



CUYAHOGA COUNTY COUNCIL

PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

MEETING AGENDA

WEDNESDAY, DECEMBER 3, 2025 — 10:00 A.M.

Committee Members

Pernel Jones, Jr., Chair | Dist. 8
Mark Casselberry, Vice Chair | Dist. 4
Yvonne M. Conwell | Dist. 7
Dale Miller | Dist. 2
Martin J. Sweeney | Dist. 3

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE NOVEMBER 19, 2025 MEETING

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0328: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for calendar year 2026, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.
- b) R2025-0335: A Resolution amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare requires the reconstruction of Lee Road, by changing the termini from Invermere Avenue to the North Corporation Line to Throckley Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights, in connection with the 2024-2027 Transportation Improvement Program; and declaring the necessity that this Resolution become immediately effective.
- c) R2025-0336: A Resolution making an award on RQ16269 to Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for the Cuyahoga County Medical Examiner's Building Roof Replacement Project, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5758 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL

PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
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MEETING MINUTES

WEDNESDAY, NOVEMBER 19, 2025 — 10:00 A.M.

1. CALL TO ORDER

Chairman Jones called the meeting to order at 10:02 a.m.

2. ROLL CALL

Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Casselberry, Conwell, Miller and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

Ms. Regina Bhattarai, a fellow from Nepal, addressed the Committee regarding her fellowship, interests and experiences visiting the United States.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 5, 2025 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the November 5, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0325: A Resolution making an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion authorizing the County Executive to execute Contract No. 5706 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Dever, Director of the Department of Public Works; Mr. David Merriman, Director of the Department of Health and Human Services; Mr. Ryan Jeffers, Senior Vice President of CBRE; Mr. Matthew Rymer, Facilities and Maintenance Administrator; and Mr. Jerad Zibritosky, Chief Counsel for Contracts and Transactions, addressed the Committee regarding Resolution No. R2025-0325. Discussion ensued.

Committee members asked questions of Messrs. Dever, Merriman, Jeffers, Rymer and Zibritosky pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Mr. Miller, Resolution No. R2025-0325 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) O2025-0008: An Ordinance amending the title of Chapter 705 of the County Code; enacting new County Code Section 705.06 approving sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees effective 1/1/2026; authorizing the Director of Public Works to increase said fees annually by an amount not-to-exceed the cumulative percentage increase in the Consumer Price Index (CPI) beginning January 1, 2027; and declaring the necessity that this Ordinance become immediately effective.

Ms. Mellany Seay, Finance Administrator, addressed the Committee regarding Ordinance No. O2025-0008. Discussion ensued.

Committee members asked questions of Ms. Seay pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Ordinance No. O2025-0008 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- c) O2025-0010: An Ordinance enacting Chapter 511 of the Cuyahoga County Code adopting the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27; and declaring the necessity that this Ordinance become immediately effective.

Mr. Paul Porter, Director of the Department of Purchasing, addressed the Committee regarding Ordinance No. O2025-0010. Discussion ensued.

Committee members asked questions of Mr. Porter pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Ordinance No. O2025-0010 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Jones adjourned the meeting at 11:23 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0328

Sponsored by: **Council President Miller and County Executive Ronayne on behalf of The MetroHealth System.**

A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for calendar year 2026, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System ("Board") to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital from one or more group purchasing organizations sponsored by nonprofit organization and one or more state or federally operated joint purchasing programs; and

WHEREAS, upon adoption of such policies by the Board and approval of same by the County Executive and County Council, the Board may follow the policies in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on November 5, 2025, the Board adopted Resolution 19709 approving annual joint purchasing policies and procedures for calendar year 2026; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by The MetroHealth System may continue uninterrupted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves The MetroHealth System's purchasing policy and procedures for participation in group or joint procurement arrangements for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital in order to achieve economies for the 2026 Calendar Year, as further described in Resolution 19709 passed by the Board of Trustees of The MetroHealth System November 5, 2025.

