/2024- 12/31/2025 | \$188,571.52 | | |
| A-1 | 4761 | Applewood Centers, Inc | 01/01/2024- 12/31/2025 | \$0.00 | 03/03/2025 | ION 4 |
| | 4762 | Bellefaire Jewish Children's Bureau | 01/01/2024- 12/31/2025 | \$0.00 | | |
| | 5261 FKA 4763 | Cornell Abraxas, LLC | 01/01/2024- 12/31/2025 | \$0.00 | | |
| | 4764 | Keystone Richland Center, LLC | 01/01/2024- 12/31/2025 | \$0.00 | | |

| | | | | | | |
|-----|---------------|-------------------------------------|-----------------------|----------------|---------|---------|
| | 4765 | New Directions, Inc | 01/01/2024-12/31/2025 | \$0.00 | | |
| | 4766 | Summit Academy | 01/01/2024-12/31/2025 | \$0.00 | | |
| | 4768 | The Village Network | 01/01/2024-12/31/2025 | \$0.00 | | |
| A-2 | | Various Vendors-see below | 01/01/2026-12/31/2026 | \$1,155,000.00 | Pending | Pending |
| | 4761 | Applewood Centers, Inc | 01/01/2026-12/31/2026 | \$112,444.75 | | |
| | 4762 | Bellefaire Jewish Children's Bureau | 01/01/2026-12/31/2026 | \$117,128.85 | | |
| | 5261 FKA 4763 | Cornell Abraxas, LLC | 01/01/2026-12/31/2026 | \$510,880.00 | | |
| | 4764 | Keystone Richland Center, LLC | 01/01/2026-12/31/2026 | \$38,935.52 | | |
| | 4765 | New Directions, Inc | 01/01/2026-12/31/2026 | \$15,159.00 | | |
| | 4766 | Summit Academy | 01/01/2026-12/31/2026 | \$348,578.88 | | |
| | 4768 | The Village Network | 01/01/2026-12/31/2026 | \$11,873.00 | | |

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any. This is a court referral core residential program with various vendors consisting of a full continuum of residential services 7-days a week for twenty-four hours a day, where all youth will receive a comprehensive behavioral assessment. The amendment will extend the time period through December 31, 2026, and increase the funds in the amount of \$1,155,000.00. The amendment also amends to increase the unit rates, extend the SACWIS Agreement and replace the insurance requirements.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of** _____

Project Goals, Outcomes or Purpose (list 3):

1. 100% of YOUTH will have a minimum of eight (8) hours of group treatment and one (2) hours of individual treatment per week.
2. 100% of YOUTH will be assessed and will have an Individualized Service Plan developed for them within fourteen (14) calendar days of admission to the program.
3. 90% of families will be engaged in family treatment at a minimum of two (2) sessions per month.

4. 100% of YOUTH will complete pre- & post-tests that measure specific indicators of behavioral health or criminogenic thinking patterns.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

| | |
|---|--|
| Vendor Name and address: | Owner, executive director, other (specify): |
| Applewood Centers, Inc. 3518 W 25th St. Cleveland, OH 44109 216-741-2241 | Applewood Centers, Inc. – (Adam G. Jacobs) |
| Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Heights, OH 44118 216-932-2800 | Bellefaire Jewish Children’s Bureau- (Adam G. Jacobs) |
| Cornell Abraxas Group, LLC. 2775 State Rt. 39 Shelby, OH 44875 419-747-0843 | Cornell Abraxas Group, LLC- (Jeff Giovino, CEO) |
| Keystone Richland Center, LLC dba Foundations for Living 1451 Lucas Rd. Mansfield, OH 44903 419-589-5511 | Keystone Richland Center, LLC dba Foundations for Living- (Karen Spires, CEO) |
| New Directions, Inc. 30800 Chagrin Blvd Pepper Pike, OH 44124 216-591-0324 | New Directions, Inc. – (Mike Matoney, CEO) |
| Summit Academy 839 Herman Rd., PO Box 13 Herman, PA 16039 724-282-1995 | The Summit School Db a Summit Academy- (Harry Stasik) |
| The Village Network 2000 Noble Drive Wooster, OH 44691 330-264-3232 | The Village Network- (Richard Graziano, CEO/President) |
| Vendor Council District: | Project Council District: |
| | |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| | |
|--|---|
| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
| RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: | Provide a short summary for not using competitive bid process. *See Justification for additional information. |

