



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, SEPTEMBER 20, 2023**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**Committee Members:**

**Scott Tuma, Chair – District 4**  
**Dale Miller, Vice Chair – District 2**  
**Yvonne M. Conwell – District 7**  
**Meredith M. Turner – District 9**  
**Martin J. Sweeney – District 3**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JULY 26, 2023 MEETING [See page 5]**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2023-0227: A Resolution amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective: [See page 10]

- i) **Forbes Road from First Place to Richmond Road in the City of Bedford Heights and Village of Oakwood - Council Districts 6 and 9; total estimated project cost \$930,000.00.**
- ii) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- iii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iv) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.
- v) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- vi) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vii) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- viii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- ix) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.

- x) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
  - xi) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
  - xii) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
  - xiii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
  - xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00
- b) R2023-0228: A Resolution authorizing an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See page 18]
- c) R2023-0243: A Resolution making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective. [See page 29]

- d) R2023-0244: A Resolution making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new, never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective. [See page 35]
- e) R2023-0245: A Resolution making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective. [See page 42]

## **6. MISCELLANEOUS BUSINESS**

## **7. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING  
COMMITTEE MEETING  
WEDNESDAY, JULY 26, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM

1. CALL TO ORDER

**Chairman Tuma called the meeting to order at 10:03 a.m.**

2. ROLL CALL

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Turner and Sweeney were in attendance and a quorum was determined.**

3. PUBLIC COMMENT

**There were no public comments given.**

4. APPROVAL OF MINUTES FROM THE JULY 12, 2023 MEETING

**A motion was made by Ms. Turner, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the July 12, 2023 meeting.**

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0209: A Resolution declaring that public convenience and welfare requires the resurfacing of Snow Road from Ridge Road to State Road in the City of Parma at a total estimated project cost of \$2,429,196.00; and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an

agreement of cooperation with City of Parma in connection with said project; and declaring the necessity that this Resolution become immediately effective.

**Mr. Eric Mack, Project Engineer, addressed the Committee regarding Resolution No. R2023-0209. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**A motion was then made by Mr. Tuma, seconded by Ms. Conwell and approved by unanimous vote amend Resolution No. R2023-0209 by deleting “Cleveland/Cleveland Metroparks” and inserting “Parma” in the seventh Whereas clause.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0209 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

**Mr. Tuma requested to have his name added an additional sponsor to the legislation.**

- b) R2023-0210: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5052 for rehabilitation of North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

**Ms. Jessica Shamshoum-French, Land Deputy/Sr. Project Manager, addressed the Committee regarding Resolution No. R2023-0210. Discussion ensued.**

**Committee members asked questions of Ms. Shamshoum-French pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2023-0210 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Committee members Conwell, Turner, Miller and Sweeney requested to have their names added as additional sponsors to the legislation.**

- c) R2023-0211: A Resolution fixing the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

**Mr. Tom Sotak, Chief Deputy Engineer, addressed the Committee regarding Resolution No. R2023-0211. Discussion ensued.**

**Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0211 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2023-0212: A Resolution approving and confirming the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

**Mr. Sotak addressed the Committee regarding Resolution No. R2023-0212. Discussion ensued.**

**Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.**

**A motion was then made by Mr. Tuma, seconded by Ms. Conwell and approved by unanimous vote to amend Resolution No. R2023-0212 by deleting “September 9, 2019” and inserting “September 11, 2023” in Section 6.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2023-0212 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

- e) R2023-0213: A Resolution making an award on RQ12725 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,082,130.86 for asphalt resurface preservation, crack sealing and striping for the 2023 Countywide Preventative Maintenance Program; authorizing the County Executive to execute Contract No. 3582 and all other documents consistent with said award and this Resolution; and

declaring the necessity that this Resolution become immediately effective.

**Mr. Sotak addressed the Committee regarding Resolution No. R2023-0213. Discussion ensued.**

**Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0213 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- f) R2023-0214: A Resolution making awards on RQ12381 with various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract Nos. 3585, 3586 & 3854 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- 1) Contract No. 3854 with Crawford, Murphy & Tilly, Inc. in the amount not-to-exceed \$450,000.00.
  - 2) Contract No. 3585 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$450,000.00.
  - 3) Contract No. 3586 with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$450,000.00.

**Mr. Mack addressed the Committee regarding Resolution No. R2023-0214. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0214 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- g) R2023-0215: A Resolution making an award on RQ12731 with R. L. Hill Management, Inc., in the amount not-to-exceed \$2,155,521.00



for construction of a multi-purpose room addition at the Cuyahoga County Animal Shelter; authorizing the County Executive to execute Contract No. 3588 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Christine Petro, Chief Section Architect; Ms. Jennifer Wilson, Senior Contract Compliance Officer; Mr. Sotak; Ms. Heather Holt, Assistant Law Director; and Ms. Mindy Naticchioni, Administrator of the Animal Shelter, addressed the Committee regarding Resolution No. R2023-0215. Discussion ensued.**

**Committee members asked questions of Ms. Petro, Ms. Wilson, Mr. Sotak, Ms. Holt and Ms. Naticchioni pertaining to the item, which they answered accordingly.**

**A motion was then made by Mr. Tuma, seconded by Mr. Miller and approved by unanimous vote to amend Resolution No. R2023-0215 by inserting *“Passage of this legislation is contingent upon approval from the Administrative Reconsideration Panel on August 3, 2023”* in Section 1.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0215 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Miller with a second by Ms. Turner, the meeting was adjourned at 10:56 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0227

|  |   |
|--|---|
| <p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, and Stephens</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Turner and Kelly</b></p> | <p><b>A Resolution</b> amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood, and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are ~~stricken~~ and additions are **bolded and underlined**:

- i) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.
- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.

- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
- xi) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiii) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood- Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; and

**WHEREAS**, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are stricken and additions are **bolded and underlined**):

- i) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid; total estimated project cost is \$3,200,000.00.
- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights; total estimated project cost \$860,000.00.
- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights; total estimated project cost \$2,180,000.00.
- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield; total estimated project cost \$860,000.00.

