



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, FEBRUARY 14, 2012**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
  - a) January 24, 2012 Meeting
- 7. MESSAGES FROM THE COUNTY EXECUTIVE**
  - a) Contracts executed by County Executive (attachment).
- 8. CONSIDERATION OF MOTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
  - a) M2012-0004: A Motion amending various Rules of the Cuyahoga County Council, and declaring the necessity that this Motion become immediately effective.

Sponsors: Councilmembers Miller and Greenspan

- b) M2012-0005: A Motion confirming the County Executive's appointment of Jerry G. Brown to serve on the County Audit Committee, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

- c) M2012-0006: A Motion confirming the County Executive's appointment of Victor A. Ruiz to serve on the Cuyahoga Community College Board of Trustees, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

- d) M2012-0007: A Motion confirming the County Executive's appointment of The Honorable Timothy DeGeeter to serve on the Northeast Ohio Regional Sewer District Board of Trustees, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

#### **9. CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2012-0018: A Resolution providing for the appointment of Janine D. Thurman as Assistant Deputy Clerk of Council, and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Connally

- b) R2012-0019: A Resolution recognizing February 19 - 26, 2012 as Cleveland Saves Week in Cuyahoga County; encouraging County Administrative Departments to promote personal and household saving to employees, clients and residents of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Rogers

#### **10. COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING**

- a) R2012-0011: A Resolution proclaiming the month of May of each year as Multiple Chemical Sensitivity Awareness Month in Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Miller, Simon and Conwell

Committee Assignment and Chair: Environment & Sustainability – Rogers

**11. CONSIDERATION OF ORDINANCES OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- a) O2012-0003: An Ordinance establishing rules and procedures for operation of Charter Review Commissions in Cuyahoga County, pursuant to Article 12, Section 9, of the Cuyahoga County Charter.

Sponsors: Councilmembers Miller, Conwell and Greenspan

- b) O2012-0004: An Ordinance amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Greenspan

**12. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FOURTH READING ADOPTION**

- a) O2011-0042: An Ordinance extending health care benefits to domestic partners of County employees; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon, Miller, Rogers, Connally, Brady and Conwell

Committee Assignments and Chairs: Human Resources, Appointments & Equity – Conwell and Justice Affairs – Simon

**13. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2012-0020: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

#### 14. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2012-0021: A Resolution supporting submission of applications on behalf of Cuyahoga County for first-round funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development; authorizing the County Executive and Department Directors to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald

- b) R2012-0022: A Resolution approving Right-of-Way plans as set forth in the Right-of-Way Legend Sheet for Permanent Parcel No. 264-21-020, Project Parcel No. 15, located at 7931 Stearns Road for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township; authorizing the County Executive through the Department of Public Works to acquire said Project Parcel as necessary Right-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- c) R2012-0023: A Resolution declaring that public convenience and welfare requires replacement of Rockside Road Bridge No. 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View; total estimated construction cost \$8,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- d) R2012-0024: A Resolution declaring that public convenience and welfare requires resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the City of Warrensville Heights and Village of North Randall; total estimated construction cost \$3,300,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County



Executive to enter into agreements of cooperation with said municipalities in connection with said project.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- e) R2012-0025: A Resolution declaring that public convenience and welfare requires resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights; total estimated construction cost \$4,125,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- f) R2012-0026: A Resolution making an award on RQ21908 to The C.A. Agresta Construction Co. in the amount of \$1,314,468.45 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland; authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract.

Sponsor: County Executive FitzGerald/Department of Public Works/  
Division of County Engineer

- g) R2012-0027: A Resolution establishing a list of certified providers for occupational skills training services for the Individual Training Account System for the period 11/1/2011 - 6/30/2014; authorizing the County Executive to enter into agreements with said providers for said training services; and declaring the necessity that this Resolution become immediately effective:

- 1) Kaplan Career Institute
- 2) Lincoln College of Technology
- 3) National College
- 4) Phoenix Healthcare Institute, LLC

Sponsor: County Executive FitzGerald/Department of Workforce Development, in partnership with City of Cleveland, as designated Local Workforce Investment Area No. 3

- h) R2012-0028: A Resolution making an award on RQ21601 to Great Lakes Petroleum Co. in the amount not-to-exceed \$554,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

- i) R2012-0029: A Resolution making an award on RQ21602 to Great Lakes Petroleum Co. in the amount not-to-exceed \$648,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

- j) R2012-0030: A Resolution making an award on RQ21586 to Jack Dohney Supplies Ohio, Inc. in the amount not-to-exceed \$696,211.55 for Vactor 21 Series Plus combination sewer cleaning equipment for use by Department of Public Works/Division of County Engineer, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

- k) R2012-0031: A Resolution authorizing amendments to Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network for various time periods ending 12/31/2011 to extend the time period to 12/31/2012; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) for the period beginning 2/1/2010:
  - i) African Soul
  - ii) AllSports Academy of Greater Cleveland, Inc.
  - iii) Applewood Centers, Inc.
  - iv) Art Therapy Studio
  - v) Be Healed Family Outreach
  - vi) Beech Brook

- vii) Bellefaire Jewish Childrens Bureau
- viii) Berea Children's Home & Family Services
- ix) Bureau of Drug Abuse, Cleveland Treatment Center, Inc.
- x) Catholic Charities Services Corporation dba Parmadale
- xi) Catholic Charities Services Corporation dba St. Martin de Porres Family Center
- xii) Claudia's Family Development Inc.
- xiii) Cleveland Furniture Bank
- xiv) Community Care Network, Inc.
- xv) Education Alternatives
- xvi) Family Guidance Center, Inc.
- xvii) Pressley Ridge
- xviii) Reading-R.A.M.M.
- xix) START – Support to At-Risk Teens
- xx) Specialized Alternatives for Families and Youth of Ohio, Inc.
- xxi) Sunrise East Tutoring Services, LLC
- xxii) The Cleveland Christian Home Incorporated
- xxiii) The Village Network dba Boys Village
- xxiv) West 25<sup>th</sup> Furnishings and Appliances, Inc.
- xxv) Youth Mentoring and At Risk Intervention, Inc.

2) for the period beginning 6/1/2011:

- i) Building Bridges Murals, Inc.
- ii) Cleveland Eastside Ex-Offender Coalition
- iii) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project
- iv) Golden Ciphers
- v) In The Hood Foundation, Inc.
- vi) Jackson Express Services, LLC
- vii) L.E.V.Y. Social Programs, Inc.
- viii) Making a Difference Consulting, LLC
- ix) MGW Resource Center
- x) No Limit Leaders
- xi) Quality Care Residential Homes, Inc.
- xii) The East End Neighborhood House Association
- xiii) The Sanctuary Christian Entertainment Complex, Inc.
- xiv) University Settlement, Incorporation
- xv) V.O.I.C.E. Consulting (Vision, Opportunity, Investment, Commitment, Enterprise)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

- l) R2012-0032: A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,074,053.00 for legal services for the Division of Children and Family Services for the period 1/1/2012 - 12/31/2012, and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

- m) R2012-0033: A Resolution making awards on RQ21780 to various providers for community wraparound care coordination and family and youth advocacy services for the period 4/1/2012 - 6/30/2013, and authorizing the County Executive to execute contracts and all other documents consistent with said awards and this Resolution:

- 1) Applewood Centers, Inc. in the amount of \$669,468.72.
- 2) Beech Brook in the amount of \$836,858.40.
- 3) Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center in the amount of \$449,755.00.
- 4) Catholic Charities Services Corporation dba Parmadale in the amount of \$836,858.40.
- 5) The Cleveland Christian Home Incorporated in the amount of \$836,858.40.
- 6) The East End Neighborhood House Association in the amount of \$475,002.00.
- 7) University Settlement, Incorporated in the amount of \$375,640.00.
- 8) West Side Community House in the amount of \$553,865.00.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

- n) R2012-0034: A Resolution making awards on RQ21241 to various providers for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 3/31/2013, and authorizing the County Executive to execute contracts and all other documents consistent with said awards and this Resolution:

- 1) Catholic Charities Community Services Corporation (St. Martin de Porres Family Center) in the amount of \$640,928.00.
- 2) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project in the amount of \$640,928.00.
- 3) The East End Neighborhood House Association in the amount of \$776,535.00.
- 4) Friendly Inn Settlement, Inc. in the amount of \$739,780.00.

- 5) The Harvard Community Services Center in the amount of \$664,455.00.
- 6) Center for Families and Children in the amount of \$690,430.00.
- 7) City of Lakewood in the amount of \$704,853.26.
- 8) Murtis Taylor Human Services System (East Cleveland) in the amount of \$754,804.00.
- 9) Murtis Taylor Human Services System (Mt. Pleasant) in the amount of \$745,803.00.
- 10) Parma City School District in the amount of \$710,000.00.
- 11) University Settlement, Incorporated in the amount of \$732,054.00.
- 12) West Side Community House in the amount of \$753,105.00.
- 13) Word of Righteousness Family Life Center, Inc. in the amount of \$650,000.00.
- 14) YMCA of Greater Cleveland in the amount of \$774,542.00.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

#### **15. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- a) R2011-0344: A Resolution reaffirming and approving a reduced dog license fee for spayed and neutered dogs, effective 12/1/2011; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Fiscal Officer and Councilmember Simon

Committee Assignment and Chair: Finance & Budgeting – Miller

- b) R2012-0014: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2011-0320, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Committee Assignment and Chair: Finance & Budgeting – Miller

- c) R2012-0015: A Resolution approving the appropriation of funds for Year 2012 based on the Statement of Appropriation Status dated 12/31/2011, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Committee Assignment and Chair: Finance & Budgeting – Miller

- d) R2012-0017: A Resolution authorizing a Water Pollution Control Loan Fund Agreement with Ohio Environmental Protection Agency and Ohio Water Development Authority in the amount of \$378,483.00 for the Jefferson Drive Lateral Rehabilitation/Reconstruction Project; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works

Committee Assignment and Chair: Environment & Sustainability – Rogers

## **16. MISCELLANEOUS COMMITTEE REPORTS**

## **17. MISCELLANEOUS BUSINESS**

- a) Presentation regarding Vitality, the County's new employee wellness program.

## **18. PUBLIC COMMENT UNRELATED TO AGENDA**

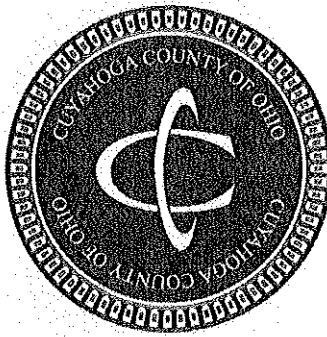
## **19. ADJOURNMENT**

### NEXT MEETING

#### REGULAR MEETING:

TUESDAY, FEBRUARY 28, 2012  
5:00 PM / COUNCIL CHAMBERS

\*In accordance with Ordinance No. O2011-0020, complimentary parking for the public will be available **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**

**TUESDAY, JANUARY 24, 2012**

**CUYAHOGA COUNTY JUSTICE CENTER**

**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**

**5:00 PM**

### **1. CALL TO ORDER**

**In the absence of Council President Connally, Council Vice-President Simon presided over the meeting. The meeting was called to order at 5:15 p.m.**

### **2. ROLL CALL**

**Council Vice-President Simon asked Deputy Clerk Barnhill to call the roll. Councilmembers Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon and Miller were in attendance and a quorum was determined. Councilmember Greenspan entered the meeting shortly after the roll call was taken. Council President Connally was absent from the meeting.**

**A motion was then made by Council Vice-President Simon, seconded by Mr. Miller and approved by unanimous vote to excuse Council President Connally from the meeting.**

### **3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

### **4. SILENT MEDITATION**

**Council Vice-President Simon requested there be a moment of silent meditation for personal reflection.**

### **5. PUBLIC COMMENT RELATED TO AGENDA**

**No public comments were given.**

## 6. APPROVAL OF MINUTES

- a) January 10, 2012 Meeting

**A motion was made by Mr. Miller, seconded by Mr. Rogers and approved by unanimous vote to approve the minutes of the January 10, 2012 meeting.**

## 7. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive FitzGerald reported that state funding for the Inner Belt Bridge Project had been cut and stated his intent to work towards getting the funding restored. He asked Council to join in supporting this effort.**

## 8. COMMITTEE REPORTS AND CONSIDERATION OF MOTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Motion Nos. M2012-0002 and M2012-0003.**

- a) M2012-0002: A Motion confirming the County Executive's appointment of Edna Fuentes-Casiano to serve on the Cuyahoga County Public Library Board of Trustees, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Ms. Simon with a second by Ms. Conwell, Motion No. M2012-0002 was considered and approved by unanimous vote.**

- b) M2012-0003: A Motion confirming the County Executive's appointment of Barbara J. Thomas to serve on the Office of Homeless Services Advisory Board, and declaring the necessity that this Motion become immediately effective.

Sponsors: Council President Connally and **Councilmembers Rogers and Conwell**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Mr. Miller with a second by Mr. Rogers, Motion No. M2012-0003 was considered and approved by unanimous vote.**



9. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2012-0011: A Resolution proclaiming the month of May of each year as Multiple Chemical Sensitivity Awareness Month in Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Miller, Simon and Conwell

**Council Vice-President Simon referred Resolution No. R2012-0011 to the Environment & Sustainability Committee.**

10. CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2012-0012 and R2012-0013.**

- a) R2012-0012: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2012-0012 was considered and adopted by unanimous vote.**

- b) R2012-0013: A Resolution amending BOCC Resolution No. 103040 dated 7/22/2010, which authorized employment of the law firm of Weston Hurd, LLP, for legal services in connection with United States District Court Case No. 1:08-CV-01339-DCN, Angela Lowe, et al. vs. Cuyahoga County, et al., by changing the amount not-to-exceed from \$330,000.00 to \$363,100.00; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Law on behalf of the Prosecutor's Office

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2012-0013 was considered and adopted by unanimous vote.**

- c) R2012-0017: A Resolution authorizing a Water Pollution Control Loan Fund Agreement with Ohio Environmental Protection Agency and Ohio Water Development Authority in the amount of \$378,483.00 for the Jefferson Drive Lateral Rehabilitation/Reconstruction Project; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works

**At the request of the Law Department, Council Vice-President Simon referred Resolution No. R2012-0017 to the Environment & Sustainability Committee.**

#### 11. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2012-0014: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2011-0320, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

**Council Vice-President Simon referred Resolution No. R2012-0014 to the Finance & Budgeting Committee.**

- b) R2012-0015: A Resolution approving the appropriation of funds for Year 2012 based on the Statement of Appropriation Status dated 12/31/2011, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

**Council Vice-President Simon referred Resolution No. R2012-0015 to the Finance & Budgeting Committee.**

12. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER  
SUSPENSION OF RULES AND EXECUTIVE SESSION

[Note: Item No. 12 was taken out of order after Item No. 19 on the agenda.]

A motion was made by Ms. Simon, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2012-0016.

- a) R2012-0016: A Resolution approving an amendment to a Collective Bargaining Agreement with Teamsters Local 436, affiliated with the International Brotherhood of Teamsters, covering approximately 7 employees at the County Airport for the period 12/1/2010 - 11/30/2013; directing that funds necessary to implement the amended Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute all documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Departments of Development and Law

- b) Purchase/Sale of Real Estate - Discussion

A motion was made by Council Vice-President Simon, seconded by Mr. Miller, and approved by unanimous vote to move to Executive Session for the purpose of discussing matters concerning a collective bargaining agreement and the purchase and sale of real estate, and for no other purpose whatsoever. Executive Session was then called to order by Council Vice-President Simon at 6:25 p.m. The following members were present: Councilmembers Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon, Greenspan and Miller. The following additional attendees were present: Deputy Clerk of Council Nikima Barnhill, Director of Law Majeed Makhoulf, Assistant Law Director Christopher Russ, Assistant Law Director Ed Morales, Deputy Chief Director of Law Nora Hurley, Director of Human Resources Elise Hara, Council Chief of Staff Joe Nanni and Legislative Budget Advisor Trevor McAleer. At 7:38 p.m., Executive Session was adjourned, without objection, and Council Vice-President Simon then reconvened the regular meeting.

On a motion by Mr. Miller with a second by Mr. Germana, Resolution No. R2012-0016 was considered and adopted by unanimous vote.

13. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND  
READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2012-0004, R2012-0005, R2012-0006, R2012-0007 and R2012-0009.**

- a) R2012-0004: A Resolution declaring that public convenience and welfare requires deck sealing of various bridges in connection with the Bridge Deck Sealing Program; total estimated construction costs \$150,000.00; and finding that special assessments are not to be levied and collected to pay any part of the County's costs of said improvements:
- 1) Bassett Road Bridge No. 03.57 over Porter Creek in the City of Bay Village.
  - 2) Bennett Road Bridge No. 01.82 over the East Branch of Rocky River in the City of North Royalton.
  - 3) Harvard Avenue Bridge No. 00.16 over the Cuyahoga River in the City of Cleveland and Village of Cuyahoga Heights.
  - 4) Lewis Road Bridge No. 02.91 over the West Branch of Rocky River in Olmsted Township and City of North Olmsted.
  - 5) Rockside Road Bridge No. 03.41 over the Ohio Canal in the Village of Valley View.
  - 6) Triskett Road Bridge No. 01.34 over the Norfolk Southern Railroad and Greater Cleveland Regional Transit Authority in the City of Cleveland.
  - 7) Whiskey Island Drive Bridge No. 00.93 over the Norfolk Southern Railroad in the City of Cleveland.

Sponsor: County Executive FitzGerald/Department of Public Works/  
County Engineer

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

**On a motion by Mr. Jones with a second by Mr. Rogers, Resolution No. R2012-0004 was considered and adopted by unanimous vote.**

- b) R2012-0005: A Resolution declaring that public convenience and welfare requires replacement of sidewalks on various bridges in connection with

the Bridge Sidewalk Replacement Program; total estimated construction costs \$1,250,000.00; and finding that special assessments are not to be levied and collected to pay any part of the County's costs of said improvements:

1) East Project:

- i) Chagrin River Road Bridge No. 02.40 over Sulphur Springs Creek in the Village of Bentleyville.
- ii) Pleasant Valley Road Bridge No. 09.68 over Cuyahoga River, Canal Road and Ohio Canal in the City of Independence and Village of Valley View.
- iii) Rockside Road Bridge No. 03.23 over CSXT Railroad and Access Road in the City of Independence.
- iv) Rockside Road Bridge No. 03.32 over Cuyahoga River in the City of Independence and Village of Valley View.
- v) Rockside Road Bridge No. 04.80 over former P&LE Railroad Right-of-Way in the Village of Valley View.

2) West Project:

- i) Bagley Road Bridge No. 05.63 over East Branch of Rocky River in the City of Berea.
- ii) Hilliard Road Bridge No. 03.21 over Cahoon Creek in the City of Westlake.
- iii) Hilliard Road Bridge No. 08.57 over Rocky River, Cleveland MetroParks and Valley Parkway in the Cities of Rocky River and Lakewood.

Sponsor: County Executive FitzGerald/Department of Public Works/  
County Engineer

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2012-0005 was considered and adopted by unanimous vote.**

- c) R2012-0006: A Resolution declaring that public convenience and welfare requires various replacements on various bridges; total estimated

construction cost \$150,000.00 each; and finding that special assessments are not to be levied and collected to pay any part of the County's costs of said improvements:

- 1) deck replacement on Lee Road Bridge No. 00.77 over Mill Creek in the City of Maple Heights.
- 2) railing replacement on Memphis Road Bridge No. 00.95 over Countryman's Creek in the City of Brooklyn.

Sponsors: County Executive FitzGerald/Department of Public Works/  
County Engineer and **Councilmember Germana**

Committee Assignment and Chair: Public Works, Procurement &  
Contracting – Jones

**On a motion by Mr. Germana with a second by Mr. Jones, Resolution No. R2012-0006 was considered and adopted by unanimous vote.**

- d) R2012-0007: A Resolution approving a Participation and Redevelopment Agreement with Cleveland Housing Network, Inc. for the Emerald Alliance VII Redevelopment Project, located at 9431 Lorain Avenue and 3147 West 95th Street, Cleveland, for the period 10/10/2011 - 10/9/2015 in connection with a Clean Ohio Assistance Fund grant agreement with State of Ohio, Department of Development in the amount of \$656,272.00; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

Committee Assignment and Chair: Economic Development & Planning –  
Schron

**On a motion by Mr. Schron with a second by Mr. Miller, Resolution No. R2012-0007 was considered and adopted by unanimous vote.**

- e) R2012-0009: A Resolution approving an amendment to Contract No. CE1100151-02 with Berea Children's Home for Community-based Treatment Center management services for the period 1/1/2011 - 6/30/2011 to extend the time period to 6/30/2012 and for additional funds in the amount of \$1,153,828.80; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald on behalf of Juvenile Court

Committee Assignment and Chair: Justice Affairs – Simon

**On a motion by Mr. Schron with a second by Mr. Gallagher, Resolution No. R2012-0009 was considered and adopted by unanimous vote.**

14. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2012-0001.**

- a) O2012-0001: An Ordinance amending Ordinance No. O2011-0016, as amended, which established the organizational structure of the Department of Law.

Sponsor: County Executive FitzGerald/Departments of Law and Public Works

Committee Assignments and Chairs: Human Resources, Appointments & Equity – Conwell and Justice Affairs – Simon

**Council Vice-President Simon introduced a substitute to Ordinance No. O2012-0001 on the floor. Discussion ensued.**

**A motion was then made by Ms. Simon, seconded by Mr. Schron and approved by unanimous vote to accept Ordinance No. O2012-0001, as substituted.**

**On a motion by Mr. Germana with a second by Mr. Schron, Ordinance No. O2012-0001 was considered and adopted by unanimous vote, as substituted.**

15. CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- a) O2011-0061: An Ordinance providing for modifications and adoption of the County's Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive FitzGerald/Department of Human Resources on behalf of Human Resource Commission

**On a motion by Mr. Schron with a second by Mr. Rogers, Ordinance No. O2011-0061 was considered and adopted by unanimous vote.**

16. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- a) O2011-0049: An Ordinance authorizing the County Executive to establish an Economic Development Fund for the purpose of investing in job growth and economic development in Cuyahoga County, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive FitzGerald/Department of Development and Councilmembers Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon and Miller

Committee Assignment and Chair: Economic Development and Planning – Schron

**Mr. Schron introduced a substitute to Ordinance No. O2011-0049 on the floor. Discussion ensued.**

**A motion was made by Ms. Conwell, seconded by Mr. Rogers and approved by unanimous vote to accept Ordinance No. O2011-0049, as substituted.**

**A motion was then made by Mr. Germana, seconded by Mr. Schron and approved by unanimous vote to amend Section 4 of Ordinance No. O2011-0049 to state the following:**

***The Department of Development, CCCIC or the appropriate approving authority shall have the ability to modify parameters or terms for any individual transaction in the \$100 Million Economic Development Fund including but not limited to loan amount, interest rate and time period. Any changes to the parameters or terms shall be provided to the appropriate approving body as part of the review documents.***

**On a motion by Mr. Schron with a second by Ms. Conwell, Ordinance No. O2011-0049 was considered and adopted by unanimous vote, as substituted and amended.**

17. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, January 30, 2012 at 1:00 p.m.**

**Mr. Rogers reported that the Environment & Sustainability Committee will meet on Friday, January 27, 2012 at 1:00 p.m.**

**Mr. Brady reported that the Health, Human Services & Aging Committee will meet on Thursday, January 26, 2012 at 1:00 p.m.**



**Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Thursday, January 26, 2012 at 11:00 a.m.**

**Council Vice-President Simon announced that the Committee of the Whole will meet on Tuesday, January 31, 2012 at 4:00 p.m. to discuss the Inner Belt Bridge Project.**

**Council Vice-President Simon stated that on behalf of Council President Connally, all Committee Chairs and Committee members have been reassigned to their respective committees.**

**18. MISCELLANEOUS BUSINESS**

- a) Top Dog Essay Contest Winner Troy Shick

**Troy Shick, winner of the Top Dog Essay Contest, read his essay to Council. A slideshow presentation of Councilmembers and staff with their pets followed.**

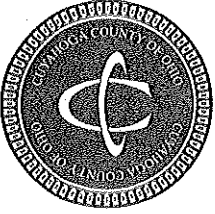
**Council Vice-President Simon stated that the County Executive's State of the County Address will be held on Wednesday, February 1, 2012 at 12:00 p.m. at the Renaissance Cleveland Hotel.**

**19. PUBLIC COMMENT UNRELATED TO AGENDA**

**No public comments were given.**

**20. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Germana with a second by Mr. Greenspan, the meeting was adjourned at 7:39 p.m., without objection.**



**EDWARD FITZGERALD**  
Cuyahoga County Executive

January 10, 2012

C. Ellen Connally  
Council President  
County Administration Building  
1219 Ontario Street  
Cleveland, Ohio 44113

Madame President Connally,

The attached document lists the items that I have approved and signed in December 2011. This list includes: the contracts, purchases or sales executed; all grants or loans made or received for more than \$50,000; and the change orders and amendments in which the total additions exceeds \$50,000.

Please contact David Merriman at (216) 263-4606 if you would like additional information on any of these contracts or items.

Respectfully submitted,

Edward FitzGerald  
County Executive

Items approved in the past month:

Item	Department/Court, Summary
1.	Common Pleas Court/Corrections Planning Board, submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$149,469.00 for the FY2012 Community Corrections Act Probation Improvement and Incentive Funding Technology and Training Grant program for the period 1/1/2012 - 12/31/2012.
2.	Common Pleas Court/Corrections Planning Board, submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$736,548.00 for the FY2012 Community Corrections Act Probation Improvement and Incentive Funding Ohio Risk Assessment System Grant program for the period 1/1/2012 - 6/30/2013.
3.	County Executive, submitting a contract with Squire Sanders & Dempsey, L.L.P., in the amount not-to-exceed \$150,000.00 for federal legislative liaison services for the period 10/1/2011 - 12/31/2012.
4.	County Executive's Office, submitting a contract with Public Policy Advocates LLC in the amount not-to-exceed \$127,500.00 for state legislative liaison services for the period 10/1/2011 - 12/31/2012.
5.	County Executive's Office, submitting a contract with The Normandy Group, LLC, in the amount not-to-exceed \$118,750.00 for federal legislative liaison services for the period 10/1/2011 - 12/31/2012.
6.	County Prosecutor, submitting a contract with West Publishing Corporation dba West, a Thomson Reuters business, sole source, in the amount not-to-exceed \$280,812.00 for online legal research services for the period 1/1/2012 - 12/31/2014.
7.	<p>County Sheriff, submitting agreements with various providers for real estate appraisal services for Sheriff's sale for the period 1/1/2012 - 1/1/2014:</p> <ol style="list-style-type: none"> <li>1) John W. Andrews</li> <li>2) Mark Butler</li> <li>3) Gregory W. Conte</li> <li>4) Thomas P. Hogan</li> <li>5) Paul D. Kinczel</li> <li>6) John H. Koz</li> <li>7) Ruth A. Lassiter</li> <li>8) Wayne F. Levering</li> <li>9) Christopher J. Loftus</li> <li>10) Paul G. McLaughlin</li> <li>11) Stanley R. Patriski</li> <li>12) Daniel J. Rocco</li> <li>13) Rosemary A. Schneider</li> <li>14) Crystal A. Williams</li> </ol>
8.	County Sheriff, submitting an amendment to Contract No. CE1000535-02 with Cardinal Health 411, Inc. for pharmaceutical supplies for the period 6/1/2010 - 12/31/2011 to extend the time period to 6/30/2012; no additional funds required.
9.	Department of Development, recommending an award on RQ21567 to Community Housing

	Solutions in the amount not-to-exceed \$30,000.00 for the Emergency Furnace Repair Services Program for the period 1/1/2012 - 5/31/2012. (Contracts and Purchasing Board Approval No. CPB2011-179 - authority to seek proposals).
10.	Department of Development, recommending an economic development loan in the amount not-to- exceed \$485,468.00 to 1805 East Carson Street Corporation - Fat Head's Brewing, LP for facility infrastructure improvements, located at 18673 Sheldon Road, Middleburg Heights; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.
11.	Department of Development, recommending an economic development loan in the amount not-to- exceed of \$480,000.00 to Stoneworks, Ltd. Inc. for facility infrastructure improvements, located at 26050 Richmond Road, Bedford; requesting authority for the Director or Deputy Chief of Staff to execute all documents required in connection with said loan.
12.	Department of Development, recommending awards to various providers on RQ21363 for mortgage foreclosure prevention counseling and legal services for homeowners for the period 1/1/2012 - 12/31/2012 (Contracts and Purchasing Board Approval No.2011-88 - authority to seek proposals): a) Cleveland Housing Network, Inc. in the amount not-to-exceed \$60,000.00. b) Community Housing Solutions in the amount not-to-exceed \$53,000.00. c) East Side Organizing Project, Inc. in the amount not-to-exceed \$53,000.00. d) Home Repair Resource Center in the amount not-to-exceed \$24,000.00. e) Neighborhood Housing Services of Greater Cleveland Inc. in the amount not-to-exceed \$60,000.00.
13.	Department of Development, submitting a contract with Broadview Heating and Air Conditioning, Inc. in the amount of \$5,955.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 4111 East Royalton Road, Broadview Heights, for the period 12/8/2011 - 6/5/2012.
14.	Department of Development, submitting a contract with Century Cycles, Inc. in the amount of \$3,376.99 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 19955 Detroit Road, Rocky River, for the period 12/14/2011 - 6/11/2012.
15.	Department of Development, submitting a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$350,000.00 for demolition of blighted structures and land banking services for the Neighborhood Stabilization Program 3 for the period 11/1/2011 - 12/31/2012.
16.	Department of Development, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$24,588.00 for the Tenant Based Rental Assistance Program for the period 11/1/2011 - 4/30/2012.
17.	Department of Development, submitting a contract with Green Home Solutions, LLC in the amount of \$13,660.00 for Lead Remediation for property located at 1446 East 134th Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 12/12/2011 - 5/31/2012.
18.	Department of Development, submitting a contract with Greg Caniglia in the amount of \$2,040.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 12800 York Road, North Royalton, for the period 12/14/2011 - 6/11/2012.

19.	Department of Development, submitting a contract with LHFB Properties, LLC in the amount of \$5,997.90 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 529 Front Street, Berea, for the period 12/8/2011 - 6/5/2012.
20.	Department of Development, submitting a contract with Montlack Management, Inc. in the amount of \$950.70 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 404-424 West Bagley Road, Berea, for the period 12/8/2011 - 6/5/2012.
21.	Department of Development, submitting a contract with Partners Environmental Consulting Inc., in the amount not-to-exceed \$30,870.00 for brownfield environmental site assessment of property located at 1205 Brookpark Road, Parma, for the period 12/5/2011 - 6/2/2012. (Contracts and Purchasing Board Approval No. CPB2011-244 - authority to negotiate).
22.	Department of Development, submitting a contract with Phillip J. Talarico in the amount of \$9,885.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 5080 Warrensville Center Road, Maple Heights, for the period 12/14/2011 - 6/11/2012.
23.	Department of Development, submitting a contract with Royalton Ken Mar, LLC in the amount of \$5,939.40 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 4101 East Royalton Road, Broadview Heights, for the period 12/8/2011 - 6/5/2012.
24.	Department of Development, submitting a contract with We Wash Inc. in the amount of \$9,975.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 27180 Detroit Road, Westlake, for the period 12/14/2011 - 6/11/2012.
25.	Department of Development, submitting a contract with Whitey's Army-Navy Stores, Inc. in the amount of \$3,050.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 56 Front Street, Berea, for the period 12/8/2011 - 6/5/2012.
26.	Department of Development, submitting an amendment to Contract No. CE1000467-01 with City of Brook Park for a Master Plan for the Community Development Block Grant Program for the period 5/1/2010 - 10/31/2011 to extend the time period to 12/31/2011; no additional funds required.
27.	Department of Health & Human Services, requesting approval to apply for and accept grant funds from Ohio Department of Job & Family Services/Ohio Commission on Fatherhood in the amount of \$75,000.00 for the Ohio Fatherhood Initiative Grant Program for the period 1/1/2012 - 6/30/2012.
28.	Department of Health & Human Services/Division of Children and Family Services, submitting amendments to contracts with various providers for placement services for the period 1/1/2011 - 9/30/2011: for additional funds: 1) Contract No. CE1100006-01 with Applewood Centers, Inc. in the amount not-to-exceed \$100,000.00. 2) Contract No. CE1100008-01 with Berea Children's Home in the amount not-to-exceed \$365,000.00. 3) Contract No. CE1100004-02 with Continue Life, Inc. in the amount not-to-exceed \$35,000.00. for decrease: 4) Contract No. CE1100009-01 with Bellefaire Jewish Children's Bureau in the amount of

	(\$500,000.00).
29.	<p>Department of Health &amp; Human Services/Division of Children and Family Services, submitting amendments to contracts with various providers for placement services for the period 1/1/2011 - 9/30/2011:</p> <p>for additional funds:</p> <p>1) Contract No. CE1100010-03 with Catholic Charities Services Corporation in the amount not-to- exceed \$152,000.00.</p> <p>2) Contract No. CE1100017-01 with House of New Hope in the amount of \$40,000.00.</p> <p>3) Contract No. CE1100018-01 with In Focus of Cleveland, Inc. in the amount of \$15,000.00</p> <p>4) Contract No. CE1100056-01 with ViaQuest Behavioral Health of Ohio, LLC in the amount of \$48,000.00.</p> <p>for decrease:</p> <p>5) Contract No. CE1100011-01 with The Cleveland Christian Home, Inc. in the amount of (\$255,000.00).</p>
30.	<p>Department of Health &amp; Human Services/Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:</p> <p>1) Contract No. CE0900698-01 with Yolanda Casas-Knight in the amount not-to-exceed \$17,502.48.</p> <p>2) Contract No. CE0900700-01 with Ericka L. Elmore in the amount not-to-exceed \$7,499.40.</p> <p>3) Contract No. CE0900701-01 with Cassandra R. Thompson in the amount not-to-exceed \$21,049.00.</p>
31.	<p>Department of Health &amp; Human Services/Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:</p> <p>1) Contract No. CE0900692-01, 03 with Early Childhood Enrichment Center, Inc. in the amount of \$191,504.98.</p> <p>2) Contract No. CE0900693-01, 02 with Kiddie City Child Care Community, Inc. in the amount of \$79,176.02.</p> <p>3) Contract No. CE0900754-01 with Parma Preschool, Inc. in the amount of \$120,011.28.</p>
32.	<p>Department of Health &amp; Human Services/Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:</p> <p>1) Contract No. CE0900695-01 with West Side Ecumenical Ministry - Archwood Head Start in the amount of \$40,521.57.</p> <p>2) Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center in the amount of \$150,094.27.</p>
33.	<p>Department of Health &amp; Human Services/Division of Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:</p> <p>1) No. CE0900706-01 with Creative Kids in the amount of \$108,254.93.</p> <p>2) No. CE0900694-01 with The Hanna Perkins Center for Child Development in the amount of</p>

	<p>\$54,477.40.</p> <p>3) No. CE0900752-01 with Horizon Activities Center in the amount of \$276,421.85.</p> <p>4) No. CE0900753-01 with Lakewood Beginnings Child Development Center in the amount not-to- exceed \$101,983.14.</p>
34.	<p>Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012, to make budget line item revisions and for additional funds:</p> <p>1) Contract No. CE0900702-01 with Center for Families and Children - Bingham Child Care in the amount of \$110,441.83.</p> <p>2) Contract No. CE0900703-01 with Center for Families and Children - Mather Child Care in the amount of \$124,789.31.</p> <p>3) Contract No. CE0900704-01 with Center for Families and Children - McMillan Child Care in the amount of \$197,131.42.</p> <p>4) Contract No. CE0900705-01, 03 with Center for Families and Children - Wade Child Care in the amount of \$245,835.73.</p>
35.	<p>Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services, submitting an amendment to Contract No. CE1100275-01 with Lutheran Metropolitan Ministry for emergency shelter services for men, located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2011 - 12/31/2011 to extend the time period to 3/31/2012 and for additional funds in the amount of \$409,422.00.</p>
36.	<p>Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services, submitting an amendment to Contract No. CE1100163-01 with MHS, Inc. for operational support of the Norma Herr Women's Center fka Community Women's Shelter, located at 2219-2227 Payne Avenue, Cleveland, for the period 1/1/2011 - 12/31/2011 to extend the time period to 5/31/2012 and for additional funds in the amount of not-to-exceed \$468,455.00.</p>
37.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1000685-01, 02, 03 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 10/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 10/1/2011; no additional funds required.</p>
38.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900697-01 with Brooklyn City School District for Universal Pre-Kindergarten Program services for the Invest in Children Program for the Administrator's Office/Office of Early Childhood for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012 and for additional funds in the amount not-to-exceed \$100,440.80.</p>
39.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting a contract with Domestic Violence Center in the amount not-to-exceed \$75,697.00 for the Domestic Violence Center Expanded Project for the Supportive Housing Program in connection with the FY2010 Continuum of Care for Homeless Assistance Programs and McKinney-Vento Homeless Assistance Act for the period 9/1/2011- 8/31/2012.</p>
40.	<p>Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$432,600.00 for the Shelter Plus Care Sponsor-based Rental</p>

	Assistance Program in connection with the FY2010 Continuum of Care for Homeless Assistance Grant Program for the period 12/1/2011 - 11/30/2012.
41.	Department of Health and Human Services, Division of Children & Family Services, requesting authority to seek proposals on RQ21629 for Independent Living care package services for young adults for the period 11/1/2011 - 3/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals for an estimated cost in the amount not-to-exceed \$49,997.00.
42.	Department of Health and Human Services, Division of Children & Family Services, submitting amendments to contracts with various providers for the Family to Family Neighborhood System of Care for the period 1/1/2010 - 12/31/2011 to extend the time period to 3/31/2012 and for additional funds, each in the amount of \$80,116.00: 1) Contract No. CE1000005-02 with The Murtis H. Taylor Human Services System (East Cleveland). 2) Contract No. CE1000014-01 with The Murtis H. Taylor Human Services System (Mt. Pleasant). 3) Contract No. CE1000006-01 with Parma City School District. 4) Contract No. CE1000008-01 with University Settlement, Incorporated. 5) Contract No. CE1000009-01 with West Side Community House. 6) Contract No. CE1000016-01 with Word of Righteousness Family Life Center, Inc. 7) Contract No. CE1000010-01 with YMCA of Greater Cleveland.
43.	Department of Health and Human Services, Division of Children & Family Services, submitting amendments to contracts with various providers for the Family to Family Neighborhood System of Care for the period 1/1/2010 - 12/31/2011 to extend the time period to 3/31/2012 and for additional funds: 1) Contract No. CE1000002-01 with Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center in the amount of \$80,116.00. 2) Contract No. CE1000011-01 with Center for Families and Children in the amount of \$80,116.00. 3) Contract No. CE1000012-01 with City of Lakewood in the amount of \$80,116.00. 4) Contract No. CE1000013-01 with Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project in the amount of \$80,116.00. 5) Contract No. CE1000003-01 with Cuyahoga Metropolitan Housing Authority in the amount of \$39,256.85. 6) Contract No. CE1000007-01 with The East End Neighborhood House Association in the amount of \$80,116.00. 7) Contract No. CE1000004-01 with Friendly Inn Settlement Inc. in the amount of \$40,859.15. 8) Contract No. CE1000015-01 with The Harvard Community Services Center in the amount of \$80,116.00.
44.	Department of Health and Human Services, Division of Senior & Adult Services, requesting authority to seek proposals from various providers on RQ21578 for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
45.	Department of Health and Human Services, Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1100179-01 with Synovate, Inc. for a customer satisfaction tracking survey for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 and for additional funds in the amount



	of \$41,583.00.
46.	Department of Health and Human Services, submitting a grant award in the amount of \$207,498.00 from U.S. Department of Health and Human Services/Health Resources and Services Administration for the Ryan White Part A HIV Emergency Relief Project Grant Program for the period 3/1/2011 - 2/29/2012.
47.	Department of Public Safety and Justice Services/Division of Cuyahoga Regional Information System, submitting an amendment to Contract No. CE0800477-01 with CareWorks Technologies, Ltd. for Wide Area Network services for the period 5/1/2008 - 4/30/2013 to change the scope of services, effective 10/1/2011, and for additional funds in the amount of \$200,640.00.
48.	Department of Public Works, recommending a payment in the amount of \$380.05 to the Estate of O. H. Page, Sr. for relocation services in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek in the City of Cleveland and Village of Linndale.
49.	Department of Public Works, recommending awards to various property owners as settlement for property rights in connection with the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township: Parcel No(s): 29CH Owner(s): R.L. Bogater Approved Appraisal (Fair Market Value Estimated): \$300.00 Parcel No(s): 31CH Owner(s): T.J. & S.A. Antel Approved Appraisal (Fair Market Value Estimated): \$300.00
50.	Department of Public Works, recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$812.65 to D & T Nelis for vehicle damage.
51.	Department of Public Works, recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$250.00 to D. Hannigan for vehicle damage.
52.	Department of Public Works, recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$371.75 to C. Hernandez for vehicle damage.
53.	Department of Public Works, recommending payment of a claim from the County's Self-Insurance Fund in the amount of \$1,000.00 to J. & N. Welsh for property damage.
54.	Department of Public Works, requesting authority to seek proposals from various providers on RQ21875 for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$411,310.00; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
55.	Department of Public Works, requesting authority to seek proposals from various providers on RQ21880 for maintenance and repair of the Fire Alarm System located at the Justice Center for the period 4/1/2012 - 3/31/2014 for an estimated cost in the amount not-to-exceed \$180,752.00; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
56.	Department of Public Works, requesting authority to seek qualifications from various providers on RQ21440 for veterinary services for the period 1/2/2012 - 12/30/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
57.	Department of Public Works, requesting authority to seek qualifications on RQ22102 for

	architectural engineering services and construction administration for the Cuyahoga County Crime Laboratory; requesting authority for the Director of the Office of Procurement & Diversity to advertise for qualifications.
58.	Department of Public Works, submitting a contract with Allied Technology Integration, Inc. in the amount not-to-exceed \$180,000.00 for consultant services for the Supervisory Control and Data Acquisition System for the period 12/5/2011 - 12/4/2013.
59.	Department of Public Works, submitting an agreement with Olmsted Township for snow removal services for the period 12/1/2011 - 4/30/2012.
60.	Department of Public Works, submitting an amendment to a revenue generating agreement with U.S. Marshals Service, Northern District of Ohio for a Fuel Purchase/Vehicle Maintenance Program for the period 1/1/2008 - 12/31/2011 to exercise the option to extend the time period to 12/31/2013.
61.	Department of Public Works, submitting an amendment to an agreement with Wheeling and Lake Erie Railway Company in connection with the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow to add the time period of 10/10/2007 - 3/31/2013.
62.	Department of Public Works, submitting an amendment to Contract No.CE1100558-01 with Allegro Realty Advisors, Ltd. for real estate portfolio strategic management services for the period 9/7/2011 - 12/6/2011 to extend the time period to 1/31/2012; no additional funds required.
63.	Department of Public Works, submitting an amendment to Contract No. CE1000504-01 with Conserve First, LLC, for Owner's Representative services for the Fairgrounds Wind Turbine Project for the period 7/1/2010 - 12/31/2011 to extend the time period to 3/31/2012, to change the scope of services, effective 9/1/2011, and for additional funds in the amount not-to-exceed \$52,000.00.
64.	Department of Public Works, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids: a) on RQ21908 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland for an estimated of cost in the amount not-to-exceed \$1,400,000.00.
65.	Department of Workforce Development, submitting a contract with Analiza, Inc. in the amount not-to-exceed \$4,993.75 for the On-the-Job Training Program for the period 11/1/2011 - 4/30/2012.
66.	Department of Workforce Development, submitting a contract with A.J. Rose Mfg. Co. in the amount not-to-exceed \$11,629.80 for the On-the-Job Training Program for the period 11/7/2011 - 3/31/2012.
67.	Department of Workforce Development, submitting a contract with Electric Cord Sets, Inc. in the amount not-to-exceed \$4,342.14 for the On-the-Job Training Program for the period 11/7/2011 - 2/29/2012.
68.	Department of Workforce Development, submitting a contract with Forest City Tree Protection Co. in the amount not-to-exceed \$5,450.00 for the On-the-Job Training Program for the period 11/1/2011 - 5/1/2012.
69.	Department of Workforce Development, submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,477.60 for the On-the-Job Training Program for the period 11/22/2011 - 12/31/2011.
70.	Department of Workforce Development, submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$6,960.00 for the On-the-Job Training Program for the

	period 11/14/2011 - 5/14/2012.
71.	Department of Workforce Development, submitting a contract with Repower Solutions, LLC, in the amount not-to-exceed \$3,757.78 for the On-the-Job Training Program for the period 12/1/2011 - 6/30/2012.
72.	Department of Workforce Development, submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$2,750.00 for the On-the-Job Training Program for the period 9/19/2011 - 2/29/2012.
73.	Department of Workforce Development, submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$3,200.00 for the On-the-Job Training Program for the period 11/8/2011 - 3/31/2012.
74.	Department of Workforce Development, submitting a contract with The Apex Paper Box Company in the amount not-to-exceed \$4,540.00 for the On-the-Job Training Program for the period 11/7/2011 - 4/30/2012.
75.	Human Resource Commission, submitting contracts with various providers, each in the amount not-to-exceed \$23,000.00, for hearing officers for the Human Resource Commission for the period 12/30/2011 - 11/30/2012: (Executive Approval No. 2011-0747 - authority to seek qualifications.) a) Komlavi Atsou b) Ronald C. Balbier c) Michael J. Gordillo, Gordillo & Gordillo, L.L.C. d) Anthony M. Stevenson e) Gregory P. Szuter f) Daniel G. Zeiser, of Daniel G. Zeiser Co., L.P.A.
76.	Information Services Center, submitting a contract with Travis Systems, Inc., sole source, in the amount of \$1,650.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2011 - 12/14/2012.
77.	Information Services Center, submitting a state contract with DLT Solutions, LLC, in the amount not-to-exceed \$708.68 for maintenance on Quest TOAD software for Division of Children & Family Services for the period 6/30/2011 - 6/30/2012.
78.	Information Services Center, submitting a state contract with Main Sail, LLC, in the amount not-to-exceed \$8,400.00 for consultant services in connection with the installation of SAP R3 on the Unix Solaris 10 T3 Blade server for the period 12/1/2011 - 2/29/2012.
79.	Juvenile Court, requesting authority to negotiate with various providers for Sex Offender Assessment and Treatment Services Utilizing Polygraphs for the period 6/1/2011 - 5/31/2012. (Resolution No. EA2011-0610 - authority to seek proposals). a) The Mokita Center Inc. b) The Village Network
80.	Juvenile Court, submitting amendments to contracts with various providers for the Staff Secure Shelter Program for the period 1/1/2010 - 12/31/2011 to extend the time period to 2/29/2012, and for additional funds: 1) Contract No. CE1000091-01, 04 with Carrington Youth Academy LLC in the amount of \$720,000.00. 2) Contract No. CE1000094-01 with The Cleveland Christian Home Incorporated in the amount of \$80,000.00.
81.	Juvenile Court, submitting an amendment to a grant agreement and funding application to State of Ohio, Department of Youth Services for community-based services for youth for the

	period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$1,444,847.22.
82.	Juvenile Court, submitting an amendment to Contract No. CE0800796-01 with Berea Children's Home and Family Services for the Court Unruly Program for the period 12/1/2008 - 11/30/2011 to extend the time period to 1/31/2012; no additional funds required.
83.	Office of Human Resources, submitting a contract with Center for Families and Children in the amount not-to-exceed \$330,000.00 for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014. (Executive Approval No. EA2011-0426 - authority to negotiate.)
84.	Office of Procurement & Diversity, recommending an award: Information Services Center a) on RQ20824 to OARnet/The Ohio State University in the amount of \$29,878.47 for computer software licenses and maintenance for the Cuyahoga Emergency Communications System for the Department of Justice Services (State Contract under University System of Ohio Virtualization Program/(ORC 127.16(D)(23)).
85.	Office of Procurement & Diversity, recommending an award: Medical Examiner on RQ20083 to Applied Biosystems, LLC, sole source, in the amount not-to-exceed \$129,873.68 for a genetic analyzer.
86.	Office of Procurement & Diversity, recommending an award: County Sheriff a) on RQ21058 to Cleveland Communications, Inc. (1-1) in the amount not-to-exceed \$142,188.53 for Build-Out for various vehicles purchased for the Impact Unit.
87.	Office of Procurement & Diversity, recommending an award: Department of Public Safety and Justice Services a) on RQ21409 to Criminalistics, Inc. in the amount of \$45,034.29 for 1- Bomb Containment Vessel (GSA Contract No. GS-07F-9557G/CC Ordinance No. 2011-0046 3.03(E)).
88.	Office of Procurement & Diversity, recommending an award: Department of Public Works a) on RQ21486 to Perram Electric, Inc. (5-2) in the amount of \$50,738.28 for installation of a traffic signal at the Fitch Road Fire Station in Olmsted Township.
89.	Office of Procurement & Diversity, recommending an award: Information Services Center a) on RQ20127 to Dell Marketing L.P. in the amount of \$97,287.00 for purchase of Office Pro Plus software and Microsoft Enterprise license agreements for the County Prosecutor (State Contract No. OA07004/ORC 125.04 (B)).
90.	Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12 (E).
91.	Office of Procurement & Diversity, recommending to reject all bids received on RQ21077 for snow removal services at the Cuyahoga County Juvenile Justice Center for the period 11/1/2011 - 4/30/2012.
92.	Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise to bids: Department of Public Works a) on RQ21601 for middle distillates for various County facilities for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$554,000.00.
93.	Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids: Department of Public Works a) on RQ21602 for gasoline for various County facilities for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$648,000.00.
94.	Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting

	<p>authority for the Director to advertise for bids: Department of Public Works  a) on RQ21659 for can liners for various County buildings for the period 3/1/2012 - 2/28/2014 for an estimated cost in the amount not-to-exceed \$100,000.00.</p>
95.	<p>Office of Procurement &amp; Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids: Department of Public Works  a) on RQ21893 for plumbing supplies for various County buildings for the period 3/1/2012 - 2/28/2013 for an estimated cost in the amount not-to-exceed \$48,000.00.</p>
96.	<p>Office of Procurement &amp; Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:  County Sheriff  a) on RQ21453 for temporary professional practitioner services for the period 3/1/2012 - 2/28/2014 for an estimated cost in the amount not-to-exceed \$495,000.00.</p>

# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0004

Sponsored by: <b>Councilmembers Miller and Greenspan</b>	<b>A Motion</b> amending various Rules of the Cuyahoga County Council; and declaring the necessity that this Motion become immediately effective.
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WHEREAS, the Cuyahoga County Charter provides in Article 2, Section 10, Subsection 2 that the Cuyahoga County Council shall adopt its own rules; and

WHEREAS, the Council's purpose and intent in adopting these rules is to develop operating procedures for the Council that are clear and understandable, promote fair and orderly conduct of the Council's business, facilitate openness and public participation, provide for easy access to public records, and encourage ethical conduct; and

WHEREAS, Council approved permanent rules on April 26, 2011 in Motion No. M2011-0007; and

WHEREAS, Council deems it necessary to amend the permanent Rules of Council in order to provide for a more orderly agenda in Rule 6 when an Executive Session is needed, to address recusal issues in Rule 10A, to provide a process for members to withdraw legislation in Rule 11F, and to align the appointment of Committee Chairs, Vice-Chairs and Members in Rule 12L with standing committee appointments in Rule 12H and to provide for various renumbering in reference to the above changes.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Rules of Cuyahoga County Council, approved by Council in Motion No. M2011-0007, are hereby amended in part to read as follows (additions are bolded and underlined; deletions are stricken out):

**Rule 6B: Scheduling of Executive Sessions**

**The Clerk may place any item of business expected to require an Executive Session on the agenda at the end of the meeting, immediately following the second round of public comment.**

**Rule 6BC:** Council Authority to Determine Agenda

The Council may, by adoption of a parliamentary motion, change the order of business or add items to or delete items from the order of business at any meeting of

Council. Rule 6A shall not apply to an Organizational Meeting of Council, at which the Council shall adopt its own order of business and agenda by parliamentary motion.

