



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JUNE 3, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE MAY 20, 2013 MEETING**
- 5. MATTER REFERRED TO COMMITTEE**
 - a) R2013-0086: A Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2013; approving an alternative procurement process; making awards to various providers in the total amount of \$733,306.00 for said services and programs for the period ending 6/30/2014; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - 1) Cuyahoga Community College in the amount of \$73,330.00.
 - 2) Cleveland State University in the amount of \$73,330.00.
 - 3) Cuyahoga County Office of Homeless Services in the total amount of \$242,500.00.
 - 4) Cleveland Municipal Court in the amount of \$104,146.00.
 - 5) Cuyahoga County Land Reutilization Corporation in the amount of \$100,000.00.
 - 6) The Legal Aid Society of Cleveland in the amount of \$75,000.00
 - 7) Cuyahoga County Department of Workforce Development in the amount of \$55,000.00.
 - 8) Cuyahoga County Soldiers' and Sailors' Monument Commission in the amount of \$10,000.00.

- b) Item "E" from Resolution No. R2013-0100 regarding \$244,698 fiscal appropriation for SH350470-Sheriff Jail Operations

6. DISCUSSION

- a) Cuyahoga County's first quarter financial update
- b) 5-year Health and Human Service Levy Fund Budget Plan

7. MISCELLANEOUS BUSINESS

8. OTHER PUBLIC COMMENT

9. ADJOURNMENT

*In accordance with Ordinance No. O2011-0020, as amended, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, MAY 20, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM**

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Gallagher, Jones, Greenspan and Brady were in attendance and a quorum was determined. Committee member Connally was absent from the meeting. Committee member Schron entered the meeting shortly after the roll call was taken. Councilmember Rogers was also in attendance.

A motion was then made by Mr. Miller, seconded by Mr. Gallagher and approved by unanimous vote to excuse Ms. Connally from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

The following citizens addressed the Committee regarding issues of concern to them relating to Resolution No. R2013-0086, a Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2013:

- a) Mr. Darnell Robertson, representing the Veterans of Ohio Service Organization; and**
- b) Ms. Ruby Nelson, Councilmember of the City of Warrensville Heights and Vice President of the Veterans of Ohio Service Organization.**

4. APPROVAL OF MINUTES FROM THE MAY 6, 2013 MEETING

A motion was made by Mr. Brady, seconded by Mr. Jones and approved by unanimous vote to approve the minutes of the May 6, 2013 meeting

5. MATTER REFERRED TO COMMITTEE

- a) R2013-0086: A Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2013; approving an alternative procurement process; making awards to various providers in the total amount of \$733,306.00 for said services and programs for the period ending 6/30/2014; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
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 - 5) Cuyahoga County Land Reutilization Corporation in the amount of \$100,000.00.
 - 6) The Legal Aid Society of Cleveland in the amount of \$75,000.00
 - 7) Cuyahoga County Department of Workforce Development in the amount of \$55,000.00.
 - 8) Cuyahoga County Soldiers' and Sailors' Monument Commission in the amount of \$10,000.00.

Mr. Greenspan addressed the Committee regarding Resolution No. R2013-0086. Discussion ensued.

Sr. Joanne Gross, Senior Policy Advisor; The Honorable Charles Patton, Judge of the Cleveland Municipal Court; Ms. Joyce Simmons, Veterans Treatment Docket Coordinator of Cleveland Municipal Court; Ms. Sherry Aldridge, Chief Probation Officer of Cleveland Municipal Court; Mr. Matthew Rubino, Director of the Office of Budget and Management; Mr. Richard Dechant, representing the Greater Cleveland Fisher House Task force; Mr. Rick Werner, Director of Health and Human Services; and Mr. Gus Frangos, President and General Counsel of the Cuyahoga County Land Reutilization Corporation, addressed the Committee regarding Resolution No. R2013-0086. Discussion ensued.

Committee members and Councilmembers asked questions of Sr. Gross, Judge Patton, Ms. Simmons, Ms. Aldridge, Mr. Rubino, Mr. Dechant, Mr. Werner, and Mr. Frangos pertaining to the item, which they answered accordingly.

No further legislative action was taken on Resolution No. R2013-0086.

6. DISCUSSION

- a) Update regarding Cuyahoga County's first quarter finances

Mr. Wade Steen, Fiscal Officer, addressed the Committee regarding Cuyahoga County's first quarter finances. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Steen pertaining to the item, which he answered accordingly.

