



**AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 25, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
6:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) October 11, 2011 Meeting
- 7. MESSAGES FROM THE COUNTY EXECUTIVE**
 - a) Contracts executed by County Executive (attachment).
- 8. CONSIDERATION OF A MOTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - a) M2011-0048: A Motion establishing the 2012 schedule of County Council meetings.

Sponsor: Council President Connally

9. COMMITTEE REPORT AND CONSIDERATION OF A MOTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- a) M2011-0049: A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council, and declaring the necessity that this Motion become immediately effective:

- 1) Ann Avery
- 2) Chris Ritter
- 3) Miriam Ampeire
- 4) Michael Formen

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

10. CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- a) O2011-0052: An Ordinance amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Greenspan

11. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- a) O2011-0042: An Ordinance providing for adoption of a policy granting health benefits to domestic partners of County employees, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon, Miller, Rogers, Connally, Brady and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell and Justice Affairs – Simon

12. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- a) O2011-0039: An Ordinance establishing procedures governing the use by the County of alternate construction project delivery methods, including construction manager-at-risk, design-build and general contracting project delivery methods for public construction projects; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Schron and Miller and County Executive FitzGerald

Committee Assignment and Chair: Economic Development & Planning
– Schron

13. CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- a) R2011-0296: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

- b) R2011-0301: A Resolution proclaiming the month of October 2011 as Disability Employment Awareness Month in Cuyahoga County: “Profit by Investing in Workers with Disabilities”, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Human Resources and Councilmembers Rogers, Simon, Greenspan, Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones and Connally

- c) R2011-0302: A Resolution proclaiming the month of November 2011 as Adoption Awareness Month in Cuyahoga County; honoring selected adoptive families as part of a recognition event; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services and Councilmembers Rogers, Simon, Greenspan, Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones and Connally

14. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES/EXECUTIVE SESSION

- a) R2011-0308: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County and Municipal Employees, Ohio Council, Local 1746, AFL-CIO, covering approximately 1,250 employees in 81 classifications in the Department of Health and Human Services for the period 7/1/2011 - 6/30/2014; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald

15. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2011-0297: A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code.

Sponsor: County Executive FitzGerald/Department of Health and Human Services

- b) R2011-0298: A Resolution determining to proceed with submitting to the electors of Cuyahoga County to renew an existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provisions of Section 5705.191 of the Ohio Revised Code.

Sponsor: County Executive FitzGerald/Department of Health and Human Services

- c) R2011-0299: A Resolution authorizing the County Executive to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,254,718.00 for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period 7/1/2011 - 6/30/2012.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- d) R2011-0300: A Resolution authorizing the County Executive to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,375,034.00 for fiscal and administrative services for the Federal Part C Early Intervention Program for the Invest in Children Program for the period 7/1/2011 - 6/30/2012.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- e) R2011-0303: A Resolution authorizing the issuance and sale of County of Cuyahoga, Ohio Economic Development Refunding Revenue Bonds, Series 2011 (Gilmour Academy Project) in the amount not-to-exceed \$10,000,000 for the purpose of currently refunding Series 2009 Bonds issued by the County of Cuyahoga which assisted in financing the costs of a "Project" within the meaning of Chapter 165, Ohio Revised Code; providing for the pledge of revenues for the payment of such bonds; authorizing the execution of various documents required in connection with said bond issuance and authorizing and approving related matters, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

- f) R2011-0304: A Resolution authorizing the County Executive to enter into contracts with various providers for placement services for the period 10/1/2011 - 6/30/2012, and declaring the necessity that this Resolution become immediately effective:

- 1) Alliance Human Services, Inc. in the amount not-to-exceed \$2,588,175.00.
- 2) Applewood Centers, Inc. in the amount not-to-exceed \$1,588,950.00.

- 3) Beech Brook in the amount not-to-exceed \$3,602,430.00.
- 4) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$2,925,000.00.
- 5) Berea Children's Home in the amount not-to-exceed \$4,542,903.00.
- 6) BHC Belmont Pines Hospital, Inc. in the amount not-to-exceed \$419,697.00.
- 7) Caring For Kids, Inc. in the amount not-to-exceed \$36,000.00.
- 8) Catholic Charities Services Corporation (Parmadale) in the amount not-to-exceed \$4,827,285.00.
- 9) Christian Children's Home of Ohio, Inc. in the amount not-to-exceed \$300,240.00.
- 10) Continue Life, Inc. in the amount not-to-exceed \$225,000.00.
- 11) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$38,700.00.
- 12) Diversion-Adolescent Foster Care of Ohio, Inc. in the amount not-to-exceed \$153,450.00.
- 13) Glen Mills Schools in the amount not-to-exceed \$68,742.00.
- 14) House of New Hope in the amount not-to-exceed \$1,134,000.00.
- 15) In Focus of Cleveland, Inc. in the amount not-to-exceed \$526,500.00.
- 16) National Youth Advocate Program, Inc. in the amount not-to-exceed \$1,485,000.00.
- 17) New Directions Inc. in the amount not-to-exceed \$108,000.00.
- 18) Options for Families and Youth in the amount not-to-exceed \$1,341,000.00.
- 19) Parenthesis Family Advocates Incorporated in the amount not-to-exceed \$351,000.00.
- 20) Pathway Caring for Children in the amount not-to-exceed \$199,800.00.
- 21) Pressley Ridge in the amount not-to-exceed \$1,530,000.00.
- 22) START – Support To At-Risk Teens in the amount not-to-exceed \$1,305,000.00.
- 23) Specialized Alternatives for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$2,493,000.00.
- 24) The Bair Foundation in the amount not-to-exceed \$1,800,000.00.
- 25) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$1,800,000.00.
- 26) The Twelve of Ohio, Inc. in the amount not-to-exceed \$1,071,000.00.
- 27) The Village Network in the amount not-to-exceed \$1,170,000.00.

- 28) ViaQuest Behavioral Health of Ohio, LLC in the amount not-to-exceed \$182,700.00.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

- g) R2011-0305: A Resolution authorizing an award on RQ20792 to American Bridge Company in the amount of \$30,323,618.65 for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland; authorizing the County Executive to enter into a contract consistent with said award; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$6,064,723.73 to fund said contract.

Sponsor: County Executive FitzGerald/Department of Public Works/County Engineer

- h) R2011-0306: A Resolution authorizing the County Executive to enter into amendments to contracts with various providers for residential treatment services for youth for various time periods ending 1/31/2012, and declaring the necessity that this Resolution become immediately effective:

- 1) for the period 2/1/2010 – 1/31/2012:

- i) for a decrease:

- a. No. CE1000250-01 with Applewood Centers, Inc. in the amount of \$75,000.00.
- b. No. CE1000251-01 with Beech Brook in the amount of \$59,000.00.
- c. No. CE1000258-01 with Carrington Youth Academy LLC in the amount of \$75,000.00.
- d. No. CE100260-01 with The Cleveland Christian Home Incorporated in the amount of \$103,500.00.

- ii) for additional funds:

- a. No. CE1000253-01 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$68,500.00.
- b. No. CE1000257-01 with Berea Children's Home in the amount not-to-exceed \$7,000.00.

- c. No. CE1000259-01 with Catholic Charities Services Corporation (Parmadale) in the amount not-to-exceed \$126,000.00.
- d. No. CE1000263-01 with The Village Network in the amount not-to-exceed \$27,000.00.

2) for the period 6/1/2010 – 1/31/2012:

i) for additional funds:

- a. No. CE1000724-01 with Glen Mills Schools in the amount not-to-exceed \$590,000.00.
- b. No. CE1000727-01 with Safehouse Ministries in the amount not-to-exceed \$21,534.98.
- c. No. CE1000726-01 with Keystone Richland dba Foundations for Living in the amount not-to-exceed \$56,500.00.
- d. No. CE1000725-01 with The House of Emmanuel, Inc. in the amount not-to-exceed \$165,000.00.

Sponsor: County Executive FitzGerald on behalf of Juvenile Court

- i) R2011-0307: A Resolution authorizing the County Executive to enter into an amendment to Contract No. CE1100533-01, 02 with Tri Mor Corporation for the Year Two Pavement Maintenance Program: Aprons A1, B reconstruction and Aprons A2, C, D1 rehabilitation for the period 8/9/2011 - 6/6/2012 for additional funds in the amount not-to-exceed \$675,500.00.

Sponsor: County Executive FitzGerald/Department of Development/
Airport Division

16. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- a) R2011-0292: A Resolution authorizing the County Executive to enter into a contract with TranSystems Corporation of Ohio in the amount not-to-exceed \$994,216.00 for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/
County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- b) R2011-0293: A Resolution establishing a list of certified providers for occupational skills training services for the Individual Training Account System for the period 7/1/2011 - 6/30/2014, and authorizing the County Executive to enter into agreements with said providers for said training services:

- 1) Allstate Hairstyling and Barber College
- 2) American Air Conditioning Academy
- 3) American Logistics Group, Inc.
- 4) American Red Cross, Greater Cleveland Chapter
- 5) Northern Ohio Chapter, Associated Builders and Contractors, Inc.
- 6) Ashari's Healthcare, LLC
- 7) ATS Institute of Technology
- 8) Auburn Career Center
- 9) Big Rig Truck Driving School, Inc.
- 10) Blossom 24 Hour We Care Center, Inc.
- 11) Brown Mackie College - Akron
- 12) Cleveland Institute for Dental - Medical Assistants, Inc.
- 13) Cleveland Industrial Training Center, Inc.
- 14) Compassions Training and Awareness Center, Inc.
- 15) Cuyahoga Community College District
- 16) Cuyahoga Valley Career Center
- 17) Gateway Educational Opportunities, Inc.
- 18) Great Lakes Truck Driving School, Inc.
- 19) Hamrick School
- 20) Hondros College
- 21) Inner State Beauty School
- 22) Kent State University
- 23) Lorain County Community College District
- 24) Lorain County JVS Adult Career Center
- 25) Med-Cert, Inc.
- 26) Micronetohio, Inc. dba Ace Tutors
- 27) New Bridge Cleveland Center for Arts and Technology
- 28) Ohio Technical College, Inc.
- 29) Polaris Career Center
- 30) Remington College

- 31) Solomon Enterprises, LTD. dba Lake Erie Barber College
- 32) The Notre Dame College
- 33) Union Construction Industry Partnership-Apprenticeship Skills Achievement Program
- 34) Ursuline College
- 35) Vatterot Educational Centers, Inc. dba Vatterott College
- 36) Vocational Guidance Services
- 37) Willoughby-Eastlake School of Practical Nursing

Sponsor: County Executive FitzGerald/Department of Workforce Development, in partnership with City of Cleveland, as designated Local Workforce Investment Area No. 3

Committee Assignment and Chair: Economic Development & Planning
– Schron

- c) R2011-0294: A Resolution authorizing awards on RQ19758 to various providers, in the total amount of \$2,995,616.00, for Workforce Investment Act In-School and Out-of School Youth Training for the period 9/1/2011 - 6/30/2012; and authorizing the County Executive to enter into contracts consistent with said awards:

- 1) Baldwin-Wallace College in the amount of \$110,180.00.
- 2) Cuyahoga Community College District in the amount of \$400,000.00.
- 3) Esperanza, Incorporated in the amount of \$175,000.00.
- 4) Linking Employment, Abilities & Potential in the amount of \$196,436.00.
- 5) Mayfield City School District in the amount of \$370,000.00.
- 6) Open Doors, Inc. in the amount of \$259,000.00.
- 7) Youth Opportunities Unlimited in the amount of \$450,000.00.
- 8) Berea Children's Home in the amount of \$490,000.00.
- 9) Cuyahoga Community College District in the amount of \$220,000.00.
- 10) Lutheran Metropolitan Ministry in the amount of \$175,000.00.
- 11) Towards Employment, Incorporated in the amount of \$150,000.00.

Sponsor: County Executive FitzGerald/Department of Workforce Development

Committee Assignment and Chair: Economic Development & Planning
– Schron

- d) R2011-0295: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Committee Assignment and Chair: At request of Finance & Budgeting Chair to Health, Human Services & Aging – Brady

17. CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) O2011-0049: An Ordinance authorizing the County Executive to establish an Economic Development Fund for the purpose of investing in job growth and economic development in Cuyahoga County; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

- b) O2011-0050: An Ordinance providing for the adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Human Resource Commission

- c) O2011-0051: An Ordinance establishing the Department of Communications, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald

18. MISCELLANEOUS COMMITTEE REPORTS

19. MISCELLANEOUS BUSINESS

20. PUBLIC COMMENT UNRELATED TO AGENDA

21. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE
WHOLE (BUDGET HEARINGS):

MONDAY, OCTOBER 31, 2011
1:00 PM / COUNCIL CHAMBERS

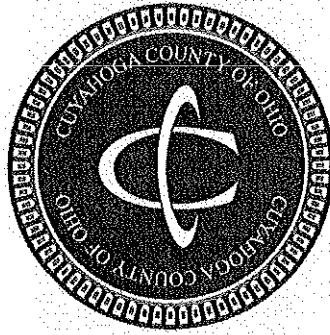
COMMITTEE OF THE
WHOLE (BUDGET HEARINGS):

TUESDAY, NOVEMBER 1, 2011
9:00 AM AND 1:00 PM / COUNCIL CHAMBERS

SPECIAL MEETING:

TUESDAY, NOVEMBER 1, 2011
6:00 PM / COUNCIL CHAMBERS

*In accordance with Ordinance No. O2011-0020, complimentary parking for the public will be available **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 11, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
6:00 PM**

1. CALL TO ORDER

The meeting was called to order by Council President Connally at 6:02 p.m.

2. ROLL CALL

Council President Connally asked the Clerk to call the roll. Councilmembers Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones, Rogers, Simon, Greenspan and Connally were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Connally requested there be a moment of silent meditation for personal reflections on the current economic situation.

5. PUBLIC COMMENT RELATED TO AGENDA

No public comments were given.

6. APPROVAL OF MINUTES

a) September 27, 2011 Meeting

A motion was made by Mr. Greenspan, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the September 27, 2011 meeting.

After approval of the minutes and in accordance with Rule 6B of the County Council Rules, a motion was made by Mr. Miller, seconded by Mr. Brady and unanimously approved to add Resolution No. R2011-0295 to the agenda as an additional item under #12.

7. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive FitzGerald reported the following:

- a) Summarized the proposed 2012/2013 biennial budget including anticipated revenues, expenses, new initiatives and significant changes.
- b) Legislation creating the Department of Communications will be provided to Council for the next meeting.

8. CONSIDERATION OF A MOTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) M2011-0049: A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council, and declaring the necessity that this Motion become immediately effective:
 - 1) Ann Avery
 - 2) Chris Ritter
 - 3) Miriam Ampeire
 - 4) Maridell Couture
 - 5) Michael Formen
 - 6) Thomas Blackenship

Sponsor: Council President Connally

Council President Connally referred Motion No. M2011-0049 to the Human Resources, Appointments & Equity Committee.

9. COMMITTEE REPORTS AND CONSIDERATION OF MOTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Motion Nos. M2011-0046 and M2011-0047.

- a) M2011-0046: A Motion confirming the County Executive's appointment of individuals to serve on the Greater Cleveland Sports Commission, and declaring the necessity that this Motion become immediately effective:

- 1) The Honorable Charles Smith
- 2) Marc A. Sanchez, Esq.

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Mr. Schron with a second by Ms. Conwell, Motion No. M2011-0046 was considered and approved by unanimous vote.

- b) M2011-0047: A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council, and declaring the necessity that this Motion become immediately effective:

- 1) Michael Bennet
- 2) Shawn Brown
- 3) Kate Burnett
- 4) Kimberlin Dennis
- 5) Clinton Droster
- 6) Darryl Fore
- 7) Sue Goins
- 8) Diana Green
- 9) Barb Gripshover
- 10) Laureen Harbert
- 11) James Jarrell
- 12) Tammie Jones
- 13) Rachel Klco
- 14) Trudi Kozak
- 15) Gilbert Kudrin
- 16) Ricky Lanza
- 17) Mark Lehman
- 18) Clinton Leverett
- 19) Jeffrey Mazo
- 20) Michelle Melnick
- 21) Naimah O'Neal
- 22) James Price
- 23) Ray Saludaes
- 24) Kate Shumate
- 25) Anthony Forbes
- 26) Max Rodas
- 27) Halima Grant
- 28) Phillip Weems
- 29) Cecelia Huffman-White

Sponsor: Council President Connally

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Mr. Schron with a second by Ms. Conwell, Motion No. M2011-0047 was considered and approved by unanimous vote.

10. CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) O2011-0048: An Ordinance requiring the County Executive to contract for and conduct a Disparity Study in 2012 and, if required by law to validate the Disparity Study, every five years thereafter; and requiring annual updates of said Study, if required by law.

Sponsors: Councilmembers Jones, Connally, Brady, Conwell, Rogers, Miller and County Executive FitzGerald

Council President Connally referred Ordinance No. O2011-0048 to the Public Works, Procurement & Contracting Committee.

11. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2011-0290.

- a) R2011-0290: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2011-0290 was considered and adopted by unanimous vote.

12. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2011-0291: A Resolution adopting the 2012/2013 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Council President Connally referred Resolution No. R2011-0291 to the Finance & Budgeting Committee through the Committee of the Whole.

- b) R2011-0292: A Resolution authorizing the County Executive to enter into a contract with TranSystems Corporation of Ohio in the amount not-to-exceed \$994,216.00 for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/ County Engineer

Council President Connally referred Resolution No. R2011-0292 to the Public Works, Procurement & Contracting Committee.

- c) R2011-0293: A Resolution establishing a list of certified providers for occupational skills training services for the Individual Training Account System for the period 7/1/2011 - 6/30/2014, and authorizing the County Executive to enter into agreements with said providers for said training services:

- 1) Allstate Hairstyling and Barber College
- 2) American Air Conditioning Academy
- 3) American Logistics Group, Inc.
- 4) American Red Cross, Greater Cleveland Chapter
- 5) Northern Ohio Chapter, Associated Builders and Contractors, Inc.
- 6) Ashari's Healthcare, LLC
- 7) ATS Institute of Technology
- 8) Auburn Career Center
- 9) Big Rig Truck Driving School, Inc.
- 10) Blossom 24 Hour We Care Center, Inc.
- 11) Brown Mackie College - Akron
- 12) Cleveland Institute for Dental - Medical Assistants, Inc.
- 13) Cleveland Industrial Training Center, Inc.

- 14) Compassions Training and Awareness Center, Inc.
- 15) Cuyahoga Community College District
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- 17) Gateway Educational Opportunities, Inc.
- 18) Great Lakes Truck Driving School, Inc.
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- 22) Kent State University
- 23) Lorain County Community College District
- 24) Lorain County JVS Adult Career Center
- 25) Med-Cert, Inc.
- 26) Micronetohio, Inc. dba Ace Tutors
- 27) New Bridge Cleveland Center for Arts and Technology
- 28) Ohio Technical College, Inc.
- 29) Polaris Career Center
- 30) Remington College
- 31) Solomon Enterprises, LTD. dba Lake Erie Barber College
- 32) The Notre Dame College
- 33) Union Construction Industry Partnership-Apprenticeship Skills Achievement Program
- 34) Ursuline College
- 35) Vatterot Educational Centers, Inc. dba Vatterott College
- 36) Vocational Guidance Services
- 37) Willoughby-Eastlake School of Practical Nursing

Sponsor: County Executive FitzGerald/Department of Workforce Development, in partnership with City of Cleveland, as designated Local Workforce Investment Area No. 3

Council President Connally referred Resolution No. R2011-0293 to the Economic Development & Planning Committee.

- d) R2011-0294: A Resolution authorizing awards on RQ19758 to various providers, in the total amount of \$2,995,616.00, for Workforce Investment Act In-School and Out-of School Youth Training for the period 9/1/2011 - 6/30/2012; and authorizing the County Executive to enter into contracts consistent with said awards:

- 1) Baldwin-Wallace College in the amount of \$110,180.00.
- 2) Cuyahoga Community College District in the amount of \$400,000.00.
- 3) Esperanza, Incorporated in the amount of \$175,000.00.
- 4) Linking Employment, Abilities & Potential in the amount of \$196,436.00.
- 5) Mayfield City School District in the amount of \$370,000.00.

- 6) Open Doors, Inc. in the amount of \$259,000.00.
- 7) Youth Opportunities Unlimited in the amount of \$450,000.00.
- 8) Berea Children's Home in the amount of \$490,000.00.
- 9) Cuyahoga Community College District in the amount of \$220,000.00.
- 10) Lutheran Metropolitan Ministry in the amount of \$175,000.00.
- 11) Towards Employment, Incorporated in the amount of \$150,000.00.

Sponsor: County Executive FitzGerald/Department of Workforce Development

Council President Connally referred Resolution No. R2011-0294 to the Economic Development & Planning Committee.

[Note: In accordance with Rule 6B of the County Council Rules, the following item was added to the agenda and read into the record by the Clerk of Council.]

- e) **R2011-0295: A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.**

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Council President Connally referred Resolution No. R2011-0295 to the Health, Human Services & Aging Committee at the request of the Finance & Budgeting Committee Chair.

13. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2011-0257, R2011-0286, R2011-0287, R2011-0288 and R2011-0289.

- a) **R2011-0257: A Resolution authorizing the issuance and sale of self-supporting housing revenue bonds in an amount not-to-exceed \$5,000,000.00 for Helen S. Brown Apartments, L.P. for the purpose of rehabilitating, improving and equipping a senior housing facility for low and moderate income seniors; authorizing the execution and delivery of a loan agreement, bond purchase agreement, trust indenture and tax**

regulatory agreement; authorizing and approving the use and distribution of a disclosure document; approving related matters; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Development and Councilmember Rogers

Bond Counsel: Roetzel & Andress LPA

Committee Assignment and Chair: Economic Development & Planning
– Schron

On a motion by Mr. Rogers with a second by Mr. Miller, Resolution No. R2011-0257 was considered and adopted by unanimous vote.

- b) R2011-0286: A Resolution amending BOCC Resolution No. 101404 dated 4/20/2010, which declared that public convenience and welfare requires resurfacing of Belvoir Boulevard from Fairmount Boulevard to Mayfield Road in the Cities of South Euclid and University Heights, by adding the City of Shaker Heights, finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement, and authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project.

Sponsors: County Executive FitzGerald/Department of Public Works/ County Engineer and Councilmembers Jones, Rogers and Simon

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Ms. Simon with a second by Mr. Jones, Resolution No. R2011-0286 was considered and adopted by unanimous vote.

- c) R2011-0287: A Resolution authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland for replacement of Cedar Road Bridge No. 229.

Sponsor: County Executive FitzGerald/Department of Public Works/ County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2011-0287 was considered and adopted by unanimous vote.

- d) R2011-0288: A Resolution authorizing the County Executive to enter into an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$525,856.23 for administration of the Wellness Program for the period 7/1/2011 - 6/30/2012.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Family & Children First Council

Committee Assignment and Chair: Health, Human Services & Aging – Brady

On a motion by Mr. Brady with a second by Mr. Rogers, Resolution No. R2011-0288 was considered and adopted by unanimous vote.

- e) R2011-0289: A Resolution authorizing the County Executive to enter into an agreement with Cuyahoga County Department of Senior & Adult Services in the amount not-to-exceed \$70,000.00 for direct care services for the Ryan White HIV/AIDS Treatment Modernization Act Part A Program for the period 3/1/2011 - 2/29/2012, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services and Councilmember Jones

Committee Assignment and Chair: Health, Human Services & Aging – Brady

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2011-0289 was considered and adopted by unanimous vote.

14. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Ms. Simon, seconded by Mr. Gallagher and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2011-0045.

- a) O2011-0045: An Ordinance establishing divisions and sections within the Department of Health and Human Services, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services and Councilmembers Brady, Jones, Miller, **Simon and Germana**

Committee Assignment and Chair: Health, Human Services & Aging – Brady

On a motion by Mr. Schron with a second by Ms. Simon, Ordinance No. O2011-0045 was considered and adopted by unanimous vote.

15. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- a) O2011-0043: An Ordinance providing for adoption of the Cuyahoga County Civil Service Pay Equity Plan, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive FitzGerald/Human Resource Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Mr. Rogers with a second by Mr. Gallagher, Ordinance No. O2011-0043 was considered and adopted by unanimous vote.

16. MISCELLANEOUS COMMITTEE REPORTS

President Connally reported that she and Mr. Gallagher attended a meeting with the Cuyahoga County Agricultural Society regarding the County Fairgrounds.

Mr. Brady reported that the Health, Human Services & Aging Committee will meet on Thursday, October 13, 2011 at 1:00 p.m. to hold a public hearing regarding the impending layoffs at The MetroHealth System.

Ms. Simon reported that the Justice Affairs Committee and Human Resources, Appointments & Equity Committee will meet jointly on Friday, October 21, 2011 at 11:30 a.m. to continue discussions relating to Ordinance No. O2011-0042 regarding the extension of health benefits to domestic partners of Cuyahoga County employees.

Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Thursday, October 13, 2011 at 11:00 a.m.

17. MISCELLANEOUS BUSINESS

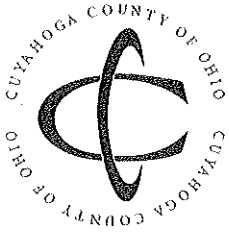
Ms. Simon stated that County Executive FitzGerald and Fiscal Officer Wade Steen have established an essay contest entitle "Top Dog" to promote dog licensing in the County. Councilmembers will serve as judges for the contest. Details are posted on the County Executive and Fiscal Office websites.

18. PUBLIC COMMENT UNRELATED TO AGENDA

Mr. Edward McCartney addressed Council regarding issues of concern to him relating to his proposal to add the recognition of God to the preamble of the County Charter.

19. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Miller with a second by Mr. Brady, the meeting was adjourned at 7:09 p.m., without objection.



EDWARD FITZGERALD
Cuyahoga County Executive

October 11, 2011

C. Ellen Connally
Council President
County Administration Building
1219 Ontario Street
Cleveland, Ohio 44113

Madame President Connally,

The attached document lists the items that I have approved and signed in September 2011. This list includes: the contracts, purchases or sales executed; all grants or loans made or received for more than \$50,000; and the change orders and amendments in which the total additions exceeds \$50,000.

Please contact David Merriman at (216) 263-4606 if you would like additional information on any of these contracts or items.

Respectfully submitted,

Edward FitzGerald
County Executive

Items approved in the past month:

Item	Requestor	Summary
1.	Common Pleas Court/Corrections Planning Board	Submitting an amendment to Contract No. CE1000538-01 with Cuyahoga County Community Corrections Association (4CA), Inc. in the amount not-to-exceed \$628,400.00 for residential halfway house substance abuse treatment services for the period 7/1/2010 - 6/30/2011 to extend the time period to 6/30/2014; no additional funds required.
2.	County Prosecutor	Recommending to employ Dale Vlasek and the law firm of McDonald Hopkins, LLC, in the amount of \$7,800.00 for legal services in connection the termination or revision of an agreement with Financial Network of America for a Deferred Compensation Program for County employees, in accordance with Ohio Revised Code Section 305.14(A).
3.	County Prosecutor	Recommending to amend the engagement letter, which requested the employment of David Movius, Esq. and the law firm of McDonald Hopkins, LLP, for legal services in connection with Ohio Supreme Court Case No. 2010-2029, State of Ohio ex rel. Data Trace, et al. vs. Recorder of Cuyahoga County, Ohio, in accordance with Ohio Revised Code Section 305.14, by changing the amount not-to-exceed from \$25,000.00 to \$55,000.00.
4.	County Prosecutor	Submitting a contract with Hollo Properties Ltd. in the amount of \$22,904.00 for lease of office space located at 12100 Snow Road, Suite Z, Parma, for use by the Internet Crimes Against Children Task Force Program for the period 8/1/2011 - 7/31/2012.
5.	County Prosecutor	Recommending to employ Eugene Killeen and the law firm of Tucker, Ellis & West, LLP, in the amount not-to-exceed \$9,000.00 for legal services in connection with the preparation of Cuyahoga County's 2011 Annual Information Statement, in accordance with Ohio Revised Code Section 305.14(A).
6.	County Sheriff	Submitting an amendment to Contract No. CE1100305-01 with Recovery Resources for monitoring and reporting services for Project RESTORE (Reentry Strategies Toward Reintegration) in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 9/30/2012; no additional funds required.
7.	County Sheriff	Submitting an amendment to Contract No. CE1100309-01 with Case Western Reserve University Mandel School of Applied Social Sciences, for the design, compilation and analysis of data for Project RESTORE (Reentry Strategies Toward Reintegration) in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 9/30/2012; no additional funds required.

8.	County Sheriff	Submitting an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc., for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 9/30/2012; no additional funds required.
9.	County Sheriff	Submitting an amendment to Contract No. CE1100343-01 with Project Learn, Inc. for basic literacy tutoring services for Project RESTORE (Reentry Strategies Toward Reintegration) in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 9/30/2012; no additional funds required.
10.	County Sheriff	Submitting an amendment to Contract No. CE1100472-01 with FingerPrint USA, LLC, for design services for Project RESTORE (Reentry Strategies Toward Reintegration) in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 9/30/2012; no additional funds required.
11.	Department of Development	Submitting a contract with MAE Construction LLC in the amount of \$7,885.00 for Lead Remediation of property located at 3613 Silsby Road, University Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 9/6/2011 -10/31/2011.
12.	Department of Development	Submitting a contract with MAE Construction LLC in the amount of \$7,325.00 for Lead Remediation of property located at 7015 Gerald Avenue, Parma, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 9/6/2011 -10/31/2011.
13.	Department of Development	Submitting a contract with MAE Construction LLC in the amount of \$4,535.00 for Lead Remediation for property located at 7719 Ackley Road, Parma, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 9/6/2011 - 10/31/2011.
14.	Department of Development	Recommending to rescind Executive Approval No. EA2011-0779 dated 6/14/2011, which granted authority to seek proposals from various providers on RQ20586 for brownfield environmental consultant services for the Brownfield Redevelopment Fund and Community Assessment Initiative for the period 7/1/2011 - 7/31/2014.
15.	Department of Development	Submitting an amendment to Contract No. CE1000700-01 with Creative Housing Solutions, Inc. for construction management services for energy conservation measures for the period 10/15/2010 - 9/30/2011 to extend the time period to 12/31/2011; no additional funds required.
16.	Department of Development	Submitting a contract with MAE Construction LLC in the amount of \$6,400.00 for Lead Remediation for property located at 20707 Clare Ave., Maple Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 9/6/2011 - 10/31/2011.

17.	Department of Development	Submitting satisfactions of mortgages for various economic development loans to various property owners: a) C. Bateman in the amount of \$35,000.00. b) C. Dean in the amount of \$10,000.00. c) F. Lerner in the amount of \$3,000.00. d) E. Miller in the amount of \$15,644.00. e) R. Miller in the amount of \$10,000.00. f) G. K. & A.J. Moellman in the amount of \$9,700.00. g) P. Spicer in the amount of \$11,625.00. h) E. Stewart in the amount of \$8,150.00. i) B. L. & G.V. Strong in the amount of \$9,050.00. j) L. Weiss in the amount of \$10,000.00.
18.	Department of Health and Human Services	Submitting an amendment to Contract No. CE1000811-01 with Community Endeavors Foundation, Inc. for the Prisoner Reentry Program for the FY2010 Congressionally Selected Awards Program for the Office of Reentry for the period 10/1/2010 - 9/30/2011 to extend the time period to 12/31/2011, and for additional funds in the amount of \$50,000.00.
19.	Department of Health and Human Services	Office of Early Childhood, requesting approval to apply for, accept, and expend grant funds from The Martha Holden Jennings Foundation for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2011 - 8/31/2012.
20.	Department of Health and Human Services	Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 for additional funds: 1) No. CE0900702-01 with Center for Families and Children - Bingham Child Care in the amount of \$3,653.29. 2) No. CE0900703-01 with Center for Families and Children - Mather Child Care to make budget line item revisions, and for a decrease in the amount of (\$5,740.40). 3) No. CE0900704-01 with Center for Families and Children - McMillan Child Care in the amount of \$5,196.00. 4) No. CE0900705-01 with Center for Families and Children - Wade Child Care in the amount of \$28,340.24.
21.	Department of Health and Human Services	Office of Early Childhood, submitting an amendment to Contract No. CE0900701-01 with Cassandra R. Thompson for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011 for additional funds in the amount of \$1,720.00.
22.	Department of Health and Human Services	Submitting an amendment to Contract No. CE1100243-01 with Andrea Putnam for administrative, client level data, quality management and planning council support services for the Ryan White HIV/AIDS Treatment Modernization Act, Part A Program and Cuyahoga Regional HIV Services Planning Council for the period 4/1/2011 - 6/30/2011 to extend the time period to 2/29/2012, to change the scope of services, effective 4/1/2011, to change the terms effective 7/1/2011, and for additional funds in the amount of \$24,600.00.

23.	Department of Health and Human Services	Office of Homeless Services, Emerald Development and Economic Network, Inc. for the Tenant Based Rental Assistance Program for the period 10/1/2009 - 8/31/2011 to extend the time period to 10/31/2011; no additional funds required.
24.	Department of Health and Human Services	Department of Senior & Adult Services, recommending to terminate Contract No. CE1100034- 01 with Asian Services in Action, Inc. for transportation services for the Community Social Services Program for the period 1/1/2011 - 12/31/2012, effective 8/11/2011.
25.	Department of Health and Human Services	Department of Senior & Adult Services, submitting an amendment to Contract No. CE1100043- 01 with Senior Citizen Resources, Inc. for the Community Social Services Program for the period 1/1/2011-12/31/2012, for additional funds in the amount of \$3,153.00.
26.	Department of Health and Human Services	Department of Senior & Adult Services, submitting an amendment to Contract No. CE1100048- 02 with University Settlement, Incorporated for the Community Social Services Program for the period 1/1/2011 - 12/31/2012 for additional funds in the amount of \$3,175.00.
27.	Department of Health and Human Services	Department of Senior & Adult Services, submitting an amendment to Contract No. CE1100040- 01, 02 with The Golden Age Centers of Greater Cleveland for the Community Social Services Program for the period 1/1/2011 - 12/31/2012 for additional funds in the amount not-to-exceed \$3,175.00.
28.	Department of Health and Human Services	Department of Senior & Adult Services, submitting an amendment to Contract No. CE1000569- 03 with City of Lakewood for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2010 - 6/30/2012 to change the scope of services, effective 5/1/2011, and for a decrease in the amount of (\$21,630.00).
29.	Department of Health and Human Services	Employment & Family Services, submitting an amendment to Contract No. CE1000778-01 with Lutheran Metropolitan Ministry for the East Side Job Readiness, Job Search, Job Placement and Job Retention Program for Ohio Works First cash recipients for the period 10/1/2010 - 9/30/2011 to exercise an option to extend the time period to 9/30/2012, and for additional funds in the amount not-to-exceed \$447,338.15.
30.	Department of Public Safety and Justice Services	Submitting an agreement with City of Brook Park in the amount not-to-exceed \$455.04 for reimbursement of eligible expenses for Communications Technician Training in connection with the FY2009 Interoperable Emergency Communications Grant Program for the period 6/30/2009 - 4/30/2011.
31.	Department of Public Safety and Justice Services	Submitting an amendment to a grant agreement with Ohio Emergency Management Agency for exercises in connection with the FY2008 State Homeland Security Program for the period 9/1/2008 - 4/30/2011 for a decrease in the amount of (\$3,745.87)
32.	Department of Public Safety and Justice Services	Submitting an amendment to Contract No. CE1100413-01 with Attevo, Inc. for hospital and healthcare assessment services in connection with the FY2009 Interoperable Emergency Communications Grant Program for the period 6/14/2011 - 7/15/2011 to extend the time period to 8/15/2011, to change the terms, effective 6/14/2011; no additional funds required.

33.	Department of Public Safety and Justice Services	Submitting an amendment to Agreement No. AG1100002-01 with City of Euclid for purchase and installation of equipment for the Chemical Biological Radiological Nuclear Explosive Event Response Vehicle Project in connection with the FY2008 Urban Area Security Initiative Grant Program period 11/1/2010 - 4/30/2011 to extend the time period to 8/30/2011; no additional funds required.
34.	Department of Public Safety and Justice Services	Witness/Victim Service Center, submitting an amendment to Contract No. CE1100222-01 with Domestic Violence Center for domestic violence assistance services in connection with the Avon Foundation for Women Empowerment Self-Sufficiency Program for the period 10/1/2010 - 9/30/2011 to extend the time period to 3/31/2012; no additional funds required.
35.	Department of Public Safety and Justice Services	Justice Services, requesting approval to apply for, accept and expend grant funds from Ohio Office of Criminal Justice Services for the FY2011 STOP Violence Against Women Act Grant Program for the period 1/1/2012 - 12/31/2012; requesting authority for Norberto Colon, Deputy Chief of Staff, to execute all fiscal and programmatic reports required in connection with said grant: 1) in the amount of \$476,392.01. 2) in the amount of \$15,665.28 for administration.
36.	Department of Public Works	Recommending an award on RQ20610 and authorizing execution of a contract with Allegro Realty Advisors, Ltd. in the amount of \$195,100.00 for real estate portfolio strategic management service for the period 9/7/2011 - 12/6/2011. (EA2011-0819 - authority to seek proposals).
37.	Department of Public Works	Recommending payment of a claim from the County's Self- Insurance Fund in the amount of \$2,000.00 to B. Banks for vehicle damage.
38.	Department of Public Works	Requesting authority to seek proposals from various providers on RQ20899 for the Supervisory Control and Data Acquisition (SCADA) system; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
39.	Department of Public Works	Submitting a state contract with Pitney Bowes, Inc. in the amount not to exceed \$201,168.00 for lease and maintenance of various mail management equipment and subscriptions to IntelliLink for the period 12/1/2011 - 11/30/2014.
40.	Department of Public Works	Requesting authority to submit various loan applications to the Water Pollution Control Loan Fund of the U.S. Environmental Protection Agency: a) in the amount of \$1,600,000.00 for sanitary sewer repairs on Jefferson Drive located in the City of Highland Heights, County Sewer District No. 3. b) in the amount of \$1,500,000.00 for sanitary sewer repairs located in the various municipalities in Cuyahoga County. c) in the amount of \$160,000.00 for sanitary sewer repairs and replacements in connection with the Cuyahoga County Home Sewage Treatment Systems Program.