### **Rule 10. Voting**

Rule 10A: Duty to Vote and Recusal

Every Member present shall vote on every question in Council or in committee, unless the Member has recused him/herself. ~~A Member shall recuse him/herself from voting w~~ **Whenever the a Member has a personal or monetary interest in any manner under consideration or when believes that voting on the matter could for any reason constitute a violation of state or county ethics law,—the Member shall briefly describe the potential conflict and request a recommendation regarding recusal. The Presiding Officer shall, with the assistance of the Law Director or his/her representative at the meeting, make a recommendation to assist the Member in deciding whether or not to recuse him/herself.**

Rule 11F: Expiration of Pending Legislation

- (1) Prior to the end of each year in which a General Election for Members of Council takes place, the Council shall consider a Motion of Council, providing that legislation introduced prior to July 1 of that year and not adopted shall expire. At least two weeks prior to the consideration of that Motion of Council, the Clerk shall provide each Member a list of legislation sponsored by that Member that is set to expire. The Council may adopt this Motion of Council so as to decide which items of legislation set to expire shall expire.**
- (2) In addition, legislation may be withdrawn at any time by letter to the Clerk from all of the sponsors and cosponsors of the legislation, requesting that it be withdrawn. The letter may be sent by electronic mail. At each meeting of Council, the Clerk shall announce any legislation that has been withdrawn by letter, and the items withdrawn shall be listed in the minutes of the meeting.**

Rule 12I: President to Appoint Committees

Not later than the second Regular Council Meeting **following each Organizational Meeting** ~~in each calendar year~~, the President shall appoint the Chairperson, Vice-Chairperson, and Members for each standing committee. The President shall to the best extent possible, make committee assignments that reflect the interests and experience of Members.

**SECTION 2. Effective Date.** Provided that this motion receives the affirmative vote of at least eight (8) of the members of Council, it shall take effect immediately upon adoption by Council. It is hereby determined to be necessary that this motion become immediately effective in order that the County Council continue to have

operating rules in place without interruption, and so that the usual and daily operations of county government may continue to function.

**SECTION 3.** It is found and determined that all formal actions of the Council and Council committees relating to the adoption of this motion occurred in open meetings and that all deliberations of this Council and any of its committees that resulted in such formal action took place in meetings open to the public, in compliance with all legal requirements, including those of Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0005

Sponsored by: Council President Connally

**A Motion confirming the County Executive's appointment of Jerry G. Brown to serve on the County Audit Committee, and declaring the necessity that this Motion become immediately effective.**

WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to "provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, boards, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services;" and,

WHEREAS, pursuant to the Cuyahoga County Charter, the Cuyahoga County Audit Committee is comprised of the County Executive; the Fiscal Officer, who shall serve as the chair of the committee; the President of Council; and two County residents who are appointed by the County Executive and confirmed by Council; and,

WHEREAS, the individual appointed will be appointed to fill a resignation vacancy and shall have a term commencing immediately upon signature of this Motion; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated Jerry G. Brown, CFA, Leadership Development Associate, employed at PNC Financial Services Group, Inc., to serve on the Cuyahoga County Audit Committee; and,

WHEREAS, Jerry G. Brown, CFA, has significant experience in Financial Risk Analysis and auditing, and his education and employment history are ideally suited to this Committee and the work it performs; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Council of Cuyahoga County hereby confirms the appointment of Jerry G. Brown, CFA, to serve on the Cuyahoga County Audit Committee to fill a vacancy, commencing immediately.

**SECTION 2.** It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

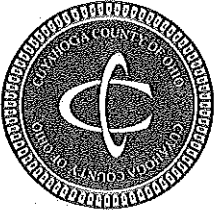
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**EDWARD FITZGERALD**  
Cuyahoga County Executive

FEB 08 2012

Cuyahoga County Council

February 7, 2012

C. Ellen Connally, President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
1219 Ontario Street, 4<sup>th</sup> Floor  
Cleveland, OH 44113

Re: County Audit Committee

Dear President Connally:

Pursuant to Article XI, Section 11.01, I submit for County Council's confirmation, the following appointee to the County Audit Committee:

- **Jerry G. Brown, CFA**

A copy of Mr. Brown's resume is attached hereto for your review. Pursuant to our Charter, the Audit Committee is comprised of the County Executive, the Fiscal Officer, the President of Council and two County residents. The Fiscal Officer shall serve as the chair of the committee. One position must be filled after the resignation of one of the County resident appointees.

Mr. Brown has significant experience in Financial Risk Analysis and auditing and currently provides Risk Management services for a major local financial institution. Additionally, he has several degrees, including a Master of Business Administration from the University of Michigan. His education and employment history are ideally suited to this Committee and the work it performs.

I ask that this appointment be set for confirmation as soon as possible. Upon confirmation by County Council, Mr. Brown will immediately commence his service on this important Committee. Should you or any of your colleagues have any questions, please feel free to contact my Special Assistant, James Boyle at 216-698-2089.

I thank you for your assistance.

Sincerely,

Edward FitzGerald  
Cuyahoga County Executive

cc: Wade Steen, Fiscal Officer

# JERRY G. BROWN, CFA

24720 Dundee Drive Richmond Heights, OH 44143-1738  
jerry.brown@pnc.com 216.536.5650

<b>EDUCATION</b>	<b>UNIVERSITY OF MICHIGAN</b> <b>University of Michigan Business School</b> Master of Business Administration, May 2003 <ul style="list-style-type: none"><li>• Emphases in Finance and Accounting</li><li>• Awarded Consortium for Graduate Study in Management Fellowship</li></ul>	<b>Ann Arbor, MI</b>
	<b>UNIVERSITY OF MARYLAND</b> <b>A. James Clark School of Engineering</b> Master of Science in Chemical Engineering, May 1995 <ul style="list-style-type: none"><li>• National Consortium for Graduate Degrees for Minorities in Engineering Fellow</li></ul>	<b>College Park, MD</b>
	<b>NORTHWESTERN UNIVERSITY</b> <b>McCormick School of Engineering</b> Bachelor of Science in Chemical Engineering, June 1993 <ul style="list-style-type: none"><li>• Member of Omega Chi Epsilon Chemical Engineering Honor Society</li></ul>	<b>Evanston, IL</b>
<b>EXPERIENCE</b>	<b>PNC FINANCIAL SERVICES GROUP, Inc.</b> <b>Leadership Development Associate</b> <ul style="list-style-type: none"><li>• Risk Management Leadership Development Rotation Program – Two year program, with three rotations, eight months in duration, either in Risk, Credit, or Audit functions.</li><li>• Prepared credit offerings &amp; periodic reviews for thirteen clients, leading to \$430MM of direct hard exposure being granted or renewed by the senior credit officers.</li></ul>	<b>Cleveland, OH</b>
<b>4/2011-Present</b>		
<b>2007-4/2011</b>	<b>Financial Risk Analyst</b> <ul style="list-style-type: none"><li>• Implementing sophisticated Transition Matrix Modeling techniques in order to augment the Allocation of Loan and Lease Loss forecasting methodology and enhance stress testing capabilities per Basel II's capital adequacy framework.</li><li>• Implemented PNC and National City portfolio comparison testing protocols in order to satisfy Basel II's requirements for Pillar I wholesale credit risk.</li><li>• Validated Loss Given Default (LGD) model from the Structured Finance department, and proposed new probability of default (PD) model for the Private Client Group utilizing proposed supervisory guidance related to Basel II implementation.</li><li>• Created SAS based, Basel II compliant computer models to perform assessments of the General Industry borrower, Commercial Real Estate, Mortgage Warehouse, and Financial Firm rating systems, and initiated action plans to optimize rating system performance.</li></ul>	
<b>2004-2007</b>	<b>Small Business Credit Financial Analyst</b> <ul style="list-style-type: none"><li>• Developed critical analyses of marketing campaigns to test market impact.</li><li>• Developed Static Pool based Forecast Model for Small Business Lending. Implemented into 2007 planning process, which led to more reliable resource planning, budgeting, and variance analysis.</li><li>• Developed analysis of unsecured Small Business Line of Credit product enhancements for market launch. Led to FY2005 applications above FY2004 by more than 100%.</li></ul>	
<b>2003-2004</b>	<b>Corporate Associate</b> <ul style="list-style-type: none"><li>• A 12 - 18 month rotational leadership development program - rotations completed: Investment Management, Derivatives, Investment Banking, Credit, and Foreign Exchange.</li></ul>	
<b>1998-2001</b>	<b>BRIDGESTONE/FIRESTONE</b> <b>Quality Engineer</b> <ul style="list-style-type: none"><li>• Increased warehouse yield by 1.6% over two years leading to over \$4MM in savings.</li><li>• Managed root cause analysis team in identifying and eliminating out-of-tolerance (OOT) material from reaching the next process stage, leading to almost \$60K in savings.</li></ul>	<b>Decatur, IL</b>
<b>1995-1998</b>	<b>ARCO CHEMICAL CO.</b> <b>Operations Engineer</b>	<b>Channelview, TX</b>
<b>ADDITIONAL</b>	<ul style="list-style-type: none"><li>• Inducted into Kaleidoscope's 40/40 Club for the top 40 Blacks in N.E. Ohio under 40 in 2007.</li><li>• Board of Directors: Support to At-Risk Teens (S.T.A.R.T) since October 2008.</li></ul>	

# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0006

Sponsored by: Council President Connally

**A Motion confirming the County Executive's appointment of Victor A. Ruiz to serve on the Cuyahoga Community College Board of Trustees, and declaring the necessity that this Motion become immediately effective.**

WHEREAS, the Cuyahoga Community College Board of Trustees was created pursuant to the provisions of ORC Section 3354.05; and,

WHEREAS, the Cuyahoga Community College Board of Trustees in collaboration with the College President, are charged with fulfilling the goals set forth in the College Mission Statement; and,

WHEREAS, the Cuyahoga Community College Board of Trustees has nine members and the members are appointed by Cuyahoga County; and,

WHEREAS, members of the Cuyahoga County Public Library Board of Trustees shall be appointed to serve a five (5) year term; and,

WHEREAS, the individual appointed will be appointed to fill a vacancy and shall have a term commencing immediately upon signature of this Motion, and the expiration of said term shall be January 17, 2017; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated Victor A. Ruiz, Executive Director of Esperanza, Inc., to serve on the Cuyahoga Community College Board of Trustees; and,

WHEREAS, Victor A. Ruiz, has been a leader in seeking to increase educational opportunities for Hispanic students and he will be an active member of the Cuyahoga Community College Board of Trustees; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Council of Cuyahoga County hereby confirms the appointment of Victor A. Ruiz, to serve on the Cuyahoga Community College Board of Trustees to fill a vacancy, commencing immediately and with a term expiring January 17, 2017.

**SECTION 2.** It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

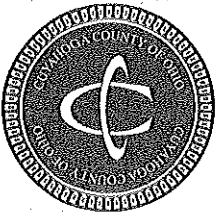
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Date

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Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**EDWARD FITZGERALD**  
Cuyahoga County Executive

February 3, 2012

FEB 08 2012

Cuyahoga County Executive

C. Ellen Connally, President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
1219 Ontario Street, 4<sup>th</sup> Floor  
Cleveland, OH 44113

Re: Cuyahoga Community College (CCC) Board of Trustees

Dear President Connally:

Pursuant to Ohio Revised Code Section 3354.05, I have nominated the following individual to serve on the Board of Trustees for Cuyahoga Community College (CCC):

- **Victor A. Ruiz**

The members of this board serve five year terms and Mr. Ruiz will commence his term on this Board immediately upon confirmation by County Council.

A copy of Mr. Ruiz's resume is attached for your review. He currently serves as the Executive Director of Esperanza, Inc. This group strives to achieve increased educational opportunities for Hispanics in the Greater Cleveland area. As Executive Director, Mr. Ruiz has been a leader in seeking to increase educational opportunities for Hispanic students and he will be an active member of the CCC Board. In an interview with the Cleveland Plain Dealer, published on October 10, 2011, referring to the low Hispanic graduate rates of Hispanic students, Ruiz stated: "It keeps me up at night." It is this attitude and sense of purpose that he will bring to this Board.

CCC is one of our finest institutions and its Board of Trustees needs strong, committed individuals to continue to seek successful educational outcomes for our emerging workforce. I know Mr. Ruiz will represent our County well.

Should you or any of your colleagues have any questions, please feel free to contact Special Assistant Jim Boyle at 216-698-2089.

Sincerely,

Edward FitzGerald  
Cuyahoga County Executive

cc: Jerry Sue Thornton, CCC President

# Victor A. Ruiz

3741 West Park Rd.  
Cleveland, OH 44111

216-548-4398  
victor@esperanzainc.org

## Objective

General Resume.

## Summary of Skills

- Experienced Non-Profit Executive
- Experience leading organizations with budgets in excess of \$1,000,000
- Strong leadership, interpersonal, negotiation, presentation, communication and diplomacy skills
- Knowledge and understanding of the P-16 educational system
- Non- Profit Consultant at the statewide and national levels
- Bilingual in English and Spanish

## Experience

Effective March 1<sup>st</sup>, 2010      Esperanza, Inc.      Cleveland, Ohio

### Executive Director

- Serve as the principal spokesperson and advocate for the organization.
- Identify strategic initiatives to promote Esperanza's goals and performance.
- Direct, develop, and evaluate staff
- Oversee all other operational and programs areas.
- Oversee program administration including cost containment and budgeting.
- Oversee and provide direction for organizational data analysis, research, and evaluation.
- Oversee and direct strategic planning and implementation.
- Direct internal and external communications to ensure organizational unity and optimal execution of approved initiatives.
- Ensure that all organization activities and operations are carried out in compliance with local, state and federal regulations and laws governing charitable or public organizations.

2008-2010      Cleveland Scholarship Programs, Inc.      Cleveland, Ohio

### Assistant Vice President of Advisory Services

- Supervise and evaluate managers and/or coordinators of Advisory Services (including STEP UP and community outreach), Talent Search (Trio) and GEAR UP programs to ensure that all program goals and objectives are being addressed and achieved
- Assist in the fundraising efforts, including grant writing, research and donor cultivation, of the organization
- Evaluate and recommend improvements in program processes and procedures
- Identifies and replicates best practices among program areas
- Oversee the administration of programs including cost containment, budgeting, and use of federal dollars



- Oversee the timely and accurate reporting of program information required for donor proposals and reports
- Work collaboratively with the different school systems, colleges and universities to assist advisors in maximizing opportunities for students
- Assist the state GEAR UP and OCAN administrative offices in developing a yearly work plan that outlines program goals, objectives, benchmarks, strategies, and timelines

2004-2008 Cleveland Scholarship Programs, Inc. Cleveland, Ohio

**Manager of Advisory Services and Ohio GEAR UP Technical Assistance Consultant**

- Directly supervised Cleveland Scholarship Programs' Six to Success and GEAR UP programs.
- Provided continuous evaluation of programs
- Assisted with writing of proposals and reports
- Created and monitored program budgets
- Managed the establishment of the Ohio College Access Network's GEAR UP Grant program in the Elyria community
- Provided technical assistance to GEAR UP sites throughout the state of Ohio
- Worked with the Ohio Board of Regents, OCAN, the Ohio Department of Education, and OCAN GEAR UP directors in the creation of local community advisory groups

**Education**

2002-2005 Cleveland State University Cleveland, Ohio

- Master of Education in School Guidance Counseling

1995-1999 Baldwin-Wallace College Berea, Ohio

- B.A., English

**Other**

- Leadership Cleveland (Class 2012)
- Metro Hospital's Community Advisory Committee (2011-Present)
- Cleveland School's CEO Search Committee (2011)
- Cleveland Municipal School District's Transformation Plan Committee (2010-11)
- Fellow at the Center for Progressive Leadership Ohio (2009)
- Recipient of Kaleidoscope Magazine's *Cuarenta y Cuarenta* Award (Forty-Forty among Hispanics) (2006)
- Recipient of the Rotary Club's "Make A Difference Award" (2005)

# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## MOTION NO. M2012-0007

Sponsored by: Council President Connally

**A Motion confirming the County Executive's appointment of The Honorable Timothy DeGeeter to serve on the Northeast Ohio Regional Sewer District Board of Trustees, and declaring the necessity that this Motion become immediately effective.**

WHEREAS, the Northeast Ohio Regional Sewer District Board of Trustees was created pursuant to the provisions of ORC Section 6119, as well as judicial decisions addressing some of the operational details of this agency; and,

WHEREAS, the Northeast Ohio Regional Sewer District was created in 1972, and the core mission is to serve customers by leading effective wastewater and stormwater management that protects the health and environment of our region while enhancing quality of life; and,

WHEREAS, the Northeast Ohio Regional Sewer District Board of Trustees has seven members and the members are appointed by the Mayor of the City of Cleveland, a council of governments comprised of representatives of suburban communities called the Suburban Council of Governments, and Cuyahoga County; and,

WHEREAS, members of the Northeast Ohio Regional Sewer District Board of Trustees shall be appointed to serve a five (5) year term; and,

WHEREAS, the individual appointed will be appointed to fill a vacancy and shall have a term commencing March 1, 2012, and the expiration of said term shall be February 28, 2017; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated Timothy DeGeeter, Mayor of Parma, Ohio to serve on the Northeast Ohio Regional Sewer District Board of Trustees; and,

WHEREAS, Timothy DeGeeter's legal background and prior service in the Ohio House of Representatives are ideally suited to address the significant legal and political issues that the Northeast Ohio Regional Sewer District is facing; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Council of Cuyahoga County hereby confirms the appointment of Timothy DeGeeter, to serve on the Northeast Ohio Regional Sewer District Board of Trustees to fill a vacancy, commencing immediately and with a term expiring February 28, 2017.

**SECTION 2.** It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Motion was duly approved.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

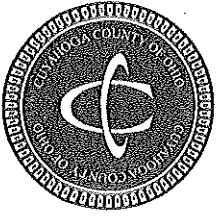
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**EDWARD FITZGERALD**  
Cuyahoga County Executive

FEB 08 2012

Cuyahoga County Council

January 26, 2012

C. Ellen Connally, President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
1219 Ontario Street, 4<sup>th</sup> Floor  
Cleveland, OH 44113

Re: Northeast Ohio Regional Sewer District Board of Trustees

Dear President Connally:

As you know, the Northeast Ohio Regional Sewer District ("NEORS") was created in 1972. NEORS's Board of Trustees consists of seven members and was formed pursuant to both the provisions in Ohio Revised Code Section 6119 as well as judicial decisions addressing some of the operational details of this agency. For this NEORS Board of Trustees, I have nominated:

- **Parma Mayor Timothy DeGeeter**

A copy of Mayor DeGeeter's biography is attached for your review. As the mayor of Ohio's seventh largest city, DeGeeter is well aware of the infrastructure challenges that this region faces. Additionally, his legal background and prior service in the Ohio House of Representatives are ideally suited to addressing the significant legal and political issues that the NEORS is facing. I ask you to set his confirmation hearing at your earliest convenience.

If confirmed, Mayor DeGeeter would commence his service on this Board on March 1, 2012 and he will serve a term of five-year term.

Should you have any questions, please feel free to contact James Boyle at 216-698-2089. I thank you for your assistance.

Sincerely,

Edward FitzGerald  
Cuyahoga County Executive

cc: Julius Ciaccia, NEORS Executive Director

Tim DeGeeter is the 14th mayor to serve the City of Parma. He and his wife Pam made Parma their hometown because they believe in the city, its hard-working people and its future. Believing Parma is a great place to raise a family, they have settled on Tuxedo Avenue, where they live with their three-year-old son Jack and their daughter Molly, who was born in August.

DeGeeter comes to the Mayor's office from the Ohio House of Representatives, where he served the 15th district, which includes Parma. Before leaving to assume the duties of Mayor, DeGeeter was the longest consecutive serving member of the Ohio House. He built a record based on fiscal responsibility while also making critical investments in Ohio and its people. He supported balanced budgets that cut spending but also expanded the Homestead Tax Credit - important for seniors in Parma and across the state - and kept tuition low at colleges.

Last year, DeGeeter was instrumental in the battle to save Brooklyn's Hugo Boss plant, which was on the verge of closing. While the factory's workers deserve most of the credit for drawing attention to the issue, DeGeeter fought alongside them to spotlight just how critical it was to keep the plant open - an effort that ultimately helped save more than 350 jobs.

He wrote Ohio's Credit Freeze Law allowing consumers to place a hold on their credit report as way to protect themselves against identity theft. A former assistant municipal prosecutor, he also sought tougher drug laws, pushing for restrictions on the sale and manufacture of methamphetamine.

In addition, DeGeeter introduced legislation to expand Ohio's Safe Haven law, a measure that allows parents to safely surrender unwanted infants under a no-questions-asked policy if the child is unharmed. His involvement in this law reflects a true understanding of the issue because he knows just how important it is for every child to find a nurturing home. DeGeeter's father, an elevator repairman, and his mother, a registered nurse, adopted him at birth in 1969.

Before going to the Ohio House of Representatives, DeGeeter served as Parma's Ward Four councilman for five years. On council, DeGeeter showed he can bring various groups together to improve the quality of life for Parma's residents. To help provide a safe and fun place for children to play, he led a partnership of schools, businesses, city officials and residents to restore and dedicate a park named after Capt. James Lovell, Jr., an Apollo 13 astronaut and Parma native. DeGeeter also led a task force working with the West Creek Preservation Committee that saved the city's oldest home, the Henninger House built in 1849, to preserve Parma's history for all its residents.

DeGeeter has received awards and recognition for his work in the community and at the statehouse. For example, in 2008, he received the Parma Pride Chamber Award as co-founder of Leadership for Tomorrow - a program that partners with public and private schools to educate fifth graders on municipal government and to encourage them to become active in their community.

DeGeeter's peers in the legal community also have recognized him as a civic leader, electing him as President of the Parma Bar Association for 2007-08. For his legislative advocacy for families and children, the Parma Council of PTAs presented the Ohio Lifetime Achievement Award to DeGeeter in 2007. A year earlier, he received the 2006 Ohio Child Advocacy Award from Moms for Ohio.

In addition, the Council of State Governments tapped him in 2006 to participate in the Bowhay Institute for Legislative Leadership Development program, which identifies and trains promising state leaders in the Midwest. And in 2004, the Parma Democrat Club honored his efforts for the local party, naming him the Parma Democrat of the Year.

DeGeeter grew up in Mishawaka, Ind., near South Bend. He found his way to Northeast Ohio when he left Holy Cross Junior College in Notre Dame, Ind., and transferred into John Carroll University. He received his bachelor's degree in 1991 and later earned his law degree in 1997 from the Cleveland Marshall College of Law.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0018

Sponsored by: <b>Council President Connally</b>	<b>A Resolution</b> providing for the appointment of Janine D. Thurman as Assistant Deputy Clerk of Council, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article III, Section 3.09(1) of the Charter of Cuyahoga County, the Council is granted the power to appoint and provide for the compensation and duties of the Clerk of Council and of such other assistants for the Council as a whole as the Council determines to be necessary for the efficient performance of its duties; and

WHEREAS, The Council of Cuyahoga County has determined that it is necessary to hire a qualified candidate into the position of Assistant Deputy Clerk of Council; and,

WHEREAS, Janine D. Thurman has been identified as a qualified candidate for the position based on her education, employment history and other qualifications; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to provide for the usual, daily operation of Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Janine D. Thurman is hereby appointed Assistant Deputy Clerk of Council and shall be compensated at the annual salary of \$41,496.00, effective February 22, 2012. The Assistant Deputy Clerk of Council shall be eligible to receive the same medical, leave and other benefits that are provided to full-time non-bargaining employees of the County Executive.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to and to provide for the usual, daily operation Council. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, this Resolution shall take effect and be in force immediately upon its adoption by the Council and signature of the County Executive.



**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC005  
February 14, 2012

# Janine D. Thurman

2229 Roanoke Avenue

Cleveland, OH 44109 440.789.6945

[j.d.thurman@csuohio.edu](mailto:j.d.thurman@csuohio.edu)

December 20, 2011

Attention Office of the Cuyahoga County Council:

Please accept my resume for consideration for Assistant Deputy Clerk. The position as stated in the job description seems ideal for my education, experience, and career interests.

My educational background in public administration and political science would provide your office with a highly productive and versatile addition. For example, as a student, I completed coursework in law, public policy, and management. Throughout my academic career, I researched various laws, wrote papers and made presentations, as well as collaborated on a variety of team projects. Additionally, while attending Hiram College, I served on Student Senate and utilized parliamentary procedure.

I believe that I also possess the professional experience necessary to perform the duties of the position. For example, I have over 10 years experience working in the public sector for various levels of government, public organizations, and institutions. Currently, I work for the City of Cleveland. The job requires me to multi-task and handle several projects simultaneously. This includes preparing legal documents and reports, maintaining departmental databases, assisting with public records requests, and responding to staff and public inquiries. During my time here, I have progressed successfully and developed strong relationships with the public, attorneys, judges, as well as local government leaders. Prior to my employment with the City of Cleveland, I worked for the Social Security Administration, Cleveland State University, and the Greater Cleveland Regional Transit Authority (GCRTA). In each position I served, I proved to be a strong asset to the organization. Given the opportunity, I am confident that I can be an effective member of your team.

I am a career-oriented, focused individual, seeking a new opportunity that will enable me to grow professionally. I thoroughly enjoy working with people and also sharing my experiences and skills that I have to assist with day-to-day responsibilities. I am eager to meet with you to discuss how I may be able to continue to grow professionally with the Cuyahoga County Council. Please feel free to contact me so that we may discuss this opportunity in greater detail. I can be reached at 440-789-6945 or via email at [j.d.thurman@csuohio.edu](mailto:j.d.thurman@csuohio.edu). Thank you and I look forward to hearing from you.

Respectfully,

Janine Thurman

# Janine D. Thurman

2229 Roanoke Avenue

Cleveland, OH 44109 216.673.0482

[j.d.thurman@csuohio.edu](mailto:j.d.thurman@csuohio.edu)

## SUMMARY OF QUALIFICATIONS

- Possess excellent management, writing, research, communication, and analytical skills
- Skilled in dispute resolution, strategic planning, and project management
- Adept at organizing/coordinating workshops, presentations, large scale events, and group meetings
- Experience working with paid staff, volunteers, and board members

## EDUCATION

Cleveland State University, Maxine Goodman Levin College of Urban Affairs, Cleveland, OH  
**Master of Public Administration** December 2009

Hiram College **Bachelor of Arts in Political Science** Hiram, OH May 2005

## RELEVANT COURSEWORK

- Law and Public Administration
- Strategic Planning
- Administrative Law
- Organizational Behavior
- Alternative Dispute Resolution Processes
- Public Human Resources Management
- Public Finance and Economics
- Proposal Writing and Program Development

## PROJECTS/RESEARCH

- Developed and presented a strategic plan for Cleveland Marshall College of Law
- Produced a management handbook that applied research from various personnel laws and made policy recommendations
- Researched legislation and judicial decisions and analyzed their role in limiting municipal authority

## COMPUTER SKILLS

Microsoft Office products including Word, Excel, Power point, Access, Outlook; SPSS;  
Internet research

## PROFESSIONAL EXPERIENCE

City Of Cleveland Law Department-Cleveland, OH 10/06-present

### **Docket Clerk/Legal Assistant**

Perform court filings and research, manage docket system and input incoming litigation into department database, draft and review complaints, distribute weekly docket deadlines, review calendared dates for accuracy, track case information, catalog and record closed cases, answer inquiries regarding case status, schedule hearings, organize and coordinate Summer Law Clerk program, execute fundraisers and special events, train and assist law students with filings

Social Security Administration-Cleveland, OH 07/06-09/06

### **Case Technician**

Typed decisions and prepared notices, scheduled cases, monitored hearings, updated case histories, assisted Administrative Law Judges, composed correspondence, performed dictation

Cleveland State University-Cleveland, OH

12/05-07/06

**Clerical Specialist**

Researched and analyzed student accounts, calculated tuition and fees, processed tuition payments and employee petty cash requests, responded to customer inquiries, completed requisition forms for account audits, balanced cash drawer and submitted deposits, maintained counter workstation

Ann Taylor-Cleveland, OH

06/05-12/05

**Desk Associate**

Assisted clients with merchandise, entered client data into computer, stocked and recovered merchandise

Hiram College-Writing Center

08/02-05/03

**Teaching and Writing Assistant**

Planned and facilitated writing workshops, held student conferences, proofread and edited student work

Hiram College Office of Diversity Affairs-Hiram, OH

08/01-05/03

**Student Assistant**

Assisted with event planning and marketing campaigns, distributed newsletters, maintained database, answered phones, typed correspondence

Greater Cleveland Regional Transit Authority-Cleveland, OH

2000-2003

**Summer Intern**

Assisted with special event planning, attended labor negotiation meetings and court proceedings, contacted vendors, made travel arrangements and hotel accommodations for National Conference, organized filing systems, and provided general administrative support

**VOLUNTEER EXPERIENCE**

- Research Assistant, United Way (2011-present)
- Mentor, Cleveland Scholarship Alumni Association (2007-present)
- Member, Harvest for Hunger Campaign Committee (2008-2009)
- Employee Chair, City Of Cleveland Combined Campaign (2007-2008)
- Tutor, Church of the Covenant Tutoring Program (2006-2007)
- Short term Research Assistant, Downtown Cleveland Alliance (2006-2007)
- Volunteer, NCAA Women's Conference (2006-2007)

**PROFESSIONAL AFFILIATION**

American Society for Public Administrators (ASPA)

**HONORS AND ACCOMPLISHMENTS**

- City of Cleveland Law Department Employee of the Month Award (February 2008)
- Inducted into "Who's Who Among American College and University Students" (2004-2005)
- Student Leadership Award (2003)
- Outstanding Academic Achievement Awards (2002, 2003)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0019

Sponsored by: <b>Councilmember Rogers</b>	<b>A Resolution</b> recognizing February 19 - 26, 2012 as Cleveland Saves Week in Cuyahoga County; encouraging County Administrative Departments to promote personal and household saving to employees, clients and residents of Cuyahoga County; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Preamble of the Charter of Cuyahoga County states that economic growth is a fundamental government purpose; and

WHEREAS, personal and household saving is fundamental to Cuyahoga County's economic stability and vitality; and

WHEREAS, adequate emergency savings, retirement funds, and safe debt-income ratios are critical components of personal financial security; and

WHEREAS, there are demonstrable opportunities to leverage personal and household savings into appreciable assets that can contribute to the economic growth of the County; and

WHEREAS, there is a positive correlational link between accumulated wealth and health outcomes; and

WHEREAS, America Saves is a national social marketing campaign to persuade, encourage, and motivate Americans to take financial action in building wealth through saving money and reducing debt; and

WHEREAS, Cuyahoga County supports the America Saves/Cleveland Saves campaign and is committed to helping its citizens and employees take immediate financial action to Build Wealth, Not Debt; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that this recognition is formalized before Cleveland Saves Week begins on February 19, 2012.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby recognizes the week of February 19 – 26, 2012 as Cleveland Saves Week to promote awareness in Cuyahoga County about the benefits of personal and household saving.

**SECTION 2.** The Cuyahoga County Council hereby encourages the Administrative Departments of County Government to promote personal and household saving to employees and clients of County Government and to Cuyahoga County residents.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order to ensure that this recognition is formalized before Cleveland Saves Week begins on February 19, 2012.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC005  
February 14, 2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0011

Sponsored by: <b>Councilmembers Miller, Simon and Conwell</b>	<b>A Resolution</b> proclaiming the month of May of each year as Multiple Chemical Sensitivity Awareness Month in Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Multiple Chemical Sensitivity Disorder (MCS) is a chronic condition induced by exposure to toxic environmental chemicals, causing symptoms such as burning or stinging eyes, wheezing or shortness of breath, nausea, extreme fatigue, headache, poor memory or concentration, runny nose, skin rashes, sensitivity to light and noise, digestive upset, muscle and joint pain, rapid heartbeat, anxiety, and sleeping problems, and

WHEREAS, people with MCS typically have strong reactions to chemicals commonly found in the environment, such as perfumes, deodorants, paints, coatings on outdoor fences and furniture, chemicals applied to rugs and carpets, vehicle exhausts, and chemicals used in office equipment, and

WHEREAS, even though MCS is recognized by the Americans with Disabilities Act, the US EPA, HUD, and the World Health Organization, MCS is still not well known or understood, and

WHEREAS, despite MCS not being well known or understood, it is quite common, with epidemiological studies showing incidence rates of 10-15% hypersensitivity to chemicals and 2-5% for diagnosable MCS, and

WHEREAS, we cannot in the modern world eliminate all potential chemical irritants but through greater awareness in the workplace, schools, medical community and other public settings, we can reduce the number of environmental triggers and afford MCS sufferers more understanding and respect, and

WHEREAS, several states and local communities have created MCS awareness observances centered on the month of May, which is appropriate since May marks the time when weather gets better, people start to spend more time outdoors and have a wider potential exposure to chemical triggers, and

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that Cuyahoga County's first MCS Awareness Month observance can take place in May, 2012.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council and Cuyahoga County Executive hereby proclaim the month of May of each year to be Multiple Chemical Sensitivity Awareness Month in Cuyahoga County to promote awareness in Cuyahoga County about Multiple Chemical Sensitivity and about actions that can be taken to reduce chemical triggers and improve our environment for persons with MCS and others who could develop MCS through exposure to chemical triggers.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order to ensure that the first Multiple Chemical Sensitivity Awareness Month observance can take place in May, 2012, and to protect and improve the health of Cuyahoga County residents. Provided that this Resolution receives the affirmative vote of at least eight members of the County Council, this Resolution shall become effective immediately upon the signature of the County Executive; otherwise it shall be in full force and effect after the earliest time permitted by law.

**SECTION 3.** That the Clerk of Council, in cooperation with Councilmembers, is hereby directed to transmit copies of this Resolution to all Mayors and Council Presidents of municipalities located in Cuyahoga County to encourage passage of similar legislation.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 24, 2012  
Committee(s) Assigned: Environment & Sustainability

Second Reading: February 14, 2012

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2012-0003

Sponsored by: <b>Councilmembers Miller, Conwell and Greenspan</b>	<b>An Ordinance</b> establishing rules and procedures for operation of Charter Review Commissions in Cuyahoga County, pursuant to Article 12, Section 9, of the Cuyahoga County Charter.
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WHEREAS, Article 12, Section 9, of the Cuyahoga County Charter states that Cuyahoga County shall periodically create Charter Review Commissions, with the first one commencing in September, 2012, and that the County Council shall "establish rules and procedures for the operation of the Charter Review Commission;" and

WHEREAS, charter review will be most effective if the rules and procedures for the operation of Charter Review Commissions provide for a full review of all sections of the Cuyahoga County Charter, using a process that facilitates extensive public participation.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Pursuant to Article 12, Section 9, of the Cuyahoga County Charter, the rules and procedures for the operation of Charter Review Commissions in Cuyahoga County are established as follows:

### **RULES AND PROCEDURES**

#### **OF**

### **THE CUYAHOGA COUNTY CHARTER REVIEW COMMISSION**

#### **ARTICLE 1: STAFF SUPPORT**

##### **Rule 1A: Designation of Clerk**

No later than September 15th of each year in which a Charter Review Commission is appointed, the County Executive shall designate a County employee to serve as Clerk to the Charter Review Commission.

### Rule 1B: Duties of the Clerk

The duties of the Clerk of the Charter Review Commission shall be as follows:

1. Attend all meetings of the Charter Review Commission and its committees, determine quorums, keep minutes of all meetings and record the votes of each member;
2. Assist the Chairperson in the preparation of the Agenda for Commission Meetings;
3. Provide required notices of meetings;
4. Ensure that a page is created and maintained on the County's website for the Charter Review Commission, which shall include the notice and agenda of each meeting of the Commission or any of its committees, the minutes of all meetings of the Commission and its committees, a copy of all proposed Charter amendments, draft reports and final reports of the Commission and its committees; a copy of these rules, and any other items that the Chairperson, the Clerk, or the Commission deem appropriate;
5. Serve as the Public Records Manager for the Commission until the Commission completes its work;
6. Transmit the final report of the Charter Review Commission to the County Council;
7. Perform any other duties that are prescribed in these rules or that the Chairperson or the Commission determines are necessary for the performance of the Commission's duties.

### Rule 1C: Additional Staff Services

The County Executive shall provide the Charter Review Commission sufficient additional staff services needed to effectively perform its duties, including, but not limited to working space, office supplies, and information technology support. In the absence of the Clerk, the County Executive shall designate a Clerk Pro-Tem to perform the duties of the Clerk.

## ARTICLE 2: ORGANIZATION; OFFICERS

### Rule 2A: Vacancy

If a resignation or vacancy occurs within the Commission, a new appointment shall be made and confirmed as soon as is practical, using the appointment process provided for in Article 12, Section 9, of the Cuyahoga County Charter.

#### Rule 2B: Officers of the Commission; Terms

The officers of the Charter Review Commission shall consist of the Chairperson and Vice Chairperson, who shall serve terms equal to the duration of the current Charter Review Commission.

#### Rule 2C: Organizational Meeting

No later than October 15th of each year in which a Charter Review Commission is appointed, the Clerk shall call an Organizational Meeting of the Charter Review Commission, at which time the Commission shall elect one of its members as Chairperson and one other member as Vice Chairperson. The Commission may, by parliamentary motion, add additional items to the agenda for the Organizational Meeting.

#### Rule 2D: Clerk's Role at Organizational Meeting

The Clerk shall preside over the Organizational Meeting until the Chairperson is chosen, after which the Chairperson shall preside over the remainder of the Organizational Meeting.

#### Rule 2E: Election of Officers

The Chairperson and Vice Chairperson shall be elected at the Organizational Meeting. The election for Chairperson shall take place first, followed by the election for Vice Chairperson. A minimum of five (5) votes shall be required for election to either position.

#### Rule 2F: Duties of the Chairperson of the Charter Review Commission

The Chairperson shall preside at all meetings of the Commission, appoint the officers and members of all committees, set the agenda for meetings of the Commission, design and implement the public participation process, and perform all other duties, consistent with the Cuyahoga County Charter and these rules, that are necessary to lead the Commission in completing its duties.

#### Rule 2G: Duties of the Vice Chairperson of the Charter Review Commission

The Vice-Chairperson shall preside in the absence or disability of the Chairperson at all meetings of the Charter Review Commission, shall perform all the duties of the Chairperson during such absence or disability, and shall perform all other duties, consistent with the Cuyahoga County Charter and these rules, that are necessary to assist the Chairperson in the performance of his/her duties.

#### Rule 2H: Officer Vacancy

If a vacancy occurs in the office of Chairperson, the Vice-Chairperson shall become Chairperson. If a vacancy occurs in the office of Vice-Chairperson, either by succession to

Chairperson or for any other reason, the Chairperson shall conduct an election for Vice-Chairperson at the next meeting of the Commission, using the procedure set forth in Rule 2E.

#### Rule 2I: Absence or Disability of Chairperson and Vice-Chairperson

In the absence or disability of both the President and the Vice-President, the Clerk shall conduct an election for Chairperson Pre-Tem, using the procedure set forth in Rule 3D, except that a majority of those voting shall be sufficient for election.

#### Rule 2J: Commission Officers Entitled to Vote

The Chairperson and the Vice-Chairperson shall be entitled to vote on all matters.

### ARTICLE 3: QUORUM

#### Rule 3A: Quorum Defined

A quorum of the Charter Review Commission shall consist of five (5) members, and a quorum of a committee shall consist of a majority of its members.

#### Rule 3B: Clerk to Determine Quorum

The Clerk shall determine the presence of a quorum by roll call at the beginning of each meeting of the Commission or a committee, shall announce when a quorum is present, and shall keep a record of members present.

#### Rule 3C: Absence of Quorum

Whenever a quorum is not present, the Commission or a committee may not conduct any business until a quorum is restored, except to adjourn, to adjourn to a future date and time, or take any other action permitted in the absence of a quorum, as provided in Robert's Rules of Order, Newly Revised.

### ARTICLE 4: MEETINGS

#### Rule 4A: Commission to Meet at Least Monthly

The Commission shall meet at least once every calendar month until its final report is presented to County Council.

#### Rule 4B: Regular Meetings

Prior to the conclusion of the Organizational Meeting and each Regular Meeting, the Chairperson shall announce the date, place, and time of the next Regular Meeting of the Commission, providing at least seven (7) days' notice. As soon as is practical after this announcement is made, the Clerk shall post the same information regarding the meeting on the Commission's webpage and disseminate it to the local news media, and the Clerk of County Council shall post it on the County Council's webpage. The agenda for the meeting shall be included in the original posting, if available, but may be posted and disseminated later, provided that at least twenty-four (24) hours' notice is given.

#### Rule 4C: Change in Time or Place of Regular Meeting

If compelling circumstances require such action, the Chairperson may change the date, time, and/or place of any Regular Meeting, provided that at least three (3) days' notice is given, using the same notification processes provided for in Rule 4B.

#### Rule 4D: Special Meeting

The Chairperson or any four (4) members of the Commission may call a Special Meeting of the Commission, provided that the date, place, time, and agenda of the meeting are posted and disseminated as provided for in Rule 4B with at least three (3) days' notice. Only items on the agenda may be discussed at a Special Meeting.

#### Rule 4E: Notice Required for Meeting to be Continued at a Later Time

The Commission may adjourn any meeting of the Commission to a designated day, time, and place. Notice of the day, time, and place at which the meeting is to be continued shall be given to all members and posted and disseminated as provided for in Rule 4B with at least three (3) days' notice, unless the meeting is to be continued at a time sooner than three (3) days, in which case notice shall be given as soon as is practical after the announcement.

#### Rule 4F: Agenda for Commission Meetings

The Chairperson, with the assistance of the Clerk, shall set the agenda for all meetings of the Commission.

#### Rule 4G: Digital Record

All meetings of the Commission and its committees shall be audiotaped and/or videotaped, and these recordings shall be preserved by the Clerk as public records.

### ARTICLE 5: ORDER OF BUSINESS

#### Rule 5A: Order of Business

The Commission may use the following as the regular order of business for Commission meetings or may adopt its own:

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
5. Introduction of Proposed Charter Amendments
6. Committee Reports
7. Old Business
8. New Business
9. Announcements & Miscellaneous Business
10. Adjourn

## ARTICLE 6: COMMISSION WORK PRODUCT

### Rule 6A: Final Report; Deadline for Submission

The final report of the Commission shall include all proposed amendments to the Cuyahoga County Charter, a discussion of the rationale for the proposed amendments, and a summary of the Commission's activities, and may include procedural recommendations relating to matters such as the timing of submission of proposed amendments. The final report shall be submitted to County Council as a single document no later than the first day of July following appointment of the Commission.

### Rule 6B: Form of Submission of Proposed Charter Amendments

Proposed amendments to the County Charter shall relate only to one subject, but may affect more than one section of the Charter. All proposed amendments shall be submitted in the following form:

1. General subject of the amendment
2. Section(s) of the County Charter affected
3. Current language of sections affected
4. Intended effect and rationale of amendment
5. Exact language of the amendment, showing what language, if any, is to be deleted and what language, if any, is to be added.

### Rule 6C: Vote Required for Approval of Charter Amendments

A proposed amendment must be voted upon separately and receive the affirmative vote of at least five (5) members of the Commission to be included in the main body of the final report.

#### Rule 6D: Minority Reports

The final report shall provide an appendix of minority reports, presenting proposed Charter amendments supported by less than a majority of the Commission. A proposed Charter amendment not approved to be included in the main body of the report shall be included in the appendix for minority reports if any two or more members sign a statement supporting the amendment and requesting its inclusion as a minority report. The supporters of a minority report may include a brief discussion of the rationale for the proposed amendment. The discussion may be edited for accuracy by the full Commission.

#### Rule 6E: Issues Related to Indigent Defense and the Public Defender to be Considered

In accordance with Article 12, Section 9 of the County Charter, the Commission shall include in its deliberations consideration of changes in this Charter for the purpose of providing more effective representation of indigent defendants, for adequate funding and support for the operation of the Office of the County Public Defender, and for the appropriate method for selection of the County Public Defender. The Commission shall include a report on these deliberations within the summary of the Commission's activities in the final report.

### ARTICLE 7: PARLIAMENTARY PROCEDURE

#### Rule 7A: Procedural Rules Apply to Commission and its Committees

The procedural rules provided for in this article apply both to the Commission and to any of its committees, unless otherwise specified.

#### Rule 7B: Parliamentary Procedure Manual

The parliamentary guide for procedural issues not covered in these rules shall be Robert's Rules of Order, Newly Revised.

#### Rule 7C: Chairperson to Direct Meetings

All discussion in the Commission and any of its committees shall go through the Chairperson of the Commission or of the committee, respectively. The Chairperson shall control the order of speakers and shall put motions offered by members before the Commission or the committee for consideration and action.

#### Rule 7D: Parliamentary Motions

Parliamentary motions shall be used as provided in Rules 9E, 9F, 9G, and 9I of the Rules of Cuyahoga County Council.



#### Rule 7E: Vote Required for Approval

A motion to approve the Commission's final report, a proposed committee report, or a proposed amendment to the County Charter shall require a minimum of five (5) votes in the full Commission and a majority of all members of a committee. All other motions shall require a majority of those present and voting, provided that a quorum is present, unless otherwise specified in these rules.

#### Rule 7F: Voting Procedure

A motion to approve the Commission's final report, a committee's report, or a proposed amendment to the County Charter shall be done by roll call vote. Voting on all other matters may be done by voice vote, but the Chairperson shall insure that the Clerk is able to record the vote of every member on all matters.

#### Rule 7G: Amendments

All proposed amendments to a proposed charter amendment or a Commission or committee report shall be in written form, except that the Chairperson of the Commission or a committee may accept a verbal amendment that is clear, unambiguous, and may be presented in a single sentence or a few words. An amendment to a proposed charter amendment that is approved in committee does not need to be approved again by the full Commission.

#### Rule 7H: Duty to Vote; Recusal

Members shall vote on every question in the Commission or in committee, except when the member has recused him/herself. A member shall recuse him/herself from voting whenever the member has a personal or monetary interest in any matter under consideration or when voting on the matter could for any reason violate state or county ethics law.

#### Rule 7I: Change of Vote

Prior to the announcement of the vote on any question in the Commission or in committee, any member may request to change his/her vote, and such request shall be approved by the Chairperson, except for good cause; however, no member shall be permitted to change his/her vote after the result of the vote has been declared.

### ARTICLE 8: COMMITTEES

#### Rule 8A: Committee Structure

The Commission shall create four (4) committees of three (3) or more members each as follows:

1. Governmental, covering the Preamble and Articles 1 through 3 of the County Charter.
2. Administrative/Judicial, covering Articles 4 through 6 of the County Charter
3. Policy, covering Articles 7 through 10 of the County Charter
4. General Provisions, covering Articles 11 through 13 and the Appendix of the County Charter

The Administrative/Judicial Committee shall also consider issues related to indigent defense and the selection of the Public Defender and adequate support and funding for the operation of the office of the Public Defender.

Proposals to create new Articles in the County Charter shall be considered in whichever committee most closely covers the subject(s) of the proposed new Articles, as determined by the Chairperson.

The Commission may amend the above committee structure as provided in Rule 10A, except that confirmation by County Council is not required.

#### Rule 8B: Chairperson of the Commission to Appoint Officers and Members of Committees

No later than two (2) weeks after the Organizational Meeting, the Chairperson of the Commission shall appoint the Chairperson, Vice-Chairperson, and members of each committee.

#### Rule 8C: Committee Work Product

The Work Product of each committee shall consist of a single document, providing a draft of the Commission's final report pertaining to the sections of the County Charter under the committee's jurisdiction, prepared in the form provided for in Article 6 of these rules. To be included in the main body of the committee's report, a proposed charter amendment must be voted upon separately by the committee and receive the affirmative vote of a majority of all members of the committee.

#### Rule 8D: Deadline for Submission of Committee Reports

Each committee shall submit its report to the Commission at a meeting of the Commission held no later than the first day of April following formation of the Charter Review Commission.

#### Rule 8E: Participation of Members at Committee Meetings

Any member may be seated at the committee table and participate in all discussions, whether or not that member has been appointed to that committee; however, only members appointed to a committee may offer motions or vote on questions before that committee.

#### Rule 8F: Public Notice of Committee Meetings

Rules 4B through 4F shall also apply to committee meetings, except that the minimum notice for regular committee meetings shall be three (3) days, and the Chairperson of each committee shall set the committee's agenda and have the sole authority to call a special meeting of the committee.

#### Rule 8G: Work Sessions

The Commission or a committee may conduct work sessions, following the process provided for in Rule 13 of the Rules of Cuyahoga County Council.

### ARTICLE 9: OPEN MEETINGS PROCEDURE

#### Rule 9A: Open Meetings, Public Comment

All meetings of the Commission or any of its committees shall be open to the public, be conducted only after prior public notice, include time for public comment, and comply with all other provisions of Article 12, Section 5 of the County Charter, County Ordinance 2011-0013, and Ohio Revised Code Section 121.22 regarding the open public meetings.

#### Rule 9B: Minutes

The Clerk shall keep minutes of all meetings of the Commission and any of its committees and shall post the draft minutes on the Commission's webpage, subject to Commission or committee approval, as soon as is practical following each meeting, but in no case later than seven (7) days after the meeting. The Commission and each committee shall consider at each meeting the question of the approval of minutes from the previous meeting.

#### Rule 9C: Availability of Public Records

All records of the Commission or any of its committees that relate to public business shall be available to the public as public records as required in Article 12, Section 6 of the County Charter, County Ordinance 2011-0012, and Ohio Revised Code Section 149.43. The Clerk shall serve as Public Records Manager for the duration of the Commission, after which the Clerk of County Council shall perform this role.

#### Rule 9D: Filming, Taping, and Recording

Any person may film, tape, or record any meeting of the Commission or any of its committees, provided that the filming, taping, or recording is done in a manner that does not significantly interfere with the conduct of the meeting. Anyone who wishes to film, tape, or record any meeting of the Commission or any of its committees is requested to register in advance with the Clerk on a form to be provided for this purpose. The Clerk

shall set up a process for those who wish to film, tape, or record on a regular basis to provide a single registration, which shall be effective for the duration of the Commission.

#### Rule 9E: Decorum

The Chairperson, with the approval of the Commission, may establish rules to insure decorum at meetings, including but not limited to rules relating to the respectful presence of the public and the use of audible communication devices.

#### Rule 9F: Public Participation Process

Not later than the 15th day of November following formation of the Charter Review Commission, the Chairperson shall prepare and begin implementation of a comprehensive public participation plan, including, but not limited to the following:

1. Public hearings held at various locations throughout the county, conducted as part of both the committee phase and the full Commission's consideration of the committee reports;
2. Widest possible dissemination of proposed Charter amendments and draft reports in both written and electronic form combined with processes for receiving public input concerning them; and
3. Regularly updated availability on the Commission's webpage of the current form of all proposed Charter amendments and draft Commission and committee reports.

#### Rule 9G: Charter Amendment Proposals to be Available on Website

The Clerk shall ensure that the Commission's page on the County's website contains all proposed Charter amendments that have been submitted to the Commission. A proposed amendment shall be in the form provided for in Rule 6B to be included on the website. If a proposed amendment is substantively changed, both the original and revised versions shall be included.

Proposed Charter amendments may be submitted to the Commission by any member of the Commission at any Commission meeting or at any committee meeting which covers the subject of the proposed amendment.

Proposed amendments may also be submitted to the Commission by any member of the public by letter to the Clerk or by presentation at any meeting of the Commission or of the committee which covers the subject of the proposed amendment.