- xi) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights; total estimated project cost \$1,050,000.00.
- xv) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood-Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiii) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights; total estimated project cost \$770,000.00

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with these projects.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



## **SUMMARY OF REQUESTED ACTION**

### **Public Works Requests Approval of the Amended Public Convenience and Welfare for the Resurfacing of Forbes Road, in the Cities of Bedford, Bedford Heights & Oakwood Village**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find:
  - a) Amending Resolution No. R2020-0100 dated 06/23/2020, which declared that public convenience and welfare requires resurfacing Forbes Road in the Cities of Bedford Heights and Oakwood Village, by changing the initial termini of First Place to Richmond Road, to Fair Oaks Road to Richmond Road, in Bedford, Bedford Heights and Oakwood Village.
  - b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
  - c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of this project is \$2,130,000. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Fall of 2024 and it is anticipated to be completed in the Fall of 2025.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
3. N/A
4. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A
2. N/A
- 3.a. N/A
- 3.b. Council Districts 6 & 9

#### **D. Project Status and Planning**

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project is to be funded with \$1,107,407 Federal (52%), \$379,677 OPWC Grant Funds (18%), \$321,458 County Road and Bridge (15%), \$25,717 Bedford (1%), \$51,433 Bedford Heights (2%) and \$244,308 Oakwood Village (12%). The total cost of the project is \$2,130,000.
2. By Invoice
3. N/A

**F. Items/Services Received and Invoiced but not Paid – N/A**

**Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Matthew Pastorelle





**CUYAHOGA COUNTY**  
**DEPARTMENT of PUBLIC WORKS**

**Project Fact Sheet – Resurfacing of Forbes Road:  
 Bedford, Bedford Heights & Oakwood  
 Village**

|                                  |  |
|----------------------------------|--|
| <b>Project Type</b>              | Resurfacing of Forbes Road   |
| <b>Project Limits</b>            | Fairoaks Road to Richmond Road (1.3 miles)   |
| <b>Average Daily Traffic</b>     | 4,800 vehicles per day   |
| <b>Pavement Condition Rating</b> | 63 (Fair to Poor)  |
| <b>Council District</b>          | 6 & 9  |
| <b>Project Cost</b>              | \$2,130,000  |
| <b>Proposed Funding</b>          | Federal (\$1,107,407)<br>OPWC (\$379,677)<br>County (\$321,458)<br>Bedford (\$25,717)<br>Bedford Heights (\$51,433)<br>Oakwood Village (\$244,308) |
| <b>Project Design</b>            | County Department of Public Works  |
| <b>Construction Admin</b>        | County Department of Public Works  |

New limits Fairoaks Road to Richmond Road, addition shown by arrow



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0228

|  |   |
|--|---|
| Sponsored by: <b>County Executive Ronayne/Department of Public Works</b> | <b>A Resolution</b> authorizing an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; and

**WHEREAS**, the primary goal of the project is for the lease of parking lot space located at 4000 Euclid Avenue for use by the Cuyahoga County Department of Health and Human Services employees; and

**WHEREAS**, the project is funded by 66% Health and Human Services Levy and 34% Title IV-E; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3



First Reading/Referred to Committee: August 1, 2023  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC051  
August 1, 2023

**Title: 2023 DPW, Second Amendment to the Lease Agreement with Level 3 Communications, LLC - 65 Parking Spaces - 4000 Euclid Ave - CM1383**

**A. Scope of Work Summary**

- 1.) Submitting an RFP exemption and Amendment for RQ#39204 which will result in an award recommendation for a 2023 2nd Amendment to Contract CM1383 (CE1700088-01) with Level 3 Communications, LLC for lease of approximately sixty-five (65) parking spaces, located at located near 4000 Euclid Avenue, Cleveland Ohio, and being part of Permanent Parcel Number PPN#103-09-011 for vehicular and pedestrian ingress and egress for a period commencing July 1, 2023 through June 30, 2028, for use by the Department of Children and Family Services and for additional funds in the amount not-to-exceed \$157,500.00. This represents a 5% increase from the last term. Either party may terminate this License Agreement at any time during the Extended Term or a Renewal Term for convenience by providing the other party with at least 180 days' prior written notice of termination.
- 2.) The primary goals of the project are: (1) to provide 65 parking spaces to accommodate CFS Cuyahoga County staff.
- 3.) N/A

**B. Procurement**

- 1.) The procurement method for this project was RQ#39204
- 2.) N/A
- 3.) N/A

**C. Contractor and Project Information**

- 1.) The address(s) of all vendors and/or contractors:

Level 3 Communications, LLC  
c/o Lumen Technologies  
1025 Eldorado Blvd., 31D  
Broomfield, CO 80021  
Attn: Vice-President of Real Estate

With a copy at the same time and in the same manner to:

Level 3 Communications, LLC  
c/o Lumen Technologies  
100 CenturyLink Drive  
Monroe, LA 71203  
Attn: Real Estate Lease Administration  
Lease ID: OH0327552

- 2.) The owner for the contractor/vendor is:  
Level 3 Communications, LLC

c/o Lumen Technologies  
1025 Eldorado Blvd., 31D  
Broomfield, CO 80021

3.) The address or location of the project (parking lot) is: Parking lot is located at E. 40<sup>th</sup> and Euclid Ave., Cleveland, Ohio (PPN#103-09-011)

#### **D. Project Status and Planning**

- 1.) This project is a 2023 Amendment.
- 2.) This project for lease of approximately sixty-five (65) parking lot spaces for HHS/CFS Cuyahoga County staff.
- 3.) The project term is 7/1/2023 – 6/30/2028 in the amount of \$157,500.00.
- 4.) The contract or agreement will be processed for signature to OPD and one original for Public Works and one original for Level 3 Communications, LLC

#### **E. Funding**

- 1.) Funding source is 66% Health and Human Services Levy and 34% Title IV-E.
- 2.) The schedule of payments is monthly handled by Public Works Fiscal.
- 3.) This project is a 2023.

History:

- **Resolution 074184** dtd October 4, 2007  
RFP RQ# CT-08-8817  
January 1, 2008 – December 31, 2012
- **Resolution 081456** dtd April 3, 2008  
Authority to negotiate.  
January 1, 2008 – December 31, 2012
- **Resolution#084625 dtd 11/6/08**  
**Approving contract (128 spaces)**  
Priemer Investment Co., LLC  
2008 LEASE January 1, 2008 – December 31, 2012
- **R2013-0113 dtd June 11, 2013 and CPB2013-343**  
2013 Amendment to Lease  
CE0800729-01  
RQ#8817  
\$341,236.80
- **R2018-0082 dtd 4/24/18**  
2018 Amendment to Lease  
CE0800729-01  
RQ#8817  
\$415,644.00

extend to April 30, 2023, effective May 1, 2013

1. Project/Procurement Start Date (date your team started working on this item)  
12/23/22 opened Matrix PWD-3302
2. Date of insurance approval from risk manager  
06/10/23 PWD-3302
3. Date documents were requested from vendor  
03/10/2023, 03/16/2023, 03/22/2023, 04,05,2023, 04/19/2023, 04/20/2023,  
05/04/2023, 05/09/2023, 05/19/2023, 05/31/2023 & 06/08/2023.
4. Date item was entered and released in Infor  
06/02/23 Entered. 06/02/2023 – Line Error. 06/12/23 released.
5. Date using department approved item in Infor  
06/12/23.
6. Date Law Department approved item in Infor  
06/12/23.
7. Date approved by DoP in Infor  
06/12/23.
8. Length of processing time in Infor in calendar days  
8 days.
1. Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.  
06/01/23 – Vendor unable to re-register IG# in INFOR. 06/02/23 Line Error.  
06/02/2023 Release by IT. 06/05/23 Disapproval.