41.	Department of Public Works	Submitting agreements with various organizations for lease of property located on the West bank of the Flats, Cleveland, for Charity Festivals: 1) Olmsted Falls Athletic Boosters Association for the period 9/1/2011 - 9/4/2011. 2) Burke Parents Association - Cleveland for the period 9/6/2011 - 9/7/2011. 3) North Olmsted Hockey Club for the period 9/8/2011 - 9/11/2011. 4) Friends of DARE, Inc. for the period 9/12/2011 - 9/14/2011. 5) Strongsville Youth Hockey Club for the period 9/15/2011 - 9/18/2011. 6) Sure House Baptist Church Ministries for the period 9/19/2011 - 9/21/2011. 7) Mentor Figure Skating Club for the period 9/22/2011 - 9/25/2011. 8) Kincaid's Kindred Spirits, Inc. being held on 9/26/2011. 9) Lucky Paws Animal Rescue for the period 9/27/2011 - 9/28/2011.
42.	Department of Public Works	Submitting a license and location agreement with IAC Productions, 27. Department of Public Works, submitting a license and location agreement with IAC Productions, LLC, for right-of-entry onto certain various County-owned properties located in Cleveland, Ohio for film production for the period 7/6/2011 - 9/13/2011: 1) Cuyahoga County Administration Building, 1219 Ontario 2) Justice Center, 1200 Ontario 3) Cuyahoga County Courthouse, 1 Lakeside Avenue 4) Fort Huntington Park, Intersection of Lakeside Avenue & West 3rd 27. Department of Public Works, submitting a license and location agreement with IAC Productions, LLC, for right-of-entry onto certain various County-owned properties located in Cleveland, Ohio for film production for the period 7/6/2011 - 9/13/2011: 1) Cuyahoga County Administration Building, 1219 Ontario 2) Justice Center, 1200 Ontario 3) Cuyahoga County Courthouse, 1 Lakeside Avenue 4) Fort Huntington Park, Intersection of Lakeside Avenue & West 3rd LLC, for right-of-entry onto certain various County-owned properties located in Cleveland, Ohio for film production for the period 7/6/2011 - 9/13/2011: 1) Cuyahoga County Administration Building, 1219 Ontario 2) Justice Center, 1200 Ontario 3) Cuyahoga County Courthouse, 1 Lakeside Avenue 4) Fort Huntington Park, Intersection of Lakeside Avenue & West 3rd
43.	Department of Workforce Development	Submitting a contract with Granex Industries, Inc. in the amount not-to-exceed \$5,590.00 for the On-the-Job Training Program for the period 7/11/2011 - 1/11/2012.
44.	Information Services Center	Submitting an amendment to Contract No. CE0800381-01 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System agencies for the period 5/1/2008 - 12/31/2013 to change the terms, effective 12/1/2010, and for a decrease in the amount of (\$18,777.50).
45.	Juvenile Court	Submitting an agreement with Middleburg Heights Mayor's Court for the Community Diversion Program for the period 1/1/2011-12/31/2011.

46.	Office of Human Resources	Requesting authority to seek proposals from various providers on RQ21033 for Investment Consultant Services for the 457 Deferred Compensation Plan for employees for the period 11/1/2011- 10/31/2014; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
47.	Office of Human Resources	Requesting authority to seek proposals from various providers on RQ21089 for a wellness programming platform to track County employees for the period 11/1/2011 - 10/31/2012; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.
48.	Office of Human Resources	Submitting an agreement with Weight Watchers North America, Inc. for wellness services for County employees for the period 8/1/2011 - 12/31/2012.
49.	Office of Procurement & Diversity	Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).
50.	Office of Procurement & Diversity	Recommending to reject all bids received on RQ20451 for furnishing and delivering of 20# white reprographic paper for various County departments for the period 11/1/2011 - 10/31/2013.
51.	Office of Procurement & Diversity	Submitting a contract with Cuyahoga Community College District in the amount not-to-exceed \$3,090.00 for food and beverage services for the Small Business Enterprise Symposium being held on 9/20/2011.

County Council of Cuyahoga County, Ohio

Motion No. M2011-0048

Sponsored by: Council President Connally	A Motion establishing the 2012 schedule of County Council meetings.
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WHEREAS, Rule 5A of the Cuyahoga County Council Rules requires that Council establish a schedule of the dates, times and locations of all regular Council meetings; and

WHEREAS, Rule 5B of said Rules states that all meetings of Council shall take place at the County Council Chambers located on the first floor of the Justice Center at 1200 Ontario Avenue, Cleveland, unless otherwise specified; and

WHEREAS, Rule 5B of said Rules also states that regular Council meetings shall take place on the 2nd and 4th Tuesday of each month at 6:00 p.m., unless otherwise specified in the annual schedule established by the Council.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby establishes the 2012 schedule of meetings as follows:

<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING TYPE</u>	<u>LOCATION</u>
TUESDAY	1/10/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	1/24/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	2/14/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	2/28/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	3/13/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	3/27/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	4/10/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	4/24/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	5/8/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	5/22/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	6/12/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	6/26/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	7/10/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	7/24/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	8/14/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	8/28/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	9/11/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	9/25/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY	10/9/2012	3:00 P.M.	REGULAR	COUNCIL CHAMBERS-JUSTICE CENTER

TUESDAY 10/23/2012 3:00 P.M. REGULAR COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY 11/13/2012 3:00 P.M. REGULAR COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY 11/27/2012 3:00 P.M. REGULAR COUNCIL CHAMBERS-JUSTICE CENTER
TUESDAY 12/11/2012 3:00 P.M. REGULAR COUNCIL CHAMBERS-JUSTICE CENTER

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal CC004
October 25, 2011

COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

MOTION NO. M2011-0049

Sponsored by: Council President Connally

A Motion confirming the County Executive's appointment of individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council, and declaring the necessity that this Motion become immediately effective.

WHEREAS, the goal of the Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and,

WHEREAS, the Membership and Outreach committee of the Cuyahoga Regional HIV Services Planning Council recommended the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for Membership; and,

WHEREAS, the Regional HIV Health Services Planning Council is a 40 member body serving staggered terms; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga Regional HIV Services Planning Council to each complete a term as designated below:

- a) Ann Avery, to complete a term expiring on October 2013;
- b) Chris Ritter, to complete a term expiring on October 2014;
- c) Miriam Ampeire, to complete a term expiring on October 2013;
- d) Michael Formen, to complete a term expiring on October 2014; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter

requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the appointment of the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council and to complete a term as designated:

- a) Ann Avery, to complete a term expiring on October 2013;
- b) Chris Ritter, to complete a term expiring on October 2014;
- c) Miriam Ampeire, to complete a term expiring on October 2013;
- d) Michael Formen, to complete a term expiring on October 2014; and

SECTION 2. It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 11, 2011

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0052

Sponsored by: Councilmember Greenspan	An Ordinance amending the Cuyahoga County Code of Ethics, as amended, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Council enacted a permanent Code of Ethics in Ordinance No. O2011-0008, which was signed by the Cuyahoga County Executive and went into effect on April 8, 2011, and was amended by Ordinance No. O2011-0023 effective April 26, 2011 and by Ordinance No. O2011-0035 effective July 26, 2011; and,

WHEREAS, it is necessary to amend the Code of Ethics to create certain exemptions from various provisions of the Code; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Sections 1, 34, and 37 of Article VII of the Cuyahoga County Code of Ethics, adopted as Ordinance No. O2011-0008, effective April 8, 2011, as amended by Ordinance No. O2011-0023 on April 26, 2011 and by Ordinance No. O2011-0035 on July 26, 2011, are hereby amended to read as follows (additions are bolded, deletions are stricken out):

Section 1. Definitions

(Omitted language from Section 1 not amended)

Contractor. A person or an entity – including but not limited to service providers, vendors, **and** consultants ~~and their subcontractors~~ – that provides goods or services to the County under terms specified in a binding, officially approved agreement.

Section 34. Contractors Registration and Reporting

(A) *Registry.* Effective January 1, 2012 all contractors doing or seeking to do business with the County must be registered with the Inspector General. The registration form shall include but not be limited to: the contractor's corporate name,

Federal Tax Identification Number, address, type of business and names of the contractor's principals and contracts with the County during the past four years. Registration shall be valid for twelve months. As necessary, the Inspector General may choose to require additional information.

(B) *Signed Ethics Statement and Training.* Contractors shall also sign an ethics statement indicating they have read, understood and agreed to follow the pertinent sections of this Ordinance and attend Ethics Training within 15 days of approval from the Inspector General.

(C) *First-time Awards.* Effective January 1, 2012 registration and the signed ethics statement shall be pre-conditions for the signing of any first-time contract with the County. Effective January 1, 2012, contractors must also be registered with the Inspector General before they submit competitive bids.

(D) *Penalties.* Contractors who fail to comply with provisions a, b, or c, shall be prohibited from entering into any contracts with the County until they are in compliance. Contractors who are found to be in violation of this Ordinance shall be removed from the registry and be prohibited from entering into contracts with the County for a period determined by the Inspector General, along with such other penalty(ies) as the Inspector General may deem appropriate.

(E) *Authorization.* Effective January 1, 2012, no Contractor shall engage in any contracting activity until the registration process has been completed and approved by the Inspector General.

(F) *Registration Date.* All Contractors must register with the Inspector General annually on or before December 31 for the subsequent year to which they wish to engage in contracting activities. First time registration may take place at any time during the calendar year for the year in which contracting activity is to take place.

(G) *Term.* Contractor registrations shall expire on December 31 for the respective registration year.

(H) *Transparency.* **Unless disclosure is otherwise prohibited by law,** the Inspector General shall make all registrations available for public inspection and shall publish an active Contractor Registration List on the County website.

(I) *Registry Application Fee:* \$100.00.

(J) *Implementation Date.* Contractors entering into contracts with the County on or after the effective date of this Ordinance must comply with the requirements of this Section beginning January 1, 2012.

(K) Exemptions. With the exception of the ethics statement provision in Subsection (B), the provisions of this Section shall not apply to the following Contractors:

- (i) Other political subdivisions or governmental entities/agencies;**
- (ii) Persons or entities that receive either direct payments or reimbursement from the County for emergency purchase of items required to serve basic needs, including, but not limited to, temporary foster care providers and grocery or department stores that accept vouchers for basic needs;**
- (iii) Persons or entities that receive County funds through a County-sponsored rebate program, including, but not limited to, the County Storefront Renovation Rebate Program; and**
- (iv) Court reporters or expert witnesses in connection with civil litigation or criminal prosecution.**

Section 37. Exemptions

(A) The Inspector General, with approval of the County Board of Control, may grant exemptions from the requirements of Sections 32 and 34 of Article VII of this Ordinance.

(B) Requests for exemptions may be submitted to the Inspector General. In addition, the Inspector General may request an exemption upon his or her own initiative. Any request for exemption approved by the Inspector General shall then be submitted to the Board of Control for approval. An exemption is only granted upon approval of the Inspector General and the Board of Control. Should either the Inspector General or the Board of Control deny an exemption request, the aggrieved party may appeal the decision to the full County Council.

(C) The Inspector General shall post all exemptions granted under this Section on his or her website.

SECTION 2. It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0042

Sponsored by: Councilmembers Simon, Miller, Rogers, Connally, Brady and Conwell	An Ordinance providing for adoption of a policy granting health benefits to domestic partners of County employees, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 9.01 of the Charter of Cuyahoga County (the “Charter”) provides that the County’s Human Resources Policies and Systems for County employees shall be established by ordinance while ensuring that persons will be employed in the public service without discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 12.07 of the Charter provides that all County employees shall be appointed, employed, promoted and compensated without regard to their race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 9.02 of the Charter provides that the Human Resource Commission shall have authority to ensure standardization of benefits and such other functions as may be deemed necessary by the Council for the Human Resource Commission to carry out its mission and purpose; and,

WHEREAS, the County’s current health benefits policy specifically restricts family coverage to a legally married spouse of an employee and dependent children; and,

WHEREAS, Adoption of a policy providing health benefits to domestic partners is necessary to create fairness amongst County employees with regard to compensation and to allow the County to be competitive in attracting the “best and brightest” talent to work for Cuyahoga County government; and,

WHEREAS, Offering health benefits to domestic partners is consistent with the County’s commitment to social and economic justice, diversity, and inclusiveness; and,

WHEREAS, It is necessary that this Ordinance become immediately effective in order to provide sufficient time for the Human Resource Commission to meet the deadlines set forth herein.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Pursuant to the authority granted in Section 9.02 of the Charter, and in accordance with the mandate in Section 9.01 of the Charter, the Human Resource Commission is hereby directed to prepare and submit to Council a policy providing for health benefits for domestic partners of County employees. This policy shall be submitted to Council no later than October 4, 2011. The policy shall be submitted in the form of an amendment to this Ordinance and shall include, but not be limited to, the following elements:

- (A) A domestic partner registration and documentation process for all County employees and their same-sex or opposite-sex domestic partners; and
- (B) Amendment to all applicable County health benefit policies to include all domestic partners registered under the process developed in accordance with subsection (A) above.

SECTION 2. It is necessary that this Ordinance become immediately effective in order to provide sufficient time for the Human Resource Commission to meet the deadlines set forth herein. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: August 23, 2011

Committee(s) Assigned: Human Resources, Appointments & Equity and Justice
Affairs

Second Reading:

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0039

Sponsored by: Councilmembers Schron and Miller and County Executive FitzGerald	An Ordinance establishing procedures governing the use by the County of alternate construction project delivery methods, including construction manager-at-risk, design-build and general contracting project delivery methods for public construction projects; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article 3, Section 9, Subsections 4 and 9 of the Cuyahoga County Charter empowers the Cuyahoga County Council to establish procedures governing the making of County contracts and to establish the procedures for making public improvements; and

WHEREAS, procedures used for contracting and procurement should enable Cuyahoga County to be efficient, flexible, and transparent.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO THAT:

SECTION 1: Notwithstanding the competitive bidding procedures or any other procedures or requirements provided for in Chapter 153 and Sections 307.86 through 307.921 of the Ohio Revised Code, the policies and procedures of Cuyahoga County, Ohio relating to construction contracts employing alternate project delivery methods are established as follows:

Section 1. As used in Sections 1 to 13, inclusive, the following words shall have the following meanings unless indicated otherwise or unless the context in which they are used requires a different meaning:

"Architect of record" means the professional design firm that serves as the final signatory on the plans and specifications for a design-build project.

"Board of Control" means the Cuyahoga County Board of Control.

"Building project" means the design, construction, reconstruction, improvement, alteration, installation, demolition or repair of any public building or improvement.

“Consultant Selection Committee” means the Cuyahoga County Department of Public Works’ Consultant Selection Committee.

"Construction management-at-risk" or "construction management-at-risk services" means a construction method wherein a construction management-at-risk firm provides a range of preconstruction services and construction management services that may include cost estimating and consultation regarding the design of the building project, scheduling, the preparation and coordination of bid packages, cost control, value engineering, detailing the subcontractor scope of work, prequalifying and evaluating subcontractors, and holding the subcontracts.

"Construction manager-at-risk" or "Construction management-at-risk firm" means an individual, corporation, partnership, sole proprietorship, joint venture, limited liability company or other legal entity that provides construction management-at-risk services.

"Construction manager-at-risk contract" means a contract between the County and a construction manager-at-risk that obligates the construction manager-at-risk to provide construction management-at-risk services for a guaranteed maximum price.

“Contracts and Purchasing Board” means the Cuyahoga County Contracts and Purchasing Board.

"County's project manager" means an individual, corporation, partnership, sole proprietorship, joint venture, limited liability company or other legal entity engaged to provide project management services on behalf of the County for the design and construction of a building project. The County's project manager may be an employee of the County whose assigned responsibility is the management of design and construction of a building project.

"Criteria architect or engineer" means the professional design firm retained by the County to prepare conceptual plans and specifications, to assist the County in connection with the establishment of the design criteria for a design-build project, and, if requested by the County, to serve as the representative of the County and provide, during the design-build project, other design and construction administration services on behalf of the County, including but not limited to, confirming that the design prepared by the design-build firm reflects the original design intent established in the design criteria package.

"Design-build contract" means a contract between the County and a design-build firm that obligates the design-build firm to provide design-build services for a guaranteed maximum price.

"Design-build firm" means any individual, corporation, partnership, sole proprietorship, joint venture, limited liability company or other legal entity that provides design-build services.

"Design-build services" means services that form an integrated delivery system for which a design-build firm is responsible to the County for both the design and construction, demolition, alteration, repair, or reconstruction of a building project.

"General contracting" means a construction method wherein a general contracting firm is responsible for constructing and managing a building project under the award of a single aggregate lump sum or guaranteed maximum price contract.

"General contracting firm" means a person that provides general contracting services. "Guaranteed maximum price" or "GMP" means the agreed maximum dollar amount to be paid by the County for the building project, including the cost of the work, the general conditions, agreed construction contingency and the fees charged by the construction management-at-risk firm, design-build firm or general contracting firm.

"Professional design firm" shall have the same meaning as set forth in Section 153.65 of the Ohio Revised Code.

"Subcontractor" means any individual, corporation, partnership, sole proprietorship, joint venture, limited liability company, or other legal entity that undertakes to provide any part of the labor, equipment or material of a building project under a contract with the construction management-at-risk firm, design-build firm or general contracting firm.

"two-phase selection process" means a procurement process in which the first phase consists of creating a short list of prequalified firms as determined by responses to a request for qualifications and the second phase consists of inviting firms prequalified in the first phase to submit responses to a request for proposals or a request for bids.

Section 2. For each contract for the construction, reconstruction, improvement, alteration, installation, demolition or repair of any building project, the Contracts and Purchasing Board, upon the recommendation of the Director of Public Works, may elect to use the construction management-at-risk delivery method, pursuant to Sections 3 to 6, inclusive.

Section 3. (a) The Contracts and Purchasing Board shall utilize a two-phase selection process as provided in this section to select a construction management-at-risk firm to provide construction management-at-risk services.

(b) Before issuing a request for qualifications, hereinafter called RFQ, the Contracts and Purchasing Board shall establish a prequalification committee for the purpose of reviewing and evaluating responses submitted by a construction manager-at-risk to the RFQ. The prequalification committee shall be comprised of the Consultant Selection Committee, one (1) representative of the professional design firm, the County's project manager if the project manager is not a member of the

Consultant Selection Committee, and any additional representatives of the County as may be deemed appropriate by the Contracts and Purchasing Board.

(c) The first phase of the two-phase selection process shall begin once the County gives public notice of the building project and solicits responses to an RFQ from construction management-at-risk firms. The public notice and solicitation section shall be advertised in a newspaper of general circulation in the County or on the County's website. The public notice and solicitation shall be given not less than two (2) weeks before the deadline for submitting responses to the RFQ. The public notice and solicitation shall include:

(1) the time and date of the deadline for receipt of responses to the RFQ and the address of the office to which the responses are to be delivered;

(2) a general description of the project and key factors important to the final selection of the construction management-at-risk firm;

(3) a general description of the scope of services expected of the selected construction management-at-risk firm during the design, pre-construction and construction phases of the project;

(4) a general description of the anticipated schedule and estimated construction cost for the building project; and

(5) the criteria for the selection of the construction management-at-risk firm, including minimum experience, requirements for presentations/interviews, and the schedule for the selection process.

(d) The County shall require interested construction management-at-risk firms to submit a statement of qualifications in response to the RFQ. The statement of qualifications shall include the following:

(1) a cover letter or executive summary detailing the key elements and factors that differentiate the firm from other potential qualified responders;

(2) completion of a statement of qualifications similar in form to AIA Document A305 (latest edition), listing general business information and financial capacity such as organizational structure, licensing, experience, references and financial statement;

(3) a list of all convictions or fines assessed against the construction manager-at-risk firm or any of its officers or directors for violations of state or federal law;

(4) submission of a project organization chart with specific information on key project personnel or consultants;

(5) a letter from a surety company licensed to do business in the State and whose name appears on United States Treasury Department Circular 570 confirming the ability to provide performance and payment bonds for the building project;

(6) submission of information on the firm's safety record including its workers' compensation experience modifier for the prior three (3) years;

(7) submission of information on and evidence of the firm's compliance record with respect to small business enterprise inclusion goals and workforce inclusion goals, if applicable;

(8) submission of information regarding the firm's experience on similar projects including contact information of the architects and owners of the projects;

(9) submission of specific examples of the firm's project management reports or other illustrations of the company's operating philosophy; and

(10) any other relevant information that the County determines desirable.

(e) The prequalification committee established pursuant to Subsection (b) of this section, shall evaluate each statement of qualifications submitted by the construction management-at-risk firms. The evaluation shall take into account the following factors: (i) competence to perform the required construction management-at-risk services as indicated by the technical training, education, and experience of the construction management-at-risk firm's personnel and key consultants, especially the technical training, education, and experience of the employees and consultants of the construction management-at-risk firm who would be assigned to perform the services; (ii) ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required preconstruction and construction services competently and expeditiously; (iii) past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines; and (iv) any other relevant factors as determined by the County. The prequalification committee shall select a minimum of three (3) qualified construction management-at-risk firms to receive the request for proposals, unless less than three (3) firms responded to the RFQ, in which event the prequalification committee may select less than three (3) qualified construction management-at-risk firms to receive the request for proposals. The decision of the prequalification committee shall be posted on the County's web site. Once posted on the County's web site, the decision of the prequalification committee is final and shall not be subject to appeal except to the Board of Control on grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the posting of the prequalification committee's decision on the County's web site. If the fifth calendar day falls on a weekend or a legal holiday on which the County Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday.

The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

Section 4. (a) Before issuing a request for proposals, hereinafter referred to as RFP, the Contracts and Purchasing Board shall establish a selection committee for the purpose of reviewing and evaluating responses submitted to the RFP. The selection committee shall be comprised of the Consultant Selection Committee, one (1) representative of the professional design firm, the County's project manager if the project manager is not a member of the Consultant Selection Committee, and any additional representatives of the County as may be deemed appropriate by the Contracts and Purchasing Board. Nothing herein shall prohibit the County from appointing the same individuals who served as the prequalification committee to serve as the selection committee.

(b) The County shall issue an RFP to each construction management-at-risk firm selected to receive an RFP pursuant to Section 3. The RFP shall include:

- (1) the date, time and place for submission of proposals;
 - (2) a clear description of the submission requirements including separate price and technical components;
 - (3) the small business enterprise inclusion goals and workforce inclusion goals for the building project, if applicable;
 - (4) the form of construction management-at-risk contract; and
 - (5) any other relevant information that the County determines desirable.
- (c) The RFP shall require the submission of separate price and technical components as part of the proposal submitted in response to the RFP.

(1) The price component shall include: (i) the fee for preconstruction services with appropriate detail, (ii) the fee for construction services with explanation of the basis, (iii) the estimated cost of general conditions with appropriate detail, and (iv) the estimated construction contingency requirements regarding development of the GMP.

(2) The technical component shall include: (i) a detailed project approach, including preconstruction services, (ii) supplemental relevant project references, (iii) the project team members with position descriptions and relevant time commitments and billing rates of said team members during the project, and (iv) the

construction management plan indicating their approach to controlling cost, schedule, quality, documents and claims.

Upon receipt of the responses to the RFP, the selection committee shall evaluate all proposals and rank firms based on the selection committee's evaluation of each firm's pricing proposal and qualifications. If the selection committee elects to conduct an interview with a construction management-at-risk firm who submits a proposal in response to the RFP, then the selection committee shall conduct interviews with each construction management-at-risk firm that submits a proposal to the RFP. The decision of the selection committee shall be posted on the County's web site. Once posted on the County's web site, the decision of the selection committee is final and not subject to appeal except to the Board of Control on the grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the posting of the selection committee's decision on the County's web site. If the fifth calendar day falls on a weekend or a legal holiday on which the County Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday. The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

(d) The selection committee shall commence negotiations with the highest ranked construction management-at-risk firm. If the selection committee determines that negotiations with the highest ranked construction management-at-risk firm will not result in a contract acceptable to the County, then the selection committee shall terminate negotiations with the highest ranked construction management-at-risk firm and shall commence negotiations with the next highest ranked construction management-at-risk firm. The process shall continue until the selection committee has reached an acceptable contract with one of the prequalified construction management-at-risk firms. The list and ranking of proposed construction management-at-risk firms shall be certified by the County's project manager and made available as a public record after the contract award.

Section 5. (a) Each contract for a building project procured pursuant to Sections 3 to 6, inclusive, shall utilize a cost-plus, not-to-exceed guaranteed maximum price form of contract in which the County shall be entitled to monitor and audit all project costs.

(b) In establishing the schedule and process for determining a guaranteed maximum price, the contract between the County and the construction management-at-risk firm shall comply with the following:

(1) The guaranteed maximum price shall be based on design documents that are no less developed than a percentage determined by the Contracts and Purchasing Board;

- (2) The guaranteed maximum price shall be agreed to as an amendment to the contract between the County and the construction management-at-risk firm;
- (3) The guaranteed maximum price amendment shall be executed before the commencement of any construction work; except that the County, before the execution of the guaranteed maximum price amendment, may commence construction, so long as the County executes a separate amendment to the contract with the construction manager-at-risk detailing the scope of work selected to commence before execution of the guaranteed price amendment, and provided that each subcontractor performing work shall provide a payment and performance bond in the amount of its subcontract, which bond shall name the County and the construction manager-at-risk as co-obligees. The separate amendment shall state the sum for the scope of work, which shall include the cost of the work, the general conditions and additional fee, if any, for the construction manager-at-risk; but, any class of work included in the scope of work selected to commence before the execution of the guaranteed maximum price amendment shall be subject to the subcontractor selection process set forth in Section 6. If a guaranteed maximum price cannot be successfully negotiated between the County and the construction manager-at-risk, then any subcontractor agreement between the construction manager-at-risk and a subcontractor for work selected to commence before execution of the guaranteed maximum price amendment may be assigned to the County or to another construction manager-at-risk designated by the County, without the assent of the subcontractor, and the County or the designated construction manager-at-risk and the subcontractor shall be bound by the terms of the subcontractor agreement; and
- (4) The guaranteed maximum price amendment to the contract between the County and the construction management-at-risk firm shall include a detailed line item cost breakdown by trade, including any cost for work selected to commence before the execution of the guaranteed maximum price amendment; dollar amounts for the construction management-at-risk firm's construction contingency; dollar amounts for the general conditions and fees, including any amounts related to work selected to commence before the execution of the guaranteed maximum price amendment; a list of all the drawings, specifications and other information on which the guaranteed maximum price is based; a list of allowances and statement of their basis; a list of any assumptions or clarifications on which the guaranteed maximum price is based; the dates for substantial and final completion on which the guaranteed maximum price is based; and a schedule of applicable alternates and unit prices.
- (5) The construction management-at-risk firm shall provide all required performance and payment bonds in the amount of the guaranteed maximum price within five (5) business days after the execution of the guaranteed maximum price amendment.
- (c) If a guaranteed maximum price cannot be successfully negotiated between the County and the construction management-at-risk firm, then the selection committee

may commence negotiations with an additional proposer starting with the next highest ranked proposer. If a contract and guaranteed maximum price amendment cannot be successfully negotiated between the selection committee and the next highest ranked proposer, then the County shall terminate the procurement process and may instead procure the building project under any other project delivery method permitted by law.

Section 6. (a) Each construction manager-at-risk with a construction manager-at-risk shall include terms that require the following procedures to be observed in connection with the award of subcontracts under the construction manager-at-risk:

(1) Prior to the award of any subcontract with an estimated subcontract value, selected by the Contracting and Purchasing Board at the time of approving the use of the alternate construction delivery method, the construction manager-at-risk shall submit to the County for approval the qualifications that a subcontractor must have in order to perform the work of the subcontract and a list of at least three (3) subcontracting firms that the construction manager-at-risk believes meets the qualifications. The County may eliminate from the list persons or firms that the County believes are not qualified or to which the County has other reasonable objections.. The construction manager-at-risk shall revise the list- in accordance with the County's eliminations. The County shall inform the construction manager-at-risk of its elimination of any persons or firms proposed by the construction manager-at-risk, within ten (10) working days after the County's receipt of the list. If the County disapproves of a proposed bidder, the written notice to the construction manager-at-risk shall set forth the County's objections of the proposed bidder(s). The construction manager-at-risk shall not solicit bids or proposals from any person or firm to whom the County has made objections.

(2) The County's elimination of any proposed bidder(s) under Section 6(a)(1) herein is final and not subject to appeal except to the Board of Control on grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the construction manager-at-risk's receipt of the County's objections. If the fifth calendar day falls on a weekend or a legal holiday on which the County Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday. The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

(3) After the construction manager-at-risk and the County have agreed upon an acceptable list of potential subcontractors, the construction manager-at-risk shall solicit at least three (3) competitive bids or proposals (including design-assist bids or proposals) from subcontractors on the list of approved subcontractors. All bids or

proposals submitted shall be sealed and shall not be opened before the bid opening date set forth in the solicitation.

(4) On the date set forth in the solicitation, the construction manager-at-risk shall open, in the presence of the County, all bids or proposals. The County shall have the right to be present at all post-opening scope review meetings of the construction manager-at-risk and the proposed subcontractors.

(5) Giving consideration to the price and the qualifications of each person or firm submitting a bid or proposal, the construction manager-at-risk shall recommend for award the subcontractor whose bid or proposal represents the best value, and such recommendation shall be submitted to the County with a written report setting forth the reasons supporting the recommendation. The County shall have the right to object to the proposed award if it determines that the person or firm proposed does not represent the best value. If the County objects to the proposed award, it shall do so by sending written notice of such objection within ten (10) days after the County's receipt of the construction manager-at-risk's recommendation report, and such written notice shall set forth the County's reasons for objecting. If the County does not disapprove the bidder recommended by the construction manager at risk, then the construction manager-at-risk shall award the subcontract to the recommended bidder.

(6) Notwithstanding the foregoing, subcontracts with an award value that does not exceed the threshold sum as identified in Subsection (a)(1) of this section, may be awarded by the construction manager-at-risk using any selection method selected by the construction manager-at-risk with the approval of the County.

(7) Regardless of any monetary thresholds, each subcontract shall expressly name the County as an intended third-party beneficiary with the right to sue and recover under said subcontract.

Section 7. (a) For each contract for the construction, reconstruction, improvement, alteration, installation, demolition or repair of any building project, the Contracts and Purchasing Board may elect to use the design-build delivery method, pursuant to Sections 7 to 12, inclusive.

(b) For every design-build contract, the County shall first obtain the services of a criteria architect or engineer by either contracting for the services consistent with Sections 153.65 to 153.70 of the Ohio Revised Code or by obtaining the services through a design professional who is an employee of the County. After the County has retained a criteria architect or engineer, the County shall develop with the assistance of the criteria architect or engineer a scope of work statement that defines the building project and provides prospective design-build firms with sufficient information regarding the County's objectives and requirements. The scope of work statement shall include criteria and preliminary design, general budget parameters, and general schedule requirements to enable prospective design-build firms to submit proposals in response to the RFP issued under Section 9. The criteria architect or

engineer retained by the County for a building project shall not be eligible to participate in any way as a member of the design-build team competing for the award of the design-build contract for the building project.

Section 8. (a) The Contracts and Purchasing Board shall utilize a two-phase selection process as provided in this section to select a design-build firm to provide design-build services.

(b) Before issuing a request for qualifications, hereinafter called RFQ, the Contracts and Purchasing Board shall establish a prequalification committee for the purpose of reviewing and evaluating responses submitted by a design-build firm to the RFQ. The prequalification committee shall be comprised of the Consultant Selection Committee, one (1) representative of the criteria architect or engineer, the County's project manager if the project manager is not a member of the Consultant Selection Committee, and any additional representatives of the County as may be deemed proper by the Contracts and Purchasing Board.

(c) The first phase of the two-phase selection process shall begin once the County gives public notice of the building project and solicits responses to an RFQ from design-build firms. The public notice and solicitation required shall be advertised in a newspaper of general circulation in the County or on the County's website. The public notice and solicitation shall be given not less than two (2) weeks before the deadline for submitting responses to the RFQ. The public notice and solicitation shall include:

- (1) the time and date of the deadline for receipt of responses to the RFQ and the address of the office to which the responses are to be delivered;
- (2) a general description of the project and key factors important to the final selection of the design-build firm;
- (3) a general description of the scope of services expected of the selected design-build firm during the design, pre-construction and construction phases of the project;
- (4) a general description of the anticipated schedule and estimated construction cost for the building project; and
- (5) the criteria for the selection of the design-build firm, including minimum experience, requirements for presentations/interviews, and the schedule for the selection process.

(d) The County shall require interested design-build firms to submit a statement of qualifications in response to the RFQ. The statement of qualifications shall include the following:

- (1) a cover letter or executive summary detailing the key elements and factors that differentiate the firm from other potential qualified responders;
- (2) completion of a statement of qualifications similar in form to AIA Document A305 (latest edition), listing general business information and financial capacity such as organizational structure, licensing, experience, references and financial statement;
- (3) a list of all convictions or fines assessed against the design-build firm or any of its officers or directors for violations of state or federal law;
- (4) submission of a project organization chart with specific information on key project personnel or consultants, including the architect of record;
- (5) a letter from a surety company licensed to do business in the State and whose name appears on United States Treasury Department Circular 570 confirming the ability to provide performance and payment bonds for the building project;
- (6) submission of information on the firm's safety record including its workers' compensation experience modifier for the prior three (3) years;
- (7) submission of information on and evidence of the firm's compliance record with respect to small business enterprise inclusion goals and workforce inclusion goals, if applicable;
- (8) submission of information regarding the experience of the design-build firm and the architect of record on similar projects, including contact information of owners of the projects;
- (9) submission of specific examples of the firm's project management reports or other illustrations of the company's operating philosophy; and
- (10) any other relevant information that the County determines desirable.

The prequalification committee established pursuant to Subsection (b) of this section shall evaluate each statement of qualifications submitted by design-build firms. The evaluation shall take into account the following factors: (i) competence to perform the required design-build services as indicated by the technical training, education, and experience of the design-build firm's personnel and key consultants, especially the technical training, education, and experience of the employees and consultants of the design-build firm who would be assigned to perform the services, including the proposed architect of record; (ii) ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services or design-build services competently and expeditiously; (iii) past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines; and (iv) any other relevant factors as determined by the County. The prequalification committee shall select a

minimum of three (3) qualified design-build firms to receive the request for proposals, unless less than three (3) firms responded to the RFQ, in which event prequalification committee may select less than three (3) qualified design-build firms to receive the request for proposals. The decision of the prequalification committee shall be posted on the County's web site. Once posted on the County's web site, the decision of the prequalification committee is final and shall not be subject to appeal except to the Board of Control on grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the posting of the prequalification committee's decision on the County's web site. If the fifth calendar day falls on a weekend or a legal holiday on which the County Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday. The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

Section 9. (a) Before issuing a request for proposals, hereinafter referred to as RFP, the Contracts and Purchasing Board shall establish a selection committee for the purpose of reviewing and evaluating responses submitted to the RFP issued pursuant to Subsection (b) of this section. The selection committee shall be comprised of the Consultant Selection Committee, one (1) representative of the criteria architect or engineer, the County's project manager if the project manager is not a member of the Consultant Selection Committee, and any additional representatives of the County as may be deemed appropriate by the Contracts and Purchasing Board. Nothing herein shall prohibit the County from appointing the same individuals who served as the prequalification committee to serve as the selection committee.

(b) The County shall issue an RFP to each design-build firm selected to receive an RFP pursuant to Section 8. The RFP shall include:

- (1) the date, time and place for submission of proposals;
- (2) a clear description of the submission requirements including separate price and technical components;
- (3) the design criteria produced by the criteria architect or engineer;
- (4) the small business enterprise inclusion goals and workforce inclusion goals for the building project, if applicable;
- (5) the form of design-build services contract; and
- (6) any other relevant information that the County determines desirable.

(c) The RFP shall require the submission of separate price and technical components as part of the proposal submitted in response to the RFP.

(1) The price component shall include: (i) the fee for design services, including the fee of the architect of record, with appropriate detail, (ii) the fee for preconstruction services, with appropriate detail, (iii) the fee for design-build services with explanation of the basis, (iv) the estimated cost of general conditions, with appropriate detail, and (v) the estimated design and contingency requirements regarding development of the GMP.

(2) The technical component shall include: (i) a detailed project approach, including preconstruction and design services, (ii) supplemental relevant project references, (iii) the project team members with position descriptions and relevant time commitments and billing rates of said team members during the project, and (iv) the construction management plan indicating their approach to controlling cost, schedule, quality, documents and claims.

(d) Upon receipt of the responses to the RFP issued pursuant to Subsection (c) of this section, the selection committee shall evaluate all proposals and rank firms based on the selection committee's evaluation of each firm's pricing proposal and qualifications. If the selection committee elects to conduct an interview with a design-build firm who submits a proposal in response to the RFP, then the selection committee shall conduct interviews with each design-build firm that submits a proposal to the RFP. The decision of the selection committee shall be posted on the County's web site. Once posted on the County's web site, the decision of the selection committee is final and not subject to appeal except to the Board of Control on the grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the posting of the selection committee's decision on the County's web site. If the fifth calendar day falls on a weekend or a legal holiday on which the County Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday. The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

(e) The selection committee shall commence negotiations with the highest ranked design-build firm. If the selection committee determines that negotiations with the highest ranked design-build firm will not result in a contract acceptable to the County, then the selection committee shall terminate negotiations with the highest ranked design-build firm and shall commence negotiations with the next highest ranked design-build firm. The process shall continue until the selection committee has reached an acceptable contract with one of the prequalified design-build firms. The

list and ranking of proposed design-build firms shall be certified by the County's project manager and made available as a public record after the contract award.

Section 10. (a) Each contract for a building project procured pursuant to Sections 7 to 12, inclusive, shall utilize a cost-plus, not-to-exceed guaranteed maximum price form of contract in which the County shall be entitled to monitor and audit all project costs.

(b) In establishing the schedule and process for determining a guaranteed maximum price, the contract between the County and the design-build firm shall comply with the following:

(1) The guaranteed maximum price shall be based on design documents that are no less developed than a percentage determined by the Contracts and Purchasing Board;

(2) The guaranteed maximum price shall be agreed to as an amendment to the contract between the County and the design-build firm;

(3) The guaranteed maximum price amendment shall be executed before the commencement of any construction work; except that the County, before the execution of the guaranteed maximum price amendment, may commence construction, so long as the County executes a separate amendment to the contract with the design-build firm detailing the scope of work selected to commence before execution of the guaranteed price amendment, and provided that each subcontractor performing work shall provide a payment and performance bond in the amount of its subcontract, which such bond shall name the County and the design-build firm as co-obligees. The separate amendment shall state the sum for the scope of work, which shall include the cost of the work, the general conditions and additional fee, if any, for the design-build firm; but, any class of work included in the scope of work selected to commence before the execution of the guaranteed maximum price amendment shall be subject to the subcontractor selection process set forth in Section 11. If a guaranteed maximum price cannot be successfully negotiated between the County and the design-build firm, then any subcontractor agreement between the design-build firm and a subcontractor for work selected to commence before execution of the guaranteed maximum price amendment may be assigned to the County or to another design-build firm designated by the County, without the assent of the subcontractor, and the County or the designated design-build firm and the subcontractor shall be bound by the terms of the subcontractor agreement; and

(4) The guaranteed maximum price amendment to the contract between the County and the design-build firm shall include a detailed line item cost breakdown by trade, including any cost for work selected to commence before the execution of the guaranteed maximum price amendment; dollar amounts for the design-build firm's design and construction contingencies; dollar amounts for the general conditions and fees, including any amounts related to work selected to commence before the

execution of the guaranteed maximum price amendment; a list of all the drawings, specifications and other information on which the guaranteed maximum price is based; a list of allowances and statement of their basis; a list of any assumptions or clarifications on which the guaranteed maximum price is based; the dates for substantial and final completion on which the guaranteed maximum price is based; and a schedule of applicable alternates and unit prices.

(5) The design-build firm shall provide all required performance and payment bonds in the amount of the guaranteed maximum price within five (5) business days after the execution of the guaranteed maximum price amendment.

(c) If a guaranteed maximum price cannot be successfully negotiated between the County and the design-build firm, then the selection committee may commence negotiations with an additional proposer starting with the next highest ranked proposer. If a contract and guaranteed maximum price amendment cannot be successfully negotiated between the selection committee and the next highest ranked proposer, then the County shall terminate the procurement process and may instead procure the building project under any other project delivery method permitted by law.

Section 11. (a) Each design-build contract with a design-build firm shall include terms that require the following procedures to be observed in connection with the award of subcontracts under the design-build contract:

(1) Prior to the award of any subcontract with an estimated subcontract value, selected by the Contracting and Purchasing Board at the time of approving the use of the alternate construction delivery method, the design-build firm shall submit to the County for approval the qualifications that a subcontractor must have in order to perform the work of the subcontract and a list of at least three (3) subcontracting firms that the design-build firm believes meets the qualifications. The County may eliminate from the list persons or firms that the County believes are not qualified or to which the County has other reasonable objections. The design-build firm shall revise the list unless in accordance with the County's eliminations. The County shall inform the design-build firm of its eliminations of any persons or firms proposed by the design-build firm, within ten (10) working days after the County's receipt of the list. If the County disapproves of a proposed bidder, the written notice to the design-build firm shall set forth the County's objections of the proposed bidder(s). The design-build firm shall not solicit bids or proposals from any person or firm to whom the County has made objections.