SECTION 2. That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 25, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0335

Sponsored by: **County Executive Ronayne/Department of Public Works**

A Resolution amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road, by changing the termini from Invermere Avenue to the North Corporation Line to Throckley Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights, in connection with the 2024-2027 Transportation Improvement Program; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Public Works recommends amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024-2027 Transportation Improvement Program:

- a) By changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line; and
- b) Updating the estimated start date to the Summer of 2026; and
- c) Updating the estimated completion date to the Fall of 2027; and

WHEREAS, this project will be funded 80% (\$16,718,046.00) Federal Funds, 5% (\$1,000,000.00) Road and Bridge Fund, 15% (\$3,322,313.00) City of Shaker Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024-2027 Transportation Improvement Program:

- a) By changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line; and
- b) Updating the estimated start date the to the Summer of 2026; and
- c) Updating the estimated completion date to the Fall of 2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee: November 25, 2025
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Public Works Requests Approval of the Amended Public Convenience and Welfare for the reconstruction of Lee Road in the Cities of Cleveland and Shaker Heights.
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	<p>Original Convenience and Welfare Request:</p> <p>The Public Works Department requesting that Council find:</p> <ul style="list-style-type: none"> a) That public convenience and welfare requires the approval of the Lee Road Complete Street Project from Invermere Avenue to the North Corporation Line, in the Cities of Cleveland and Shaker Heights. b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements. c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$21,040,359. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Spring of 2027, and it is anticipated to be completed in the Fall of 2028. <p>Amended Convenience and Welfare Request:</p> <p>The Public Works Department is requesting that Council find:</p> <ul style="list-style-type: none"> a) Amending Resolution No. R2024-0187, which declared that public convenience and welfare requires the reconstruction of Lee Road in the Cities of Cleveland and Shaker Heights, by changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line. b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements. c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$21,040,359. This project is part of the NOACA TIP 2024-2027 and the County is requesting to be the project sponsor. The updated anticipated start date is the Summer of 2026, and it is anticipated to be completed in the Fall of 2027.
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Located in Council District 9
PROJECT ANTICIPATED START/END DATES	Anticipated to start in the Summer of 2026 and be completed in the Fall of 2027.
TOTAL PROJECT COST:	\$21,040,359

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	\$16,718,046 Federal (80%), \$1,000,000 County Road & Bridge (5%), \$3,322,313 Shaker Heights (15%).

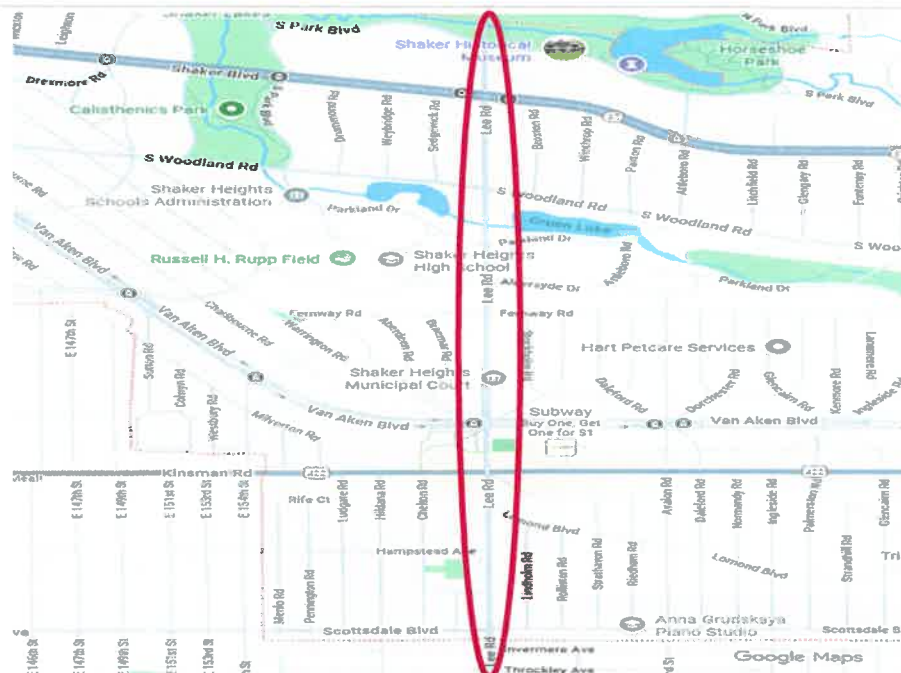
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	June 4, 2024	R2024-0187
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE	8/26/2024 (Shaker Heights) 9/02/2025 (Cleveland)	ION ION
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Lee Road Complete Street Project: Shaker Heights & Cleveland