### ARTICLE 10: AMENDMENT, SUSPENSION, AND CONTINUITY OF RULES

#### Rule 10A: Amendment of Rules

Except as provided in Rule 8A, these rules may be amended with the approval of five (5) or more members of the Commission and confirmation by majority vote of County Council. A proposed amendment to these rules may be voted on at the same meeting of the Commission at which it is introduced only if the text of the proposed amendment is included in the published agenda for the meeting. As soon as is practical following approval of a proposed rules amendment by the Commission, the Clerk shall notify the Clerk of County Council by letter of the amendment. The notification may be in electronic format. If County Council does not act on the proposed amendment within fourteen (14) days after the Clerk of County Council is notified of the amendment approved by the Commission, then the amendment shall be deemed confirmed.

Rule 10B: Suspension of Rules

Any of these rules may be suspended by a vote of 2/3 of those present and voting at the applicable meeting of the Commission or any of its committees, provided that a quorum is present, and that the action taken is in compliance with the Constitution and general law of the State of Ohio and the Charter, ordinances, and resolutions of Cuyahoga County.

**SECTION 2.** Any amendment to the Rules and Procedures of the Charter Review Commission adopted according to Rules 8A and or 10A shall apply only to the Charter Commission in existence when the amendment was adopted.

**SECTION 3.** It is found and determined that all formal actions of this County Council meeting relating to the adoption of this resolution were adopted in an open meeting of the County Council and that all deliberations of this County Council and any of its committees that resulted in such formal actions took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2012-0004

Sponsored by: <b>Councilmember Greenspan</b>	<b>An Ordinance</b> amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.
--	--

WHEREAS, the Cuyahoga County Council enacted a permanent Code of Ethics in Ordinance No. O2011-0008, which was signed by the Cuyahoga County Executive and went into effect on April 8, 2011, and was amended by Ordinance No. O2011-0023 effective April 26, 2011, by Ordinance No. O2011-0035 effective July 26, 2011, by Ordinance No. O2011-0052 effective October 25, 2011, and by Ordinance No. O2012-0002 effective January 10, 2012; and,

WHEREAS, after a year in existence, it is necessary to amend the Code of Ethics to address any inconsistencies therein and streamline for better operation of government; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Code of Ethics, adopted as Ordinance No. O2011-0008, effective April 8, 2011, as amended by Ordinance No. O2011-0023 on April 26, 2011, by Ordinance No. O2011-0035 on July 26, 2011, by Ordinance No. O2011-0052 effective October 25, 2011, and by Ordinance No. O2012-0002 effective January 10, 2012, is hereby amended to read as amended in the exhibit attached hereto (additions are bolded, deletions are stricken out).

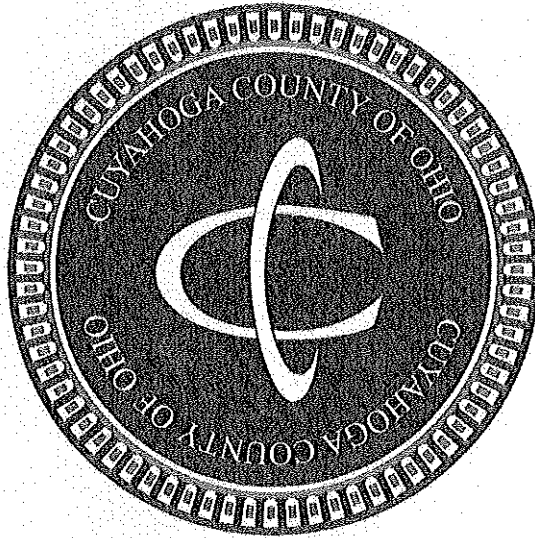
**SECTION 2.** It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that





# Cuyahoga County Ethics Ordinance



## Cuyahoga County Council

Rules, Charter Review, Ethics and Council Operations Committee

Dave Greenspan, Chair

Dale Miller, Vice Chair

C. Ellen Connally

Sunny Simon

Dan Brady

Adopted: April 8, 2011

Amended: April 26, 2011

Amended: July 26, 2011

Amended: October 25, 2011

Amended: January 10, 2012

**Amended: \_\_\_\_\_, 2012**

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# ARTICLE I: PURPOSE AND OVERVIEW OF ORDINANCE

## *Section 1. Purpose*

This Ordinance, including the definitions, is adopted to:

- (A) Identify the minimum standards of ethical conduct which Public Officials and Employees must meet;
- (B) Educate Public Officials and Employees, in the principles of ethics and all applicable provisions of this Ordinance;
- (C) Encourage Public Officials and Employees to pursue the highest ethical standards;
- (D) Provide a process by which Public Officials and Employees may identify and resolve ethical issues;
- (E) Provide a process to ensure the prompt disclosure by Public Officials and Employees of serious unethical practices, and encourage others to do the same;
- (F) Provide a fair and impartial process by which alleged violations of this Ordinance may be heard;
- (G) Provide for a just and reasonable balance among the rights of all individuals who are directly affected by the operation of this Ordinance; and
- (H) Establish penalties, as appropriate, for Public Officials and Employees who violate the public trust.

## *Section 2. Overview*

The Cuyahoga County Ethics Ordinance contains three components.

1. Articles II, III, IV and V are the Ohio Ethics Laws that pertain to County governments as outlined in the Ohio Revised Code.
2. Article VI includes Other Ohio Revised Code sections that are included in this Ordinance, and
3. Articles VII, VIII and IX contain additional County provisions which are consistent with and strengthen existing state law.

Together, these Articles constitute the minimum standards for ethical behavior for those who represent the County.

## ARTICLE II. THE OHIO ETHICS LAW: CHAPTER 102. OF THE OHIO REVISED CODE

### *Section 1. Definitions*

#### *OHIO REVISED CODE (ORC) 102.01*

As used in this Ordinance:

- (A) "Compensation" means money, thing of value, or financial benefit. "Compensation" does not include reimbursement for actual and necessary expenses incurred in the performance of official duties.
- (B) "Public official or employee" means any person who is elected or appointed to an office or is an employee of any public agency. "Public official or employee" does not include a person elected or appointed to the office of precinct, ward, or district committee member under section 3517.03 of the Ohio Revised Code, any presidential elector, or any delegate to a national convention. "Public official or employee" does not include a person who is a teacher, instructor, professor, or other kind of educator whose position does not involve the performance of, or authority to perform, administrative or supervisory functions.
- (C) "Public agency" means the County. "Public agency" does not include a department, division, institution, board, commission, authority, or other instrumentality of the County that functions exclusively for cultural, educational, historical, humanitarian, advisory, or research purposes; that does not expend more than ten thousand dollars per calendar year, excluding salaries and wages of employees; and whose members are uncompensated.
- (D) "Immediate family" means a spouse residing in the person's household and any dependent child.
- (E) "Income" includes gross income as defined and used in the "Internal Revenue Code of 1986," 100 Stat. 2085, 26 U.S.C. 1, as amended, interest and dividends on obligations or securities of any state or of any political subdivision or authority of any state or political subdivision, and interest or dividends on obligations of any authority, commission, or instrumentality of the United States.
- (F) Section not applicable to County government.
- (G) "Anything of value" has the same meaning as provided in section 1.03 of the Ohio Revised Code and includes, but is not limited to, a contribution as defined in section 3517.01 of the Ohio Revised Code.
- (H) "Honorarium" means any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or similar gathering. "Honorarium" does not include ceremonial gifts or awards that have insignificant monetary value; unsolicited gifts of nominal value or trivial items of informational value; or earned income from any person, other than a legislative agent, for personal services that are customarily provided in connection with the practice of a bona fide business, if that business initially began before the public official or employee conducting that business was elected or appointed to the public official's or employee's office or position of employment.

- (I) “Employer” means any person who, directly or indirectly, engages an executive agency lobbyist or legislative agent.
- (J) Section not applicable to County government.
- (K) “Legislation,” “legislative agent,” “financial transaction,” and “actively advocate” have the same meanings as in section 101.70 of the Ohio Revised Code.
- (L) “Expenditure” has the same meaning as in section 101.70 of the Ohio Revised Code when used in relation to activities of a legislative agent, and the same meaning as in section 121.60 of the Ohio Revised Code when used in relation to activities of an executive agency lobbyist.

## PROHIBITED CONDUCT - GENERAL

### *Section 2. Misuse of Official Position*

#### *OHIO REVISED CODE (ORC) 102.03 (A)*

- (1) No present or former Public Official or Employee shall, during public employment or service or for twelve months thereafter, represent a client or act in a representative capacity for any person on any matter in which the Public Official or Employee personally participated as a Public Official or Employee through decision, approval, disapproval, recommendation, the rendering of advice, investigation, or other substantial exercise of administrative discretion.
- (2) This Ohio Revised Code (ORC) section not applicable to County government.
- (3) For twenty-four months after the conclusion of employment or service, no former Public Official or Employee who personally participated as a Public Official or Employee through decision, approval, disapproval, recommendation, the rendering of advice, the development or adoption of solid waste management plans, investigation, inspection, or other substantial exercise of administrative discretion under Chapter 343. or 3734. of the Ohio Revised Code shall represent a person who is the owner or operator of a facility, as defined in section 3734.01 of the Ohio Revised Code, or who is an applicant for a permit or license for a facility under that chapter, on any matter in which the Public Official or Employee personally participated as a Public Official or Employee.
- (4) This Ohio Revised Code (ORC) section not applicable to County government.
- (5) As used in the Ohio Revised Code (ORC) 102.03 (A)(1) and (3), “matter” includes any case, proceeding, application, determination, issue, or question, but does not include the proposal, consideration, or enactment of statutes, rules, Ordinances, resolutions, or charter or constitutional amendments. As used in the Ohio Revised Code (ORC) 102.03 (A), “represent” includes any formal or informal appearance before, or any written or oral communication with, any public agency on behalf of any person.
- (6) Nothing contained in the Ohio Revised Code (ORC) 102.03 (A) shall prohibit, during such period, a former Public Official or Employee from being retained or employed to represent, assist, or act in a representative capacity for the public agency by which the

Public Official or Employee was employed or on which the Public Official or Employee served.

- (7) The Ohio Revised Code (ORC) 102.03 (A) shall not be construed to prohibit the performance of ministerial functions, including, but not limited to, the filing or amendment of tax returns, applications for permits and licenses, incorporation papers, and other similar documents.
- (8) This Ohio Revised Code (ORC) section not applicable to County government.

*Section 3. Misuse of Confidential Information*

*OHIO REVISED CODE (ORC) 102.03 (B)*

No present or former Public Official or Employee shall disclose or use, without appropriate authorization, any information acquired by the Public Official or Employee in the course of the Public Official's or Employee's official duties that is confidential because of statutory provisions, or that has been clearly designated to the Public Official or Employee as confidential when that confidential designation is warranted because of the status of the proceedings or the circumstances under which the information was received and preserving its confidentiality is necessary to the proper conduct of government business.

*Section 4. Rate Making*

*OHIO REVISED CODE (ORC) 102.03 (C)*

No Public Official or Employee shall participate within the scope of duties as a Public Official or Employee, except through ministerial functions as defined in the Ohio Revised Code (ORC)(A) in any license or ratemaking proceeding that directly affects the license or rates of any person, partnership, trust, business trust, corporation, or association in which the Public Official or Employee or immediate family owns or controls more than five per cent. No Public Official or Employee shall participate within the scope of duties as a Public Official or Employee, except through ministerial functions as defined in the Ohio Revised Code (ORC)(A) in any license or rate-making proceeding that directly affects the license or rates of any person to whom the Public Official or Employee or immediate family, or a partnership, trust, business trust, corporation, or association of which the Public Official or Employee or the Public Official's or employee's immediate family owns or controls more than five per cent, has sold goods or services totaling more than one thousand dollars during the preceding year, unless the Public Official or Employee has filed a written statement acknowledging that sale with the clerk or secretary of the public agency and the statement is entered in any public record of the agency's proceedings. This division shall not be construed to require the disclosure of clients of attorneys or persons licensed under section 4732.12 or 4732.15 of the Ohio Revised Code, or patients of persons certified under section 4731.14 of the Ohio Revised Code.



*Section 5. Securing “Anything of Value”*

*OHIO REVISED CODE (ORC) 102.03 (D)*

No Public Official or Employee shall use or authorize the use of the authority or influence of office or employment to secure “Anything of Value” or the promise or offer of “Anything of Value” that is of such a character as to manifest a substantial and improper influence upon the Public Official or Employee with respect to that person’s duties.

*Section 6. Soliciting or Accepting “Anything of Value”*

*OHIO REVISED CODE (ORC) 102.03 (E)*

No Public Official or Employee shall solicit or accept “Anything of Value” that is of such a character as to manifest a substantial and improper influence upon the Public Official or Employee with respect to that person’s duties.

*Section 7. Giving Gifts to Public Officials and Employees*

*OHIO REVISED CODE (ORC) 102.03 (F)*

No person shall promise or give to a Public Official or Employee “Anything of Value” that is of such a character as to manifest a substantial and improper influence upon the Public Official or Employee with respect to that person’s duties.

*Section 8. Receiving Campaign Contributions*

*OHIO REVISED CODE (ORC) 102.03 (G)*

In the absence of bribery or another offense under the Ohio Revised Code (ORC) or a purpose to defraud, contributions made to a campaign committee, political party, legislative campaign fund, political action committee, or political contributing entity on behalf of an elected public officer or other Public Official or Employee who seeks elective office shall be considered to accrue ordinarily to the Public Official or Employee for the purposes in the Ohio Revised Code (ORC)(D), (E), and (F). As used in this division, “contributions,” “campaign committee,” “political party,” “legislative campaign fund,” “political action committee,” and “political contributing entity” have the same meanings as in section 3517.01 of the Ohio Revised Code.

*Section 9. Receiving Honoraria*

*OHIO REVISED CODE (ORC) 102.03 (H)(1)*

No Public Official or Employee who is required to file a financial disclosure statement under section 102.02 of the Ohio Revised Code (ORC) shall solicit or accept, and no person shall give to that Public Official or Employee, an honorarium.

*Section 10. Receiving Travel, Meals and Lodging Expenses - Exemption*

*OHIO REVISED CODE (ORC) 102.03 (H) and (I)*

(H)(1) Except as provided in the Ohio Revised Code (ORC) 102.03 (D), (E), and (F) do not prohibit a Public Official or Employee who is required to file a financial disclosure statement under section 102.02 of the Ohio Revised Code (ORC) from accepting and do not prohibit a person from giving to that Public Official or Employee the payment of actual travel expenses, including any expenses incurred in connection with the travel for lodging, and meals, food, and beverages provided to the Public Official or Employee at a meeting at which the Public Official or Employee participates in a panel, seminar, or speaking engagement or provided to the Public Official or Employee at a meeting or convention of a national organization to which any County agency pays membership dues.

(2) This Ohio Revised Code (ORC) section not applicable to County government.

(I) A Public Official or Employee may accept travel, meals, and lodging or expenses or reimbursement of expenses for travel, meals, and lodging in connection with conferences, seminars, and similar events related to official duties if the travel, meals, and lodging, expenses, or reimbursement is not of such a character as to manifest a substantial and improper influence upon the Public Official or Employee with respect to that person's duties. This division does not preclude any person from seeking an advisory opinion from the appropriate ethics commission under section 102.08 of the Ohio Revised Code.

*Section 11. Membership in Tax Exempt Organization - Exemption*

*OHIO REVISED CODE (ORC) 102.03 (J)*

For purposes of Ohio Revised Code (ORC)102.03(D), (E), and (F) the membership of a Public Official or Employee in an organization shall not be considered, in and of itself, to be of such a character as to manifest a substantial and improper influence on the Public Official or Employee with respect to that person's duties. As used in this division, "organization" means a church or a religious, benevolent, fraternal, or professional organization that is tax exempt under subsection 501(a) and described in subsection 501(c)(3), (4), (8), (10), or (19) of the "Internal Revenue Code of 1986." This division does not apply to a Public Official or Employee who is an employee of an organization, serves as a trustee, director, or officer of an organization, or otherwise holds a fiduciary relationship with an organization. This division does not allow a Public Official or Employee who is a member of an organization to participate, formally or informally, in deliberations, discussions, or voting on a matter or to use his official position with regard to the interests of the organization on the matter if the Public Official or Employee has assumed a particular responsibility in the organization with respect to the matter or if the matter would affect that person's personal, pecuniary interests.

*OHIO REVISED CODE (ORC) 102.03 (K)*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 102.03 (L)*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 102.03 (M)*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 102.031*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 102.04 (A)*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 102.04 (B)*

This Ohio Revised Code (ORC) section not applicable to County government.

*Section 12. Representation and Influence Peddling*

*OHIO REVISED CODE (ORC) 102.04 (C) and (D)*

- (C) Except as provided in the Ohio Revised Code (ORC) 102.04(D), no person who is elected or appointed to an office of or employed by the County or any other governmental entity, excluding the courts, shall receive or agree to receive directly or indirectly compensation other than from the agency with which he serves for any service rendered or to be rendered by him personally in any case, proceeding, application, or other matter which is before any agency, department, board, bureau, commission, or other instrumentality, excluding the courts, of the entity of which he is an officer or employee.
- (D) A Public Official who is appointed to a non-elective office or a public employee shall be exempted from the Ohio Revised Code (ORC) 102(C) if both of the following apply:
  - (1) The agency before which the matter that involves the rendering of his services is pending, is an agency other than the one with which he serves;
  - (2) Prior to rendering the personal services one must file a statement with the appropriate ethics commission, with the public agency with which he serves, and with the public agency before which the matter is pending.

The required statement shall contain the official's or employee's name and home address, the name and mailing address of the public agencies with which he serves and before which the matter is pending, and a brief description of the pending matter and of the personal services to be rendered. The statement shall also contain the Public Official's or employee's declaration that he disqualifies himself for a period of two years from any participation as such Public Official or Employee in any

matter involving any Public Official or Employee of the agency before which the present matter is pending. The two-year period shall run from the date of the most recently filed statement regarding the agency before which the matter was pending. No person shall be required to file statements under this division with the same public agency regarding a particular matter more than once in a calendar year.

*Section 13. Failure to Recuse*

*OHIO REVISED CODE (ORC) 102.04 (E) and (F)*

- (E) No Public Official or Employee who files a statement or is required to file a statement under the Ohio Revised Code (ORC) 102.04 (D) shall knowingly fail to disqualify himself from any participation as a Public Official or Employee of the agency with which he serves in any matter involving any official or employee of an agency before which a matter for which he rendered personal services was pending.
- (F) This section shall not be construed to prohibit the performance of ministerial functions including, but not limited to, the filing, or amendment of tax returns, applications for permits and licenses, incorporation papers, and other documents.

See Article VII, Section 24 – Cuyahoga County Provisions for additional conditions.

*OHIO REVISED CODE (ORC) 102.05*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.06*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.07*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.08*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.09 (A)*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.09 (B)*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*OHIO REVISED CODE (ORC) 102.09 (C)*

This Ohio Revised Code (ORC) section does not contain applicable restrictions to County government.

*Section 14. Acknowledgment of Copy of Law*

*OHIO REVISED CODE (ORC) 102.09(D)*

Within fifteen days after any Public Official or Employee begins the performance of official duties, with which the Public Official or Employee serves or the appointing authority shall furnish the official or employee a copy of Chapter 102. and section 2921.42 of the Ohio Revised Code, and may furnish such other materials as the appropriate ethics commission prepares for distribution. The Public Official or Employee shall acknowledge their receipt in writing. The requirements of this division do not apply at the time of reappointment or reelection.

See Article VII, Section 3 – Cuyahoga County Provisions for additional conditions.

*Section 15. Penalties*

*OHIO REVISED CODE (ORC) 102.99*

(A) Whoever violates division (C) of section 102.031 of the Ohio Revised Code is guilty of a misdemeanor of the fourth degree.

(B) Whoever violates section 102.03 or 102.04 of the Ohio Revised Code is guilty of a misdemeanor of the first degree.

**ARTICLE III. THE OHIO ETHICS LAW: CHAPTER 2921 OF THE OHIO REVISED CODE**

*Section 1. Definitions*

As used in this Ordinance:

- (A) “Public Official” means any elected or appointed officer, or employee, or agent of the County, whether in a temporary or permanent capacity, and includes, but is not limited to, legislators, judges, and law enforcement officers.
- (B) “Public Servant” means any of the following:
  - (1) Any Public Official;

- (2) Any person performing ad hoc a governmental function, including, but not limited to, a juror, member of a temporary commission, master, arbitrator, advisor, or consultant;
- (3) A person who is a candidate for public office, whether or not the person is elected or appointed to the office for which the person is a candidate. A person is a candidate for purposes of this division if the person has been nominated according to law for election or appointment to public office, or if the person has filed a petition or petitions as required by law to have the person's name placed on the ballot in a primary, general, or special election, or if the person campaigns as a write-in candidate in any primary, general, or special election.

(C) Section not applicable to County government.

(D) Section not applicable to County government.

(E) Section not applicable to County government.

(F) Section not applicable to County government.

(G) Section not applicable to County government.

(H) "Campaign committee," "contribution," "political action committee," "legislative campaign fund," "political party," and "political contributing entity" have the same meanings as in section 3517.01 of the Ohio Revised Code.

(I) "Public contract" means any of the following:

(a) The purchase or acquisition, or a contract for the purchase or acquisition, of property or services by or for the use of the state, any of its political subdivisions, or any agency or instrumentality of either, including the employment of an individual by the state, any of its political subdivisions, or any agency or instrumentality of either;

(b) A contract for the design, construction, alteration, repair, or maintenance of any public property.

## **ARTICLE IV. THE OHIO ETHICS LAW: CHAPTER 2921.42 OF THE OHIO REVISED CODE**

### **PROHIBITED CONDUCT – PUBLIC CONTRACTS**

#### *Section 1. Nepotism*

##### *OHIO REVISED CODE (ORC) 2921.42 (A)(1)*

No Public Official shall knowingly:

Authorize, or employ the authority or influence of the Public Official's office to secure authorization of any public contract in which the Public Official, a

member of the Public Official's family, or any of the Public Official's business associates has an interest.

*Section 2. County Investments*

*OHIO REVISED CODE (ORC) 2921.42 (A)(2)*

No Public Official shall knowingly:

Authorize, or employ the authority or influence of the Public Official's office to secure the investment of public funds in any share, bond, mortgage, or other security, with respect to which the Public Official, a member of the Public Official's family, or any of the Public Official's business associates either has an interest, is an underwriter, or receives any brokerage, origination, or servicing fees.

*Section 3. Subsequent Employment*

*OHIO REVISED CODE (ORC) 2921.42 (A)(3)*

No Public Official shall knowingly:

During the Public Official's term of office or within one year thereafter, occupy any position of profit in the prosecution of a public contract authorized by the Public Official or by a legislative body, commission, or board of which the Public Official was a member at the time of authorization, unless the contract was let by competitive bidding to the lowest and best bidder.

*Section 4. Profit or Gain from County Contracts*

*OHIO REVISED CODE (ORC) 2921.42 (A)(4)(5)*

No Public Official shall knowingly do any of the following:

- (4) Have an interest in the profits or benefits of a public contract entered into by or for the use of the political subdivision or governmental agency or instrumentality with which the Public Official is connected;
- (5) Have an interest in the profits or benefits of a public contract that is not let by competitive bidding if required by law and that involves more than one hundred fifty dollars.

*Section 5. Exemptions from Prohibited Conflict of Interest in Public Contracts*

*OHIO REVISED CODE (ORC) 2921.42 (B), (C) and (D)*

In the absence of bribery or a purpose to defraud, a Public Official, member of a Public Official's family, or any of a Public Official's business associates shall not be

considered as having an interest in a public contract or the investment of public funds, if all of the following apply:

- (1) The interest of that person is limited to owning or controlling shares of the corporation, or being a creditor of the corporation or other organization, that is the contractor on the public contract involved, or that is the issuer of the security in which public funds are invested;
  - (2) The shares owned or controlled by that person do not exceed five per cent of the outstanding shares of the corporation, and the amount due that person as creditor does not exceed five per cent of the total indebtedness of the corporation or other organization;
  - (3) That person, prior to the time the public contract is entered into, files with the political subdivision or governmental agency or instrumentality involved, an affidavit giving that person's exact status in connection with the corporation or other organization.
- (C) This section does not apply to a public contract in which a Public Official, member of a Public Official's family, or one of a Public Official's business associates has an interest, when all of the following apply:
- (1) The subject of the public contract is necessary supplies or services for the political subdivision or governmental agency or instrumentality involved;
  - (2) The supplies or services are unobtainable elsewhere for the same or lower cost, or are being furnished to the political subdivision or governmental agency or instrumentality as part of a continuing course of dealing established prior to the Public Official's becoming associated with the political subdivision or governmental agency or instrumentality involved;
  - (3) The treatment accorded the political subdivision or governmental agency or instrumentality is either preferential to or the same as that accorded other customers or clients in similar transactions;
  - (4) The entire transaction is conducted at arm's length, with full knowledge by the political subdivision or governmental agency or instrumentality involved, of the interest of the Public Official, member of the Public Official's family, or business associate, and the Public Official takes no part in the deliberations or decision of the political subdivision or governmental agency or instrumentality with respect to the public contract.
- (D) The Ohio Revised Code (ORC) 2921.42(A)(4) does not prohibit participation by a public employee in any housing program funded by public moneys if the public employee otherwise qualifies for the program and does not use the authority or influence of the public employee's office or employment to secure benefits from the program and if the moneys are to be used on the primary residence of the public employee. Such participation does not constitute an unlawful interest in a public contract in violation of this section.



*Section 6. Penalties*

*OHIO REVISED CODE (ORC) 2921.42 (E)*

Whoever violates the Ohio Revised Code (ORC) 2921.42 is guilty of having an unlawful interest in a public contract. Violation of the Ohio Revised Code (ORC) 2921.42 (A)(1) or (2) is a felony of the fourth degree. Violation of the Ohio Revised Code (ORC) 2921.42 (A)(3), (4), or (5) is a misdemeanor of the first degree.

*OHIO REVISED CODE (ORC) 2921.42 (F)*

This Ohio Revised Code (ORC) section not applicable to County government.

*OHIO REVISED CODE (ORC) 2921.42 (G)*

This Ohio Revised Code (ORC) section not applicable to County government.

*Section 7. Voiding of Tainted Contracts or Investments*

*OHIO REVISED CODE (ORC) 2921.42 (H)*

Any public contract in which a Public Official, a member of the Public Official's family, or any of the Public Official's business associates has an interest in violation of this section is void and unenforceable. Any contract securing the investment of public funds in which a Public Official, a member of the Public Official's family, or any of the Public Official's business associates has an interest, is an underwriter, or receives any brokerage, origination, or servicing fees and that was entered into in violation of the Ohio Revised Code (ORC) 2921.42 is void and unenforceable.

**ARTICLE V. THE OHIO ETHICS LAW: CHAPTER 2921.43 OF THE OHIO REVISED CODE**

**IMPROPER COMPENSATION**

*Section 1. Gratuities for Regular Duties and Internal Favors*

*OHIO REVISED CODE (ORC) 2921.43 (A)*

No Public Servant shall knowingly solicit or accept, and no person shall knowingly promise or give to a Public Servant, either of the following:

- (1) Any compensation, other than as allowed by divisions (G), (H), and (I) of section 102.03 of the Ohio Revised Code (ORC) or other provisions of law, to perform the Public Servant's official duties, to perform any other act or service in the Public Servant's public capacity, for the general performance of the duties of the Public Servant's public office or public employment, or as a supplement to the Public Servant's public compensation;

- (2) Additional or greater fees or costs than are allowed by law to perform the Public Servant's official duties.

*Section 2. Gratuities for Employment Favors*

*OHIO REVISED CODE (ORC) 2921.43 (B)*

No Public Servant for the Public Servant's own personal or business use, and no person for the person's own personal or business use or for the personal or business use of a Public Servant or party official, shall solicit or accept "Anything of Value" in consideration of either of the following:

- (1) Appointing or securing, maintaining, or renewing the appointment of any person to any public office, employment, or agency;
- (2) Preferring, or maintaining the status of, any public employee with respect to compensation, duties, placement, location, promotion, or other material aspects of employment.

*Section 3. Political Contributions made for Consideration*

*OHIO REVISED CODE (ORC) 2921.43 (C)*

No person for the benefit of a political party, campaign committee, legislative campaign fund, political action committee, or political contributing entity shall coerce any contribution in consideration of either of the following:

- (1) Appointing or securing, maintaining, or renewing the appointment of any person to any public office, employment, or agency;
- (2) Preferring, or maintaining the status of, any public employee with respect to compensation, duties, placement, location, promotion, or other material aspects of employment.

*Section 4. Penalties*

*OHIO REVISED CODE (ORC) 2921.43(D) and (E)*

- (D) Whoever violates the Ohio Revised Code (ORC) 2921.43 is guilty of soliciting improper compensation, a misdemeanor of the first degree.
- (E) A Public Servant who is convicted of a violation of the Ohio Revised Code (ORC) 2921.43 is disqualified from holding any public office, employment, or position of trust in this state for a period of seven years from the date of conviction.

*Section 5. Exemptions – Making or Receiving Voluntary Contributions*

*OHIO REVISED CODE (ORC) 2921.43(F)*

The Ohio Revised Code (ORC) 2921.43(A), (B), and (C) do not prohibit a person from making voluntary contributions to a political party, campaign committee,

legislative campaign fund, political action committee, or political contributing entity or prohibit a political party, campaign committee, legislative campaign fund, political action committee, or political contributing entity, from accepting voluntary contributions.

## **ARTICLE VI. OTHER OHIO REVISED CODE INCLUDED IN ORDINANCE**

### *Section 1. Abuse of political authority or influence*

#### *OHIO REVISED CODE (ORC) 124.61*

No person who holds any Public office, or who has been nominated for, or who seeks a nomination or appointment to any Public office, shall corruptly use or promise to use, either directly or indirectly, any official authority or influence in order to secure or aid any person in securing for himself or another any office or employment in the classified service, or any promotion or increase of salary therein, as a reward for political influence or service. Nor shall any person, by means of threats or coercion, induce or seek to induce anyone in the classified service to resign his position or to waive his right to certification, appointment, or promotion.

See Article VII, Section 28– Cuyahoga County Provisions for additional conditions.

### *Section 2. Abuse of power for political reasons*

#### *OHIO REVISED CODE (ORC) 124.60*

No Public Official, shall appoint, promote, reduce, suspend, lay off, discharge, or in any manner change the official rank or compensation of any officer or employee in the classified service, or promise or threaten to do so, or harass, discipline, or coerce any such officer or employee, for giving, withholding, or refusing to support any party.

### *Section 3. Payment for appointment or promotion*

#### *OHIO REVISED CODE (ORC) 124.59*

No applicant for appointment or promotion in the classified or unclassified service shall, directly or indirectly, pay or promise to pay any money or other valuable thing, nor shall he ask or receive any recommendation or assistance from any person, upon the consideration of any political service to be rendered, for or on account of his appointment or promotion, or proposed appointment or promotion.

### *Section 4. Gratuities for Performance of Regular Duties*

Enacts OHIO REVISED CODE (ORC) 102.04 (A) (B) for County purposes.

- (A) Except as provided in OHIO REVISED CODE (ORC) 102.04 (D), no Public Official or Employee shall receive or agree to receive directly or indirectly compensation other than from the agency with which he serves for any

service rendered or to be rendered by him personally in any case, proceeding, application, or other matter that is before the County, excluding the courts.

- (B) Except as provided in OHIO REVISED CODE (ORC) 102.04 (D), no Public Official or Employee shall sell or agree to sell, except through competitive bidding, any goods or services to the County, excluding the courts.

*Section 5. Prohibited Political Activity*

*OHIO REVISED CODE (ORC) 124.57*

- (A) No Public Official in the classified service of the state, the several counties, cities, and city school districts of the state, or the civil service townships of the state shall directly or indirectly, orally or by letter, solicit or receive, or be in any manner concerned in soliciting or receiving, any assessment, subscription, or contribution for any political party or for any candidate for Public office; nor shall any person solicit directly or indirectly, orally or by letter, or be in any manner concerned in soliciting, any such assessment, contribution, or payment from any officer or employee in the classified service of the state, the several counties, cities, or city school districts of the state, or the civil service townships of the state; nor shall any officer or employee in the classified service of the state, the several counties, cities, and city school districts of the state, or the civil service townships of the state be an officer in any political organization or take part in politics other than to vote as the officer or employee pleases and to express freely political opinions.
- (B)
  - (1) Nothing in division (A) of this section prohibits an officer or employee described in that division from serving as a precinct election official under section 3501.22 of the Ohio Revised Code.
  - (2) Nothing in division (A) of this section prohibits an employee of the Ohio cooperative extension service whose position is transferred from the unclassified civil service to the classified civil service and who also holds the office of president of a city legislative authority from completing the existing term of office as president.

*Section 6. Prohibited Political Activity*

*OHIO ADMINISTRATIVE CODE - OAC123:1-46-02*

- (A) The purpose of this rule is to provide appointing authorities, personnel officers, and others with guidelines concerning political activity. Employees in the classified service are prohibited by section 124.57 of the Ohio Revised Code from engaging in political activity.
  - (1) “Classified service” means all persons in active pay status serving in the competitive classified civil service of the state, the counties, or the general health districts. Unless specifically exempted from the classified service in accordance with the Ohio Revised Code and these rules, an employee shall be considered to be in the classified service for purposes of this rule.

- (2) "Political activity" and "politics" refer to partisan activities, campaigns, and elections involving primaries, partisan ballots, or partisan candidates.
- (B) The following are examples of permissible activities for employees in the classified service:
- (1) Registration and voting;
  - (2) Expression of opinions, either oral or written;
  - (3) Voluntary financial contributions to political candidates or organizations;
  - (4) Circulation of nonpartisan petitions or petitions stating views on legislation;
  - (5) Attendance at political rallies;
  - (6) Signing nominating petitions in support of individuals;
  - (7) Display of political materials in the employee's home or on the employee's property;
  - (8) Wearing political badges or buttons, or the display of political stickers on private vehicles; and
  - (9) Serving as a precinct election official under section 3501.22 of the Ohio Revised Code.
- (C) The following activities are prohibited to employees in the classified service:
- (1) Candidacy for Public office in a partisan election;
  - (2) Candidacy for Public office in a nonpartisan general election if the nomination to candidacy was obtained in a partisan primary or through the circulation of nominating petitions identified with a political party;
  - (3) Filing of petitions meeting statutory requirements for partisan candidacy to elective office;
  - (4) Circulation of official nominating petitions for any candidate participating in a partisan election;
  - (5) Service in an elected or appointed office in any partisan political organization;
  - (6) Acceptance of a party-sponsored appointment to any office normally filled by partisan election;
  - (7) Campaigning by writing for Publications, by distributing political material, or by writing or making speeches on behalf of a candidate for partisan elective office, when such activities are directed toward party success;

- (8) Solicitation, either directly or indirectly, of any assessment, contribution or subscription, either monetary or in-kind, for any political party or political candidate;
  - (9) Solicitation of the sale, or actual sale, of political party tickets;
  - (10) Partisan activities at the election polls, such as solicitation of votes for other than nonpartisan candidates and nonpartisan issues;
  - (11) Service as, witness or challenger, for any party or partisan committee;
  - (12) Participation in political caucuses of a partisan nature; and
  - (13) Participation in a political action committee which supports partisan activity.
- (D) An employee in the classified service who engages in any of the activities listed in paragraphs (C)(1) to (C)(13) of this rule is subject to removal from his or her position in the classified service. The appointing authority may initiate such removal action in accordance with the procedures in section 124.34 of the Ohio Revised Code. The director may also institute an investigation or action in case of a violation.
- (E) Employees in the unclassified service, who serve at the pleasure of the appointing authority and are not subject to competitive examination, are not prohibited from engaging in political activity unless specifically precluded by federal or state constitutional or statutory provisions.
- (F) Service in an appointed or elected position is prohibited when such position is subordinate to or in any way a check upon a position concurrently occupied by a classified or unclassified employee, or when it is physically impossible for one person to discharge the duties of both positions, or if some specific constitutional or statutory bar exists prohibiting a person from serving both positions.
- (G) If any person holding Public office or employment is convicted of violating the Ohio Revised Code provisions prohibiting abuse of political influence, such office or position shall thereby be rendered vacant.

*Section 7. Whistleblower*

*OHIO REVISED CODE (ORC) 124.341(A)*

*Rights*

If Public Official or Employee in the classified or unclassified civil service becomes aware in the course of employment of a violation of state or federal statutes, rules, or regulations or the misuse of public resources, and the Public Official or Employee's supervisor or appointing authority has authority to correct the violation or misuse, the employee may file a written report identifying the violation or misuse with the supervisor or appointing authority. In addition to or instead of filing a written report with the supervisor or appointing authority, the Public Official or Employee may file a

written report with the office of internal auditing created under section 126.45 of the Ohio Revised Code.

See Article VII, Section 18– Cuyahoga County Provisions for additional conditions.

### *Responsibilities*

If the Public Official or Employee reasonably believes that a violation or misuse of public resources is a criminal offense, the Public Official or Employee, in addition to or instead of filing a written report with the supervisor , appointing authority, or the office of internal auditing, may report it to a prosecuting attorney, director of law, village solicitor, or similar chief legal officer of a municipal corporation, to a peace officer, as defined in section 2935.01 of the Ohio Revised Code, or, if the violation or misuse of public resources is within the jurisdiction of the inspector general, to the inspector general in accordance with section 121.46 of the Ohio Revised Code. In addition to that report, if the employee reasonably believes the violation or misuse is also a violation of Chapter 102, section 2921.42, or section 2921.43 of the Ohio Revised Code, the employee may report it to the appropriate ethics commission.

See Article VII, Section 18– Cuyahoga County Provisions for additional conditions.

## *OHIO REVISED CODE (ORC) 124.341(B)*

### *Protections and Prohibitions*

Except as otherwise provided in division (C) of this section, no Public Official or Employee in the classified or unclassified civil service shall take any disciplinary action against an employee in the classified or unclassified civil service for making any report authorized by division (A) of this section, including, without limitation, doing any of the following:

- (1) Removing or suspending the employee from employment;
- (2) Withholding from the employee salary increases or employee benefits to which the employee is otherwise entitled;
- (3) Transferring or reassigning the employee;
- (4) Denying the employee promotion that otherwise would have been received;
- (5) Reducing the employee in pay or position.

## *OHIO REVISED CODE (ORC) 124.341(C)*

A Public Official or Employee in the classified or unclassified civil service shall make a reasonable effort to determine the accuracy of any information reported under division (A) of this section. The Public Official or Employee is subject to disciplinary action, including suspension or removal, as determined by the employee's appointing authority, for purposely, knowingly, or recklessly reporting false information under division (A) of this section.

If an appointing authority takes any disciplinary or retaliatory action against a classified or unclassified Public Official or Employee as a result of the Public Official or Employee's having filed a report under division (A) of this section, the Public Official or Employee's sole and exclusive remedy, notwithstanding any other provision of law, is to file an appeal with the state personnel board of review within thirty days after receiving actual notice of the appointing authority's action. If the Public Official or Employee files such an appeal, the board shall immediately notify the Public Official or Employee's appointing authority and shall hear the appeal. The board may affirm or disaffirm the action of the appointing authority or may issue any other order as is appropriate. The order of the board is appealable in accordance with Chapter 119 of the Ohio Revised Code.

See Article VII, Section 19 – Cuyahoga County Provisions for additional conditions.

## ARTICLE VII: CUYAHOGA COUNTY PROVISIONS

### *Section 1. Definitions*

As used in this Cuyahoga County ("County") Ethics Ordinance ("Ordinance"):

<del>Administrative Fee</del>	<del>The civil penalty equivalent of a fine, levied by and payable to the Inspector General.</del>
Advice	A written, expert judgment and recommendation by the Inspector General as to whether an issue raised poses ethical problems and how the issue may best be resolved. If the recipient acts in accordance with that advice, s/he is in compliance with the Code of Ethics.
"Anything of Value"	As used in Article VII herein, " <del>Anything of Value</del> " means anything, other than a Campaign Contribution, having a <b>value of \$15 per gift per person (i.e., a \$50 cookie tray given to a staff of five (5) people), and \$75 cumulative annually per person.</b> <del>cumulative monetary value in excess of \$75.00</del> " <b>Anything of value</b> " includes: a. Money, bank bills or notes, United States treasury notes, and other bills, bonds, or notes issued by lawful authority and intended to pass and circulate as money; B. Goods and chattels; C. Promissory notes, bills of exchange, orders, drafts, warrants, checks, or bonds given for the payment of money; D. Receipts given for the payment of money or other property; E. Rights in action; F. Things which savor of the realty and are, at the time they are taken, a part of the freehold, whether they are of the substance or produce thereof or affixed thereto, although there may be no interval between the servicing and taking away; G. Any interest in realty, including fee simple and partial interests, present and future, contingent or vested interest, beneficial interests, leasehold interests, and any other interest in realty; H. Any promise or future employment; I. Every other thing of value.



Associated	Associated, when used with reference to a business or an organization, includes any business or organization in which a Public Servant Public Official or a Public Servant's Public Official's partner in interest is a director, officer or trustee, or owns or controls, directly or indirectly, and severally or in the aggregate, at least five percent of the outstanding equity, or any business or organization in which a Public Servant Public Official or a partner in interest has a personal interest.
Before	A matter is "before" a public agency when it is "being considered by, decided by, or in the presence of or under the official purview of" the agency. Adv. Op. No. 2007-03.
Benefit	<p>1. "Anything of Value" having a cumulative monetary value in excess of \$75.00; 2. Anything, regardless of its monetary value, perceived or intended by either the one who offers it or the one to whom it is offered to be sufficient in value to influence a Public Servant in the performance or nonperformance of an official action; or 3. Anything, regardless of its monetary value, which, under the circumstances, a reasonably prudent person in the position of the Public Servant to whom the thing is or may be offered, would recognize as being likely to be intended to influence the Public Servant in the performance or nonperformance of an official action.</p> <p>The term "benefit" includes, but is not limited to, a valuable act, advance, award, contract, compensation, contribution, deposit, emolument, employment, favor, fee, forbearance, fringe benefit, gift, gratuity, honorarium, loan, offer, payment, perquisite, privilege, promise, reward, remuneration, service, subscription, or the promise that any of these things will be conferred in the future. The term "benefit" shall not include food and beverage.</p>
Board	An abbreviation for any authority, board, commission or special district to which County officials appoint at least one member or to which County funds are appropriated.
Business	Business means an activity, association, commercial entity, corporation, enterprise, firm, franchise, holding company, joint stock company, organization, partnership, receivership, self-employed individual, sole proprietorship, trust or other legal entity established to earn or otherwise obtain money, whether for profit or nonprofit, excluding a municipal corporation or governmental entity.
Business Associate or Partner in Interest	<del>A business associate</del> Includes any individuals, companies, or organizations with which the official is acting together to pursue a common business purpose. Examples of a Public Official's business associates <del>partner in interest</del> include, but are not limited to, the official's: (1) partners in a partnership; (2) co-owners of a business; (3) outside employer; and (4) co-members of an LLC. Adv. Op. No. 2009-06.

<del>Business with which a Public Official or Employee is associated</del>	<del>Business with which a Public Official or Employee is associated or associated business means a business in which any of the following applies:-</del>  <del>(1) The Public Official or Employee is an owner, partner, director, officer, employee or independent contractor in relation to the business;</del>  <del>(2) A Public Official, Employee's or partner in interest is an owner, partner, director or officer;</del>  <del>(3) The Public Official, Employee or a partner in interest is a stockholder of close corporation stock which is worth at least \$1,000.00 at fair market value or which represents more than a five percent equity interest;</del>  <del>(4) The Public Official, Employee or a partner in interest is a stockholder of publicly traded stock which is worth at least \$5,000.00 at fair market value or which represents more than five percent equity interest, other than publicly traded stock under a trading account if the Public Official or Employee reports the name and address of the stockholder.</del>
Campaign Contribution	Any monetary or non-monetary donation to any political campaign committee.
Candidate	Means an individual who is a candidate for an elective County office, as defined in the County Charter, or an applicant for County employment or for an appointive County position.
Compensation	Money, thing of value, or financial benefit. "Compensation" does not include reimbursement for actual and necessary expenses incurred in the performance of official duties. Ohio Revised Code (ORC)102.01 Compensation also means "Anything of Value" that is given for services can be "compensation," whether it is in the form of cash, tangible goods or chattels, or other financial gains or benefits that accrue to the Public Servant. The services performed by the Public Servant may be provided for the specific benefit of the individual offering the compensation or for the general benefit of the public agency and the citizens served by the agency. Adv. Op. No. 2008-01.
Conflict of Interest	Means not only a personal interest, as defined in this Ordinance, but also a professional or non-pecuniary interest, such as arises when the County attorney is precluded from representing one Public Servant because of the County attorney's preexisting attorney-client relationship with another Public Servant.
Contractor	A person or an entity – including but not limited to service providers, vendors and consultants – that provides goods or services to the County under terms specified in a binding, officially approved agreement.

County Agency	Means the County Council, any department, division, institution, board, commission, or advisory council, or other instrumentality of the County or any board, commission, or advisory council for which the Cuyahoga County Executive and/or the Cuyahoga County Council appoints one or more of its members.
County	<b>Shall mean the body politic and corporate known as the County of Cuyahoga established in Section 1.01 of the Cuyahoga County Charter.</b>
Day	A calendar day, unless otherwise noted.
Decision Maker	Decision maker means any Public Official or Employee or Board, Commission or Advisory Agency of Cuyahoga County empowered to act in a discretionary manner on behalf of the County in any capacity whatsoever, including the making of recommendations. To the extent this Ordinance is applicable to them, any volunteer or independent contractor who is empowered to exercise any discretionary power which could influence a Public Official or Employee in the performance or nonperformance of an official action. In this Ordinance, the term "decision maker" is used to represent any and every Public Official or Employee who could take any discretionary action regarding a matter in which a Public Official or Employee or a partner in interest has or may have a conflict of interest, or as a result of which a Public Official or Employee might receive a personal benefit.
Disclosure	The reporting of financial information, personal or business connections, gifts, activities, campaign contributions or potential conflicts of interest.
<del>Domestic Partner</del> <b>Household Member</b>	Any person who shares the same residence with a Public Official or Employee.
Finding	The official decision reached by the Inspector General after thorough investigation or a formal hearing.
Full Family	A Public Official or Employee 's spouse, <del>domestic partner</del> <b>household member</b> , child, children, grandchildren, parents, parents-in-law, grandparents, grandparents-in-law, sisters, sisters-in-law, brothers, brothers-in-law, sons-in-law, daughters-in-law, nieces, nephews, aunts, uncles, or <b>first</b> cousins (whether by marriage, lineal descent or adoption);  A Public Official or Employee's relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than one-half of his or her support from the Public Official or Employee or from whom the Public Official or Employee receives, directly or indirectly, more than one-half of his or her support; and  An individual claimed by the Public Official or Employee or the

	Public Official or Employee's spouse as a dependent under the United States Internal Revenue Code.
Immediate Family	<del>A Public Official's spouse, domestic partner, child or children (whether by marriage, lineal descent or adoption).</del>
Gift	<del>Gift means any benefit or thing or act of monetary value of \$75.00 or more which is conveyed to or performed for the benefit of a Public Servant or a partner in interest, including any advance, award, contract, contribution, deposit, employment, favor, forbearance, gift, gratuity, honorarium, loan, payment, service, subscription, or the promise that any of these things or acts of value will be conferred in the future, if such thing or act of value is conferred or performed without the lawful exchange of consideration which is commensurate in value at least equal in value to the thing or act conferred or performed.</del>
Interest	<del>A prohibited "interest" in a public contract is a definite and direct interest that can be of either a financial or fiduciary nature. Adv. Op. No. 2009-06.</del>
Lobbyist	An individual wholly or partially compensated for direct, private communication with County policy-making officials or their staffs, with the purpose of influencing the expenditure of funds in the awarding of a contract or other financial arrangement; or for making direct, private contact with same to promote, advocate or oppose the passage, modification, defeat, approval or veto of any legislation or policy.
Organization	"organization" means a church or a religious, benevolent, fraternal, or professional organization that is tax exempt under subsection 501(a) and described in subsection 501(c)(3), (4), (8), (10), or (19) of the "Internal Revenue Code of 1986."
<del>Of such a character as to manifest a substantial and improper influence</del>	<del>A thing of value is "of such a character as to manifest a substantial and improper influence" on a Public Official or Employee if it is "of such a quality, nature or kind that it could have a substantial and improper influence on the Public Official or Employee." Adv. Op. No. 2009-01. The Commission has explained that it is unnecessary that the thing of value actually has a substantial and improper influence on the official or employee provided that it is of such a character that it could have such influences.</del>
Person	Includes "an individual, corporation, business trust, estate, trust, partnership, and association." R.C. 1.59. Also includes governmental agencies. Adv. Op. No. 2009-01.
Personally-rendering services	<del>Includes, but is not limited to, representing, advising, preparing non-ministerial documents for, or consulting with, any person. Adv. Op. No. 2007-03. Examples are: (1) negotiating or discussing matters with agency personnel or contractors; (2) appearing at an agency meeting or hearing; and (3) preparing pleadings or documents to be filed with or submitted to an</del>

~~agency. A person would be personally rendering services if he or she prepared and submitted, to a state agency, any grant or investment proposals, contract bid packages, responses to requests for proposals, or any other submission for financial support for a client or customer.~~

Position of Profit	<del>A Public Official occupies a “position of profit” in the prosecution of a public contract when he or she receives some financial gain or benefit that is definitely and directly related to the carrying out and completion of a contract that he or she authorized or that was authorized by a board of which he or she is a member. Adv. Op. No. 2009-05.</del>
Prohibited Source	A party that gives or promises an unlawful gift to any Public Official, specifically a party doing or seeking to do business with, regulated by, or interested in matters before the County, its departments, agencies, boards or commissions, including any lobbyist or contractor.
Public Officials and Employees	Any elected or appointed officer, or employee, or volunteer, or agent of the County or board, commission or agency member, whether in a temporary or permanent capacity.” The definition applies regardless of whether the person is: (1) compensated or uncompensated; (2) serving full time or part time; or (3) serving in a temporary or permanent position.
Relatives	The definition for Full Family and Relatives shall be interchangeable.
Use Of or Authorization of the Use Of	<del>The authority or influence of one’s office or employment: Voting on, recommending, deliberating about, discussing, lobbying, or taking any other formal or informal action within the scope of a Public Official’s or employee’s public authority is “use of,” or “authorization of the use of” the authority or influence of a Public Official’s or employee’s office or employment. Adv. Op. No. 2010-03.</del>
Whistleblower	A person who reports possible crimes or violations of this Code of Ethics.

(Amended 4/26/2011 by Ordinance No. O2011-0023; Amended 10/25/2011 by Ordinance No. O2011-0052)

*Section 2. Full Family Definition Included*

Throughout this Ordinance, where ever “Family” is referenced the definition of “Full Family” shall apply.

*Section 3. Acknowledgement of Copy of Law*

For reference purposes to the County provisions:

*OHIO REVISED CODE (ORC) 102.09(D)*

Within fifteen days after any Public Official or Employee begins the performance of official duties, with which the Public Official or Employee serves or the appointing authority shall furnish the official or employee a copy of Chapter 102: and section 2921.42 of the Ohio Revised Code, and may furnish such other materials as the appropriate ethics commission prepares for distribution. The Public Official or Employee shall acknowledge their receipt in writing. The requirements of this division do not apply at the time of reappointment or reelection.

The following added provisions pertaining to Cuyahoga County

- (A) Shall also apply to all Public Officials, and Employees, Lobbyists and Contractors upon their reappointment, reelection, rehire or re-registration, whichever is applicable.

