



AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, JUNE 14, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Scott Tuma, Chair – District 4
Dale Miller, Vice Chair – District 2
Yvonne M. Conwell – District 7
Meredith M. Turner – District 9
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MAY 31, 2023 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2023-0157: A Resolution making an award on RQ12375 to Schirmer Construction, LLC in the amount not-to-exceed \$8,281,397.65 for rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights; authorizing the County Executive to execute Contract No. 3384 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$3,262,870.67 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

- b) R2023-0158: A Resolution making an award on RQ12193 to C&K Industrial Services, Inc. in the amount not-to-exceed \$3,991,950.00 for cleaning and televising sanitary sewers in various communities for the period 6/1/2023 – 6/1/2026; authorizing the County Executive to execute the Contract No. 3387 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

6. DISCUSSION

- a) Energy Participation Program
- b) COVID Facilities Modification Program

7. MISCELLANEOUS BUSINESS

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, MAY 31, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairman Tuma called the meeting to order at 10:06 a.m.

2. ROLL CALL

Mr. Tuma asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Tuma, Miller, Conwell, Turner and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MAY 17, 2023 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the May 17, 2023 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0141: A Resolution awarding a total sum, not to exceed \$150,000, to the Village of Brooklyn Heights for the purpose of upgrading and repairing elevators in the Brooklyn Heights municipal building and community center from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Mr. Aaron Frank, Clerk and Treasurer for the Village of Brooklyn Heights; and Mr. Joe Blados, Service Director for the Village of Brooklyn Heights, addressed the Committee regarding Resolution No. R2023-0141. Discussion ensued.

Committee members asked questions of Messrs. Frank and Blados pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0141 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

b) R2023-0147: A Resolution authorizing amendments to various revenue generating agreements with various providers that lease space at various Adult Activities Centers for the period 1/1/2020 – 12/31/2022, to extend the time period to 12/31/2025, to change the terms, effective 1/1/2023; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) With SAW, Inc.:

- a) For the Beachwood Adult Activities Center, located at 23750 Mercantile Road, Beachwood, amending the Leased Premises to a total of 17,609 square feet and a total rent of \$633,924.00 for the period 1/1/2023 – 12/31/2025;
- b) For the Maple Heights Adult Activities Center, located at 14775 Broadway Avenue, Maple Heights, amending the Leased Premises to a total 16,171 square feet and a total rent of \$511,464.00 for the period 1/1/2023 – 12/31/2025;
- c) For the Parma Adult Activities Center, located at 12660 Plaza Drive, Parma, amending the Leased Premises to a total of 17,609 square feet and a total rent of \$574,584.00 for the period 1/1/2023 – 12/31/2025;
- d) For the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River, amending the Leased Premises to a total of 12,504 square feet and a total rent of \$424,968.00 for the period 1/1/2023 – 12/31/2025;

ii) With Vocational Guidance Services:

- a) For the Southwest Adult Activities Center, located at 4720 Hinckley Industrial Parkway, Cleveland, amending the Leased Premises to a total of 13,601 square feet and a total rent of \$489,636.00 for the period 1/1/2023 – 12/31/2025;

Ms. Amber Gibbs, Superintendent and CEO of the Board of Developmental Disabilities, addressed the Committee regarding Resolution No. R2023-0147. Discussion ensued.

Committee members asked questions of Ms. Gibbs pertaining to the item which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Tuma, Resolution No. R2023-0147 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2023-0148: A Resolution making an award on RQ11827 to United Survey Incorporated in the amount not-to-exceed \$3,299,484.00 for 2023 Sewer Rehabilitation Program in various County Sewer Districts for the period 6/1/2023 - 6/1/2026; authorizing the County Executive to execute Contract No. 3341 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Nichole English, Planning and Program Administrator, addressed the Committee regarding Resolution No. R2023-0148. Discussion ensued.

