



CUYAHOGA COUNTY COUNCIL

PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

Committee Members

Pernel Jones, Jr., Chair | Dist. 8
Mark Casselberry, Vice Chair | Dist. 4
Yvonne M. Conwell | Dist. 7
Dale Miller | Dist. 2
Martin J. Sweeney | Dist. 3

MEETING MINUTES

WEDNESDAY, FEBRUARY 4, 2026 — 10:00 A.M.

1. CALL TO ORDER

Chairman Jones called the meeting to order at 10:02 a.m.

2. ROLL CALL

Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Casselberry, Miller and Sweeney were in attendance and a quorum was determined. Committee member Conwell was absent.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 21, 2026 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the January 21, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2026-0023: A Resolution amending Resolution No. R2022-0221 dated 9/13/2022, which awarded a total sum, not to exceed \$1,000,000, to the City of Fairview Park for the Public Facility Regional Environmental Improvement Project, by changing the purpose to the City Hall Campus Improvement Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Mr. Trevor McAleer addressed the Committee regarding Resolution No. R2026-0023. Discussion ensued.

The Honorable Bill Schneider, Mayor of the City of Fairview Park; Ms. Megan Otter, Assistant Development Director for the City of Fairview Park; and Ms. Cailin Fitzpatrick, Service and Development Department Support Specialist for the City of Fairview Park, addressed the Committee regarding Resolution No. R2026-0023. Discussion ensued.

Committee members asked questions of Mayor Schneider, Ms. Otter and Ms. Fitzpatrick pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Mr. Casselberry, Resolution No. R2026-0023 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Committee members Miller, Sweeney, Casselberry and Jones requested to have their names added as co-sponsors to the legislation.

- b) R2026-0038: A Resolution making an award on RQ16255 to Schirmer Construction in the amount not-to-exceed \$2,316,572.50 for replacement of existing Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5848 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Eric Mack, Section Chief Engineer, addressed the Committee regarding Resolution No. R2026-0038. Discussion ensued.

Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.

On a motion by Mr. Casselberry with a second by Mr. Sweeney, Resolution No. R2026-0038 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Casselberry requested to have his name added as a co-sponsor to the legislation.

- c) R2026-0039: A Resolution authorizing a grant agreement with U.S. Department of Transportation, Office of Federal Aviation Administration in the total amount not-to-exceed \$7,998,351.00 for the Taxiways Shifting Phase I (Construction) Project at the Cuyahoga County Airport, located at 26300 Curtiss Wright Parkway, Richmond Heights in connection with the Federal Aviation Authority FY2025 Airport Improvement Program Grant; authorizing the County Executive to execute the Grant Agreement and all other documents consistent with said agreements and this Resolution; authorizing the County Executive to execute the Grant Agreement and all other documents consistent with said agreements and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Jon Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2026-0039. Discussion ensued.

Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Casselberry, Resolution No. R2026-0039 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2026-0040: A Resolution authorizing a grant agreement with U.S Department of Transportation, Office of Federal Aviation Administration in the total amount not-to-exceed \$2,611,694.00 for the Taxiway B reconstruction Project at the Cuyahoga County Airport, located at 26300 Curtiss Wright Parkway, Richmond Heights in connection with the Federal Aviation Authority FY2025 Airport Improvement Program Grant; authorizing the County Executive to execute the Grant Agreement and all other documents consistent with said agreements and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Myers addressed the Committee regarding Resolution No. R2026-0040. Discussion ensued.

Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.

On a motion by Mr. Sweeney with a second by Mr. Casselberry, Resolution No. R2026-0040 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- e) R2026-0041: A Resolution authorizing a Revenue Generating Agreement with Vocational Guidance Services in the amount not-to-exceed \$345,711.00 for lease of 14,601 square feet of space at the Southwest Adult Activities Center located at 4720 Hinckley Industrial Parkway, Cleveland, for the period 1/1/2026 – 12/31/2028; authorizing the County Executive to execute Contract No. 5814 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Sarah Cammock, General Counsel for the Board of Developmental Disabilities, addressed the Committee regarding Resolution No. R2026-0041. Discussion ensued.

Committee members asked questions of Ms. Cammock pertaining to the item, which she answered accordingly.

On a motion by Mr. Jones with a second by Mr. Casselberry, Resolution No. R2026-0041 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- f) R2026-0042: A Resolution authorizing a Revenue Generating Agreement with SAW, Inc., in the amount not-to-exceed \$313,422.00 for lease of 17,609 square feet of space at the Beachwood Adult Activities Center located at 23750 Mercantile Road, Beachwood, for the period 1/1/2026-12/31/2028; authorizing the County Executive to execute Contract No. 5820 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Cammock addressed the Committee regarding Resolution No. R2026-0042. Discussion ensued.

Committee members asked questions of Ms. Cammock pertaining to the item, which she answered accordingly.

On a motion by Mr. Jones with a second by Mr. Casselberry, Resolution No. R2026-0042 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- g) R2026-0043: A Resolution authorizing a Revenue Generating Agreement with SAW, Inc., in the amount not-to-exceed \$111,389.00 for lease of 16,171 square feet of space at the Maple Heights Adult Activities Center located at 14775 Broadway Avenue, Maple Heights, for the period 1/1/2026-12/31/2028; authorizing the County Executive to execute Contract No. 5824 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Cammock addressed the Committee regarding Resolution No. R2026-0043. Discussion ensued.

Committee members asked questions of Ms. Cammock pertaining to the item, which she answered accordingly.

On a motion by Mr. Jones with a second by Mr. Casselberry, Resolution No. R2026-0043 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- h) R2026-0044: A Resolution authorizing a Revenue Generating Agreement with SAW, Inc., in the amount not-to-exceed \$263,880.00 for lease of 17,609 square feet of space at the Parma Adult Activities Center located at 12660 Plaza Drive, Parma, for the period 1/1/2026-12/31/2028; authorizing the County Executive to execute Contract No. 5825 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Cammock addressed the Committee regarding Resolution No. R2026-0044. Discussion ensued.

Committee members asked questions of Ms. Cammock pertaining to the item, which she answered accordingly.

On a motion by Mr. Casselberry with a second by Mr. Jones, Resolution No. R2026-0044 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- i) R2026-0045: A Resolution authorizing a Revenue Generating Agreement with SAW, Inc., in the amount not-to-exceed \$121,487.00 for lease of 12,504 square feet of space at the Rocky River Adult Activities Center located at 20120 Detroit Road, Rocky River, for the period 1/1/2026-12/31/2028; authorizing the County Executive to execute Contract No. 5826 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Cammock addressed the Committee regarding Resolution No. R2026-0045. Discussion ensued.

Committee members asked questions of Ms. Cammock pertaining to the item, which she answered accordingly.

On a motion by Mr. Casselberry with a second by Mr. Sweeney, Resolution No. R2026-0045 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Jones adjourned the meeting at 10:35 a.m., without objection.