## Department of Purchasing – Required Documents Checklist

### Level 3 Financing, Inc. dba Level 3 Communications, LLC - 2023 2<sup>nd</sup> Amendment

|  |         |
|--|---------|
| Infor/Lawson RQ#:                      | N/A     |
| Buyspeed RQ# (if applicable):          | 39204   |
| Infor/Lawson PO# Code (if applicable): | N/A     |
| CM Contract#                           | CM#1383 |

|               |                          |                           |
|---------------|--------------------------|---------------------------|
| Briefing Memo | <b>Department</b><br>PJS | <b>Clerk of the Board</b> |
|---------------|--------------------------|---------------------------|

|  |  |                             |
|--|--|-----------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> √   | No <input type="checkbox"/> |
| Why is the amendment being submitted late?           | Per department justification: “Ongoing delays by the vendor Level 3 Communications, LLF related to their internal approvals and processes as well as their use of a third-party representative (CBRE) led to extended and unforeseeable delays.<br>Purchasing Note: Action sent back on 6/5/2023 and back into review queue 6/30/2023; vendor signed contract 6/29/2023. |                             |
| What is being done to prevent this from reoccurring? | Per department justification “N/A”   |                             |

|   |                              |                               |
|---|------------------------------|-------------------------------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input type="checkbox"/> √ |
|---|------------------------------|-------------------------------|

| Contract Amendments<br>Reviewed by Purchasing  |                           |            |                     |                             |
|--|---------------------------|------------|---------------------|-----------------------------|
|  |                           |            | Department initials | Purchasing                  |
| Justification Form   |                           |            | PJS                 | OK                          |
| IG#  | 23-0164-REG EXP 31DEC2027 |            | PJS                 | OK                          |
| Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i> | Date:                     |            | N/A                 | N/A                         |
| Debarment/Suspension Verified  | Date:                     | 05/24/2023 | PJS                 | OK                          |
| Auditor’s Finding  | Date:                     | 05/24/2023 | PJS                 | OK                          |
| Independent Contractor (I.C.) Requirement  | Date:                     |            | N/A                 | Waiver by Department of Law |
| Cover - <i>Master amendments only</i>  |                           |            | N/A                 | OK                          |
| Contract Evaluation  |                           |            | PJS                 | OK (revised 7/6/2023)       |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.                            |                           |            | N/A                 | N/A                         |
| Checklist Verification   |                           |            | PJS                 | OK                          |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law |                     |
|-----------------|---------------------|
|                 | Department initials |



## Department of Purchasing – Required Documents Checklist

### Level 3 Financing, Inc. dba Level 3 Communications, LLC - 2023 2<sup>nd</sup> Amendment

|   |     |
|---|-----|
| Agreement/Contract and Exhibits   | PJS |
| Matrix Law Screen shot  | PJS |
| COI   | PJS |
| Workers' Compensation Insurance   | PJS |
| Original Executed Contract (containing insurance terms) & all executed amendments | PJS |

#### Accounting Units – per revised checklist uploaded 7/6/2023

| Time Period             | Accounting Unit | Account Number | Sub Account  | Dollar Amount       |
|-------------------------|-----------------|----------------|--------------|---------------------|
| 07/01/2023 – 12/31/2023 | HS260130        | 54400-100      | UCH00101     | \$15,750.00         |
| 01/01/2024 – 12/31/2024 | HS260130        | 54400-100      | UCH00101     | \$31,500.00         |
| 01/01/2025 – 12/31/2025 | HS260130        | 54400-100      | UCH00101     | \$31,500.00         |
| 01/01/2026 – 12/31/2026 | HS260130        | 54400-100      | UCH00101     | \$31,500.00         |
| 01/01/2027 – 12/31/2027 | HS260130        | 54400-100      | UCH00101     | \$31,500.00         |
| 01/01/2028 – 06/30/2028 | HS260130        | 54400-100      | UCH00101     | \$15,750.00         |
|                         |                 |                | <b>TOTAL</b> | <b>\$157,500.00</b> |

#### Accounting Units

| Time Period             | Accounting Unit | Account Number | Sub Account  | Dollar Amount       |
|-------------------------|-----------------|----------------|--------------|---------------------|
| 07/01/2023 – 06/30/2028 | HS260130        | 54400-100      | UCH00101     | \$157,500.00        |
|                         | -               | -              | -            | -                   |
|                         | -               | -              | -            | -                   |
|                         | -               | -              | <b>TOTAL</b> | <b>\$157,500.00</b> |

|  |                   |
|--|-------------------|
| <b>Contract History</b> CE/AG# (if applicable) | CE1700088-01      |
| <b>Infor/Lawson PO# Code</b> (if applicable)   | CE1700088-01 CONV |
| <b>Lawson RQ#</b> (if applicable)              | 39204             |
| <b>CM Contract#</b>                            | CM1383            |

|                 | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|-----------------|-----------------|------------------|---------------------------------------|---------------|------------|
| Original Amount | \$35,000.00     |                  | 4/1/2017-5/31/2018                    | 4/17/17       | BC2017-298 |

## Department of Purchasing – Required Documents Checklist

### Level 3 Financing, Inc. dba Level 3 Communications, LLC - 2023 2<sup>nd</sup> Amendment

|  |  |                     |                   |                  |                   |
|--|--|---------------------|-------------------|------------------|-------------------|
| <b>Prior Amendment Amounts (list separately)</b> |  | <b>\$150,000.00</b> | <b>6/30/2023</b>  | <b>6/26/2018</b> | <b>R2018-0115</b> |
|  |  |                     |                   |                  |                   |
| <b>Pending Amendment</b>                         |  | <b>\$157,500.00</b> | <b>06/30/2028</b> |                  |                   |
| <b>Total Amendments</b>                          |  | <b>\$150,000.00</b> |                   |                  |                   |
| <b>Total Contact Amount</b>                      |  | <b>\$342,500.00</b> |                   |                  |                   |

### Purchasing Use Only:

|  |   |
|--|---|
| Prior Resolutions:                               | R2018-0115, BC2017-298  |
| Amend:   | 1383  |
| Vendor Name:                                     | Level 3 Communications, LLC   |
| ftp:   | 4/1/2017-6/30/2023 EXT 6/30/2028  |
| Amount:  | Add'l \$157,500.00mm  |
| History/CE:                                      | OK  |
| EL:  | Needs WET (notarization)  |
| Procurement Notes:                               | 6/30/2023: Correct contract evaluation - Evaluation notes background statement for Juvenile Court offices and incorrect amount under service description, performance indicators, actual performance and justification of rating not completed; attach revised checklist with accounting breakdown per calendar year. |
| Purchasing Buyer's initials and date of approval | OK, ssp 7/6/2023  |

# Department of Purchasing – Required Documents Checklist

## Level 3 Financing, Inc. dba Level 3 Communications, LLC - 2023 2<sup>nd</sup> Amendment

Contract Evaluation - 2nd Amendment - Level 3 Communications - 4000 Euclid Ave - 04/27/21 - Protected View - Saved to this PC

File Home Insert Draw Design Layout References Mailings Review View Developer Help