7. MATTER REFERRED TO COMMITTEE

- a) R2013-0088: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Mr. Rubino addressed the Committee regarding Resolution No. R2013-0088. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Rubino pertaining to the item, which he answered accordingly.

On a motion by Mr. Brady with a second by Mr. Jones, Resolution No. R2013-0088 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

A motion was then made by Mr. Miller, seconded by Mr. Schron and approved by unanimous vote to reconsider Resolution No. R2013-0088.

A motion was made by Mr. Miller, seconded by Mr. Schron and approved by unanimous vote to amend Resolution No. R2013-0088 as follows:

In Section 1, Item DD.,

- 1. delete "*Cellular Phone 911 Surcharges*" and insert "*Emergency Operations Center*";**
- 2. delete "*BA1200959*" and insert "*BA1300959*";**
- 3. delete "*Capital Outlays*" and insert "*Other Expenses*"; and**
- 4. insert "*Funding Source: Funding for the Emergency Operations Center will come from various sources including bond proceeds and the General Fund*"**

In Section 2, Item M.,

- 1. delete "*IT601020*" and insert "*IT601021*"; and**
- 2. insert "*Funding Source: The General Fund provides funding for both departments. Thank you for your consideration regarding this matter.*"**

On a motion by Mr. Miller with a second by Mr. Brady, Resolution No. R2013-0088, was considered and approved by unanimous vote to be referred to the full Council agenda for seconding, as amended.

8. DISCUSSION

- a) 5-year Health and Human Service Levy Fund Budget Plan

Mr. Miller postponed the discussion of the 5-year Health and Human Service Levy Fund Budget Plan.

9. MISCELLANEOUS BUSINESS

Mr. Miller announced that the next Finance & Budgeting Committee meeting will be held on Monday, June 3, 2013 at 1:00 p.m.

10. OTHER PUBLIC COMMENT

No public comments were given.

11. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Jones with a second by Mr. Schron, the meeting was adjourned at 2:57 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0086

<p>Sponsored by: Councilmembers Connally, Greenspan and Simon</p> <p>Co-sponsored by: Councilmember Rogers</p>	<p>A Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2013; approving an alternative procurement process; making awards to various providers in the total amount of \$733,306.00 for said services and programs for the period ending 6/30/2014; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Chapter 5901 of the Ohio Revised Code established a veterans service commission in each Ohio county, among whose duties include providing for the “administration of assistance” to veterans and “establishing programs of outreach and coordination with other agencies to enhance available services to veterans within the county;” and

WHEREAS, the Veterans Service Commission of Cuyahoga County is required to annually determine the amount it needs to provide assistance to veterans and must prepare and submit a budget to the Cuyahoga County Council, such budget to be within a statutorily prescribed formula; and

WHEREAS, the Council may review the proposed budget, but is required to appropriate the requested amount so long as the proposed budget is within the statutorily prescribed formula; and

WHEREAS, the Veterans Service Commission of Cuyahoga County has not traditionally spent all of its annual appropriation, returning an average of \$1.2M per fiscal year to the General Fund of Cuyahoga County for fiscal years 2008 through 2011;” and

WHEREAS, by Ordinance No. O2012-0013, Cuyahoga County Council established the Veterans Services Fund, whereby the amounts appropriated and unspent by the Veterans Service Commission of Cuyahoga County are to be placed in a Veterans Services Fund and used to benefit veterans of the county; and

WHEREAS, \$733,306.00 has been deposited in the Veterans Services Fund from the 2012 appropriation for the Veterans Services Commission; and

WHEREAS, under Ordinance No. O2012-0013, Cuyahoga County Council shall determine the services and programs that shall be provided or funded from the Veterans Services Fund, consistent with the amount of funds available and with the purpose of the Fund; and

WHEREAS, under Ordinance No. O2012-0013, Council directed that 20% of the available funds each year shall be used for a workforce development program to assist veterans with the costs of post-secondary education; and

WHEREAS, Council now desires to determine the services and programs that shall be provided or funded from the remaining available 2012 funds, and the amounts to be designated for the services and programs; and

WHEREAS, Cuyahoga County Council has adopted and amended a Contracting and Purchasing Ordinance under which the appropriate contracting authority may approve an alternative procurement process when it is determined to be advantageous to the County; and

WHEREAS, in order to provide for the beneficial and immediate impact of these funds, Council has determined that it would be advantageous to the County to distribute the 2012 funds to public bodies with veterans related programs or services that benefit or exist to serve veterans or to non-profit agencies with existing or prior county contracts and programs or services dedicated to veterans.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an alternative procurement process for the one-time expenditure of available 2012 Veterans Services Funds, in the total amount of \$733,306.00, for the following services and programs in the 2013 calendar year:

- 1) Cuyahoga Community College, Veterans Services & Program Office for scholarships for veterans residing in Cuyahoga County in the amount of **\$73,330.00.**
- 2) Cleveland State University, Veterans Benefit Office, for scholarships for veterans residing Cuyahoga County in the amount of **\$73,330.00.**
- 3) Cuyahoga County Office of Homeless Services for
 - a. the Supportive Services for Veterans Families Program (Operation Cleveland Home Front) administered by MHS, Inc. in the amount of **\$175,000.00.**
 - b. move-in kits required for veterans entering permanent supportive housing in Cuyahoga County, supplied and administered by EDEN, Inc., in the amount of **\$47,500.00.**
 - c. the Louis Stokes Veterans Affairs Medical Center Community Resource and Referral Center (CRCC) for support of the veterans initiative to end homelessness in the amount of **\$20,000.00.**
- 4) Cleveland Municipal Court, Veterans Treatment Docket for operational support in the amount of **\$104,146.00.**

- 5) Cuyahoga County Land Reutilization Corporation for support of a revolving loan fund to rehab houses for veterans and provide financial counseling in the amount of **\$100,000.00**.
- 6) The Legal Aid Society of Cleveland for its Legal Services for U.S. Veterans program in the amount of **\$75,000.00**.
- 7) Cuyahoga County Department of Workforce Development for operational support of the CO-VETT United Way 2-1-1 program in the amount of **\$55,000.00**.
- 8) Cuyahoga County Soldiers' and Sailors' Monument Commission for outreach to recruit veterans as Monument volunteers, programming and transportation for Wade Park Campus Bound Veterans and annual recognition for active duty service members and veterans in the amount of **\$10,000.00**.

SECTION 2. Each of the offices, agencies, departments, or other bodies, awarded funds under the VSF in 2013 shall provide written reports to Council, by January 30, 2014 and July 30, 2014, summarizing the uses, amounts, and impacts of the distributed funds. Council may request additional information, in the form of oral or written reports.

SECTION 3. That the County Executive is authorized to execute any necessary agreements and contracts in connection with the authorized expenditures and all other documents consistent with this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: May 14, 2013
Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested on the Floor: May 14, 2013

Journal _____
_____, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0100

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 11, 2012, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2013 (Resolution No. R2012-0232) establishing the 2013 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2013 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 20A267 – Public Defender HHS PD141333 – Public Defender HHS Personal Services	BA1302156 \$ (61,435.91)

Funding Source: Funding is from the Health and Human Services Levy Fund.

B.	01A001 – General Fund PD140053 – Public Defender Personal Services	\$ 61,435.91	BA1302192
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Funding Source: Funding from the General Fund.

C.	54P570 – Broadview Road Drill Drop Project - Parma ST541136 – Broadview Road Drill Drop Project - Parma Other Expenses	\$ 300,000.00	BA1302197
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Funding Source: Financing is provided through the Water Pollution Control Fund of the Ohio Environmental Protection Agency. A 20-year loan will finance the project and Sewer District 1A (Parma) cash balances will finance the debt service.

D.	40A526 – Ohio Department of Transp. – Local Projs. Admin. CE785006 – ODOT - LPA Personal Services	\$ 14,787.62	BA1302198
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Funding Source: The source of funding for this project is \$400,000 from Federal Highway Administration funds passed through the Ohio Department of Transportation, \$44,000 County Road and Bridge funds, and the remaining approximate \$56,000 divided between the other counties along the byway (48% Summit, 34% Tuscarawas, and 18% Stark).

E.	01A001 – General Fund SH350470- Sheriff Jail Operations Capital Outlays	\$ 244,698.00	BA13022224
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Funding Source: Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

F1.	24A301 – Children and Family Services CF135467 – Administrative Services Other Expenses	\$ (19,109.64)	BA1302141
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F2.	20A303 – Children Services Fund CF134015 –Client Supportive Services Other Expenses	\$ 19,109.64	BA1302142
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Funding Source: The monies came from donations earmarked to be used for children-related services.