| | |
|--|--|
| The total value of the solicitation: | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) / | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: | <input type="checkbox"/> Government Purchase |
| | <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? | <input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP Exemption |
| | <input type="checkbox"/> Other Procurement Method, please describe: |

Is Purchase/Services technology related No Yes If yes, list date of TAC approval and answer the questions below.

| | |
|---------------------------|-------|
| List date of TAC approval | Date: |
|---------------------------|-------|

Check if item on IT Standard List of approved purchase and provide date of TAC approval.
 Check if item is ERP related? No Yes.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health & Human Services Levy Funds

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

JC280105-55210

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission
Reason: One of the vendors was late in turning in their signed agreement.

Timeline

| | |
|---|------------|
| Project/Procurement Start Date (date your team started working on this item): | 06/09/2025 |
| Date documents were requested from vendor: | 09/23/2025 |
| Date of insurance approval from risk manager: | 12/10/2025 |
| Date Department of Law approved Contract: | 09/23/2025 |

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain) The residential placements are from the original contract.

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

| Prior Original (O) and subsequent Amendments (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC/ Council Approved | Approval No. |
|--|--------------------------------|--|--|----------------|----------------------------|--------------|
| (O) | | Various Vendors-see below | Effective upon contract signatures of all parties through 01/31/2023 | \$1,000,000.00 | 7/20/2021 | R2021-0167 |
| | 1164 | Applewood Centers, Inc | 02/01/2021-01/31/2023 | \$40,000.00 | | |
| | 1165 | Bellefaire Jewish Children's Bureau | 02/01/2021-01/31/2023 | \$40,000.00 | | |
| | 1166 | Cleveland Christian Home | 02/01/2021-01/31/2023 | \$70,000.00 | | |
| | 1167 | Community Specialists Corp. | 02/01/2021-01/31/2023 | \$80,000.00 | | |
| | 1168 | Cornell Abraxas Group, LLC. | 02/01/2021-01/31/2023 | \$170,000.00 | | |
| | 1169 | George Junior Republic in PA | 02/01/2021-01/31/2023 | \$75,000.00 | | |
| | 1170 | Keystone Richland Center, LLC dba Foundations for Living | 02/01/2021-01/31/2023 | \$110,000.00 | | |
| | 1171 | New Directions, Inc. | 02/01/2021-01/31/2023 | \$25,000.00 | | |