*Section 4. Education and Training - Initial and Annual Ethics Education and Training*

- (A) Within fifteen days of a Public Official's or Employee's, Lobbyists' and Contractor's initial date of service, reappointment, reelection, rehire or re-registration, whichever is applicable, and **as well as** annually, the Human Resource Commission shall furnish the Public Official or Employee with a copy of the current County Ethics Ordinance, Ethics Policies, **and** Ethics Manuals, and **In addition**, all Public Officials and Employees shall personally attend Ethics Training Programs and Classes. The Human Resource Commission may furnish such other materials as are appropriate.

- (B) Within fifteen (15) days of a Public Official's or Employee's, Lobbyist's and or Contractor's initial date of service, reappointment, reelection, rehire or re-registration, whichever is applicable, and annually **as well as every four (4) years**, the Human Resource Commission shall furnish the Public Official or Employee **Lobbyist or Contractor** with a copy of the current County Ethics Ordinance, Ethics Policies, **and** Ethics Manuals, and all Public Officials and Employees shall personally attend Ethics Training Programs and Classes. The Human Resource Commission may furnish such other materials as are appropriate. **The Inspector General shall provide notice of any relevant amendments to the Ordinance to all registered Contractors and Lobbyists within ten (10) business days of the effective date.**

*Section 5. Acknowledgment of Initial and Annual Ethics Education and Training*

The Public Official or Employee shall sign an ethics statement indicating that they have read, understood and agreed to this Ordinance and acknowledge their receipt of materials and attendance to all Programs and Classes in writing to the Human Resource Commission.

*Section 6. Relationship to Ohio Law*

Compliance with Ohio Ethics Laws

Public Officials and Employees are required to abide by the State of Ohio's ethics laws, as found in the Ohio Revised Code and as interpreted by the Ohio Ethics Commission and Ohio courts.

*Section 7. Minimum Standard*

This Ordinance shall constitute a minimum standard for ethical conduct and practices in Cuyahoga County government. If the provisions of this Ordinance conflict with any other County Ordinance, regulation or rule, this Ordinance shall control.

*Section 8. Liberal Construction of Ordinance.*

The provisions of this Ordinance are to be construed liberally, to the end that the public interest be fully protected, and shall be construed in a manner consistent with all applicable federal and state laws and applicable provisions of the County Charter.

*Section 9. Severability*

The various provisions of this Ordinance are intended to be severable, and the validity or invalidity of one or more such provisions shall not affect the validity of the remaining provisions.

*Section 10. Applicability of Ordinance*

This Ordinance applies to all Public Officials and Employees, as the term is defined in this Ordinance.

*Section 11. Duties of Public Officials and Employees to Cooperate with Investigations and Inquiries*

Public Officials and Employees shall be required to cooperate fully and truthfully with any investigation that is initiated by the Inspector General, the Department of Human Resources, or the Human Resources Commission regarding an alleged or potential violation of this Ordinance to the extent that the ~~fifth amendment of the United States Constitution rights~~ **constitutional, fifth amendment rights** of those accused of violating this Ordinance are not violated. Public Officials and Employees shall locate, compile and produce any such information as is requested by the investigating authority, unless the information is exempt from disclosure under this Ordinance or applicable law.

*Section 12. Misuse of County Resources*

No Public Official, **Employee, Contractor or Lobbyist** shall use, request, or permit the private use of County resources, including but not limited to motor vehicles, equipment and supplies. Printing, mailing or electronic communicating of personal or political material using County resources is likewise prohibited.

*Section 13. Discrimination*

No Public Official, **Employee, Contractor, Lobbyist**, operations or entities of Cuyahoga County Government shall favor or discriminate against anyone because of race, religion, age, ethnicity, gender, sexual orientation, disability or political affiliation, pursuant to U.S. Law [Civil Rights Act of 1964, 43 U.S.C. §2000e et. seq.] and the Cuyahoga County Charter.

*Section 14. Sexual Harassment*

No Public Official, **Employee, Contractor, or Lobbyist** shall harass or otherwise make unwelcome sexual advances that interfere with job performance, create a hostile work environment, or attempt to make a person's submission or rejection of sexual advances a condition of his/her employment or appointment status. [Section 703 of Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq.]

*Section 15. Employee Contributions to an Elected Employer*

- (A) No Public Official or Employee shall make political contributions to or raise funds for their own elected ~~County employer~~, **appointing authority, a member of County Council, and/or confirming authority (i.e. for board and commission appointments)**. Exempted from this total prohibition are voluntary employee contributions to candidates for any other public office.
- (B) **No Public Official or Employee shall accept contributions from Prohibited Sources.**

(Amended 4/26/2011 by Ordinance No. O2011-0023)

*Section 16. Misuse of Official Position*

Prohibited conduct, and other abuses or misuses of position.

- (A) Public Officials or Employees of the County shall treat all citizens with courtesy, impartiality, fairness, and equality under the law, and shall avoid both actual and potential conflicts between their private self-interest and the public interest. Prohibited conduct of each such Public Official or Employee shall include, but not be limited to, the following:
  - (1) Ordering any goods and services for the County without prior official authorization for such an expenditure;
  - (2) Using his or her superior position to ~~request or~~ require an employee to:
    - (i) Do clerical work on behalf of the Public Official or Employee's family, business, social, church or fraternal interest when such work is not furthering a County interest;
    - (ii) Perform any work outside the Employee's normal course of County employment; **or**



- (iii) Purchase goods and services for personal, business, or political purposes; or.
  - (iv) ~~Work for him or her personally without offering just compensation.~~
- (3) Drawing per diem or expense monies from the County to attend a seminar, convention, or conference and then fail to attend the seminar, convention, or conference without refunding the pro-rata unused per diem or expense monies to the County.
- (B) No Public Official or Employee shall falsely represent his or her personal opinion to be the official position of the County. This subsection shall not apply to statements of elected officials made in the course of fulfilling the responsibilities of their offices or in running for election to office.
- (C) No Public Official or Employee shall suppress any public document, record, report or any other public information.
- (D) When a Public Official or Employee, in the course of carrying out his or her duties, has been offered or is discussing future employment with a ~~business~~ **Business** that is presently dealing with the County concerning matters within the Public Official or Employee's current official duties, that person shall comply with all requirements in the Ethics Law and related statutes regarding future employment and disclose such possible future employment to the Inspector General.
- (E) In addition to being a violation of other laws, it is also a violation of this Ordinance for any Public Official or Employee to:
- (1) Be found liable of violating any federal, state, County or municipal law prohibiting discrimination or sexual harassment;
  - (2) Be found liable of violating any state laws governing lobbying activities or regulating political activity.
- (F) **No Public Official or Employee shall "request" that a subordinate employee work for him or her personally without offering just compensation. The request should not have any influence on the conditions of employment for the subordinate employee.**

*Section 17. Whistleblower - Rights*

For reference purposes to the County provisions:

*OHIO REVISED CODE (ORC) 124.341(A)*

If Public Official or Employee in the classified or unclassified civil service becomes aware in the course of employment of a violation of state or federal statutes, rules, or regulations or the misuse of public resources, and the Public Official or Employee's supervisor or appointing authority has authority to correct the violation or misuse, the employee may file a written report identifying the violation or misuse with the supervisor or appointing authority. In addition to or instead of filing a written report

with the supervisor or appointing authority, the Public Official or Employee may file a written report with the office of internal auditing created under section 126.45 of the Ohio Revised Code.

The following added provisions pertain to the County:

- (A) Shall be extended to include the general public.
- (B) Shall also allow a Public Official, Employee or a member of the general public, who reasonably believes that a violation or misuse of this Ordinance exists, to speak freely to and to notify the County Inspector General either in writing or via a Whistleblower Hotline.

*Section 18. Whistleblower - Responsibilities*

For reference purposes to the County provisions:

*OHIO REVISED CODE (ORC) 124.341(A)*

If the Public Official or Employee reasonably believes that a violation or misuse of public resources is a criminal offense, the Public Official or Employee, in addition to or instead of filing a written report with the supervisor, appointing authority, or the office of internal auditing, may report it to a prosecuting attorney, director of law, village solicitor, or similar chief legal officer of a municipal corporation, to a peace officer, as defined in section 2935.01 of the Ohio Revised Code, or, if the violation or misuse of public resources is within the jurisdiction of the inspector general, to the inspector general in accordance with section 121.46 of the Ohio Revised Code. In addition to that report, if the employee reasonably believes the violation or misuse is also a violation of Chapter 102, section 2921.42, or section 2921.43 of the Ohio Revised Code, the employee may report it to the appropriate ethics commission.

The following added provisions pertain to the County:

- (A) Within five (5) business days of the event in question, all Public Officials or Employees shall report a violation of this Ordinance of which they have knowledge to the Inspector General.
- (B) Public Officials and Employees are not, however, required to report a violation that has already been reported.

*Section 19. Whistleblower -- Protections and Prohibitions*

For reference purposes to the County provisions:

*OHIO REVISED CODE (ORC) 124.341(D)*

If an appointing authority takes any disciplinary or retaliatory action against a classified or unclassified Public Official or Employee as a result of the Public Official or Employee's having filed a report under division (A) of this section, the Public Official or Employee's sole and exclusive remedy, notwithstanding any other provision of law, is to file an appeal with the state personnel board of review within thirty days after receiving actual notice of the appointing authority's action. If the

Public Official or Employee files such an appeal, the board shall immediately notify the Public Official or Employee's appointing authority and shall hear the appeal. The board may affirm or disaffirm the action of the appointing authority or may issue any other order as is appropriate. The order of the board is appealable in accordance with Chapter 119 of the Ohio Revised Code.

The following added provisions pertain to the County:

- (A) Shall be heard by the Human Resource Commission.

*Section 20. Whistleblower – False Filings and Frivolous Complaints*

- (A) No person shall knowingly file false information.
- (B) No person shall file a complaint which **that** is frivolous or malicious in nature, or which **that** is not in good faith.

*Section 21. Whistleblower – Posting of Policy*

The Human Resource Commission shall post the Whistleblower provisions of this Ordinance in a manner consistent with its current disclosure and posting of other human resource materials, including, but not limited to the Cuyahoga County Website.

*Section 22. Disclosure of Conflict of Interest or Potential Conflict of Interest*

- (A) Unless the Public Official or Employee recuses themselves, a Public Official or Employee who has or may have a conflict of interest in a matter which requires an official action by any decision maker shall, before the matter is decided, disclose the conflict of interest or the potential or alleged conflict of interest to the Inspector General and seek advice from the Inspector General or the County Law Department. If the Inspector General believes that no conflict of interest exists, or that despite any alleged or potential special interest, such Public Official or Employee is nevertheless able to vote **on the matter in which there is a conflict of interest** and otherwise participate fairly, objectively and in a manner consistent with the Public interest, then the member **Public Official or Employee** shall so state in the written disclosure.

**A council person who rescues himself/herself shall still disclose the conflict of interest to the Inspector General for review and ruling.**

- (B) If the Public Official or Employee has or may have a conflict of interest in any matter before the County, then such Public Official or Employee shall not discuss, debate, deliberate about, act upon, vote upon or otherwise participate in or influence the decision-making process pertaining to the matter in which the member **Public Official or Employee** has a conflict of interest.
- (C) After receiving a conflict of interest disclosure, the Inspector General shall:
  - (1) Maintain a record of such disclosure; and

- (2) Promptly forward copies of the disclosure to any person named in the disclosure ~~and the Inspector General.~~
- (D) Any Public Official or Employee who believes that any other Public Official or Employee has a conflict of interest in any agenda item before a governmental body shall disclose such interest to the Inspector General.
- (E) A Public Official or Employee, in addition to disqualifying herself/himself from participation in any decision regarding the pecuniary or employment interest of a Partner in Interest, shall make known the existence of their relationship and ~~the~~his/her interest by filing with the Inspector General **or County Law Department** a written disclosure of the relationship and the nature and extent of the conflict of interest involved.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

*Section 23. Penalties*

Any violations of this Ordinance shall be punishable to the maximum extent permitted by law. Any disciplinary action shall be carried out in accordance with the provisions of this Ordinance, as well as any other laws, policies and procedures applicable to the position of the offender and the gravity of the offense. **With the exception of "letters of notification," all letters and referrals issued by the Inspector General should simultaneously be sent to applicable Human Resource staff and the applicable Department Director(s).** The Inspector General is permitted to take any action which it is otherwise lawfully permitted to take, including, but not limited to, any one or combination of the following which the Inspector General deems appropriate under the circumstances:

- (A) *Letter of Notification.* The Inspector General may issue a letter of notification when it finds that a violation of this Ordinance was clearly unintentional or inadvertent. The letter may advise the respondent of any steps to be taken to avoid future violations.
- (B) *Letter of Admonition.* The Inspector General may issue a letter of admonition when it finds that the violation of this Ordinance was ~~minor and/or may have been unintentional or inadvertent~~ **knowingly committed, but is nevertheless a minor offense.**
- (C) *Letter of Censure.* The Inspector General may issue a letter of censure when ~~it finds that~~ **where** the respondent has intentionally or knowingly violated this Ordinance **committed major violations or has committed repeated minor violations [how many? Should be determined in Committee.]**
- (D) *Recommendations to the County Executive, Prosecutor, and Council.* When the Inspector General finds that the respondent has intentionally or knowingly violated this Ordinance, the Inspector General may make a recommendation to the County Executive or County Council (depending on the appointing authority), including but not limited to a recommendation for suspension, forfeiture of office or removal from office, and/or banning or temporarily

suspending the respondent's (or respondent's Associated Businesses or organizations') right to solicit, bid on or obtain a contract with or from the County, as allowed by applicable law.

- (E) *Notice to the Ohio Ethics Commission.* When the Inspector General finds that a Public Official or Employee has recklessly or knowingly violated Ohio Provisions of this Ordinance, the Inspector General shall consult with the Ohio Ethics Commission to determine whether the matter should be referred to the Ethics Commission.
- (F) *Referral to Additional Ethics Training.* Upon finding of violation of this Ordinance, the Inspector General may require that the respondent undergo ethics training in addition to or in lieu of any other penalties imposed upon the respondent.
- (G) *Referral to External Enforcement.* The Inspector General shall refer possible violation(s) of any state, federal, or local law, or rule, regulation or policy to the appropriate civil, criminal or administrative agencies charged with enforcement of said violation.

*Section 24. Penalties Cumulative*

The penalties prescribed in this Ordinance shall be cumulative and not exclusive of each other or of any other penalties which may be imposed pursuant to any other laws or policies.

*Section 25. Secondary Employment*

No Public Official or Employee of the County shall engage in secondary employment if that employment is incompatible with the proper discharge of official County duties or might impair objectivity or independent judgment on the job. This includes elective or appointed office in another jurisdiction or in a political party.

**The employee's outside employment does not place the employee in violation of the County's Ordinance, including, but not limited to, creation of a conflict of interests. Neither Public Officials nor Employees shall hold outside employment that, in the opinion of the Inspector General, places the Public Official or Employee in violation of this Ordinance on a frequent or regular basis.**

**If an elected official is engaged in secondary employment, and that secondary employment presents the appearance of or in fact a conflict of interest, then that elected official shall be precluded from deliberating on matters that impact the conflict of interest.**

- (A) All Public Officials or Employees shall disclose secondary employment in writing to the Human Resources Department and to the Inspector General on an official form approved by the latter, updating this information whenever it changes.
- (B) Prior to accepting an additional job, such persons shall obtain official advice from the Inspector General, which **who** must respond within ~~(5) five business days of the request~~ **a reasonable time based on the circumstances, but not**

**to exceed ten (10) working days.** The Inspector General in its discretion may limit the type of classifications of secondary employment that require disclosure and/or prior approval.

- (C) In situations pre-dating the adoption of this Ordinance, the covered person shall seek official advice from the Inspector General, within ~~sixty~~ **60** days of the effective date of this Code.
- (D) ~~The employee's outside employment does not place the employee in violation of the County's Ordinance including, but not limited to, creation of a conflict of interests.~~
- (E). *Penalty.* If the secondary employment is ruled a conflict of interest, the covered person shall either terminate that employment or face dismissal from County service, in compliance with existing personnel practices. ~~If an Elected Official is engaged in secondary employment, and that secondary employment presents the appearance of or in fact a conflict of interest, then that Elected Official shall be precluded from deliberating on matters that impact the conflict of interest.~~

*Section 26. Boards, Commissions and Advisory Board Appointments*

Unless such appointment is provided for by statute, by the County Charter, the County Ordinance or otherwise by operation of law, no County appointing authority shall appoint any person to a Board, commission or advisory Board who has any of the following conflicts of interest with the intended board's objective and impartial operations:

- (A) An elected or appointed employee of the County during the 12 months immediately preceding the Board appointment may not be appointed to any board, commission or advisory board if the Ohio Attorney General's *Index of Compatibility of Public Offices and Positions* provides that such appointment is incompatible with the elected or appointed employee's position with the County. If the Index does not address the appointment, the County appointing authority shall request the opinion of the Inspector General on whether the appointment is incompatible, and the Inspector General or his or her designee in the Inspector General's office shall provide said opinion within ~~five (5)~~ **business days of the request a reasonable time based on the circumstances, but not to exceed ten (10) working days;**
- (B) One or more Full Family members or Business Associates serving on the same Board, commission or advisory board; or
- (C) An interest in one or more public contracts of the County or contracts in effect with or under consideration by that Board, commission or advisory board.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

~~*Section 27. Duty to Recuse or Leave Meeting*~~

- ~~(A) To avoid the appearance of impropriety, after any Public Official or Employee is determined to have a conflict of interest or a potential conflict of interest in any matter, and once all questions relating to the conflict of interest~~

~~have been answered to the satisfaction of the decision maker, the Public Official or Employee shall immediately leave the meeting room, except that if the matter is being considered at a Public meeting, the Public Official may remain in the area of the room occupied by the general Public.~~

~~(B) Nothing herein shall require members of voting bodies to leave their seats while action is taken regarding any item contained on a consent agenda on which there is no deliberation, the Public Official's or Employees conflict has been disclosed, and the Public Official or Employee abstains from voting on the item.~~

#### *Section 28. Employment of Relatives*

An employee will not participate in the decisions involving a direct benefit to relatives such as employment, retention, appraisal, promotion, salary, and leave of absence. To preclude actual favoritism or the appearance of favoritism in the employment relationship, no employee shall take any part in the selection process for a position for which a full family member is an applicant. In addition, an individual may not be assigned or accept employment in a department in which a supervisory authority and/or responsibility directly affecting that department is provided by a Full Family member of the individual. Employees who become related as a result of marriage (their own or that of a relative) will be transferred to another work unit.

Relationship to another individual employed by the County will not constitute a bar to initial employment unless the hiring authority for the position is a Full Family member of the applicant. The County extends equal consideration to all applicants and candidates for employment. Neither positive nor negative weight shall be considered when a Fully Family relationship exists with another County employee.

#### *Section 29. Additional Financial Disclosure Requirements*

Pursuant to, and in addition to, the financial disclosure filing procedures in OHIO REVISED CODE (ORC): Section 102.02, all department heads and senior management level staff, including deputy directors shall file with the Ohio Ethics Commission and the Inspector General **with the Inspector General, unless required by Ohio law to file with the Ohio Ethics Commission (OEC)**, the disclosure statements described in OHIO REVISED CODE (ORC) Section 102.02 on a form prescribed by the Ohio Ethics Commission no later than ~~June 30<sup>th</sup>~~ **April 15<sup>th</sup>** of each year.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

#### *Section 30. Financial Disclosure Statements and Campaign Finance Report Disclosure*

The Inspector General shall obtain from the Ohio Ethics Commission and the County Board of Elections the financial disclosure statements and campaign finance reports and any other reports publicly available for all candidates for election or re-election to any County office as well as those required to file financial disclosure statements listed in Article VIII, Section 1 of this Ordinance.

*Section 31. Financial Disclosure Statements Filed Before Taking Office*

- (A) No head of any department ~~or a County-chartered office~~ , Deputy Director, **First Assistant, or other similarly situated person, or** Chief of Staff ~~or other member of the County Executive's and County Council senior management team~~ shall take the oath of office or enter or continue upon his or her duties, nor shall that person receive compensation from the County, unless that person has filed a financial disclosure statement with the Ohio Ethics Commission ~~and the Inspector General~~ **Inspector General, unless required by Ohio law to file with the Ohio Ethics Commission (OEC).**
- (B) Failure to comply with this section may result in ~~referral to~~ **an issuance of a penalty by** the Inspector General.

*Section 32. Lobbyist Registration and Reporting*

- (A) *Registry.* Effective January 1, 2012, all Lobbyists shall be registered with the Inspector General. The Registry application form shall include the entity for which the person is lobbying, the employer's name, type of business, current contact information, a current list of the contracts or policies they are trying to influence, and a list of campaign contributions to County elected officials. Registration shall be valid for 12 months. As necessary, the Inspector General may choose to require additional information.
- (B) *Signed Ethics Statement and Training.* Lobbyists shall also sign an ethics statement indicating they have read, understood and agreed to follow the pertinent sections of this Ordinance and attend ethics training within 15 days of approval from the Inspector General.
- (C) *Penalties.* Effective January 1, 2012, a Lobbyist who fails to comply with provisions ~~a, b, or c,~~ **(A) or (B)** shall be prohibited from ~~entering into any contracts~~ **engaging in any lobbying activities** with the County until they are in compliance. A lobbyist who is found to be in violation of this Ordinance shall be removed from the registry and be prohibited from ~~entering into contracts~~ **engaging in any lobbying activities** with the County for a period determined by the Inspector General, along with such other penalty(ies) as the Inspector General may deem appropriate.
- (D) *Authorization.* Effective January 1, 2012, no Lobbyist shall engage in any lobbying activity until the registration process has been completed and approved by the Inspector General.
- (E) *Registration Date.* All Lobbyists must register with the Inspector General ~~for~~ annually, on or before December 31, for the subsequent year to which they wish to engage in lobbying activities. First time registration may take place at anytime during the calendar year for the year in which lobbying activity is to take place.
- (F) *Term.* Lobbyist registrations shall expire on December 31 of the respective registration year.
- (G) *Transparency.* The Inspector General shall make all registrations available for public inspection and shall publish an active Lobbyist registration list on the County **Inspector General** website.



- (H) *Registry Application Fee:* \$100.00.
- (I) *Implementation Date.* Persons engaging in lobbying activities on or after the effective date of this Ordinance must comply with the requirements of this section beginning January 1, 2012.

(Amended 4/26/2011 by Ordinance No. O2011-0023; Amended 7/26/2011 by Ordinance No. O2011-0035)

*Section 33. Prohibited Activities by Lobbyists*

Lobbyists are prohibited from:

- (A) paying for Anything of Value for any Public Officials or Employees; and,
- (B) making campaign contributions for or otherwise on the behalf of any elected official(s) or candidate(s) for public office for the purpose of influencing the elected official(s) or candidate(s) on any matter of County Business.
- (C) Nothing in this Ordinance shall prohibit Lobbyists from making voluntary political contributions to any elected official, candidate, political action committee, political party, or any other political committee so long as such contributions are properly reported in accordance with applicable laws and regulations, including this Ordinance.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

*Section 34. Contractors Registration and Reporting*

- (A) *Registry.* Effective January 1, 2012, all contractors doing de business with the County must be registered with the Inspector General. The registration form shall include but not be limited to: the contractor's corporate name, federal tax identification number, address, type of business, names of the contractor's principals and contracts with the County during the past four years. Registration shall be valid for 12 months. As necessary, the Inspector General may choose to require additional information.
- (B) *Signed Ethics Statement and Training.* At the time of submitting their registration materials, all Contractors, regardless of any monetary thresholds, shall also sign an ethics statement on a form provided by the Inspector General. Contractors whose annual aggregate amount of contracting with the County exceeds \$15,000.00 on a calendar year basis must also attend ethics training within 15 days of submission of the registration form and ethics statement to the Inspector General.
- (C) *Awards.* Effective January 1, 2012, registration and the signed ethics statement shall be pre-conditions for the signing of any contract with the County. Effective January 1, 2012, Contractors must submit requisite registration documents, and if applicable based on monetary thresholds in Section H below, the registry application fee to the Inspector General concurrently with or before they submit competitive bids or proposals. Contractors not procured through a competitive bid process must submit the requisite registration documents, and if applicable based on the monetary

thresholds in Section H below, the registration application fee to the Inspector General prior to approval and signature of the contract by the County.

- (D) *Penalties.* Contractors who fail to comply with provisions (A), (B), or (C), shall have their bids/proposals disqualified and may not enter into contracts with the County until they come into compliance. Contractors who are found to be in violation of this Ordinance shall be removed from the registry and be prohibited from entering into contracts with the County for a period determined by the Inspector General, along with such other penalty(ies) as the Inspector General may deem appropriate.
- (E) *Authorization.* Effective January 1, 2012, no Contractor shall engage in any contracting activity until the registration process has been completed and approved by the Inspector General.
- (F) *Term.* Registration may take place at any time during the calendar year for the year in which contracting activity is to take place. Contractor registrations shall expire on December 31 for the respective registration year.
- (G) *Transparency.* Unless disclosure is otherwise prohibited by law, the Inspector General shall make all registrations available for public inspection and shall publish an active contractor registration list on the County **Inspector General** website.
- (H) *Registry Application Fee.*
  - a. The registry application fee shall be \$100.00 for any Contractor whose annual aggregate amount of contracting with the County exceeds \$15,000.00 on a calendar year basis.
  - b. The County shall not charge a registration application fee from Contractors whose annual aggregate amount of contracting with the County totals \$15,000.00 or less on a calendar year basis.
  - c. It shall be the Contractor's responsibility to keep track of the annual aggregate amount of contracting with the County and to comply with all registration requirements, including prompt payment of the registry application fee and training.
  - d. The Inspector General shall coordinate with the Fiscal Officer to obtain aggregate amounts of contracting for the Contractors to verify compliance with the registration requirements of this Ordinance.
- (I) *Implementation Date.* Contractors entering into contracts with the County on or after the effective date of this Ordinance must comply with the requirements of this Section beginning January 1, 2012.

- (J) *Exemptions.* With the exception of the ethics statement provision in Subsection (B), the provisions of this Section shall not apply to the following Contractors:
- (i) Other political subdivisions or governmental entities/agencies;
  - (ii) Persons or entities that receive either direct payments or reimbursement from the County for emergency purchase of items required to serve basic needs, including, but not limited to, temporary foster care providers and grocery or department stores that accept vouchers for basic needs;
  - (iii) Persons or entities that receive County funds through a County-sponsored rebate program, including, but not limited to, the County Storefront Renovation Rebate Program; and
  - (iv) Court reporters or expert witnesses in connection with civil litigation or criminal prosecution.

(Amended 4/26/2011 by Ordinance No. O2011-0023; Amended 7/26/2011 by Ordinance No. O2011-0035; Amended 10/25/2011 by Ordinance No. O2011-0052; Amended 1/10/2012 by Ordinance No. O2012-0002)

*Section 35. Prohibited Activities by Contractors*

Contractors are prohibited from:

- (A) paying for “Anything of Value” for any Public Officials or Employees; and
- (B) making campaign contributions for or otherwise on the behalf of any elected official(s) or candidate(s) for public office for the purpose of influencing the elected official(s) or candidate(s) on any matter of County Business.
- (C) Nothing in this Ordinance shall prohibit Contractors from making voluntary political contributions to any elected official, candidate, political action committee, political party, or any other political committee so long as such contributions are properly reported in accordance with applicable laws and regulations, including this Ordinance.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

*Section 36. County Procurement Card*

The County procurement card is a credit card issued by the County to use for certain work related purchases. The procurement card is provided to enable County departments to become more productive by improving efficiency in procurement and expediting payments to vendors. Each County employee who is assigned a procurement card shall be required to sign a “Cuyahoga County Procurement Card Program Cardholder Acknowledgement” form. By signing the form and accepting the procurement card, the employee agrees to comply with the following responsibilities:

- (A) The procurement card is to be used for individual County-approved purchases of under \$500 and within otherwise established limits.

- (B) The procurement card shall not be used for personal purchases. All charges will be billed directly to and paid directly by the County. The bank cannot accept any monies from employees directly. Therefore, any personal charges billed to the County could be considered misappropriation of County funds.
- (C) The card is issued in the employee's name. Therefore, the employee is responsible for keeping the card in a secure location and for assuring that no other person uses the card. The employee is accountable for any and all charges against the card.
- (D) If the card is lost or stolen, the employee shall immediately notify the card issuer by telephone. The employee shall then provide written notification to the program administrator and their department coordinator.
- (E) The card is County property. As such, the employee is required to comply with internal control procedures designed to protect County assets. This may include being asked to produce the card to validate its existence and account number.
- (F) The employee shall record all transactions on the procurement card log, attaching the related receipts for each purchase. The employee shall cooperate with their agency coordinator to reconcile all purchasing activity by reconciling the purchasing log with the monthly statements during statement periods. The employee shall resolve any discrepancies by contacting the vendor first and will involve the program administrator when necessary.
- (G) The card may be revoked at any time in the sole discretion of the County. The employee must surrender the card immediately upon termination of employment.

*Section 37. Exemptions*

- (A) The Inspector General, with approval of the County Board of Control, may grant exemptions from the requirements of Sections 32 and 34 of Article VII of this Ordinance.
- (B) Requests for exemptions may be submitted to the Inspector General. In addition, the Inspector General may request an exemption upon his or her own initiative. Any request for exemption approved by the Inspector General shall then be submitted to the Board of Control for approval. An exemption is only granted upon approval of the Inspector General and the Board of Control. Should either the Inspector General or the Board of Control deny an exemption request, the aggrieved party may appeal the decision to the full County Council.
- (C) The Inspector General shall post all exemptions granted under this Section on his or her website.

(Amended 10/25/2011 by Ordinance No. O2011-0052)

## **ARTICLE VIII. HUMAN RESOURCES COMMISSION**

### *Section 1. General Responsibility*

The Human Resource Commission shall be the **enforce** ethics compliance and **conduct** training for the County pertaining to this Ordinance.

### *Section 2. Additional Responsibilities*

- (1) Provide copies to all employees of Ohio and County laws relating to ethics and related policies and manuals in accordance with Article 2, Section 14 and Article 7, Section 3 of this Ordinance;
- (2) Insure that employees acknowledge in writing that they have received the materials provided for in Subsection 1 of this section;
- (3) Conduct ethics training programs and classes for County employees, lobbyists, and contractors;
- (4) Post the Whistleblower Policy at County offices as provided for in Article 7, Section 21 of this Ordinance;
- (5) Write and send letters of notification, admonition, and censure regarding ethics law violations, when applicable; and
- (6) Take other actions necessary to perform its responsibility for ethics compliance and training for the County pertaining to this Ordinance, except for actions specifically assigned to another unit of Cuyahoga County government.

## **ARTICLE IX. INSPECTOR GENERAL**

### *Section 1. General Responsibility*

The Office of the Inspector General shall be the ethics investigative officer for the County and shall conduct all investigations pertaining to this Ordinance.

## **ARTICLE X. CORRECTION OF TYPOGRAPHICAL ERRORS**

The Clerk of Council may at any time, with the approval of the Director of Law or his/her designee within the Department of Law, correct typographical errors appearing in this Ordinance, but no such change shall in any way affect the substance or meaning of this Ordinance or any part thereof.

(Amended 4/26/2011 by Ordinance No. O2011-0023)

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2011-0042

Sponsored by: <b>Councilmembers Simon, Miller, Rogers, Connally, Brady and Conwell</b>	<b>An Ordinance</b> extending health care benefits to domestic partners of County employees; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 9.01 of the Charter of Cuyahoga County (the “Charter”) provides that the County’s Human Resources Policies and Systems for County employees shall be established by ordinance while ensuring that persons will be employed in the public service without discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 12.07 of the Charter provides that all County employees shall be appointed, employed, promoted and compensated without regard to their race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 9.02 of the Charter provides that the Human Resource Commission shall have authority to ensure standardization of benefits and such other functions as may be deemed necessary by the Council for the Human Resource Commission to carry out its mission and purpose; and,

WHEREAS, the County’s current health benefits policy does not include coverage of domestic partners; and,

WHEREAS, adoption of a policy providing health benefits to domestic partners is necessary to create fairness amongst County employees with regard to compensation and to allow the County to be competitive in attracting the “best and brightest” talent to work for Cuyahoga County government; and,

WHEREAS, offering health benefits to domestic partners is consistent with the County’s commitment to social and economic justice, diversity, and inclusiveness; and,

WHEREAS, the law of the State of Ohio currently prevents two adults of the same sex from entering into legal marriage in the state; and,

WHEREAS, the Human Resource Commission has approved and recommended the adoption of this Ordinance; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order to provide sufficient time for the Human Resource Commission to meet the deadlines set forth herein.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Department of Human Resources is hereby directed to amend the County Personnel Policies and Procedures Manual of Cuyahoga County, Ohio, which was approved in Cuyahoga County Ordinance No. O2011-0015, as amended, to extend the County's health benefits to domestic partners of County employees and their children as follows:

The County's health benefits may cover an employee's spouse, dependent children, domestic partner, and the dependent children of the employee's domestic partner. To be covered, children must be under age twenty-six (26) or some different age as established by State or federal law, unmarried, and the legal dependents of the employee or the employee's domestic partner.

**1. Domestic Partnership:** A Domestic Partnership is defined as the exclusive, non-married, intimate, committed relationship of two adults of the same sex who share a common residence and the responsibility for each other's common welfare. An employee's Domestic Partner is eligible for health benefits upon satisfactory proof of the Domestic Partnership through (1) Sworn Affidavit of Domestic Partnership and (2) supporting evidence to the Department of Human Resources.

**(a) Mandatory Sworn Affidavit under Penalty of Perjury:** To satisfy the Sworn Affidavit requirement, both the employee and his/her Domestic Partner shall submit sworn affidavits, under penalty of perjury, attesting to the following:

1. Each individual is 18 years of age or older;
2. Both individuals are in an exclusive, committed, intimate relationship;
3. Both individuals intend to continue this exclusive, committed, and intimate relationship for life;
4. Both individuals have shared a common residence for at least six (6) months and continue to share the common residence without interruption;
5. Both individuals share joint responsibility for each other's common welfare, including providing and/or

- payment of basic living expenses such as food, shelter, and other necessities of life;
6. Neither individual is married to any other individual;
  7. Neither individual is in a civil union or any other similar relationship with any other individual;
  8. Neither individual is part of an existing domestic partnership with any third party;
  9. The individuals are not related to one another by blood in a way that would prevent them from being married to one another in this State.
  10. Both individuals agree that were it not for the legal prohibitions of the State of Ohio that prohibit same-sex marriage, they would be legally married in Ohio.

**(b) Mandatory Supporting Documentation in Addition to Sworn Affidavit:** To satisfy the Supporting Evidence requirement, the employee must submit evidence of at least three of the following:

1. Joint ownership of real estate property or joint tenancy on a residential lease;
2. Joint ownership of an automobile;
3. Joint bank or credit account;
4. Joint liabilities (e.g., credit cards or loans);
5. A will designating the domestic partner as primary beneficiary;
6. A retirement plan or life insurance policy beneficiary designation form designating the domestic partner as primary beneficiary;
7. A durable power of attorney signed to the effect that the employee and the domestic partner have granted powers to one another.
8. A certificate of marriage or other evidence of a civil union from another state.

**2. Termination of Domestic Partnership and Mandatory Notification:** A domestic partnership is terminated if any of the statements sworn to in the Sworn Affidavit is no longer true. If the Domestic Partnership is terminated, the employee must notify the Department of Human Resources within 15 days of the termination. Failure to notify the Department of Human Resources of the termination will subject the employee to discipline, up to and including termination.

**SECTION 2.** The Department of Human Resources shall make health care benefits available to domestic partners and their children as provided herein at the next open enrollment taking place after this Ordinance goes into effect.



**SECTION 3.** It is necessary that this Ordinance become immediately effective in order to provide sufficient time for the Human Resource Commission to meet the deadlines set forth herein. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 23, 2011

Committee(s) Assigned: Human Resources, Appointments & Equity and Justice Affairs

Second Reading/Referred to Committee: October 25, 2011

Committee(s) Assigned: Human Resources, Appointments & Equity and Justice Affairs

Third Reading/Tabled: December 6, 2011

Referred to Committee by Council President Connally: December 13, 2011

Journal CC005  
February 14, 2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0020

<p>Sponsored by: <b>County Executive FitzGerald/Fiscal Officer/Office of Budget &amp; Management</b></p>	<p><b>A Resolution</b> amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 13, 2011, the Cuyahoga County Council adopted the 2012/2013 Biennial Operating Budget and Capital Improvements Program (Resolution No. R2011-0291) establishing the 2012/2013 biennial budgets for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the 2012/2013 Biennial Operating Budget for 2012 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
<p>A1.                    24A510- Work &amp; Training Admin                                     WT137463- VEB Building NFSC                                     Capital Outlays                    \$                    (24,000.00)</p>	<p><b>BA1200207</b></p>
<p>A2.                    24A601- Senior and Adult Services                                     SA138354 - Management Services                                     Other Expenses                    \$                    24,000.00</p>	<p><b>BA1200208</b></p>

Funding Source: Federal and State revenues, as well as the Health and Human Services Levy Fund.

B.                   63A300 – Geographic Information System                   **BA1200241**  
                      IS694588 – Geographic Information System  
                      Other Expenses                   \$                   91,000.00

Funding Source: The Justice Services office will transfer cash from its fund to reimburse ISC for these expenses.

C.                   21H892 - Annie E. Casey Foundation                   **BA1200209**  
                      CF783118- Sobriety Treatment  
                      Other Expenses                   \$                   13,901.86

Funding Source: Annie E. Casey Foundation grant.

D.                   20A806 – Carrying Concealed Weapons App Fees                   **BA1200199**  
                      SH350108 – Carrying Concealed Weapons Application Fees  
                      Other Expenses                   \$                   3,600.00

Funding Source: Funding is from fees collected from applications for a permit to carry a concealed weapon.

E.                   21A864 – Safe Havens Visit & Exchange Prog                   **BA1200233**  
                      JA767988 – Safe Havens: Visitation & Change Program  
                      Other Expenses                   \$                   400,000.00

Funding Source: United States Department of Justice, Office on Violence Against Women.

F.                   21A525 – VAWA Block Grant                   **BA1200234**  
                      JA753475 – FY2011 VAWA Block Grant CY2012  
                      Other Expenses                   \$                   476,392.01

Funding Source: United States Department of Justice, Office on Violence Against Women.

G.                   21A579 – VAWA Administration Grant                   **BA1200235**  
                      JA753467 – FY2011 VAWA Administration Fund CY2012  
                      Personal Services                   \$                   15,185.91  
                      Other Expenses                   \$                   5,701.13

Funding Source: United States Department of Justice, Office on Violence Against Women with a required cash.

H.                   21A039 – CPC Felony Drug Court                   **BA1200236**  
                      JA758078 – CPC Felony Drug Court FFY2010/2013  
                      Personal Services                   \$                   6,500.00  
                      Other Expenses                   \$                   318,500.00

Funding Source: United States Department of Health and Human Services, Substance Abuse Mental Health Services Administration (SAMSA).

I. 21A882 – Prof. Cont Education-Paul Coverdell Grant **BA1200237**  
 CR753483 – 11/12 Professional Continuing Education-Paul  
 Coverdell Grant  
 Other Expenses \$ 81,274.99

Funding Source: United States Department of Justice, Office of Justice Programs, National Institute of Justice.

J. 21A304 – Victim Safety Enhancement Program **BA1200239**  
 DR754127 – Victim Safety Enhancement Program  
 Personal Services \$ 168,740.00  
 Other Expenses \$ 131,260.00

Funding Source: United States Department of Justice, Office on Violence Against Women.

K. 20A824 – Family Justice Center **BA1200257**  
 JA107441 – Family Justice Center  
 Other Expenses \$ (86,737.51)

Funding Source: Health and Services Levy Fund.

L. 20A809 – Witness Victim HHS **BA1200258**  
 JA107425 – Witness Victim HHS  
 Other Expenses \$ 86,737.51

Funding Source: Health and Services Levy Fund.

M. 22A105 – HUD Section 108 **BA1200170**  
 DV711606 – HUD Section 108  
 Other Expenses \$ 21,488.89

Funding Source: Department of Housing and Urban Development.

N1. 51A404 – County Parking Garage **BA1200173**  
 CT571125 – Huntington Park Garage  
 Other Expenses \$ 5,688.00

N2. 64A606 – Fast Copier  
 CT577551 – Fast Copy  
 Other Expenses \$ 980,400.77

N3. 61A607 – Centralized Custodial Services  
 CT571000 – Buildings & Grounds - Administration  
 Other Expenses \$ 71,125.26

N4. 61A607 – Centralized Custodial Services  
 CT577379 – Buildings & Grounds – Custodial Services  
 Other Expenses \$ 67,626.58

N5. 61A607 – Centralized Custodial Services  
 CT577411 – Buildings & Grounds – Other Services

Other Expenses	\$	521,565.29
Capital Outlays	\$	21,820.69

N6. 61A607 – Centralized Custodial Services  
 CT577395 – Buildings & Grounds – Trades Services  
 Other Expenses \$ 193,470.26

Funding Source: Funding for the parking garage is generated from fees on parking patrons. Funding for Fast Copy comes from paper and print charges to user agencies. Funding for Centralized Custodial Services comes from space maintenance charges on user agencies.

M. 01A001 – General Fund **BA1200172**  
 DV014100 – Economic Development  
 Other Expenses \$ 1,404,155.64

Funding Source: General Fund.

**SECTION 2.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following appropriation transfers:

<u>Fund Nos. /Budget Accounts</u>	<u>Journal Nos.</u>
A. .FROM: 24A301Children & Family Services	<b>BA1101206</b>
CF135442-Caregiver Parent Recruitment	
Capital Outlays \$ 689.00	
24A301Children & Family Services	
CF135483-Training	
Capital Outlays \$ 1,265.00	
24A301Children & Family Services	
CF135509-Direct Services	
Capital Outlays \$ 60,029.00	
24A301Children & Family Services	
CF135525-Supportive Services	
Capital Outlays \$ 5,669.00	
2A301 Children & Family Services	
CF135541-Visitation Center	
Capital Outlays \$ 1,019.00	
24A301Children & Family Services	
CF135582-Permanent Custody Adoption	
Capital Outlays \$ 8,108.00	
24A301Children & Family Services	
CF135608-Contracted Placements	
Capital Outlays \$ 2,676.00	

24A301 Children & Family Services  
 CF135616- CFS Foster Homes/Resource Mgmt  
 Capital Outlays \$ 6,092.00

TO: 24A301 Children & Family Services  
 CF135467-CFS Administration  
 Capital Outlays \$ 85,547.00

Funding Source: Federal and State revenues, as well as the Health and Human Services Levy Fund.

B1. FROM: 24A435- Cuyahoga Tapestry System of Care (CTSOC) **BA12002**  
 HS158089- Cuyahoga Tapestry System of Care  
 Other Expenses \$ 2,813,832.76

TO: 24A435- Cuyahoga Tapestry System of Care (CTSOC)  
 CF135004- DCFS- Cuy Tapestry System of Care  
 Other Expenses \$ 2,813,832.76

B2. FROM: 24A435- Cuyahoga Tapestry System of Care (CTSOC) **BA1200211**  
 HS158089- Cuyahoga Tapestry System of Care  
 Other Expenses \$ 530,532.97

TO: 24A435- Cuyahoga Tapestry System of Care (CTSOC)  
 CF135004- DCFS- Cuy Tapestry System of Care  
 Other Expenses \$ 530,532.97

Funding Source: Health and Human Services Levy Fund.

C. FROM: 01A001 – General Fund **BA1200240**  
 FS109637 – Financial Reporting  
 Personal Services \$ 866,167.12  
 Other Expenses \$ 298,475.00

TO: 01A001 – General Fund  
 FS109652 – Fiscal Operations – Tax Assessment  
 Personal Services \$ 593,949.72  
 Other Expenses \$ 232,124.00

TO: 01A001 – General Fund  
 FS109686 – Fiscal Operations – Property Valuations  
 Personal Services \$ 272,217.40  
 Other Expenses \$ 66,351.00

Funding Source: General Fund.

D. FROM: 21A837 – State Homeland Security (SHSP) **BA1200160**  
 JA763425– State Homeland Security 2009/2012  
 Personal Services \$ 23,352.62

TO: 21A837 – State Homeland Security (SHSP)  
 JA763425 – State Homeland Security 2009/2012  
 Capital Outlays \$ 23,352.62

Funding Source: United States Department of Homeland.

E. FROM: 21A500 – Urban Area Security Initiative (UASI) **BA1200161**  
 JA741322– Urban Area Security Initiative (UASI)  
 Other Expenses \$ 1,000,000.00

TO: 21A500 – Urban Area Security Initiative (UASI)  
 JA741322 – Urban Area Security Initiative (UASI)  
 Capital Outlays \$ 1,000,000.00

Funding Source: United States Department of Homeland Security.

F. FROM: 21A500 – Urban Area Security Initiative (UASI) **BA1200198**  
 JA741199– Urban Area Security Initiative (UASI)  
 Other Expenses \$ 681,892.56

TO: 21A500 – Urban Area Security Initiative (UASI)  
 JA741199 – Urban Area Security Initiative (UASI)  
 Capital Outlays \$ 681,892.56

Funding Source: United States Department of Homeland.

G. FROM: 01A001 – General Fund **BA1200203**  
 JA302224– Public Safety Grants Administration  
 Personal Services \$ 122,000.00

TO: 01A001 – General Fund  
 JA050088 – Justice Affairs Administration  
 Personal Services \$ 122,000.00

Funding Source: General Fund.

H. FROM: 21A038 – Child Sexual Predator Grant Program **BA1200255**  
 SH350710– FFY2010 Child Sexual Predator Program  
 Other Expenses \$ 125,020.41  
 Capital Outlays \$ 27,379.59

TO: 21A038 – Child Sexual Predator Grant Program  
 SH350710 – FFY2010 Child Sexual Predator Program  
 Personal Services \$ 152,400.00

To transfer appropriations within the Child Sexual Predator Grant Program to properly reflect amended budget for the FFY2010 Office of Community Oriented Policing Services (COPS) award from the United States Department of Justice covering the period September 1, 2010 through August 31, 2012.

I. FROM: 22A046 – Community Dev Block Grant (CDBG) **BA1200174**  
Year 37 2011  
DV713396 – CDBG Program Operations 2011  
Other Expenses \$ 10,000.00

TO: 22A046 – Community Development Block Grant (CDBG)  
Year 37 2011  
DV713388 – Rehabilitation Operations FY 2011  
Personal Services \$ 10,000.00

Funding Source: Department of Housing and Urban Development.

J. FROM: 22S298 – 2009 Community Development Block Grant **BA1200175**  
(CDBG)-R American Recovery and Reinvestment Act (ARRA)  
DV713149 – 2009 CDBG-R Administration  
Other Expenses \$ 10,000.00

TO: 22S298 – 2009 Community Development Block Grant  
(CDBG)-R American Recovery and Reinvestment Act (ARRA)  
DV713131 – 2009 CDBG-R Project Plan  
Other Expenses \$ 10,000.00

Funding Source: Department of Housing and Urban Development.

K. FROM: 22A046 – Community Dev Block Grant (CDBG) **BA1200176**  
Year 37 2011  
DV713388 – CDBG Rehabilitation Operations 2011  
Other Expenses \$ 30,000.00  
Capital Outlays \$ 1,000.00

TO: 22A046 – Community Development Block Grant (CDBG)  
Year 37 2011  
DV713388 – Rehabilitation Operations FY 2011  
Personal Services \$ 31,000.00

Funding Source: Department of Housing and Urban Development.

L. FROM: 21A762 – Port Security Grant **BA1200259**  
JA767855 – Port Security Grant FFY09-2009/2012  
Personal Services \$ 4,748.20

TO: 21A762 – Port Security Grant  
JA767855 – Port Security Grant FFY09-2009/2012  
Other Expenses \$ 4,748.20

Funding Source: United States Department of Homeland.

**SECTION 3.** That the 2012/2013 Biennial Operating Budget for 2012 be amended to provide for the following cash transfers between County funds.





February 7, 2012

Clerk of County Council

Dear Ms. Schmotzer:

What follows is a brief summary of the fiscal items, which will be presented for your consideration for adoption on first reading at the regular County Council meeting scheduled for February 14, 2012.

**Additional Appropriation Summary** – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original budget appropriation that is required to cover expenses that exceed the original estimate.

A reduction in appropriation is requested in conjunction with the close out of a program, grant, project or decertification of an encumbrance.

General Fund/Health & Human Services	Amount
Employment & Family/Senior & Adult Services – A decrease of appropriation from Work & Training Admin and a corresponding increase of appropriation in Senior & Adult Services' Management Services to transfer of the Voice Recorder Server System to Employment & Family Services. Funding is from Federal & State Revenue as well as the Health & Human Services Levy Fund. (\$24,000)	\$0.00
Development – Increase in appropriation to move contracts from discontinued fund accounts to an existing fund account. Funding is from the General Fund.	\$1,404,155.64
Justice Services – A decrease in appropriation in Family Justice Center fund and a corresponding increase to Witness Victim HHS for contracts re-certified in the Witness Victim HHS account. Funding is from the Health & Human Services Levy Fund. (\$86,737.51.)	\$0.00
<b>TOTAL</b>	<b>\$1,404,155.64</b>

Other Operating Funds	Amount
Information Services Center – An increase in appropriation to cover application development services for the Justice Services' First Responder program. Justice Services will transfer cash to reimburse for these expenses.	\$91,000.00
Sheriff – An increase in appropriation in the Carrying Concealed Weapons Application Fee account to cover annual data processing fees for 2012. Funding is from application fees.	\$3,600.00
Public Works/Centralized Services – Additional appropriation to move contracts from discontinued index codes to new and existing accounts. Funding is from parking fees, and charges to user agencies.	\$1,861,696.85
<b>TOTAL</b>	<b>\$1,956,296.85</b>

Grants/Projects	Amount
Children & Family Services – An increase in appropriation to cover reimbursement of unspent funds to the Annie E. Casey Foundation.	\$13,901.86
Justice Services – To appropriate a grant from the U.S. Department of Justice, Office on Violence Against Women for the Safe Havens: Visitation and Exchange Program.	\$400,000.00
Justice Services – To appropriate the FY2011 Violence Women Act Block Grant from the U.S. Department of Justice, Office on Violence Against Women.	\$476,392.01
Justice Services – To appropriate the FY2011 Violence Women Act Administration Fund grant from the U.S. Department of Justice, Office on Violence Against Women.	\$20,887.04
Justice Services – To appropriate the second year of a three year award for the CPC Felony Drug Court grant from the U.S. Department of Health & Human Services, Substance Abuse Mental Health Services Administration.	\$325,000.00
Medical Examiner – To appropriate the Paul Coverdell Forensic Science Improvement grant	\$81,274.99
Domestic Relations Court – To appropriate the Victim Safety Enhancement Program grant from the U.S. Department of Justice, Office on Violence Against Women.	\$300,000.00
Development - Additional appropriation funds received from loan repayments collected in a holding account. Funding is from the Department of Housing and Urban Development.	\$21,488.89
<b>TOTAL</b>	<b>\$1,638,944.79</b>

<b>Total Additional Appropriations - All Funds</b>	<b>\$4,999,397.28</b>
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The following represents the overall changes made to the 2012-2013 Biennial Appropriation Measure for 2012 since its

adoption on December 13, 2011 Resolution # R2011-0291. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation measure.

APPROPRIATION STATUS SUMMARY:

	<u>01/10 Agenda</u>	<u>Year to Date</u>	<u>Adjusted Annual Appropriation</u>
General Fund	\$ 1,404,155.64	\$ 1,632,005.64	\$ 580,738,788.64
Other Fund	\$ 3,595,241.64	\$ 9,541,444.81	\$ 9,052,394,281.81
Total	\$ 4,999,397.28	\$ 11,173,450.45	\$ 9,633,133,070.45

**Appropriation Transfer Summary** – Is a transfer of appropriation between two or more budget accounts or between different expenditure categories within the same budget account.

