



CUYAHOGA COUNTY COUNCIL

PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

Committee Members

Pernel Jones, Jr., Chair | Dist. 8
Mark Casselberry, Vice Chair | Dist. 4
Yvonne M. Conwell | Dist. 7
Dale Miller | Dist. 2
Martin J. Sweeney | Dist. 3

MEETING MINUTES

WEDNESDAY, NOVEMBER 19, 2025 — 10:00 A.M.

1. CALL TO ORDER

Chairman Jones called the meeting to order at 10:02 a.m.

2. ROLL CALL

Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Casselberry, Conwell, Miller and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

Ms. Regina Bhattarai, a fellow from Nepal, addressed the Committee regarding her fellowship, interests and experiences visiting the United States.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 5, 2025 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the November 5, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0325: A Resolution making an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion authorizing the County Executive to execute Contract No. 5706 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Dever, Director of the Department of Public Works; Mr. David Merriman, Director of the Department of Health and Human Services; Mr. Ryan Jeffers, Senior Vice President of CBRE; Mr. Matthew Rymer, Facilities and Maintenance Administrator; and Mr. Jerad Zibritosky, Chief Counsel for Contracts and Transactions, addressed the Committee regarding Resolution No. R2025-0325. Discussion ensued.

Committee members asked questions of Messrs. Dever, Merriman, Jeffers, Rymer and Zibritosky pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Mr. Miller, Resolution No. R2025-0325 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) O2025-0008: An Ordinance amending the title of Chapter 705 of the County Code; enacting new County Code Section 705.06 approving sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees effective 1/1/2026; authorizing the Director of Public Works to increase said fees annually by an amount not-to-exceed the cumulative percentage increase in the Consumer Price Index (CPI) beginning January 1, 2027; and declaring the necessity that this Ordinance become immediately effective.

Ms. Mellany Seay, Finance Administrator, addressed the Committee regarding Ordinance No. O2025-0008. Discussion ensued.

Committee members asked questions of Ms. Seay pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Ordinance No. O2025-0008 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- c) O2025-0010: An Ordinance enacting Chapter 511 of the Cuyahoga County Code adopting the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27; and declaring the necessity that this Ordinance become immediately effective.

Mr. Paul Porter, Director of the Department of Purchasing, addressed the Committee regarding Ordinance No. O2025-0010. Discussion ensued.

Committee members asked questions of Mr. Porter pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Ordinance No. O2025-0010 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Jones adjourned the meeting at 11:23 a.m., without objection.