Committee members asked questions of Ms. English pertaining to the item which she answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0148 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2023-0149: A Resolution making an award on RQ11971 to K2M Design, Inc. in the amount not-to-exceed \$1,200,000.00 for general architectural-engineering services for the Cuyahoga County Justice Center effective upon signatures of all parties for a period of four years; authorizing the County Executive to execute Contract No. 3383

and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. English; and Mr. Matthew Rymer, Facilities and Maintenance Administrator, addressed the Committee regarding Resolution No. R2023-0149. Discussion ensued.

Committee members asked questions of Ms. English and Mr. Rymer pertaining to the item which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0149 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Conwell with a second by Ms. Turner, the meeting was adjourned at 10:31 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0157

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution making an award on RQ12375 to Schirmer Construction, LLC in the amount not-to-exceed \$8,281,397.65 for rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights; authorizing the County Executive to execute Contract No. 3384 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$3,262,870.67 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ12375 to Schirmer Construction, LLC in the amount not-to-exceed \$8,281,397.65 for rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights; authorizing the County Executive to execute Contract No. 3384 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$3,262,870.67 to fund said contract; and

WHEREAS, the primary goals of the project include replacement of the superstructure, repair of substructures, roadway, drainage and traffic signal improvement and installation of a shared-used path across the northbound (East) structure; and

WHEREAS, the anticipated start-completion dates are 7/3/2023 - 7/3/2025; and

WHEREAS, the project is located in County District 9 and is funded (a) 42.4% Federal, (b) 18.2% Ohio Public Works Commission and (c) 39.4% County Motor Vehicle \$5.00 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12375 to Schirmer Construction, LLC in the amount not-to-exceed \$8,281,397.65 for rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights.

SECTION 2. That the County Executive is authorized to execute Contract No. 3384 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 6, 2023
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: June 6, 2023

Journal _____
_____, 20____

Scope of Work Summary

The Department of Public Works is requesting approval of a contract with Schirmer Construction LLC for the anticipated cost of \$8,281,397.65.

If the Project is new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The project consists of Rehabilitation of Warrensville Center Road Bridges over the GCRTA Green Line including replacement of the superstructure, repair of substructures, roadway, drainage and traffic signal improvement and installation of a shared -used path across the northbound (East) structure. Anticipated dates are 7/3/2023-7/3/2025.

The primary goals of the project are: see above.

The project is not mandated. This is to be performed in Independence and Valley View.

Procurement

The procurement method for this project was RFB. The total value of the RFB was \$8,137,217.65 with alternate item Total \$8,281,397.65.

This does include an alternate line item 140A Item 607 for \$144,180.00 100% county.

The RFB was closed on 4/20/2023. There is an DBE participation Goal of 10%,

There were 2 bids pulled from OPD, 2 bids submitted for review, 2 bids approved.

For this project the engineer's estimate was \$7,500,000.00 for the base bid, and \$7,642,400.00 with the alternate item. The award is 8.36% over the engineers estimate.

Contractor and Project Information

Schirmer Construction LLC
31350 Industrial Parkway
North Olmstead, OH 44070
Council District (1)

The president for the contractor/vendor is Nick lafigliola.

The address or location of the project is: Shaker Heights, Ohio.
The project is in Council District (9)

Project Status and Planning

The project is new to the County.

Funding

The project is funded (Federal 42.4%, OPWC 18.2% and County Funding 39.4% R&B - \$5.00 Fund)

The schedule of payment is by invoice.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12375
Infor/Lawson PO # Code (if applicable):	
Event #	4284
CM Contract#	3384

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**FULL AND OPEN COMPETITION
Construction Projects – Road & Bridge
Reviewed by Purchasing**

