



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MARCH 11, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. RECEIPT OF CERTIFICATION BY DEMOCRATIC PARTY CENTRAL COMMITTEE OF COUNTY COUNCIL DISTRICT 10 FOR APPOINTMENT OF ANTHONY T. HAIRSTON (See Page 14)**
- 3. SWEARING-IN CEREMONY FOR NEWLY-APPOINTED CUYAHOGA COUNTY COUNCILMEMBER ANTHONY T. HAIRSTON**
- 4. ROLL CALL**
- 5. PLEDGE OF ALLEGIANCE**
- 6. SILENT MEDITATION**
- 7. PUBLIC COMMENT RELATED TO AGENDA**
- 8. APPROVAL OF MINUTES**
 - a) February 25, 2014 Committee of the Whole Meeting (See Page 15)
 - b) February 25, 2014 Regular Meeting (See Page 17)
- 9. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 10. MESSAGES FROM THE COUNTY EXECUTIVE**

11. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2014-0056: A Resolution confirming the County Executive's reappointment of The Honorable Michael Procuk, representing the Cuyahoga Region, to serve on the Cuyahoga County Planning Commission for the term 3/25/2014 - 3/24/2017, and declaring the necessity that this Resolution become immediately effective. (See Page 29)

Sponsors: Councilmembers Connally and Conwell

- 2) R2014-0057: A Resolution confirming the County Executive's reappointment of Ericka Thoms to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 3/25/2014 - 3/24/2018, and declaring the necessity that this Resolution become immediately effective. (See Page 33)

Sponsors: Councilmembers Connally and Conwell

- 3) R2014-0058: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 40)

- i) W. Christopher Murray, III, for the term 3/25/2014 - 3/31/2017.
- ii) Jeannet Wright for an unexpired term ending 1/31/2015.

Sponsors: Councilmembers Connally and Conwell

- 4) R2014-0059: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 45)

Sponsor: Councilmember Simon

b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2014-0050: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 3/11/2014 - 3/31/2017, and declaring the necessity that this Resolution become immediately effective: (See Page 48)

i) Appointments:

- a) Jacquelin Fields
- b) Jose Flores
- c) Elaine Henderson
- d) Lawrence Stallworth
- e) Robert Uncapher
- f) Stephene Uncapher
- g) Marlene Robinson-Statler

ii) Reappointments:

- a) Barbara Gripshover, M.D.
- b) Cecelia Huffman-White as Co-Chair
- c) Trudi Kozak
- d) Gilbert Kudrin
- e) Mark Lehman
- f) Naimah O'Neal
- g) Reverend Max Rodas
- h) Karen Butler as Co-Chair

Sponsors: Councilmembers Connally, Conwell, Germana, Miller, Simon, Hairston and Gallagher

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2014-0035: A Resolution confirming the County Executive's appointment of Mark A. Parks, Jr. upon his taking the oath of

office as Fiscal Officer of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective. (See Page 51)

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Committee of the Whole – Connally

- 2) R2014-0048: A Resolution approving the appointment of various individuals to serve on the College Savings Account Program Committee for an unexpired term ending 5/31/2017, and declaring the necessity that this Resolution become immediately effective: (See Page 53)

- i) Julian Rogers
- ii) Kahlil Seren

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 3) R2014-0049: A Resolution confirming the County Executive’s appointment of Lisa M. Hunt to serve on the Cuyahoga County Board of Developmental Disabilities for an unexpired term ending 1/31/2017, and declaring the necessity that this Resolution become immediately effective. (See Page 55)

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

d) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2014-0047: A Resolution confirming the County Executive’s appointment of Glenn Coyne to serve on the Northeast Ohio Areawide Coordinating Agency Board of Directors, and declaring the necessity that this Resolution become immediately effective. (See Page 57)

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

**e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING
AND REFERRAL TO COMMITTEE**

- 1) O2014-0007: An Ordinance amending Cuyahoga County Code Section 804.01(C): Component Two – Post-Secondary College or University Scholarship Program to approve revised geographical limitations on eligible institutions, to increase maximum yearly scholarships to \$1,500.00, and to enable the Program Administrator to repurpose unexpended funds allocated for scholarships; and declaring the necessity that this Ordinance become immediately effective. (See Page 60)

Sponsor: Councilmember Simon

12. LEGISLATION INTRODUCED BY EXECUTIVE

**a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION
UNDER SUSPENSION OF RULES**

- 1) R2014-0060: A Resolution amending the 2014/2015 Biennial Operating Budget for 2014 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 63)

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

- 2) R2014-0061: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, UAW Region 2-B, covering approximately 21 employees in the classification of Registered Nurse at the Sheriff's Department for the period 5/1/2013 - 4/30/2016; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 78)

Sponsor: County Executive FitzGerald/Department of Law and County Sheriff

- 3) R2014-0062: A Resolution authorizing agreements with various providers in the total amount not-to-exceed \$7,157,057.65 for child support services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 81)
 - i) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$2,341,394.08.
 - ii) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$2,463,617.61.
 - iii) Cuyahoga County Prosecuting Attorney's Office in the amount not-to-exceed \$2,352,045.96.

Sponsor: County Executive FitzGerald/ Department of Health and Human Services/Cuyahoga Job and Family Services

- 4) R2014-0063: A Resolution authorizing an agreement with Cuyahoga County Treasurer's Office in the amount not-to-exceed \$40,218.55 for child support services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 94)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2014-0064: A Resolution declaring official intent under U.S. Treasury Regulations with respect to reimbursements from bond proceeds of temporary advances, made for payments in

connection with the development of the County's Convention Center Hotel, prior to issuance of bonds, and related matters; and declaring the necessity that this Resolution become immediately effective. (See Page 101)

Sponsor: County Executive FitzGerald/Department of Public Works

- 2) R2014-0065: A Resolution making an award on RQ24787 to Cleveland Thermal, LLC for central heating and cooling services (steam and chilled water) and other related services at various County facilities for the period 4/1/2014 - 12/31/2033; authorizing the County Executive to execute the agreements and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 105)

Sponsor: County Executive FitzGerald/Department of Public Works

- 3) R2014-0066: A Resolution making an award on RQ29217 to Sterling Professional Group, LLC in the amount not-to-exceed \$876,150.00 for the Cuyahoga County Board of Elections Elevator Modernization Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 113)

Sponsor: County Executive FitzGerald/Department of Public Works

- 4) R2014-0067: A Resolution making an award on RQ28835 to Schirmer Construction LLC in the amount not-to-exceed \$2,279,945.11 for rehabilitation of Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Lindale; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$455,989.03 to fund said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 122)

Sponsor: County Executive FitzGerald/Department of Public Works/ Division of County Engineer

- 5) R2014-0068: A Resolution making an award on RQ27932 to Hatch Mott MacDonald, LLC in the amount not-to-exceed \$612,955.00 for engineering design services for resurfacing of West 130th Street from Brookpark Road to Lorain Avenue in the Cities of Brook Park and Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 141)

Sponsor: County Executive FitzGerald/Department of Public Works/ Division of County Engineer

- 6) R2014-0069: A Resolution authorizing an amendment to Contract No. CE1300176-01 with Perk Company, Inc. for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for additional funds in the amount not-to-exceed \$598,885.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 148)

Sponsor: County Executive FitzGerald/Department of Public Works/ Division of County Engineer

- 7) R2014-0070: A Resolution approving various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 154)

Sponsors: County Executive FitzGerald/Department of Human Resources on behalf of Personnel Review Commission

- 8) R2014-0071: A Resolution authorizing an Economic Development Fund Loan in the amount not-to-exceed \$1,500,000.00 to National Automotive Experts (NAE) Property Management II, LLC for assistance to purchase a facility located at 8370 Dow Circle, Strongsville; authorizing the Deputy Chief of Staff of Development or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 182)

Sponsor: County Executive FitzGerald/Department of Development

- 9) R2014-0072: A Resolution making an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$712,500.00 for Wide Area Network and telecom consultant services for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 187)

Sponsor: County Executive FitzGerald/Department of Information Technology

- 10) R2014-0073: A Resolution authorizing a revenue generating Underlying Agreement with City of Cleveland in the minimum amount of \$2,365,658.95 per annum for operation of jail services for City Prisoners, effective 6/1/2014; authorizing a Lease in connection with said agreement in the amount not-to-exceed \$1.00 per annum for use of the City's Central Prison Unit located at 1300 Ontario Street, 6th Floor, Cleveland; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 195)

Sponsor: County Executive FitzGerald/County Sheriff

- 11) R2014-0074: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$4,598,368.00 for management, healthcare and related services at the Cuyahoga County Correction Center for the period 4/1/2014 - 12/31/2014; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 200)

Sponsor: County Executive FitzGerald/County Sheriff

- 12) R2014-0075: A Resolution making awards on RQ28786 to various providers, each in the amount not-to-exceed \$961,392.00, for neighborhood collaborative services for the

Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 204)

- i) Catholic Charities Corporation – Fatima Family Center
- ii) Catholic Charities Corporation – St. Martin de Porres Family Center
- iii) The Harvard Community Services Center
- iv) Murtis Taylor Human Services System – East Cleveland
- v) Murtis Taylor Human Services System – Mt. Pleasant
- vi) City of Lakewood
- vii) Parma City School District
- viii) The Centers for Families and Children
- ix) University Settlement, Incorporated
- x) West Side Community House
- xi) YMCA of Greater Cleveland
- xii) Cuyahoga Metropolitan Housing Authority
- xiii) The East End Neighborhood House Association
- xiv) Word of Righteousness Family Life Center, Inc.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services

- 13) R2014-0076: A Resolution authorizing an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 for additional funds in the amount not-to-exceed \$676,606.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 241)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 14) R2014-0077: A Resolution authorizing an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men,

located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,709,920.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 246)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 15) R2014-0078: A Resolution authorizing an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families at the Norma Herr Women's Center, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,148,293.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 252)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2014-0043: A Resolution making an award on RQ28759 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 258)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Brady

- 2) R2014-0053: A Resolution authorizing the issuance of not-to-exceed \$39,900,000.00 County of Cuyahoga, Ohio Health Care Facilities Revenue Refunding Bonds, Series 2014 (The A.M. McGregor Home Project) for the purpose of refunding the outstanding principal amount of County of Cuyahoga, Ohio Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2009 (The A.M. McGregor Home Project), Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010A (The A.M. McGregor Home Project) and Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010B (The A.M. McGregor Home Project) that were issued to provide funds to assist The A.M. McGregor Home in financing costs of certain “hospital facilities” within the boundaries of the County; providing for the pledge of revenues for the payment of those bonds; authorizing the execution and delivery of a trust indenture, a lease agreement, a sublease and a bond purchase agreement; authorizing and approving related matters; and declaring the necessity that this Resolution become immediately effective. (See Page 260)

Sponsor: County Executive FitzGerald/Department of Development

Bond Counsel: Thompson Hine LLP

Committee Assignment and Chair: Economic Development & Planning – Schron

- 3) R2014-0055: A Resolution making an award on RQ28967 to Catholic Charities Corporation in the amount not-to-exceed \$554,240.00 for sanction compliance programming and support services for Ohio Works First families losing cash assistance for the period 3/1/2014 - 2/28/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 270)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Brady

d) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2014-0008: An Ordinance enacting the Cuyahoga County Voting Rights Law; updating the Cuyahoga County Equity Plan in Chapter 1101 of the Cuyahoga County Code in conformity therewith; and declaring the necessity that this Ordinance become immediately effective. (See Page 272)

Sponsors: County Executive FitzGerald and Councilmember Simon

13. MISCELLANEOUS COMMITTEE REPORTS

14. MISCELLANEOUS BUSINESS

15. PUBLIC COMMENT UNRELATED TO AGENDA

16. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, MARCH 25, 2014
3:00 PM / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, MARCH 25, 2014
5:00 PM / COUNCIL CHAMBERS

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.

Certification by Party Central Committee to Fill a Vacancy in County Office or City Office

R.C. 305.02, 731.43, 733.08, 733.31. If charter county or municipality, refer to charter for specific requirements.

February 27, 2014
East Cleveland, Ohio

To the Board of Elections of Cuyahoga County*

The undersigned respectfully certify that a vacancy in the office of County Council District 10,
for the County of Cuyahoga has occurred on 1/31/14,
(county or city) (date)
due to the resignation of Julian Rogers, who was a member of the
(death, resignation, etc.)
Democratic Party.

The Central Committee of the 10th County Council District of the Democratic Party has appointed, in accordance with law,
Anthony Hairston, who is a qualified elector residing at
423 Arbor Rd, Cleveland OH 44108, to hold the office and to perform the
duties thereof until a successor is elected and qualified as provided by law.

Cuyahoga County Central Committee
Signed: [Signature], Chairperson
Address 100 Ridgescreek Tr, Moreland Hills, OH 44102
Signed: [Signature], Secretary
Address 6405 FRANKLIN BL, CLEVELAND, OH 44102

Statement of Acceptance

I, Anthony Hairston, hereby accept appointment to the office of County Council District 10
for the County of Cuyahoga, in accordance with the provisions of law.
(county or city)

[Signature], Appointee

*A copy of this certificate must be sent to the Secretary of State, 180 E. Broad Street, 15th Floor, Elections Division, Columbus OH 43215 or P.O. Box 2828, Columbus, OH 43216

**WHOEVER COMMITS ELECTION FALSIFICATION
IS GUILTY OF A FELONY OF THE FIFTH DEGREE.**

FEB28'14 PM12:36

HR0314 PM12:04



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, FEBRUARY 25, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
3:00 PM

1. CALL TO ORDER

Council President Connally called the meeting to order at 3:04 p.m.

2. ROLL CALL

Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Greenspan, Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones, Simon and Connally were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO AGENDA

There was no public comment related to the agenda.

4. ITEMS REFERRED TO COMMITTEE

- a) R2014-0035: A Resolution confirming the County Executive's appointment of Mark A. Parks, Jr. upon his taking the oath of office as Fiscal Officer of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.

Mr. Mark Parks, County Executive FitzGerald's nominee for the position of Fiscal Officer, was called upon to deliver an opening statement. Mr. Parks provided background into his education, experience and qualifications for the position.

Councilmembers asked questions of Mr. Parks pertaining to his experience and expertise, which he answered accordingly.

County Executive FitzGerald expressed support for the confirmation of Mr. Parks as Fiscal Officer.

A motion was then made by Mr. Brady, seconded by Ms. Simon and approved by majority vote to refer the County Executive's nomination of Mr. Parks to the full Council with a recommendation for passage under second reading suspension of the rules, with Councilmember Greenspan casting the only dissenting vote.

- b) R2014-0040: A Resolution authorizing a Purchase and Sale Agreement with Playhouse Square Foundation in the amount of \$1.00 for the sale of County-owned property commonly known as the Loew's Building, located at 1501 Euclid Avenue, Cleveland; authorizing termination of the Indenture of Lease Agreement, as amended; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Nate Kelly, Deputy Chief of Staff for Development, and Ms. Bonita Teeuwen, Director of Public Works, addressed the Committee regarding Resolution No. R2014-0040.

Councilmembers asked questions of Mr. Kelly and Ms. Teeuwen pertaining to the item, which they answered accordingly. Discussion ensued.

No legislative action was taken on Resolution No. R2014-0040.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. PUBLIC COMMENT UNRELATED TO AGENDA

No public comments were given unrelated to the agenda.

7. ADJOURNMENT

With no further business to discuss, Council President Connally adjourned the meeting at 4:47 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 25, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
5:00 PM**

1. CALL TO ORDER

The meeting was called to order by Council President Connally at 5:05 p.m.

2. ROLL CALL

Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Miller, Brady, Germana, Gallagher, Schron, Conwell, Jones, Simon, Greenspan and Connally were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Connally requested a moment of silent meditation be dedicated in memory of Mrs. Margaret "Peggy" Doddridge, mother-in-law of Councilmember Schron, and Mr. Joseph White, Jr., husband of Ms. Cecelia Huffman-White, nominee for re-appointment to the Cuyahoga Regional HIV Health Services Planning Commission, who both recently passed away.

5. PUBLIC COMMENT RELATED TO AGENDA

Rev. Pamela Pinkney Butts addressed Council regarding issues of concern to her relating to Resolution No. R2014-0036, a Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga Arts and

Culture Board of Trustees, and also suggested Council President Connally consider running for Governor.

Mr. William Tarter addressed Council regarding issues of concern to him relating to the sale of county buildings, particularly Playhouse Square.

6. APPROVAL OF MINUTES

- a) February 11, 2014 Committee of the Whole Meeting
- b) February 11, 2014 Regular Meeting

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the February 11, 2014 Committee of the Whole and regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from the Council President.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive FitzGerald informed Council of legislation at the state level concerning changes to election laws including restricting voting on the Sunday before the election. He is seeking legal advice from the Law Department to address this issue.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2014-0048: A Resolution approving the appointment of various individuals to serve on the College Savings Account Program Committee for an unexpired term ending 5/31/2017, and declaring the necessity that this Resolution become immediately effective:
 - i) Julian Rogers
 - ii) Kahlil Seren

Sponsors: Councilmembers Connally and Conwell

Council President Connally referred Resolution No. R2014-0048 to the Human Resources, Appointments & Equity Committee.

- 2) R2014-0049: A Resolution confirming the County Executive's appointment of Lisa M. Hunt to serve on the Cuyahoga County

Board of Developmental Disabilities for an unexpired term ending 1/31/2017, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Connally and Conwell

Council President Connally referred Resolution No. R2014-0049 to the Human Resources, Appointments & Equity Committee.

3) R2014-0050: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 3/11/2014 - 3/31/2017, and declaring the necessity that this Resolution become immediately effective:

i) Appointments:

- a) Jacquelin Fields
- b) Jose Flores
- c) Elaine Henderson
- d) Lawrence Stallworth
- e) Robert Uncapher
- f) Stephene Uncapher
- g) Marlene Robinson-Statler

ii) Reappointments:

- a) Barbara Gripshover, M.D.
- b) Cecelia Huffman-White as Co-Chair
- c) Trudi Kozak
- d) Gilbert Kudrin
- e) Mark Lehman
- f) Naimah O'Neal
- g) Reverend Max Rodas
- h) Karen Butler as Co-Chair

Sponsors: Councilmembers Connally and Conwell

Council President Connally referred Resolution No. R2014-0050 to the Human Resources, Appointments & Equity Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL
FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2014-0036.

- 1) R2014-0036: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga Arts and Culture Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective:
 - i) Joseph P. Gibbons, Esq. for an unexpired term ending 3/31/2015.
 - ii) Eliza Wing for the term 4/1/2014 - 3/31/2017.

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Gallagher, Resolution No. R2014-0036 was considered and adopted by unanimous vote.

- 2) R2014-0047: A Resolution confirming the County Executive's appointment of Glenn Coyne to serve on the Northeast Ohio Areawide Coordinating Agency Board of Directors, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

Clerk Schmotzer read Resolution No. R2014-0047 into the record.

At the request of Councilmember Conwell, Chair of the Human Resources, Appointments & Equity Committee, Council President Connally referred Resolution No. R2014-0047 to the Human Resources, Appointments & Equity Committee.

c) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2014-0006: An Ordinance enacting Chapter 712 of the Cuyahoga County Code to establish guidelines for the County Community Development Block Grant Fund Program, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

Council President Connally referred Ordinance No. O2014-0006 to the Economic Development & Planning Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2014-0051 and R2014-0052.

- 1) R2014-0051: A Resolution amending the 2014/2015 Biennial Operating Budget for 2014 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2014-0051 was considered and adopted by unanimous vote.

- 2) R2014-0052: A Resolution expressing support for the Cleveland 2016 Host Committee, Inc.'s efforts to secure a National Presidential Convention in Cleveland in 2016, and authorizing the County Executive to negotiate and execute a contract with Cleveland 2016 Host Committee, Inc. in the amount of \$2,500,000.00 to support a bid for a National Presidential Nominating Convention in 2016, contingent upon a winning bid, and a contract with the appointed lead law enforcement agency to

contribute up to \$2,500,000.00 in law enforcement services and resources, contingent upon a winning bid, subject to reimbursement in the event of a security grant by the Federal Government; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald

Mr. Jon Pinney, an attorney with Kohrman, Jackson & Krantz, addressed Council regarding Resolution No. R2014-0052 and the process for submitting a bid for a 2016 National Presidential Convention. Discussion ensued.

On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2014-0052 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2014-0053: A Resolution authorizing the issuance of not-to-exceed \$39,900,000.00 County of Cuyahoga, Ohio Health Care Facilities Revenue Refunding Bonds, Series 2014 (The A.M. McGregor Home Project) for the purpose of refunding the outstanding principal amount of County of Cuyahoga, Ohio Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2009 (The A.M. McGregor Home Project), Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010A (The A.M. McGregor Home Project) and Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010B (The A.M. McGregor Home Project) that were issued to provide funds to assist The A.M. McGregor Home in financing costs of certain “hospital facilities” within the boundaries of the County; providing for the pledge of revenues for the payment of those bonds; authorizing the execution and delivery of a trust indenture, a lease agreement, a sublease and a bond purchase agreement; authorizing and approving related matters; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

Bond Counsel: Thompson Hine LLP

Council President Connally referred Resolution No. R2014-0053 to the Economic Development & Planning Committee.

- 2) R2014-0054: A Resolution authorizing a revenue generating Underlying Agreement with City of Euclid in the amount not-to-exceed \$2,600,000.00 for operation of jail services for County Euclid Prisoners for the period 4/1/2014 - 3/31/2019; authorizing a Lease in connection with said agreement in the amount-not-exceed \$5.00 for a County Jail satellite facility located at 545 East 222nd Street, Euclid; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/County Sheriff

Council President Connally referred Resolution No. R2014-0054 to the Public Safety & Justice Affairs Committee.

- 3) R2014-0055: A Resolution making an award on RQ28967 to Catholic Charities Corporation in the amount not-to-exceed \$554,240.00 for sanction compliance programming and support services for Ohio Works First families losing cash assistance for the period 3/1/2014 - 2/28/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Connally referred Resolution No. R2014-0055 to the Health, Human Services and Aging Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2014-0038, R2014-0039, R2014-0041, R2014-0042, R2014-0044, R2014-0045 and R2014-0046.

- 1) R2014-0038: A Resolution declaring that public convenience and welfare requires resurfacing of Bennett Road from Edgerton Road to just south of Bridgewater Drive in the City of North Royalton; total estimated project cost \$1,580,669.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County

Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Public Works/ Division of County Engineer and Councilmember Gallagher

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Miller with a second by Mr. Gallagher, Resolution No. R2014-0038 was considered and adopted by unanimous vote.

- 2) R2014-0039: A Resolution approving Right-of-Way plans as set forth in Plat No. M-5018 for rehabilitation of East 49th Street Bridge No. 00.54 over abandoned railroad tracks in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/ Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2014-0039 was considered and adopted by unanimous vote.

- 3) R2014-0041: A Resolution authorizing an agreement with City of Olmsted Falls for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2014 - 12/31/2016; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Human Resources and Councilmember Gallagher

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Gallagher, Resolution No. R2014-0041 was considered and adopted by unanimous vote.

- 4) R2014-0042: A Resolution authorizing an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 1/1/2013 - 12/31/2015 for additional funds in the amount not-to-exceed \$888,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Law

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2014-0042 was considered and adopted by unanimous vote.

- 5) R2014-0044: A Resolution authorizing an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for the MomsFirst Program for the Invest in Children Program for the period 1/1/2014 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood **and Councilmembers Simon and Miller**

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2014-0044 was considered and adopted by unanimous vote.

- 6) R2014-0045: A Resolution authorizing an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$1,339,104.00 for the Early Childhood Mental Health Program for the Invest in Children Program for the period 1/1/2014 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood **and Councilmembers Simon and Miller**

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2014-0045 was considered and adopted by unanimous vote.

- 7) R2014-0046: A Resolution authorizing an agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$906,000.00 for the Newborn Home Visiting Program for the Invest in Children Program for the period 1/1/2014 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood **and Councilmembers Simon and Miller**

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2014-0046 was considered and adopted by unanimous vote.

d) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2014-0031: A Resolution making an award on RQ28818 to Karvo Paving, Co. in the amount not-to-exceed \$8,372,654.20 for reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road intersection in the City of Shaker Heights and Village of Highland Hills; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$418,632.71 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Public Works/ Division of County Engineer **and Councilmember Connally**

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2014-0031 was considered and adopted by unanimous vote.