**PROTECTED VIEW** Be careful: files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

|   |  |          |               |         |               |      |  |  |   |  |  |
|---|--|----------|---------------|---------|---------------|------|--|--|---|--|--|
| <b>CE/AG# (if applicable)</b>   | CE1700088-01   |          |               |         |               |      |  |  |   |  |  |
| <b>Info/Lawson PDR:</b>   |  |          |               |         |               |      |  |  |   |  |  |
| <b>RC#</b>  | RQ#39204   |          |               |         |               |      |  |  |   |  |  |
| <b>Time Period of Original Contract</b>                                       | 4/1/2017 - 03/31/2018  |          |               |         |               |      |  |  |   |  |  |
| <b>Background Statement</b>   | Lease for approximately 4,980 sq/ft space for Juvenile Court Probation Offices   |          |               |         |               |      |  |  |   |  |  |
| <b>Service Description</b>  | The Department of Public Works is submitting a 2023 Amendment RFP exemption and Amendment for RQ#39204 which will result in an award recommendation for a 2023 2nd Amendment to Contract CM1383 (CE1700088-01) with Level 3 Communications, LLC "Level 3", for lease of approximately sixty-five (65) parking spaces, located at located near 4000 Euclid Avenue, Cleveland Ohio, and being part of Permanent Parcel Number PPN#103-09-011 for vehicular and pedestrian ingress and egress for a period commencing July 1, 2023 through June 30, 2028, for use by the Department of Children and Family Services and for additional fund in the amount not-to-exceed \$13,125.00 |          |               |         |               |      |  |  |   |  |  |
| <b>Performance Indicators</b>   |  |          |               |         |               |      |  |  |   |  |  |
| <b>Actual Performance versus performance indicators (include statistics):</b> |  |          |               |         |               |      |  |  |   |  |  |
| <b>Rating of Overall Performance of Contractor Select One (X)</b>             | <table border="1"> <tr> <td>Superior</td> <td>Above Average</td> <td>Average</td> <td>Below Average</td> <td>Poor</td> </tr> <tr> <td></td> <td></td> <td>X</td> <td></td> <td></td> </tr> </table>  | Superior | Above Average | Average | Below Average | Poor |  |  | X |  |  |
| Superior  | Above Average  | Average  | Below Average | Poor    |               |      |  |  |   |  |  |
|   |  | X        |               |         |               |      |  |  |   |  |  |
| <b>Justification of Rating</b>  |  |          |               |         |               |      |  |  |   |  |  |

Page 1 of 1 199 words

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11:11 AM 6/30/2023

Contract Mgmt & Sourcing - In

https://mingle-portal.inforcloudsite.com/CLY/HO/SACOUNTY\_PFD/aw225da-8704-416c-9035-637507052cab

Menu

Contract #1383

Vendor Agreement View Signed Docs

Contract Group: CLYA 3303 Supplier: Level 3 Communications, LLC Working Contract ID: 1383

Supplier: 3530 Level 3 Communications, LLC Supplier Contact: Kendra Valdes No Release

Vendor Agreement Contract Versions Questions (19) Terms

Contract Participants: **Lines** Rebates Related Documents (1) Contacts (2) Comments (56) Retainage Milestones Deliverables Email Notifications Purchase From

Service Contract Lines

| Line Number | Description                   | UOM | Base Cost  | Create Agreement Line |
|-------------|-------------------------------|-----|------------|-----------------------|
| 1           | 2021 Funding                  | EA  | 35,000.000 | Yes                   |
| 2           | 2022 Additional Certification | EA  | 37,000.000 | Yes                   |
| 3           | 2022 Funds                    | EA  | 15,000.000 | Yes                   |
| 4           | 2023 Funds - 2nd Amendment    | EA  | 15,750.000 | Yes                   |

10:51:27 - Home | RMA07

11:03 AM 6/30/2023

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Level 3 Financing, Inc. dba Level 3 Communications, LLC   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM1383<br>CE1700088-01  |                      |                |                      |             |
| <b>RQ#</b>  | RQ#39204  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 4/1/2017 - 03/31/2018   |                      |                |                      |             |
| <b>Background Statement</b>   | Lease of approximately sixty-five (65) parking spaces, for use by the Department of Children and Family Services.   |                      |                |                      |             |
| <b>Service Description</b>  | The Department of Public Works is submitting a 2023 Amendment RFP exemption and Amendment for RQ#39204 which will result in an award recommendation for a 2023 2nd Amendment to Contract CM1383 (CE1700088-01) with Level 3 Communications, LLC "Level 3", for lease of approximately sixty-five (65) parking spaces, located at located near 4000 Euclid Avenue, Cleveland Ohio, and being part of Permanent Parcel Number PPN#103-09-011 for vehicular and pedestrian ingress and egress for a period commencing July 1, 2023 through June 30, 2028, for use by the Department of Children and Family Services and for additional fund in the amount not-to-exceed \$157,500.00 |                      |                |                      |             |
| <b>Performance Indicators</b>   | Average – Parking Lot   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Average – Parking Lot   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   |                      | X              |                      |             |
| <b>Justification of Rating</b>  | Average – Parking Lot   |                      |                |                      |             |
| <b>Department Contact</b>   | Paul Sturman  |                      |                |                      |             |
| <b>User Department</b>  | Department of Public Works - Department of Health & Human Services Offices  |                      |                |                      |             |
| <b>Date</b>   | 07/06/23  |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0243

|  |   |
|--|---|
| Sponsored by: <b>County Executive Ronayne/Department of Public Works</b> | <b>A Resolution</b> making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

**WHEREAS**, the County Executive/Department of Public Works recommends an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and

**WHEREAS**, the primary goal of this project is to obtain 1 GapVax Combination Jet/Vacuum Truck for the Sanitary Engineering Division; and

**WHEREAS**, this project is funded 100% by Sanitary Services Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division.

**SECTION 2.** That the County Executive is authorized to execute any and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |      |
|--------------------------|------|
| County Council President | Date |
| County Executive         | Date |
| Clerk of Council         | Date |

First Reading/Referred to Committee: September 12, 2023  
 Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_

**Legislative Action Request Form**

**Title:** Department of Public Works/The Safety Company dba MTech/GapVax  
Combination Jet/Vacuum Truck/State Contract

**A. Scope of Work Summary**

1. The Department of Public Works is requesting approval of a Purchase Order with The Safety Company dba MTech for the purchase of one (1) GapVax Combination Jet/Vacuum Truck with the anticipated cost of \$548,740.00.
2. The equipment being purchased will be used by the Sanitary Division so they may continue critical services within the County.
3. This is a replacement vehicle.