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 5/9/2023
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 5/9/2023
Final DEI Goal Setting Worksheet	WB	OK AJ 5/9/2023
Diversity Documents – <i>if required (goal set) DBE</i>	WB	OK AJ 5/9/2023
Award Letter (<i>sent to awarded vendor</i>)	WB	OK AJ 5/9/2023
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 5/9/2023
Public Works Bid Results	WB	OK AJ 5/9/2023
Tabulation Sheet see Tab Sheet	WB	OK AJ 5/9/2023
Prevailing Wage Public Improvement Agreement	WB	OK AJ 5/9/2023
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 5/9/2023
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 5/9/2023
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 5/9/2023
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 5/9/2023
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 5/9/2023
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	SEE WEB PAGE	OK AJ 5/9/2023
Other, <i>per Section 3 “Required Bid Documents”</i>	WB Buy America	OK AJ 5/9/2023
IG# 12-2476-REG 31DEC2023	WB	OK AJ 5/9/2023
Debarment/Suspension Verified	Date: 5/3/2023	WB OK AJ 5/9/2023 dated within 60 days
Auditor’s Finding	Date: 5/3/2023	WB OK AJ 5/9/2023 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)			WB SEE NOTE	OK AJ 5/9/2023
Independent Contractor (I.C.) Requirement	Date:	5/1/2023	WB	OK AJ 5/9/2023 dated within 1 year
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			WB	OK AJ 5/9/2023

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/3/2023-12/31/2023	PW605100	73300	CRDOT0003501	\$500,000.00
1/1/2024- 12/31/2024	PW605100	73300	CRDOT0003501	\$6,781,397.65
1/1/2025-7/3/2025	PW605100	73300	CRDOT0003501	\$1,000,000.00
			TOTAL	\$8,281,397.65

Purchasing Use Only:

Prior Resolutions:	
CM#:	3384
Vendor Name:	Schirmer Construction LLC
ftp:	7/3/2023 – 7/3/2025
Amount:	\$8,281,397.65
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 5/9/2023



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 12375 Event: 4284	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$7,500,000.00 10% = \$8,250,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: April 20, 2023	NUMBER OF RESPONSES (issued/submitted): 4/2
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Warrensville Center Road (C.R. 4) Bridge 05.92 East & 05.92 West rehabilitation of existing bridges over the Greater Cleveland Regional Transit Authority in the City of Shaker Heights	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 4/26/2023	CCBB: Low Non-CCBB Bid\$: \$8,137,217.65	Add 2%, Total is: \$8,299,962.00
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact, The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" in CCBEIP, JW 4/26/2023	CCBEIP: Low Non-CCBEIP Bid \$: \$8,137,217.65	Add 2%, Total is: \$8,299,962.00
LL 4/26/2023		
*PRICE PREFERENCE LOWEST BID REC'D \$8,137,217.65	RANGE OF LOWEST BID REC'D \$ >5,000,000	Minus \$, =
PRICE PREF % & \$ LIMIT: (5%) (Max \$250,000)	MAX SBE/MBE/WBE PRICE PREF \$8,387,217.65	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No- N/A no diversity goals established, LL 4/26/2023
\$250,000.00		

1.	Schirmer Construction LLC 31350 Industrial Parkway North Olmsted, OH 44070	Bid Bond / Check 100% Travelers Casualty & Surety Company of America	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$8,137,217.65 Alternate Bid: \$190,460.00	Buyer Administrative Review: Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2476-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): (WM) Schirmer Construction, LLC -Prime SBE SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals 4/24/23 CF 4/26/2023 JW	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes DBE Goal: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 4/21/2023					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. J.D. Williamson Construction Co., Inc. 441 Geneva Ave Tallmadge, OH 44178	Bid Bond 100% Ohio Casualty Insurance Company	\$8,216,046.15 Alternate Bid: \$356,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0384-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)				
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes DBE Goal: <input checked="" type="checkbox"/> No OPD Buyer Initials: AJ 4/21/2023			<table border="1"> <tr> <td data-bbox="394 867 578 1064">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="578 867 740 1064"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="394 453 578 867">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="578 453 740 867"> No goals 4/24/23 CF 4/26/2023 JW </td> </tr> </table>	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	No goals 4/24/23 CF 4/26/2023 JW		
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No											
SBE/MBE/WBE Comments and Initials:	No goals 4/24/23 CF 4/26/2023 JW											