- 2) R2014-0034: A Resolution authorizing the issuance of not-to-exceed \$11,955,000.00 County of Cuyahoga, Ohio Economic Development Revenue Refunding Bonds, Series 2014 (Cleveland Hearing and Speech Center Project), for the purpose of refunding the outstanding principal amount of County of Cuyahoga, Ohio Tax-exempt Variable Rate Economic Development Revenue Bonds, Series 2008 (Cleveland Hearing and Speech Center Project), that were issued to provide funds to assist the Cleveland Hearing and Speech Center in financing costs of a project consisting generally of the acquisition, construction, improvement, furnishing and equipping of real and personal property consisting of an approximately 48,000 square foot headquarters and operations facility located at 11635 Euclid Avenue, Cleveland, Ohio; authorizing the execution and delivery of a loan agreement and trust indenture; authorizing the execution and delivery of a bond purchase agreement and authorizing the execution and delivery of certain other documents and actions in connection with the issuance of such bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Development and Councilmember Conwell

Bond Counsel: Thompson Hine LLP

Mr. Schron introduced a proposed substitute on the floor. A motion was then made by Mr. Schron, seconded by Mr. Miller and approved by unanimous vote to adopt the proposed substitute.

On a motion by Mr. Schron with a second by Mr. Gallagher, Resolution No. R2014-0034 was considered and adopted by unanimous vote, as substituted.

e) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2014-0003: An Ordinance amending Cuyahoga County Code Chapter 506: Procurement Card Program Policies and Procedures to approve revised Cuyahoga County Procurement Card Program Policies and Procedures, effective 3/1/2014; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

On a motion by Mr. Jones with a second by Mr. Miller, Ordinance No. O2014-0003 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Greenspan reported that the Council Operations & Intergovernmental Relations Committee will meet on Monday, March 10, 2014 at 9:00 a.m.

Mr. Brady reported that the Health, Human Services & Aging Committee will meet on Wednesday, March 5, 2014 at 1:00 p.m.

Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, March 4, 2014 at 10:00 a.m.

12. MISCELLANEOUS BUSINESS

Council President Connally introduced several Eagle Scouts in attendance at the meeting.

13. PUBLIC COMMENT UNRELATED TO AGENDA

Ms. Juanita Gowdy addressed Council regarding issues of concern to her relating to her daycare facility and license.

14. ADJOURNMENT

With no further business to discuss, Council President Connally adjourned the meeting at 6:08 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0056

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive's reappointment of The Honorable Michael Procuk, representing the Cuyahoga Region, to serve on the Cuyahoga County Planning Commission for the term 3/25/2014 - 3/24/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cuyahoga County Planning Commission is authorized by Ohio Revised Code Section 713.22 in which its members serve three year terms; and

WHEREAS, County Executive Ed FitzGerald has reappointed The Honorable Michael Procuk to serve on the Cuyahoga County Planning Commission for the term 3/25/2014 – 3/24/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the reappointment of The Honorable Michael Procuk, representing the Cuyahoga Region, to serve on the Cuyahoga County Planning Commission for the term 3/25/2014 – 3/24/2017.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the



EDWARD FITZGERALD
Cuyahoga County Executive

February 24, 2014

C. Ellen Connally, President
Cuyahoga County Council
Cuyahoga County Administration Building
1219 Ontario Street, 4th Floor
Cleveland, OH 44113

Re: *Cuyahoga County Planning Commission*

Dear President Connally:

I am pleased to nominated the following individual to continue his service on the Cuyahoga County Planning Commission:

- **Mayor Michael Procuk (Cuyahoga Region)**

To ensure geographic diversity on the Planning Commission, Cuyahoga County is divided into eight separate regions. Within each region, a leader from one community will serve on this body. The Cuyahoga County Planning Commission is authorized by Ohio Revised Code Section 713.22 and its members serve three year terms. Upon confirmation, each of the above nominees will immediately commence service on the Planning Commission.

A copy of Mayor Procuk's biography is attached hereto. As his biography details, Mayor Procuk has served as an elected official for more than twenty years, including over a decade as the mayor of the Village of Brooklyn Heights. He has taken a leadership role in several collaborative governmental groups, including serving as the President of the Cuyahoga Valley Council of Governments and the Chairman of the Solid Waste Policy Committee. He has been an excellent representative on the Planning Commission and I am pleased that is willing to continue to serve on this important body.

I ask that these appointments be set for confirmation as soon as possible. Should you or any of your colleagues have any questions, please feel free to contact my Special Assistant, James Boyle at 216-698-2089.

Sincerely,

Edward FitzGerald
Cuyahoga County Executive

Mayor Procuik
Village of Brooklyn Heights

Years in office . . . 10+ (Since 2001), Re-elected 3rd term 2010-13, served 10-Years prior on Village Council

Educational background . . . Valley Forge High School 1971

Work experience . . . 28 years insurance agent, Professional Designation LUTCF, Nationwide Insurance Companies

Personal . . . i.e. family . . .

- *Married 38 years to Beverly
- *Son, Michael Jr., – Resides in Hagerstown, MD
- *Grandson, Michael Procuik, age 10
- *Daughter, Amanda Jean Apathy, married (Blaine) – Resides in Brooklyn Hts.
- *Grandson, Logan M. Apathy, age 4
- *Grandson, Chance J. Apathy, age 2
- *Granddaughter, Gianna Jean Apathy, born 7-20-11

B.P.O.E. Parma Elks Member 28 years
Past Exalted Ruler 91-92 & 1997
Golden Elk Recipient 2003

N.O.A.C.A. Governing Board Member since 2003

Cuyahoga Valley Scenic Railroad Cleveland Advisory Council

Greater Cleveland Safety Council Board Member

Cuyahoga Valley Council of Governments President

Ohio & Erie Canal National Heritage Corridor Committee – Appointed 06-08 by The Secretary of the Interior Gale Norton, Washington D.C.)

Cuyahoga County Planning Commission/Solid Waste Committee Chairman

Avid sports fanatic for all Cleveland teams

Will play golf, anytime, anywhere!

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0057

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive’s reappointment of Ericka Thoms to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 3/25/2014 - 3/24/2018, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for the planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four year term; and

WHEREAS, County Executive Ed FitzGerald has reappointed Ericka Thoms to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 3/25/2014 – 3/24/2018; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the reappointment of Ericka Thoms to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 3/25/2014 – 3/24/2018.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



EDWARD FITZGERALD
Cuyahoga County Executive

March 3, 2014

C. Ellen Connally, President
Cuyahoga County Council
1219 Ontario Street, 4th Floor
Cleveland, OH 44113

Re: *Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHS)*

Dear President Connally:

Pursuant to Ohio Revised Code Section 340.02, I have submit for consideration the following individual to continue her serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County ("ADAMHS"):

- **Ericka Thoms**

As you know, ADAMHS is an 18 member body that provides mental health and substance abuse guidance to Cuyahoga County's residents. The members of this body serve four year terms and are not compensated for their service. The appointing authority is split equally between Cuyahoga County and the State of Ohio.

I have attached a brief biography of Ms. Thoms as well as her submission for re-nomination. Ms. Thoms has been an active member of the ADAMHS Board and has provided probing comments about the operation of this body as deep financial cuts from the State of Ohio have drastically altered the delivery of necessary services to our residents. I am honored that Ms. Thoms has agreed to continue her tenure on this body and her experience is essential at this crucial time.

I ask that this appointment be set for confirmation as soon as possible. Should you or any of your colleagues have any questions, please feel free to contact my Special Assistant, James Boyle at 216-698-2089.

Sincerely,

Edward FitzGerald
Cuyahoga County Executive

cc: William Denihan

Ericka Thoms

Current

- **Policy Analyst at Federal Reserve Bank of Cleveland**

Past

- Public Policy Manager at The Center for Health Affairs
- Policy Associate at Voices for Ohio's Children
- Policy and Planning Associate at The Center for Community Solutions

Education

- Case Western Reserve University School of Law
- Hiram College
- Sussex Elementary

Experience

Policy Analyst

Federal Reserve Bank of Cleveland

February 2013 – Present

Working with team to build bank's government relations capacity and increase public officials' understanding of the Federal Reserve Bank of Cleveland and the overall reserve system. Developing internal and external communications for Bank staff and congressional offices. Tracking legislation. Meeting with congressional staff and coordinating meetings for bank leadership.

Public Policy Manager

The Center for Health Affairs

August 2012 – January 2013

- Advocated with state legislators on issues of interest to the organization
- Researched public policy issues
- Wrote publications for a wide range of audiences
- Prepared materials on organization priorities for incoming Ohio General Assembly and

Northeast Ohio members of Congress

- Attended Ohio Hospital Association Finance Committee meetings and reported out to CHA Reimbursement Forum
- Represented organization in community meetings and briefed leadership
- Managed usage of Volume Statistics database and provided membership monthly reports on data

Policy Associate

Voices for Ohio's Children

February 2009 – August 2012

- Organized statewide effort to enact a refundable Earned Income Tax Credit and make current Child and Dependent Care Credit refundable
- Coordinated monthly federal policy working group meetings
- Met with legislators and staff on the local, state, and federal levels to discuss policy priorities
- Updated content, and provided appropriate policy materials and web links for the Voices website
- Wrote articles for Voices ENewsletter, Our Voices, and other communications materials
- Assisted with building community awareness of Voices policy through trainings, presentations, dissemination of background information
- Assisted with building advocacy capacity for our Public Policy Partners, strategic partners and Board members through advocacy trainings and advocacy-capacity building activities
- Wrote issue papers and testimony on local, state, and federal issues
- Coordinated public policy forums, legislative briefings, and other policy-related events

Policy and Planning Associate

The Center for Community Solutions

January 2007 – February 2009

- Established a statewide coalition, Ohio Federal Budget Coalition (OFBC), dedicated to adequate funding for health, human services, education, and environmental programs
- Directed OFBC in consultation with other key coalition leaders
- Provided in-depth analysis of major social service, tax, and fiscal policy for coalition members, policy makers, community leaders, and others
- Wrote articles for agency journal and website
- Drafted grant proposals and reports
- Convened Northeast Ohio Human Services Advocates Network (HSAN)
- Provided HSAN members with relevant policy analysis, legislative updates, and access to key policy makers and experts

- Updated local and national funders regarding public policy and advocacy project efforts
- Developed and conducted workshops and trainings for advocates, legislators, legislative staff and media on federal budget issues
- Regularly met with Members of Congress and their staffs regarding the impact of federal legislation on their constituents
- Facilitated meetings with Members of Congress and their staffs for consumers of key federal services, such as Food Stamps, Medicaid, and Head Start

Advocacy Coordinator

The Center for Community Solutions

November 2003 – January 2007

- Convened Northeast Ohio Human Services Advocates Network (HSAN)
- Provided HSAN members with relevant policy analysis, legislative updates, and access to key policy makers and experts
- Researched public policy issues
- Wrote articles for Planning & Action and the organizational web site
- Monitored weekly meetings of the Cuyahoga County Commissioners
- Wrote reports of the Cuyahoga County Commissioners activities relating to health and human services and education policy
- Scheduled legislative appointments
- Coordinated federal, state, and county budget trainings for advocates
- Maintained lists and advocacy team files

Coalition Coordinator

Ohio Free the Vote Coalition

June 2004 – October 2004

- Increase community awareness of voting rights of formerly incarcerated people
- Network with Cleveland area organizations
- Design and conduct workshops
- Oversee volunteers and outreach workers

James Boyle - Boards and Commissions Form - Office of Boards and Commissions

From: <donotreply@cuyahogacounty.us>
To: <Jboyle@cuyahogacounty.us>
Date: 10/29/2013 6:14 PM
Subject: Boards and Commissions Form - Office of Boards and Commissions

A Web site user submitted the Boards and Commissions Form with the following information:

Last Name : Thoms

First Name : Ericka

City : Seven Hills

State : Select a state

Zip : 44131

Phone Number : 2162587454

Email Address : ericka.thoms@gmail.com

Please select the boards/commissions/councils you would like to be considered for. : Alcohol, Drug Addiction and Mental Health Services (ADAMHS) -

Why are you interested in serving on this board/commission/council? : I have served on the ADAMHS Board since its inception and find it to be a rewarding way to contribute to my community. These are important issues that shape many aspects of life in our county and I enjoy being a part of the holistic approach the ADAMHS Board uses to meet the variety of needs in Cuyahoga County. I was diagnosed with severe depression in my 20s and have managed the disease ever since. I have been blessed to have the resources to deal with my disease and value the opportunity to help those who have not been so lucky.

What qualities do you possess that would make you a good candidate to serve on this board/commission/council? : I synthesize information and multiple points of view well. I am often able to come up with a consensus position to balance all interests. I bring the perspective of one who is in recovery from mental illness to our discussions. I am passionate about health and human services generally and bring that to my contributions at the Board.

What professional experience do you have that would make you a good candidate to serve on this board/commission/council? : I have worked as a public policy advocate since 2003. Until recently I have worked solely at health and human services agencies such as The Center for Community Solutions and Voices for Ohio's Children.

Are there any relationships, including but not limited to business or family relationships, that may be perceived as creating a conflict of interest for your service on the Board and/or Commission for which you have applied? If so, please detail the circumstances: : No.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0058

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive’s appointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and,

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civic development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent for industrial revenue bond financing; and,

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and,

WHEREAS, the members of CCCIC Board of Trustees shall serve for three year terms; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated the following individuals to serve on the CCCIC’s Board of Trustees:

- a) W. Christopher Murray, III (County Class) for the term 3/25/2014 – 3/31/2017; and
- b) Jeannet Wright (County Class) for a vacant unexpired term ending 1/31/2015.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of the following individuals to serve on the CCCIC's Board of Trustees:

- a) W. Christopher Murray, III (County Class) for the term 3/25/2014 – 3/31/2017; and
- b) Jeannet Wright (County Class) for a vacant unexpired term ending 1/31/2015.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



EDWARD FITZGERALD
Cuyahoga County Executive

February 25, 2014

C. Ellen Connally, President
Cuyahoga County Council
1219 Ontario Street, 4th Floor
Cleveland, OH 44113

Re: *Cuyahoga County Community Improvement Corporation Board of Trustees*

Dear President Connally:

I have nominated the following individuals to serve on the Board of Trustees for the Cuyahoga County Community Improvement Corporation Board of Trustees:

- **Chris Murray (County Class);**
- **Jeannet Wright (County Class);**

The CCCIC is established pursuant to Ohio Revised Code Section 1724 and the members come from both the public and private sectors. As you know, the CCCIC recently amended its by-laws regarding the appointment of the eleven members of the CCCIC Board of Trustees. Five of the Trustees are known as "County Class" and the remaining members are "Private Sector Class" Trustees.

Mr. Murray recently assumed the role of Senior Budget Analyst for Cuyahoga County and is well versed in the operation this county. Ms. Wright has willingly assumed the position of County Treasurer and has performed admirably in her tenure in this position. Both of these public servants have more than a decade of service with Cuyahoga County and each has a wealth of operational and historic knowledge of county operations. They will be excellent additions to this important body.

Should you or any of your colleagues have any questions, please feel free to contact my Special Assistant, James Boyle at 216-698-2089.

Sincerely,

Edward FitzGerald
Cuyahoga County Executive

Jeannet Wright

Jeannet Wright, is currently the Acting Treasurer for Cuyahoga County. Jeannet has extensive experience in government fiscal processes. Jeannet is responsible for the collecting of real estate taxes on all properties in Cuyahoga County. The Treasurer's Division mails real estate tax bills semi-annually. The county treasurer is responsible for investing and safeguarding over \$500 million a year.

Most recently, Jeannet was the Business Administrator for the Treasurer's Office. Jeannet was brought into this role to manage the department day to day operations and to create efficient and effective processes for the Agency and its customers. Jeannet was quickly given the opportunity to fill the role of County Treasurer in an Acting capacity.

Throughout her career, Jeannet has always been known for her hard work, attention to detail and commitment to excellent customer service. In the capacity of Acting Treasurer, Jeannet is the Chairperson for the Investment Advisory Committee, a member of the Ohio Treasurer's Association and a board member for the Cuyahoga County Land Reutilization Corporation.

Jeannet enjoys taking leadership roles. Jeannet currently serves as Servant Leader at her church for the Pastoral Care Ministry additionally; she teaches Sunday School, works in the kitchen and serves as a Trustee. Jeannet also volunteers with the Helping Hands Ministry, where they distribute produce to the community, provide groceries twice a year, sponsor community back to school events, Christmas toy drives and provide community meals.

Jeannet graduated from The Ohio State University with a Bachelor of Science Degree in Finance.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0059

Sponsored by: Councilmember Simon	A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00 in the 2014-2015 Biennial Budget for each component of the Program; and

WHEREAS, Council has determined to allocate an amount to College Now Greater Cleveland for Component Two of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0050

<p>Sponsored by: Councilmembers Connally and Conwell</p> <p>Co-sponsored by: Councilmembers Germana, Miller, Simon, Hairston and Gallagher</p>	<p>A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 3/11/2014 - 3/31/2017, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the goal of the Cuyahoga Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and,

WHEREAS, the Membership and Outreach committee of the Cuyahoga Regional HIV Health Services Planning Council recommend the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and,

WHEREAS, the Regional HIV Health Services Planning Council is a 40 member body serving staggered terms; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga Regional HIV Services Planning Council for the term 3/11/2014 – 3/31/2017:

- 1) Appointments:
 - a) Jacquelin Fields
 - b) Jose Flores
 - c) Elaine Henderson
 - d) Lawrence Stallworth
 - e) Robert Uncapher

- f) Stephene Uncapher
- g) Marlene Robinson-Statler

2) Reappointments:

- a) Barbara Gripshover, M.D.
- b) Cecelia Huffman-White as Co-Chair
- c) Trudi Kozak
- d) Gilbert Kudrin
- e) Mark Lehman
- f) Naimah O'Neal
- g) Reverend Max Rodas
- h) Karen Butler as Co-Chair

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the appointment or reappointment of the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 3/11/2014 – 3/31/2017:

1) Appointments:

- a) Jacquelin Fields
- b) Jose Flores
- c) Elaine Henderson
- d) Lawrence Stallworth
- e) Robert Uncapher
- f) Stephene Uncapher
- g) Marlene Robinson-Statler

2) Reappointments:

- a) Barbara Gripshover, M.D.
- b) Cecelia Huffman-White as Co-Chair
- c) Trudi Kozak
- d) Gilbert Kudrin
- e) Mark Lehman
- f) Naimah O'Neal
- g) Reverend Max Rodas
- h) Karen Butler as Co-Chair

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0035

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive's appointment of Mark A. Parks, Jr. upon his taking the oath of office as Fiscal Officer of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article V, Section 5.01 of the Charter of Cuyahoga County, each of the offices provided for in Article V shall be appointed by the County Executive, subject to the confirmation by Council; and,

WHEREAS, Article V, Section 5.02 of the Charter provides for the powers, duties, and qualifications of the Fiscal Officer; and,

WHEREAS, the County Executive has nominated Mark A. Parks, Jr. for the appointment to the position of Fiscal Officer; and,

WHEREAS, the Council has undergone review and scheduled a Confirmation Hearing which was noticed to the public and held in an open meeting on February 25, 2014; and,

WHEREAS, the Council elects to confirm the County Executive's appointment of Mark A. Parks, Jr. to the position of Fiscal Officer; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Mark A. Parks, Jr. to serve as Fiscal Officer upon his taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 11, 2014

Committee(s) Assigned: Committee of the Whole

Journal CC013

March 11, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0048

Sponsored by: Councilmembers Connally and Conwell	A Resolution approving the appointment of various individuals to serve on the College Savings Account Program Committee for an unexpired term ending 5/31/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 804.02 of the Cuyahoga County Code, entitled Cuyahoga County College Savings Account Program, creates the Cuyahoga County College Savings Account Program; and,

WHEREAS, Section 804.02(L) of the Cuyahoga County Code, states “a College Savings Account Program Committee shall provide advice and fundraising support to the Administration and rule on appeals from Administration decisions on eligibility and qualified use of funds” for the Cuyahoga County College Savings Account Program; and,

WHEREAS, Section 207.03(B) of the Cuyahoga County Code, provides that County Council shall appoint two members to the College Savings Account Program Committee, one of whom must be a parent of a student residing in Cuyahoga County; and,

WHEREAS, the term of office of each member of the College Savings Account Program Committee appointed by County Council shall be four years, and the initial terms shall commence on June 1, 2013; and,

WHEREAS, the County Council recommends that Julian Rogers and Kahlil Seren serve on the College Savings Account Program Committee to complete the unexpired terms ending May 31, 2017; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Council of Cuyahoga County hereby approves the appointment of the following individuals to serve on the College Savings Account Program Committee for an unexpired term ending 5/31/2017:

- i) Kahlil Seren
- ii) Julian Rogers

SECTION 2. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Commission. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 25, 2014

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC013
March 11, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0049

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive’s appointment of Lisa M. Hunt to serve on the Cuyahoga County Board of Developmental Disabilities for an unexpired term ending 1/31/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Section 5126.02, the County of Cuyahoga shall have its own county board of developmental disabilities; and,

WHEREAS, pursuant to the provisions in Ohio Revised Code Section 5126.021, the Cuyahoga County Board of Developmental Disabilities consists of seven members. Five members are appointed by the County and two members are appointed by the Probate Court; and,

WHEREAS, members appointed to fill a vacancy of the Cuyahoga County Board of Developmental Disabilities shall serve a term of four years; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated Lisa M. Hunt to be appointed to serve the Cuyahoga County Board of Developmental Disabilities for a vacant unexpired term ending January 31, 2017; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Lisa M. Hunt to be appointed to serve on the Cuyahoga County Board of Developmental Disabilities for the vacant unexpired term ending January 31, 2017.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0047

Sponsored by: Councilmembers Connally and Conwell	A Resolution confirming the County Executive’s appointment of Glenn Coyne to serve on the Northeast Ohio Areawide Coordinating Agency Board of Directors, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Section 307.14, the Northeast Ohio Areawide Coordinating Agency (NOACA) was established; and,

WHEREAS, NOACA provides for transportation and environmental planning which encompasses the Cleveland/Lorain-Elyria metropolitan region including the five Ohio counties of Cuyahoga, Geauga, Lake, Lorain and Medina, including the City of Cleveland; and,

WHEREAS, in accordance with the Code of Regulations, NOACA aims to (1) improve the quality of life of the region’s citizens by enhancing the region’s long term economic development potential and by protecting its environmental quality; (2) assist member local governments and agencies in addressing local and regional issues in a cooperative manner; and (3) assure equitable flow and prudent expenditure of public funds; and,

WHEREAS, the NOACA Board of Directors shall consist of representatives from the five-county area; and,

WHEREAS, the Code of Regulations of NOACA provides that the County Executive shall designate one appointee as a member to the Board of Directors; and,

WHEREAS, the County Executive appointee shall serve until resignation, removal by the County Executive, or other vacancy; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has submitted the name of Glenn Coyne, FAICP to serve as his appointee on the Northeast Ohio Areawide Coordinating Agency (NOACA) Board of Directors; and,

Committee Report/Second Reading/Referred to Committee: February 25, 2014
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC013
March 11, 2014

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0007

Sponsored by: Councilmember Simon	An Ordinance amending Cuyahoga County Code Section 804.01(C): Component Two – Post-Secondary College or University Scholarship Program to approve revised geographical limitations on eligible institutions, to increase maximum yearly scholarships to \$1,500.00, and to enable the Program Administrator to repurpose unexpended funds allocated for scholarships; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Section 804.01 of the County Code established the Cuyahoga County Educational Assistance Program (the “Program”); and

WHEREAS, Section 804.01 of the County Code was amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Implementation and administration of the Program during its initial year of operation have highlighted possible design changes to improve the effectiveness of the Program; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 804.01(C)(1) of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions underlined):

1. Component Two of the Cuyahoga County Educational Assistance Program provides financial assistance for Cuyahoga County residents seeking a postsecondary college or university degree at institutions located within ~~Cuyahoga County~~ the State of Ohio.