**B. Procurement**

1. The procurement method for this purchase is a State of Ohio Contract purchase, resulting in a purchase order in the amount of \$548,740.00

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is:

The Safety Company dba MTech Company  
7401 1<sup>st</sup> Place  
Cleveland, Ohio 44146  
Christopher Cira, CEO

2. The (owners, executive director, other[specify]) for the contractor/vendor is listed above.

**D. Project Status and Planning**

1. This purchase is a one-time purchase for one (1) vehicle to be used by the Sanitary Department.

**E. Funding**

1. The project is funded 100% by the Sanitary Services Fund, PW715100.
2. The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |          |
|--|----------|
| Infor/Lawson RQ#:                      |          |
| Infor/Lawson PO# Code (if applicable): | STAC     |
| Event #                                |          |
| PO#                                    | 23003289 |

I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

|   |                              |  |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

|               |            |                    |
|---------------|------------|--------------------|
| Briefing Memo | Department | Clerk of the Board |
|---------------|------------|--------------------|

| Required Documents for All Purchase Orders<br>(ALL Non-Contract Purchases) |                       |         |                     |            |
|--|-----------------------|---------|---------------------|------------|
|  |                       |         | Department initials | Purchasing |
| IG#  | 12-1960-REG 31DEC2023 |         | AM                  | EB 7.14.23 |
| Debarment/Suspension Verified  | Date:                 | 6.15.23 | AM                  | EB 7.14.23 |
| Auditor’s Finding  | Date:                 | 3.14.23 | AM                  | EB 7.14.23 |
| Vendor’s Submission * (or Bid Tabulation)                                  |                       |         | AM                  | EB 7.14.23 |
| Independent Contractor (I.C.) Requirement                                  | Date:                 | 3.14.23 | AM                  | EB 7.14.23 |
| Checklist  |                       |         | AM                  | EB 7.14.23 |

| Required Documents Dependent upon Procurement Type   |       |    |                     |            |
|--|-------|----|---------------------|------------|
|  |       |    | Department initials | Purchasing |
| Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required unless <b>not</b> going to BOC or Council for approval) | Date: | NA | AM                  | N/A        |
| Bid Specification Packet. (Copy of Event, including include 2 <sup>nd</sup> effort documents, if applicable and include any attachments to the events).                      |       |    |                     | N/A        |
| TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.   |       |    |                     | N/A        |
| Tabulation Sheets  |       |    |                     | N/A        |
| Evaluation/Scoring Summary (includes evaluator names)  |       |    |                     | N/A        |



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |    |            |
|--|----|------------|
| Notice of Intent to Award Letter <i>(only for Formals)</i>   |    | N/A        |
| Award Letter <i>(only for Formals)</i>   |    | N/A        |
| Final DEI Goal Setting Worksheet <i>(for Formal)</i>   |    | N/A        |
| For SBEs/MBEs/WBEs “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informal)</i> . |    | N/A        |
| E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informal)</i>             |    | N/A        |
| Justification Form <i>(if exemption and purchase over \$5k)</i>  | AM | EB 7.24.23 |
| State Contract Cover Sheet #800834 exp 2.29.24   | AM | EB 7.24.23 |
| Cooperative Purchase Contract Cover Sheet  |    | N/A        |
| Sole Source Affidavit  |    | N/A        |
| Sole Source Justification  |    | N/A        |
| TAC/CTO Approval or IT Standards <i>(attach and identify relevant page #s)</i> , if required.                |    | N/A        |
| Prior RFP Exemption/Alternative Procurement Approval Letter  |    | N/A        |
| Furniture Request Form   |    | N/A        |
| Proof of Public Notice publication   |    | N/A        |
| Invoice <i>(for items already purchased but not approved)</i>  |    | N/A        |
| Department Director’s approval to initiate TSMC purchase (email or printed)                                  |    | N/A        |
| Department Director’s approval to purchase TSMC goods or services (email or printed)                         |    | N/A        |

\*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

| Reviewed by Law                 |                     |
|---------------------------------|---------------------|
|                                 | Department initials |
| Exhibits                        | NA                  |
| Matrix Law Screen shot          | NA                  |
| COI                             | NA                  |
| Workers’ Compensation Insurance | NA                  |
| Performance Bond                | NA                  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Vendor Information

| Vendor Name              | Dollar Amount       |
|--------------------------|---------------------|
| MTech/The Safety Company | <b>\$548,740.00</b> |

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| Department of Purchasing Verification for Events   |            |
|--|------------|
|  | Purchasing |
| Vendor Name and Dollar Amount verified (lowest and best)   | N/A        |
| If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 <sup>nd</sup> effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid | N/A        |
| Checked for # of Notification on Event(s)  | N/A        |
| Sealed Bid on Event(s) & Display on Portal   | N/A        |
| If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement   | N/A        |
| If a service, <ul style="list-style-type: none"> <li>• Matrix approval of PO vs. Contract</li> <li>• Insurance/Workers’ Compensation requirements and/or Waiver</li> </ul>   | N/A        |
| Minimum # of bids received   | N/A        |
| Purchasing Buyer’s initials and date of approval   | N/A        |
| Misc Comments  | N/A        |

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Department of Purchasing. If all requirements are met, the item can be approved by DoP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

PO: 23003289  
 Vendor: THE SAFETY COMPANY DBA MTECH COMPANY  
 Amount: \$548,740.00  
 IG: OK  
 Auditor Findings: OK  
 Debar/Susp: OK  
 ICF: OK  
 Checklist: OK  
 Buyer Review Complete EB 7.24.23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0244

|  |  |
|--|--|
| Sponsored by: <b>County Executive Ronayne/Department of Public Works</b> | <b>A Resolution</b> making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

**WHEREAS**, the County Executive/Department of Public Works recommends an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division; and

**WHEREAS**, the primary goal of this project is to obtain five (5) sewer vac trucks for the Sanitary Sewer Division and

**WHEREAS**, this project is funded 100% by the Sanitary Sewer Maintenance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of five (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division.

**SECTION 2.** That the County Executive is authorized to execute any and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or



**OnBase Item Detail Briefing Memo - Form**

**Title: Department of Public Works Fleet Division; Rush Truck; 2024 Cooperative Purchase, Five (5) Sewer Vac Replacement Trucks**

**A. Scope of Work Summary**

1. The Department of Public Works is requesting to purchase off the joint cooperative ODOT Contract – five (5) Sewer Vac Trucks for the Sanitary Sewer Division, in compliance with ODOT contract # 023-23. This will result in a Purchase Order.
  - a. The goal of this project is to obtain five (5) Sewer VacTrucks for the Sanitary Sewer Division.
  - b. These trucks will replace existing trucks, which would cost more to maintain due to their age and normal wear and tear that the trucks endure.  
Repair costs continue to rise with the age of the existing trucks and to ensure the Sanitary Sewer Division maintains schedules and services in the communities without any interruptions, these new trucks are being requested.