<b>General Fund/Health &amp; Human Services</b>	<b>Amount</b>
Children & Family Services – Realigning capital appropriation from various fund accounts to the Administration fund. Funding is from Federal and State revenues as well as the Health & Human Services Levy Fund	\$85,547.00
Cuyahoga Tapestry System of Care – Realigning appropriation from prior fund account to newly created fund account. Funding is from the Health & Human Services Levy Fund.	\$3,344,365.73
Fiscal Office – Realigning appropriation within the Fiscal Office accounts to the reorganized structure. Funding is from the General Fund.	\$1,164,642.12
Justice Services – Realignment within Public Safety and Justice Services to reflect the related staff reductions. Funding is from the General Fund.	\$122,000.00
<b>TOTAL</b>	<b>\$4,716,554.85</b>

<b>Grants/Projects</b>	<b>Amount</b>
Justice Services – Realignment of the State Homeland Security Initiative, the Urban Area Security Initiatives grants to cover the purchase of portable radios that are P25 compliant. Funding is from the U.S. Department of Homeland Security.	1,705,245.18
Sheriff – Realignment within the Child Sexual Predator Grant Program to reflect amended budget FFY2010 Office of Community Oriented Policing Services (COPS) award from the U.S. Department of Justice.	\$152,400.00
Development – Realignment within the 2011 Community Development Block Grant Year 37 to cover personal services in the Rehabilitation Operations account. Funding is from the Department of Housing & Urban Development.	\$41,000.00
Development – Realignment within the 2009 Community Development Block grant accounts to cover a contract. Funding is from the Department of Housing and Urban Development.	\$10,000.00
Justice Services – Realignment within the Port Security Grant for anticipated expenses. Funding is from the U.S. Department of Homeland Security.	\$4,748.20
<b>TOTAL</b>	<b>\$1,913,393.38</b>

<b>Total Appropriation Transfers - All Funds</b>	<b>\$6,629,948.23</b>
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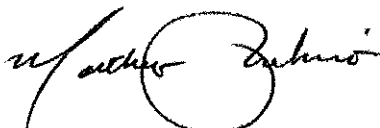
**Cash Transfer Summary** – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

<b>General Fund</b>	<b>Amount</b>
Justice Services – A cash transfer from the Public Safety Grants Administration account to the Violence Against Women Administration grant to cover the cash match.	\$5,221.76
<b>TOTAL</b>	<b>\$5,221.76</b>

<b>Total Cash Transfers - All Funds</b>	<b>\$5,221.76</b>
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Thank you for your consideration regarding this matter.

Sincerely,



Matthew Rubino  
Director, Office of Budget & Management  
[mrubino@cuyahogacounty.us](mailto:mrubino@cuyahogacounty.us)  
(216) 443-7448  
Fax: (216) 443-7256

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# MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council

FROM: Matthew Rubino, Director, Office of Budget & Management

DATE: February 7, 2012

RE: Agenda Items

The Office of Budget & Management requests that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of February 14, 2012. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

## **Resolution: Additional Appropriations**

A1.	24A510- Work & Training Admin WT137463- VEB Building NFSC Capital Outlays	\$	(24,000.00)	<b>BA1200207</b>
A2.	24A601- Senior and Adult Services SA138354 - Management Services Other Expenses	\$	24,000.00	<b>BA1200208</b>

The Department of Employment and Family Services (EFS) is requesting to decrease appropriation and the Department of Senior and Adult Services (DSAS) is requesting a corresponding increase in appropriation in order to cover the cost of the Voice Recorder Server system formerly used by the call center. As part of the HHS consolidation the Call Center and Server will no longer be shared by the Department of Senior and Adult Services (DSAS) and the Child Support Enforcement Agency (CSEA), it will now be used by Employment and Family Services (EFS) and Child Support Enforcement Agency (CSEA). The funding source is primarily Federal and State revenues, as well as the Health and Human Services Levy Fund.

B.	63A300 – Geographic Information System IS694588 – Geographic Information System Other Expenses	\$	91,000.00	<b>BA1200241</b>
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An increase of appropriation is requested to cover application development services for the Justice Services First Responder program. The Information Services Center (ISC) will contract with a Java systems developer to develop a password protected interface for the County's geographic information system. The Justice Services office will transfer cash from its fund to reimburse ISC for these expenses.

C.	21H892 - Annie E. Casey Foundation CF783118- Sobriety Treatment Other Expenses	\$	13,901.86	<b>BA1200209</b>
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Office of Budget & Management  
1219 Ontario Street, Cleveland, OH 44113, (216) 443-7220, FAX (216) 443-7256  
Ohio Relay Service (TTY) 711

Appropriation increase is requested to restore the excess appropriations in the Sobriety Treatment index codes for aged encumbrances that were recently decertified and reduced, as a result of unused funds earmarked for prior year contracts for The Department of Children and Family Services. That appropriation was added based on revenue received from Annie E. Casey Foundation grant. Therefore any unspent funds must be returned to the foundation.

D.	20A806 – Carrying Concealed Weapons App Fees	<b>BA1200199</b>
	SH350108 – Carrying Concealed Weapons Application Fees	
	Other Expenses	\$ 3,600.00

Sheriff's Carrying Concealed Weapons Application Fees account for annual data processing charges that were not included in the 2012 budget. Sufficient cash exists in this special revenue account for the additional appropriations. Funding is from fees collected from applications for a permit to carry a concealed weapon covering the period January 1, 2012 through December 31, 2012.

E.	21A864 – Safe Havens Visit & Exchange Prog	<b>BA1200233</b>
	JA767988 – Safe Havens: Visitation & Change Program	
	Other Expenses	\$ 400,000.00

Establish appropriations in the newly awarded grant for supervised visitation program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence; child abuse, sexual assault or stalking. The grant received Executive Approval on March 7, 2011, BA2011-0233. Funding is from the United States Department of Justice, Office on Violence Against Women covering the period October 1, 2011 through September 30, 2014. No cash match is required

F.	21A525 – VAWA Block Grant	<b>BA1200234</b>
	JA753475 – FY2011 VAWA Block Grant CY2012	
	Other Expenses	\$ 476,392.01

Establish appropriations in the newly awarded grant for the FY2011 Violence Against Women Act Block Grant award. The grant received Executive Approval on September 12, 2011, EA2011-1187. Funding is from the United States Department of Justice, Office on Violence Against Women passed through the Ohio Department of Public Safety, Office of Criminal Justice Services covering the period January 1, 2012 through December 31, 2012. No cash match is required.

G.	21A579 – VAWA Administration Grant	<b>BA1200235</b>
	JA753467 – FY2011 VAWA Administration Fund CY2012	
	Personal Services	\$ 15,185.91
	Other Expenses	\$ 5,701.13

Establish appropriations in the newly awarded grant for the FY2011 Violence Against Women Act Administration Grant award. The grant received Executive Approval on September 12, 2011, EA2011-1187. Funding is from the United States Department of Justice, Office on Violence Against Women passed through the Ohio Department of Public Safety, Office of Criminal Justice Services covering the period January 1, 2012 through December 31, 2012 in the amount of \$15,665.28 with a required cash match of \$5,221.76 for a total grant cost of \$20,887.04. The cash match was provided by the Department of Public Safety and Justice Services on document JT1200002, cash transfer item A, on page 9.

H.	21A039 – CPC Felony Drug Court		<b>BA1200236</b>
	JA758078 – CPC Felony Drug Court FFY2010/2013		
	Personal Services	\$	6,500.00
	Other Expenses	\$	318,500.00

Establish appropriations for the second year funding of a three year award for the CPC Felony Drug Court. Funding is from the United States Department of Health and Human Services, Substance Abuse Mental Health Services Administration (SAMSA) covering the program period September 30, 2010 through September 29, 2013. No cash match is required.

I.	21A882 – Prof. Cont Education-Paul Coverdell Grant		<b>BA1200237</b>
	CR753483 – 11/12 Professional Continuing Education-Paul Coverdell Grant		
	Other Expenses	\$	81,274.99

Establish appropriations for the newly awarded FY2011 Paul Coverdell Forensic Science Improvement grant for professional continuing education within the Medical Examiners Office. Grant acceptance was received by Executive Approval on June 28, 2011. EA2011-0860. Funding is from the United States Department of Justice, Office of Justice Programs, National Institute of Justice passed through the Ohio Department of Public Safety, Office of Criminal Justice Services covering the period October 1, 2011 through September 30, 2012. No cash match is required.

J.	21A304 – Victim Safety Enhancement Program		<b>BA1200239</b>
	DR754127 – Victim Safety Enhancement Program		
	Personal Services	\$	168,740.00
	Other Expenses	\$	131,260.00

Establish appropriations for the newly awarded grant to Domestic Relations Court for the Victim Safety Enhancement Program to improve victim safety and increase offender accountability in domestic violence cases, were the Court will collaborate with community agencies to create a Domestic Violence Intake and Access Service Center within the court. The intent of this project is to ensure that cases involving domestic violence are indentified and managed in a manner that is organized, timely and sensitive to visitation and child custody safety concerns. Funding is from the United States Department of Justice, Office on Violence Against Women covering the period October 1, 2011 through September 30, 2014. No cash match is required.

K.	20A824 – Family Justice Center		<b>BA1200257</b>
	JA107441 – Family Justice Center		
	Other Expenses	\$	(86,737.51)

Reduce appropriations in the Family Justice Center of which appropriations were a result of contracts carried over from the previous year that have since been decertified and recertified in the Witness Victim HHS. A corresponding increase in Witness Victim HHS is on document BA1200258, additional appropriation, item L. Funding is from the Health and Services Levy covering the period January 1, 2012 through December 31, 2012.

L.	20A809 – Witness Victim HHS		<b>BA1200258</b>
	JA107425 – Witness Victim HHS		
	Other Expenses	\$	86,737.51

Increase appropriations in Witness Victim HHS for contracts that were decertified in Family Justice Center and recertified in Witness Victim HHS. A corresponding decrease in Family

Justice Center is on document BA1200257, , additional appropriation, item K. Funding is from the Health and Services Levy covering the period January 1, 2012 through December 31, 2012.

M.	22A105 – HUD Section 108		<b>BA1200170</b>
	DV711606 – HUD Section 108		
	Other Expenses	\$	21,488.89

Additional appropriation is requested in the Department of Housing and Urban Development (HUD) grant to cover the repayment of loans from existing borrowers. Loan repayments are collected in a holding account and are periodically transferred to repay HUD. Funding for HUD Section 108 comes from the Department of Housing and Urban Development.

N1.	51A404 – County Parking Garage		<b>BA1200173</b>
	CT571125 – Huntington Park Garage		
	Other Expenses	\$	5,688.00
N2.	64A606 – Fast Copier		
	CT577551 – Fast Copy		
	Other Expenses	\$	980,400.77
N3.	61A607 – Centralized Custodial Services		
	CT571000 – Buildings & Grounds - Administration		
	Other Expenses	\$	71,125.26
N4.	61A607 – Centralized Custodial Services		
	CT577379 – Buildings & Grounds – Custodial Services		
	Other Expenses	\$	67,626.58
N5.	61A607 – Centralized Custodial Services		
	CT577411 – Buildings & Grounds – Other Services		
	Other Expenses	\$	521,565.29
	Capital Outlays	\$	21,820.69
N6.	61A607 – Centralized Custodial Services		
	CT577395 – Buildings & Grounds – Trades Services		
	Other Expenses	\$	193,470.26

Increases in appropriation at Public Works are requested to cover the move of contracts from inactive budget accounts to new, existing budget accounts. After the contracts are moved to the new accounts, a corresponding decrease in appropriation will be requested in the closed out accounts. Funding for the parking garage is generated from fees on parking patrons. Funding for Fast Copy comes from paper and print charges to user agencies. Funding for Centralized Custodial Services comes from space maintenance charges on user agencies.

M.	01A001 – General Fund		<b>BA1200172</b>
	DV014100 – Economic Development		
	Other Expenses	\$	1,404,155.64

An increase in appropriation at Economic Development is requested to cover the move of contracts from inactive budget accounts to an existing budget account. The Blue Ribbon Task Force budget account is being discontinued and is combined with Economic Development. After the contracts are moved to the new account, a corresponding decrease in appropriation will be requested in the closed out account. Funding for Economic Development comes from the General Fund.



**Resolution: Appropriation Transfers**

A.	FROM:	24A301 Children & Family Services CF135442-Caregiver Parent Recruitment Capital Outlays	\$	689.00	<b>BA1101206</b>
		24A301 Children & Family Services CF135483-Training Capital Outlays	\$	1,265.00	
		24A301 Children & Family Services CF135509-Direct Services Capital Outlays	\$	60,029.00	
		24A301 Children & Family Services CF135525-Supportive Services Capital Outlays	\$	5,669.00	
		2A301 Children & Family Services CF135541-Visitation Center Capital Outlays	\$	1,019.00	
		24A301 Children & Family Services CF135582-Permanent Custody Adoption Capital Outlays	\$	8,108.00	
		24A301 Children & Family Services CF135608-Contracted Placements Capital Outlays	\$	2,676.00	
		24A301 Children & Family Services CF135616- CFS Foster Homes/Resource Mgmt Capital Outlays	\$	6,092.00	
	TO:	24A301 Children & Family Services CF135467-CFS Administration Capital Outlays	\$	85,547.00	

This appropriation request is to align capital outlay appropriation to the administrative index code of DCFS. The funding source is primarily Federal and State revenues, as well as the Health and Human Services Levy Fund.

B1.	FROM:	24A435- Cuyahoga Tapestry System of Care (CTSOC) HS158089- Cuyahoga Tapestry System of Care Other Expenses	\$	2,813,832.76	<b>BA12002</b>
	TO:	24A435- Cuyahoga Tapestry System of Care (CTSOC) CF135004- DCFS- Cuy Tapestry System of Care Other Expenses	\$	2,813,832.76	
B2.	FROM:	24A435- Cuyahoga Tapestry System of Care (CTSOC) HS158089- Cuyahoga Tapestry System of Care Other Expenses	\$	530,532.97	<b>BA1200211</b>

TO: 24A435- Cuyahoga Tapestry System of Care (CTSOC)  
 CF135004- DCFS- Cuy Tapestry System of Care  
 Other Expenses \$ 530,532.97

This appropriation transfer is needed to move appropriations from the Cuyahoga Tapestry System of Care (CTSOC) prior index code HS158089, which ended 12/31/11 to the newly established index code CF135004. As a result of the HHS consolidation, this transfer will move the balances of the contracts that are still valid and set to expire 3/31/12. This transfer will allow the contracts to be recertified under the new index code and thereby CTSOC's total expenditures to be reflected correctly. The funding source is primarily the Health and Human Services Levy Fund.

C. FROM: 01A001 – General Fund **BA1200240**  
 FS109637 – Financial Reporting  
 Personal Services \$ 866,167.12  
 Other Expenses \$ 298,475.00

TO: 01A001 – General Fund  
 FS109652 – Fiscal Operations – Tax Assessment  
 Personal Services \$ 593,949.72  
 Other Expenses \$ 232,124.00

TO: 01A001 – General Fund  
 FS109686 – Fiscal Operations – Property Valuations  
 Personal Services \$ 272,217.40  
 Other Expenses \$ 66,351.00

The requested appropriation transfer would realign funds within the Fiscal Office to match the reorganization structure. The budget was developed before all final decisions were made, and this budget realignment would correspond with the current structure.

D. FROM: 21A837 – State Homeland Security (SHSP) **BA1200160**  
 JA763425– State Homeland Security 2009/2012  
 Personal Services \$ 23,352.62

TO: 21A837 – State Homeland Security (SHSP)  
 JA763425 – State Homeland Security 2009/2012  
 Capital Outlays \$ 23,352.62

To transfer appropriations within the State Homeland Security 2009/2012 grant for requisition JA-12-22439 to purchase portable radios that are P25 Compliant, Phase II Compliant and be interoperable with Ohio (MARCS) and City of Cleveland radio communication. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through April 30, 2012.

E. FROM: 21A500 – Urban Area Security Initiative (UASI) **BA1200161**  
 JA741322– Urban Area Security Initiative (UASI)  
 Other Expenses \$ 1,000,000.00

TO: 21A500 – Urban Area Security Initiative (UASI)  
 JA741322 – Urban Area Security Initiative (UASI)  
 Capital Outlays \$ 1,000,000.00

To transfer appropriations within the Urban Area Security Initiative (UASI) grant for requisition JA-12-22439 to purchase portable radios that are P25 Compliant, Phase II Compliant and be interoperable with Ohio (MARCS) and City of Cleveland radio communication. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through December 31, 2013.

F.	FROM:	21A500 – Urban Area Security Initiative (UASI)	<b>BA1200198</b>
		JA741199– Urban Area Security Initiative (UASI)	
		Other Expenses	\$ 681,892.56
	TO:	21A500 – Urban Area Security Initiative (UASI)	
		JA741199 – Urban Area Security Initiative (UASI)	
		Capital Outlays	\$ 681,892.56

To transfer appropriations within the Urban Area Security Initiative (UASI) grant for requisition JA-12-22439 to purchase portable radios that are P25 Compliant, Phase II Compliant and be interoperable with Ohio (MARCS) and City of Cleveland radio communication. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through December 31, 2013.

G.	FROM:	01A001 – General Fund	<b>BA1200203</b>
		JA302224– Public Safety Grants Administration	
		Personal Services	\$ 122,000.00
	TO:	01A001 – General Fund	
		JA050088 – Justice Affairs Administration	
		Personal Services	\$ 122,000.00

To transfer appropriations within Public Safety and Justice Services to properly reflect the related staff reductions within the specific accounts. Funding is from the General Fund covering the period January 1, 2012 through December 31, 2012.

H.	FROM:	21A038 – Child Sexual Predator Grant Program	<b>BA1200255</b>
		SH350710– FFY2010 Child Sexual Predator Program	
		Other Expenses	\$ 125,020.41
		Capital Outlays	\$ 27,379.59
	TO:	21A038 – Child Sexual Predator Grant Program	
		SH350710 – FFY2010 Child Sexual Predator Program	
		Personal Services	\$ 152,400.00

To transfer appropriations within the Child Sexual Predator Grant Program to properly reflect amended budget for the FFY2010 Office of Community Oriented Policing Services (COPS) award from the United States Department of Justice covering the period September 1, 2010 through August 31, 2012.

I.	FROM:	22A046 – Community Dev Block Grant (CDBG)	<b>BA1200174</b>
		Year 37 2011	
		DV713396 – CDBG Program Operations 2011	
		Other Expenses	\$ 10,000.00

TO: 22A046 – Community Development Block Grant (CDBG)  
 Year 37 2011  
 DV713388 – Rehabilitation Operations FY 2011  
 Personal Services \$ 10,000.00

An appropriation transfer is requests between the 2011 Community Development Block Grant (CDBG) Program account and the CDBG Rehabilitation account to cover payroll. Funding for CDBG comes from the Department of Housing and Urban Development.

J. FROM: 22S298 – 2009 Community Development Block Grant **BA1200175**  
 (CDBG)-R American Recovery and Reinvestment Act (ARRA)  
 DV713149 – 2009 CDBG-R Administration  
 Other Expenses \$ 10,000.00

TO: 22S298 – 2009 Community Development Block Grant  
 (CDBG)-R American Recovery and Reinvestment Act (ARRA)  
 DV713131 – 2009 CDBG-R Project Plan  
 Other Expenses \$ 10,000.00

An appropriation transfer is requested between the 2009 Community Development Block Grant (CDBG) stimulus account and the 2009 CDBG projection plan account to cover a contract. Funding for CDBG comes from the Department of Housing and Urban Development.

K. FROM: 22A046 – Community Dev Block Grant (CDBG) **BA1200176**  
 Year 37 2011  
 DV713388 – CDBG Rehabilitation Operations 2011  
 Other Expenses \$ 30,000.00  
 Capital Outlays \$ 1,000.00

TO: 22A046 – Community Development Block Grant (CDBG)  
 Year 37 2011  
 DV713388 – Rehabilitation Operations FY 2011  
 Personal Services \$ 31,000.00

An appropriation transfer is requested between other expenses and capital outlays at the Community Development Block Grant (CDBG) Rehabilitation Operations account, and salaries and benefits at the same account to cover payroll. Funding for CDBG comes from the Department of Housing and Urban Development.

L. FROM: 21A762 – Port Security Grant **BA1200259**  
 JA767855– Port Security Grant FFY09-2009/2012  
 Personal Services \$ 4,748.20

TO: 21A762 – Port Security Grant  
 JA767855 – Port Security Grant FFY09-2009/2012  
 Other Expenses \$ 4,748.20

To transfer appropriations within the Port Security Grant for anticipated expenses. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period June 1, 2009 through May 31, 2012.

**Resolution: Cash Transfers**

A.	FROM:	01A001 – General Fund		<b>JT1200002</b>
		JA302224 – Public Safety Grants Administration		
		Transfer Out	\$	5,221.76
	TO:	21A579 – VAWA Administration Grant		
		JA753467 – FY2011 VAWA Administration Fund CY2012		
		Revenue Transfer	\$	5,221.76

To transfer funds from the Public Safety and Justice Services, Public Safety Grants Administration account to the FY2011 VAWA Administration Fund CY2012 for the required cash match as established under BA1200235, additional appropriation, item G, on page 2. Funding is from the General Fund covering the period January 1, 2012 through December 31, 2012.

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0021

Sponsored by: <b>County Executive FitzGerald</b>	<b>A Resolution</b> supporting submission of applications on behalf of Cuyahoga County for first-round funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development; authorizing the County Executive and Department Directors to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 3.17 of the County's Contracting and Purchasing Procedures Ordinance, Ordinance No. O2011-0044, as amended, provides that the "County Executive may apply for and accept grants on behalf of the county without specific approval from the Contracts and Purchasing Board, the Board of Control, or the County Council," and Section 4.15 provides that "[t]his Ordinance is intended to fulfill any state, federal, or other requirement for a Resolution or Ordinance granting the County Executive the authority to apply for or accept grants on behalf of the County;" and,

WHEREAS, to further demonstrate the County's support and bolster the County's applications for funding from the Local Government Innovation Fund administered by the State of Ohio, the County Executive has requested specific support from the County Council through this Resolution, in addition to the general authority granted to the County Executive in the Contracting and Purchasing Procedures Ordinance, to submit applications by County departments and agencies, where Cuyahoga County is serving as the 'primary applicant' or as a 'collaborative partner' with political subdivisions for the first round of funding from the Local Government Innovation Fund available through the State of Ohio, Department of Development; and,

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for first round of funding to the Local Government Innovation Fund where Cuyahoga County is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, Cuyahoga County is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, the applications for the first round of Local Government Innovation Fund awards are due on March 1, 2012 to the State of Ohio, Department of Development; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby supports the submission of applications by County departments and agencies as the 'primary applicant' and as a 'collaborative partner' with political subdivisions for the first round of funding from the Local Government Innovation Fund available through the State of Ohio, Department of Development.

**SECTION 2.** The County Executive and Department Directors are hereby authorized to take all steps necessary in furtherance of the County's applications to the Local Government Innovation Fund, including, but not limited to, entering into partnership initiatives/memoranda of understanding, with any other potential partners.

**SECTION 3.** It is necessary that this Resolution become immediately effective, in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



# MEMO

**To:** Jeanne Schmotzer, Clerk of Council

**From:** Emily Lundgard, Special Assistant for Regional Collaboration

**Date:** February 8, 2012

**Subject:** Briefing Memo on Local Government Innovation Fund Applications Resolution for County Council

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The County Executive's office submitted a Resolution to the County Council to support the submission of applications and execution of associated application documents for the Local Government Innovation Fund (LGIF) Program. Pursuant to Ordinance No. O2011-0044, the County Contract and Procedures Ordinance, the County Executive, through the appropriate departments of county government acting under his direction, may apply for grants. With that said, the Program Application (Page 4, Supporting Documentation) and Program Policies (Section 3.08.1) mandate a "resolution of support from the applicant's and collaborative partners' governing entity."

The LGIF Program was created by the State Legislature in 2011 as part of HB 153 ('The Budget Bill'). The Ohio Department of Development, Office of Redevelopment is administering the program which was established to provide financial assistance to political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific unit of government services for one or more entities. Through the LGIF, the Ohio Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments. Projects are also expected to facilitate improved business environments and promote community attraction.

The program makes both grant and loan funding available to political subdivisions. The grant awards will be up to \$100,000 and loan awards will be up to \$500,000 depending on the number of participating entities. Cuyahoga County is planning to submit several grant applications for the first round of funding due on March 1, 2012. The program also has a strong emphasis on collaborations and partnerships with other political subdivisions. As such, each application must indicate a 'primary applicant' and also may include 'collaborative partner(s)'. On its various grant applications, Cuyahoga County will have opportunities to serve as a 'primary applicant' and as a 'collaborative partner.'

Since the Program Policies were not finalized until January 31, 2012, the application time line has been hurried towards the first round of funding deadline. The County Departments interested in the program are still finalizing their applications and/or partnerships. The objective is to provide more detail to the Council as these grant applications are finalized.

Please let me know if there are any additional questions. I can be reached at 216-348-4395.

**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
*Amendments: 1.31.12*

**Overview**

The Local Government Innovation Fund (LGIF) was established in HB 153 to provide direct financial resources for planning and short-term financing to implement planned projects.

The Local Government Innovation Fund consists of \$45 million to be awarded in the form of grants and loans to political subdivisions for local government innovation projects. Of the \$45 million, \$9 million is available for grant awards and \$36 million is available for loan awards. Funds will be awarded to projects that promote efficiency, shared services, coproduction, and mergers among local governments. Projects are also expected to facilitate improved business environments and promote community attraction.

All parties desiring to participate in the Local Government Innovation Fund Program are encouraged to review its enabling statutes, located in Chapter 189 of the Ohio Revised Code.

**Section 1: Definitions**

- 1.01 "Applicant" means the authorized representative of the Eligible Project in all matters related to any funds awarded through the Local Government Innovation Fund program. The Applicant will be solely responsible for all project management responsibilities with respect to the Eligible Project.
- 1.02 "Awardee" means the Local Government Innovation Fund award recipient.
- 1.03 "Collaborative partner(s)" means any political subdivision, nonprofit entity, or for-profit entity that is identified as a partner in the Applicant's proposal for funding.
- 1.04 "Council" means the Local Government Innovation Council defined in §189.02 of the Ohio Revised Code.
- 1.05 "Eligible project" includes, but is not limited to, feasibility studies and demonstration projects. All projects must include a problem statement, strategy, scope and have specific endpoints.
- 1.06 "Eligible project costs" include equipment, facilities or systems, or project implementation costs (including reasonable consultant fees).
- 1.07 "Grant" means a Local Government Innovation grant award as set forth in §189.02 of the Ohio Revised Code.
- 1.08 "Loan" means a Local Government Innovation loan as set forth in §189.02 of the Ohio Revised Code.
- 1.09 "Political subdivision" means a municipal corporation, township, county, school district, or other body, corporate and political, responsible for governmental activities in a geographic area smaller than that of the state.
- 1.10 "Total project costs" means all dollars expended (or to be expended) for eligible activities.

**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
*Amendments: 1.31.12*

**Section 2: Eligibility**

- 2.01 Eligible applicants include a single qualified political subdivision or a qualified group of political subdivisions.
- 2.02 Applicants identified as a Collaborative Partner on any one application may not apply for funding as the lead Applicant on the same or a similar project. Should two applications for the same project arrive for review, both applications will be deemed materially insufficient and returned to the applicants for further collaborative development.
- 2.03 Applications for Local Government Innovation Fund grant awards cannot exceed \$100,000 and may only be used for feasibility studies, planning and management purposes. Applications for Local Government Innovation Fund loans awards cannot exceed \$100,000 for a single Applicant and \$500,000 for an Applicant with Collaborative Partners. Award amounts for Applicants with Collaborative Partners are limited to \$100,000 per Applicant and \$100,000 for each Collaborative Partner up to \$500,000. Awarded loan funds may be used for Eligible Project Costs.
- 2.04 Applicants must demonstrate a match investment equal to at least 10 percent of the total cost of the Eligible Project. For purposes of the Local Government Innovation Fund, the match investment may include any combination of local, public, or private funds. Projects with a higher proportional match investment are strongly preferred.
- 2.05 Match investments may also include eligible financial or in-kind contributions made during the two-year period prior to of application and over the course of the project.
- 2.06 Applicants may apply in-kind labor, services or materials that were or will be contributed by the Applicants or a Collaborative Partner to their required matching funds. In-kind contributions may only be provided under the following conditions:
- The in-kind contribution is necessary and reasonable to complete the project.
  - The in-kind contribution of services is adequately documented. Adequate documentation of in-kind services includes, at a minimum:
    - Name, address, phone number, and occupation of person;
    - The date and actual time that the services were provided;
    - The specific type of service provided;
    - The rate of pay for the service (based on the service provided, not the individual's rate of pay in his/her profession); and
    - A notarized signature and date line for the person attesting to the validity and accuracy of the expense.
  - The in-kind contribution of goods is adequately documented. Adequate documentation of in-kind goods includes, at a minimum:
    - Name, address, and phone number of the person or entity that is making the contribution;

**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
*Amendments: 1.31.12*

- The date of the contribution;
  - A detailed description of the contribution, including the number of units, the price per unit, and extended price. The price per unit should be the fair market value of the item on the date of the contribution; and
  - A notarized signature and date line for the person or representative of the entity making the contribution attesting to the validity and accuracy of the contributed items.
- 
- The in-kind contribution did not occur more than two years prior to the submission of the application to the Council or will not be expended after the conclusion of the grant or loan term.

**Section 3: Application Procedures**

- 3.01 An application must be filed for each Eligible Project. The application must clearly identify the main Applicant and also document any Collaborative Partners.
- 3.02 There is no limit to the number of unique Eligible Projects that may be proposed by any eligible Applicant.
- 3.03 Applications will be in form and substance agreeable to the Council.
- 3.04 Applications for grant awards must be submitted in electronic format to the Department of Development. Hard copies may be submitted only in the event that the applicant is unable to provide a PDF version of the application.
- 3.05 Applications for loan awards must be submitted in electronic format to the Department of Development. Hard copies may be submitted only in the event that the Applicant is unable to provide a PDF version of the application.
- 3.06 Prior to an Applicant submitting applications for loan awards, Development shall provide a determination that the Applicant's feasibility study, process implementation strategy, cost benchmarking, planning or a management investigation targeting service (or services) provided (or to be provided) by the applicant(s) (LGIF funded or otherwise) provide appropriate recommendations for project implementation. Deadlines for the submission of study and plan determinations are set forth in the LGIF program calendar.
- 3.07 Eligible applications may be for project related soft costs or hard costs both of which are outlined below:
  - Grant Applications shall only include soft costs such as feasibility studies, process implementation, cost benchmarking, planning or a management investigation targeting service (or services) provided (or to be provided) by the applicant(s).
  - Loan Applications shall only include hard costs such as demonstration projects that implement recommendation(s) of a feasibility study or performance audit, that identifies the project using a specific approach for a more efficient alternative

**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
*Amendments: 1.31.12*

to a service or its delivery, is predictably replicable, and scalable for the inclusion of other collaborative partners.

3.08 Each application for Local Government Innovation Fund assistance must contain at minimum:

3.08.1 Grant Applications:

- A problem statement including information regarding any funds spent on goods and services;
- The return on investment desired;
- The number of participating entities in the proposal;
- The probability of the proposal's implementation;
- The percentage of local matching funds committed;
- The ability to replicate or scale the proposal to allow for the inclusion of other political subdivisions;
- Whether the proposal is part of a larger consolidation effort by the Applicant or Collaborative Partners
  - Applicants must provide executed partnership agreements with other participating entities and provide a resolution of support from a governing entity if applying for a feasibility study or demonstration project;
- Whether the proposal is to implement a performance or any other audit recommendations including those under §117 of the Ohio Revised Code
  - All audits that are submitted must be within five years of the date of application;
- Whether the Applicant has successfully completed an innovation (efficiency, shared service, coproduction or merger) project in the past;
- Whether and how the proposal is responding to current substantial changes in economic demand for local or regional government services.

3.08.2 Loan Applications:

- A problem statement including information regarding any funds spent on goods and services;
- The expected return on investment based on the ratio of expected savings
- The number of participating entities in the proposal;
- The probability of the proposal's success based on need defined in a feasibility study, process implementation strategy, cost benchmarking, planning or a management investigation targeting service (or services) provided (or to be provided) by the Applicant(s);
- The percentage of local matching funds committed;
- The ability to replicate or scale the proposal to allow for the inclusion of other political subdivisions;
- Whether the proposal is part of a larger consolidation effort by the Applicant or Collaborative Partners;
  - Applicants with collaborative partners must provide executed partnership agreements with other participating entities and provide a resolution of support from a governing entity if applying for a feasibility study or demonstration project;

## Local Government Innovation Fund

# PROGRAM POLICIES

*Adopted by the Local Government Innovation Council: 12.1.11*

*Amendments: 1.31.12*

- Whether the proposal is to implement a performance or any other audit recommendations including those under §117 of the Ohio Revised Code
    - All audits that are submitted must be within five years of the date of application;
  - Whether the Applicant has successfully completed an innovation (efficiency, shared service, coproduction or shared merger) project in the past;
  - Whether and how the proposal is responding to current substantial changes in economic demand for local or regional government services;
- 3.09 Applications for Eligible Projects should demonstrate one or more of the following approaches to a targeted area of local government service:
- Efficiency: One entity that is planning and/or implementing a project that employs process improvements to reduce the expenditure of resources on specific responsibilities at the same level of effectiveness as in the past three years
  - Shared Services: More than one entity planning and/or implementing a project that is service oriented to achieve greater efficiency in combined service delivery
  - Coproduction: More than one entity planning and/or implementing a project that is service-oriented, requires greater capacity and proves a saving over cost standards for the same service
  - Merger: Consolidation of multiple entities to serve a greater service area at a lower provision of costs
- 3.10 Requested grant amounts shall not exceed \$100,000 in any case. Requested loan amounts shall not exceed \$100,000 for a single Applicant and \$500,000 for an Applicant with Collaborative Partners. Award amounts for Applicants with Collaborative Partners are limited to \$100,000 per Applicant and \$100,000 for each Collaborative Partner up to \$500,000. No loan shall exceed \$500,000.
- 3.11 As provided in §189.02 of the Ohio Revised Code, the Ohio Department of Development, established in Chapter 122 of the Ohio Revised Code and hereby referred to as "the Department," will provide administrative support to the Council. The support shall include, but is not limited to, reviewing and scoring of each application using the criteria approved by the Council. The scoring results along with the application summaries will be provided to Council members no later than fourteen (14) calendar days prior to the Local Government Innovation Council meeting at which funding decisions will be made. Supporting documentation will be available to Council members upon request.
- 3.12 Following the application submission period will be an application review period. During this time, applications will be reviewed for completeness and Department and/or the Council may request that Applicants provide additional information. Applicants can only submit additional information in direct response to written completeness review correspondence from the Department. If the Applicant does not submit the requested information within 10 business days of the request, the application will be evaluated as submitted and may result in a scoring reduction or ineligibility. If the information submitted in the application is materially insufficient, the Director of Development shall

**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
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notify the Applicant that the application will not be considered during the application period.

- 3.13 The Council shall review the project materials and award funds projects using the selection process established by the Council and pursuant to Chapter 189 of the Ohio Revised Code.
- 3.14 Local Government Innovation Fund grants and loans approved by the Council are contingent upon approval of the State Controlling Board.
- 3.15 Any applicant whose project is not selected for funding will be notified in writing.

**Section 4: Awards**

- 4.01 At least 30 percent of Local Government Innovation funds shall be awarded to political subdivisions that are not counties and have a population of less than 20,000 residents as determined in the decennial census conducted in 2010 or counties with a population of less than 235,000 residents as determined in the decennial census conducted in 2010.
- 4.02 At least 30 percent of Local Government Innovation funds shall be awarded to political subdivisions that are not counties and have a population of 20,000 residents or more as determined in the decennial census conducted in 2010 or counties with a population of 235,000 residents or more as determined in the decennial census conducted in 2010.
- 4.03 If a proposal includes participants from both section 4.01 and 4.02 of these policies the award shall be drawn from either or both tiers in the Local Government Innovation Fund. For scoring purposes, the Applicant or Collaborative Partner within the smaller of the two tiers will be selected providing higher preference to applications from or including small political subdivisions.

**Section 5: Grant Agreements**

- 5.01 Grant funds shall only be used for costs associated with feasibility studies, planning or management.
- 5.02 Awardees may provide no more than 20 percent of funding for the study upon execution of a contract.
- 5.03 Awardees may provide no more than 50 percent of a contract payment at the delivery of the first draft.
- 5.04 Awardees may only pay the balance once final deliverable has been adopted by all partners.
- 5.05 Grant awards shall be made biannually beginning July 1, 2012. Proposals for grants shall only be accepted twice per year.

Local Government Innovation Fund

**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*

*Amendments: 1.31.12*

- 5.06 The grant shall be payable to the Grantee for Eligible Project Costs, defined in Agreement between the Department and the Grantee. Eligible Project Costs will be paid as incurred and based upon the progress of the work in accordance with the approved Project Budget, as may be amended, attached to the agreement as an exhibit.
- 5.07 Grant agreements shall be in form and substance acceptable to the Local Government Innovation Council and shall be signed on behalf of the Council by the Director of Development.

**Section 6: Loan Agreements**

- 6.01 Loan awards may be made for Demonstration Projects and can be used for any Eligible Project Costs.
- 6.02 Loan awards shall be made quarterly beginning July 1, 2012.
- 6.03 The Loan shall be payable to the Borrower as costs are incurred. Eligible Project Costs must be defined in the Agreement between the Department and the Applicant or will not be paid. Payments shall be based upon the progress of the work and in accordance with the approved Project Budget, as may be amended, attached to the agreement as an exhibit.
- 6.04 Awardees must utilize a competitive and open selection process with respect to contractor or vendor selection. If applicable, awardees should attempt to give preference to Ohio businesses.
- 6.05 Awardees must have a contract with contractor or vendor that states the final deliverable date.
- 6.06 All Local Government Innovation Fund loans will bear interest at a rate of zero percent.
- 6.07 Loans will have terms not to exceed 11 years including a one-year grace period. Loans will be amortized over a period not to exceed 10 years. Repayments shall begin immediately following a one year grace period after the date of the final disbursement.
- 6.08 Loans will be made subject to customary loan documentation in form and substance acceptable to both the Local Government Innovation Council and the Department. Loan agreements shall be signed on behalf of the Council by the Director of Development.
- 6.09 Loans may be secured by real or personal property as and to the extent the Local Government Innovation Council determines appropriate for the Eligible Project.
- 6.10 The awardee will be responsible for entering into and managing all agreements as required under the Local Government Innovation Fund program or as otherwise necessary to complete the Eligible Project, including binding agreements with third party project partners.
- 6.11 Local Government Innovation Fund loans shall be repaid by the Applicant using savings achieved from the project. Repayments shall be made quarterly.



**Local Government Innovation Fund**  
**PROGRAM POLICIES**

*Adopted by the Local Government Innovation Council: 12.1.11*  
*Amendments: 1.31.12*

**Section 7: Reporting**

- 7.01 Applicants shall deliver a quarterly status report of the project throughout the term of the agreement. Applicants shall also provide status reports as requested by the Department or the Council.

**Section 8: Council Report**

- 8.01 Not later than January 31, 2013, the Council shall submit a report to the governor, president and minority leader of the senate, and speaker and minority leader of the house of representatives outlining the Council's activities for the preceding year, including a listing of recipients of grants and loans, if any, made to political subdivisions, the amount of such grants and loans, and any other information about the local government innovation program that the council determines necessary to include in the report.

**Section 9: Changes to these Guidelines**

- 9.01 These guidelines have been developed pursuant to Chapter 189 of the Ohio Revised Code. The Local Government Innovation Council reserves the right to amend these guidelines as necessary and without prior notice.

# Local Government Innovation Fund Application

## Program Overview

The Local Government Innovation Fund consists of \$45 million to be awarded in the form of grants and loans to political subdivisions for local government innovation projects. Of the \$45 million, \$9 million is available for grant awards and \$36 million is available for loan awards. Funds will be awarded to projects that promote efficiency, shared services, coproduction, and mergers among local governments. Projects are also expected to facilitate improved business environments and promote community attraction.

## Notice to Applicants

Please complete this application carefully. Read fully the general instructions and follow each direction provided.

## Application Instructions

- Applications must be typed using font size no smaller than 10-point.
- Applicants applying for loan funds must provide a feasibility study, planning or management project to the Ohio Department of Development by the deadline outlined in the program calendar and receive a determination prior to submitting an application. Please see §3.06 of the LGIF Policies for more information.
- Applications must be submitted electronically (PDF format) to the Department of Development. Should an applicant need to submit a hardcopy application for any reason, the hardcopy application must be in three-ring binders with the name of the applicant and the project clearly identified. Hardcopies must also be accompanied by a CD version of the application. Multiple binders are acceptable but must also be labeled.
- Each section of the application must be tabbed to delineate individual attachments (i.e., 1,2,3,4).
- All pages must be numbered. Each section of the application must be independently numbered in the bottom right-corner of the page. (Hand numbering will be accepted).
- Additional Attachments must be labeled and numbered per section (i.e., A-1, A-2, etc.).

## Application Requirements

Each application must include the following five sections:

1. Contact Information
2. Collaborative Partners
3. Project Information
4. Financial Documentation
5. Supporting Documents

### Tab 1: Contact Information

Applicants must provide the following contact information:

- Name of main applicant (the political subdivision applying for the award)
- Address of the main applicant
- Phone numbers (include fax)

- Email address
- Applicant contact information including:
  - Name
  - Title
  - Address (if different from above)
  - Phone number (if different from above)
  - Email address (if different from above)
- County
- Population data (derived from the 2010 U.S. Census) representing the applicant's population or the population of the areas the applicant serves

**Tab 2: Collaborative Partners**

Applicants applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information in Tab 2:

- Name of collaborative partner(s)
- Address
- Phone numbers (include fax)
- Email address
- Population data (derived from the 2010 U.S. Census) representing the collaborative Partners' population or the population of the areas the collaborative partners' serve

For each collaborative partner, please identify the nature of the partnership and explain how the main applicant and the partner(s) will work together on the proposed project.

Each collaborative partner should be clearly and separately identified. Collaborative partnerships must show proof of executed partnership agreements in the supporting documentation section of this application.

For consistency among all applications, applicants without collaborative partners must identify themselves as single applicants in Tab 2 of the application.

**Tab 3: Project Information**

Applicants must provide project information including:

- The name of the project
- A brief project description (limited to two pages single spaced)
- Identification of the type of award the applicant is seeking (for grants—applicants may apply for feasibility studies, planning or management project awards; for loans—applicants may apply for demonstration type projects)
- Proof of feasibility study determination provided by the Ohio Department of Development (applicable to applicants applying for loan funds only)
- A problem statement (including any information regarding the funds spent on problem related goods or services)
- Identification of **one** targeted approach to innovation (i.e., efficiency, shared service, coproduction, or shared merger)
- An explanation of the anticipated return on investment using the cost basis derived from the operational budget

- An explanation regarding the probability of the proposal's success (this should be based on any past project implementation, the likelihood of anticipated savings and the plans for project implementation)
- A description of the applicant's plans and ability to replicate and/or scale the proposal to allow for the inclusion of other political subdivisions
- Identification of whether the proposed project is part of a larger consolidation effort by the applicant or collaborative partner(s)
- Identification of past success on an innovation (efficiency, shared service, coproduction or shared merger) project
- A description of how the proposed project is responding to current substantial changes in economic demand for local or regional government services (if applicable)
- Identification of intent to implement recommendations of a performance or any other audit recommendations (applicants are required to provide the actual audit findings in the supporting documentation section of this application)
- An explanation of how the project facilitates an improved business environment and/or promotes community attraction

**Tab 4: Financial Documentation**

Applicants are required to submit the following financial documentation:

- Detained financial information must include separately:
  - The most recent three years of financial history (must include balance sheet, income statement, and a statement of cash flows)
  - The anticipated project costs:
    - Include the amount and type of funds requested (requested funds may be no more than \$100,000 per feasibility study, planning or management type project, no more than \$100,000 per single loan applicant, and no more than \$100,000 per applicant and up to \$100,000 for each collaborative partner not to exceed \$500,000 for any one project)
    - Include the percentage of local matching funds available and documentation explaining how the match will be met (must be at least 10 percent of the total project costs and may include in-kind contributions)
    - Include documentation of any in-kind contributions (documentation must conform to the requirements of §2.06 of the LGIF Policies)
  - At least three years of financial projections identifying the anticipated savings that will occur as a result of this project
- Documentation for Loan Projects
  - Loan applicants are encouraged to demonstrate a viable repayment source to support the loan award sought. Secondary sources can be in the form of a debt reserve, bank participation, guarantees from other local entities or partners or other collateral (i.e., emergency funds, rainy day funds, contingency funds, etc.)
  - Loan projects must document and describe expected annual savings and/or one-time savings that will occur as a result of the project (the expected savings should be greater than or equal to the loan amount unless another form of acceptable collateral is provided)

## **Tab 5: Supporting Documentation**

Applicants must separately identify and label the following supporting documentation:

- Feasibility study determinations made by the Ohio Department of Development prior to the submission of an application (applicable to applicants applying for loan funds only)
- Executed partnership agreements outlining all collaborative partners
- Resolution of support from the applicant's and collaborative partners' governing entity
- Audit, performance or other, conducted within the past five years (if applicable)
- Documentation from the 2010 U.S. Census identifying each municipality, county, or township served
- Self-score assessment (using LGIF project selection methodology)

Application Checklist

Check off	Application Section Number	Application Section Name	Type	Policy	Application Materials	Round 1 Due Date
	0	Cover Page	All		Application Cover Sheet (Include Project Name)	3/1/2012
	1	Contact Information	All		Main Applicant: Name, Address, Phone Number(s) (Include Fax), Website (or Email Address), and Population Information	3/1/2012
	1	Contact Information	All		Application Contact Information: Name, Title, Address (Include County), Phone Number, and Email Address	3/1/2012
	2	Collaborative Partners	All		Collaborating Entity: Name, Address, Phone Number, and Email Address	3/1/2012
	2	Collaborative Partners	All		Collaborative Partner Contact: Name Address Phone Number, Email Address, and Population Information	3/1/2012
	3	Project Information	All		Project Description including the name of the project and a brief project description (limited to two pages single spaced)	3/1/2012
	3	Project Information	Grant	3.07/5.01	Identify Project Type as feasibility study, planning, or management project	3/1/2012
	3	Project Information	Loan	3.07/6.01	Identify Project Type as demonstration project	3/1/2012
	3	Project Information	All	3.10	Identification of one (1) targeted approach: Efficiency, shared services, co-production, or merger	3/1/2012
	3	Project Information	All	3.08	Explanation of the anticipated return on investment based on the ratio of expected savings	3/1/2012
	3	Project Information	All	3.08	Explanation regarding the probability of the proposal's success	3/1/2012
	3	Project Information	All	3.08	Description of plans to replicate or scale the proposal to allow for the inclusion of other political subdivisions	3/1/2012
	3	Project Information	All	3.08	Identification of whether the proposal is part of a larger consolidation effort by the applicant or collaborative partner(s)	3/1/2012
	3	Project Information	All	3.08	Description of how the proposed project is responding to current substantial changes in economic demand	3/1/2012
	3	Project Information	All	3.08	Identification of intent to implement recommendations of a performance or any other audit	3/1/2012
	3	Project Information	All	3.08	Explanation of how project facilitates an improved business environment and/or promotes community attraction	3/1/2012
	4	Financial Documentation	Loan	2.03/3.11	Proposal Request: Less than \$100,000 for single entity and less than \$100,000 per collaborative partner (limited to \$500,000 for applicants with collaborative partners)	3/1/2012
	4	Financial Documentation	Grant	2.03/3.11	Proposal Request: Less than \$100,000	3/1/2012
	4	Financial Documentation	All	2.06	Documentation of each in-kind match source	3/1/2012
	4	Financial Documentation	All	3.08	The percentage of local matching funds available	3/1/2012
	4	Financial Documentation	All	3.08	Three years of financial projections identifying anticipated savings	3/1/2012
	4	Financial Documentation	Loan	3.08	Savings Description	3/1/2012
	4	Financial Documentation	Loan	3.08	Expected Annual Savings	3/1/2012
	4	Financial Documentation	Loan	3.08	Expected One-time Savings	3/1/2012
	5	Supporting Documentation	Loan	3.06	Feasibility Study, Planning or Management Project Determination: Include Department Determination Letter	3/1/2012
	5	Supporting Documentation	All	3.08	Executed partnership agreements with other participating entities	3/1/2012
	5	Supporting Documentation	All	3.08	Resolution of support from the applicant's and/or collaborative partner's governing entity	3/1/2012
	5	Supporting Documentation	All	3.08	Audit, performance or other, conducted within the last five years	3/1/2012
	5	Supporting Documentation	All	4.01-4.03	Documentation from the 2010 U.S. Census identifying each municipality, county or township served applicant and any collaborative partners (scoring will be based on the smallest population giving preference to smaller governments)	3/1/2012
	5	Supporting Documentation	All		Self Score Assessment - Project Selection Methodology	3/1/2012
	X	Submission Instruction	Loans	3.04	Pre-Application: Submit feasibility study, planning, or management project to the Ohio Department of Development for determination prior to submitting application	2/15/2012
	X	Submission Instruction	All	3.05	Application: PDF copy of application submitted to the Ohio Department of Development	3/1/2012

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0022

<p>Sponsored by: <b>County Executive FitzGerald/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> approving Right-of-Way plans as set forth in the Right-of-Way Legend Sheet for Permanent Parcel No. 264-21-020, Project Parcel No. 15, located at 7931 Stearns Road for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township; authorizing the County Executive through the Department of Public Works to acquire said Project Parcel as necessary Right-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Department of Public Works/County Engineer has prepared and submitted preliminary Right-of Way plans for Permanent Parcel No. 264-21-020 located at 7931 Stearns Road, Project Parcel No. 15 for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township; and,

WHEREAS, the portion of the Right-of-Way required is the property located at 7931 Stearns Road, Olmsted Township, Ohio consisting of a total take of the single-family residential property owned by Berry G. Smith, described as Project Parcel No. 15, in Council District 1; and,

WHEREAS, the Department of Public Works intends to acquire the remainder of the Right-of-Way in approximately one year; and

WHEREAS, both the Ohio Department of Transportation ("ODOT") and the Federal Highway Administration have authorized the acquisition of this parcel; and,

WHEREAS, special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and,

WHEREAS, ODOT will reimburse to the County 80 percent of the eligible costs of this acquisition in Federal Funds; and,

WHEREAS, this action would authorize the County Executive and the Department of Public Works to begin the acquisition process and have an acquisition consultant negotiate with the owner for the purchase of his property after an ODOT pre-qualified appraiser together with a separate ODOT pre-qualified review appraiser, and an ODOT pre-qualified relocation expert together with a separate ODOT pre-qualified review relocation expert, have determined the cost of the take and relocation, in accordance with Resolution No. R2011-0144 passed by Council on April 26, 2011; and,

WHEREAS, there will be a subsequent, separate request to execute an agreement between the owner of the property and the County and to actually pay for the take and relocation of the owner and his family after negotiations have been completed; and,

WHEREAS, Resolution 060501, adopted February 2, 2006 declared the public convenience and welfare for this project, and EA2011-1085 authorized entering into a Local Public Agency Agreement with ODOT, and Cuyahoga County (Agreement No. 24174) for the reimbursement of engineering, Right-of-Way acquisition and construction costs eligible for Federal participation for the construction of the grade separation of Stearns Road at the Norfolk Southern Railroad (PID 80729) in Olmsted Township; and,

WHEREAS, it is necessary that this Resolution becomes immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby approves Right-of-Way plans as set forth in the Right-of-Way Legend Sheet for Permanent Parcel No. 264-21-020, Project Parcel No. 15, located at 7931 Stearns Road for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

**SECTION 2.** The County Executive through the Department of Public Works is hereby authorized to acquire the property described as Project Parcel 15 as a portion of the Right-of Way required for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

**SECTION 3.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 4.** That all proceedings relative to Right-of-Way Plat are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law.