| | | | | | | |
|-------|------|--|--|----------------|-----------|------------|
| | 1172 | Summit Academy | 02/01/2021-01/31/2023 | \$220,000.00 | | |
| | 1173 | The Village Network | 02/01/2021-01/31/2023 | \$170,000.00 | | |
| (A-1) | | Various Vendors-see below | Effective upon contract signatures of all parties through 01/31/2023 | \$1,250,000.00 | 4/12/2022 | R2022-0060 |
| | 1164 | Applewood Centers, Inc | 02/01/2021-01/31/2023 | \$60,280.00 | | |
| | 1165 | Bellefaire Jewish Children's Bureau | 02/01/2021-01/31/2023 | \$62,657.00 | | |
| | 1166 | Cleveland Christian Home | 02/01/2021-01/31/2023 | \$52,914.00 | | |
| | 1167 | Community Specialists Corp. | 02/01/2021-01/31/2023 | \$41,139.00 | | |
| | 1168 | Cornell Abraxas Group, LLC. | 02/01/2021-01/31/2023 | \$268,355.00 | | |
| | 1169 | George Junior Republic in PA | 02/01/2021-01/31/2023 | \$42,919.00 | | |
| | 1170 | Keystone Richland Center, LLC dba Foundations for Living | 02/01/2021-01/31/2023 | \$41,992.00 | | |
| | 1171 | New Directions, Inc | 02/01/2021-01/31/2023 | \$33,008.00 | | |
| | 1172 | Summit Academy | 02/01/2021-01/31/2023 | \$491,090.00 | | |
| | 1173 | The Village Network | 02/01/2021-01/31/2023 | \$155,646.00 | | |
| (A-2) | | Various Vendors-see below | Effective upon contract signatures of all parties through 12/31/2023 | \$1,100,000.00 | 6/20/2023 | R2023-0161 |
| | 3348 | Applewood Centers, Inc | 02/01/2021-12/31/2023 | \$20,952.39 | | |
| | 3310 | Bellefaire Jewish Children's Bureau | 02/01/2021-12/31/2023 | \$20,952.39 | | |
| | 3311 | Cleveland Christian Home | 02/01/2021-12/31/2023 | \$20,952.39 | | |
| | 3312 | Community Specialists Corp. | 02/01/2021-12/31/2023 | \$20,952.39 | | |
| | 3313 | Cornell Abraxas Group, LLC. | 02/01/2021-12/31/2023 | 261,904.75 | | |
| | 3314 | George Junior Republic in PA | 02/01/2021-12/31/2023 | 104,761.90 | | |
| | 3315 | Keystone Richland Center, LLC dba | 02/01/2021-12/31/2023 | 157,142.85 | | |

| | | | | | | |
|--|------|-------------------------------|-----------------------|--------------|--|--|
| | | Foundations for Living | | | | |
| | 3316 | New Directions, Inc | 02/01/2021-12/31/2023 | \$20,952.39 | | |
| | 3254 | Summit Academy | 02/01/2021-12/31/2023 | \$366,666.65 | | |
| | 3317 | The Village Network | 02/01/2021-12/31/2023 | \$104,761.90 | | |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 4761 |

| | | |
|--|---|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | Master contract-vendors turned in documents late | |
| What is being done to prevent this from reoccurring? | Working with vendors to expedite their documents. | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|-----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 23-0373-REG 12/31/2027 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 6/20/2025 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | NA | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$112,444.75 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$112,444.75 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| CE/AG# (if applicable) | | na | | | |
|--|-----------------|----------------------------------|---------------------------------------|-------------------------------|----------------------------|
| Infor/Lawson PO# and PO Code (if applicable) | | 213769 EXMT | | | |
| Lawson RQ# (if applicable) | | na | | | |
| CM Contract# | | 4761 | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 01/01/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|---------------------------------|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4761 |
| Vendor Name: | Applewood Centers, Inc. |
| Time Period: | 1/1/24 – 12/31/25 ext. 12/31/26 |
| Amount: | \$112,444.75 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/26 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|--|----------------------|----------------|----------------------|-------------|
| Contractor | Applewood Centers, Inc. | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | CM 4761 PO 213931 EXMT | | | | |
| RQ# | NA | | | | |
| Time Period of Original Contract | 01/01/2026 – 12/31/2026 | | | | |
| Background Statement | N/A | | | | |
| Service Description | Traditional Residential Services | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1. 100% of YOUTH will have a minimum of eight (8) hours of group treatment and one (2) hours of individual treatment per week. 2. 100% of YOUTH will be assessed and will have an Individualized Service Plan developed for them within fourteen (14) calendar days of admission to the program. 3. 90% of families will be engaged in family treatment at a minimum of two (2) sessions per month. 4. 100% of YOUTH will complete pre- & post-tests that measure specific indicators of behavioral health or criminogenic thinking patterns. | | | | |
| Actual Performance versus performance indicators (include statistics): | <p>Per last year's annual audit of Applewood's Residential program (9.24.24):</p> <ol style="list-style-type: none"> 1) 100% of youth are receiving 12 hours of (10 hours of group therapy and 2 hours of individual therapy) per week. 2) 100% of youth have been assessed and had an Individualized Service Plan developed for them within fourteen calendar days of admission to the program. 3) Family therapy is scheduled for one to two times per month after thirty days of admission. Youth record reviews shows that family sessions are consistently being done when appropriate. 4) 100% of youth completed three different pre- and post-assessments to measure specific indicators of behavioral health. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | | | X | | |
| Justification of Rating | During the past year (1/1/2024-12/31/2024), two youth were admitted to Applewood Residential. One youth was discharged unsuccessfully from the program after 4 months. The other youth is still residing at the program. | | | | |
| Department Contact | Thomas Pipkin (Director of Programming) | | | | |
| User Department | Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division) | | | | |
| Date | 8.20.2025 | | | | |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|-------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | .4762 |

| | | |
|--|--|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | Master contract-vendors turned in documents late | |
| What is being done to prevent this from reoccurring? | Working with vendors to expedite documents | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 23-0370-REG 12/31/2027 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.25 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.25 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 8/6/2025 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | na | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$117,128.85 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$117,128.85 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| CE/AG# (if applicable) | | NA | | | |
|--|-----------------|----------------------------------|---------------------------------------|-------------------------------|----------------------------|
| Infor/Lawson PO# and PO Code (if applicable) | | 213932 EXMT | | | |
| Lawson RQ# (if applicable) | | NA | | | |
| CM Contract# | | 4762 | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 01/01/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|-------------------------------------|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4762 |
| Vendor Name: | Bellefaire Jewish Children's Bureau |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$117,128.85 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/26 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|---------------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 5261 FKA 4763 |

| | | |
|--|---|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | The vendor turned in COI late | |
| What is being done to prevent this from reoccurring? | Working with the vendor to ensure timely receipt of documents | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 24-0032-REG 12/31/2028 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 9.24.25 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | na | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$510,880.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$510,880.00 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| | | | | | |
|---|------------------------|---|--|--------------------------------------|-----------------------------------|
| CE/AG# (if applicable) | na | | | | |
| Infor/Lawson PO# and PO Code (if applicable) | 213924 EXMT | | | | |
| Lawson RQ# (if applicable) | na | | | | |
| CM Contract# | 5261 FKA 4763 | | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 1/1/2025-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|--------------------------------|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 5261 FKA 4763 |
| Vendor Name: | Cornell Abraxas Group, LLC |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$510,880.00 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/2026 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 4764 |

| | | |
|--|--|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | Master contract-vendors turned in documents late | |
| What is being done to prevent this from reoccurring? | Working vendors to expedite their documents | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 25-0342-REG 12/31/2029 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 10.13.25 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | na | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$38,935.52 |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$38,935.52 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| CE/AG# (if applicable) | | na | | | |
|--|-----------------|----------------------------------|---------------------------------------|-------------------------------|----------------------------|
| Infor/Lawson PO# and PO Code (if applicable) | | 213916 EXMT | | | |
| Lawson RQ# (if applicable) | | na | | | |
| CM Contract# | | 4764 | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 1/1/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|--|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4764 |
| Vendor Name: | Keystone Richland Center, LLC dba Foundations for Living |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$38,935.52 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/26 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 4765 |

| | | |
|--|--|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | Master contract-vendors turned in documents late | |
| What is being done to prevent this from reoccurring? | Working with vendors to expedite their documents | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | | |
|---|-------------|------------|----------|------------------------|------------|
| | | | | Department Initials | Purchasing |
| Briefing Memo | | | | MA | OK AC |
| Justification Form | | | | MA | OK AC |
| IG# | 24-0053-REG | 12/31/2028 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | | Date: | | NA | |
| Debarment/Suspension Verified | | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | | Date: | 09/30/25 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | | na | |
| Checklist Verification | | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$15,159.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$15,159.00 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| | | | | | |
|--|------------------------|---|--|--------------------------------------|-----------------------------------|
| CE/AG# (if applicable) | na | | | | |
| Infor/Lawson PO# and PO Code (if applicable) | 213915 EXMT | | | | |
| Lawson RQ# (if applicable) | na | | | | |
| CM Contract# | 4765 | | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 1/1/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|--------------------------------|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4765 |
| Vendor Name: | New Directions, Inc. |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$15,159.00 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/2026 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 4766 |

