



## **MINUTES**

### **CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING**

**WEDNESDAY, NOVEMBER 1, 2023**

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**

**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**

**10:00 AM**

#### **1. CALL TO ORDER**

**Chairman Tuma called the meeting to order at 10:07 a.m.**

#### **2. ROLL CALL**

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller and Sweeney were in attendance and a quorum was determined. Committee member Conwell entered the meeting after the roll call was taken. Committee member Turner was absent from the meeting.**

#### **3. PUBLIC COMMENT**

**There were no public comments given.**

#### **4. APPROVAL OF MINUTES FROM THE OCTOBER 4, 2023 MEETING**

**A motion was made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the October 4, 2023 meeting.**

#### **5. MATTERS REFERRED TO COMMITTEE**

- a) R2023-0286: A Resolution authorizing an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to

11/30/2028, to change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2023-0286. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0286 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2023-0287: A Resolution making an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3677 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Matthew Rymer, Facilities and Maintenance Administrator; and Ms. Lenora Lockett, Director of the Department of Equity and Inclusion, addressed the Committee regarding Resolution No. R2023-0287. Discussion ensued.**

**Committee members asked questions of Mr. Rymer and Ms. Lockett pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0287 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- c) R2023-0306: A Resolution making awards on RQ12846 to two providers in the combined amount not-to-exceed \$800,000.00 for general sanitary engineering services, effective upon signature of all parties, for a period of (3) years; authorizing the County Executive to execute Contract Nos. 3784 and 3785 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 3784 with MS Consultants, Inc. in the amount not-to-exceed \$400,000.00.
- 2) Contract No. 3785 with Environmental Design Group in the amount not-to-exceed \$400,000.00.

**Ms. Nichole English, Planning and Program Administrator; and Mr. Nathaniel Hall, Assistant Law Director, addressed the Committee regarding Resolution No. R2023-0306. Discussion ensued.**

**Committee members asked questions of Ms. English and Mr. Hall pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0306 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- d) R2023-0307: A Resolution making an award on RQ12393 to C&S Engineers, Inc. in the amount not-to-exceed \$650,000.00 for general engineering services for the Cuyahoga County Airport, effective upon contract signature of all parties, for a period of (5) years; authorizing the County Executive to execute Contract No. 3793 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. English and Mr. Myers addressed the Committee regarding Resolution No. R2023-0307. Discussion ensued.**

**Committee members asked questions of Ms. English and Mr. Myers pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0307 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

## 6. MISCELLANEOUS BUSINESS

**Mr. Miller thanked the Administration for submitting the legislation to Council in a timely manner.**

## 7. ADJOURNMENT

**With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Miller, the meeting was adjourned at 10:42 a.m., without objection.**