Project Type	Reconstruction of Lee Road
Project Limits	Throckley Avenue to the North Corporation Line
Average Daily Traffic	19,200 vehicles per day
Pavement Condition Rating	49 & 58 (Poor & Fair to Poor)
Last Rehabilitated	Unknown
Distance	2.0 miles
Council District	9
Project Cost	\$21,040,359
Proposed Funding	80% Federal (\$16,718,046), 5% County (\$1,000,000), 15% Shaker Heights (\$3,322,313)
Project Design	County Department of Public Works (Consultant Hiring)
Construction Admin	County Department of Public Works



County Council of Cuyahoga County, Ohio

Resolution No. R2025-0336

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5758 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion; and

WHEREAS, the primary goal of this project consists of the complete tear off and replacement of the existing Medical Examiner's Building roof; and

WHEREAS, the project is funded 100% by Capital Improvement Plan; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion.

SECTION 2. That the County Executive is authorized to execute Contract No. 5758 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 25, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	CUYAHOGA COUNTY MEDICAL EXAMINERS ROOF REPLACEMENT
Department or Agency Name	PUBLIC WORKS -FACILITIES
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5758	Trumble Construction LLC dba RBT Roofing	N/A	\$5,364,470.00	Pending	Pending

Service/Item Description (including quantity if applicable). The project consists of the complete tear off and replacement of existing Medical Examiners Building Roof. Replacement involves removing existing roofing materials down to the deck, including lightweight insulating concrete (LWIC). All curbs, units, and miscellaneous items will be raised by a minimum of eight (8) inches . Scope includes the removal of curbs as indicated. These areas are to be infilled with steel ensuring the finished height aligns with the existing deck. A flame -retardant self-adhesive membrane will be installed at vertical transitions, and exposed wood will be coated with in tumescent primer and covered with similar membrane.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of
Project Goals, Outcomes or Purpose (list 3): The project consists of the complete tear off and replacement of existing Medical Examiners Building Roof. Replacement involves removing existing roofing materials down to the deck, including lightweight insulating concrete (LWIC).

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.	
Vendor Name and address:	Owner, executive director, other (specify):
Trumble Construction LLC dba RBT Roofing 8619 W 7th Street, Texarkana, Texas 75501	Robert Trumble
Vendor Council District:	Project Council District:
N/A	District 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>16269</u> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$5,364,470.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 90 / 6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (6%) SBE (14%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. But good faith effort was established by vendor per DEI Department If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Competitive	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">List date of TAC approval</td> <td style="width: 40%;">Date:</td> </tr> </table> <input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
Capital Improvement Plan
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☒ Other (please explain):

Provide status of project. New

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 11/5/25

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RQ16269
Infor/Lawson PO# Code (if applicable):	N/A
Event #	6606
CM Contract#	CM5758