**SECTION 5.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members of council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.







**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal Husani, P.E.
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Fred Whatley	<b>Telephone No.</b>	348-3840

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work**

1. This Legislative Action Request does not involve a contract. Instead, it is the Department of Public Works submitting a request for authorization to acquire a portion of the right-of-way required for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township, requesting a finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of the improvement, **and declaring the necessity that this Resolution become immediately effective.**

The portion of right-of-way to be acquired is the property located at 7931 Stearns Road, Olmsted Township, Ohio, being Permanent Parcel No. 264-21-020, Stearns Road Grade Separation Project Parcel No. 15, consisting of a Total Take of the single-family residential property owned by Barry G. Smith. See, page 3 of 18 of the Right of Way Legend Sheet attached hereto.

Mr. Smith has requested that the County expedite the process of purchasing his property for the reasons that he has been diagnosed as having a life expectancy of from 3 to 6 months. His intention is to sell his property to the County for the purpose of the Stearns Road Grade Separation Project and requests to do so early because he "would like to have [his] affairs in order and the sale of this property will provide [him] the opportunity to take care of [his] family and help to cover upcoming costs associated with [his] care." See, letter of Mr. Barry G. Smith, attached hereto, together with the letter from Cynthia K. Potter RN, MSN, CNP, from the Lorain Outpatient Clinic of the Louis Stokes Cleveland Department of Veterans Affairs Medical Center, Lorain VA Outpatient Clinic.

It is anticipated that the remainder of the required right-of-way will be acquired in approximately one year.

Both the Ohio Department of Transportation and the Federal Highway Administration have authorized the acquisition of this parcel. As with the remainder of right-of-way to be

acquired, ODOT will reimburse to the County 80 percent of the eligible costs of this acquisition in Federal Funds.

The Department of Public Works has received and has attached preliminary Right-of-Way plans showing that Mr. Smith's property, Parcel 15, will be taken in its entirety. The Department of Public Works intends to acquire the remainder of the required Right-of-Way in approximately 1 year.

2. The primary goal of this request is to obtain authority to acquire Mr. Barry G. Smith's property, Parcel 15, as a portion of the right-of-way required for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township, in order to honor Mr. Smith's hardship request that the property be purchased prior to his death so that he have his affairs in order, provide for his family, and help pay for his care.

3. N/A

**B. Procurement**

1. N/A

2. N/A

3. N/A

**C. Contractor and Project Information**

1. N/A

2. N/A

3. a. The location of the project is the Stearns Road Grade Crossing of the Norfolk Southern Railroad in Olmsted Township, Cuyahoga County, Ohio.

b. The project is located in Council District 1.

**D. Project Status and Planning**

1. N/A

2. N/A

3. N/A

4. N/A

5. N/A

**E. Funding**

1. As noted above, this Legislative Action Request does not involve a contract. This action authorizes the Department of Public Works to begin the acquisition process and have its acquisition consultant (under contract passed by Council on April 26, 2011, see, R2011-0144) negotiate with the owner for the purchase of his property after an ODOT pre-qualified appraiser together with a separate ODOT pre-qualified review appraiser, and an ODOT pre-qualified relocation expert together with a separate ODOT pre-qualified review relocation expert, have determined the cost of the take and relocation. There will be a subsequent, separate Request to execute any agreement between Mr. Smith and the County and to actually pay for the take and relocation of Mr. Smith and his family after negotiations have been successfully completed.

2. N/A

3. N/A

Resolution 060501, adopted February 2, 2006 declared the public convenience and welfare for this project, and EA2011-1085 authorized entering into a Local Public Agency (LPA) Agreement with the State of Ohio, Department of Transportation (ODOT), and County of Cuyahoga (Agreement No. 24174) for the reimbursement of engineering, right-of-way acquisition and construction costs eligible for Federal participation for the construction of the grade separation of Stearns Road at the Norfolk Southern Railroad (PID 80729) in

Olmsted Township.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Purpose/Outcome - To obtain authority to acquire of portion of the required right-of-way early pursuant to the hardship request of Barry G. Smith, owner of Parcel 15, in the project consisting of the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**      **Explanation:**  
Other                      Road and Bridge

**Total Amount Requested:**  
\$

**ATTACHMENTS:**

Click to download

- [Mr. Smith's Written Hardship Request](#)
- [Mr. Smith's Nurse's Statement](#)
- [Preliminary Right-of-Way Plans for Stearns Road Grade Separation](#)

**History**

**Time**

**Who**

Clerk of the Board

**Approval**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0023

Sponsored by: <b>County Executive FitzGerald/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> declaring that public convenience and welfare requires replacement of Rockside Road Bridge No. 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View; total estimated construction cost \$8,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project.
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended to declare that public convenience and welfare requires the replacement of the Rockside Road Bridge No. 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View; and

WHEREAS, the total estimated construction cost for the replacement of the bridge is \$8,000,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of these improvements; and

WHEREAS, funding for this project is as follows: (1) 80% of the construction costs will be paid with federal funds; and (2) 20% will be paid from the County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain bridges for which the County is responsible; and

WHEREAS, the replacement of Rockside Road Bridge is in keeping with the statutory mandates which states, "*The [County] shall construct and keep in repair all necessary bridges in municipal corporations on all county roads and improved roads that are of general and public utility, running into or through the municipal corporations, and that are not on state highways*" (RC 5591.02); and "*the [County] shall construct and keep in repair necessary bridges over streams and public canals on or connecting state, county, and improved roads*" (RC 5591.21); and

WHEREAS, the bridge is located in the City of Independence and Village of Valley View; Council District 6; and

WHEREAS, the anticipated start-completion date for construction is in 2014.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby declares that public convenience and welfare requires the replacement of Rockside Road Bridge No. 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View; Council District 6.

**SECTION 2.** That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute the necessary agreements of cooperation with the above named city and village where the bridge is located.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

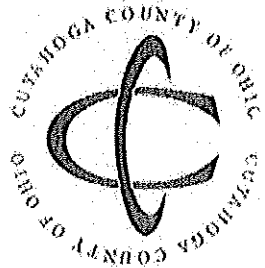
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal H. Husani
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Nichole English	<b>Telephone No.</b>	216-348-3861

**SUMMARY OF REQUESTED ACTION:**

The request for Council action does not involve a contract.

**A. Scope of Work Summary**

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare requires the replacement of Rockside Road Bridge No. 3.32 in the Cities of Independence and Valley View
  - b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements
  - c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.
- The anticipated construction costs for this improvement is \$8,000,000. The project is to be funded 80% with federal funds and 20% from the County Road and Bridge Fund. The anticipated start date for construction is 2014.
2. The primary goal of this request is to begin the process of Council review and approval of these four projects. The primary goal of the projects themselves is to properly maintain the County's Infrastructure.

3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A

2. N/A

3a. The location of the project is Rockside Road Bridge No. 3.32 in the Cities of Independence and Valley View

3b. The project is located in Council District 6.

**D. Project Status and Planning**

1. The project is new to the County.



- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

**E. Funding**

- 1. The project is to be funded 80% with federal funds and 20% from the County Road and Bridge Fund.
- 2. N/A
- 3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

For all of the foregoing reasons, the Department of Public Works requests that Council find:

- a) that the public convenience and welfare requires the replacement of Rockside Road Bridge No. 3.32 in the Cities of Independence and Valley View;
- b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements; and
- c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
Other	80% Federal, 20% Road and Bridge

**Total Amount Requested:**

\$

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

**History**

Time

Who

Approval

Clerk of the Board

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0024

<b>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> declaring that public convenience and welfare requires resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the City of Warrensville Heights and Village of North Randall; total estimated construction cost \$3,300,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project.
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended to declare that public convenience and welfare requires the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the City of Warrensville Heights and Village of North Randall; and

WHEREAS, the anticipated construction cost for the resurfacing is \$3,300,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of these improvements; and

WHEREAS, funding for this project is as follows: (1) 80% of the construction costs will be paid for with federal funds; and (2) 20% will be paid from the County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the road is located in the City of Warrensville Heights and Village of North Randall; Council District 9; and

WHEREAS, the anticipated start-completion dates for construction of this project is 2014.





**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal H. Husani
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Nichole English	<b>Telephone No.</b>	216-348-3861

**SUMMARY OF REQUESTED ACTION:**

The request for Council action does not involve a contract.

**A. Scope of Work Summary**

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare require;

-the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and

-the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.

b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements

c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

The anticipated construction costs for these improvements are:

-Emery Road: \$3,300,000

-Turney Road: \$4,125,000

These projects are to be funded 80% with federal funds and 20% from the County Road and Bridge Fund. The anticipated start date for construction of these projects is 2014.

2. The primary goal of this request is to begin the process of Council review and approval of these projects. The primary goal of the projects themselves is to properly maintain the County's infrastructure.

3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A

2. N/A

3a. The location of the projects are:

-Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and

-Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.

3b. The projects are located in the following Council Districts:

-Emery Road: District 9

-Turney Road: District 8

**D. Project Status and Planning**

1. The projects are new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

**E. Funding**

1. These projects are to be funded 80% with federal funds and 20% from the County Road and Bridge Fund.

2. N/A

3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

For all of the foregoing reasons, the Department of Public Works requests that Council find:

a) that the public convenience and welfare require:

-the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and

-the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.

b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements; and

c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

Funding source:	Explanation:
Other	80% Federal, 20% Road and Bridge

**Total Amount Requested:**

\$

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0025

<b>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> declaring that public convenience and welfare requires resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights; total estimated construction cost \$4,125,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project.
---	---

WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended to declare that public convenience and welfare requires the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights; and

WHEREAS, the anticipated construction cost for the resurfacing is \$4,125,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of these improvements; and

WHEREAS, funding for this project is as follows: (1) 80% of the construction costs will be paid for with federal funds; and (2) 20% will be paid from the County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the road is located in the of city of Garfield Heights; Council District 8; and

WHEREAS, the anticipated start-completion dates for construction of this project is 2014.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby declares that public convenience and welfare requires the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights, Council District 8.

**SECTION 2.** That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute the necessary agreement of cooperation with the above named city where the road is located.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

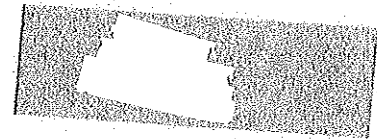
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal H. Husani
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Nichole English	<b>Telephone No.</b>	216-348-3861

**SUMMARY OF REQUESTED ACTION:**

The request for Council action does not involve a contract.

**A. Scope of Work Summary**

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare require;
  - the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and
  - the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.
- b) that special assessments are not to be levied and collected to pay any part of the County's costs of these Improvements
- c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

The anticipated construction costs for these improvements are:

- Emery Road: \$3,300,000
- Turney Road: \$4,125,000

These projects are to be funded 80% with federal funds and 20% from the County Road and Bridge Fund. The anticipated start date for construction of these projects is 2014.

2. The primary goal of this request is to begin the process of Council review and approval of these projects. The primary goal of the projects themselves is to properly maintain the County's Infrastructure.

3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A
2. N/A



3a. The location of the projects are:

-Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and

-Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.

3b. The projects are located in the following Council Districts:

-Emery Road: District 9

-Turney Road: District 8

**D. Project Status and Planning**

1. The projects are new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

**E. Funding**

1. These projects are to be funded 80% with federal funds and 20% from the County Road and Bridge Fund.

2. N/A

3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

For all of the foregoing reasons, the Department of Public Works requests that Council find:

a) that the public convenience and welfare require:

-the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights; and

-the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.

b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements; and

c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Other

**Explanation:**

80% Federal, 20% Road and Bridge

**Total Amount Requested:**

\$

**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0026

<p>Sponsored by: <b>County Executive FitzGerald/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ21908 to The C.A. Agresta Construction Co. in the amount of \$1,314,468.45 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland; authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract.</p>
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended an award on RQ21908 to The C.A. Agresta Construction Co. in the amount of \$1,314,468.45 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland; and

WHEREAS, the bids were received on January 11, 2012 and the Office of Procurement and Diversity (“OPD”) assessed a thirty (30%) percent Small Business Enterprise (SBE) goal; and

WHEREAS, there were twelve (12) proposals pulled from the OPD and eight (8) bids were submitted for review and an award recommendation was made to the lowest qualified bidder; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined The C.A. Agresta Construction Co. to be the lowest qualified bidder; and

WHEREAS, The C.A. Agresta Construction Co. is located at 4186 Greenvale Road, South Euclid, Ohio 44121 in Council District 11, but the project is located in Council District 10; and

WHEREAS, the funding for this project is as follows: (a) 60% from the County using funds from the \$7.50 Vehicle License Tax Fund; and (b) 40% is being funded by the Ohio Public Works Commission (Issue 1).

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive’s recommendation and authorizes an award on RQ21908 to The C.A.

Agresta Construction Co. in the amount of \$1,314,468.45 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** That the County Council hereby authorizes the County Executive to make an application for the allocation from the County Motor Vehicle \$7.50 License Tax Fund in the amount \$1,314,468.45 for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

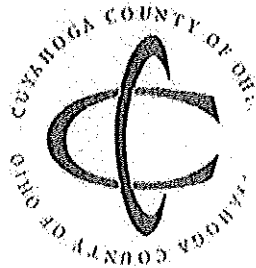
\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** County Engineer      **Agency/Dept. Head Name:** Thomas P. Sotak, P.E.

**Type of Request:** Award Recommendation

**Request Prepared by:** Jullann Conway      **Telephone No.:** 216-348-3838

**SUMMARY OF REQUESTED ACTION:**

Department of Public Works/County Engineer:

Scope of Work Summary

- 1) is recommending an award RQ21908 to The C.A. Agresta Construction Co. in the amount of \$1,314,468.45 for the repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland.
- 2) Award a contract to the lowest qualified bidder and complete construction as per plan.
- 3) N/A.

Procurement

- 1) Competitive bid process.
- 2) The bids were received on January 11, 2012 and OPD assessed a thirty (30%) percent Small Business Enterprise (SBE) goal.
- 3) There were twelve (12) proposals pulled from OPD and eight (8) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

Contractor and Project Information

- The C.A. Agresta Construction Co.  
4186 Greenvale Road  
South Euclid, Ohio 44121  
Council District - 11
- 2) Corporation
  - 3) The project is located in Council District 10.

Project Status and Planning

1) Plans and specifications are complete.

Funding

1) The County is funding 60% of the cost of construction using funds from the \$7.50 Vehicle License Tax Fund and 40% is being funded by the Ohio Public Works Commission (Issue 1).

The contractor has completed ethics training as required.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Primary Ownership: John Agresta, President (216) 382-2525

The purpose of this request is to award a contract for the aforementioned project to a qualified contractor at the lowest cost to the County and complete construction per plan intent in the scheduled time period, approximately six (6) months.

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Other

**Explanation:**

See Summary of Requested Action

**Total Amount Requested:**

\$1,314,468.45

**ATTACHMENTS:**

Click to download

- [DOPW Bid Tabs](#)
- [DMA](#)
- [Auditors Report](#)
- [Business File Name](#)
- [Bidder Compliance Form](#)
- [OPD SBE Bid Tab](#)

**History**

Time

Who

Office of Procurement &  
Diversity

Approval

KQ 21908

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED OVER \$25,000

EQUIPMENT NUMBER: CE-11-21908  
 EQUIPMENTING DEPT.: Public Works/Engineers  
 COMMODITY DESCRIPTION: Resurfacing of Noble Road

CONTRACT PERIOD: N/A  
 NUMBER OF BIDS SENT/RETURNED: 12/8  
 ESTIMATE: \$1,400,000.00  
 SBE GOALS: 30%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P-PROCUREMENT; D-DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER	
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT
L.A. Agressa Construction Co. 186 Greenvale Road outh, Euclid, Ohio 44121	Bid Bond, 100% - Merchants Bonds Company Munak	P-YES-OP 1-11-12	\$1,314,468.45
Burton Scot Contractors, LLC 1330 Kinsman Road Newburg, Ohio 44065	Bid Bond, 100% - Western Surety Company	P-YES-OP 1-11-12	\$1,520,680.90
Zavo Paving Company 524 Hudson Drive town, Ohio 44224	Bid Bond, 100% - Travelers Casualty & Surety	P-YES-OP 1-11-12	\$1,333,305.95
erk Company, Inc. 100 Grand Avenue, Suite 300 leveland, Ohio 44104	Bid Bond, 100% - Travelers Casualty & Surety	P-YES-OP 1-11-12	\$1,333,917.00
andra Brothers Construction 4629 Broadway akwood, Ohio 44146	Bid Bond, 100% - Western Surety Company	P-YES-OP 1-11-12	\$1,350,656.05

PRICE		PRICE PREFER. IF Y. SEE*		TOTAL SBE %		COMPLY Y/N		COMMENTS & INITIALS	
SBE SUBCONTRACTOR NAME	THEC. A. Agressa Const. Co 30%			32.4%	Y	Prime is certified SBE	AWB	1/12/11	
	Asphalt Fabricators Specialties \$15,000.00 1% Infrastructure Supply \$17,000.00 1.3% Booker Photography \$52,510.00 5% Trafletch \$65,261.00 5%			59.16%	Y		AWB	1/12/11	
	Trafletch \$5,260.00 5% CATT'S Construction \$186,815.00 14.11% P&T Construction, Inc. \$182,075.00 10% Timeline Photography \$700.00 .05%			30.1%	Y		AWB	1/12/11	
	Asphalt Fabricators Specialties \$15,000.00 1.1% Carr Bros. 77,050.00 5.82% P&T Construction \$452,850.00 19% Trafletch \$55,586.00 4.2%			30.03%	Y	Prime is certified SBE	AWB	1/12/11	
	Park Company \$260,783.40 20% P&T Construction \$45,600.00 3.42% Cardova Enterprises \$5,600.00 .42% Cuyahoga Supply \$7,300.00 .57% Trafletch \$65,361.00 4.89%			33.59%	N	SBE 1 was not submitted Prime is Cert. SBE	AWB	1/12/11	
	P.G.T. Const. \$25,000.00 1.8% Down to Earth Landscrap \$58,477.00 4.5% Cuyahoga Supply \$10,000.00 .74% Vandy Bros. \$170,127.00 20% Trafletch \$65,361.00 4.89% Tool Box Mix \$15,000.00 1.1%								

LOWEST BID REC'D S: RANGE OF LOWEST BID REC'D S: PRICE PREFER % & \$ LIMIT: MAX SBE PRICE PREFER S

OEM APPROVAL (if actual bid exceeds estimate): \_\_\_\_\_ DATE: \_\_\_\_\_

DEPARTMENT DIRECTOR SIGNATURE: \_\_\_\_\_ DEPARTMENT DIRECTOR NAME: \_\_\_\_\_

LOW BIDDER NOTIFIED:  No  Yes Date: \_\_\_\_\_

Tab sheet with SBE Updated 12/8/2011

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED OVER \$25,000

EQUIPMENT NUMBER: CE-11-21903  
 EQUIPMENTING DEPT.: Public Works/Engineers  
 COMMODITY DESCRIPTION: Resurfacing of Noble Road

CONTRACT PERIOD: N/A  
 NUMBER OF BIDS SENT/RETURNED: 12/8  
 ESTIMATE: \$1,400,000.00  
 SBE GOALS: 30%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE / D - TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFER. IF Y, SEE*	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Errace Construction Company, Inc. 965 Pearl Road Cleveland, Ohio 44109	Bid Bond, 100% - The Cincinnati Insurance Company	P - YES - 01 1-11-12	\$1,380,163.59	The Vallejo Company \$371,500.00 28.59% Trafftech \$42,987.00 3.14%		30%	Y	AMF 1/11/12
Magrin Valley Paving, Inc. 7290 Munn Road Magrin Falls, Ohio 44023	Bid Bond, 100% - Merchants Bonding Company	P - YES - 01 1-11-12	\$1,411,724.30	Asphalt Fabricators Specialties \$557,153.90 18.25% Trafftech, Inc. \$97,063.00 6.87% Rockport Ready Mix \$75,000.00 5.33%		30.35%	Y	AMF 1/11/12
Arbicas Construction Co., Inc. 24 Darrow Road Akron, Ohio 44305	Bid Bond, 100% - Travelers Casualty & Surety	P - YES - 01 1-11-12	\$1,505,486.35	Park Co. \$380,406.25 25.22% Trafftech, Inc. \$65,261.00 4.33% Asphalt Fabricators \$15,000.00 1%		30.53%	Y	AMF 1/11/12
LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$		PRICE PREFER % & \$ LIMIT:	MAX SBE PRICE PREFER \$				

OSM APPROVAL (if actual bid exceeds estimate) \_\_\_\_\_ DATE \_\_\_\_\_  
 DEPARTMENT DIRECTOR SIGNATURE \_\_\_\_\_ DEPARTMENT DIRECTOR NAME \_\_\_\_\_  
 LOW BIDDER NOTIFIED ON: \_\_\_\_\_ CITY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Tab sheet with SBE Updated 12/8/2011

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0027

<b>Sponsored by: County Executive FitzGerald/Department of Workforce Development, in partnership with City of Cleveland, as designated Local Workforce Investment Area No. 3</b>	<b>A Resolution</b> establishing a list of certified providers for occupational skills training services for the Individual Training Account System for the period 11/1/2011 - 6/30/2014; authorizing the County Executive to enter into agreements with said providers for said training services; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive FitzGerald/Department of Workforce Development, in partnership with the City of Cleveland, as designated Local Workforce Investment Area No. 3, is recommending to establish a list of certified providers for occupational skills training services for the Individual Training Account System for the period 11/1/2011 - 6/30/2014 as follows:

- (a) Kaplan Career Institute
- (b) Lincoln College of Technology
- (c) National College
- (d) Phoenix Healthcare Institute, LLC; and

WHEREAS, occupational skills training provided by the certified training providers give job seekers options to choose the best training that meet their needs and upgrade their skills so they can find unsubsidized employment in the occupational area they are trained in at self sufficient wages; and

WHEREAS, this project is mandated by the Federal Workforce Investment Act (FWA) Sections 663.400 and 663.500 of the Federal Register dated 8/11/2000; and

WHEREAS, all Council Districts are served by the vendors identified and the owners and executive directors for the vendors are as follows:

- (a) Kaplan Career Institute – James Royster, Executive Director
- (b) Lincoln College of Technology – Anthony Hibbs, Executive Director
- (c) National College – Mark Rice, Director
- (d) Phoenix Healthcare Institute, LLC – Andrew Barnes, Chief Executive Officer; and



WHEREAS, the service agreements have been approved by the Cleveland/ Cuyahoga County Workforce Investment Board and the Ohio Department of Job and Family Services, as required under the Workforce Investment Act (WIA), after the training programs have been evaluated by the Employment Connection for effectiveness and costs; and

WHEREAS, this project is funded 100% by the Federal Workforce Investment Act and the schedule of payments is by invoice; and

WHEREAS, it is necessary that this Resolution become immediately effective because the project's term has already begun. The reason for the delay in this request was due to negotiations with the various entities regarding the performance payment points and the various colleges needed time for their legal departments to review the documents.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby establishes the following list of certified providers for occupational skills training services for the Individual Training Account System for the period 11/1/2011 - 6/30/2014:

- (a) Kaplan Career Institute
- (b) Lincoln College of Technology
- (c) National College
- (d) Phoenix Healthcare Institute, LLC.

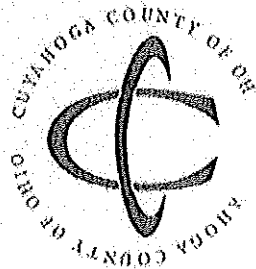
**SECTION 2.** The County Executive is hereby authorized to enter into agreements with the various providers for occupational skills training services for the Individual Training Account System for the period 11/1/2011 - 6/30/2014.

**SECTION 3.** That the County Executive is authorized to execute all documents required in connection with said agreements.

**SECTION 4.** It is necessary that this Resolution become immediately effective because the project's term has already begun. Provided that this Resolution receives the affirmative vote of eight members Council, this Resolution shall become immediately effective up the signature of the County Executive.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.





**Item Details:**

**Agency/Dept. Name:** Department of Workforce Development  
**Agency/Dept. Head Name:** Dave Reines

**Type of Request:**

**Request Prepared by:** Rosle Dean  
**Telephone No.:** 216-698-2385

**SUMMARY OF REQUESTED ACTION:**

**Title:** Approval of Individual Training Agreements for occupational skills training with State of Ohio with Certified Training Providers  
**A. Scope of Work Summary** 1. Workforce Development requesting approval to **establish a list of certified providers and submit agreements** with a variety of vendors identified to provide occupational skills training to eligible Workforce Investment Act program participants. The listing of the approved vendors is on the attached document. The total anticipated payments to the vendors over the three year agreement period is \$1,500,000. The anticipated start-completion dates are 10/1/11 – 6/30/14. 2. The primary goals of the project are: a. Provide job seekers options to choose the best training that meet their needs and upgrade their skills; b. The job seeker finds employment in the occupational area they are trained in at self sufficient wages. 3. The project is mandated by the federal Workforce Investment Act.  
**B. Procurement** 1. A bidding exemption to the procurement process was received for this item. This program is mandated by the Federal Workforce Investment Act (sections 663.400 and 663.500 – federal register dated 8/11/2000).  
**C. Contractor and Project Information** 1. The addresses of all vendors is provided in the attached document All Council Districts are served by the vendors identified. 2. The owners, executive director, for the vendors is as follows:

- Kaplan Career Institute - James Royster, Executive Director
- Lincoln College of Technology - Anthony Hibbs, Executive Director
- National College - Mark Rice, Director
- Phoenix Healthcare Institute, LLC - Andrew Barnes, Chief Executive Officer

The attached service agreements have been approved by the Cleveland/Cuyahoga

Workforce Investment Board and the Ohio Department of Job and Family Services, as required under Workforce Investment Act (WIA), after the training programs have been evaluated by the Employment Connection for effectiveness and cost.

**D. Project Status and Planning** 1. The agreements reoccur every three years. 2. The project's term has already begun. The reason there was a delay in this request is negotiation with various entities regarding the performance payment points as well as the document various colleges needing time for their legal department to review. **E. Funding** 1. The project is funded 100% by the federal Workforce Investment Act. 2. The schedule of payments is by invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Occupational skills training provide job seekers the opportunity to upgrade their skills so they can find unsubsidized employment. The employers benefit as well by having trained job applicants that meets their current needs.

**Explanation for late submittal:**

Contract Negotiations with Training Providers

**Contract/Agreement Information:**

**Procurement Method:**

Other

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

Funding source:	Explanation:
Federal	WIA Funds

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [Kaplan forms](#)
- [Kaplan agreement](#)
- [National College Agreement](#)
- [National College forms](#)
- [Lincoln College Agreement](#)
- [Lincoln College forms](#)
- [Phoenix Agreement](#)
- [Phoenix Healthcare forms](#)

**History**

Time

Who

Clerk of the Board

Approval

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0028

<b>Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement &amp; Diversity</b>	<b>A Resolution</b> making an award on RQ21601 to Great Lakes Petroleum Co. in the amount not-to-exceed \$554,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.
---	--

WHEREAS, the County Executive/Office of Procurement & Diversity has recommended an award on RQ21601 to Great Lakes Petroleum Co. in the amount not-to-exceed \$554,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013; and

WHEREAS, the procurement for this project was an RFB, which opened December 12, 2011. There were three (3) bid packages pulled from OPD; and

WHEREAS, the RFB closed on December 27, 2011. The Small Business Enterprise (SBE) goal was waived; and

WHEREAS, of the three (3) bids pulled, two (2) were submitted for review and an award recommendation was made to the lowest qualified bidder; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined Great Lakes Petroleum Co. to be the lowest qualified bidder; and

WHEREAS, of the three (3) bid packages pulled, two (2) were submitted for review; and

WHEREAS; the bids were received on December 27, 2012 and an award recommendation was made to the lowest qualified bidder. The SBE goal was waived; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined Great Lakes Petroleum Co. to be the lowest qualified bidder; and

WHEREAS, Great Lakes Petroleum Co. is located at 4478 Johnston Parkway, Cleveland, Ohio 44128 in Council District 8; and

WHEREAS, this project is funded 100% by the General Fund and the schedule of payments is by invoice.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive's recommendation and authorizes an award on RQ21601 to Great Lakes Petroleum Co. in the amount not-to-exceed \$554,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Office of Procurement and Diversity      **Agency/Dept. Head Name:** Lenora Lockett

**Type of Request:** Award Recommendation

**Request Prepared by:** James Taylor      **Telephone No.:** 443-5955

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work Summary**

1. Office of Procurement and Diversity requesting approval of an award recommendation with Great Lakes Petroleum Co. for the anticipated not-to-exceed cost of \$554,000.00. The anticipated start-completion dates are May 1, 2012 through April 30, 2013.

2. The primary goals of the project are to obtain the best possible pricing for middle distillates for various County locations.

**B. Procurement**

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$554,000.00.

2. The RFB was closed on December 27, 2011. The SBE goal was waived.

3. There were 3 bids pulled from OPD, 2 submitted for review, 1 approved.

**C. Contractor and Project Information**

1. Great Lakes Petroleum Co.  
4478 Johnston Parkway  
Cleveland, Ohio 44128  
County District 8

2. The COO for the vendor is Thomas Arcoria.

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funding 100% by the General Fund.

2. The schedule of payments is by Invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

Rising Fuel Prices

**Financial Information:**

**Funding source: Explanation:**

General Fund

**Total Amount Requested:**

\$554,000.00

**ATTACHMENTS:**

Click to download

- [Auditor Findings](#)
- [DMA](#)
- [Owner](#)
- [SOS](#)
- [W9](#)
- [Tab Sheet](#)
- [Compare](#)

**History**

Time

Who

Clerk of the Board

Approval



BID DUE DATE December 27, 2011

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED OVER \$25,000

REQUISITION NUMBER CO10-12-21601

REQUISITIONING DEPT. Office of Procurement & Diversity  
 COMMODITY DESCRIPTION Furnishing Middle Districts to Various County Facilities

CONTRACT PERIOD  
 NUMBER OF BIDS SENT/RETURNED  
 ESTIMATE  
 SBE GOALS

March 1, 2012 - February 2, 2013  
 3/2  
 \$554,000.00  
 0%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P-PROCUREMENT; D-DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFERN IF Y, SEE*	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Great Lakes Petroleum Co. 4478 Johnston Parkway Cleveland, Ohio 44128	Bid Bond, \$27,700.00 - Great American Insurance Group	P-YES-X 1-4-12  P-OK 1/2/12	Average + .0505  1. + .052 2. + .068 3. + .039 4. + .103 5. + .039 1A + .052 1B + .032 1C + .039					
Petroleum Traders Corporation 7120 Pointe Inverness Way Fort Wayne, Indiana 46804	Bid Bond, \$27,700.00 - The Fenover Insurance Company	P-YES-X 1-4-12	Average + .0883  1. - .005 2. + .150 3. + .165 4. + .165 5. + .008 1A + .026 1B + .031 1C + .165					NA

RQ 21601

\* LOWEST BID REC'D \$ RANGE OF LOWEST BID REC'D \$ PRICE PREFER % & \$ LIMIT: MAX SBE PRICE PREFER \$

OSM APPROVAL (if actual bid exceeds estimate) \_\_\_\_\_ DATE \_\_\_\_\_  
 DEPARTMENT DIRECTOR SIGNATURE \_\_\_\_\_ DEPARTMENT DIRECTOR NAME \_\_\_\_\_  
 LOW BIDDER NOTIFIED \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ DATE \_\_\_\_\_  
 Tab sheet with SBE Updated 12/8/2011

COMPARISON FIGURES

CURRENT CONTRACT: RQ 18462		NEW CONTRACT: RQ 21601	
Term:	1/1/2011 - 2/29/2012	Term:	3/1/2012 - 2/38/2013
Contractor	Great Lakes Petroleum Co.	Contractor	Great Lakes Petroleum Co.
Original Award	Not-to-Exceed \$304,000.00	Original Award	Not-to-Exceed \$554,000.00
Amendments	#1 - \$110,000.00 #2 - \$65,000.00	Amendments	
Total Award:	Not-to-Exceed \$479,000.00	Total Award:	
Unit Cost Bid:	\$0.417 Differential	Unit Cost Bid:	\$0.0505 Average Differential
#Units Estimated	100,000 Gallons	#Units Estimated	138,500 Gallons
Original Estimate	Not-to-Exceed \$304,000.00	Original Estimate	Not-to-Exceed \$554,000.00
Projected Actual Expenses	\$479,000.00	Projected Actual Expenses	\$554,000.00

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0029

<b>Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement &amp; Diversity</b>	<b>A Resolution</b> making an award on RQ21602 to Great Lakes Petroleum Co. in the amount not-to-exceed \$648,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.
---	--

WHEREAS, the County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity has recommended an award on RQ21602 to Great Lakes Petroleum Co. in the amount not-to-exceed \$648,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013; and

WHEREAS, the procurement for this project was an RFB, which opened December 12, 2011. There were four (4) bid pulled from OPD; and

WHEREAS, the RFB closed on December 27, 2011. The Small Business Enterprise (SBE) goal was waived; and

WHEREAS, of the four (4) bids pulled three (3) were submitted for review and an award recommendation was made to the lowest qualified bidder; and

WHEREAS, the County tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined Great Lakes Petroleum Co. to be the lowest qualified bidder; and

WHEREAS, Great Lakes Petroleum Co. is located at 4478 Johnston Parkway, Cleveland, Ohio 44128 in County District 8; and

WHEREAS, this project is funded 100% by the General Fund and the schedule of payments is by invoice.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive's recommendation and authorizes an award on RQ21602 to Great Lakes Petroleum Co. in the amount not-to-exceed \$648,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2012 - 4/30/2013.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

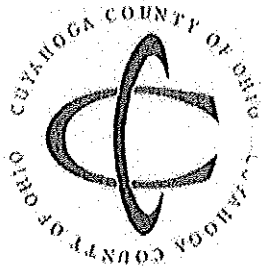
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	Office of Procurement and Diversity	<b>Agency/Dept. Head Name:</b>	Lenora Lockett
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	James Taylor	<b>Telephone No.</b>	443-5955

**SUMMARY OF REQUESTED ACTION:**

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with Great Lakes Petroleum Co. for the anticipated not-to-exceed cost of \$648,000.00. The anticipated start-completion dates are May 1, 2012 through April 30, 2013.
2. The primary goals of the project are to obtain the best possible pricing for gasoline for various County locations.

B. Procurement

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$648,000.00.
2. The RFB was closed on December 27, 2011. The SBE goal was waived.
3. There were 4 bids pulled from OPD, 3 submitted for review, 1 approved.

C. Contractor and Project Information

1. Great Lakes Petroleum Co.  
4478 Johnston Parkway  
Cleveland, Ohio 44128  
County District 8

2. The COO for the vendor is Thomas Arcoria.

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funding 100% by the General Fund.

2. The schedule of payments is by invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

Rising Fuel Prices.

**Financial Information:**

**Funding source: Explanation:**

General Fund

**Total Amount Requested:**

\$648,000.00

**ATTACHMENTS:**

Click to download

Auditor

DMA

Owner

SOS

W9

Tab Sheet

Compare

**History**

Time

Who

Clerk of the Board

Approval

BID DUE DATE December 27, 2011

OFFICE OF PROCUREMENT & DIVERSITY

TABULATION OF BIDS RECEIVED OVER \$25,000

REQUISITION NUMBER CC010 - 12 - 21602  
 REQUISITIONING DEPT. Office of Procurement & Diversity  
 COMMODITY DESCRIPTION Supply of Gasoline to Various County Facilities

CONTRACT PERIOD March 1, 2012 - February 28, 2013  
 NUMBER OF ITB'S SENT/RETURNED 4/3  
 ESTIMATE \$648,000.00  
 SBE GOALS 0%

TO BE COMPLETED BY OFD AND USER DEPARTMENT (P=PROCUREMENT, D=DEPARTMENT)		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER						
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE D - TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	PRICE PREFERN. P. Y. SEE*	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Great Lakes Petroleum Co. 4478 Johnston Parkway Cleveland, Ohio 44128	Bid Bond, \$32,400.00 - Great American Insurance Company	P-YES-DX 1-4-12 N/A	1. + .088 2. + .034 TOTAL + .122					
Petroleum Traders Corporation 7120 Pointe Inverness Way Fort Wayne, Indiana 46804	Bid Bond, \$32,400.00 - The Hanover Insurance Company	P-YES-DX 1-4-12 N/A	1. + .150 2. + .002 3. + .001 TOTAL + .153		N/A			
Mansfield Oil Company of Gainesville, Inc. 1025 Airport Parkway S.W. Gainesville, Georgia 30501	Bid Bond, \$32,400.00 - The Hanover Insurance Company	P-YES-DX 1-4-12 N/A	1. + .0817 2. + .0965 3. + .1782 TOTAL =					

RQ21602

\* LOWEST BID REC'D \$ RANGE OF LOWEST BID REC'D \$ PRICE PREFER % & \$ LIMIT: MAX SBE PRICE PREFER \$

DEPARTMENT DIRECTOR SIGNATURE  
 DEPARTMENT DIRECTOR NAME

LOW BIDDER NOTIFIED  
 C/N#  Yes  No Date: Updated 12/8/2011

OEM APPROVAL (if actual bid exceeds estimate) DATE

COMPARISON FIGURES

CURRENT CONTRACT: RQ 18462		NEW CONTRACT: RQ 21602	
Term:	1/1/2011 - 2/29/2012	Term:	3/1/2012 - 2/28/2013
Contractor	Ports Petroleum Company, Inc..	Contractor	Great Lakes Petroleum Co.
Original Award	Not-to-Exceed \$633,375.00	Original Award	Not-to-Exceed \$648,000.00
Amendments	#1: -\$150,000.00 #2: \$150,000.00	Amendments	
Total Award:	Not-to-Exceed \$633,375.00	Total Award:	
Unit Cost Bid:	Differential \$0.03583	Unit Cost Bid:	Average Differential \$0.061
#Units Estimated	200,000 Gallons	#Units Estimated	200,000 Gallons
Original Estimate	Not-to-Exceed \$633,375.00	Original Estimate	Not-to-Exceed \$648,000.00
Projected Actual Expenses	\$633,375.00	Projected Actual Expenses	\$648,000.00



# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0030

<b>Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement &amp; Diversity</b>	<b>A Resolution</b> making an award on RQ21586 to Jack Dohney Supplies Ohio, Inc. in the amount not-to-exceed \$696,211.55 for Vactor 21 Series Plus combination sewer cleaning equipment for use by Department of Public Works/Division of County Engineer, and authorizing the County Executive to execute a contract and all other documents consistent with said award and this Resolution.
---	---

WHEREAS, the County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity has recommended an award on RQ21586 to Jack Dohney Supplies Ohio, Inc. in the amount not-to-exceed \$696,211.55 for Vactor 21 Series Plus combination sewer cleaning equipment for use by Department of Public Works/Division of County Engineer; and

WHEREAS, the procurement method for this equipment purchase is under state term Schedule No. STS670-77667000406; and

WHEREAS, this item has been advertised on the County web page for a minimum of five (5) days to any vendor who could offer equivalent specifications and terms, in accordance to County policy, however, there were no responses received, therefore an award recommendation was made to Jack Dohney Supplies Ohio, Inc.; and

WHEREAS, the contract and project information for the vendor is: 1860 Summit Commerce Park, Twinsburg, Ohio 44087; Daniel J. Coley, CEO; and

WHEREAS, this is a one-time equipment purchase, and the equipment will be mounted on a new single axle chassis including 300 HP diesel engine, 5 speed automatic transmission, 41,000 GVW; and

WHEREAS, the equipment will be housed at the Cuyahoga County Sanitary Engineer, 6100 W. Canal Road, Valley View, Ohio 44125; and

WHEREAS, this project is funded 100% by the Sanitary Engineering funds, and the schedule of payments will be by invoice, when the equipment is complete after acceptance of the system and prior to shipment.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the County Executive's recommendation and authorizes an award on RQ21586 to Jack Dohney Supplies Ohio, Inc. in the amount not-to-exceed \$696,211.55 for Vactor 21 Series Plus combination sewer cleaning equipment for use by Department of Public Works/Division of County Engineer.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said contract.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

<b>Agency/Dept. Name:</b>	Office of Procurement and Diversity	<b>Agency/Dept. Head Name:</b>	Lenora Lockett, Director
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Angela Phillmon, Program Officer	<b>Telephone No.:</b>	443-7241

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work Summary:**

The Office of Procurement & Diversity is requesting an exemption and approval of a Recommendation of Award with Jack Dohney Supplies, Inc. for the amount not to exceed \$696,211.55.

The primary goal of this equipment is sewer cleaning to various cities throughout Cuyahoga County serviced by the department of Sanitary Engineering.

**B. Procurement**

1. The main procurement method for this equipment purchase is under state term Schedule No. STS670-77667000406. This item has been advertised on the County web page for a minimum of five (5) days to any vendor who could offer equivalent specifications and terms, in accordance to County policy. There were zero responses received.

**C: Contract and Project Information**

The address of the vendor is:  
1860 Summit Commerce Park  
Twinsburg, OH 44087

The CEO for the vendor is Daniel J. Coley

The equipment will be housed at the Cuyahoga County Sanitary Engineer, 6100 W. Canal Road, Valley View, OH 44125

**D. Project Status and Planning**

1. This is a one-time equipment purchase. The equipment will be mounted on a new single axle chassis including 300 HP diesel engine, 5 speed automatic transmission, 41,000 GVW.

**E. Funding**

1. The project is funded 100% by the Sanitary Engineering funds.
2. The schedule to payment will be by invoice, when the equipment is complete, with payment due after acceptance of the system and prior to shipment.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:      Explanation:**

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [RQ21586](#)
- [Auditor's Finding](#)
- [Secretary of State Registered name RQ 21586](#)
- [Other Than Full & Open Justification](#)
- [Public Notice](#)
- [W-9, CC, DMA, FB, PQ](#)
- [Tabulation Sheet](#)

**History**

**Time**

**Who**


Clerk of the Board

**Approval**

## TABULATION OF BIDS RECEIVED

REQUISITION NO. SR-11-21586 ESTIMATED COST \$696,211.55  
 DEPARTMENT NAME: PUBLIC WORKS/SANITARY ENGINEERING ITB's SENT/RETURNED: 1-1  
 COMMODITY DESCRIPTION: SEWER CLEANING EQUIPMENT

BIDDER'S NAME & ADDRESS	\$ AMOUNT BID	AWARD	COMMENTS
<b>Jack Dohney Supplies, Inc.</b> <b>1860 Summit Commerce Park</b> <b>Twinsburg, OH 44087</b>	\$696,211.55	\$696,211.55	<b>STATE CONTRACT NO. 7767000406</b> <b>STS-670</b> <b>O.R.C. 125.04 (B)</b> <b>EXP. 12/31/2011</b>  <b>COOP - ID #7545</b>
			<b>All New Equipment</b>  <b>Vactor 2100 Series "PLUS" Combination</b> <b>Sewer Cleaner</b> <b>mounted on an Freightliner M2112V</b> <b>Conventional Chassis</b> <b>with Tandem Axle and Cummins Engine,</b> <b>per the Ohio DAS</b> <b>State Term Schedule Number 77667000406</b>

  
 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0031

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> authorizing amendments to Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network for various time periods ending 12/31/2011 to extend the time period to 12/31/2012; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Children and Family Services requests approval of amendments to Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network; and,

WHEREAS, the Cuyahoga Tapestry System of Care Provider Services Network is made up of community agencies and individual providers that deliver needed services to families that are based on a comprehensive fee-for-service approach; and,

WHEREAS, the amendment to the Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network effective for a time period of 2/1/2010 - 12/31/2011, would extend the time period to 12/31/2012 for the following:

- i) African Soul
- ii) AllSports Academy of Greater Cleveland, Inc.
- iii) Applewood Centers, Inc.
- iv) Art Therapy Studio
- v) Be Healed Family Outreach
- vi) Beech Brook
- vii) Bellefaire Jewish Childrens Bureau
- viii) Berea Children's Home & Family Services
- ix) Bureau of Drug Abuse, Cleveland Treatment Center, Inc.
- x) Catholic Charities Services Corporation dba Parmadale
- xi) Catholic Charities Services Corporation dba St. Martin de Porres Family Center
- xii) Claudia's Family Development Inc.
- xiii) Cleveland Furniture Bank
- xiv) Community Care Network, Inc.
- xv) Education Alternatives

- xvi) Family Guidance Center, Inc.
- xvii) Pressley Ridge
- xviii) Reading-R.A.M.M.
- xix) START – Support to At-Risk Teens
- xx) Specialized Alternatives for Families and Youth of Ohio, Inc.
- xxi) Sunrise East Tutoring Services, LLC
- xxii) The Cleveland Christian Home Incorporated
- xxiii) The Village Network dba Boys Village
- xxiv) West 25<sup>th</sup> Furnishings and Appliances, Inc.
- xxv) Youth Mentoring and At Risk Intervention, Inc.

WHEREAS, the amendment to the Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network effective for a time period of 6/1/2011 - 12/31/2011 would extend the time period to 12/31/2012 for the following:

- i) Building Bridges Murals, Inc.
- ii) Cleveland Eastside Ex-Offender Coalition
- iii) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project
- iv) Golden Ciphers
- v) In The Hood Foundation, Inc.
- vi) Jackson Express Services, LLC
- vii) L.E.V.Y. Social Programs, Inc.
- viii) Making a Difference Consulting, LLC
- ix) MGW Resource Center
- x) No Limit Leaders
- xi) Quality Care Residential Homes, Inc.
- xii) The East End Neighborhood House Association
- xiii) The Sanctuary Christian Entertainment Complex, Inc.
- xiv) University Settlement, Incorporation
- xv) V.O.I.C.E. Consulting (Vision, Opportunity, Investment, Commitment, Enterprise)

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes the County Executive/Department of Health and Human Services/Division of Children and Family Services to amend the Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network for the period 2/1/2010 - 12/31/2011 to extend the time period to 12/31/2012 for the following providers:

- i) African Soul
- ii) AllSports Academy of Greater Cleveland, Inc.
- iii) Applewood Centers, Inc.
- iv) Art Therapy Studio
- v) Be Healed Family Outreach
- vi) Beech Brook
- vii) Bellefaire Jewish Childrens Bureau
- viii) Berea Children's Home & Family Services
- ix) Bureau of Drug Abuse, Cleveland Treatment Center, Inc.
- x) Catholic Charities Services Corporation dba Parmadale
- xi) Catholic Charities Services Corporation dba St. Martin de Porres Family Center
- xii) Claudia's Family Development Inc.
- xiii) Cleveland Furniture Bank
- xiv) Community Care Network, Inc.
- xv) Education Alternatives
- xvi) Family Guidance Center, Inc.
- xvii) Pressley Ridge
- xviii) Reading-R.A.M.M.
- xix) START – Support to At-Risk Teens
- xx) Specialized Alternatives for Families and Youth of Ohio, Inc.
- xxi) Sunrise East Tutoring Services, LLC
- xxii) The Cleveland Christian Home Incorporated
- xxiii) The Village Network dba Boys Village
- xxiv) West 25<sup>th</sup> Furnishings and Appliances, Inc.
- xxv) Youth Mentoring and At Risk Intervention, Inc.

**SECTION 2.** The Cuyahoga County Council hereby authorizes the County Executive/Department of Health and Human Services/Division of Children and Family Services to amend the Memoranda of Understanding with various providers for the Cuyahoga Tapestry System of Care Provider Services Network for the period 6/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 for the following provider:

- i) Building Bridges Murals, Inc.
- ii) Cleveland Eastside Ex-Offender Coalition
- iii) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project
- iv) Golden Ciphers
- v) In The Hood Foundation, Inc.
- vi) Jackson Express Services, LLC
- vii) L.E.V.Y. Social Programs, Inc.
- viii) Making a Difference Consulting, LLC
- ix) MGW Resource Center
- x) No Limit Leaders
- xi) Quality Care Residential Homes, Inc.
- xii) The East End Neighborhood House Association
- xiii) The Sanctuary Christian Entertainment Complex, Inc.
- xiv) University Settlement, Incorporation







**Item Details:**

**Agency/Dept. Name:** Department of Children and Family Services  
**Agency/Dept. Head Name:** Patricia Rideout

**Type of Request:** Agreement/Amendment

**Request Prepared by:** Gregory E. Jones  
**Telephone No.:**

**SUMMARY OF REQUESTED ACTION:**

The Department of Children and Family Services (CFS) is requesting authorization from the Cuyahoga County of Ohio to amend Memorandum of Understandings (MOUs) with various providers (see below list) for the period February 1, 2010- December 31, 2011 **to extend the time period to 12/31/2012:**

- African Soul
- All Sports Academy of Greater Cleveland, Inc.
- Applewood Centers, Inc.
- Art Therapy Studio
- Be Healed Family Outreach
- Beech Brook
- Bellefaire Jewish Children's Bureau
- Berea Children's Home & Family Services
- Building Bridges Murals, Inc.
- Bureau of Drug Abuse, Cleveland Treatment Center, Inc.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Cuyahoga Tapestry System of Care Provider Services Network (PSN) is made up of community agencies and individual providers that deliver needed services to Tapestry families, based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc.

Wraparound programming through Tapestry has a broad benefit plan of various different mental health, social, and supportive services. To deliver those services in the most flexible and cost effective manner, Tapestry has developed a network of community agencies and individual providers to deliver services based on a comprehensive fee-for-service approach. No formal contracting with providers is used.

**Explanation for late submittal:**

Adapting to new contracting requirements and ensuring that all standards were met.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

General Fund

**Explanation:**

Health and Human Levy

**Total Amount Requested:**

\$917,900.00

**ATTACHMENTS:**

Click to download

- [2012 OPD approved Justification for Other than Full and Open Comp for Tapestry MOUs.pdf](#)
- [2012TapestryMOUAmendmentsLegislativeActionForm.African-Bureau.doc12-14-2012.doc](#)
- [2012AfricanSoulAmendmentSD.pdf](#)
- [2012AfricanSoulDMA.pdf](#)
- [2012AfricanSoulEvaluation.pdf](#)
- [2012AllSportsAcademyofGreaterCleveland,Inc.AmendmentSD.pdf](#)
- [2012AllSportsAcademyofGreaterCleveland,Inc.DMA.pdf](#)
- [2012AllSportsAcademyofGreaterCleveland,Inc.Eval.pdf](#)
- [2012ApplewoodCenters,Inc.AmendmentSD.pdf](#)
- [2012ApplewoodCenters,Inc.DMA.pdf](#)
- [2012ApplewoodCenters,Inc.Eval.pdf](#)
- [2012ArtTherapyStudioAmendmentSD.pdf](#)
- [2012ArtTherapyStudioDMA.pdf](#)
- [2012ArtTherapyStudioEvaluation.pdf](#)
- [2012BeHealedFamilyOutreachAmendmentSD.pdf](#)
- [2012BeHealedFamilyOutreachDMA.pdf](#)
- [2012BeHealedFamilyOutreachEval.pdf](#)
- [2012BeechBrookAmendmentSD.pdf](#)
- [2012BeechBrookDMA.pdf](#)
- [2012BeechBrookEvaluation.pdf](#)
- [2012Bellefaiire,JewishChildren'sBureauAmendmentSD.pdf](#)
- [2012Bellefaiire,JewishChildren'sBureauDMA.pdf](#)
- [2012Bellefaiire,JewishChildren'sBureauEval.pdf](#)
- [2012BereaChildren'sHome&FamilyServicesAmendmentSD.pdf](#)
- [2012BereaChildren'sHome&FamilyServicesDMA.pdf](#)
- [2012BereaChildren'sHome&FamilyServicesEval.pdf](#)

CUYAHOGA TAPESTRY SYSTEM OF CARE  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

Contractor: African Soul

Contract No.: N/A

Time Period: February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1157	Transportation - Per Round Trip
CT1204	African Dance Class
CT1205	African Drum Class (Daily)
CT1206	Positive Hip-Hop Class
CT1207	Kwanzaa Camp

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** African Soul has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karl Storkman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** AllSports Academy of Greater Cleveland, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1023	Mentoring
CT1038	After School Program
CT1040	Tutoring
CT1050	Transportation-Provider Network
CT1194	Summer Employment Camp

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** AllSports Academy of Greater Cleveland, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stroman  
Cuyahoga Tapestry System of Care

1/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Applewood Centers, Inc.