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0158

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ12193 to C&K Industrial Services, Inc. in the amount not-to-exceed \$3,991,950.00 for cleaning and televising sanitary sewers in various communities for the period 6/1/2023 – 6/1/2026; authorizing the County Executive to execute the Contract No. 3387 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12193 to C&K Industrial Services, Inc. in the amount not-to-exceed \$3,991,950.00 for cleaning and televising sanitary sewers in various communities for the period 6/1/2023 – 6/1/2026; and

WHEREAS, the primary goal of this project is to provide cleaning and televising of sanitary sewers in various communities in various Council Districts; and

WHEREAS, this project is funded by 100% Sewer District Cash Balances; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12193 to C & K Industrial Services, Inc. in the amount not-to-exceed \$3,991,950.00 for cleaning and televising sanitary sewers in various communities for the period 6/1/2023 – 6/1/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 3387 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

OnBase Item Detail Briefing Memo - Form

Title:

Department of Public Works Cleaning and Televising of Sewers in Various Communities for a Three-Year Period, 2023-2026.

A. Scope of Work Summary

1. The Department of Public Works is requesting approval of a contract with C & K Industrial Services, Inc. for the anticipated cost of \$3,991,950.00 for a Three-Year Period.

If the Project is new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The work is comprised of, but not limited to, tools, equipment, materials, and labor necessary for the completion of the work as specified in the Contract Documents, and necessary to fully complete the intent of the work, whether, or not fully specified. The locations of work shall be performed in various communities in the Cuyahoga County, Ohio; exact locations shall be specified in the task orders issued to the contractor prior to beginning the work of each individual task order.

Two modes of proceeding with work are included in this contract. Production Task Orders and High Priority Response Task Order Work. Anticipated dates are 6/1/2023-6/1/2026.

2. The primary goals of the project are: see above.

3. The project is not mandated. This is to be performed in Various Cuyahoga County Communities.

B. Procurement

1. The procurement method for this project was RFB. The total value of the RFB is \$3,991,950.00.

2. The RFB was closed on 4/17/2023. There is an SBE goal of SBE 2% and WBE 18%.

3. There were 2 bids pulled from OPD, 2 bids submitted for review, 2 bids **Not-approved. Administrative hearing requested- Project needed.**

For this project the engineer's estimate was \$4,500,000.00, and this was under by 11.29%.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

C &K Industrial Services, Inc.
5617 East Schaaf Road
Independence, OH 44131
Council District (6)

2. The president for the vendor is Arthur Karas.

3.a The address or location of the project is: Various Communities in Cuyahoga.

3.b. The project is in Council District (ALL)

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded (Sewer District Cash Balances).

2. The schedule of payment is by invoice.

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

Department of Workforce Development; RQ8377 2023 The Kaiser Group dba Dynamic Workforce Solutions Contract to deliver Workforce Innovation & Opportunity Act (WIOA) Title I Business Services

A. Scope of Work Summary

1. Department of Workforce Development requesting approval of a contract with The Kaiser Group dba Dynamic Workforce Solutions for the anticipated cost of not-to-exceed \$450,000.00.

The provider will work collaboratively with CCWDB and as part of the Business Services Department at OMJ|CC to fulfill a vital role in listening to employer needs, effectively responding, and ultimately delivering high quality talent and services. The anticipated start-completion dates are 01/01/2023- 06/30/2024.

2. The primary goals of the project are:

- Successful staff-assisted matches of OMJ|CC registered job seekers with OMJ|CC.us-posted jobs.
- Increased number of employers engaging with the services of OMJ|CC.
- Employer repeated use of the system. Business establishments that have received or continue to receive a system service and utilized a service in the past.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$2,500,000.00.