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Construction Projects – Buildings Reviewed by Purchasing		
	Department Initials	Purchasing
Briefing Memo	WB	RS
Notice of Intent to Award (sent to all responding vendors)	WB	RS
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	RS
Final DEI Goal Setting Worksheet	WB	RS
Diversity Documents – <i>if required (goal set)</i>	WB	RS
Award Letter (sent to awarded vendor)	WB	RS
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	RS
Public Works Bid Results	WB	RS
Tabulation Sheet	WB	RS
Prevailing Wage Public Improvement Agreement	WB	RS
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	RS
Worktype Worksheets, <i>if applicable</i>	N/A	N/A
SBE Worktype Worksheets, <i>if applicable</i>	WB	RS
Drug Free Workplace, <i>if applicable</i>	N/A	
Project of Similar Complexity, <i>if applicable</i>	WB	RS
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	N/A	
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	WB	RS
Other, <i>per those listed in the Project Manual - see: Article 3, Section B. 2. “Bid Proposal Shall Contain the Following Document; and “Supplements Cuyahoga County Form of Proposal”</i>	WB	RS
IG# 25-0350 REG 12/31/2029	WB	RS
Debarment/Suspension Verified Date: 11/6/25	WB	RS
Auditor’s Finding Date: 11/6/25	WB	RS
Vendor’s Submission (<i>Form of Proposal</i>)	WB	RS
Independent Contractor (I.C.) Form Date: 11/3/25	WB	RS
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A

Department of Purchasing – Required Documents Checklist

TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)	N/A	N/A
Checklist Verification	WB	RS 11.7.25

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	WB
Matrix Law Screen shot	WB
COI	WB
Workers' Compensation Insurance	WB
Bid Guarantee & Contract Bond	WB

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Upon Signature – Project Completion	PW600100	72100	CFMED0001001	72100	\$5,364,470.00
			TOTAL		\$5,364,470.00

PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	5758
Vendor Name:	Trumble Construction LLC dba RBT Roofing
Time Period:	Upon Signature – Project Completion
Amount:	\$5,364,470.00
History/CE:	Ok
EL:	Ok
Purchasing Notes:	The project consists of the complete tear off and replacement of existing Medical Examiners Building Roof. Replacement involves removing existing roofing materials down to the deck, including lightweight insulating concrete (LWIC). Capital Improvement Plan
Purchasing Agents Initials and date of approval	RS 11.7.25

GOAL SETTING WORKSHEET

Department Name:

Contact Name:

Contact Phone#:

Contact Email:

RQ#:

16269 (REBID of RQ15822)

RQ Description:

Medical Examiners Roof Replacement

Public Works

William Boyd

216-443-3761

wboyd@cuyahogacounty.us

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction	92544	\$4,930,278.00	22	3	0.14	672310.64	1	0.05	224103.55
Totals (\$):		\$4,930,278.00	1		0.00	672310.64		0.00	224103.55

Project Diversity Goals:

Comments:

NIGP 92544:

31t/6m/3w with duplicates

22t/3m/1w with duplicates

MBE Goal 14%

WBE Goal 5%

SBE Goal (not calculated) 6%



M.O. Ryan
For Audit
10/29/2025

Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 16269 Event #6606		TYPE: (RFB/RFP/RFQ): RFB		ESTIMATE: \$4,930,278.00	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: October 17, 2025		SOLICITATIONS ISSUED	
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Cuyahoga County Medical Examiners Building Roof Replacement		MANUAL RESPONSES	
DIVERSITY GOAL/SBE 6%		DIVERSITY GOAL/MBE 14%		ELECTRONIC RESPONSES	
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact-The low bidder is not located in Cuyahoga County and there is not a bidder within 2% of the low bidder that is Cuyahoga County Based Business (CCBB), JW 10/22/2025 LL 10/22/2025		CCBB: Low Non-CCBB Bid: \$: 4,127,406.00		3	
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact-The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" In the CCBEIP, JW 10/22/2025 LL 10/22/2025		CCBEIP: Low Non-CCBEIP Bid \$: 4,127,406.00		3	
*PRICE PREFERENCE LOWEST BID REC'D \$4,127,406.00		RANGE OF LOWEST BID REC'D \$3,000,001 - \$5,000,000		DIVERSITY GOAL/WBE 5%	
PRICE PREF % & \$ LIMIT: 250,000 (7%)		MAX SBE/MBE/WBE PRICE PREF \$4,377,406.00		Add 2%, Total Is: \$4,209,954.12	
				Add 2%, Total Is: \$4,209,954.12	
				Minus \$, =	
				DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No no compliant bidder within the range LL 10/22/2025	
				TOTAL RESPONSES	
				6	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Trumble Construction, LLC dba RBT Roofing 8619 W. 7th Street Texarkana, TX 75501	Bid Bond 100% Travelers Casualty and Surety Company of America	\$4,127,406.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached): <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div>Subcontractor Name(s): No subcontractors used.</div> <div>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</div> <div>Total % SBE: 0 % MBE: 0 % WBE: 0 %</div> <div>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/23/2025 <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials: DIV-1: Submitted and signed. DIV-2: Submitted and signed. DIV-3 1 of 2: Submitted, vendor requested waiver of SBE/MBE/WBE goals due to lack of response/refusal to bid. They did receive one quote, but it was significantly higher than other bids received. DIV-3 2 of 2: Submitted, signed, and notarized. Vendor attached solicitation</div>	Total Bid Including Allowances Base bid: \$4,127,406.00 Alternate 1: \$874,581 Alternate 2: \$287,591 Alternate 3: \$74,892 Total Base Bid and Alternates including allowances: \$5,364,470 A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>MOB</i> <i>10/23/2025</i>