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1007	Parent - Education / Training Group
CT1011	Emergency Family Support and Sustenance
CT1038	After School Program
CT1057	Counseling & Therapy - Family Outpatient
CT1059	Psychological Evaluation

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Applewood Centers, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karl Storman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Art Therapy Studio

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

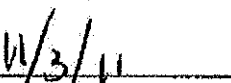
CT1061 Specialized Therapy - Art

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Art Therapy Studio has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Be Healed Family Outreach

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.


CT1023	Mentoring
CT1040	Tutoring
CT1192	Family Preservation
CT1281	Job Readiness Coaching
CT1282	On Call Crisis Counseling

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Be Healed Family Outreach has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date



**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Beech Brook

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

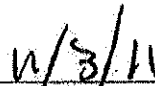
CT1023	Mentoring
CT1053	Anger Management Group
CT1287	I.T.U.-14 days or less
CT1290	I.T.U.- 30 days

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Beech Brook has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Bellefaire Jewish Children's Bureau

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1002	Household Management Services
CT1006	Parent - Coach
CT1007	Parent - Education / Training Group
CT1023	Mentoring
CT1024	Mentoring - Big Brother / Big Sister

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Bellefaire Jewish Children's Bureau has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Berea Children's Home & Family Services

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

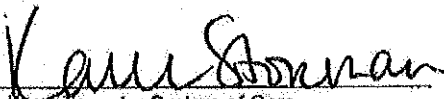
**Actual Performance versus performance Indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

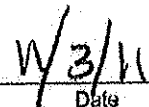
CT1023      Mentoring

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Berea Children's Home & Family Services has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
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**Contractor:** Bureau of Drug Abuse, Cleveland Treatment Center, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

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**Actual Performance versus performance Indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1033	Lessons - Art
CT1034	Lessons - Music
CT1049	Transportation - Public
CT1310	Let It Ride Game Ready 4 Life

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Bureau of Drug Abuse has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stovencu  
Cuyahoga Tapestry System of Care

1/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Building Bridges Murals, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1408 Artist Mentoring

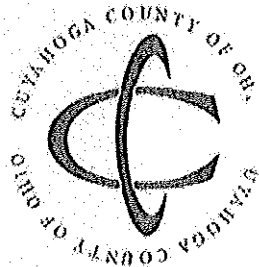
**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Building Bridges Murals, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storman  
Cuyahoga Tapestry System of Care

1/3/11  
Date



**Item Details:**

**Agency/Dept. Name:** Department of Children and Family Services  
**Agency/Dept. Head Name:** Patricia Rideout

**Type of Request:** Agreement/Amendment

**Request Prepared by:** Gregory E. Jones  
**Telephone No.:** (216) 881-4495

**SUMMARY OF REQUESTED ACTION:**

The Department of Children and Family Services (CFS) is requesting authorization from the Cuyahoga County of Ohio to amend Memorandum of Understandings (MOUs) with various providers (see below list) for the period February 1, 2010- December 31, 2011 **to extend the time period to 12/31/2012:**

- Catholic Charities Services Corporation dba Parmadale
- Catholic Charities Services Corporation dba St. Martin de Porres Family Center
- Claudia's Family Development Inc.
- Cleveland Eastside Ex-Offender Coalition
- Cleveland Furniture Bank
- Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project
- Community Care Network, Inc.
- Education Alternatives
- Family Guidance Center, Inc.
- Golden Ciphers

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Cuyahoga Tapestry System of Care Provider Services Network (PSN) is made up of community agencies and individual providers that deliver needed services to Tapestry families, based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc.

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**Explanation for late submittal:**

Adapting to new contracting requirements and ensuring that all standards were met.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
General Fund	Health and Human Levy

**Total Amount Requested:**

\$917,900.00

**ATTACHMENTS:**

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- [2012CatholicCharitiesAmendmentSD.pdf](#)
- [2012CatholicCharitiesDMA.pdf](#)
- [2012CatholicCharitiesEval.pdf](#)
- [Claudia'sFamilyDevelopment,Inc.AmendmentSD.pdf](#)
- [Claudia'sFamilyDevelopment,Inc.DMA.pdf](#)
- [Claudia'sFamilyDevelopment,Inc.Evaluation.pdf](#)
- [2012ClevelandEastsideEx-OffenderCoalitionAmendmentSD.pdf](#)
- [2012ClevelandEastside Ex-OffenderCoalitionDMA.pdf](#)
- [2012ClevelandEastsideEx-OffenderCoalitionEvaluation.pdf](#)
- [ClevelandFurnitureBankAmendmentSD.pdf](#)
- [ClevelandFurnitureBankDMA.pdf](#)
- [ClevelandFurnitureBankEvaluation.pdf](#)
- [2012ClevelandUMADAOPAAmendmentSD.pdf](#)
- [2012ClevelandUMADAOPEvaluation.pdf](#)
- [2012ClevelandUMADAOPDMA.pdf](#)
- [CommunityCareNetworkAmendmentSD.pdf](#)
- [CommunityCareNetworkDMA.pdf](#)
- [Community Care Network Evaluation.pdf](#)
- [2012EducationAlternativesAmendmentSD.pdf](#)
- [2012EducationAlternativesDMA.pdf](#)
- [2012EducationAlternativesEvaluation.pdf](#)

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Catholic Charities Services Corp dba Parmadale

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.


**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.


CT1007	Parent - Education / Training Group
CT1028	Respite - Daily
CT1053	Anger Management Group
CT1103	Respite - Foster Care / Overnight - level 1
CT1104	Respite - Foster Care / Overnight - level 2

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Catholic Charities Services Corp dba Parmadale has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date



CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Catholic Charities Services Corporation dba St. Martin de Porres  
Family Center

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013      Camp - day

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Catholic Charities Services Corporation has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storkman  
Cuyahoga Tapestry System of Care

4/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Claudia's Family Development, Inc.

**Contract No.:** N/A                      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

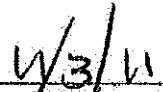
CT1013	Camp - day
CT1028	Respite - Daily
CT1030	Respite-Group Care/Overnight
CT1038	After School Program
CT1167	Transportation - Per Round Trip
CT1273	After School Program - Daily
CT1274	Anger Management Group - Session

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Claudia's Family Development, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
4/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Cleveland Furniture Bank

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1217	Furniture Bank
CT1218	Furniture Bank Delivery
CT1345	Furniture Bank Delivery Inside

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Cleveland Furniture Bank has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Strommen  
Cuyahoga Tapestry System of Care

11/3/11  
Date

CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Community Care Network, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1023     Mentoring

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Community Care Network, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stumman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Education Alternatives

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1015	Camp - therapeutic day
CT1023	Mentoring

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Education Alternatives has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stroman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Family Guidance Center, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1007	Parent - Education / Training Group
CT1053	Anger Management Group
CT1057	Counseling & Therapy - Family Outpatient
CT1059	Psychological Evaluation
CT1131	Divorce Group

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Family Guidance Center, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Cleveland Eastside Ex-Offender Coalition

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1023	Mentoring
CT1393	Prison Video Visitation
CT1394	Fatherhood Training

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Cleveland Eastside Ex-Offender Coalition has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stroman  
Cuyahoga Tapestry System of Care

4/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Cleveland UMADAOP

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1040	Tutoring
CT1404	The Dubois Boys Club
CT1405	The Bethune Girls

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Cleveland UMADAOP has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date



CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

Contractor: Golden Ciphers

Contract No.: N/A

Time Period: February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1136 Prevention Education  
CT1321 Creative Diversion Project  
CT1410 Diversion Program

**Rating of Overall Performance of Contractor (Check One):**

- Superior  
 Above Average  
 Average  
 Below Average  
 Poor

**Justification of Rating:** Golden Ciphers has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Brennan  
Cuyahoga Tapestry System of Care

4/3/11  
Date



**Item Details:**

**Agency/Dept. Name:** Department of **Agency/Dept. Head Name:** Patricia Rideout  
Children and Family Services

**Type of Request:** Agreement/Amendment

**Request Prepared by:** Kurtisene Cunningham **Telephone No.** 216-881-4729

**SUMMARY OF REQUESTED ACTION:**

The Department of Children and Family Services (CFS) is requesting authorization from the Cuyahoga County of Ohio to amend Memorandum of Understandings (MOUs) with various providers (see below list) by changing the time period from January 1, 2011- December 31, 2011 to January 1, 2012 - December 31, 2012.

1. In The Hood Foundation, Inc.
2. Jackson Express Services, LLC
3. L.E.V.Y. Social Programs, Inc.
4. Making a Difference Consulting, LLC
5. MGW Resource Center
6. No Limit Leaders
7. Pressley Ridge
8. Quality Care Residential Homes, Inc.
9. Reading-R.A.M.M.
10. START – Support to At-Risk Teens

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Cuyahoga Tapestry System of Care Provider Services Network (PSN) is made up of community agencies and individual providers that deliver needed services to Tapestry families, based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc.

Wraparound programming through Tapestry has a broad benefit plan of various different

mental health, social, and supportive services. To deliver those services in the most flexible and cost effective manner, Tapestry has developed a network of community agencies and individual providers to deliver services based on a comprehensive fee-for-service approach. No formal contracting with providers is used.

**See attached for Principle Owners**

**Explanation for late submittal:**

Adapting to new contracting requirements and ensuring that all standards are met.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
General Fund	Health and Human Levy

**Total Amount Requested:**

\$917,900.00

**ATTACHMENTS:**

Click to download

- [Approved Justification packet](#)
- [In The Hood MOU](#)
- [Jackson Express MOU](#)
- [LEVY MOU](#)
- [Making a Difference MOU](#)
- [MGW Resource Center MOU](#)
- [No Limit Leaders MOU](#)
- [Pressley Ridge](#)
- [Quality Care Residential Homes](#)
- [Reading RAMM](#)
- [START MOU](#)
- [In the Hood](#)
- [Jackson Express Services](#)
- [Making a Difference](#)
- [MGW Resource Center](#)
- [No Limit Leaders](#)
- [Pressley Ridge](#)
- [Quality Care Resid.](#)
- [Reading RAMM](#)
- [START](#)
- [In the Hood](#)
- [2012 LEVY Social Programs DMA.pdf](#)
- [LEVY](#)
- [Jackson Express Services](#)

**GUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Pressley Ridge

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1029 Respite - Foster Care / Overnight

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Pressley Ridge has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Kenneth Storkman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Reading-R.A.M.M.

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1023	Mentoring
CT1157	Transportation - Per Round Trip
CT1328	Reading R.A.M.M. Program - Group
CT1360	Reading R.A.M.M. Mad Music Individual
CT1361	Reading R.A.M.M. Mad Music Group
CT1362	Reading R.A.M.M. Program - Individual
CT1364	Reading R.A.M.M. After School Program

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Reading-R.A.M.M. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stovener  
Cuyahoga Tapestry System of Care

4/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** S.T.A.R.T. - Support To At-Risk Teens

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1027	Respite-Hourly (Licensed F.H. or facility)
CT1028	Respite - Daily
CT1030	Respite-Group Care/Overnight
CT1057	Counseling & Therapy - Family Outpatient
CT1069	Psychological Evaluation

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** S.T.A.R.T. - Support To At-Risk Teens has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen [Signature]  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** In The Hood Foundation, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1253 Sports Lessons

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** In The Hood Foundation, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storkman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** L.E.V.Y. Social Programs

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

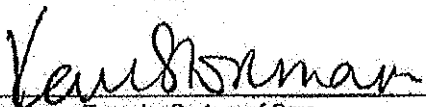
**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

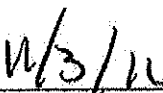
CT1017	Independent Living - Skills Training
CT1210	Ropes Course
CT1216	Career Exploration
CT1254	Instructional Lessons
CT1411	Ignite Teen Leadership Program

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** L.E.V.Y. Social Programs has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
\_\_\_\_\_  
Cuyahoga Tapestry System of Care

  
\_\_\_\_\_  
Date



**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Jackson Express Services, LLC

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

GT1409 Moving Service

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Jackson Express Services, LLC has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Making a Difference Consulting, LLC,

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1274	Anger Management Group - Session
CT1341	Girl's Circle
CT1395	CHIPS
CT1397	Boys Council

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Making a Difference Consulting, LLC, has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Valerie Storkman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** MGW Resource Center

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN);

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1023	Mentoring
CT1387	MGW Girl Talk
CT1388	MGW Girl Circles

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** MGW Resource Center/Material Girlz World has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Kenn Storkman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** No Limit Leaders

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1329 Life Coaching  
CT1416 Youth Leadership Program

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** No Limit Leaders has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storeman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

CUYAHOGA TAPESTRY SYSTEM OF CARE  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Quality Care Residential Homes, Inc.

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1028      Respite - Daily

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Quality Care Residential Homes, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storkeman  
Cuyahoga Tapestry System of Care

1/3/11  
Date



**Item Details:**

**Agency/Dept. Name:** Department of Agency/Dept. Head Patricia Rideout  
Children and Family Name:  
Services

**Type of Request:** Contract/Amendment

**Request Prepared by:** Kurtisene Cunningham **Telephone No.** 216-881-4729

**SUMMARY OF REQUESTED ACTION:**

The Department of Children and Family Services (CFS) is requesting authorization from the Cuyahoga County of Ohio to amend Memorandum of Understandings (MOUs) with various providers (see below list) by changing the time period from January 1, 2011- December 31, 2011 to January 1, 2012 - December 31, 2012.

1. Specialized Alternatives for Families And Youth of Ohio, Inc.
2. Sunrise East Tutoring Service, LLC
3. The Cleveland Christian Home Incorporated
4. The East End Neighborhood House Association
5. The Sanctuary Christian Entertainment Complex, Inc.
6. The Village Network dba Boys Village
7. University Settlement, Incorporated
8. V.O.I.C.E. Consulting (Vision, Opportunity, Investment, Commitment, Enterprise)
9. West 25th Furnishings and Appliances, Inc.
10. Youth Mentoring and At Risk Intervention, Inc.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Cuyahoga Tapestry System of Care Provider Services Network (PSN) is made up of community agencies and individual providers that deliver needed services to Tapestry families, based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc.

Wraparound programming through Tapestry has a broad benefit plan of various different mental health, social, and supportive services. To deliver those services in the most flexible and cost effective manner, Tapestry has developed a network of community agencies and individual providers to deliver services based on a comprehensive fee-for-service approach. No formal contracting with providers is used.

**See attached for Principle Owner**

**Explanation for late submittal:**

Adapting to new contracting requirements and ensuring that all standards are met.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
General Fund	Health and Human Levy

**Total Amount Requested:**

\$917,900.00

**ATTACHMENTS:**

Click to download

- [Justification Packet](#)
- [SAFY Agreement](#)
- [Sunrise East Tutoring](#)
- [The Cleveland Christian Home](#)
- [The East End Neighborhood House SD MOU.pdf](#)
- [The Sanctuary Christian Entertainment Complex](#)
- [The Village Network](#)
- [University Settlement](#)
- [VOICE Consulting](#)
- [West 25th Furn.](#)
- [Youth Mentoring](#)
- [SAFY](#)
- [Sunrise](#)
- [The Sanctuary Christian](#)
- [The Village Network](#)
- [University Settlement](#)
- [VOICE Consulting](#)
- [West 25th Furn.](#)
- [Youth Mentoring at Risk](#)
- [SAFY Eval](#)
- [Sunrise East](#)
- [The Eastend Neighborhood House](#)
- [The Cleveland Christian Home](#)

CUYAHOGA TAPESTRY SYSTEM OF CARE  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** The East End Neighborhood House Association

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1040	Tutoring
CT1053	Anger Management Group
CT1153	Martial Arts-Group
CT1205	African Drum Class (Daily)
CT1331	Parenting Class

**Rating of Overall Performance of Contractor (Check One):**

- Superior  
 Above Average  
 Average  
 Below Average  
 Poor

**Justification of Rating:** The East End Neighborhood House Association has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Sporeman  
Cuyahoga Tapestry System of Care

4/3/11  
Date



**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** The Sanctuary Christian Entertainment Complex, Inc

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1002	Household Management Services
CT1006	Parent - Coach
CT1044	Vocational - Skills Training
CT1063	Anger Management Group
CT1085	Support Groups

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The Sanctuary Christian Entertainment Complex, Inc has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** University Settlement, Inc

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1013	Camp - day
CT1038	After School Program
CT1040	Tutoring
CT1181	Beforecare and Aftercare withOUT Transportation

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** University Settlement, Inc has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Keren Stodeman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** V.O.I.C.E (Vision, Opportunity, Investment, Commit)

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1248      Photography

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** V.O.I.C.E (Vision, Opportunity, Investment, Commit) has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stroman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

CUYAHOGA TAPESTRY SYSTEM OF CARE  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

Contractor: **Specialized Alternatives for Families and Youth of Ohio, Inc.**

Contract No.: N/A

Time Period: February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

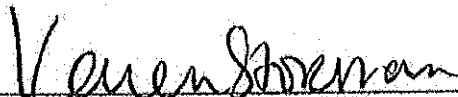
**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1002	Household Management Services
CT1005	Money Management (Family Support)
CT1007	Parent - Education / Training Group
CT1017	Independent Living - Skills Training
CT1019	Money Management (Independent Living)

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Specialized Alternatives for Families & Youth has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** Sunrise East Tutoring Service, LLC

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1040	Tutoring
CT1291	Student Assessment

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Sunrise East Tutoring Service, LLC has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

  
Cuyahoga Tapestry System of Care

  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** The Cleveland Christian Home, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance Indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1200 Family Sibling Support (In Home)

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The Cleveland Christian Home, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stroman  
Cuyahoga Tapestry System of Care

4/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE**  
**CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** The Village Network dba Boys Village

**Contract No.:** N/A      **Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has agreed to provide the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1017	Independent Living - Skills Training
CT1018	Money Management (Independent Living)
CT1020	Parent - Teen Parent Program
CT1027	Respite-Hourly (Licensed F.H. or facility)
CT1028	Respite - Daily

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The Village Network dba Boys Village has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

**CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

**Contractor:** West 25th Furnishings and Appliances, Inc.

**Contract No.:** N/A

**Time Period:** February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (Include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1298      Miscellaneous Furniture and Appliances  
CT1299      Delivery Service (e.g. furniture, goods) - Specify

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** West 26th Furnishings and Appliances, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Stromer  
Cuyahoga Tapestry System of Care

11/3/11  
Date



CUYAHOGA TAPESTRY SYSTEM OF CARE  
CONTRACT EVALUATION FORM  
(To be completed in its entirety by user department for  
all contract renewals or amendments.)

Contractor: Youth Mentoring and At Risk Intervention, I

Contract No.: N/A

Time Period: February 1, 2011 - December 31, 2011

**Service Description:** To provide innovative and flexible wraparound services for children and families enrolled in Cuyahoga Tapestry System of Care as a vendor within the Provider Services Network (PSN).

**Original Contract Amount:** N/A

**Amendment Amount:** N/A

**Performance Indicators:** Wraparound plans require the provision of a range of formal and informal services agreed upon through the Memorandum of Understanding process to serve children and families. Vendor is authorized to provide specified services through this MOU with Tapestry System of Care. Services are identified by the family team and coordinated by wraparound facilitators to promote the strengths and culture of the identified client/family.

**Actual Performance versus performance indicators (include statistics):** Vendor has provided the following services to families based on individualized needs identified through the wraparound process. These services were requested through the PSN.

CT1023 Mentoring

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** Youth Mentoring and At Risk Intervention, Inc. has remained active and served Tapestry families in a professional and supportive manner via the Provider Services Network.

Karen Storrman  
Cuyahoga Tapestry System of Care

11/3/11  
Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0032

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,074,053.00 for legal services for the Division of Children and Family Services for the period 1/1/2012 - 12/31/2012, and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.
---	---

WHEREAS, the County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services has submitted a request to enter into an Agreement with the Cuyahoga County Prosecutor's Office for legal services in an amount not-to-exceed \$2,074,053.00 for the period 1/1/2012 – 12/31/2012; and

WHEREAS, the agreement is for legal services as defined under Chapter 309 of the Ohio Revised Code ("ORC") in matters related to the adjudication and disposition of children within the jurisdiction of Chapter 2151 of the ORC, and to perform such other duties that may be required of it by operation of Title IV-E; and

WHEREAS, the services to be provided includes representing the CFS in court proceedings, including preparing pleading, briefs and other legal documents for court proceedings involving CFS, and performing necessary legal research.

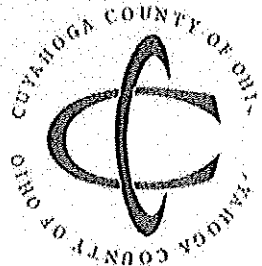
**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby approves the legal service agreement between the Department of Health and Human Services/Division of Children and Family Services and the Cuyahoga County Prosecutor's Office in an amount not-to-exceed \$2,074,053.00 for the period 1/1/2012 – 12/31/2012.

**SECTION 2.** That the County Executive is authorized to execute all documents required in connection with said agreement.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.





**Item Details:**

**Agency/Dept. Name:** Department of Children and Family Services  
**Agency/Dept. Head Name:** Patricia Rideout

**Type of Request:** Contract/Amendment

**Request Prepared by:** David Latsko  
**Telephone No.:** 216-432-2621

**SUMMARY OF REQUESTED ACTION:**

The Cuyahoga County Division of Children and Family (CFS) is requesting authorization from the Cuyahoga County of Ohio to enter into an agreement for legal services provided by the Office of the Cuyahoga County Prosecuting Attorney for a total not to exceed \$2,074,053.00 for the period January 1, 2012 through December 31, 2012.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

1. This agreement is for legal services as defined under Chapter 309 of the Revised Code in matters related to the adjudication and disposition of children within the jurisdiction of Chapter 2151 of the Revised Code, and to perform such other duties that may be required of it by the operation of Title IV-E. Functions include representing the CFS in all court proceedings; preparation, including necessary legal research, for such representation role; the preparation, including necessary legal research, of pleadings, briefs, and other legal documents for court proceedings involving the CFS, and attendance at organized and formal training activities the purpose of which is to improve the capacity of attendees to provide legal services to the CFS. 2. History - The County Prosecutor, also called the Prosecuting Attorney, is the State of Ohio's attorney for Cuyahoga County, serving a population of more than 1.4 million people living in and around the City of Cleveland. Criminal Division prosecutors seek justice for victims of crime, punishment of those individuals who break our laws, and safer streets and neighborhoods for all citizens. They protect the health and safety of our county's children; they represent children's interests in abuse, neglect and dependency cases; and they work to establish paternity and collect court-ordered child support.

**OUTCOMES/EXPECTATIONS:**

3. Provide counsel to CFS on all matters as requested. Once CFS has reviewed recommendation(s) and developed a plan which is in the best interest of a child and in accordance with law, provide legal representation to secure approval from the court in order to carry out the plan.

4. When the Juvenile Court grants custody to CFS, if a journal entry is not forwarded, facilitate securing one. Office of the Cuyahoga County Prosecuting Attorney This agreement is for legal services as defined under Chapter 309 of the Revised Code in matters related to the adjudication and disposition of children within the jurisdiction of Chapter 2151 of the Revised Code, and to perform such other duties that may be required of it by the operation of Title IV-E.

**Explanation for late submittal:**

Negotiations of agreement and 2012 Budget

**Contract/Agreement Information:**

**Procurement Method:**

Other

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Other

**Explanation:**

Health and Human Services Levy

**Total Amount Requested:**

\$2,074,053.00

**ATTACHMENTS:**

Click to download

- [2012 Legal Agreement SD.pdf](#)
- [2012 Legal Agreement Justification Form SD.pdf](#)
- [2012 County Prosecutor Yb 12162011.doc](#)
- [2011 - County Prosecutor Eval.doc](#)
- [2012 Cuyahoga County Prosecutors Office Agr FR.pdf](#)
- [2012 Legal Agreement Legislative Action Request form 01042012.doc](#)
- [Cuyahoga County Prosecutors Office 2011 historylog.xls](#)

**History**

**Time**

1/31/2012 1:28 PM

**Who**

Office of Procurement & Diversity

Clerk of the Board

**Approval**

Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

**Contractor:** Office of the Cuyahoga County Prosecuting Attorney

**Contract/Agreement No.:**  
CE1100050-01

**Time Period:**  
January 1, 2011-December 31, 2011

**Service Description:** Custody Representation, General Civil Representation, Appeals Representation and Parent-Relative Locator Services

**Original Contract/Agreement Amount:** \$2,264,000.00

**Prior Amendment(s) Amount(s):**

**Performance Indicators:** County Prosecutor is to provide counsel to CFS on all matters as requested. Once CFS has reviewed recommendations and developed a plan which is in the best interest of a child and in accordance with law, provide legal representation to secure approval from the court in order to carry out the plan. Additionally, when the Juvenile Court grants custody to CFS, if a journal entry is not forwarded, they will facilitate securing one.

**Actual performance versus performance indicators (include statistics):**

The County Prosecutor's Office has represented CFS on all matters as outlined above.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The County Prosecutor's Office has fulfilled its objectives and has represented the agency in a positive and proactive manner.

Cynthia Weiskittel/ Ongoing Services  
User Department

December 14, 2011  
Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0033

Sponsored by: <b>County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> making awards on RQ21780 to various providers for community wraparound care coordination and family and youth advocacy services for the period 4/1/2012 - 6/30/2013, and authorizing the County Executive to execute contracts and all other documents consistent with said awards and this Resolution.
---	---

WHEREAS, the Cuyahoga Executive/Department of Health and Human Services/Division of Children and Family Services has recommended awards on RQ21780 for community wraparound care coordination and family and youth advocacy services for the period 4/1/2012 - 6/30/2013; and,

WHEREAS, the authority to seek proposals was approved by the Contracts and Purchasing Board through No. CPB2011-275; and,

WHEREAS the total value of the project is anticipated not-to-exceed \$14,925,825.00; and,

WHEREAS, the bids were closed on December 27, 2011, where eight (8) proposals were recommended for the award from the following:

- 1) Applewood Centers, Inc. in the amount of \$669,468.72
- 2) Beech Brook in the amount of \$836,858.40
- 3) Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center in the amount of \$449,755.00
- 4) Catholic Charities Services Corporation dba Parmadale in the amount of \$836,858.40
- 5) The Cleveland Christian Home Incorporated in the amount of \$836,858.40
- 6) The East End Neighborhood House Association in the amount of \$475,002.00
- 7) University Settlement, Incorporated in the amount of \$375,640.00
- 8) West Side Community House in the amount of \$553,865.00; and

WHEREAS, the primary goals of the project are improved family and youth functioning, reduced recidivism in Child Welfare, reduced recidivism in Juvenile Justice, and increased effectiveness and efficiency of service delivery; and,

WHEREAS, the funding for this project is 100% by the General Fund from the Health and Human Services Levy.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the County Executive's recommendation and authorizes an award to various providers on RQ21780 for community wraparound care coordination and family and youth advocacy services for the period 4/1/2012 - 6/30/2013 for the following:

- 1) Applewood Centers, Inc. in the amount of \$669,468.72
- 2) Beech Brook in the amount of \$836,858.40
- 3) Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center in the amount of \$449,755.00
- 4) Catholic Charities Services Corporation dba Parmadale in the amount of \$836,858.40
- 5) The Cleveland Christian Home Incorporated in the amount of \$836,858.40
- 6) The East End Neighborhood House Association in the amount of \$475,002.00
- 7) University Settlement, Incorporated in the amount of \$375,640.00
- 8) West Side Community House in the amount of \$553,865.00.

**SECTION 2.** The County Executive is authorized to execute all documents required with said awards.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2012



**Item Details:**

**Agency/Dept. Name:** Department of Children and Family Services  
**Agency/Dept. Head Name:** Patricia Rideout

**Type of Request:** Award Recommendation

**Request Prepared by:** Kurtisene Cunningham  
**Telephone No.:** 216-881-4729

**SUMMARY OF REQUESTED ACTION:**

Title: Children and Family Services 2012 Award Recommendation for RFP 21780 -Children and Family Services/Cuyahoga Tapestry System of Care -Wraparound Care Coordination and Family/Youth Advocacy

**A. Scope of Work Summary**

1. Children and Family Services is requesting authority to recommend the following vendors (see below list) for award recommendations for RFP 21780. The RFP is for the period of April 01, 2012 - June 30, 2013 with an anticipated cost not-to-exceed \$14,925,825.00.
2. The primary goals of the project are:
  - Improved family and youth functioning
  - Reduced recidivism in Child Welfare
  - Reduced recidivism in Juvenile Justice
  - Increased effectiveness and efficiency of service delivery
3. NA

**B. Procurement**

1. The procurement method for this project was RFP 21780. The total value of this RFP is \$14,925,825.00.
2. The RFP bid close date was 12/27/2011. The SBE goal is 0%
3. There were ten (10) proposals received for this RFP, and eight (8) proposals were recommended for award.

**C. Contract and Project Information**

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

**D. Project Status and Planning**

1. The project occurs annually.

**E. Funding**

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by Invoice.

**Recommended Vendors and Scores for RFP 21780:**

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The primary goals of the project are:

- 1. Improved family and youth functioning
- 2. Reduced recidivism in Child Welfare
- 3. Reduced recidivism in Juvenile Justice
- 4. Increased effectiveness and efficiency of service delivery

Please see attached for Principle Owner.

**Explanation for late submittal:**

NA

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:      Explanation:**

General Fund              Health and Human Services Levy

**Total Amount Requested:**

\$14,925,825.00

**ATTACHMENTS:**

Click to download

- [Final RFP](#)
- [Applewood SOS](#)
- [Applewood Eval](#)
- [Applewood FR](#)

**RQ 21780 Tabulation Sheet**

Team 1	Scores			
	EE	BB	TVN	WORFLC
Reviewer 1	70	85	59	55
Reviewer 2	79	98	67	49
Reviewer 3	90	95	63	75
Reviewer 4	86	97	76	73
Reviewer 5	81	85	73	66
Average:	81.2	92	67.6	63.6

Team 2	Scores	
	CC	SMDP
Reviewer 6	92	85
Reviewer 7	94	91
Reviewer 8	89	85
Reviewer 9	96	88
Reviewer 1	98	93
Reviewer 1	95	90
Average:	94	88.66667

Team 3	Scores			
	US	AW	CCH	WSCH
Reviewer 1	91	93	75	76
Reviewer 1	79	89	90	83
Reviewer 1	83	93	88	69
Reviewer 1	95	100	97	100
Average:	87	93.75	87.5	82

EIN #	Council District	AGENCY -W-9 Name	Status	Principal Owner	Title
34-0714571	7	Applewood Centers, Inc.	Ohio Non-Profit Corporation	Melanie K. Falls	Executive Director
34-0714597	6	Beech Brook	Ohio Non-Profit Corporation	Debra Rex	CEO
34-1318541	4	Catholic Charities Services Corporation dba Parmadale	Ohio Non-Profit Corporation	Maureen Dee	Executive Director
26-1323950	10	Catholic Charities Services Corporation dba St. Martin de Porres Family Center	Ohio Non-Profit Corporation	Kevin Hodges	Director
34-0733131	7	The Cleveland Christian Home Incorporated	Ohio Non-Profit Corporation	David Lundeen	CEO
34-0714656	9	The East End Neighborhood House Association	Ohio Non-Profit Corporation	Zulma Zubala	CEO
34-0714776	3	University Settlement, Incorporated	Ohio Non-Profit Corporation	Derrick S. Fulton	Executive Director
34-0714820	3	West Side Community House	Ohio Non-Profit Corporation	Dawn Kolograf	Executive Director

<b>Contact #</b>	<b>Business Address</b>	<b>City, State &amp; Zip</b>
216-932-2800	2526 East 22 <sup>nd</sup> Street	Cleveland, OH 44115
216-831-2255 x 2290	3737 Lander Road	Pepper Pike, OH 44124
216-391-2030x12	6753 State Road	Parma OH 44134
216-268-2095	1264 East 123 <sup>rd</sup> St.	Cleveland, OH 44108
216-688-4100	2202 Prame Avenue	Cleveland, OH 44109
216791-9378	2749 Woodhill Road	Cleveland OH 44104
216-641-8948	4800 Broadway Ave.	Cleveland OH 44127
216-771-7297	9300 Lorain Avenue	Cleveland, OH 44102

**Tapestry System of Care RFP 21780**

**Family and Youth Advocacy Services  
Award Recommendations:**

Provider	Contract Amount
Catholic Charities Services Corporation dba St. Martin de Porres Family Center	\$449,755.00
University Settlement	\$375,640.00
West Side Community House	\$553,865.00
East End Neighborhood House	\$475,002.00
<b>Total:</b>	<b>\$1,854,262.00</b>

**Wraparound Care Coordination Services  
Award Recommendations:**

Provider	Average Daily Census	Total Program Budget	(Medicaid) Match requirement (20%)	Levy Funds (DCFS contract amount)
Applewood Center, Inc.	80	836,858.40	167,371.68	669,468.72
Beech Brook	100	1,046,073.00	209,214.60	836,858.40
Catholic Charities Services Corporation dba Parmadale	100	1,046,073.00	209,214.60	836,858.40
The Cleveland Christian Home Incorporated	100	1,046,073.00	209,214.60	836,858.40
<b>Totals:</b>		<b>\$3,975,077.40</b>	<b>\$ 795,015.48</b>	<b>\$ 3,180,061.92</b>



# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0034

<b>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> making awards on RQ21241 to various providers for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 3/31/2013, and authorizing the County Executive to execute contracts and all other documents consistent with said awards and this Resolution.
---	--

WHEREAS, the Cuyahoga Executive/Department of Health and Human Services/Division of Children and Family Services has recommended awards on RQ21241 for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 3/31/2013; and,

WHEREAS, the authority to seek proposals was approved by the Contracts and Purchasing Board through No. CPB2011-258; and,

WHEREAS the total value of the project is anticipated not-to-exceed \$8,972,992.00; and,

WHEREAS, the bids were closed on December 12, 2011, where fourteen (14) proposals were recommended for the awards from the following:

- 1) Catholic Charities Community Services Corporation (St. Martin de Porres Family Center) in the amount of \$640,928.00
- 2) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project in the amount of \$640,928.00
- 3) The East End Neighborhood House Association in the amount of \$776,535.00
- 4) Friendly Inn Settlement, Inc. in the amount of \$739,780.00
- 5) The Harvard Community Services Center in the amount of \$664,455.00
- 6) Center for Families and Children in the amount of \$690,430.00
- 7) City of Lakewood in the amount of \$704,853.26
- 8) Murtis Taylor Human Services System (East Cleveland) in the amount of \$754,804.00
- 9) Murtis Taylor Human Services System (Mt. Pleasant) in the amount of \$745,803.00
- 10) Parma City School District in the amount of \$710,000.00
- 11) University Settlement, Incorporated in the amount of \$732,054.00
- 12) West Side Community House in the amount of \$753,105.00

- 13) Word of Righteousness Family Life Center, Inc. in the amount of \$650,000.00
- 14) YMCA of Greater Cleveland in the amount of \$774,542.00; and

WHEREAS, the primary goal of the project is to build upon neighborhood/ community resources and implement the Family to Family and wraparound models to empower families and promote self-sufficiency; and,

WHEREAS, the funding for this project is 100% by the General Fund from the Health and Human Services Levy.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

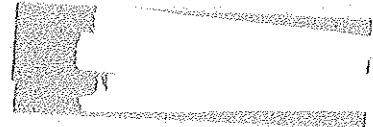
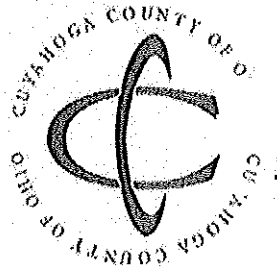
**SECTION 1.** The Cuyahoga County Council hereby approves the County Executive's recommendation and authorizes awards to various providers on RQ21241 for the Family to Family Neighborhood System of Care for the period 1/1/2012 - 3/31/2013 for the following:

- 1) Catholic Charities Community Services Corporation (St. Martin de Porres Family Center) in the amount of \$640,928.00
- 2) Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project in the amount of \$640,928.00
- 3) The East End Neighborhood House Association in the amount of \$776,535.00
- 4) Friendly Inn Settlement, Inc. in the amount of \$739,780.00
- 5) The Harvard Community Services Center in the amount of \$664,455.00
- 6) Center for Families and Children in the amount of \$690,430.00
- 7) City of Lakewood in the amount of \$704,853.26
- 8) Murtis Taylor Human Services System (East Cleveland) in the amount of \$754,804.00
- 9) Murtis Taylor Human Services System (Mt. Pleasant) in the amount of \$745,803.00.
- 10) Parma City School District in the amount of \$710,000.00
- 11) University Settlement, Incorporated in the amount of \$732,054.00
- 12) West Side Community House in the amount of \$753,105.00
- 13) Word of Righteousness Family Life Center, Inc. in the amount of \$650,000.00
- 14) YMCA of Greater Cleveland in the amount of \$774,542.00.

**SECTION 2.** The County Executive is authorized to execute all documents consistent with said awards.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that





**Item Details:**

**Agency/Dept. Name:** Department of Agency/Dept. Head Patricia Rideout  
Children and Family Name:  
Services

**Type of Request:** Authority To Submit

**Request Prepared by:** Gregory E. Jones      **Telephone No.** (216) 881-4495

**SUMMARY OF REQUESTED ACTION:**

Title: Children and Family Services 2012 Award Recommendation for RFP 21241 Family to Family Neighborhood System of Care.

**A. Scope of Work Summary**

1. Children and Family Services is requesting authority to recommend the following vendors (see below list) for award recommendations for proposals submitted for RFP 21241. The RFP is for the period of April 01, 2012 - March 31, 2013 with an anticipated cost not-to-exceed \$8,972,992.00.
2. The goals of RFP 21241 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.
3. NA

**B. Procurement**

1. The procurement method for this project is RFP - RQ21241.
2. The RFP process was closed on 12/12/2011. There were fourteen (14) bids pulled from OPD and fourteen (14) bids are submitted for approval.

**C. Contractor and Project Information**

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

**D. Project Status and Planning**

1. This project recurs annually.

#### **E. Funding**

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

#### **Recommended Vendors and Scores for RFP 21241:**

1. Catholic Charities Community Services Corporation: 90
2. Cleveland Urban Minority Alcoholism and Drug Abuse Outreach Project: 90
3. The East End Neighborhood House Association: 92
4. Friendly Inn Settlement, Inc.: 86
5. The Harvard Community Services Center: 91
6. Center for Families and Children: 93
7. City of Lakewood: 86
8. Murtis Taylor Human Services System (East Cleveland): 85
9. Murtis Taylor Human Services System (Mt. Pleasant): 87
10. Parma City School District: 82
11. University Settlement, Incorporated.: 92
12. West Side Community House: 88
13. Word of Righteousness Family Life Center, Inc.: 86
14. YMCA of Greater Cleveland: 85

#### **PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

##### **DESCRIPTION/PURPOSE:**

The Division of Children and Family Services (DCFS) and the community, together with families, will identify and build on family strengths to provide opportunities to participate in all decisions affecting them. This work supports the mission of this agency to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community. DCFS has expanded its support to at risk families by implementing the wrap-around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- 1) Persistent Commitment
- 2) Child Centered, Family Focused
- 3) Individualized, Strength-Based
- 4) Family, Youth and Professional Partnership
- 5) Collaboration and Community Support
- 6) Social Networks and Informal Supports
- 7) Outcome Based and Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

**OUTCOMES:**

The Division of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our fourteen (14) neighborhood collaborative agencies.

- 1) To reduce the number and rate of children placed away from their birth families.
- 2) Place more children in their own neighborhood.
- 3) To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services.
- 4) To decrease the lengths of stay of children in placement.
- 5) To increase the number and rate of children who are reunified with their birth families.
- 6) To decrease the number and rate of children reentering placement.
- 7) To reduce the number of moves children in care experience.
- 8) To increase the number and rate of brothers and sisters placed together.
- 9) To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

**Principle Owner:**

**Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center-Non-Profit Corporation, Bernadette Washington, Executive Director**

**Cleveland UMADOP -Non-Profit Corporation , Jessica B. Horne, Executive Director**

**The East End Neighborhood House Association - Non-Profit Corporation - Paul Hill, Jr., President/CEO**

**Friendly Inn Settlement, Inc.-Non-Profit Corporation, Geraldine Burns, Director**

**The Harvard Community Services Center-Non-Profit Corporation- Elaine Gohlstin, Director**

**Center For Families and Children- Non-Profit Corporation - Sharon Sobol Jordan, President & CEO**

**City of Lakewood -Non-Profit Corporation, Mary Hall, Director**

**The Murtis H. Taylor Human Services System (East Cleveland)- Non-Profit Corporation -Lovell J. Custard, CEO/President**

**The Murtis H. Taylor Human Services System (Mt. Pleasant)- Non-Profit Corporation -Ruth Addision, Executive Director**

**Parma City School District-Non-Profit Corporation, Jeffrey Graham, Superintendent**

**University Settlement, Inc. -Non-Profit Corporation - Patricia Gullian, Interim Director**

**West Side Community House -Non-Profit Corporation - Dawn Kolograf, Executive Director**

**Word of Righteousness Family Life Center, Inc.-Non-Profit Corporation- Dr. Alicia M. Lytle, President & CEO - Non Profit**

**YMCA of Greater Cleveland -Non-Profit Corporation, Glenn Haley, CEO, President**

**Explanation for late submittal:**

NA

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

General Fund

**Explanation:**

Health and Human Services Levy

**Total Amount Requested:**

\$8,972,992.00

**ATTACHMENTS:**

Click to download

- [Family to Family F2F 2012-2013 RFP Final.pdf](#)
- [Secretary of State](#)
- [ER](#)
- [Secretary of State](#)
- [ER](#)
- [Secretary of State](#)
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- [ER](#)
- [Secretary of State](#)
- [Bid Sheet](#)
- [RFP 21241 Award Recond. History Log](#)
- [Contractor and Project Information](#)
- [YMCA Eval](#)
- [Word of Righteousness Eval](#)
- [Westside Comm House Eval](#)
- [University Settlement Eval](#)

**Cuyahoga County Department of Children & Family Services**  
**2012/2014 Request for Proposal - Family to Family Neighborhood**  
**System of Care**

**BID TABULATIONS**

<b>AGENCY</b>	<b>BID TABULATIONS (2 year contract)</b>
<b>Murtis Taylor Human Services System (East Cleveland)</b>	<b>\$745,804.00</b>
<b>City of Lakewood</b>	<b>\$704,853.26</b>
<b>Catholic Charities Community Services (St. Martin de Porres Family Center)</b>	<b>\$640,928.00</b>
<b>West Side Community House</b>	<b>\$753,105.00</b>
<b>The Harvard Community Services Center</b>	<b>\$664,455.00</b>
<b>Friendly Inn Settlement, Inc. &amp; CMHA</b>	<b>\$739,780.00</b>
<b>Parma City School District</b>	<b>\$710,000.00</b>
<b>The East End Neighborhood House Association</b>	<b>\$776,535.00</b>
<b>University Settlement, Inc.</b>	<b>\$732,054.00</b>
<b>Murtis Taylor Human Services System (Mt. Pleasant)</b>	<b>\$745,803.00</b>
<b>YMCA of Greater Cleveland</b>	<b>\$774,542.00</b>
<b>Cleveland Urban Minority Alcoholism &amp; Drug Abuse Outreach Project</b>	<b>\$640,928.00</b>
<b>Word of Righteousness Family Life Center, Inc.</b>	<b>\$650,000.00</b>
<b>Center for Families and Children</b>	<b>\$690,430.00</b>

Bid Tabulations



# County Council of Cuyahoga County, Ohio

## Resolution No. R2011-0344

Sponsored by: <b>County Executive FitzGerald/Fiscal Officer and Councilmember Simon</b>	<b>A Resolution</b> reaffirming and approving a reduced dog license fee for spayed and neutered dogs, effective 12/1/2011; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Kennel has been organized to perform certain duties in accordance with Ohio Revised Code Section 955.01 et seq.; and

WHEREAS, the Cuyahoga Humane Animal Control Advisory Board is established to examine all facets of animal care within the community and identifying existing needs, problems, and resources and to provide the County Council with a comprehensive plan of specific recommendations directed toward improved quality of overall care and control of dogs; and

WHEREAS, by BOCC Resolution No. 082548, dated 6/5/2008, various fees for the County Kennel were approved, including a license fee of \$20.00 for all dogs, effective 12/1/2008; and

WHEREAS, Section 955.01(A)(2) of the Ohio Revised Code addresses registration fees for dogs that have not been spayed or neutered; and

WHEREAS, County Council wishes to encourage owners to have their dogs spayed or neutered and properly registered by reducing the fee.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That County Council hereby reaffirms and approves a regular dog license fee of \$20.00.

**SECTION 2.** That County Council also hereby reaffirms and approves a 20% reduction of the regular dog license fee for spayed or neutered dogs. The new fee for spayed or neutered dogs shall, therefore, be \$16.00.

**SECTION 3.** That said dog license fees shall be effective December 1, 2011.

**SECTION 4.** That the license fees generated shall be used for purposes of operating and maintaining an animal shelter in Cuyahoga County.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0014

Sponsored by: <b>County Executive FitzGerald/Fiscal Officer/Office of Budget &amp; Management</b>	<b>A Resolution</b> amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2011-0320, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on October 28, 2010, the former governing body of Cuyahoga County adopted the 2011 Annual Appropriation Measure establishing the 2011 annual budgets for all County departments, offices and agencies;

WHEREAS, it is necessary to adjust the 2011 Annual Appropriation Measure to reflect budgetary funding increases, funding reductions, and to transfer budget appropriations in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2011 Annual Appropriation Measure be amended to provide for the following additional appropriation increases and decreases, to be determined by the Office of Budget & Management (OBM), for the purpose of year-end reconciliation of accounts, provided that the maximum amount of any one item shall not exceed \$100,000.00, unless the additional appropriation increase is offset by a corresponding decrease of the same amount, except that any one item identified to fund pending service charge(s) shall not exceed \$500,000.00.

**Fund Nos./Budget Accounts**

**Journal Nos.**

A1.	24A510 – Public Assistance Funds-Work and Training WT137109 – Administrative Services Other Expenses	\$ (1,500,000.00)	<b>BA1101144</b>
A2.	24A301 – Public Assistance Funds Children and Family Services CF135467 – Administrative Services - CFS Other Expenses	\$ (787,000.00)	
A3.	24A301 – Public Assistance Funds Children and Family Services CF135491 – Information Services Other Expenses	\$ (500,000.00)	

Funding Source: Federal and State revenues as well as the Health and Human Services Levy Fund.

B1.	20A302 – Dog and Kennel CT050047 – Dog Warden Other Expenses	\$ 40,000.00	<b>BA1101097</b>
B2.	51A404 – County Parking Garage CT571125 – Huntington Park Garage Other Expenses	\$ 5,000.00	
B3.	64A606 – Fast Copier CT577551 – Fast Copy Other Expenses	\$ 27,000.00	

Funding Source: Funding for the parking garage comes from parking fees assessed on patrons. Funding for the print shop comes from charges to user agencies.

C1.	68A100 – Hospitalization – Self Insurance Fund CC499202 – Human Resources Benefits Office Other Expenses	\$ 175,000.00	
C2.	68A100 – Hospitalization – Self Insurance Fund CC499202 – Human Resources – Benefits Office Other Expenses	\$ 6,233.00	<b>BA1101102</b>

Funding Source: Employer and employee contributions.

D.	54A100 – Sanitary Engineer ST540252 – Sanitary Engineer Administration Other Expenses	\$ 5,000.00	<b>BA1101097</b>
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Funding Source: Sanitary sewer district fees.

E.	62A603 – County Garage		<b>BA1101101</b>
	CT575001 – Buildings and Grounds – Maintenance Garage		
	Other Expenses	\$	5,000.00

Funding Source: Funding for the County Garage comes from charges to user agencies.

F.	01A001 – General Fund		<b>BA1101103</b>
	DV014100 – Economic Development		
	Personal Services	\$	24,100.00

Funding Source: General Fund.

G.	24A641 - PA Homeless Services		<b>BA1101064</b>
	HS158097 – PA Homeless Services		
	Other Expenses	\$	15,000.00

Funding Source: Health and Human Services Levy Fund.

H.	24A635 - EC-Invest In Children-PA		<b>BA1101065</b>
	EC451484 – Early Childhood Admin Serv		
	Other Expenses	\$	57,500.00

Funding Source: Health and Human Services Levy Fund.

II.	22A678 – Shelter + Care Renewal -SRA		<b>BA1101060</b>
	HS753095 – Shelter + Care '10 Renewal -SRA		
	Other Expenses	\$	(432,600.00)

I2.	22A682 – Shelter + Care Renewal –SRA Renewal		<b>BA1101061</b>
	HS753202 – Shelter + Care -2010 Renewal SRA 70 UNIT		
	Other Expenses	\$	432,600.00

Funding Source: United States Department of Housing & Urban.

ITEMS SUBMITTED THROUGH DECEMBER 20, 2011
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J.	21A018 - St. Luke's Foundation/Med Home Program		<b>BA1101210</b>
	EC720730 – St. Luke's Foundation/Med Home Program		
	Other Expenses	\$	1,321.28

Funding Source: Health and Human Services Levy Fund.

K.	40A526 – Ohio Department of Transportation (ODOT) - Local Projects Administration (LPA)		<b>BA1101196</b>
	CE785006 – ODOT - LPA		
	Personal Services	\$	14,966.50

Funding Source: Funding for the Fitch Road Project is 80% Federal Highway Administration dollars passed through ODOT, 20% County Funding (\$7.50 Fund).

L1.	29A391 – Health & Human Services Levy 4.8		<b>BA1101185</b>
	SU514497 – H&HS Subsidy Treatment Services		
	Other Expenses	\$	4,000.00

L2.	29A391 – Health & Human Services Levy 4.8		
	SU514216 – Criminal Justice Intervention		
	Other Expenses	\$	4,000.00

Funding Source: Health & Human Services Levy Fund.

M.	29A391 – Health & Human Services Levy 4.8		<b>BA1101186</b>
	SU514216 – Criminal Justice Intervention		
	Other Expenses	\$	1,000.00

Funding Source: Health & Human Services Levy Fund.

N.	22S274 – Home Weatherization Assistance Program		<b>BA1101198</b>
	(HWAP) American Recovery and Reinvestment Act (ARRA) 2009-2010		
	DV725218 – HWAP ARRA Department of Energy (DOE) Support 2009-2010		
	Other Expenses	\$	93.75

Funding Source: Department of Energy.

O1.	24A510 – Public Assistance Funds-Work and Training		<b>BA1101148</b>
	WT137315 – Work First Services		
	Other Expenses	\$	(2,000,000.00)

O2.	24A510 – Public Assistance Funds-Work and Training		
	WT137109 – Administrative Services - EFS		
	Other Expenses	\$	(300,000.00)

Funding Source: Federal and State revenues as well as the Health and Human Services Levy Fund.

P1.	67A005 – Workers’ Comp Retrospective 2005		<b>BA1101244</b>
	CC498824 – Workers’ Comp Retrospective 2005		
	Other Expenses	\$	30,000.00

P2.	67A010 – Workers’ Comp Retrospective 2010		<b>BA1101243</b>
	CC498873 – Workers’ Comp Retrospective 2010		
	Other Expenses	\$	(30,000.00)

Funding Source: Charges to County agencies for workers’ compensation insurance based on injury risk levels.