**B. Procurement**

1. This procurement method being requested is a State of Ohio ODOT Contract #023-23, in the amount of \$3,165,625.00
2. This submission is a request for a purchase order with Rush Truck.
3. The Department of Public Works has chosen to purchase the trucks through the ODOT contract, which provides suitable units that were already competitively bid through ODOT and allows for timely delivery.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Rush Truck Center of Ohio Inc.  
12970 Snow Road  
Parma, Ohio 44130

**D. Project Status and Planning**

1. The project is a one-time purchase.

**E. Funding**

1. The project is funded 100% by the Sanitary Sewer Maintenance Fund.
2. The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |          |
|--|----------|
| Infor/Lawson RQ#:                      | NA       |
| Infor/Lawson PO# Code (if applicable): | JCOP     |
| Event #                                | NA       |
| PO#                                    | 23003578 |

X  I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

|   |                              |  |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

|               |                  |                    |
|---------------|------------------|--------------------|
| Briefing Memo | Department<br>PS | Clerk of the Board |
|---------------|------------------|--------------------|

### Required Documents for All Purchase Orders (ALL Non-Contract Purchases)

|   |                 | Department initials | Purchasing  |
|---|-----------------|---------------------|---|
| IG#                                       | 23-0176         | PS                  | Rush Truck Centers of Ohio, Inc. 23-0176-REG 31DEC2027<br>GHM |
| Debarment/Suspension Verified             | Date: 7/18/2023 | PS                  | GHM   |
| Auditor’s Finding                         | Date: 7/18/2023 | PS                  | GHM   |
| Vendor’s Submission * (or Bid Tabulation) |                 | PS                  | GHM   |
| Independent Contractor (I.C.) Requirement | Date: 8/8/2023  | PS                  | GHM   |
| Checklist                                 |                 | PS                  | GHM   |

### Required Documents Dependent upon Procurement Type

|  |       | Department initials | Purchasing |
|--|-------|---------------------|------------|
| Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required unless <b>not</b> going to BOC or Council for approval) | Date: | N/A                 | NA         |
| Bid Specification Packet. (Copy of Event, including include 2 <sup>nd</sup> effort documents, if applicable and include any attachments to the events).                      |       |                     | NA         |

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |    |                 |
|--|----|-----------------|
| TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting. |    | NA              |
| Tabulation Sheets  |    | NA              |
| Evaluation/Scoring Summary <i>(includes evaluator names)</i>   |    | NA              |
| Notice of Intent to Award Letter <i>(only for Formals)</i>   |    | NA              |
| Award Letter <i>(only for Formals)</i>   |    | NA              |
| Final DEI Goal Setting Worksheet <i>(for Formal)</i>   |    | NA              |
| For SBEs/MBEs/WBEs “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informal)</i> .                   |    | NA              |
| E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informal)</i>                               |    | NA              |
| Justification Form <i>(if exemption and purchase over \$5k)</i>  | PS | GHM             |
| State Contract Cover Sheet   |    | NA              |
| Cooperative Purchase Contract Cover Sheet  | PS | attached<br>GHM |
| Sole Source Affidavit  |    | NA              |
| Sole Source Justification  |    | NA              |
| TAC/CTO Approval or IT Standards <i>(attach and identify relevant page #s)</i> , if required.                                  |    | NA              |
| Prior RFP Exemption/Alternative Procurement Approval Letter  |    | NA              |
| Furniture Request Form   |    | NA              |
| Proof of Public Notice publication   |    | NA              |
| Invoice <i>(for items already purchased but not approved)</i>  |    | NA              |
| Department Director’s approval to initiate TSMC purchase (email or printed)  |    | NA              |
| Department Director’s approval to purchase TSMC goods or services (email or printed)   |    | NA              |

\*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

| Reviewed by Law                 |                            |
|---------------------------------|----------------------------|
|                                 | Department initials        |
| Exhibits                        | N/A                        |
| Matrix Law Screen shot          | PS attachment verified GHM |
| COI                             | N/A                        |
| Workers’ Compensation Insurance | N/A                        |
| Performance Bond                | N/A                        |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Vendor Information



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| Vendor Name        | Dollar Amount         |
|--------------------|-----------------------|
| Rush Truck Centers | <b>\$3,165,625.00</b> |

| Department of Purchasing Verification for Events   |   |
|--|---|
|  | <b>Purchasing</b>   |
| Vendor Name and Dollar Amount verified (lowest and best)   | Rush Truck Centers of Ohio Inc.<br><b>\$3,165,625.00</b>  |
| If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 <sup>nd</sup> effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid | NA  |
| Checked for # of Notification on Event(s)  | NA  |
| Sealed Bid on Event(s) & Display on Portal   | NA  |
| If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement   | NA  |
| If a service, <ul style="list-style-type: none"> <li>• Matrix approval of PO vs. Contract</li> <li>• Insurance/Workers’ Compensation requirements and/or Waiver</li> </ul>   | NA  |
| Minimum # of bids received   | NA  |
| Purchasing Buyer’s initials and date of approval   | GHM 08/09/2023  |
| Misc Comments  | Contract 023-23, Expiration 08/31/2023. This PO is created to purchase five (5) Sewer Vac Trucks (2024 GAPVAX Trucks) for the Sanitary Sewer Division of Department of Public Works, in compliance with ODOT contract # 023-23 with an invoice amount NTE \$3,165,625.00. The purchase order should be processed as an FPSR in the amount of \$3,165,625.00 however, due to system limitations, historically purchase orders marked as such, have not processed properly so we are processing it at \$1000.00 so it can be routed for approvals and will update the pricing information at the appropriate time. Item being approved for placement on BOC |



## **Department of Purchasing – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

|  |  |
|--|--|
|  | meeting/JCOP, OnBase action required. GHM 08/09/2023 |
|--|--|

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Department of Purchasing. If all requirements are met, the item can be approved by DoP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0245

|   |  |
|---|--|
| Sponsored by: <b>County Executive Ronayne/Department of Public Works/</b> | <b>A Resolution</b> making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of three new, never titled (3) Ford F-550 regular cab trucks and three (3) Ford F-550 crew trucks, for use by the Road and Bridge Division; and

**WHEREAS**, the primary goal of this project is to obtain (3) Ford F-550 regular cab trucks and (3) Ford F-550 crew trucks for use by the Road and Bridge Division; and

**WHEREAS**, this project is funded 100% by County Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of three new, never titled (3) Ford F-550 regular cab trucks and three (3) Ford F-550 crew trucks, for use by the Road and Bridge Division

**SECTION 2.** That the County Executive is authorized to execute a Purchase Order No. 23003656 and all documents consistent with said award and with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

|                                  |   |
|----------------------------------|---|
| <b>Title</b>                     | <a href="#">Public Works / Sarchione Ford of Alliance / Purchase Order / RQ # 11528 /3 - 2023 Ford F-550 Regular Cab and 3 - 2023 Ford F-550 Crew Cab Trucks</a>  |
| <b>Department or Agency Name</b> | <b>Department of Public Works</b>   |
| <b>Requested Action</b>          | <input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order<br><input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-# ) | Contract No. (If PO, list PO#) | Vendor Name                | Time Period | Amount       | Date BOC Approved/ Council's Journal Date | Approval No. |
|--------------------------------|--------------------------------|----------------------------|-------------|--------------|---|--------------|
| O                              | 23003656                       | Sarchione Ford of Alliance |             | \$520,071.00 | Pending                                   | Pending      |
| O                              |                                |                            |             |              |   |              |
| A-1                            |                                |                            |             |              |   |              |
|                                |                                |                            |             |              |   |              |