SECTION 2. Section 804.01(C)(2) of the Cuyahoga County Code is hereby amended to read as follows (deletions struck though and additions underlined):

1. Individual one (1) year renewable scholarships will be awarded up to an initial maximum of ~~\$1,250.00~~ \$1,500.00. If allocated and awarded funds are unexpended due to the ineligibility of a scholarship recipient, the administrator of the Program may use such funds to equally supplement each of the scholarship amounts awarded to the remaining, eligible scholarship recipients within the cohort of that ineligible scholarship recipient.

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0060

<p>Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management</p>	<p>A Resolution amending the 2014/2015 Biennial Operating Budget for 2014 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 10, 2013, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2014/2015 (Resolution No. R2013-0229) establishing the 2014/2015 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2014 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2014/2015 Biennial Operating Budget for 2014 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	40A069 – Capital Projects Future Debt Issuance		BA1400035
	CC768374 – Courts Tower Sealant Replacement		
	Personal Services	\$	193,000.00
	Other Expenses	\$	322,000.00
	Capital Outlays	\$	3,864,844.00

Funding Source: Funding for this project will come from future debt issuance. Temporary use of reserves.

B.	40A069 – Capital Projects Future Debt Issuance		BA1400036
	CC768382 – Justice Center Fire Protection Upgrades		
	Personal Services	\$	73,600.00
	Other Expenses	\$	122,000.00
	Capital Outlays	\$	1,465,410.00

Funding Source: Funding for this project will come from future debt issuance. Temporary use of reserves.

C.	40A069 – Capital Projects Future Debt Issuance		BA1400037
	CC768390 – Justice Center Perimeter Security, Keying and ADA Parking		
	Personal Services	\$	37,800.00
	Other Expenses	\$	63,000.00
	Capital Outlays	\$	756,000.00

Funding Source: Funding for this project will come from future debt issuance. Temporary use of reserves.

D.	40A069 – Capital Projects Future Debt Issuance		BA1400038
	CC768408 – Justice Center 4 th Floor Windows		
	Personal Services	\$	25,000.00
	Other Expenses	\$	42,000.00
	Capital Outlays	\$	498,240.00

Funding Source: Funding for this project will come from future debt issuance. Temporary use of reserves.

E.	40A069 – Capital Projects Future Debt Issuance		BA1400039
	IT768416 – Security Cameras		
	Capital Outlays	\$	50,000.00

Funding Source: Funding for the new Security Cameras and Security camera upgrades will come from future debt issuance. Temporary use of reserves.

F.	20A816 – Solid Waste Plan Update		BA1400637
	SM522581 – Solid Waste Plan Update 2012		
	Other Expenses	\$	11,200.00

Funding Source: The District receives funding from solid waste generation fees

G.	21A089 – Great Lakes Restoration	BA1400641
	CE758128 – Scranton Road Peninsula Restoration	
	Capital Outlay	\$ 134,089.00

Funding Source: Funding is from the United States Fish and Wildlife Services for the grant period 3-1-2011 through 1-18-2014 on a reimbursement basis.

H.	20A635 – Title IV-E - Juvenile Court	BA1407367
	JC517318 – Title IV-E – Juvenile Court	
	Other Expenses	\$ 1,346,008.00

Funding Source: Funding comes from reimbursement for County expenditures as allowable under Title IV-E of the Social Security Act. There are sufficient funds for this appropriation.

SECTION 2. That the 2014/2015 Biennial Operating Budget for 2014 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM:	01A001 –General Fund	BA1400040
	CT577106 –Risk & Property Management	
	Other Expenses	\$ 117,455.95
TO:	01A001–General Fund	
	MI512459 –Risk Management-Contracts	
	Other Expenses	\$ 117,455.95

Funding Source: Funding is from the General Fund covering the period January 1, 2014 through December 31, 2014.

B. FROM:	22A961 –Home 2013	BA1400041
	DV714188 –Home Administration Operations FY2013	
	Personal Services	\$ 59,370.00
TO:	22A961–Home 2013	
	DV714188 –Home Administration Operations FY2013	
	Other Expenses	\$ 59,370.00

Funding Source: Funding is from the Investment Partnership Program with the United States Department of Housing and Urban Development covering the period January 1, 2013 through December 31, 2014.

C. FROM:	21A837 –State Homeland Security (SHSG)	BA1400047
	JA763490 –SHSP FY12-Region 2 Training & Exercise 12/14	
	Capital Outlays	\$ 10,000.00
TO:	21A837–State Homeland Security (SHSP)	
	JA763490 –SHSP FY12-Region 2 Training & Exercise 12/14	
	Other Expenses	\$ 10,000.00

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC013
March 11, 2014



EDWARD FITZGERALD
Cuyahoga County Executive

CUYAHOGA COUNTY
FISCAL OFFICER



March 4, 2014

Clerk of County Council

Dear Ms. Schmotzer:

A brief summary of the fiscal items that will be submitted for consideration for adoption on first reading at the regular County Council meeting scheduled for March 11, 2014, are presented below.

Additional Appropriation Summary – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original appropriation level that is required to cover expenditures that exceed the original estimate. A budget review document is provided for General Fund and Health & Human Services Levy Fund impact items.

A reduction in appropriation is requested in conjunction with the close-out of a program, grant, project or decertification of an encumbrance.

* Impact of fiscal item is included in the current projection and ending fund balance.

Temporary/Permanent Use of Reserves	Amount
Capital Projects – To appropriate funding to cover expenses for the Courts Tower Sealant Replacement project. Funding is from a future debt issuance. Temporary use of reserves.	\$4,379,844.00
Capital Projects – To appropriate funding to cover expenses for the Justice Center Fire Protection Upgrades. Funding is from a future debt issuance. Temporary use of reserves.	\$1,661,010.00
Capital Projects – To appropriate funding to cover expenses for the Justice Center Perimeter Security, Keying and ADA Parking. Funding is from a future debt issuance. Temporary use of reserves.	\$856,800.00
Capital Projects – To appropriate funding to cover expenses for the Justice Center 4 th Floor Windows project. Funding is from a future debt issuance. Temporary use of reserves.	\$565,240.00
Information Technology – To appropriate funding to cover expenses for the purchase of security cameras throughout the County. Funding is from a future debt issuance. Temporary use of reserves.	\$50,000.00
TOTAL	\$7,512,894.00

Other Operating Funds	Amount
Solid Waste – Additional appropriation to cover subscriptions, postage, and miscellaneous expenses requested during the budget process. Funding is from solid waste generation fees.	\$11,200.00
Juvenile Court – Additional appropriation for Shelter Care contracts. Funding is from reimbursements for County expenditures allowable under Title IV-E of the Social Security Act.	\$1,346,008.00
TOTAL	\$1,357,208.00

Grants/Projects	Amount
Public Works/Road & Bridge – To appropriate the Scranton Road Peninsula Restoration grant for the Ohio and Erie Canal Towpath Trail from the U.S. Fish and Wildlife Services	\$134,089.00
TOTAL	\$134,089.00

Total Additional Appropriations - All Funds	\$9,004,191.00
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The following represents the overall changes made to the Annual Appropriation Measure for 2014 since its adoption on December 10, 2013 Resolution R2012-0229. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

APPROPRIATION STATUS SUMMARY:

	<u>03/11/14 Agenda</u>	<u>Year to Date*</u>	<u>Adjusted Annual Appropriation</u>
General Fund Impact	\$ 0.00	\$ 377,204,012.00	\$ 377,204,012.00
HHS Levy Impact	\$ 0.00	\$ 235,311,170.00	\$ 235,210,013.00
Other Fund Impact	\$ <u>9,004,191.00</u>	\$ <u>693,398,558.16</u>	\$ <u>743,111,929.64</u>
Total Impact	\$ 9,004,191.00	\$1,305,913,740.16	\$ 1,355,627,111.64

* 2014-2015 appropriation levels adopted by resolution R2013-0229 on December 10, 2014.

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts or between different resolution categories within the same budget account.

General Fund/Health & Human Services *	Amount
Risk & Property Management – Realigning appropriation from Risk & Property Management to Risk Management Contracts to reflect proper certification of a contract. Funding is from the General Fund.	\$117,455.95
Job and Family Services/CSEA – Realigning appropriation within the Cuyahoga Support Enforcement Agency account to cover projected equipment charges. Funding is from 66% from Title IV-D of the Social Security Act, 2% fees for services, State Child Support Allocation, and the Health & Human Services Levy Fund.	\$10,000.00
TOTAL	\$127,455.95

Grants/Projects	Amount
Development – Realigning appropriation within the HOME Administration Operations FY 2013 fund to cover a pending contract. Funding is from the U.S. Department of Housing and Urban Development.	\$59,370.00
Justice Services – Realigning appropriation within the State Homeland Security FY12 Region 2 Training & Exercise fund to cover required training costs. Funding is from the U.S. Department of Homeland Security.	\$10,000.00
TOTAL	\$69,370.00

Total Appropriation Transfers - All Funds	\$196,825.95
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Cash Transfer Summary – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

General Fund/Health & Human Services *	Amount
Soil and Water Conservation – A cash transfer to provide the annual General Fund subsidy to the Soil and Water Conservation District. Funding is a General Fund subsidy matched by the Ohio Department of Natural Resources.	\$75,000.00
TOTAL	\$75,000.00

Total Cash Transfers - All Funds	75,000.00
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Thank you for your consideration regarding this matter.

Sincerely,

A handwritten signature in black ink that reads "W. Christopher Murray, II". The signature is written in a cursive style with a double underline under the name.

W. Christopher Murray, II
Interim Director, Office of Budget & Management
cmurray@cuyahogacounty.us
(216) 443-7175
Fax: (216) 443-8193

Request Description	Title IV-E appropriation for contractual services
Requesting Agency	Juvenile Court
Funding Source	Title IV-E
Total Impact	\$1,346,008
Status	Not Recommended
Agenda Date	March 11, 2014

Summary of Request

Request to increase Juvenile Court Title IV-E appropriation in the amount of \$1,346,008 for Shelter Care contracts. The contracts were approved in January and are effective March 1, 2014.

OBM recommends waiting until after first quarter review to increase appropriation because 1) a \$340,000 realignment within the Court’s Title IV-E budget between account numbers (index codes) would provide sufficient appropriation to certify the contracts now and 2) first quarter projections would determine whether the appropriation increase would adhere to the Fiscal Office’s policy to limit expenditures to available resources for each special revenue fund.

Background Information

The Court plans to increase the amount of Title IV-E it spends on Shelter care (JC517318/0293) because the Court is spending less of its RECLAIM Ohio grant dollars on Shelter care than it has in prior years. The state fiscal year 2014 RECLAIM Ohio grant increased over 2013, but the Court is using it for other programs.

OBM Recommendation and Impact Statement

The Fiscal Office policy in the 2012/2013 Budget Plan addresses the use of Special Revenue Funds on page III-7: “[e]xpenditures in these funds are strictly limited to the mandates of the funding source and the resources available.” OBM recommends further analysis to determine whether an increase of \$1.3 million would violate this fiscal policy and cause an operating deficit (i.e. current expenditures exceeding current revenues). The increase would bring current appropriation in both Juvenile Court Title IV-E index codes (subfund 20A-635) to \$3,684,393; this exceeds the current year budget of \$2,630,923 for this subfund’s revenues. The Court fiscal staff has cautioned that Title IV-E revenues may decline from 2012 and 2013 levels because those years included “catch-up” for prior years when the County did not have enough staff to process all the Title IV-E reimbursements.



Recommendation for Appropriation Request

Juvenile Court - Title IV-E subfund 20A-635 (both index codes)

Revenues	
2013 Revenues – actual	\$1,543,219
2014 Revenues – current budget	\$2,630,923
Expenditures	
2014 original appropriation	\$2,338,385 (excludes \$986,473 carryover)
2014 total budget requested	\$4,670,866 (includes \$986,473 carryover)
Cash Balance	
Current available cash balance for additional appropriations	\$1,409,825 (\$4,734,683 current cash as of 2/21/14 less \$3,324,858 2014 total appropriation)

This shift which reduced the use of RECLAIM Ohio funds for Shelter care became effective at the start of the 2014 grant period on July 1, 2013. If the plan to increase the use of Title IV-E for Shelter care had been communicated to OBM during 2014/15 budget development, the analysis and recommendations for a balanced budget could have incorporated some or all of this increase. The budget that the Court separately submitted to Council also did not include this shift to Title IV-E. The Court initially requested this increase in October for the 2013 budget. The Court agreed to wait until 2014 because the contracts were not scheduled to be approved until early 2014, and the 2013 appropriation authority would have expired at the close of the fiscal year.

OBM recommended a realignment within current appropriations to certify the contracts before April 1, and the Court declined. A review of the request to increase appropriation after first quarter would provide assurance that this subfund has sufficient available resources for the entire appropriation request.

This request does not have a direct impact on the General Fund or HHS levy.



EDWARD FITZGERALD
Cuyahoga County Executive

CUYAHOGA COUNTY
FISCAL OFFICER



MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council

FROM: W. Christopher Murray, II, Interim Director, Office of Budget & Management

DATE: March 4, 2014

RE: Fiscal Resolution Items

The Office of Budget & Management is requesting that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of March 11, 2014. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

Resolution: Additional Appropriations

A.	40A069 – Capital Projects Future Debt Issuance	BA1400035
	CC768374 – Courts Tower Sealant Replacement	
	Personal Services	\$ 193,000.00
	Other Expenses	\$ 322,000.00
	Capital Outlays	\$ 3,864,844.00

Additional Appropriation is requested for the Justice Center to replace all building sealants including sealant at wall panels, louvers, windows, curtain walls, doors and building envelope penetrations. This project also will repair stone spalls and cracks in the Courts Tower. Funding for this project will come from future debt issuance. Temporary use of reserves.

B.	40A069 – Capital Projects Future Debt Issuance	BA1400036
	CC768382 – Justice Center Fire Protection Upgrades	
	Personal Services	\$ 73,600.00
	Other Expenses	\$ 122,000.00
	Capital Outlays	\$ 1,465,410.00

Additional appropriation is requested for the Justice Center to install a smoke control system, install new exit signage, install a sprinkler system, and install smoke barriers to improve the life safety of the building. Funding for this project will come from future debt issuance. Temporary use of reserves.

C.	40A069 – Capital Projects Future Debt Issuance	BA1400037
	CC768390 – Justice Center Perimeter Security, Keying and ADA Parking	
	Personal Services	\$ 37,800.00
	Other Expenses	\$ 63,000.00
	Capital Outlays	\$ 756,000.00

Fiscal Office
Office of Budget & Management
1219 Ontario Street, Cleveland, OH 44113, (216) 443-7220, FAX (216) 443-8193
Ohio Relay Service (TTY) 711

Additional appropriation is requested for the Justice Center to repair/replace carbon monoxide sensors, institute a key management system, install/modify accommodations for public ADA parking, and install two pre-assembled security buildings at the garage entrances on Lakeside and West 3rd. Funding for this project will come from future debt issuance. Temporary use of reserves.

D.	40A069 – Capital Projects Future Debt Issuance CC768408 – Justice Center 4 th Floor Windows	BA1400038
	Personal Services	\$ 25,000.00
	Other Expenses	\$ 42,000.00
	Capital Outlays	\$ 498,240.00

Additional appropriation is requested for the Justice Center to replace the glazing, frames, head flashing and all sealants on the windows on the 4th floor only. Funding for this project will come from future debt issuance. Temporary use of reserves.

E.	40A069 – Capital Projects Future Debt Issuance IT768416 – Security Cameras	BA1400039
	Capital Outlays	\$ 50,000.00

Additional appropriation is requested for the Department of Information Technology to purchase and refresh security cameras throughout the County. Funding for the new Security Cameras and Security camera upgrades will come from future debt issuance. Temporary use of reserves.

F.	20A816 – Solid Waste Plan Update SM522581 – Solid Waste Plan Update 2012	BA1400637
	Other Expenses	\$ 11,200.00

Appropriation is requested to provide for subscriptions, postage, and miscellaneous expenses for the Solid Waste Management District. These items were requested during the budget process, but were missed. The District receives funding from solid waste generation fees and is self supporting.

G.	21A089 – Great Lakes Restoration CE758128 – Scranton Road Peninsula Restoration	BA1400641
	Capital Outlay	\$ 134,089.00

Appropriation is requested for the Scranton Road Peninsula Restoration grant for construction services provided for the Ohio and Erie Canal Towpath Trail. Funding is from the United States Fish and Wildlife Services for expenses incurred during the grant period 3-1-2011 through 1-18-2014 on a reimbursement basis.

H.	20A635 – Title IV-E - Juvenile Court JC517318 – Title IV-E – Juvenile Court	BA1407367
	Other Expenses	\$ 1,346,008.00

The Juvenile Court requests additional appropriation for Shelter Care contracts for the period of January 1, 2014 through December 31, 2014. Funding comes from reimbursement for County expenditures as allowable under Title IV-E of the Social Security Act. There is a sufficient cash balance for this request.

Resolution: Appropriation Transfers:

A.	FROM:	01A001 –General Fund		BA1400040
		CT577106 –Risk & Property Management		
		Other Expenses	\$	117,455.95
	TO:	01A001–General Fund		
		MI512459 –Risk Management-Contracts		
		Other Expenses	\$	117,455.95

Transfer appropriations within the General Fund to reflect proper certifications of a contract with Hylant Group Inc. (CE1200705) for insurance related to risk management. Funding is from the General Fund covering the period January 1, 2014 through December 31, 2014.

B.	FROM:	22A961 –Home 2013		BA1400041
		DV714188 –Home Administration Operations FY2013		
		Personal Services	\$	59,370.00
	TO:	22A961–Home 2013		
		DV714188 –Home Administration Operations FY2013		
		Other Expenses	\$	59,370.00

Transfer appropriations within the Department of Development Home Administration Operations FY2013 Grant for a pending contract (AG1400026). Funding is from the Investment Partnership Program with the United States Department of Housing and Urban Development covering the period January 1, 2013 through December 31, 2014.

C.	FROM:	21A837 –State Homeland Security (SHSG)		BA1400047
		JA763490 –SHSP FY12-Region 2 Training & Exercise 12/14		
		Capital Outlays	\$	10,000.00
	TO:	21A837–State Homeland Security (SHSP)		
		JA763490 –SHSP FY12-Region 2 Training & Exercise 12/14		
		Other Expenses	\$	10,000.00

Transfer appropriations within the Department of Public Safety and Justice Services State Homeland Security grant for required training. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2008 through August 31, 2014.

D.	FROM:	20A600 – Cuyahoga Support Enforcement Agency		BA1400042
		SE496000 –Child Support Enforcement Agency		
		Other Expenses	\$	10,000.00
	TO:	20A600 – Cuyahoga Support Enforcement Agency		
		SE496000 –Child Support Enforcement Agency		
		Capital Outlay	\$	10,000.00

The Division of Jobs and Family Services Office of Child Support have requested to realign appropriation to cover projected equipment charges for the remainder of the year. CSEA is funded by reimbursement

through Title IV-D of the Social Security Act at the rate of 66%, the State Child Support allocation, fees for services (2% of collections), and the County's Health and Human Services Levy Fund.

Resolution: Cash Transfers:

A.	FROM:	01A001 – General Fund			JT1400002
		SU513150 – Soil Conservation			
		Transfer Out	\$	75,000.00	
	TO:	20N306 – Soil and Water Conservation			
		SW500058 – Soil and Water Conservation			
		Revenue Transfer	\$	75,000.00	

A transfer is requested to provide the annual subsidy support to the Soil and Water Conservation District. The County's subsidy is matched by the Ohio Department of Natural Resources.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0061

Sponsored by: County Executive FitzGerald/Department of Law and County Sheriff	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, UAW Region 2-B, covering approximately 21 employees in the classification of Registered Nurse at the Sheriff's Department for the period 5/1/2013 - 4/30/2016; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Department of Law has been engaged in collective bargaining negotiations with the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America UAW Region 2-B, (hereinafter collectively referred to as "UAW Region 2-B"), for a collective bargaining agreement ("CBA") covering approximately 21 employees in the classification of Registered Nurse at the Sheriff's Department; and,

WHEREAS, the parties have met on multiple occasions in a consolidated effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of UAW Region 2-B ratified the proposed tentative agreement; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, the Department of Law and the County Executive are recommending that Council approve the proposed CBA; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the successor CBA between Cuyahoga County and UAW Region 2-B, covering approximately 21 employees in the classification of Registered Nurse at the Sheriff's Department effective 5/1/2013 – 4/30/2016, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the successor CBA between the County and the UAW Region 2-B shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC013
March 11, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0062

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing agreements with various providers in the total amount not-to-exceed \$7,157,057.65 for child support services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the contracts and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services (“CJFS”) has submitted three (3) Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed \$7,157,057.65 for child support services for the period 1/1/2014 - 12/31/2014 as follows:

- a) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$2,341,394.08;
- b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$2,463,617.61; and
- c) Cuyahoga County Prosecuting Attorney’s Office in the amount not-to-exceed \$2,352,045.96.

WHEREAS, the Title IV-D Cooperative Agreements are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODSFS) regulations in order to specify the services, which will be rendered by each of these three (3) entities pertaining to the establishment, modification and enforcement of child support obligations, in accordance with applicable child support regulations; and,

WHEREAS, the primary goal of these cooperative agreements are to enable the County to recover the 66%, or up to \$7,157,057.65 Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Domestic Relations Court, Juvenile Court, and the County Prosecutor’s Office in providing these Title IV-D services to CJFS Office of Child Support Services; and,

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of these three (3) agencies; and,

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes the Title IV-D Cooperative Agreements with various providers for child support services in the total amount not-to-exceed \$7,157,057.65 for the period 1/1/2014 - 12/31/2014 as follows:

- a) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$2,341,394.08;
- b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$2,463,617.61; and
- c) Cuyahoga County Prosecuting Attorney’s Office in the amount not-to-exceed \$2,352,045.96.

SECTION 2. That the County Executive is hereby authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC013
March 11, 2014



17 a-c

Item Details:

Agency/Dept. Name:	Cuyahoga Support Enforcement Agency	Agency/Dept. Head Name:	Joseph Gauntner
Type of Request:	Contract/Amendment		
Request Prepared by:	Ronald J. Studeny	Telephone No.	216-515-8451

SUMMARY OF REQUESTED ACTION:

The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of three (3) Title IV-D Cooperative Agreement Contracts.

I. NovusAgenda Summary of Requested Action

Novus Title: Cuyahoga Job and Family Services, Office of Child Support Services 2014 Title IV-D Cooperative Agreement Contracts with Domestic Relations Court (RQ WT-14-29917); Juvenile Court (RQ WT-14-29920); and Prosecutor's Office (RQ WT-14-29921)

A. Scope of Work Summary

1. The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of three (3) Title IV-D Cooperative Agreement Contracts. These Contracts are with: the Cuyahoga County Court of Common Pleas, Division of Domestic Relations (Domestic Relations Court) in the amount of **\$2,341,394.08**; the Cuyahoga County Court of Common Pleas, Division of Juvenile Court (Juvenile Court) in the amount of **\$2,463,617.61**; and the Cuyahoga County Prosecuting Attorney's Office (Prosecutor's Office) in the amount of **2,352,045.96**. The three Contracts total to an amount not to exceed **\$7,157,057.65**, and each Contract is for the period January 1, 2014 to December 31, 2014
2. The primary goal of the Contracts is to enable the County to recover up to \$7,157,057.65 in IV-D child support expenses through Federal Financial Participation (FFP) reimbursement.
3. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio

Department of Jobs and Family Services (ODJFS) regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations.

B. Procurement

1. Child support services provided to CJFS/OCSS by the Domestic Relations Court, the Juvenile Court and the Prosecutor's Office via intra-county agency Cooperative Agreement Contracts between CJFS/OCSS and the Domestic Relations Court, CJFS/OCSS and the Juvenile Court and CJFS/OCSS and the Prosecutor's Office.

C. Contractor

1. Cuyahoga County Court of Common Pleas, Division of Domestic Relations; Cuyahoga County Court of Common Pleas, Division of Juvenile Court; and Cuyahoga County Prosecuting Attorney's Office

D. Project Status and Planning

1. CJFS/OCSS enters into a Cooperative Agreement each calendar year with each of the Domestic Relations Court, the Juvenile Court and the Prosecutor's Office for IV-D child support services provided by each Court and the Prosecutor's Office during that year.