ITEMS SUBMITTED THROUGH DECEMBER 27, 2011
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Q1.	24A601 – Senior and Adult Services SA138701 – OPTIONS Personal Services	\$	(96,000.00)	<b>BA1101239</b>
Q2.	24A601 – Senior and Adult Services SA138602 – Home-Based Services Personal Services	\$	(278,000.00)	
Q3.	24A601 – Senior and Adult Services SA138479 – Adult Protective Services Personal Services	\$	(6,000.00)	
Q4.	24A601 – Senior and Adult Services SA138420 – Home Support Personal Services	\$	(178,000.00)	
Q5.	24A601 – Senior and Adult Services SA138354 – Management Services Personal Services	\$	(52,000.00)	
Q6.	24A601 – Senior and Adult Services SA138321 – Administrative Services Personal Services	\$	(38,000.00)	

Funding Source: Health and Human Services Levy Fund, the Public Assistance allocations, and fees for services.

R.	20A600 – Cuyahoga Support Enforcement Agency SE496000 – Cuyahoga Support Enforcement Agency Personal Services	\$	(1,113,000.00)	<b>BA1101240</b>
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Funding Source: Title IV-D federal reimbursement at the rate of 66%, the State Child Support Allocation, fees for services, and the County's two Health and Human Services Levy Fund.

S.	01A001 – General Fund DV014100 – Economic Development Personal Services	\$	38,956.79	<b>BA1101202</b>
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Funding Source: General Fund.

T.	54A100 – Sanitary Engineer ST540252 – Sanitary Engineer Administration Other Expenses	\$	30,000.00	<b>BA1101258</b>
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Funding Source: Sanitary sewer district charges.

U1.	01A001 – General Fund		<b>BA1101249</b>
	SH350470 – Jail Operations-Sheriff		
	Other Expenses	\$	(215,500.00)

U2.	61A608 – Central Security Service-Sheriff		<b>BA1101250</b>
	SH352005 – Building Security Services		
	Personal Services	\$	215,500.00

Funding Source: Funding for the Jail Operations account is from the General Fund and the funding for Building Security (Protective Services) is from the internal service fund which derives revenues from charges to user agencies.

V.	01A001 - General Fund		<b>BA1101276</b>
	PD140053 – Public Defender		
	Other Expenses	\$	59,000.00

Funding Source: General Fund.

W.	20A602 - Probate Crt (Clrk) Comput. Fund		<b>BA1101320</b>
	PC404632 – Probate Computerization \$10 Fee FD		
	Other Expenses	\$	42,000.00

Funding Source: \$3 filing fee for the operation of the Court, as set forth in O.R.C. 2101.162(A)(1); there is also a \$10 filing fee for the operation of our Clerk of Court, as set forth in O.R.C. 2101.162(B)(1). This may be assessed on estates, guardianships, trusts, adoptions, minor settlements, change of names and civil actions.

ITEMS SUBMITTED THROUGH January 3, 2012
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X.	24A635 - EC-Invest In Children-PA		<b>BA1101219</b>
	EC451484 – Early Childhood Admin Service		
	Other Expenses	\$	3,800.00
	Personal Services	\$	2,100.00

Funding Source: Health and Human Services Levy Fund.

Y.	24A635 - EC-Invest In Children-PA		<b>BA1101227</b>
	EC451484 – Early Childhood Admin Service		
	Other Expenses	\$	8,000.00
	Personal Services	\$	300.00

Funding Source: Health & Human Services Levy Fund.

Z.	20A821 – State Criminal Alien Asst Program (SCAAP)		<b>BA1101374</b>
	SH456608 – State Criminal Alien Asst Program (SCAAP)		
	Personal Services	\$	47,047.67



Funding Source: United States Department of Justice for inmates in the county jail that are illegal aliens.

AA.	40A069 – Capital Projects Fund CC767970 – Prosecutor’s 9 <sup>th</sup> Floor ADA Restroom	<b>BA1100848</b>
	Personal Services	\$ 76,964.00
	Capital Outlay	\$ 13,986.06

Funding Source: Funding for this project is from a General Fund subsidy.

ITEMS SUBMITTED THROUGH January 10, 2012

BB1.	20A302 – Dog and Kennel CT050047 – Dog Warden	<b>BA1101280</b>
	Other Expenses	\$ 5,200.00
BB2.	64A606 – Fast Copier CT577551 – Fast Copy	
	Other Expenses	\$ 2,700.00

Funding Source: Funding for the Dog Warden comes from license and adoption fees. Funding for the Print Shop comes from charge backs to user agencies.

CC1.	24A640 - FCFC Public Assistance FC451492 – Family and Children First Council PA	<b>BA1101388</b>
	Personal Services	\$ (44,859.00)
CC2.	24A640 - FCFC Public Assistance FC451492 – Family and Children First Council PA	<b>BA1100872</b>
	Other Expenses	\$ (469,000.00)
	Capital Outlay	\$ (1,000.00)

Funding Source: Health & Human Services Levy Fund.

DD1.	24A435 - Cuyahoga Tapestry System of Care (CTSOC) HS158089 – Cuyahoga Tapestry System of Care (CTSOC)	<b>BA1101389</b>
	Personal Services	\$ (222,252.00)
DD2.	24A435 - Cuyahoga Tapestry System of Care (CTSOC) HS158089 – Cuyahoga Tapestry System of Care (CTSOC)	<b>BA1100874</b>
	Other Expenses	\$ (357,500.00)
	Capital Outlay	\$ (6,500.00)

Funding Source: Health & Human Services Levy Fund.

EE1.	24A301 - Children & Family Services CF135442-Caregiver Parent Recruitment	<b>BA1101403</b>
	Personal Services	\$ (31,900.00)
	Other Expenses	\$ (130,000.00)

EE2.	24A301 - Children & Family Services CF135467-CFS Administration Personal Services	\$	(196,924.00)	<b>BA1101390</b>
EE3.	24A301 - Children & Family Services CF135467-CFS Administration Other Expenses Capital Outlay	\$	(1,000,000.00)	<b>BA1101403</b>
		\$	(60,000.00)	
EE4.	24A301 - Children & Family Services CF135483-Training Personal Services	\$	(1,474.00)	<b>BA1101390</b>
EE5.	24A301 - Children & Family Services CF135491-Information Services Personal Services	\$	(161,602.00)	<b>BA1101390</b>
EE6.	24A301 Children & Family Services CF135491-Information Services Other Expenses Capital Outlay	\$	(161,000.00)	<b>BA1101404</b>
		\$	(4,000.00)	
EE7.	24A301 - Children & Family Services CF135509-Direct Services Personal Services	\$	(591,696.00)	<b>BA1101391</b>
EE8.	24A301 - Children & Family Services CF135509-Direct Services Other Expenses	\$	(607,000.00)	<b>BA1101405</b>
EE9.	24A301 - Children & Family Services CF135525-Supportive Services Personal Services	\$	(5,241.00)	<b>BA1101391</b>
EE10.	24A301 - Children & Family Services CF135525-Supportive Services Other Expenses	\$	(350,000.00)	<b>BA1101405</b>
EE11.	24A301 - Children & Family Services CF135582-Permanent Custody Adoption Personal Services	\$	(300,196.00)	<b>BA1101391</b>
EE12.	24A301 - Children & Family Services CF135541-Visitation Center Personal Services	\$	(11,473.00)	<b>BA1101392</b>
EE13.	24A301 - Children & Family Services CF135541-Visitation Center Other Expenses	\$	(180,000.00)	<b>BA1101404</b>

EE14.	20A303 - Children Services Fund CF134015-Client Supportive Services Other Expenses	\$ (425,000.00)	<b>BA1101406</b>
EE15.	20A303 - Children Services Fund CF134023-Adoption Services Other Expenses	\$ (1,800,000.00)	<b>BA1101406</b>
EE16.	20A303 - Children Services Fund CF134031-CFS Foster Care Other Expenses	\$ (690,000.00)	<b>BA1101406</b>
EE17.	20A303 - Children Services Fund CF134049-Purchased Congregate & Foster Other Expenses	\$ (2,000,000.00)	<b>BA1101406</b>

Funding Source: Federal and State revenues, as well as the Health and Human Services Levy Fund.

FF1.	24A641 - PA-Office of Homeless Services HS158097 – Homeless Services Personal Services	\$ (2,040.00)	<b>BA1101393</b>
FF2.	24A641 - PA-Office of Homeless Services HS158097 – Homeless Services Other Expenses Capital Outlay	\$ (12,000.00) \$ (500.00)	<b>BA1100873</b>
FF3.	20A615 - Office of Homeless Services HS507301 – Office of Homeless Services-Admin. Other Expenses	\$ (570.00)	<b>BA1100873</b>

Funding Source: Health & Human Services Levy Fund.

GG1.	24A510 - Work & Training Admin WT137109 – Admin Services-General Manager Personal Services	\$ (486.00)	<b>BA1100866</b>
GG2.	24A510 - Work & Training Admin WT137109 – Admin Services-General Manager Other Expenses Capital Outlay	\$ (290,000.00) \$ (3,800.00)	<b>BA1100875</b>
GG3.	24A510 - Work & Training Admin WT137943 – Information Services Personal Services	\$ (54,653.00)	<b>BA1100866</b>
GG4.	24A510 - Work & Training Admin WT137943 – Information Services Other Expenses	\$ (315,000.00)	<b>BA1100876</b>

GG5.	24A510 - Work & Training Admin WT137315 –Work First Services Personal Services	\$	(19,327.00)	<b>BA1100866</b>
GG6.	24A510 - Work & Training Admin WT137315 –Work First Services Other Expenses Capital Outlay	\$ \$	(511,000.00) (2,000.00)	<b>BA1100876</b>
GG7.	24A510 - Work & Training Admin WT137414 – Southgate NFSC Personal Services	\$	(45,340.00)	<b>BA1100867</b>
GG8.	24A510 - Work & Training Admin WT137414 – Southgate NFSC Other Expenses Capital Outlay	\$ \$	(97,000.00) (5,800.00)	<b>BA1100877</b>
GG9.	24A510 - Work & Training Admin WT137430 – Ohio City NFSC Personal Services	\$	(690.00)	<b>BA1100867</b>
GG10.	24A510 - Work & Training Admin WT137455 – Quincy Place NFSC Personal Services	\$	(16,495.00)	<b>BA1100867</b>
GG11.	24A510 - Work & Training Admin WT137463 – VEB Building NFSC Personal Services	\$	(23,950.00)	<b>BA1100868</b>
GG12.	24A510 - Work & Training Admin WT137463 – VEB Building NFSC Other Expenses Capital Outlay	\$ \$	(185,000.00) (25,000.00)	<b>BA1100877</b>
GG13.	24A510 - Work & Training Admin WT137471 – Mount Pleasant NFSC Personal Services	\$	(9,201.00)	<b>BA1100868</b>
GG14.	24A510 - Work & Training Admin WT137471 – Mount Pleasant NFSC Other Expenses	\$	(368,000.00)	<b>BA1101399</b>
GG15.	24A510 - Work & Training Admin WT137471 – Mount Pleasant NFSC Other Expenses Capital Outlay	\$ \$	(40,000.00) (4,000.00)	<b>BA1101400</b>
GG16.	24A510 - Work & Training Admin WT137539 – West Shore NFSC Personal Services	\$	(1,755.00)	<b>BA1100868</b>

GG17.	24A510 - Work & Training Admin WT137539 – West Shore NFSC		<b>BA1101400</b>
	Other Expenses	\$	(58,000.00)
	Capital Outlay	\$	(7,000.00)
GG18.	24A510 - Work & Training Admin WT137141 – Client Support Services		<b>BA1100869</b>
	Personal Services	\$	(2,774.00)
GG19.	24A510 - Work & Training Admin WT137141 – Client Support Services		<b>BA1101401</b>
	Other Expenses	\$	(185,000.00)
	Capital Outlay	\$	(50,000.00)
GG20.	24A510 Work & Training Admin WT137430 – Ohio City NFSC		<b>BA1101399</b>
	Other Expenses	\$	(710,000.00)
	Capital Outlay	\$	(5,600.00)

Funding Source: Federal and State revenues, as well as the Health and Human Services levies.

HH.	24A635 - EC-Invest In Children-PA EC451484 – Early Childhood Admin Services		<b>BA1100870</b>
	Personal Services	\$	(89.00)

Funding Source: Health & Human Services Levy Fund.

II.	28W036 - Workforce Development WI140905 WIA Executive and Financial Operations		<b>BA1100834</b>
	Personal Services	\$	(18,160.00)
	Other Expenses	\$	(3,814,042.00)

Funding Source: Dept of Labor.

JJ1.	63A100 – Information Services Center IS821009 – Information Services Center		<b>BA1101369</b>
	Personal Services	\$	(191,297.87)
	Other Expenses	\$	(35,515.04)
JJ2.	63A200 – Communications/Telecommunications Mgt. Services IS694166 – Telecommunications Management Services		
	Personal Services	\$	(17,185.00)
JJ3.	63A300 – Geographic Information System IS694588 – Geographic Information System		
	Personal Services	\$	(39,504.65)
JJ4.	63A100 – Information Services Center IS692467 – User Supply		
	Other Expenses	\$	(346,157.32)

JJ5.	62A603 – County Garage CT575001 – Buildings and Grounds – Maintenance Garage		
	Personal Services	\$	(3,584.31)
	Other Expenses	\$	(97,739.19)
	Capital Outlays	\$	(575.00)
JJ6.	64A606 – Fast Copier CT577551 – Fast Copy		
	Other Expenses	\$	(744,341.66)
	Capital Outlays	\$	(2,746.00)
JJ7.	51A404 – County Parking Garage CT571125 – Huntington Park Garage		
	Personal Services	\$	(54,117.48)
	Other Expenses	\$	(82,625.19)
JJ8.	51A404 – County Parking Garage CT571117 – County Administration Parking Garage		
	Other Expenses	\$	(246,548.01)
JJ9.	51A404 – County Parking Garage CT571133 – Courthouse Square Parking Lot		
	Other Expenses	\$	(388,793.00)
JJ10.	20A302 – Dog and Kennel CT050047 – Dog Warden		
	Other Expenses	\$	(29,587.42)
JJ11.	52A100 – County Airport DV520031 – County Airport		<b>BA1101370</b>
	Other Expenses	\$	(56,313.31)
JJ12.	64A601 – Supplies CC577700 – County Supplies		
	Other Expenses	\$	(2,090.00)
JJ13.	20A301 – Real Estate Assessment AU800029 – Auditor Assessment		
	Other Expenses	\$	(960,000.00)
JJ14.	20A322 – Delinquent Real Estate Tax Assessment - Treasurer TR163063 – Delinquent Real Estate Tax Assessment		
	Other Expenses	\$	(144,000.00)
JJ15.	20A325 – Tax Prepayment Special Interest TR163212 – Tax Prepayment Special Interest		
	Personal Services	\$	(23,500.00)
	Other Expenses	\$	(329,500.00)

JJ16.	20A340 – Tax Certificate Administration TR163196 – Tax Certificate Administration Other Expenses	\$ (230,000.00)	
JJ17.	67A001 – Workers’ Compensation Retrospective 2001 CC498774 – Workers’ Compensation Retrospective 2001 Other Expenses	\$ (5,714,000.00)	<b>BA1101372</b>
JJ18.	65A604 – Postage CT577353 – County Mailroom Personal Services Other Expenses	\$ (45,613.20) \$ (475,112.89)	<b>BA1101373</b>
JJ19.	64A601 – Supplies CT577205 – County Storeroom Other Expenses	\$ (184,542.60)	<b>BA1100136</b>

Funding Source: Charges to user agencies, parking fees, employer & employee contributions, assessments on delinquent taxes.

KK.	24A510 - Work & Training Admin WT137141 –Client Support Services Other Expenses	\$ (512,402.19)	<b>BA1101387</b>
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Funding Source: Health & Human Services Levy Fund.

LL1.	29A390 - Health & Human Services Levy 2.9 SU513937 – Metro Health Subsidy 2.9 Other Expenses	\$ .13	<b>BA1100871</b>
LL2.	29A391 - Health & Human Services Levy 4.8 SU514463 – Hosp Operations Subsidy Other Expenses	\$ .13	<b>BA1100871</b>

Funding Source: Health & Human Services Levy Fund.

MM1.	67A005 – Workers’ Comp Retrospective 2005 CC498824 – Workers’ Comp Retrospective 2005 Other Expenses	\$ 77,000.00	<b>BA1101858</b>
MM2.	67A004 – Workers’ Comp Retrospective 2004 CC498816 – Workers’ Comp Retrospective 2004 Other Expenses	\$ (77,000.00)	<b>BA1101859</b>

Funding Source: Charges to County agencies for workers’ compensation insurance based on injury risk levels.

**SECTION 2.** That the 2011 Annual Appropriation Measure be amended to provide for the following appropriation transfers, to be determined by OBM, for the purpose of year-end reconciliation of budget accounts and line items, provided that transfer items adhere to the currently established financial policies for processing transfers:

<u>Fund Nos. /Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM:	01A001 – General Fund CC012831 – Transition Advisory Group Other Expenses \$ 24,329.00	<b>BA1101142</b>
TO:	01A001 – General Fund CM011064 – Board of County Commissioners Personal Services \$ 24,329.00	

Funding Source: General Fund.

B. FROM:	29A391 – 4.8 Mill Health and Human Services Levy SU514372 – Tapestry System of Care Subsidy Other Expenses \$ 650,000.00	<b>BA1101143</b>
TO:	29A391 – 4.8 Mill Health and Human Services Levy SU514281 – Office of Homeless Services Subsidy Other Expenses \$ 650,000.00	

Funding Source: Health & Human Services Levy Fund.

C. FROM:	29A391 – 4.8 Mill Health and Human Services Levy SU514521 – HHS Subsidy Youth/Family Partnership Other Expenses \$ 800,000.00	<b>BA1101145</b>
TO:	29A391 – 4.8 Mill Health and Human Services Levy SU514547 – Office of Re-Entry Subsidy Other Expenses \$ 800,000.00	

Funding Source: Health & Human Services Levy Fund.

D. FROM:	29A391 – 4.8 Mill Health and Human Services Levy SU514315 – Children Services Fund Subsidy Other Expenses \$ 992,000.00	<b>BA1101146</b>
TO:	29A391 – 4.8 Mill Health and Human Services Levy SU514430 – Employment and Family Services Subsidy Other Expenses \$ 992,000.00	

Funding Source: Health & Human Services Levy Fund.

E. FROM:	54A100 – Sanitary Engineer ST540252 – Sanitary Engineer Administration Other Expenses \$ 60,000.00	<b>BA1101099</b>
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TO: 54A100 – Sanitary Engineer  
ST540252 – Sanitary Engineer Administration  
Capital Outlay \$ 60,000.00

Funding Source: Sanitary sewer district fees.

F. FROM: 62A603 – County Garage **BA1101100**  
CT575001 – Buildings and Grounds – Maintenance Garage  
Personal Services \$ 3,000.00

TO: 62A603 – County Garage  
CT575001 – Buildings and Grounds – Maintenance Garage  
Other Expenses \$ 3,000.00

Funding Source: Funding for the County Garage comes from charges to user agencies.

G. FROM: 01A001 – General Fund **BA1101169**  
PC400051 – Probate Court  
Personal Services \$ 27,000.00

TO: 01A001 – General Fund  
CA360057 – Court of Appeals  
Personal Services \$ 27,000.00

Funding Source: General Fund.

H. FROM: 24A301 – Children & Family Services **BA1101058**  
CF135509 – Direct Services  
Personal Services \$ 24,000.00

TO: 24A301 – Children & Family Services  
CF135541 – Multi-Systemic Therapy (MST) Unit  
Personal Services \$ 24,000.00

Funding Source: Health & Human Services Levy Fund.

I. FROM: 20A303 – Children Services Fund **BA1101062**  
CF134049 – Purchased Congregate & Foster Care  
Other Expenses \$ 1,125,000.00

TO: 20A303 – Children Services Fund  
CF134015 – Client Supportive Services  
Other Expenses \$ 1,125,000.00

Funding Source: Health & Human Services Levy Fund.

ITEMS SUBMITTED THROUGH DECEMBER 20, 2011
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J. FROM: 20R320 – Board of Developmental Disabilities **BA1101149**  
MR845024 – Cuyahoga County Board of Mental Ret  
Capital Outlay \$ 700,000.00

TO: 20R320 – Board of Developmental Disabilities  
MR845024 – Cuyahoga County Board of Mental Ret  
Other Expenses \$ 700,000.00

Funding Source: Board of Developmental Disabilities Levy Fund.

K. FROM: 20A264 – County Law Library Resource Bd (CLLRB) **BA1101189**  
LL440008 – County Law Library Resource Board (CLLRB)  
Other Expenses \$ 775.00

TO: 20A264 – County Law Library Resource Bd (CLLRB)  
LL440008 – County Law Library Resource Board (CLLRB)  
Personal Services \$ 775.00

Funding Source: Fines and fees collected.

L. FROM: 24A601 – Senior & Adult Services **BA1101184**  
SA138420 – Home Support  
Other Expenses \$ 5,500.00

TO: 24A601 – Senior and Adult Services  
SA138602 – Home-Based Services  
Other Expenses \$ 5,500.00

Funding Source: Health & Human Services Levy Fund and the Public Assistance allocations.

M. FROM: 21S679 – ARRA JAG Grant **BA1101233**  
SH719294 – ARRA JAG Grant  
Other Expenses \$ 212,500.00

TO: 21S679 – ARRA JAG Grant  
SH719294 – ARRA JAG Grant  
Personal Services \$ 212,500.00

Funding Source: Department of Justice.

N. FROM: 01A001 – General Fund **BA1101235**  
CR180026 – Coroner Operations  
Other Expenses \$ 5,000.00

TO: 01A001 – General Fund  
CR180026 – Coroner Operations  
Capital Outlay \$ 5,000.00

Funding Source: General Fund.

O. FROM:	51A404 – County Parking Garage	<b>BA1101195</b>
	CT571133 – Courthouse Square Parking Lot	
	Other Expenses	\$ 100,000.00
TO:	51A404 – County Parking Garage	
	CT571125 – Huntington Park Garage	
	Other Expenses	\$ 100,000.00

Funding Source: County Parking Garage comes from parking fees on patrons.

P. FROM:	20A258 – Human Resources Info. System	<b>BA1101207</b>
	CC522011 – Human Resources Info. System	
	Other Expenses	\$ 12,500.00
TO:	20A258 – Human Resources Info. System	
	CC522011 – Human Resources Info. System	
	Capital Outlay	\$ 12,500.00

Funding Source: Funding comes from leftover dollars received for technology-related support.

Q. FROM:	01A001 – General Fund	<b>BA1101209</b>
	JC372052 – Juvenile Court - Judges	
	Other Expenses	\$ 300,000.00
TO:	01A001 – General Fund	
	JC372060 – Juvenile Court - Legal	
	Other Expenses	\$ 300,000.00

Funding Source: General Fund.

R. FROM:	01A001 – General Fund	<b>BA1101232</b>
	JC372060 – Juvenile Court - Legal	
	Personnel	\$ 310,000.00
TO:	01A001 – General Fund	
	JC370056 – Juvenile Court – Detention Home	
	Personnel	\$ 310,000.00

Funding Source: General Fund.

S. FROM:	01A100 – General Fund	<b>BA1100847</b>
	RC172288 – Recorder Automation	
	Other Expenses	\$ 4,500.00
TO:	01A100 – General Fund	
	RC172288 – Recorder Automation	
	Personal Services	\$ 4,500.00

Funding Source: General Fund.

T. FROM:	01A100 – General Fund RC172056 – Recorder General Office Personal Services	\$	40,000.00	<b>BA1101160</b>
TO:	01A100 – General Fund TR161059 – Treasurer Administration Personal Services	\$	40,000.00	

Funding Source: General Fund.

U. FROM:	63A100 – Information Services Center IS821009 – Information Services Center Personal Services	\$	150,000.00	<b>BA1101162</b>
TO:	63A100 – Information Services Center IS821009 – Information Services Center Other Expenses	\$	150,000.00	

Funding Source: The funding is generated from charges to user agencies.

ITEMS SUBMITTED THROUGH DECEMBER 27, 2011
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V. FROM:	24A510 - Work & Training Admin WT137463 – VEB Building NFSC Personal Services	\$	59,000.00	<b>BA1101216</b>
TO:	24A510 - Work & Training Admin WT137430– Ohio City NFSC Personal Services	\$	59,000.00	

Funding Source: Health & Human Services Levy Fund.

W. FROM:	24A641 - PA - Homeless Services HS158097 – PA - Homeless Services Other Expenses	\$	5,000.00	<b>BA1101217</b>
TO:	24A641 - PA - Homeless Services HS158097 – PA - Homeless Services Personal Services	\$	5,000.00	

Funding Source: Health & Human Services Levy Fund.

X. FROM:	24A601 – Senior & Adult Services SA138388 – Home Care Skilled Services Other Expenses	\$	550.00	<b>BA1101271</b>
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TO: 24A601 – Senior and Adult Services  
 SA138388 – Home Care Skilled Services  
 Personal Services \$ 550.00

Funding Source: Health & Human Services Levy Fund, the Public Assistance allocations, and fees for services.

Y. FROM: 01A001 – General Fund **BA1101254**  
 CC012831 – Transition Advisory Group  
 Other Expenses \$ 50,000.00

TO: 01A001 – General Fund  
 CC012831 – Transition Advisory Group  
 Personal Services \$ 50,000.00

Funding Source: General Fund.

Z. FROM: 20A301 – Real Estate Assessment **BA1101260**  
 BR420067 – Board of Revision – Assessment Fund  
 Personal Services \$ 30,000.00

TO: 20A301 – Real Estate Assessment  
 AU800029 – Auditor Assessment Fund  
 Other Expenses \$ 30,000.00

Funding Source: Funding is derived from fees on real property tax collections.

AA. FROM: 20A301 – Real Estate Assessment **BA1101208**  
 AU800029 – Auditor Assessment  
 Other Expenses \$ 10,000.00

TO: 20A301 – Real Estate Assessment  
 AU800029 – Auditor Assessment  
 Capital Outlay \$ 10,000.00

Funding Source: The funds are generated from fees on real property taxes.

BB. FROM: 68A100 – Hospitalization – Self Insurance Fund **BA1101204**  
 CC499004 – Hospitalization – Self Insurance Fund  
 Other Expenses \$ 6,250.00

TO: 68A100 – Hospitalization – Self Insurance Fund  
 CC499202 – Human Resources – Benefits Office  
 Personal Services \$ 6,250.00

Funding Source: Funding for the Hospitalization- Self Insurance Fund comes from employee and employer contributions.

CC. FROM: 52A100 – County Airport **BA1101257**  
 DV520031 – County Airport District  
 Other Expenses \$ 5,500.00

TO: 52A100 – County Airport  
 DV520031 – County Airport District  
 Personal Services \$ 5,500.00

Funding Source: General Fund subsidy and from airport usage fees assessed on customers.

DD.FROM: 61A607 – Centralized Custodial Services **BA1101278**  
 CT571042 – Building Management  
 Other Expenses \$ 55,000.00

TO: 61A607 – Centralized Custodial Services  
 CT571042 – Building Management  
 Personal Services \$ 55,000.00

Funding Source: Funding for the Centralized Custodial Fund comes from space maintenance charges to user agencies.

EE.FROM: 50A410 – Cuyahoga County Information System **BA1101173**  
 JA090068 – J. A. Cuyahoga Regional Information System  
 Other Expenses \$ 12,000.00

TO: 50A410 – Cuyahoga County Information System  
 JA090068 – J. A. Cuyahoga Regional Information System  
 Capital Outlays \$ 12,000.00

Funding Source: Funding is derived from user fees and a general fund.

FF.FROM: 01A001 – General Fund **BA1101181**  
 SH350579 – Sheriff Operations  
 Personal Services \$ 140,000.00

TO: 01A001 – General Fund  
 SH350272 – Law Enforcement-Sheriff  
 Personal Services \$ 140,000.00

Funding Source: General.

GG.FROM: 01A001 – General Fund **BA1101246**  
 DR391052 – Domestic Relations  
 Personal Services \$ 57,000.00

TO: 01A001 – General Fund  
 DR495515 – Domestic Relations Child Support  
 Personal Services \$ 57,000.00

Funding Source: General Fund.

HH.FROM: 01A001 – General Fund **BA1101247**  
 DR495515 – Domestic Relations Child Support  
 Other Expenses \$ 7,000.00

TO: 01A001 – General Fund  
 DR495515 – Domestic Relations Child Support  
 Personal Services \$ 7,000.00

Funding Source: General Fund.

II. FROM: 61A608 – Central Security Service-Sheriff **BA1101248**  
 SH352005 – Building Security Services  
 Other Expenses \$ 14,395.00

TO: 61A608 – Central Security Service-Sheriff  
 SH352005 – Building Security Services  
 Capital Outlays \$ 14,395.00

Funding Source: Charges to county departments which utilize the security services.

JJ. FROM: 01A001 – General Fund **BA1101245**  
 MT805432 – Municipal Judicial Cost  
 Other Expenses \$ 15,000.00

TO: 01A001 – General Fund  
 MT805432 – Municipal Judicial Cost  
 Personal Services \$ 15,000.00

Funding Source: General Fund.

KK.FROM: 20A804 – Public Defender - Cleve Municipal Div **BA1101252**  
 PD141028 – Public Defender - Cleve Municipal Div  
 Other Expenses \$ 12,000.00

TO: 20A804 – Public Defender - Cleve Municipal Div  
 PD141028 – Public Defender - Cleve Municipal Div  
 Personal Services \$ 12,000.00

Funding Source: These services are provided at the full expense of the City and reimbursed by the State of Ohio's Public Defender Commission at the rate of 25%, less a 3% administrative fee assessed by the County to cover the costs associated with processing the reimbursements.

LL. FROM: 20A812 – Common Pleas Special Project I **BA1101273**  
 CO456475 – Common Pleas Special Project I  
 Other Expenses \$ 12,000.00

TO: 20A812 – Common Pleas Special Project I  
 CO456475 – Common Pleas Special Project I  
 Personal Services \$ 12,000.00

Funding Source: This fund is supported by a \$200 fee assessed on every foreclosure action filed.

MM.FROM:	01A001 – General Fund		<b>BA1101275</b>
	MT805432 – Municipal Judicial Cost		
	Other Expenses	\$ 15,000.00	
TO:	01A001 – General Fund		
	MT805432 – Municipal Judicial Cost		
	Personal Services	\$ 15,000.00	

Funding Source: General Fund.

NN.	FROM:	01A001 – General Fund		<b>BA1101158</b>
		CC012054 – Human Resources		
		Personal Services	\$ 4,000.00	
	FROM:	01A001 – General Fund		
		CC011213 – Clerk of the Board		
		Other Expenses	\$ 37,000.00	
	TO:	01A001 – General Fund		
		CC012112 - Employment		
		Personal Services	\$ 41,000.00	

Funding Source: General Fund.

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OO.	FROM:	01A001 – General Fund		<b>BA1101316</b>
		AU800011 – Auditor General Fund		
		Other Expenses	\$ 49,000.00	
	TO:	01A001 – General Fund		
		AU800011 – Auditor General Fund		
		Personal Services	\$ 49,000.00	

Funding Source: General Fund.

PP. FROM:	20A322 – Delinquent Real Estate Tax Assessment		<b>BA1101318</b>
	TR163063 - Delinquent Real Estate Tax Assessment		
	Other Expenses	\$ 40,700.00	
TO:	20A322 – Delinquent Real Estate Tax Assessment		
	TR163063 - Delinquent Real Estate Tax Assessment		
	Personal Services	\$ 40,700.00	

Funding Source: Funds are generated from delinquent real estate tax assessment fees.



QQ.FROM: 20A811 – Juvenile Court Detention and Probation **BA1101322**  
 JC107524 – Juvenile Court Detention Services  
 Personal Services \$ 50,000.00

TO: 20A811 – Juvenile Court Detention and Probation  
 JC107524 – Juvenile Court Detention Services  
 Other Expenses \$ 50,000.00

Funding Source: Health & Human Services Levy Fund.

RR.FROM: 20A635 – Title IV-E - Juvenile Court **BA1101344**  
 JC517326 – Title IV-E Administration – Juvenile Court  
 Other Expenses \$ 2,250.00

TO: 20A635 – Title IV-E - Juvenile Court  
 JC517326 – Title IV-E Administration – Juvenile Court  
 Personal Services \$ 2,250.00

Funding Source: U.S. Department of Health and Human Services passed through the Ohio Department of Jobs and Family Services

SS. FROM: 01A001 – General Fund **BA1101349**  
 JC372060 – Juvenile Court - Legal  
 Other Expenses \$ 31,410.00

TO: 01A001 – General Fund  
 JC372060 – Juvenile Court - Legal  
 Personal Services \$ 31,410.00

Funding Source: General Fund.

TT.FROM: 01A001 – General Fund **BA1101261**  
 IA018002 – Internal Audit Department  
 Personal Services \$ 52,000.00

TO: 01A001 – General Fund  
 AU800011 – Auditor General Fund  
 Personal Services \$ 52,000.00

Funding Source: General Fund.

UU.FROM: 01A001 – General Fund **BA1101329**  
 CC012088 – Office of Procurement and Diversity  
 Personal Services \$ 17,973.00  
 Capital Outlays \$ 882.00

TO: 01A001 – General Fund  
 CC012088 – Office of Procurement and Diversity  
 Other Expenses \$ 18,855.00

Funding Source: General Fund.

VV.FROM: 01A001 – General Fund **BA1101381**  
 CC012054 – Human Resources  
 Other Expenses \$ 3,000.00

TO: 01A001 – General Fund  
 CC012054 – Human Resources  
 Personal Services \$ 3,000.00

Funding Source: General Fund.

WW.FROM: 24A510 - Work & Training Admin **BA1101222**  
 WT137463 – VEB Building NFSC  
 Personal Services \$ 20,000.00

TO: 24A510 - Work & Training Admin  
 WT137109– Administrative Operations  
 Personal Services \$ 20,000.00

Funding Source: Health & Human Services Levy Fund.

XX. FROM: 24A301 - Children & Family Services **BA1101223**  
 CF135616 – CFS Foster Homes/Resource Mgmt  
 Personal Services \$ 2,000.00

TO: 24A301 - Children & Family Services  
 CF135483 – Training  
 Personal Services \$ 2,000.00

Funding Source: Health & Human Services Levy Fund.

YY. FROM: 24A510 - Work & Training Admin **BA1101383**  
 WT137463 – VEB Building NFSC  
 Personal Services \$ 25,900.00

TO: 24A510 - Work & Training Admin  
 WT137109– Administrative Operations  
 Personal Services \$ 10,850.00

TO: 24A510 - Work & Training Admin  
 WT137430– Ohio City NFSC  
 Personal Services \$ 15,050.00

Funding Source: Health & Human Services Levy Fund.

ZZ. FROM: 24A301 - Children & Family Services **BA1101384**  
 CF135509 – Direct Services  
 Personal Services \$ 15,000.00

TO: 24A301 - Children & Family Services  
CF135525 – Supportive Services  
Personal Services \$ 15,000.00

Funding Source: Health & Human Services Levy Fund.

AAA. FROM: 61A608 – Central Security Service-Sheriff **BA1101334**  
SH352039 – Bldg Security Service-CRT Security Monitors  
Personal Services \$ 171,063.00

TO: 61A608 – Central Security Service-Sheriff  
SH352005 – Bldg Security Service-OPBA-Officers  
Personal Services \$ 169,790.00

TO: 61A608 – Central Security Service-Sheriff  
SH352021 – Bldg Security Service-Non-Bargaining Personnel  
Personal Services \$ 1,273.00

Funding Source: Funding is from the internal service fund which derives revenues from charges to county departments which utilize the security services.

BBB. FROM: 61A608 – Central Security Service-Sheriff **BA1101339**  
SH352039 – Bldg Security Service-CRT Security Monitors  
Personal Services \$ 43,492.00

TO: 61A608 – Central Security Service-Sheriff  
SH352005 – Bldg Security Service-OPBA-Officers  
Personal Services \$ 43,492.00

Funding Source: Funding is from the internal service fund which derives revenues from charges to county departments which utilize the security services.

CCC. FROM: 01A001 – General Fund **BA1101340**  
DR391052 – Domestic Relations Court  
Personal Services \$ 8,042.00

TO: 01A001 – General Fund  
DR495515 – Domestic Relations Court Child Support  
Personal Services \$ 8,042.00

Funding Source: General Fund.

DDD. FROM: 20A806 – Carrying Concealed Weapons Appl. Fees **BA1101342**  
SH350108 – Carrying Concealed Weapons Application Fees  
Other Expenses \$ 15,901.00

TO: 20A806 – Carrying Concealed Weapons Application Fees  
SH350108 – Carrying Concealed Weapons Application Fees  
Personal Services \$ 15,901.00

Funding Source: Funding is derived from application fees to obtain a permit to carry a concealed weapon.

EEE.	FROM:	01A001 – General Fund		<b>BA1101375</b>
		SH350272 – Law Enforcement-Sheriff		
		Personal Services	\$	25,620.00
	FROM:	01A001 – General Fund		
		SH350470 – Jail Operations		
		Other Expenses	\$	43,000.00
	TO:	01A001 – General Fund		
		SH350579 – Sheriff Operations		
		Personal Services	\$	65,720.00
		Other Expenses	\$	2,900.00

Funding Source: General Fund.

FFF.	FROM:	01A001 – General Fund		<b>BA1101380</b>
		PR191056 – General Office-Prosecutors		
		Personal Services	\$	25,000.00
	FROM:	01A001 – General Fund		
		PR200071 – Prosecutors Child Support		
		Other Expenses	\$	19,297.41
	FROM:	01A001 – General Fund		
		PR194720 – Prosecutors Children & Family Service		
		Other Expenses	\$	6,823.75
	TO:	01A001 – General Fund		
		PR191056 – General Office-Prosecutors		
		Other Expenses	\$	51,121.16

Funding Source: General Fund.

GGG.	FROM:	01A001 – General Fund		<b>BA1101325</b>
		SH350272 – Law Enforcement		
		Personal Services	\$	107,630.00
		01A001 – General Fund		
		SH350942 – Correction Officers		
		Capital Outlays	\$	60,100.00
	TO:	01A001 – General Fund		
		SH350942 – Correction Officers		
		Personal Services	\$	167,730.00

Funding Source: General Fund.

HHH.	FROM:	01A001 – General Fund	<b>BA1101327</b>
		SH350579 – Sheriff Operations	
		Personal Services	\$ 137,700.00
		Other Expenses	\$ 176,000.00
		Capital Outlays	\$ 3,600.00
		01A001 – General Fund	
		SH350272 – Law Enforcement	
		Personal Services	\$ 96,000.00
		Other Expenses	\$ 240,000.00
		01A001 – General Fund	
		SH350058 – Sheriff	
		Other Expenses	\$ 156,083.00
		Capital Outlays	\$ 18,400.00
	TO:	01A001 – General Fund	
		SH350942 – Correction Officers	
		Personal Services	\$ 827,783.00

Funding Source: General Fund.

III.	FROM:	20A600 – Cuyahoga Support Enforcement Agency	<b>BA1101328</b>
		SE496000 – Cuyahoga Support Enforcement Agency	
		Other Expenses	\$ 37,000.00
	TO:	20A600 – Cuyahoga Support Enforcement Agency	
		SE496000 – Cuyahoga Support Enforcement Agency	
		Personal Services	\$ 37,000.00

Funding Source: Federal IV-D reimbursement at the rate of 66%, the State Child Support allocation, fees for services, and the County's two health and human services levies.

JJJ.	FROM:	24A601 – Senior and Adult Services	<b>BA1101330</b>
		SA138503 – Information and Outreach	
		Personal Services	\$ 43,986.00
	TO:	24A601 – Senior and Adult Services	
		SA138602 – Home-Based Services	
		Personal Services	\$ 11,303.00
		24A601 – Senior and Adult Services	
		SA138479 – Adult Protective Services	
		Personal Services	\$ 8,745.00
		24A601 – Senior and Adult Services	
		SA138388 – Skilled Services	
		Personal Services	\$ 6,100.00

24A601 – Senior and Adult Services  
 SA138420 – Home Support  
 Personal Services \$ 1,978.00

24A601 – Senior and Adult Services  
 SA138610 – Community Resources  
 Personal Services \$ 6,205.00

24A601 – Senior and Adult Services  
 SA138321 – Administrative Services  
 Personal Services \$ 3,397.00

24A601 – Senior and Adult Services  
 SA138354 – Management Services  
 Personal Services \$ 6,258.00

Funding Source: County’s Public Assistance allocations, fees for services, and the County’s two health and human services levies.

KKK. FROM: 61A607 – Centralized Custodial Services **BA1101167**  
 CT571042 – Building Management  
 Other Expenses \$ 17,000.00

TO: 61A607 – Centralized Custodial Services  
 CT571042 – Building Management  
 Personal Services \$ 17,000.00

Funding Source: Revenues come from charges to user agencies for space maintenance.

LLL. FROM: 68A100 – Hospitalization – Self Insurance **BA1101168**  
 CC499202 – Human Resources Benefits Office  
 Other Expenses \$ 1,610.00

TO: 68A100 – Hospitalization – Self Insurance  
 CC499202 – Human Resources Benefits Office  
 Personal Services \$ 1,610.00

Funding Source: Employer and employee contributions for health insurance premiums.

MMM. FROM: 51A404 – County Parking Garage **BA1101355**  
 CT571117 – County Administration Parking Garage  
 Other Expenses \$ 25,000.00

TO: 51A404 – Hospitalization – Self Insurance  
 CT571125 – Huntington Park Garage  
 Other Expenses \$ 25,000.00

Funding Source: Revenues are generated from parking fees.

NNN. FROM: 01A100 – General Fund **BA1101356**  
 RC172288 – Recorder Automation  
 Other Expenses \$ 1,000.00

TO: 01A100 – General Fund  
 RC172288 – Recorder Automation  
 Personal Services \$ 1,000.00

Funding Source: General Fund.

OOO. FROM: 20A322 – Delinquent Real Estate Tax Assess. Treas. **BA1101357**  
 TR163063 – Delinquent Real Estate Tax Assessment - Treasurer  
 Other Expenses \$ 24,300.00

TO: 20A322 – Delinquent Real Estate Tax Assessment - Treasurer  
 TR163063 – Delinquent Real Estate Tax Assessment - Treasurer  
 Personal Services \$ 24,300.00

Funding Source: Revenues come from fees on delinquent taxes.

PPP. FROM: 01A001 – General Fund **BA1101358**  
 CT577106 – Risk and Property Management  
 Personal Services \$ 3,000.00

TO: 01A001 – General Fund  
 CT577601 – County Archives  
 Personal Services \$ 3,000.00

Funding Source: General Fund..

QQQ. FROM: 64A606 – Fast Copier **BA1101359**  
 CT577551 – Fast Copy  
 Other Services \$ 10,000.00

TO: 64A606 – Fast Copier  
 CT577551 – Fast Copy  
 Personal Services \$ 10,000.00

Funding Source: Revenues are generated from charges to user agencies for cost-per-copy and print shop services.

RRR. FROM: 68A100 – Hospitalization – Self Insurance **BA1101361**  
 CC499004 – Hospitalization – Self Insurance Fund  
 Other Expenses \$ 1,500.00

TO: 68A100 – Hospitalization – Self Insurance  
 CC499202 – Human Resources Benefits Office  
 Other Expenses \$ 1,500.00

Funding Source: The Self-Insurance fund receives funding from employer and employee contributions for health insurance premiums.

SSS.	FROM:	01A100 – General Fund		<b>BA1101364</b>
		EX016006 – County Executive		
		Other Expenses	\$	75,402.39
		Capital Outlays	\$	11,224.23
	FROM:	01A100 – General Fund		
		CC013052 – Office of Budget and Management		
		Personal Services	\$	17,000.00
	TO:	01A100 – General Fund		
		EX016006 – County Executive		
		Personal Services	\$	103,626.62

Funding Source: General Fund.

TTT.	FROM:	61A607 – Centralized Custodial Services		<b>BA1101365</b>
		CT577379 – Buildings and Grounds – Custodial Services		
		Personal Services	\$	100,000.00
	TO:	61A607 – Centralized Custodial Services		
		CT803049 – Justice Center Maintenance		
		Other Expenses	\$	100,000.00

Funding Source: Revenues come from charges to user agencies for space maintenance.

UUU.	FROM:	01A001 – General Fund		<b>BA1101242</b>
		CC012831 – Transition Advisory Group		
		Other Expenses	\$	10,000.00
	TO:	01A001 – General Fund		
		CC012831 – Transition Advisory Group		
		Personal Services	\$	10,000.00

Funding Source: General Fund.

VVV.	FROM:	01A001 – General Fund		<b>BA1101368</b>
		CC013052 – Office of Budget and Management		
		Other Expenses	\$	7,000.00
	TO:	01A001 – General Fund		
		CC012088 – Office of Procurement and Diversity		
		Other Expenses	\$	7,000.00

Funding Source: General Fund.



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WWW.	FROM:	01A001 – General Fund		<b>BA1100852</b>
		SH350058 – Sheriff		
		Other Expenses	\$	9,498.00
	FROM:	01A001 – General Fund		
		SH350272 – Law Enforcement		
		Other Expenses	\$	11,933.00
	FROM:	01A001 – General Fund		
		SH350470 – Jail Operations-Sheriff		
		Personal Services	\$	3,995.00
	FROM:	01A001 – General Fund		
		SH350579 – Sheriff Operations		
		Personal Services	\$	23,859.00
	TO:	01A001 – General Fund		
		SH350579 – Sheriff Operations		
		Other Expenses	\$	32,687.00
	TO:	01A001 – General Fund		
		SH350470 – Jail Operations		
		Other Expenses	\$	16,598.00

Funding Source: General Fund.

XXX.	FROM:	01A001 – General Fund		<b>BA1100865</b>
		SH350470 – Jail Operations-Sheriff		
		Other Expenses	\$	23,851.00
	TO:	01A001 – General Fund		
		SH350579 – Sheriff Operations		
		Personal Services	\$	23,851.00

Funding Source: General Fund.

YYY.	FROM:	01A001 – General Fund		<b>BA1101454</b>
		DR495515 – Domestic Relation Child Support		
		Other Expenses	\$	7,310.00
	TO:	01A001 – General Fund		
		DR391052 – Domestic Relations		
		Other Expenses	\$	7,310.00

Funding Source: General Fund.

ZZZ.	FROM:	01A001 – General Fund	BA1100863
		CC012054 – Human Resources	
		Personal Services	\$ 1,024.00
		Capital Outlay	\$ 12,679.00
		01A001 – General Fund	
		CC012112 – Employment Relations	
		Personal Services	\$ 3,424.00
		Capital Outlay	\$ 368.00
		01A001 – General Fund	
		HC019018 – Human Resource Commission	
		Personal Services	\$ 151,036.00
		Other Expenses	\$ 120,750.00
		Capital Outlay	\$ 400.00
		01A001 – General Fund	
		IA018002 – Internal Audit	
		Other Expenses	\$ 185,519.00
TO:		01A001 – General Fund	
		CC012054 – Human Resources	
		Other Expenses	\$ 381,200.00
		01A001 – General Fund	
		CC012112 – Employment Relations	
		Other Expenses	\$ 94,000.00

Funding Source: General Fund.

Funding Source: Funding for the County Engineer comes from a gas tax and motor vehicle license fees.

**SECTION 3.** This Resolution is hereby determined to be an emergency measure and that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0015

Sponsored by: <b>County Executive FitzGerald/Fiscal Officer/Office of Budget &amp; Management</b>	<b>A Resolution</b> approving the appropriation of funds for Year 2012 based on the Statement of Appropriation Status dated 12/31/2011, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/Office of Budget & Management, recommends the appropriation of funds for Year 2012 based on the attached Statement of Appropriation Status dated 12/31/2011 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds; and,

WHEREAS, pursuant to R.C. 5705.38, each year the County must appropriate funds for each of its non-trust and agency accounts; and,

WHEREAS, the County appropriates the full amount of a grant or capital project when it is first identified; and,

WHEREAS, the free balance (the unexpended and unencumbered appropriation) is then appropriated each following year until the grant or capital project is completed; and,

WHEREAS, encumbrances for capital projects, grant funds and all other funds must also be appropriated and these encumbrances represent payments in process or contract in place at the end of the year that span more than one (1) calendar year; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of county departments.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby approves the appropriation of funds for Year 2012 based on the attached Statement of Appropriation Status dated 12/31/2011 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue without interruption, and to provide for the usual, daily operation of the County. Provided



**Encumbrances and Free Balances from Fiscal Year 2011  
Report 11 year-end 2011**

Report 11  
Free Balances  
Carryforward

<u>CONTROL TYPE</u>	<u>PREENCUMBRANCES</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
01	8,304,374.18	17,772,684.04	26,077,058.22
02	5,688,013.99	31,436,830.29	37,124,844.28
03	4,248,382.78	83,978,449.34	88,226,832.12
	<b>TOTAL ENCUM &amp; PRENCUMB FOR NONGRANTS &amp; NONPROJECTS</b>		
			<b>151,428,734.62</b>
08		12,100,059.72	12,100,059.72
09		2,176,291.65	2,176,291.65
10		6,130,848.73	6,130,848.73
11		23,150.00	23,150.00
12		41,457,467.61	41,457,467.61
16		12,079,726.45	12,079,726.45
17		12,318,519.16	12,318,519.16
18		9,898,175.56	9,898,175.56
20		2,800,942.45	2,800,942.45
TOTAL	<u>18,240,770.95</u>	<u>232,173,145.00</u>	<u>250,413,915.95</u>
		<b>Total free balances</b>	<b>285,136,913.77</b>

**TOTAL PRENCUM & ENCUM FOR GRANTS & PROJECTS**  
**TOTAL PRENCUMBRANCES & ENCUMBRANCES**

98,985,181.33  
250,413,915.95

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0017

Sponsored by: <b>County Executive FitzGerald/Department of Public Works</b>	<b>A Resolution</b> authorizing a Water Pollution Control Loan Fund Agreement with Ohio Environmental Protection Agency and Ohio Water Development Authority in the amount of \$378,483.00 for the Jefferson Drive Lateral Rehabilitation/Reconstruction Project; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/Department of Public Works has submitted a request to enter into a Water Pollution Control Loan Fund Agreement with the Ohio Environmental Protection Agency and the Ohio Water Development Authority in the amount of \$378,483.00 for the Jefferson Drive Lateral Rehabilitation/Reconstruction Project; and

WHEREAS, the total amount of the loan (number CS390018-0030) is \$378,483.00 with a 2.79% interest rate which will be paid over a period of twenty (20) years with the initial payment becoming due and payable January 01, 2013; and

WHEREAS, the Highland Heights residents along Highland Road, between Pinehurst and Bishop Roads, have suffered sanitary sewer back-ups into their basements during heavy rain events; and

WHEREAS, the Cuyahoga County Sanitary Engineers conducted field testing within the sanitary service area and found that the stormwater inflow and infiltration ("I/I") is occurring primarily in the older residential area known as Williamsburg Estates, and one of the most concentrated areas of I/I is Jefferson Drive; and

WHEREAS, to solve the problem of the flooding basements, the County will line the sanitary laterals and storm laterals on Jefferson Drive, along with lining the storm main; and

WHEREAS, the loan will be paid with the Sewer District cash balances found within Sewer District 3 and specifically Highland Heights. The 20 year debt service will be paid out of the Highland Heights sewer account.

WHEREAS, it is necessary that this Resolution become immediately effective because loan approval is scheduled in Columbus, Ohio on February 23, 2012 and all documents related to such loan approval must be presented at that meeting or loan approval will be delayed.