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (V/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: _____ RS _____			<div>log detailing list of vendors contacted to show good faith effort. DEI contacted vendors listed. No goals met. VH 10/21/2025 Prime provided call log and emails of subs contacted. Contract compliance officer followed up with subs, some messages left, some primes too busy to agree to subcontracting at this time. Good faith effort provided. JW 10/22/2025 Emails do not show date sent or clearly show to whom the emails were sent. Screenshot of phone call history do not show who's making the call or the date/time for the majority of the phone calls. Sufficient details/documentation of good faith effort to achieve the goals. LL 10/23/2025</div>	G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Vendor is compliant with Tech. Review requirements. All eight (8) Technical Review requirements have been met. AB 10/27/2025	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. SONA Construction, LLC 7122 Harvard Ave Cleveland, OH 44105	Bid Bond 100% Western Surety Company	\$5,220,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 25-0117-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) RGT Services, LLC dba The Fowler Company (SBE) 6.05% (MAPA) SONA Construction, LLC (MBE) 14.03% (FW) River City Building Solutions, LLC (WBE) 5.02% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 6.05 % MBE: 14.03 % WBE: 5.02 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 10/23/2025 SBE/MBE/WBE Comments and Initials: DIV-1: Not submitted. DIV-2: Three forms submitted, CC certified SBE/WBE vendors listed. Prime vendor did not sign bottom portion of subcontractor participation plan. DIV-3 1 of 2: Submitted, ven3dor requested no waiver of any goals. DIV-3 2 of 2: Signed but not notarized.	WITHDREW FOR CONSIDERATION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Agree to Match) <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>RS</u>			Bid withdrawn 10/21/2025 at 11:40am VH 10/21/2025 Prime met diversity goals, bid withdrawn and letter to requesting dept to withdraw bid provided. JW 10/22/2025 DIV-1 Form not completed and submitted. LL 10/23/2025		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. RL Management LLC 31835 Aurora Rd. Solon, OH 44139	Bid Bond 100% Travelers Casualty and Surety Company of America	\$5,909,966.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<p>(MAA) R.L. Hill Management, Inc. SBE/MBE 14%</p> <p>Subcontractor Name(s):</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: 0 % MBE: 14 % WBE: 0 %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/23/2025 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: DIV-1: Signed and submitted DIV-2: One form submitted, no subcontractors listed. DIV-3 1 of 2: Submitted, vendor requested waiver of SBE/MBE/WBE goals, no reason listed. DIV-3 2 of 2: Submitted, signed, and notarized. Vendor stated to see attached bidders list. DEI contacted vendors listed.</p>	<p>Total Bid including Allowances Base bid: \$5,909,966.00</p> <p>Alternate 1: \$1,129,036 Alternate 2: \$424,983 Alternate 3: \$141,182</p> <p>Total Base Bid and Alternates including allowances: \$7,605,167</p> <p>Consultant Estimates: Base Bid: \$4,930,278 Alternate 1: \$1,014,957 Alternate 2: \$175,911 Alternate 3: \$88,665 Total: \$6,209,811</p> <p>Total allowed by ORC 153.12, consultant estimate plus 20%: \$7,451,773.20</p> <p>Bidder's proposal exceeds the allowable 20% threshold over the engineer's estimate pursuant to ORC 153.12 and therefore cannot be considered for award.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>nk</i> 10/29/25