(2) The County's elimination of any proposed bidder(s) under Section 11(a)(1) herein is final and not subject to appeal except to the Board of Control on grounds of fraud or collusion. The written Notice of Appeal shall be filed with the Clerk of the Board of Control during business hours on a working day no later than five (5) calendar days of the design-build firm's receipt of the County's objections. If the fifth calendar day falls on a weekend or a legal holiday on which the County

Administration Building is closed, the Notice of Appeal shall be filed no later than 4:00 p.m. on the first day following the weekend or the holiday. The Notice of Appeal shall include the appellant's allegations of fraud or collusion with specificity. The failure to timely file the Notice of Appeal with the Clerk of the Board of Control shall be considered a subject-matter jurisdictional defect, which may not be remedied. The Board of Control's determination of the appeal shall not be subject to any further appeals or any other challenges.

(3) After the design-build firm and the County have agreed upon an acceptable list of potential subcontractors, the design-build firm shall solicit at least three (3) competitive bids or proposals (including design-assist bids or proposals) from subcontractors on the list of approved subcontractors. All bids or proposals submitted shall be sealed and shall not be opened before the bid opening date set forth in the solicitation.

(4) On the date set forth in the solicitation, the design-build firm shall open, in the presence of the County, all bids or proposals. The County shall have the right to be present at all post-opening scope review meetings of the design-build firm and the proposed subcontractors.

(5) Giving consideration to the price and the qualifications of each person or firm submitting a bid or proposal, the design-build firm shall recommend for award the subcontractor whose bid or proposal represents the best value, and such recommendation shall be submitted to the County with a written report setting forth the reasons supporting the recommendation. The County shall have the right to object to the proposed award if it determines that the person or firm proposed does not represent the best value. If the County objects to the proposed award, it shall do so by sending written notice of such objection within ten (10) days after the County's receipt of the design-build firm's recommendation report, and such written notice shall set forth the County's reasons for objecting. If the County does not disapprove the bidder recommended by the design-build firm, then the design-build firm shall award the subcontract to the recommended bidder.

(6) Notwithstanding the foregoing, subcontracts with an award value that does not exceed the threshold sum as identified in Subsection (a)(1) of this section, may be awarded by the design-build firm using any selection method selected by the design-build firm with the approval of the County.

(7) Regardless of any monetary thresholds, each subcontract shall expressly name the County as an intended third-party beneficiary with the right to sue and recover under said subcontract.

Section 12. The Department of Public Works, with the approval of the Contracts and Purchasing Board, may adopt rules proscribing additional terms and provisions to be included in each construction manager-at-risk or design-build contract, including

procedures and criteria for pre-qualification of subcontractors under Sections 6 and 11.

Section 13. (a) For each contract for the construction, reconstruction, improvement, alteration, installation, demolition or repair of any building project estimated to cost not more than \$200,000.00, the Contracts and Purchasing Board may elect to use the general contracting method, pursuant to this Section 13.

(b) The County shall give public notice of the building project and shall solicit bids from general contracting firms. The public notice and solicitation shall be advertised in a newspaper of general circulation in the County or on the County's website. The public notice and solicitation shall be given not less than two (2) weeks before the deadline for submitting bids. The public notice and solicitation shall include the time and date of the deadline for receipt of bids, the address of the office to which the responses are to be delivered, a general description of the project, and a general description of the anticipated schedule and estimated construction cost for the building project.

(c) The County shall require interested general contracting firms to submit a pricing proposal and statement of qualifications in response to the bid request. The statement of qualifications shall include the following:

- (1) a cover letter or executive summary detailing the key elements and factors that differentiate the firm from other potential qualified responders;
- (2) completion of a statement of qualifications similar in form to AIA Document A305 (latest edition), listing general business information and financial capacity such as organizational structure, licensing, experience, references and financial statement;
- (3) a list of all convictions or fines assessed against the general contraction firm or any of its officers or directors for violations of state or federal law;
- (4) submission of a project organization chart with specific information on key project personnel or consultants;
- (5) a letter from a surety company licensed to do business in the State and whose name appears on United States Treasury Department Circular 570 confirming the ability to provide performance and payment bonds for the building project;
- (6) submission of information on the firm's safety record including its workers' compensation experience modifier for the prior three (3) years;
- (7) submission of information on and evidence of the firm's compliance record with respect to small business enterprise inclusion goals and workforce inclusion goals, if applicable;

- (8) submission of information regarding the firm's experience on similar projects including contact information of the architects and owners of the projects;
 - (9) submission of specific examples of the firm's project management reports or other illustrations of the company's operating philosophy;
 - (10) submission of either a single aggregate lump sum price or a single aggregate cost-plus, not-to-exceed guaranteed maximum price, as required by the bid documents; and
 - (11) any other relevant information that the County determines desirable.
- (d) The contract for general contracting services shall be awarded to the firm whose bid is determined by the lowest and best.

Section 14. In determining whether to accept any recommendation for a contract award or in determining the lowest and best bid for any contract under this ordinance, the County may consider any or all of the factors provided for in Section 4.7 of the Contracting and Purchasing Procedures Ordinance for Cuyahoga County.

Section 15. At the time of execution of any contract under this ordinance, any successful bidder or respondent to an RFP shall make all of the certifications provided for in Section 4.8 of the Contracting and Purchasing Procedures Ordinance of Cuyahoga County.

Section 16. The County shall have the right to take measures to encourage fair and equitable participation by all segments of the County's residents in county construction projects.

SECTION 2. Awards of contracts under this Ordinance, and the approval of expenditure of funds therefor, shall be made by the appropriate County approval authority based on the monetary thresholds established in the County's Contracting and Purchasing Procedures Ordinance.

SECTION 3. The Contracts and Purchasing Board shall determine the appropriate bonding requirements for all contracts entered under this Ordinance.

SECTION 4. The Department of Development is hereby directed to investigate alternative possible programs, including funding sources, to provide bonding guarantees to small businesses and to report back to Council no later than October 30, 2011, with its findings and proposals for the adoption of such a program by the County.

SECTION 5. If any conflict arises between the procedures, requirements, or any other terms of the Ohio Revised Code, Ohio Administrative Code, or any other law or regulation, and this Ordinance, the procedures, requirements, and terms of this Ordinance shall prevail.

SECTION 6. It is necessary that this Ordinance become immediately effective in order to provide sufficient time for the Human Resource Commission to meet the deadlines set forth herein. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 7. It is found and determined that all formal actions of this County Council meeting relating to the adoption of this ordinance were adopted in an open meeting of the County Council and that all deliberations of this County Council and any of its committees that resulted in such formal actions took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: August 9, 2011
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested on the Floor: August 9, 2011

Second Reading/Referred to Committee: August 23, 2011
Committee(s) Assigned: Economic Development & Planning

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0296

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on October 28, 2010, the former governing body of Cuyahoga County adopted the 2011 Annual Appropriation Measure establishing the 2011 annual budgets for all County departments, offices and agencies;

WHEREAS, it is necessary to adjust the 2011 Annual Appropriation Measure to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2011 Annual Appropriation Measure be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A.	24A635 – EC-Invest In Children EC451450 – Quality Child Care Other Expenses	BA1100825
	\$ 192,171.00	

Funding Source: Health & Human Services Levy Fund.

B1. 24A510 – Work & Training Admin **BA1100824**
 WT137109 – Administrative Operations
 Other Expenses \$ (16,701.70)

B2. 24A510 - Work & Training Admin
 WT137141 – Client Support Services
 Other Expenses \$ (1,046.00)

B3. 24A510 - Work & Training Admin
 WT137463 – Virgil Brown
 Other Expenses \$ (22,610.71)

Funding Source: Health & Human Services Levy Fund.

C. 21A283 – Psych Clinic Second Opinion Evaluation **BA1100885**
 CO753335 – Psych Clinic Second Opinion Eval FY2011
 Personal Services \$ 22,000.00

Funding Source: Alcohol, Drug Addiction & Mental Health Services Board.

D. 20A812 –Common Pleas Special Projects I **BA1100907**
 CO456475 – Common Pleas Special Projects I
 Other Expenses \$ 525,000.00

Funding Source: Fees assessed on every foreclosure action filed.

E. 22S274 – Home Weatherization Assistance Program **BA1100814**
 (HWAP) American Recovery and Reinvestment Act (ARRA) 2009-2010
 DV725218 – HWAP ARRA Dept of Energy (DOE) Support 2009-2010
 Other Expenses \$ 263.75

Funding Source: American Reinvestment and Recovery Act (ARRA) from the U.S. Department of Energy.

F. 21A054 – SHSP-Search/Rescue Build Out 09/12 **BA1100886**
 JA778696 – SHSP-Search/Rescue Build Out 11/13
 Capital Outlays \$ 74,000.00

Funding Source: United States Department of Homeland Security.

G. 21A049 – Structural Collapse Training-FY09 SHSP **BA1100887**
 JA760074 – Structural Collapse Training-FY09 SHSP
 Other Expenses \$ 15,000.00

Funding Source: United States Department of Homeland Security.

H. 01A001 – General Fund **BA1100901**
 PR191056 – General Office-Prosecutor
 Capital Outlays \$ (100,000.00)

Funding Source: General Fund.

I. 54P900 – Sanitary Engineer – Bond Retirement			BA1100829
CS750034 – Bond Retirement Solon - Orange			
Other Expenses	\$	87,016.00	

Funding Source: Funding is from assessments on property in the affected municipalities.

SECTION 2. That the 2011 Annual Appropriation Measure be amended to provide for the following appropriation transfers:

Fund Nos. /Budget Accounts **Journal Nos.**

A. FROM:	24A510 – Work & Training Admin		BA1100717
	WT137463 – Virgil Brown		
	Personal Services	\$ 560,000.00	
	24A510 - Work & Training Admin		
	WT137109 – Administrative Operations		
	Personal Services	\$ 71,000.00	
TO:	24A510 - Work & Training Admin		
	WT137315 – Work First Services		
	Personal Services	\$ 35,000.00	
	24A510 - Work & Training Admin		
	WT137430 – Ohio City NFSC		
	Personal Services	\$ 250,000.00	
	24A510 - Work & Training Admin		
	WT137455 – Quincy Place		
	Personal Services	\$ 40,000.00	
	24A510 - Work & Training Admin		
	WT137471 – Mount Pleasant NFSC		
	Personal Services	\$ 60,000.00	
	24A510 - Work & Training Admin		
	WT137539 – West Shore NFSC		
	Personal Services	\$ 211,000.00	
	24A510 - Work & Training Admin		
	WT137943 – Information Services		
	Personal Services	\$ 35,000.00	

Funding Source: Health and Human Services Levy Fund.

B. FROM:	24A510 - Work & Training Admin		BA1100823
	WT137463 – Virgil Brown		
	Personal Services	\$ 155,000.00	

	24A510 – Work & Training Admin WT137414 – Southgate NFSC Personal Services	\$	170,000.00
TO:	24A510 - Work & Training Admin WT137315 – Work First Services Personal Services	\$	35,000.00
	24A510 - Work & Training Admin WT137430 – Ohio City NFSC Personal Services	\$	90,000.00
	24A510 - Work & Training Admin WT137455 – Quincy Place Personal Services	\$	20,000.00
	24A510 - Work & Training Admin WT137471 – Mount Pleasant NFSC Personal Services	\$	55,000.00
	24A510 - Work & Training Admin WT137539 – West Shore NFSC Personal Services	\$	110,000.00
	24A510 - Work & Training Admin WT137943 -- Information Services Personal Services	\$	15,000.00

Funding Source: Health and Human Services Levy Fund.

C. FROM:	54A100 – Sanitary Engineer ST540252 – Sanitary Engineer Administration Capital Outlay	\$	400,000.00	BA1100815
TO:	54A100 – Sanitary Engineer ST540252 – Sanitary Engineer Administration Other Expenses	\$	400,000.00	

Funding Source: Sanitary sewer district fees and charges for services in the various communities that it supports.

D. FROM:	51A404 – County Parking Garage CT571117 – County Administration Parking Garage Other Expenses	\$	250,000.00	BA1100816
TO:	51A404 – County Parking Garage CT571125 – Huntington Park Garage Other Expenses	\$	250,000.00	

Funding Source: Parking charges on patrons.

E. FROM:	61A607 – Centralized Custodial Services	BA1100818
	CT803049 – Justice Center Maintenance	
	Other Expenses	\$ 30,000.00
TO:	61A607 – Centralized Custodial Services	
	CT577445 – Buildings & Grounds – Information Technology	
	Capital Outlays	\$ 30,000.00

Funding Source: Space maintenance charges on user agencies.

F. FROM:	22S274 – Home Weatherization Assistance Program	BA1100819
	(HWAP) American Recovery & Reinvestment Act (ARRA) 2009-10	
	DV725192 – HWAP ARRA Dept of Energy (DOE) Admin 2009-10	
	Personal Services	\$ 34,000.00
TO:	22S274 – Home Weatherization Assistance Program	
	(HWAP) American Recovery & Reinvestment Act (ARRA) 2009-10	
	DV725192 – HWAP ARRA Dept of Energy (DOE) Admin 2009-10	
	Other Expenses	\$ 34,000.00

Funding Source: Department of Energy and Federal economic stimulus dollars.

G. FROM:	01A001 – General Fund	BA1100895
	CR180083 – Cuyahoga Regional Forensic Science Laboratory	
	Other Expenses	\$ 187,000.00
TO:	01A001 – General Fund	
	CR180026 – Coroners Operations	
	Other Expenses	\$ 187,000.00

Funding Source: General Fund.

H. FROM:	01A001 – General Fund	BA1100896
	PR191056 – General Office-Prosecutor's	
	Personnel Services	\$ 50,000.00
TO:	01A001 – General Fund	
	PR191056 – General Office-Prosecutor's	
	Other Expenses	\$ 50,000.00

Funding Source: General Fund.

I. FROM:	01A001 – General Fund	BA1100903
	PR191056 – General Office-Prosecutor's	
	Other Expenses	\$ 34,594.00
TO:	01A001 – General Fund	
	PR191056 – General Office-Prosecutor's	
	Capital Outlays	\$ 34,594.00

Funding Source: General Fund.

J. FROM: 21A764 – Interoperable Emergency Communications **BA1100900**
JA752584 – 2009 Interoperable Emerg. Communications-CY2010
Other Expenses \$ 1,162.11

TO: 21A764 – Interoperable Emergency Communications
JA752584 – 2009 Interoperable Emerg. Communications-CY2010
Personnel Services \$ 1,162.11

Funding Source: Ohio Emergency Management Agency.

K. FROM: 21A500 – Urban Area Security Initiative (URSI) **BA1100908**
JA741199 – Urban Area Security Initiative (URSI)
Capital Outlays \$ 11.45

TO: 21A500 – Urban Area Security Initiative (URSI)
JA741199 – Urban Area Security Initiative (URSI)
Other Expenses \$ 11.45

Funding Source: Ohio Emergency Management Agency.

SECTION 3. That the 2011 Annual Appropriation Measure be amended to provide for the following cash transfers between County funds.

Fund Nos. /Budget Accounts **Journal Nos.**

A. FROM: 29A390 – Alcohol Drug Addiction Mental Health 2.9 **JT1100095**
SU514646– Alcohol Drug Addiction Mental Health Board Subsidy
Transfer Out \$ 4,201,707.00

29A391 – Alcohol Drug Addiction Mental Health 4.8
SU514596 - Alcohol Drug Addiction Mental Health Board Subsidy
Transfer Out \$ 4,201,707.00

TO: 20A317 – Mental Health
MH431056 – Mental Health Administrative
Revenue Transfer \$ 8,403,414.00

Funding Source: Health and Human Services Levy Fund.

B1. FROM: 29A390 – Health and Human Services Levy 2.9 **JT1100094**
SU513986 – Employment and Family Subsidy 2.9
Transfer Out \$ 171,970.96

TO: 24A510 – Work and Training Admin.
WT137109 – Administrative Services

	Revenue Transfer	\$	171,970.96
B2. FROM:	29A390 – Health and Human Services Levy 2.9		
	SU513986 – Employment and Family Subsidy 2.9		
	Transfer Out	\$	66,510.74
TO:	24A510 – Work and Training Admin.		
	WT137109 – Administrative Services		
	Revenue Transfer	\$	66,510.74
B3. FROM:	29A391 – Health and Human Services Levy 4.9		
	SU514430 – Employment and Family Subsidy 4.9		
	Transfer Out	\$	280,584.20
TO:	24A510 – Work and Training Admin.		
	WT137109 – Administrative Services		
	Revenue Transfer	\$	280,584.20
B4. FROM:	29A391 – Health and Human Services Levy 4.9		
	SU514430 – Employment and Family Subsidy 4.9		
	Transfer Out	\$	108,517.52
TO:	24A510 – Work and Training Admin.		
	WT137109 – Administrative Services		
	Revenue Transfer	\$	108,517.52

Funding Source: Health and Human Services Levy Fund.

SECTION 4. This Resolution is hereby determined to be an emergency measure and that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC004
October 25, 2011

October 18, 2011

Clerk of County Council

Dear Ms. Schmotzer:

What follows is a brief summary of the fiscal items, which will be presented for your consideration at the Council meeting scheduled for October 25, 2011.

Additional Appropriation Summary – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original budget appropriation that is required to cover expenses that exceed the original estimate.

A reduction in appropriation is requested in conjunction with the close out of a program, grant, project or decertification of an encumbrance.

General Fund/Health & Human Services	Amount
Early Childhood/Invest in Children – Additional appropriation to cover the expansion of the Universal Pre-Kindergarten program. Funding is from the Health & Human Services Levy Fund.	\$192,171.00
Employment & Family Services – Decrease in appropriation as a result of decertification of aged encumbrances. Funding is from the Health & Human Services Levy Fund.	-\$40,358.41
Prosecutor – Reducing appropriation in capital outlay for a capital project which was included in the operating budget for 2011. Funding is from the General Fund.	-\$100,000.00
TOTAL	\$51,812.59

Other Operating Funds	Amount
Common Pleas – Increase in appropriation to cover a transfer of postage expenses related to foreclosure cases and cover the cost of a Proware module to be used by the Sheriff. Funding is from fees assessed on every foreclosure action filed.	\$525,000.00
Debt Service – An additional appropriation to cover the second half debt service payment. Funding is from assessments on property in affected municipalities.	\$87,016.00
TOTAL	\$612,016.00

Grants/Projects	Amount
Common Pleas - To appropriated grant from the Alcohol, Drug Addiction, & Mental Health Services Board for the Court Psychiatric Clinic's Second Opinion program.	\$22,000.00
Development – An additional appropriation to cover expenses for the 2009 – 2010 Home Weatherization Assistance Program. Funding is from the U.S. Department of Energy.	\$263.75
Justice Services – To establish appropriations for the FY2011/2013 State Homeland Security Program (SHSP) Search & Rescue Build-out grant from the U.S. Department of Homeland Security.	\$74,000.00
Justice Services – To establish appropriations for the FY2009 State Homeland Security Program (SHSP) Structural Collapse Training Supplemental award from the U.S. Department of Homeland Security.	\$15,000.00
TOTAL	\$111,263.75

Total Additional Appropriations - All Funds	\$775,092.34
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The following represents the overall changes made to the 2011 Annual Appropriation Measure since its adoption on October 28, 2010. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation measure.

APPROPRIATION STATUS SUMMARY:

	<u>10/11 Agenda</u>	<u>Year to Date</u>	<u>Adjusted Annual Appropriation</u>
General Fund	\$ (100,000.00)	\$ 24,766,153.19	\$ 329,683,305.19
Other Fund	\$ <u>875,092.34</u>	\$ <u>146,344,313.48</u>	\$ <u>1,555,338,674.72</u>
Total	\$ 775,092.34	\$ 171,110,466.67	\$ 1,885,021,979.91

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts or between different expenditure categories within the same budget account.

General Fund/Health & Human Services	Amount
Employment & Family Services – Realigning appropriation to cover personal services due to the reorganization of staff. Funding is from the Health & Human Services Levy Fund.	\$631,000.00
Employment & Family Services – Realigning appropriation to cover personal services due to the reorganization of staff. Funding is from the Health & Human Services Levy Fund.	\$325,000.00
Medical Examiner – Realigning appropriation to cover certification of the body transport and biohazard recovery contracts. Funding is from the General Fund.	\$187,000.00
Prosecutor – Realigning appropriation within the General Office account to cover other expenses through year-end. Funding is from the General Fund.	\$50,000.00
Prosecutor – Realigning appropriation within the General Office account to cover purchase of computer equipment. Funding is from the General Fund.	\$34,594.00
TOTAL	\$1,227,594.00

Other Operating Funds	Amount
Public Works/Sanitary Engineer – Realigning appropriation to cover two new engineering contracts for planning and design of capital projects in 2012 and beyond. Funding is from sanitary sewer district fees and charges for services in various communities.	\$400,000.00
Public Works/Central Services – Realigning appropriation to cover space maintenance charges in the Huntington Park Garage account. Funding is from parking fees.	\$250,000.00
Public Works/Central Services – Realigning appropriation from the Centralized Custodial Services to Building & Grounds to cover the cost of a new IT server for the division. Funding is from space maintenance charges to user agencies.	\$30,000.00
TOTAL	\$680,000.00

Grants/Projects	Amount
Development – Realigning appropriation within the Home Weatherization Assistance Program to cover a contract amendment. Funding is from the Department of Energy.	\$34,000.00
Justice Services – Realigning appropriations within the Interoperable Emergency Communications grant to cover grant related spending projections. Funding is from the Ohio Emergency Management Agency.	\$1,162.11
Justice Services - Realigning appropriations within the Urban Area Security Initiative FY2009 grant to cover grant related spending projections. Funding is from the Ohio Emergency Management Agency.	11.45
TOTAL	\$35,173.56

Total Appropriation Transfers - All Funds	\$1,942,767.56
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Cash Transfer Summary – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

Residual Equity Transfers are non-recurring or non-routine transfers of cash between funds. They are used to close out a fund and to transfer remaining fund balance to another fund. This transaction only affects cash fund balance and does not post as a revenue or expenditure. No appropriation is required to process this type of transaction.

General Fund/Health & Human Services	Amount
Alcohol, Drug Addiction, & Mental Health Subsidy – A cash transfer to disburse the fourth quarter subsidy payment to the	\$8,403,414.00

Alcohol, Drug Addiction and Mental Health Services Board. Funding is from the Health & Human Services Levy Fund.	
Health & Human Services Levy Fund – A cash transfer to cover the County's monthly mandated share of Temporary Assistance To Needy Families (TANF) and Non TANF related medicaid, and food expenses. Funding is from the Health & Human Services Levy Fund.	\$627,583.42
TOTAL	\$9,030,997.42

Other Operating Funds	Amount
TOTAL	0

Grants/Projects	Amount
TOTAL	\$ 0.00

Total Cash Transfers - All Funds	\$9,030,997.42
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Thank you for your consideration regarding this matter.

Sincerely,



Matthew Rubino
 Director, Office of Budget & Management
mrubino@cuyahogacounty.us
 (216) 443-7448
 Fax: (216) 443-7256

MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council
FROM: Matthew Rubino, Director, Office of Budget & Management
DATE: October 18, 2011
RE: Agenda Items

The Office of Budget & Management requests that the following fiscal items be presented to the members of County Council for their consideration at the meeting of October 25, 2011. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

Resolution: Additional Appropriations

A.	24A635 – EC-Invest In Children		BA1100825
	EC451450 – Quality Child Care		
	Other Expenses	\$	192,171.00

The Department of Early Childhood requests additional appropriation of \$192,171.00 for the 2011 Operating Budget to cover the expansion of the Universal Pre Kindergarten program. These dollars will be used to expand the UPK program at four schools, two in the Cleveland Metropolitan School District (CMSD) and two in the East Cleveland District. In both districts, these resources will be used provide equipment, supplies, special field trip experiences for children and professional development, i.e. training and technical assistance for classroom teachers, all aimed at improving the overall program quality.

B1.	24A510 – Work & Training Admin		BA1100824
	WT137109 – Administrative Operations		
	Other Expenses	\$	(16,701.70)
B2.	24A510 - Work & Training Admin		
	WT137141 – Client Support Services		
	Other Expenses	\$	(1,046.00)
B3.	24A510 - Work & Training Admin		
	WT137463 – Virgil Brown		
	Other Expenses	\$	(22,610.71)

Appropriation decrease is requested to reduce excess appropriations in the various index codes for aged encumbrances that were recently decertified, as a result of unused funds earmarked for prior year supplies contracts for the Department of Employment and Family Services. The funding source is primarily the Health and Human Services levies.

C.	21A283 – Psych Clinic Second Opinion Evaluation	BA1100885
	CO753335 – Psych Clinic Second Opinion Eval FY2011	
	Personal Services	\$ 22,000.00

To establish appropriations for the above grant. The Court Psychiatric Clinic receives funds from the Alcohol, Drug Addiction & Mental Health Services Board to provide second opinion evaluations pursuant to Senate Bill 285. More specifically, these evaluations are conducted on defendants who previously were adjudicated as incompetent to stand trial, un-restorable criminal jurisdiction or not guilty by reason of insanity and due to their mental illness have been hospitalized. This grant is a continuation of services and is for the period 07/01/10 through 06/30/11. No cash match is required.

D.	20A812 –Common Pleas Special Projects I	BA1100907
	CO456475 – Common Pleas Special Projects I	
	Other Expenses	\$ 525,000.00

This increase is to cover the transfer of postage expenses from the Clerk of Court to the Foreclosure Fund for postage cost related to foreclosure cases, plus pay for a Proware module to be used by the Sheriff's Department for foreclosure cases. This fund is supported by a \$200 fee assessed on every foreclosure action filed. Sufficient funds exist to cover this increase.

E.	22S274 – Home Weatherization Assistance Program	BA1100814
	(HWAP) American Recovery and Reinvestment Act (ARRA) 2009-2010	
	DV725218 – HWAP ARRA Dept of Energy (DOE) Support 2009-2010	
	Other Expenses	\$ 263.75

Appropriation is requested to cover expenses incurred for the 2009-2010 Home Weatherization Assistance Program (HWAP), which provides heating assistance to low-income households. Funding for this fund comes in part from deposits from the County Investment Account #5 of Housewarming funds. Contributions are provided from utility companies that leverage grant funding via the American Reinvestment and Recovery Act (ARRA) from the U.S. Department of Energy dollars passed through the Cleveland Housing Network. This grant requires no County match. The grant period runs from July 2009 to March 31, 2012.

F.	21A054 – SHSP-Search/Rescue Build Out 09/12	BA1100886
	JA778696 – SHSP-Search/Rescue Build Out 11/13	
	Capital Outlays	\$ 74,000.00

To establish appropriations in the FY2010 State Homeland Security Program (SHSP) Search and Rescue Build out 2011/2013 grant. Funding is from the United States Department of Homeland Security passed through the State of Ohio Department of Public Safety, Emergency Management Agency awarded to Cuyahoga County covering the period August 1, 2010 through March 31, 2013. The County Executive accepted the grant agreement on June 28, 2011, document EA2011-0772.

G.	21A049 – Structural Collapse Training-FY09 SHSP	BA1100887
	JA760074 – Structural Collapse Training-FY09 SHSP	
	Other Expenses	\$ 15,000.00

To establish appropriations in the FY2009 State Homeland Security Program (SHSP) Structural Collapse Training Supplemental Award grant. Funding is from the United States Department of Homeland Security passed through the State of Ohio Department of Public Safety, Emergency Management Agency awarded to Cuyahoga County covering the period

August 1, 2009 through April 30, 2012. The County Executive accepted the grant agreement on April 19, 2011, document EA2011-0484.

H.	01A001 – General Fund		BA1100901
	PR191056 – General Office-Prosecutor		
	Capital Outlays	\$	(100,000.00)

To reduce appropriations in the Prosecutor's General Office account that was originally budgeted for bathroom remodeling. This item is actually a capital project will be budgeted in a Public Works project fund. Funding is from the General Fund covering the period January 1, 2011 through December 31, 2011.

I.	54P900 – Sanitary Engineer – Bond Retirement		BA1100829
	CS750034 – Bond Retirement Solon - Orange		
	Other Expenses	\$	87,016.00

An additional appropriation is needed to cover the second half debt service payment. Funding is from assessments on property in the affected municipalities.

Resolutions: Appropriation Transfers

A.	FROM:	24A510 – Work & Training Admin WT137463 – Virgil Brown Personal Services	\$	560,000.00	BA1100717
		24A510 - Work & Training Admin WT137109 – Administrative Operations Personal Services	\$	71,000.00	
	TO:	24A510 - Work & Training Admin WT137315 – Work First Services Personal Services	\$	35,000.00	
		24A510 - Work & Training Admin WT137430 – Ohio City NFSC Personal Services	\$	250,000.00	
		24A510 - Work & Training Admin WT137455 – Quincy Place Personal Services	\$	40,000.00	
		24A510 - Work & Training Admin WT137471 – Mount Pleasant NFSC Personal Services	\$	60,000.00	
		24A510 - Work & Training Admin WT137539 – West Shore NFSC Personal Services	\$	211,000.00	
		24A510 - Work & Training Admin WT137943 – Information Services Personal Services	\$	35,000.00	

The Department of Employment and Family Services requests various transfers of appropriations in order to realign the salaries line, to cover the breakout of staff as a result of the various moves, transfers and reorganization of staff throughout the year to a variety of neighborhood centers within EFS. The funding source is primarily the Health and Human Services levies.

B.	FROM:	24A510 - Work & Training Admin WT137463 – Virgil Brown Personal Services	\$	155,000.00	BA1100823
		24A510 – Work & Training Admin WT137414 – Southgate NFSC Personal Services	\$	170,000.00	
	TO:	24A510 - Work & Training Admin WT137315 – Work First Services Personal Services	\$	35,000.00	
		24A510 - Work & Training Admin WT137430 – Ohio City NFSC Personal Services	\$	90,000.00	

24A510 - Work & Training Admin
 WT137455 – Quincy Place
 Personal Services \$ 20,000.00

24A510 - Work & Training Admin
 WT137471 – Mount Pleasant NFSC
 Personal Services \$ 55,000.00

24A510 - Work & Training Admin
 WT137539 – West Shore NFSC
 Personal Services \$ 110,000.00

24A510 - Work & Training Admin
 WT137943 – Information Services
 Personal Services \$ 15,000.00

The Department of Employment and Family Services requests various transfers of appropriations in order to realign the benefits line, to cover the breakout of staff as a result of the various moves, transfers and reorganization of staff throughout the year to a variety of neighborhood centers within EFS. The funding source is primarily the Health and Human Services levies.

C. FROM: 54A100 – Sanitary Engineer **BA1100815**
 ST540252 – Sanitary Engineer Administration
 Capital Outlay \$ 400,000.00

TO: 54A100 – Sanitary Engineer
 ST540252 – Sanitary Engineer Administration
 Other Expenses \$ 400,000.00

The Department of Public Works – Sanitary Engineer Division requests the transfer of \$400,000 from Capital Outlays to Other Expenses to cover the cost of two new engineering contracts. The engineering contracts are for the planning and design of Sanitary capital projects in 2012 and beyond. Funding for the Sanitary Engineer comes from sanitary sewer district fees and charges for services in the various communities that it supports.

D. FROM: 51A404 – County Parking Garage **BA1100816**
 CT571117 – County Administration Parking Garage
 Other Expenses \$ 250,000.00

TO: 51A404 – County Parking Garage
 CT571125 – Huntington Park Garage
 Other Expenses \$ 250,000.00

The Department of Public Works – Central Services Division requests the transfer of \$250,000 from Space Maintenance in the County Administration Parking Garage to Space Maintenance in the Huntington Park Garage to cover Space Maintenance costs in 2011. Funding for the parking garage comes from parking charges on patrons.

E. FROM: 61A607 – Centralized Custodial Services **BA1100818**
 CT803049 – Justice Center Maintenance
 Other Expenses \$ 30,000.00

TO: 61A607 – Centralized Custodial Services
 CT577445 – Buildings & Grounds – Information Technology
 Capital Outlays \$ 30,000.00

An appropriation transfer is requested in the Centralized Custodial Fund to cover the cost of a new IT server in Buildings & Grounds – Information Technology. Funding for the Centralized Custodial Fund comes from space maintenance charges on user agencies.

F. FROM: 22S274 – Home Weatherization Assistance Program **BA1100819**
 (HWAP) American Recovery & Reinvestment Act (ARRA) 2009-10
 DV725192 – HWAP ARRA Dept of Energy (DOE) Admin 2009-10
 Personal Services \$ 34,000.00

TO: 22S274 – Home Weatherization Assistance Program
 (HWAP) American Recovery & Reinvestment Act (ARRA) 2009-10
 DV725192 – HWAP ARRA Dept of Energy (DOE) Admin 2009-10
 Other Expenses \$ 34,000.00

An appropriation transfer is requested in the Department of Energy (DOE) Home Weatherization Assistance Program Administration to enable a contract to be amended. The Home Weatherization Assistance Program (HWAP) provides heating assistance to low-income households. Funding for the HWAP program comes from Department of Energy and Federal economic stimulus dollars.

G. FROM: 01A001 – General Fund **BA1100895**
 CR180083 – Cuyahoga Regional Forensic Science Laboratory
 Other Expenses \$ 187,000.00

TO: 01A001 – General Fund
 CR180026 – Coroners Operations
 Other Expenses \$ 187,000.00

To transfer appropriations within the General Fund accounts of the Medical Examiner for contract certifications of the body transport and biohazard recovery. Funding is from the General Fund covering the period January 1, 2011 through December 31, 2011.

H. FROM: 01A001 – General Fund **BA1100896**
 PR191056 – General Office-Prosecutor’s
 Personnel Services \$ 50,000.00

TO: 01A001 – General Fund
 PR191056 – General Office-Prosecutor’s
 Other Expenses \$ 50,000.00

To transfer appropriations within the Prosecutors General Office accounts for anticipated commodities purchases for the remainder of the year. Funding is from the General Fund covering the period January 1, 2011 through December 31, 2011.

I.	FROM:	01A001 – General Fund	BA1100903
		PR191056 – General Office-Prosecutor’s	
		Other Expenses	\$ 34,594.00
	TO:	01A001 – General Fund	
		PR191056 – General Office-Prosecutor’s	
		Capital Outlays	\$ 34,594.00

To transfer appropriations within the Prosecutors General Office contractual and other expense accounts for computer equipment purchases for the remainder of the year. Funding is from the General Fund covering the period January 1, 2011 through December 31, 2011.

J.	FROM:	21A764 – Interoperable Emergency Communications	BA1100900
		JA752584 – 2009 Interoperable Emerg. Communications-CY2010	
		Other Expenses	\$ 1,162.11
	TO:	21A764 – Interoperable Emergency Communications	
		JA752584 – 2009 Interoperable Emerg. Communications-CY2010	
		Personnel Services	\$ 1,162.11

To transfer appropriations within the Interoperable Emergency Communications grant for grant related spending projections. Funding is from the Ohio Emergency Management Agency covering the period June 1, 2009 through October 31, 2011.

K.	FROM:	21A500 – Urban Area Security Initiative (URSI)	BA1100908
		JA741199 – Urban Area Security Initiative (URSI)	
		Capital Outlays	\$ 11.45
	TO:	21A500 – Urban Area Security Initiative (URSI)	
		JA741199 – Urban Area Security Initiative (URSI)	
		Other Expenses	\$ 11.45

To transfer appropriations within the Urban Area Security Initiative FY2009 for grant related spending projections. Funding is from the Ohio Emergency Management Agency covering the period August 1, 2010 through July 31, 2012.

Resolutions: Cash Transfers

A. FROM: 29A390 – Alcohol Drug Addiction Mental Health 2.9 **JT1100095**
SU514646– Alcohol Drug Addiction Mental Health Board Subsidy
Transfer Out \$ 4,201,707.00

29A391 – Alcohol Drug Addiction Mental Health 4.8
SU514596 - Alcohol Drug Addiction Mental Health Board Subsidy
Transfer Out \$ 4,201,707.00

TO: 20A317 – Mental Health
MH431056 – Mental Health Administrative
Revenue Transfer \$ 8,403,414.00

This operating transfer is necessary to disburse the fourth quarter subsidy payment to the ADAMHS Board. The source of funding is the Health and Human Services Levy Fund.

B1. FROM: 29A390 – Health and Human Services Levy 2.9 **JT1100094**
SU513986 – Employment and Family Subsidy 2.9
Transfer Out \$ 171,970.96

TO: 24A510 – Work and Training Admin.
WT137109 – Administrative Services
Revenue Transfer \$ 171,970.96

B2. FROM: 29A390 – Health and Human Services Levy 2.9
SU513986 – Employment and Family Subsidy 2.9
Transfer Out \$ 66,510.74

TO: 24A510 – Work and Training Admin.
WT137109 – Administrative Services
Revenue Transfer \$ 66,510.74

B3. FROM: 29A391 – Health and Human Services Levy 4.9
SU514430 – Employment and Family Subsidy 4.9
Transfer Out \$ 280,584.20

TO: 24A510 – Work and Training Admin.
WT137109 – Administrative Services
Revenue Transfer \$ 280,584.20

B4. FROM: 29A391 – Health and Human Services Levy 4.9
SU514430 – Employment and Family Subsidy 4.9
Transfer Out \$ 108,517.52

TO: 24A510 – Work and Training Admin.
WT137109 – Administrative Services
Revenue Transfer \$ 108,517.52

In accordance with the Ohio Revised Code (ORC) Section 5101.16 the county is required to pay a share of TANF related administration (\$5,430,662) and Non-TANF (\$2,387,224) related administration for Medicaid, Food related expenditures during a calendar year. This represents 1/12 of the total required mandated share that generally

is transferred to the corresponding fund on a monthly basis. This transfer is for October 2011. The amount is based on the current State Fiscal Year's requirement. The funding source is the Health and Human Services Levy.

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County Council of Cuyahoga County, Ohio

Resolution No. R2011-0301

Sponsored by: County Executive FitzGerald/Department of Human Resources and Councilmembers Rogers, Simon, Greenspan, Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones and Connally	A Resolution proclaiming the month of October 2011 as Disability Employment Awareness Month in Cuyahoga County: "Profit by Investing in Workers with Disabilities", and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the annual observance of National Disability Employment Awareness Month is designed to recognize the contributions of workers with disabilities. The effort to educate the American public about issues related to disability and employment actually began in 1945, when Congress enacted a law declaring the first week of October each year "National Employ the Physically Handicapped Week.

WHEREAS, in 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities. In 1988, Congress expanded the week to a month and changed the name to "National Disability Employment Awareness Month".

WHEREAS, this observance presents us with the opportunity to increase the public's awareness of the contributions and skills of American workers with disabilities. Programs carried out during this month will also highlight the specific barriers that still need to be addressed and removed.

WHEREAS, the 2011 observance theme is "Profit by Investing in Workers with Disabilities" and builds on the founding fathers' philosophy that the new nation sees every human being having inherent worth bestowed upon them by the Creator, and that equality is a fundamental right.

WHEREAS, Americans with disabilities strengthen our country's workforce. By enhancing the workplace environment for people with disabilities, employers can help provide access to jobs that allow these individuals to demonstrate their potential and realize their dreams.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Executive and Cuyahoga County Council hereby proclaim October 2011 as Disability Employment Awareness Month in Cuyahoga County: "Profit by Investing in Workers with Disabilities".

SECTION 2. That the Cuyahoga County Executive and Cuyahoga County Council hereby recognize that Americans with disabilities are an underutilized reservoir of ambition, talent and skill ready to make great contributions to the workplace.

SECTION 3. That it is necessary that this Resolution become immediately effective in order to ensure timely recognition of this celebration, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0302

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services and Councilmembers Rogers, Simon, Greenspan, Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones and Connally</p>	<p>A Resolution proclaiming the month of November 2011 as Adoption Awareness Month in Cuyahoga County; honoring selected adoptive families as part of a recognition event; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Department of Children and Family Services (“DCFS”) request approval from the County Executive to designate November 2011 as Adoption Awareness Month in Cuyahoga County and to honor selected families as part of the recognition event; and

WHEREAS, the Adoption Awareness Month is a nationally recognized event; and

WHEREAS, there is currently over Two Hundred (200) children in Cuyahoga County waiting for a “forever family”; and

WHEREAS, in addition to designating November 2011 as Adoption Awareness Month in Cuyahoga County, DCFS would like to show its appreciation and honor selected adoptive families at the November meeting for their commitment to Cuyahoga County’s waiting children; and

WHEREAS, this event will (a) increase our community’s awareness regarding adoption, (b) give DCFS the opportunity to recruit new adoptive families and retain the community’s current adoptive families, and (c) to recognize adoptive families who have committed to adopting waiting children in Cuyahoga County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Executive and the Cuyahoga County Council hereby proclaim November 2011 as Adoption Awareness Month in Cuyahoga County.

SECTION 2. That the County Executive, in appreciation for their commitment to Cuyahoga County’s waiting children, will honor selected adoptive families at the November recognition event.

SECTION 3. That it is necessary that this Resolution become immediately effective in order to ensure timely recognition of this celebration, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC004
October 25, 2011



Item Details:

Agency/Dept. Name: Department of Children and Family Services
Agency/Dept. Head Name: Patricia Rideout

Type of Request: Other

Request Prepared by: Kurtisene Cunningham
Telephone No.: 216-881-4729

SUMMARY OF REQUESTED ACTION:

Title: Children and Family Services Resolution for 2011 November Adoption Month . Scope of Work Summary

1.) The Department of Children and Family Services (CFS) is requesting approval from the County Executive to designate November 2011 as Adoption Awareness Month in Cuyahoga County and to honor selected adoptive families as part of a recognition event.

2.) Purpose:

Adoption Awareness Month is a nationally recognized event. Currently, there are over 200 children in Cuyahoga County waiting for a "forever family." Cuyahoga County DCFS is requesting for the County Executive to designate November 2011 as Adoption Awareness Month in Cuyahoga County and to show appreciation and honor selected adoptive families at the November meeting for their commitment to Cuyahoga County's waiting children.

Outcomes:

- To increase our community's awareness regarding adoption.
- To recruit for new adoptive families and retain our community's current adoptive families.
- To recognize adoptive families who have committed to adopting waiting children in Cuyahoga County.

B. Procurement

1. NA

C. Contractor and Project Information

1. The address(es)-NA

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. NA
4. NA
5. NA

E. Funding

1. NA
2. NA

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose:

Adoption Awareness Month is a nationally recognized event. Currently, there are over 200 children in Cuyahoga County waiting for a "forever family." Cuyahoga County DCFS is requesting for the County Executive to designate November 2011 as Adoption Awareness Month in Cuyahoga County and to show appreciation and honor selected adoptive families at the November meeting for their commitment to Cuyahoga County's waiting children.

Outcomes:

To increase our community's awareness regarding adoption.

To recruit for new adoptive families and retain our community's current adoptive families.

To recognize adoptive families who have committed to adopting waiting children in Cuyahoga County.

Explanation for late submittal:

NA

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0308

Sponsored by: County Executive FitzGerald	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County and Municipal Employees, Ohio Council, Local 1746, AFL-CIO, covering approximately 1,250 employees in 81 classifications in the Department of Health and Human Services for the period 7/1/2011 - 6/30/2014; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Department of Law has been engaged in collective bargaining negotiations with the American Federation of State, County and Municipal Employees, Ohio Council 8, Local 1746, AFL-CIO (hereinafter collectively referred to as "AFSCME"), for a successor collective bargaining agreement ("CBA") covering approximately 1250 employees in 81 classifications in the Department of Health and Human Services; and,

WHEREAS, the previous CBA between the County and AFSCME expired on June 30, 2011; and,

WHEREAS, on Saturday, October 8th, 2011, the Department of Law, on behalf of the County Executive, and AFSCME finalized a tentative agreement on all issues for a successor CBA for the period July 1, 2011 through June 30, 2014; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10 (B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, the Department of Law and the County Executive are recommending that Council approve the proposed CBA; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of Cuyahoga County Department of Health and Human Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The proposed CBA between Cuyahoga County and AFSCME, covering approximately 1250 employees in 81 classifications in the Department of Health and Human Services for the period July 1, 2011 through June 30, 2014 is hereby approved.

SECTION 2. Funds necessary to implement the CBA between the County and AFSCME shall be budgeted and appropriated.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0297

Sponsored by: County Executive FitzGerald/Department of Health and Human Services	A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code.
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WHEREAS, the County Executive FitzGerald/Department of Health and Human Services requests the declaration of the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code; and,

WHEREAS, the amount of taxes that may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirement of the County; and,

WHEREAS, such renewal levy constitutes a tax levy of four and eight-tenths (4.8) mills for each one dollar of valuation, which amounts to forty-eight cents (\$0.48) for each one hundred dollars of valuation, to be in effect for a period of four (4) years, to begin with the tax list and duplicate for the year 2012, the proceeds of which levy first would be available to the County in the calendar year 2013 and to be submitted to the electors of the County at the primary election to be held in the County on March 6, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby declares the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of the existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code.

SECTION 2. The Clerk of Council is authorized and directed to certify a copy of this Resolution to the Fiscal Officer for the certification of the total current tax

valuation of the County and the dollar amount of revenue that would be generated by the 4.8 mill renewal levy.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0298

Sponsored by: County Executive FitzGerald/Department of Health and Human Services	A Resolution determining to proceed with submitting to the electors of Cuyahoga County to renew an existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provisions of Section 5705.191 of the Ohio Revised Code.
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WHEREAS, the County Council shall adopt on the third reading a Resolution declaring the necessity of submitting to the electors of the County the question of a renewal of an existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provisions of Section 5705.191 of the Ohio Revised Code; and,

WHEREAS, the Fiscal Officer has advised and certified to the County Council that the total current tax valuation of the County is \$29,826,341,040.00 and that the 4.8 mill renewal levy will generate \$143,150,152.00 of revenue in its first year of collection; and,

WHEREAS, County Council having declared the necessity of submitting the question of a renewal levy to the electors of Cuyahoga County, and, the County Fiscal Officer having certified the necessary fiscal valuations, Council must now act to submit such renewal levy to the Board of Elections for placement on the March 6, 2012 primary election ballot.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby determines to proceed with submitting to the electors the question of a renewal of the existing four and eight-tenths (4.8) mills Health and Human Services levy for the purpose to supplement general fund appropriations for health and human or social services, for a period of four years, outside the ten mill limitation, in accordance with the provisions of Section 5705.191 of the Ohio Revised Code; such renewal levy to constitute a tax levy of four and eight-tenths (4.8) mills for each one dollar of valuation, which amounts to forty-eight cents (\$0.48) for each one hundred dollars of valuation, to be in effect for a period of four years, beginning with the tax list and duplicate for the year 2012, the proceeds of which levy first would be available to the County in the calendar year 2013 and to be submitted to the electors of the County at the primary election to be held in the County on March 6, 2012.

SECTION 2. The Clerk of Council is authorized and directed to certify to the Board of Elections not later than December 7, 2011: (i) a copy of the Resolution adopted by the County Council declaring the necessity of the four and eight-tenths (4.8) mill renewal levy; (ii) the certification by the Fiscal Officer as to the total current tax valuation of the County and the dollar amount of revenue to generated by such levy; and (iii) a copy of this Resolution. This County Council requests that the Board of Elections give notice of the election and prepare the necessary ballots and supplies for the election in accordance with the law.

SECTION 3. The Director of the Board of Elections is hereby directed to cause notice of the election to be published once a week for four (4) consecutive weeks prior to the election in a newspaper of general circulation in the County, stating the purpose, the rate of the proposed tax levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, the number of years during which the levy shall be in effect, the first month and year in which the tax will be levied, and the time and place of the election. The Director of the Board of Elections is hereby directed to certify the result of the election, immediately after the canvas by the Board of Elections, to the taxing authority of the County, in order to permit the enactment of such levy, if approved by the electorate, for a period of four years, beginning with the tax list and duplicate for the year 2012, the proceeds of which levy first would be available to the County in the calendar year 2013.

SECTION 4. The form of the Ballot to be used at such election shall be as follows:

PROPOSED RENEWAL (HEALTH AND HUMAN SERVICES LEVY)

CUYAHOGA COUNTY

A Majority Affirmation Vote is necessary for passage.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

A **RENEWAL** of a tax for the benefit of Cuyahoga County, for the purpose of SUPPLEMENTING GENERAL FUND APPROPRIATIONS FOR HEALTH AND HUMAN OR SOCIAL SERVICES, at a rate not exceeding 4.8 mills for each one dollar of valuation, which amounts to \$0.48 for each one hundred dollars for valuation, for four years, commencing in January 2012, first due in calendar year 2013.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0299

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing the County Executive to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,254,718.00 for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period 7/1/2011 - 6/30/2012.
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WHEREAS, the County Executive/ Office of Early Childhood has submitted a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,254,718.00 for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period of 7/1/2011-6/30/2012; and,

WHEREAS, Educational Service Center of Cuyahoga County is a political subdivision of the state governed by Ohio School Law; and,

WHEREAS, Educational Service Center serves as the fiscal and administrative agent for Help Me Grow Program; and,

WHEREAS, the Help Me Grow Home Visiting Program's goal is to implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families in collaboration and cooperation with other state and local agencies; and,

WHEREAS, the Ohio Department of Health provides funding to Cuyahoga County for the Help Me Grow Program, and funding from the State General Fund is provided to the Help Me Grow Home Visiting Program; and,

WHEREAS, these funds are used to implement the State Home Visiting Program which provides for at-risk children and their families.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is hereby authorized to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,254,718.00 for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period of 7/1/2011-6/30/2012.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2011



Item Details:

Agency/Dept. Name:	Administrator's Office/Office of Early Childhood	Agency/Dept. Head Name:	Dr. Rebekah Dorman
Type of Request:	Contract/Amendment		
Request Prepared by:	Marcos Cortes	Telephone No.	216-698-2586
SUMMARY OF REQUESTED ACTION:			
Title: Office of Early Childhood/Invest In Children 2011 Educational Service Center (Contract) (Help Me Grow Home Visiting Program) 5811 Canal Road, Valley View, Ohio 44125 A. Scope of Work Summary			
<p>1. Office of Early Childhood/Invest In Children requesting approval of a contract with Educational Service Center for the anticipated cost of \$2,254,718.00. The anticipated start-completion dates are (07/01/2011- 06/30/2012).</p> <p>2. The primary goal of the project is: To implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families in collaboration and cooperation with other state and local agencies. Activities shall support the following commitments to family and child-well being:</p> <ul style="list-style-type: none"> Increase healthy pregnancies Improve parenting confidence and competence Increase family connectedness to community and social support Improve child health, development and readiness; <p>3. The project is mandated by a Subsidy Agreement as authorized by Am. Sub. HB 153 of the 129th General Assembly with funds made available through the Help Me Grow line item in the state biennial budget to the Ohio Department of Health. County Executive FitzGerald approved and signed the Subsidy Agreement on the August 29th Contracts and Purchasing Board meeting (EA2011-1144).</p>			
B. Procurement			

1. The procurement method for this project was that funds are made available through the Help Me Grow line item in the state biennial budget to the Ohio Department of Health. The total value of this contract is \$2,254,718.00.
2. County Executive FitzGerald approved and signed the Subsidy Agreement for the Help Me Grow Home Visiting Program at the August 29th Contracts and Purchasing Board meeting. Help Me Grow through The Educational Service Center is the entity identified to provide these services.
3. The review and approval of the State Fiscal Year '12 Help Me Grow Subsidy Agreement was heard at the August 29th Contracts and Purchasing Board Meeting.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Educational Service Center
5811 Canal Road
Valley View, Ohio 44125
Council District (6)

Help Me Grow of Cuyahoga County
8111 Quincy Avenue #344
Cleveland, Ohio 44104
Council District (8)

2. The executive directors, for the contractor/vendor is (Dr. Robert Mengerik-ESC and Melissa Manos-HMG)

D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term has already begun. The reason there was a delay in this request is: Invest In Children did not receive the Subsidy Agreement from the State until Late July/Early August. The Subsidy Agreement was approved on August 29th and fiscal codes were requested. We could not enter the contract into the system until recently. Contract development and required signatures took some time to finalize. The contract was submitted as soon as soon as it was possible.

E. Funding

1. The project is funded 100% by State Fiscal Year 2012 General Revenue Fund.
2. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

ESC continues to serve as the administrative and fiscal agent for Help Me Grow (HMG), which is a program charged with providing services to families with children prenatal to age three who meet the eligibility criteria as determined by the Ohio Department of Health (ODH). Specifically these funds will be used to implement the State Home Visiting Program which is targeted to at-risk children and families.

Activities conducted through the Help Me Grow Home Visiting Program will support the following commitments to family and Child Well Being:

1. Increase healthy pregnancies and births

2. Improve parenting confidence and competence
3. Increase family connectedness to community and social support
4. Improve child health, development and readiness

Program components include:

1. Outreach, child find, intake and referral, and parent's rights
2. Screening, assessment, and program evaluation
3. Home visiting by home visitors
4. Parent education using an evidenced-based curriculum approved by ODH
5. Family need-based referral and resource linkage
6. Transition into a development-enhancing program at age three

ESC will continue to secure appropriate client-related services to effectively manage HMG programs and provide regular fiscal and programmatic reports for all programs to OEC.

ESC shall continue to receive, disburse and monitor funds for direct child/family services for Home Visiting

FUNDING: The Ohio Department of Health's Bureau of Early Intervention Services is the funding source for this subsidy agreement for the Help Me Grow Program.

PRINCIPAL OWNER: The Educational Service Center of Cuyahoga County is a political subdivision of the state governed by Ohio School Law.

Dr. Robert Mengerink, Superintendent
Educational Service Center
5811 Canal Road
Valley View, Ohio 44125

(216) 524-3000

Melissa Manos, Project Director
Help Me Grow
8111 Quincy Avenue, Suite #344
Cleveland, Oh 44101
216-698-8293

Explanation for late submittal:

Approval was given on August 29, 2011 to accept the ODH subsidy agreement. The contract was submitted as soon as possible according to OPD rules.

Contract/Agreement Information:

Procurement Method:

Other

Explanation for Increase/Decrease in \$ Amount for current request:

Overall budget decrease

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Educational Service Center of Cuyahoga County

Contract/Agreement No.: CE0800734-01
Time Period: July 1, 2008 thru June 30, 2012

Service Description: **Service Description:** The Educational Service Center of Cuyahoga County, serves as the fiscal and administrative agent for Help Me Grow (HMG) Program, to implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families in collaboration and cooperation with other state and local agencies. More specifically, Help Me Grow Home Visiting Program supports families with newborns, infants, and toddlers by providing child development and health information, positive parenting education and connecting families to community resources. Services are voluntary and designed around the family's goals and concerns.

Original Contract/Agreement Amount: \$10,501,982 00

Prior Amendment(s) Amount(s): \$238,121.00 / \$5,437,745 00 / \$25,923.00 / 5,156,352.00

Performance Indicators:

Total number of referrals to At Risk/Home Visiting for State Fiscal Year 2011

Total number of children served for At Risk/Home Visiting for State Fiscal Year 2011

Performance Results:

3,530 referrals were received as At Risk/Home Visiting from July 1, 2010 to June 30, 2011.

1,729 At Risk/Home Visiting children were served from July 1, 2010 to June 30, 2011

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating:

Help Me Grow of Cuyahoga County adequately fulfilled the scope of work as set forth in their contract. Help Me Grow continues to see more and more referrals and serve more and more children every year. Referrals have increased from the Department of children and families services as HMG makes better relationships with key departments/systems.

Maura Cortez
User Department

10/3/11
Date

sr: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0300

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing the County Executive to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,375,034.00 for fiscal and administrative services for the Federal Part C Early Intervention Program for the Invest in Children Program for the period 7/1/2011 - 6/30/2012.
--	--

WHEREAS, the County Executive/Office of Early Childhood has submitted a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,375,034.00 for fiscal and administrative services for the Federal Part C Early Intervention Program for the Invest in Children Program for the period 7/1/2011-6/30/2012; and,

WHEREAS, Educational Service Center of Cuyahoga County is a political subdivision of the state governed by Ohio School Law; and,

WHEREAS, Educational Service Center serves as the fiscal and administrative agent for Help Me Grow Program which provides Part C early intervention services to eligible families; and,

WHEREAS, the purpose of the Part C federal early intervention program is to provide direct client related services and procurement of goods and services for eligible children ages three and under with a suspected or diagnosed developmental delay or disability; and,

WHEREAS, the Ohio Department of Health provides funding to Cuyahoga County for the Part C Early Intervention program, and funding passes through from the Federal Government for the program; and,

WHEREAS, these funds are used to support the programs and services that Help Me Grow provides to children, and their families.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is hereby authorized to enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$2,375,034.00 for fiscal and administrative services for the Federal Part C Early



Item Details:

Agency/Dept. Name: Administrator's Office/Office of Early Childhood
Agency/Dept. Head Name: Dr. Rebekah Dorman

Type of Request: Contract/Amendment

Request Prepared by: Marcos Cortes
Telephone No.: 216-698-2586

SUMMARY OF REQUESTED ACTION:

Office of Early Childhood/Invest In Children submitting a contract with the Educational Service Center in the amount of 2,375,034.00 for the Federal Part C Early Intervention Program for the period July 1, 2011 through June 30, 2012. Approval to apply for, accept and expend State Fiscal Year (SFY) '12 grant award from the State of Ohio, Department of Health, for the Federal Part C early Intervention program was approved by the Board of Control on August 1, 2011 (EA2011-1047).

Title:

Office of Early Childhood/Invest In Children 2011 Educational Service Center (Contract) (Help Me Grow Part C Early Intervention Program) 5811 Canal Road, Valley View, Ohio 44125

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children requesting approval of a contract with Educational Service Center for the anticipated cost of \$2,375,034.00. The anticipated start-completion dates are (07/01/2011- 06/30/2012).

2. The primary goals of the project are:

- 100% of infants and toddlers with IFSPs who receive early intervention (EI) services will receive the within days of the service requested on the IFSP.
- 100% of infants and toddlers with IFSPs will have evaluation and assessment and initial IFSP meeting conducted within 45 days of the initial referral to Part C.
- 100 % of all children exiting Part C and eligible for Part B will receive a timely transition conference.

3. The project is mandated by The Infants and Toddlers with Disabilities Program (Part C) of the Individuals with Disabilities Education Act (IDEA) which was created in 1986 to enhance the development of infants and toddlers with disabilities, minimize potential developmental delay, and reduce educational costs to our society by minimizing the need for special education services as children with disabilities reach school age.

B. Procurement

1. The procurement method for this project was other. Help Me Grow is state mandated agency to provide Part C services for Cuyahoga County. The total value of the award is \$2,375,034.00.

2. The (above procurement method) was closed on (date). Not Applicable.

3. The proposed contract is being issued in accordance with the approval to apply, accept and expend State Fiscal Year (SFY) '12 grant award from the State of Ohio, Department of Health, for the Federal Part C early intervention program which was approved and signed by County Executive FitzGerald on August 1, 2011.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Educational Service Center
5811 Canal Road
Valley View, Ohio 44125
Council District (6)

Help Me Grow of Cuyahoga County
8111 Quincy Avenue #344
Cleveland, Ohio 44104
Council District (8)

2. The executive director for the contractor/vendor is Dr. Robert Mengerik-ESC and Melissa Manos-HMG

D. Project Status and Planning

1. The project reoccurs annually. The project's term has already begun. The reason there was a delay in this request is: Approval was given on August 1, 2011 to apply, accept and expend State Fiscal Year (SFY) '12 grant award from the State of Ohio. The contract was submitted as soon as possible according to budgetary and OPD rules.

E. Funding

1. The project is funded 100% by Federal Part C award made to the State of Ohio.
2. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

PURPOSE: The Ohio Department of Health (ODH) provides funding to Cuyahoga County for the Part C Early Intervention program. These funds are used to support the programs and services that Help Me Grow (HMG) provides to children 0 to 3, and their families, with a diagnosed developmental delay or disability.

The Part C program is a federal early intervention program for infants and toddlers with diagnosed developmental delays and disabilities. There are over 500 conditions that can qualify a child for Part C services including autism, blindness, cerebral palsy, fetal alcohol syndrome, spina bifida and Tay Sachs disease.

Part C funding will be primarily used to pay for direct client-related services such as providing child development and health information, positive parenting education, connecting families to community resources, and early intervention services. Families receive Individual Family Service Plans to address their needs. Services are voluntary and designed around the family's goals and concerns. Approximately 2,800 children are served by this program each year.

Part C funding will also support the administrative expenses for staff related to the HMG program. HMG staff are responsible for monitoring quality and managing data. In addition, contractually, the Educational Service Center (ESC) serves as the fiscal and administrative agent for HMG of Cuyahoga County. ESC handles payroll processing costs for staff and other administrative expenses. ESC will continue to provide oversight to determine that personnel policies are being met regarding the securing and termination of staff and all personnel issues during the tenure of staff with HMG. ESC will provide monthly and quarterly fiscal and programmatic reports to OEC relative to the Part C program.

Performance Targets:

1. Timely receipt of services-Target 100%
2. Individual Family Service Plan completed within 45 days of enrollment-Target 100%
3. Timely transition conference for Part B for children reaching age 3 -Target 100%

PRINCIPAL OWNER:

The Educational Service Center of Cuyahoga County is a political subdivision of the state governed by Ohio School Law.

Robert Mengerink, Superintendent
5811 Canal Road
Valley View, Ohio 44125

(216) 524-3000

Explanation for late submittal:

Approval was given on August 1, 2011 to apply, accept and expend. Contract was submitted as soon as possible according to OPD rules.

Contract/Agreement Information:

Procurement Method:

Other

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Federal	Explanation: Pass through from the Federal Government for the Part C early Intervention Program
-----------------------------------	---

Total Amount Requested:
\$2,375,034.00

ATTACHMENTS:

Click to download

- [Contract](#)
- [Contract Evaluation](#)
- [Budget Exhibit](#)
- [Findings for Recovery](#)
- [Contract History](#)
- [Additional Resolution numbers](#)
- [BB](#)
- [Voucher](#)

History

Time

Who

Office of Procurement &
Diversity

Approval

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Educational Service Center of Cuyahoga County

Contract/Agreement No.: CE0800734-01
Time Period: July 1, 2008 thru June 30, 2012

Service Description: **Service Description:** The Educational Service Center of Cuyahoga County, serves as the fiscal and administrative agent for Help Me Grow (HMG) Program, which provides qualitative Help Me Grow Part C early intervention services to eligible families. The primary purpose of the Part C program is to provide services and procurement of other goods and services for eligible children 0 to 3 with a suspected or diagnosed developmental delay or disability

Original Contract/Agreement Amount: \$10,501,982 00

Prior Amendment(s) Amount(s): \$238,121.00 / \$5,437,745.00 / \$25,923 00 / \$5,156,352 00 / \$316,416.00

Performance Indicators:

Retention of a qualitative Part C early intervention system in Cuyahoga County and prevent reductions in essential Part C services for an estimated 1,411 children receiving Part C services

Cuyahoga County Help Me Grow's Ohio Department of Mental Health SFY10 Part C compliance Reporting Requirements

- 1) 45 day time line
- 2) Timely receipt of services
- 3) Transition services

Performance Results:

In SFY10 Cuyahoga County retained a qualitative Part C early intervention system and provided services for 3,088 Part C eligible children in SFY10 from a variety of Part C funding resources

Cuyahoga County Help Me Grow's Ohio Department of Mental Health records for SFY10 show the following Part C compliance results, all achieving 100 percent of target:

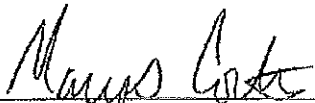
- 1) 45 day time line at 100 percent
- 2) Timely receipt of services at 100 percent
- 3) Transition services at 100 percent.

Rating of Overall Performance of Contractor (Check One):

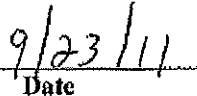
- Superior
- Above Average**
- Average
- Below Average
- Poor

Justification of Rating:

Help Me Grow of Cuyahoga County adequately fulfilled the scope of work as set forth in their contract. Help Me Grow served twice as many children through the Part C program as they had anticipated. Additionally, HMG surpassed all necessary compliance requirements with a 100% average based on the State of Ohio's compliance guidelines.



User Department



Date

as evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0303

<p>Sponsored by: County Executive FitzGerald/ Department of Development</p>	<p>A Resolution authorizing the issuance and sale of County of Cuyahoga, Ohio Economic Development Refunding Revenue Bonds, Series 2011 (Gilmour Academy Project) in the amount not-to-exceed \$10,000,000 for the purpose of currently refunding Series 2009 Bonds issued by the County of Cuyahoga which assisted in financing the costs of a "Project" within the meaning of Chapter 165, Ohio Revised Code; providing for the pledge of revenues for the payment of such bonds; authorizing the execution of various documents required in connection with said bond issuance and authorizing and approving related matters, and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County of Cuyahoga, Ohio (the "Issuer"), a county and political subdivision duly organized and validly existing under the laws of the State of Ohio, by virtue of the laws of the State of Ohio, including Article VIII, Section 13 of the Constitution of Ohio and Chapter 165 of the Ohio Revised Code, as amended (the "Act"), is authorized and empowered among other things (a) to issue its Economic Development Refunding Revenue Bonds, Series 2011 (Gilmour Academy Project) in the aggregate principal amount of up to \$10,000,000 (the "Bonds"), for the purpose of currently refunding a portion of the Issuer's Economic Development Revenue Bonds, Series 2009 (Gilmour Academy Project) (the "Series 2009 Bonds"), the proceeds of which were loaned to Gilmour Academy, an Ohio non-profit corporation ("Borrower"), to finance the costs of acquiring, constructing, equipping, furnishing and improving a "project", as defined in Section 165.01, as amended, Ohio Revised Code (the "Series 2009 Project") and (b) to enact this Resolution (the "Bond Resolution") and execute and deliver the agreements and instruments hereinafter identified;

WHEREAS, this Council of the County of Cuyahoga, Ohio (the "Council"), pursuant to the foregoing authority and at the request of, and based upon the representations of the Borrower, has determined that it is willing to authorize the issuance and sale of the Issuer's Economic Development Refunding Revenue Bonds, Series 2011 (Gilmour Academy Project) in the aggregate maximum principal amount of \$10,000,000 to currently refund a portion of the Series 2009 Bonds, and in connection with that issuance and sale, to adopt this Resolution, to enter into the Issuer Documents and to execute and deliver certain

other statements, documents and instruments upon the terms set forth in this Resolution and those documents and instruments; and

WHEREAS, the Bonds will be issued pursuant to the provisions of the Act and a Trust Agreement (the "*Trust Agreement*"), by and between the Issuer and The Huntington National Bank, as trustee (the "*Trustee*"); and

WHEREAS, the Bonds shall not represent or constitute a general obligation, debt or bonded indebtedness, or a pledge of moneys raised by taxation or the faith and credit of the Issuer, the State or any political subdivision thereof, and the holders of the Bonds shall not be given and shall not have any right to have excises or taxes levied by this Council or the Issuer, or the State or the taxing authority of any political subdivision thereof, for the payment of bond service charges, and the Bonds will be payable solely from Revenues (as defined in the Trust Agreement) and other monies available to the Borrower; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO, THAT:

SECTION 1. Definitions. All defined terms used herein and those not otherwise defined herein shall have the respective meanings given to them in the Trust Agreement with respect to the Bonds between the Issuer and The Huntington National Bank, as trustee (the "Trustee").

Any reference herein to the Issuer, or to any officers or members thereof, shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions.

Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, and the terms "hereof," "hereby," "hereto," "hereunder," and similar terms, mean this Bond Resolution.

SECTION 2. Determination of Issuer. This Council hereby finds and determines that the issuance of the Bonds for the purpose of refunding a portion of the Series 2009 Bonds is consistent with the purposes of the Constitution of the State and the Act and will benefit the people of the Issuer by creating or preserving jobs and employment opportunities and promoting the industrial, commercial and economic development of the Issuer and the State of Ohio. Provision of the loan to currently refund a portion of the Series 2009 Bonds will require the issuance, sale and delivery of the Bonds.

SECTION 3. Authorization of Bonds. It is hereby determined to be necessary to, and the Issuer shall, issue, sell and deliver, as provided herein and pursuant to the authority of the Act, the Bonds for the purpose of currently refunding a portion of the Series 2009 Bonds, all in accordance with the provisions of the Loan Agreement between the Issuer and the Borrower (the "Agreement"). The Bonds shall be designated "Economic Development Refunding Revenue Bonds, Series 2011 (Gilmour Academy Project)".

SECTION 4. Terms and Execution of the Bonds. The Bonds shall be issued in the form and denominations, shall be numbered, dated and payable as provided in the Trust Agreement. The Bonds shall mature no later than June 1, 2019, and have such terms, and be subject to mandatory and optional redemption as provided in the Trust Agreement. This Board hereby determines that the interest rate on the Bonds shall be a variable rate that shall be determined in the manner and pursuant to the provisions of the Trust Agreement. The Bonds shall be executed on behalf of the Issuer by the manual or facsimile signature of the County Executive. In case any officer whose signature or a facsimile thereof shall appear on the Bonds shall cease to be such officer before the issuance or delivery of the Bonds, such signature or facsimile thereof shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until after that time.

The form of the Bonds substantially in the form set forth in Exhibit A to the Trust Agreement, subject to appropriate insertions and revisions in order to comply with the provisions of the Trust Agreement, is hereby approved, and when the same shall be executed on behalf of the Issuer by the appropriate officer thereof in the manner contemplated hereby and by the Indenture, in an aggregate principal amount of up to \$10,000,000, shall represent the approved form of the Bonds.

The Bonds initially shall be issued only in fully registered form as described in the Trust Agreement.

SECTION 5. Authorization of Trust Agreement, Agreement, Bond Purchase Agreement, Tax Regulatory Agreement and All Other Documents to be Executed by the Issuer. To provide for the issuance and sale of the Bonds, and to better secure the payment of the principal of, and premium, if any, and interest on, the Bonds as the same shall become due and payable, and to provide for the current refunding of a portion of the Series 2009 Bonds, the County Executive and the County Executive's Chief of Staff as the County Executive's designee pursuant to Executive Order No. 02011-0002, and each of them, is hereby authorized and directed to execute, acknowledge and deliver in the name and on behalf of the Issuer, the Trust Agreement, the Agreement, the Bond Purchase Agreement and the Tax Regulatory Agreement (collectively, the "Issuer Documents") in substantially the forms on file with the Issuer, which are hereby approved, with such changes requested and approved by the County Prosecutor's office and any changes not materially inconsistent with this Bond Resolution and not adverse to the Issuer as may be permitted by the Act and approved by the officers executing the same on behalf of the Issuer. The approval of such changes by said officer, and that such are not adverse to the Issuer, shall be conclusively evidenced by the execution and delivery of such Issuer Documents by such officer.

The Executive, the Chief of Staff as authorized designee of the Executive, the Fiscal Officer and the Clerk of the Council are each hereby separately authorized to take any and all actions and to execute such financing statements, assignments, certificates and other documents and instruments that may be

necessary or appropriate in the opinion of Bond Counsel, in order to effect the issuance of the Bonds and the intent of this Bond Resolution, including taking all actions necessary to complete the sale of the Bonds under the "blue sky" laws of any jurisdiction; provided that the Issuer shall not be required to submit to service of process in connection with any such "blue sky" action in any state except Ohio. The Clerk of the Council, or other appropriate officer of the Issuer, shall certify a true transcript of all proceedings had with respect to the issuance of the Bonds, along with such information from the records of the Issuer as is necessary to determine the regularity and validity of the issuance of the Bonds.

SECTION 6. Sale of Bonds. The Bonds are to be sold and awarded to the original purchaser thereof (the "Original Purchaser") identified in accordance with the Trust Agreement, the Agreement and the Bond Purchase Agreement, at a purchase price of not less than 100% of the aggregate par amount of the Bonds.

The Executive, the Chief of Staff as authorized designee of the Executive, the Clerk of the Council and the Fiscal Officer are each hereby authorized and directed to make the necessary arrangements with the Original Purchaser to establish the date, location, procedure and conditions for delivery of the Bonds to the Original Purchaser and to take all steps necessary to effect due execution, authentication and delivery to the Original Purchaser of the Bonds under the conditions of this Bond Resolution and the Trust Agreement.

It is determined by this Council that the price for and the terms of the Bonds, and the sale thereof, all as provided in this Bond Resolution, the Bond Purchase Agreement, the Agreement and the Trust Agreement, are in compliance with all legal requirements.

SECTION 7. Covenants of Issuer. In addition to other covenants of the Issuer in this Bond Resolution, the Agreement and the Indenture, the Issuer further covenants and agrees as follows:

(a) Arbitrage Provisions and Information Return. The Issuer covenants that in the Agreement it will require the Borrower to restrict the use of the proceeds of the Bonds in such manner and to such extent as may be necessary so that the Bonds will not constitute arbitrage bonds under Sections 103(b)(2) and 148 of the Code. The Executive is authorized and directed to give:

(i) an appropriate certificate or agreement of the Issuer prepared by bond counsel and approved by the County Prosecuting Attorney and the Issuer's appointed legal counsel, based upon representations of the Borrower, as provided in such certificate, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Issuer regarding the amount and use of all of the proceeds of the Bonds, the facts, circumstances and estimates on which those expectations are based and other facts and circumstances relevant to the tax treatment of interest on the Bonds, as provided by the Borrower, all as of the date of delivery of and payment for the Bonds; and

(ii) a statement setting forth the information required by Section 149(e) of the Code.

The Issuer covenants that it (i) will take or require to be taken, upon the advice of nationally recognized bond counsel and to the extent of its power or control all actions that may be reasonably required of it for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes, and (ii) will not take or authorize to be taken any actions that would adversely affect that exclusion under the provision of the Code. The Board is hereby authorized and directed to take any and all actions and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

In its performance of these covenants and other covenants of the Issuer pertaining to federal income tax laws, the Issuer may rely in good faith upon the advice of nationally recognized bond counsel which is in writing and is provided to the Trustee, the cost of which shall be paid from the Revenues or other funds available under the Indenture. The Issuer shall not be required to pay any amount as part of any investigation by or closing agreement with the Internal Revenue Service, or otherwise, for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes, except from the Revenues.

(b) Payment of Principal, Premium and Interest. The Issuer will, solely from the Revenues received under the Loan Agreement or sources in the Trust Agreement provided, pay or cause to be paid the principal of, premium, if any, and interest on the Bonds on the dates, at the places and in the manner provided herein, in the Trust Agreement and in the Bonds.

(c) Performance of Covenants, Authority and Actions. The Issuer will at all times observe and perform all agreements, covenants, undertakings, stipulations and provisions contained in the Issuer Documents, and in all proceedings of the Issuer pertaining to the Bonds. The Issuer warrants and covenants based upon opinion of Bond counsel and representations of the Borrower that it is, and upon delivery of the Bonds will be, duly authorized by the laws of the State of Ohio, including particularly and without limitation the Act, to issue the Bonds and to execute the Issuer Documents, and all other documents to be executed by it, to provide for the security for payment of the principal of, premium, if any, and interest on the Bonds in the manner and to the extent herein and in the Trust Agreement set forth; that all actions on its part for the issuance of the Bonds and execution and delivery of the Issuer Documents, and all other documents to be executed by the Issuer in connection with the issuance of the Bonds, are binding upon each officer of the Issuer in his or her official capacity as may from time to time have the authority under the law to take such actions as may be necessary to perform all or any part of the duty required by such provision; and each duty of the Issuer and of its officers and employees undertaken pursuant to such proceedings for the Bonds is established as a duty of the Issuer and of each such officer and employee having authority to perform such duty, specifically enjoined by law and resulting from an office, trust or station

within the meaning of Section 2731.01 of the Ohio Revised Code, providing for enforcement by writ of mandamus.

SECTION 8. No Personal Liability. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Bond Resolution, or in any Bond, or in the Issuer Documents, or under any judgment obtained against the Issuer or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or otherwise, or under any circumstances, shall be had against any officer or employee as such, past, present, or future, of the Issuer, either directly or through the Issuer, or otherwise, for the payment for or to the Issuer or any receiver thereof, or for or to any holder of any Bond, or otherwise, of any sum that may be due and unpaid by the Issuer upon any of the Bonds. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer or employee, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the Issuer or any receiver thereof, or for or to the owner or any holder of any Bond, or otherwise of any sum that may remain due and unpaid upon any Bond, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Issuer Documents and the issuance of the Bonds.

SECTION 9. No Debt or Tax Pledge. Anything in this Bond Resolution, the Trust Agreement, the Bonds or any other agreement or instrument to the contrary notwithstanding, neither this Bond Resolution, the Bonds, the Trust Agreement, the Agreement, the Tax Regulatory Agreement nor the Bond Purchase Agreement shall represent or constitute a debt or pledge of the faith and credit of or the taxing power of the Issuer, and each Bond shall contain on the face thereof a statement to that effect and to the effect that the Bonds shall be paid solely from the Revenues received pursuant to the Loan Agreement and in accordance with the Indenture.

SECTION 10. Severability. If any section, paragraph or provision of this Bond Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Bond Resolution.

SECTION 11. Tax Designation. This Council acknowledges that the Bonds will be “qualified tax-exempt obligations” under Section 265(b)(3)(D) of the Code.

SECTION 12. Open Meeting. This Council hereby finds and determines that all formal actions relative to the adoption of this Bond Resolution were taken in an open meeting of this Issuer, and that all deliberations of this Council and of its committees, if any, which resulted in formal action were in meetings open to the public, in full compliance with the law, including Section 121.22, Ohio Revised Code.

SECTION 13. Effective Date. This Resolution shall be in full force and effect immediately upon the signature of the County Executive, provided this Resolution receives the affirmative vote of eight members elected to Council. It is hereby determined to be necessary that this Resolution become immediately effective in order that the project may proceed in a timely manner.

On a motion _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2011



Item Details:

Agency/Dept. Name:	Department of Development	of Agency/Dept. Head Name:	Larry Benders, Director
Type of Request:	Other		
Request Prepared by:	Sara Parks Jackson	Telephone No.	216-443-8160

SUMMARY OF REQUESTED ACTION:

Department of Development requesting a resolution authorizing the issuance and sale of up to \$12,200,000 in aggregate principal amount of County of Cuyahoga, Ohio Economic Development Refunding Revenue Bonds, Series 2011a and Series 2011b (Gilmour Academy project) for the purpose of currently refunding bonds issued by the County of Cuyahoga in 2009 (the "series 2009 bonds"), the proceeds of which were loaned to Gilmour Academy to assist in financing the costs of a "project" within the meaning of chapter 165, Ohio Revised Code; providing for the pledge of revenues for the payment of such bonds; authorizing a loan agreement, a trust agreement, a bond purchase agreement, and a tax regulatory agreement in connection with the issuance of such bonds and authorizing and approving related matters.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This project was approved by the Cuyahoga County Community Improvement Corporation on April 8, 2009. Bond proceeds were used in the construction of a new gymnasium and auditorium, and the addition of new classrooms and library renovation. The request for refunding will allow the project to obtain a lower interest rate on the previously issued bond proceeds.

The Bonds do not represent or constitute a general obligation, debt or bonded indebtedness, or a pledge of moneys raised by taxation or the faith and credit of Cuyahoga County, the State or any political subdivision thereof. The Bonds will be payable solely from Revenues (as defined in the Trust Agreement) and other monies available to the Borrower.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Other

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Other

Explanation:

Tax-exempt Economic Development Refunding Revenue Bonds

Total Amount Requested:

\$0

ATTACHMENTS:

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[Gilmour Resolution](#)

History

Time

Who

Clerk of the Board

Approval

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0304

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/ Division of Children and Family Services	A Resolution authorizing the County Executive to enter into contracts with various providers for placement services for the period 10/1/2011 - 6/30/2012, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Division of Children and Family Services (“DCFS”) has requested authorization to enter into contracts with various community-based providers for placement services for the period October 1, 2011 through June 30, 2012; and,

WHEREAS, these community-based residential services providers serve DCFS as a primary resource for the placement of children who have been abused and/or neglected and these contracts will help to expand the range of services available to children.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That County Executive is authorized to enter into contracts with community-based providers of placement services for the period October 1, 2011 through June 30, 2012 as follows:

- 1) Alliance Human Services, Inc. in the amount not-to-exceed \$2,588,175.00.
- 2) Applewood Centers, Inc. in the amount not-to-exceed \$1,588,950.00.
- 3) Beech Brook in the amount not-to-exceed \$3,602,430.00.
- 4) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$2,925,000.00.
- 5) Berea Children's Home in the amount not-to-exceed \$4,542,903.00.
- 6) BHC Belmont Pines Hospital, Inc. in the amount not-to-exceed \$419,697.00.
- 7) Caring For Kids, Inc. in the amount not-to-exceed \$36,000.00.
- 8) Catholic Charities Services Corporation (Parmadale) in the amount not-to-exceed \$4,827,285.00.
- 9) Christian Children's Home of Ohio, Inc. in the amount not-to-exceed \$300,240.00.
- 10) Continue Life, Inc. in the amount not-to-exceed \$225,000.00.
- 11) Cornell Abraxas Group, Inc. in the amount not-to-exceed \$38,700.00.
- 12) Diversion-Adolescent Foster Care of Ohio, Inc. in the amount not-to-exceed \$153,450.00.

- 13) Glen Mills Schools in the amount not-to-exceed \$68,742.00.
- 14) House of New Hope in the amount not-to-exceed \$1,134,000.00.
- 15) In Focus of Cleveland, Inc. in the amount not-to-exceed \$526,500.00.
- 16) National Youth Advocate Program, Inc. in the amount not-to-exceed \$1,485,000.00.
- 17) New Directions Inc. in the amount not-to-exceed \$108,000.00.
- 18) Options for Families and Youth in the amount not-to-exceed \$1,341,000.00.
- 19) Parenthesis Family Advocates Incorporated in the amount not-to-exceed \$351,000.00.
- 20) Pathway Caring for Children in the amount not-to-exceed \$199,800.00.
- 21) Pressley Ridge in the amount not-to-exceed \$1,530,000.00.
- 22) START - Support To At-Risk Teens in the amount not-to-exceed \$1,305,000.00.
- 23) Specialized Alternatives for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$2,493,000.00.
- 24) The Bair Foundation in the amount not-to-exceed \$1,800,000.00.
- 25) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$1,800,000.00.
- 26) The Twelve of Ohio, Inc. in the amount not-to-exceed \$1,071,000.00.
- 27) The Village Network in the amount not-to-exceed \$1,170,000.00.
- 28) ViaQuest Behavioral Health of Ohio, LLC in the amount not-to-exceed \$182,700.00.

SECTION 2. It is necessary that this Resolution become immediately effective in order to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members elected to Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0305

Sponsored by: County Executive FitzGerald/Department of Public Works/County Engineer	A Resolution authorizing an award on RQ20792 to American Bridge Company in the amount of \$30,323,618.65 for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland; authorizing the County Executive to enter into a contract consistent with said award; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$6,064,723.73 to fund said contract.
---	---

WHEREAS, the County Executive/Department of Public Works/County Engineer has recommended an award on RQ20792 to the American Bridge Company in the amount of \$30,323,618.65 for the rehabilitation of the Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland; and

WHEREAS, the bids were received on September 21, 2011 and the engineer's estimate was \$34,568, 432.75; and

WHEREAS, the County Engineer tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts and determined the American Bridge Company to be the lowest qualified bidder; and

WHEREAS, the funding for this project is as follows: ODOT will provide 80% in federal funds to the Local Federal Project Administrator (LPA) of the eligible costs; the County will allocate 10% from the County Motor Vehicle \$5.00 License Tax Fund; and the City of Cleveland will fund the remaining 10% of the cost.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby authorizes the County Executive to award RQ20792 and to enter into contract with the American Bridge Company, in the amount of \$30,323,618.65, for the rehabilitation of the Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland.

SECTION 2. That the County Council hereby authorizes the County Executive to make an application for allocation from County Motor Vehicle \$5.00 License Tax

Funds in the amount of \$6,064,723.73 for rehabilitation of the Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) assigned:

Journal _____
_____, 2011



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Award Recommendation		
Request Prepared by:	Jullann Conway	Telephone No.	216-348-3838
SUMMARY OF REQUESTED ACTION:			
Department of Public Works/County Engineer:			
Scope of Work Summary			
1) is recommending an award RQ20792 to the American Bridge Company in the amount of \$30,323,618.65 for the Rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland.			
2) is submitting an application for allocation from the County Motor Vehicle \$5.00 License Tax Fund in the amount of \$6,064,723.73 for the above referenced improvement. On October 23, 2006 the Board of County Commissioners approved, by an agreement by and between said Board of County Commissioners and the City of Cleveland. The City of Cleveland is now submitting the application to use the County Motor Vehicle \$5.00 License Tax Fund, in accordance with Chapter 4504 of the Ohio Revised Code to pay Cuyahoga County's share of the cost.			
The attached bids were received on September 21, 2011 and the engineer's estimate was \$34,568,432.75. This office has tabulated the extension of the unit bid prices submitted by each bidder and verified the accuracy of the total amounts.			
2) Award a contract to the lowest qualified bidder and complete construction as per plan.			
3) n/a			
Procurement			

- 1) Competitive Bid Process.
- 2) This is a federally funded project, therefore the Small Business Enterprise (SBE) goal is not required. However, per the Ohio Department of Transportation (ODOT) regulations for locally administered federally funded projects; once a contract is awarded the contractor is required to use its best efforts to solicit bids from and utilize Disadvantage Enterprise Business (DBE) subcontractors to meet a five(5%) DBE goal.
3. There were thirty-six (365) bids pulled from OPD and four (4) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

Contractor and Project Information

American Bridge Company
1000 American Bridge Way
Coraopolis, PA 15108

Council District - none.

2) Corporation

3) City of Cleveland over the Cuyahoga River.

Project Status and Planning - n/a.

Funding -

As per the LPA (Local Project Administrator) Federal Project Agreement - federal 80%, City 10% and County 10%. The County will use funds from the \$7.50 Vehicle License Tax Fund to pay their portion.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Primary Ownership: Corporation

The purpose of this request is to award a contract for the aforementioned project to a qualified bidder at the lowest cost to the County and complete construction per plan intent in the scheduled time period (01/01/12 - 06/30/14), approximately thirty (30) months and allocate funds from the County Motor Vehicle License Tax Fund to pay the County portion of this project.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Federal	
Total Amount Requested:	
\$30,323,618.65	

ATTACHMENTS:

Click to download

- [Business Name Filing](#)
- [Auditor's Findings](#)
- [DMA](#)
- [House Bill 694](#)
- [DOPW Bid Results](#)
- [City Ordinance](#)
- [\\$5 Vehicle License Application](#)

History	Who	Approval
Time	Office of Procurement & Diversity	

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RQ20792

Department of Public Works Bid Results

Letting Date 9/21/2011 Cuyahoga County Engineer's Estimate: \$34,568,432.75

Columbus Road Lift Bridge; Rehabilitation
over the Cuyahoga River in the City of Cleveland

Low Bidder	The American Bridge Company	\$30,323,618.65	-12.28%
	The Ruhlin Company	\$30,893,058.26	-10.63%
	Walsh Construction Company, Inc	\$34,382,819.07	-0.54%
	Kiewit Infrastructure Co /Kokosing Cons - AJV	\$34,899,000.00	0.96%

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	UNIT PRICE BID CTS	The American Bridge Company	UNIT PRICE BID DOLLARS	UNIT PRICE BID CTS	Ruth Company
ROADWAY												
1	201	11001	CLEARING AND GRUBBING, AS PER PLAN	01	---	LUMP	\$ 50,000.00	\$	50,000.00	\$ 15,000.00	\$	15,000.00
2	202	23000	PAVEMENT REMOVED	NR	SQ YD	454	\$ 20.09	\$	9,320.00	\$ 70.00	\$	32,820.00
3	202	30090	WALK REMOVED	NR	SQ FT	2657	\$ 2.00	\$	5,314.00	\$ 2.00	\$	5,314.00
4	202	32300	CURB AND GUTTER REMOVED	NR	FT	205	\$ 4.00	\$	820.00	\$ 4.50	\$	922.50
5	202	68200	INLET REMOVED	NR	EACH	1	\$ 4,000.00	\$	4,000.00	\$ 600.00	\$	600.00
6	202	98100	REMOVAL MISC.: POLE	NR	EACH	3	\$ 600.00	\$	1,800.00	\$ 800.00	\$	2,400.00
7	202	88300	REMOVAL MISC.: TRACK REMOVED	NR	SQ YD	95	\$ 25.00	\$	2,375.00	\$ 60.00	\$	7,000.00
8	203	10000	EXCAVATION	04	CU YD	75	\$ 60.00	\$	4,500.00	\$ 11.00	\$	825.00
9	204	10000	SUBGRADE COMPACTION	07	SQ YD	707	\$ 8.00	\$	5,656.00	\$ 25.00	\$	17,675.00
10	204	13000	EXCAVATION OF SUBGRADE	04	CU YD	358	\$ 30.00	\$	10,740.00	\$ 15.87	\$	5,683.85
11	204	20001	EMBANKMENT, AS PER PLAN	04	CU YD	356	\$ 60.00	\$	21,360.00	\$ 20.00	\$	7,120.00
12	204	21001	GRANULAR EMBANKMENT, AS PER PLAN	04	CU YD	10	\$ 65.00	\$	650.00	\$ 40.00	\$	400.00
13	204	60000	GEOTEXTILE FABRIC	07	SQ YD	60	\$ 3.00	\$	180.00	\$ 9.00	\$	540.00
14	209	98300	UNBAR GRADING, MISC.: TOPSOIL	08	SQ YD	260	\$ 30.00	\$	7,800.00	\$ 7.00	\$	1,820.00
15	608	13001	6" CONCRETE WALK, AS PER PLAN	38	SQ FT	3742	\$ 8.00	\$	29,936.00	\$ 5.50	\$	20,617.00
16	608	43001	CURB RAMP, AS PER PLAN	38	EACH	4	\$ 1,000.00	\$	4,000.00	\$ 1,000.00	\$	4,000.00
							\$		130,546.00	\$		117,641.35
EROSION CONTROL												
17	659	00100	SOIL ANALYSIS TEST	46	EACH	2	\$ 100.00	\$	200.00	\$ 100.00	\$	200.00
18	659	00300	TOPSOIL	46	CU YD	14	\$ 200.00	\$	2,800.00	\$ 100.00	\$	1,400.00
19	659	10031	SEEDING AND MULCHING, AS PER PLAN	46	SQ YD	221	\$ 5.00	\$	1,105.00	\$ 7.50	\$	1,657.50
20	659	20000	COMMERCIAL FERTILIZER	46	TON	0.03	\$ 300.00	\$	9.00	\$ 1,500.00	\$	45.00
21	659	31000	LIME	46	ACRE	0.05	\$ 50.00	\$	2.50	\$ 600.00	\$	30.00
22	659	36000	WATER	46	M GAL	2	\$ 25.00	\$	50.00	\$ 6.00	\$	12.00
23	659	40000	MOWING	47	M SQ FT	1	\$ 10.00	\$	10.00	\$ 0.00	\$	0.00
24	632	30000	EROSION CONTROL	08	EACH	12380	\$ 1.00	\$	12,380.00	\$ 1.00	\$	12,380.00
							\$		10,719.50	\$		15,660.00
DRAINAGE												
25	604	00300	CATCH BASIN, CITY OF CLEVELAND NO. 1	35	EACH	2	\$ 3,000.00	\$	6,000.00	\$ 6,000.00	\$	10,000.00
26	604	09501	CATCH BASIN RECONSTRUCTED TO GRADE, AS PER PLAN	35	EACH	1	\$ 2,000.00	\$	2,000.00	\$ 600.00	\$	600.00
27	604	34801	MANHOLE ADJUSTED TO GRADE, AS PER PLAN	35	EACH	1	\$ 3,000.00	\$	3,000.00	\$ 450.00	\$	450.00
28	603	04400	12" CONDUIT, TYPE B, Y04.00	35	FT	41	\$ 175.00	\$	7,175.00	\$ 125.00	\$	5,125.00
29	605	13411	6" UNCLASSIFIED PIPE UNDERDRAINS WITH FABRIC WRAP AS PER PLAN	35	FT	155	\$ 20.00	\$	3,100.00	\$ 17.00	\$	2,635.00
30	SPECIAL	0440000	MISCELLANEOUS METAL	35	POUND	2000	\$ 1.25	\$	2,500.00	\$ 4.00	\$	8,000.00
31	604	06000	DRAINAGE STRUCTURE, MISC ADJUST STREET CASTING TO GRADE	35	EACH	2	\$ 350.00	\$	700.00	\$ 350.00	\$	1,350.00
							\$		23,475.00	\$		28,110.00
PAVEMENT												
32	256	20000	FULL DEPTH PAVEMENT SAWING	15	FT	130	\$ 2.00	\$	272.00	\$ 8.00	\$	1,040.00
33	304	20001	AGGREGATE BASE, AS PER PLAN	06	CU YD	104	\$ 100.00	\$	10,400.00	\$ 80.00	\$	8,320.00
34	407	13800	TACK COAT, 702.13	11	GAL	35	\$ 8.00	\$	280.00	\$ 8.60	\$	301.00
35	407	14010	TACK COAT FOR INTERMEDIATE COURSE, 702.13	11	GAL	19	\$ 8.00	\$	152.00	\$ 8.50	\$	161.50
36	448	46051	ASPHALT CONCRETE INTERMEDIATE COURSE TYPE 2, PG64-22, AS PER PLAN	10	CU YD	23	\$ 225.00	\$	5,175.00	\$ 230.00	\$	5,290.00
37	448	47021	ASPHALT CONCRETE SURFACE COURSE, TYPE 1 PG64-22 AS PER PLAN	10	CU YD	17	\$ 275.00	\$	4,675.00	\$ 250.00	\$	4,250.00
38	451	44001	9" REINFORCED CONCRETE PAVEMENT, AS PER PLAN	38	SQ YD	438	\$ 78.00	\$	34,044.00	\$ 70.00	\$	30,660.00
39	SPECIAL	45131000	PRESSURE RELIEF JOINT, CUYAHOGA COUNTY, TYPE B	38	FT	87	\$ 125.00	\$	10,875.00	\$ 147.18	\$	12,804.66
40	609	12001	COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN	38	FT	203	\$ 40.00	\$	8,120.00	\$ 25.00	\$	5,075.00
							\$		74,640.00	\$		72,433.66
TRAFFIC CONTROL												
41	648	10200	CENTER LINE	43	MILE	0.10	\$ 1,000.00	\$	100.00	\$ 12,000.00	\$	1,200.00
							\$		100.00	\$		1,200.00
LANDSCAPING												
42	651	99840	PLANTING, MISC. FLOWER GARDEN RESTORATION	40	---	LUMP	\$ 5,000.00	\$	5,000.00	\$ 10,000.00	\$	10,000.00
							\$		5,000.00	\$		10,000.00
STRUCTURES (OVER 20')												
43	202	11203	PORTIONS OF STRUCTURE REMOVED OVER 20 FOOT SPAN AS PER PLAN	19	---	LUMP	\$ 1,600,000.00	\$	1,600,000.00	\$ 1,255,000.00	\$	1,255,000.00
44	202	22000	APPROACH SLAB REMOVED	17	SQ YD	244	\$ 30.00	\$	7,320.00	\$ 35.00	\$	8,540.00
45	503	35110	GRANULAR MATERIAL, TYPE B	04	CU YD	47	\$ 150.00	\$	7,050.00	\$ 45.00	\$	2,115.00
46	503	11101	COFFERDAMS AND EXCAVATION BRACING, AS PER PLAN	03	---	LUMP	\$ 1.00	\$	1.00	\$ 1,600.00	\$	1,600.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	UNIT PRICE BID CTS	The American Bridge Company	UNIT PRICE BID DOLLARS	UNIT PRICE BID CTS	Rchm Company
47	508	10000	EPOXY COATED REINFORCING STEEL	23	POUND	5,315	\$ 2.00	\$ 10,630.00	\$ 1.00	\$ 6,315.00		
48	510	10000	DOWEL HOLES WITH NONSHRINK, NONMETALLIC GROUT	23	EACH	298	\$ 25.00	\$ 7,450.00	\$ 29.00	\$ 5,920.00		
49	511	84450	CLASS B CONCRETE MISC: LIGHTWEIGHT CONCRETE AS PER PLAN	22	CUYD	87	\$ 700.00	\$ 60,900.00	\$ 1,800.00	\$ 147,600.00		
50	511	44101	CLASS C CONCRETE ABUTMENT NOT INCLUDING FOOTING AS PER PLAN	22	CUYD	44	\$ 1,800.00	\$ 79,200.00	\$ 850.00	\$ 38,920.00		
51	511	81300	CONCRETE MISC: EMBEDDED GALVANIC ANODE AS PER PLAN	29	EACH	833	\$ 36.00	\$ 30,108.00	\$ 40.00	\$ 35,320.00		
52	512	10100	SEALING OF CONCRETE SURFACES (EPOXY-URETHANE)	57	SQ YD	608	\$ 29.00	\$ 17,632.00	\$ 19.00	\$ 11,514.00		
53	512	10500	CONCRETE REPAIR BY EPOXY INJECTION	29	FT	78	\$ 55.00	\$ 4,290.00	\$ 60.00	\$ 4,680.00		
54	512	33300	TYPE A WATERPROOFING	40	SQ YD	84	\$ 40.00	\$ 3,360.00	\$ 29.00	\$ 2,350.00		
55	SPECIAL	51275000	SEALING, MISC.: HYBRID RESIN	40	FT	833	\$ 3.00	\$ 2,499.00	\$ 12.00	\$ 8,220.00		
56	513	10291	STRUCTURAL STEEL MEMBERS, LEVEL UP, AS PER PLAN	24	POUND	330,709	\$ 4.50	\$ 1,488,195.00	\$ 5.80	\$ 1,918,467.80		
57	513	10281	STRUCTURAL STEEL MEMBERS, LEVEL 3, AS PER PLAN	22	POUND	819,218	\$ 2.70	\$ 2,211,889.00	\$ 4.80	\$ 2,765,931.00		
58	513	10321	STRUCTURAL STEEL MEMBERS, LEVEL 6, AS PER PLAN	22	POUND	682,839	\$ 3.25	\$ 2,219,326.75	\$ 4.80	\$ 3,278,107.20		
59	514	00051	SURFACE PREPARATION OF EXISTING STRUCTURAL STEEL AS PER PLAN	28	SQ FT	80,093	\$ 25.00	\$ 2,002,325.00	\$ 13.15	\$ 1,053,091.45		
60	514	00057	FIELD PAINTING OF EXISTING STRUCTURAL STEEL PRIME COAT, AS PER PLAN	28	SQ FT	80,093	\$ 5.00	\$ 400,465.00	\$ 5.00	\$ 400,415.00		
61	514	00061	FIELD PAINTING STRUCTURAL STEEL INTERMEDIATE COAT AS PER PLAN	28	SQ FT	80,093	\$ 6.00	\$ 480,558.00	\$ 5.00	\$ 400,415.00		
62	514	00087	FIELD PAINTING STRUCTURAL STEEL FINISH COAT AS PER PLAN	28	SQ FT	80,093	\$ 5.00	\$ 400,465.00	\$ 4.00	\$ 320,332.00		
63	514	00094	GRINDING FRIS, TEARS SLIVERS ON EXISTING STRUCTURAL STEEL	28	MAN HR	910	\$ 75.00	\$ 68,250.00	\$ 100.00	\$ 31,000.00		
64	514	10093	FINAL INSPECTION REPAIR	28	EACH	100	\$ 200.00	\$ 20,000.00	\$ 300.00	\$ 30,000.00		
65	514	27860	FIELD PAINTING MISC: FIELD TOUCH-UP OF PAINT AS PER PLAN	28	LUMP		\$ 275,000.00	\$ 275,000.00	\$ 1,100,000.00	\$ 1,100,000.00		
66	516	14600	STRUCTURAL JOINT OR JOINT SEALER, MISC: PRECOMPRESSED FOAM JOINT SYSTEM	27	FT	88	\$ 160.00	\$ 14,080.00	\$ 175.00	\$ 15,400.00		
67	518	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (10'X14'X2.47')	27	EACH	2	\$ 2,000.00	\$ 4,000.00	\$ 1,200.00	\$ 2,400.00		
68	518	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (10'X14'X2.47')	27	EACH	2	\$ 2,000.00	\$ 4,000.00	\$ 1,200.00	\$ 2,400.00		
69	518	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (18'X12'X2.47')	27	EACH	2	\$ 10,000.00	\$ 20,000.00	\$ 1,400.00	\$ 2,800.00		
70	518	47001	JACKING AND TEMPORARY SUPPORT OF SUPERSTRUCTURE AS PER PLAN	29	LUMP		\$ 1,500,000.00	\$ 1,500,000.00	\$ 160,000.00	\$ 160,000.00		
71	517	70001	RAILING (TWIN STEEL TUBS), AS PER PLAN	24	FT	703	\$ 250.00	\$ 175,750.00	\$ 150.00	\$ 105,450.00		
72	517	78300	RAILING MISC: ALUMINUM PEDESTRIAN RAILING AS PER PLAN	24	FT	763	\$ 228.00	\$ 173,624.00	\$ 400.00	\$ 304,000.00		
73	518	31201	POROUS BACKFILL WITH FILTER FABRIC, AS PER PLAN	35	CUYD	35	\$ 104.00	\$ 3,640.00	\$ 60.00	\$ 2,100.00		
74	518	40000	6" PERFORATED CORRUGATED PLASTIC PIPE	33	FT	121	\$ 10.00	\$ 1,210.00	\$ 16.00	\$ 1,916.00		
76	518	40012	8" NON-PERFORATED CORRUGATED PLASTIC PIPE	33	FT	8	\$ 40.00	\$ 320.00	\$ 50.00	\$ 400.00		
78	518	43301	6" PIPE DOWNSPOUT, INCLUDING SPECIALS, AS PER PLAN	29	FT	84	\$ 152.00	\$ 12,768.00	\$ 170.00	\$ 14,280.00		
77	518	11101	PATCHING CONCRETE STRUCTURE, AS PER PLAN	29	SQ FT	1,742	\$ 78.00	\$ 135,876.00	\$ 80.00	\$ 139,360.00		
78	520	28001	REINFORCED CONCRETE APPROACH SLABS (T=15') AS PER PLAN	38	SQ YD	244	\$ 300.00	\$ 73,200.00	\$ 228.00	\$ 54,800.00		
79	SPECIAL	53000200	STRUCTURE, MISC: TEMPORARY COUNTERWEIGHT CRIBBING AND SUPPORT	22	LUMP		\$ 350,000.00	\$ 350,000.00	\$ 776,000.00	\$ 776,000.00		
80	SPECIAL	53000200	STRUCTURE, MISC: TRAFFIC BARRIER AND WARNING GATE FOUNDATIONS	38	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00		
81	SPECIAL	53000200	STRUCTURE, MISC: FENDER SYSTEM	53	LUMP		\$ 850,000.00	\$ 850,000.00	\$ 800,000.00	\$ 800,000.00		
82	SPECIAL	53000200	STRUCTURE, MISC: HIGH PERFORMANCE NONSHRINK NONMETALLIC GROUT	38	LUMP		\$ 100,000.00	\$ 100,000.00	\$ 32,000.00	\$ 32,000.00		
83	SPECIAL	53000600	STRUCTURE, MISC: RIVETED STEEL GRID ROADWAY DECK	22	SQ FT	14,884	\$ 75.00	\$ 1,116,300.00	\$ 75.00	\$ 1,117,284.00		
84	SPECIAL	53000600	STRUCTURE, MISC: FIBERGLASS OPEN GRID DECK	22	SQ FT	8,287	\$ 30.00	\$ 248,610.00	\$ 64.00	\$ 531,488.00		
85	505	32101	BRIDGE TERMINAL ASSEMBLY, TYPE T6T, AS PER PLAN	24	EACH	4	\$ 9,000.00	\$ 36,000.00	\$ 7,500.00	\$ 30,000.00		
86	SPECIAL	59098000	MISC: REFERENCE MARKERS	NR	EACH	8	\$ 400.00	\$ 3,200.00	\$ 70.00	\$ 560.00		
87	SPECIAL	59098400	MISC: ASBESTOS ABATEMENT	NR	LUMP		\$ 80,000.00	\$ 80,000.00	\$ 9,900.00	\$ 9,900.00		
88	SPECIAL	59098400	MISC: AS-BUILT CONSTRUCTION PLANS	NR	LUMP		\$ 60,000.00	\$ 60,000.00	\$ 80,000.00	\$ 30,000.00		
89	SPECIAL	59098400	MISC: EXISTING BALANCE BLOCK RELOCATION	NR	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00		
90	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - FENCING	NR	LUMP		\$ 8,000.00	\$ 8,000.00	\$ 28,000.00	\$ 28,000.00		
91	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - DEMOLITION	NR	LUMP		\$ 18,000.00	\$ 18,000.00	\$ 24,500.00	\$ 24,500.00		
92	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - MASONRY WORK	NR	LUMP		\$ 175,000.00	\$ 175,000.00	\$ 90,000.00	\$ 90,000.00		
93	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - METAL STUD FRAMING	NR	LUMP		\$ 60,000.00	\$ 60,000.00	\$ 40,000.00	\$ 40,000.00		
94	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - CARPENTRY	NR	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 160,000.00	\$ 160,000.00		
95	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - ROOFING	NR	LUMP		\$ 350,000.00	\$ 350,000.00	\$ 775,000.00	\$ 775,000.00		
96	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - DOORS	NR	LUMP		\$ 25,000.00	\$ 25,000.00	\$ 78,000.00	\$ 78,000.00		
97	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - WINDOWS	NR	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 81,000.00	\$ 81,000.00		
98	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - FINISHES	NR	LUMP		\$ 80,000.00	\$ 80,000.00	\$ 39,500.00	\$ 39,500.00		
99	SPECIAL	59098400	MISC: ARCHITECTURAL WORK - SPECIALTY ITEMS	NR	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 7,500.00	\$ 7,500.00		
100	SPECIAL	59098400	MISC: PLUMBING (ARCHITECTURAL) WORK	NR	LUMP		\$ 30,000.00	\$ 30,000.00	\$ 34,700.00	\$ 34,700.00		
101	SPECIAL	59098400	MISC: HVAC (ARCHITECTURAL) WORK	NR	LUMP		\$ 200,000.00	\$ 200,000.00	\$ 205,000.00	\$ 205,000.00		
102	SPECIAL	59098400	MISC: MECHANICAL WORK - COUNTERWEIGHT JACKING	NR	LUMP		\$ 500,000.00	\$ 500,000.00	\$ 850,000.00	\$ 850,000.00		

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	The American Bridge Company	UNIT PRICE BID DOLLARS	Ruhls Company
103	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN DRIVE MACHINERY	NR	---	LUMP	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,800,000.00	\$ 1,800,000.00
104	SPECIAL	69098400	MISC.: MECHANICAL WORK - OPERATING ROPE SYSTEM	NR	---	LUMP	\$ 800,000.00	\$ 800,000.00	\$ 925,000.00	\$ 829,000.00
105	SPECIAL	69098400	MISC.: MECHANICAL WORK - TOWER MACHINERY	NR	---	LUMP	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,750,000.00	\$ 1,750,000.00
106	SPECIAL	69098403	MISC.: MECHANICAL WORK - COUNTERWEIGHT ROPES	NR	---	LUMP	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
107	SPECIAL	69098400	MISC.: MECHANICAL WORK - AUXILIARY COUNTERWEIGHT SYSTEM	NR	---	LUMP	\$ 300,000.00	\$ 300,000.00	\$ 240,000.00	\$ 240,000.00
108	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN LOCK MACHINERY	NR	---	LUMP	\$ 700,000.00	\$ 700,000.00	\$ 400,000.00	\$ 450,000.00
109	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN GUIDE ROLLERS	NR	---	LUMP	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
110	SPECIAL	69098400	MISC.: MECHANICAL WORK - COUNTERWEIGHT GUIDE ROLLERS	NR	---	LUMP	\$ 175,000.00	\$ 175,000.00	\$ 110,000.00	\$ 110,000.00
111	SPECIAL	69098400	MISC.: MECHANICAL WORK - LIVE LOAD SUPPORTS AND CENTERING DEVICES	NR	---	LUMP	\$ 450,000.00	\$ 450,000.00	\$ 300,000.00	\$ 300,000.00
112	SPECIAL	69098400	MISC.: MECHANICAL WORK - AIR BUFFERS	NR	---	LUMP	\$ 250,000.00	\$ 250,000.00	\$ 225,000.00	\$ 225,000.00
113	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN BALANCE	NR	---	LUMP	\$ 325,000.00	\$ 325,000.00	\$ 120,000.00	\$ 120,000.00
114	SPECIAL	69098400	MISC.: MOBILIZATION	NR	---	LUMP	\$ 850,000.00	\$ 500,000.00	\$ 30,000.00	\$ 30,000.00
115	SPECIAL	69098400	MISC.: DEMO/ALL ELECTRICAL EQUIPMENT	NR	---	LUMP	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00
116	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SHOP TEST AND START-UP NEW MAIN DRIVES	NR	---	LUMP	\$ 185,000.00	\$ 185,000.00	\$ 158,000.00	\$ 165,000.00
117	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW 125 HP VECTOR DUTY MOTORS	NR	---	LUMP	\$ 70,000.00	\$ 70,000.00	\$ 98,000.00	\$ 98,000.00
118	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SPAN LOCK MOTORS	NR	---	LUMP	\$ 20,000.00	\$ 20,000.00	\$ 17,000.00	\$ 17,000.00
119	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DISCONNECT SWITCHES FOR DRIVE MOTORS	NR	---	LUMP	\$ 10,000.00	\$ 10,000.00	\$ 28,500.00	\$ 28,500.00
120	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DISCONNECT SWITCHES FOR LOCK MOTORS	NR	---	LUMP	\$ 5,000.00	\$ 5,000.00	\$ 17,500.00	\$ 17,500.00
121	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SHOP TEST AND START-UP CONTROL DEKBS CP-2A, AND CP-2B	NR	---	LUMP	\$ 50,000.00	\$ 50,000.00	\$ 23,000.00	\$ 23,000.00
122	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SHOP TEST AND START-UP CONTROL PANELS CP-1A AND CP-1B	NR	---	LUMP	\$ 125,000.00	\$ 125,000.00	\$ 79,000.00	\$ 79,000.00
123	SPECIAL	69098400	MISC.: FURNISH AND INSTALL MOTOR CONTROL CENTER	NR	---	LUMP	\$ 50,000.00	\$ 60,000.00	\$ 80,000.00	\$ 90,000.00
124	SPECIAL	69098400	MISC.: PLC PROGRAMMING INCLUDING IN-FIELD MODIFICATIONS	NR	---	LUMP	\$ 73,000.00	\$ 76,000.00	\$ 16,000.00	\$ 16,000.00
125	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW BARRIER GATES	NR	---	LUMP	\$ 150,000.00	\$ 150,000.00	\$ 137,000.00	\$ 137,000.00
126	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW WARNING GATES	NR	---	LUMP	\$ 125,000.00	\$ 125,000.00	\$ 134,000.00	\$ 134,000.00
127	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW TRAFFIC SIGNAL EQUIPMENT (INCLUDING POLES, SUPPORTS, ETC.)	NR	---	LUMP	\$ 20,000.00	\$ 25,000.00	\$ 28,000.00	\$ 28,000.00
128	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW CCTV SYSTEM	NR	---	LUMP	\$ 100,000.00	\$ 105,000.00	\$ 48,000.00	\$ 48,000.00
129	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW GENSET WITHATS AND TESTING	NR	---	LUMP	\$ 100,000.00	\$ 100,000.00	\$ 180,000.00	\$ 180,000.00
130	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW FIELD FEEDBACK DEVICES (LAMP SWITCHES)	NR	---	LUMP	\$ 28,000.00	\$ 28,000.00	\$ 37,000.00	\$ 37,000.00
131	SPECIAL	69098400	MISC.: FURNISH AND INSTALL ROADWAY LIGHTING FIXTURES AND POLES	NR	---	LUMP	\$ 50,000.00	\$ 50,000.00	\$ 27,500.00	\$ 27,500.00
132	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DROOP CABLES	NR	---	LUMP	\$ 400,000.00	\$ 400,000.00	\$ 20,000.00	\$ 20,000.00
133	SPECIAL	69098400	MISC.: GENERAL MISCELLANEOUS ELECTRICAL INSTALLATION	NR	---	LUMP	\$ 1,275,000.00	\$ 1,275,000.00	\$ 2,250,000.00	\$ 2,230,000.00
134	SPECIAL	69098400	MISC.: DEMOBILIZATION	NR	---	LUMP	\$ 10,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00
							\$	29,017,128.15	\$	29,012,800.28
MAINTENANCE OF TRAFFIC										
135	814	11110	LAW ENFORCEMENT OFFICER WITH PATROL CAR FOR ASSISTANCE	NR	HR	200	\$ 65.00	\$ 13,000.00	\$ 65.00	\$ 13,000.00
136	816	10000	WATER	NR	MGAL	1	\$ 2,000.00	\$ 2,000.00	\$ 126.00	\$ 126.00
137	822	40020	PORTABLE CONCRETE BARRIER, 32'	SP	FT	100	\$ 30.00	\$ 3,000.00	\$ 18.00	\$ 1,800.00
							\$	18,000.00	\$	14,826.00
MISCELLANEOUS										
138	814	11001	MAINTAINING TRAFFIC, AS PER PLAN	SP	---	LUMP	\$ 50,000.00	\$ 50,000.00	\$ 12,000.00	\$ 12,000.00
139	619	16014	FIELD OFFICE, TYPE B, AS PER PLAN	NR	MTHT	30	\$ 4,000.00	\$ 120,000.00	\$ 2,600.00	\$ 76,000.00
140	623	10001	CONSTRUCTION LAYOUT STAKES, AS PER PLAN	NR	---	LUMP	\$ 23,010.00	\$ 25,000.00	\$ 68,000.00	\$ 63,000.00
141	674	10000	MOBILIZATION	NR	---	LUMP	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00
142	SPECIAL	10810000	CPM PROGRESS SCHEDULE	NR	---	LUMP	\$ 25,000.00	\$ 25,000.00	\$ 60,000.00	\$ 60,000.00
143	SPECIAL	---	PROJECT DVD RECORDING	NR	---	LUMP	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00
							\$	1,030,000.00	\$	1,020,500.00
							\$	30,323,618.65	\$	30,893,068.26

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	Wash Construction Company Inc.	UNIT PRICE BID DOLLARS	Notes/Remarks - A/V
ROADWAY										
1	201	11001	CLEARING AND GRUBBING, AS PER PLAN	01	LUMP		\$ 10,000.00	\$ 10,000.00	\$ 26,000.00	\$ 26,000.00
2	202	23000	PAVEMENT REMOVED	NR	SQ YD	466	\$ 8.00	\$ 3,728.00	\$ 100.00	\$ 46,800.00
3	202	30000	WALK REMOVED	NR	SQ FT	2357	\$ 3.00	\$ 8,571.00	\$ 6.00	\$ 14,385.00
4	202	32000	CURB AND GUTTER REMOVED	NR	FT	208	\$ 5.00	\$ 1,026.00	\$ 15.00	\$ 3,078.00
5	202	58200	INLET REMOVED	NR	EACH	1	\$ 310.00	\$ 310.00	\$ 7,000.00	\$ 7,000.00
6	202	90100	REMOVAL MISC.: POLE	NR	EACH	3	\$ 1,150.00	\$ 3,450.00	\$ 1,000.00	\$ 3,000.00
7	202	98500	REMOVAL MISC.: TRACK REMOVED	NR	SQ YD	85	\$ 50.00	\$ 4,250.00	\$ 150.00	\$ 14,250.00
8	203	10000	EXCAVATION	04	CU YD	75	\$ 33.60	\$ 2,520.00	\$ 130.00	\$ 9,750.00
9	204	10000	SUBGRADE COMPACTION	07	SQ YD	707	\$ 4.00	\$ 2,828.00	\$ 6.00	\$ 5,635.00
10	204	13000	EXCAVATION OF SUBGRADE	04	CU YD	335	\$ 21.80	\$ 7,267.50	\$ 60.00	\$ 17,785.00
11	204	30001	EMBANKMENT, AS PER PLAN	04	CU YD	359	\$ 48.70	\$ 16,667.20	\$ 60.00	\$ 17,800.00
12	204	31001	GRAVULAR EMBANKMENT, AS PER PLAN	04	CU YD	10	\$ 111.80	\$ 1,118.00	\$ 300.00	\$ 3,000.00
13	204	50000	GEOTEXTILE FABRIC	07	SQ YD	60	\$ 12.25	\$ 733.00	\$ 10.00	\$ 600.00
14	204	98300	LINEAR GRADING, MISC.: TOPSOIL	06	SQ YD	280	\$ 27.90	\$ 6,972.00	\$ 10.00	\$ 2,600.00
15	600	13001	5" CONCRETE WALK, AS PER PLAN	88	SQ FT	2742	\$ 4.95	\$ 12,732.30	\$ 10.00	\$ 27,420.00
16	600	49001	CURB RAMP, AS PER PLAN	38	EACH	4	\$ 1,400.00	\$ 5,600.00	\$ 2,000.00	\$ 8,000.00
							\$	\$ 87,728.38	\$	\$ 203,668.00
EROSION CONTROL										
17	650	00100	SOIL ANALYSIS TEST	46	EACH	2	\$ 125.00	\$ 250.00	\$ 200.00	\$ 400.00
18	650	00300	TOPSOIL	46	CU YD	14	\$ 125.00	\$ 1,750.00	\$ 100.00	\$ 1,400.00
19	650	10001	SEEDING AND MULCHING, AS PER PLAN	46	SQ YD	251	\$ 7.50	\$ 1,882.50	\$ 8.00	\$ 1,208.00
20	650	20000	COMMERCIAL FERTILIZER	46	TON	0.03	\$ 1,850.00	\$ 48.90	\$ 10,000.00	\$ 300.00
21	650	31000	LIME	46	ACRE	0.08	\$ 800.00	\$ 24.00	\$ 6,000.00	\$ 260.00
22	650	35000	WATER	46	M GAL	2	\$ 8.00	\$ 12.00	\$ 600.00	\$ 1,000.00
23	650	40000	MOWING	47	M SQ FT	1	\$ 9.00	\$ 9.00	\$ 500.00	\$ 500.00
24	652	30000	EROSION CONTROL	08	EACH	12360	\$ 1.00	\$ 12,360.00	\$ 1.00	\$ 12,393.00
							\$	\$ 16,388.00	\$	\$ 17,498.00
DRAINAGE										
25	604	00300	CATCH BASIN, CITY OF CLEVELAND NO. 1	35	EACH	2	\$ 2,000.00	\$ 4,000.00	\$ 12,000.00	\$ 24,000.00
26	604	09501	CATCH BASIN RECONSTRUCTED TO GRADE, AS PER PLAN	35	EACH	1	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00
27	604	34801	MANHOLE ADJUSTED TO GRADE, AS PER PLAN	35	EACH	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
28	603	81400	12" CONDUIT, TYPE B, 708.06	35	FT	41	\$ 30.00	\$ 1,230.00	\$ 350.00	\$ 14,360.00
29	605	19411	6" UNCLASSIFIED PIPE UNDERDRAINS WITH FABRIC WRAP AS PER PLAN	38	FT	159	\$ 10.00	\$ 1,590.00	\$ 50.00	\$ 7,760.00
30	SPECIAL	6045000	MISCELLANEOUS METAL	55	POUND	2000	\$ 3.00	\$ 6,000.00	\$ 5.00	\$ 10,000.00
31	604	68000	DRAINAGE STRUCTURE MISC ADJUST STREET CASING TO GRADE	35	EACH	2	\$ 500.00	\$ 1,000.00	\$ 1,250.00	\$ 2,500.00
							\$	\$ 16,960.00	\$	\$ 61,600.00
PAVEMENT										
32	205	20000	FULL DEPTH PAVEMENT SAWING	15	FT	138	\$ 10.00	\$ 1,380.00	\$ 5.00	\$ 680.00
33	304	20001	AGGREGATE BASE, AS PER PLAN	09	CU YD	124	\$ 40.00	\$ 4,960.00	\$ 200.00	\$ 24,800.00
34	407	13800	TACK COAT, 702.13	11	GAL	35	\$ 6.33	\$ 221.55	\$ 10.00	\$ 350.00
35	407	14010	TACK COAT FOR INTERMEDIATE COURSE, 702.13	11	GAL	19	\$ 6.33	\$ 120.27	\$ 10.00	\$ 190.00
36	448	46051	ASPHALT CONCRETE INTERMEDIATE COURSE TYPE 2 PG64-27, AS PER PLAN	10	CU YD	23	\$ 227.30	\$ 5,227.90	\$ 400.00	\$ 9,200.00
37	448	47021	ASPHALT CONCRETE SURFACE COURSE TYPE 1 PG64-22, AS PER PLAN	10	CU YD	17	\$ 218.00	\$ 3,706.00	\$ 600.00	\$ 8,500.00
38	461	14001	8" REINFORCED CONCRETE PAVEMENT, AS PER PLAN	36	SQ YD	438	\$ 69.70	\$ 30,368.10	\$ 150.00	\$ 65,400.00
39	SPECIAL	45181000	PRESSURE RELIEF JOINT, CUYAHOGA COUNTY, TYPE B	38	FT	67	\$ 18.70	\$ 1,252.90	\$ 60.00	\$ 9,200.00
40	600	12001	COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN	38	FT	203	\$ 38.00	\$ 7,714.00	\$ 70.00	\$ 14,210.00
							\$	\$ 66,033.86	\$	\$ 126,680.00
TRAFFIC CONTROL										
41	618	10200	CENTER LINE	45	MILE	0.10	\$ 36,000.00	\$ 3,600.00	\$ 15,000.00	\$ 1,500.00
							\$	\$ 3,600.00	\$	\$ 1,600.00
LANDSCAPING										
42	661	99940	PLANTING, MISC.: FLOWER GARDEN RESTORATION	46	LUMP		\$ 3,500.00	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00
							\$	\$ 3,500.00	\$	\$ 1,000.00
STRUCTURES (OVER 20')										
43	202	11203	PORTIONS OF STRUCTURE REMOVED OVER 20 FOOT SPAN, AS PER PLAN	19	LUMP		\$ 1,824,000.00	\$ 1,824,000.00	\$ 4,244,000.00	\$ 4,244,000.00
44	202	22900	APPROACH SLAB REMOVED	17	SQ YD	244	\$ 50.00	\$ 12,200.00	\$ 80.00	\$ 12,200.00
45	203	35110	GRAVULAR MATERIAL, TYPE B	04	CU YD	47	\$ 39.16	\$ 1,849.92	\$ 100.00	\$ 4,700.00
46	603	11101	COFFERDAMS AND EXCAVATION BRACING, AS PER PLAN	33	LUMP		\$ 1.00	\$ 1.00	\$ 100.00	\$ 100.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	1 CTS	Walsh Construction Company Inc.	UNIT PRICE BID DOLLARS	1 CTS	Kiewit/Konorski - JV	
47	508	10000	EPOXY COATED REINFORCING STEEL	23	POUND	6,316	\$	0.87	5,155.65	\$	1.00	\$	5,316.00
48	510	10000	CONCRETE HOLES WITH NONSHRINK, NONMETALLIC GROUT	23	EACH	288	\$	18.68	5,789.76	\$	85.00	\$	28,120.00
49	511	34450	CLASS 3 CONCRETE MISC: LIGHTWEIGHT CONCRETE AS PER PLAN	22	CU YD	82	\$	247.89	20,335.18	\$	2,000.00	\$	184,800.00
50	511	44101	CLASS 0 CONCRETE ADJUTMENT NOT INCLUDING FOOTING AS PER PLAN	22	CU YD	44	\$	853.82	37,554.88	\$	2,500.00	\$	110,000.00
51	511	81300	CONCRETE MISC.: EMBEDDED GALVANIC ANODE AS PER PLAN	29	EACH	883	\$	32.10	28,344.30	\$	13.00	\$	13,216.00
52	512	10100	SEALING OF CONCRETE SURFACES (EPOXY-URETHANE)	67	SQ YD	686	\$	10.03	6,078.18	\$	20.00	\$	12,120.00
53	512	10600	CONCRETE REPAIR BY EPOXY INJECTION	29	FT	78	\$	80.20	6,855.20	\$	88.00	\$	6,880.00
54	512	33300	TYPE A WATERPROOFING	40	SQ YD	94	\$	18.89	1,820.60	\$	275.00	\$	25,850.00
55	SPECIAL	51275000	SEALING, MISC.: HMMA RESIN	40	FT	683	\$	8.58	4,607.30	\$	20.00	\$	13,700.00
56	513	10201	STRUCTURAL STEEL MEMBERS, LEVEL 0F, AS PER PLAN	24	POUND	330,768	\$	7.29	2,381,731.20	\$	3.50	\$	1,197,768.00
57	513	10261	STRUCTURAL STEEL MEMBERS, LEVEL 3, AS PER PLAN	22	POUND	619,318	\$	7.65	4,556,181.80	\$	3.28	\$	1,393,468.00
58	513	10321	STRUCTURAL STEEL MEMBERS, LEVEL 6, AS PER PLAN	22	POUND	682,938	\$	7.00	4,780,573.00	\$	2.35	\$	1,356,012.76
59	514	00051	SURFACE PREPARATION OF EXISTING STRUCTURAL STEEL AS PER PLAN	28	SQ FT	80,083	\$	28.60	2,272,224.00	\$	17.05	\$	1,381,411.00
60	514	00057	FIELD PAINTING OF EXISTING STRUCTURAL STEEL PRIME COAT, AS PER PLAN	28	SQ FT	80,083	\$	5.15	292,281.45	\$	1.00	\$	80,083.00
61	514	00061	FIELD PAINTING STRUCTURAL STEEL INTERMEDIATE COAT AS PER PLAN	26	SQ FT	80,083	\$	3.18	252,281.45	\$	1.00	\$	80,083.00
62	514	00067	FIELD PAINTING STRUCTURAL STEEL FINISH COAT AS PER PLAN	20	SQ FT	80,083	\$	3.15	232,281.45	\$	1.00	\$	80,083.00
63	514	00506	GRINDING PINS TEARS SILVERS ON EXISTING STRUCTURAL STEEL	28	MAN HR	310	\$	140.00	43,400.00	\$	150.00	\$	48,500.00
64	514	10000	FINAL INSPECTION REPAIR	28	EACH	100	\$	850.00	65,000.00	\$	400.00	\$	40,000.00
65	514	27000	FIELD PAINTING MISC.: FIELD TOUCH-UP OF PAINT AS PER PLAN	28	---	LUMP	\$	590,000.00	590,000.00	\$	1,085,184.00	\$	1,985,184.00
66	516	14800	STRUCTURAL JOINT OR JOINT SEALER, MISC.: PRECOMPRESSED FOAM JOINT SYSTEM	27	FT	88	\$	269.15	22,808.44	\$	300.00	\$	28,400.00
67	516	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (10'X14'X2.47")	27	EACH	2	\$	1,058.24	2,112.48	\$	2,800.00	\$	8,000.00
68	516	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (13'X11'X2.47")	27	EACH	2	\$	1,080.24	2,172.48	\$	3,000.00	\$	8,000.00
69	516	44100	ELASTOMERIC BEARING WITH INTERNAL LAMINATES AND LOAD PLATE (NEOPRENE) (10'X12'X2.47")	27	EACH	2	\$	1,202.24	2,404.48	\$	3,500.00	\$	7,000.00
70	518	47001	JACKING AND TEMPORARY SUPPORT OF SUPERSTRUCTURE AS PER PLAN	29	---	LUMP	\$	354,702.48	354,702.48	\$	800,000.00	\$	800,000.00
71	517	70001	RAILING (TWIN STEEL TUBE), AS PER PLAN	24	FT	793	\$	159.06	111,819.18	\$	400.00	\$	281,200.00
72	517	70300	RAILING MISC.: ALUMINUM PEDESTRIAN RAILING AS PER PLAN	24	FT	786	\$	188.85	148,270.83	\$	600.00	\$	392,500.00
73	518	21201	POROUS BACKFILL WITH FILTER FABRIC, AS PER PLAN	35	CU YD	35	\$	114.80	4,007.50	\$	1,000.00	\$	38,000.00
74	518	40000	6" PERFORATED CORRUGATED PLASTIC PIPE	35	FT	121	\$	15.41	1,864.61	\$	25.00	\$	3,025.00
75	518	40512	6" NON-PERFORATED CORRUGATED PLASTIC PIPE	35	FT	8	\$	45.51	409.69	\$	150.00	\$	1,350.00
76	518	43201	6" PIPE DOWNSPOUT, INCLUDING SPECIALS, AS PER PLAN	29	PT	64	\$	129.89	8,312.96	\$	150.00	\$	9,800.00
77	519	11101	PATCHING CONCRETE STRUCTURE, AS PER PLAN	29	SQ FT	1,742	\$	85.34	113,822.28	\$	150.00	\$	261,360.00
78	520	25001	REINFORCED CONCRETE APPROACH SLABS (T-18) AS PER PLAN	36	SQ YD	344	\$	311.71	95,137.24	\$	350.00	\$	86,400.00
79	SPECIAL	5300200	STRUCTURE, MISC.: TEMPORARY COUNTERWEIGHT GRIBBING AND SUPPORT	22	---	LUMP	\$	550,000.00	550,000.00	\$	100.00	\$	100.00
80	SPECIAL	6300200	STRUCTURE, MISC.: TRAFFIC BARRIER AND WARNING GATE FOUNDATIONS	36	---	LUMP	\$	24,170.88	24,170.88	\$	100,000.00	\$	100,000.00
81	SPECIAL	6300200	STRUCTURE, MISC.: FENDER SYSTEM	33	---	LUMP	\$	750,000.00	750,000.00	\$	1,000,000.00	\$	1,000,000.00
82	SPECIAL	6300200	STRUCTURE, MISC.: HIGH PERFORMANCE NONSHRINK NONMETALLIC GROUT	38	---	LUMP	\$	22,144.11	22,144.11	\$	100,000.00	\$	100,000.00
83	SPECIAL	6300800	STRUCTURE, MISC.: RIVETED STEEL GRID ROADWAY DECK	22	SQ FT	14,884	\$	60.00	897,840.00	\$	180.00	\$	1,488,400.00
84	SPECIAL	6300800	STRUCTURE, MISC.: FIBERGLASS OPEN GRID DECK	22	SQ FT	14,287	\$	26.00	232,176.00	\$	35.00	\$	326,045.00
85	608	32181	BRIDGE TERMINAL ASSEMBLY, TYPE YST, AS PER PLAN	24	EACH	4	\$	5,270.00	21,080.00	\$	1,400.00	\$	5,600.00
86	SPECIAL	6308800	MISC.: REFERENCE MARKERS	NR	EACH	8	\$	1,000.00	8,000.00	\$	800.00	\$	4,000.00
87	SPECIAL	6309400	MISC.: ASBESTOS ABATEMENT	NR	---	LUMP	\$	5,500.00	5,500.00	\$	5,000.00	\$	6,000.00
88	SPECIAL	63098400	MISC.: AS-BUILT CONSTRUCTION PLANS	NR	---	LUMP	\$	18,000.00	18,000.00	\$	10,000.00	\$	10,000.00
89	SPECIAL	63098400	MISC.: EXISTING BALANCE BLOCK RELOCATION	NR	---	LUMP	\$	20,695.07	20,695.07	\$	20,000.00	\$	20,000.00
90	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - FENCING	NR	---	LUMP	\$	21,200.00	21,200.00	\$	5,000.00	\$	5,000.00
91	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - DEMOLITION	NR	---	LUMP	\$	18,629.82	18,629.82	\$	3,000.00	\$	5,000.00
92	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - MASONRY WORK	NR	---	LUMP	\$	90,599.00	90,599.00	\$	25,000.00	\$	25,000.00
93	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - METAL STUD FRAMING	NR	---	LUMP	\$	101,407.89	101,407.89	\$	28,000.00	\$	28,000.00
94	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - CARPENTRY	NR	---	LUMP	\$	4,845.30	4,845.30	\$	45,000.00	\$	45,000.00
95	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - ROOFING	NR	---	LUMP	\$	672,249.42	672,249.42	\$	190,000.00	\$	190,000.00
96	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - DOORS	NR	---	LUMP	\$	41,358.80	41,358.80	\$	60,000.00	\$	60,000.00
97	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - WINDOWS	NR	---	LUMP	\$	28,000.00	28,000.00	\$	40,000.00	\$	40,000.00
98	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - FINISHES	NR	---	LUMP	\$	48,483.11	48,483.11	\$	43,000.00	\$	43,000.00
99	SPECIAL	63098400	MISC.: ARCHITECTURAL WORK - SPECIALTY ITEMS	NR	---	LUMP	\$	4,878.12	4,878.12	\$	28,000.00	\$	28,000.00
100	SPECIAL	63098400	MISC.: PLUMBING (ARCHITECTURAL) WORK	NR	---	LUMP	\$	169,497.18	169,497.18	\$	35,000.00	\$	38,000.00
101	SPECIAL	63098400	MISC.: HVAC (ARCHITECTURAL) WORK	NR	---	LUMP	\$	70,847.84	70,847.84	\$	100,000.00	\$	100,000.00
102	SPECIAL	63098400	MISC.: MECHANICAL WORK - COUNTERWEIGHT JACKING	NR	---	LUMP	\$	500,000.00	500,000.00	\$	500,000.00	\$	500,000.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE BID DOLLARS	Waltch Construction Company Inc.	UNIT PRICE BID DOLLARS	Kiewit/Keating - AJV
103	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN DRIVE MACHINERY	NR	---	LUMP	\$ 2,300,000.00	\$ 2,300,000.00	\$ 2,000,000.00	\$ 2,000,000.00
104	SPECIAL	69098400	MISC.: MECHANICAL WORK - OPERATING ROPE SYSTEM	NR	---	LUMP	\$ 780,000.00	\$ 780,000.00	\$ 2,000,000.00	\$ 2,000,000.00
105	SPECIAL	69098400	MISC.: MECHANICAL WORK - TOWER MACHINERY	NR	---	LUMP	\$ 1,700,000.00	\$ 1,700,000.00	\$ 3,325,504.25	\$ 3,325,504.25
106	SPECIAL	69098400	MISC.: MECHANICAL WORK - COUNTERWEIGHT ROPES	NR	---	LUMP	\$ 550,000.00	\$ 550,000.00	\$ 1,000,000.00	\$ 1,000,000.00
107	SPECIAL	69098400	MISC.: MECHANICAL WORK - AUXILIARY COUNTERWEIGHT SYSTEM	NR	---	LUMP	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
108	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN LOCK MACHINERY	NR	---	LUMP	\$ 600,000.00	\$ 600,000.00	\$ 800,000.00	\$ 800,000.00
109	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN GUIDE ROLLERS	NR	---	LUMP	\$ 250,000.00	\$ 250,000.00	\$ 400,000.00	\$ 400,000.00
110	SPECIAL	69098400	MISC.: MECHANICAL WORK - COUNTERWEIGHT GUIDE ROLLERS	NR	---	LUMP	\$ 140,000.00	\$ 140,000.00	\$ 200,000.00	\$ 200,000.00
111	SPECIAL	69098400	MISC.: MECHANICAL WORK - LIVE LOAD SUPPORTS AND CENTERING DEVICES	NR	---	LUMP	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00
112	SPECIAL	69098400	MISC.: MECHANICAL WORK - AIR BUFFERS	NR	---	LUMP	\$ 250,000.00	\$ 250,000.00	\$ 225,000.00	\$ 225,000.00
113	SPECIAL	69098400	MISC.: MECHANICAL WORK - SPAN BALANCE	NR	---	LUMP	\$ 150,000.00	\$ 150,000.00	\$ 100,000.00	\$ 100,000.00
114	SPECIAL	69098400	MISC.: MOBILIZATION	NR	---	LUMP	\$ 29,717.17	\$ 29,717.17	\$ 534,000.00	\$ 534,000.00
115	SPECIAL	69098400	MISC.: DEMO ALL ELECTRICAL EQUIPMENT	NR	---	LUMP	\$ 42,808.88	\$ 42,808.88	\$ 63,000.00	\$ 63,000.00
116	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SHOP TEST AND START-UP NEW MAIN DRIVES	NR	---	LUMP	\$ 174,707.07	\$ 174,707.07	\$ 168,000.00	\$ 168,000.00
117	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW 125 HP VECTOR DUTY MOTORS	NR	---	LUMP	\$ 98,505.05	\$ 98,505.05	\$ 70,000.00	\$ 70,000.00
118	SPECIAL	69098400	MISC.: FURNISH AND INSTALL SPAN LOCK MOTORS	NR	---	LUMP	\$ 16,773.74	\$ 16,773.74	\$ 20,000.00	\$ 20,000.00
119	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DISCONNECT SWITCHES FOR DRIVE MOTORS	NR	---	LUMP	\$ 26,747.68	\$ 26,747.68	\$ 5,000.00	\$ 5,000.00
120	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DISCONNECT SWITCHES FOR LOCK MOTORS	NR	---	LUMP	\$ 17,978.78	\$ 17,978.78	\$ 5,000.00	\$ 5,000.00
121	SPECIAL	69098400	MISC.: FURNISH, INSTALL, SHOP TEST AND START-UP CONTROL DESKS CP-2A AND CP-2B	NR	---	LUMP	\$ 22,744.44	\$ 22,744.44	\$ 42,000.00	\$ 42,000.00
122	SPECIAL	69098400	MISC.: FURNISH, INSTALL, SHOP TEST AND START-UP CONTROL PANELS CP-1A AND CP-1B	NR	---	LUMP	\$ 79,779.80	\$ 79,779.80	\$ 121,000.00	\$ 121,000.00
123	SPECIAL	69098400	MISC.: FURNISH AND INSTALL MOTOR CONTROL CENTER	NR	---	LUMP	\$ 60,629.29	\$ 60,629.29	\$ 63,000.00	\$ 63,000.00
124	SPECIAL	69098400	MISC.: PLC PROGRAMMING INCLUDING IN-FIELD MODIFICATIONS	NR	---	LUMP	\$ 18,005.05	\$ 18,005.05	\$ 110,000.00	\$ 110,000.00
125	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW BARRIER GATES	NR	---	LUMP	\$ 75,503.05	\$ 75,503.05	\$ 143,000.00	\$ 143,000.00
126	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW WARNING GATES	NR	---	LUMP	\$ 31,222.72	\$ 31,222.72	\$ 115,000.00	\$ 115,000.00
127	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW TRAFFIC SIGNAL EQUIPMENT (INCLUDING POLES, SUPPORTS, ETC.)	NR	---	LUMP	\$ 25,718.18	\$ 25,718.18	\$ 25,000.00	\$ 25,000.00
128	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW CCTV SYSTEM	NR	---	LUMP	\$ 49,023.23	\$ 49,023.23	\$ 85,000.00	\$ 85,000.00
129	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW GENSET WITH ATS AND TESTING	NR	---	LUMP	\$ 162,046.46	\$ 162,046.46	\$ 100,000.00	\$ 100,000.00
130	SPECIAL	69098400	MISC.: FURNISH AND INSTALL NEW FIELD FEEDBACK DEVICES (LIMIT SWITCHES)	NR	---	LUMP	\$ 37,264.65	\$ 37,264.65	\$ 25,000.00	\$ 25,000.00
131	SPECIAL	69098400	MISC.: FURNISH AND INSTALL ROADWAY LIGHTING FIXTURES AND POLES	NR	---	LUMP	\$ 27,711.11	\$ 27,711.11	\$ 50,000.00	\$ 50,000.00
132	SPECIAL	69098400	MISC.: FURNISH AND INSTALL DROOP CABLES	NR	---	LUMP	\$ 26,262.63	\$ 26,262.63	\$ 425,000.00	\$ 425,000.00
133	SPECIAL	69098400	MISC.: GENERAL/MISCELLANEOUS ELECTRICAL INSTALLATION	NR	---	LUMP	\$ 2,302,897.11	\$ 2,302,897.11	\$ 1,300,000.00	\$ 1,300,000.00
134	SPECIAL	69098400	MISC.: DEMOBILIZATION	NR	---	LUMP	\$ 6,685.88	\$ 6,685.88	\$ 17,346.60	\$ 17,346.60
							\$ 33,203,404.76	\$	\$ 33,266,487.00	
MAINTENANCE OF TRAFFIC										
135	614	11110	LAW ENFORCEMENT OFFICER WITH PATROL CAR FOR ASSISTANCE	HR	HOUR	200	\$ 75.00	\$ 15,000.00	\$ 50.00	\$ 11,000.00
136	618	10000	WATER	HR	HR/AL	1	\$ 408.01	\$ 408.01	\$ 3,000.00	\$ 3,000.00
137	622	40020	PORTABLE CONCRETE BARRIER, 32"	SS	FT	100	\$ 80.00	\$ 8,000.00	\$ 100.00	\$ 10,000.00
							\$ 20,408.01	\$	\$ 24,000.00	
MISCELLANEOUS										
138	614	11001	MAINTAINING TRAFFIC, AS PER PLAN	SD	---	LUMP	\$ 17,708.00	\$ 17,708.00	\$ 100,000.00	\$ 100,000.00
139	619	16011	FIELD OFFICE, TYPE B, AS PER PLAN	NR	MNTH	50	\$ 3,052.87	\$ 152,643.50	\$ 4,000.00	\$ 120,000.00
140	623	10001	CONSTRUCTION LAYOUT STAKES, AS PER PLAN	NR	---	LUMP	\$ 1,600.00	\$ 1,600.00	\$ 60,000.00	\$ 60,000.00
141	624	10000	MOBILIZATION	NR	---	LUMP	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00
142	SPECIAL	10010000	CPM PROGRESS SCHEDULE	NR	---	LUMP	\$ 1.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
143	SPECIAL	---	PROJECT DVD RECORDING	NR	---	LUMP	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
							\$ 915,978.10	\$	\$ 1,088,000.00	
							\$ 34,382,819.07	\$	\$ 34,899,000.00	

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0306

Sponsored by: County Executive FitzGerald on behalf of Juvenile Court	A Resolution authorizing the County Executive to enter into amendments to contracts with various providers for residential treatment services for youth for various time periods ending 1/31/2012, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Juvenile Court has submitted amendments to contracts with various providers for residential treatment services for youth for the periods of 2/1/2010-1/31/2012 and 6/1/2010-1/31/2012; and,

WHEREAS, these agreements are for the purpose of providing funding for residential treatment services for youth who need to be removed from the home in order to receive treatment to address substance abuse, mental health and/or sex offender treatment goals in addition to criminogenic risk factors and criminal thinking errors; and,

WHEREAS, intensive aftercare services are provided by the Court in conjunction with community-based services to aid in re-integration to the community; and,

WHEREAS, the performance of each of the twelve selected providers have been evaluated and each provider received satisfactory ratings based upon evaluation indicators for the prior period of 1/1/2010 – 6/30/2011; and,

WHEREAS, funding for these amendments to contracts is provided through the General Fund as special revenue funding.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is hereby authorized to amend the contracts with various providers for residential treatment services for youth for the period of 2/1/2010-1/31/2012 providing decrease amounts of funds set forth below as follows:

- 1) No. CE1000250-01 with Applewood Centers, Inc. to reduce the amount by \$75,000.00.
- 2) No. CE1000251-01 with Beech Brook to reduce the amount by \$59,000.00

- 3) No. CE1000258-01 with Carrington Youth Academy LLC to reduce the amount by \$75,000.00.
- 4) No. CE100260-01 with The Cleveland Christian Home Incorporated to reduce the amount by \$103,500.00.

SECTION 2. The County Executive is hereby authorized to amend the contracts with various providers for residential treatment services for youth for the period of 2/1/2010 – 1/31/2012 providing additional amounts of funds set forth below as follows:

- 1) No. CE1000253-01 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$68,500.00.
- 2) No. CE1000257-01 with Berea Children’s Home in the amount not-to-exceed \$7,000.00.
- 3) No. CE1000259-01 with Catholic Charities Services Corporation (Parmadale) in the amount not-to-exceed \$126,000.00.
- 4) No. CE1000263-01 with The Village Network in the amount not-to-exceed \$27,000.00.

SECTION 3. The County Executive is hereby authorized to amend the contracts with various providers for residential treatment services for youth for the period of 6/1/2010 - 1/31/2012 providing additional amounts of funds set forth below as follows:

- 1) No. CE1000724-01 with The Glen Mills School in the amount not-to-exceed \$590,000.00.
- 2) No. CE1000727-01 with Safehouse Ministries in the amount not-to-exceed \$21,534.98.
- 3) No. CE1000726-01 with Keystone Richland dba Foundations for Living in the amount not-to-exceed \$56,500.00.
- 4) No. CE1000725-01 with The House of Emmanuel, Inc. in the amount not-to-exceed \$165,000.00.

SECTION 4. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

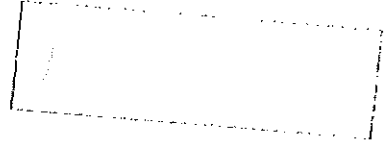
Clerk of Council

Date

First Reading/Referred to Committee:

Committee Assigned:

Journal _____
_____, 2011



Item Details:

Agency/Dept. Name:	Juvenile Court	Agency/Dept. Head Name:	Marita Kavalec
Type of Request:	Contract/Amendment		
Request Prepared by:	Karen Lippmann	Telephone No.	698-4791

SUMMARY OF REQUESTED ACTION:

County Executive/Juvenile Court, submitting amendments to contracts with various providers for for traditional residential placement and treatment for changes in not-to-exceed amounts as listed below:

1. For contracts for the period 2/1/2010 - 1/31/2012:

a) No. CE1000250-01 with Applewood Centers, Inc. a decrease in the amount of \$75,000.00.

b) No. CE1000251-01 with Beech Brook to reduce the amount by \$59,000.00.

c) No. CE1000253-01 with Bellefaire Jewish Children's Bureau to increase the amount by \$68,500.00.

d) No. CE1000257-01 with Berea Children's Home to increase the amount by \$7,000.00.

e) No. CE1000258-01 with Carrington Youth Academy, LLC to reduce in the amount of \$75,000.00.

f) No. CE1000259-01 with Catholic Charities Services Corporation dba Parmadale to increase the amount by \$126,000.00.

g) No. CE1000260-01 with The Cleveland Christian Home Incorporated to decrease in the amount of \$103,500.00.

i) No. CE1000263-01 with The Village Network to increase the amount by \$27,000.00.

2. For contracts for the period 6/1/2010 - 1/31/2012:

a) No. CE1000724-01 with The Glen Mills Schools to increase the amount by \$590,000.00.

b) No. CE1000727-01 with Safehouse Ministries to increase the amount by \$21,534.98.

c) No. CE1000726-01 with Keystone Richland dba Foundations for Living to increase the amount by \$56,500.00.

d) No. CE1000725-01 with The House of Emmanuel, Inc. to increase the amount by \$165,000.00.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Traditional residential services provide a residential treatment option for those youth who need to be removed from the home in order to receive treatment to address substance abuse, mental health and/or sex offender treatment goals in addition to criminogenic risk factors and criminal thinking errors. Intensive aftercare services are provided by the Court in conjunction with community-based services to aid in re-integration to the community.

Executive Director of Applewood Centers, Inc. is Melanie Falls. Services are located in Cleveland, Ohio.

Executive Director of Beech Brook is Debra Rex. Services are located in Pepper Pike, Ohio.

Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs. Services are located in Shaker Heights, Ohio.

Executive Director of Berea Children's Home and Family Services is Richard Frank. Services are located in Berea, Ohio.

Carrington Youth Academy, LLC is a private for-profit entity funded by private equity and traditional banking financing. Advisory Board consists of Bernard Pawlikowsky, Brian Dean, David Tully-Smith and John Haugh. Services are located in East Cleveland, Ohio.

Executive Director of Catholic Charities Services Corporation, d.b.a. Parmadale is Maureen Dee. Services are located in Parma, Ohio.

Executive Director of The Cleveland Christian Home is David Lundeen. Services are located in Cleveland, Ohio.

Executive Director of The Village Network is James Miller. Services are located in Smithville, Ohio.

Administrator of Safe House Ministries, Inc., RSD is Chappie Bair. Chief Executive Officer is Robert Denen. Services are located in Youngstown, Ohio.

Vice President, Operations of The House of Emmanuel, Inc. is Marcus Goodwin and Warwick Goodwin is the President. Services are located in Toledo, Ohio.

Executive Director of The Glen Mills Schools is Garrison Ipock. Services are located in Glen Mills, Pennsylvania.

Keystone Richland Center, LLC, dba Foundations For Living is owned by Universal Health Services, Inc. Alan Miller is the CEO, Chairman of the Board for Universal Health Services. Services are located in Mansfield, Ohio.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

utilization

Financial Information:

Funding source: Explanation:

General Fund general fund

Total Amount Requested:

\$3,890,313.70

ATTACHMENTS:

Click to download

- [Applewood-Amendment](#)
- [Applewood-Auditor Findings](#)
- [Applewood-DMA](#)
- [Applewood-Campaign Contribution](#)
- [Applewood-Evaluation](#)
- [Beech Brook-Amendment](#)
- [Beech Brook-Auditor Findings](#)
- [Beech Brook-DMA](#)
- [Beech Brook-Campaign Contribution](#)
- [Beech Brook-Evaluation](#)
- [Bellefaiire-Blueback](#)
- [Bellefaiire-Amendment](#)
- [Bellefaiire-Auditor Findings](#)
- [Bellefaiire-DMA](#)
- [Bellefaiire-Campaign Contribution](#)
- [Bellefaiire-Evaluation](#)
- [Berea-Blueback](#)
- [Berea-Amendment](#)
- [Berea-Auditor Findings](#)
- [Berea-DMA](#)
- [Berea-Campaign Contribution](#)
- [Berea-Evaluation](#)
- [Carrington-Blueback](#)
- [Carrington-Amendment](#)
- [Carrington-Auditor Findings](#)
- [Carrington-DMA](#)
- [Carrington-Campaign Contribution](#)

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Applewood Centers, Inc

Contract/Agreement No.: CE1000250 **Time Period:** 2/1/10 - 1/31/12

Service Description: Residential Treatment

Original Contract/Agreement Amount: \$90,000.00

Prior Amendment(s) Amount(s): (\$45,000.00) and \$30,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility.
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 0 youth were released from this service provider from 1/1/10 – 6/30/11, 0 successfully released.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Loren Lyman
User Department

8/1/11
Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Beech Brook

Contract/Agreement No.: CE1000251 **Time Period:** 2/1/10 - 1/31/12

Service Description: Traditional Residential

Original Contract/Agreement Amount: \$180,000.00

Prior Amendment(s) Amount(s): (\$20,000.00) and \$50,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 5 youth were released from this service provider from 1/1/10 – 6/30/11, 3 successfully released.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lyman
User Department

8/1/11
Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Carrington Youth Academy, LLC

Contract/Agreement No.: CE1000258 **Time Period:** 2/1/10 - 1/31/12

Service Description: Traditional Residential

Original Contract/Agreement Amount: \$90,000.00

Prior Amendment(s) Amount(s): (\$45,000.00) and \$30,000 00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility.
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 0 youth were released from this service provider from 1/1/10 – 6/30/11, 0 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: No youth have successfully transitioned from the facility back to their home communities and families

Karen Lyman
User Department

8/1/11
Date

s: evaluation

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: The Cleveland Christian Home, Incorporated

Contract/Agreement No.: CE1000260 **Time Period:** 2/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$180,000.00

Prior Amendment(s) Amount(s): \$20,000.00 and \$300,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 4 youth were released from this service provider from 1/1/10 – 6/30/11, 4 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lippman
User Department

8/1/11

Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Bellefaire JCB

Contract/Agreement No.: CE1000253 **Time Period:** 2/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$90,000.00

Prior Amendment(s) Amount(s): \$120,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility.
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 3 youth were released from this service provider from 1/1/10 – 6/30/11, 0 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lyman 8/1/11
User Department Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Berea Children's Home

Contract/Agreement No.: CE1000257 **Time Period:** 2/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$90,000.00

Prior Amendment(s) Amount(s): (\$10,000.00) and \$80,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 2 youth were released from this service provider from 1/1/10 - 6/30/11, 2 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.


User Department

8/1/11
Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Catholic Charities Services Corp. dba. Parmadale

Contract/Agreement No.: CE1000259 **Time Period:** 2/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$180,000.00

Prior Amendment(s) Amount(s): (\$30,000.00) and \$190,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 6 youth were released from this service provider from 1/1/10 – 6/30/11, 3 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Konrad Lyman
User Department

8/1/11 Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: The Village Network

Contract/Agreement No.: CE1000263 **Time Period:** 2/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$180,000.00

Prior Amendment(s) Amount(s): (\$10,000.00) and \$102,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 4 youth were released from this service provider from 1/1/10 – 6/30/11, 3 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.


User Department

8/1/11 Date

s: evaluation

CONTRACT/AGREEMENT EVALUATION FORM
**(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)**

Contractor: The Glen Mills Schools

Contract/Agreement No.: CE1000724 **Time Period:** 6/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$170,000.00

Prior Amendment(s) Amount(s): \$350,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility.
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 4 youth were released from this service provider from 1/1/10 -- 6/30/11, 4 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lygman
User Department

8/1/11

Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Safe House Ministries Inc , Residential Services Division

Contract/Agreement No.: CE1000727 **Time Period:** 6/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$30,000.00

Prior Amendment(s) Amount(s): \$55,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 1 youth were released from this service provider from 1/1/10 – 6/30/11, 1 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lipman
User Department

8/1/11 Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Keystone Richland Center, LLC, dba Foundations For Living

Contract/Agreement No.: CE1000726 **Time Period:** 6/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$150,000 00

Prior Amendment(s) Amount(s): \$175,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility.
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 7 youth were released from this service provider from 1/1/10 – 6/30/11, 6 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Kennedy Lyman
User Department

8/1/11 Date

s: evaluation

CUYAHOGA COUNTY
CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: The House of Emmanuel, Inc.

Contract/Agreement No.: CE1000725 **Time Period:** 6/1/10 – 1/31/12

Service Description: Residential treatment

Original Contract/Agreement Amount: \$30,000.00

Prior Amendment(s) Amount(s): \$90,000.00

Performance Indicators:

1. 75% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 75% of adjudicated YOUTH admitted to the program will not recidivate within 6 months of successful release from the program.
3. 75% of adjudicated YOUTH admitted to the program will not recidivate within 12 months of successful release from the program.
4. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
5. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
6. 100% of YOUTH will be enrolled in an educational/vocational program within 3 days of successful release from program.
7. 100% of YOUTH will demonstrate a drop in the Yo-LSI score at the time of discharge from the VENDOR'S residential facility
8. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 6 months of successful discharge from the VENDOR'S residential facility.
9. 100% of YOUTH will demonstrate a drop in the Yo-LSI score after 12 months of successful discharge from the VENDOR'S residential facility.
10. 100% of YOUTH discharged on medication will have an appointment with a community-based psychiatrist within 30 days of successful release from program.
11. 70% of YOUTH will not require a psychiatric hospitalization within 3 months of successful release from the program.
12. 60% of YOUTH will not require a psychiatric hospitalization within 6 months of successful release from the program.
13. 50% of YOUTH will not require a psychiatric hospitalization within 12 months of successful release from the program.

Actual performance versus performance indicators (include statistics): 1 youth were released from this service provider from 1/1/10 – 6/30/11, 1 successfully released

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Youth have successfully transitioned from the facility back to their home communities and families.

Karen Lyman
User Department

8/1/11 Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0307

Sponsored by: County Executive FitzGerald/Department of Development/Airport Division	A Resolution authorizing the County Executive to enter into an amendment to Contract No. CE1100533-01, 02 with Tri Mor Corporation for the Year Two Pavement Maintenance Program: Aprons A1, B reconstruction and Aprons A2, C, D1 rehabilitation for the period 8/9/2011 - 6/6/2012 for additional funds in the amount not-to-exceed \$675,500.00.
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WHEREAS, the County Executive/Department of Development/Airport Division has submitted a request to amend Contract No. CE1100533-01, 02 with Tri Mor Corporation for the Year Two Pavement Maintenance Program: Aprons A1, B reconstruction and Apron A2, C, D1 rehabilitation for the period 8/09/2011 – 6/6/2012 and for additional funds in the amount not-to-exceed \$675,500.00; and

WHEREAS, this amendment increases the total amount of the contract to \$1,495, 860.00; and

WHEREAS, the Airport received additional funding from the Federal Aviation Administration (“FAA”) and approving the amendment to the contract will permit the Airport to maximize the Ohio Department of Transportation (“ODOT”) and FAA grant funding; and

WHEREAS, Apron A1 and Apron A2, C, and D1, which are located adjacent to Flight Options/Nextant, have been identified to be in poor/failing condition and in need of reconstruction and/ or rehabilitation; and

WHEREAS, the expected outcome is to reconstruct Apron A1 and rehabilitate Aprons A2, C, and D1.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby authorizes the County Executive to amend Contract No. CE1100533-01, 02 with Tri Mor Corporation for the Year Two Pavement Maintenance Program: Aprons A1, B reconstruction and Apron A2, C, D1 rehabilitation for the period 8/09/2011 – 6/6/2012 and for additional funds in the amount not-to-exceed \$675,500.00.

SECTION 2. That the County Executive is authorized to execute all documents required in connection with said amendment.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

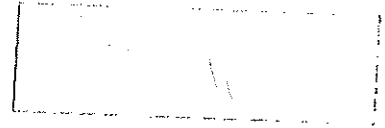
Clerk of Council

Date

First Reading/Referred to Committee:

Committee Assigned:

Journal _____
_____, 2011



Item Details:

Agency/Dept. Name:	Department of Development/Airport Division	Agency/Dept. Head Name:	Larry Benders
Type of Request:	Contract/Amendment		
Request Prepared by:	K.Delaney	Telephone No.	216.289.4111
SUMMARY OF REQUESTED ACTION:			
Submitting an amendment to <u>Contract # CE 11xxxxx</u> Year Two Pavement Maintenance Program: Aprons A1 & B Reconstruction, Aprons A2, C, D1 and Runway 6 -24 Rehabilitation with Tri Mor Corporation for Apron A1 reconstruction and Apron A2, C, D1 rehabilitation for the period 8/9/2011-6/6/2012 for additional funds in the amount of \$ 675,500.00. This amendment increases the total amount of the contract to \$1,495,860.00.			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
The Airport rec'd additional funding from FAA and approving the amendment to the contract will permit airport to maximize ODOT and FAA grant funding. The expected outcome is to reconstruct Apron A1 and Apron A2, C, D1 rehabilitation. These areas are located adjacent to Flight Options/Nextant and have been identified to be in poor/falling condition.			
Explanation for late submittal:			

Contract/Agreement Information:

Procurement Method:	Competitive Bid
Explanation for Increase/Decrease in \$ Amount for current request:	Rec'd add'l FAA Funding

Financial Information:

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Funding source: Federal	Explanation: FAA Grant requires 5% match
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Total Amount Requested:
\$675,500.00

ATTACHMENTS:

Click to download

- [Contract Revised](#)
- [Principal Owners](#)
- [Contract History](#)
- [Eval revised](#)
- [Voucher](#)
- [BB](#)

History

Time	Who	Approval
9/9/2011 8:13 AM	Office of Procurement & Diversity	Yes
10/12/2011 10:42 AM	Clerk of the Board	Yes
10/13/2011 9:36 AM	County Auditor	Yes
	County Prosecutor Civil	

**BOARD OF CUYAHOGA COUNTY COMMISSIONERS
CONTRACT EVALUATION FORM**

(To be completed in its entirety by user department for
all contract renewals or amendments.)

Contractor: **Tri - Mor Corp.**

Contract No.:	CE1100533-01,02	Time Period:	8/9/2011 – 6/6/2012
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Service Description: **1st Amendment**

Provide construction services for Apron A1 Reconstruction and Aprons A2, C and D1 Rehabilitation as part of the Year Two Pavement Maintenance Program: Apron A1, B reconstruction and Apron A2, C, D1 and runway rehabilitation projects.

Original Contract Amount: \$820,360.00

Performance Indicators:

Responsiveness to airports needs, estimated costs for improvements and quality of work provided

Provides information within a timely manner and within budget.


Actual performance versus performance indicators (include statistics): _____

The contractor has been very responsive by providing information, meeting deadlines and within budget, thus providing the airport the ability to be flexible and augment plans in order to maximize the ODOT and FAA funding.

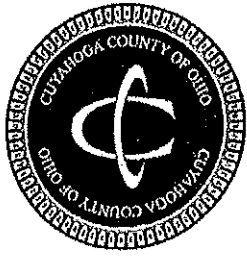
Rating of Overall Performance of Contractor (Check One):

<input type="checkbox"/>	Superior
<input checked="" type="checkbox"/>	Above Average
<input type="checkbox"/>	Average
<input type="checkbox"/>	Below Average
<input type="checkbox"/>	Poor

Justification of Rating: Consultant is responsive and provides a thorough product


User Department

10/12/11
Date



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Tri Mor Corporation
Primary Owner	John R. Morris III
Title	Chairman of the Board

Vendor's Legal Name	Tri Mor Corporation
Primary Owner	Martin E. Schlessel
Title	President

Vendor's Legal Name	Tri Mor Corporation
Primary Owner	Nellie Vitale
Title	Secretary

Vendor's Legal Name	Tri Mor Corporation
Primary Owner	John R. Morris III
Title	Treasurer

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0292

Sponsored by: County Executive FitzGerald/Department of Public Works/County Engineer	A Resolution authorizing the County Executive to enter into a contract with TranSystems Corporation of Ohio in the amount not-to-exceed \$994,216.00 for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/ County Engineer has submitted a contract with TranSystems Corporation of Ohio (“TranSystems”) in the amount not-to-exceed \$994,216.00 for consultant engineering services for the rehabilitation of the Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland; and

WHEREAS, TranSystems is an Ohio for profit corporation that provides, without limitation, architectural, engineering, planning, surveying and management consulting services to the transportation industry; and

WHEREAS, TranSystems completed the design for the Columbus Road Lift Bridge and will provide professional engineering consulting services during its construction; and

WHEREAS, this project is being paid for out of the County’s Road and Bridge - \$5.00 fund and up to 80% may be reimbursed by federal funds once the entire project is completed; and

WHEREAS, it is necessary that this Resolution become immediately effective because in order to keep the project schedule on track, the contract needs to be in effect when the construction contract is awarded, which is anticipated to be sometime in October 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is hereby authorized to enter into a contract with TranSystems Corporation of Ohio in the amount not-to-exceed \$994,216.00 for consultant engineering services for the rehabilitation of the Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland.

SECTION 2. it is necessary that this Resolution become immediately effective because in order to keep the project schedule on track, the contract needs to be in effect when the construction contract is awarded which is anticipated to be sometime in October 2011. Provided that this Resolution receives the affirmative vote of eight members Council, this Resolution shall become immediately effective up the signature of the County Executive.

SECTION 3. That the County Executive is authorized to execute all documents required in connection with said contract.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 11, 2011
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0293

Sponsored by: County Executive FitzGerald/Department of Workforce Development, in partnership with City of Cleveland, as designated Local Workforce Investment Area No. 3	A Resolution establishing a list of certified providers for occupational skills training services for the Individual Training Account System for the period 7/1/2011 - 6/30/2014, and authorizing the County Executive to enter into agreements with said providers for said training services.
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WHEREAS, the County Executive/Department of Workforce Development, in partnership with the City of Cleveland, as designated Local Workforce Investment Area No. 3, is recommending to establish a list of certified providers for occupational skills training services for the Individual Training Account System for the period of 7/1/2011 – 6/30/2014 as follows:

- a) Allstate Hairstyling and Barber College
- b) American Air Conditioning Academy
- c) American Logistics Group, Inc.
- d) American Red Cross, Greater Cleveland Chapter
- e) Northern Ohio Chapter, Associated Builders and Contractors, Inc.
- f) Ashari's Healthcare, LLC
- g) ATS Institute of Technology
- h) Auburn Career Center
- i) Big Rig Truck Driving School, Inc.
- j) Blossom 24 Hour We Care Center, Inc.
- k) Brown Mackie College - Akron
- l) Cleveland Institute for Dental - Medical Assistants, Inc.
- m) Cleveland Industrial Training Center, Inc.
- n) Compassions Training and Awareness Center, Inc.
- o) Cuyahoga Community College District
- p) Cuyahoga Valley Career Center
- q) Gateway Educational Opportunities, Inc.
- r) Great Lakes Truck Driving School, Inc.
- s) Hamrick School
- t) Hondros College
- u) Inner State Beauty School
- v) Kent State University
- w) Lorain County Community College District
- x) Lorain County JVS Adult Career Center
- y) Med-Cert, Inc.
- z) Micronetohio, Inc. dba Ace Tutors
- aa) New Bridge Cleveland Center for Arts and Technology

- ab) Ohio Technical College, Inc.
- ac) Polaris Career Center
- ad) Remington College
- ae) Solomon Enterprises, LTD. dba Lake Erie Barber College
- af) The Notre Dame College
- ag) Union Construction Industry Partnership-Apprenticeship Skills Achievement Program
- ah) Ursuline College
- ai) Vatterot Educational Centers, Inc. dba Vatterott College
- aj) Vocational Guidance Services
- ak) Willoughby-Eastlake School of Practical Nursing; and,

WHEREAS, occupational skills training provided by the certified training providers give job seekers options to choose the best training that meet their needs and upgrade their skills so they can find unsubsidized employment; and

WHEREAS, the certified training providers have obtained above average performance ratings through compliance with all terms, conditions and requirements during their previous contract; and,

WHEREAS, the service agreements have been approved by the Cleveland/ Cuyahoga County Workforce Investment Board and the Ohio Department of Job and Family Services, as required under Workforce Investment Act (WIA), after the training programs have been evaluated by the Employment Connection for effectiveness and cost; and,

WHEREAS, the County Executive/Department of Workforce Development, in partnership with the City of Cleveland, as designated Local Workforce Investment Area No. 3, request authorization to enter into agreements with said providers; and,

WHEREAS, the Department of Workforce Development, in partnership with the City of Cleveland, as designated Local Workforce Investment Area No. 3, has allocated a total of \$1,500,000.00 to support this three-year training program; and,

WHEREAS, funding is provided through the federal Workforce Investment Act (WIA) funds with the purpose of consolidating, coordinating and improving employment, training, literacy, and vocational rehabilitation in the United States.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby establishes the following list of certified providers for occupational skills training services for the Individual Training Account System for the period 7/1/2011 - 6/30/2014:

- a) Allstate Hairstyling and Barber College
- b) American Air Conditioning Academy

- c) American Logistics Group, Inc.
- d) American Red Cross, Greater Cleveland Chapter
- e) Northern Ohio Chapter, Associated Builders and Contractors, Inc.
- f) Ashari's Healthcare, LLC
- g) ATS Institute of Technology
- h) Auburn Career Center
- i) Big Rig Truck Driving School, Inc.
- j) Blossom 24 Hour We Care Center, Inc.
- k) Brown Mackie College - Akron
- l) Cleveland Institute for Dental - Medical Assistants, Inc.
- m) Cleveland Industrial Training Center, Inc.
- n) Compassions Training and Awareness Center, Inc.
- o) Cuyahoga Community College District
- p) Cuyahoga Valley Career Center
- q) Gateway Educational Opportunities, Inc.
- r) Great Lakes Truck Driving School, Inc.
- s) Hamrick School
- t) Hondros College
- u) Inner State Beauty School
- v) Kent State University
- w) Lorain County Community College District
- x) Lorain County JVS Adult Career Center
- y) Med-Cert, Inc.
- z) Micronetohio, Inc. dba Ace Tutors
- aa) New Bridge Cleveland Center for Arts and Technology
- ab) Ohio Technical College, Inc.
- ac) Polaris Career Center
- ad) Remington College
- ae) Solomon Enterprises, LTD. dba Lake Erie Barber College
- af) The Notre Dame College
- ag) Union Construction Industry Partnership-Apprenticeship Skills Achievement Program
- ah) Ursuline College
- ai) Vatterot Educational Centers, Inc. dba Vatterott College
- aj) Vocational Guidance Services
- ak) Willoughby-Eastlake School of Practical Nursing.

SECTION 2. The County Executive is hereby authorized to enter into agreements with the various providers for occupational skills training services for the Individual Training Account System for the period 7/1/2011 - 6/30/2014.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 11, 2011
Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0294

Sponsored by: County Executive FitzGerald/Department of Workforce Development	A Resolution authorizing awards on RQ19758 to various providers, in the total amount of \$2,995,616.00, for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2012; and authorizing the County Executive to enter into contracts consistent with said awards.
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WHEREAS, the County Executive/Department of Workforce Development has recommended awards on RQ WI-11-19758 to various providers for the Workforce Investment Act (WIA) In-School and Out-of-School Youth Training, in the total amount of \$2,995,616.00, for the period 9/1/2011 – 6/30/2012; and authorizing the County Executive to enter into contracts consistent with said awards; and

WHEREAS, the authority to seek proposals was approved under Executive Approval No. EA2011-0508; and

WHEREAS, the RFP process presented significant challenges. Due to a large cut to the WIA grant allocation of nearly \$1,000,000.00, a new RFP was created to better define the criteria for program funding. Given the diminished funding, greater emphasis was placed on leveraging non-WIA funds and establishing effective partnerships; and

WHEREAS, in addition to the contract award of \$2,995,616.00, an additional \$2,024,977 of leveraged funds were identified to help enhance youth services; and

WHEREAS, within the RFP, youth development and preparation for the 21st century demand-facing economy as anchors in building a competitive workforce were emphasized; and

WHEREAS, twenty four (24) proposals were received and a team of external and internal reviewers thoroughly evaluated each proposal based on organizational strength and capacity, program design, established partnerships, and reasonableness of budget; and

WHEREAS, as a result of the review process, eleven (11) proposal were selected for funding. In making the selection, the reviewers assessed the diversity of the targeted demographics and their geographic location while noting special populations like youth with disabilities or youth aging out of foster care. This

process yielded a blend of east and west side locations, strong representation in the Cleveland Municipal School District schools, inner-ring suburbs, and a bilingual service provider; and

WHEREAS; the contracts will serve eligible economically disadvantaged youth ages 14-21, who live in Cuyahoga County, including the City of Cleveland; and

WHEREAS, the contracted services include job search and placement assistance, career guidance, labor market information (which identifies job vacancies, skills needed for in-demand jobs, and local, regional and national employment trends), assessment of skills and needs, development of individual employment plans, case management, assisting eligible clients in choosing a certified training program that meets assessments and employment goals, work experience, and providing follow-up services after job placement; and

WHEREAS, these services are necessary to offer employment connection services mandated by the federal Workforce Investment Act (WIA) to adults and dislocated worker job seekers; and

WHEREAS, as mandated by the WIA, the Workforce Investment Board (WIB) of the City of Cleveland/Cuyahoga County approved the following contract awards:

In-School Youth Providers	
Baldwin-Wallace College	\$110,180.00
Cuyahoga Community College District	\$400,000.00
Esperanza, Incorporated	\$175,000.00
Linking Employment, Abilities & Potential	\$196,436.00
Mayfield City School District	\$370,000.00
Open Doors, Inc.	\$259,000.00
Youth Opportunities Unlimited	\$450,000.00
Total WIA In-School Contracts:	\$1,960,616.00

Out-of-School Youth Providers	
Berea Children's Home	\$490,000.00
Cuyahoga Community College District	\$220,000.00
Lutheran Metropolitan Ministry	\$175,000.00
Towards Employment, Incorporated	\$150,000.00
Total WIA Out-of-School Contracts:	\$1,035,000.00

WHEREAS, the recommended contractors will continue to be expected to ensure that the past successful performance will be maintained; and

WHEREAS, the key performance measures set by the State of Ohio, that are currently being met include: i) entered unsubsidized employment rate for adults and for Dislocated workers; ii) employment retention rate after six (6) months for adults and dislocated workers; iii) average earnings for adults and dislocated workers comprehensive year-round training for WIA eligible youth, both in-school and out-of-school; and

WHEREAS, the service procured will result in a coordinated set of activities that will enable youth to: i) improve basic skills; ii) develop work readiness skills; iii) receive post-secondary occupational skills; iv) find and retain employment; v) progressively increase earnings; and vi) receive a credential, including a High School Diploma/GED attainment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is authorized to make awards on RQ WI-11-19758 to the following providers for the Workforce Investment Act (WIA) In-School and Out-of School Youth Training, in the total amount of \$2,995,616.00, for the period 9/1/2011 – 6/30/2012.

In-School Youth Providers	
Baldwin-Wallace College	\$110,180.00
Cuyahoga Community College District	\$400,000.00
Esperanza, Incorporated	\$175,000.00
Linking Employment, Abilities & Potential	\$196,436.00
Mayfield City School District	\$370,000.00
Open Doors, Inc.	\$259,000.00
Youth Opportunities Unlimited	\$450,000.00
Total WIA In-School Contracts:	\$1,960,616.00

Out-of-School Youth Providers	
Berea Children's Home	\$490,000.00
Cuyahoga Community College District	\$220,000.00
Lutheran Metropolitan Ministry	\$175,000.00
Towards Employment Incorporated	\$150,000.00
Total WIA Out-of-School Contracts:	\$1,035,000.00

SECTION 2. The County Executive is hereby authorized to enter into contracts consistent with said awards and execute all documents required thereto.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

County Council of Cuyahoga County, Ohio

Resolution No. R2011-0295

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2011 Annual Appropriation Measure by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on October 28, 2010, the former governing body of Cuyahoga County adopted the 2011 Annual Appropriation Measure establishing the 2011 annual budgets for all County departments, offices and agencies;

WHEREAS, it is necessary to adjust the 2011 Annual Appropriation Measure to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2011 Annual Appropriation Measure be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 20A303 – Children Services Fund CF134049-Purchased Congregate Care Other Expenses	BA1100928 \$ 25,574,484.24

Funding Source: Federal and State allocations as well as the Health and Human Services Levy Fund.

SECTION 2. This Resolution is hereby determined to be an emergency measure and that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of County departments, offices and agencies. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

In accordance with Rule 6B of the Rules of Council, legislation was added to agenda by parliamentary motion: October 11, 2011

First Reading/Referred to Committee: October 11, 2011

Committee(s) Assigned: At request of Finance & Budgeting Chair to Health, Human Services & Aging

Journal CC004
October 25, 2011

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0049

Sponsored by: County Executive FitzGerald/Department of Development	An Ordinance authorizing the County Executive to establish an Economic Development Fund for the purpose of investing in job growth and economic development in Cuyahoga County; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article VII, Section 7.01 of the Cuyahoga County Charter mandates that “the County shall develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County;” and,

WHEREAS, the Cuyahoga County Economic Development Commission has proposed, and this Council has adopted, the Cuyahoga County Economic Development Plan in Ordinance No. O2011-0026; and,

WHEREAS, the County Executive/ Department of Development has proposed the establishment of a \$100,000,000 Economic Development Fund to invest in job growth and economic development in Cuyahoga County under the Economic Development Plan; and,

WHEREAS, the Economic Development Fund shall strive to meet the principal objectives of expanding the economic base in the county, including outcomes consistent with economic growth including job creation and improved quality of life; and,

WHEREAS, the County Executive/Department of Development has proposed that the Economic Development Fund should invest in specific programs for Workforce Development, Property Reutilization, Small Business Growth, and Large Scale Business Growth and Attraction; and,

WHEREAS, the Executive has proposed, and this Council concurs, that the Department of Development shall administer the Economic Development Fund in a manner that promotes inclusion of economically isolated populations, transparency for public accountability, and collaboration with existing economic development organizations as priorities for the department’s approach; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County agency.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. There is hereby created the Cuyahoga County Economic Development Fund, which shall be administered by the County Executive through the Department of Development.

SECTION 2. The Economic Development Fund shall undertake the following four priorities:

- a) Large Business Growth and Attraction;
- b) Small Business Growth;
- c) Property Reutilization; and
- d) Workforce Development.

SECTION 3. The Department of Development shall make a report to the County Council detailing the operations, performance measures and changes to the Fund annually in concert with updates to the County's Five Year Economic Development Plan as required by the County Charter.

SECTION 4. It is necessary that this Ordinance become immediately effective in order to retain secured financing and project completion. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2011

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0050

Sponsored by: County Executive FitzGerald/Human Resource Commission	An Ordinance providing for the adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 9.01 of the Charter of Cuyahoga County states that the County's human resources policies and systems shall be established by ordinance and shall be administered in such a manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Human Resource Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS; Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and,

WHEREAS, the Director of Human Resources submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan to the Human Resource Commission; and,

WHEREAS, the Human Resource Commission held several public meetings on this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and,

WHEREAS, on November 2, 2011, the Human Resource Commission will meet for their final review of the classification changes (attached hereto as Exhibits A through X), and it is anticipated that the Commission may make further modification to the classification changes prior to submitting their final recommendation to County Council for formal adoption and implementation; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County agency.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

New Classifications

- | | | |
|------------|--------------|--|
| Exhibit A: | Class Title: | <i>Accountant 3</i> |
| | Number: | to be provided |
| | Pay Grade: | 10 |
| Exhibit B: | Class Title: | <i>Accounting Manager</i> |
| | Number: | to be provided |
| | Pay Grade: | 15 |
| Exhibit C: | Class Title: | <i>Administrative Clerk</i> |
| | Number: | to be provided |
| | Pay Grade: | 3 |
| Exhibit D: | Class Title: | <i>Appraisal Systems Analyst</i> |
| | Number: | to be provided |
| | Pay Grade: | 13 |
| Exhibit E: | Class Title: | <i>Budget Commission Manager</i> |
| | Number: | to be provided |
| | Pay Grade: | 11 |
| Exhibit F: | Class Title: | <i>Appraisal Manager - Commercial/Industrial</i> |
| | Number: | to be provided |
| | Pay Grade: | 15 |
| Exhibit G: | Class Title: | <i>Commercial/Industrial Appraiser</i> |
| | Number: | to be provided |
| | Pay Grade: | 10 |
| Exhibit H: | Class Title: | <i>Data Collector</i> |
| | Number: | to be provided |
| | Pay Grade: | 4 |
| Exhibit I: | Class Title: | <i>Director of Appraisal</i> |
| | Number: | to be provided |
| | Pay Grade: | 17 |
| Exhibit J: | Class Title: | <i>Fiscal Office Senior Supervisor</i> |
| | Number: | to be provided |
| | Pay Grade: | 11 |

Exhibit K: Class Title: *Fiscal Office Supervisor*
Number: to be provided
Pay Grade: 9

Exhibit L: Class Title: *GIS Analyst*
Number: to be provided
Pay Grade: 10

Exhibit M: Class Title: *Hotel/Motel Tax Supervisor*
Number: to be provided
Pay Grade: 10

Exhibit N: Class Title: *Inspector*
Number: to be provided
Pay Grade: 5

Exhibit O: Class Title: *Manager, Accounts Payable*
Number: to be provided
Pay Grade: 13

Exhibit P: Class Title: *Map Room Supervisor*
Number: to be provided
Pay Grade: 9

Exhibit Q: Class Title: *Microfilm Technician*
Number: to be provided
Pay Grade: 3

Exhibit R: Class Title: *Payroll Manager*
Number: to be provided
Pay Grade: 14

Exhibit S: Class Title: *Residential/Agricultural Appraiser*
Number: to be provided
Pay Grade: 8

Exhibit T: Class Title: *Senior Commercial/Industrial Appraiser*
Number: to be provided
Pay Grade: 11

Exhibit U: Class Title: *Senior Payroll Officer*
Number: to be provided
Pay Grade: 8

Exhibit V: Class Title: *Senior Residential/Agricultural Appraiser*
Number: to be provided
Pay Grade: 9

Exhibit W: Class Title: *Tax Assessment Manager*
Number: to be provided
Pay Grade: 12

Exhibit X: Class Title: *Weights and Measures Supervisor*
Number: to be provided
Pay Grade: 9

SECTION 2. It is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County agency. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2011

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Accountant 3	Class Number:	
FLSA:	Exempt	Pay Grade:	10
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to maintain the accuracy of the financial data within the Financial Accounting Management Information System (FAMIS) and to provide the necessary reporting needed by County agencies; assists in preparing the Comprehensive Annual Financial Report (CAFR).

Distinguishing Characteristics

This is a advanced journey level classification with responsibility for performing technical activities in the Accounting Division of the Fiscal Office. This class works under direction from the Accounting Manager, and is responsible for performing timely and accurate accounting of revenues and expenses. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
 - Reviews, analyses and inputs FAMIS documents on a daily basis to adjust expenditures, revenues and appropriations; reviews and analyzes requests for new funds, organizational structure changes and other account classification data; produces financial reports that display all the transactions that occur for all funds on a monthly basis; prepares monthly reconciliation reports for various special revenue funds.
- 20% +/- 10%
 - Serves as liaison with assigned County departments and agencies to provide a line of communication with fiscal officers; provides daily technical assistance to fiscal officers regarding FAMIS; provides FAMIS training for new fiscal staff; reviews conveyance and transfer revenue receipts and transaction detail; processes transfers of files for monthly reconciliations; .
- 40% +/- 10%
 - Assists in preparation and review of the County's CAFR by extracting data from FAMIS and summarizing in various financial statements; prepares cash basis financial statements and creates adjusting journal entries fo generate GAAP basis financial statements; prepares statements to analyze variances.
- 20% +/- 10%
 - Assists in preparation of the Schedule of Expenditures of Federal Awards; prepares annual receivables/payables report for internal service funds; attends necessary meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree with coursework in accounting or a related field; and three (3) years previous experience in accounting or a related field; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; to use descriptive statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.
- Ability to comprehend a variety of informational documents including FAMIS, trial reports, cash financial statements, grants and CAFR reports.
- Ability to comprehend a variety of reference books and manuals including the GAAFR, Auditor of State website, Ohio Revised Code (ORC), County Policy Handbook, and related websites, program manuals and procedures.
- Ability to prepare Single Audit spreadsheets, CAFR reports, Auditor and Treasurer reconciliations, memos, forms, financial statements, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.

- Ability to use and interpret accounting terminology and language.
- Ability to communicate with staff, and employees from outside agencies and departments and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Accounting Manager	Class Number:	
FLSA:	Exempt	Pay Grade:	15
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to manage and control the Financial Reporting staff of the Fiscal Office for preparation of the Comprehensive Annual Financial Report (CAFR), Federal Single Audit Report, maintain Financial Accounting Management Information Systems (FAMIS) and other reporting needs.

Distinguishing Characteristics

This is a management classification with responsibility for managing and controlling the financial reporting functions of the Fiscal Office directly and through one subordinate supervisor. This class works under administrative direction from the Director of Accounting, and requires the analysis and solution of operational, technical, administrative and management problems related to financial accounting and reporting and related areas. The incumbent exercises discretion in applying policies and procedures to resolve financial reporting issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Manages, prepares and reviews the preparation of the County's CAFR; manages and responsible for updating and rollup of the Excel spreadsheets that produce the CAFR; manages and coordinates the County's audit and assists with the preparation and review of the Schedule of Expenditures of Federal Awards; reviews work papers of staff for CAFR and reviews new Government Accounting Standards and implements new standards; reviews and assists in preparing contents for the County's Popular Annual Financial Report (PAFR); monitors the addition of new grants and capital projects.
- 10% +/- 5%
- Supervises the Financial Reporting staff directly and through one supervisor; assigns and reviews work; recommends hiring, promotions, discharges, and disciplinary actions; documents misconduct; assesses staffing requirements; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.
- 20% +/- 10%
- Maintains FAMIS; manages system upgrades; establishes policies and procedures for Countywide processing; reviews appropriateness of all journal entries, budget adjustments, subfunds and implements organizational changes; establishes balancing methods to locate errors in closing funds; supervises closing of expired grants and capital projects.
- 10% +/- 5%
- Assists with Budget Reporting & Analysis Support System; assists in review of the performance audit; assists with evaluating Requests for Proposals.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business, accounting, financial management or a related field; and five (5) years previous experience in accounting or financial management; or an equivalent combination of education, training, and experience.

Additional Requirements

License as a Certified Public Accountant.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and algebraic calculations involving variables, formulas, ratio and proportion variables; to use a calculator to balance financial data using basic functions.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including accounting reports, spreadsheets, financial statements, budgets, fixed asset reports, flow charts, invoices, investment reports and payroll reports.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, Government Accounting Standards, computer operation manuals, accounting manuals, and the Ohio Revised Code (ORC).
- Ability to prepare CAFR, PAFR, GAAFR Checklist, Schedule of Expenditures of Federal Awards, memos, policies, performance appraisals, disciplinary reports, spreadsheets, financial statements,

Accounting Manager

and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with staff, consultants, external auditors, employees from other departments, departmental employees and administrators, and elected officials.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Administrative Clerk	Class Number:	
FLSA:	Non - Exempt	Pay Grade:	3
Dept:	Fiscal Office		

Classification Function

The purpose of this classification is to perform a variety of general clerical work in support of the organizational unit to which assigned; to provide word processing and data entry support; and to provide general information and assistance to staff and the public.

Distinguishing Characteristics

This is a journey-level clerical classification. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are expected to become fully aware of operating procedures and policies of the work unit. This class works under a well defined framework of policies and procedures

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Acts as a receptionist; assists and responds to requests for information from staff and the public in person or by phone, provides basic information on department and assigned program policies and procedures; assists in the registration of participants in assigned County sponsored programs; issues, receives types and processes various applications, reports, permits, licenses and other forms; collects and processes fees and charges.
- 20% +/- 10%
- Types, enters, records, proofreads and processes a variety of documents including general correspondence, reports, memos and statistical charts from rough draft, Dictaphone recordings or verbal instruction; may compose routine correspondence.
- 20% +/- 10%
- Performs various clerical duties on a computer which may include data processing, entering data into a spreadsheet or database program; may perform routine system back-up duties; runs computer reports as requested; processes department reports.
- 10% +/- 10%
- Maintains a variety of statistical records; checks and tabulates statistical data; prepares routine statistical reports.
- 20% +/- 10%
- Performs a wide variety of routine clerical work including sorting, filing, copying, billing, verifying, recording information on records and sending delinquent notices when necessary.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma; two (2) years previous experience including public contact, or an equivalent combination of education, training, and experience.

Additional Requirements

No licenses or corticated required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including emails, forms, reports, memos and correspondence.
- Ability to comprehend a variety of reference books and manuals including computer software manual and policies and procedure manuals.
- Ability to prepare vouchers, reports, data entry and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret general administrative terminology and language.
- Ability to communicate with vendors, co-workers, supervisors, and employees and managers of other departments.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Appraisal Systems Analyst	Class Number:	
FLSA:	Exempt	Pay Grade:	13
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to assist with coordination of the Commercial/Industrial Appraisal Unit and compile statistical data for the Triennial Update and Sexennial Revaluation.

Distinguishing Characteristics

This is an advanced level classification with responsibility for performing activities of the Real Estate Tax Division of the Fiscal Office. This class works under direction and works within a broad framework of policies, procedures, regulations and laws. The employee participates in the development of departmental policies and procedures to ensure compliance with legislative requirements, and is responsible for ensuring that the division's activities are completed in a timely and accurate manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Processes and coordinates commercial maintenance items including building permits, sub-registers and razing affidavits; maintains and updates industrial reports; maintains and updates commercial and industrial property databases; finalizes values and submits petitions for each inquiry to the Real Property department; researches, analyzes and values properties using industry standard financial analysis programs to support market values of income properties; checks and finalizes all part taxable/part exempt properties, as needed; resolves problems with property values. 50% +/- 10%
- Plans for major projects including the Triennial Update and Sexennial Revaluation. 15% +/- 5%
- Plans and executes special projects. 10% +/- 5%
- Conducts data querying and modeling for specific reports or data updating of the CAMA system. 15% +/- 10%
- Communicates with taxpayers; resolves problems. 10% +/- 5%

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business, accounting, computer science or a related field; and three (3) years previous experience in appraisal, tax collections, and customer service, including some supervisory experience; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including building permits, sub-register split sheet, sales conveyance, journal entries, property inquiries, cost valuation report and time-sheets.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, computer operation manuals, appraisal manual, Ohio Revised Code (ORC), maps, and resolutions.
- Ability to prepare maintenance report, production reports, sales ratio report, value ratio report, letters and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret appraisal terminology and language.
- Ability to communicate with staff, taxpayers, employees and management from other departments, departmental employees, vendors, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Budget Commission Manager	Class Number:	
FLSA:	Exempt	Pay Grade:	11
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to plan, organize, manage, and control the activities of the Budget Commission of the Auditor's Office to include directing the review and analysis of tax budgets of local government taxing authorities in the County; to analyze, formulate, and communicate financial information to all taxing authorities, the State Department of Taxation, law firms, audit firms and taxpayers; to provide responsible and complex administrative support to the County Auditor.

Distinguishing Characteristics

This is a management classification with responsibility for planning, directing and controlling the analysis and distributions of monies to appropriate division throughout the County. This class works under direction from the Fiscal Officer. The employee works with a framework of policies, procedures, and local and State laws. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 5%
Sets property tax rates for taxing authorities; ensures that estimates of property tax revenues are calculated and analyzed; authorizes and directs the proper distribution of revenues including inheritance tax, automobile registration, local government taxes and real and personal property taxes.
- 20% +/- 10%
Audits and reviews the work of staff pertaining to tax budgets and the certification of available resources; issues certificate of estimated resources; certifies and oversee state abstracts; reviews and approves or modifies recommendations by budget analysts to reject appropriation measures.
- 20% +/- 10%
Supervises staff; assigns, coordinates, plans, and reviews work; maintains standards; allocates personnel; acts on employee problems; recommends hiring, promotions, discharges, and disciplinary actions; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.
- 20% +/- 10%
Directs the operations of the County budget commission; explains certifications, distributions, allocation formulae, and technical problems related to changes in state law; handles external and internal problems and questions; supplies information for the Comprehensive Annual Financial Report (CAFR); compiles statistical information.

Budget Commission Manager

10% +/- 5%

- Attends and participates in meetings, including Statutory Budget Commission meetings; works with Bond councils to determine mileage limitations.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree desirable in accounting and financial management or a related field; and two (2) years previous experience in financial management, or an equivalent combination of education, training, and experience.

Additional Requirements

No required licenses or certifications.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; use high school geometry and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including tax budgets, Financial Accounting Management Information System (FAMIS) reports, State reports, CAFR reports, and a variety of other reports.

Budget Commission Manager

- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code (ORC), County policies and procedures, and Budget Commission Manual.
- Ability to prepare state abstracts, Schedule a, State Election Certificate forms, certificate of estimated resources, Does-not-Exceed Certificate, Supplemental Financial Statement, budget reports, performance appraisals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with staff, County entities, taxpayers, attorneys, State departments, and employees from other departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Appraisal Manager - Commercial/Industrial	Class Number:	
FLSA:	Exempt	Pay Grade:	15
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to oversee the work of employees in performing appraisals of commercial, industrial, exempt, land bank and public utility parcels; to assess and evaluate taxpayer complaints and inquiries regarding appraised values; communicate with taxpayers regularly to provide information, answer questions, and assist with appeals.

Distinguishing Characteristics

This is a supervisory level classification with responsibility for overseeing and performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class performs technical and functional oversight over journey level classes, and is responsible for ensuring duties are performed in a timely and accurate manner. The employee is supervised by the Director of Appraisal. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; evaluates training needs and provides instruction; conducts staff meetings; verifies time and mileage sheets; establishes and promotes employee morale; acts on employee problems; enters accurate and corrected data into the human resources computer system.
- 30% +/- 5%
- Creates and executes Appraisal Project Work Plan; directs and manages projects; tracks project's milestones; develops and delivers progress reports; finalizes values and submits petitions for each inquiry to the Real Property department; researches, analyzes and values properties using industry standard financial analysis programs to support market values of income properties; checks and finalizes all part taxable/part exempt properties, as needed.
- 25% +/- 5%
- Contacts taxpayers and schedules appointments and field checks to assist with appeals; surveys and analyzes property sales data, lease information, and physical characteristics; measures buildings and dwellings; reviews and finalizes all applications for valuations deduction for destroyed or injured properties.
- 10% +/- 2%
- Directs administrative work for the Inquiry department.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in finance, economics or a related field or vocational school in real estate appraisal or a related field; and six (6) years previous experience in real estate, construction, or finance or an equivalent combination of education, training, and experience.

Additional Requirements

Real Estate Appraiser certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; calculate and use geometry and algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including sales ratio report, property inquiry records, petitions, property record cards, construction cost manuals, local and national trade publications, national commercial property publications, property listings, razing affidavit, time/mileage slips, and lease data.
- Ability to comprehend a variety of reference books and manuals including blueprints, plat maps tax rates, interest rates, cost/income manuals, comparable sales, and trade and property publications.
- Ability to prepare sales reports, requests for proposals, policies and procedures, property inquiry records, petitions, property record cards, razing affidavits, time/mileage sheets, valuations reports, commercial sales verification and property record cards, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.

- Ability to use and interpret real estate appraising terminology and language.
- Ability to communicate with taxpayers, building departments, Real Property Department, non-profit organizations, the Board of Revision, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Commercial/Industrial Appraiser	Class Number:	
FLSA:	Exempt	Pay Grade:	10
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to establish fair market value for large income-producing properties; maintain a database for all property types including commercial, industrial, residential and exempt with analysis of value for ad valorem (tax based on the value of real estate or personal property) tax purposes.

Distinguishing Characteristics

This is a journey level classification with responsibility for performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class works under technical and functional oversight from a Senior Commercial and Industrial Appraiser, and is responsible for performing duties in a timely and accurate manner. The employee works within a framework of established regulations, policies, and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 5%
- Inspects new construction and major improvements to existing structures for value determination.
- 10% +/- 5%
- Researches, analyzes and values properties using industry standard financial analysis programs to support market values of income properties.
- 10% +/- 5%
- Surveys and analyzes property sales data, lease information, and physical characteristics.
- 15% +/- 5%
- Maintains and updates database of current real estate characteristics; maintains a database of sales periodicals and market data for apartment buildings using local and national trade publications.
- 10% +/- 5%
- Prepares market value valuations reports for all property types for ad valorem purposes using methods including field inspections, structure measurements, calculations, sales analysis, market trend studies, and income and expense analysis.
- 5% +/- 2%
- Communicates findings to taxpayers, attorneys and property agents.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate degree in finance, economics or a related field or certification as a real estate appraiser or a related field; and three (3) years previous experience in real estate, construction, or finance or an equivalent combination of education, training, and experience.

Additional Requirements

Real Estate Appraiser certification is desirable, but not required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; calculate and use geometry, algebra and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including cash flow statements, construction cost manuals, local and national trade publications, national commercial property publications, property listings, sales agreements, and lease data.
- Ability to comprehend a variety of reference books and manuals including blueprints, plat maps County Commercial Property manual, trade and property publications, construction cost manual and dictionary of real estate.
- Ability to prepare property valuations reports, commercial sales verification and property record cards, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret appraisal terminology and language.

Commercial/Industrial Appraiser

- Ability to communicate with taxpayers, co-workers, supervisors, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is often performed in the field where employees may be subject to hot and cold weather, fumes, odors, dust and loud noises.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Data Collector	Class Number:	
FLSA:	Non - Exempt	Pay Grade:	4
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to assist in the development of an opinion of the value of real property by which taxes can be assessed.

Distinguishing Characteristics

This is the journey level classification, working under general supervision within a framework of well defined policies, procedures, and regulations. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Collects and verifies information pertaining to a real property improvement in the field; adds or removes real property value based on building permits; performs sketching of a residential home or changes sketch; verifies or changes land use code; determines percentage of real property completion; conducts interior inspection if necessary; interacts with municipal building departments and taxpayers; interacts with police departments to inform them of appraisal activities. 70% +/- 20%
- Conducts sales verifications; conducts parcel accounting, performs data entry; answers phone for real property value questions; reconciles mileage and expenses; routes next day's work. 30% +/- 10%

Minimum Training and Experience Required to Perform Essential Job Functions

High School Education; vocational school/coursework required for Weights and Measures state certification; and two (2) years previous experience requiring public contact; or an equivalent combination of education, training, and experience.

Additional Requirements

No additional requirements.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of related tools and equipment including weight verification kit, weight test, retail fuel prover, volume metric gauges, scales, seal press, and tags and seals.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including a building permits, GUI Graphic User Interface and plat maps.
- Ability to comprehend a variety of reference books and manuals including plat maps, conversion tables, sales verification, GUI and blueprints.
- Ability to prepare weekly activity reports, mileage reports, new construction sheets, office permits and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret real estate appraisal terminology and language.
- Ability to communicate with co-workers, supervisor, other County employees, taxpayers, municipal building officials and the general public.

Environmental Adaptability

- Work is often performed in the field where employees may be subject to hot and cold weather, fumes, odors, dust and loud noises.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Director of Appraisal	Class Number:	
FLSA:	Exempt	Pay Grade:	17
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to plan, organize, manage, and control the Appraisal division of the Fiscal Office to include supervision of staff performing and handling appeals of appraisals of residential, commercial, industrial, exempt, land bank and public utility parcels; to provide responsible and complex administrative support to the Fiscal Officer.

Distinguishing Characteristics

This is a senior management classification with responsibility for planning, directing and controlling a division of the Auditor's Office responsible for appraisal of large income-producing properties, directly and through subordinate supervisors. This class works under administrative direction from the County Auditor, and work requires the analysis and solution of operational, technical, administrative and management problems related to property appraisals, field inspections, property reappraisals, and related areas. The employee is expected meet, consult and collaborate with the Fiscal Officer to discuss appraisal plans, programs, objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Plans, organizes, directs, and controls assigned functions in compliance with County policy, and State and local laws and regulations; in conjunction with the Fiscal Officer, directs appraisal plans, programs, and objectives.

- 25% +/- 10%
- Supervises the Appraisal division's functions directly and through subordinate supervisors; assigns and reviews work; recommends hiring, promotions, discharges, and disciplinary actions; documents misconduct; assesses staffing requirements; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.

- 10% +/- 5%
- Develops and directs the development of policies, procedures, staffing plans, training programs, designed to complete mass reappraisal and annual new Construction for residential and real estate appraisal.

- 25% +/- 10%
- Researches and responds to public information requests, disseminates information for the public, including the local media; oversees re-appraisal and updates, and conducts homeowner meetings.

- 10% +/- 5%
- Acts as a liaison between the Ohio Department of Tax Equalization and the County; prepares and advises County prosecutor's Office on comparable sales reports for the settlement of Real Estate stipulations; analyzes Board of Revision decisions for future certified values.

Minimum Training and Experience Required to Perform Essential Job Functions

A Bachelor's degree in business, accounting, financial management or a related field desirable and/or a minimum of three hundred and forty (340) hours real estate appraisal education required for a State of Ohio license in Real Estate Appraisal and continuing education for licensure maintenance; and five (5) years previous experience in real estate appraisal, including three years of supervisory experience; or an equivalent combination of education, training, and experience.

Additional Requirements

License as an Ohio Department of Real Estate Appraisal.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; to use descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including field appraiser reports, clerical production reports, mileage reports, building permits and related newspaper articles.
- Ability to comprehend a variety of reference books and manuals including departmental and county personnel policy manual, new construction manual, tax abatement manual, re-appraisal manuals, annual maintenance manual and sales reports.

Director of Appraisal

- Ability to prepare memos, performance appraisals, chart of completion of new construction, city reports of new construction, phone reports, parcel accounting reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with staff, director of other divisions, departmental employees, external appraisal firms, taxpayers, the media, and administrators.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Office Senior Supervisor	Class Number:	
FLSA:	Exempt	Pay Grade:	11
Dept:	Fiscal Office		

Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise office operations and activities directly and through subordinate supervisors within the Fiscal Office; provides clerical and administrative support to management staff.

Distinguishing Characteristics

This is the second- line supervisory level classification, working under direction of a manager within the Fiscal Office. The employee works within a broad framework of policies, procedures and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures and related regulations. This class requires extensive public contact in ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner. This class is distinguished from the Fiscal Office Supervisor in that the later is a first line supervisor and takes direction from this class.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 20%
- Plans, coordinates and supervises and participates in ensuring that office services and activities are completed in a timely and efficient manner; serves the public including providing documents and information as needs; reviews consumer complaints and takes action to resolve the complaint; researches and responds to public information requests and responds to related emails.
- 30% +/- 10%
- Supervises staff directly and through subordinate supervisors; coordinates, through other support staff when necessary, the flow of paper in the office in order to assure the management's attention to important items and the prompt disposition of a large variety of correspondence and documents.
- 10% +/- 5%
- Coordinates office needs; prepares proposals for purchase of department equipment; prepares the department inventory and ordering office supplies.
- 20% +/- 5%
- Coordinates the flow of information throughout the office; prepares proposals for purchase of department equipment; prepares the department inventory and ordering office supplies.
- 10% +/- 5%
- Attends meetings; acts as team coordinator; assists other departments with special projects.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree or equivalent vocational school/coursework in business administration or a related field; and five (5) years previous related experience requiring public contact; some supervisory experience desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of related tools and equipment including weight verification kit, retail fuel prover, and tape measure.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.
- Ability to comprehend a variety of informational documents including customer complaint forms, timesheets, memo, letters, forms and a variety of reports.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, computer software manuals, map books, copy machine manuals and the Ohio Revised Code (ORC).
- Ability to prepare purchase receipts, inventory reports, work load reports, order forms, equipment purchase forms, forms, spreadsheets, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret administrative, appraisal and legal terminology and language.
- Ability to communicate with co-workers, supervisor, staff, other County employees, business owners, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Office Supervisor	Class Number:	
FLSA:	Exempt	Pay Grade:	9
Dept:	Fiscal Office		

Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise office operations and activities within the Fiscal Office; to maintain related records.

Distinguishing Characteristics

This is a supervisory level classification, working under direction of a senior supervisor within the Fiscal Office. The employee may supervise lower-level supervisors or supervise a program requiring project management. The employee works within a framework of policies, procedures and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures and related regulations. This class requires extensive public contact in ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Plans, coordinates and supervises and participates in ensuring that office services and activities are completed in a timely and efficient manner; serves the public including providing documents and information as needed.

- 30% +/- 10%
- Supervises staff and coordinates, through other support staff when necessary, the flow of paper in the office in order to assure the management's attention to important items and the prompt disposition of a large variety of correspondence and documents.

- 10% +/- 5%
- Reviews consumer complaints and takes action to resolve the complaint.

- 20% +/- 5%
- Coordinates office needs; prepares proposals for purchase of department equipment; prepares the department inventory and ordering office supplies.

- 10% +/- 5%
- Attends meetings; approves retention schedules and disposition of records.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree or equivalent vocational school/coursework in business administration or a related field; and three (3) years previous related experience requiring public contact; some supervisory experience desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of related tools and equipment including weight verification kit, retail fuel prover, and tape measure.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including customer complaint forms, timesheets, memo, letters, forms and a variety of reports.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, computer software manuals, map books, copy machine manuals and the Ohio Revised Code (ORC).
- Ability to prepare purchase receipts, inventory reports, work load reports, order forms, equipment purchase forms, forms, spreadsheets, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret administrative, appraisal and legal terminology and language.
- Ability to communicate with co-workers, supervisor, staff, other County employees, business owners, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY ISC CLASSIFICATION SPECIFICATION

Class Title:	GIS Analyst	Class Number:	
FLSA:	Non-exempt	Pay Grade:	10
Departments:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to assist higher level GIS developer and manager administer the Oracle database and maintain GIS software.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Administers Oracle database (e.g.- installs and administers Oracle web server; deploys and administers Oracle map viewer; administers Oracle APEX web development platform; administers computer server system; maintains, refines and updates database data).
- Designs, develops, and maintains Oracle web applications.
- Designs and maintains Oracle spatial GIS model.
- Designs and maintains GIS metadata.
- Administers GIS data access and desktop GIS software (e.g. – coordinates extra/intra departmental data exchanges; designs and maintains desktop database files; designs and maintains desktop spreadsheet files; attends all GIS coordination meetings).
- Administers and designs work management system.
- Performs other duties (e.g. – provides other software assistance; scans and copies documents; provides computer hardware assistance).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in information technology or related field and three years of computer programming experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, printer, drafting tools, calculator, copier, and fax machine.

Supervisory Responsibilities

- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry and descriptive and inferential statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including external GIS data, external assessment data, maintenance data, maps, schematics, design record drawings, CAD files, image files, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including database documentation, development documentation, engineering drawings, server documentation, and computer software manuals.
- Ability to prepare GIS data, analysis reports, office application data, map reports, assessment estimates, application reports, annual report and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret GIS data modeling, database and web development syntax, and statistical analysis terminology.
- Ability to communicate effectively with managers, supervisors, other County employees, vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Hotel/Motel Tax Supervisor	Class Number:	
FLSA:	Exempt	Pay Grade:	10
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to supervise and perform the day-to-day functions of County Hotel/Motel Bed Tax unit in the Fiscal Office in the collection, balancing, and distribution of bed tax returns and revenues; this class oversees staff in conducting of audits, reviewing tax returns, collecting payments, and distributing bed taxes resulting from audits.

Distinguishing Characteristics

This is a first-line supervisor classification with responsibility for performing and overseeing the activities of the County Hotel/Motel Bed Tax unit in the Accounting Division of the Fiscal Office. This class works under direction from the Director of Accounting, and is responsible for ensuring timely and accurate hotel bed tax collection, balancing and distribution.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; evaluates training needs and provides instruction; recommends disciplinary actions; documents misconduct; verifies payroll timesheets; approves time off requests based on audit schedule requirements; conducts employee performance evaluations; establishes and promotes employee morale.
- 10% +/- 10%
- Oversees the monthly tax return process; enters hotel audit and invoice payments; files and organizes documentation as it relates to hotel liens and contracts; balances revenue collections using the Financial Accounting Management Information System (FAMIS); distributes all monthly and audit revenue collections according to the Ohio Code of Regulations (OCR).
- 10% +/- 5%
- Communicates with vendors and hotel representative to provide information regarding the OCR.
- 20% +/- 10%
- Reviews file folders for late filings, contract payments, or non-payment of audits to be submitted to the prosecutor for filing; consults with the prosecutor's office in issues related to liens, contracts, administrative appeals, OCR's and outstanding court cases; prepares invoices and letters for late filings and letters for outstanding returns; determines if final reassessment of audit findings should be altered based on hotel representatives' arguments and additional documentation during an appeal; attains all documentation for a Praecipe (a document that commands a defendant to appear and show cause why an act or thing should not be done) when a hotel files an administrative appeal in court.
- 10% +/- 5%
- Re-Updates Bed Tax Program with hotel information and all spreadsheets relating to hotel audits and revenue collections; researches for establishments doing business as an entity with sleeping accommodations for transient guest without notifying the Fiscal Office.

Hotel/Motel Tax Supervisor

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree with coursework in business, accounting, law, computer science or a related field; and two (2) years previous experience in bookkeeping or accounting or a related field with some supervisory experience desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; to use descriptive statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including tax returns, return verification reports, outstanding return reports, revenue receipt reports, distribution reports, invoices, deposit forms, checks, FAMIS reports, and a variety of other reports, communications, and forms.
- Ability to comprehend a variety of reference books and manuals including the OCR, Code of Regulations, Policy Handbook, related websites, program manuals and procedures, forms and checklists.

Hotel/Motel Tax Supervisor

- Ability to prepare memos, forms, transmittals, worksheets, performance reviews, correspondence, contracts, reports, charts, spreadsheet, procedure manuals, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with staff, hotel representatives, County Prosecutor's Office, the media, the general public, and employees from outside agencies and departments.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Inspector	Class Number:	
FLSA:	Non - Exempt	Pay Grade:	5
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to verify the accuracy of transactions involving a count, weight, or measure of products sold to the general public; to maintain related records.

Distinguishing Characteristics

This is the journey level classification, working under general supervision within a framework of well defined policies, procedures, and regulations. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies. This class requires extensive public contact in enforcement of laws and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 20%
- Tests scales including computing, spring, counter, platform, jeweler, prescription, and point of sales scales for accuracy, correctness, and appropriate electrical/mechanical functions; scans products to determine price accuracy of prices; tests digital computing scales to include checking interface with other electronic cashiering equipment; tests balances for sensitivity requirements and shift error; tests graduate and linear measures; verifies tare weights; inspects and tests other mechanical and electronic scales; accepts or rejects scales based on outcome of testing.
- 20% +/- 10%
- Tests retail service station petroleum dispensers to determine accuracy; inspects hose condition and device functioning; test diesel fast-flow meters; tests for suppressed values; test effectiveness of anti-drain valve; and checks money value computations; tests vehicle tank meters and other mechanical and electronic liquid measuring devices; accepts or rejects dispensers based on outcome of testing.
- 10% +/- 5%
- Investigates consumer complaints and takes action to resolve the complaint; completes forms and write reports.
- 10% +/- 5%
- Informs business owners/managers and/or device operators of applicable laws, specifications and tolerances; informs them of outcome of inspection and test, and of action required to correct devices not meeting specifications or tolerances.

Minimum Training and Experience Required to Perform Essential Job Functions

High School Education; vocational school/coursework required for Weights and Measures state certification; and two (2) years previous experience requiring public contact; or an equivalent combination of education, training, and experience.

Additional Requirements

Ohio State Weights and Measures certification should be obtained within a year of hiring.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of related tools and equipment including weight verification kit, weight test, retail fuel prover, volume metric gauges, scales, seal press, and tags and seals.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including a package checking report, scanner report, scale test report, gas pump report, request for service, food store reports, and retail store reports.
- Ability to comprehend a variety of reference books and manuals including weights and measures handbooks, the Ohio Revised Code (OCR), and examination procedure outline.
- Ability to prepare inspection and test reports, package checking report, retail fuel forms, time device forms, measuring forms, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret weights and measures legal terminology and language.
- Ability to communicate with co-workers, supervisor, other County employees, business owners, and the general public.

Environmental Adaptability

- Work is often performed in the field where employees may be subject to hot and cold weather, fumes, odors, dust and loud noises.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Accounts Payable	Class Number:	
FLSA:	Exempt	Pay Grade:	13
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to supervise and perform the day-to-day functions of County accounts payable unit in the Fiscal Office.

Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the activities of the County Accounts Payable unit in the Fiscal Office Office. This class works under direction from the Director of Accounting, and is responsible for ensuring timely and accurate payment to vendors and to ensure that applicable laws and procedures are followed regarding vendor payment. The incumbent exercises discretion in applying procedures to resolve vendor payment issues.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Performs and oversees accounts payable administration functions in compliance with County policy, departmental procedures, and required schedules; schedules check runs to pay vendors; schedules direct deposits utilizing the County mainframe computers and updates or adds vendor direct deposit information, as necessary; issues Internal Revenue Service (IRS) 1099 forms to all eligible vendors and sends the 1099 file to the IRS; updates vendor information according to IRS files.
- 15% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; recommends disciplinary actions; documents misconduct; evaluates training needs and provides instruction; establishes and promotes employee morale.
- 20% +/- 10%
- Schedules and/or sends out reports such as end of the month fiscal reports, I.R.S. B-Notices, daily report for the Fiscal Office - Treasurer, and special reports for the fiscal staff of other agencies.
- 10% +/- 5%
- Prepares vouchers for unclaimed fund orders from the courts to claimants; reissues checks made in error; oversees process for reimbursement to vendors for warrants illegally cashed by another party through forgery; researches Ohio Revised Code and prosecutor opinions regarding legal issues regarding making or not making payments in a certain manner.
- 5% +/- 5%
- Communicates and provides information for vendors, banks, and staff from other County agencies

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business, accounting, computer science or a related field; and two (2) years previous experience in bookkeeping/accounting including some supervisory experience; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including yearly listing of warrants not yet redeemed attendance sheets, indemnity bonds and affidavits, and professional judgment documents.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, Ohio Revised Code, Ohio Attorney General's Opinions, Prosecutor Opinions, and computer operation manuals.
- Ability to prepare memos, forms, transmittals, transactions, reports, responses to public information requests, scheduling of warrants and of direct deposits, revenue receipts, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Manager, Accounts Payable

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with vendors, staff, the Information Services Center staff, employees from other departments, departmental employees, bank employees, and employees from outside agencies.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Map Room Supervisor	Class Number:	
FLSA:	Exempt	Pay Grade:	9
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise the Map, Graphics and digital imaging unit in the Fiscal Office.

Distinguishing Characteristics

This is the first line supervisory level classification, working under direction of management within the Fiscal Office. The employee works within a framework of policies, procedures and regulations. The incumbent ensures that the unit's activities are performed in a timely manner and according requirements. This class requires extensive public contact in order to provide service requests.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 20%
- Plans, coordinates, supervises and participates in the storage and provision of maps that are created by the County and are available for citizens of the County including maps of voting districts, streets and roads, zoning, etc.; serves the public including to pull documents, copy public records, receive fees from customers for copies of records, and prepare receipts.
- 20% +/- 10%
- Supervises staff and participates in the storage and retention/purging of records; creates and maintains records storage policy for storage of department documents; scans and retrieves documents; maintains department employee files; tracks records retention schedules.
- 10% +/- 5%
- Coordinates office needs; prepares proposals for purchase of department equipment; prepares the department inventory and ordering office supplies.
- 10% +/- 5%
- Attends meetings; approves retention schedules and disposition of records.
- 30% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; evaluates training needs and provides instruction; schedules staff vacations and approves sick leave; recommends discipline, disciplinary actions, discharge and salary increases; prepares timesheets; conducts employee performance evaluations; establishes and promotes employee morale.

Minimum Training and Experience Required to Perform Essential Job Functions

High School Education; vocational school/coursework in office administration desirable; and five (5) years previous related experience requiring public contact; some supervisory experience desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certification requirements.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including employee timesheets, inventory forms, invoices, letters, records retention forms and records disposition forms.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, computer software manuals, map books, copy machine manuals and the Ohio Revised Code (ORC).
- Ability to prepare purchase receipts, inventory reports, work load reports, mail out order forms, equipment purchase forms, records retention schedules, records disposition forms, spreadsheets for digital imaging, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with co-workers, supervisor, staff, other County employees, agencies and commissions, title companies, vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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Domestic Relations Court Costs Collected/Outstanding

	<u>Total Cost</u>	<u>Total Paid</u>	<u>%</u>	<u>Still Owed</u>
2002	1,077,079.49	829,231.72	0.77	247,847.77
2003	1,081,693.06	813,943.76	0.75	267,749.30
2004	1,093,456.15	833,375.23	0.76	260,080.92
2005	1,430,097.06	1,107,899.14	0.77	322,197.92
2006	1,354,929.29	1,080,748.57	0.80	274,180.72
2007	1,247,638.37	979,517.99	0.79	268,120.38
2008	1,087,613.61	864,194.73	0.79	223,418.88
2009	1,050,438.57	807,658.15	0.77	242,780.42
2010	938,383.87	717,001.74	0.76	221,382.13
2011	334,910.32	254,743.34	0.76	80,166.98

Civil Court Costs Collected/Outstanding

	<u>Total Cost</u>	<u>Total Paid</u>	<u>%</u>	<u>Still Owed</u>
2002	8,538,919.06	7,800,469.73	0.91	738,449.33
2003	8,648,160.93	7,970,794.78	0.92	677,366.15
2004	10,812,874.10	9,879,327.01	0.91	933,547.09
2005	14,829,738.30	13,767,267.00	0.93	1,062,471.30
2006	20,755,782.70	19,398,298.30	0.93	1,357,484.40
2007	23,497,569.80	20,756,730.60	0.88	2,740,839.20
2008	21,441,655.10	19,394,035.70	0.90	2,047,619.40
2009	20,189,457.40	17,105,327.70	0.85	3,084,129.70
2010	13,622,198.70	10,509,708.50	0.77	3,112,490.20
2011	2,208,420.75	1,248,655.34	0.57	959,765.41

Court of Appeals Court Costs Collected/Outstanding

	<u>Total Cost</u>	<u>Total Paid</u>	<u>%</u>	<u>Still Owed</u>
2002	131,421.92	36,562.77	0.28	94,859.15
2003	125,599.07	41,779.84	0.33	83,819.23
2004	163,658.44	75,995.34	0.46	87,663.10
2005	269,297.03	122,766.39	0.46	146,530.64
2006	258,051.23	99,960.90	0.39	158,090.33
2007	257,368.69	104,114.90	0.40	153,253.79
2008	266,106.83	89,793.02	0.34	176,313.81
2009	241,730.67	94,426.80	0.39	147,303.87
2010	215,887.01	76,345.36	0.35	139,541.65
2011	97,427.49	37,609.67	0.39	59,817.82

Criminal Court Costs Collected/Outstanding/Waived

	<u>Total Cost</u>	<u>Total Paid</u>	<u>%</u>	<u>Still Owed</u>	<u>Write Off</u>
2002	5,441,793.37	1,870,219.38	0.34	3,571,573.99	343,179.54
2003	6,242,035.55	2,071,384.22	0.33	4,170,651.33	632,357.88
2004	5,164,012.77	1,906,065.15	0.37	3,257,947.62	1,625,026.23
2005	9,251,606.60	3,209,820.14	0.35	6,041,786.46	1,905,293.10
2006	7,337,542.87	2,742,774.25	0.37	4,594,768.62	1,826,706.83
2007	6,864,582.88	2,688,403.61	0.39	4,176,179.27	1,789,301.58
2008	6,553,696.27	2,395,271.25	0.37	4,158,425.02	1,696,646.30
2009	5,996,768.71	2,227,709.48	0.37	3,769,059.23	1,631,779.48
2010	5,307,608.19	1,532,845.29	0.29	3,774,762.90	1,397,472.15
2011	1,397,428.07	226,395.08	0.16	1,171,032.99	435,924.36

Cost Collections

Above represents cost collection figures from 2002 through 2011

The Total Cost row represents the costs associated with any case that was filed during that year and subsequently disposed of by the Court.

The Total Paid row represents costs collected by utilizing deposits and cost payments from case parties.

The costs associated with a case that was filed in 2009 but disposed of in 2010 would be represented in the 2009 column.

If costs are paid in 2011 on a case filed and disposed of in 2010 – the payment will be represented in the 2010 column.

As additional 2011 cases are disposed of, the costs and payments associated with them will be applied to the appropriate column.

Write off column includes Costs waived by Court order, cases dismissed, not guilty verdict, etc

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Microfilm Technician	Class Number:	
FLSA:	Non - Exempt	Pay Grade:	3
Dept:	Fiscal Office - Recorder		

Classification Function

The purpose of this classification is to scan, archive and organize deeds, mortgages, legal documents and special projects.

Distinguishing Characteristics

This is an entry level clerical classification with responsibility for performing activities in the Microfilm unit of the Fiscal Office. This class works under general supervision from the unit manager, and is responsible for performing duties in a timely and accurate manner. The employee works within a framework of well defined regulations, policies, and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Develops microfilm to provide accessible public record of recorded documents; transfers documents recorded each day for computer database to microfilm; reviews image quality; transfers documents images from main computer to archive writer. 55% +/- 10%
- Completes special projects requested by other departments to archive records from computer databases. 30% +/- 10%
- Segments documents on film by date; maintains Kodak processor for film development per ORC. 15% +/- 5%

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma; and two (2) years previous experience in bookkeeping or clerical accounting, or an equivalent combination of education, training, and experience.

Additional Requirements

No licenses or certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers, scanners, Archive Film Kodak Writer and peripheral equipment.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including deeds, mortgages, land contract, liens, easements, reports and images.
- Ability to comprehend a variety of reference books and manuals including Kodak processing manual and policies and procedure manuals.
- Ability to prepare microfilm, reports and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret general office and administrative terminology and language.
- Ability to communicate with vendors, co-workers, supervisors, and employees and managers of other departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Payroll Manager	Class Number:	
FLSA:	Exempt	Pay Grade:	14
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to supervise and perform the day-to-day functions of County payroll operations in the County Auditor's Office.

Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the activities of the County payroll unit in the Accounting Division of the Auditor's Office. This class works under direction from the Director of Accounting, and is responsible for ensuring timely and accurate payroll processing for County employees. The incumbent exercises discretion in applying procedures to resolve payroll issues, and coordinates payroll functions with Payroll Officers from the other County departments.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Performs and oversees assigned payroll administration functions in compliance with County policy and departmental procedures and schedules; updates and oversees updating of computer mainframe control cards for payroll timeframes and table files changes to the payroll system for changes of employees' status and particulars; uses mainframe computers to run validation and pre register reports and to process payroll transactions; processes changes to existing deferred compensation deductions or adding new deductions.
- 20% +/- 5%
- Coordinates with departmental Payroll Officers; enters payroll changes received from Payroll Officers into the database; notifies Payroll Officers of changes to payroll tables; answers phone inquiries; provides validation reports for change verification.
- 10% +/- 10%
- Supervises payroll and clerical staff; plans, coordinates, assigns and reviews work; recommends disciplinary actions; documents misconduct; evaluates training needs and provides instruction; establishes and promotes employee morale.
- 5% +/- 10%
- Communicates with the bank regarding direct deposits; provides the bank with computer payroll files and withholding tax files
- 20% +/- 10%
- Prepares and updates a variety of spreadsheets containing tax and benefits information; files quarterly and end-of-year reports; provides information to other departments as needed regarding information for W-2 forms.
- 5% +/- 5%
- Re-issues incorrect checks; processes reversal transactions for incorrect checks and manually updates corrected checks.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business, accounting, computer science or a related field; and five (5) years previous experience in bookkeeping, payroll, employee benefits, or accounting; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including vehicle benefits, employee attendance records, personal checks, dependent care reports, deduction warrant checks, deferred compensation files, computer mainframe files, garnishment files, and pension information.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, computer operation manuals, payroll manuals, OPERS handbook and a variety of related websites regarding tax regulations.
- Ability to prepare memos, forms, transmittals, transactions, reports, responses to public information requests, receipts, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.

Payroll Manager

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with staff, Payroll Officers, Information Services Center schedulers, employees from other departments, departmental employees, retirees, bank employees, and employees from outside agencies.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Residential/Agricultural Appraiser	Class Number:	3521
FLSA:	Non - Exempt	Pay Grade:	8
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to appraise residential, condominium, and agricultural properties for tax purposes; to be responsible for the Current Agricultural Use Value (CAUV), Agricultural District, and the Ohio Forest Tax Law - ForestLand (OFTL) programs and correspondence; to perform valuation for Oil and Gas Wells Mineral Rights.

Distinguishing Characteristics

This is a journey level classification with responsibility for performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class works under technical and functional oversight from a Senior Residential/Agricultural Appraiser, and is responsible for performing duties in a timely and accurate manner. The employee works within a framework of established regulations, policies, and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 5%
- Performs annual maintenance for a variety of properties including new condominium and conversion data collection, neighborhood maintenance, sales verification, parcel accounting, quality control, sub-register splits and consolidations, and new construction.
- 2% +/- 5%
- Determines the value of residential property in the County; researches property information and performs field inspections of new construction and major improvements to existing structures for value determination; handles petitions to change values.
- 60% +/- 5%
- Oversees the CAUV, OFTL and Mineral rights programs; assists taxpayers; maintains paperwork and files; appraises commercial agricultural properties and residential properties; performs data entry and queries on the computer; reviews permit lists for oil and gas wells; mails new and renewal applications and letters; prepares petitions, tax abstracts, reconciliations, and listings; processes applications and approves or disapproves of same; develops forms and information sheets; maintains schedules of deadlines and activities and develops new data and valuations during update and re-appraisal years.
- 8% +/- 0%
- Communicates with builders, sales office staff, condominium associations, building departments, taxpayers, realty offices and internet realty sites; assists with computer program development and maintenance.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate Degree in finance, economics or a related field or certification as a real estate appraiser or a related field; and two (2) years previous experience in real estate, construction, or finance or an equivalent combination of education, training, and experience.

Additional Requirements

Real Estate Appraiser certification is desirable, but not required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; calculate and use high school level geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including a variety of applications, tax bills, certificates, lists, and letters.
- Ability to comprehend a variety of reference books and manuals including computer manuals, architectural drawings, the Ohio Revised Code (OCR), tax appeals, plat maps, maps, architectural drawings, procedures, policy manual and condominium manuals.
- Ability to prepare handouts, applications, petitions, appraisals, sketches of properties, reports, forms, lists, databases, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret real property appraisal terminology and language.
- Ability to communicate with taxpayers, co-workers, supervisors, other County employees, employees from other agencies, builders, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Commercial/Industrial Appraiser	Class Number:	
FLSA:	Exempt	Pay Grade:	11
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to prepare appraisals of more complex and high-value commercial and industrial parcels; to assess and evaluate taxpayer complaints and inquiries regarding appraised values; communicate with taxpayers regularly to provide information, answer questions, and assist with appeals.

Distinguishing Characteristics

This is an advance journey level classification with responsibility for performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class performs technical and functional lead work over journey level classes. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 15% +/- 10%
- May serve as lead worker over journey level workers; may provide technical training and instruction; may review work of other staff.
- 30% +/- 5%
- Maintains and updates industrial reports; maintains and updates commercial and industrial property databases; finalizes values and submits petitions for each inquiry to the Real Property department; researches, analyzes and values properties using industry standard financial analysis programs to support market values of income properties; checks and finalizes all part taxable/part exempt properties, as needed; resolves problems with property values.
- 35% +/- 5%
- Contacts taxpayers and schedules appointments and field checks to assist with appeals; surveys and analyzes property sales data, lease information, and physical characteristics; measures buildings and dwellings; reviews and finalizes all applications for valuations deduction for destroyed or injured properties.
- 20% +/- 5%
- Communicates with school board attorneys, taxpayers and developers; assists with developing standards.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate degree in finance, economics or a related field or vocational school in real estate appraisal or a related field; and five (5) years previous experience in real estate, construction, or finance or an equivalent combination of education, training, and experience.

Additional Requirements

Real Estate Appraiser certification is desirable, but not required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; calculate and use geometry and algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including property inquiry records, petitions, property record cards, construction cost manuals, local and national trade publications, national commercial property publications, property listings, razing affidavit, time/mileage slips, and lease data.
- Ability to comprehend a variety of reference books and manuals including blueprints, plat maps tax rates, interest rates, cost/income manuals, comparable sales, and trade and property publications.
- Ability to prepare property inquiry records, petitions, property record cards, razing affidavits, time/mileage sheets, valuations reports, commercial sales verification and property record cards, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.

- Ability to use and interpret real estate appraising terminology and language.
- Ability to communicate with taxpayers, building departments, Real Property Department, non-profit organizations, the Board of Revision, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is often performed in the field where employees may be subject to hot and cold weather, fumes, odors, dust and loud noises.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Payroll Officer	Class Number:	
FLSA:	Non Exempt	Pay Grade:	8
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to maintain accurate payroll records for employees in all County agencies ensuring that all paychecks are accurate and consequent deduction warrants are correct.

Distinguishing Characteristics

This is a journey-level classification that works under general supervision and is responsible for ensuring timely and accurate payroll processing for County employees. The employee works under a framework of well established policies and procedures. The incumbent coordinates payroll functions with Payroll Officers from the other County departments. This class requires a higher level of experience than the journey level Payroll Officer class and is responsible for County-wide payroll services.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Enters payroll and personnel data; ensures that all data entries are correct.
- 20% +/- 5%
- Downloads pay data including hours and earnings into the payroll system; generates payroll checks and deduction warrants; sends out deduction reports and warrants to all agencies.
- 10% +/- 10%
- Prepares and files municipal income taxes; calls in Federal tax deposits and payments.
- 5% +/- 10%
- Processes mail and information requests.
- 10% +/- 10%
- Performs online reporting of OPERS including buyback, disability reporting, and sending out of checks.
- 20% +/- 5%
- Answers phone calls and questions from department Payroll Officers, County employees and the public; provides assistance with problems and corrections.
- 5% +/- 5%
- Sets up and processes prosecutor stipends.

Minimum Training and Experience Required to Perform Essential Job Functions

An Associate's degree in bookkeeping, computer science, business or a related field; and three (3) years previous experience in bookkeeping, payroll, employee benefits, or accounting; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory requirements.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including employee data, bank reports, tax reports, garnishment files, OPERS reports and forms, letters and warrants.
- Ability to comprehend a variety of reference books and manuals including payroll manual, pay registers, work histories, and FAMIS.
- Ability to prepare file maintenance reports, gross to net registers, spreadsheets, stipend reports, revenue receipts, checks, money orders, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with Payroll Officers, employees from other departments, departmental employees, OPERS and the public.

Environmental Adaptability

- Work is typically performed in an office environment.

Senior Payroll Officer

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Residential/Agricultural Appraiser	Class Number:	
FLSA:	Non - Exempt	Pay Grade:	9
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to appraise more complex and high value residential, condominium, and agricultural properties for tax purposes; to be responsible for the Current Agricultural Use Value (CAUV), Agricultural District, and the Ohio Forest Tax Law - ForestLand (OFTL) programs and correspondence; to perform valuation for Oil and Gas Wells Mineral Rights.

Distinguishing Characteristics

This is an advanced journey level classification with responsibility for performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class works under technical and functional oversight from the Appraisal Manager Residential/Agricultural, and is responsible for performing duties in a timely and accurate manner. The employee works within a framework of established regulations, policies, and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 5%
- Performs annual maintenance of more complex and high value residential and agricultural properties including new condominium and conversion data collection, neighborhood maintenance, sales verification, parcel accounting, quality control, sub-register splits and consolidations, and new construction.

- 2% +/- 5%
- Determines the value of residential property in the County; researches property information and performs field inspections of new construction and major improvements to existing structures for value determination; handles petitions to change values.

- 60% +/- 5%
- Oversees the CAUV, OFTL and Mineral rights programs; assists taxpayers; maintains paperwork and files; appraises commercial agricultural properties and residential properties; performs data entry and queries on the computer; reviews permit lists for oil and gas wells; mails new and renewal applications and letters; prepares petitions, tax abstracts, reconciliations, and listings; processes applications and approves or disapproves of same; develops forms and information sheets; maintains schedules of deadlines and activities and develops new data and valuations during update and re-appraisal years.

- 8% +/- 0%
- Communicates with builders, sales office staff, condominium associations, building departments, taxpayers, realty offices and internet realty sites; assists with computer program development and maintenance.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate Degree in finance, economics or a related field or certification as a real estate appraiser or a related field; and three (3) years previous experience in real estate, construction, or finance or an equivalent combination of education, training, and experience.

Additional Requirements

Real Estate Appraiser certification is desirable, but not required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

No supervisory requirements.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; calculate and use high school level geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including a variety of applications, tax bills, certificates, lists, and letters.
- Ability to comprehend a variety of reference books and manuals including computer manuals, architectural drawings, the Ohio Revised Code (OCR), tax appeals, plat maps, maps, architectural drawings, procedures, policy manual and condominium manuals.
- Ability to prepare handouts, applications, petitions, appraisals, sketches of properties, reports, forms, lists, databases, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret real property appraisal terminology and language.
- Ability to communicate with taxpayers, co-workers, supervisors, other County employees, employees from other agencies, builders, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Tax Assesment Manager	Class Number:	
FLSA:	Exempt	Pay Grade:	12
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to plan, organize, direct and coordinate the tax cycle process for real property in the Fiscal Office; to provide responsible administrative support to the Fiscal Officer.

Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the activities of the Real Estate Tax Division of the Fiscal Office. This class works under direction and works within a broad framework of policies, procedures, regulations and laws. The employee participates in the development of departmental policies and procedures to ensure compliance with legislative requirements, and is responsible for ensuring that the division's activities are completed in a timely and accurate manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Acts as liaison between the Fiscal Office and the tax system vendor that provides software for land administration and property tax management. Coordinates property tax settlement with Budget Commission. 60% +/- 10%
- Calculates tax settlements; balances tax settlements; prepares reports for disbursement. 10% +/- 5%
- Uploads city-wide special assessments into the tax system; prepares special assessment payment reports and audits; calculates Tax Increment Financing (TIF) taxes, adjustments and refunds; prepares refunds and TIF Reports for the State. 5% +/- 5%
- Supervises staff; plans, coordinates, assigns and reviews work; documents misconduct and recommends and approves disciplinary actions; recommends and approves selection of new employees; evaluates training needs and provides instruction; signs time-sheets and requests for leave; establishes and promotes employee morale; conducts performance evaluations. 20% +/- 10%
- Communicates with taxpayers; resolves problems. 5% +/- 10%

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree business, accounting, computer science or a related field; and five (5) years previous experience in accounting, tax collections, and customer service, including some supervisory experience; or an equivalent combination of education, training, and experience.

Additional Requirements

No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including petitions, split cards, complaint forms, exempt applications, forms, certifications, ordinances, resolutions reports, and time-sheets.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, computer operation manuals, Ohio Revised Code (OCR), maps, deeds, ordinances, resolutions, and a variety of related websites regarding tax regulations.
- Ability to prepare letters, reports, tax bills, spreadsheets, forms, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret terminology and language.
- Ability to communicate with staff, taxpayers, employees and management from other departments, departmental employees, vendors, and attorneys...

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Weights and Measures Supervisor	Class Number:	
FLSA:	Exempt	Pay Grade:	9
Dept:	Fiscal Office - Auditor		

Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise inspection and testing of counts, weights, and measures of products sold to the general public for verification of the accuracy of transactions; to maintain related records.

Distinguishing Characteristics

This is the first line supervisory level classification in the Inspector series, working under direction of management within the Fiscal Office. The employee works within a framework of policies, procedures and regulations. The incumbent ensures that inspections are performed in a timely manner and according to state standards. This class requires extensive public contact in enforcement of laws and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 20%
- Plans, coordinates and supervises the inspection and testing of scales, motor fuel pumps and other weighing and measuring devices including computing, spring, counter, platform, jeweler, prescription, and point of sales scales for accuracy, correctness, and appropriate electrical/mechanical functions; oversees the inspection of packages consumer products.
- 20% +/- 10%
- Supervises staff and participates in the inspection and certification of weights and measures devices; implements policies and procedures to ensure compliance with laws, rules, and regulations; prepares reports indicating the number, types and results of inspections performed in the unit; prepares year-end report.
- 10% +/- 5%
- Reviews consumer complaints and takes action to resolve the complaint.
- 10% +/- 5%
- Meets with business owners/managers and/or device operators of applicable laws, specifications and tolerances; informs them of outcome of inspection and test, and of action required to correct devices not meeting specifications or tolerances.
- 20% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; evaluates training needs and provides instruction; approves mileage reports and timesheets; recommends discipline, disciplinary actions, discharge and salary increases; conducts employee performance evaluations; establishes and promotes employee morale.

Minimum Training and Experience Required to Perform Essential Job Functions

High School Education; vocational school/coursework required for Weights and Measures state certification; and three (3) years previous related experience requiring public contact; some supervisory experience desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

Ohio State Weights and Measures certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of related tools and equipment including weight verification kit, retail fuel prover, and tape measure.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including daily reports, inspectors and scanners, customer complaint forms, timesheets and mileage reports.
- Ability to comprehend a variety of reference books and manuals including weights and measures handbooks, tolerances and technical requirements, Ohio Weights and Measures Laws and Rules, and examination procedure outline.
- Ability to prepare inspection and test reports, annual report, weekly meeting notes, training classes and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret weights and measures legal terminology and language.
- Ability to communicate with co-workers, supervisor, staff, other County employees, business owners, and the general public.

Environmental Adaptability

- Work is performed in an office environment and in the field where employees may be subject to hot and cold weather, fumes, odors, dust and loud noises.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0051

Sponsored by: County Executive FitzGerald	An Ordinance establishing the Department of Communications, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Charter Section 3.09, subsection 2, gives Cuyahoga County Council the authority “[t]o establish departments, and divisions and sections within departments, under the supervision of the County Executive, and such boards, agencies, commissions, and authorities, in addition to or as part of those provided for in this Charter, as the Council determines to be necessary for the efficient administration of the County;” and,

WHEREAS, formally establishing a Department of Communications will enable the County to more efficiently and effectively communicate with the public, employees and the media; and,

WHEREAS, the Council has determined that the creation of a Department of Communications is necessary for the efficient administration of the County; and,

WHEREAS, this Council determines that it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Department.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Department of Communications is hereby officially established, and it shall be its own appointing authority pursuant to Section 9.04 of the Cuyahoga County Charter.

SECTION 2. The specific goals, duties, and other communications-related activities of the Department of Communications shall be further determined by the County Executive who shall employ and supervise a Director and such number of deputies, assistants, and employees as shall be reasonably necessary in carrying out the duties of the Department of Communications. Nothing in this Ordinance is intended to limit the ability of the County Executive and the Director of the Department of Communications to abolish positions for the purpose of enhancing the efficiency of operations or for any other reason permitted by general law.

SECTION 3. It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that