2.The RFP was closed on 1/21/2022. There is NO SBE or DBE participation/goal.

3.There were #5 proposals pulled from OPD, #5 proposals submitted for review, #1 proposals approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions
237 South Street
Waukesha, WI, 53186

2. The President is Terri Leisten

3. The project is located in Council District: all

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal Funding under the Workforce Innovation and Opportunity Act.

2. The schedule of payments is monthly

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12193
Infor/Lawson PO # Code (if applicable):	
Event #	4212
CM Contract#	3387

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 5/8/2023
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 5/8/2023
Final DEI Goal Setting Worksheet	WB	OK AJ 5/8/2023
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 5/8/2023
Award Letter (sent to awarded vendor)	WB	OK AJ 5/8/2023
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 5/8/2023
Public Works Bid Results SEE TAB SHEET	WB	OK AJ 5/8/2023
Tabulation Sheet	WB	OK AJ 5/8/2023
Prevailing Wage Public Improvement Agreement	WB	OK AJ 5/8/2023
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 5/8/2023
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 5/8/2023
SBE Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 5/8/2023
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 5/8/2023
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 5/8/2023
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	N/A	N/A
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	See web page	OK AJ 5/8/2023
Other, <i>per Section 3 “Required Bid Documents”</i>		N/A
IG# 21-0104-REG 31DEC2025	WB	OK AJ 5/8/2023
Debarment/Suspension Verified	Date: 5/4/2023	WB OK AJ 5/8/2023 dated within 60 days
Auditor’s Finding	Date: 5/4/2023	WB OK AJ 5/8/2023 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)			WB	OK AJ 5/8/2023
Independent Contractor (I.C.) Requirement	Date:	4/26/23	WB	OK AJ 5/8/2023 dated within 1 year
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			WB	OK AJ 5/8/2023

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
6/1/2023-12-31-2023	PW715200	55130		\$665,325.00
1/1/2024-12/31/2024	PW715200	55130		\$1,330,650.00
1/1/2025 – 12/31/2025	PW715200	55130		\$1,330,650.00
1/1/2026-6/1/2026	PW715200	55130		\$665,325.00
			TOTAL	\$3,991,950.00

Purchasing Use Only:

Prior Resolutions:	
CM#:	3387
Vendor Name:	C&K Industrial Services
ftp:	6/1/2023 – 6/1/2026
Amount:	\$3,991,950.00
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 5/8/2023



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 12193 Event #4212	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$4,500,000.00 10% = \$4,950,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: April 17, 2023	NUMBER OF RESPONSES (issued/submitted): 7/2
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Cleaning and Televising of Sewers in Various Communities	
DIVERSITY GOAL/SBE 2%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 18%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - JW 4/19/23 No - The low bidder is in Cuyahoga County LL 4/20/23	CCBB: Low Non-CCBB Bid \$: 3,991,950.00	Add 2%, Total is: \$4,071,789.00
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - But No Impact - The low bidder is not certified as an Inclusive Business and there is not a bidder within 2% of the low bidder that is certified as an Inclusive Business in the CCBEIP, JW 4/19/23 LL 4/20/23	CCBEIP: Low Non-CCBEIP Bid \$: 3,991,950.00	Add 2%, Total is: \$4,071,789.00
*PRICE PREFERENCE LOWEST BID REC'D \$3,991,950.00	RANGE OF LOWEST BID REC'D \$ 3,000,000.01-\$5,000,000.00	Minus \$, =
PRICE PREF % & \$ LIMIT (7%) 7% up to max \$250,000	MAX SBE/MBE/WBE PRICE PREF \$250,000.00 Max (\$250,000+\$3,991,950.00= \$4,241,950)	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No - no compliant bidder within the range LL 4/20/23

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. C&K Industrial Services 5617 East SchAAF Road Independence, OH 44131	Bid Bond 100% Western Surety Company	\$3,991,950.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (FW) Pete and Pete Container Service, Inc. WBE SBE 5% (MW) The Safety Company, LLC dba MTEch Company SBE 10% (FW) Interstate Safety & Service Company, Inc. SBE WBE 3%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)										
			IG Number: 21-0104-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes Response: <input checked="" type="checkbox"/> Yes CCBEIP: <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Prime Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes			<table border="1"> <tr> <td></td> <td></td> </tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> NO</td> </tr> <tr> <td>Total %</td> <td>SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>8</u> %</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 4/20/23</td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>Vendor submitted CCBB and CCBEIP incomplete application. Vendor is not certified as CCBB or CCBEIP. Vendor requesting variance of diversity goals to SBE 10% and WBE 8%. DIV-3-page 2 incomplete. 4/18/2023, CCC CCBB & CCBEIP application pending, 4/18/2023 JW DIV-3 does not detail additional Good Faith Effort to achieve the diversity goals. Vendor states they can provide all services and is only subcontracting supplemental services. Insufficient Good Faith Effort (i.e., being capable of providing the entire scope of work is not sufficient justification/Good Faith Effort). LL 4/20/23</td> </tr> </table>			SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> NO	Total %	SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>8</u> %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 4/20/23	SBE/MBE/WBE Comments and Initials:	Vendor submitted CCBB and CCBEIP incomplete application. Vendor is not certified as CCBB or CCBEIP. Vendor requesting variance of diversity goals to SBE 10% and WBE 8%. DIV-3-page 2 incomplete. 4/18/2023, CCC CCBB & CCBEIP application pending, 4/18/2023 JW DIV-3 does not detail additional Good Faith Effort to achieve the diversity goals. Vendor states they can provide all services and is only subcontracting supplemental services. Insufficient Good Faith Effort (i.e., being capable of providing the entire scope of work is not sufficient justification/Good Faith Effort). LL 4/20/23		
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> NO																	
Total %	SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>8</u> %																	
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 4/20/23																	
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			OPD Buyer Initials: AJ 4/18/2023					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Equix Integrity, Inc. 9664 Akins Road, Unit B North Royalton, OH 44133	Bid Bond 100% Liberty Mutual Insurance Company	\$4,612,750.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes Response: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MW) The Safety Company, LLC dba MTEch Company SBE 2% (FW) Pete and Pete Container Service, Inc. WBE SBE 9% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: <u>2</u> % MBE: <u>0</u> % WBE: <u>9</u> %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<p>CCBEIP: <input checked="" type="checkbox"/> Yes Response: <input checked="" type="checkbox"/> Yes</p> <p>Proposal Form: <input checked="" type="checkbox"/> Yes</p> <p>Prime Worksheets: <input checked="" type="checkbox"/> Yes</p> <p>Drug-Free: <input checked="" type="checkbox"/> Yes</p> <p>Bid Bond: <input checked="" type="checkbox"/> No</p> <p>* Missing the Certificate of Compliance for the State of Ohio and the Surety Financials*</p> <p>OPD Buyer Initials: AJ 4/18/2023</p>			<p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 4/20/23 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Vendor selected Denise Flagging Construction Svcs. Inc. WBE, she did not provide signed Div-2, Vendor requesting waiver for rest of WBE goal. Spoke with Denise Stallworth who advised she thought she sent Div-2 back to Equix Integrity. Ms. Stallworth to check her "Sent" email folder and call me back. 4/18/2023 -CCC waiver requested , 4/19/2023 JW Bid is lacking 9%WBE participation. On DIV-3, vendor details states they were waiting on DIV-2 from WBE (Denise's Flagging Construction Co). Per above comments, Denise's Flagging thought they had submitted the DIV-2. IF the 9% subcontracting had been completed, all diversity goals would've been met. Due to 'confusion with potential 9% WBE participation with Denise Flagging Construction Services, for this instance only, prime vendor will be deemed to have acceptable Good Faith Effort. LL 4/20/23</p>		

Transaction ID: