



AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, APRIL 2, 2025
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Pernel Jones, Jr., Chair – District 8
Mark Casselberry, Vice Chair – District 4
Yvonne M. Conwell – District 7
Dale Miller – District 2
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MARCH 19, 2025 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2025-0126: A Resolution making an award on RQ15371 to Advanced Server Management Group, Inc. (ASMGi) in the amount not-to-exceed \$1,100,000.00 for print management Services for the period 4/1/2025 – 3/31/2028; authorizing the County Executive to execute Contract No. 5132 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective
 - b) R2025-0127: A Resolution making an award on RQ14966 to Browning-Ferris Industries of Ohio dba Republic Services of Elyria in the amount not-to-exceed \$866,787.76 for waste removal services at various

County buildings, effective upon signature of all parties for the period 4/1/2025 – 3/31/2028; authorizing the County Executive to execute Contract No. 5199 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, MARCH 19, 2025

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairman Jones called the meeting to order at 10:08 a.m.

2. ROLL CALL

Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Casselberry, Conwell, Miller and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MARCH 5, 2025 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the March 5, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0107: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6002 for the construction of a sewer extension of approximately 0.76 miles and reconstruction and rehabilitation of 1.5 miles of Fitch Road from south of Cranage Road to the Township line in Olmsted Township; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way;

and declaring the necessity that this Resolution become immediately effective.

Mr. Eric Mack, Section Chief Engineer, addressed the Committee regarding Resolution No. R2025-0107. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Casselberry, Resolution No. R2025-0107 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2025-0108: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6004 for rehabilitation of Lee Road Bridge No. 00.77 over Mill Creek in the City of Maple Heights; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2025-0108. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2025-0108 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Jones requested to have his name added as a co-sponsor to the legislation.

- c) R2025-0109: A Resolution making an award on RQ14550 to various vendors in the total amount not-to-exceed \$3,000,000.00 for janitorial, chemical cleaning supplies, and paper supplies, effective upon signatures of all parties for a period of 3 years; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 5142 with Amico, LLC, dba United Business Supply in the anticipated amount of \$1,500,000.00.

2) Contract No. 5160 with W.B. Mason Co., Inc. in the anticipated amount of \$1,500,000.00.

Mr. Thomas Pavich, Fiscal Specialist Supervisor, addressed the Committee regarding Resolution No. R2025-0109. Discussion ensued.

Committee members asked questions of Mr. Pavich pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Casselberry, Resolution No. R2025-0109 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

- d) R2025-0110: A Resolution making an award on RQ15527 to Ronyak Paving, Inc. in the amount not-to-exceed \$2,538,569.85 for resurfacing of Rockside Road from East 140th Street to Westerly Approach Slab of the Bridge over Norfolk Southern Railroad in the City of Maple Heights, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5173 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$253,856.99 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2025-0110. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2025-0110 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Jones requested to have his name added as a co-sponsor to the legislation.

- e) R2025-0111: A Resolution authorizing a revenue generating Agreement with the City of Berea in the amount not-to-exceed \$975,000.00 for sanitary and storm sewer maintenance located in

County Sewer District No. 8 for the period 4/1/2025 – 3/31/2026; authorizing the County Executive to execute Contract No. 5192 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Mack addressed the Committee regarding Resolution No. R2025-0111. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Resolution No. R2025-0111 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Jones adjourned the meeting at 10:30 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0126

Sponsored by: **County Executive Ronayne/Department of Public Works**

A Resolution making an award on RQ15371 with Advanced Server Management Group, Inc. (ASMGi) in the amount not-to-exceed \$1,100,000.00 for print management operations for the period 4/1/2025 – 3/31/2028; authorizing the County Executive to execute Contract No. 5132 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ15371 with Advanced Server Management Group, Inc. (ASMGi) in the amount not-to-exceed \$1,100,000.00 for print management operations for the period 4/1/2025 – 3/31/2028; and

WHEREAS, the primary goal of this project is for print management operations for Cuyahoga County printing services; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ15371 with Advanced Server Management Group, Inc. (ASMGi) in the amount not-to-exceed \$1,100,000.00 for print management operations for the period 4/1/2025 – 3/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 5132 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 25, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Public Works / Print Management Services / 2025 – 2028 Contract / Advanced Service Management Group, Inc. (ASMGI)
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CM5132	Advanced Server Management Group, Inc	4.1.2025 – 3.31.2028	Not to Exceed \$1,100,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Public Works is requesting authorization to contract with Advanced Server Management Group, Inc., for print management services for a term of three years in the amount of \$1,100,000.00.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

1. This Contract will allow Public Works to partner with Advanced Server Management Group, Inc. for print management services for the next 3-years.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Advanced Server Management Group, Inc. 800 Superior Avenue E Suite 1050 Cleveland, Ohio 44114	Owner, executive director, other (specify): Steven Roesing, CEO
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT**NON-COMPETITIVE PROCUREMENT**

Rev. 05/07/2024

RQ# <u>15371</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 10 / 1	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (5%) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? ASMG1 was the only vendor to submit a proposal.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: 9.26.24
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. This system utilizes its own independent platform.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. General Fund – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW780100
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CE1800467 Aka CM704	Advanced Server Managem ent Group, Inc.	1.1.2019- 12.31.2021	\$1,121,800.00	3.7.2019	R2019-0030
(A-1)	CM2033	Advanced Server Managem ent Group, Inc	1.1.2019 – 12.31.2024	\$1,110,000.00	12.13.2021	R2021-0270
(A-2)	CM2033	Advanced Server Managem ent Group, Inc	1.1.2025 – 3.31.2025	\$0.00	11.12.2024	BC item of note #3

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	15371
Infor/Lawson PO# Code (if applicable):	RFP
Event #	6020
CM Contract#	CM5132

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	tw	Attached
Notice of Intent to Award (sent to all responding vendors)	n/a	OK (same as award letter)
Bid Specification Packet (RFP Packet)	tw	OK
Final DEI Goal Setting Worksheet	tw	OK
Diversity Documents – <i>if required (goal set)</i>	n/a	OK (in vendor submission)
Award Letter (sent to awarded vendor)	Tw	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	n/a	N/A
Bid Tabulation Sheet	Tw	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	Tw	OK
IG# 21.0425 REG 12.31.2025	Tw	OK
Debarment/Suspension Verified Date: 1.14.25	Tw	OK
Auditor’s Findings Date: 1.14.25 (2)	Tw	OK
Vendor’s Submission	tw	OK
Independent Contractor (I.C.) Form Date: 9.24.24	tw	OK
Cover - <i>Master contracts only</i>	n/a	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	Tw	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	Tw	2025-TAC-022, 2/27/2025
Checklist Verification 1.17.25	tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-4457 and 4458	tw
COI	tw
Workers’ Compensation Insurance	tw
Performance Bond, if required per RFP	n/a

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
4.1.2025 – 12.31.2025	PW780100	55200			\$275,000.0
1.1.2026 – 12.31.2026	PW780100	55200			\$366,667.00
1.1.2027 – 12.31.2027	PW780100	55200			\$366,667.00
1.1.2028 – 3.31.2028	PW780100	55200			\$91,666.00
			TOTAL		\$1,100,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department) (per revised checklist dated 2/14/2015)

CE/AG# (if applicable)		CE1800467			
Infor/Lawson PO# and PO Code (if applicable)		CONV			
Lawson RQ# (if applicable)		42083 (BuySpeed)			
CM Contract#		CM2033 (fka CM704)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,100,000.00		4.1.2025-3.31.2028	Pending	Pending
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

Per revised checklist dated 3/4/2025

	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,121,800.00		1.1.2019 – 12.31.2021	3.7.2019 2/12/2019	R2019-0030
Prior Amendment Amounts (list separately) (A-#)	A-1	\$1,110,000.00	1.1.2022 – 12.31.2024	12.13.2021 12/9/2021	R2021-0270
	A-2	\$0.00	1.1.2025 – 3.31.2025	11.12.2024	Item of Note #3
		\$			
Pending Amendment		\$			
Total Amendments		\$1,110,000.00			
Total Contract Amount	\$1,121,800.00	\$2,231,800.00			

Department of Purchasing – Required Documents Checklist

PURCHASING USE ONLY

Prior Resolutions:	BOC ION #3 (11/12/2024), R2021-0270, R2019-0030
CM#:	5132
Vendor Name:	Advanced Server Management Group, Inc.
Time Period:	April 1, 2025 – March 31, 2028
Amount:	\$1,100,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	3/4/2025: Attach revised checklist with prior approval history completed. 2/14/2025: PO code must be entered; attach revised checklist with prior contract history completed; attach TAC approval of the contract, TAC waiver or CTO approval.
Purchasing Agents Initials and date of approval	OK, ssp 3/4/2025A

CONTRACT EVALUATION FORM

Contractor	Advanced Server Management Group, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM2033				
RQ#	42083				
Time Period of Original Contract	1.1.2019 – 12.31.2021				
Background Statement	Print Management Operations				
Service Description	Print management services on a service-based platform.				
Performance Indicators	1) Timeliness 2) Quality of Products				
Actual Performance versus performance indicators (include statistics):	1) Vendor has been dependable when orders are placed and product is available as needed. 2) Quality is acceptable.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This vendor continually provides quality products in a timely manner.				
Department Contact	Jim Sebes				
User Department	Public Works				
Date	1.14.25				



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 15371	Event 6020	TYPE: RFP
CONTRACT PERIOD: April 1, 2025 – March 31, 2028		RFP DUE DATE: December 9, 2024
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Printing Management Services
DIVERSITY GOAL/SBE 5%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
ESTIMATE: \$400,000.00		
SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
15	0	1
TOTAL RESPONSES		1

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Advanced Server Management Group, Inc. (ASMGi) 2150 West 117th Street Cleveland, Ohio 44111	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0425 Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW) Advanced Server Management Group, Inc. SBE 5%	<i>DoP compliant</i> <i>DEI compliant</i> <i>DPW 50% SBE / compliant</i> <i>just below 11/10/25</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
		Total % SBE: 5% MBE: 0% WBE: 0%		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N)			
		<input checked="" type="checkbox"/> Yes LL 12/11/2024 <input type="checkbox"/> No			
		SBE/MBE/WBE Comments and Initials:	DIV-1 Completed and signed DIV-2 Completed and signed by vendor at the top and bottom portion. SS 12/09/2024 Diversity goals met, JW 12/11/2024 LL 12/11/2024		

GOAL SETTING WORKSHEET

Department Name:

Contact Name:

Contact Phone#:

Contact Email:

RQ#:

RQ Description:

Department of Public Works

Toni Wlosowicz / Jim Sebes

216.443.3071 / 216.443.7706

twlosowicz@cu yahogacounty.us / jsebes@cu yahogacounty.us

RQ 15371 (REBID RQ15079)

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Print Management	966-60	400000.00	1	0	0.00	0.00	0	0.00	0.00
	966-61		1		0.00	0.00		0.00	0.00
	966-31		1		0.00	0.00		0.00	0.00
	966-70		1		0.00	0.00		0.00	0.00
	966-75		1		0.00	0.00		0.00	0.00
	966-76		1		0.00	0.00		0.00	0.00
	985-30		1		0.00	0.00		0.00	0.00
Totals (\$):		400000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 11/5/2024

Override: limited NIGP 96651
number of (Letterhead)/96625
certified (Letterhead)/96625
diversity (Digital Printing):
vendors 53t/1m/2w with (Digital Printing):
without duplicates 51t/1m/1w

MBE Goal

0%

WBE Goal

0%

SBE Goal (not calculated)

5%

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0127

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ14966 with Browning-Ferris Industries of Ohio dba Republic Services of Elyria in the amount not-to-exceed \$866,787.76 for rubbish removal services at various County buildings, effective upon signature of all parties for the period 4/1/2025 – 3/31/2028; authorizing the County Executive to execute Contract No. 5199 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14966 with Browning-Ferris Industries of Ohio dba Republic Services of Elyria in the amount not-to-exceed \$866,787.76 for rubbish removal services at various County buildings, effective upon signature of all parties for the period 4/1/2025 – 3/31/2028; and

WHEREAS, the primary goal of this project is for waste removal services for various County locations; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14966 with Browning-Ferris Industries of Ohio dba Republic Services of Elyria in the amount not-to-exceed \$866,787.76 for rubbish removal services at various County buildings, effective upon signature of all parties for the period 4/1/2025 – 3/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 5199 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 25, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works – Waste Removal Service Contract – Browning-Ferris Industries of Ohio dba Republic Services
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	5199	Republic Services	4/1/2025 – 3/31/2028	\$866,787.76	Pending	Pending

Service/Item Description (include quantity if applicable).

Public Works is requesting approval of a contract with Browning-Ferris Industries of Ohio dba Republic Services for the amount of \$866,787.76 from 4/1/2025 – 3/31/2028 for waste removal services at various County buildings.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

The primary goal of the project is to have a vendor in place that will provide waste removal services for various County locations.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Browning-Ferris Industries of Ohio , Inc. dba Republic Services 8123 Jones Road Cleveland, Ohio 44105	Chase Ritenauer-General Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11 / 2	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Awarded vendor was highest scored via RFP process	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFB <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. General Fund / 100% / PW750100/57400
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Pending amendment and pending new contract award	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Amending current contract to allow time for recently closed RFP to be awarded. The new contract award will not be approved by County Council on time.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: vendor Waiting for vendor to sign Amendment.	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A-2	CM2146	Republic Services	1/1/2025-3/31/2025	\$25,000.00	02/03/2025	BC2025-64
A-1	CM2146	Republic Services	Pending approval – 12/31/2024	\$240,000.00	12/18/2023	BC2023-821
O	CM2146	Republic Services	1/1/2022 – 12/31/2023	\$240,000.00	1/3/2022	BC2022-03

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14966
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5792
CM Contract#	5199

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

				Department Initials	Purchasing
Briefing Memo				PS	Attached
Notice of Intent to Award (sent to all responding vendors)				PS	OK
Bid Specification Packet (RFP Packet)				PS	OK
Final DEI Goal Setting Worksheet				PS	OK
Diversity Documents – <i>if required (goal set)</i>				PS	N/A
Award Letter (sent to awarded vendor)				PS	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				PS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				PS	OK
IG#	22-0254			PS	OK
Debarment/Suspension Verified	Date:	12/23/2025 12/23/2024		PS	OK
Auditor’s Findings	Date:	12/23/2025 2/14/2025		PS	OK
Vendor’s Submission				PS	OK (attached 2/14/2025)
Independent Contractor (I.C.) Form	Date:	1/6/2025		PS	OK
Cover - <i>Master contracts only</i>				N/a	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				N/A	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

		Department Initials
Agreement/Contract and Exhibits		PS
Matrix Law Screen shot		PS
COI		PS
Workers’ Compensation Insurance		PS
Performance Bond, if required per RFP		N/a

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN – per revised checklist uploaded 2/14/2025

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
4/1/2025 – 12/31/2025	PW750100	57400			\$216,696.94
1/1/2026 – 12/31/2026	PW750100	57400			\$288,929.25
1/1/2027 – 12/31/2027	PW750100	57400			\$288,929.25
1/1/2028 – 3/31/2028	PW750100	57400			\$72,232.32
			TOTAL		\$866,787.76

CONTRACT SPENDING PLAN

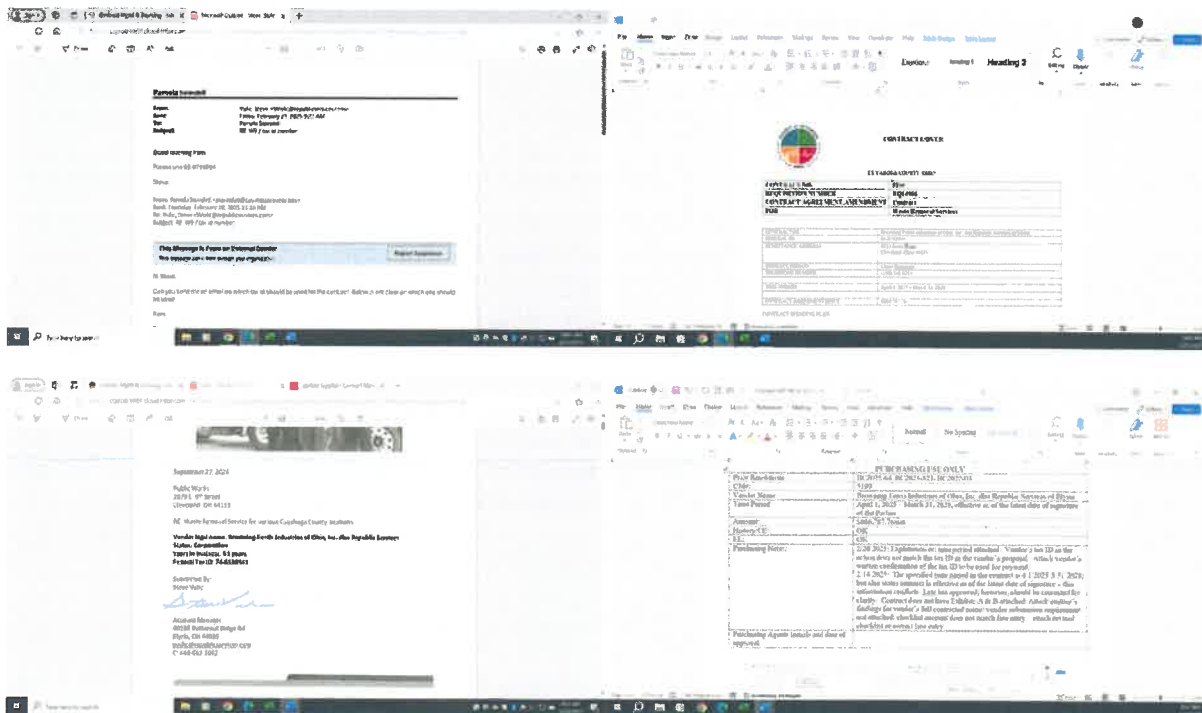
Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
4/1/2025 – 12/31/2025	PW750100	55220			\$216,696.94
1/1/2026 – 12/31/2026	PW750100	55220			\$288,929.25
1/1/2027 – 12/31/2027	PW750100	55220			\$288,929.25
1/1/2028 – 3/31/2028	PW750100	55220			\$72,232.32
			TOTAL		\$866,787.76

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			CE1700096		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)			7657		
CM Contract#			CM2146		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$240,000.00 \$380,000.00		1/1/2022-12/31/2023	1/3/2022	BC2022-03
Prior Amendment Amounts (list separately) (A-#)		\$240,000.00	12/18/2023 – 12/31/2024	12/18/2023	BC2023-821
		\$25,000.00	1/1/2025 – 3/831/2025 3/31/2025	2/3/2025	BC2025-64
		\$			
Pending Amendment		\$			
Total Amendments		\$265,000.00			
Total Contract Amount		\$645,000.00			

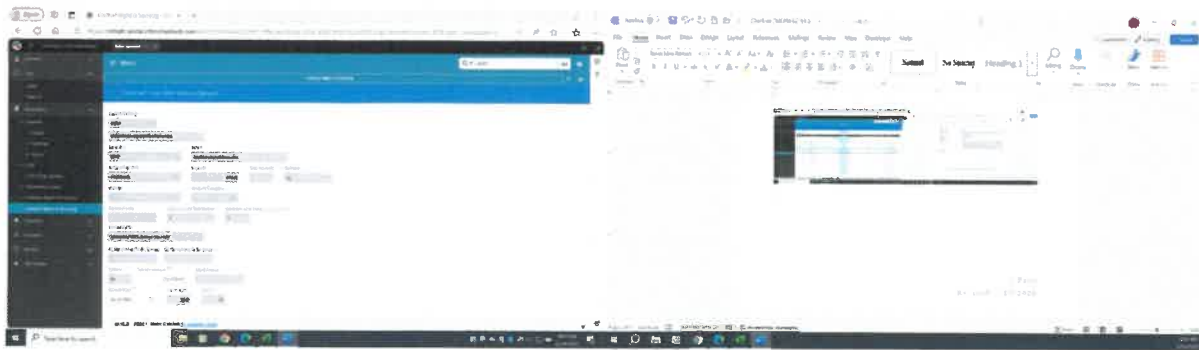
Department of Purchasing – Required Documents Checklist

PURCHASING USE ONLY	
Prior Resolutions:	BC2025-64, BC2023-821, BC2022-03
CM#:	5199
Vendor Name:	Browning-Ferris Industries of Ohio, Inc. dba Republic Services of Elyria
Time Period:	April 1, 2025 – March 31, 2028, effective as of the latest date of signature of the Parties
Amount:	\$866,787.76mm
History/CE:	OK
EL:	OK
Purchasing Notes:	2/20/2025: Explanation re: time period attached. Vendor's tax ID in the action does not match the tax ID in the vendor's proposal. Attach vendor's written confirmation of the tax ID to be used for payment. 2/14/2025: The specified time period in the contract is 4/1/2025-3/31/2028; but also states contract is effective as of the latest date of signature – this information conflicts. Law has approved; however, should be corrected for clarity. Contract does not have Exhibits A & B attached; Attach auditor's findings for vendor's full contracted name; vendor submission requirement not attached; checklist account does not match line entry – attach revised checklist or correct line entry.
Purchasing Agents Initials and date of approval	OK, ssp 2/25/2025





Department of Purchasing – Required Documents Checklist



CONTRACT EVALUATION FORM

F

Contractor	Browning-Ferris Industries of Ohio dba Republic Services				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1700096				
RQ#	39013				
Time Period of Original Contract	5/1/2017 – 4/30/2020 5/1/2020 – 12/31/2021				
Background Statement	This vendor provides waste removal services				
Service Description	Waste removal services				
Performance Indicators	Waste removal has always been picked up				
Actual Performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints for the service that the county has received				
Department Contact	Tom Pavich				
User Department	Public Works				
Date	2/11/2025				



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14966	Event 5792	TYPE: RFP	ESTIMATE: \$490,000.00	
CONTRACT PERIOD: January 1, 2025 – December 31, 2027	RFP DUE DATE: September 27, 2024		SOLICITATIONS ISSUED	MANUAL RESPONSES
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Waste Removal Services		11	1
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%		DIVERSITY GOAL/WBE 0%	
			ELECTRONIC RESPONSES	TOTAL RESPONSES
			1	2

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Browning-Ferris Industries of Ohio, Inc. dba Republic Services 40195 Butternut Ridge Road Elyria, Ohio 44035	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0254 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	DoP Compliant DPW Review Scored #1 <i>[Signature]</i> 11/1/25	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Rumpke of Northern Ohio, Inc. 3990 Generation Drive Cincinnati, Ohio 45251	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes	DoP Compliant DPW Review Scored #2 <i>[Signature]</i> 11/1/25	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14966

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
		Placeholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		

GOAL SETTING WORKSHEET

Department Name: Public Works

Contact Name: Pam Swindell

Contact Phone#: 216-443-7983

Contact Email: pswindell@cu yahogacounty.us

RQ#: 14966

RQ Description: Waste Removal Services

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Garbage/Trash Removal and Disposal	91027	450000.00	1		0.00			0.00
Totals (\$):		450000.00	1		0.00			0.00

Project Diversity Goals: LL 8/6/2024

Comments:
NIGP 91027:
12t/0m/0w no
duplicates

MBE Goal 0%

WBE Goal 0%

SBE Goal (not calculated) 0%