**Service/Item Description (include quantity if applicable):**  
[Public Works is requesting approval of a purchase order, per the chart above, for the purchase of 3 each of 2023 Ford F-550 Regular Cab and 2023 Ford F-550 Crew Cab Trucks to be used by the Road & Bridge Division of Public Works.](#)

**For purchases of furniture, computers, vehicles:**    Additional    Replacement  
**Age of items being replaced: see below**

| <u>Unit Number</u> | <u>Current Vehicle</u>     | <u>Proposed New Vehicle</u>           |
|--------------------|----------------------------|---------------------------------------|
| 03-0257            | 2006 Ford F-450 Dump       | 2023 Ford F-550 Gas Engine Dump Truck |
| 03-0258            | 2006 Ford F-450 Dump       | 2023 Ford F-550 Gas Engine Dump Truck |
| 03-0259            | 2007 Ford F-450 Dump       | 2023 Ford F-550 Gas Engine Dump Truck |
| 03-0285            | 2008 Ford F-450 Crew Truck | 2023 Ford F-550 Gas Engine Crew Truck |
| 03-0286            | 2008 Ford F-450 Crew Truck | 2023 Ford F-550 Gas Engine Crew Truck |
| 03-0287            | 2008 Ford F-450 Crew Truck | 2023 Ford F-550 Gas Engine Crew Truck |

**How will replaced items be disposed of?** auction

**Project Goals, Outcomes or Purpose (list 3):**  
 These 6 trucks will be used by the Road and Bridge Division of Public Works

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

|   |   |
|---|---|
| Vendor Name and address:  | Owner, executive director, other (specify): |
| Sarchione Ford of Alliance<br>2480 W. State Street<br>Alliance, Ohio 44601                    | John Sarchione, Owner                       |
| Vendor Council District:  | Project Council District:                   |
|   |   |
| If applicable provide the full address or list the municipality(ies) impacted by the project. |   |

| COMPETITIVE PROCUREMENT   | NON-COMPETITIVE PROCUREMENT  |
|---|--|
| RQ # <i>if applicable</i><br><input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input type="checkbox"/> Informal<br><input checked="" type="checkbox"/> Formal Closing Date: April 17, 2023    | Provide a short summary for not using competitive bid process.<br><br>*See Justification for additional information.   |
| The total value of the solicitation: \$520,071.00   | <input type="checkbox"/> Exemption   |
| Number of Solicitations (sent/received) 3/16  | <input type="checkbox"/> State Contract, list STS number and expiration date<br><br><input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? : <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. There were no diversity goals for this purchase. | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).                   |
| Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No, please explain:  | <input type="checkbox"/> Government Purchase<br><br><input type="checkbox"/> Alternative Procurement Process   |
| How did pricing compare among bids received?<br><br><b>This RFB was a contained different vehicles and vehicle modifications; there were 3 bids each were made separate awards. There were no other bidders for these particular trucks.</b>      | <input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )<br><br><input type="checkbox"/> Other Procurement Method, please describe:                                  |

|   |  |
|---|--|
| Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, complete section below |  |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase.  | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.                      |  |

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain

**FUNDING SOURCE(S):** *(No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source*  
**Road & Bridge Funds - PW270180**

Is this approved in the biennial budget?  Yes  No (if “no” please explain):

**Payment Schedule:**  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

New Service or purchase  Recurring service or purchase  Is contract late  No  Yes, In the fields below provide reason for late and time-line of late submission

**Reason:**

|  |  |
|--|--|
| <b>Time Line:</b>  |  |
| Project/Procurement Start Date (date your team started working on this item) |  |
| Date documents were requested from vendor.                                   |  |
| Date of insurance approval from risk manager.                                |  |
| Date Department of Law approved Contract.                                    |  |
| Date item was entered and released in Infor.                                 |  |

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY:**  
n/a

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |          |
|--|----------|
| Infor/Lawson RQ#:                      | 11528    |
| Infor/Lawson PO# Code (if applicable): | RFB      |
| Event #                                | 4196     |
| PO#                                    | 23003656 |

*x I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.*

|   |                              |  |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

|               |                  |                    |
|---------------|------------------|--------------------|
| Briefing Memo | Department<br>tw | Clerk of the Board |
|---------------|------------------|--------------------|

| Required Documents for All Purchase Orders<br>(ALL Non-Contract Purchases) |                        |        |                     |            |
|--|------------------------|--------|---------------------|------------|
|  |                        |        | Department initials | Purchasing |
| IG#  | 23.0149 REG 12.31.2027 |        | tw                  |            |
| Debarment/Suspension Verified  | Date:                  | 8.8.23 | Tw                  |            |
| Auditor’s Finding  | Date:                  | 8.8.23 | Tw                  |            |
| Vendor’s Submission * (or Bid Tabulation) Proposal                         |                        |        | tw                  |            |
| Independent Contractor (I.C.) Requirement                                  | Date:                  | 5.4.23 | Tw                  |            |
| Checklist  |                        | 8.8.23 | tw                  |            |

| Required Documents Dependent upon Procurement Type   |       |  |                     |            |
|--|-------|--|---------------------|------------|
|  |       |  | Department initials | Purchasing |
| Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required unless not going to BOC or Council for approval)          | Date: |  | n/a                 |            |
| Bid Specification Packet. (Copy of Event, including include 2 <sup>nd</sup> effort documents, if applicable and include any attachments to the events).<br><i>RFB attached</i> |       |  | tw                  |            |
| TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.   |       |  | n/a                 |            |
| Tabulation Sheets  |       |  | tw                  |            |
| Evaluation/Scoring Summary (includes evaluator names)  |       |  | n/a                 |            |

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |     |  |
|--|-----|--|
| Notice of Intent to Award Letter <i>(only for Formals)</i>   | tw  |  |
| Award Letter <i>(only for Formals)</i>   | tw  |  |
| Final DEI Goal Setting Worksheet <i>(for Formal)</i>   | tw  |  |
| For SBEs/MBEs/WBEs “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informal)</i> . | n/a |  |
| E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informal)</i>             | n/a |  |
| Justification Form <i>(if exemption and purchase over \$5k)</i>  | n/a |  |
| State Contract Cover Sheet   | n/a |  |
| Cooperative Purchase Contract Cover Sheet  | n/a |  |
| Sole Source Affidavit  | n/a |  |
| Sole Source Justification  | n/a |  |
| TAC/CTO Approval or IT Standards <i>(attach and identify relevant page #s)</i> , if required.                | n/a |  |
| Prior RFP Exemption/Alternative Procurement Approval Letter  | n/a |  |
| Furniture Request Form   | n/a |  |
| Proof of Public Notice publication   | n/a |  |
| Invoice <i>(for items already purchased but not approved)</i>  | n/a |  |
| Department Director’s approval to initiate TSMC purchase (email or printed)                                  | n/a |  |
| Department Director’s approval to purchase TSMC goods or services (email or printed)                         | n/a |  |