| | | |
|--|--|-----------------------------|
| Late Submittal Required: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | Master Contract-vendors turned in documents late | |
| What is being done to prevent this from reoccurring? | Working with vendors to expedite documents | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|-----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 24-0300-REG 12/31/2028 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 9.24.2025 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | na | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$348,578.88 |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$348,578.88 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| CE/AG# (if applicable) | | na | | | |
|--|-----------------|----------------------------------|---------------------------------------|-------------------------------|----------------------------|
| Infor/Lawson PO# and PO Code (if applicable) | | 213917 EXMT | | | |
| Lawson RQ# (if applicable) | | na | | | |
| CM Contract# | | 4766 | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 1/1/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|--|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4766 |
| Vendor Name: | Summit School, Inc. d/b/a Summit Academy |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$348,578.88 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/26 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| | |
|---|------|
| Infor/Lawson RQ# (if applicable): | NA |
| Buyspeed RQ# (if applicable): | NA |
| Infor/Lawson PO # Code (if applicable): | EXMT |
| CM Contract# | 4768 |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or Authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|---|------------------------|----------|------------------------|------------|
| | | | Department Initials | Purchasing |
| Briefing Memo | | | MA | OK AC |
| Justification Form | | | MA | OK AC |
| IG# | 24-0227-REG 12/31/2028 | | MA | OK AC |
| Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i> | Date: | | NA | |
| Debarment/Suspension Verified | Date: | 01.09.26 | MA | OK AC |
| Auditor’s Findings | Date: | 01.09.26 | MA | OK AC |
| Independent Contractor (I.C.) Form | Date: | 10.21.25 | MA | OK AC |
| Cover - <i>Master contracts only</i> | | | MA | OK AC |
| Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i> | | | MA | OK AC |
| TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i> | | | na | |
| Checklist Verification | | | MA | OK AC |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department Initials |
| Agreement/Contract and Exhibits | MA |
| Matrix Law Screen shot | MA |
| COI | MA |
| Workers’ Compensation Insurance | MA |
| Original Executed Contract (containing insurance terms) & all executed amendments | MA |

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account Number | Activity Code | Account Category or Subaccount | Dollar Amount |
|-----------------------|-----------------|----------------|---------------|--------------------------------|---------------|
| 01/01/2026-12/31/2026 | JC280105 | 55210 | | | \$11,873.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$11,873.00 |

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

| CE/AG# (if applicable) | | na | | | |
|--|-----------------|----------------------------------|---------------------------------------|-------------------------------|----------------------------|
| Infor/Lawson PO# and PO Code (if applicable) | | 213918 EXMT | | | |
| Lawson RQ# (if applicable) | | na | | | |
| CM Contract# | | 4768 | | | |
| | Original Amount | Amendment Amount (if applicable) | Original Time Period/Amended End Date | BOC/ Resolution Approval Date | BOC/ Resolution Approval # |
| Original Amount | \$2,200,000.00 | | 01/01/2024-12/31/2025 | 12/6/2024 | R2024-0418 |
| Prior Amendment Amounts (list separately) (A-#) | | \$0.00 | 01/01/2024-12/31/2025 | 03/03/2025 | ION 4 |
| | | \$ | | | |
| | | \$ | | | |
| Pending Amendment | | \$1,155,000.00 | 1/1/2026-12/31/2026 | Pending | Pending |
| Total Amendments | | \$ | | | |
| Total Contract Amount | | \$3,355,000.00 | | | |

PURCHASING USE ONLY

| | |
|--|--------------------------------|
| Prior Resolutions: | R2024-0418, ION 4 |
| CM#: | 4768 |
| Vendor Name: | The Village Network |
| Time Period: | 1/1/24 – 12/31/25 EXT 12/31/26 |
| Amount: | \$11,873.00 |
| History/CE: | OK |
| EL: | OK |
| Purchasing Notes: | |
| Purchasing Agents Initials and date of approval | AC 1/29/2026 |