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Agree to Match) <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>RS</u>			No goals met. VH 10/21/2025 Prime vendor is Cuyahoga County certified and provided copy of certificate and letter for himself. Prime vendor also filled out top portion only of div-2 form and has non-applicable. Prime vendor did not sign the bottom of form. Prime vendor provided signed div-3, no reason for waiver listed. Prime vendor provided good faith effort of print out of potential subs contacted, subs listed with dates called and response. Subs contacted and verified by contract compliance officer. JW 10/22/2025 Diversity goals are not met. Sufficient details and documentation of good faith effort to achieve the diversity goals. LL 10/23/2025	A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Vendor is compliant with Tech. Review requirements. All eight (8) Technical Review requirements have been met. AB 10/27/2025	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review.	Award: (Y/N)
4. Dunlop and Johnston, Inc. 5498 Innovation Dr. Valley City, OH 44250	Bid Bond 100% Travelers Casualty and Surety Company of America	\$5,914,635.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div>Subcontractor Name(s): No CC certified subcontractors used.</div> <div>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</div> <div>Total % SBE: 0 % MBE: 0 % WBE: 0 %</div> <div>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/23/2025 <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials: DIV-1: Signed and submitted DIV-2: One form submitted, non-CC certified subcontractor listed. DIV-3 1 of 2: Submitted, vendor requested full waiver of SBE/MBE/WBE goals. Vendor stated they reached out to CC certified mechanical, electrical, and roofing subcontractors, but they received no interest from the subcontractors.</div>	Total Bid Including Allowances Base bid: \$5,914,635.00 Alternate 1: \$1,122,926 Alternate 2: \$455,051 Alternate 3: \$112,473 Total Base Bid and Alternates Including allowances: \$7,605,085 Consultant Estimates: Base Bid: \$4,930,278 Alternate 1: \$1,014,957 Alternate 2: \$175,911 Alternate 3: \$88,665 Total: \$6,209,811 Total allowed by ORC 153.12, consultant estimate plus 20%: \$7,451,773.20 Bidder's proposal exceeds the allowable 20% threshold over the engineer's estimate pursuant to ORC 153.12 and therefore cannot be considered for award.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Md.</i> 10/29/25

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>RS</u>			DIV-3 2 of 2: Submitted, signed, and notarized. Vendor stated they attached a log of diversity businesses that they reached out to. DEI contacted vendors listed. No goals met. VH 10/21/2025 Waiver requested, prime vendor provided list of potential subcontractors contacted about 10 days before bid closed. Contract compliance officer verified with potential subs they were contacted by prime. JW 10/22/2025 Diversity Goals not met. Sufficient details and documentation of good faith effort to achieve the diversity goals. LL 10/23/2025	A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Vendor is compliant with Tech. Review requirements. All eight (8) Technical Review requirements have been met. AB 10/27/2025	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. Cold Harbor Building Company 115 Industrial Parkway Chardon, OH 44024	Bid Bond 100% Fidelity and Deposit Company of Maryland	\$5,915,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0387-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached): <input checked="" type="checkbox"/> Yes (Agree to Match): <input checked="" type="checkbox"/> No CCBEIP: (Form Attached): <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div> Subcontractor Name(s): (MW) Commerce Plumbing Supply (SBE) .88% (FHA) M. Rivera Construction Co. (MBE) 1.69% (FW) All Contractors Supply, LLC (WBE) 10.14% </div> <div> SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No </div> <div> Total % SBE: .88 % MBE: 1.6 % WBE: 10.14 % </div> <div> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/23/2025 <input type="checkbox"/> No </div> <div> SBE/MBE/WBE Comments and Initials: DIV-1: Submitted and signed. DIV-2: Four forms submitted, three CC certified subcontractors listed. DIV-3 1 of 2: Submitted, vendor requested waiver of SBE/MBE/WBE goals. Vendor stated their reason as this is a </div>	Total Bid including Allowances Base bid: \$5,915,000.00 Alternate 1: \$1,217,000 Alternate 2: \$397,000 Alternate 3: \$122,000 Total Base Bid and Alternates including allowances: \$7,651,000 Consultant Estimates: Base Bid: \$4,930,278 Alternate 1: \$1,014,957 Alternate 2: \$175,911 Alternate 3: \$88,665 Total: \$6,209,811 Total allowed by ORC 153.12, consultant estimate plus 20%: \$7,451,773.20 Bidder's proposal exceeds the allowable 20% threshold over the engineer's estimate	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>MOF</i> 12/21/25