2. In order for the County to be able to receive FFP reimbursement of IV-D expenses incurred by the three entities during the first three months of 2014, each Contract has to be approved by the County by March 31, 2014 and then sent to the State of Ohio Office of Child Support for its approval of the Contracts.

3. The Contracts require manual execution by March 31, 2014.

F. Funding

1. The Contract amounts would be funded 100% by FFP.

2. The Domestic Relations Court, the Juvenile Court and the Prosecutor's Office bill CJFS/OCSS each month for the IV-D services they each provide to CJFS/OCSS in a month.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS) regulations, in order to specify the services which will be rendered by each of these three (3) entities pertaining to the establishment, modification and enforcement of Child Support Obligations, in accordance with applicable Child Support Regulations. Both the Domestic Relations Court and the Juvenile Court conduct hearings on Title IV-D Child Support matters and issue Court orders containing their findings via Journal Entries. The Prosecutor's Office is the CJFS/OCSS legal representative at these Court hearings.

The execution of these Cooperative Agreement Contracts enables the County to recover the 66% Federal Financial Participation (FFP) reimbursement portion of the expenses incurred by Domestic Relation Court, Juvenile Court, and the Prosecutor's Office in providing these Title IV-D services to CJFS/OCSS, which for 2014 would equal up to \$7,157,057.65. This

dollar amount is reimbursed to the County General Fund to offset the expenditures of these three Agencies. Without approval of these Cooperative Agreement Contracts, this reimbursement to the County General Fund cannot occur. There are also various Federally and Locally mandated performance standards which are contained in these Cooperative Agreement Contracts.

Explanation for late submittal:

These Agreements are being submitted late due to the inordinate time the State of Ohio has taken for its initial review and approval of the 2014 Agreements to enable CJFS/OCSS to have the documents executed by the parties.

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

The increase in contract costs from the previous year is due to higher 2014 budgeted staffing, occupancy and indirect cost expenses for Domestic Relations Court.

Financial Information:

Funding source:

Federal

Explanation:

These contract costs will be funded 100% by Federal Financial Participation (FFP) Funds.

Total Amount Requested:

\$7,157,057.65

ATTACHMENTS:

Click to download

- [Domestic Relations Court Findings for Recovery](#)
- [Juvenile Court Findings for Recovery](#)
- [Prosecutor's Office Findings for Recovery](#)
- [Dom. Rel. Court - Contract History](#)
- [Juv. Court - Contract History](#)
- [Prosecutor's Office - Contract History](#)
- [Department Acknowledgement Form](#)
- [Signed Justification](#)
- [Dom. Rel. Court - 2014 IV-D Contract TAB](#)
- [Juv. Court - 2014 IV-D Contract TAB](#)
- [Prosecutor's Office - 2014 IV-D Contract TAB](#)
- [Dom. Rel. Court - 2013 Evaluation](#)
- [Prosecutor's Office - 2013 Evaluation](#)
- [Juvenile Court - 2013 Evaluation](#)
- [Agreement Cover - Domestic Relations - TAB](#)
- [Agreement Cover - Juvenile Court - TAB](#)
- [Agreement Cover - Prosecuting Attorney - TAB](#)
- [Vouchers - 3](#)

History

Time

Who

Approval

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Domestic Relations Court

Contract No.: AG1300058 Time Period: 01/01/13-12/31/13

Service Description: Perform IV-D Child Support Services for the CJFS/OCSS

Original Contract Amount: \$2,038,053.87

Amendment Amount: N/A

Performance Indicators: The Domestic Relations Court shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; have the Client in any Non-IV-D Child Support case complete an "Application For Title IV-D Services" form prior to a hearing taking place; forward a completely filled out "Application For IV-D Services" form signed by the Custodial Parent via the Inter-County mail service no later than the day following the signature date; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having authority over Domestic Relations Court activity shall attend all scheduled meetings with the CJFS/OCSS; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract; accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate state or federal audit directly related to the provisions of this contract.

Actual performance versus performance indicators (include statistics): Domestic Relations Court submitted invoices within the 30-day requirement. At the end of each quarter throughout 2013, Domestic Relations Court had consistently resolved over 90% of the requested actions. The Domestic Relations Court was very helpful in working together with CJFS/OCSS to make acceptable changes to enable a smoother processing of cases for the clients that we serve. This effort continued to reduce work duplication and allowed for greater staffing efficiencies in each area. Domestic Relations Court leadership and staff continues to provide above average service and consistently goes above and beyond in attempts to resolve issues, work collaboratively together and participate in policy and procedure development geared toward improving both efficiencies in processing and customer service.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: The Domestic Relations Court has consistently met all requirements and exceeded in the areas of requested action resolution and billing. The Court has been especially helpful in working with CJFS/OCSS in regards to issues that present themselves. Domestic Relations Court representatives and Administrative Judge continue to make themselves available at regular contractual meetings. There has been a collaborative, positive working relationship between both the CJFS/OCSS and Domestic Relations Court. The Waiver Compromise Program and changes to Local Rules have been implemented, and there has been no significant issues regarding these changes. The Court continues to maintain a high level of communication with the CJFS/OCSS, and works timely and thoroughly to resolve service issues. The CJFS/OCSS plans on working collaboratively with Domestic Relations Court as changes driven by H.B.337 have been implemented. The Domestic Relations Court continues to make all efforts to work collaboratively with CJFS/OCSS.

Cuyahoga Job and Family Services – Office of Child Support Services

02/20/2014

User Department

Date

County Contract Eval - DDR 2013.doc

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Juvenile Court

Contract No.: AG1300059 Time Period: 01/01/13 – 12/31/13

Service Description: Perform IV- D Child Support Services for the CJFS/OCSS

Original Contract Amount: \$2,463,045.02

Amendment Amount: N/A

Performance Indicators: The Juvenile Court shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; provide an alleged father the opportunity to voluntarily acknowledge paternity and attempt to establish paternity by legal process established under State law; establish an order for support or complete service of process within 90 calendar days of locating absent parent; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; shall supply to CJFS/OCSS any copies of Journal Entries requested within 5 working days of the request; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having decision making authority at Juvenile Court shall attend all scheduled meetings with the CJFS/OCSS; shall furnish to the CJFS/OCSS copies of all Journal Entries issued, including those entries involving the Cuyahoga Department of Children & Family Services activity of placing a child into County custody, or removing a child from County custody, within 5 working days after they are journalized in their Clerk's Office; shall furnish copies to the CJFS/OCSS of all Paternity actions filed with the Ohio Central Paternity Registry (OCPR) at the time that they are being forwarded to OCPR, which shall be no later than 5 days after they are journalized in their Clerk's Office; shall maintain a 95% Disposition Rate in both "Parent/Child Relationship" and "Support" cases; shall utilize a "Magistrate Hearing Checklist: document to be used to monitor Magistrate prepared Journal Entries to ensure that items such as all the Participant's Social Security Numbers are included when statutorily directed; shall utilize the Health Insurance Investigation Form received from the Prosecutor's to address medical insurance coverage for all cases; the Journal Entry shall include medical insurance policy numbers; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

Actual performance versus performance indicators (include statistics): Although the Juvenile Court did submit their invoices on a more timely basis in 2013 compared to 2012, the tracking reports reflected that Juvenile Court consistently did not resolve the CJFS/OCSS's requested actions due to delays in processing. These delays prevent the CJFS/OCSS from meeting mandated timeframes required by the Ohio Administrative Code.

Concerns that were present in the 2012 contractual period continued to present themselves during this contractual period. One of the major concerns is what has been captured by many as the unreasonable delay in the docketing schedule. These delays are documented through the CJFS/OCSS's tracking of the filings and actions submitted to the court for processing. This delay in scheduling has had a negative impact overall on the performance of the Juvenile Court. The lack of timeliness in docketing and case processing is not only a barrier for our clients, but it also

CONTRACT/AGREEMENT EVALUATION FORM
**(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)**

has a negative fiduciary impact. The delay in court hearings eventually contributes to loss of income for custodial parents, a barrier to the Agency collecting and disbursing regular and consistent payments to obliges, as well as indirectly impacting the funding of the CSEA. This delay in the docketing and processing of filings equates to an average of six to twelve months.

Representatives from Juvenile Court and the CJFS/OCSS continued to meet quarterly throughout 2013, and this issue was discussed at each meeting. Updates on an improvement plan were requested by the CJFS/OCSS, however the CJFS/OCSS was informed that recommendations for improvement had been submitted, but no specific details were available throughout the evaluation period. The need for staffing increases in regards to the number of magistrates were discussed, and various funding options were offered by the CJFS/OCSS. The CJFS/OCSS had additional concerns regarding the lack of timeliness in processing journal entries once the hearings took place, and this remains a concern, although improvements have been noted.

There continues to be a moderate to high rate of dismissals, which has appeared to be linked to the docketing issue along with lack of timely service. The CJFS/OCSS continued to request detailed lists of dismissed cases with reason for dismissal, however the CJFS/OCSS has not received such lists in response to requests. The impact of this dismissal practice proves to support customer's complaints of poor customer service. This practice of dismissals has resulted in repetitive work for the Prosecutor's Office, and well as for the CJFS/OCSS. In addition to the above, the CJFS/OCSS has identified an ongoing issue of child support cases that were filed with the Juvenile Court, yet no evidence of hearing/resolution nor Journal Entry of the hearing was received by the CJFS/OCSS.

The Juvenile Court has taken the initial steps to create a child support order at the time of custody change, however it is not a consistent process in all such cases. It is encouraging that the Court and its new leadership recognizes the importance of this action and has started working on this issue along with the Prosecutor's Office to turn this responsibility into a reality. The Juvenile Court continued to be positive, timely and successful in the processing of the Waiver and Compromise Program.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: The Juvenile Court has continued to fail to meet requirements in a majority of contracted areas. The delay in responding to the CJFS/OCSS's filings and action requests and requests for Journal Entries has contributed to the CJFS/OCSS's inability to provide quality services to the families that we serve, as well as presents a barrier to CJFS/OCSS's ability to achieve the Federal Performance Indicators upon which funding is awarded. The Juvenile Court representatives that come to the contractual meetings have been cooperative, however there has been multiple personnel changes along with work processing changes and Juvenile Court staffing issues that continue to present barriers in the timely and accurate processing of work referred to the court from CJFS/OCSS and from the community. The CJFS/OCSS is very optimistic to re-energizing a collaborative, working relationship with the Juvenile Court and its new leadership in 2014. The CJFS/OCSS looks forward to working together on achieving success and performance improvement in 2014 on behalf of the families that we serve.

CONTRACT/AGREEMENT EVALUATION FORM
**(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)**

Cuyahoga Job and Family Services – Office of Child Support Services
User Department

Date

County Contract Eval - Juv. Ct. 2013.doc

CONTRACT/AGREEMENT EVALUATION FORM
**(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)**

Contractor: Prosecuting Attorney's Office

Contract No.: AG1300060 **Time Period:** 01/01/13 – 12/31/13

Service Description: Perform IV- D Child Support Services for the CJFS/OCSS

Original Contract Amount: \$2,366,051.01

Amendment Amount: N/A

Performance Indicators: The Prosecuting Attorney's Office shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having decision making authority at the Prosecutor's Office shall attend all scheduled meetings with the CJFS/OCSS; shall prepare and file all motions and complaints for the CJFS/OCSS for any activity requiring Domestic Relations Court or Juvenile Court action that is referred to them by the CJFS/OCSS within 30 days of their receipt of the action being requested; render a response to any "Requests For Prosecutor's Opinion" made to them by the CJFS/OCSS within 30 days of their receipt of the request; shall complete in full the "Health Insurance Investigation Form" for each CJFS/OCSS case that they represent to assist in the establishment and enforcement of cash medical in Juvenile or Domestic Relations Court; the form is to be completed and incorporated into all Journal Entries; shall present any available evidence of paternity and support to enable Magistrates to issue a Default Order of Paternity and/or Support whenever a Custodial Parent, and/or Non-Custodial Parent do not appear for their Court Hearing even though there has been good Service of Process; shall submit time sheets on a monthly basis for each Prosecutor included under this contract as part of the monthly billing; shall notify the CJFS/OCSS of the "service of process" status by forwarding the CJFS/OCSS all the "Service of Process" sheets for tracking; upon the CJFS/OCSS's receipt of the "Service of Process" sheets, the tracking action will flip from the Prosecutor's Office tracking list to the responsibility of the appropriate Court and it's tracking list of actions to complete; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract; agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate state or federal audit directly related to the provisions of this contract.

Actual performance versus performance indicators (include statistics): The Prosecuting Attorney's Office submitted billing invoices within the 30-day requirement throughout the 2013 contractual period. CJFS/OCSS tracking reports showed that the Prosecuting Attorney's Office maintained consistent completion and processing of the CJFS/OCSS's submitted filings and requested actions. Overall, the performance of the Prosecutor's office has been above average, and is commended for their continued efforts to represent CJFS/OCSS and stand for the best interests of families as the cases move through the judicial system. The Prosecuting Attorney's Office continues to be instrumental in representing CJFS/OCSS's best interest in the discussions and follow-up with case processing for the families that we serve. The Juvenile Prosecuting Attorney's Office continues to work with CJFS/OCSS by additionally providing regular in-house legal representation at the agency, which has been extremely helpful in processing the cases and addressing specific case issues.

CONTRACT/AGREEMENT EVALUATION FORM
**(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)**

CJFS/OCSS would like to see the Domestic Relations Prosecuting Attorney's Office in house in effort to meet and discuss the processing of difficult cases. This would be greatly appreciated moving forward in 2014. CJFS/OCSS would like to recognize the outstanding effort put forth by the Juvenile Prosecuting Attorney's Office in attempts to address and improve specific, mission critical issues specific to the Juvenile Court.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: The Prosecuting Attorney's Office is the CJFS/OCSS's legal counsel for all actions referred to Court regarding paternity establishment, support order establishment and support order enforcement. There has been improvement in timeframes in most actions, but the Prosecutor Opinion Referrals still need improvement based on 2013 performance. The Prosecuting Attorney's Office has not used contract funds for the employment of a CJFS/OCSS prosecutor, however there is a strong likelihood that Juvenile Court dockets will be increased in 2014. It should be noted that with potential staffing increases (magistrates and clerical support) at Juvenile Court to service customers timely, considerations may also have to be given to the Prosecuting Attorney's Office at Juvenile Court.

CJFS/OCSS recognizes the hard work of the Prosecuting Attorney Offices in both Domestic Relations and Juvenile Court units, as well as the team that processes our Criminal Non-Support filings. CJFS/OCSS looks forward to working collaboratively with the Prosecutor's Office in 2014 to work together smarter and more efficiently with the goal of providing regular and consistent child support to the families that we serve.

Cuyahoga Job and Family Services – Office of Child Support Services
User Department

02/20/2014
Date

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0063

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing an agreement with Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$40,218.55 for child support services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/ Department of Health and Human Services/ Cuyahoga Job and Family Services (“CJFS”) has submitted a Title IV-D Cooperative Agreement with Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$40,218.55 for child support services for the period 1/1/2014 – 12/31/2014; and

WHEREAS, Title IV Cooperative Agreement contracts are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODJFS) regulations in order to specify the services which will be rendered by any County agency pertaining to the establishment, modification, and enforcement of child support obligations, in accordance with applicable child support regulations; and

WHEREAS, the primary goal of this cooperative agreement is to enable the County to recover the 66%, or up to \$40,218.55 Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Cuyahoga County Treasurer’s Office in providing this Title IV-D service for CJFS Office of Child Support Services; and

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of this agency; and

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

Clerk of Council

Date

Journal CC013
March 11, 2014



16

Item Details:

Agency/Dept. Name:	Cuyahoga Support Enforcement Agency	Agency/Dept. Head Name:	Joseph Gauntner
Type of Request:	Contract/Amendment		
Request Prepared by:	Ronald J. Studeny	Telephone No.	216-515-8451

SUMMARY OF REQUESTED ACTION:

The Cuyahoga Job and Family Services, Office of Child Support Services is requesting approval of a Title IV-D Cooperative Agreement Contract with the Cuyahoga County Treasurer's Office.

I. NovusAgenda Summary of Requested Action

Novus Title: Cuyahoga Job and Family Services, Office of Child Support Services 2014 Title IV-D Cooperative Agreement Contract with Cuyahoga County Treasurer's Office (RQ WT-14-30094)

A. Scope of Work Summary

1. The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of a Title IV-D Cooperative Agreement Contract the Cuyahoga Treasurer's Office in an amount not to exceed **\$40,218.55**. Under the Contract, the Treasurer's Office would accept cash payments related to Child Support cases at its main office and provide CJFS/OCSS with receipts for the payments and would deposit payments into a CJFS/OCSS depository account. The Contract would be for the period January 1, 2014 to December 31, 2014.
2. The primary goal of the Contract is to enable the County to recover up to **\$40,218.55** in IV-D child support expenses incurred by the Treasurer's Office through Federal Financial Participation (FFP) reimbursement.
3. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS) regulations in order to specify the

services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations.

B. Procurement

1. Child support-related services are provided to CJFS/OCSS by the Treasurer's Office via an intra-county agency IV-D Cooperative Agreement Contract between CJFS/OCSS and the Treasurer's Office.

C. Contractor

1. Cuyahoga County Treasurer's Office

D. Project Status and Planning

1. CJFS/OCSS enters into a Cooperative Agreement each calendar year with the Treasurer's Office for IV-D child support services provided by that Office during that year.

2. In order for the County to be able to receive FFP reimbursement of IV-D expenses incurred by the Treasurer's Office during the first three months of 2014, the Contract has to be approved by the County by March 31, 2014 and then sent to the State of Ohio Office of Child Support for its approval of the Contract.

3. The Contract requires manual execution by March 31, 2014.

F. Funding

1. The Contract amounts would be funded 100% by FFP.

2. The Treasurer's Office bills CJFS/OCSS each month for the IV-D services it provides in a month.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS), in order to specify the services which will be rendered by any County Agency pertaining to the establishment, modification and enforcement of Child Support Obligations, in accordance with applicable Child Support Regulations. The County Treasurer's Office accepts **cash** Child Support payments made by Obligor for CJFS/OCSS.

The execution of this Cooperative Agreement Contract enables the County to recover the 66% Federal Financial Participation (FFP) reimbursement portion of the expenses incurred by the Treasurer's Office in providing this Title IV-D service for CJFS/OCSS. Approval of this Cooperative Agreement enables the County to be reimbursed \$40,218.55, which amount is paid into the County General Fund.

Explanation for late submittal:

Submitted late due to time required to obtain 2014 budget information from and negotiate with the Provider, to submit the Agreement to the State of Ohio for initial approval, and to have the documents executed by the parties.

Contract/Agreement Information:

Procurement Method:

Exempt from Competitive Bid Requirements

Explanation for Increase/Decrease in \$ Amount for current request:

Decrease due to anticipated positive salary adjustments in 2013 not materializing, resulting in lower staff costs in 2014.

Financial Information:

Funding source:

Federal

Explanation:

The contract costs will be funded 100% by Federal Financial Participation (FFP) funds.

Total Amount Requested:

\$40,218.55

ATTACHMENTS:

Click to download

- [Findings for Recovery](#)
- [Contract Evaluation 2013](#)
- [2014 Contract - TAB](#)
- [Department Acknowledgment Form](#)
- [Contract History](#)
- [2014 Justification \(Signed\)](#)
- [Agreement Cover - TAB](#)
- [Voucher](#)

History

Time

Who

Office of Procurement &
Diversity

Approval



CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Cuyahoga County Treasurer's Office

Contract No.: AG1300061 Time Period: 01/01/13 - 12/31/13

Service Description: Accept/Receipt/Deposit Child Support Cash Payments

Original Contract Amount: \$42,289.14

Amendment Amount: N/A

Performance Indicators: Accept cash payments; Prepare receipts and forward daily to CJFS/OCSS; Deposit cash payments in CJFS/OCSS PNC Depository Account.

Actual performance versus performance indicators (include statistics):
All performance indicators were met and payment volume exceeded projections.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Performance indicators were met. Level of cooperation was good. CY2013 cash collections of 3,864,771.75 represented a \$194,167.39 or 5% increase over CY2012 million.

Cuyahoga Job and Family Services – Office of Child Support Services
User Department

Date 02/13/2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0064

Sponsored by: County Executive FitzGerald/Department of Public Works	A Resolution declaring official intent under U.S. Treasury Regulations with respect to reimbursements from bond proceeds of temporary advances, made for payments in connection with the development of the County's Convention Center Hotel, prior to issuance of bonds, and related matters; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, United States Treasury Regulations §1.150-2 (the "Reimbursement Regulations") prescribe conditions under which proceeds of bonds, notes or other obligations ("Bonds") used to reimburse advances made for capital and certain other expenditures ("Original Expenditures") paid before the issuance of such Bonds will be deemed to be expended (or properly allocated to expenditures) for purposes of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code"), upon such reimbursement so that the proceeds so used will no longer be subject to requirements or restrictions under those sections of the Code; and

WHEREAS, certain provisions of the Reimbursement Regulations require that there be a Declaration of Official Intent not later than 60 days following payment of the Original Expenditures expected to be reimbursed from proceeds of Bonds, and that the reimbursement occur within certain prescribed time periods after an Original Expenditure is paid or after the property resulting from that Original Expenditure is placed in service; and

WHEREAS, this Council wishes to take steps to comply with the Reimbursement Regulations in connection with the financing, construction and operation of a convention center hotel adjacent to and supportive of the County's Global Center for Health Innovation and Convention Center (the "Hotel Project") and to take other preliminary actions in connection with the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Intent to Issue Bonds. This Council declares that it reasonably expects that capital and other expenditures for the Hotel Project will be reimbursed with the proceeds of Bonds and this Council hereby agrees to exercise its reasonable efforts to authorize and issue Bonds of the County, in one or more series, in an aggregate

principal amount not to exceed \$260,000,000.00, the present estimated cost of the Hotel Project, or such other amount as is necessary to pay actual costs of the Hotel Project.

SECTION 2. Reimbursement Declaration. This Resolution constitutes a Declaration of Official Intent under the Reimbursement Regulations. This Council declares that it reasonably expects that the expenditures to be incurred by the County will be reimbursed with proceeds of the Bonds described in Section 1.

SECTION 3. Further Action. That the County Executive or his authorized designee is authorized to take all actions, and to execute, acknowledge, deliver and/or file for record (as and where appropriate) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby.

SECTION 4. Open Meeting. This Council finds and determines that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of Council, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

SECTION 5. Effective Date. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (i) its approval by the County Executive through signature, (ii) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Charter, or (iii) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

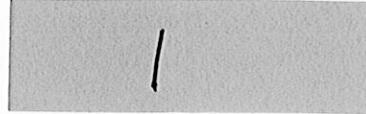
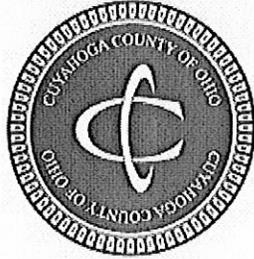
Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2014



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Jamal H. Husani
Type of Request:	Other		
Request Prepared by:	Nichole English	Telephone No.	216-348-3861
SUMMARY OF REQUESTED ACTION:			
A Resolution declaring official intent under U.S. Treasury Regulations with respect to reimbursements from bond proceeds of temporary advances, made for payments in connection with the development of the County's Convention Center Hotel, prior to issuance of bonds, and related matters.			
Resolution as developed by Greg Huth from Prosecutor's office and Majeed Makhlof, Director of Law, attached.			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
Explanation for late submittal:			

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Total Amount Requested:	
\$	

ATTACHMENTS:

- Click to download
- Resolution

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0065

Sponsored by: County Executive FitzGerald/Department of Public Works	A Resolution making an award on RQ24787 to Cleveland Thermal, LLC for central heating and cooling services (steam and chilled water) and other related services at various County facilities for the period 4/1/2014 - 12/31/2033; authorizing the County Executive to execute the agreements and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommended an award on RQ24787 to Cleveland Thermal, LLC for central heating and cooling services (steam and chilled water) and other related services at various Cuyahoga County facilities for the period 4/1/2014 – 12/31/2033; and

WHEREAS, the primary goal is to provide chilled water and steam rates and other related services to various County facilities; and

WHEREAS, the procurement of utilities services under these agreements is subject to annual appropriations; and

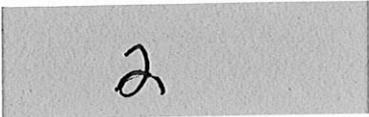
WHEREAS, the Director of Public Works estimates that the average annual expenditure under these agreements is \$3,662,917.00 with a total estimated expenditure of \$73,258,335.00; and

WHEREAS, this project is funded 100% by General Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ24787 to Cleveland Thermal, LLC for central heating and cooling services (steam and chilled water) and other related services for various Cuyahoga County facilities for the period 4/1/2014 – 12/31/2033.