G.	20A635 – Title IV-E – Juvenile Court JC517326 – Title IV-E Administration – Juvenile Court Capital Outlay	\$ 10,000.00	BA1302218
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Funding Source: Revenues comes in the form of reimbursements through Title-IV-E of the Social Security Act for County expenses associated with the placement of children who are at risk or victims of abuse or neglect.

H.	01A001 – General Fund MI512780 – IT Reserve Capital Capital Outlay	\$ 65,000.00	BA1302219
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Funding Source: Funding comes from the General Fund reserves used for technology purchases and replacements.

I.	21A421 – Youth Services Subsidy JC753236 - Program Administration FY12-000 Capital Outlay	\$ 20,000.00	BA1302220
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Funding Source: Funding comes from state fiscal year 2013 RECLAIM grants (Reasoned and Equitable Community and Local Alternatives to the Incarceration of Minors) administered by the Ohio Department of Youth Services. The grant period will end June 30, 2013.

J1.	01A001 – General Fund IT601021 – IT Administration Other Expenses	\$ (19,772.31)	BA1302221
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J2.	01A001 – General Fund IT601047 – Web & Multi-Media Development Other Expenses	\$ (2,902.00)	
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J3.	01A001 – General Fund IT601088 – Security and Disaster Recovery Other Expenses	\$ (23,098.72)	
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J4.	01A001 – General Fund IT601096 – Engineering Services Other Expenses	\$ (19,644.58)	
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J5.	01A001 – General Fund IT601104 – Mainframe Operation Services Other Expenses Capital Outlay	\$ (321,882.13) \$ (6,000.00)	
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J6.	01A001 – General Fund IT601179 – User Supply Other Expenses	\$ (9.00)	
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J7.	01A001 – General Fund		
	IT601138 – WAN Services		
	Other Expenses	\$	(28,660.20)
	Capital Outlay	\$	(2,206.00)

Funding Source: Funding comes from the General Fund.

K.	20A819 – Geographic Information System			BA1302221
	IT470591 – Geographic Information System			
	Other Expenses	\$	(25,768.00)	
	Capital Outlay	\$	(662.50)	

Funding Source: Funding comes primarily from the Real Estate Assessment fund, which receives funding from a fee applied to moneys collected on any tax duplicate other than estate taxes.

SECTION 2. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM:	01A001 – General Fund			BA1302204
	CC012054 – Human Resources (Inactive)			
	Other Expenses	\$	143.39	
TO:	01A001 – General Fund			
	CC011106 – County Administrator (Inactive)			
	Other Expenses	\$	143.39	

Funding Source: General Fund.

B. FROM:	01A001 – General Fund			BA13022172
	PR191056 – Prosecutor’s General Office			
	Other Expenses	\$	50,000.00	
TO:	01A001 – General Fund			
	PR191056 – Prosecutor’s General Office			
	Capital Outlays	\$	50,000.00	

Funding Source: Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

C. FROM:	21A281 – NEORFC-FY09 Urban Area Security Initiative			BA1302222
	JA741447 – NEORFC-FY09 Urban Area Security Initiative			
	Personal Services	\$	39,500.00	

TO: 21A281 – NEORFC-FY09 Urban Area Security Initiative
 JA741447 – NEORFC-FY09 Urban Area Security Initiative
 Other Expenses \$ 39,500.00

Funding Source: Funding is from the United States Department of Homeland Security covering the period August 1, 2009 through May 30, 2014.

D. FROM: 21A888 – Justice System Reform Initiative **BA1302225**
 JA762948 – Justice System Reform Initiative
 Other Expenses \$ 2,975.92

TO: 21A888 – Justice System Reform Initiative
 JA762948 – Justice System Reform Initiative
 Capital Outlays \$ 2,975.92

Funding Source: Funding is from the State Justice Institute covering the period July 1, 2006 through June 30, 2009.

SECTION 3. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following cash transfers between County funds.

Fund Nos. /Budget Accounts **Journal Nos.**

A. FROM: 21A762 – Port Security Grant **JT1305185**
 JA767855 – Port Security Grant FFY09-2009/2012
 Transfer Out \$ 57,512.63

TO: 21A308 – EMA FY2009 Port Security WMD Exercise Program
 JA769984-Port Wide WMD Maritime Exercise
 Revenue Transfer \$ 57,512.63

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through March 31, 2013.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