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Agree to Match) <input checked="" type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>RS</u>			<p>specialty project, small pool of subcontractors to choose from. DIV-3 2 of 2: Submitted, signed, and notarized. Vendors stated they attached a solicitation log of vendors they contacted for this project.</p> <p>DEI contacted vendors listed.</p> <p>WBE goal met, SBE/MBE goals not met. VH 10/21/2025</p> <p>Prime vendor provided list of potential subs contacted. No date of when subs contacted. Contract compliance officer verified through contact potential subs were contacted by prime-some subs were too busy to commit. Some messages left, SBE and MBE goals not met. JW 10/22/2025 Diversity Goals not met. Sufficient details and documentation of good faith effort to achieve the diversity goals. LL 10/23/2025</p>	<p>pursuant to ORC 153.12 and therefore cannot be considered for award.</p> <p>A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
6. Terik Roofing, Inc. 72 Hanna Parkway Akron, OH 44319	Bid Bond 100% Ohio Farmers Insurance Company	\$7,257,382.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0308-REG NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (FW) River City Building Solutions, LLC (SBE) 1.95 (FHA) Contractor Connection, Inc. (MBE) 9.67% (FW) Pete & Pete Container Service, Inc. (WBE) .26% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 1.95 % MBE: 9.67 % WBE: .26 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/23/2025 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: DIV-1: Submitted and signed. DIV-2: Three forms submitted, three CC certified subcontractors listed. DIV-3 1 of 2: Submitted, vendor requested waiver of SBE/MBE/WBE goals. Vendor stated they reached out to all	Total Bid Including Allowances Base bid: \$7,257,382.00 Alternate 1: \$1,139,904 Alternate 2: \$411,908 Alternate 3: \$117,726 Total Base Bid and Alternates including allowances: \$8,926,920 Consultant Estimates: Base Bid: \$4,930,278 Alternate 1: \$1,014,957 Alternate 2: \$175,911 Alternate 3: \$88,665 Total: \$6,209,811 Total allowed by ORC 153.12, consultant estimate plus 20%: \$7,451,773.20 Bidder's proposal exceeds the allowable 20% threshold over the engineer's estimate pursuant to ORC 153.12	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>mcbl</i> <i>10/29/25</i>

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>RS</u>			<p>trades listed to meet the goals. They included contractors in their bid for every scope possible who submitted a price prior to bid being closed. A large amount of the project falls under work completed by a roofing contractor, which vendor would accomplish with its own work force.</p> <p>DIV-3 2 of 2: Seven forms submitted, signed, and notarized. Vendor attached solicitation email to listed vendors as well as response from one of the vendors. DEI contacted vendors listed.</p> <p>WBE goal met, SBE/MBE goals not met. VH 10/21/2025</p> <p>Prime vendor provided list of potential subs contacted. Contract compliance officer verified through contact potential subs were contacted by prime-some subs were too busy to commit. Some messages left, SBE and MBE goals not met. JW 10/22/2025 Diversity Goals not met. Sufficient details/documentation of good faith effort to achieve the diversity goals. LL 10/23/2025</p>	<p>and therefore cannot be considered for award.</p> <p>A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Vendor is compliant with Tech. Review requirements. All eight</p>	

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							(8) Technical Review requirements have been met. AB 10/27/2025	

Transaction ID: