

**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, MAY 22, 2012**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
  - a) May 8, 2012 Work Session
  - b) May 8, 2012 Regular Meeting
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
  - a) Contracts executed by County Executive (attachment)
- 9. COMMITTEE REPORTS AND CONSIDERATION OF MOTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**
  - a) M2012-0017: A Motion confirming the County Executive's reappointment of individuals to serve on the Cuyahoga Arts and Culture Board of Trustees, and declaring the necessity that this Motion become immediately effective:

- 1) Victoria Eaton Johnson
- 2) Sari Feldman

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- b) M2012-0018: A Motion confirming the County Executive’s appointment of individuals to serve on the Cuyahoga County Public Defender Commission, and declaring the necessity that this Motion become immediately effective:

- 1) Phyllis L. Crocker
- 2) Gordon Friedman

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

#### **10. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES/EXECUTIVE SESSION**

- a) R2012-0081: A Resolution authorizing employment of the law firm of Baker & Hostetler LLP in the amount not-to-exceed \$745,000.00 for legal services in connection with U.S. District Court, Northern District of Ohio, Case No. 1:11-CV-933, D’Ambrosio v. Marino, et al., in accordance with Ohio Revised Code Section 305.14; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Connally

#### **11. COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2012-0076: A Resolution authorizing the County Fiscal Officer to create a special project account within the Capital Improvements Fund for the purpose of accepting a deposit of funds in the amount of \$211,018.26 from the Soldiers’ and Sailors’ Monument Support Group (Federal ID No. 34-1949122); directing that said funds be appropriated for extraordinary maintenance and capital improvements for the Cuyahoga County Soldiers’ and Sailors’ Monument; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Connally

**12. CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- a) O2012-0013: An Ordinance establishing a Veterans Services Fund to provide educational and other assistance to veterans residing in Cuyahoga County and devoting all unspent monies budgeted each previous fiscal year for the Veterans Services Commission in Cuyahoga County to such a fund.

Sponsor: Councilmember Greenspan

**13. CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION**

- a) O2012-0004: An Ordinance amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Greenspan

**14. CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2012-0082: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

- b) R2012-0083: A Resolution amending Resolution No. R2011-0277 dated 9/27/2011, which authorized awards on RQ20292 to various providers for group healthcare benefits for County employees and their eligible dependents, including medical and pharmacy benefit management services, for the period 1/1/2012 - 12/31/2014 to change the name of a provider from Medical Mutual, LLC to Medical Mutual Services, LLC; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources

- c) R2012-0084: A Resolution authorizing amendments to an agreement and contracts with various providers for Workforce Investment Act In-School and Out-of-School Youth Training Programs for the period 9/1/2011 - 6/30/2012 to extend the time period to 8/31/2012, to change the scope of services, effective 5/1/2012, and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- 1) No. AG1100140-01 with Cuyahoga Community College District in the amount not-to-exceed \$350,165.00.
  - 2) No. CE1100662-01 with Esperanza, Incorporated in the amount not-to-exceed \$338,420.00.
  - 3) No. CE1100663-01 with Linking Employment, Abilities & Potential in the amount not-to-exceed \$117,176.00.
  - 4) No. CE1100665-01 with Open Doors, Inc. in the amount not-to-exceed \$103,354.00.
  - 5) No. CE1100666-01 with Youth Opportunities Unlimited in the amount not-to-exceed \$2,779,656.00.

Sponsor: County Executive FitzGerald/Department of Workforce Development

- d) R2012-0085: A Resolution amending Resolution No. R2012-0060 dated 4/10/2012, which authorized awards on RQ22383 to various providers for emergency shelter services for homeless men, women and families for the period 1/1/2012 - 12/31/2012; and declaring the necessity that this Resolution become immediately effective:
- 1) Lutheran Metropolitan Ministry to change the time period to 4/1/2012 - 12/31/2012 and to change the annual amount from \$1,654,920.00 to the amount not-to-exceed \$1,245,498.00.
  - 2) MHS, Inc. to change the time period to 6/1/2012 - 12/31/2012 and to change the annual amount from \$1,124,293.00 to the amount not-to-exceed \$679,838.00.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- e) R2012-0086: A Resolution authorizing an amendment to Contract No. CE1000462-02 with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings, in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements, for the period

7/1/2010 - 6/30/2020 for additional funds in the amount not-to-exceed \$1,225,000.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works

## **15. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- a) R2012-0087: A Resolution declaring that public convenience and welfare requires replacement of Rockside Road Bridge No. 3.23 in the City of Independence; total estimated construction cost \$4,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- b) R2012-0088: A Resolution making an award on RQ23213 to Terrace Construction Company, Inc. in the amount not-to-exceed \$2,197,758.00 for the Sewer and Lateral Repair Program for various County Sewer districts; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- c) R2012-0089: A Resolution making an award on RQ22973 to Perk Company, Inc. in the amount not-to-exceed \$3,212,023.08 for resurfacing, restoration and rehabilitation of Snow/Rockside Road from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$642,404.61 to fund said contract.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- d) R2012-0090: A Resolution authorizing an amendment to Contract No. CE0700407-02, 03, 04 with Halle Industrial Park, LLC, for the lease of Type 1 warehouse and storage space for use by various County departments for the period 4/1/2007 - 3/31/2012 to extend the time period to

3/31/2015, to change the terms, effective 4/1/2012, and for additional funds in the amount of \$1,562,552.88; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of Central Services

e) R2012-0091: A Resolution making awards on RQ21514 to various providers for residential treatment services for the Youth and Family Community Partnership Program for the period 1/1/2012 - 12/31/2013; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$500,000.00.
- 2) Beech Brook in the amount not-to-exceed \$350,000.00.
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$400,000.00.
- 4) Carrington Youth Academy LLC in the amount not-to-exceed \$300,000.00.
- 5) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$400,000.00.
- 6) New Directions, Inc. in the amount not-to-exceed \$250,000.00.
- 7) The Village Network in the amount not-to-exceed \$250,000.00.
- 8) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$250,000.00.

Sponsor: County Executive FitzGerald on behalf of Juvenile Court

f) R2012-0092: A Resolution making awards on RQ21516 to various providers for residential treatment services for the period 2/1/2012 - 1/31/2014; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$30,000.00.
- 2) Beech Brook in the amount not-to-exceed \$30,000.00.
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$130,000.00.
- 4) Berea Children's Home aka Guidestone in the amount not-to-exceed \$130,000.00.
- 5) Carrington Youth Academy LLC in the amount not-to-exceed \$30,000.00.

- 6) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$200,000.00.
- 7) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$250,000.00.
- 8) The Glen Mills Schools in the amount not-to-exceed \$720,000.00.
- 9) The House of Emmanuel Inc. in the amount not-to-exceed \$100,000.00.
- 10) Keystone Richland Center LLC dba Foundations for Living in the amount not-to-exceed \$125,000.00.
- 11) New Directions, Inc. in the amount not-to-exceed \$30,000.00.
- 12) Safe House Ministries, Inc. in the amount not-to-exceed \$75,000.00.
- 13) The Village Network in the amount not-to-exceed \$300,000.00.
- 14) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$100,000.00.

Sponsor: County Executive FitzGerald on behalf of Juvenile Court

- g) R2012-0093: A Resolution authorizing an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$553,000.000 for the Newborn Home Visiting Program for the period 4/1/2012 - 2/1/2013; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- h) R2012-0094: A Resolution making an award on RQ22685 to MHS, Inc. in the amount not-to-exceed \$1,034,798.00 for transitional housing program services for the period 6/1/2012 - 3/31/2013; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- i) R2012-0095: A Resolution making awards on RQ21578 to various providers for various services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Chore Services and Grab Bar Services

- i) ABC International Services, Inc. in the amount not-to-exceed \$14,496.00.
- 2) Emergency Response Services
  - i) Critical Signal Technologies, Inc. in the amount not-to-exceed \$192,364.00.
  - ii) Valued Relationships, Inc. in the amount not-to-exceed \$115,625.00.
- 3) Home Delivered Meals Services
  - i) Casleo Corporation dba Global Meals in the amount not-to-exceed \$195,624.00.
  - ii) Mobile Meals, Inc. in the amount not-to-exceed \$507,983.00.
  - iii) The Golden Age Centers of Greater Cleveland in the amount not-to-exceed \$295,311.00.
- 4) Homemaker Services
  - i) A-1 Health Care, Inc. in the amount not-to-exceed \$271,253.00.
  - ii) Absolute Home Health Care Agency, Inc. in the amount not-to-exceed \$260,479.00.
  - iii) Agape Home Health Care in the amount not-to-exceed \$105,956.00.
  - iv) B & B Launch, Inc. dba Home Instead Senior Care in the amount not-to-exceed \$140,140.00.
  - v) BZKZ Inc. dba Heritage Home Healthcare of Elyria & Rocky River in the amount not-to-exceed \$149,760.00.
  - vi) First Choice Medical Staffing of Ohio, Inc. in the amount not-to-exceed \$218,294.00.
  - vii) Geocare, Inc. in the amount not-to-exceed \$100,100.00.
  - viii) Health Care Bridge Inc. in the amount not-to-exceed \$60,695.00.
  - ix) Home Care Relief, Inc. in the amount not-to-exceed \$422,519.00.
  - x) Rx Home Healthcare Inc. in the amount not-to-exceed \$65,936.00.
  - xi) Xcel Healthcare Providers, Inc. in the amount not-to-exceed \$229,632.00.
- 5) Home Delivered Meals Services and Homemaker Services

- i) Senior Outreach Services in the amount not-to-exceed \$179,619.00.
- 6) Medical Transportation Services
  - i) Ace Taxi Service Inc. in the amount not-to-exceed \$163,200.00.
  - ii) Future Age, Inc. dba Provide-A-Ride in the amount not-to-exceed \$160,532.00.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Senior and Adult Services

- j) R2012-0096: A Resolution making awards on RQ22613 to various providers for Job Readiness, Job Search, Job Placement and Job Retention Services for the period 7/1/2012 – 6/30/2013; and authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution:
  - 1) El Barrio, Incorporated fka Westside Ecumenical Ministry in the amount not-to-exceed \$515,000.00.
  - 2) LNE & Associates, LLP in the amount not-to-exceed \$505,512.00.

Sponsor: County Executive FitzGerald/ Department of Health and Human Services/Division of Employment and Family Services/Cuyahoga Support Enforcement Agency

## **16. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2012-0079: A Resolution authorizing an agreement with City of Cleveland in the amount not-to-exceed \$2,620,777.24 for reimbursement of eligible expenses for planning, training, exercises, equipment and grant administration in connection with the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 6/30/2012; and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.

Sponsor: County Executive FitzGerald/Department of Public Safety and Justice Services/Division of Public Safety Grants

Committee Assignment and Chair: Public Safety – Gallagher

- b) R2012-0080: A Resolution approving a Sanitary Sewer Line Vacation and Granting of Easement agreement with Wal-Mart Real Estate Business

Trust, a Delaware statutory trust, in connection with property located in the City of Brooklyn; and authorizing the County Executive to execute all documents required in connection with said agreement.

Sponsors: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer and Councilmember Germana

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

## **17. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING**

- a) O2012-0012: An Ordinance establishing the Department of Information Technology under the direction of a Chief Information Officer who shall serve at the pleasure of the County Executive, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald

Committee Assignment and Chair: Finance & Budgeting – Miller

## **18. MISCELLANEOUS COMMITTEE REPORTS**

## **19. MISCELLANEOUS BUSINESS**

## **20. PUBLIC COMMENT UNRELATED TO AGENDA**

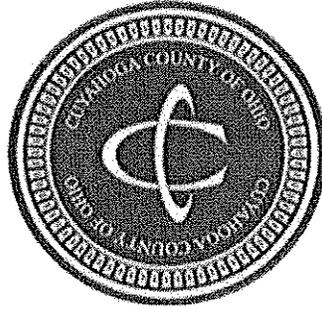
## **21. ADJOURNMENT**

### NEXT MEETING

### REGULAR MEETING:

TUESDAY, JUNE 12, 2012  
5:00 PM / COUNCIL CHAMBERS

\*In accordance with Ordinance No. O2011-0020, complimentary parking in the Huntington Park Garage will be available for the public **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



**MINUTES**  
CUYAHOGA COUNTY COUNCIL WORK SESSION  
TUESDAY, MAY 8, 2012  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
4:00 PM

1. CALL TO ORDER

**The meeting was called to order by Council President Connally at 4:02 p.m.**

2. ROLL CALL

**Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Miller, Brady, Gallagher, Schron, Simon, Greenspan and Connally were in attendance. Councilmembers Conwell, Rogers, Jones and Germana joined the work session shortly after roll call was taken.**

3. MEDICAL MART/CONVENTION CENTER PROJECT UPDATE

- a) Jeff Appelbaum, Thompson Hine LLP
- b) Jim Bennett, Senior Vice President, Cleveland Medical Mart & Convention Center

**Mr. Appelbaum updated Council regarding design and construction progress, risk management, contracting and staffing, safety and economic inclusion statistics in connection with the Medical Mart/Convention Center Project. He then introduced Mr. Myron Maurer, Chief Operating Officer of Merchandise Mart Properties, Inc., and Mr. Jim Bennett, the newly appointed Senior Vice President of Cleveland Medical Mart and Convention Center.**

**Mr. Bennett briefly introduced himself and his colleagues and then discussed the business plan and program offerings relating to the Medical Mart/Convention Center Project.**

**Councilmembers asked questions of Mr. Bennett, which he answered accordingly. Council President Connally then asked Mr. Appelbaum and Mr. Bennett to provide the next update to Council on June 26, 2012, to which they responded affirmatively.**

**4. MISCELLANEOUS BUSINESS**

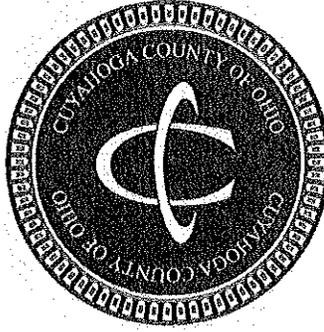
**There was no miscellaneous business.**

**5. PUBLIC COMMENT**

**No public comments were given.**

**6. ADJOURNMENT**

**With no further business to discuss, the work session was adjourned by Council President Connally at 5:08 p.m., without objection.**



**MINUTES**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, MAY 8, 2012**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**5:00 PM**

1. CALL TO ORDER

**The meeting was called to order by Council President Connally at 5:17 p.m.**

2. ROLL CALL

**Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon, Greenspan and Connally were in attendance and a quorum was determined.**

3. PLEDGE OF ALLEGIANCE

**The Pledge of Allegiance was recited.**

4. SILENT MEDITATION

**Council President Connally requested a moment of silent meditation be dedicated in honor of police, fire and EMS crews who put their lives on the line to serve and protect every day.**

5. PUBLIC COMMENT RELATED TO AGENDA

**No public comments were given.**

6. APPROVAL OF MINUTES

- a) April 24, 2012 Regular Meeting

**A motion was made by Mr. Rogers, seconded by Ms. Simon and approved by unanimous vote to approve the minutes of the April 24, 2012 meeting.**

## 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Connally reported the following:

- 1) Recognized Valerie Harry, the County's newly appointed Internal Auditor;
- 2) Introduced County Council interns, Matt Doriheht, Senior at Strongville High School, and Ben Shuman, Senior at St. Edward High School;
- 3) Provided highlights of the Medical Mart project update from the Council's Work Session held prior to the regular meeting;
- 4) Recognized Council and Staff for winning the Harvest for Hunger food challenge against the County Executive and Staff; and
- 5) Mentioned that two Town Hall meetings have been scheduled for Thursday, June 14<sup>th</sup> in Olmsted Falls and on Thursday, June 21<sup>st</sup> in Shaker Heights to discuss the Charter Review Process.

## 8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive FitzGerald reported the following:

- 1) Thanked Council and Melvin Davis for their participation in the 10<sup>th</sup> Annual Rally for the Troops and Welcome Home Ceremony;
- 2) A coalition of counties opposed to the proposed privatization or leasing of operations of the Ohio Turnpike has formed to produce a study regarding the matter. Several other counties have expressed interest in participating. A meeting of County Commissioners whose counties are directly affected by the proposal will be held on Monday, May 14<sup>th</sup>;
- 3) A formal timeline for property consolidation will be presented to Council by the end of the week. Council will be included in discussions; and
- 4) Discussed the Horseshoe Casino opening on Monday, May 14<sup>th</sup> and how it will effect downtown:
  - a) Expressed his thoughts regarding Ordinance No. O2012-0011, an Ordinance establishing an Economic Development Fund for the purpose of collecting and expending proceeds from gross casino revenues. He encouraged Council to act quickly on the Ordinance;
  - b) Stated that about 72% of employees who work downtown are from the suburbs;

- c) Expressed the need to connect all downtown assets in the economic development plan;
- d) Stated that the \$100M Economic Development Fund does not have any geographic restrictions and that many of the loans have been made to businesses in suburban areas.

9. CONSIDERATION OF MOTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) M2012-0017: A Motion confirming the County Executive's reappointment of individuals to serve on the Cuyahoga Arts and Culture Board of Trustees, and declaring the necessity that this Motion become immediately effective:
  - 1) Victoria Eaton Johnson
  - 2) Sari Feldman

Sponsor: Council President Connally

**Council President Connally referred Motion No. M2012-0017 to the Human Resources, Appointments & Equity Committee.**

- b) M2012-0018: A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga County Public Defender Commission, and declaring the necessity that this Motion become immediately effective:
  - 1) Phyllis L. Crocker
  - 2) Gordon Friedman

Sponsor: Council President Connally

**Council President Connally referred Motion No. M2012-0018 to the Human Resources, Appointments & Equity Committee.**

10. COMMITTEE REPORTS AND CONSIDERATION OF MOTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Motion Nos. M2012-0004, M2012-0015 and M2012-0016.**

- a) M2012-0004: A Motion amending various Rules of the Cuyahoga County Council; and declaring the necessity that this Motion become immediately effective.

Sponsors: Councilmembers Miller and Greenspan

Committee Assignment and Chair: Rules, Charter Review, Ethics & Council Operations – Greenspan

**Mr. Miller introduced a proposed substitute to Motion No. M2012-0004 on the floor. Discussion ensued.**

**A motion was then made by Mr. Miller, seconded by Mr. Greenspan and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Miller with a second by Ms. Conwell, Motion No. M2012-0004 was considered and approved by unanimous vote, as substituted.**

- b) M2012-0015: A Motion confirming the County Executive's appointment of various Mayors to serve on the Cuyahoga County Planning Commission, and declaring the necessity that this Motion become immediately effective:

- 1) The Honorable Daniel J. Ursu for the Hillcrest Region
- 2) The Honorable Susan K. Infeld for the Heights Region
- 3) The Honorable Michael P. Byrne for the South Central Region
- 4) The Honorable Kathy U. Mulcahy for the Chagrin/Southeast Region

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Mr. Schron with a second by Ms. Conwell, Motion No. M2012-0015 was considered and approved by unanimous vote.**

- c) M2012-0016: A Motion confirming the County Executive's appointment of Bonita Teeuwen to serve on the Cuyahoga County Justice Center Building Committee, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Mr. Schron with a second by Mr. Rogers, Motion No. M2012-0016 was considered and approved by unanimous vote.**

**11. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- a) R2012-0076: A Resolution authorizing the Office of Budget & Management to create a special fund for the purpose of accepting a deposit of funds in the amount of \$211,018.26 from the Soldiers' and Sailors' Monument Support Group (Federal ID No. 34-1949122); directing that said funds be used for extraordinary maintenance and capital improvements for the Cuyahoga County Soldiers' and Sailors' Monument; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Connally

**Council President Connally referred Resolution No. R2012-0076 to the Finance & Budgeting Committee.**

**12. COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES OF COUNCIL FOR SECOND READING**

- a) O2012-0004: An Ordinance amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Greenspan

Committee Assignment and Chair: Rules, Charter Review, Ethics & Council Operations – Greenspan

**Clerk Schmotzer read Ordinance No. O2012-0004 into the record.**

**This item will move to the May 22, 2012 Council meeting agenda for consideration for third reading adoption.**

- b) O2012-0008: An Ordinance amending Ordinance No. O2011-0019, which established the Agency of Inspector General and the responsibilities and duties of said Agency, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Greenspan

Committee Assignment and Chair: Rules, Charter Review, Ethics & Council Operations – Greenspan

Clerk Schmotzer read Ordinance No. O2012-0008 into the record.

**This item will move to the May 22, 2012 Council meeting agenda for consideration for third reading adoption.**

13. CONSIDERATION OF ORDINANCES OF COUNCIL FOR THIRD READING ADOPTION

- a) O2011-0056: An Ordinance establishing a General Fund, Fund Balance Reserve Policy and Replenishment Plan; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Greenspan, Miller and Germana, **Jones, Conwell and Gallagher**

**Mr. Greenspan introduced a proposed substitute to Ordinance No. O2011-0056 on the floor. Discussion ensued.**

**A motion was then made by Mr. Greenspan, seconded by Mr. Gallagher and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Schron with a second by Mr. Miller, Ordinance No. O2011-0056 was considered and adopted by unanimous roll-call vote, as substituted.**

- b) O2011-0058: An Ordinance establishing a Health and Human Services Levy Fund, Fund Balance Reserve Policy and Replenishment Plan; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Greenspan, Miller, Germana, **Conwell and Gallagher**

**Mr. Greenspan introduced a proposed substitute to Ordinance No. O2011-0058 on the floor. Discussion ensued.**

**A motion was then made by Mr. Greenspan, seconded by Mr. Germana and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Greenspan with a second by Mr. Schron, Ordinance No. O2011-0058 was considered and adopted by unanimous vote, as substituted.**

14. CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2012-0077 and R2012-0078.**

- a) R2012-0077: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources in order to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2012-0077 was considered and adopted by unanimous vote.**

- b) R2012-0078: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,116,156.00 for the Shelter Plus Care Tenant-based Rental Assistance Program in connection with the FY2010 Continuum of Care Homeless Assistance Grant Programs and the McKinney-Vento Homeless Assistance Act for the period 4/10/2012 - 4/9/2013; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2012-0078 was considered and adopted by unanimous vote.**

#### 15. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2012-0079: A Resolution authorizing an agreement with City of Cleveland in the amount not-to-exceed \$2,620,777.24 for reimbursement of eligible expenses for planning, training, exercises, equipment and grant administration in connection with the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 6/30/2012; and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.

Sponsor: County Executive FitzGerald/Department of Public Safety and Justice Services/Division of Public Safety Grants

**Council President Connally referred Resolution No. R2012-0079 to the Public Safety Committee.**

- b) R2012-0080: A Resolution approving a Sanitary Sewer Line Vacation and Granting of Easement agreement with Wal-Mart Real Estate Business Trust, a Delaware statutory trust, in connection with property located in the City of Brooklyn; and authorizing the County Executive to execute all documents required in connection with said agreement.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

**Council President Connally referred Resolution No. R2012-0080 to the Public Works, Procurement & Contracting Committee.**

16. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND  
READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2012-0069, R2012-0074 and R2012-0075.**

- a) R2012-0069: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for an additional fiscal appropriation from the General Fund in order to meet the budgetary needs of a County department; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Committee Assignment and Chair: Finance & Budgeting – Miller

**A motion was made by Mr. Miller, seconded by Mr. Germana and approved by unanimous vote to amend Resolution R2012-0069 to change the dollar amount for the additional appropriations, Item A, from \$800,000.00 to \$267,750.00.**

**On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2012-0069 was considered and adopted by unanimous vote, as amended.**

- b) R2012-0074: A Resolution declaring that public convenience and welfare requires resurfacing of Denison Avenue from Fulton Road to Pearl Road in the City of Cleveland; total estimated construction cost \$850,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project.

Sponsors: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer and **Councilmembers Brady and Jones**

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2012-0074 was considered and adopted by unanimous vote.**

- c) R2012-0075: A Resolution declaring that public convenience and welfare requires resurfacing of Riverview Road from Brookside Road to Fitzwater Road in the Cities of Brecksville and Independence; total estimated construction cost \$600,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project.

Sponsors: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer and **Councilmember Schron**

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

**On a motion by Mr. Schron with a second by Mr. Jones, Resolution No. R2012-0075 was considered and adopted by unanimous vote.**

#### 17. CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) O2012-0011: An Ordinance establishing an Economic Development Fund for the purpose of collecting and expending proceeds from gross casino revenues, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

**Council President Connally referred Ordinance No. O2012-0011 to the Committee of the Whole, with Councilmember Schron to serve as Chair.**

- b) O2012-0012: An Ordinance establishing the Department of Information Technology under the direction of a Chief Information Officer who shall serve at the pleasure of the County Executive, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald

**Council President Connally referred Ordinance No. O2012-0012 to the Finance & Budgeting Committee.**

**18. MISCELLANEOUS COMMITTEE REPORTS**

**Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, May 14, 2012 at 1:00 p.m.**

**Mr. Greenspan reported on the schedule for Charter Review public meetings. He indicated that the 3<sup>rd</sup> for any proposed charter amendments will be on August 14, 2012 and that five proposed amendments were discussed in Committee thus far.**

**Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Thursday, May 10, 2012 at 11:00 a.m.**

**Mr. Germana reported that he participated in a forum regarding the HBO documentary, "The Weight of the Nation," which highlights Cleveland. The documentary will air on television on May 14<sup>th</sup> and May 15<sup>th</sup>.**

**19. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**20. PUBLIC COMMENT UNRELATED TO AGENDA**

**No public comments were given.**

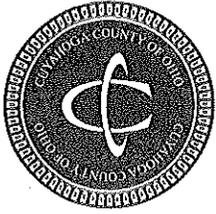
**21. EXECUTIVE SESSION**

- a) **Matters of pending litigation**

**A motion was made by Mr. Germana, seconded by Mr. Miller, and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters concerning pending litigation, and for no other purpose whatsoever. Executive Session was then called to order by Council President Connally at 6:37 p.m. The following members were present: Councilmembers Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon, Greenspan and Connally. The following additional invitees were present: Director of Law Majeed Makhoulf, Deputy Chief Director of Law Nora Hurley and Assistant Prosecuting Attorney Barb Marburger. At 6:59 p.m., Executive Session was adjourned, without objection, and Council President Connally then reconvened the regular meeting.**

22. ADJOURNMENT

**With no further business to discuss, the meeting was adjourned by Council President Connally at 7:01 p.m., without objection.**



**EDWARD FITZGERALD**  
Cuyahoga County Executive

May 8, 2012

C. Ellen Connally  
Council President  
County Administration Building  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Council President Connally,

The attached document lists the items that I have approved and signed in late March and April 2012. This list includes: the contracts, purchases or sales executed; all grants or loans made or received for more than \$50,000; and the change orders and amendments in which the total additions exceeds \$50,000.

Please contact David Merriman at (216) 263-4606 if you would like additional information on any of these contracts or items.

Respectfully submitted,

A handwritten signature in cursive script that reads "David Merriman".

David Merriman  
Special Assistant to the Executive

Items approved in the past month:

Item	Department/Court, Summary
1.	Common Pleas Court/Corrections Planning Board, submitting amendments to various grant agreements with the Ohio Department of Rehabilitation and Correction for various programs for the period 7/1/2011 - 6/30/2012 for additional funds: a) in the amount of \$47,000.00 for the Felony Diversion Program. b) in the amount of \$26,000.00 for the Jail Misdemeanor Diversion Program.
2.	County Prosecutor, recommending to employ Brett Horton and the law firm of Horton & Horton Co., LPA, in the amount not-to-exceed \$1,900.00 for legal services in connection with employment matters for Cuyahoga County Juvenile Court, in accordance with Ohio Revised Code Section 305.14(A).
3.	Department of Development, recommending a loan in the amount not-to-exceed \$500,000.00 to Asia Plaza for a Brownfield Redevelopment Fund Project, located at 2999 Payne Avenue, Cleveland.
4.	Department of Development, recommending a loan in the amount not-to-exceed \$125,000.00 to Building 2 LLC dba eFuneral for a North Coast Opportunities Technology Fund Project, located at 1621 Euclid Avenue, Cleveland.
5.	Department of Development, recommending a loan in the amount not-to-exceed \$500,000.00 to 4582 Willow Parkway, LLC for a Brownfield Redevelopment Fund Project, located at 4582 Willow Parkway, Cuyahoga Heights.
6.	Department of Development, requesting approval to apply for and accept grant funds from Ohio Department of Transportation, Office of Aviation in the amount of \$175,000.00 for the FY2013 Ohio Airport Grant Program for the period 10/1/2012 - 12/31/2013.
7.	Department of Development, submitting a contract with American Building and Kitchen Products, Inc. in the amount of \$8,000.00 for Lead Remediation of property located at 1301 St. Charles Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/23/2012 - 6/22/2012.
8.	Department of Development, submitting a contract with Bedford Precision, Inc. in the amount of \$6,100.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 333 Northfield Road, Bedford, for the period 2/8/2012 - 8/6/2012.
9.	Department of Development, submitting a contract with Burgess & Niple, Inc. in the amount not-to-exceed \$26,807.40 for a brownfield environmental site assessment of property located at 1265 West 65th Street, Cleveland, for the period 4/2/2012 - 9/29/2012. (Contracts and Purchasing Board Approval No.

	CPB2011-244 authority to negotiate.)
10.	Department of Development, submitting a contract with Burgess & Niple, Inc. in the amount not-to-exceed \$24,966.75 for brownfield environmental site assessment of property located at 2323 Lee Road, Cleveland Heights, for the period 3/19/2012 - 9/15/2012. (Contracts and Purchasing Board Approval No. CPB2011-244 - authority to negotiate.)
11.	Department of Development, submitting a contract with C.B. Mullins Construction Company, Inc. in the amount of \$3,300.00 for Lead Remediation of property located at 5417 Orchard Street, Maple Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/16/2012 - 6/15/2012.
12.	Department of Development, submitting a contract with Express Yourself Hair & Nail Salon in the amount of \$1,440.00 for installation of a new sign in connection with a Storefront Renovation Rebate Program project located at 5350 Royalwood Road, North Royalton, for the period 5/1/2012 - 8/1/2012.
13.	Department of Development, submitting a contract with Jack Taylor in the amount of \$791.70 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 22012 Lorain Road, Fairview Park, for the period 2/1/2012 - 7/30/2012.
14.	Department of Development, submitting a contract with MAE Construction LLC in the amount of \$6,395.00 for Lead Remediation of property located at 20600 Tracy Avenue, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 4/23/2012 - 6/22/2012.
15.	Department of Development, submitting a contract with Susan Johansen in the amount of \$5,451.61 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 20111 Lake Road, Rocky River, for the period 2/1/2012 - 7/30/2012.
16.	Department of Development, submitting a revenue generating agreement with Cleveland Housing Network, Inc. in the amount not-to-exceed \$144,000.00 for administrative services for the Dominion East Ohio Housewarming Program for the period 1/2/2012 - 11/30/2012.
17.	Department of Development, submitting an agreement with City of Shaker Heights for reimbursement of expenses in the amount not-to-exceed \$158,496.00 for demolition of various blighted structures, located in Shaker Heights, in connection with the Neighborhood Stabilization Grant Program 3 for the period 3/20/2012 - 3/19/2013: a) 3539 Chelton b) 3730 Chelton c) 3558 Hildana d) 3603/3605 Hildana

	<p>e) 3703 Hildana  f) 3553 Menlo  g) 3553 Pennington  h) 3633 Pennington  i) 15716 Scottsdale  j) 16400 Scottsdale  k) 3728 Sudbury</p>
18.	<p>Department of Development, submitting an amendment to Agreement No. AG1100178-01 with City of Shaker Heights for reimbursement of expenses for demolition of various blighted structures, located in Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 10/19/2011 - 10/19/2012, by deleting the address 3553 Chelton Road, to change the scope of services, effective 2/1/2012 and for additional funds in the amount not-to-exceed \$8,250.00.</p>
19.	<p>Department of Development, submitting an amendment to Agreement No. AG1100122-01 with City of Shaker Heights for reimbursement of expenses for demolition of a blighted structure, located at 3666 Hildana Road, Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 9/6/2011 - 9/5/2012, to change the scope of services, effective 2/1/2012 and for additional funds in the amount not-to-exceed \$1,250.00.</p>
20.	<p>Department of Development, submitting an amendment to Agreement No. AG0900134-01 with City of Lakewood for construction of single-family homes for the period 11/1/2009 - 12/31/2011 to extend the time period to 12/31/2013; no additional funds required.</p>
21.	<p>Department of Development, submitting an amendment to Agreement No. AG1100139-01 with City of Shaker Heights for reimbursement of expenses for demolition of a blighted structure, located at 3666 Menlo Road, Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 10/17/2011 - 10/16/2012 to change the scope of services, effective 2/1/2012, and for additional funds in the amount not-to-exceed \$3,750.000.</p>
22.	<p>Department of Development, submitting an amendment to an agreement with KeyBank National Association for the Linked Deposit Program to change the terms, effective 4/9/2012 in accordance with Ohio Revised Code Section 135.80., no additional funds required.</p>
23.	<p>Department of Development/Airport Division, submitting a permit with Cleveland Cricket Club for use of a portion of the County Airport for practice sessions, matches and tournaments for the period 4/9/2012 - 12/31/2014.</p>
24.	<p>Department of Health &amp; Human Services, submitting contracts with various providers for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 8/31/2013:</p> <p>a) The Cleveland Foundation in the amount not-to-exceed \$25,000.00.  b) Career Development and Placement Strategies Inc. in the amount not-to-exceed \$135,000.00.</p>

	<p>c) Lutheran Metropolitan Ministry in the amount not-to-exceed \$120,000.00.</p> <p>d) Verge, Inc. in the amount not-to-exceed \$120,000.00.</p>
25.	<p>Department of Health &amp; Human Services/Division of Children &amp; Family Services submitting contracts with various providers for placement services:</p> <p>a contract with The Buckeye Ranch, Inc. in the amount not-to-exceed \$198,000.00 for the period 12/1/2011 - 11/30/2012.</p>
26.	<p>Department of Health and Human Services,</p> <p>a) submitting a Successor-in-Interest Agreement among Cuyahoga County Board of Health, Health Resources and Services Administration, Division of Grants Management Operations to transfer the administration of the Ryan White Part A Grant program to the Cuyahoga County Board of Health.</p> <p>b) submitting a Transfer of Assets Agreement with Cuyahoga County Board of Health to transfer program assets used in the administration of the Ryan White Part A Grant program to the Board of Health.</p>
27.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2011 - 7/31/2012:</p> <p>a) East Cleveland City School District- Prospect Elementary School in the amount not-to-exceed \$23,800.00.</p> <p>b) East Cleveland City School District- Superior Elementary School in the amount not-to-exceed \$76,160.00.</p>
28.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1100290-01 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Program for the Invest in Children Program for the period 7/1/2011 - 6/30/2012 for additional funds in the amount of \$185,201.00.</p>
29.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an agreement with Cuyahoga Community College District in the amount not-to-exceed \$2,872.60 for rental of meeting space and related services for the Invest in Children Program Visioning event to be held on 4/19/2012.</p>
30.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award in the amount of \$700,000.00 for operational support of the Invest in Children Program for the period 6/1/2011 - 5/31/2012 to extend the time period to 12/31/2012.</p>
31.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1000020-01 with Employment and Family Services/Cuyahoga Support Enforcement Agency for the Healthy Start Outreach and Enrollment Project for the Invest in Children Program for the period 1/1/2010 - 12/31/2011 to extend the time period to 9/30/2012 to change the scope of services, effective 1/1/2012; no additional funds required.</p>

32.	Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900604-06 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2009 - 7/31/2012, to change the scope of services, effective 8/1/2011, and for additional funds in the amount of \$34,800.00.
33.	Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc., sole source, in the amount not-to-exceed \$226,715.00 for management and maintenance of the Community Women's Shelters, located at 2219 and 2227 Payne Avenue, Cleveland, for the period 1/1/2012 - 12/31/2012.
34.	Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1100067-01 with Enterprise Community Partners, Inc. for supportive services for the Housing First Initiative for the period 11/1/2010 - 1/31/2012 to extend the time period to 9/30/2012; no additional funds required.
35.	Department of Health and Human Services, Division of Employment & Family Services, submitting a state contract with Provider Gateway, Inc. in the amount not-to-exceed \$56,280.00 for hosting services and maintenance on Client Services Manager software for the period 2/1/2012 - 1/31/2013.
36.	Department of Health and Human Services, Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with LexisNexis Risk Solutions FL Inc., sole source, in the amount not-to-exceed \$24,000.00 for on-line Accurint for Government locate services for the period 5/1/2012 - 4/30/2013.
37.	Department of Health and Human Services, Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a state contract with International Business Machines Corporation in the amount not-to-exceed \$5,672.90 for maintenance and support on IBM Tivoli Storage Manager software for the period 1/1/2012 - 12/31/2012.
38.	Department of Health and Human Services, Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1100240-01 with Cleveland Housing Network, Inc. for utility assistance for TANF eligible residents for the period 4/1/2011 - 3/31/2012 to extend the time period to 3/31/2013 and for additional funds in the amount of \$200,000.00.
39.	Department of Health and Human Services, Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting amendments to contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013, and for additional funds: a) No. CE1100534-02 with Career Development and Placement Strategies in the

	<p>amount of \$105,000.00.</p> <p>b) No. AG1100147-02 with Cuyahoga County District Board of Health in the amount of \$95,000.00.</p> <p>c) No. CE1100536-02 with Domestic Violence Center in the amount of \$95,000.00.</p> <p>d) No. CE1100537-02 with JDC Advertising in the amount of \$80,000.00.</p>
40.	Department of Health and Human Services, Division of Senior & Adult Services, submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$850.00 for the Medicare Improvements for Patients and Providers Act Beneficiary Outreach and Assistance Program for the period 1/1/2012 - 9/30/2012.
41.	Department of Health and Human Services, Division of Senior & Adult Services, submitting an amendment to Contract No. CE1000520-01 with The Golden Age Centers of Greater Cleveland for Home Delivered Meals services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$57,400.00).
42.	Department of Health and Human Services, Division of Senior & Adult Services, submitting an amendment to Contract No. CE1000507-01 with ABC International Employment Services, Inc. for Grab Bar services for the Options for Elders program for the period 7/1/2010 - 7/30/2012 for a decrease in funds in the amount of (\$2,000.00).
43.	Department of Health and Human Services, Division of Senior & Adult Services, submitting an amendment to Contract No. CE1000511-01 with B & B Launch, Inc. dba Home Instead Senior Care for Homemaker Services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$5,948.00).
44.	Department of Health and Human Services, Division of Senior & Adult Services, submitting an amendment to Contract No. CE1000512-01 with BZKZ Inc. dba Heritage Home Healthcare of Elyria and Rocky River for Homemaker Services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for additional funds in the amount of \$4,831.00.
45.	Department of Health and Human Services, Division of Senior and Adult Services, submitting an amendment to Contract No. CE1000515-01 with Critical Signal Technologies, Inc. for Emergency Response Services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$32,048.00).
46.	Department of Health and Human Services, Division of Senior and Adult Services, submitting an amendment to Contract No. CE1000521- 01, 02 with Goodrich Gannett Neighborhood Center for Homemaker and Home Delivered Meals services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$20,638.00).
47.	Department of Health and Human Services, Division of Senior and Adult Services, submitting an amendment to Contract No. CE1000506-01 with A-1 Med Tran, Inc.

	for Transportation services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 for a decrease in the amount of (\$131,675.00).
48.	Department of Health and Human Services, requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$750,000.00 for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012-9/30/2013.
49.	Department of Health and Human Services, submitting a contract with Cuyahoga Health Access Partnership in the amount not-to-exceed \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2012 - 12/31/2013.
50.	Department of Public Safety and Justice Services, recommending an award on RQ22817 to Audio Visual Innovations, Inc. in the amount not-to-exceed \$134,987.69 for an audio visual system located at the Juvenile Justice Center training room for the period 9/1/2008 - 5/31/2012. (Deputy Chief Approval No. DC2012-9 - authority to seek proposals.)
51.	Department of Public Safety and Justice Services, submitting a state contract with Eltag North America LLC in the amount not-to-exceed \$45,951.50 for maintenance on the license plate readers for the period 3/30/2011 - 3/30/2012.
52.	Department of Public Safety and Justice Services, submitting amendments to various Agreements for the FY2010 STOP Violence Against Women Act Grant Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 6/30/2012; no additional funds required. a) No. AG1100044-01 with City of Cleveland (Public Safety Department) b) No. AG1100031-01 with City of Cleveland (Prosecutor's Office)
53.	Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1100276-01 with The Rock and Roll Hall of Fame and Museum, Inc. for reimbursement of eligible expenses in connection with the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012; no additional funds required.
54.	Department of Public Safety and Justice Services, submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$1,437.64 for reimbursement of eligible expenses in connection with FY2009 Urban Area Security Initiative for the period 10/3/2011 - 1/31/2012.
55.	Department of Public Safety and Justice Services/Cuyahoga Regional Information System Section, submitting an agreement with City of Lakewood in the amount of \$37,000.00 for development, implementation and deployment of an automated interface system to link THE Crimes Records Management System, Cuyahoga County Regional Information System and Cuyahoga InJail application for the period 12/21/2011 - 12/20/2012.
56.	Department of Public Safety and Justice Services/Division of Witness/Victim, submitting a contract with Elsie Day in the amount not-to-exceed \$99,500.00 for consultant services in connection with the U.S. Department of Justice FY2011

	Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2013.
57.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Greater Cleveland Regional Transit Authority for the purchase of equipment, valued in the amount of \$14,048.00, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.
58.	Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$3,590,432.00 for the FY2011 Urban Area Security Initiative Grant Program for the period 9/1/2011 - 8/30/2014.
59.	Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$441,685.00 for the FY2011 Law Enforcement State Homeland Security Grant Program for the period 9/1/2011 - 4/30/2014.
60.	Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$558,287.00 for the FY2011 State Homeland Security Grant Program for the period 9/1/2011 - 4/30/2014.
61.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of North Royalton for the purchase of equipment, valued in the amount of \$320,767.80, for the FY2007 Urban Area Security Grant Program for the period 7/1/2007 - 3/31/2010.
62.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of North Royalton for the purchase of equipment, valued in the amount of \$7,920.00, for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.
63.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Beachwood for the purchase of equipment, valued in the amount of \$13,170.00, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.
64.	Department of Public Safety and Justice Services/Public Safety Grants, submitting amendments to agreements with various municipalities for the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012; no additional funds required: a) City of Cleveland b) Cleveland-Cuyahoga County Port Authority c) City of Elyria , Ohio
65.	Department of Public Safety and Justice Services/Public Safety Grants, submitting amendments to agreements with various municipalities for the Community Diversion Program in connection with the FY2010 Juvenile Accountability Block Grant Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 6/30/2012; no additional funds required:

	<p>a) No. AG1100056-01 with City of Cleveland.</p> <p>b) No. AG1100058-01 with City of Euclid.</p> <p>c) No. AG1100060-01 with City of North Olmsted.</p>
66.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Suburban Police Anti-Crime Network for the purchase of equipment, valued in the amount of \$4,505.00, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.
67.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Village of Gates Mills for the purchase of equipment, valued in the amount of \$16,748.40, for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.
68.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Village of Gates Mills for the purchase of equipment, valued in the amount of \$6,353.28, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 3/31/2010.
69.	<p>Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various providers for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/28/2013:</p> <p>a) City of Lyndhurst in the amount not-to-exceed \$1,300.00.</p> <p>b) Mayfield Village in the amount not-to-exceed \$7,500.00.</p> <p>c) City of Olmsted Falls in the amount not-to-exceed \$2,600.00.</p> <p>d) City of Pepper Pike in the amount not-to-exceed \$1,300.00</p>
70.	Department of Public Safety and Justice Services/Public Safety Grants, submitting a contract with Tactical Medics International, Inc. in the amount not-to-exceed \$19,080.00 for a training course entitled "Tactical Medicine Refresher" for the period 2/27/2012 - 4/1/2012.
71.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Strongsville in the amount not-to-exceed \$8,664.63 for reimbursement of eligible training/exercise expenses in connection with the FY2008 Urban Area Security Grant Program for the period 1/6/2011 - 8/1/2011.
72.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Southeast Area Law Enforcement in the amount not-to-exceed \$1,437.64 for reimbursement of eligible expenses in connection with FY2009 Urban Area Security Initiative for the period 10/3/2011 - 3/30/2012.
73.	<p>Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible expenses in connection with the FY2009 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2009 - 3/30/2012:</p> <p>a) City of Painesville in the amount not-to-exceed \$296.82.</p> <p>b) City of Solon in the amount not-to-exceed \$769.50.</p>
74.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Orange Village in the amount not-to-exceed \$17,040.00 for

	reimbursement of eligible expenses in connection with the FY2009 Urban Area Security Grant Program for the period 3/20/2012 - 6/30/2012.
75.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Southeast Area Law Enforcement for the purchase of equipment, valued in the amount of \$8,700.00, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.
76.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Contract No. CE1100266-01 with Norfolk Southern Railway Company for reimbursement of eligible expenses in connection with the FY2008 Port Security Grant Program for the period 8/1/2008 - 1/31/2012 to extend the time period to 6/30/2012; no additional funds required.
77.	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Lake County Board of Commissioners in the amount not-to-exceed \$18,000.00 for reimbursement of eligible expenses in connection with the FY2009 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2009 - 5/31/2012.
78.	Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various providers for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/28/2013: a) City of Lakewood in the amount not-to-exceed \$1,296.10. b) City of South Euclid in the amount not-to-exceed \$1,247.64. c) City of Strongsville in the amount not-to-exceed \$875.00.
79.	Department of Public Safety and Justice Services/Public Safety Grants, submitting a contract with Clear Channel Outdoor, Inc. in the amount not-to-exceed \$12,000.00 for outdoor advertising services in connection with the FY2009 Urban Area Security Grant Program for the period 2/1/2012 - 5/1/2012.
80.	Department of Public Safety and Justice Services/Witness/Victim, submitting a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$85,758.00 for crisis intervention and assessment services for the Children Who Witness Violence Program for the period 1/1/2012 - 9/30/2012.
81.	Department of Public Safety and Justice Services/Witness/Victim, submitting a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$175,000.00 for crisis intervention and assessment services for the Children Who Witness Violence Program for the period 1/1/2012 - 5/31/2012.
82.	Department of Public Works, a) recommending an award as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township: Parcel No(s): 19T & 38T Owner(s): Cleveland Metropolitan Park District Approved Appraisal (Fair Market Value Estimated): \$300.00

	b) submitting a temporary right of way permit in connection with said award settlement.
83.	Department of Public Works, a) recommending an award on RQ22820 to Geotech Services, Inc. (9-5) in the amount not-to-exceed \$229,995.50 for relining of Snow Road Bridge No. 220 over the West branch of Big Creek in the City of Brook Park. (Contracts & Purchasing Board Approval No. CPB2012-215 - authority to seek proposals.) b) submitting a contract with Geotech Services, Inc. in connection with said award.
84.	Department of Public Works, recommending an award as settlement for property rights in connection with the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn: Parcel No.(s): 53SH Owner(s): P.A. Fabrizi, Trustee Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No.(s): 85T Owner(s): W.M. & L.L.Vlainic Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No.(s): 95T Owner(s): D.C. Jarosh, Trustee Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No.(s): 103T Owner(s): W.B. Needham Approved Appraisal (Fair Market Value Estimated): \$300.00
85.	Department of Public Works, recommending an award on RQ22102 and enter into a contract with Hasenstab Architects, Inc. in the amount not-to-exceed \$210,400.00 for architectural engineering services and construction administration for the Cuyahoga County Crime Laboratory. (Contracts and Purchasing Board Approval No. CPB2011-355 - authority to seek qualifications).
86.	Department of Public Works, recommending an award on RQ22268 and enter into a contract with O.R. Colan Associates of Florida, LLC in the amount not-to-exceed \$250,000.00 for general right-of-way services for the period 4/23/2012 - 4/22/2015. (Executive Approval No. EA2011- 1081 - authority to seek proposals).
87.	Department of Public Works, recommending awards to various property owners as settlement for property rights in connection with the reconstruction of Ridge Road from Interstate 480 to Memphis Road in the City of Brooklyn: Parcel No(s): 28T Owner(s): E. Schnittger Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 34T Owner(s): A.R. & L.T. Sbeghen Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 47SH & T

	Owner(s): J. Plumley Approved Appraisal (Fair Market Value Estimated): \$570.00
88.	Department of Public Works, recommending payment of a claim from the County's Self- Insurance Fund in the amount of \$250.00 to J. Leisinger for vehicle damage.
89.	Department of Public Works, recommending payment of a claim from the County's Self- Insurance Fund in the amount of \$500.00 to A. Toy for vehicle damage.
90.	Department of Public Works, recommending payment of a claim from the County's Self- Insurance Fund in the amount of \$1,142.12 to T. & L. Fuchik for property damage.
91.	Department of Public Works, recommending payment of a claim from the County's Self- Insurance Fund in the amount of \$324.62 to S. Biro for vehicle damage.
92.	Department of Public Works, requesting authority to seek qualifications on RQ_ for consultant engineering firms to perform bridge load rating services (LBR) and analyses on 19 bridges; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications.
93.	Department of Public Works, submitting a contract with Anthony Kotnik in the amount not-to-exceed \$3,000.00 for Construction Outreach training services for the Occupational Safety and Health Administration for the period 2/1/2012 - 1/31/2013.
94.	Department of Public Works, submitting a contract with Guardian Alarm Company in the amount not-to-exceed \$7,500.00 for security and fire alarm monitoring services for various County buildings for the period 4/1/2012 - 3/31/2013.
95.	Department of Public Works, submitting a contract with Industrial Video LLC in the amount not-to-exceed \$4,800.00 for maintenance on audio and visual equipment for the Cuyahoga County Council Chambers for the period 3/1/2012 - 2/29/2013.
96.	Department of Public Works, submitting a contract with M.T.S. (Micrographic Technology Services, Inc.) in the amount not-to-exceed \$13,000.00 for maintenance on various Minolta microfilm printers for the period 4/1/2012 - 3/31/2013.
97.	Department of Public Works, submitting a contract with Pioneer Environmental Systems, Inc. in the amount not-to-exceed \$21,050.00 for removal, decontamination and disposal services for the Firing Range Decontamination Project for the Sheriff's Office for the period 5/7/2012 - 5/18/2012.
98.	Department of Public Works, submitting a contract with The Ohio Pump Company of Salem, Ohio, sole source, in the amount not-to-exceed \$50,000.00 for maintenance and repair of Hydromatic Pumps for the period 4/1/2012 - 3/31/2013.
99.	Department of Public Works, submitting a contract with The Safety Company LLC

	dba MTech Company in the amount not-to-exceed \$120,000.00 for maintenance and repair of Cues Sewer Inspection Equipment for the period 4/1/2012 - 3/31/2013.
100.	Department of Public Works, submitting an agreement with Greater Cleveland Regional Transit Authority for right-of-entry onto certain County-owned property, located on the Western side of Warrensville Center Road Bridge 05.92 in the City of Shaker Heights, for demolition of existing stairways to the Cleveland Regional Transit Rapid Station and the closing of existing openings in the concrete parapet railing.
101.	Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1000316-01 with Vandra Brothers Construction, Incorporated for improvement of Pleasant Valley Road from Broadview Road to Brecksville Road in the Cities of Independence and Seven Hills for a decrease in the amount of (\$37,158.15).
102.	Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1100235-01 with Great Lakes Construction Co. for construction of a grade separation on Fitch Road over the Norfolk Southern Railroad in the City of Olmsted Falls and Olmsted Township for additional funds in the amount not-to-exceed \$62,002.55.
103.	Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1100149-01 with Liberta Construction Company for the repair and resurfacing of Sprague Road from York Road to State Road in the cities of North Royalton and Parma for a decrease in the amount of (\$46,080.15).
104.	Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1100207-01 with Fabrizi Trucking & Paving Co., Inc. for improvement of Stumph Road from Snow Road to Pearl Road in the Cities of Parma and Parma Heights for a decrease in the amount of (\$46.73).
105.	Department of Public Works, submitting an amendment to a revenue generating agreement with Northcoast Inc. Recycling Specialists for recycling services for various County facilities for the period 6/1/2009 - 5/31/2012 to extend the time period to 8/31/2012.
106.	Department of Public Works, submitting an amendment to Contract No. CE11039-04 with Heery International, Inc. for project management services in connection with the Cuyahoga County Juvenile Justice Center Project to change the scope of services, effective 2/26/2011 and for additional funds in the amount not-to-exceed \$48,464.47.
107.	Department of Public Works, submitting an amendment to Contract No. CE1100532-01 with Karvo Paving Company for resurfacing of Harvard Road from Green Road to Camp Forbes in the Village of Highland Hills for a decrease in the amount of (\$44,516.94).
108.	Department of Public Works, submitting an amendment to Contract No. CE1000224-02 with AKE Environmental and Construction Services, Inc. for sludge removal from various wastewater treatment plants for the period 1/1/2010 -

	12/31/2011 to extend the time period to 4/31/2012; no additional funds required.
109.	Department of Public Works/County Kennel, recommending to accept donations from Westerly School for medical treatment of sick or injured dogs in Cuyahoga County: a) The Toledo Foundation in the amount of \$5,000.00 b) Blue Bandits in the amount of \$1,755.33
110.	Department of Workforce Development, submitting a contract with A.P.B. and Associates, Inc. in the amount not-to-exceed \$1,410.00 for the On-the-Job Training Program for the period 1/16/2012 - 7/15/2012.
111.	Department of Workforce Development, submitting a contract with Ferrotherm Corporation in the amount not-to-exceed \$4,800.00 for the On-the-Job Training Program for the period 2/13/2012 - 6/30/2012.
112.	Department of Workforce Development, submitting a contract with Linking Employment, Abilities & Potential in the amount not-to-exceed \$60,000.00 for training and employment related services to individuals with disabilities for the period 3/1/2012 - 6/30/2012.
113.	Department of Workforce Development, submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$2,710.40 for the On-the-Job Training Program for the period 2/13/2012 - 3/31/2012.
114.	Department of Workforce Development, submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 2/6/2012 - 8/6/2012.
115.	Department of Workforce Development, submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 2/6/2012 - 8/6/2012.
116.	Department of Workforce Development, submitting a contract with RSR Partners, LLC dba Regency Technologies, LTD in the amount not-to-exceed \$38,500 for the On-the-Job Training Program for the period 3/5/2012 - 6/29/2012.
117.	Department of Workforce Development, submitting a contract with Roth International LLC dba Terrell Manufacturing, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 3/15/2012 - 9/15/2012.
118.	Department of Workforce Development, submitting a contract with S & P Data Ohio, LLC in the amount not-to-exceed \$44,260.00 for the On-the-Job Training Program for the period 1/9/2012 - 6/30/2012.
119.	Department of Workforce Development, submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$14,793.98 for the On-the-Job Training Program for the period 1/23/2012 - 6/30/2012.
120.	Department of Workforce Development, submitting a contract with W.E. Turner, LLC in the amount not-to-exceed \$3,000.00 for the On-the-Job Training Program for the period 2/16/2012 - 5/31/2012.

121.	Domestic Relations Court, submitting an agreement with Cuyahoga County Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$112,500.00 for mediation services for the Mediation Project for the period 10/1/2011 - 9/30/2012.
122.	Fiscal Office, submitting amendments to contracts with various providers for the 2012 sexennial reappraisal and annual maintenance: for the period 5/23/2011 - 12/31/2012: a) Contract No. CE1100449-02 with Daniel P. Forrester for additional funds in the amount of \$8,924.00. b) Contract No. CE1100450-01 with Wayne F. Levering for a decrease in the amount of (\$5,000.00) for the period 7/5/2011 - 12/31/2012: c) Contract No. CE1100434-01 with John Q. Ebert for a decrease in the amount of (\$3,924.00).
123.	Information Service Center, submitting a contract with CDW Government LLC, in the amount not-to-exceed \$17,450.00 for maintenance on CA eTrust/Pest and Total Defense software for the period 8/26/2011 - 8/25/2012.
124.	Information Services Center, submitting a contract with Cogsdale Holdings, LTD, sole source, in the amount not-to-exceed \$160,092.00 for maintenance on FAMIS financial management system for the Fiscal Office for the period 4/1/2011 - 3/31/2013.
125.	Information Services Center, submitting a contract with Total ID Solutions, Inc., sole source, in the amount not-to-exceed \$9,861.00 for maintenance on the Carry Concealed Weapon Identification System for the Sheriff's Office for the period 7/1/2011 - 6/30/2012.
126.	Information Services Center, submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$10,300.21 for maintenance on SolarWind's Orion Network software for the period 12/13/2011 - 12/13/2012.
127.	Information Services Center, submitting a state contract with Innobase, LLC in the amount not-to-exceed \$36,000.00 for maintenance on the Semi-Annual Review Application Software System for the Division of Children and Family Services for the period 7/1/2011 - 6/30/2013.
128.	Information Services Center, submitting a state contract with Mythics, Inc., in the amount not-to-exceed \$406,755.96 for Countywide maintenance on Oracle software products for the period 6/1/2011 - 5/31/2012.
129.	Information Services Center, submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to change the scope of services, effective 3/26/2012, and for additional funds in the amount not-to-exceed \$173,000.00.
130.	Juvenile Court, recommending an award on RQ21512 and enter into contract with B.I. Incorporated in the amount not-to-exceed \$247,500.00 for electronic monitoring services for the period 1/1/2012 - 12/31/2013. (Contracts and

	Purchasing Board Approval No. CPB2011-248 - authority to seek proposals).
131.	Juvenile Court, submitting a contract with CourtSmart Digital Systems, Inc., sole source, in the amount not-to-exceed \$78,451.94 for maintenance and support services on the Digital Recording System for the period 6/1/2011 - 12/31/2012.
132.	Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012: a) City of Bay Village in the amount not-to-exceed \$4,200.00 b) City of Bedford in the amount not-to-exceed \$4,200.00. c) City of Bedford Heights in the amount not-to-exceed \$3,600.00. d) City of Berea in the amount not-to-exceed \$2,400.00. e) Village of Bentleyville in the amount not-to-exceed \$1,200.00.
133.	Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012: a) City of Highland Heights in the amount not-to-exceed \$3,600.00. b) City of Lakewood in the amount not-to-exceed \$14,400.00. c) City of Lyndhurst in the amount not-to-exceed \$3,600.00. d) City of Maple Heights in the amount not-to-exceed \$14,400.00. e) City of Mayfield Heights in the amount not-to-exceed \$3,600.00. f) Village of Hunting Valley in the amount not-to-exceed \$-0-. g) Village of Mayfield in the amount not-to-exceed \$1,200.00.
134.	Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012: a) City of Shaker Heights in the amount not-to-exceed \$6,000.00. b) City of South Euclid in the amount not-to-exceed \$5,400.00. c) City of Strongsville in the amount not-to-exceed \$9,000.00. d) Village of Valley View in the amount not-to-exceed \$1,200.00. e) Village of Walton Hills in the amount not-to-exceed \$1,200.00. f) City of Westlake in the amount not-to-exceed \$3,000.00. g) Village of Woodmere in the amount not-to-exceed \$1,200.00.
135.	Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012: a) City of North Olmsted in the amount not-to-exceed \$14,400.00. b) City of North Royalton, in the amount not-to-exceed \$8,400.00. c) City of Olmsted Falls in the amount not-to-exceed \$1,200.00. d) Village of Moreland Hills in the amount not-to-exceed \$-0- e) Village of North Randall in the amount not-to-exceed \$-0-. f) Village of Orange in the amount not-to-exceed \$4,800.00.
136.	Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012: a) City of Cleveland in the amount not-to-exceed \$14,400.00. b) City of East Cleveland in the amount not-to-exceed \$14,400.00. c) City of Euclid in the amount not-to-exceed \$12,900.00.

	<p>d) City of Garfield Heights in the amount not-to-exceed \$7,200.00.</p> <p>e) Village of Cuyahoga Heights in the amount not-to-exceed \$1,200.00.</p> <p>f) Village of Gates Mills in the amount not-to-exceed \$-0-.</p>
137.	<p>Juvenile Court, submitting agreements with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/ 2012:</p> <p>a) City of Parma in the amount not-to-exceed \$14,400.00.</p> <p>b) City of Parma Heights in the amount not-to-exceed \$5,400.00.</p> <p>c) City of Pepper Pike in the amount not-to-exceed \$1,200.00.</p> <p>d) City of Richmond Heights in the amount not-to-exceed \$1,200.00.</p> <p>e) City of Rocky River in the amount not-to-exceed 5,400.00.</p>
138.	<p>Juvenile Court, submitting an agreement with Cuyahoga County Department of Public Safety and Justice Services, Office of Mediation in the amount not-to-exceed \$400,000.00 for the Juvenile Court Custody Mediation Project for the period 2/1/2012 - 1/31/2013.</p>
139.	<p>Juvenile Court, submitting contracts with various municipalities for the Community Diversion Program for the period 1/1/2012 - 12/31/2012:</p> <p>a) City of Brecksville, Brecksville in the amount not-to-exceed \$2,400.00.</p> <p>b) City of Broadview Heights in the amount not-to-exceed \$1,200.00.</p> <p>c) City of Brooklyn in the amount not-to-exceed \$6,000.00.</p> <p>d) City of Brook Park in the amount not-to-exceed \$1,200.00.</p> <p>e) Village of Bratenahl in the amount of \$-0-.</p> <p>f) Village of Brooklyn Heights, Brooklyn Heights in the amount of \$-0-.</p>
140.	<p>Medical Examiner, submitting a contract with Airgas USA, LLC. in the amount not-to-exceed \$23,264.00 for laboratory gas for the period of 2/1/2012-1/31/2014.</p>
141.	<p>Office of Human Resources, recommending an award on RQ21033 to AXA Advisors, LLC for Investment Consultant Services for the 457 Deferred Compensation Plan for employees for the period 1/12/2012- 10/31/2014. (Resolution No. EA2011-1155- authority to seek proposals.)</p>
142.	<p>Office of Procurement &amp; Diversity, recommending an award: Sheriff's Office's Office</p> <p>a) on RQ22287 to Underwater Dive Center, Inc. (8-2) in the amount of \$49,462.00 for the purchase of Dive Equipment.</p>
143.	<p>Office of Procurement &amp; Diversity, recommending an award: Sheriff's Office's Office</p> <p>a) on RQ22696 to Vance Outdoors, Inc. in the amount of \$38,300.00 for the purchase of ammunition (State Contract No. 800112/ORC 125.04(B)).</p>
144.	<p>Office of Procurement &amp; Diversity, recommending an award: Department of Public Safety and Justice Services/Public Safety Grants</p> <p>a) on RQ23188 to John Deere Company, in the amount of \$44,263.72 for (4) Utility Vehicles (State Contract No. 7751501208/O2011-0044 Section 4.4(b) 20).</p>
145.	<p>Office of Procurement &amp; Diversity, recommending an award:</p>

	Veterans Service Commission a) on RQ21907 to Flag Zone LLC (3-2) in the amount of \$42,353.28 for 817- gross U.S. Flags.
146.	Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2011-80 dated 09/19/2011, which recommended an award on RQ20628 by changing the name from Browning Ferris Industries of Ohio, Inc. dba Allied Waste Services of Cleveland, Inc. to Browning Ferris Industries of Ohio, Inc. dba Republic Services of Elyria and by changing the amount not to-exceed from \$316,717.02 to \$379,000.00 for rubbish removal services for various County facilities for the period 11/1/2011 - 10/31/2013.
147.	Office of Procurement & Diversity, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.
148.	Office of Procurement & Diversity, recommending to reject all bids received on RQ22165 for the purchase of 4-utility vehicles for the Department of Public Safety and Justice Services.
149.	Office of Procurement & Diversity, submitting an amendment to Contract No. CE1200052-03, 04, 05 with Fifth Third Bank for procurement card services for the period 2/1/2012 - 12/31/2014 to change the terms, effective 3/26/2012 and for additional funds in the amount of \$13,500.00.
150.	Office of Procurement & Diversity, submitting an amendment to Contract No. CE0900495 – 07 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments for the period 4/1/2009 - 3/31/2012 to extend the time period to 5/31/2012 and for additional funds in the amount of \$4,000.00.
151.	Sheriff's Office, a) submitting an amendment to Contracts and Purchasing Board Approval No. CPB2012-18 which approved an agreement with University Hospitals of Cleveland dba University Hospitals Case Medical Center for clinical rotation of Fellows in Forensic Psychiatry for the period 1/1/2012 - 6/30/2012 valued in the amount of \$68,000.00 by changing the time period to 7/1/2011 - 6/30/2012 and by changing the agreement to a contract, effective 1/1/2012. b) submitting an amendment to Contract No. CE1200209-01 with University Hospitals Cleveland Medical Center dba University Hospitals Case Medical Center for clinical rotation of Fellows in Forensic Psychiatry by adding the amount of \$34,000.00 for the period 7/1/2011 - 6/30/2012, and to change the terms, effective 1/1/2012.
152.	Sheriff's Office, submitting an agreement with The MetroHealth System for the Telemedicine Program for Protected Health Information in connection with the Health Insurance Portability and Accountability Act the period 3/15/2012 - 12/31/2012.
153.	Sheriff's Office, submitting an amendment Contract No. CE1100131-01 with

Watch Systems L.L.C. for offender watch mailing services for the period 2/3/2011 - 2/3/2012 to extend the time period to 2/3/2013; no additional funds required.
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# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0017

Sponsored by: Council President Connally

**A Motion confirming the County Executive's reappointment of individuals to serve on the Cuyahoga Arts and Culture Board of Trustees, and declaring the necessity that this Motion become immediately effective.**

WHEREAS, pursuant to ORC Chapter 3381.05, the former Cuyahoga County Board of Commissioners created a regional arts and cultural district to provide programs and activities in areas directly concerned with the arts or cultural heritage; and,

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees consisting of 5 members which must have broad knowledge and experience in the arts or cultural heritage and shall have other qualifications outlined in by-laws; and,

WHEREAS, pursuant to ORC 3381.05, the Board of Trustees shall be appointed to a 3 year term; and,

WHEREAS, County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated Victoria Eaton Johnson and Sari Feldman to be reappointed to serve on the Cuyahoga Arts and Culture Board of Trustees; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Council of Cuyahoga County, Ohio, hereby confirms the reappointment of Victoria Eaton Johnson and Sari Feldman to serve on the Cuyahoga Arts and Culture Board of Trustees, commencing immediately.

**SECTION 2.** It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      Date

\_\_\_\_\_  
Clerk of Council      Date

First Reading/Referred to Committee: May 8, 2012

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC006  
May 22, 2012

# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0018

Sponsored by: Council President Connally

**A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga County Public Defender Commission, and declaring the necessity that this Motion become immediately effective.**

WHEREAS, the Cuyahoga County Public Defender Commission was created pursuant to the provisions of ORC Section 120.13; and,

WHEREAS, the powers and duties of the Cuyahoga County Public Defender Commission are established pursuant to ORC Section 120.14, which include: recommending an annual operating budget of the office of the County Public Defender, establishing operational standards of the office of the County Public Defender, and determining the qualification and size of the supporting staff of the office in an effort to provide essential legal representation to indigent persons in the County; and,

WHEREAS, pursuant to ORC Section 120.13, the Cuyahoga County Public Defender Commission shall have five members with a term of office of four years; and,

WHEREAS, County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated Phyllis L. Crocker and Gordon Friedman to serve on the Cuyahoga County Public Defender Commission; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Council of Cuyahoga County, Ohio, hereby confirms the appointment of Phyllis L. Crocker and Gordon Friedman to serve on the Cuyahoga County Public Defender Commission, commencing immediately.

**SECTION 2.** It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      Date

\_\_\_\_\_  
Clerk of Council      Date

First Reading/Referred to Committee: May 8, 2012

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC006

May 22, 2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0081

Sponsored by: <b>County President Connally</b>	<b>A Resolution</b> authorizing employment of the law firm of Baker & Hostetler LLP in the amount not-to-exceed \$745,000.00 for legal services in connection with U.S. District Court, Northern District of Ohio, Case No. 1:11-CV-933, <u>D'Ambrosio v. Marino, et al.</u> , in accordance with Ohio Revised Code Section 305.14; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Prosecuting Attorney of Cuyahoga County is recommending that Cuyahoga County retain the law firm of Baker & Hostetler LLP in the amount not-to-exceed \$745,000.00 for legal services in connection with U.S. District Court, Northern District of Ohio, Case No. 1:11-CV-933, *D'Ambrosio v. Marino, et al.*; and

WHEREAS, the Prosecuting Attorney and the County must apply to the Court of Common Pleas for authorization to employ outside legal counsel under Ohio Revised Code Section 305.14.; and

WHEREAS, the retention of outside legal counsel in the above matter is in the best interests of Cuyahoga County.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes employment of the law firm of Baker & Hostetler LLP, at the hourly rate of \$195.00 for lawyers and \$100.00 for paralegals, in an amount not-to-exceed \$745,000.00 for legal services in connection with U.S. District Court, Northern District of Ohio, Case No. 1:11-CV-933, *D'Ambrosio v. Marino, et al.*

**SECTION 2.** The County Prosecuting Attorney is hereby authorized to submit an application to the Court of Common Pleas for authorization of the employment of said legal counsel in accordance with Ohio Revised Code Section 305.14 on behalf of Cuyahoga County.

**SECTION 3.** The County Council hereby exempts this contract from the competitive procurement requirements of Section 4.4(d) of the County's Contracting and Purchasing Procedures Ordinance, Ordinance No. O2011-0014, as amended.

**SECTION 4.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of a county department; therefore, this Resolution, provided it receives the affirmative vote of eight members of Council, shall become effective immediately upon the signature of the County Executive; otherwise it shall be in full force and effect from and immediately after the earliest time permitted by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC006  
May 22, 2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0076

Sponsored by: <b>Council President Connally</b>	<b>A Resolution</b> authorizing the County Fiscal Officer to create a special project account within the Capital Improvements Fund for the purpose of accepting a deposit of funds in the amount of \$211,018.26 from the Soldiers' and Sailors' Monument Support Group (Federal ID No. 34-1949122); directing that said funds be appropriated for extraordinary maintenance and capital improvements for the Cuyahoga County Soldiers' and Sailors' Monument; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, Article 3, Section 9, Subsection 7 of the Cuyahoga County Charter gives County Council the power to provide for the acquisition, construction, maintenance, administration, rental, and leasing of property, including buildings and other public improvements; and,

WHEREAS, pursuant to the Ohio Revised Code Chapter 345 and prior Ohio statutes, the Cuyahoga County Soldiers' and Sailors' Monument was created in 1894 and is operated and maintained by the Cuyahoga County Soldiers' and Sailors' Monument Commission; and,

WHEREAS, the Soldiers' and Sailors' Monument Support Group, a nonprofit 501(c)(3) organization, was created in part to help raise money to maintain the Cuyahoga County Soldiers' and Sailors' Monument; and,

WHEREAS, starting in 2004, an award winning restoration project was undertaken by the Cuyahoga County Soldiers' and Sailors' Monument Commission; and,

WHEREAS, Cuyahoga County provided approximately two million dollars (\$2,000,000.00) to pay for the costs of rehabilitating, renovating and otherwise improving in and around the Cuyahoga County Soldiers' and Sailors' Monument ("the Restoration Project"), with the understanding that the Support Group would work to raise funds for the Restoration Project; and,

WHEREAS, the Support Group raised public and private funds for the restoration project; and,

WHEREAS, the Support Group; through the Commission, has raised and provided to Cuyahoga County \$598,614.84 and paid \$43,206.74 directly for work done for the Restoration Project, and has a remaining balance of \$211,018.26 from funds raised for the Restoration Project that have not been provided to Cuyahoga County; and,

WHEREAS, Cuyahoga County understands that there are additional capital needs for the facility and there may be unanticipated extraordinary maintenance needs; and,

WHEREAS, Cuyahoga County desires to continue to provide for the Cuyahoga County Soldiers' and Sailors' Monument to remain a preeminent perpetual symbol of the participation of the citizens of the County in the American Civil War; and,

WHEREAS, Cuyahoga County desires, once the \$211,018.26 is given to the County, to direct that the funds be allocated to the Cuyahoga County Soldiers' and Sailors' Monument Commission for extraordinary maintenance and capital needs of the facility.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby authorizes the Cuyahoga County Fiscal Officer to create a special account within the Capital Improvements Fund for the purpose of accepting a deposit of funds in the amount of \$211,018.26 from the Soldiers' and Sailors' Monument Support Group, and directing that said funds be appropriated for extraordinary maintenance and capital improvements for the Cuyahoga County Soldiers' and Sailors' Monument.

**SECTION 2.** That to access said funds, the Cuyahoga County Soldiers' and Sailors' Monument Commission must request approval from the Cuyahoga County Council on a case-by-case basis; such approval to be granted only for the use of funds related to specific expenses and projects for extraordinary maintenance and capital improvements of the Cuyahoga County Soldiers' and Sailors' Monument.

**SECTION 3.** That once approved by the County Council, specific funds approved shall be transferred into the Cuyahoga County Soldiers' and Sailors' Monument line-item budget for use for the approved project(s).

**SECTION 4.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of a county department; therefore, this Resolution, provided it receives the affirmative vote of eight members of Council, shall become effective immediately upon the signature of the County Executive;

otherwise it shall be in full force and effect from and immediately after the earliest time permitted by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 8, 2012

Committee(s) Assigned: Finance & Budgeting

Journal CC006

May 22, 2012

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2012-0013

Sponsored by: <b>Councilmember Greenspan</b>	<b>An Ordinance</b> establishing a Veterans Services Fund to provide educational and other assistance to veterans residing in Cuyahoga County and devoting all unspent monies budgeted each previous fiscal year for the Veterans Services Commission in Cuyahoga County to such a fund.
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WHEREAS, the Veterans Service Commission of Cuyahoga County has existed since 1886, initially established to assist honorably discharged veterans and their families with unexpected hardships; and

WHEREAS, Chapter 5901 of the Ohio Revised Code established a veterans service commission in each Ohio county, determining that the duties of every county veterans service commission will include “establishing policies and procedures for the administration of assistance” to veterans and “establishing programs of outreach and coordination with other agencies to enhance available services to veterans within the county;” and

WHEREAS, the Veterans Service Commission of Cuyahoga County is required to annually determine the amount it needs to provide assistance to veterans and must prepare and submit a budget to the Cuyahoga County Council, such budget to be within a statutorily prescribed formula; and

WHEREAS, the Council may review the proposed budget, but is required to appropriate the requested amount so long as the proposed budget is within the statutorily prescribed formula; and

WHEREAS, the Veterans Service Commission of Cuyahoga County has not traditionally spent all of its annual appropriation, returning an average of \$1.2M per fiscal year to the General Fund of Cuyahoga County for fiscal years 2008 through 2011;” and

WHEREAS, all such returned funds have been used for other General Fund purposes; and

WHEREAS, Cuyahoga County Council intends that funds appropriated to the Veterans Service Commission shall be used to benefit veterans of the county.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Veterans Services Fund established

There is hereby created a Veterans Services Fund, which shall be for the purpose of providing services to or funding programs for veterans residing in Cuyahoga County.

The Fiscal Officer is hereby directed to immediately establish a separate fund for the purpose of collecting and expending unspent monies budgeted for the Veterans Service Commission in Cuyahoga County and returned to the County's general fund each fiscal year. All such monies shall be automatically directed and deposited into the Fund and shall only be used for the purposes authorized herein.

**SECTION 2. Funding sources**

The Veterans Services Fund shall be funded from any funds budgeted for the Veterans Service Commission in Cuyahoga County and returned to the County General Fund each fiscal year. Funds may also be directed to the Veterans Services Fund by Council during the regular budget process.

**SECTION 3. Fund Uses**

Cuyahoga County Council shall determine the services and programs that shall be provided or funded from the Veterans Services Fund, consistent with the amount of funds available and with the purpose of the Fund established in Section 1.

Notwithstanding the above, 20% of the funds available each fiscal year shall be used for a scholarship program, established by Council, to assist veterans with the costs of post-secondary education.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2012-0004

Sponsored by: <b>Councilmember Greenspan</b>	<b>An Ordinance</b> amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Council enacted a permanent Code of Ethics in Ordinance No. O2011-0008, which was signed by the Cuyahoga County Executive and went into effect on April 8, 2011, and was amended by Ordinance No. O2011-0023 effective April 26, 2011, by Ordinance No. O2011-0035 effective July 26, 2011, by Ordinance No. O2011-0052 effective October 25, 2011, and by Ordinance No. O2012-0002 effective January 10, 2012; and,

WHEREAS, after a year in existence, it is necessary to amend the Code of Ethics to address any inconsistencies therein and streamline for better operation of government; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

### **NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Code of Ethics, adopted as Ordinance No. O2011-0008, effective April 8, 2011, as amended by Ordinance No. O2011-0023 on April 26, 2011, by Ordinance No. O2011-0035 on July 26, 2011, by Ordinance No. O2011-0052 effective October 25, 2011, and by Ordinance No. O2012-0002 effective January 10, 2012, is hereby amended to read as amended in the exhibit attached hereto (additions are bolded, deletions are stricken out).

**SECTION 2.** It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that



# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0082

Sponsored by: <b>County Executive FitzGerald/Fiscal Officer/Office of Budget &amp; Management</b>	<b>A Resolution</b> amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 13, 2011, the Cuyahoga County Council adopted the 2012/2013 Biennial Operating Budget and Capital Improvements Program (Resolution No. R2011-0291) establishing the 2012/2013 biennial budgets for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the 2012/2013 Biennial Operating Budget for 2012 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 21A923- Annie Casey Grant CF754044 – Casey Family Programs Other Expenses \$	BA1200222 20,000.00

Funding Source: Casey Family Programs.

B.           01A001 – General Fund **BA1200372**  
               PR194720 – Prosecutor-Children & Family Services  
               Other Expenses                                 \$           42,675.00

Funding Source: General Fund

C.           20A820 –Delinquent Real Estate Tax Assessment-Prosecutor **BA1200373**  
               PR495572 – Delinquent Real Estate Tax Assessment-Prosecutor  
               Other Expenses                                 \$           56,435.00

Funding Source: Funding is from fees collected on delinquent real estate tax assessments.

D.           20A806 – Carrying Concealed Weapons Application Fees **BA1200394**  
               SH350108 – Carrying Concealed Weapons Application Fees  
               Other Expenses                                 \$           50,000.00

Funding Source: Funding is from fees collected for new and renewal permits to carry concealed weapons.

E.           20A635 – Title IV-E Juvenile Court **BA1200406**  
               JC517318 – Title IV-E Administration  
               Other Expenses                                 \$           400,000.00

Funding Source: Ohio Department of Youth Services.

F.           67A011 – Workers’ Compensation Retrospective ‘11 **BA1200351**  
               CC498881 – Workers’ Compensation Retrospective ‘11  
               Personal Services                               \$           42,895.00

Funding Source: Funding is from charges to agency’s based on level of risks.

G.           01A001 – General Fund **BA1200407**  
               CC012088 – Office of Procurement and Diversity  
               Other Expenses                                 \$           (3,400.00)

Funding Source: General Fund.

H.           22A105 – Department of Housing and Urban **BA1200358**  
               Development (HUD) - Section 108  
               DV711606 – HUD Section 108  
               Other Expenses                                 \$           9,384.25

Funding Source: Department of Housing and Urban Development.

I.           54P611 – Sewer Lining 2011 Various Communities **BA1200360**  
               ST540088 – Sewer Lining 2011 Various Communities  
               Other Expenses                                 \$           2,350,000.00

Funding Source: Funding for the project will come from sewer district revenues.

J. 22A250 – Home Weatherization Assistance Program (HWAP) 2011 **BA1200361**  
 DV725267 – HWAP Department of Energy Health & Safety 2011  
 Other Expenses \$ 1,518.13

Funding Source: United States Department of Energy.

K1. 22A268 – Home Weatherization Assistance Program (HWAP) 2012 **BA1200367**  
 DV725317 – HWAP Department of Energy Administration 2012  
 Personal Services \$ 22,740.00  
 Other Expenses \$ 43,741.00  
 Capital Outlays \$ 500.00

K2. 22A268 – Home Weatherization Assistance Program (HWAP) 2012  
 DV725325 – HWAP Department of Energy Health & Safety 2012  
 Other Expenses \$ 50,025.00

K3. 22A268 – Home Weatherization Assistance Program (HWAP) 2012  
 DV725333 – HWAP Department of Energy Support 2012  
 Personal Services \$ 222,610.00  
 Other Expenses \$ 59,865.00  
 Capital Outlays \$ 1,000.00

K4. 22A268 – Home Weatherization Assistance Program (HWAP) 2012  
 DV725341 – HWAP Department of Health and Human Services  
 Administration 2012  
 Other Expenses \$ 11,245.00

K5. 22A268 – Home Weatherization Assistance Program (HWAP) 2012  
 DV725366 – HWAP Department of Health and Human Services Health &  
 Safety 2012  
 Other Expenses \$ 121,926.00

K6. 22A268 – Home Weatherization Assistance Program (HWAP) 2012  
 DV725358 – HWAP Department Health and Human Services Support 2012  
 Personal Services \$ 45,465.00  
 Other Expenses \$ 442,239.00

Funding Source: U.S. Department of Health and Human Services passed through the Ohio  
 Department of Development.

I. 24A635 – EC – Invest In Children PA **BA1200225**  
 EC451450 – Quality Child Care  
 Other Expenses \$ 481,827.35

Funding Source: Health and Human Services Levy Fund.

M. 22A284- SHP Zelma George **BA1200226**  
 HS758078 –SHP Zelma George '11 Renewal - SA  
 Other Expenses \$ 174,731.00

Funding Source: United States Department of Housing & Urban Development.

N.	24A301 – Children & Family Services CF135467 – Administrative Services - CFS Other Expenses	\$ (320,464.00)	<b>BA1200228</b>
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Funding Source: Federal and State revenue as well as the HHS Levy Fund.

O.	20A303 – Children Services Fund CF134015- Client Supportive Services Other Expenses	\$ 320,464.00	<b>BA1200229</b>
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Funding Source: Federal and State revenue as well as the HHS Levy Fund.

P.	01A001 – General Fund EX016006 – County Executive Personal Services Other Expenses	\$ 180,000.00 \$ 10,000.00	<b>BA1200410</b>
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Funding Source: General Fund.

Q.	01A001 - General Fund CA360057 – Court of Appeals Personal Services	\$ (1,116,462.24)	<b>BA1200459</b>
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Funding Source: General Fund.

R1.	01A001 – General Fund RC172056 – Recorder – General Office Other Expenses	\$ (10,245.81)	<b>BA1200454</b>
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R2.	01A001 – General Fund RC172288 – Recorder – Automation Other Expenses Capital Outlay	\$ (16,039.43) \$ (7,904.66)	
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R3.	01A001 – General Fund CC012088 – Office of Procurement & Diversity Other Expenses	\$ (11,447.83)	
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R4.	01A001 – General Fund AU800011 – Auditor General fund Other Expenses	\$ (340,000.00)	
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R5.	01A001 – General Fund AU150011 – General Accounting Other Expenses	\$ (189,066.44)	
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R6.	20A301 – Real Estate Assessment AU150102 - Auditor Assessment Other Expenses	\$ (27,394.84)	
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Funding Source: Funding is in the General Fund and the Real Estate Assessment Fund which is derived from fees on real property taxes.

S.	01A001 - General Fund MI512657 – Miscellaneous Other Expenses	\$ 340,000.00	<b>BA1200460</b>
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Funding Source: General Fund.

T1.	22S145 – Energy Efficiency and Conservation Block Grant (EECBG) DV713875 – EECBG Municipal Grant Program Other Expenses	\$ (1,225,000.00)	<b>BA1200425</b>
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T2.	40S016 – Energy Conservation Measures - American Recovery and Reinvestment Act (ARRA) Funds CC770941 – Energy Conservation Measures – ARRA Funds Capital Outlays	\$ 1,225,000.00	<b>BA1200426</b>
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Funding Source: Department of Housing and Urban Development.

**SECTION 2.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos. /Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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A. FROM:	21A923- Annie Casey Grant CF753954 – FY07 Annie Casey Grant  Other Expenses	\$ 20,000.00	<b>BA1200223</b>
TO:	21A923- Annie Casey Grant  CF754044 – Casey Family Programs  Other Expenses	\$ 20,000.00	

Funding Source: Casey Family Grant.

B. FROM:	50A410 – Cuyahoga Regional Information System JA090068– Cuyahoga Regional Information System (CRIS) Other Expenses	\$ 40,000.00	<b>BA1200374</b>
TO:	50A410 – Cuyahoga Regional Information System (CRIS) JA090068 – Cuyahoga Regional Information System (CRIS) Capital Outlays	\$ 40,000.00	

Funding Source: Funding is from user fees and traffic violation fees along with a General Fund subsidy.

C. FROM: 21A038 – Child Sexual Predator Grant Program **BA1200396**  
SH350710– FFY2010 Child Sexual Predator Grant Program  
Personal Services \$ 23,400.00

TO: 21A038 – Child Sexual Predator Grant Program  
SH350710 – FFY2010 Child Sexual Predator Grant Program  
Other Expenses \$ 23,400.00

Funding Source: United States Department of Justice.

D. FROM: 01A001 – General Fund **BA1200359**  
DV014225 – Regional Collaboration  
Other Expenses \$ 2,000.00

TO: 01A001 – General Fund  
DV014225 – Regional Collaboration  
Capital Outlay \$ 2,000.00

Funding Source: General Fund.

E. FROM: 22A044 – Emergency Shelter Grant 2011 **BA1200363**  
DV713610 – Emergency Shelter Grant 2011  
Other Expenses \$ 2,280.65

TO: 22A044 – Emergency Shelter Grant 2011  
DV713610 – Emergency Shelter Grant 2011  
Personal Services \$ 2,280.65

Funding Source: Department of Housing and Urban Development.

F. FROM: 24A510- Public Assistance Work and Training **BA1200269**  
WT137943 – Information Services  
Other Expenses \$ 7,000.00

TO: 24A510- Public Assistance Work and Training  
WT137943 – Information Services  
Capital Outlay \$ 7,000.00

Funding Source: Federal and State revenue as well as the HHS Levy Fund.

G. FROM: 24A510- Public Assistance Senior and Adult **BA1200419**  
SA138354 – SAS Management Services  
Other Expenses \$ 24,000.00

TO: 24A510- Public Assistance Senior and Adult  
SA138354 – SAS Management Services  
Capital Outlay \$ 24,000.00

Funding Source: Federal and State revenue as well as the HHS Levy Fund.

H. FROM:	24A640 - FCFC Public Assistance Funds	<b>BA1200227</b>
	FC451492 – Family and Children First Council PA	
	Other Expenses                   \$	10,500.00
TO:	24A640 - FCFC Public Assistance Funds	
	FC451492 – Family and Children First Council PA	
	Capital Outlay                   \$	10,500.00

Funding Source: Federal and State revenue as well as the HHS Levy Fund.

I. FROM:	01A001 – General Fund	<b>BA12000456</b>
	FS109611 – Fiscal Office Administration	
	Personal Services               \$	176,000.00
	01A001 – General Fund	
	FS109629 – Office of Budget & Management	
	Personal Services               \$	70,000.00
	01A001 – General Fund	
	FS109637 – Financial Reporting	
	Personal Services               \$	2,334,000.00
	01A001 – General Fund	
	FS109678 – Office of Procurement & Diversity	
	Personal Services               \$	55,000.00
TO:	01A001 – General Fund	
	FS109686 – Fiscal Operations – Property Valuation	
	Personal Services               \$	319,000.00
	01A001 – General Fund	
	FS109645 – Fiscal Operations – Record/License/Outreach	
	Personal Services               \$	1,767,000.00
	01A001 – General Fund	
	FS109652 – Fiscal Operations – Tax Assessments	
	Personal Services               \$	462,000.00
	01A001 – General Fund	
	FS109660 – Treasury Management	
	Personal Services               \$	87,000.00

Funding Source: General Fund.

**SECTION 3.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following cash transfers between County funds.

		<u>Fund Nos. /Budget Accounts</u>	<u>Journal Nos.</u>
A.	FROM:	01A001 – General Fund SU513150 – Soil Conservation Transfer Out	\$ 75,000.00  JT1200027
	TO:	20N306 – Soil and Water Conservation SW500058 – Soil and Water Conservation Revenue Transfer	\$ 75,000.00

Funding Source: Funding for the Soil and Water Conservation District comes from fees on municipalities for whom the District performs services and education, a state match for revenues generated by the Fund, grants from the Ohio Department of Natural resources, and various local grants including some from the Northeast Ohio Regional Sewer District.

B.	FROM:	20A325 – Tax Prepayment Special Interest Fund FS109728 – Fiscal – Tax Prepayment Special Interest Transfer Out	\$ 200,222.03  JT1200035
	TO:	80T903 – Property Tax Prepayment Fund 2010 ND597013 – Property Tax Prepayment Fund 2010 Revenue Transfer	\$ 184,713.00
	TO:	80T901 – 2011 Prepayments ND597906 – 2011 Prepayments Revenue Transfer	\$ 15,509.03

Funding Source: Funding is the interest earned on these early payments, which is then credited to participants in the Easy Pay program.

**SECTION 4.** This Resolution is hereby determined to be an emergency measure and that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

Journal CC005  
May 22, 2012

May 15, 2012

REVISED: May 17, 2012

Clerk of County Council

Dear Ms. Schmotzer:

What follows is a brief summary of the fiscal items, which will be presented for your consideration for adoption on first reading at the regular County Council meeting scheduled for May 22, 2012.

**Additional Appropriation Summary** – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original budget appropriation that is required to cover expenses that exceed the original estimate. A budget review document is provided for General Fund and Health & Human Services Levy Fund impact items.

A reduction in appropriation is requested in conjunction with the close out of a program, grant, project or decertification of an encumbrance.

<b>General Fund/Health &amp; Human Services</b>	<b>Amount</b>
Prosecutor – Additional appropriation for the Children & Family Services division to cover data processing and indirect costs not included in the original budget. Funding is from the General Fund.	\$42,675.00
Fiscal Office – Decreasing appropriation of a decertified encumbrance in the old fund account of Procurement and Diversity. Funding is from the General Fund.	-\$3,400.00
Early Childhood/Invest in Children – Additional appropriation to cover contract amendments for the Berea Children's Home. Funding is from the Health & Human Services Levy Fund.	\$481,827.35
Children & Family Services – A decrease in appropriation from Administrative Services in the amount of \$320,464 and a corresponding increase in Client Supportive Services to cover neighborhood service contracts. Funding is from Federal and State revenue as well as the Health & Human Services Levy Fund.	\$0.00
County Executive – Additional appropriation to cover personal services due to an increase in the fellowship program, higher than anticipated personal services. Funding is from the General Fund.	\$190,000.00
8 <sup>th</sup> District Court of Appeals – Decrease in appropriation to remove excess appropriations due to the State assuming funding of the Court's personnel budget (except for ERIP incentive payments) as of the second pay period of 2012. Funding is from the General Fund.	-\$1,116,462.24
Fiscal Office – Decreasing appropriation from decertified encumbrances for accounts replaced by the new Fiscal Office account. Funding is from the General Fund.	-\$602,099.01
Miscellaneous Obligations – Additional appropriation to cover the 2011 payments to the City of Cleveland for the 35% reimbursement from the State of Ohio Public Defender Commission. Funding is from deposits made into the General Fund from the Ohio Public Defender Commission.	\$340,000.00
<b>TOTAL</b>	<b>(\$667,458.90)</b>

<b>Other Operating Funds</b>	<b>Amount</b>
Prosecutor – Additional appropriation for the Delinquent Real Estate Tax Assessment division to cover data processing, space maintenance and indirect costs not included in the original budget. Funding is from fees collected on delinquent taxes.	\$56,435.00
Sheriff – Additional appropriation for the Carrying Concealed Weapons Application Fees division to cover increased BCI criminal background checks. Funding is from fees collected for new and renewal permits.	\$50,000.00
Workers' Compensation Retrospective '11 – Additional appropriation to provide appropriation in the current year compensation fund. The original budget for this year was appropriated in the previous year account.	\$42,895.00
<b>TOTAL</b>	<b>\$149,330.00</b>

<b>Grants/Projects</b>	<b>Amount</b>
Children & Family Services – To appropriate the Child Welfare Initiative contract grant from the Casey Family Programs.	\$20,000.00
Juvenile Court – Additional appropriation to fund the Shelter Care program until the Ohio Department of Youth Services' 2013 Reclaim grant becomes available after the 2013 State Fiscal Year commences.	\$400,000.00
Development – Additional appropriation to cover the repayment of fees, interest, and principal on HUD loans. Funding is from the Department of Housing & Urban Development.	\$9,384.25
Public Works – Sanitary Engineer – Additional appropriation to fund a sewer relining project for various communities. Funding for the project is from sewer district revenues.	\$2,350,000.00
Development – Additional appropriation to record deposits made by landlords for furnace and hot water tank replacements. Funding is from the United States Department of Energy.	\$1,518.13
Development – To appropriate the 2012 Home Weatherization Assistance grant from the U.S. Department of Health & Human Services.	\$1,021,356.00

Office of Homeless Services – To appropriate the 2011 McKinney – Vento Homeless Assistance program grant from the U.S. Department of Housing & Urban Development.	\$174,731.00
Development – A decrease in appropriation in the Energy Efficiency and Conservation Block Grant account and a corresponding increase in the Energy Conservation Measures ARRA Funds account for use on energy conservation matters to expend the grant funding prior to the September 2012 deadline. Funding is from the Department of Housing and Urban Development. (\$1,225,000.00)	\$0.00
<b>TOTAL</b>	<b>\$3,976,989.38</b>

<b>Total Additional Appropriations - All Funds</b>	<b>\$3,458,860.48</b>
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The following represents the overall changes made to the 2012-2013 Biennial Appropriation Measure for 2012 since its adoption on December 13, 2011 Resolution # R2011-0291. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

**APPROPRIATION STATUS SUMMARY:**

	<u>05/22 Agenda</u>	<u>Year to Date</u>	<u>Adjusted Annual Appropriation</u>
General Fund Impact	\$ (1,149,286.25)	\$ (338,357.48)	\$ 353,102,458.46
HHS Levy Impact	\$ 481,827.35	\$ 1,213,611.70	\$ 226,397,751.35
Other Fund	\$ 4,126,319.38	\$ 57,039,317.68	\$ 955,972,304.68
<b>Total</b>	<b>\$ 3,458,860.48</b>	<b>\$ 57,914,571.90</b>	<b>\$ 1,535,472,514.49</b>

**Appropriation Transfer Summary** – Is a transfer of appropriation between two or more budget accounts or between different expenditure categories within the same budget account.

<b>General Fund/Health &amp; Human Services</b>	<b>Amount</b>
Development – Realignment within the Regional Collaboration fund to cover the purchase of computer equipment. Funding is from the General Fund.	\$2,000.00
Employment & Family Services – Realignment to cover the purchase of IT hardware for daily back-up of data management. Funding is from Federal and State revenue, as well as the Health & Human Services Levy Fund.	\$7,000.00
Senior & Adult Services – Realignment to cover the purchase of voice recording equipment for customer service. Funding is Federal and State revenue, as well as the Health & Human Services Levy Fund.	\$24,000.00
Family & Children First Council – Realignment to cover the purchase of computer equipment. Funding is from Federal and State revenue, as well as the Health & Human Services Levy Fund.	\$10,500.00
Fiscal Office – Realigning appropriation within the Fiscal Office’s personal services. Funding is from the General Fund.	\$2,635,000.00
<b>TOTAL</b>	<b>\$2,678,500.00</b>

<b>Other Operating Funds</b>	<b>Amount</b>
Justice Services – Realigning appropriation within the Cuyahoga Regional Information System fund from other expenses to capital outlay to cover the purchase of computer hardware. Funding is from user fees.	\$40,000.00
<b>TOTAL</b>	<b>\$40,000.00</b>

<b>Grants/Projects</b>	<b>Amount</b>
Children & Family Services – Realignment to move appropriations from the Annie Casey Grant fund to the proper Casey Family grant fund account.	\$20,000.00
Sheriff – Realigning appropriation within the FFY2010 Child Sexual Predator Grant Program fund to properly reflect the amended budget from the U.S. Department of Justice.	\$23,400.00
Development – Realigning appropriation within the Emergency Shelter Grant 2011 fund to cover personal services. Funding is from the Department of Housing & Urban Development.	\$2,280.65
<b>TOTAL</b>	<b>\$45,680.65</b>

<b>Total Appropriation Transfers - All Funds</b>	<b>\$2,764,180.65</b>
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**Cash Transfer Summary** – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

<b>General Fund/Health &amp; Human Services</b>	<b>Amount</b>
Soil & Water Conservation – A cash transfer to distribute the General Fund Subsidy to the Soil & Water Conservation District approved in R2011-0291..	\$75,000.00
<b>TOTAL</b>	<b>\$75,000.00</b>

<b>Other Operating Funds</b>	<b>Amount</b>
Fiscal Office – A cash transfer to transfer interest earned on tax prepayments for 2010 and 2011. Funding is from the interest earned.	\$200,222.03
<b>TOTAL</b>	<b>\$200,222.03</b>

<b>Total Cash Transfers - All Funds</b>	<b>\$275,222.03</b>
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Thank you for your consideration regarding this matter.

Sincerely,



Matthew Rubino  
 Director, Office of Budget & Management  
[mrubino@cuyahogacounty.us](mailto:mrubino@cuyahogacounty.us)  
 (216) 443-7448  
 Fax: (216) 443-7256

### **Recommendation for Appropriation Request**

<b>Request Description</b>	Increase in Appropriation
<b>Requesting Agency</b>	Prosecutor Children and Family (PR194720)
<b>Funding Source</b>	General Fund
<b>Total Impact</b>	\$ 42,675.00
<b>Status</b>	Recommended
<b>Agenda Date</b>	5.22.12

#### **Summary of Request**

Request to increase appropriation totaling \$42,675 for the Prosecutor Children and Family Services (PR194720) for controlled costs, specifically for data processing charges and indirect cost.

#### **Background Information**

The Prosecutors Children and Family Services Division is entirely supported by the General Fund.

#### **OBM Recommendation and Impact Statement**

The original 2012 budget did not include controlled costs which have occurred annually since 2007. The appropriations are needed as data processing charges are currently on the NSF report pending sufficient funding.

**Recommendation for Appropriation Request**

<b>Request Description</b>	Reduction of Appropriations for Salary and Benefits
<b>Requesting Agency</b>	Court of Appeals – CA360057
<b>Funding Source</b>	General Fund
<b>Total Impact</b>	(\$ 1,116,462.24)
<b>Status</b>	Recommended
<b>Agenda Date</b>	05/22/12

**Summary of Request**

Request to decrease appropriation in the amount of \$1,116,462.24). This request is to remove excess appropriation for salary and benefits for the Court of Appeals.

**Background Information**

Prior to January 2012, Cuyahoga County was one of the last counties in Ohio still supporting personnel expenses for Appellate Court staff, despite the State's statutory obligation. Effective the second pay period of 2012, the State assumed funding of the Court's personnel budget, excluding early retirement incentive payments to Ohio Public Employees Retirement System (OPERS). This shift was not reflected in the biennial budget approved by Council as it was not confirmed until January 2012. This appropriations decrease therefore is to remove the excess appropriations in salary and benefits.

**OBM Recommendation and Impact Statement**

OBM recommends approval of this budget reduction which will increase the General Fund by the amount of \$1,116,462.24.

**Recommendation for Appropriation Request**

<b>Request Description</b>	Increase of Appropriations for Contracts
<b>Requesting Agency</b>	Miscellaneous – MI512657
<b>Funding Source</b>	General Fund
<b>Total Impact</b>	\$ 340,000.00
<b>Status</b>	Recommended
<b>Agenda Date</b>	05/22/12

**Summary of Request**

Request to increase appropriation in the amount of \$340,000.00. This request is to increase appropriations for contract for reimbursement payment from the State Public Defender’s Office to the City of Cleveland for the balance owed for 2011.

**Background Information**

Effective January 2004, the Cuyahoga County Public Defender and the Cleveland Municipal Court entered into an agreement for the County Public Defender to provide legal counsel to the indigent defendants in the Cleveland Municipal Court, when such defendants are charged with violations of the City's ordinances that may result in incarceration. These services are provided at the full expense of the City of Cleveland and reimbursed by the State of Ohio's Public Defender Commission to the City of Cleveland at the rate of 35%, less a 3% administrative fee assessed by the County to cover the costs associated with processing the reimbursements. In 2011, the City did not make payment on the 2011 contract in 2011. The City did make payment for the 1st, 2nd, and 3rd quarter for 2011 in April 2012, the remaining balance is anticipated to be paid later this year. Because the City did not make payments to the County in 2011, the County in turn quit making the 35% reimbursements payments to the City mid-2011. The 2012 budget only included the 2012 reimbursements to the City; it did not include the remaining 2011 payments. The appropriation increase is covering these remaining payments.

**OBM Recommendation and Impact Statement**

OBM recommends approval of this budget reduction which will decrease the General Fund by the amount of \$340,000.00.

## MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council

FROM: Matthew Rubino, Director, Office of Budget & Management

DATE: May 15, 2012 **Revised: May 17, 2012**

RE: Agenda Items

The Office of Budget & Management requests that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of May 22, 2012. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

**Resolution: Additional Appropriations**

A. 21A923- Annie Casey Grant **BA1200222**  
CF754044 – Casey Family Programs  
Other Expenses \$ 20,000.00

The Department of Children and Family Services additional appropriations in order to provide appropriations for the recent award from the Casey Family Programs for the Child Welfare Initiative Contract amendment in the amount of \$20,000.00 covering the period June 1, 2010 through December 31, 2012. The grant was approved and accepted by the County Executive.

B. 01A001 – General Fund **BA1200372**  
PR194720 – Prosecutor-Children & Family Services  
Other Expenses \$ 42,675.00

To increase appropriations in the Prosecutor's Children & Family Services General Fund account for controlled expenses specifically for data processing and indirect costs not included in the original budget. Funding is from the General Fund covering the period January 1, 2012 through December 31, 2012.

C. 20A820 –Delinquent Real Estate Tax Assessment-Prosecutor **BA1200373**  
PR495572 – Delinquent Real Estate Tax Assessment-Prosecutor  
Other Expenses \$ 56,435.00

To increase appropriations in the Prosecutor's special revenue fund for Delinquent Real Estate Tax Assessment for controlled expenses specifically for data processing, space maintenance and indirect costs not included in the original budget. Funding is from fees collected on delinquent real estate tax assessments covering the period January 1, 2012 through December 31, 2012. Sufficient cash exists for the increased appropriations.

D. 20A806 – Carrying Concealed Weapons Application Fees **BA1200394**  
SH350108 – Carrying Concealed Weapons Application Fees  
Other Expenses \$ 50,000.00

Fiscal Office  
Office of Budget & Management  
1219 Ontario Street, Cleveland, OH 44113, (216) 443-7220, FAX (216) 443-7256  
Ohio Relay Service (TTY) 711

To increase appropriations in the Sheriff's Carrying Concealed Weapons Application Fees account for increased BCI criminal background checks resulting in additional applications from prior years. Funding is from fees collected for new and renewal permits to carry concealed weapons covering the period January 1, 2012 through December 31, 2012.

E.	20A635 – Title IV-E Juvenile Court	<b>BA1200406</b>
	JC517318 – Title IV-E Administration	
	Other Expenses	\$ 400,000.00

Juvenile Court requests an appropriation of \$400,000 to fund Shelter Care until notice of funding level becomes available from the 2013 RECLAIM grant program through the Ohio Department of Youth Services. The Court anticipates it will receive its 2013 RECLAIM grant some time after the 2013 State Fiscal Year commences on June 1, with additional time needed to establish expense codes and appropriations. The Court requests appropriation of Title IV-E funds at this time so that it can continue to meet its Shelter Care obligations until the 2013 RECLAIM allocation becomes available for use. The Court requests to have funding in place prior to the availability of the State Fiscal Year 2013 RECLAIM grant to allow sufficient time for the County's procurement process.

This appropriation would provide a bridge to allow the County to continue paying vendors until the 2013 RECLAIM grant becomes available. Once the 2013 RECLAIM grant appropriation gets established, the Court will move all 2013 RECLAIM expenses to that expense line. At that time, the Court could agree to either reduce the appropriation by \$400,000 or plan to carry those funds forward to act as a bridge each year at the start of each state fiscal year.

F.	67A011 – Workers' Compensation Retrospective '11	<b>BA1200351</b>
	CC498881 – Workers' Compensation Retrospective '11	
	Personal Services	\$ 42,895.00

The Workers' Compensation program uses a different subfund for each year of activity. The appropriation for 2012 employee benefits was appropriated in last year's subfund, Workers' Compensation Retrospective '10, in error. The 2012 expenses to date have been paid from last year's account. This request would provide the appropriation for employee benefits in the current year account. After the appropriation is in place, the expenses would be moved there from the Workers' Compensation Retrospective '10 account, then a subsequent request would follow to decrease appropriation in Workers' Compensation Retrospective '10 by the same amount.

G.	01A001 – General Fund	<b>BA1200407</b>
	CC012088 – Office of Procurement and Diversity	
	Other Expenses	\$ (3,400.00)

This request would remove appropriation resulting from dollars carried forward from last year (pre-encumbrance). The Office of Procurement and Diversity began using its new Fiscal Office budget account at the start of 2012. At the start of the year, a pre-encumbrance of \$3,400.00 was placed in the old index code to secure funding for a pending contract. Since then, the contract has been certified under the new budget account and liquidated. This appropriation is no longer needed.

H.	22A105 – Department of Housing and Urban Development (HUD) - Section 108	<b>BA1200358</b>
	DV711606 – HUD Section 108	
	Other Expenses	\$ 9,384.25

Appropriation is requested in the Department of Housing and Urban Development (HUD) – Section 108 to record the repayment of fees, interest and principal on HUD loans outstanding. These repaid loans are then used to fund new loans. Funding for HUD – Section 108 comes from the Department of Housing and Urban Development.

I.	54P611 – Sewer Lining 2011 Various Communities ST540088 – Sewer Lining 2011 Various Communities Other Expenses	\$ 2,350,000.00	<b>BA1200360</b>
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The Department of Public Works – Sanitary Engineer Division is requesting additional appropriation to fund a sewer relining project that is going out to bid. Funding for the project will come from sewer district revenues.

J.	22A250 – Home Weatherization Assistance Program (HWAP) 2011 DV725267 – HWAP Department of Energy Health & Safety 2011 Other Expenses	\$ 1,518.13	<b>BA1200361</b>
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An appropriation increase is requested in the 2011 Home Weatherization Assistance Program (HWAP) to record landlord deposits for furnace and hot water tank replacements. Funding for the HWAP comes from the United States Department of Energy.

K1.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725317 – HWAP Department of Energy Administration 2012 Personal Services Other Expenses Capital Outlays	\$ 22,740.00 \$ 43,741.00 \$ 500.00	<b>BA1200367</b>
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K2.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725325 – HWAP Department of Energy Health & Safety 2012 Other Expenses	\$ 50,025.00	
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K3.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725333 – HWAP Department of Energy Support 2012 Personal Services Other Expenses Capital Outlays	\$ 222,610.00 \$ 59,865.00 \$ 1,000.00	
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K4.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725341 – HWAP Department of Health and Human Services Administration 2012 Other Expenses	\$ 11,245.00	
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K5.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725366 – HWAP Department of Health and Human Services Health & Safety 2012 Other Expenses	\$ 121,926.00	
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K6.	22A268 – Home Weatherization Assistance Program (HWAP) 2012 DV725358 – HWAP Department Health and Human Services Support 2012		
	Personal Services	\$	45,465.00
	Other Expenses	\$	442,239.00

Appropriation for the 2012 Home Weatherization Assistance Grant is requested to begin the operations of the Grant. Funding for the U.S. Department of Energy Grant comes from the Department of Energy passed through the Ohio Department of Development. Funding for the Health and Human Services Grant comes from the U.S. Department of Health and Human Services passed through the Ohio Department of Development.

I.	24A635 – EC – Invest In Children PA EC451450 – Quality Child Care		<b>BA1200225</b>
	Other Expenses	\$	481,827.35

The Office of Early Childhood/Invest in Children is requesting an appropriation increase in order to cover the contract amendments for expenses for additional amendments to various contracts that were not encumbered before year end to finance five 2011-2012 contract amendments for Berea Children's Home that are in progress and have been approved. The funding source is primarily the Health and Human Services Levy Fund.

M.	22A284- SHP Zelma George HS758078 –SHP Zelma George '11 Renewal - SA		<b>BA1200226</b>
	Other Expenses	\$	174,731.00

The Office of Homeless Services request additional appropriations in order to provide appropriations for The Office of Homeless Services recent award from the United States Department of Housing & Urban Development in connection with the Zelma George Link Program for Homeless Assistance programs for the 2011 McKinney – Vento homeless assistance programs in the amount of \$174,731.00 covering the period February 1, 2012 through February 28, 2014. The grant was approved and accepted by the Deputy Chief of HHS.

N.	24A301 – Children & Family Services CF135467 – Administrative Services - CFS		<b>BA1200228</b>
	Other Expenses	\$	(320,464.00)

The Department of Children and Family Services (DCFS) is requesting to decrease appropriation in order to restore the appropriation into the correct index code within the Other Expenses line within DCFS in order to cover the cost of the remaining neighborhood service contracts. The Department of Children and Family Services is funded both by Federal and State revenue as well as the HHS Levy Fund.

O.	20A303 – Children Services Fund CF134015- Client Supportive Services		<b>BA1200229</b>
	Other Expenses	\$	320,464.00

The Department of Children and Family Services requests an increase appropriation in order to restore the appropriation into the correct index code within the Other Expenses line within DCFS in order to cover the cost of the remaining neighborhood service contracts. The Department of Children and Family Services is funded both by Federal and State revenue as well as the HHS Levy Fund.

P.	01A001 -- General Fund		<b>BA1200410</b>
	EX016006 -- County Executive		
	Personal Services	\$	180,000.00
	Other Expenses	\$	10,000.00

Appropriation is requested to cover payroll expenses and for an increase in the Executive's fellowship program (\$8,000). The salaries and fringe benefits budgets were not correctly calculated by OBM. The budget assumed a higher level of expense adjustments to a grant (\$40,000), included incorrect adjustments (\$83,000), did not adjust for reduced hours worked (\$15,200), and estimated countywide health insurance too low (\$25,000).

Q.	01A001 - General Fund		<b>BA1200459</b>
	CA360057 -- Court of Appeals		
	Personal Services	\$	(1,116,462.24)

Prior to January 2012, Cuyahoga County was one of the last counties in Ohio still supporting personnel expenses for Appellate Court staff, despite the State's statutory obligation. Effective the second pay period of 2012, the State assumed funding of the Court's personnel budget, excluding early retirement incentive payments to Ohio Public Employees Retirement System (OPERS). This shift was not reflected in the biennial budget approved by Council as it was not confirmed until January 2012. This request will decrease the appropriation level for salary and benefits costs no longer incurred by the County.

R1.	01A001 -- General Fund		<b>BA1200454</b>
	RC172056 -- Recorder -- General Office		
	Other Expenses	\$	(10,245.81)
R2.	01A001 -- General Fund		
	RC172288 -- Recorder -- Automation		
	Other Expenses	\$	(16,039.43)
	Capital Outlay	\$	(7,904.66)
R3.	01A001 -- General Fund		
	CC012088 -- Office of Procurement & Diversity		
	Other Expenses	\$	(11,447.83)
R4.	01A001 -- General Fund		
	AU800011 -- Auditor General fund		
	Other Expenses	\$	(340,000.00)
R5.	01A001 -- General Fund		
	AU150011 -- General Accounting		
	Other Expenses	\$	(189,066.44)
R6.	20A301 -- Real Estate Assessment		
	AU150102 - Auditor Assessment		
	Other Expenses	\$	(27,394.84)

This request would remove appropriation from the index codes that were replaced in 2012 by the new Fiscal Office index codes. This request would remove appropriation for encumbrances that had been carried forward from 2011. Those obligations have been transferred and are now encumbered in the new Fiscal Office index codes. Funding is in the General Fund and the Real Estate Assessment Fund which is derived from fees on real property taxes.

S.	01A001 - General Fund		<b>BA1200460</b>
	MIS12657 – Miscellaneous		
	Other Expenses	\$	340,000.00

Effective January 2004, the Cuyahoga County Public Defender and the Cleveland Municipal Court entered into an agreement for the County Public Defender to provide legal counsel to the indigent defendants in the Cleveland Municipal Court, when such defendants are charged with violations of the City's ordinances that may result in incarceration. These services are provided at the full expense of the City of Cleveland and reimbursed by the State of Ohio's Public Defender Commission to the City of Cleveland at the rate of 35%, less a 3% administrative fee assessed by the County to cover the costs associated with processing the reimbursements. In 2011, the City did not make payment on the 2011 contract in 2011. The City did make payment for the 1st, 2nd, and 3rd quarter for 2011 in April 2012, the remaining balance is anticipated to be paid later this year. Because the City did not make payments to the County in 2011, the County in turn quit making the 35% reimbursements payments to the City mid-2011. The 2012 budget only included the 2012 reimbursements to the City; it did not include the remaining 2011 payments. The appropriation increase is covering these remaining payments.

T1.	22S145 – Energy Efficiency and Conservation Block Grant (EECBG)		<b>BA1200425</b>
	DV713875 – EECBG Municipal Grant Program		
	Other Expenses	\$	(1,225,000.00)

T2.	40S016 – Energy Conservation Measures - American Recovery and Reinvestment Act (ARRA) Funds		<b>BA1200426</b>
	CC770941 – Energy Conservation Measures – ARRA Funds		
	Capital Outlays	\$	1,225,000.00

A decrease in appropriation is requested in the Energy Efficiency and Conservation Block Grant to transfer appropriation to the Energy Conservation Measures - American Recovery and Reinvestment Act (ARRA) Funds account. Appropriation is increased in the Energy Conservation Measures – ARRA Funds account so that energy conservation measures can be executed to use up this stimulus funding before the deadline of September 2012. Public Works, the recipient of this grant money, is better equipped to spend the money expeditiously on energy conservation matters, so the money is transferred into the capital project. Approval for this transfer has been given by the Department of Housing and Urban Development.

**Resolution: Appropriation Transfers**

A. FROM: 21A923- Annie Casey Grant **BA1200223**  
CF753954 – FY07 Annie Casey Grant  
Other Expenses \$ 20,000.00

TO: 21A923- Annie Casey Grant  
CF754044 – Casey Family Programs  
Other Expenses \$ 20,000.00

The Department of Children and Family Services requests an appropriations transfer in order to provide appropriations to the proper Casey Family Grant. Initially the appropriations and revenue was placed in the Annie Casey Grant index, in error by the agency. The correct place for this appropriation and revenue is the Casey Family Programs index for the Child Welfare Initiative Contracts.

B. FROM: 50A410 – Cuyahoga Regional Information System **BA1200374**  
JA090068– Cuyahoga Regional Information System (CRIS)  
Other Expenses \$ 40,000.00

TO: 50A410 – Cuyahoga Regional Information System (CRIS)  
JA090068 – Cuyahoga Regional Information System (CRIS)  
Capital Outlays \$ 40,000.00

Transfer appropriations within Justice Services Cuyahoga Regional Information System (CRIS) for pending Customer Service Request (CSR) for additional equipment. Funding is from user fees and traffic violation fees along with a General Fund subsidy covering the period January 1, 2012 through December 31, 2012.

C. FROM: 21A038 – Child Sexual Predator Grant Program **BA1200396**  
SH350710– FFY2010 Child Sexual Predator Grant Program  
Personal Services \$ 23,400.00

TO: 21A038 – Child Sexual Predator Grant Program  
SH350710 – FFY2010 Child Sexual Predator Grant Program  
Other Expenses \$ 23,400.00

To transfer appropriations within the Child Sexual Predator Grant Program to properly reflect amended budget for the FFY2010 Office of Community Oriented Policing Services (COPS) award from the United States Department of Justice covering the period September 1, 2010 through August 31, 2012.

D. FROM: 01A001 – General Fund **BA1200359**  
DV014225 – Regional Collaboration  
Other Expenses \$ 2,000.00

TO: 01A001 – General Fund  
DV014225 – Regional Collaboration  
Capital Outlay \$ 2,000.00

An appropriation transfer is requested between other expenses and capital outlays in the Regional Collaboration account to purchase a laptop computer. Funding for Regional Collaboration comes from the General Fund.

E.	FROM:	22A044 – Emergency Shelter Grant 2011	<b>BA1200363</b>
		DV713610 – Emergency Shelter Grant 2011	
		Other Expenses	\$ 2,280.65
	TO:	22A044 – Emergency Shelter Grant 2011	
		DV713610 – Emergency Shelter Grant 2011	
		Personal Services	\$ 2,280.65

An appropriation transfer is requested for the Emergency Shelter Grant 2011 from other expenses to personal services to cover staff time spent working on the grant. Funding for the Emergency Shelter Grant 2011 comes from the Department of Housing and Urban Development.

F.	FROM:	24A510- Public Assistance Work and Training	<b>BA1200269</b>
		WT137943 – Information Services	
		Other Expenses	\$ 7,000.00
	TO:	24A510- Public Assistance Work and Training	
		WT137943 – Information Services	
		Capital Outlay	\$ 7,000.00

An appropriations transfer is requested to provide for the purchase of IT hardware for daily backup for data management. The HHS Employment and Family Services is funded by Federal and State revenue as well as the HHS Levy Fund.

G.	FROM:	24A510- Public Assistance Senior and Adult	<b>BA1200419</b>
		SA138354 – SAS Management Services	
		Other Expenses	\$ 24,000.00
	TO:	24A510- Public Assistance Senior and Adult	
		SA138354 – SAS Management Services	
		Capital Outlay	\$ 24,000.00

An appropriations transfer is requested to provide for the purchase of voice recording equipment for customer service. The HHS Senior and Adult Services is funded by Federal and State revenue as well as the HHS Levy Fund.

H.	FROM:	24A640 - FCFC Public Assistance Funds	<b>BA1200227</b>
		FC451492 – Family and Children First Council PA	
		Other Expenses	\$ 10,500.00
	TO:	24A640 - FCFC Public Assistance Funds	
		FC451492 – Family and Children First Council PA	
		Capital Outlay	\$ 10,500.00

An appropriations transfer within the same index is requested to cover CSR#AC120204 providing for the purchase of 13 PC's and 2 computer monitors. The Family and Children First Council is funded both by Federal and State revenue as well as the HHS Levy Fund.

I.	FROM:	01A001 – General Fund	<b>BA12000456</b>
		FS109611 – Fiscal Office Administration	
		Personal Services	\$ 176,000.00

01A001 – General Fund  
FS109629 – Office of Budget & Management  
Personal Services \$ 70,000.00

01A001 – General Fund  
FS109637 – Financial Reporting  
Personal Services \$ 2,334,000.00

01A001 – General Fund  
FS109678 – Office of Procurement & Diversity  
Personal Services \$ 55,000.00

TO: 01A001 – General Fund  
FS109686 – Fiscal Operations – Property Valuation  
Personal Services \$ 319,000.00

01A001 – General Fund  
FS109645 – Fiscal Operations – Record/License/Outreach  
Personal Services \$ 1,767,000.00

01A001 – General Fund  
FS109652 – Fiscal Operations – Tax Assessments  
Personal Services \$ 462,000.00

01A001 – General Fund  
FS109660 – Treasury Management  
Personal Services \$ 87,000.00

The Fiscal Office was reorganized effective at the start of 2012. The 2012 budget is projecting a surplus in benefits in some areas of the Fiscal Office and a deficit in other Fiscal Office divisions. This request would realign General Fund salary and benefits appropriations within the Fiscal Office.

**Resolution: Cash Transfers**

A.	FROM:	01A001 – General Fund		<b>JT1200027</b>
		SU513150 – Soil Conservation		
		Transfer Out	\$	75,000.00
	TO:	20N306 – Soil and Water Conservation		
		SW500058 – Soil and Water Conservation		
		Revenue Transfer	\$	75,000.00

A cash transfer is requested from the General Fund to the Soil and Water Conservation District to distribute the General Fund Subsidy that was budgeted in 2012. Funding for the Soil and Water Conservation District comes from fees on municipalities for whom the District performs services and education, a state match for revenues generated by the Fund, grants from the Ohio Department of Natural resources, and various local grants including some from the Northeast Ohio Regional Sewer District.

B.	FROM:	20A325 – Tax Prepayment Special Interest Fund		<b>JT1200035</b>
		FS109728 – Fiscal – Tax Prepayment Special Interest		
		Transfer Out	\$	200,222.03
	TO:	80T903 – Property Tax Prepayment Fund 2010		
		ND597013 – Property Tax Prepayment Fund 2010		
		Revenue Transfer	\$	184,713.00
	TO:	80T901 – 2011 Prepayments		
		ND597906 – 2011 Prepayments		
		Revenue Transfer	\$	15,509.03

A cash transfer is requested to transfer interest earned on tax prepayments for 2010 and 2011. The source of funding is the interest earned on these early payments, which is then credited to participants in the Easy Pay program.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0083

Sponsored by: <b>County Executive FitzGerald/Department of Human Resources</b>	<b>A Resolution</b> amending Resolution No. R2011-0277 dated 9/27/2012, which authorized awards on RQ20292 to various providers for group healthcare benefits for County employees and their eligible dependents, including medical and pharmacy benefit management services, for the period 1/1/2012 – 12/31/2014 to change the name of a provider from Medical Mutual, LLC to Medical Mutual Services, LLC; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources has recommended to amend Resolution No. R2011-0277 dated 9/27/2012, which made awards on RQ20292 to various providers for group healthcare benefits for County employees and their eligible dependents, including medical and pharmacy benefit management services, for the period 1/1/2012 – 12/31/2014; and,

WHEREAS, the amendment to Resolution No. R2011-0277 will change the name of a provider from Medical Mutual, LLC to Medical Mutual Services, LLC; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the amendment to Resolution No. R2011-0277 dated 9/27/2012, which made awards on RQ20292 to various providers for group healthcare benefits for County employees and their eligible dependents, including medical and pharmacy benefit management services, for the period 1/1/2012 – 12/31/2014, by changing the name of a provider from Medical Mutual, LLC to Medical Mutual Services, LLC.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said amendment.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without





**Item Details:**

<b>Agency/Dept. Name:</b>	Office of Human Resources	<b>Agency/Dept. Head Name:</b>	Elise Hara
<b>Type of Request:</b>	Contract/Amendment		
<b>Request Prepared by:</b>	Eleanor Haugh	<b>Telephone No.</b>	216-443-7391
<b>SUMMARY OF REQUESTED ACTION:</b>			
Recommending to amend Resolution No. R2011-0277 dated 09/27/2012, which authorized awards on RQ20292 to various providers for group healthcare benefits for County employees and their eligible dependents, including medical and pharmacy benefit management services, for the period 1/1/2012 - 12/31/2014 to change the name of a provider from Medical Mutual, LLC to Medical Mutual Services, LLC and declaring the necessity that this resolution become effective immediately.			
<b>PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):</b>			
Change the name for the award to be consistent with the contract.			
<b>Explanation for late submittal:</b>			

**Contract/Agreement Information:**

<b>Procurement Method:</b>
<b>Explanation for Increase/Decrease in \$ Amount for current request:</b>

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
<b>Total Amount Requested:</b>	
\$	

**ATTACHMENTS:**

[Click to download](#)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0084

<b>Sponsored by: County Executive FitzGerald/Department of Workforce Development</b>	<b>A Resolution</b> authorizing amendments to an agreement and contracts with various providers for Workforce Investment Act In-School and Out-of-School Youth Training Programs for the period 9/1/2011 - 6/30/2012 to extend the time period to 8/31/2012, to change the scope of services, effective 5/1/2012, and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Workforce Development has recommended to amend contracts with various providers for Workforce Investment Act In-School and Out-of-School Youth Training program for the period 9/1/2011 – 6/30/2012 to extend the time period to 8/31/2012 to change the scope of services, effective 5/1/2012; and,

WHEREAS, the County Executive/Department of Workforce Development has recommended to amend contracts with various providers for Workforce Investment Act In-School and Out-of-School Youth Training program for additional funds for the following contracts:

- 1) Contract No. AG1100140-01 with Cuyahoga Community College District in the amount not-to-exceed \$350,165.00
- 2) Contract No. CE1100662-01 with Esperanza, Incorporated in the amount not-to-exceed \$338,420.00
- 3) Contract No. CE1100663-01 with Linking Employment, Abilities & Potential in the amount not-to-exceed \$117,176.00
- 4) Contract No. CE1100665-01 with Open Doors, Inc. in the amount not-to-exceed \$103,354.00
- 5) Contract No. CE1100666-01 with Youth Opportunities Unlimited in the amount not-to-exceed \$2,779,656.00; and,

WHEREAS, the purpose of the proposed amendments is to incorporate a summer youth employment program for approximately 1,700 needy youth; and,

WHEREAS, the project is being funded by the State of Ohio through Temporary Assistance for Needy Families (“TANF”) funds and the Health and Human Services Levy; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the amendments to contracts with various providers for Workforce Investment Act In-School and Out-of-School Youth Training program for the period 9/1/2011 – 6/30/2012 to extend the time period to 8/31/2012 to change the scope of services, effective 5/1/2012; and for additional funds for the following contracts:

- 1) Contract No. AG1100140-01 with Cuyahoga Community College District in the amount not-to-exceed \$350,165.00
- 2) Contract No. CE1100662-01 with Esperanza, Incorporated in the amount not-to-exceed \$338,420.00
- 3) Contract No. CE1100663-01 with Linking Employment, Abilities & Potential in the amount not-to-exceed \$117,176.00
- 4) Contract No. CE1100665-01 with Open Doors, Inc. in the amount not-to-exceed \$103,354.00
- 5) Contract No. CE1100666-01 with Youth Opportunities Unlimited in the amount not-to-exceed \$2,779,656.00.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said amendments.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of a county department; therefore, this Resolution, provided it receives the affirmative vote of eight members of Council, shall become effective immediately upon the signature of the County Executive; otherwise it shall be in full force and effect from and immediately after the earliest time permitted by law.





**Item Details:**

**Agency/Dept. Name:** Department of Agency/Dept. Head Name: Dave Reines  
 Workforce  
 Development

**Type of Request:** Contract/Amendment

**Request Prepared by:** Frank Brickner **Telephone No.** 698-2363

**SUMMARY OF REQUESTED ACTION:**

Workforce Development, submitting an amendment to various contracts with five organizations identified below for operation of a summer youth employment program for needy youth for the period 5/1/12 - 6/30/12, to extend the time period to 8/31/12 and for additional funds in the amounts identified below:

Organization	Contract Number	Additional Funds
Cuyahoga Community College District	AG 1100140	\$350,165.00
Esperanza, Incorporated	CE1100662	\$338,420.00
Linking Employment, Abilities & Potential	CE1100663	\$117,176.00
Open Doors, Inc.	CE1100665	\$103,354.00
Youth Opportunities Unlimited	CE1100666	\$2,779,656.00

**A. Scope of Work Summary**

**1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of amendments to five contracts for the anticipated cost of not more than \$3,688,771.00. The purpose of the amendments is to incorporate a summer youth employment program for needy youth. The anticipated start-completion dates are 5/1/2012 to 8/31/2012.**

**2. The primary goal of the project is to serve approximately 1,700 needy youth. The youth will be provided summer employment. Organizations will be reimbursed on a cost reimbursement basis.**

**3. The project is being funded by the State of Ohio. A separate allocation of Temporary Assistance for Needy Families (TANF) was provided to all Ohio Counties to provide summer employment to eligible youth.**

**B. Procurement**

**1. Workforce Development issued an RFP in 2011 and procured the five organizations. Included in the scope of that solicitation was summer work experience for disadvantaged youth.**

**C. Contractor and Project Information**

**Cuyahoga Community College  
700 Carnegie Avenue Cleveland, Ohio 44115**

**Esperanza Incorporated  
4104 West 25<sup>th</sup> St., Cleveland, Ohio 44109**

**Linking Employment, Abilities & Potential  
2545 Lorain Ave., Cleveland, Ohio 44113**

**Open Doors, Inc.  
2460 Fairmount Blvd., Cleveland, Oh. 44106**

**Youth Opportunities Unlimited  
1361 Euclid Avenue, Cleveland, Ohio 44115**

**2. The Principal Owners are as follows:**

**Cuyahoga Community College - Dr. Jerry Sue Thornton, Superintendent  
Esperanza Incorporated - Victor Ruiz, Executive Director  
Linking Employment, Abilities & Potential - Melanie Hogan, Executive Director  
Open Doors, Inc. - Annemarie Grassi, Executive Director  
Youth Opportunities Unlimited - Carol Rivchun, Executive Director**

**D. Project Status and Planning**

- 1. These are 5 contract amendments with providers performing well under their current contract.**
- 2. Services have already begun. The reason for the delay in this request is late word by the State of Ohio regarding the funds and contract negotiations with the organizations.**

**E. Funding**

- 1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.**
- 2. The schedule of payments is by monthly invoice received from the organization on a monthly basis.**

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The State of Ohio provided counties with Temporary Assistance to Needy Families (TANF) to establish or enhance a summer youth employment program. Employment & Family Services (EFS) provided the funds, via Interagency Agreement, to Workforce Development to administer the program. Workforce Development is amending contracts with various providers to provide/enhance the summer work experience to TANF eligible family members. The youth to be served will fall into the following categories:

- Youth 14 - 18, as long as the youth is a minor child in a needy family;
- Youth 19 - 24 as long as they are in a needy family that also has a minor child;
- Youth 19 - 24, who have a minor child and are in a needy family.

Emphasis on these amendments is to provide as many employment opportunities to as many youth as possible while ensuring that the work experience is of high quality. Youth will be provided a seven-week work experience and will be paid at the rate of \$7.70 per hour. They will have an opportunity to work for a maximum of one-hundred forty (140) hours. It is anticipated that over 1,700 needy youth will be provided a summer work experience as a result of these funds.

All of the contractors identified have experience and success administering summer work experience programs. The Principal Owners are as follows:

Cuyahoga Community College - Dr. Jerry Sue Thornton, Superintendent

Esperanza Incorporated - Victor Ruiz, Executive Director

Linking Employment, Abilities & Potential - Melanie Hogan, Executive Director

Open Doors, Inc. - Annemarie Grassl, Executive Director

Youth Opportunities Unlimited - Carol Rivchun, Executive Director

**Explanation for late submittal:**

Late notice of award of TANF funds by State, and contract negotiation

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Federal

**Explanation:**

TANF & Health and Human Services Levy

**Total Amount Requested:**

\$

**ATTACHMENTS:**

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Cuyahoga Community College District

Contract/Agreement No.: AG 1100140-01      Time Period: 9/1/11 – 6/30/12

Service Description: Provide 125 WIA eligible youth educational services, training and other required youth services.

Original Contract/Agreement Amount: \$400,000.00

Prior Amendment(s) Amount(s):

Performance Indicators: Serve 125 low income youth and help youth graduate or matriculate to the next grade.

Actual performance versus performance indicators (include statistics): Satisfactorily identified 125 youth. Appear to be on target for performance outcomes which are:

Entered Employment or Post Secondary Education: @ 65 % of all program exits

Attainment of a High School Diploma or GED: @ 60 % of all program exits

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Anticipate that contract benchmarks will be achieved.

Workforce Development  
User Department

5/14/12  
Date

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Esperanza, Incorporated

Contract/Agreement No.: CE1100662

Time Period: 9/1/11 – 6/30/12

Service Description: Provide 50 WIA eligible youth educational services, training and other required youth services.

Original Contract/Agreement Amount: \$175,000.00

Prior Amendment(s) Amount(s): \$

Performance Indicators: : Serve 50 low income youth and help youth graduate or matriculate to the next grade.

Actual performance versus performance indicators (include statistics):  
Satisfactorily identified 50 youth. Appear to be on target for performance outcomes which are:  
Entered Employment or Post Secondary Education: @ 65 % of all program exits  
Attainment of a High School Diploma or GED: @ 60 % of all program exits

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Contractor performs well; the Above Average rating was given based on performance indicators and meeting performance expectations.

Workforce Development  
User Department

5/14/12  
Date

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Linking Employment, Abilities & Potential

Contract/Agreement No.: CE1100663-01      Time Period: 9/1/11 – 6/30/12

Service Description: Provide 75 WIA eligible youth educational services, training and other required youth services.

Original Contract/Agreement Amount: \$196,436.00

Prior Amendment(s) Amount(s):

Performance Indicators: Serve 75 low income youth and help youth graduate or matriculate to the next grade.

Actual performance versus performance indicators (include statistics): Satisfactorily identified 75 youth. Appear to be on target for performance outcomes which are:  
Entered Employment or Post Secondary Education: @ 65 % of all program exits  
Attainment of a High School Diploma or GED: @ 60 % of all program exits

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Contractor performs well; the Above Average rating was given based on performance indicators and meeting performance expectations.

Workforce Development  
User Department

5/15/12  
Date

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Open Doors, Inc.

Contract/Agreement No.: CE1100665-01      Time Period: 9/1/11 -- 6/30/12

Service Description: Provide 90 WIA eligible youth educational services, training and other required youth services.

Original Contract/Agreement Amount: \$259,000.00

Prior Amendment(s) Amount(s):

Performance Indicators: Serve 90 low income youth and help youth graduate or matriculate to the next grade.

Actual performance versus performance indicators (include statistics): To-date has identified approximately 60 youth. Appears to be on target for WIA performance outcomes which are:

Entered Employment or Post Secondary Education: @ 65 % of all program exits  
Attainment of a High School Diploma or GED: @ 60 % of all program exits

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Contractor is performing satisfactorily; after a slow start identifying eligible youth they have stepped up performance efforts. Looking forward to the contractor meeting the performance measures.

Workforce Development  
User Department

5/15/12  
Date

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Youth Opportunities Unlimited

Contract/Agreement No.: CE1100666      Time Period: 9/1/11 – 6/30/12

Service Description: Provide 150 WIA eligible youth educational services, training and other required youth services.

Original Contract/Agreement Amount: \$450,000.00

Prior Amendment(s) Amount(s): \$

Performance Indicators: : Serve 150 low income youth and help youth graduate or matriculate to the next grade.

Actual performance versus performance indicators (include statistics): ):  
Satisfactorily identified 150 youth. Appear to be on target for performance outcomes which are:  
Entered Employment or Post Secondary Education: @ 65 % of all program exits  
Attainment of a High School Diploma or GED: @ 60 % of all program exits

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Contractor performs well; the Above Average rating was given based on performance indicators and meeting performance expectations.

Workforce Development  
User Department

5/14/12  
Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0085

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b>	<b>A Resolution</b> amending Resolution No. R2012-0060 dated 4/10/2012, which authorized awards on RQ22383 to various providers for emergency shelter services for homeless men, women and families for the period 1/1/2012 - 12/31/2012; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended to amend Resolution No. R2012-0060 dated 4/10/2012, which made awards to various providers on RQ22383 for emergency shelter services for homeless men, women and families by changing the time period and the annual amount; and,

WHEREAS, the recommended amendments to Resolution No. R2012-0060 are the following:

1) Lutheran Metropolitan Ministry, located at 2100 Lakeside Avenue, Cleveland, by changing the time period from 1/1/2012-12/31/2012 to 4/1/2012-12/31/2012, and by changing the annual amount from \$1,654,920.00 to a not-to-exceed amount of \$1,245,498.00

2) MHS, Inc, located at 2219-2227 Payne Avenue, Cleveland, by changing the time period from 1/1/2012 – 12/31/2012 to 6/1/2012 – 12/31/2012, and by changing the annual amount from \$1,124,293.00 to a not-to-exceed amount of \$679,838.00; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the following amendments to Resolution No. R2012-0060 dated 4/10/2012, which made awards to various providers on RQ22383 for emergency shelter services for homeless men, women and families:

1) Lutheran Metropolitan Ministry, located at 2100 Lakeside Avenue, Cleveland, by changing the time period from 1/1/2012-12/31/2012 to 4/1/2012-12/31/2012, and by changing the annual amount from \$1,654,920.00 to a not-to-exceed amount of \$1,245,498.00

2) MHS, Inc, located at 2219-2227 Payne Avenue, Cleveland, by changing the time period from 1/1/2012 – 12/31/2012 to 6/1/2012 – 12/31/2012, and by changing the annual amount from \$1,124,293.00 to a not-to-exceed amount of \$679,838.00.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said amendments.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of a county department; therefore, this Resolution, provided it receives the affirmative vote of eight members of Council, shall become effective immediately upon the signature of the County Executive; otherwise it shall be in full force and effect from and immediately after the earliest time permitted by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC006  
May 22, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	Administrator's Office/Office of Homeless Services	<b>Agency/Dept. Head Name:</b>	Ruth Gillett									
<b>Type of Request:</b>	Other											
<b>Request Prepared by:</b>	Ruth Gillett	<b>Telephone No.</b>	420-6844									
<b>SUMMARY OF REQUESTED ACTION:</b>												
<p>Recommending to amend Resolution No. 2012-0060 approved by County Council on 04/10/2012, which made two awards on RQ22383 to provide emergency shelter services to men, and to provide emergency shelter services for women, by adjusting the term and the dollar amount of the first contract period covered by the RFP:</p>												
<table border="0"> <thead> <tr> <th><u>Agency</u></th> <th><u>Term</u></th> <th><u>Dollar Amount</u></th> </tr> </thead> <tbody> <tr> <td>Lutheran Metropolitan Ministry</td> <td>4/01/2012 - 12/31/2012</td> <td>\$1,245,498.00</td> </tr> <tr> <td>Mental Health Services, Inc.</td> <td>6/01/2012 - 12/31/2012</td> <td>\$ 679,838.00</td> </tr> </tbody> </table>				<u>Agency</u>	<u>Term</u>	<u>Dollar Amount</u>	Lutheran Metropolitan Ministry	4/01/2012 - 12/31/2012	\$1,245,498.00	Mental Health Services, Inc.	6/01/2012 - 12/31/2012	\$ 679,838.00
<u>Agency</u>	<u>Term</u>	<u>Dollar Amount</u>										
Lutheran Metropolitan Ministry	4/01/2012 - 12/31/2012	\$1,245,498.00										
Mental Health Services, Inc.	6/01/2012 - 12/31/2012	\$ 679,838.00										
<b>PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):</b>												
<p>The annual amount for the period 1/1/2012 - 12/31/2012 was \$1,654,920.00 to Lutheran Metropolitan Ministry to provide emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland, however the award recommendation is being amended since the prior contract was amended thru 3/31/2012 for additional funds of \$409,422.00. The current contract will be for the period of 4/1/2012 thru 12/31/2012 in the amount not-to-exceed \$1,245,498.00. The annual amount for the period 1/1/2012 - 12/31/2012 was \$1,124,293.00 to Mental Health Services, Inc. to provide and manage emergency shelter services for homeless women and families located at 2219-2227 Payne Avenue, Cleveland, however the award recommendation is being amended since the prior contract was amended thru 5/31/2012 for additional funds of \$468,455.00. The current contract will be for the period of 6/1/2012 thru 12/31/2012 in the amount not-to-exceed \$679,838.00.</p>												
<b>Explanation for late submittal:</b>												

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source: Explanation:**

**Total Amount Requested:**

\$

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

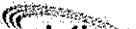
**History**

**Time**

**Who**

Office of Procurement &  
Diversity

**Approval**

  
**Novusolutions**  
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0086

<p>Sponsored by: <b>County Executive FitzGerald/Department of Public Works</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. CE1000462-02 with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings, in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements for the period 7/1/2010 - 6/30/2020 for additional funds in the amount not-to-exceed \$1,225,000.00; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, the County Executive/Department of Public Works has recommended to amend Contract No. CE1000462-02 (Subsidiary No. 1) with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings, in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements for the period 7/1/2010-6/30/2020 for additional funds in the amount not-to-exceed \$1,225,000.00; and,

WHEREAS, the amendment to Contract No. CE1000462-02 (Subsidiary No. 1) will add an additional not-to-exceed amount of \$1,225,000.00 to the existing contract amount of \$2,229,830.00; and,

WHEREAS, the primary goal of the increased amount is to provide additional energy conservation measures to reduce energy consumption for County owned facilities; and,

WHEREAS, funding for this contract amendment became available through an Energy Efficiency and Conservation Block Grant ("EECBG"), as a part of the American Recovery and Reinvestment Act ("ARRA") operated by the U.S. Department of Energy; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





**Item Details:**

**Agency/Dept. Name:** Department of Agency/Dept. Head Michael W. Dever  
Central Services

**Type of Request:** Contract/Amendment

**Request Prepared by:** Juliann Conway **Telephone No.** 216-348-3838

**SUMMARY OF REQUESTED ACTION:**

Department of Public Works (DOPW):

A. Summary of Scope

1. Is submitting an amendment (Subsidiary No. 1) to Contract CE1000462-01, 02, 03 with The Brewer-Garrett Company for Energy Conservation Measures for an addition amount not-to-exceed \$1,225,000.00.

Original Contract Amount: \$2,229,830.00

Amendment No. 1: \$1,225,000.00

Rev. Contract Amount: \$3,454,830.00

2) The primary goal is increase the value of the contract to provide additional energy conservation measures to reduce energy consumption for County owned facilities.

B. Procurement

1. The total value of this contract amendment is 1,225,000.00. See attached Justification for Other than Full and Open Competition Form.

C. Contractor and Project Information

1. Contractor: The Brewer-Garrett Company, 6800 Eastland Road, Middleburg Heights, Ohio 44130 (Council District 5).

Project Location: Cuyahoga County

D. Project Status and Planning

1. The contract is in effect for the time period of 7/1/2010 - 6/30/20.

Funding

1. **The funds for this contract amendment became available through an "Energy Efficiency and Conservation Block Grant (EECBG). The program is part of the American Recovery and Reinvestment Act (ARRA) operated by the U.S. Department of Energy.**

Index Code: **CC770941** - Energy Conservation Measures-ARRA Funds

Combining Level: **40** Land & Buildings

Fund: **40S** Capital Projects ARRA

Subfund: **016** Energy Conservation Measures-ARRA Funds

Proj./Proj. Detail: **016100** Energy Conservation Measures-ARRA Funds

The Brewer-Garrett Company has completed the required ethics training.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Primary Owner: Louis G. Joseph, President**

**This contract amendment will provide additional funds to improve the existing contract by being able to provide more comprehensive energy management and building related capital improvement services that will further reduce the County's utility costs.**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Other

**Explanation for Increase/Decrease in \$ Amount for current request:**

See A 2) in Summary of Requested Action

**Financial Information:**

**Funding source:      Explanation:**

**Total Amount Requested:**

\$1,225,000.00

**ATTACHMENTS:**

Click to download

Contract Amendment TAB

Certificate of Liability Insurance

DMA

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** The Brewer-Garrett Company

**Contract/Agreement No.** CE1000462, 01, 02, 03-(Time Period: 7/1/10 – 6/30/20)

**Service Description:** Energy Conservation Measures – comprehensive management and building related capital improvement services that will reduce the County's utility costs.

**Original Contract/Agreement Amount:** \$2,229,830.00

**Prior Amendment(s) Amount(s):** (\$0)

- Performance Indicators:**
- Quality of work
  - Meet schedule.
  - Cooperation with Cuyahoga County

**Actual performance versus performance indicators (include statistics):**  
Quality of work has been average to above average.  
Project is on schedule.  
Cooperates with .

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The contractor has complied with the specifications of the contract. They have cooperated and worked well with employees of Cuyahoga County Department of Public Works.

Construction

5/10/12

User Department

Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0087

<b>Sponsored by: County Executive FitzGerald/Department of Public Works/ Division of County Engineer</b>	<b>A Resolution</b> declaring that public convenience and welfare requires replacement of Rockside Road Bridge No. 3.32 in the City of Independence; total estimated construction cost \$4,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project.
--	--

WHEREAS, the County Executive FitzGerald/Department of Public Works/ Division of County Engineer has declared that public convenience and welfare requires the replacement of the Rockside Road Bridge No. 3.32 in the City of Independence; and

WHEREAS, the total estimated construction cost for the replacement of the bridge is \$4,000,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of these improvements; and

WHEREAS, funding for this project is as follows: (1) 80% of the construction costs will be paid with federal funds; and (2) 20% will be paid from the County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the replacement of Rockside Road Bridge is in keeping with the statutory mandates which states, "*The [County] shall construct and keep in repair all necessary bridges in municipal corporations on all county roads and improved roads that are of general and public utility, running into or through the municipal corporations, and that are not on state highways*" (RC 5591.02); and

WHEREAS, the bridge is located in the City of Independence , Council District 6; and

WHEREAS, the anticipated start-date for construction is in 2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby finds that public convenience and welfare requires the replacement of Rockside Road Bridge No. 3.32 in the City of Independence, Council District 6.

**SECTION 2.** That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute the necessary agreement of cooperation with the above named city and village where the bridge is located.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

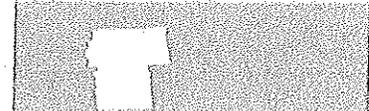
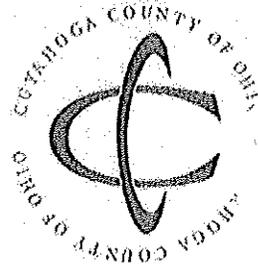
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal H. Husani
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Nichole English	<b>Telephone No.</b>	216-348-3861

**SUMMARY OF REQUESTED ACTION:**

The request for Council action does not involve a contract.

**A. Scope of Work Summary**

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare requires the replacement of Rockside Road Bridge No. 3.23 in the City of Independence  
 b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements  
 c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.  
 The anticipated construction costs for this improvement is \$4,000,000. The project is to be funded 80% with federal funds and 20% from the County Road and Bridge Fund. The anticipated start date for construction is 2015.
2. The primary goal of this request is to begin the process of Council review and approval of these four projects. The primary goal of the projects themselves is to properly maintain the County's Infrastructure.
3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A
2. N/A
- 3a. The location of the project is Rockside Road Bridge No. 03.23 in the City of Independence
- 3b. The project is located in Council District 6.

**D. Project Status and Planning**

1. The project is new to the County.

- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

**E. Funding**

- 1. The project is to be funded 80% with federal funds and 20% from the County Road and Bridge Fund.
- 2. N/A
- 3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

For all of the foregoing reasons, the Department of Public Works requests that Council find:

- a) that the public convenience and welfare requires the replacement of Rockside Road Bridge No. 03.23 in the City of Independence;
- b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements; and
- c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

**Explanation for late submital:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
Other	80% Federal, 20% Road and Bridge

**Total Amount Requested:**  
\$

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
	Clerk of the Board	

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0088

Sponsored by: <b>County Executive FitzGerald/Department of Public Works/ Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ23213 to Terrace Construction Company, Inc. in the amount not-to-exceed \$2,197,758.00 for the Sewer and Lateral Repair Program for various County Sewer Districts for a two-year period; and authorizing the County Executive to execute the contract and all other documents consistent with this award and Resolution.
--	--

WHEREAS, the County Executive FitzGerald/Department of Public Works/ Division of County Engineer has recommended an award on RQ23213 to Terrace Construction Company, Inc. in the amount not-to-exceed \$2,197,758.00 for the Sewer and Lateral Repair Program for various County Sewer Districts for a two-year period; and

WHEREAS, the bids were received on April 05, 2012 and the Office of Procurement and Diversity ("OPD") assessed a thirty (30%) percent Small Business Enterprise (SBE) goal; and

WHEREAS, there were three (3) proposals pulled from OPD and three (3) bids were submitted for review and an award recommendation was made to the lowest qualified bidder; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined Terrace Construction Company to be the lowest qualified bidder; and

WHEREAS, Terrace Construction Company, Inc. is located at 3965 Pearl Road, Cleveland, Ohio 44109 in Council District 3, and

WHEREAS, the funding for this project is from the Sewer District Cash balances, and

WHEREAS, this will be an open contract for two-years and work will be on an as needed basis in various County Sewer Districts throughout Cuyahoga County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive's recommendation and authorizes an award on RQ23213 to Terrace Construction Company, Inc. in the amount not-to-exceed \$2,197,758.00 for the Sewer and Lateral Repair Program for various County Sewer Districts for a two-year period.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** That the funding for this project is from the Sewer District Cash balances.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer/Sanitary Engineering Division	<b>Agency/Dept. Head Name:</b>	William Schneider, P.E.
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Juliann Conway	<b>Telephone No.</b>	216-348-3838
<b>SUMMARY OF REQUESTED ACTION:</b>			
Department of Public Works/County Engineer:			
<u>A. Scope of Work Summary</u>			
1. a) Is recommending an award RQ23213 to Terrace Construction Company, Inc. in the amount not-to-exceed \$ 2,197,758.00 for the Sewer and Lateral Repair Program for various County Sewer Districts for a two-year period.			
b) Is submitting the contract for execution.			
2) Award a contract to the lowest qualified bidder and complete construction as per plan. This office found Terrace Company Construction, Inc. to be the lowest qualified bidder. They submitted all necessary documentation per the proposal, plans and specifications.			
3) N/A.			
<u>B. Procurement</u>			
1) Competitive bid process.			
2) The bids were received on April 5, 2012. The Office of Procurement and Diversity (OPD) assessed a thirty (30%) percent Small Business Enterprise (SBE) goal. OPD has approved their SBE Plan (see attached OPD Bid Tabulation Included in Contract).			
3) There were three (3) proposals pulled from OPD and three (3) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.			
<u>C. Contractor and Project Information</u>			

Terrace Construction Company, Inc. (216) 739-3170  
3965 Pearl Road  
Cleveland, Ohio 44109  
Council District - 3  
2) Corporation  
3) Undetermined.

D. Project Status and Planning

1) This will be an open contract for two-years. Work will be on an as need basis in various County Sewer Districts throughout Cuyahoga County.

E. Funding

1) Sewer District cash balances.

The contractor has completed ethics training as required.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Primary Ownership: Jeffery Nock, President

The purpose of this request is to award and execute a contract for the aforementioned project to a qualified contractor at the lowest cost to the County.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Other

**Explanation:**

See Summary of Requested Action.

**Total Amount Requested:**

\$2,197,758.00

**ATTACHMENTS:**

Click to download

- [Contract Cvr TAB\(1\)](#)
- [Acknowledgement Form](#)
- [Contract Part 1 of 5](#)
- [Contract Part 2 of 5](#)
- [Contract Part 3 of 5](#)
- [Contract Part 5 of 5](#)
- [Bidder's Compliance Form](#)

BID DUE DATE April 5, 2012

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED OVER \$25,000

REQUISITION NUMBER RO-23213  
 REQUISITIONING DEPT. Public Works/Sanitary Engineering  
 COMMODITY DESCRIPTION Sewer & Lateral Repair Program

CONTRACT PERIOD  
 NUMBER OF ITE'S SENT/RETURNED 3/3  
 ESTIMATE \$2,500,000.00  
 SBE GOALS

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFERN. IF Y, SEE*	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Terrace Construction Company Inc. 3965 Pearl Rd. Cleveland, Ohio 44109	100% Bid Bond Cincinnati Insurance Company	OK (AP) 4-6-12	\$2,197,758.00	The Valley Co. 10% 249,770 Terrace Construction Co. 20% 437,987		30%	Y	APD Prime is a SBE and receives 20% credit and also withdraws another SBE in program. Needs SBE goal 4/6/12 on APD/12/12
Fabrizi Trucking & Paving Co., Inc. 389 Columbia Road Valley City, Ohio 44280	100% Bid Bond Ohio Farmers Insurance Company	OK (AP) 4-10-12	\$2,614,645.00	Simplex 40 Alternatives Inc. 14% 370,000 Pink Building Co. Inc. 15.30% 400,000		29.2%	Y	APD Prime within SBE'S in County program and needs SBE goal. APD/12/12 4/6/12 on
Nerone & Sons, Inc. 19501 S. Miles Road Warrensville Hts., OH 44128	100% Bid Bond Travelers Casualty Co.	OK (AP) 4-6-12	\$2,775,282.00	S.B. Nerone Sons Trucking 2.5% 60,000 Cunningham Fracing Co. 1.5% 40,000 Tack Trucks Inc. Inc. 9% 175,000 Nerone Sons 20% 550,000		30%	Y	APD Prime is a SBE and receives 20% credit Also withdraws other SBE's in County's program. Needs SBE goal APD/12/12 4/6/12 on

\* LOWEST BID REC'D \$ RANGE OF LOWEST BID REC'D \$ PRICE PREFER % & \$ LIMIT: MAX SBE PRICE PREFER \$

OBM APPROVAL (if actual bid exceeds estimate) \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT DIRECTOR SIGNATURE \_\_\_\_\_ DEPARTMENT DIRECTOR NAME \_\_\_\_\_

LOW BIDDER NOTIFIED \_\_\_\_\_ DATE \_\_\_\_\_

Tab sheet with SBE Updated 12/8/2011

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0089

<b>Sponsored by: County Executive FitzGerald/Department of Public Works/ Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ22973 to Perk Company, Inc. in the amount not-to-exceed \$3,212,023.08 for resurfacing, restoration and rehabilitation of Snow/Rockside Road from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$642,404.61 to fund said contract.
--	---

WHEREAS, the County Executive FitzGerald/Department of Public Works/ Division of County Engineer has recommended an award on RQ22973 to Perk Company, Inc. in the amount not-to-exceed \$3,212,023.08 for resurfacing, restoration and rehabilitation of Snow Road/Rockside Road from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills; and

WHEREAS, the bids were received on March 20, 2012 and the Small Business Enterprise (SBE) goal was waived for all federally funded projects; and

WHEREAS, the authority to advertise for bids was approved through Deputy Chief Approval No. D2012-25; and

WHEREAS, the Ohio Department of Transportation (ODOT) assessed an eight (8%) percent Disadvantage Business Enterprise (DBE) goal; and

WHEREAS, there were twelve (12) proposals pulled from OPD and seven (7) bids were submitted for review and an award recommendation was made to the lowest qualified bidder; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined Perk Company, Inc. to be the lowest qualified bidder; and

WHEREAS, Perk Company, Inc. is located at 8100 Grand Avenue, Suite 300, Cleveland, Ohio 44104 in Council District 5, but the project is located in Council District 4; and

WHEREAS, the funding for this project is as follows: (a) 80% from Federal funds (b) 10% from the County Motor Vehicle \$5.00 License Tax Funds; and (c) 10% will be paid by the Municipalities.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive's recommendation and authorizes an award on RQ22973 to Perk Company, Inc. in the amount not-to-exceed \$3,212,023.08 for resurfacing, restoration and rehabilitation of Snow Road/Rockside Road from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an application for the allocation from the County Motor Vehicle \$5.00 License Tax Funds, in the amount of \$642,404.61, in accordance with Chapter 4504 of the Ohio Revised Code, to pay the County's share of the cost of this project.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** County Engineer      **Agency/Dept. Head Name:** Thomas P. Sotak, P.E.

**Type of Request:** Award Recommendation

**Request Prepared by:** Jullann Conway      **Telephone No.:** 216-348-3838

**SUMMARY OF REQUESTED ACTION:**

Department of Public Works/County Engineer:

Scope of Work Summary

1. a) Is recommending an award RQ22973 to Perk Company, Inc. in the amount not-to-exceed \$ 3,212,023.08 for the Snow Road/Rockside Road resurfacing, restoration and rehabilitation from Broadview Road to Lombardo Road in the Cities of Parma and Seven Hills.

b) Is submitting an application to use the County Motor Vehicle \$5.00 License Tax Fund, in accordance with Chapter 4504 of the Ohio Revised Code to pay Cuyahoga County's share of the cost \$642,404.61 for the above referenced project. On August 16, 1989 the Board of County Commissioners approved, by resolution an agreement by and between said Board of County Commissioners and the City of Seven Hills and on June 20, 1995 with the City of Parma.

2) Award a contract to the lowest qualified bidder and complete construction as per plan. This office found Perk Company, Inc. to be the lowest qualified bidder. They submitted all necessary documentation per the proposal, plans and specifications.

3) N/A.

Procurement

1) Competitive bid process.

2) The bids were opening on March 20, 2012. This is a federally funded project. The Small Business Enterprise (SBE) goal has been waived for all federally funded projects. The Ohio

Department of Transportation (ODOT) assessed an eight (8%) percent Disadvantage Business Enterprise (DBE) goal.

3) There were twelve (12) proposals pulled from OPD and seven (7) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

Contractor and Project Information

Perk Company, Inc.  
8100 Grand Avenue, Suite 300  
Cleveland, Ohio 44104  
Council District - 5

- 2) Corporation
- 3) The project is located in Council District 4.

Project Status and Planning

- 1) Plans and specifications are complete.

Funding

- 1) Federal funds will finance 80% of the cost of construction and the County and Municipalities will split the remaining 20% using funds from the \$5.00 Vehicle License Tax Fund.

The contractor has completed ethics training as required.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Primary Ownership: Joseph Cifani, President and Anthony Cifani, Secretary/Treasurer (216) 391-1444.

The purpose of this request is to award a contract for the aforementioned project to a qualified contractor at the lowest cost to the County and complete construction per plan intent in the scheduled time period, approximately.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:      Explanation:**

Other                      See Summary of Requested Action.

**Total Amount Requested:**

\$3,212,023.08

BID DUE DATE March 20, 2012

**OFFICE OF PROCUREMENT & DIVERSITY  
TABULATION OF BIDS RECEIVED OVER \$25,000**

REQUISITION NUMBER CE-12-22973

REQUISITIONING DEPT. Public Works / Engineers

COMMODITY DESCRIPTION Snow Road/Roadside Road Resurfacing, Restoration and Rehabilitation

CONTRACT PERIOD N/A  
 NUMBER OF BIDS SENT/RETURNED 12/7  
 ESTIMATE \$4,237,000.00  
 SBE GOALS 0%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P-PROCUREMENT, D-DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFERRED IF Y, SBE	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Perk Company, Inc. 8100 Grand Avenue, Suite 300 Cleveland, Ohio 44104	Bid Bond, 100% - Travelers Casualty & Surety Company	P-YES- <u>ST</u> 3-22-12 19-YES	\$3,212,023.08					
Karvo Paving Company 4524 Hudson Drive Stow, Ohio 44224	Bid Bond, 100% - Travelers Casualty & Surety Company	P-YES- <u>ST</u> 3-22-12 19-YES	\$3,385,116.75					
Vandra Brothers Construction 24629 Broadway Oakwood Village, Ohio 44146	Bid Bond, 100% - Western Surety Company	P-YES- <u>ST</u> 3-22-12 19-YES	\$3,421,461.28		N/A			
C.A. Agresta Construction Company 4186 Greenvale Road South Euclid, Ohio 44121	Bid Bond, 100% - Merchants Bonding Company (Mutual)	P-YES- <u>ST</u> 3-22-12 19-YES	\$3,817,814.35					
Terrace Construction Company, Inc. 3965 Pearl Road Cleveland, Ohio 44109	Bid Bond, 100% - The Cincinnati Insurance Company of America	P-YES- <u>ST</u> 3-22-12 19-YES	\$3,836,668.63					

\* LOWEST BID REC'D \$ \_\_\_\_\_ RANGE OF LOWEST BID REC'D \$ \_\_\_\_\_ PRICE PREFERRED & \$ LIMIT: \_\_\_\_\_ MAX SBE PRICE PREFERRED \$ \_\_\_\_\_

DEPARTMENT APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
 (If actual bid exceeds estimate)

DEPARTMENT DIRECTOR SIGNATURE \_\_\_\_\_  
 DEPARTMENT DIRECTOR NAME \_\_\_\_\_

LOW BIDDER NOTIFIED \_\_\_\_\_  
 ON \_\_\_\_\_ DATE \_\_\_\_\_  
 Tab sheet with SBE Updated 12/8/2011

BID DUE DATE March 20, 2012

**OFFICE OF PROCUREMENT & DIVERSITY  
TABULATION OF BIDS RECEIVED OVER \$25,000**

REQUISITION NUMBER CE-12-22973  
 REQUISITIONING DEPT. Public Works / Engineers  
 COMMODITY DESCRIPTION Snow Road/Roadside Road Resturfacing, Restoration and Rehabilitation

CONTRACT PERIOD N/A  
 NUMBER OF ITB'S SENT/RETURNED 12/7  
 ESTIMATE \$4,237,000.00  
 SBE GOALS 0%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE D - TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFERM. IF Y, SEE*	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Kokosing Construction Company, Inc. 13700 McCracken Road Cleveland, Ohio 44125	Bid Bond, 100% - Liberty Mutual Insurance Company	P-YES- <u>OT</u> 3-22-12 19-YES	\$3,872,758.25					
Liberta Construction 1001 Eastwood Avenue Akron, Ohio 44305	Bid Bond, 100% - Merchants Bonding Company (Mutual)	P-YES- <u>OT</u> 3-22-12 19-YES	\$3,928,554.50					
				N/A				

\* LOWEST BID REC'D S \_\_\_\_\_ RANGE OF LOWEST BID REC'D S \_\_\_\_\_ PRICE PEEF % & \$ LIMIT \_\_\_\_\_ MAY SEE PRICE PEEF \$ \_\_\_\_\_

LOW BIDDER NOTIFIED  
 No  Yes Date: \_\_\_\_\_  
 Tab sheet with SBE Updated 12/28/2011

CRM APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
 (If actual bid exceeds estimate)

DEPARTMENT DIRECTOR SIGNATURE \_\_\_\_\_  
 DEPARTMENT DIRECTOR NAME \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0090

Sponsored by: <b>County Executive FitzGerald/ Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to Contract No. CE0700407-02, 03, 04 with Halle Industrial Park, LLC, for the lease of Type 1 warehouse and storage space for use by various County departments for the period 4/1/2007 - 3/31/2012 to extend the time period to 3/31/2015, to change the terms, effective 4/1/2012, and for additional funds in the amount of \$1,562,552.88; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works has submitted a request to amend Contract No. CE0700407 with Halle Industrial Park, LLC for lease of storage and warehouse space for use by the Board of Elections (“BOE”), Employment & Family Services and Children & Family Services for the period 04/01/2007 – 03/31/2012 to extend the time period to 3/31/2015, to change the terms effective 4/12/2012; and for additional funds in the amount of \$1,562,552.88; and

WHEREAS, this amendment increases the total amount of the contract to \$3,348,191.22; and

WHEREAS, the term of the lease is three (3) years starting 05/12/2012 through 03/31/2015, with two (2) one year renewal options. The County will also maintain a six (6) month termination option for each agency after the first twelve (12) months; and

WHEREAS, the lease is for: a) (approximately) 95,650 square feet of space at (approximately) \$4.84 per square (approximately) 11,750 for the expansion (garage) at (approximately) \$2.46 per square foot; b) the annualized rate shall be increased by \$24,000.00 to be attributed to BOE Monthly Electrical Estimate; and c) the contingency fund shall be increased by \$15,000.00 to be paid by BOE in a one-time payment. This represents a reduction of over 25% from current rents and replaced some new energy efficient windows. This totals approximately \$530,850.96 per year or \$1,562,552.88 for the entire three (3) year/36 month term; and

WHEREAS, the primary purpose is to provide continuing operating space for the Board of Elections (“BOE”), Employment & Family Services (“EFS”) and Children &

Family Services (“CFS”). The County has leased space at this location for many years; and

WHEREAS, the funding for the lease will come from each of the three (3) agencies, proportioned to their use of space at the leased location as follows: (1) funding is through the BOE General Fund; (2) Public Assistance (State and Federal Grants); and (3) for CFS from General and Federal Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby approves the amendment to Contract No. CE0700407 with Halle Industrial Park, LLC for lease of storage and warehouse space for use by the Board of Elections, Employment & Family Services and Children & Family Services for the period 04/01/2007 – 03/31/2012 to extend the time period to 3/31/2015, to change the terms effective 4/12/2012; and for additional funds in the amount of \$1,562,552.88.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said amendment.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members elected to Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

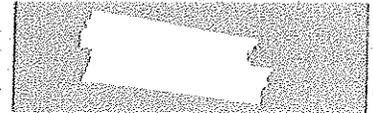
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Department of Central Services  
**Agency/Dept. Head Name:** Bonnie Teeuwen  
**Type of Request:** Agreement/Amendment  
**Request Prepared by:** Wanda Graves/John Myers  
**Telephone No.:** 216.443.7095

**SUMMARY OF REQUESTED ACTION:**

**Scope of Work:**

Department of Public Works, submitting an amendment to Contract No. CE0700407 with Halle Industrial Park LLC for the lease of storage and warehouse space who's principal address is 1858 East 40th Street, Cleveland, Ohio (PPN #102-40-010) for use by the Board of Elections, Employment & Family Services and Children & Family Services.

**Term:**

Lease Term of Three (3) years Commencing April 01, 2012 and running through March 31, 2015. Six (6) months termination OPTION for each agency after the first twelve (12) months.

The lease is for (approx.) 95,650 square feet of space at \$4.84 per square foot and (approx.) 11,750 for the Expansion Space (garage) at \$2.46 per square foot. This represents a reduction of over 25% from current rents and replaced some new energy efficient windows. This totals approximately \$530,850.76 per year or \$1,562,552.28 for the three (3) year/36 month term. The County has two (2) one year renewal options.

Break Down (below):

**BOE:**

Annually \$284,983.00 per year (\$299,983.00 1st year) (\$869,949.00 = 3 year total)

**EFS:**

Annually \$153,427.80 per year (\$460,283.40 = 3 year total)

**CFS:**

Annual \$77,439.96 per year (\$232,319.88 = 3 year total)

The primary purpose is to provide continuing operating space for these three departments. The County has leased space at this location for many years. The Board of Elections have its main vote tally operations at this location.

**Procurement:**

The procurement method was by RFP 6672

**Contractor & Project Information:**

The Landlord/Vendor is Halle Industrial Park LLC, with a mailing address of 3615 Superior Avenue, Cleveland, Ohio 44114. The principal property to be leased is located at 1858 East 40th Street Cleveland, Ohio 44103 in County Council District 7.

**Project Status and Planning:**

This lease of space will be in place for a three (3) year term, unless terminated sooner under provisions of the lease. No further action steps are needed or required at this time.

**Funding:**

The funding is from each of the three (3) agencies proportioned to their use of space at this leased location.

**BOE** - General Fund

**EFS** - Public Assistance (State and Federal Grants)

**CFS** - General and Federal Fund

The payments will be made monthly to the Landlord by invoice.

**Total Amount Requested:**

\$1,562,552.28

**Principal Owner (s):**

Tony Asher

**Vendor's Ethic Training:**

Completion date on 12/23/2011 (see attached)

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

Delay in return of signed documents

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

See summary of requested action

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
<b>Total Amount Requested:</b>	
\$1,562,552.08	

**ATTACHMENTS:**

Click to download

- [Halle Lease Amend \(TAB\)](#)
- [WET Signature Blue Back](#)
- [Notary](#)
- [Acknowledgement Form](#)
- [Auditor of State](#)
- [DMA](#)
- [SOS](#)
- [W-9](#)
- [Evaluation Form](#)
- [Principal Owner](#)
- [Primary Owner](#)
- [Certificate of Insurance](#)
- [Workers' Comp](#)
- [Executed Justification Packet](#)
- [Completion of Ethic's](#)
- [Property Search](#)
- [Resolution 080639](#)
- [History](#)

**History**

**Time**

**Who**

Office of Procurement &  
Diversity

**Approval**

Microsoft Word 2003 template

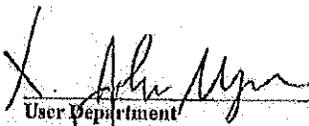
**BOARD OF CUYAHOGA COUNTY COMMISSIONERS  
CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

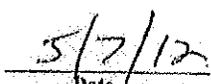
<b>Contractor:</b>	Halle Industrial Park LLC
<b>Contract/Agreement No.:</b>	CE0700407 - 01, 02, 03, 04
	<b>Time Period:</b> 04/01/2007 - 03/31/2015
<b>Service Description:</b>	Lease of storage and warehouse space
<b>Original Contract/Agreement Amount:</b>	\$3,192,900.00
<b>Prior Amendment(s) Amount(s):</b>	080639 - \$155,291.22 071279 - \$0.00
<b>Performance Indicators:</b>	In accordance with Contract
<b>Actual performance versus performance indicators (include statistics):</b>	

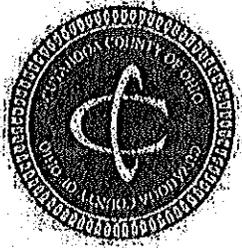
**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

<b>Justification of Rating:</b> Have met building standards per lease
---

  
\_\_\_\_\_  
User Department  
of evaluation

  
\_\_\_\_\_  
Date



CUYAHOGA COUNTY  
DEPARTMENT of PUBLIC WORKS

Required Document for Award Recommendations to  
Cuyahoga County Executive

Please complete the following information and fax back to the Office of Procurement & Diversity.

Company Name:	Halle Industrial Park LLC
Primary Ownership:	Granstone Properties (Anthony Asher)
Title:	President
Address:	3615 Superior Ave. Suite 3101G Cleveland, OH 44114
Phone Number:	216-391-6900 x101
Name of Person Completing Form:	Michelle Asher
Signature:	Michelle Asher
Title:	C.O.O.

If there is more than one (1) primary owner, please complete information for that/those person(s) as well

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0091

Sponsored by: <b>County Executive FitzGerald on behalf of Juvenile Court</b>	<b>A Resolution</b> making awards on RQ21514 with various providers for residential treatment services for Youth and Family Community Partnership Program for the period 1/1/2012 - 12/31/2013; authorizing the County Executive to execute the contracts and all other documents consistent with the awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Juvenile Court has recommended awards on RQ21514 with various providers for residential treatment services for Youth and Family Community Partnership Program for the period 1/1/2012 – 12/31/2013 below as follows:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$500,000.00
- 2) Beech Brook in the amount not-to-exceed \$350,000.00
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$400,000.00
- 4) Carrington Youth Academy LLC in the amount not-to-exceed \$300,000.00
- 5) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$400,000.00
- 6) New Directions, Inc. in the amount not-to-exceed \$250,000.00
- 7) The Village Network in the amount not-to-exceed \$250,000.00
- 8) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$250,000.00; and,

WHEREAS, the primary goals of this project are to provide core residential services, including therapeutic treatment based on the criminogenic needs of the youth; and,

WHEREAS, the authority to seeks proposals was approved by the Contracts and Purchasing Board, Approval No. CPB2011-185; and,

WHEREAS, the procurement process for these contracts was through RFP; the total value of all of the contracts is \$2,700,000.00; and,

WHEREAS, the RFP closed on December 8, 2011; twelve (12) proposals were submitted in which all were considered, but eight (8) were approved; and,

WHEREAS, the project is funded 100% from the General Fund; and,

WHEREAS, it is necessary that this Resolution become immediately effective because the project's term began January 1, 2012, and in order to ensure that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the County Executive's recommendation and authorizes awards on RQ21514 with the following providers for residential treatment services for Youth and Family Community Partnership Program for the period 1/1/2012 – 12/31/2013:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$500,000.00
- 2) Beech Brook in the amount not-to-exceed \$350,000.00
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$400,000.00
- 4) Carrington Youth Academy LLC in the amount not-to-exceed \$300,000.00
- 5) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$400,000.00
- 6) New Directions, Inc. in the amount not-to-exceed \$250,000.00
- 7) The Village Network in the amount not-to-exceed \$250,000.00
- 8) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$250,000.00.

**SECTION 2.** The County Executive is hereby authorized to execute the contracts and all other documents consistent with the award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective because the project's term began January 1, 2012. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective up the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the





**Item Details:**

<b>Agency/Dept. Name:</b>	Juvenile Court	<b>Agency/Dept. Head Name:</b>	Marita Kavalec
<b>Type of Request:</b>	Contract/Amendment		
<b>Request Prepared by:</b>	Karen Lippmann	<b>Telephone No.</b>	698-4791

**SUMMARY OF REQUESTED ACTION:**

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various providers for the period January 1, 2012 through December 31, 2013 in amounts listed here:

- a. Applewood Centers, Inc. for the not-to exceed amount of \$500,000.00;
- b. Beech Brook for the not-to-exceed amount of \$350,000.00;
- c. Bellefaire Jewish Children's Bureau for the not-to-exceed amount of \$400,000.00;
- d. Carrington Youth Academy, LLC for the not-to-exceed amount of \$300,000.00;
- e. The Cleveland Christian Home Incorporated for the not-to-exceed amount of \$400,000.00;
- f. New Directions, Inc. for the not-to-exceed amount of \$250,000.00;
- g. The Village Network for the not-to-exceed amount of \$250,000.00;
- h. Catholic Charities Services Corporation dba Parmadale for the not-to-exceed amount of \$250,000.00

2. The primary goals of the project are to provide core residential services, including therapeutic treatment based on the criminogenic needs of the youth. Youth referred to this program have demonstrated unsuccessful participation and/or completion in other community-based programs.

3. N/A

B. Procurement

1. The procurement process for these contracts was through RFP. The total value of all the project's contracts is \$2,700,000.00.

2. The RFP closed on December 8, 2011. There were twelve proposals submitted, all were considered and eight proposals were approved.

3. N/A

C. Contractor and Project Information

1. The addresses of the vendors selected here are:

a. Applewood Centers, Inc.

2525 East 22nd Street

Cleveland, Ohio 44115

Council District: 8

b. Beech Brook

3737 Lander Road

Pepper Pike, Ohio 44124

Council District: 6

c. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District: 9

d. Carrington Youth Academy, LLC

2114 Noble Road

Cleveland, OH 44112

Council District: 10

e. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

f. New Directions, Inc.

30800 Chagrin Boulevard

Cleveland, Ohio 44124

Council District: 6

g. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council District: N/A

h. Catholic Charities Services Corporation dba Parmadale

2753 State Road

Cleveland, Ohio 44134

Council District: 4

2. Executive Director of Applewood Centers, Inc. is Melanie Falls

Executive Director of Beech Brook is Debra Rex

Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs

Principal owner of Carrington Youth Academy, LLC is Bernard Pawilkowsky

Executive Director of The Cleveland Christian Home Incorporated is David Lundeen

Executive Director of New Directions, Inc. Michael Matoney

Executive Director of The Village Network is James Miller

Executive Director of Catholic Charities Services Corporation dba Parmadale is Maureen Dea.

3.a&b. The location of the project and corresponding Council Districts are:

a. Applewood Centers, Inc.

2525 East 22nd Street

Cleveland, Ohio 44115

Council District: 8

b. Beech Brook

3737 Lander Road  
Pepper Pike, Ohio 44124

Council District: 6

c. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District: 9

d. Carrington Youth Academy, LLC

2114 Noble Road

Cleveland, OH 44112

Council District: 10

e. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

f. New Directions, Inc.

30800 Chagrin Boulevard

Cleveland, Ohio 44124 Council District: 6

g. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council District: N/A

h. Catholic Charities Services Corporation dba Parmadale

2753 State Road

Cleveland, Ohio 44134

Council District: 4

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A.

4. The project's term has already begun. The reason for the delay is due to new County processing requirements and contract negotiations.

5. N/A

E. Funding

1. The project is funded 100% by the Health and Human Services levy funds.

2. The schedule of payments is monthly, by invoice.

3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

The projects term has already begun. The reason for the delay is due to new County processing requirements and contract negotiations.

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:    Explanation:**

General Fund

**Total Amount Requested:**

\$2,700,000.00

**ATTACHMENTS:**

Click to download

- [Final RFP](#)
- [Applewood Bidders Compliance](#)
- [Applewood Dept. Acknowledgment](#)
- [Applewood Contract Cover](#)
- [Applewood Contract \(Part 1 of 1\) TAB](#)
- [Applewood Proposal - Back up material \(Part 1 of 1\)](#)
- [Applewood Signature Authority](#)
- [Applewood Non-Collusion](#)
- [Applewood Certificate of Insurance](#)
- [Applewood Worker's Comp](#)
- [Applewood Auditor of State](#)
- [Applewood DMA](#)
- [Applewood SOS](#)
- [BeechBrook Bidders Compliance](#)
- [BeechBrook Dept. Acknowledgment](#)
- [BeechBrook Contract Cover](#)
- [BeechBrook Contract \(Part 1 of 1\) TAB](#)
- [BeechBrook Proposal - Back up material \(Part 1 of 2\)](#)
- [BeechBrook Proposal - Back up material \(Part 2 of 2\)](#)
- [BeechBrook Signature Authority](#)
- [BeechBrook Non-Collusion](#)
- [BeechBrook Certificate of Insurance](#)
- [BeechBrook Worker's Comp](#)
- [BeechBrook Auditor of State](#)
- [BeechBrook DMA](#)
- [BeechBrook SOS](#)
- [Bellefairs JCB Bidders Compliance](#)
- [Bellefairs JCB Dept. Acknowledgment](#)
- [Bellefairs JCB Contract Cover](#)
- [Bellefairs JCB Contract \(Part 1 of 1\) TAB](#)
- [Bellefairs JCB Proposal - Back up material \(Part 1 of 1\)](#)
- [Bellefairs JCB Signature Authority](#)
- [Bellefairs JCB Non-Collusion](#)
- [Bellefairs JCB Certificate of Insurance](#)
- [Bellefairs JCB Worker's Comp](#)
- [Bellefairs JCB Auditor of State](#)
- [Bellefairs JCB DMA](#)
- [Bellefairs JCB SOS](#)
- [Carrington Bidders Compliance](#)
- [Carrington Dept. Acknowledgment](#)
- [Carrington Contract Cover](#)

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME** Juvenile Court **PROPOSAL DUE DATE** December 8, 2011

**RFP TITLE** Youth & Family Community Partnership Residential Treatment **RFP #** JC - 12 - 21514 **SBE** N/A

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	
Abraxas Youth & Family Services 2840 Liberty Avenue, Suite 300 Pittsburgh, Pennsylvania 15222					From my counterpart does not seem realistic due to distance <i>Timothy M. Motta</i>	N	
Applewood Centers, Inc. 2525 East 22 <sup>nd</sup> Street Cleveland, Ohio 44115					<i>T.M.</i>	Y	
Beech Brook 3737 Lander Road Cleveland, Ohio 44124					<i>T.M.</i>	Y	
Bellefaire JCB One Pollock Circle 22001 Fairmount Boulevard Shaker Heights, Ohio 44118					<i>T.M.</i>	Y	
Carrington Youth Academy 2114 Noble Road Cleveland, Ohio 44112					<i>T.M.</i>	Y	

\_\_\_\_\_  
Department Signature of Approval  
*Timothy M. Motta* 11/21/12  
Date  
*Alanta Kowalsky*

\_\_\_\_\_  
OPD Buyer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0092

<b>Sponsored by: County Executive FitzGerald on behalf of Juvenile Court</b>	<b>A Resolution</b> making awards on RQ21516 with various providers for residential treatment services for the period 2/1/2012 - 1/3/2014; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Juvenile Court has recommended awards on RQ21516 with various providers for residential treatment services for the period 2/1/2012 - 1/31/2014 below as follows:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$30,000.00
- 2) Beech Brook in the amount not-to-exceed \$30,000.00
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$130,000.00
- 4) Berea Children's Home aka Guidestone in the amount not-to-exceed \$130,000.00
- 5) Carrington Youth Academy LLC in the amount not-to-exceed \$30,000.00
- 6) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$200,000.00
- 7) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$250,000.00
- 8) The Glen Mills Schools in the amount no-to-exceed \$720,000.00
- 9) The House of Emmanuel Inc. in the amount not-to-exceed \$100,000.00
- 10) Keystone Richland Center LLC dba Foundations for Living in the amount not-to-exceed \$125,000.00
- 11) New Directions, Inc. in the amount not-to-exceed \$30,000.00
- 12) Safe House Ministries, Inc. in the amount not-to-exceed \$75,000.00
- 13) The Village Network in the amount not-to-exceed \$300,000.00

14) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$100,000.00; and,

WHEREAS, the primary goals of this project are to provide core residential services, including therapeutic treatment based on the criminogenic needs of the youth; and,

WHEREAS, the authority to advertise for proposals was approved by the Contracts and Purchasing Board through Approval No. CPB2011-220; and,

WHEREAS, the procurement process for these contracts was through RFP; the total value of all of the contracts is \$2,250,000.00; and,

WHEREAS, the RFP closed on December 8, 2011; sixteen (16) proposals were submitted in which all were considered, but fourteen (14) were approved; and,

WHEREAS, the project is funded 100% from the General Fund; and,

WHEREAS, it is necessary that this Resolution become immediately effective because the project's term began February 1, 2012, and in order to ensure that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the County Executive's recommendation and authorizes awards on RQ21516 with the following providers for residential treatment services for the period 2/1/2012 – 1/31/2014:

- 1) Applewood Centers, Inc. in the amount not-to-exceed \$30,000.00
- 2) Beech Brook in the amount not-to-exceed \$30,000.00
- 3) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$130,000.00
- 4) Berea Children's Home aka Guidestone in the amount not-to-exceed \$130,000.00
- 5) Carrington Youth Academy LLC in the amount not-to-exceed \$30,000.00
- 6) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$200,000.00
- 7) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$250,000.00
- 8) The Glen Mills Schools in the amount no-to-exceed \$720,000.00
- 9) The House of Emmanuel Inc. in the amount not-to-exceed \$100,000.00



First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	Juvenile Court	<b>Agency/Dept. Head Name:</b>	Marita Kavalec
<b>Type of Request:</b>	Contract/Amendment		
<b>Request Prepared by:</b>	Karen Lippmann	<b>Telephone No.</b>	698-4791

**SUMMARY OF REQUESTED ACTION:**

A. Scope of Work Summary

1. Juvenile Court, requesting authority to negotiate and approval of contracts with various providers for the period February 1, 2012 through January 31, 2014 in amounts listed here:

- a. Applewood Centers, Inc. for the not-to-exceed amount of \$30,000.00;
- b. Beech Brook for the not-to-exceed amount of \$30,000.00;
- c. Bellefaire Jewish Children's Bureau for the not-to-exceed amount of \$130,000.00;
- d. Berea Children's Home aka Guidestone for the not-to-exceed amount of \$130,000.00;
- e. Carrington Youth Academy, LLC for the not-to-exceed amount of \$30,000.00;
- f. The Cleveland Christian Home Incorporated for the not-to-exceed amount of \$200,000.00;
- g. Cornell Abraxas Group, Inc. for the not-to-exceed amount of \$250,000.00;
- h. The Glen Mills Schools for the not-to-exceed amount of \$720,000.00;
- i. The House of Emmanuel, Inc. for the not-to-exceed amount of \$100,000.00;
- j. Keystone Richland Center LLC dba Foundations for Living for the not-to-exceed amount of \$125,000.00;
- k. New Directions, Inc. for the not-to-exceed amount of \$30,000.00;
- l. Safe House Ministries, Inc. for the not-to-exceed amount of \$75,000.00;
- m. The Village Network for the not-to-exceed amount of \$300,000.00;
- n. Catholic Charities Services Corporation dba Parmadale for the not-to-exceed amount of \$100,000.00.

2. The primary goals of the project are to provide core residential services, including therapeutic treatment based on the criminogenic needs of the youth. Youth referred to this program have demonstrated unsuccessful participation and/or completion in other community-based programs.

3. N/A

B. Procurement

1. The procurement process for these contracts was through RFP. The total value of all the project's contracts is \$2,250,000.00.
2. The RFP closed on December 8, 2011. There were sixteen proposals submitted, all were considered and fourteen proposals were approved.
3. N/A

C. Contractor and Project Information

1. The addresses of the vendors selected are:

a. Applewood Centers, Inc.

2525 East 22nd Street

Cleveland, Ohio 44115

Council District: 8

b. Beech Brook

3737 Lander Road

Pepper Pike, Ohio 44124

Council District: 6

c. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Cleveland, Ohio 44118

Council District: 9

d. Berea Children's Home aka Guldestone

202 East Bagley Road

Berea, Ohio 44017

Council District: 5

e. Carrington Youth Academy, LLC

2114 Noble Road

Cleveland, OH 44112

Council District: 10

f. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

g. Cornell Abraxas Group, Inc.

2840 Liberty Avenue, suite 300

Pittsburgh, Pennsylvania, 15222

Council District: N/A

h. The Glen Mills Schools

P.O. Box 5001

Concordville, Pennsylvania 19331

Council District: N/A

i. The House of Emmanuel, Inc.

7659 Kings Pointe Road

Toledo, Ohio 43617

Council District: N/A

j. Keystone Richland Center LLC dba Foundations for Living

1451 Lucas Road

Mansfield, Ohio 44903

Council District: N/A

k. New Directions, Inc.  
30800 Chagrin Boulevard  
Cleveland, Ohio 44124

Council District: 6

l. Safe House Ministries, Inc.  
100 Broadway Avenue  
Youngstown, Ohio 44505

Council District: N/A

m. The Village Network  
P.O. Box 518  
Smithville, Ohio 44677

Council District: N/A

n. Catholic Charities Services Corporation dba Parmadale  
2753 State Road  
Cleveland, Ohio 44134

Council District: 4

2. Executive Director of Applewood Centers, Inc. Is Melanie Falls

Executive Director of Beech Brook Is Debra Rex

Executive Director of Bellefaire Jewish Children's Bureau Is Adam Jacobs

Executive Director of Berea Children's Home aka Guldestone Is Richard Frank

Principal owner of Carrington Youth Academy, LLC Is Bernard Pawlikowsky

Executive Director of The Cleveland Christian Home Incorporated Is David Lundeen

Senior Vice Presidents of Cornell Abraxas Group, Inc. Is Jon Swatsburg & Benjamin Erwin

The Executive Director of The Glen Mills Schools Is Garrison Ipock, Jr.

Vice President, Operations of The House of Emmanuel, Inc. Is Marcus Goodwin

Keystone Richland Center, LLC, dba Foundations For Living is owned by Universal Health Services, Inc. Alan Miller is the CEO, Chairman of the Board for Universal Health Services.

Executive Director of New Directions, Inc. Michael Matoney

The administrator of Safe House Ministries, Inc. is TJ Perkins Executive Director of The Village Network Is James Miller

Executive Director of Catholic Charities Services Corporation dba Parmadale Is Maureen Dee

3.a&b. The location of the project and corresponding Council Districts are:

a. Applewood Centers, Inc.

2525 East 22nd Street  
Cleveland, Ohio 44115

Council District: 8

b. Beech Brook

3737 Lander Road  
Pepper Pike, Ohio 44124

Council District: 6

c. Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard  
Cleveland, Ohio 44118

Council District: 9

d. Berea Children's Home aka Guldestone

202 East Bagley Road  
Berea, Ohio 44017

Council District: 5

e. Carrington Youth Academy, LLC

2114 Noble Road

Cleveland, OH 44112

Council District: 10

f. The Cleveland Christian Home Incorporated

3146 Scranton Road

Cleveland, Ohio 44109

Council District: 10

g. Cornell Abraxas Group, Inc.

2775 State Road 39

Shelby, Ohio 44875

Council District: N/A

h. The Glen Mills Schools

P.O. Box 5001

Concordville, Pennsylvania

19331 Council District: N/A

i. House of Emmanuel, Inc.

7659 Kings Pointe Road

Toledo, Ohio 43617

Council District: N/A

j. Keystone Richland Center LLC dba Foundations for Living

1451 Lucas Road

Mansfield, Ohio 44903

Council District N/A

k. New Directions, Inc.

30800 Chagrin Boulevard

Cleveland, Ohio 44124

Council District: 6

l. Safe House Ministries, Inc.

100 Broadway Avenue

Youngstown, Ohio 44505

Council District: N/A

m. The Village Network

P.O. Box 518

Smithville, Ohio 44677

Council District: N/A

n. Catholic Charities Services Corporation dba Parmadale

2753 State Road

Cleveland, Ohio 44134

Council District: 4

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A.

4. The project's term has already begun. The reason for the delay is due to new County processing requirements and contract negotiations.

5. N/A

E. Funding

1. The project is funded 100% by the general fund.
2. The schedule of payments is monthly, by invoice.
3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

The projects term has already begun. The reason for the delay is due to new County processing requirements and contract negotiations.

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:      Explanation:**

General Fund

**Total Amount Requested:**

\$2,250,000.00

**ATTACHMENTS:**

Click to download

- [Final RFP](#)
- [Applewood Bidders Compliance](#)
- [Applewood Dept. Acknowledgement](#)
- [Applewood Contract Cover](#)
- [Applewood Contract \(Part 1 of 1\) TAB](#)
- [Applewood Proposal - Back up material \(Part 1 of 1\)](#)
- [Applewood Signature Authority](#)
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- [Applewood DMA](#)
- [Applewood SOS](#)
- [BeechBrook Bidders Compliance](#)
- [BeechBrook Dept. Acknowledgement](#)
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- [BeechBrook Contract \(Part 1 of 1\) TAB](#)
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- [BeechBrook Auditor of State](#)
- [BeechBrook DMA](#)
- [BeechBrook SOS](#)
- [Bellefaiire JCB Bidders Compliance](#)

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME:** Juvenile Court      **PROPOSAL DUE DATE:** December 8, 2011  
**RFP TITLE:** Residential Treatment Services      **RFP #:** JC - 12 - 21516      **SBE:** N/A

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	
Abraxas Youth & Family Services 2840 Liberty Avenue, Suite 300 Pittsburgh, Pennsylvania 15222					J.M.	Y	
Applewood Centers, Inc. 2525 East 22 <sup>nd</sup> Street Cleveland, Ohio 44115					J.M.	Y	
Beech Brook 3737 Lander Road Cleveland, Ohio 44124					J.M.	Y	
Bellevaire JCB One Pollock Circle 22001 Fairmount Boulevard Shaker Heights, Ohio 44118					J.M.	Y	
Berea Children's Home and Family Services 202 East Bagley Road Berea, Ohio 44017					J.M.	Y	


  
 Department Signature of Approval      Date 12/3/12


  
 Maura Kanolic (P.E.)

OPD Buyer

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME:** Juvenile Court      **PROPOSAL DUE DATE:** December 8, 2011  
**RFP TITLE:** Residential Treatment Services      **RFP #:** JC - 12 - 21516      **SBE:** N/A

VENDOR NAME & ADDRESS	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	
Carrington Youth Academy 2114 Noble Road Cleveland, Ohio 44112					F.M.	Y
Catholic Charities Services Corporation Painadale 6753 State Road Parma, Ohio 44134					F.M.	Y
Cleveland Christian Home 3146 Scranton Road Cleveland, Ohio 44109					F.M.	Y
Keystone Richland Center dba Foundations for Living 1451 Lucas Road Mansfield, Ohio 44903					F.M.	Y
GeorgedJuniorRepublic P.O. Box 1058 233 George Junior Road Grove City, Pennsylvania 16127					F.M.	Y

Department Signature of Approval      12/3/12      Date

OPD Buyer

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME:** Juvenile Court      **PROPOSAL DUE DATE:** December 8, 2011  
**RFP TITLE:** Residential Treatment Services      **RFP #:** JC - 12 - 21516      **SBE:** N / A

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
	VENDOR NAME & ADDRESS	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N		COMMENTS & INITIALS
The Glen Mills Schools P.O. Box 5001 Concordville, Pennsylvania 19331						W.M.	Y
The House of Emmanuel, Inc. Residential Treatment Services 350 South Irwin Road Holland, Ohio 43528						W.M.	Y
New Directions, Inc. 30800 Chagrin Boulevard Cleveland, Ohio 44124						W.M.	Y
Safehouse Residential Service Division (RSD) 100 Broadway Avenue Youngstown, Ohio 44505						W.M.	Y
Summit Academy 839 Herman Road P.O. Box 13 Herman, Pennsylvania 16039						W.M.	Y

\_\_\_\_\_  
 Department Signature of Approval      Date 12/3/12

OPD Buyer

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME:** Juvenile Court      **PROPOSAL DUE DATE:** December 8, 2011  
**RFP TITLE:** Residential Treatment Services      **RFP #:** JC - 12 - 21516      **SBE:** N / A

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	
The Village Network 7535 Granger Road Valley View, Ohio 44125					MM	Y	

\_\_\_\_\_  
 OPD Buyer

\_\_\_\_\_  
 Department Signature of Approval

\_\_\_\_\_  
 Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0093

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b>	A <b>Resolution</b> authorizing an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$553,000.00 for the Newborn Home Visiting Program for the period 4/1/2012 – 1/31/2013; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Community Initiatives Division/Office of Early Childhood has submitted an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$553,000.00 for the Newborn Home Visiting Program for the period 4/1/2012 – 1/31/2013; and,

WHEREAS, the Newborn Home Visiting program provides a home visit by a registered nurse to low income and teenage mothers giving birth at Metro, University, Fairview and Lakewood Hospitals, within the first weeks of bringing the baby home; and,

WHEREAS, the Newborn Home Visiting program includes the implementation of the Newborn Behavioral Observation to help mothers relate to their newborns; and,

WHEREAS, the primary goals of this project are: a) to improve maternal and infant health; b) to connect families to other community resources that support families; c) to enhance parent skills; and d) to link families to a medical home; and,

WHEREAS, the proposed contract will be a cost reimbursement based contract in which Cuyahoga County District Board of Health will be reimbursed with proper documentation for the costs incurred with this program; and,

WHEREAS, the proposed contract received an approved Justification for Other Than Fair and Open Competition on April 18, 2012; and,

WHEREAS, the contractor for this project is:

Cuyahoga County District Board of Health  
5550 Venture Drive

Parma, Ohio 44130, located in Council District 4  
Terry Allen, Health Commissioner

WHEREAS, Cuyahoga County District Board of Health has received above average performance ratings for the Newborn Home Visiting program; and,

WHEREAS, the project is funded 82% from the Health and Human Service Levy at \$453,000.00, and 18% from the Mt. Sinai Health Care Foundation of \$100,000.00; and,

WHEREAS, it is necessary that this Resolution become immediately effective because the project's term began April 1, 2012, and in order to ensure that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$553,000.00 for the Newborn Home Visiting Program for the period 4/1/2012 – 1/31/2013.

**SECTION 2.** The County Executive is hereby authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective because the project's term began April 1, 2012. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective up the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

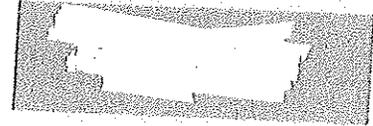
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Administrator's Office/Office of Early Childhood  
**Agency/Dept. Head Name:** Dr. Rebekah Dorman

**Type of Request:** Contract/Amendment

**Request Prepared by:** Marcos Cortes  
**Telephone No.:** 216-698-2586

**SUMMARY OF REQUESTED ACTION:**

Submitting a contract in the amount of \$553,000 with The Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period April 1, 2012 through January 31, 2013.

**Title:**

Community Initiatives Division/Office of Early Childhood/Invest in Children 2012 Cuyahoga County District Board of Health Contract Newborn Home Visiting Program 5550 Venture Drive, Parma, OH 44130

**A. Scope of Work Summary**

1. Office of Early Childhood/Invest in Children is requesting approval of a Contract, with Cuyahoga County Board of Health for the anticipated cost of \$553,000.00. The anticipated start-completion dates are (4/01/2012- 1/31/2013).
2. The primary goals of the project are:  
Improve maternal and infant health  
Connect families to other community resources that support families  
Enhance parent skills  
Link families to a medical home

**B. Procurement**

1. The procurement method for this project was: Government Purchase. The Board of Health is a Government Entity. The total value of the contract is \$553,000.00
2. N/A
3. The proposed contract received an approved Justification for Other Than Fair and Open Competition on 4/18/2012 (see attached).

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is: Cuyahoga County Board of Health  
5550 Venture Drive Parma,  
OH 44130 Council District (4)
2. The Health Commissioner for the contractor is Terry Allen.
- 3.a The project occurs County wide.
- 3.b. The project administration is located in Council District (4)

**D. Project Status and Planning**

1. The project reoccurs annually
4. The project's term has already begun. The reason there was a delay is that we needed to determine the appropriate funding model for the program.

**E. Funding**

1. The project is funded HHS Levy Dollars - \$453,000.00 (82%) and private foundation dollars from the Mt. Sinai Health Care Foundation - \$100,000.00 (18%).
2. The schedule of payments is by invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Purpose:**

The New Born Home Visiting program provides a home visit by a registered nurse to low income and teenage mothers giving birth at Metro, University, Fairview and Lakewood Hospitals, within the first weeks of bringing the baby home. This Contract will allow us to continue the program in the identified hospitals. The funding for this Contract is contained in the 2012 approved County Budget (\$453,000) and private grant funds from the Mt. Sinai Health Care Foundation (\$100,000). These hospitals were identified because of the high numbers of low income and teen mothers.

The visits will also include the implementation of the Newborn Behavioral Observation (NBO). The NBO, conducted during the visit by the nurse with the mother, helps mothers better relate to their newborns.

Additionally, with this Contract we are moving from a rate based contract to a cost reimbursement based contract in order to more efficiently serve more families. The Board of Health will be reimbursed with proper documentation for the costs incurred with this program. We anticipate providing 2,256 newborn home visits over this time frame.

**OUTCOMES:**

1. Improve maternal and infant health
2. Connect families to other community resources that support families
3. Enhance parent skills
4. Link families to a medical home

**Principal Owner:**

Cuyahoga County Board Of Health  
Terry Allen, Health Commissioner  
5550 Venture Avenue  
Parma, Ohio 44130

**Explanation for late submittal:**

The Office of Early Childhood needed time to determine a new course of action with the Provider in regard to the payment model.

**Contract/Agreement Information:**

**Procurement Method:**

Other

**Explanation for Increase/Decrease in \$ Amount for current request:**

Decrease is a result of a shorter time frame and less private funds available.

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Multiple funding sources including HHS levy funds, and Private foundation dollars will fund this program.

**Total Amount Requested:**

\$553,000.00

**ATTACHMENTS:**

Click to download

- [AGREEMENT - TAB](#)
- [Budget](#)
- [Other than full and open competition form](#)
- [Contract Evaluation](#)
- [Findings for Recovery](#)
- [acknowledgement Form](#)
- [History](#)
- [Additional Index Codes](#)

**History**

**Time**

5/2/2012 8:34 AM

**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes

**CUYAHOGA COUNTY**  
**CONTRACT/AGREEMENT EVALUATION FORM**  
**(To be completed in its entirety by user department for**  
**all contract/agreement renewals or amendments.)**

**Contractor:** Cuyahoga County Board of Health

**Contract/Agreement No.:** CE1000685-01,02,03  
**Time Period:** October 1, 2010 through April 31, 2012

**Service Description:** The New Born Home Visiting program will provide a home visit by a registered nurse to low income and teen mom's within the first weeks of bringing a baby home.

**Original Contract/Agreement Amount:** \$ 388,050.00

**Prior Contract(s) Amount(s):** \$637,792.05

**Prior Amendment(s) Amount(s):** Adding dollars - \$249,742.05 for a total contract of \$637,792.05

**Performance Indicators:**

2,311 At Risk Mothers will receive a Home Visit

**OUTCOMES:**

1. Improve maternal and infant health
2. Connect families to other community resources that support families
3. Enhance parent skills Link families to a medical home
4. Link families to a medical home

**Actual performance versus performance indicators (include statistics):**

Through March 31st - 2,313 at risk mothers have received a completed home visit. We have anticipated a no show rate of 13% but the program has reduced that to 9.7% through better engagement at the hospitals. Only 250 no shows were recorded in that time period.

With the closing of Huron Hospital we have not had access to the number we were anticipating. The program has reached out to additional birthing hospitals including Fairview and Lakewood and have plans to engage Parma Hospital. Fairview and Lakewood hospitals are due to come on line with the program on April 1<sup>st</sup>.

The nurses make referrals based on the needs of the families they visit. Referrals include, families health care provider, smoking cessation, behavioral health providers, drug treatment providers, fire department and others.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

\_\_\_\_\_  
**User Department**

\_\_\_\_\_  
**Date**

**Justification of Rating:** The Board of Health has done an excellent job getting all aspects of the program in place and the memoranda of understanding with child-birthing hospitals (University and MetroHealth). The program is in a good place to begin expansion to serve more at risk mothers at two additional hospitals: Fairview and Lakewood Hospitals.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0094

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services</b>	<b>A Resolution</b> making an award on RQ22685 to MHS, Inc. in the amount not-to-exceed \$1,034,798.00 for transitional housing program services for the period 6/1/2012 – 3/31/2013; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ22685 to Mental Health Services for Homeless Persons Inc, (“MHS, Inc”) in the amount not-to-exceed \$1,034,798.00 for transitional housing program services for the period 6/1/2012 – 3/31/2013; and,

WHEREAS, the Office of Homeless Services has recommended the award to MHS, Inc. in order to manage the North Point Transitional Housing Program for homeless men; and,

WHEREAS, the primary goals of North Point Transitional Housing Program are to end homelessness for the men it serves, assist clients to become gainfully employed, and to assist clients to find and maintain permanent housing; and,

WHEREAS, the authority to seek proposals was approved through Deputy Chief Approval, No. DC2012-7; and,

WHEREAS, the procurement method for this award recommendation was to conduct an RFP through RQ 22685 which closed on February 21, 2012; and,

WHEREAS, there was only one bid pulled from the Office of Procurement and Diversity; and,

WHEREAS, the contractor for each contract is as follows:

MHS, Inc.  
1744 Payne Avenue  
Cleveland, Ohio 44114  
Susan Neth, Executive Director  
The project’s address is 1550 Superior Avenue, Council District #7; and,



First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Administrator's Office/Office of Homeless Services  
**Agency/Dept. Head Name:** Ruth Gillett

**Type of Request:** Award Recommendation

**Request Prepared by:** Ruth Gillett  
**Telephone No.:** 420-6844

**SUMMARY OF REQUESTED ACTION:**

**1. Recommending an award on RQ22685 to MHS, Inc.** for providing transitional housing services for homeless men for the RFP period 4/01/2012 - 4/31/2015. (Resolution No. RQ 22685- Deputy Chief Approval - authority to seek proposals.)

The term of the RFP award recommendation covers a three year period (4/01/2012 - 3/31/2015); the annual contract amount is contingent upon Executive and County Council Budget approval for each fiscal year.

**2. OHS requests authority to enter into a contract with MHS, Inc.** for the period of 6/01/2012 - 3/31/2013, as an associated action authorized through the RFP Award recommendation process.

**A. Scope of Work Summary**

**1.** The Office of Homeless Services is recommending an award after RQ 22685 to MHS, Inc. for the three year RFP term of 4/01/2012 -3/31/2015, to manage the North Point Transitional Housing Program for homeless men located at 1550 Superior ave., Cleveland, OH 44115; and in an associated action, requests authority to enter into a contract with MHS, Inc. to manage the North Point Transitional Housing Program for the contract cost of \$1,034,798.00; contract term, 6/01/2012 - 3/31/2013.

**2.** The primary goals of North Point are to end homelessness for the men it serves, assist clients to become gainfully employed, and to help clients access affordable housing and maintain their employment.

**3.** N/A

**B. Procurement**

1. The procurement method for this project was an RFP process, RQ 22685.
2. RQ 22685 closed on 2/21/2012.
3. There was only one bid pulled from OPD. This proposal was reviewed and is being recommended for Award.

**C. Contractor and Project Information**

1. MHS, Inc.  
1744 Payne Avenue  
Cleveland, OH 44114  
Council District #7
2. MHS, Inc. is a non profit organization. The Executive Director is Susan Neth; (216) 274-3300.
3. The Project Address is 1550 Superior Avenue, Cleveland, OH 44114.  
3 (b) The project is located in County Council District #7

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):****Explanation for late submittal:****Contract/Agreement Information:****Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

This contract is for less than a 12 month period.

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
General Fund	HHS Levy funds

**Total Amount Requested:**

\$1,034,798.00

**ATTACHMENTS:**

Click to download

- [OPD RQ 22685 Tabulation Sheet](#)
- [2012 Scoring Form for RQ 22685](#)
- [2012 RQ 22685 Review Sheet](#)
- [MHS, Inc. Blueback](#)
- [MHS, Inc. Contract North Point - TAB](#)
- [MHS, Inc. Auditor Findings](#)
- [MHS, Inc. Business Filing](#)
- [MHS, Inc. DMA Form](#)
- [MHS, Inc. Liability Insurance cert.](#)
- [MHS, Inc. Workam's comp Cert.](#)
- [MHS, Inc. Board resolution](#)
- [MHS, Inc Dept. Acknowledgment Form](#)

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

**DEPARTMENT NAME:** HHS/Office of Homeless Services      **PROPOSAL DUE DATE:** February 21, 2012  
**RFP TITLE:** Transitional Housing for Men      **RFP #:** 22685      **SBE:** 0%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N		COMMENTS & INITIALS
Mental Health Services for Homeless Persons, Inc (MHS) North Point Transitional Housing for Men 1744 Payne Avenue Cleveland, Ohio 44114	YES 2-22-12						Y

Ruth Gillett  
Department Director Name

Ruth Gillett / 3/24/12  
Department Director Signature of Approval      Date

**Review Sheet for RQ 22685**

Agency: MHS, Inc. - North Point Transitional Housing for Men

**Scoring Matrix**

**Project Understanding**

**Description of project scope**

- a) Detail re: working with other agencies
- b) Discussion of verifying length of stay and plan to reduce length of stay
- c) Description of Grievance and Discharge Protocols
- d) Description of how deliverables will be met

Possible Points

Awarded Points

5

5

5

5

5

**Total**

**25**

**Comments:**

**Project Management**

- a) Staffing for facility management Identified
- b) Staffing for program services Identified
- c) Description of HMIS protocols/data quality assurance

8

8

9

**Total**

**25**

**Comments:**

**Vendor Qualifications**

- a) Documentation of prior experience
- b) Documentation of successful grant Efforts
- c) Discussion of partnership philosophy and Practice
- d) Documentation of Consumer focused dispute resolution

3

8

8

6

**Total**

**25**

**Comments:**

**Pricing**

a) Actual 12 month budget Included	10
b) Detail included for staff positions/ operational Costs	10
c) Other revenue sources identified	5
<b>TOTAL</b>	<b>25</b>

**Comments:**

**Proposal Requirements:**

Verify that documents were included in Proposal response

Cover Letter

Authorized signee

Executive Summary

Organizational Chart

Contract performance

Conflict of Interest statement included

Non-Collusion Affidavit

SSBE Compliance – waived

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** MHS, Inc.

**Contract/Agreement No.:** CE 1100743-01      **Time Period:** 10/01/11– 3/31/2012

**Service Description:** MHS, Inc. provides services and facility management for North Point Transitional Housing for men. The building accommodates 160 men, all of whom come directly from 2100 Lakeside Ave.

**Original Contract/Agreement Amount:** \$600,000.00

**Amendment(s) Amount(s):** \$200,000.00; extend contract through 5/31/2012.

**Performance Indicators:** Number of persons served; Increase in number with employment; Increase in earnings of those with employment; number who move to permanent housing.

**Actual performance versus performance indicators (include statistics):**  
Number of persons served  
**Goal:** 320 men will be provided short term housing, **Outcome:** 340 men were provided TH over a 12 month period.  
Employment:  
**Goal:** 65% of clients will obtain full time employment. **Outcome:** 77% increased their income; 54% who entered without any income, developed income; on average, income increased by \$285/month; 93% of those leaving the program with income, attributed the source to employment.  
Permanent Housing  
**Goal:** 65% of clients will achieve stable housing. **Outcome:** 53% of those leaving the program to a known destination were moving to permanent housing.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** MHS, Inc.'s outcomes demonstrate the effectiveness of their work and their success in meeting performance indicators.

**Office of Homeless Services**  
\_\_\_\_\_  
**User Department**

**4/23/12**  
\_\_\_\_\_  
**Date**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0095

<p>Sponsored by: <b>County Executive FitzGerald/Department of Health and Human Services/Division of Senior and Adult Services</b></p>	<p><b>A Resolution</b> making awards on RQ21578 to various providers for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 – 6/30/2014; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Division of Senior & Adult Services has recommended awards to various providers for various services for the Cuyahoga Options for Elders Program for the period 7/1/2012 – 6/30/2014; and,

WHEREAS, the Cuyahoga Options for Elders Program is a flexible, affordable program that provides in-home care to older Cuyahoga County residents who, because of income and/or assets, are not eligible for PASSPORT or other Medicaid waiver programs; and,

WHEREAS, the various services that are essential to Cuyahoga County seniors include chore, emergency response systems, grab bar installation, home delivered meals, homemaking and medical transportation; and,

WHEREAS, the authority to seek proposals was approved by the Contracts and Purchasing Board through No. CPB2011-362; and,

WHEREAS, the procurement method for this award recommendation was to conduct an RFP through RQ21578; the total value of the RFP is \$3,849,518.00; and,

WHEREAS, the RFP closed on January 20, 2012 and there were a total of seventy-one (71) service proposals submitted by forty-five (45) vendors pulled from OPD. All seventy-one (71) proposals were reviewed and twenty-three (23) service proposals with twenty (20) that are being recommended for awards; and,

WHEREAS, there was a 10% SBE participation/goal; and,

WHEREAS, the Cuyahoga Options for Elders Program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees; and,

WHEREAS, the names of the vendors, addresses and services to be provided for the Cuyahoga Options for Elders program and in the amounts not-to-exceed as listed below:

- 1) Chore Services and Grab Bar Services
  - i) ABC International Services, Inc. in the amount not-to-exceed \$14,496.00.
- 2) Emergency Response Services
  - i) Critical Signal Technologies, Inc. in the amount not-to-exceed \$192,364.00.
  - ii) Valued Relationships, Inc. in the amount not-to-exceed \$115,625.00.
- 3) Home Delivered Meals Services
  - i) Casleo Corporation dba Global Meals in the amount not-to-exceed \$195,624.00.
  - ii) Mobile Meals, Inc. in the amount not-to-exceed \$507,983.00.
  - iii) The Golden Age Centers of Greater Cleveland in the amount not-to-exceed \$295,311.00.
- 4) Homemaker Services
  - i) A-1 Health Care, Inc. in the amount not-to-exceed \$271,253.00.
  - ii) Absolute Home Health Care Agency, Inc. in the amount not-to-exceed \$260,479.00.
  - iii) Agape Home Health Care in the amount not-to-exceed \$105,956.00.
  - iv) B & B Launch, Inc. dba Home Instead Senior Care in the amount not-to-exceed \$140,140.00.
  - v) BZKZ Inc. dba Heritage Home Healthcare of Elyria & Rocky River in the amount not-to-exceed \$149,760.00.
  - vi) First Choice Medical Staffing of Ohio, Inc. in the amount not-to-exceed \$218,294.00.
  - vii) Geocare, Inc. in the amount not-to-exceed \$100,100.00.
  - viii) Health Care Bridge Inc. in the amount not-to-exceed \$60,695.00.
  - ix) Home Care Relief, Inc. in the amount not-to-exceed \$422,519.00.
  - x) Rx Home Healthcare Inc. in the amount not-to-exceed \$65,936.00.
  - xi) Xcel Healthcare Providers, Inc. in the amount not-to-exceed \$229,632.00.
- 5) Home Delivered Meals Services and Homemaker Services
  - i) Senior Outreach Services in the amount not-to-exceed \$179,619.00.

- 6) Medical Transportation Services
  - i) Ace Taxi Service Inc. in the amount not-to-exceed \$163,200.00.
  - ii) Future Age, Inc. dba Provide-A-Ride in the amount not-to-exceed \$160,532.00.

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Executive is hereby authorized to enter into contracts with the following providers for various services for the Cuyahoga Options for Elders Program for the period 7/1/2012 – 6/30/2014 in the amounts not-to-exceed listed below:

- 1) Chore Services and Grab Bar Services
  - i) ABC International Services, Inc. in the amount not-to-exceed \$14,496.00.
- 2) Emergency Response Services
  - i) Critical Signal Technologies, Inc. in the amount not-to-exceed \$192,364.00.
  - ii) Valued Relationships, Inc. in the amount not-to-exceed \$115,625.00.
- 3) Home Delivered Meals Services
  - i) Casleo Corporation dba Global Meals in the amount not-to-exceed \$195,624.00.
  - ii) Mobile Meals, Inc. in the amount not-to-exceed \$507,983.00.
  - iii) The Golden Age Centers of Greater Cleveland in the amount not-to-exceed \$295,311.00.
- 4) Homemaker Services
  - i) A-1 Health Care, Inc. in the amount not-to-exceed \$271,253.00.
  - ii) Absolute Home Health Care Agency, Inc. in the amount not-to-exceed \$260,479.00.
  - iii) Agape Home Health Care in the amount not-to-exceed \$105,956.00.
  - iv) B & B Launch, Inc. dba Home Instead Senior Care in the amount not-to-exceed \$140,140.00.
  - v) BZKZ Inc. dba Heritage Home Healthcare of Elyria & Rocky River in the amount not-to-exceed \$149,760.00.

- vi) First Choice Medical Staffing of Ohio, Inc. in the amount not-to-exceed \$218,294.00.
- vii) Geocare, Inc. in the amount not-to-exceed \$100,100.00.
- viii) Health Care Bridge Inc. in the amount not-to-exceed \$60,695.00.
- ix) Home Care Relief, Inc. in the amount not-to-exceed \$422,519.00.
- x) Rx Home Healthcare Inc. in the amount not-to-exceed \$65,936.00.
- xi) Xcel Healthcare Providers, Inc. in the amount not-to-exceed \$229,632.00.

5) Home Delivered Meals Services and Homemaker Services

- i) Senior Outreach Services in the amount not-to-exceed \$179,619.00.

6) Medical Transportation Services

- i) Ace Taxi Service Inc. in the amount not-to-exceed \$163,200.00.
- ii) Future Age, Inc. dba Provide-A-Ride in the amount not-to-exceed \$160,532.00.

**SECTION 2.** That the County Executive is authorized to execute contracts in connection with said awards and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, therefore, this Resolution, provided it receives the affirmative vote of eight members of Council, shall become immediately effective upon the signature of the County Executive; otherwise it shall be in full force and effect from and immediately after the earliest time permitted by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012

**LABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Senior and Adult Services  
 PROPOSAL DUE DATE: January 20, 2012

RFP TITLE: Options for Elders Program

RFP #: 21578 SBE: 100

3/14/12 Revised  
 3/14/12 Revised  
 3/14/12 Revised  
 3/14/12 Revised

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER				USER DEPT.
VENDOR NAME & ADDRESS	IG/ ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	AWARD Y/N
A-1 Med Trans, Inc. 2060 S. Taylor Road Cleveland Hts., OH 44113	Y			0%	N	N
ABC International Employment Services, Inc. 31525 Aurora Rd., Ste. 2 Solon, OH 44139	IGC 003372		Y	20%	Y	Y
Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Road Maple Hts., OH 44137	IGC- 000049			0	Y	Y
Acacia Place Adult Day Center 10605 Detroit Avenue Cleveland, OH 44102	Y			0	Y	N
Ace Taxi Service, Inc. 1798 E. 55th St. Cleveland, Oh 44103-3162	IGC- 000057	City Leads Ohio 2% Ace Taxi Service	Y	28%	Y	Y

Tracey N. Mason  
 Department Director Name

Tracey N. Mason  
 Department Director Signature of Approval Date: 1/12/11

# CUYAHOGA COUNTY TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME: Senior and Adult Services

PROPOSAL DUE DATE: January 20, 2012

RFP TITLE: Options for Elders Program

RFP #: 21578

SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER				USER DEPT.	
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
ADT Security Services, Inc. 32100 U.S. Highway 19 North Pal Harbor, FL 34684	NER			0	N	and No SBE documents 1/15/12	N
ADT Security Services, Inc. 9100 Market Place Broadview Hts., OH 44147	NER			0	N	and No SBE documents 1/15/12	N
Advanced Homecare Professionals, Inc. 540 E. 105th Street, Suite 300 Cleveland, OH 44108	NER			0%	N	and requesting a full waiver due to lack of SBE contractor Some partners but not certified and 1/15/12	N
Agape Home Health Care 540 East 105th Street - 305B Cleveland, OH 44108	NER	Submitted corrected documents 1/15/12		0%	N	and requesting a full waiver due to lack of SBE contractor Some partners but not certified and 1/15/12	Y
Eldercare Services Institute, Inc. Benjamin Rose Institute on Aging 11900 Fairhill Road, Suite 300 Cleveland, OH 44120	NER			0%	Y	and requested a waiver Non Profit and 1/15/12	N

**\*\* SBE-3 NEEDS TO BE NOTIFIED**

Tracey A. Mason  
Department Director Name

Department Director Signature of Approval: [Signature]  
Date: 1/19/11

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Senior and Adult Services

PROPOSAL DUE DATE: January 20, 2012

REP TITLE: Options for Elders Program

RFP #: 21578 SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME	AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Eliza Bryant Village 7201 Wade Park Ave. Cleveland, OH 44105	NER				0%	Y	any request for answer for profit any 1/25/12	N
Cambridge Home Health Care 9510 Ormsby Station Road, Suite 300 Louisville, KY 40225	NER				0%	N	any Did not fill out the documents correctly. I guess they contacted a server any 1/25/12	N
City News Medical Transportation 19781 Chagrin Blvd. Shaker Hts, OH 44120	NER			Y	20%	Y	any price is certified any 1/25/12	N
E. Group, Inc. dba Comfort Keepers 3681 S. Green Road, Suite 210 Beverlywood, OH 44122	NER				10%	N	any missing SBE any 1/25/12	N
Critical Signal Technologies, Inc (CST) 22600 Haggerty Rd. Farmington Hills, MI 48335	IGC - 001004	Advanced Automated Services	25% SBE		20%	N	any request for answer due to any 1/20/12 any 1/20/12	Y

Tracey N. Mason  
Department Director Name

\* Submit SBE -  
\* need further info on installation  
Department Director Signature of Approval: [Signature]  
Date: 1/20/12

# CUYAHOGA COUNTY TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME: Senior and Adult Services

PROPOSAL DUE DATE: January 20, 2012

RFP TITLE: Options for Elders Program

RFP #: 21578

SBE: 1090

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETRICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
FirstChoice Medical Staffing of Ohio, Inc 1457 West 117th Street Cleveland, OH 44107	YER IGC- 001297		Y	20%	Y	and Prime is certified AMW 1/26/12	Y
Casico Corporation dba Global Meats 2761 E. 4th Avenue Columbus, OH 43219	YER IGC- 000752	Agave Exterior walling 1% Roof part: 1/26/12 also special masonry & special concrete SBE letter 1/26/12		0%	N	and Did not submit SBE docs and AMW 1/26/12	Y
The Golden Age Centers of Greater Cleveland, Inc 12200 Fairhill Road Cleveland, OH 44120	YER IGC- 001381			0%	Y	and Requesting a waiver year AMW 1/26/12	Y
Goodrich-Garrett Neighborhood Center 1400 East 55th Cleveland, OH 44105	NER			0%	N	and Did not submit SBE documents AMW 1/26/12	N
Harvard Community Services Center 18240 Harvard Avenue Cleveland, OH 44128	YER			0%	Y	and Non Profit Requested a full waiver AMW 1/26/12	N

Tracey W. Mason  
Department Director Name

[Signature]  
Department Director Signature of Approval  
Date: 4/13/11

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Senior and Adult Services

Options for Elders Program

PROPOSAL DUE DATE: January 20, 2012

REP TITLE:

Options for Elders Program

REP #: 21578

SBE: 10%

TO BE COMPLETED BY OPD

TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER

VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	USER DEPT.
Health Care Bridge, Inc. 2401 Greenlawn Avenue Berkewood, OH 44122	YES 1GC DOH463	AGE 2011 \$1,235,000 10%		10%		and did not submit SBE docs and 3/26/12		Y
Healthy Home Care Transportation 29057 Cardon Road Willoughby Hills, OH 44094	NER			0%	N	and state they do not need due to being a transportation company and 1/26/12		N
Heritage Health Care 1625 Indian Wood Circle Mansfield, OH 43537	NER			0%	N	and state is certified and 1/26/12		N
Heritage Home Healthcare of Elyria, Rocky River & Medina 20800 Center Ridge Road, #113 Rocky River, OH 44116	NER 1GC 000709			0%	N	and requesting a small invoice that only contract for 1 SBE and that one is on the west side. But that did not remove also per their comments and 1/26/12		Y
Heritage Home Healthcare Agency of Cleveland Hagens, Inc. 2490 Lee Blvd, Suite 314 Cleveland Hts., OH 44118	NER			0%	N	and not submit SBE docs and 1/26/12		N

*Tracey W. Mason*  
Department Director Name

asp - Updated 12/20/11

*[Signature]*  
Department Director Signature of Approval  
Date: 1/12/11



**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME

Senior and Adult Services

PROPOSAL DUE DATE

January 20, 2012

REP TITLE

Options for Elders Program

REP # 21578

SBE

109b

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER						USER DEPT.
VENDOR NAME & ADDRESS	IS / ETHICS REGISTRATION COMPLETE	SBE SUB-CONTRACTOR NAME	AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Jewish Family Service Association of Cleveland 3659 S. Green Road, Suite 322 Beachwood, OH 44122	YER				0	N	Did not submit SBE doc's mm 1/24/12	N
Hudson at University Circle The Park - The Manor 2181 Ambleside Drive Cleveland, OH 44106	NER				0	N	Did not submit SBE doc's mm 1/24/12	N
Just Like Family II 2234 East Enterprise Parkway Twinsburg, OH 44087	YER				0	N	Requesting a full review due to fact that when SBE filing was done, the side of outside was not filled in. mm 1/24/12	N
City of Lakewood Department of Human Services, Div. of Aging 16024 Madison Avenue Lakewood, OH 44107	YER				0%	Y	Requesting a full review. Due to the City of Lakewood is requesting a full review. mm 1/24/12	N
Memorial Park Center for Senior Living 27100 Cedar Road Beachwood, OH 44122	NER				0%	N	SBE 1 missing They are now providing more information to the compliance mm 1/24/12	N

*Inacey N. Mason*  
Department Director Name

Department Director Signature of Approval *[Signature]* Date 1/9/2012

**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME

Senior and Adult Services

PROPOSAL DUE DATE

January 20, 2012

RFP TITLE

Options for Elders Program

RFP #

21578

SBE

1090

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Mobile Meals, Inc 1065 S. Broadway Akron, OH 44311	1 GC - 001941			0	Y	Requested a full waiver from the state and a profit agency	Y
Provide A Ride 4299 Cramwood Parkway Cleveland, OH 44128	1 GC - 003656	City News \$42,000.00 10%		10%	Y	did not submit paperwork Submitted with SBE 3/23/12	Y
Rx Home Healthcare, Inc. 2728 Euclid Ave, Suite 330 Cleveland, OH 44115	1 GC - 002448	First Choice Medical 15% \$22,500.00		15%	Y	did not submit paperwork Submitted with SBE 3/23/12	Y
Reliable One Home Health Care 24670 Euclid Ave. Euclid, OH 44117				0	N	Did not submit SBE docs	
Rural/Metro Ambulance of Northeastern Ohio Headline 5171 Canal Road Cuyahoga Hts, OH 44125				0%	N	did not submit SBE forms	

Tracey N. Mason  
Department Director Name

tab - Updated 12/8/2011

[Signature]  
Department Director Signature of Approval

1/18/12  
Date



# TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME: Senior and Adult Services

PROPOSAL DUE DATE: January 20, 2012

RFP TITLE: Options for Elders Program

RFP #: 21578

SBE: 10%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
A-1 Health Care, Inc. 20660 S Taylor Road Cleveland Hts, OH 44118	IGC - 000019	Dingus-Daga \$14,200.00 13% M. Slesia		13% 0%	Y	Requested full review to assure their compliance. So as they can't subcontract. M. Slesia	Y

Tracey W. Mason  
Department Director Name

[Signature]  
Department Director Signature of Approval

4/12/12  
Date

Rev. Updated 12/2/2011



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with A-1 Health Care, Inc. for Options Program - Homemaking Services in the amount of \$271,253.00 for the period 07/01/2012-06/30/2014 (1 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – A-1 Health Care, Inc.– Options – 2012/2014 – RFP 21578 (1 of 20 contracts)  
**A. Scope of Work Summary**1. Senior & Adult Services is requesting approval of an award to and contract with A-1 Health Care, Inc. in the amount of \$271,253.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55<sup>th</sup> StCleveland, OH 44103Council District 75 of 20: Agape Home Health Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B &

B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District -- None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District -- None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District -- None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District -- None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for A-1 Health Care, Inc is Bhavna Patel, President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 14,352 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Bhavna Patel, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response

systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$10,029  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 153,830 units (meals) - \$1,083,312  
Homemaking - 12 vendors - 122,195 units (hours) - \$2,119,321  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

The resulting contracts will allow DSAS to continue to deliver services to 1,100 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in program budget

**Financial Information:**

**Funding source: Explanation:**

Other Health & Human Services Levy

**Total Amount Requested:**

\$271,253.00

**ATTACHMENTS:**

Click to download

- [RFP](#)
- [Notice of Intent - Award Letter](#)
- [RFP SBE](#)
- [Bidder Compliance](#)
- [Department acknowledgment form](#)
- [A-1 Health Care Inc. - Contract Cover TAB](#)
- [executed contract - TAB](#)
- [Proposal](#)
- [Signature Authority](#)
- [non coll affidavit](#)
- [SBE Goal](#)
- [Insurance](#)
- [BWC](#)
- [w-9](#)
- [ER](#)
- [DMA](#)
- [sos](#)
- [principal owner](#)
- [contract history](#)
- [contract evaluation](#)
- [QPD Tab Sheet](#)
- [Proposal Evaluations and recommendations for Web](#)

**History**

Time	Who	Approval
5/7/2012 8:59 AM	Office of Procurement & Diversity Clerk of the Board	Yes

Printed on 5/7/2012 8:59 AM

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor: A-1 Health Care, Inc., (Homemaker Services)**

**Contract/Agreement No.: CE 1000505-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Homemaker services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$228,334.00**

**Prior Amendment(s) Amount(s): None**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 83.5%. Please see attached.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

01/12/12  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

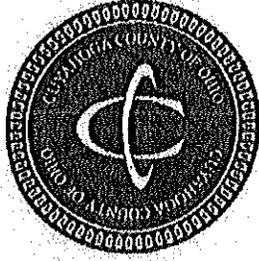
Scoring Completed: 01/12/12  
 Provider: Contractor: A-1 Health Care, Inc.,  
 (Homemaker Services)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		85		71.0	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	5	Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	Good.
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
<b>Total</b>		<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>83.5%</b>	<b>Above Average</b>

<b>DSAS Overall Scoring Scale (In %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

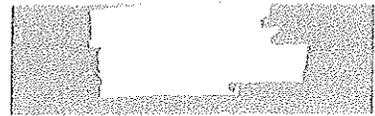
Vendor's Legal Name	A-1 Health Care, Inc
Primary Owner	Bhavna Patel
Title	President
Address	2060 S Taylor Road Cleveland Heights OH 44118

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with ABC International Services, Inc. for Options Program - Chore and Grab Bar services in the amount of \$14,496.00 for the period 07/01/2012-06/30/2014 (2 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – ABC International Services, Inc. – Options – 2012/2014 – RFP 21578 (2 of 20 contracts)  
**A. Scope of Work Summary**1. Senior & Adult Services is requesting approval of an award to and contract with ABC International Services, Inc. in the amount of \$14,496.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver Chore & Grab Bar services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55<sup>th</sup> StCleveland, OH 44103Council District 75 of 20: Agape Home Health Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH

44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for ABC International Services, Inc. is Bella Rokhman, President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 479 units of Chore and Grab Bar service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Bella Rokhman, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets

less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Lvey

**Total Amount Requested:**

\$14,496.00

**ATTACHMENTS:**

Click to download

- RFP
- Notice of Intent - Award Letter
- RFP SBE
- Bidders Compliance
- Department Acknowledgement
- contract cover TAB
- executed contract - TAB
- proposal
- signature authority
- non coll affidavit
- SBE goal
- insurance
- bwc
- w-9
- FR
- dma
- sos
- principal owner
- additional user codes
- contract history
- contract evaluation - grab bars
- contract evaluation - chore
- OPD Tab Sheet
- Proposal evaluations & recommendations for Web

**History**

Time	Who	Approval
5/7/2012 9:35 AM	Office of Procurement & Diversity Clerk of the Board	Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** ABC International, (Chore Services)

**Contract/Agreement No.:** CE 1000827-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Chore Services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$7,885.00

**Prior Amendment(s) Amount(s):** None

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 96.47%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

**01-13-12**  
**Date**

s: evaluation

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** ABC International, (Bathroom modifications – grab bars)

**Contract/Agreement No.:** CE 1000507-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Bathroom modifications – grab bars for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$5,000.00

**Prior Amendment(s) Amount(s):**      (\$2,000.00)

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 96.47%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

01-13-12  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

Scoring Completed: 01/13/12  
 Provider: Contractor: ABC International, (Chore Services)

		Potential Points	Scoring Criteria	Earned Points	Notes
	<b>Evaluation Factors</b>	<b>85</b>		<b>82.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	11	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11	(0) Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	1	Low. Outside provider's control.
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	15	Superior
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated.
	Total	85	<b>Provider's Overall Score --&gt;</b>	96.47%	Superior

<b>DSAS Overall Scoring Scale (in %)</b>	
Superior	90-100
Above Average	80-89.9
Average	70-79.9
Below Average	60-69.9
Poor	below 60

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

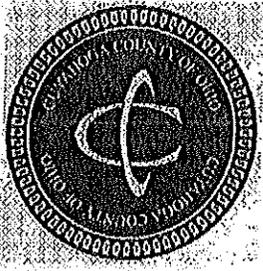
Scoring Completed: 01/13/12  
 Provider: Contractor: ABC International, (Grab Bars)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		85		82.0	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	11	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11	(0) Missing communication sheets..
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	1	Low. Outside provider's control.
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	15	Superior
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
	Total	85	Provider's Overall Score -->	96.47%	Superior

<b>DSAS Overall Scoring Scale (in %)</b>	
Superior	90-100
Above Average	80-89.9
Average	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	ABC INTERNATIONAL EMPLOYMENT SERVICES, INC.
Primary Owner	Bella Rokhman
Title	Owner / President
Address	

Vendor's Legal Name	ABC INTERNATIONAL EMPLOYMENT SERVICES, INC.
Primary Owner	Alexander Mikhalev
Title	Co-Owner / Vice-President
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with Absolute Home Health Care Agency, Inc. for Options Program - homemaking services in the amount of \$260,479.00 for the period 07/01/2012-06/30/2014 (3 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Absolute Home Health Care Agency, Inc. – Options – 2012/2014 – RFP 21578 (3 of 20 contracts)  
**A. Scope of Work Summary**1. Senior & Adult Services is requesting approval of an award to and contract with Absolute Home Health Care Agency, Inc. in the amount of \$260,479.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55<sup>th</sup> StCleveland, OH 44103Council District

75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg. B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The principal owner for Absolute Home Health Care Agency, Inc. is Mark Karnaukh. 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 14,560 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Mark Karnaukh

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who

require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services levy

**Total Amount Requested:**  
\$260,479.00

**ATTACHMENTS:**

Click to download

- [rfp](#)
- [Notice of Intent - Award Letter](#)
- [rfp.sba](#)
- [bidder.comp](#)
- [dept acknowledgement](#)
- [contract cover - TAB](#)
- [executed contract - TAB](#)
- [proposal](#)
- [sign aut](#)
- [non coll affidavit](#)
- [SBE goal](#)
- [insurance](#)
- [bwc](#)
- [w-9](#)
- [FR](#)
- [dma](#)
- [sos](#)
- [principal owner](#)
- [contract history](#)
- [contract evaluation](#)
- [OPD Tab Sheets](#)
- [Proposal Evaluatlions & Recommendations for Web](#)

**History**

Time	Who	Approval
5/7/2012 1:28 PM	Office of Procurement & Diversity Clerk of the Board	Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** Absolute Home Health Care (Homemaker Services)

**Contract/Agreement No.:** CE 1000508-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Homemaker services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$358,527.00

**Prior Amendment(s) Amount(s):**

(450,200.00)

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 80.0%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

01-12-12

**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

Scoring Completed: 01/12/12  
 Provider: Contractor: Absolute Home Health Care  
 (Homemaker Services)

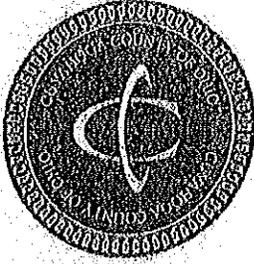
	Potential Points	Scoring Criteria	Earned Points	Notes
	<b>85</b>		<b>68.0</b>	
1	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2	5	Deduct one point for each finding issued in this area.	5	No finding.
3	5	Deduct one point for each finding issued in this area.	5	No finding.
4	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	5	Deduct one point for each finding issued in this area.	5	No finding.
6	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	2	(24) Missing communication sheets.
7	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	High
8	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
	Total	85	Provider's Overall Score -->	80.0%	Above Average

**DSAS**  
**Overall**  
**Scoring**  
**Scale**  
**(in %)**

Superior	90-100
Above Average	80-89.9
Solid	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	ABSOLUTE HOME HEALTH CARE AGENCY, INC
Primary Owner	Mark Karnaukh
Title	President
Address	5082 Warrensville ctr rd. Maple hts oh 44137

Vendor's Legal Name	ABSOLUTE HOME HEALTH CARE AGENCY, INC
Primary Owner	Olga Nlazov
Title	Director of Nursing
Address	5082 Warrensville ctr rd. Maple hts oh 44137

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with Ace Taxi Service, Inc. for Options Program - Medical Transportation services in the amount of \$163,200.00 for the period 07/01/2012-06/30/2014 (4 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Ace Taxi Service, Inc. – Options – 2012/2014 – RFP 21578 (4 of 20 contracts)  
**A. Scope of Work Summary**1. Senior & Adult Services is requesting approval of an award to and contract with Ace Taxi Service, Inc. in the amount of \$163,200.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver Medical Transportation services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55<sup>th</sup> StCleveland, OH 44103Council District 75 of 20: Agape Home Health Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B &

B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District - None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District - None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District - None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District - None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for Ace Taxi Service, Inc. is Nilam Bavishi, President.

3.b. Options program services are delivered throughout the County and in all Council Districts.

**D. Project Status and Planning**

1. The awarding of Options contracts occurs every two years.
2. Not applicable - *The project has (#) phases ...*
3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors.
4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date.

**E. Funding**

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.
2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 4,800 units of medical transportation service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Nilam Bavishi, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**  
reduction in program budget

**Financial Information:**

**Funding source:** Other      **Explanation:** Health & Human Services Levy

**Total Amount Requested:**  
\$163,200.00

**ATTACHMENTS:**

Click to download

- RFP
- Notice of Intent - Award Letter
- RFP SBE
- bidder compliance
- department acknowledgement
- contract cover - TAB
- executed contract - TAB
- proposal
- signature authority
- non coll affidavit
- SBE goal
- Insurance
- bwc
- w-9
- ER
- dma
- sos
- principal owner
- contract history
- contract evaluation
- OPD Tab Sheets
- Proposal Evaluations & Recommendations for Web

**History**

Time	Who	Approval
5/7/2012 1:15 PM	Office of Procurement & Diversity Clerk of the Board	Yes

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

Scoring Completed: 01/12/12  
 Provider: Contractor: Ace Taxi Service, Inc.,  
 (Transportation Services)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		<b>85</b>		<b>75.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11	No missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	1	Low (not fully within provider's control)
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
Total		85	Provider's Overall Score -->	88.2%	Above Average

<b>DSAS Overall Scoring Scale (In %)</b>	
Superior	90-100
Above Average	80-89.9
Solid	70-79.9
Below Average	60-69.9
Poor	below 60

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor: Ace Taxi Service, Inc., (Transportation Services)**

**Contract/Agreement No.: CE 1000509-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Transportation services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$378,590.00**

**Prior Amendment(s) Amount(s): None**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 88.2%. Please see attached.**

**Rating of Overall Performance of Contractor (Check One):**

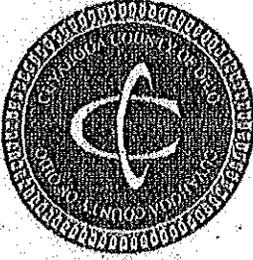
- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

**01/12/12  
Date**

s: evaluation



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

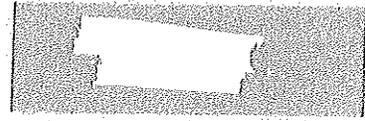
Vendor's Legal Name	Ace Taxi Service, Inc.
Primary Owner	Nilam Bavishi
Title	
Address	1798 E 55 <sup>th</sup> , Cleveland, Oh 44103

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services     **Agency/Dept. Head Name:** Tracey Mason

**Type of Request:** Award Recommendation

**Request Prepared by:** Daurin Elliott     **Telephone No.:** 216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with Agape Home Health Care for Options Program - homemaking services in the amount of \$105,956.00 for the period 07/01/2012-06/30/2014 (5 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Agape Home Health Care – Options – 2012/2014 – RFP 21578 (5 of 20 contracts)

**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Agape Home Health Care in the amount of \$105,956.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents. **B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. **C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH

44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite HOakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for Agape home Health Care is Rayleen Wheadon, CEO. 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 6,240 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Rayleen Wheadon, CEO

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response

systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source: Explanation:**

Other Health & Human Services Levy

**Total Amount Requested:**

\$105,956.00

**ATTACHMENTS:**

Click to download

- [rfp](#)
- [Notice of Intent - Award Letter](#)
- [rfp.sbe](#)
- [bidder.comp](#)
- [dept.acknowledgement](#)
- [contract cover TAB](#)
- [executed contract - TAB](#)
- [proposal](#)
- [sign authority](#)
- [non coll affidavit](#)
- [SBE goal](#)
- [insurance](#)
- [bwc](#)
- [w-9](#)
- [FR](#)
- [dma](#)
- [sos](#)
- [principal owner](#)
- [contract history](#)
- [contract evaluation](#)
- [OPD Tab Sheets](#)
- [Proposal Evaluations & Recommendations for Web](#)

**History**

**Time**

5/7/2012 1:27 PM

**Who**

Office of Procurement &  
Diversity

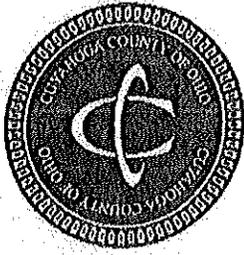
Clerk of the Board

**Approval**

Yes

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## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

<b>Vendor's Legal Name</b>	Agape Home Health Care [An Ohio 501 (c)(3) corporation]
<b>Primary Owner</b>	A Wendell Wheadon
<b>Title</b>	COO
<b>Address</b>	540 E. 105 <sup>th</sup> St. Suite 305 B Cleveland, OH 44108

<b>Vendor's Legal Name</b>	Agape Home Health Care [An Ohio 501 (c)(3) corporation]
<b>Primary Owner</b>	Rayleen Wheadon
<b>Title</b>	CEO
<b>Address</b>	540 E. 105 <sup>th</sup> St. Suite 305 B Cleveland, OH 441108

<b>Vendor's Legal Name</b>	
<b>Primary Owner</b>	
<b>Title</b>	
<b>Address</b>	

<b>Vendor's Legal Name</b>	
<b>Primary Owner</b>	
<b>Title</b>	
<b>Address</b>	

<b>Vendor's Legal Name</b>	
<b>Primary Owner</b>	
<b>Title</b>	
<b>Address</b>	

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** Agape Home Health Care

**Contract/Agreement No.:** CE 1000510-01

**Time Period:** 07/01/10 – 06/30/12

**Service Description:** Homemaker services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$80,006.00

**Prior Amendment(s) Amount(s):** None

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see the following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 77.65%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

01/12/12

**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

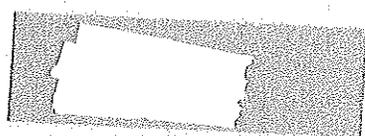
Scoring Completed: 01/12/12  
 Provider: Contractor: Agape Home Health Care  
 (Homemaker Services)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		<b>85</b>		<b>66.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	0	(9) Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	High
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
	Total	85	Provider's Overall Score -->	77.65%	Solid

<b>DSAS Overall Scoring Scale (In %)</b>	
Superior	90-100
Above Average	80-89.9
Solid	70-79.9
Below Average	60-69.9
Poor	below 60



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>			
<b>Request by:</b>	Prepared Daurin Elliott	<b>Telephone No.</b>	216-420-6765
<b>SUMMARY OF REQUESTED ACTION:</b>			
Recommending an award on RQ 21578 and enter into a contract with B & B Launch, Inc. dba Home Instead Senior Care for Options Program - homemaking services in the amount of \$140,140.00 for the period 07/01/2012-06/30/2014 (6 of 20 awards/contracts).			
<b>Legislative Action</b>			
<b>Title:</b> Senior & Adult Services – 2012 – Award & Execute Contract – B & B Launch, Inc. dba Home Instead Senior Care – Options – 2012/2014 – RFP 21578 (6 of 20 contracts) <b>A.</b>			
<b>Scope of Work Summary</b> 1. Senior & Adult Services is requesting approval of an award to and contract with B & B Launch, Inc. dba Home Instead Senior Care in the amount of \$140,140.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents. <b>B. Procurement</b> 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. <b>C. Contractor and Project Information</b> 1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55 <sup>th</sup> StCleveland, OH 44103Council District 75 of 20: Agape Home Health			

Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care7650 First Place, Bldg B, Suite HOakwood Village, OH 44146Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River20800 Center Ridge Rd., #113Rocky River, OH 44116Council District 18 of 20: Casleo Corporation dba Global Meals2761 E 4<sup>th</sup> AvenueColumbus, OH 43219Council District – None; Out-of-County9 of 20: Critical Signal Technologies, Inc.22600 Haggerty Rd.Farmington Hills, MI 48335Council District – None; Out-of-State10 of 20: FirstChoice Medical Staffing of Ohio, Inc.1457 West 117<sup>th</sup> StreetCleveland, OH 44107Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride4229 Cranwood ParkwayCleveland, OH 44128Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care26777 Lorain Rd., Suite 303North Olmsted, OH 44070Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc.12200 Fairhill RoadCleveland, OH 44120Council District 714 of 20: Health Care Bridge, Inc.24011 Greenlawn AvenueBeachwood, OH 44122Council District 1115 of 20: Home Care Relief, Inc.753 East 200<sup>th</sup> StreetEuclid, OH 44119Council District 1116 of 20: Mobile Meals, Inc.1063 BroadwayAkron, OH 44311Council District – None; Out-of-County17 of 20: Rx Home Healthcare, Inc.2728 Euclid Ave., Suite 330Cleveland, OH 44115Council District 718 of 20: Senior Outreach Services2390 East 79<sup>th</sup> StreetCleveland, OH 44104Council District 819 of 20: Valued Relationships, Inc. dba VRI1400 Commerce Center DriveFranklin, OH 45005Council District – None; Out-of-County20 of 20: Xcel Healthcare Providers, Inc.4415 Euclid AvenueCleveland, OH 44103Council District 72. The owner for B & B Launch, Inc. is Scott Radcliff, President.3.b. Options program services are delivered throughout the County and in all Council Districts.**D. Project Status and Planning**1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors.4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding**1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees; Options clients pay for a portion of services they receive on a sliding scale.2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 7,280 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Scott Radcliff, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets

less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction of program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$140,140.00

**ATTACHMENTS:**

Click to download

- rfp
- Notice of Intent - Award Letter
- rfp.sbe
- bidder comp
- dept acknowledgement
- contract cover TAB
- executed contract - TAB
- proposal
- sign auth
- non coll affidavit
- SBE goal
- Insurance
- bwc
- w-9
- ER
- dma
- sos
- principal owner
- contract history
- contract evaluation
- OPD Tab Sheets
- Proposal Evaluations & Recommendations for Web

**History**

Time	Who	Approval
5/7/2012 1:35 PM	Office of Procurement & Diversity Clerk of the Board	Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** B & B Launch, Inc. (Home Instead Senior Care) (Homemaker Services)

**Contract/Agreement No.:** CE 1000511-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Homemaker services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$139,986.00

**Prior Amendment(s) Amount(s):**      (\$6,948.00)

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 90.59%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

DSAS/Options Unit  
User Division

01-13-12  
Date

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

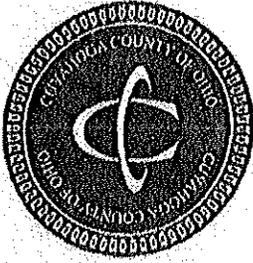
Scoring Completed: 01/13/12  
 Provider: Contractor: B & B Launch, Inc. (Home Instead Senior Care) (Homemaker Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
	<b>85</b>		<b>77.0</b>	<b>90.59%</b>
1	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2	5	Deduct one point for each finding issued in this area.	5	No finding.
3	5	Deduct one point for each finding issued in this area.	5	No finding.
4	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	5	Deduct one point for each finding issued in this area.	5	No finding.
6	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	8	(3) Missing communication sheets.
7	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	High
8	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated.
	Total	85	Provider's Overall Score -->	90.59%	Superior

<b>DSAS Overall Scoring Scale (in %)</b>	
Superior	90-100
Above Average	80-89.9
Solid	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	B&B Launch Inc. dba Home Instead Senior Care
Primary Owner	Scott Radcliff
Title	President
Address	7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River for Options Program - homemaking services in the amount of \$149,760.00 for the period 07/01/2012-06/30/2014 (7 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River – Options – 2012/2014 – RFP 21578 (7 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River in the amount of \$149,760.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi

Service, Inc. 1798 E 55<sup>th</sup> St. Cleveland, OH 44103 Council District 75 of 20; Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20; B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20; BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20; Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20; Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20; FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20; Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20; Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20; The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20; Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20; Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20; Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20; Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20; Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20; Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20; Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for BZKZ, Inc. is Bryan Zurawski, President. 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 9,360 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:

Bryan Zurawski, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who

require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$149,760.00

**ATTACHMENTS:**

Click to download

- rfp
- Notice of Intent - Award Letter
- rfp.stg
- bidder.comp
- dept.acknowledgement
- contract.cover - TAB
- executed.contract - TAB
- proposal
- sign.auth
- non.coll.afidavit
- SBE.goal
- insurance
- bwc
- w-9
- ER
- dma
- sos
- principal.owner
- contract.history
- contract.evaluation
- OPD.Tab.Sheets
- Proposal.Evaluations.&.Recommendations.for.Web

**History**

**Time**

5/7/2012 1:29 PM

**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes

Printed on 5/7/2012 1:29 PM

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** BZKZ Inc. dba Heritage Home Healthcare of Elyria and Rocky River

**Contract/Agreement No.:** CE 1000512-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Homemaker services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$80,010.00

**Prior Amendment(s) Amount(s):** \$4,831.00

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 74.12%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

**01-13-12**  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

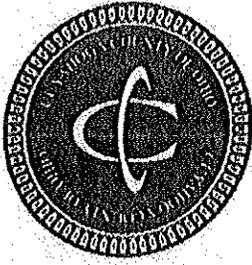
Scoring Completed: 01/13/12  
 Provider: Contractor: BZKZ Inc. dba Heritage Home Healthcare of Elyria and Rocky River (Homemaker Services)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		<b>85</b>		<b>63.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	0	(12) Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	High
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	9	Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated.
	<b>Total</b>	<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>74.12%</b>	<b>Solid</b>

<b>DSAS Overall Scoring Scale (In %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	BZKZ Inc. dba Heritage Home Healthcare of Elyria, Rocky River & Medina
Primary Owner	Bryan Zurawski
Title	President
Address	38714 Berkshire Ave Avon, OH 44011

Vendor's Legal Name	BZKZ Inc. dba Heritage Home Healthcare of Elyria, Rocky River & Medina
Primary Owner	Kelly Zurawski
Title	Vice-President
Address	38714 Berkshire Ave Avon, OH 44011

Vendor's Legal Name	BZKZ Inc. dba Heritage Home Healthcare of Elyria, Rocky River & Medina
Primary Owner	Eugene Carroll
Title	Principal
Address	38012 Essex Place North Ridgeville, OH 44039

Vendor's Legal Name	BZKZ Inc. dba Heritage Home Healthcare of Elyria, Rocky River & Medina
Primary Owner	Richard Zurawski
Title	Principal
Address	308 Grandy Ct. Greer, SC 29687

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.:</b>	216-420-6765
<b>SUMMARY OF REQUESTED ACTION:</b>			
<p>Recommending an award on RQ 21578 and enter into a contract with Casleo Corporation dba Global Meals for Options Program - home delivered meal services in the amount of \$195,624.00 for the period 07/01/2012-06/30/2014 (8 of 20 awards/contracts).</p>			
<b>Legislative Action</b>			
<p><b>Title:</b> Senior &amp; Adult Services – 2012 – Award &amp; Execute Contract – Casleo Corporation dba Global Meals – Options – 2012/2014 – RFP 21578 (8 of 20 contracts)  <b>A. Scope of Work Summary</b> 1. Senior &amp; Adult Services is requesting approval of an award to and contract with Casleo Corporation dba Global Meals in the amount of \$120,120.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver Home Delivered Meals services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  <b>B. Procurement</b> 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  <b>C. Contractor and Project Information</b> 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH</p>			

44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District -- None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District -- None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District -- None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District -- None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The owner for Casleo Corporation is Olga Slivnyak, President. 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 30,096 units of home delivered meal service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Olga Slivnyak, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response

systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$195,624.00

**ATTACHMENTS:**

Click to download

- RFP
- Notice of Intent - Award Letter
- RFP SBE
- bidder compliance
- department acknowledgement form
- contract cover TAB
- executed contract - TAB
- proposal
- signature authority
- non coll affidavit
- SBE goal
- insurance
- bwc
- W-9
- ER
- dma
- sos
- principal owner
- contract history
- contract evaluation
- OPD Tab Sheets
- Proposal Evaluations & Recommendations for Web

**History**

**Time**

5/7/2012 1:31 PM

**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor: Casleo Corporation dba Global Meals, (Home Delivered Meals Services)**

**Contract/Agreement No.: CE 1000514-01      Time Period: 07/01/10 - 06/30/12**

**Service Description: Home Delivered Meals services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$97,117.00**

**Prior Amendment(s) Amount(s): None**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 94.1%. Please see attached.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit**  
**User Division**

01/12/12  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

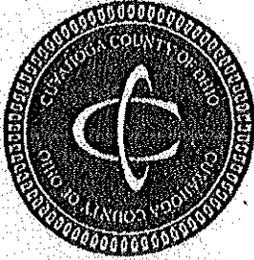
Scoring Completed: 01/12/12  
 Provider: Contractor: Casleo Corporation dba  
 Global Meals, (Home Delivered Meals  
 Services)

		Potential Points	Scoring Criteria	Earned Points	Notes
	Evaluation Factors	85		80.0	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11	No missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	Good.
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
<b>Total</b>		<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>94.1%</b>	<b>Superior</b>

<b>DSAS Overall Scoring Scale (In %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Castco Corporation dba Global Meals
Primary Owner	Olga Slivnyak
Title	President
Address	2761 East 4 <sup>th</sup> Avenue Columbus, OH 43219

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services **Agency/Dept. Head Name:** Tracey Mason

**Type of Request:** Award Recommendation

**Request Prepared by:** Daurin Elliott **Telephone No.:** 216-420-6765

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 and enter into a contract with Critical Signal Technologies, Inc. for Options Program - emergency response services in the amount of \$192,364.00 for the period 07/01/2012-06/30/2014 (9 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Critical Signal Technologies, Inc. – Options – 2012/2014 – RFP 21578 (9 of 20 contracts)  
**A. Scope of Work Summary**  
 1. Senior & Adult Services is requesting approval of an award to and contract with Critical Signal Technologies, Inc. in the amount of \$192,364.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.  
 2. The primary goal of this contract is to deliver Emergency Response Systems services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract.  
 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**  
 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524.  
 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.  
 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**  
 1. The addresses of all vendors are:  
 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health

Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care7650 First Place, Bldg B, Suite HOakwood Village, OH 44146Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River20800 Center Ridge Rd., #113Rocky River, OH 44116Council District 18 of 20: Casleo Corporation dba Global Meals2761 E 4<sup>th</sup> AvenueColumbus, OH 43219Council District - None; Out-of-County9 of 20: Critical Signal Technologies, Inc.22600 Haggerty Rd.Farmington Hills, MI 48335Council District - None; Out-of-State10 of 20: FirstChoice Medical Staffing of Ohio, Inc.1457 West 117<sup>th</sup> StreetCleveland, OH 44107Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride4229 Cranwood ParkwayCleveland, OH 44128Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care26777 Lorain Rd., Suite 303North Olmsted, OH 44070Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc.12200 Fairhill RoadCleveland, OH 44120Council District 714 of 20: Health Care Bridge, Inc.24011 Greenlawn AvenueBeachwood, OH 44122Council District 1115 of 20: Home Care Relief, Inc.753 East 200<sup>th</sup> StreetEuclid, OH 44119Council District 1116 of 20: Mobile Meals, Inc.1063 BroadwayAkron, OH 44311Council District - None; Out-of-County17 of 20: Rx Home Healthcare, Inc.2728 Euclid Ave., Suite 330Cleveland, OH 44115Council District 718 of 20: Senior Outreach Services2390 East 79<sup>th</sup> StreetCleveland, OH 44104Council District 819 of 20: Valued Relationships, Inc. dba VRI1400 Commerce Center DriveFranklin, OH 45005Council District - None; Out-of-County20 of 20: Xcel Healthcare Providers, Inc.4415 Euclid AvenueCleveland, OH 44103Council District 72. Critical signal Technologies, Inc. is governed by the Board of Executives at 888-557-4462.3.b. Options program services are delivered throughout the County and in all Council Districts.**D. Project Status and Planning**1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors.4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding**1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 12,614 units of emergency response service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Board of Executives  
888-557-4462

**Additional background info:**

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one

or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

n/a

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**    **Explanation:**  
Other                      Health & Human Service Levy

**Total Amount Requested:**  
\$192,364.00

**ATTACHMENTS:**

Click to download

- [RFP](#)
- [Notice of Intent - Award Letter](#)
- [RFP SBE](#)
- [bidder compliance](#)
- [department acknowledgement](#)
- [contract cover - Tab](#)
- [executed contract - TAB](#)
- [proposal](#)
- [signature authority](#)
- [non coll affidavit](#)
- [SBE goal](#)
- [insurance](#)
- [bwc](#)
- [w-9](#)
- [FR](#)
- [dma](#)
- [sos](#)
- [principal owner](#)
- [contract history](#)
- [contract evaluation](#)
- [OPD Tab Sheets](#)
- [Proposal Evaluations & Recommendations for Web](#)

**History**

**Time**

**Who**

Office of Procurement &  
Diversity

**Approval**

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** Critical Signal Technologies, Inc. (Emergency Response Services)

**Contract/Agreement No.:** CE 1000515-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Emergency Response Services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$265,706.00

**Prior Amendment(s) Amount(s):**      (\$32,048.00)

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 90.59%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

**DSAS/Options Unit**  
**User Division**

01-13-12  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

Scoring Completed: 01/13/12  
 Provider: Contractor: Critical Signal Technologies, Inc. (Emergency Response Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
	<b>85</b>		<b>77</b>	
	<b>85</b>		<b>77</b>	
1	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2	5	Deduct one point for each finding issued in this area.	5	No finding.
3	5	Deduct one point for each finding issued in this area.	5	No finding.
4	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	5	Deduct one point for each finding issued in this area.	5	No finding.
6	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11	No missing communication sheets.
7	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	High
8	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	9	Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
	<b>Total</b>	<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>90.59%</b>	<b>Superior</b>

<b><u>DSAS Overall Scoring Scale (in %)</u></b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



**MEMORANDUM**

**MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET**

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Dunrath Capital Infrastructure Surety Fund, L.P.
Primary Owner	
Title	
Address	53 West Jackson Blvd Suite 1232 Chicago, IL 60604

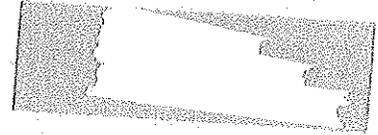
Vendor's Legal Name	Duchossois Capital Partners, LLC
Primary Owner	
Title	
Address	845 Larch Avenue Elmhurst, IL 60126

Vendor's Legal Name	Dunrath Capital Co-Investment Fund-CST A, LLC
Primary Owner	
Title	
Address	676 N. Michigan Avenue Suite 2800 Chicago, IL 60611

Vendor's Legal Name	Concentric Equity Partners, LP
Primary Owner	
Title	
Address	113 S. Garfield Hinsdale, IL 60521

Vendor's Legal Name	Michigan Strategic Fund
Primary Owner	
Title	
Address	300 N. Washington Square Lansing, MI 48913

Vendor's Legal Name	Lawrence M. Rosenthal
Primary Owner	
Title	
Address	479 Hartsville New Marlborough Rd New Marlborough, MA 01230



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Daurin Elliott	<b>Telephone No.</b>	216-420-6765
<b>SUMMARY OF REQUESTED ACTION:</b>			
<p>Recommending an award on RQ 21578 and enter into a contract with FirstChoice Medical Staffing of Ohio, Inc. for Options Program - homemaking services in the amount of \$218,294.00 for the period 07/01/2012-06/30/2014 (10 of 20 awards/contracts).</p>			
<b>Legislative Action</b>			
<p><b>Title:</b> Senior &amp; Adult Services – 2012 – Award &amp; Execute Contract – FirstChoice Medical Staffing of Ohio, Inc. – Options – 2012/2014 – RFP 21578 (10 of 20 contracts)  <b>A. Scope of Work Summary</b> 1. Senior &amp; Adult Services is requesting approval of an award to and contract with FirstChoice Medical Staffing of Ohio, Inc. in the amount of \$158,184.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents. <b>B. Procurement</b> 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. <b>C. Contractor and Project Information</b> 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 10 2 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 6 3 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 8 4 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 7 5 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite</p>			

305B Cleveland, OH 44108 Council District 7 6 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 6 7 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 1 8 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 3 11 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 9 12 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 1 13 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 7 14 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 11 15 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 11 16 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 7 18 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 8 19 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 7 2. The owner for FirstChoice Medical Staffing of Ohio, Inc. is Charles D. Slone, CEO. 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 14,352 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner:  
Charles D. Slone, CEO

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets

less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518

The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

reduction in program budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$218,294.00

**ATTACHMENTS:**

Click to download

- [rfp](#)
- [Notice of Intent - Award Letter](#)
- [rfp sbe](#)
- [bidder comp](#)
- [dept acknowledgement](#)
- [contract cover - TAB](#)
- [executed contract - TAB](#)
- [proposal](#)
- [stan aulh](#)
- [non-collusion affidavit](#)
- [SBE goal](#)
- [certificate of Insurance](#)
- [bwc](#)
- [w-9](#)
- [FR](#)
- [dma](#)
- [sos](#)
- [principal owner](#)
- [contract history](#)
- [contract evaluation](#)
- [OPD Tab Sheets](#)
- [Proposal Evaluations & Recommendations for Web](#)

**History**

**Time**

5/7/2012 1:33 PM

**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** First Choice Medical Staffing of Ohio, Inc., (Homemaker Services)

**Contract/Agreement No.:** CE 1000518-01      **Time Period:** 07/01/10-- 06/30/12

**Service Description:** Homemaker services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$128,260.00

**Prior Amendment(s) Amount(s):** None

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 78.8%. Please see attached.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)

DSAS/Options Unit  
User Division

01/12/12  
Date

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

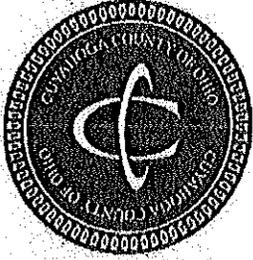
Scoring Completed: 01/12/12  
 Provider: Contractor: First Choice Medical Staffing of Ohio, Inc. , (Homemaker Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
	<b>85</b>		<b>67.0</b>	
	<b>Evaluation Factors</b>			
1	Invoicing	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	8.0	Minor billing data errors.
2	Compliance Audit: Facility Check	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	3	Missing communication sheets.
7	Funds Utilization	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	Good.
8	Compliance Audit: Corrective Actions corrected & submitted on time	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
<b>Total</b>		<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>78.8%</b>	<b>Solid</b>

<b>DSAS Overall Scoring Scale (in %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	FirstChoice Medical Staffing of Ohio Inc.
Primary Owner	Charles D. Slone
Title	CEO
Address	1457 W. 117 <sup>th</sup> Street Cleveland, Ohio 44107

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services **Agency/Dept. Head Name:** Tracey Mason

**Type of Request:** Award Recommendation

**Request Prepared by:** Patricia Baskerville **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ 21578 to Future Age, Inc. dba Provide-A-Ride in the amount of \$160,532.00 for Medical Transportation Service for the period 07/01/2012 through 6/30/2014 (11 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Future Age, Inc. dba Provide-A-Ride – Options – 2012/2014 – RFP 21578 (11 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Future Age, Inc. dba Provide-A-Ride in the amount of \$160,532.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver medical transportation services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents. **B. Procurement** 1. The procurement method for this project was RFP-21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. **C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH

44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District - None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District - None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District - None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District - None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Alan Groedel, President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 4,320 units of medical transportation service (1 unit = one-way trip) through the Options program during 7/1/12-6/30/14.

Principal owner: Alan Groedel, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response

systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$160,532.00

**ATTACHMENTS:**

Click to download

- [RFP 21578 Options 2012 - 2014](#)
- [Future Age, Inc. dba Provide-A-Ride award letter](#)
- [RFP 21576 Bidders Manual](#)
- [Future Age, Inc. dba Provide-A-Ride Bid CF](#)
- [Department Acknowledgment Form](#)
- [Future Age, Inc. dba Provide-A-Ride contract cover TAB](#)
- [Future Age, Inc. dba Provide-A-Ride signed contract TAB](#)
- [Future Age, Inc. dba Provide-A-Ride proposal](#)
- [Future Age, Inc. dba Provide-A-Ride Sig Auth](#)
- [Future Age, Inc. dba Provide-A-Ride NCA](#)
- [Future Age, Inc. dba Provide-A-Ride SBE goal](#)
- [Future Age, Inc. dba Provide-A-Ride Ins](#)
- [Future Age, Inc. dba Provide-A-Ride - BWC](#)
- [Future Age, Inc. dba Provide-A-Ride W-9](#)
- [Future Age, Inc. dba Provide-A-Ride FR](#)
- [Future Age, Inc. dba Provide-A-Ride DMA](#)
- [Future Age, Inc. dba Provide-A-Ride sos](#)
- [Future Age, Inc. dba Provide-A-Ride principal ownership](#)
- [Future Age, Inc. dba Provide-A-Ride history log](#)
- [Future Age, Inc. dba Provide-A-Ride OPD Tab Sheet](#)
- [Future Age, Inc. dba Provide-A-Ride prpsal evaluation](#)

**History**

**Time**

5/4/2012 5:08 PM

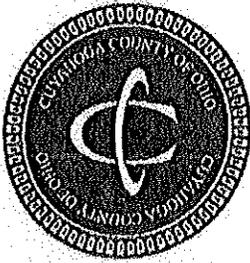
**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

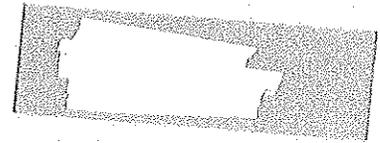
Vendor's Legal Name	Future Age, Inc. DBA Provide A Ride
Primary Owner	Alan Groedel
Title	President
Address	4299 Cranwood Parkway Cleveland, OH 44128

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services  
**Agency/Dept. Head Name:** Tracey Mason

**Type of Request:** Award Recommendation

**Request Prepared by:** Patricia Baskerville  
**Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Geocare, Inc. dba Home Instead Senior Care in the amount of \$100,100.00 for Homemaking Services for the period 07/01/2012 through 06/30/2014 (12 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Geocare, Inc. dba Home Instead Senior Care – Options – 2012/2014 – RFP 21578 (12 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Geocare, Inc. dba Home Instead Senior Care in the amount of \$100,100.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite HOakwood

Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Geoffrey Moore, President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an Itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 5,200 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Geoffrey Moore, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and

transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$100,100.00

**ATTACHMENTS:**

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor: Geocare Inc. (Home Instead), (Homemaker Services)**

**Contract/Agreement No.: CE 1000519-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Homemaker services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$80,003.00**

**Prior Amendment(s) Amount(s):      \$7,156.00**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 88.82%. Please see following pages.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

**01-12-12  
Date**

si: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

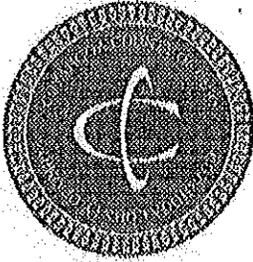
Scoring Completed: 01/12/12  
 Provider: Contractor: Geocare Inc. (Home Instead), (Homemaker Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
	<b>85</b>		<b>75.5</b>	
<b>1</b>	<b>Invoicing</b>	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	8.5 Minor billing data errors.
<b>2</b>	<b>Compliance Audit: Facility Check</b>	5	Deduct one point for each finding issued in this area.	5 No finding.
<b>3</b>	<b>Compliance Audit: Administrative &amp; Personnel Policies.</b>	5	Deduct one point for each finding issued in this area.	5 No finding.
<b>4</b>	<b>Compliance Audit: Personnel Files</b>	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5 No finding.
<b>5</b>	<b>Compliance Audit: Client Files</b>	5	Deduct one point for each finding issued in this area.	5 No finding.
<b>6</b>	<b>Compliance Audit: Service Delivery (Communication Sheets and Staffing).</b>	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	11 (0) Missing communication sheets.
<b>7</b>	<b>Funds Utilization</b>	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3 High
<b>8</b>	<b>Compliance Audit: Corrective Actions corrected &amp; submitted on time</b>	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3 No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
	Total	85	Provider's Overall Score -->	88.82%	Above Average

<b>DSAS Overall Scoring Scale (In %)</b>	
Superior	90-100
Above Average	80-89.9
Solid	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

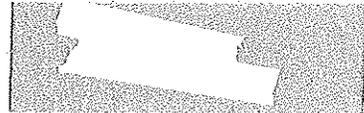
Vendor's Legal Name	Geocare, Inc.
Primary Owner	Geoffrey Moore
Title	President
Address	26777 Lorain Rd. Suite 303 North Olmsted, OH 44070

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services      **Agency/Dept. Head Name:** Tracey Mason

**Type of Request:** Award Recommendation

**Request Prepared by:** Patricia Baskerville      **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Health Care Bridge, Inc. in the amount of \$60,695.00 for Homemaking Services for the period 07/01/2012 through 06/30/2014. (14 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Health Care Bridge, Inc. – Options – 2012/2014 – RFP 21578 (14 of 20 contracts)  
**A. Scope of Work Summary**  
1. Senior & Adult Services is requesting approval of an award to and contract with Health Care Bridge, Inc. in the amount of \$60,695.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.  
2. The primary goal of this contract is to deliver homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract.  
3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**  
1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524.  
2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.  
3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**  
1. The addresses of all vendors are:  
1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118  
Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139  
Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137  
Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103  
Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305 BCleveland, OH 44108  
Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite HOakwood Village, OH 44146  
Council District 67 of 20: BZKZ, Inc. dba

Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20; Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20; Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20; FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20; Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20; Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20; The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20; Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20; Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20; Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20; Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20; Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20; Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20; Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Alex Friedman, Vice President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 4,160 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Alex Friedman, Vice President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

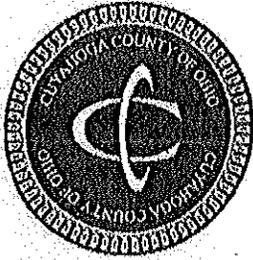
**Funding source: Explanation:**

Other Health & Human Services Levy

**Total Amount Requested:**

\$60,695.00

**ATTACHMENTS:**



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Health Care Bridge, Inc.
Primary Owner	Helen Friedman
Title	President, CEO
Address	24011 Greenlawn Ave Beachwood, Ohio 44122

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services     **Agency/Dept. Head Name:** Tracey Mason  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Patricia Baskerville     **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Home Care Relief, Inc. in the amount of \$422,519.00 for homemaking services for the period 07/01/2012 through 06/30/2014. (15 of 20 awards/contracts).

**Legislative Action:**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Home Care Relief, Inc. – Options – 2012/2014 – RFP 21578 (15 of 20 contracts)  
**A. Scope of Work Summary**  
 1. Senior & Adult Services is requesting approval of an award to and contract with Home Care Relief, Inc. in the amount of \$422,519.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.  
 2. The primary goal of this contract is to deliver homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract.  
 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement**  
 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524.  
 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.  
 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information**  
 1. The addresses of all vendors are:  
 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20;  
 ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20;  
 Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20;  
 Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20;  
 Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20;  
 B & B

Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20; BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20; Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District - None; Out-of-County 9 of 20; Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District - None; Out-of-State 10 of 20; FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20; Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20; Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20; The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20; Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20; Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20; Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District - None; Out-of-County 17 of 20; Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20; Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20; Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District - None; Out-of-County 20 of 20; Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Darlene M. Kennedy, CEO/President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 23,737 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Darlene M. Kennedy, CEO/President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response

systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$422,519.00

**ATTACHMENTS:**

Click to download

- [RFP](#)
- [Home Care Relief, Inc. award letter](#)
- [RFP SBE](#)
- [Home Care Relief, Inc. bid cf](#)
- [Department Acknowledgement Form](#)
- [Home Care Relief, Inc. contract conver TAB](#)
- [Home Care Relief, Inc. signed contract TAB](#)
- [Home Care Relief, Inc. proposal](#)
- [Home Care Relief, Inc. sig auth](#)
- [Home Care Relief, Inc. bid nca](#)
- [Home Care Relief, Inc. SBE goal](#)
- [Home Care Relief, Inc. certificate of insurance](#)
- [Home Care Relief, Inc. bwc](#)
- [Home Care Relief, Inc. W-9](#)
- [Home Care Relief, Inc. FR](#)
- [Home Care Relief, Inc. dma](#)
- [Home Care Relief, Inc. sos](#)
- [Home Care Relief, Inc. principal ownership](#)
- [Home Care Relief, Inc. history log](#)
- [HCR contract evaluation](#)
- [Home Car Relief, Inc. OPD Tab Sheet](#)
- [Home Care Relief, Inc. proposal evaluation](#)

**History**

Time	Who	Approval
5/8/2012 8:22 AM	Office of Procurement & Diversity Clerk of the Board	Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor: Home Care Relief, Inc., (Homemaker Services)**

**Contract/Agreement No.: CE 1000522-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Homemaker services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$527,388.00**

**Prior Amendment(s) Amount(s): None**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 76.5%. Please see attached.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

**01/12/12  
Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

Scoring Completed: 01/12/12  
 Provider: Contractor: Home Care Relief, Inc.,  
 (Homemaker Services)

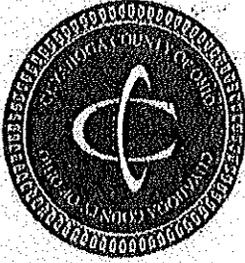
		Potential Points	Scoring Criteria	Earned Points	Notes
	<b>Evaluation Factors</b>	<b>85</b>		<b>65.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	9.0	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	0	Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	3	Good.
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
<b>Total</b>		<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>76.5%</b>	<b>Solid</b>

<b>DSAS Overall Scoring Scale (in %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>

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# MEMORANDUM

## MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

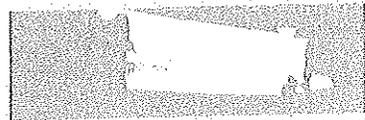
Vendor's Legal Name	HOME CARE RELIEF INC
Primary Owner	DARLENE M. KENNEDY
Title	CEO/PRESIDENT
Address	753 E. 200TH ST. EUCLID, OHIO 44119
	OR ONE BRATENAHL PL #607, BRATENAHL, OH 44108

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services     **Agency/Dept. Head Name:** Tracey Mason  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Patricia Baskerville     **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Mobile Meals, Inc. in the amount of \$507,983.00 for Home Delivered Meal Services for the period 7/1/2012 through 6/30/2014. (16 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Mobile Meals, Inc. – Options – 2012/2014 – RFP 21578 (16 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Mobile Meals, Inc. in the amount of \$507,983.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver home delivered meal services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents. **B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. **C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba

Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Lorie Travaglino, President/CEO 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 67,731 units of home delivered meal services (1 unit = 1 prepared/delivered) through the Options program during 7/1/12-6/30/14.

Principal owner: Lorie Travaglino, President/CEO

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 Installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$507,983.00

**ATTACHMENTS:**

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor: Mobile Meals, Inc., (Home Delivered Meals Services)**

**Contract/Agreement No.: CE 1000525-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Home Delivered Meals services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$697,103.00**

**Prior Amendment(s) Amount(s): None**

**Performance Indicators: Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 72.9%. Please see attached.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is Solid; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit**  
**User Division**

**01/12/12**  
**Date**

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

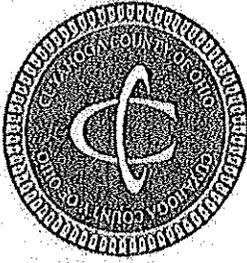
Scoring Completed: 01/12/12  
 Provider: Contractor: Mobile Meals, Inc., (Home Delivered Meals Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
Evaluation Factors	85		62.0	
1 Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10.0	Minor billing data errors.
2 Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3 Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4 Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5 Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6 Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	0	Missing communication sheets.
7 Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	2	Good. (not fully within provider's control)
8 Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	9	Solid
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated
<b>Total</b>		<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>72.9%</b>	<b>Solid</b>

<b>DSAS Overall Scoring Scale (In %)</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Mobile Meals, Inc. Non Profit
Primary Owner	Lorie Travaglino
Title	President/CEO
Address	1063 S. Broadway, Akron, Oh 44311

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services     **Agency/Dept. Head Name:** Tracey Mason  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Patricia Baskerville     **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Rx Home Healthcare, Inc. in the amount of \$65,936.00 for Homemaking Services for the period 07/01/2012 through 06/30/2014 (17 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Rx Home Healthcare, Inc. – Options – 2012/2014 – RFP 21578 (17 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Rx Home Healthcare, Inc. in the amount of \$65,936.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver xxx services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite H Oakwood Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of

Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Lemma Getachew, Owner/CEO 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 4,160 units of homemaking service (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Lemma Getachew, Owner/CEO

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

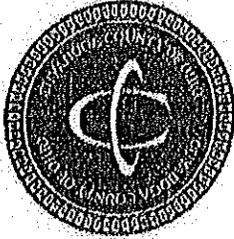
**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$65,936.00

**ATTACHMENTS:**



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Rx Home Healthcare, Inc.
Primary Owner	Lemna Getachew
Title	Owner/CEO
Address	2728 Euclid Ave. Suite 330 Cleveland, OH 44115

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services  
**Agency/Dept. Head Name:** Tracey Mason  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Patricia Baskerville  
**Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Senior Outreach Services, Inc. in the amount of \$179,619.00 for Home Delivered Meals and Homemaker Services for the period 07/01/2012 through 06/30/2014 (18 of 20 awards/contracts).

**Legislative Action**

**Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Senior Outreach Services – Options – 2012/2014 – RFP 21578 (18 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Senior Outreach Services in the amount of \$179,619.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver home delivered meals & homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health

Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care7650 First Place, Bldg B, Suite HOakwood Village, OH 44146Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River20800 Center Ridge Rd., #113Rocky River, OH 44116Council District 18 of 20: Casleo Corporation dba Global Meals2761 E 4<sup>th</sup> AvenueColumbus, OH 43219Council District – None; Out-of-County9 of 20: Critical Signal Technologies, Inc.22600 Haggerty Rd.Farmington Hills, MI 48335Council District – None; Out-of-State10 of 20: FirstChoice Medical Staffing of Ohio, Inc.1457 West 117<sup>th</sup> StreetCleveland, OH 44107Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride4229 Cranwood ParkwayCleveland, OH 44128Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care26777 Lorain Rd., Suite 303North Olmsted, OH 44070Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc.12200 Fairhill RoadCleveland, OH 44120Council District 714 of 20: Health Care Bridge, Inc.24011 Greenlawn AvenueBeachwood, OH 44122Council District 1115 of 20: Home Care Relief, Inc.753 East 200<sup>th</sup> StreetEuclid, OH 44119Council District 1116 of 20: Mobile Meals, Inc.1063 BroadwayAkron, OH 44311Council District – None; Out-of-County17 of 20: Rx Home Healthcare, Inc.2728 Euclid Ave., Suite 330Cleveland, OH 44115Council District 718 of 20: Senior Outreach Services2390 East 79<sup>th</sup> StreetCleveland, OH 44104Council District 819 of 20: Valued Relationships, Inc. dba VRI1400 Commerce Center DriveFranklin, OH 45005Council District – None; Out-of-County20 of 20: Xcel Healthcare Providers, Inc.4415 Euclid AvenueCleveland, OH 44103Council District 72. The (owners, executive director [specify]) for the vendor is: Delores Lynch, Executive Director 3.b. Options program services are delivered throughout the County and in all Council Districts.**D. Project Status and Planning**1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors.4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding**1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 12,672 units of home delivered meal services (1 unit = 1 prepared/delivered) and 6,240 units of homemaking services (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Delores Lynch, Executive Director

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who

require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$179,619.00

**ATTACHMENTS:**

Click to download

- [RFP](#)
- [Senior Outreach Services, Inc. award letter](#)
- [RFP SBE](#)
- [Senior Outreach Services, Inc. bid cf](#)
- [Department Acknowledgement Form](#)
- [Senior Outreach Services, Inc. contract cover TAB](#)
- [executed contract](#)
- [Senior Outreach Services, Inc. proposal](#)
- [Senior Outreach Services, Inc. sig auth](#)
- [Senior Outreach Services, Inc. nca](#)
- [Senior Outreach Services, Inc. SBE goal](#)
- [INS](#)
- [Senior Outreach BWC Certificate](#)
- [W-9](#)
- [Senior Outreach Services, Inc. FR](#)
- [Senior Outreach Services, Inc. dma](#)
- [Senior Outreach Services, Inc. sos](#)
- [Senior Outreach Services, Inc. own](#)
- [Senior Outreach Services, Inc. additional user codes](#)
- [Senior Outreach Services, Inc. history log](#)
- [Senior Outreach Services, Inc. contract evaluation](#)
- [Senior Outreach Services, Inc. OPD Tab Sheet](#)
- [Senior Outreach Services, Inc. proposal evaluation](#)

**History**

**Time**

5/7/2012 2:28 PM

**Who**

Office of Procurement &  
Diversity

Clerk of the Board

**Approval**

Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor: Senior Outreach Services (Home Delivered Meals and Homemaker Services)**

**Contract/Agreement No.: CE 1000528-01, 02      Time Period: 07/01/10 – 06/30/12**

**Service Description: Home Delivered Meals and Homemaker services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$179,471.00 (Home Delivered Meals: \$85,883.00, Homemaker: \$93,588.00)**

**Prior Amendment(s) Amount(s):**      *( \$26,854.00 )*

**Performance Indicators: Provider was reviewed based on 12 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 92.0 out of 100 possible points. Please see following pages.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is average; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

11-07-11  
Date

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

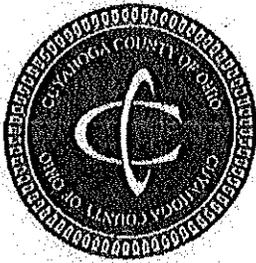
Scoring Completed: 10/15/11  
 Provider: Contractor: Senior Outreach Services  
 (Home Delivered Meals and  
 Homemaker Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
Evaluation Factors	100		92.0	
1 Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2 Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3 Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4 Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5 Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6 Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Deduct one point for each finding issued in this area.	11	No missing communication sheets.
7 Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-85% = 2 points. 64%-50% = 1 point. Below 50% = 0 points.	2	Medium
8 Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	15	Superior
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	15	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	13	Qualified referrals not accepted.
	Total:	100	Provider's Overall Score -->	92.0	Superior

<b>DSAS Overall Scoring Scale</b>	
Superior	90-100
Above Average	80-89.9
Average	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Senior Outreach Services, Inc.
Primary Owner	Delores Lynch
Title	Executive Director
Address	2390 East 79 <sup>th</sup> Street, Cleveland, OH 44104

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Patricia Baskerville	<b>Telephone No.:</b>	(216) 443-6692
<b>SUMMARY OF REQUESTED ACTION:</b>			
<p>Recommending an award on RQ21578 to The Golden Age Centers of Greater Cleveland in the amount of \$295,311.00 for Home Delivered Meal Services for the period 07/01/2012 through 06/30/2014 (13 of 20 awards/contracts).</p>			
<p><b>Legislative Action Title:</b> Senior &amp; Adult Services – 2012 – Award &amp; Execute Contract – The Golden Age Centers of Greater Cleveland – Options – 2012/2014 – RFP 21578 (13 of 20 contracts)  <b>A. Scope of Work Summary</b> 1. Senior &amp; Adult Services is requesting approval of an award to and contract with The Golden Age Centers of Greater Cleveland in the amount of \$295,311.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver home delivered meal services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  <b>B. Procurement</b> 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  <b>C. Contractor and Project Information</b> 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B &amp; B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite HOakwood</p>			

Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District - None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District - None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District - None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District - None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Mike Bledenbach, President/CEO 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 44,880 units of home delivered meal service (1 unit = 1 meal prepared/delivered) through the Options program during 7/1/12-6/30/14.

Principal owner: Mike Bledenbach, President/CEO

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and

transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar Installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$295,311.00

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** Golden Age Centers of Greater Cleveland, Inc., (Home Delivered Meals)

**Contract/Agreement No.:** CE 1000520-01      **Time Period:** 07/01/10 – 06/30/12

**Service Description:** Home Delivered Meals Services for the Options for Elders program.

**Original Contract/Agreement Amount:** Total \$290,159.00

**Prior Amendment(s) Amount(s):**      ( \$57,400.00 )

**Performance Indicators:** Provider was reviewed based on 11 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.

**Actual performance versus performance indicators (include statistics):** The Provider scored 75.47%. Please see following pages.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Solid
- Below Average
- Poor

**Justification of Rating:** DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is solid; 60-69.9 is below average; 59.9 and below is poor.)

DSAS/Options Unit  
User Division

01-13-12  
Date

s: evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

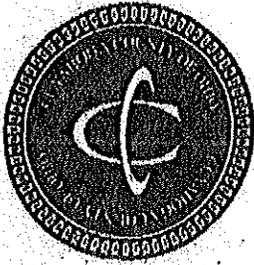
Scoring Completed: 01/13/12  
 Provider: Contractor: Golden Age Centers of Greater Cleveland, Inc., (Home Delivered Meals)

	Evaluation Factors	Potential Points	Scoring Criteria	Earned Points	Notes
		<b>85</b>		<b>65.0</b>	
1	Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2	Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3	Compliance Audit: Administrative & Personnel Policies.	5	Deduct one point for each finding issued in this area.	5	No finding.
4	Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5	Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6	Compliance Audit: Service Delivery (Communication Sheets and Staffing).	11	Follow the following point deduction scale: (60 = 1 pt, 64 = 2 pts, 68 = 3, 72 = 4, 76 = 5, 80 = 6, 84 = 7, 88 = 8, 92 = 9, 96 = 10, 100 = 11 pts)	0	(120) Missing communication sheets.
7	Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points, 64%-50% = 1 point. Below 50% = 0 points.	2	Medium
8	Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit: Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	0	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	0	Not Evaluated.
	<b>Total</b>	<b>85</b>	<b>Provider's Overall Score --&gt;</b>	<b>75.47%</b>	<b>Solid</b>

<b>DSAS Overall Scoring Scale</b>	
<b>Superior</b>	<b>90-100</b>
<b>Above Average</b>	<b>80-89.9</b>
<b>Solid</b>	<b>70-79.9</b>
<b>Below Average</b>	<b>60-69.9</b>
<b>Poor</b>	<b>below 60</b>



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

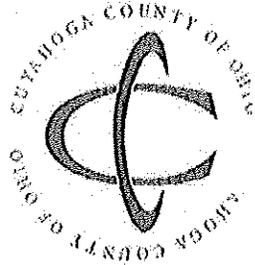
Vendor's Legal Name	GOLDEN AGE CENTERS OF GREATER CLEVELAND, INC.
Primary Owner	BOARD OF DIRECTORS
Title	501c3 NONPROFIT ORGANIZATION
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

**Agency/Dept. Name:** Department of Senior and Adult Services **Agency/Dept. Head Name:** Tracey Mason  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Patricia Baskerville **Telephone No.:** (216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Valued Relationships, Inc. dba VRI in the amount of \$115,625.00 for Emergency Response System Services for the period 07/01/2012 through 06/30/2014 (19 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Valued Relationships, Inc. dba VRI – Options – 2012/2014 – RFP 21578 (19 of 20 contracts)  
**A. Scope of Work Summary** 1. Senior & Adult Services is requesting approval of an award to and contract with Valued Relationships, Inc. dba VRI in the amount of \$115,625.00. The anticipated start-completion dates are 07/01/2012-06/30/2014. 2. The primary goal of this contract is to deliver emergency response services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.  
**B. Procurement** 1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal. 3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award.  
**C. Contractor and Project Information** 1. The addresses of all vendors are: 1 of 20: A-1 Health Care, Inc. 2060 S Taylor Rd Cleveland Hts., OH 44118 Council District 102 of 20: ABC International Services, Inc. 31525 Aurora Rd, Suite 2 Solon, OH 44139 Council District 63 of 20: Absolute Home Health Care Agency, Inc. 5082 Warrensville Center Rd Maple Hts., OH 44137 Council District 84 of 20: Ace Taxi Service, Inc. 1798 E 55<sup>th</sup> St Cleveland, OH 44103 Council District 75 of 20: Agape Home Health Care 540 East 105<sup>th</sup> St., Suite 305B Cleveland, OH 44108 Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care 7650 First Place, Bldg B, Suite HOakwood

Village, OH 44146 Council District 67 of 20: BZKZ, Inc. dba Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Chris Hendriksen, President 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 6,250 units of emergency response system services (1 unit = 1 month rental price) through the Options program during 7/1/12-6/30/14.

Principal owner: Chris Hendriksen, President

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and

transportation (to/from adult day providers and/or medical appointments).

After reviewing proposals and the projected cost of the proposed services, the decision was made not to award contracts for adult day, adult day transportation or personal care services due to the reduced budget experienced by the program. The monies originally allocated for adult day and adult day transportation were reallocated to home delivered meals. The money allocated for personal care was reallocated to homemaker services. These reallocated monies will allow DSAS to continue to provide service to the clients currently enrolled in home delivered meal (413 clients) and homemaker services (623 clients). Fifteen (15) clients received adult day services in 2011. Of these 15 clients, 10 clients also received adult day transportation in 2011. No clients received personal care from a contracted vendor in 2011. DSAS will continue to provide personal care to Options clients using existing DSAS home health aides.

In making the final award recommendations, priority was given to maximizing limited contract dollars by awarding contracts to vendors with larger service delivery areas. Doing so will give the Options program the best opportunity to serve the maximum number of clients.

Overall, DSAS is recommending the following awards by service:

Chore - 1 vendor - 479 units (hours) - \$11,496  
Emergency Response - 2 vendors - 18,864 units (months) - \$307,989  
Grab Bar installation - 1 vendor - est. 60 installations (grab bars) - \$3,000  
Home Delivered Meals - 4 vendors - 155,379 units (meals) - \$1,083,314  
Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction In Program Budget

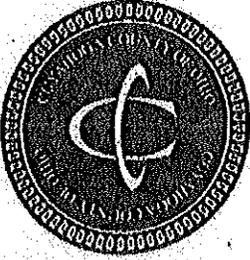
**Financial Information:**

**Funding source: Explanation:**

Other Health & Human Services Levy

**Total Amount Requested:**

\$115,625.00



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

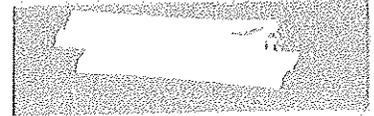
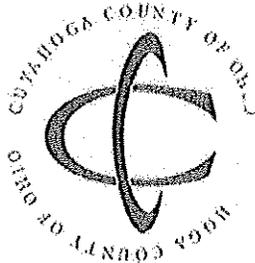
Vendor's Legal Name	Valued Relationships, Inc
Primary Owner	Chris Hendriksen
Title	President
Address	11261 Terwilligers Valley Lane Cincinnati, Ohio 45249

Vendor's Legal Name	Valued Relationships, Inc
Primary Owner	Andrew Schoonover
Title	CEO
Address	1125 Fuller Street Cincinnati, Ohio 45402

Vendor's Legal Name	Valued Relationships, Inc
Primary Owner	Darren Torrence
Title	Director
Address	125 Blackford Dr. Springboro, OH 45066

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Senior and Adult Services	<b>Agency/Dept. Head Name:</b>	Tracey Mason
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Patricia Baskerville	<b>Telephone No.:</b>	(216) 443-6692

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ21578 to Xcel Healthcare Providers, Inc. in the amount of \$229,632.00 for Homemaker Services for the period 07/01/2012 through 06/30/2014 (20 of 20 awards/contracts).

**Legislative Action Title:** Senior & Adult Services – 2012 – Award & Execute Contract – Xcel Healthcare Providers, Inc. – Options – 2012/2014 – RFP 21578 (20 of 20 contracts)**A.**

**Scope of Work Summary**1. Senior & Adult Services is requesting approval of an award to and contract with Xcel Healthcare Providers, Inc. in the amount of \$229,632.00. The anticipated start-completion dates are 07/01/2012-06/30/2014.2. The primary goal of this contract is to deliver homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract. 3. The Options program is a non-mandated service offered to Cuyahoga County residents.**B. Procurement**1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524. 2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors are being recommended for award. **C. Contractor and Project Information**1. The addresses of all vendors are:1 of 20: A-1 Health Care, Inc.2060 S Taylor RdCleveland Hts., OH 44118Council District 102 of 20: ABC International Services, Inc.31525 Aurora Rd, Suite 2Solon, OH 44139Council District 63 of 20: Absolute Home Health Care Agency, Inc.5082 Warrensville Center RdMaple Hts., OH 44137Council District 84 of 20: Ace Taxi Service, Inc.1798 E 55<sup>th</sup> StCleveland, OH 44103Council District 75 of 20: Agape Home Health Care540 East 105<sup>th</sup> St., Suite 305BCleveland, OH 44108Council District 76 of 20: B & B Launch, Inc. dba Home Instead Senior Care7650 First Place, Bldg B; Suite HOakwood Village, OH 44146Council District 67 of 20: BZKZ, Inc. dba

Heritage Home Healthcare of Elyria and Rocky River 20800 Center Ridge Rd., #113 Rocky River, OH 44116 Council District 18 of 20: Casleo Corporation dba Global Meals 2761 E 4<sup>th</sup> Avenue Columbus, OH 43219 Council District – None; Out-of-County 9 of 20: Critical Signal Technologies, Inc. 22600 Haggerty Rd. Farmington Hills, MI 48335 Council District – None; Out-of-State 10 of 20: FirstChoice Medical Staffing of Ohio, Inc. 1457 West 117<sup>th</sup> Street Cleveland, OH 44107 Council District 311 of 20: Future Age, Inc. dba Provide-A-Ride 4229 Cranwood Parkway Cleveland, OH 44128 Council District 912 of 20: Geocare, Inc. dba Home Instead Senior Care 26777 Lorain Rd., Suite 303 North Olmsted, OH 44070 Council District 113 of 20: The Golden Age Centers of Greater Cleveland, Inc. 12200 Fairhill Road Cleveland, OH 44120 Council District 714 of 20: Health Care Bridge, Inc. 24011 Greenlawn Avenue Beachwood, OH 44122 Council District 1115 of 20: Home Care Relief, Inc. 753 East 200<sup>th</sup> Street Euclid, OH 44119 Council District 1116 of 20: Mobile Meals, Inc. 1063 Broadway Akron, OH 44311 Council District – None; Out-of-County 17 of 20: Rx Home Healthcare, Inc. 2728 Euclid Ave., Suite 330 Cleveland, OH 44115 Council District 718 of 20: Senior Outreach Services 2390 East 79<sup>th</sup> Street Cleveland, OH 44104 Council District 819 of 20: Valued Relationships, Inc. dba VRI 1400 Commerce Center Drive Franklin, OH 45005 Council District – None; Out-of-County 20 of 20: Xcel Healthcare Providers, Inc. 4415 Euclid Avenue Cleveland, OH 44103 Council District 72. The (owners, executive director [specify]) for the vendor is: Bobbie Stanich, Administrator 3.b. Options program services are delivered throughout the County and in all Council Districts. **D. Project Status and Planning** 1. The awarding of Options contracts occurs every two years. 2. Not applicable - *The project has (#) phases ...* 3. The awarding of Options contracts is on a critical action path because a change in procurement process altered the original time-line for awarding and executing contracts. In addition, the addition of an SBE requirement presented challenges to many providers as they experienced difficulty meeting the requirement given the social service nature of the work for which they were proposing to deliver to the County. Many of the potential vendors also contract with Medicare for the same service. According to these vendors, Medicare specifically prohibits the use of sub-contractors. 4. It is anticipated that if these contracts move without further delay, they will be approved prior to the effective date. **E. Funding** 1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale. 2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract seeks to deliver 14,352 units of homemaking services (1 unit = 1 hour) through the Options program during 7/1/12-6/30/14.

Principal owner: Bobbie Stanich, Administrator

Additional background info:

With RFP 21578, the Department of Senior & Adult Services sought vendors to deliver one or more of eight essential services to Cuyahoga County seniors age 60 and older who require a Protective Level of Care and have incomes less than \$2,500 per month and assets less than \$25,000. These essential services included: adult day, chore, emergency response systems, grab bar installation, home delivered meals, homemaking, personal care and transportation (to/from adult day providers and/or medical appointments).

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Homemaking - 12 vendors - 123,993 units (hours) - \$2,119,987  
Transportation (Medical) - 2 vendors - 9,120 units (one-way trips) - \$323,732

Total awards - 20 vendors - 307,835 units - \$3,849,518 The resulting contracts will allow DSAS to continue to deliver services to 1,400 unduplicated clients on an annual basis.

**Explanation for late submittal:**

not a late submittal

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

Reduction in Program Budget

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health & Human Services Levy

**Total Amount Requested:**

\$229,632.00

**ATTACHMENTS:**

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor: Xcel Healthcare Providers Inc. (Homemaker Services)**

**Contract/Agreement No.: CE 1000533-01      Time Period: 07/01/10 – 06/30/12**

**Service Description: Homemaker services for the Options for Elders program.**

**Original Contract/Agreement Amount: Total \$196,757.00**

**Prior Amendment(s) Amount(s):      \$2,235.00**

**Performance Indicators: Provider was reviewed based on 12 factors, including: Positive Provider Feedback surveys, Provider Concerns measurements, audits, billing accuracy, use of contract funds and more. Please see following pages.**

**Actual performance versus performance indicators (include statistics): The Provider scored 76.5 out of 100 possible points. Please see following pages.**

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating: DSAS has adopted a 10 point scale for providers (90-100 is superior; 80-89.9 is above average; 70-79.9 is average; 60-69.9 is below average; 59.9 and below is poor.)**

**DSAS/Options Unit  
User Division**

**11-07-11  
Date**

8; evaluation

Program: Options for Elders Program  
 Contract Period: 7/1/10 to 6/30/12  
 Period Reviewed: 7/1/10 to 6/30/11

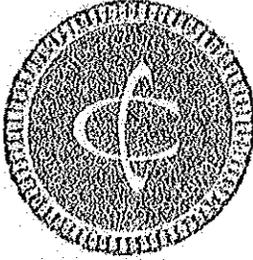
Scoring Completed: 10/15/11  
 Provider: Contractor: Xcel Healthcare Providers Inc. (Homemaker Services)

	Potential Points	Scoring Criteria	Earned Points	Notes
<b>Evaluation Factors</b>	<b>100</b>		<b>76.5</b>	
1 Invoicing	12	Deduct one point for each time the monthly billing is late. Deduct ½ point for each calendar quarter when there is a billing data error.	10	Minor billing data errors.
2 Compliance Audit: Facility Check	5	Deduct one point for each finding issued in this area.	5	No finding.
3 Compliance Audit: Administrative & Personnel Policies	5	Deduct one point for each finding issued in this area.	5	No finding.
4 Compliance Audit: Personnel Files	5	Deduct one point for each finding issued in this area. Note findings issued for the same topic, but for multiple employees only count as 1 finding (i.e., missing background checks).	5	No finding.
5 Compliance Audit: Client Files	5	Deduct one point for each finding issued in this area.	5	No finding.
6 Compliance Audit: Service Delivery (Communication Sheets and Staffing)	11	Deduct one point for each finding issued in this area.	0	Missing communication sheets.
7 Funds Utilization	3	Determined by usage of available contract funds. 100%-80% = 3 points, 79%-65% = 2 points, 64%-50% = 1 point. Below 50% = 0 points.	3	High
8 Compliance Audit: Corrective Actions corrected & submitted on time	3	Providers requiring no corrective actions, and providers submitting all corrective actions correctly before the original due date receive 3 points. Providers who requested an extension and proceeded to submit all corrective actions correctly and on-time receive 2 points. Providers who submitted a partial list of the corrective actions but may have been late receive 1 point.	3	No finding.

(continued)

		Potential Points	Scoring Criteria	Earned Points	Notes
9	Financial Audit; Unit Verification	6	Deduct 1 point for each finding.	6	No finding.
10	Quality Assurance: Provider Concerns Ratio	15	The Provider Concerns Ratio measures reported service concerns.	12	Above Average
11	Quality Assurance: Positive Provider Feedback	15	The Positive Provider Feedback calculation reflects Options Case Managers' feedback on quality of service delivered by the provider to the client.	12	Above Average
12	Quality Assurance: Acceptance of Referrals	15	Deduct 1/2 point for each negative Case Manager score regarding provider accepting qualified client referrals.	10.5	Qualified referrals not accepted.
	Total	100	Provider's Overall Score -->	76.5	Average

<b>DSAS Overall Scoring Scale</b>	
Superior	90-100
Above Average	80-89.9
Average	70-79.9
Below Average	60-69.9
Poor	below 60



## MEMORANDUM

### MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	XCEL HEALTHCARE PROVIDERS, INC
Primary Owner	Bobbie Stanich
Title	Administrator
Address	2724 Berkshire Rd. CLEVELAND HTS., OHIO 44106

Vendor's Legal Name	XCEL HEALTHCARE PROVIDERS, INC
Primary Owner	NEIL STANICH
Title	
Address	2724 BERKSHIRE RD CLEVELAND HTS., OHIO 44106

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0096

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/ Division of Employment and Family Services/Cuyahoga Support Enforcement Agency</b>	<b>A Resolution</b> making awards on RQ22613 to various providers for Job Readiness, Job Search, Job Placement and Job Retention Services for the period 7/1/2012 - 6/30/2013; and authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution.
--	---

WHEREAS, the County Executive/Division of Employment & Family Services/Cuyahoga Support Enforcement Agency has recommended awards on RQ22613 to various providers for Job Readiness, Job Search, Job Placement and Job Retention Services for the period 7/1/2012 – 6/30/2013 below as follows:

- 1) El Barrio, Incorporated fka Westside Ecumenical Ministry in the amount not-to-exceed \$515,000.00
- 2) LNE & Associates, LLP in the amount not-to-exceed \$505,512.00; and,

WHEREAS, the primary goals of this project are: a) to enhance the job readiness and job search services available to participants by contracting with service providers who can offer this programming, and b) to assist participants with removing barriers to employment and increasing marketable soft skills while keeping them engaged daily to meet required participation hours; and,

WHEREAS, this project provides activities for case assistance recipients of the Ohio Works First (“OWF”) program; and,

WHEREAS, OWF offers time-limited financial assistance and employment services to Cuyahoga County families while they are working toward full-time employment and economic self-sufficiency; and,

WHEREAS, the procurement method for this award recommendation was to conduct an RFP through RQ 22613; the total value of the RFP is \$1,020,512.00; and,

WHEREAS, the RQ was closed on March 9, 2012 in which 2 of 10 proposals submitted for review are being recommended for awards; and,

WHEREAS, the vendors for each contract are as follows:

El Barrio, Inc.  
5209 Detroit Avenue  
Cleveland, Ohio 44102  
Council District 3

LNE & Associates, LLP  
2450 Prospect Avenue  
Cleveland, Ohio 44115  
Council District 8; and,

WHEREAS, the project is mandated by ORC Section 5101.80 which requires the new Temporary Assistance for Needy Families ("TANF") program to be established as a state program of family assistance; and,

WHEREAS, the project is funded 100% by Federal TANF Funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the County Executive's recommendation and authorizes awards on RQ22613 to various providers for Job Readiness, Job Search, Job Placement and Job Retention Services for the period 7/1/2012 – 6/30/2013 below as follows:

- 1) El Barrio, Incorporated fka Westside Ecumenical Ministry in the amount not-to-exceed \$515,000.00
- 2) LNE & Associates, LLP in the amount not-to-exceed \$505,512.00.

**SECTION 2.** The County Executive is hereby authorized to execute the contracts and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Employment and Family Services      **Agency/Dept. Head Name:** Richard L. Jones  
**Type of Request:** Award Recommendation  
**Request Prepared by:** Robert K. Math      **Telephone No.:** 216.987.6911

**SUMMARY OF REQUESTED ACTION:**

**Title:** Employment & Family Services 2012-2013;  
Award Recommendations RQ#22613

**Title:** Job Placement and Job Retention Activities for OWF Case Assistance Recipients

(a) El Barrio, Inc  
5209 Detroit Ave  
Cleveland, OH 44102

(b) LNE & Associates, LLP  
2450 Prospect Ave  
Cleveland, OH 44115

**A. Scope of Work Summary**

1. EFS is recommending approval of RFP RQ# 22613 awards with El Barrio, Inc for the anticipated cost of \$515,000.00 and LNE & Associates, LLP for the anticipated cost of \$505,512.00. The planned award dates are July 1, 2012 – June 30, 2013 with 2-one year option years.

2. The primary goals of the project are

- To enhance the job readiness & job search services available to participants by contracting with service providers who can offer this programming
- To assist participants with removing barriers to employment & increasing marketable soft skills while keeping them engaged daily to meet required participation hours

3. The project is mandated by Section 5101.80 of the ORC requiring new TANF programs to

be established as a state program of family assistance.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$1,020,512.00.
2. The RFP RQ#22613 was closed on March 9, 2012.
3. There were 10 proposals submitted for review, 2 proposals are being recommended.

**C. Contractor and Project Information**

1. The addresses of vendors:

(a) El Barrio, Inc  
5209 Detroit Ave  
Cleveland, OH 44102  
Council District 03

(b) LNE & Associates, LLP  
2450 Prospect Ave  
Cleveland, OH 44115  
Council District 08

2. The executive directors for the vendors are:

- a. Sharon Sobol Jordan, President/CEO, El Barrio (Center for Families & Children)
- b. Lisa N. Evans, Chief Executive Officer, LNE & Associates, LLP

3. a. Same as C.1. Above.

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funded 100% by Federal TANF Funding.
2. The schedule of payments is monthly invoices.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**      **Explanation:**

Federal                      TANF Funding

**Total Amount Requested:**

\$1,020,512.00

**ATTACHMENTS:**

Click to download

- [Evaluation Scores RQ22613](#)
- [Summary Comments Evaluation RQ22613](#)
- [Auditors Findings El Barrio](#)
- [Auditors Findings LNE Associates](#)
- [Business Filing El Barrio](#)
- [Business Filing LNE Associates](#)
- [RQ22613 Tabulation](#)
- [e mail obm](#)

**History**

Time	Who	Approval
5/7/2012 1:15 PM	Office of Procurement & Diversity Clerk of the Board	Yes

10/24/2012 10:00:00 AM



**CUYAHOGA COUNTY  
TABULATION OF PROPOSALS RECEIVED (page 1 of 2)**

DEPARTMENT NAME: Employment & Family Services

PROPOSAL DUE DATE: March 9, 2012

RFP TITLE: Job Readiness, Job Search, Job Placement

RFP #: 22613

SBE: 0%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Catholic Charities Community Services 7911 Detroit Avenue Cleveland, OH 44102	IGC-000759 NCA - yes BCF - yes <i>3/2/12</i>	N/A					N
El Barrio, Inc. 5209 Detroit Avenue Cleveland, OH 44102	IGC-001193 NCA - yes BCF - yes <i>3/2/12</i>	N/A					Y
The Empowerment Center of Greater Cleveland 3030 Euclid Avenue, Suite #100 Cleveland, OH 44115	IGC-002723 NCA - yes BCF - yes <i>3/2/12</i>	N/A					N
Family Promise of Greater Cleveland 3470 East 152 <sup>nd</sup> Street Cleveland, OH 44120	IGC-001275 NCA - yes BCF - yes <i>3/2/12</i>	N/A					N
LINE & Associates, LLP 2450 Prospect Avenue Cleveland, OH 44115	IGC-001173 NCA - yes BCF - yes <i>3/2/12</i>	N/A					Y

NCA = Non-Collusion Affidavit  
BCF = Bidder Compliance Form

Robert Math  
Department Director Name

System - Updated 12/8/2011

R. Math  
Department Director Signature of Approval  
Date: 3/26/12

**CUYAHOGA COUNTY**

**TABULATION OF PROPOSALS RECEIVED (page 2 of 2)**

DEPARTMENT NAME: Employment & Family Services

RFP TITLE: Job Readiness, Job Search, Job Placement

PROPOSAL DUE DATE: March 9, 2012

RFP #: 22613

SBE: 0%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Lutheran Metropolitan Ministry 1468 West 25 <sup>th</sup> Street Cleveland, OH 44113	IGC-001788 NCA - yes BCF - yes 3/2 3/11/12	N/A					N
Passages Inc. 3631 Perkins Avenue Cleveland, OH 44114	IGC-002161 NCA - yes BCF - yes 3/2 3/11/12	N/A					N
The Spanish American Committee for a Better Community 4407 Lorain Avenue Cleveland, OH 44113	IGC-003058 NCA - yes BCF - yes 3/2 3/11/12	N/A					N
Towards Employment 1255 Euclid Avenue, Suite 300 Cleveland, OH 44115	IGC-002802 NCA - yes BCF - yes 3/2 3/11/12	N/A					N
Word of Righteousness Family Center 13455 Dressler Road Garfield Heights, OH 44125	IGC-003018 NCA - yes BCF - yes 3/2 3/11/12	N/A					N

NCA = Non-Collusion Affidavit  
BCF = Bidder Compliance Form

Robert Math  
Department Director Name

R. Math  
Department Director Signature of Approval

3/26/12  
Date

Employment & Family Services RFP RQ# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012		El Barrio, Inc	LNE & Associates, LLP	Catholic Charities Community Services	Towards Employment	Spanish American Committee
Program Model & Design		Score	Score	Score	Score	Score
a.	Rate the process for assessing participants and the tools used to identify work ready candidates who are appropriate for job readiness & job search activities. A copy of the assessment must be included.	2.63	3.38	3.38	2.63	2.63
b.	Rate the job readiness program activities, scheduled hours, curriculum and specific skills participants will gain which will enhance employability. A copy of the curriculum must be included.	3.38	3.38	3.38	3.00	3.00
c.	Rate the description of job search activities and scheduled hours.	2.63	3.38	3.38	3.00	2.63
d.	Rate the plan for utilizing unpaid internships to enhance participant employability and sustain program participation over time.	3.38	3.00	3.00	3.00	2.63
e.	Rate the description of job retention activities for individuals placed in paid or unpaid employment.	3.38	3.38	3.00	2.63	2.63
f.	Rate the plan to ensure quality, daily supervision of participants while they engage in all program activities.	3.38	2.63	3.00	2.63	2.63
g.	Rate the plan to ensure equal access to services for limited English proficient (LEP) program participants.	3.38	2.25	3.00	2.25	3.38
h.	Rate the number of participants proposed to served taking into account bi-weekly program starts.	3.38	3.38	2.63	3.38	2.63
<b>Total Section Score (Maximum 30 points)</b>		<b>25.50</b>	<b>24.75</b>	<b>24.75</b>	<b>22.50</b>	<b>22.13</b>
Program Management		Score	Score	Score	Score	Score
a.	Rate the proposed staffing by completion of the staffing chart, current resumes for filled positions or job description for vacant positions. Must reflect minimum qualifications described in the staffing model and identify bi-lingual staff (Spanish).	4.00	2.50	2.50	3.00	3.00
b.	Rate the management plan to ensure qualified candidates will be selected for the program and new hire training activities, staff performance evaluations, professional development requirements & offerings as well as a plan to replace staff without impact to operations.	3.50	3.00	4.00	3.00	3.00

Employment & Family Services RFP RQ# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012						
	El Barrio, Inc	LNE & Associates, LLP	Catholic Charities Community Services	Towards Employment	Spanish American Committee	
c.	3.00	3.00	3.00	3.00	3.00	
d.	3.50	3.00	4.00	3.00	3.00	
e.	3.00	3.00	4.00	3.00	2.00	
<b>III. Organizational Capacity</b>						
<b>Total Section Score (Maximum 25 points)</b>						
	17.00	14.50	17.50	15.00	14.00	
a.	5.36	5.36	4.02	5.36	4.02	
b.	4.69	4.69	4.02	4.02	3.35	
c.	4.69	5.36	3.35	4.02	4.69	
<b>Total Section Score (Maximum 20 points)</b>						
	14.74	15.41	11.39	13.40	12.06	
<b>IV. Internal Evaluation</b>						
a.	2.25	2.25	1.88	2.25	1.50	
b.	2.63	2.25	2.63	2.25	2.25	
c.	2.25	2.63	2.25	2.63	2.25	
d.	3.00	2.63	3.00	2.25	1.88	
<b>Total Section Score (Maximum 15 points)</b>						
	10.13	9.75	7.88	7.13	7.88	

Employment & Family Services RFP RC# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012							
V.	Collaborations (Not Scored)		El Barrio, Inc	LNE & Associates, LLP	Catholic Charities Community Services	Towards Employment	Spanish American Committee
	Identify the lead organization if the program is offered through a collaboration of organizations. Should contain letters of agreements between the partners detailing the commitments of each.	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
VI.	Customer References (Not Scored)						
		N	N	N	N	Y	N
		Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
		Y	Y	Y	Y	Y	Y
VII.	Program Budget						
a.	Rate the program budget and description of the budgeting approach to support program management and implementation. The budget narrative should be complete and detailed.	Score	Score	Score	Score	Score	Score
		7.00	6.00	5.00	4.00	6.00	6.00
b.	(BONUS 2 Points) Rate the organization's ability to leverage other funding and sources of financial or in-kind support.	Score	Score	Score	Score	Score	Score
		2.00	0.00	0.00	2.00	1.50	1.50
	Total Section Score (Maximum 10 points)	9.00	6.00	5.00	6.00	7.50	7.50
	Total Evaluation Score (Maximum 100 points)	76.37	70.41	66.52	64.03	63.56	63.56

Employment & Family Services RFP RQ# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012						
Program Model & Design		Family Promise of GC	Lutheran Metropolitan Ministry	Passages, Inc	Word of Righteousness Family Center	Empowerment Center of GC
		Score	Score	Score	Score	Score
a.	Rate the process for assessing participants and the tools used to identify work ready candidates who are appropriate for job readiness & job search activities. A copy of the assessment must be included.	3.38	2.63	2.63	2.63	1.13
b.	Rate the job readiness program activities, scheduled hours, curriculum and specific skills participants will gain which will enhance employability. A copy of the curriculum must be included.	3.00	2.63	2.25	1.88	1.13
c.	Rate the description of job search activities and scheduled hours.	2.63	2.63	1.88	1.13	1.88
d.	Rate the plan for utilizing unpaid internships to enhance participant employability and sustain program participation over time.	2.63	1.88	1.88	1.13	1.13
e.	Rate the description of job retention activities for individuals placed in paid or unpaid employment.	2.63	2.25	1.88	2.63	1.13
f.	Rate the plan to ensure quality, daily supervision of participants while they engage in all program activities.	2.63	1.88	1.88	1.13	1.13
g.	Rate the plan to ensure equal access to services for limited English proficient (LEP) program participants.	1.13	1.88	2.25	1.13	1.13
h.	Rate the number of participants proposed to served taking into account bi-weekly program starts.	1.13	1.88	2.63	1.13	1.13
		19.13	17.63	17.25	12.75	9.75
		<b>Total Section Score (Maximum 30 points)</b>				
ii. Program Management		Score	Score	Score	Score	Score
a.	Rate the proposed staffing by completion of the staffing chart, current resumes for filled positions or job description for vacant positions. Must reflect minimum qualifications described in the staffing model and identify bi-lingual staff (Spanish).	4.00	2.50	2.00	1.00	1.00
b.	Rate the management plan to ensure qualified candidates will be selected for the program and new hire training activities, staff performance evaluations, professional development requirements & offerings as well as a plan to replace staff without impact to operations.	3.00	3.00	2.00	2.00	0.00

Employment & Family Services RFP RQ# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012						
	Family Promise of GC	Lutheran Metropolitan Ministry	Passages, Inc	Word of Righteousness Family Center	Empowerment Center of GC	
c.	3.00	3.00	3.00	1.00	3.00	
d.	3.00	2.50	2.00	1.50	1.00	
e.	2.00	3.50	3.00	0.00	2.00	
<b>III. Organizational Capacity</b>						
<b>Total Section Score (Maximum 25 points)</b>						
	Score	Score	Score	Score	Score	Score
a.	4.69	3.35	4.02	2.01	2.68	
b.	4.69	3.35	2.68	1.34	0.00	
c.	2.68	2.68	2.68	0.00	1.34	
<b>Total Section Score (Maximum 20 points)</b>						
	Score	Score	Score	Score	Score	Score
<b>IV. Internal Evaluation</b>						
a.	2.25	1.50	0.75	1.50	0.75	
b.	0.75	1.88	1.50	1.50	0.75	
c.	1.88	1.50	1.50	1.50	0.00	
d.	1.88	2.25	2.25	2.25	0.75	
<b>Total Section Score (Maximum 15 points)</b>						
	Score	Score	Score	Score	Score	Score
	4.50	5.63	5.25	5.25	1.50	

Employment & Family Services RFP RQ# 22613 Evaluation Summary Scores Job Placement and Job Retention Activities for OWF Cash Assistance Recipients January 30, 2012						
V.	Collaborations (Not Scored)	Family Promise of GC	Lutheran Metropolitan Ministry	Passages, Inc	Word of Righteousness Family Center	Empowerment Center of GC
	Identify the lead organization, if the program is offered through a collaboration of organizations. Should contain letters of agreements between the partners detailing the commitments of each.	Y/N	Y/N	Y/N	Y/N	Y/N
VI.	Customer References (Not Scored)	N	Y	N	N	Y
		Y/N	Y/N	Y/N	Y/N	Y/N
		Y	Y	Y	Y	Y
VII.	Program Budget	Score	Score	Score	Score	Score
a.	Rate the program budget and description of the budgeting approach to support program management and implementation. The budget narrative should be complete and detailed.	8.00	6.00	4.00	4.00	2.00
b.	(BONUS 2 Points) Rate the organization's ability to leverage other funding and sources of financial or in-kind support	2.00	1.00	0.00	0.00	1.00
	Total Section Score (Maximum 10 points)	10.00	7.00	4.00	4.00	3.00
	Total Evaluation Score (Maximum 100 points)	60.69	54.13	47.88	30.85	25.27

## CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

<b>Contractor:</b>	West Side Ecumenical Ministry (El Barrio)		
<b>Contract Number:</b>	CE-1000593-01		
<b>Original Contract Amount:</b>	\$577,550.00	<b>Original Time Period:</b>	July 1, 2010 – June 30, 2011
<b>Amended Amount:</b> (1)	\$473,901.21	<b>Amended Time Period:</b>	July 1, 2011 – June 30, 2012
<b>Funding Source:</b>	TANF		

### Background

In March 2010, EFS issued a RFP that sought organizations that could offer a range of job readiness, job search, immediate job placement, and job retention services that would address the issue of unemployment among our OWF clients as well as those barriers to employment such as lack of soft skills and limited work histories.

Job readiness/job search (JRJS) is one of the federally allowed core activities by which OWF customers can satisfy their work requirements. EFS designed a new JRJS model which incorporated a competency based approach to determine participant's work readiness. As a result, our contracts have a combination of cost reimbursement and performance. Performance payments are linked to specific outcomes that focused on job placement and 90 and 180 days of job retention in unsubsidized employment. Because these goals take a longer time to achieve, these JSJR contracts were given a six month "tail" at the end of the contract to achieve these benchmarks.

### Service Description

- WSEM is a non-profit social service agency offering high-quality preschool education, job training and placement, emergency food and supportive services and behavioral services through its three Centers of Excellence and Counseling Solutions program.
- West Side Ecumenical Ministry is one of five providers currently providing JSJR programming for OWF customers.
- WSEM contracted to offer 23, 6 week long, job readiness sessions. Each session can accommodate a minimum of 36 participants.
- WSEM utilizes its in-house counseling program, Counseling Solutions, to provide soft skills group training led by licensed independent therapists. Participants from group sessions can be referred to one-on-one counseling if needed.
- WSEM maintains very close business relationships with several employers and invites them to participate in job readiness curriculum as guest speakers or in conducting mock interviews (i.e. Home Depot, US Cotton, Dollar Bank, and 5 Guys).
- WSEM hosts on site job interviews at least once a week with hiring companies.
- WSEM offers English as a second language (ESL) programming that OWF participants can attend while attending the JRJS program.
- WSEM uses interns from Case Western Reserve as assistant instructors in the program.
- WSEM has secured funding from another source to hire a Retention Specialist to administer the retention services for the JRJS program.
- WSEM is the only one of the five providers to offer a fully bilingual (Spanish) curricula including bilingual staff and training materials.
- In addition, WSEM offers monolingual (Spanish) job readiness training for clients with little or no proficiency in English.
- WSEM is the only JRJS provider currently located on the West Side of Cleveland.

**Performance Indicators**

- WSEM is contracted to serve 840 OWF participants; 588 will become "job ready"; 412 will obtain employment; 247 will achieve ninety day job retention; and 206 will achieve one-hundred eighty day job retention.
- Over 1370 OWF customers have been referred by EFS employment specialists to WSEM from July 2010 to April 2012.
- WSEM averages about 25 participants attending per session; and has the highest per class capacity of the JRJS programs (25-30 participants).
- WSEM has very strong engagement rates with referred clients. Nearly 65% of clients referred to the program are enrolled.
- WSEM has placed 313 OWF participants in either full or part time unsubsidized employment.
- Progress towards longer term goals of 90 and 180 day retention are 184 clients or 50% and 115 clients or 38% respectively.

**Rating of Overall Performance of Contractor (check one)**

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

**Justification of Rating**

WSEM's job readiness job search program is currently meeting program expectations. The program has been implemented as proposed and is achieving notable results.

WSEM's JRJS program is subject to Work First Services' Comprehensive Program Assessment. This process ensures providers are compliant with the terms and conditions of their contracts and delivering quality services to meet the needs of our consumers.

Site visit observations revealed a lively and energetic session, professionally conducted in English and Spanish. Case file reviews revealed well organized files with most of the required documentation. The case file review performed indicated that WSEM met expectations in 22 of the 25 areas. WSEM submitted a quality assurance plan addressing the three areas which did not meet contract expectations of 75% or higher.

Employment & Family Services

May 2, 2012

Using Department

Date

## CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

<b>Contractor:</b>	LNE & Associates	<b>Original Time Period:</b>	July 1, 2010 – June 30, 2011
<b>Contract Number:</b>	CE-1000623-01	<b>Amended Time Period:</b>	July 1, 2011 – June 30, 2012
<b>Original Contract Amount:</b>	\$476,000.00		
<b>Amended Amount: (1)</b>	\$428,518.08		
<b>Funding Source:</b>	TANF		

### Background

In March 2010, EFS issued a RFP that sought organizations that could offer a range of job readiness, job search, immediate job placement, and job retention services that would address the issue of unemployment among our OWF clients as well as those barriers to employment such as lack of soft skills and limited work histories.

Job readiness/job search (JRJS) is one of the federally allowed core activities by which OWF customers can satisfy their work requirements. EFS designed a new JRJS model which incorporated a competency based approach to determine participant's work readiness. We entered into contracts, with a combination of cost reimbursement and performance. Performance payments are linked to specific outcomes that focused on job placement and 90 and 180 days of job retention in unsubsidized employment. Because these goals take a longer time to achieve, these JSJR contracts were given a six month "tail" at the end of the contract to achieve these benchmarks.

### Service Description

- LNE & Associates has been providing workforce development solutions since 2003. In that time LNE has operated several employment programs including summer youth employment for the City of Cleveland, ex-offender programs for the Department of Workforce Development, and Building Hope for Cuyahoga County's Office of Re-Entry.
- LNE is one of five providers currently providing JRJS programming for OWF customers.
- LNE is contracted to offer 23 job readiness sessions, up to 6 weeks long depending on the progress of the participant. Each session can accommodate a minimum 25 participants.
- LNE offers an Employee Assistance Program for participants experiencing more severe barriers to employment.
- LNE is located in the downtown area and readily accessible to participants via public transportation.

### Performance Indicators

- LNE is contracted to serve 575 OWF participants; 402 will become "job ready"; 281 will obtain employment; 169 will achieve ninety day job retention; and 140 will achieve one-hundred eighty day job retention.
- Over 1470 OWF customers have been referred by EFS employment specialists to LNE from July 1, 2010 to April 2012.
- LNE has averaged 24 participants per class, exceeding their class capacity by 12%.
- Through March 2012, 229 LNE program participants have achieved unsubsidized employment.
- Progress towards longer term goals of 90 and 180 day retention are 153 clients or 53% and 97 clients or 40% respectively.

**Rating of Overall Performance of Contractor (check one)**

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

**Justification of Rating**

Performance indicators demonstrate that the program has been implemented as planned and meeting performance expectations. This program receives a consistently high volume of referrals from EFS employment specialists indicative of its appeal to staff and popularity among customers. Nearly 60% of all clients referred, engage in the program. LNE also has a strong track record of preparing participants for work as 79% of program participants demonstrate work readiness competencies.

LNE's JRJS program is subject to Work First Services' Comprehensive Program Assessment. This process ensures providers are compliant with the terms and conditions of their contracts and delivering quality services to meet the needs of our consumers.

At a site visit, EFS staff observed a professional and caring and supportive environment for job seekers. The level of interaction among staff and participants was very high as clients engaged in computer aided job search. The case file review performed indicated that LNE met expectations in all 24 areas of the review and required no quality assurance plan.

Employment & Family Services  
Using Department

May 3, 2012  
Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0079

<b>Sponsored by: County Executive FitzGerald/Department of Public Safety and Justice Services/Division of Public Safety Grants</b>	A <b>Resolution</b> authorizing an agreement with City of Cleveland in the amount not-to-exceed \$2,620,777.24 for reimbursement of eligible expenses for planning, training, exercises, equipment and grant administration in connection with the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 6/30/2012; and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.
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**WHEREAS**, the County Executive FitzGerald/Department of Public Safety and Justice Services/Division of Public Safety Grants has submitted an agreement with the City of Cleveland in the amount not-to-exceed \$2,620,777.24 for reimbursement of eligible expenses for planning, training, exercises, equipment and grant administration in connection with the FY2009 Urban Area Security Initiative (“UASI”) Grant Program for the period 8/1/2009 - 6/30/2012; and

**WHEREAS**, the primary goals of this project are (a) to provide funding for first responders to prepare for, prevent, respond to and recover from natural and man-made disasters; and (b) provide funding for homeland security related equipment, training, exercises, and planning activities, and

**WHEREAS**, the Cleveland projects were approved by the Public Safety Urban Area Working Group, and all equipment will be approved by the Ohio Emergency Management Agency (“OEMA”); and

**WHEREAS**, the County will not procure any goods or services by entering into this agreement; and

**WHEREAS**, the performance period of this agreement is August 1, 2009 through June 30, 2012; and

**WHEREAS**, the contractor for this project is:

City of Cleveland  
601 Lakeside Avenue  
Cleveland, Ohio 44114  
Frank Jackson, Mayor of the City of Cleveland

Council Districts 2, 3, 7 and 8; and

**WHEREAS**, this project is funded 100% by the Department of Homeland Security (“DHS”) through OEMA. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur; and

**WHEREAS**, the Funding for FY09 UASI is passed through to Cuyahoga County from the OEMA and the DHS; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes an agreement with City of Cleveland in the amount not-to-exceed \$2,620,777.24 for reimbursement of eligible expenses for planning, training, exercises, equipment and grant administration in connection with the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 6/30/2012.

**SECTION 2.** The County Executive is hereby authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 8, 2012  
Committee(s) Assigned: Public Safety

Journal CC006  
May 22, 2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0080

<b>Sponsored by: County Executive FitzGerald/Department of Public Works/Divison of County Engineer and Councilmember Germana</b>	<b>A Resolution</b> approving a Sanitary Sewer Line Vacation and Granting of Easement agreement with Wal-Mart Real Estate Business Trust, a Delaware statutory trust, in connection with property located in the City of Brooklyn; and authorizing the County Executive to execute all documents required in connection with said agreement.
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WHEREAS, the County Executive FitzGerald/Department of Public Works/ Division of County Engineer has requested approval of the County's vacationing of the existing Sanitary Sewer Line Easement to Wal-Mart Real Estate Business Trust, a Delaware Statutory Trust, and to grant a replacement easement from Wal-Mart to the County in connection with property located in the City of Brooklyn; and

WHEREAS, Wal-Mart owns property in Brooklyn, Ohio that has been improved with a commercial retail facility, which it intends to expand; and

WHEREAS, there is currently an existing sanitary sewer line easement on the property, and in order for Wal-Mart to expand its retail facility, the existing sanitary sewer line had to be relocated; and

WHEREAS, at its own expense, Wal-Mart constructed a new sanitary sewer line on a different portion of its property to take the place of the existing sanitary sewer line; and the new sanitary sewer line is currently functioning; and

WHEREAS, both Cuyahoga County and the North East Ohio Regional Sewer District ("NEORS") oversaw the construction of the new sanitary sewer line; and

WHEREAS, in addition to relocating the existing sewer line for the expansion of its commercial facility, the existing sanitary sewer line easement must also be vacated; and

WHEREAS, Wal-Mart desires to grant to the County an easement for the purpose of maintaining the new sanitary sewer line and, in return, have the County vacate the easement on the original (existing) sanitary sewer line; and

WHEREAS, upon completion of this transaction, Cuyahoga County will donate the new sewer line and easement to the NEORS; and

WHEREAS, the NEORSD has approved the vacationing of the existing easement and the granting of the new easement; and

WHEREAS, there is no cost associated with approving the vacation of the sanitary sewer easement or in accepting the replacement sanitary sewer easement; and

WHEREAS, the contactor, project information and location are as follows:

Contractor

Linda H. Schaffer, Esq.,  
Wal-Mart Real Estate Business Trust,  
One East 4<sup>th</sup> Street, Suite 1400  
Cincinnati, Ohio 45202

Project Address

10000 Brookpark Road  
Brooklyn, Ohio 44130  
Council District 6.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County's vacationing of the existing Sanitary Sewer Line Easement to Wal-Mart Real Estate Business Trust, a Delaware statutory trust, located in the City of Brooklyn.

**SECTION 2.** That the County Council hereby accepts the grant of a replacement easement from Wal-Mart Real Estate Business Trust to Cuyahoga County in connection with property located in the City of Brooklyn.

**SECTION 3.** There is no cost associated with approving the vacationing of the sanitary sewer line easement or in accepting the replacement sanitary sewer line easement.

**SECTION 4.** That the County Executive is hereby authorized to enter into and execute the Sanitary Sewer Line Vacation and Granting of Easement agreement and all other documents required in connection with the project.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2012-0012

Sponsored by: <b>County Executive FitzGerald</b>	<b>An Ordinance</b> establishing the Department of Information Technology under the direction of a Chief Information Officer who shall serve at the pleasure of the County Executive, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Charter Section 3.09, subsection 2, gives Cuyahoga County Council the authority “[t]o establish departments, and divisions and sections within departments, under the supervision of the County Executive, and such boards, agencies, commissions, and authorities, in addition to or as part of those provided for in this Charter, as the Council determines to be necessary for the efficient administration of the County;” and,

WHEREAS, formally establishing a Department of Information Technology will enable the County to operate more efficiently and effectively, by coordinating and consolidating information technology operations under the direction of a Chief Information Officer; and,

WHEREAS, the Council has determined that the creation of a Department of Information Technology is necessary for the efficient administration of the County; and,

WHEREAS, this Council determines that it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Department.

### **NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Department of Information Technology is hereby officially established, and, for the specific purposes stated in Section 9.04 of the Cuyahoga County Charter, shall be its own appointing authority.

**SECTION 2.** The powers and duties of the former Automatic Data Processing Board and Data Information Center shall be transferred to the Department of Information Technology. All property, records, and equipment of the Automatic Data Processing Board and Data Information Services Center shall be transferred to the Department of Information Technology.

**SECTION 3.** Unless otherwise specified herein or by a future County ordinance, the Department of Information Technology shall coordinate the use of all automatic or electronic data processing or record-keeping equipment, software, computer hardware, information technology and/or information technology services in use by the various Cuyahoga County government offices, departments, agencies, boards and commissions that are under the jurisdiction of the Charter. All contracts for automatic or electronic data processing or record-keeping equipment, software, computer hardware, information technology and/or information technology services shall be presented to the Department of Information Technology for review and approval prior to presentation to the appropriate authority, as determined by ordinance of Council, for final approval of contracts.

**SECTION 4.** Notwithstanding Section 3 above, nothing in this Ordinance is intended to be construed to place the Regional Enterprise Data Sharing System (“REDSS”) or the REDSS Advisory Board under the purview of the Department of Information Technology.

**SECTION 5.** The specific goals, duties, and other related activities of the Department of Information Technology shall be determined by a director known as the “Chief Information Officer” who shall serve at the pleasure of the County Executive and who, with the approval of the County Executive pursuant to Charter Section 2.03(1), shall employ and supervise such number of deputies, assistants, and employees as shall be reasonably necessary to carrying out the duties of the Department of Information Technology and such other persons as are specifically designated by the Charter or by ordinance to exercise the functions of the Department of Information Technology as specified herein.

**SECTION 6.** The Department of Information Technology shall be comprised of the staff of the Chief Information Officer and the following divisions: Human Services Applications, Justice Services Applications, Enterprise Services Applications, and Infrastructure Operations. Nothing in this Ordinance is intended to limit the ability of the County Executive and the Chief Information Officer to abolish positions for the purpose of enhancing the efficiency of operations or for any other reason permitted by general law.

**SECTION 7.** Under the direction of the Chief Information Officer, there shall be a Technical Advisory Committee, whose membership shall consist of the major service areas of the County of Cuyahoga as determined by the Chief Information Officer, and who shall provide input into the determination of information technology standards and procurement.

**SECTION 8.** It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