\*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

| Reviewed by Law                 |                     |
|---------------------------------|---------------------|
|                                 | Department initials |
| Exhibits                        | n/a                 |
| Matrix Law Screen shot          | n/a                 |
| COI                             | n/a                 |
| Workers’ Compensation Insurance | n/a                 |
| Performance Bond                | n/a                 |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Vendor Information

| Vendor Name                | Dollar Amount    |
|----------------------------|------------------|
| Sarchione Ford of Alliance | <b>\$520,071</b> |



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

| <b>Department of Purchasing Verification for Events</b>  |                   |
|--|-------------------|
|  | <b>Purchasing</b> |
| Vendor Name and Dollar Amount verified (lowest and best)   |                   |
| If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 <sup>nd</sup> effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid |                   |
| Checked for # of Notification on Event(s)  |                   |
| Sealed Bid on Event(s) & Display on Portal   |                   |
| If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement   |                   |
| If a service, <ul style="list-style-type: none"> <li>• Matrix approval of PO vs. Contract</li> <li>• Insurance/Workers’ Compensation requirements and/or Waiver</li> </ul>   |                   |
| Minimum # of bids received   |                   |
| Purchasing Buyer’s initials and date of approval   |                   |
| Misc Comments  |                   |

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Department of Purchasing. If all requirements are met, the item can be approved by DoP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received



## Department of Purchasing Tabulation Sheet

|  |  |   |
|--|--|---|
| REQUISITION NUMBER: 11528 Event 4196   | TYPE: RFB  | ESTIMATE: \$675,000.00  |
| CONTRACT PERIOD:   | RFB DUE DATE: 04/17/23   | NUMBER OF RESPONSES: 16/3   |
| REQUESTING DEPARTMENT: Public Works  | COMMODITY DESCRIPTION: Ford Vehicles: F-550's, Rangers & Police Interceptors and vehicle modifications |   |
| DIVERSITY GOAL/SBE 0%  | DIVERSITY GOAL/MBE 0%  | DIVERSITY GOAL/WBE 0%   |
| Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-Yes, But No Impact, the low bidder is not located in Cuyahoga County and there is not a bidder within 2% of the low bidder that is a Cuyahoga County Based Business (CCBB), JW 4-26-2023 LL 4/26/23   | CCBB: Low Non-CCBB Bid \$:30,628.02 (bid not compliant)/ \$206,460.00 (compliant bid)                  | Add 2%, Total is: \$31,240.58 (bid not compliant)/ \$210,589.20 (compliant bid)   |
| Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact, the low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is an "Inclusive Business" in CCBEIP), JW 4-26-2023 LL 4/26/23 | CCBEIP: Low Non-CCBEIP Bid \$:30,628.02 (bid not compliant)/ \$206,460.00 (compliant bid)              | Add 2%, Total is: \$31,240.58 (bid not compliant)/ \$210,589.20 (compliant bid)   |
| *PRICE PREFERENCE LOWEST BID REC'D \$30,628.02   | RANGE OF LOWEST BID REC'D \$ 0-\$500,000   | Minus \$, =   |
| PRICE PREF % & \$ LIMIT:-(10%) \$3,062.80  | MAX SBE/MBE/WBE PRICE PREF \$33,690.82   | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>N/A – no diversity goals established LL 4/26/23 |

| Bidder's / Vendors Name and Address   | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review  | Award : (Y/N)  |
|---|------------------|---|--|---|--|--|---|--|
| 1<br>Hall Public Safety Co<br>12400 Beechlaw n Ave NE<br>Alliance, OH 44601 | Not Received     | \$30,628.02                                   | Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s): n/a<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br><br>Total %<br>SBE: 0 % MBE: 0 % WBE: 0 %<br><br>SBE/MBE/WBE Comply: (Y/N)<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>SBE/MBE/WBE Comments and Initials:<br>No goals 4/21/23 SS<br>4/26/2023 JW | Compliant<br>Award Modification to 2023 Form Police in the systems only.<br><i>[Handwritten signature]</i><br>5/23/23 | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|---------------|
|                                     |                  |   | CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A<br>COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>OPD Buyer Initials: <u>KT</u> |                  |                          |   |                    |               |

|   |  |   |  |  |  |  |   |
|---|--|---|--|--|--|--|---|
| Bidder's / Vendors Name and Address<br>2<br>Feldman Ford, LLC<br>8333 Michigan Ave<br>Detroit, MI 48210 | Bid Bond / Check<br>Chase Cashier's Check<br>#9227823216<br>\$500.00 | Actual Bid Amount (enter "N/A" if RFP or RFQ)<br>\$206,460.00 | Buyer Administrative Review: OPD Buyer Initials<br>Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>IG Number: Feldman Ford 22-0097-REG 31DEC2026<br>NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No | Price Preference<br><input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB / CCBEIP Registered<br>CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Diversity Program Review:<br>SBE / MBE / WBE<br>Subcontractor Name(s): n/a<br>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No<br>Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %<br>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials: No goals 4/21/23 SS JW 4/26/2023 | Dept. Tech. Review w<br>Award : (Y/N)<br>Compliance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Avario Flores RANGERS + Police Interceptors ONLY.<br>[Signature] 5/3/23 |
|---|--|---|--|--|--|--|---|

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|---|--------------------|---------------|
|                                     |                  |   | <input checked="" type="checkbox"/> N/A<br>CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br>COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>OPD Buyer Initials: <u>KT</u> |                  |                          |   |                    |               |

|   |  |   |   |   |  |  |   |                |
|---|--|---|---|---|--|--|---|----------------|
| Bidder's / Vendors Name and Address<br>3<br>Sarchion<br>e Ford<br>Of<br>Alliance<br>2480 W<br>State<br>Street<br>Alliance,<br>OH<br>44601 | Bid Bond / Check<br>Chase<br>Cashier's<br>Check<br>#90217222<br>70<br>\$500.00 | Actual Bid Amount (enter "N/A" if RFP or RFQ)<br>\$638,530.00 | Buyer Administrative Review: OPD Buyer Initials<br>Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Number:<br>Hall Public Safety Co.<br>20-0368-REG<br>31DEC2024<br>NCA:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A | Price Preference<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB / CCBEIP Registered<br>CCBB<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Diversity Program Review:<br>SBE / MBE / WBE<br>Subcontractor Name(s): n/a<br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br>Total %<br>SBE: 0% MBE: 0% WBE: 0%<br>SBE/MBE/WBE Comply: (Y/N)<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials:<br>No goals 4/21/23 SS<br>JW 4/26/20203 | Dept. Tech. Review<br>Compliant<br>Awarded Food<br>F550 w/ Dump +<br>Food F550 w/<br>Hughes body<br>ONLY.<br>5/12/23<br>[Signature] | Awarded: (Y/N) |
|---|--|---|---|---|--|--|---|----------------|

Transaction ID:

| Bidder's / Vendors Name and Address | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
|                                     |   | CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A<br>CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A<br>COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>OPD Buyer Initials: <u>KT</u> |                  |                          |   |                    |              |