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Jamal H. Husani
Type of Request:	Award Recommendation		
Request Prepared by:	Ernest F. Zadell	Telephone No.	216-348-3815

SUMMARY OF REQUESTED ACTION:

1. Department of Public Works requesting award and approval of an Agreement with Cleveland Thermal, LLC for Central Heating & Cooling Services (chilled water & steam) for various Cuyahoga County facilities for a period of 20 years.
2. The primary goal of this Agreement is to provide Central Heating & Cooling Services (rates) to various County facilities. **This agreement has no value amount. We are securing the rates only.**
3. N/A

B. Procurement

1. The procurement method for this project was RFP.
2. The RFP closed on December 20, 2012. The SBE goal on this RFQ was 5%.
3. There were 2 RFP Responses submitted for review, 1 consultant approved.

C. Contractor and Project Information

1. The address of the vendor is:
Cleveland Thermal, LLC
1921 Hamilton Avenue, Cleveland, Ohio 44114
Council District - N/A
2. The list of Principal Owners is attached.
3. a. The location is various County facilities throughout Cuyahoga County.
3. b. Council District - N/A

D. Project Status and Planning

1. This is a new Agreement to the County.
2. N/A
3. N/A

- 4. N/A
- 5. N/A

E. Funding

- 1. The Central Heating & Cooling Services is funded 100% by County General fund.
- 2. The schedule of payments is by monthly invoice.
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The purpose of this Agreement is to provide various County facilities with Central Heating and Cooling services (chilled water & steam) rates for a period of 20 years at the best possible value to the taxpayers of Cuyahoga County.

Principal Owner - attached

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
General Fund	General Fund

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

- [Certificate of Insurance](#)
- [Workers Comp Certificate](#)
- [W-9](#)
- [RFP 24787](#)
- [Proposal](#)
- [Proposal Appendix A](#)
- [Proposal Appendix B](#)
- [Proposal Appendix C](#)
- [Proposal Appendix D](#)
- [Proposal Appendix E](#)
- [Proposal Appendix F](#)
- [Proposal Appendix G](#)
- [Dept. Acknowledgement Form](#)
- [Secretary of State Business Filings](#)
- [Auditors Findings of Recovery](#)
- [TAB sheet](#)
- [Award Letter](#)
- [Principal Owner/Power of Attorney](#)
- [Agreement Chilled Water](#)

Date Sent to Dept. _____
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Public Works - Central Services **PROPOSAL DUE DATE:** December 20, 2012
RFP TITLE: Central Heating & Cooling Plant **RFP #:** CT - 12 - 24787 **SBE:** 5%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Cleveland Thermal 1921 Hamilton Avenue Cleveland, Ohio 44114	YER APD 12/20/12 OK	Eierdam + Assoc. \$70,000.00 35%		35%	Y	OK!	Y
The Brewer-Garrett Company 6800 Eastland Road Middleburg Heights, Ohio 44130	YER APD 12/20/12 OK	First Matrix Corp. \$49,140.00 5%		5%	Y	OK!	N

JAMAL HUSANI
 Department Director Name
 Rfttab - Updated 11/10/2012

[Signature]
 Department Director Signature of Approval
 Date: 11/14/13

Proposal Evaluation Form
Central Heating & Cooling Utilities Services
RFP24787

RFP Submission Date: October 10, 2013
 Selection Meeting Date: January 22, 2013
 Facilitator: Ernest F. Zedell
Gerard Salomon

Committee Members: Bonita Teeuwen
Stanley Kosilecky
Jamal Husani
Michael Dever

EVALUATION CRITERIA	MAX POINTS	BREWER-GARRETT Option 1 (BG Owned)		BREWER-GARRETT Option 2 (County Owned)		BREWER-GARRETT Option 3 (TriC Owned)		CLEVELAND THERMAL	
		11	a	X		11	f	12	k
Understanding of Project	15	11	a	X		11	f	12	k
Methodology Used For Project	20	13	b	X		13	g	15	l
Management Plan for the Project	15	12	c	X		12	h	11	m
Experience and Qualifications	20	14	d	X		13	i	14	n
Contract Cost	30	18	e	X		20	j	19	o
TOTAL	100	68		X		69		71	

Brewer-Garrett

Option 1

- a Good project understanding. Identified pertinent issues and potential problems. Did not identify any upgrades.
 - * Identifying chilled water, steam, heating hot water and domestic water loads - Good.
 - * Data Collection - Good.
 - * Calculation Methodology - Good.
 - * Awareness & Responsiveness to County Preferences - No specific upgrades or efficiencies of facilities or Metasys System.
 - * Mention of additional maintenance, operational measures to increase savings - Did not identify specific efficiencies.
 - * Consideration of utility rates and incentives - Good. Identified rates and incentives.
 - * Incorporation of training, maintenance and support - Good. Documented maintenance, training and customer support.
 - * Verification of savings and performance contract - Good.
 - * Energy Efficiency Rating - Edge goes to Brewer-Garrett. Most efficient. New plant.
 - * Replacement Life Cycle - Good.
- b Good Methodology. Can not meet project schedule requirements. Important concern for County.
- c Good Management Plan. All 3 references were outstanding. Project management approach is well defined and good. Good staff. There is a certain amount of risk to the County in choosing this option (building a new facility).
- d Experience and Staff are excellent. Staff, experience and references checked out excellent.
- e Pricing scored on a percentage basis. Lowest cost receiving the highest points. This option has the highest cost for 20-year period.

Option 2

- X This option was removed from consideration because the County would have to secure financing of the central plant.

Option 3

- f Good project understanding. Identified pertinent issues and potential problems. Did not identify any upgrades.
 - * Identifying chilled water, steam, heating hot water and domestic water loads - Good.
 - * Data Collection - Good.
 - * Calculation Methodology - Good.
 - * Awareness & Responsiveness to County Preferences - No mention of upgrades or efficiencies of facilities or Metasys System.
 - * Mention of additional maintenance, operational measures to increase savings - Did not identify specific efficiencies.
 - * Consideration of utility rates and incentives - Good. Identified rates and incentives.
 - * Incorporation of training, maintenance and support - Good. Documented maintenance, training and customer support.
 - * Verification of savings and performance contract - Good.
 - * Energy Efficiency Rating - Edge goes to Brewer-Garrett. Most efficient. New plant.
 - * Replacement Life Cycle - Good.
- g Methodology - can not meet schedule requirements. Important concern for County.
- h Good Management Plan. All 3 references were outstanding. Project management approach is well defined and good. Good staff. There is a certain amount of risk to the County in choosing this option (building a new facility, third party contract).
- i This option would be a third person contract. Not an ideal situation for the County.
- j Pricing scored on a percentage basis. Lowest cost receiving the highest points. This is the lowest cost for the 20-year period.

Cleveland Thermal

- k Good project understanding. Went over and above, identified specific issues and potential problems. Also, identified specific projects & efficiency upgrades, as well as, upgrades to the Metasys System.
 - * Identifying chilled water, steam, heating hot water and domestic water loads - Good.
 - * Data Collection - Good.
 - * Calculation Methodology - Good.
 - * Awareness & Responsiveness to County Preferences - Excellent. More sensitive to conservation items for upgrades & efficiencies, as well as, mention of upgrades to the Metasys System.
 - * Mention of additional maintenance, operational measures to increase savings - Identified specific efficiency upgrades. Good awareness & responsiveness to County.
 - * Consideration of utility rates and incentives - Good. Identified rates and incentives.
 - * Incorporation of training, maintenance and support - Good. Documented maintenance, training and customer support.
 - * Verification of savings and performance contract - Good.
 - * Energy Efficiency Rating - Edge goes to Brewer-Garrett. New plant.
 - * Replacement Life Cycle - Good.
 - l Methodology is good. Great project schedule (can implement immediately).
 - m Good Management Plan. Only one reference responded, however, reference was outstanding. Excellent approach. Good staff. There is zero risk in choosing Cleveland Thermal. No risk in building a facility, they are currently providing service.
 - n Experience and Staff are excellent. Staff, only one reference responded, however, reference checked out excellent. Cleveland Thermal would not rely on a third party, their staff already serves the County facilities.
 - o Pricing scored on a percentage basis. Lowest cost receiving the highest points. This is in between the lowest and highest cost for the capital 20-year period. However, providing \$1.4 million for capital improvements.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0066

Sponsored by: County Executive FitzGerald/Department of Public Works	A Resolution making an award on RQ29217 to Sterling Professional Group, LLC in the amount not-to-exceed \$876,150.00 for the Cuyahoga County Board of Elections Elevator Modernization Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommended an award on RQ29217 to Sterling Professional Group, LLC in the amount not-to-exceed \$876,150.00 for the Cuyahoga County Board of Elections Elevator Modernization Project; and

WHEREAS, the primary goal is to provide architectural and engineering services for design and management of the elevator repair and modernization project located at the Cuyahoga County Board of Elections, 2925 Euclid Avenue; and

WHEREAS, this project is funded by 2012 Limited Tax General Obligation Bond; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ29217 to Sterling Professional Group, LLC in the amount not-to-exceed \$876,150.00 for the Cuyahoga County Board of Elections Elevator Modernization Project.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name:	Department Central Services/County Architect	of	Agency/Dept. Head Name:	Ginger Cox
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Type of Request: Award Recommendation

Request Prepared by:	Juliann Conway	Telephone No.	216-348-3838
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SUMMARY OF REQUESTED ACTION:

Department of Public Works

A) SCOPE OF WORK SUMMARY

1. is recommending an award on RQ29217 to Sterling Professional Group, LLC in the amount not-to-exceed \$876,150.00 for the Cuyahoga County Board of Elections - Elevator Modernization.

2. and enter into a contract with Sterling Professional Group, LLC. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the bid specifications.

PROCUREMENT

- 1) Competitive Bid process.
- 2) The Office of Procurement & Diversity assessed a 20% SBE goal. Their SBE participation plan was approved on January 27, 2014.
- 3) The estimate was \$907,500.00. The bids were open on January 14, 2014.

There were nine (9) proposals pulled from OPD and five (5) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

Sterling Professional Group, LLC 216-475-7670

5531 Turney Road

Garfield Heights, Ohio 44125

William J. Snodgrass, President

Council District - 8

3. Construction is in the City of Cleveland - Council District 7

D. PROJECT STATUS AND PLANNING

1. The duration of the contract will be approximately 730 days from Notice to Proceed date.

E. FUNDING

1. 2012 Limited Tax General Obligation Bond

Sterling Professional Group, LLC is in the process of registering with the IG.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Project Description: The work embraced by this contract includes but is not limited to the following items: 1. Prior to commencement of demolition, the contractor shall perform a Pre-Demolition Asbestos Survey and submit NESHAP notification to City of Cleveland, Department of Public Health, Division of Air Quality. Contractor shall retain a Certified Ohio Department of Health Asbestos Hazards Evaluation Specialist to perform a Pre-Demolition Asbestos Survey. The Pre-Demolition Asbestos Survey shall be limited to the scope of the demolition. The inspector shall provide a final report that determines the presence of asbestos-containing materials, categorizes the materials tested and provides specifications for abatement of the materials. Contractor shall then submit a NESHAP notification to the City of Cleveland, Division of Air Quality at least ten (10) working days prior to beginning demolition. All asbestos-containing materials need to be removed from the facility per all regulatory requirements. 2. Removal of all three (3) existing elevator cars, elevator equipment, elevator machines, etc. 3. Construction of elevator shafts, pits, machine rooms, supporting equipment, etc. 4. Construction of supplemental structural, mechanical, plumbing, and electrical systems. 5. Construction of elevator cars, elevator equipment, elevator machines, supporting equipment, etc. 6. Start-up of elevators, mechanical, HVAC, electrical, fire alarm, etc. systems. 7. See the contract documents for the complete scope of work. 8. In general, the scope of work includes, but is not limited to, all work required to modernize the elevators and renovate existing interiors located within the work area. This shall include all demolition, general trades, construction of walls, doors, frames, ceilings, finishes, roof work, miscellaneous specialties, equipment, elevator openings, elevator shafts, elevator pits, elevator machine rooms, elevator cars, mechanical equipment, plumbing, electrical lighting, electrical power, fire alarm, and all other required tasks. 9. All hazardous materials in the project areas, identified in the Contract Documents and in the Contractor's Pre-demolition Asbestos Survey, are to be identified and removed by the contractor as part of demolition, generally including, but are not limited to, the following. Contractor shall remove all such material in accordance with all laws and regulations, with

authorities having jurisdiction, and utilizing OSHA mandatory practices including appropriate personal protection equipment (PPE) to facilitate proper and legal removal.a. Asbestos containing material as identified in the Pre-Demolition Asbestos Survey. b. Other demolition activities specified in other Sections of the technical specifications (for example, proper removal and disposal of fluorescent light bulbs and light fixture ballasts and/or the capture and disposal of refrigerants from mechanical equipment, if any).c. Refer to Division 00 Sections "Existing Hazardous Materials Information" and "Existing Hazardous Materials Information Asbestos and Lead Paint Contractor Notification and Certification Form."

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Other

Explanation:

See Summary of Requested Action.

Total Amount Requested:

\$876,150.00

ATTACHMENTS:

Click to download

- [Contract 1 of 9 Instruction to Bidders](#)
- [Contract 2 of 9 Hazardous Materials](#)
- [Contract 3 of 9 Procurement Requirements TAB \(1\)](#)
- [Contract 4 of 9 Contracting Requirements TAB \(3\)](#)
- [Contract 5 of 9 Supplemental Conditions](#)
- [Contract 6 of 9 Wage Rates](#)
- [Contract 7 of 9 Spec Group Div 01](#)
- [Contract 8 of 9 Spec Group Div 02 - Div 22](#)
- [Contract 9 of 9 Spec Group Div 23 -Div 26](#)
- [Auditor's Findings](#)
- [Business Name Filing](#)
- [OPD Approved Tabulation of Bids](#)
- [Primary Ownership Form Uncertified](#)
- [Contract Cover - TAB](#)
- [Voucher](#)

History

Time

Who

Approval

Office of Procurement & Diversity



(OPD USE Only) Date Sent to Dept: 1/22/2014

Date Received from Dept: _____

OFFICE OF PROCUREMENT & DIVERSITY
 TABULATION OF BIDS RECEIVED OVER \$25,000

BID DUE DATE: January 14, 2014

REQUISITION NUMBER: CT-14-29217

REQUISITIONING DEPT.: Public Works - Central Services

COMMODITY DESCRIPTION: BOE Elevator Modernization

ESTIMATE: \$907,500.00

CONTRACT PERIOD NUMBER OF ITB'S SENT/RETURNED: N/A
9/5

CONTRACT PERIOD NUMBER OF ITB'S SENT/RETURNED: N/A
9/5

ESTIMATE: \$907,500.00

SBE GOAL: 20%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT)

TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-Back Y/N	P - ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	CCBB	SBE PRIME	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Eric Affiliates, Inc. 29017 Chardon Road Suite 200 Willoughby Hills, Ohio 44092	Bid Bond, 100% - International Fidelity Insurance Company		P- <u>Yes</u> VCF = ok NCA = ok PH = yes 2% match = n/a	\$841,840.00	Frank Newark & Sons, Inc. \$8,418,400 10%	N	N	20%	Y	and 1/27/14
Sealing Professional Group 5531 Turney Road Garfield Heights, Ohio 44125	Bid Bond, 100% - Granite Re, Inc.		P- <u>Yes</u> VCF = ok NCA = ok PH = yes 2% match = yes	\$876,150.00	Sterling Professional Group \$1,157,230.00 20%	N	Y	20%	Y	and 1/27/14

CCBB: Low Non-CCBB Bid: \$ 841,840.00 -2% \$ 16,836.80 = \$ 858,676.80
 * LOWEST BID REC'D'S 841,846.00 RANGE OF LOWEST BID REC'D \$500,001 - 1,000,000 PRICE PFER % & S LIMIT: 10% MAX SBE PRICE PFER \$ 841,840.00

DEPARTMENT DIRECTOR SIGNATURE: [Signature] DATE: 2/6/14
 DEPARTMENT DIRECTOR NAME: BOBITA G. YEHLWATER
 LOW BIDDER NOTIFIED: DNS DATE: _____
 Tab sheet with SBE Updated 04/19/2013



**OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED OVER \$25,000**

BID DUE DATE: January 14, 2014 CONTRACT PERIOD: N/A
 REQUISITION NUMBER: CT - 14 - 29217 NUMBER OF ITB'S SENT/RETURNED: 9/5
 REQUISITIONING DEPT.: Public Works - Central Services ESTIMATE: \$907,500.00
 COMMODITY DESCRIPTION: BOE Elevator Modernization SBE GOAL: 20%

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-Back Y/N	P - ADMINISTRATIVE / D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	CCBB	SBE PRIME	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	TO BE COMPLETED BY OPD AND USER DEPARTMENT		TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER	
											(P=PROCUREMENT; D=DEPARTMENT)			
Apex Construction & Management Co., Inc. 24381 Aurora Road Suite A-6 Bedford Heights, Ohio 44146	Bid Bond 100% - International Fidelity Insurance Company		P: <u>3-25-Cont</u> IG# = <u>No*</u> VCF = <u>ok</u> NCA = <u>ok</u> PH = <u>yes</u> 2% match = <u>yes</u>	\$879,450.00	Apex Construction Management Co., Inc. \$175,890.00 20%		<u>N</u>	<u>20%</u>	<u>Y</u>	frame is certified <i>and 1/22/14</i>				
R.W. Clark Co., Inc. 5122 St. Clair Avenue Cleveland, Ohio 44103	Bid Bond 100% - Ohio Farmers Insurance Company		P: <u>1-25-Cont</u> IG# = <u>12-2330</u> VCF = <u>ok</u> NCA = <u>ok</u> PH = <u>yes</u> 2% match = <u>yes</u>	\$889,900.00	R.W. Clark Co., Inc. \$171,920.00 20% W. BANK NORTON & SONS, INC. \$41,441.50 50%		<u>Y</u>	<u>20.59%</u>	<u>Y</u>	AT-1/22/14 Prime is certified <i>and 1/22/14</i>				

CCBB: Low Non-CCBB Bid: \$ _____ +2% \$ _____ = \$ _____ Does CCBB apply? Y / N _____
 *Note: CCBB must meet all bid requirements)
 • LOWEST BID REC'D \$ _____ RANGE OF LOWEST BID REC'D \$ _____ PRICE PEEF % & \$ LIMIT: _____ MAX SBE PRICE PEEF \$ _____

OSM APPROVAL (if actual bid exceeds estimate) _____ DATE _____ DEPARTMENT DIRECTOR SIGNATURE _____ DEPARTMENT DIRECTOR NAME _____
 LOW BIDDER NOTIFIED DNo _____ DYes _____ Date: _____
 Tab sheet with SBE Updated 04/19/2013



**OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED OVER \$25,000**

BID DUE DATE: January 14, 2014
 REQUISITION NUMBER: CT - 14 - 29217
 REQUISITIONING DEPT.: Public Works - Central Services
 COMMODITY DESCRIPTION: BOE Elevator Modernization

CONTRACT PERIOD: N/A
 NUMBER OF ITB'S SENT/RETURNED: 9 / 5
 ESTIMATE: \$907,500.00
 SBE GOAL: 20%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT) TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P-Back Y/N	P - ADMINISTRATIVE D-TECHNICAL REVIEW: P: <u>7-5-14</u> IG# = <u>No*</u> VCF = <u>ok</u> PH = <u>yes</u> 2% match = <u>yes</u>	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	CCBB	SBE PRIME	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Envirocom Construction CO, Inc. 23632 Mercantile Road Beachwood, Ohio 44122	Bid Bond, 100% - Great American Insurance Company			\$968,000.00	WAB 3B Electr Co. \$12,600.00 1.5% Imperial Mechanical Inc \$18,392.00 1.9%	N	N	9.4%	Y	and and 1/27/14 AT-1/24/14

CCBB: Low Non-CCBB Bid: \$ _____ -2% \$ _____ = \$ _____
 * LOWEST BID RECD \$ _____ RANGE OF LOWEST BID RECD \$ _____
 Does CCBB apply? : Y / N _____
 PRICE PREF % & S LIMIT: _____ MAX SBE PRICE PREFS _____
 (**Note: CCBB must meet all bid requirements)

OBM APPROVAL (If actual bid exceeds estimate) _____ DATE _____
 DEPARTMENT DIRECTOR SIGNATURE _____ DEPARTMENT DIRECTOR NAME _____
 LOW BIDDER NOTIFIED No Yes Date: _____
 Tab sheet with SBE Updated 04/19/2013

BID EVALUATION
Board of Elections Elevator Modernization Project
RQ29217

The following Vendors are not registered with the Inspector General's Office. The awarded Vendor must be registered with the IG's Office prior to making the award.

Erie Affiliates, Inc.

Sterling Professional Group

Apex Construction & Management Co., Inc.

Envirocom Construction CO., Inc.

Please Note: Envirocom Construction CO., Inc. indicated that a site visit occurred but did not name the escort who provided the tour

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0067

Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ28835 to Schirmer Construction LLC in the amount not-to-exceed \$2,279,945.11 for rehabilitation of Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Lindale; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$455,989.03 to fund said contract; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ28835 to Schirmer Construction LLC in the amount not-to-exceed \$2,279,945.11 for rehabilitation of Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Linndale; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution, and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$455,989.03 to fund said contract; and

WHEREAS, the primary goal of the project is to repair and rehabilitate the Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Linndale; and

WHEREAS, this project is funded as follows: (a) 80% or \$1,823,956.09 by Federal Funds, and (b) 20% or \$455,989.03 from the County Motor Vehicle \$5.00 License Tax Funds; and

WHEREAS, construction is scheduled to begin May 1, 2014 and scheduled to be completed April 30, 2015; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ28835 to Schirmer Construction LLC in the amount not-to-exceed \$2,279,945.11 for rehabilitation of Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Linndale.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make application for the allocation from the County Motor Vehicle \$5.00 License Tax Fund in the amount \$455,989.03 to assist in funding the contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



4a-b

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Award Recommendation		
Request Prepared by:	Juliann Conway	Telephone No.	216-348-3838
SUMMARY OF REQUESTED ACTION:			
Department of Public Works			
A) <u>SCOPE OF WORK SUMMARY</u>			
1. is recommending an award on RQ28835 to Schirmer Construction LLC in the amount not-to-exceed \$2,279,945.11 for the rehabilitation of Bellaire Road Bridge No. 24 over Countrymans Creek in the City of Cleveland and Village of Linndale.			
2. and enter into a contract with Schirmer Construction LLC. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the bid specifications.			
3. is submitting an application to use the County Motor Vehicle \$5.00 License Tax Fund, in accordance with Chapter 4504 of the Ohio Revised Code to pay Cuyahoga County's share of the cost \$455,989.03 for the above referenced project.			
3) N/A.			
<u>PROCUREMENT</u>			
1) Competitive Bid process.			
2) This was a federally funded project therefore the SBE Goal was waived. However the Ohio Department of Transportation will require the contractor to meet a 7% DBE Goal.			
3) The engineer's estimate was \$2,200,000.00. The bids were open on January 23, 2014.			

There were eight (8) proposals pulled from OPD and four (4) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

Schirmer Construction LLC 440-716-4900

31350 Lorain Road

North Olmsted, Ohio 44070

Nick Iafigliola, P.E., President

Council District - 1

3. Construction is in the City of Cleveland and the Village of Linndale - Council District 3

D. PROJECT STATUS AND PLANNING

1. As per specifications construction is scheduled to begin May 1, 2014 and will be completed April 30, 2015.

E. FUNDING

1. 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

The contractor has completed ethics training as required

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Project Description:

Rehabilitation of the stone arch bridge and replacement of the double concrete box additions at both ends. Also included is the relocation of 0.04 miles of Kensington Avenue including storm sewers and waterline, and resurfacing to the centerline of Bellaire Road.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

See Summary of Requested Action.

Total Amount Requested:

\$2,279,945.11

Department of Public Works Bid Results

Thursday, January 23, 2014
9:53:48 AM

Letting Date 1/22/2014

Cuyahoga County Engineer's Estimate: \$2,200,000.00

RQ No.: 28835

Rep. No.: 03-14

Bellaire Road Bridge No. 24; Rehabilitation

Over Countrymans Creek in the City of Cleveland and Village Linndale

Low Bidder	Schirmer Construction LLC	\$2,279,945.11	3.6339%
	J. D. Williamson Construction Co., Inc.	\$2,353,905.78	6.996%
	Karvo Paving, Co.	\$2,364,383.71	7.472%
	Suburban Maintenance & Construction, Inc.	\$2,382,418.60	8.292%

Notes:

CUY - BELLAIRE ROAD (CR-323)
 REHABILITATION OF BRIDGE No. 24
 OVER COUNTRYMANS CREEK
 IN THE CITY OF CLEVELAND AND VILLAGE OF LINNDALE, OHIO
 PID No. 24106

CUYAHOGA COUNTY DEPARTMENT OF PUBLIC WORKS
 RQ#28835
 BID TABS

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	SCHIRMER CONSTRUCTION, LLC	UNIT PRICE ESTIMATED DOLLARS	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	J.D. WILLIAMSON CONSTRUCTION CO., INC.
1	201	11001	CLEARING AND GRUBBING, AS PER PLAN	01	-	LUMP	\$ 12,000.00		\$ 12,000.00		\$ 20,000.00	\$ 20,000.00
2	202	23000	PAVEMENT REMOVED	NR	SQ YD	1037	\$ 13.00		\$ 13,481.00		\$ 10.50	\$ 10,888.50
3	202	30000	WALK REMOVED	NR	SQ FT	2403	\$ 2.00		\$ 4,806.00		\$ 1.00	\$ 2,403.00
4	202	30700	CONCRETE BARRIER REMOVED	NR	FT	48	\$ 85.00		\$ 4,080.00		\$ 12.00	\$ 576.00
5	202	32001	CURB REMOVED, AS PER PLAN	NR	FT	237	\$ 5.00		\$ 1,185.00		\$ 4.00	\$ 948.00
6	202	36000	GUARDRAIL REMOVED	NR	FT	337.5	\$ 2.00		\$ 675.00		\$ 1.25	\$ 421.88
7	202	56000	BUILDING DEMOLISHED, PARCEL 3, 1 STORY TAVERN	02	-	LUMP	\$ 5,000.00		\$ 5,000.00		\$ 3,500.00	\$ 3,500.00
8	202	58000	MANHOLE REMOVED	NR	EACH	1	\$ 3,100.00		\$ 3,100.00		\$ 850.00	\$ 850.00
9	202	58100	CATCH BASIN REMOVED	NR	EACH	3	\$ 300.00		\$ 900.00		\$ 275.00	\$ 825.00
10	SPECIAL	20270000	FILL AND PLUG EXISTING CONDUIT, 6" CONDUIT	NR	FT	348	\$ 11.00		\$ 3,828.00		\$ 17.50	\$ 6,090.00
11	SPECIAL	20270000	FILL AND PLUG EXISTING CONDUIT, 12" CONDUIT	NR	FT	28	\$ 40.00		\$ 1,120.00		\$ 23.00	\$ 644.00
12	202	75000	FENCE REMOVED	NR	FT	199	\$ 3.00		\$ 597.00		\$ 2.50	\$ 497.50
13	202	75610	VALVE BOX REMOVED	NR	EACH	3	\$ 100.00		\$ 300.00		\$ 100.00	\$ 300.00
14	203	10000	EXCAVATION	04	CU YD	662	\$ 17.00		\$ 11,254.00		\$ 13.00	\$ 8,606.00
15	203	20001	EMBANKMENT, AS PER PLAN	04	CU YD	284	\$ 19.00		\$ 5,396.00		\$ 18.50	\$ 5,254.00
16	204	10000	SUBGRADE COMPACTION	07	SQ YD	1055	\$ 3.00		\$ 3,165.00		\$ 3.75	\$ 3,956.25
17	204	13000	EXCAVATION OF SUBGRADE	04	CU YD	78	\$ 20.00		\$ 1,560.00		\$ 13.25	\$ 1,033.50
18	204	21001	GRANULAR EMBANKMENT, AS PER PLAN	04	CU YD	78	\$ 40.00		\$ 3,120.00		\$ 35.00	\$ 2,730.00
19	204	45000	PROOF ROLLING	07	HOOR	1	\$ 200.00		\$ 200.00		\$ 150.00	\$ 150.00
20	204	50000	GEOTEXTILE FABRIC	07	SQ YD	352	\$ 3.00		\$ 1,056.00		\$ 2.00	\$ 704.00
21	209	60201	LINEAR GRADING, AS PER PLAN	08	STATION	4	\$ 600.00		\$ 2,400.00		\$ 240.00	\$ 980.00
22	604	38504	CUYAHOGA COUNTY ROADWAY MONUMENT ASSEMBLY	NR	EACH	4	\$ 750.00		\$ 3,000.00		\$ 450.00	\$ 1,800.00
23	604	38600	CUYAHOGA COUNTY MONUMENT BOX	NR	EACH	1	\$ 850.00		\$ 850.00		\$ 325.00	\$ 325.00
24	604	39601	MONUMENT BOX RECONSTRUCTED TO GRADE, AS PER PLAN	NR	EACH	1	\$ 850.00		\$ 850.00		\$ 400.00	\$ 400.00
25	604	40520	RIGHT-OF-WAY MONUMENT	NR	EACH	1	\$ 850.00		\$ 850.00		\$ 325.00	\$ 325.00
26	604	40900	MONUMENT, MISC.: MONUMENT REFERENCING	NR	EACH	3	\$ 400.00		\$ 1,200.00		\$ 175.00	\$ 525.00
27	606	13000	GUARDRAIL, TYPE 5	36	FT	552	\$ 17.00		\$ 9,384.00		\$ 17.00	\$ 9,384.00
28	606	25000	ANCHOR ASSEMBLY, TYPE A	36	EACH	4	\$ 1,000.00		\$ 4,000.00		\$ 975.00	\$ 3,800.00
29	606	28500	ANCHOR ASSEMBLY, TYPE T	36	EACH	5	\$ 650.00		\$ 3,250.00		\$ 675.00	\$ 3,375.00
30	SPECIAL	60740000	VANDAL PROTECTION FENCE, 8" STRAIGHT, COATED FABRIC, TEMPORARY	37	FT	117	\$ 55.00		\$ 6,435.00		\$ 55.00	\$ 6,435.00

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31	SPECIAL	60740000	VANDAL PROTECTION FENCE, 8' STRAIGHT, COATED FABRIC, TYPE CL	37	FT	138	\$ 80.00	\$ 11,040.00	\$ 80.00	\$ 11,040.00
32	607	50800	GATE, TYPE CL	37	EACH	1	\$ 1,600.00	\$ 1,600.00	\$ 1,650.00	\$ 1,650.00
33	608	10001	4" CONCRETE WALK, AS PER PLAN	38	SQ FT	2468	\$ 8.00	\$ 19,744.00	\$ 4.00	\$ 9,872.00
34	608	97200	CURB RAMP, MISC.: TYPE CR-1	38	EACH	2	\$ 700.00	\$ 1,400.00	\$ 225.00	\$ 450.00
35	616	10000	WATER	NR	M GAL	2	\$ 50.00	\$ 100.00	\$ 5.50	\$ 11.00
36	616	20000	CALCIUM CHLORIDE	NR	TON	0.5	\$ 250.00	\$ 125.00	\$ 160.00	\$ 80.00
37	SPECIAL	68065016	WORK INVOLVING BENZO(A)PYRENE CONTAMINATED SOIL	NR	TON	200	\$ 125.00	\$ 25,000.00	\$ 45.00	\$ 9,000.00
38	SPECIAL	68065022	WORK INVOLVING NON-REGULATED WATER	NR	GALLON	500	\$ 10.00	\$ 5,000.00	\$ 3.50	\$ 1,750.00
39	SPECIAL	68065024	WORK INVOLVING REGULATED WATER	NR	GALLON	500	\$ 10.00	\$ 5,000.00	\$ 3.50	\$ 1,750.00
40	SPECIAL	68071000	ASBESTOS ABATEMENT	NR	-	LUMP	\$	\$ 100.00	\$ 550.00	\$ 550.00
SECTION TOTAL ROADWAY :							\$	178,151.00	\$	133,959.63
EROSION CONTROL										
41	659	00100	SOIL ANALYSIS TEST	46	EACH	1	\$ 50.00	\$ 50.00	\$ 110.00	\$ 110.00
42	659	00300	TOPSOIL	46	CU YD	278	\$ 35.00	\$ 9,730.00	\$ 37.00	\$ 10,286.00
43	659	10001	SEEDING AND MULCHING, AS PER PLAN	46	SQ YD	3300	\$ 1.50	\$ 4,950.00	\$ 0.75	\$ 2,475.00
44	659	14000	REPAIR SEEDING AND MULCHING	46	SQ YD	165	\$ 0.60	\$ 98.00	\$ 1.30	\$ 214.50
45	659	15000	INTER-SEEDING	46	SQ YD	165	\$ 0.25	\$ 41.25	\$ 1.30	\$ 214.50
46	659	20000	COMMERCIAL FERTILIZER	46	TON	0.30	\$ 900.00	\$ 270.00	\$ 850.00	\$ 255.00
47	659	31000	LIME	46	ACRE	0.68	\$ 75.00	\$ 51.00	\$ 100.00	\$ 68.00
48	659	35000	WATER	46	M GAL	8.91	\$ 6.00	\$ 53.46	\$ 90.00	\$ 267.30
49	659	40000	MOWING	47	M SQ FT	29.7	\$ 2.00	\$ 59.40	\$ 10.00	\$ 297.00
50	671	15020	EROSION CONTROL MAT, TYPE C	46	SQ YD	2250	\$ 3.00	\$ 6,750.00	\$ 2.50	\$ 5,625.00
51	832	15000	STORM WATER POLLUTION PREVENTION PLAN	08	-	LUMP	\$	\$ 3,500.00	\$ 8,000.00	\$ 8,000.00
52	832	30001	EROSION CONTROL, AS PER PLAN	08	EACH	6000	\$ 1.00	\$ 6,000.00	\$ 1.00	\$ 6,000.00
SECTION TOTAL EROSION CONTROL :							\$	31,554.11	\$	33,812.30
DRAINAGE										
53	603	00510	6" CONDUIT, TYPE F FOR UNDERDRAIN OUTLETS	35	FT	60	\$ 18.00	\$ 1,080.00	\$ 21.00	\$ 1,260.00
54	603	00901	6" CONDUIT, TYPE B, FOR SANITARY, AS PER PLAN	35	FT	50	\$ 25.00	\$ 1,250.00	\$ 10.00	\$ 500.00
55	603	00901	6" CONDUIT, TYPE B, FOR DRAINAGE CONNECTION, AS PER PLAN	35	FT	50	\$ 25.00	\$ 1,250.00	\$ 10.00	\$ 500.00
56	603	01101	8" CONDUIT, TYPE C, FOR SANITARY, AS PER PLAN	35	FT	60	\$ 25.00	\$ 1,500.00	\$ 10.00	\$ 500.00
57	603	01101	8" CONDUIT, TYPE C, FOR DRAINAGE CONNECTION, AS PER PLAN	35	FT	50	\$ 25.00	\$ 1,250.00	\$ 10.00	\$ 500.00

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58	603	04401	12" CONDUIT, TYPE B, 706.08, AS PER PLAN	35	FT	133	\$ 18,620.00	76.00	\$ 18,620.00	\$	76.00	\$ 10,108.00
59	604	00300	CATCH BASIN, CITY OF CLEVELAND NO. 1	35	EACH	5	\$ 2,700.00	1,600.00	\$ 13,500.00	\$	1,600.00	\$ 8,000.00
60	604	00301	CATCH BASIN, CITY OF CLEVELAND NO. 1, AS PER PLAN	35	EACH	1	\$ 2,800.00	1,800.00	\$ 2,800.00	\$	1,800.00	\$ 1,800.00
61	604	34501	MANHOLE ADJUSTED TO GRADE, AS PER PLAN	35	EACH	2	\$ 400.00	370.00	\$ 800.00	\$	370.00	\$ 740.00
62	SPECIAL	60450000	MISCELLANEOUS METAL	35	POUND	15000	\$ 1.40	1.00	\$ 21,000.00	\$	1.00	\$ 15,000.00
63	605	14021	6" BASE PIPE UNDERDRAINS WITH FABRIC WRAP, AS PER PLAN	35	FT	646	\$ 18.00	10.50	\$ 11,628.00	\$	10.50	\$ 6,783.00
SECTION TOTAL DRAINAGE : \$										74,428.00	\$	45,691.00
PAVEMENT												
64	254	01000	PAVEMENT PLANING, ASPHALT CONCRETE	13	SQ YD	386	\$ 4,246.00	8.50	\$ 4,246.00	\$	8.50	\$ 3,281.00
65	255	20000	FULL DEPTH PAVEMENT SAWING	15	FT	308	\$ 927.00	2.75	\$ 927.00	\$	2.75	\$ 849.75
66	301	46001	4" ASPHALT CONCRETE BASE, PG64-22, AS PER PLAN	10	CU YD	5	\$ 2,250.00	360.00	\$ 2,250.00	\$	360.00	\$ 1,800.00
67	304	20001	AGGREGATE BASE, AS PER PLAN	09	CU YD	2	\$ 300.00	70.00	\$ 300.00	\$	70.00	\$ 140.00
68	304	20001	6" AGGREGATE BASE, AS PER PLAN	09	CU YD	183	\$ 10,065.00	42.00	\$ 10,065.00	\$	42.00	\$ 7,886.00
69	305	11001	7" CONCRETE BASE, AS PER PLAN	38	SQ YD	712	\$ 37,024.00	50.00	\$ 37,024.00	\$	50.00	\$ 35,600.00
70	305	13001	9" CONCRETE BASE, AS PER PLAN	38	SQ YD	79	\$ 7,505.00	60.00	\$ 7,505.00	\$	60.00	\$ 4,740.00
71	407	10000	TACK COAT (0.10 GAL/SQ YD)	11	GALLON	114	\$ 684.00	8.50	\$ 684.00	\$	8.50	\$ 741.00
72	407	14000	TACK COAT FOR INTERMEDIATE COURSE (0.05 GAL/SQ YD)	11	GALLON	37	\$ 444.00	12.75	\$ 444.00	\$	12.75	\$ 471.75
73	408	10000	PRIME COAT (0.10 GAL/SQ YD)	11	GALLON	18	\$ 288.00	17.00	\$ 288.00	\$	17.00	\$ 306.00
74	448	46021	1 1/2" ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22, AS PER PLAN	10	CU YD	30	\$ 10,500.00	320.00	\$ 10,500.00	\$	320.00	\$ 9,600.00
75	448	48905	1 1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG70-22M, AS PER PLAN	10	CU YD	48	\$ 19,200.00	370.00	\$ 19,200.00	\$	370.00	\$ 17,760.00
76	448	48021	3" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG84-22 (DRIVEWAYS), AS PER PLAN	10	CU YD	5	\$ 2,250.00	460.00	\$ 2,250.00	\$	460.00	\$ 2,300.00
77	451	19001	8" REINFORCED CONCRETE PAVEMENT, USING CLASS MS CONCRETE, AS PER PLAN	38	SQ YD	53	\$ 4,240.00	60.00	\$ 4,240.00	\$	60.00	\$ 3,180.00
78	452	10001	6" NON-REINFORCED CONCRETE PAVEMENT, USING CLASS MS CONCRETE, AS PER PLAN	38	SQ YD	57	\$ 3,980.00	48.00	\$ 3,980.00	\$	48.00	\$ 2,736.00
79	609	16001	CURB, TYPE 2-B, AS PER PLAN	38	FT	728	\$ 11,648.00	7.00	\$ 11,648.00	\$	7.00	\$ 5,096.00
80	609	26001	CURB, TYPE 6, AS PER PLAN	38	FT	84	\$ 1,848.00	10.50	\$ 1,848.00	\$	10.50	\$ 882.00
SECTION TOTAL PAVEMENT : \$										117,409.00	\$	97,169.50
WATER WORK												
81	638	01204	8" WATER MAIN DUCTILE IRON PIPE ANSI CLASS 53, PUSH-ON JOINTS AND FITTINGS	35	FT	333	\$ 53,280.00	100.00	\$ 53,280.00	\$	100.00	\$ 33,300.00
82	638	07800	8" GATE VALVE AND VALVE BOX	35	EACH	1	\$ 1,400.00	1,600.00	\$ 1,400.00	\$	1,600.00	\$ 1,600.00
83	638	09000	8" CUTTING-IN SLEEVE, VALVE AND VALVE BOX	35	EACH	1	\$ 4,500.00	1,600.00	\$ 4,500.00	\$	1,600.00	\$ 1,600.00
84	638	09710	12" X 8" TAPPING SLEEVE, VALVE AND VALVE BOX	35	EACH	1	\$ 4,000.00	3,200.00	\$ 4,000.00	\$	3,200.00	\$ 3,200.00

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85	638	10480	FIRE HYDRANT REMOVED	35	EACH	1	\$ 700.00	\$ 700.00	\$ 800.00	\$ 800.00
86	SPECIAL	63828306	RETAP AND RECONNECT 1" WATER SERVICE CONNECTION, SHORT SIDE COMPLETE	35	EACH	3	\$ 1,200.00	\$ 3,600.00	\$ 750.00	\$ 2,250.00
87	638	98000	WATER WORK, MISC.: 6" FIRE HYDRANT ASSEMBLY, COMPLETE	35	EACH	1	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 4,500.00
88	638	98000	WATER WORK, MISC.: DRAIN VALVE ASSEMBLY, COMPLETE, AS PER PLAN	35	EACH	1	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
89	638	98000	WATER WORK, MISC.: DRAIN VALVE VAULT, AS PER PLAN	35	EACH	1	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
90	638	98100	WATER WORK, MISC.: TEMPORARY BY-PASS CONNECTION, COMPLETE, WITH PIPE AND FITTINGS	35	-	LUMP	\$ 3,300.00	\$ 3,300.00	\$ 550.00	\$ 550.00
91	638	98100	WATER WORK, MISC.: RECONSTRUCT 36" WATER MAIN COMPLETE	35	-	LUMP	\$ 115,000.00	\$ 115,000.00	\$ 135,000.00	\$ 135,000.00
92	638	98100	WATER WORK, MISC.: 12" SPOOL	35	-	LUMP	\$ 5,000.00	\$ 5,000.00	\$ 2,900.00	\$ 2,900.00
93	638	98100	WATER WORK, MISC.: CLEVELAND WATER DEPARTMENT CHARGES	NR	-	LUMP	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00
SECTION TOTAL WATER WORK :							\$ 217,064.00	\$ 217,064.00	\$ 199,484.00	
TRAFFIC CONTROL										
94	630	02100	GROUND MOUNTED SUPPORT, NO. 2 POST	42	FT	62	\$ 7.00	\$ 434.00	\$ 7.00	\$ 434.00
95	630	03100	GROUND MOUNTED SUPPORT, NO. 3 POST	42	FT	15	\$ 7.00	\$ 105.00	\$ 7.50	\$ 112.50
96	630	08004	ONE WAY SUPPORT, NO. 3 POST	42	FT	28	\$ 8.00	\$ 224.00	\$ 8.00	\$ 224.00
97	630	08510	STREET NAME SIGN SUPPORT, NO. 2 POST	42	FT	11	\$ 8.00	\$ 88.00	\$ 8.50	\$ 93.50
98	630	08800	SIGN POST REFLECTOR	42	EACH	3	\$ 60.00	\$ 180.00	\$ 58.00	\$ 174.00
99	630	80100	SIGN, FLAT SHEET	42	SQ FT	34	\$ 16.00	\$ 544.00	\$ 16.00	\$ 544.00
100	630	80101	SIGN, FLAT SHEET, AS PER PLAN	42	SQ FT	22	\$ 18.00	\$ 396.00	\$ 18.00	\$ 396.00
101	630	80511	SIGN, STREET NAME, AS PER PLAN	42	EACH	2	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00
102	630	87520	REMOVAL OF POLE MOUNTED SIGN AND REERECTION	NR	EACH	1	\$ 60.00	\$ 60.00	\$ 58.00	\$ 58.00
103	630	95000	SIGNING, MISC.: SIGN REMOVAL	NR	-	LUMP	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
104	644	00500	STOP LINE	45	FT	18	\$ 6.00	\$ 108.00	\$ 6.50	\$ 117.00
105	644	00600	CROSSWALK LINE	45	FT	44	\$ 3.00	\$ 132.00	\$ 3.20	\$ 140.80
106	644	00700	TRANSVERSE/DIAGONAL LINE	45	FT	145	\$ 6.00	\$ 870.00	\$ 6.00	\$ 870.00
107	646	10000	EDGE LINE, 4"	45	MILE	0.01	\$ 6,000.00	\$ 60.00	\$ 6,000.00	\$ 60.00
108	646	10200	CENTER LINE	45	MILE	0.06	\$ 16,000.00	\$ 960.00	\$ 16,000.00	\$ 960.00
SECTION TOTAL TRAFFIC CONTROL :							\$ 4,841.00	\$ 4,841.00	\$ 4,863.80	
STRUCTURES (OVER 20')										
109	202	11203	PORTIONS OF STRUCTURE REMOVED, OVER 20 FOOT SPAN, AS PER PLAN	19	-	LUMP	\$ 150,000.00	\$ 150,000.00	\$ 125,000.00	\$ 125,000.00
110	203	35141	GRANULAR MATERIAL, TYPE E, AS PER PLAN	35	CU YD	86	\$ 80.00	\$ 6,880.00	\$ 55.00	\$ 4,930.00

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111	204	50000	GEOTEXTILE FABRIC	07	SQ YD	251	\$ 5.00	\$ 1,255.00	\$ 2.00	\$ 502.00
112	503	11101	COFFERDAMS AND EXCAVATION BRACING, AS PER PLAN	53	-	LUMP	\$ 357,000.00	\$ 357,000.00	\$ 860,000.00	\$ 860,000.00
113	503	21303	UNCLASSIFIED EXCAVATION INCLUDING SHALE, AS PER PLAN	04	-	LUMP	\$ 382,000.00	\$ 382,000.00	\$ 135,000.00	\$ 135,000.00
114	509	10000	EPOXY COATED REINFORCING STEEL	23	POUND	40256	\$ 1.50	\$ 60,384.00	\$ 1.30	\$ 52,332.80
115	511	46001	CLASS C CONCRETE, PEDESTAL AND WINGWALL ABOVE FOOTING, AS PER PLAN	21	CU YD	214	\$ 526.00	\$ 112,350.00	\$ 620.00	\$ 132,680.00
116	511	46501	CLASS C CONCRETE, FOOTING, AS PER PLAN	21	CU YD	267	\$ 350.00	\$ 93,450.00	\$ 260.00	\$ 69,420.00
117	511	71100	CONCRETE, MISC.: CLASS F FILL CONCRETE	38	CU YD	5	\$ 100.00	\$ 500.00	\$ 205.00	\$ 1,025.00
118	511	71100	CONCRETE, MISC.: CLASS C CONCRETE COLLAR	38	CU YD	13	\$ 850.00	\$ 11,050.00	\$ 530.00	\$ 6,890.00
119	512	33300	TYPE A WATERPROOFING	40	SQ YD	320	\$ 23.00	\$ 7,360.00	\$ 16.00	\$ 5,120.00
120	512	44400	TYPE B WATERPROOFING	40	SQ YD	48	\$ 60.00	\$ 2,880.00	\$ 52.00	\$ 2,496.00
121	SPECIAL	51275500	SEALING, MISC.: ELASTOMERIC PROTECTIVE AND DECORATIVE CONCRETE COATING	57	SQ YD	150	\$ 22.00	\$ 3,300.00	\$ 22.00	\$ 3,300.00
122	516	13600	1" PREFORMED EXPANSION JOINT FILLER	27	SQ FT	68	\$ 2.00	\$ 116.00	\$ 6.00	\$ 348.00
123	518	21201	POROUS BACKFILL WITH FILTER FABRIC, AS PER PLAN	35	CU YD	35	\$ 75.00	\$ 2,625.00	\$ 57.00	\$ 1,995.00
124	SPECIAL	59000200	STRUCTURE, MISC.: MANHOLE CHAMBER AND CONDUIT FILLED AND ABANDONED	NR	-	LUMP	\$ 2,500.00	\$ 2,500.00	\$ 7,800.00	\$ 7,800.00
125	SPECIAL	59000800	STRUCTURE, MISC.: STONE MASONRY REPAIR	29	SO FT	25	\$ 125.00	\$ 3,125.00	\$ 120.00	\$ 3,000.00
126	SPECIAL	59001300	STRUCTURE, MISC.: STONE MASONRY MORTAR JOINT REPAIR	29	FT	1000	\$ 3.00	\$ 3,000.00	\$ 10.00	\$ 10,000.00
127	601	11001	RIPRAP USING 6" REINFORCED CONCRETE SLAB, AS PER PLAN	38	SQ YD	251	\$ 78.00	\$ 19,578.00	\$ 81.25	\$ 15,373.75
128	601	32011	ROCK CHANNEL PROTECTION, TYPE A WITH AGGREGATE FILTER, AS PER PLAN	35	CU YD	240	\$ 95.00	\$ 22,800.00	\$ 110.00	\$ 26,400.00
129	603	71001	CONDUIT, TYPE A, PRECAST REINFORCED CONCRETE ARCH SECTIONS, 24" SPAN X 10" RISE, AS PER PLAN	21	FT	104	\$ 2,250.00	\$ 234,000.00	\$ 2,450.00	\$ 254,800.00
130	SPECIAL	69071000	ASBESTOS ABATEMENT	NR	-	LUMP	\$ 100.00	\$ 100.00	\$ 550.00	\$ 550.00
131	SPECIAL	69071050	ASBESTOS INSPECTION	NR	EACH	2	\$ 200.00	\$ 400.00	\$ 550.00	\$ 1,100.00
SECTION TOTAL STRUCTURES (OVER 20') : \$ 1,476,573.00 \$ 1,720,062.55										
MAINTENANCE OF TRAFFIC										
132	614	11110	LAW ENFORCEMENT OFFICER WITH PATROL CAR FOR ASSISTANCE	39	HOUR	24	\$ 50.00	\$ 1,200.00	\$ 82.00	\$ 1,968.00
133	614	12336	WORK ZONE IMPACT ATTENUATOR (UNIDIRECTIONAL)	39	EACH	3	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00
134	614	13000	ASPHALT CONCRETE FOR MAINTAINING TRAFFIC	39	CU YD	10	\$ 150.00	\$ 1,500.00	\$ 115.00	\$ 1,150.00
135	614	13300	BARRIER REFLECTOR, TYPE B	39	EACH	23	\$ 9.00	\$ 207.00	\$ 8.50	\$ 195.50
136	614	13350	OBJECT MARKER, ONE WAY	39	EACH	23	\$ 16.00	\$ 368.00	\$ 16.00	\$ 368.00
137	614	22200	WORK ZONE EDGE LINE, CLASS I, 740.06, TYPE I	39	MILE	0.44	\$ 9,000.00	\$ 3,960.00	\$ 9,000.00	\$ 3,960.00
138	616	10000	WATER	39	M GAL	3	\$ 50.00	\$ 150.00	\$ 5.50	\$ 16.50
139	622	40020	PORTABLE CONCRETE BARRIER, 32"	39	FT	530	\$ 18.00	\$ 9,540.00	\$ 13.50	\$ 7,155.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED I CTS	SCHIRMER CONSTRUCTION, LLC	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED I CTS	J.D. WILLIAMSON CONSTRUCTION CO., INC.
SECTION TOTAL MAINTENANCE OF TRAFFIC : \$ 22,925.00 \$ 20,813.00												
			MISCELLANEOUS									
140	614	11000	MAINTAINING TRAFFIC	38	-	LUMP	\$	20,000.00	\$	17,500.00	\$	17,500.00
141	619	16011	FIELD OFFICE, TYPE B, AS PER PLAN	NR	MONTH	12	\$	1,500.00	\$	1,800.00	\$	21,800.00
142	623	10001	CONSTRUCTION LAYOUT STAKES, AS PER PLAN	NR	-	LUMP	\$	15,000.00	\$	15,000.00	\$	15,000.00
143	624	10000	MOBILIZATION	NR	-	LUMP	\$	100,000.00	\$	40,000.00	\$	40,000.00
144	SPECIAL	-	PROJECT DVD RECORDING (SEE PROPOSAL NOTES)	NR	-	LUMP	\$	1,000.00	\$	1,250.00	\$	1,250.00
145	SPECIAL	10810000	CPM PROGRESS SCHEDULE (SEE PROPOSAL NOTES)	NR	-	LUMP	\$	3,000.00	\$	2,700.00	\$	2,700.00
SECTION TOTAL MISCELLANEOUS : \$ 157,000.00 \$ 98,050.00												
GRAND TOTAL ESTIMATED:										\$ 2,279,945.11		
GRAND TOTAL ESTIMATED:										\$ 2,353,905.78		

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED CTS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.
1	201	11001	CLEARING AND GRUBBING, AS PER PLAN	01	-	LUMP	\$ 25,800.00	25,800.00	\$	\$ 25,800.00	25,800.00	\$ 25,000.00
2	202	23000	PAVEMENT REMOVED	NR	SQ YD	1037	\$ 14,258.75	13.75	\$	\$ 14,258.75	10.00	\$ 10,370.00
3	202	30000	WALK REMOVED	NR	SQ FT	2403	\$ 2,893.60	1.20	\$	\$ 2,893.60	1.25	\$ 3,003.75
4	202	30700	CONCRETE BARRIER REMOVED	NR	FT	48	\$ 312.00	6.50	\$	\$ 312.00	10.00	\$ 480.00
5	202	32001	CURB REMOVED, AS PER PLAN	NR	FT	237	\$ 474.00	2.00	\$	\$ 474.00	5.00	\$ 1,185.00
6	202	38000	GUARDRAIL REMOVED	NR	FT	337.5	\$ 405.00	1.20	\$	\$ 405.00	1.50	\$ 506.25
7	202	56000	BUILDING DEMOLISHED, PARCEL 3, 1 STORY TAVERN	02	-	LUMP	\$ 38,000.00	38,000.00	\$	\$ 38,000.00	100.00	\$ 100.00
8	202	58000	MANHOLE REMOVED	NR	EACH	1	\$ 50.00	50.00	\$	\$ 50.00	750.00	\$ 750.00
9	202	58100	CATCH BASIN REMOVED	NR	EACH	3	\$ 1,350.00	450.00	\$	\$ 1,350.00	350.00	\$ 1,050.00
10	SPECIAL	20270000	FILL AND PLUG EXISTING CONDUIT, 8" CONDUIT	NR	FT	348	\$ 2,662.20	7.65	\$	\$ 2,662.20	7.50	\$ 2,610.00
11	SPECIAL	20270000	FILL AND PLUG EXISTING CONDUIT, 12" CONDUIT	NR	FT	28	\$ 728.00	26.00	\$	\$ 728.00	25.00	\$ 700.00
12	202	75000	FENCE REMOVED	NR	FT	199	\$ 437.80	2.20	\$	\$ 437.80	7.50	\$ 1,492.50
13	202	75610	VALVE BOX REMOVED	NR	EACH	3	\$ 300.00	100.00	\$	\$ 300.00	250.00	\$ 750.00
14	203	10000	EXCAVATION	04	CU YD	662	\$ 9,930.00	15.00	\$	\$ 9,930.00	18.00	\$ 11,916.00
15	203	20001	EMBANKMENT, AS PER PLAN	04	CU YD	284	\$ 3,408.00	12.00	\$	\$ 3,408.00	10.00	\$ 2,840.00
16	204	10000	SUBGRADE COMPACTION	07	SQ YD	1055	\$ 2,801.25	2.75	\$	\$ 2,801.25	5.00	\$ 5,275.00
17	204	13000	EXCAVATION OF SUBGRADE	04	CU YD	76	\$ 1,170.00	15.00	\$	\$ 1,170.00	12.00	\$ 936.00
18	204	21001	GRANULAR EMBANKMENT, AS PER PLAN	04	CU YD	76	\$ 4,056.00	52.00	\$	\$ 4,056.00	60.00	\$ 4,680.00
19	204	45000	PROOF ROLLING	07	HOUR	1	\$ 145.00	145.00	\$	\$ 145.00	250.00	\$ 250.00
20	204	50000	GEOTEXTILE FABRIC	07	SQ YD	352	\$ 1,724.80	4.90	\$	\$ 1,724.80	1.75	\$ 616.00
21	209	60201	LINEAR GRADING, AS PER PLAN	08	STATION	4	\$ 4,400.00	1,100.00	\$	\$ 4,400.00	300.00	\$ 1,200.00
22	604	38604	CUYAHOGA COUNTY ROADWAY MONUMENT ASSEMBLY	NR	EACH	4	\$ 3,200.00	800.00	\$	\$ 3,200.00	450.00	\$ 1,800.00
23	604	38600	CUYAHOGA COUNTY MONUMENT BOX	NR	EACH	1	\$ 400.00	400.00	\$	\$ 400.00	400.00	\$ 400.00
24	604	38601	MONUMENT BOX RECONSTRUCTED TO GRADE, AS PER PLAN	NR	EACH	1	\$ 650.00	650.00	\$	\$ 650.00	500.00	\$ 500.00
25	604	40520	RIGHT-OF-WAY MONUMENT	NR	EACH	1	\$ 175.00	175.00	\$	\$ 175.00	450.00	\$ 450.00
26	604	40900	MONUMENT, MISC.: MONUMENT REFERENCING	NR	EACH	3	\$ 900.00	300.00	\$	\$ 900.00	350.00	\$ 1,050.00
27	606	13000	GUARDRAIL, TYPE 5	36	FT	552	\$ 8,970.00	16.25	\$	\$ 8,970.00	19.00	\$ 10,488.00
28	606	25000	ANCHOR ASSEMBLY, TYPE A	36	EACH	4	\$ 3,680.00	920.00	\$	\$ 3,680.00	1,000.00	\$ 4,000.00
29	606	26500	ANCHOR ASSEMBLY, TYPE T	36	EACH	5	\$ 3,225.00	645.00	\$	\$ 3,225.00	700.00	\$ 3,500.00
30	SPECIAL	60740000	VANDAL PROTECTION FENCE, 8" STRAIGHT, COATED FABRIC, TEMPORARY	37	FT	117	\$ 6,013.80	51.40	\$	\$ 6,013.80	53.00	\$ 6,201.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	CTS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.
31	SPECIAL	60740000	VANDAL PROTECTION FENCE, 8' STRAIGHT, COATED FABRIC, TYPE C1	37	FT	138	\$	76.80	\$ 10,688.40	\$	78.00	\$ 10,764.00
32	607	50900	GATE, TYPE C1	37	EACH	1	\$	1,575.00	\$ 1,575.00	\$	1,600.00	\$ 1,600.00
33	608	10001	4" CONCRETE WALK, AS PER PLAN	38	SQ FT	2468	\$	4.25	\$ 10,488.00	\$	6.50	\$ 16,042.00
34	608	97200	CURB RAMP, MISC.: TYPE CR-1	38	EACH	2	\$	650.00	\$ 1,300.00	\$	500.00	\$ 1,000.00
35	616	10000	WATER	NR	M GAL	2	\$	10.00	\$ 20.00	\$	1.00	\$ 2.00
36	616	20000	CALCIUM CHLORIDE	NR	TON	0.5	\$	100.00	\$ 50.00	\$	720.00	\$ 360.00
37	SPECIAL	69065016	WORK INVOLVING BENZO(A)PYRENE CONTAMINATED SOIL	NR	TON	200	\$	115.00	\$ 23,000.00	\$	10.00	\$ 2,000.00
38	SPECIAL	69065022	WORK INVOLVING NON-REGULATED WATER	NR	GALLON	500	\$	5.40	\$ 2,700.00	\$	4.00	\$ 2,000.00
39	SPECIAL	69065024	WORK INVOLVING REGULATED WATER	NR	GALLON	500	\$	6.20	\$ 3,100.00	\$	7.37	\$ 3,685.00
40	SPECIAL	69071000	ASBESTOS ABATEMENT	NR	LUMP	LUMP	\$	1,200.00	\$ 1,200.00	\$	100.00	\$ 100.00
SECTION TOTAL ROADWAY :									\$ 196,642.60	\$	141,652.50	
EROSION CONTROL												
41	659	00100	SOIL ANALYSIS TEST	46	EACH	1	\$	50.00	\$ 50.00	\$	75.00	\$ 75.00
42	659	00300	TOPSOIL	46	CU YD	278	\$	35.00	\$ 9,730.00	\$	40.00	\$ 11,120.00
43	659	10001	SEEDING AND MULCHING, AS PER PLAN	46	SQ YD	3300	\$	1.06	\$ 3,498.00	\$	1.50	\$ 4,950.00
44	659	14000	REPAIR SEEDING AND MULCHING	46	SQ YD	165	\$	1.50	\$ 247.50	\$	2.00	\$ 330.00
45	659	15000	INTER-SEEDING	46	SQ YD	165	\$	1.50	\$ 247.50	\$	2.00	\$ 330.00
46	659	20000	COMMERCIAL FERTILIZER	48	TON	0.30	\$	1,320.00	\$ 396.00	\$	1,500.00	\$ 450.00
47	659	31000	LIME	48	ACRE	0.68	\$	350.00	\$ 238.00	\$	400.00	\$ 272.00
48	659	35000	WATER	46	M GAL	8.91	\$	100.00	\$ 891.00	\$	150.00	\$ 1,336.50
49	659	40000	MOWING	47	M SQ FT	28.7	\$	3.30	\$ 96.01	\$	4.00	\$ 113.80
50	671	15020	EROSION CONTROL, MAT, TYPE C	46	SQ YD	2250	\$	2.63	\$ 5,917.50	\$	2.75	\$ 6,187.50
51	832	15000	STORM WATER POLLUTION PREVENTION PLAN	08	-	LUMP	\$	7,500.00	\$ 7,500.00	\$	2,000.00	\$ 2,000.00
52	832	30001	EROSION CONTROL, AS PER PLAN	08	EACH	6000	\$	1.00	\$ 6,000.00	\$	1.00	\$ 6,000.00
SECTION TOTAL EROSION CONTROL :									\$ 34,813.51	\$	33,169.80	
DRAINAGE												
53	603	00510	6" CONDUIT, TYPE F FOR UNDERDRAIN OUTLETS	35	FT	60	\$	12.00	\$ 720.00	\$	5.00	\$ 300.00
54	603	00601	6" CONDUIT, TYPE B, FOR SANITARY, AS PER PLAN	35	FT	50	\$	65.00	\$ 3,250.00	\$	7.00	\$ 350.00
55	603	00601	6" CONDUIT, TYPE B, FOR DRAINAGE CONNECTION, AS PER PLAN	35	FT	50	\$	35.00	\$ 1,750.00	\$	5.00	\$ 250.00
56	603	01101	6" CONDUIT, TYPE C, FOR SANITARY, AS PER PLAN	35	FT	50	\$	40.00	\$ 2,000.00	\$	10.00	\$ 500.00
57	603	01101	6" CONDUIT, TYPE C, FOR DRAINAGE CONNECTION, AS PER PLAN	35	FT	50	\$	20.00	\$ 1,000.00	\$	10.00	\$ 500.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED I CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED I CTS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.	
58	603	04401	12" CONDUIT, TYPE B, 706.09, AS PER PLAN	35	FT	133	\$ 158.00	158.00	\$ 21,014.00	\$ 158.00	158.00	\$ 21,014.00	
59	604	00309	CATCH BASIN, CITY OF CLEVELAND NO. 1	35	EACH	6	\$ 1,300.00	1,300.00	\$ 6,500.00	\$ 1,300.00	2,800.00	\$ 13,000.00	
60	604	00301	CATCH BASIN, CITY OF CLEVELAND NO. 1, AS PER PLAN	35	EACH	1	\$ 1,400.00	1,400.00	\$ 1,400.00	\$ 1,400.00	3,200.00	\$ 3,200.00	
61	604	34501	MANHOLE ADJUSTED TO GRADE, AS PER PLAN	35	EACH	2	\$ 500.00	500.00	\$ 1,000.00	\$ 1,000.00	315.00	\$ 630.00	
62	SPECIAL	60460000	MISCELLANEOUS METAL	35	POUND	15000	\$ 1.25	1.25	\$ 18,750.00	\$ 1.25	1.00	\$ 15,000.00	
63	605	14021	6" BASE PIPE UNDERDRAINS WITH FABRIC WRAP, AS PER PLAN	35	FT	646	\$ 8.75	8.75	\$ 5,652.50	\$ 8.75	14.10	\$ 9,108.60	
SECTION TOTAL DRAINAGE :										\$ 63,036.50			\$ 63,852.60
PAVEMENT													
64	254	01000	PAVEMENT PLANING, ASPHALT CONCRETE		SQ YD	386	\$ 11.00	11.00	\$ 4,246.00	\$ 11.00	10.00	\$ 3,860.00	
65	255	20000	FULL DEPTH PAVEMENT SAWING		FT	309	\$ 1.75	1.75	\$ 540.75	\$ 1.75	25.00	\$ 7,725.00	
66	301	48001	4" ASPHALT CONCRETE BASE, PG64-22, AS PER PLAN		CU YD	5	\$ 330.00	330.00	\$ 1,650.00	\$ 330.00	365.00	\$ 1,825.00	
67	304	20001	AGGREGATE BASE, AS PER PLAN		CU YD	2	\$ 100.00	100.00	\$ 200.00	\$ 100.00	80.00	\$ 160.00	
68	304	20001	6" AGGREGATE BASE, AS PER PLAN		CU YD	163	\$ 50.50	50.50	\$ 9,241.50	\$ 50.50	60.00	\$ 10,980.00	
69	305	11001	7" CONCRETE BASE, AS PER PLAN		SQ YD	712	\$ 55.00	55.00	\$ 39,160.00	\$ 55.00	45.00	\$ 32,040.00	
70	305	13001	9" CONCRETE BASE, AS PER PLAN		SQ YD	79	\$ 88.00	88.00	\$ 7,742.00	\$ 88.00	58.50	\$ 4,821.50	
71	407	10000	TACK COAT (0.10 GAL/SQ YD)		GALLON	114	\$ 3.00	3.00	\$ 342.00	\$ 3.00	2.75	\$ 313.50	
72	407	14000	TACK COAT FOR INTERMEDIATE COURSE (0.05 GAL/SQ YD)		GALLON	37	\$ 3.00	3.00	\$ 111.00	\$ 3.00	2.75	\$ 101.75	
73	408	10000	PRIME COAT (0.10 GAL/SQ YD)		GALLON	18	\$ 3.00	3.00	\$ 54.00	\$ 3.00	4.50	\$ 81.00	
74	448	48021	1 1/2" ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22, AS PER PLAN		CU YD	30	\$ 285.00	285.00	\$ 8,550.00	\$ 285.00	430.00	\$ 12,900.00	
75	448	48005	1 1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG70-22M, AS PER PLAN		CU YD	48	\$ 280.00	280.00	\$ 13,440.00	\$ 280.00	310.00	\$ 14,880.00	
76	448	48021	3" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG84-22 (DRIVEWAYS), AS PER PLAN		CU YD	5	\$ 465.00	465.00	\$ 2,325.00	\$ 465.00	410.00	\$ 2,050.00	
77	451	13001	8" REINFORCED CONCRETE PAVEMENT, USING CLASS MS CONCRETE, AS PER PLAN		SQ YD	53	\$ 56.00	56.00	\$ 2,968.00	\$ 56.00	75.00	\$ 3,975.00	
78	452	10001	6" NON-REINFORCED CONCRETE PAVEMENT, USING CLASS MS CONCRETE, AS PER PLAN		SQ YD	57	\$ 62.00	62.00	\$ 3,594.00	\$ 62.00	42.00	\$ 2,394.00	
79	609	18001	CURB, TYPE 2-B, AS PER PLAN		FT	728	\$ 2.00	2.00	\$ 1,456.00	\$ 2.00	25.00	\$ 18,200.00	
80	609	26001	CURB, TYPE 6, AS PER PLAN		FT	84	\$ 23.00	23.00	\$ 1,932.00	\$ 23.00	25.00	\$ 2,100.00	
SECTION TOTAL PAVEMENT :										\$ 97,492.25			\$ 118,206.75
WATER WORK													
81	638	01204	5" WATER MAIN DUCTILE IRON PIPE ANSI CLASS 53, PUSH-ON JOINTS AND FITTINGS		FT	333	\$ 117.00	117.00	\$ 38,961.00	\$ 117.00	156.50	\$ 52,114.50	
82	638	07500	8" GATE VALVE AND VALVE BOX		EACH	1	\$ 1,200.00	1,200.00	\$ 1,200.00	\$ 1,200.00	1,350.00	\$ 1,350.00	
83	638	09000	8" CUTTING-IN SLEEVE, VALVE AND VALVE BOX		EACH	1	\$ 3,185.00	3,185.00	\$ 3,185.00	\$ 3,185.00	4,250.00	\$ 4,250.00	
84	638	09710	12" X 8" TAPPING SLEEVE, VALVE AND VALVE BOX		EACH	1	\$ 4,300.00	4,300.00	\$ 4,300.00	\$ 4,300.00	3,600.00	\$ 3,600.00	

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	I CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	I CTS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.
85	638	10480	FIRE HYDRANT REMOVED	35	EACH	1	\$ 640.00	\$ 640.00	\$ 640.00	\$ 655.00	\$ 655.00	\$ 855.00
86	SPECIAL	639263306	RETAP AND RECONNECT 1" WATER SERVICE CONNECTION, SHORTSIDE COMPLETE	35	EACH	3	\$ 895.00	\$ 895.00	\$ 2,805.00	\$ 3,450.00	\$ 1,150.00	\$ 3,450.00
87	638	98000	WATER WORK, MISC.: 6" FIRE HYDRANT ASSEMBLY, COMPLETE	35	EACH	1	\$ 6,275.00	\$ 6,275.00	\$ 6,275.00	\$ 7,400.00	\$ 7,400.00	\$ 7,400.00
88	638	98000	WATER WORK, MISC.: DRAIN VALVE ASSEMBLY, COMPLETE, AS PER PLAN	35	EACH	1	\$ 11,400.00	\$ 11,400.00	\$ 11,400.00	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00
89	638	98000	WATER WORK, MISC.: DRAIN VALVE VAULT, AS PER PLAN	35	EACH	1	\$ 2,938.00	\$ 2,938.00	\$ 2,938.00	\$ 3,650.00	\$ 3,650.00	\$ 3,650.00
90	638	98100	WATER WORK, MISC.: TEMPORARY BY-PASS CONNECTION, COMPLETE, WITH PIPE AND FITTINGS	35	-	LUMP	\$ 900.00	\$ 900.00	\$ 900.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00
91	638	98100	WATER WORK, MISC.: RECONSTRUCT 36" WATER MAIN COMPLETE	35	-	LUMP	\$ 98,400.00	\$ 98,400.00	\$ 98,400.00	\$ 112,600.00	\$ 112,600.00	\$ 112,600.00
92	638	98100	WATER WORK, MISC.: 12" SPOOL	35	-	LUMP	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 4,950.00	\$ 4,950.00	\$ 4,950.00
93	638	98100	WATER WORK, MISC.: CLEVELAND WATER DEPARTMENT CHARGES	NR	-	LUMP	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00	\$ 11,784.00
SECTION TOTAL WATER WORK :							\$		188,088.00	\$		211,953.50
TRAFFIC CONTROL												
94	630	02100	GROUND MOUNTED SUPPORT, NO. 2 POST	42	FT	62	\$ 6.10	\$ 6.10	\$ 378.20	\$ 7.00	\$ 7.00	\$ 434.00
95	630	03100	GROUND MOUNTED SUPPORT, NO. 3 POST	42	FT	16	\$ 8.70	\$ 8.70	\$ 130.50	\$ 7.50	\$ 7.50	\$ 112.50
98	630	08004	ONE WAY SUPPORT, NO. 3 POST.	42	FT	28	\$ 7.30	\$ 7.30	\$ 204.40	\$ 8.00	\$ 8.00	\$ 224.00
97	630	08510	STREET NAME SIGN SUPPORT, NO. 2 POST	42	FT	11	\$ 27.10	\$ 27.10	\$ 298.10	\$ 8.50	\$ 8.50	\$ 93.50
98	630	08800	SIGN POST REFLECTOR	42	EACH	3	\$ 36.75	\$ 36.75	\$ 110.25	\$ 56.00	\$ 56.00	\$ 168.00
99	630	80100	SIGN, FLAT SHEET	42	SQ FT	34	\$ 18.50	\$ 18.50	\$ 629.00	\$ 15.50	\$ 15.50	\$ 527.00
100	630	80101	SIGN, FLAT SHEET, AS PER PLAN	42	SQ FT	22	\$ 25.20	\$ 25.20	\$ 554.40	\$ 17.50	\$ 17.50	\$ 385.00
101	630	80511	SIGN, STREET NAME, AS PER PLAN	42	EACH	2	\$ 163.25	\$ 163.25	\$ 326.50	\$ 250.00	\$ 250.00	\$ 630.00
102	630	87520	REMOVAL OF POLE MOUNTED SIGN AND REERECTION	NR	EACH	1	\$ 20.00	\$ 20.00	\$ 20.00	\$ 56.00	\$ 56.00	\$ 56.00
103	630	95000	SIGNING, MISC.: SIGN REMOVAL	NR	-	LUMP	\$ 75.00	\$ 75.00	\$ 75.00	\$ 76.00	\$ 76.00	\$ 76.00
104	644	00500	STOP LINE	45	FT	18	\$ 6.00	\$ 6.00	\$ 108.00	\$ 6.50	\$ 6.50	\$ 117.00
105	644	00600	CROSSWALK LINE	45	FT	44	\$ 3.00	\$ 3.00	\$ 132.00	\$ 3.50	\$ 3.50	\$ 154.00
106	644	00700	TRANSVERSE/DIAGONAL LINE	45	FT	145	\$ 5.50	\$ 5.50	\$ 797.50	\$ 6.00	\$ 6.00	\$ 870.00
107	646	10000	EDGE LINE, 4"	45	MILE	0.01	\$ 5,500.00	\$ 5,500.00	\$ 55.00	\$ 5,500.00	\$ 5,500.00	\$ 55.00
108	646	10200	CENTER LINE	45	MILE	0.08	\$ 15,000.00	\$ 15,000.00	\$ 900.00	\$ 15,500.00	\$ 15,500.00	\$ 930.00
SECTION TOTAL TRAFFIC CONTROL :							\$		4,718.85	\$		4,782.00
STRUCTURES (OVER 20')												
109	202	11203	PORTIONS OF STRUCTURE REMOVED, OVER 20 FOOT SPAN, AS PER PLAN	19	-	LUMP	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
110	203	35141	GRANULAR MATERIAL, TYPE E, AS PER PLAN	35	CU YD	85	\$ 52.00	\$ 52.00	\$ 4,420.00	\$ 45.00	\$ 45.00	\$ 3,825.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED CTS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.	
111	204	50000	GEOTEXTILE FABRIC	07	SQ YD	251	\$	2.60	\$	652.60	1.75	\$	439.25
112	503	11101	COFFERDAMS-AND EXCAVATION BRACING, AS PER PLAN	53	-	LUMP	\$	528,000.00	\$	528,000.00	720,000.00	\$	720,000.00
113	503	21303	UNCLASSIFIED EXCAVATION INCLUDING SHALE, AS PER PLAN	04	-	LUMP	\$	275,000.00	\$	275,000.00	62,000.00	\$	62,000.00
114	509	10000	EPOXY COATED REINFORCING STEEL	23	POUND	40266	\$	1.30	\$	52,332.80	1.20	\$	48,307.20
115	511	46001	GLASS C CONCRETE PEDESTAL AND WINGWALL ABOVE FOOTING, AS PER PLAN	21	CU YD	214	\$	420.00	\$	89,880.00	600.00	\$	128,400.00
116	511	46501	CLASS C CONCRETE, FOOTING, AS PER PLAN	21	CU YD	267	\$	180.00	\$	48,060.00	350.00	\$	93,450.00
117	511	71100	CONCRETE, MISC.: CLASS F FILL CONCRETE	38	CU YD	5	\$	525.00	\$	2,625.00	200.00	\$	1,000.00
118	511	71100	CONCRETE, MISC.: CLASS C CONCRETE COLLAR	38	CU YD	13	\$	1,250.00	\$	16,250.00	700.00	\$	9,100.00
119	512	33300	TYPE A WATERPROOFING	40	SQ YD	320	\$	22.40	\$	7,168.00	24.00	\$	7,880.00
120	512	44400	TYPE B WATERPROOFING	40	SQ YD	48	\$	60.00	\$	2,880.00	65.00	\$	3,120.00
121	SPECIAL	51275500	SEALING, MISC.: ELASTOMERIC PROTECTIVE AND DECORATIVE CONCRETE COATING	57	SQ YD	150	\$	66.00	\$	9,900.00	20.00	\$	3,000.00
122	516	13800	1" PREFORMED EXPANSION JOINT FILLER	27	SQ FT	58	\$	9.50	\$	551.00	25.00	\$	1,450.00
123	518	21201	POROUS BACKFILL WITH FILTER FABRIC, AS PER PLAN	35	CU YD	35	\$	80.00	\$	2,800.00	65.00	\$	2,275.00
124	SPECIAL	53000200	STRUCTURE, MISC.: MANHOLE CHAMBER AND CONDUIT FILLED AND ABANDONED	NR	-	LUMP	\$	12,000.00	\$	12,000.00	3,000.00	\$	3,000.00
125	SPECIAL	53000600	STRUCTURE, MISC.: STONE MASONRY REPAIR	29	SQ FT	25	\$	72.00	\$	1,800.00	250.00	\$	6,250.00
126	SPECIAL	59001300	STRUCTURE, MISC.: STONE MASONRY MORTAR JOINT REPAIR	29	FT	1000	\$	8.20	\$	8,200.00	15.00	\$	15,000.00
127	601	11001	RIPRAP USING 6" REINFORCED CONCRETE SLAB, AS PER PLAN	38	SQ YD	251	\$	56.00	\$	14,056.00	350.00	\$	87,850.00
128	601	32011	ROCK CHANNEL PROTECTION, TYPE A WITH AGGREGATE FILTER, AS PER PLAN	35	CU YD	240	\$	102.00	\$	24,480.00	80.00	\$	19,200.00
129	603	71001	CONDUIT, TYPE A, PRECAST REINFORCED CONCRETE ARCH SECTIONS, 24" SPAN X 10" RISE, AS PER PLAN	21	FT	104	\$	2,400.00	\$	249,600.00	1,820.00	\$	189,280.00
130	SPECIAL	69071000	ASBESTOS ABATEMENT	NR	-	LUMP	\$	2,000.00	\$	2,000.00	200.00	\$	200.00
131	SPECIAL	69071050	ASBESTOS INSPECTION	NR	EACH	2	\$	500.00	\$	1,000.00	200.00	\$	400.00
										1,423,655.40	\$	1,505,226.45	
SECTION TOTAL STRUCTURES (OVER 20') :													
MAINTENANCE OF TRAFFIC													
132	614	11110	LAW ENFORCEMENT OFFICER WITH PATROL CAR FOR ASSISTANCE	39	HOURLY	24	\$	60.00	\$	1,440.00	65.00	\$	1,560.00
133	614	12336	WORK ZONE IMPACT ATTENUATOR (UNIDIRECTIONAL)	39	EACH	3	\$	1,700.00	\$	6,100.00	2,500.00	\$	7,500.00
134	614	13000	ASPHALT CONCRETE FOR MAINTAINING TRAFFIC	39	CU YD	10	\$	240.00	\$	2,400.00	400.00	\$	4,000.00
135	614	13300	BARRIER REFLECTOR, TYPE B	39	EACH	23	\$	5.20	\$	119.60	8.50	\$	195.50
136	614	13350	OBJECT MARKER, ONE WAY	39	EACH	23	\$	9.00	\$	207.00	15.50	\$	366.50
137	614	22200	WORK ZONE EDGE LINE, CLASS I, 740.08, TYPE I	39	MILE	0.44	\$	8,500.00	\$	3,740.00	9,000.00	\$	3,960.00
138	616	10000	WATER	39	M GAL	3	\$	10.00	\$	30.00	1.00	\$	3.00
139	622	40020	PORTABLE CONCRETE BARRIER, 32"	39	FT	530	\$	20.00	\$	10,600.00	30.00	\$	15,900.00

REF NO.	ITEM NUMBER	ITEM EXTENSION	ITEM DESCRIPTION	WORK TYPE	UNIT	ESTIMATED QUANTITY	UNIT PRICE ESTIMATED DOLLARS	UNIT PRICE ESTIMATED I CTS	KARVO PAVING, CO.	UNIT PRICE ESTIMATED DOLLARS	SUBURBAN MAINTENANCE & CONSTRUCTION, INC.
SECTION TOTAL MAINTENANCE OF TRAFFIC : \$ 23,636.60											
MISCELLANEOUS											
140	814	11000	MAINTAINING TRAFFIC	39	-	LUMP	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 30,000.00	\$ 30,000.00
141	619	16011	FIELD OFFICE, TYPE B, AS PER PLAN	NR	MONTH	12	\$ 1,100.00	\$ 13,200.00	\$ 13,200.00	\$ 800.00	\$ 9,600.00
142	623	10001	CONSTRUCTION LAYOUT STAKES, AS PER PLAN	NR	-	LUMP	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 20,000.00	\$ 20,000.00
143	624	10000	MOBILIZATION	NR	-	LUMP	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 206,500.00	\$ 206,500.00
144	SPECIAL	-	PROJECT DVD RECORDING (SEE PROPOSAL NOTES)	NR	-	LUMP	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 2,000.00	\$ 2,000.00
145	SPECIAL	10810000	CPM PROGRESS SCHEDULE (SEE PROPOSAL NOTES)	NR	-	LUMP	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00
SECTION TOTAL MISCELLANEOUS : \$ 332,300.00										\$ 270,100.00	
GRAND TOTAL ESTIMATED:									\$ 2,364,383.71		
GRAND TOTAL ESTIMATED:									\$ 2,382,418.60		



Principal Owner Form

(Required Document for Award Recommendations/Purchases)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Schirmer Construction LLC
Principal Owner's Name (The legal name of the owner/s of the business):	Nick Iafigliola, P.E.
Owner/Officer's Title:	President
Business Address:	31350 Industrial Pkwy., N. Olmsted 44070
Phone Number:	440-716-4900
Name of Person Completing Form:	Juliann Conway
Signature:	Juliann Conway
Title:	Contract Coordinator

If there is more than one (1) principal owner, please complete information for that / those person(s) as well. If a corporation, please identify the CEO, President or other officers of the Corporation representing shareholders.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the debarment list on the Cuyahoga County Inspector General's website and the debarment list did not contain the above detailed vendor and/or principal owner.

Signature: Juliann Conway

Date: 2-4-2014

Printed Name: Juliann Conway

Inspector General Vendor ID#: 12-2476

Cuyahoga County
(Principal Owner Form, 1-30-14)

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0068

Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ27932 to Hatch Mott MacDonald, LLC in the amount not-to-exceed \$612,955.00 for engineering design services for resurfacing of West 130 th Street from Brookpark Road to Lorain Avenue in the Cities of Brook Park and Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommended an award on RQ27932 to Hatch Mott MacDonald, LLC in the amount not-to-exceed \$612,955.00 for engineering design services for resurfacing of West 130th Street from Brookpark Road to Lorain Avenue in the Cities of Brook Park and Cleveland; and

WHEREAS, the primary goal of this project is to utilize a consulting engineering firm to provide design engineering services for the resurfacing of West 130th Street in order to properly maintain the County's infrastructure; and

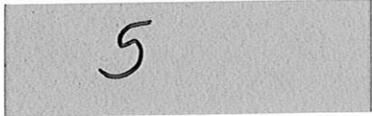
WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27932 to Hatch Mott MacDonald, LLC in the amount not-to-exceed \$612,955.00 for engineering design services for resurfacing of West 130th Street from Brookpark Road to Lorain Avenue in the Cities of Brook Park and Cleveland.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Jamal H. Husani
Type of Request:	Agreement/Amendment		
Request Prepared by:	Ernest F. Zadell	Telephone No.	216-348-3815

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Hatch Mott MacDonald, LLC for the not-to-exceed cost of \$612,955.00.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide Design Engineering Services for the resurfacing of W. 130th Street.
3. N/A

B. Procurement

1. The procurement method for these services was an RFQ. The total value of the RFQ is not to exceed \$612,955.00.
2. The RFQ was closed on July 31, 2013. There is 30% SBE Goal on this RFQ.
3. There were 8 proposals submitted for review, 1 proposals approved (one contract with Hatch Mott MacDonald).

C. Contractor and Project Information

1. The address of the vendor is:
 Hatch Mott MacDonald, LLC
 18013 Cleveland Parkway Drive, Suite 200
 Cleveland, OH 44135

- 2. A listing of the board of directors for Hatch Mott MacDonald is included as an attachment.
- 3. a. The W. 130th St. from Brookpark Road to Lorain Avenue in the Cities of Brookpark and Cleveland.
- 3. b. The project is located in Council Districts 2 & 3.

D. Project Status and Planning

- 1. The Project is a new project, with a new RFQ and consultant selection process
- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is funded 100% by General Fund.
- 2. The Schedule of payments is by invoice.
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Other	100% Road & Bridge Fund

Total Amount Requested:
\$612,955.00

ATTACHMENTS:

Click to download

- [Insurance Certificate](#)
- [Ohio Bureau of Workers Comp Certificate](#)
- [Power of Attorney](#)
- [Principal Owners](#)
- [Auditor's Findings of Recovery](#)
- [Dept Acknowledgement Form](#)
- [Selection Letter](#)
- [Proposal](#)
- [RFQ27932](#)
- [Consultant Selection Scores](#)
- [Secretary of State Business Filings](#)
- [W-9 Form](#)
- [Contract - TAB](#)
- [Principal Owner Form](#)
- [Contract Cover - TAB](#)
- [Voucher](#)



Principal Owner Form

(Required Document for Award Recommendations/Purchases)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Hatch Mott MacDonald LLC
Principal Owner's Name (The legal name of the owner/s of the business):	See Attached Ownership Statement
Principal Officer's Title:	Vice President and General Counsel
Business Address:	111 Wood Ave. South, Iselin, NJ 08830
Phone Number:	973-912-2422
Name of Person Completing Form:	Mark G. O'Connor
Signature:	<i>Mark G. O'Connor</i>
Title:	Vice President and General Counsel

If there is more than one (1) principal owner, please complete information for that / those person(s) as well. If a corporation, please identify the CEO, President or other officers of the Corporation representing shareholders.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the debarment list on the Cuyahoga County Inspector General's website and the debarment list did not contain the above detailed vendor and/or principal owner.

Signature: _____

Date: _____

Printed Name: _____

Inspector General Vendor ID#: _____

Cuyahoga County
(Principal Owner Form, 1-30-14)

HATCH MOTT MACDONALD LLC

STATEMENT OF OWNERSHIP

Hatch Mott MacDonald LLC, a Delaware limited liability corporation, is a wholly-owned subsidiary of Hatch Mott MacDonald Holdings, Inc., a Delaware corporation, which in turn is a wholly-owned subsidiary of Hatch Mott MacDonald NY, Inc., a New York corporation, which in turn is a wholly-owned subsidiary of Hatch Mott MacDonald Group, Inc., a Delaware corporation. Hatch Mott MacDonald Group, Inc. is 41% owned by Hatch Associates, Inc., a Canadian corporation, 41% owned by Mott MacDonald International, Ltd., a corporation of the United Kingdom, and 18% owned by senior executives of the Hatch Mott companies. No natural person has more than a ten percent (10%) ownership interest in Hatch Mott MacDonald Group, Inc. or any of its subsidiary companies.

Hatch Mott MacDonald, LLC

Officers

Nicholas M. DeNichilo	President & CEO	111 Wood Avenue South, Iselin, NJ 08830, USA
Albert N. Beninato	Vice President	111 Wood Avenue South, Iselin, NJ 08830, USA
John Townsend	Vice President	4301 Hacienda Drive, Suite 300, Pleasanton, CA 94588, USA
Michael Vitale	Vice President	18013 Cleveland Parkway Dr., Ste 200, Cleveland, OH 44135
Richard Walker II	Vice President	32 Millbranch Road, Suite 40, Hattiesburg, MS 39402, USA
Garland D. Herring	Asst. VP	1010 Oliver Road, Suite A, Monroe, LA 71201, USA
Randy Spence	Asst. VP	1010 Oliver Road, Suite A, Monroe, LA 71201, USA
David P. White	Secretary	4301 Hacienda Drive, Suite 300, Pleasanton, CA 94588, USA
Mark G. O'Connor	Asst. Secretary	111 Wood Avenue South, Iselin, NJ 08830, USA
Jeffrey T. Hilla	Treasurer	111 Wood Avenue South, Iselin, NJ 08830, USA

Management Board Members

Nicholas M. DeNichilo	111 Wood Avenue South, Iselin, NJ 08830, USA
Otis Gatlin	805 Daphne Avenue, PO Box 1290, Daphne, AL 36526
Keith J. Howells	Meridian House, 7 th Floor, 11 Wellesley Rd., Croydon, Surrey CR0 2NW, UK
Kevin Stovell	Meridian House, 7 th Floor, 11 Wellesley Rd., Croydon, Surrey CR0 2NW, UK
David P. White	4301 Hacienda Drive, Suite 300, Pleasanton, CA 94588, USA
Richard Williams	Meridian House, 7 th Floor, 11 Wellesley Rd., Croydon, Surrey CR0 2NW, UK

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0069

<p>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300176-01 with Perk Company, Inc. for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for additional funds in the amount not-to-exceed \$598,885.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended approval of an amendment to Contract No. CE1300176-01 with Perk Company, Inc. for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for additional funds in the amount not-to-exceed \$598,885.74; and

WHEREAS, the original Contract No. CE1300176-01 was in the amount of \$5,191,490.00, and the amendment will be for additional funds in the amount of \$598,885.74, bringing the revised contract amount to \$5,790,375.74; and

WHEREAS, the primary goal of this amendment is to complete repair and resurfacing services as per plans and specifications; and

WHEREAS, this project is funded as follows: (a) 80% from Federal Funds, and (b) 20% from County Motor Vehicle \$5.00 License Tax Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CE1300176-01 with Perk Company, Inc. for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for additional funds in the amount not-to-exceed \$598,885.74.

SECTION 2. That the County Executive is authorized to execute the amendment and any and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



3

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Contract/Amendment		
Request Prepared by:	Juliann Conway	Telephone No.	216-348-3838

SUMMARY OF REQUESTED ACTION:

Department of Public Works (DOPW):

A. Summary of Scope

1. is submitting an amended agreement (Subsidiary No. 1) to Contract CE1300176 with Perk Company, Inc. for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for an amount not-to-exceed \$598,885.74.

This project is staffed with following employees of the Department of Public Works:

**Darwin Merdes, P.E., Area Construction Engineer
Richard Orosz, Project Supervisor
Thomas McTaggart, Project Inspector**

The engineer's estimate was \$5,747,750.00.

Original Contract Amount: \$5,191,490.00

Amendment No. 1: \$598,885.74

Rev. Contract Amount: \$5,790,375.74

2) The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Perk Company, Inc., 8100 Grand Avenue, Suite #300, Cleveland, Ohio, 44104, (Council District 7). Project Location: Parma & Parma Hts. (Council District 4).

D. Project Status and Planning

1. Project is under construction and progressing as per schedule.

E. Funding

1. 80% Federal Funds and 20% County using funds from the \$5.00 Vehicle License Tax.

Perk Company, Inc. has completed the required training.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The following is a brief description of the new items contained in Amendment #1: The increased and decreased items reflect changes to unit bid items that are required to have an adjustment to the contract's estimated quantities that were part of the contract plans. There was a significant quantity increase of Reference No. 43 Full Depth Pavement Removal and Replacement. This work was required to satisfactorily replace the existing rigid base pavement to a condition where significant ongoing deterioration will not result. Using only the estimated quantity in the plans would not be sufficient to correct the excessive deterioration of the existing roadway concrete base. In addition, the general note on page 9 of the plans directed a significant portion of the 255 base repairs to be placed as full width replacement from Sta. 81+00 to Sta. 101+75. This item of work is mentioned in plans but is not necessarily quantified in the estimated quantities and as required and as a direct result of the work performed. This significant change was also concurred with ODOT through the LPA Manual of Procedures due to this project being administered through the LPA process. The Appendix L of the LPA manual is attached for reference. The unit cost of reference 43 Full Depth Pavement Removal and Replacement is \$41.50 a square yard. This amendment is requesting to increase this reference item 12,500 square yards for a dollar increase of \$518,750.00. The unit cost was not renegotiated due to the engineer's estimate for this item being \$65.00 a square yard, the average unit cost of all project bidders was \$58.00 square yard, and a review of the ODOT 2012 average unit bid pricing was also significantly higher than the unit cost of \$41.50 a square yard. The Department and the Contractor agreed to increase the amount of this reference at the contractual unit price. The following new items of work were found to be necessary as a result of unforeseen conditions, plan error or omissions, utility conflicts, or were at the request of the owner in order for the plan intent to be completed as detailed by our contract. **Contract Reference Item No. 120: Additional Milling to Provide a Beveled Edge \$2,764.02** Owner request: The contractor was directed to bevel the edge of the milled pavement to provide for a continuous smooth transition from the milled pavement to the existing pavement being left in place through the first phase of the maintenance of traffic. **Contract Reference Item No. 121: Modification to Existing Culvert \$16,095.85** Unforeseen condition: A box culvert at Sta. 6+40 was found and damaged as it was in an area where roadway base removal was marked for replacement. The existing culvert was not under the jurisdiction of the County due to its small size and precise elevation and location were not detailed on in the plan. The top of the culvert was built into the roadway base and was only

covered by 3 inches of asphalt. The contractor was directed to saw down and remove portions of the existing culvert; place a steel plate over the opening; place a reinforced grid of number 6 rebar and place back the concrete top of the culvert. This work was tracked, reviewed, and approved on a time and material force account basis. **Contract Reference Item No. 122: Modification to Existing Culvert \$4,583.61** Utilities: Due to a shallow Columbia gas main and a ruptured City of Cleveland water main in the project limits the roadway was disturbed by the utilities. In order to not affect the construction schedule and to provide for uniform roadway base placement the utilities were directed to repair their facilities and the project contractor was directed on a force account basis to replace the roadway base and concrete. Two locations at Sta. 92+22 and 95+93 were affected. **Contract Reference Item No. 123: Work Zone Lane Line, Class 1, 642 Paint \$3,480.15** Plan Omission: The plans did not address temporary placement of temporary lane line at the conclusion of the first season of construction. By placing temporary lane line the roadway was able to be fully opened to traffic and the permanent striping could be placed at the conclusion of all the project's construction activities. **Contract Reference Item No. 124: Excavation and Embankment in Full Width Roadway Base Replacement. \$17,146.80** Plan Omission: Due to a plan general note a full width portion of the roadway base was required to be completely replaced. Due to this full width replacement an area of excavation was required to be removed and replaced to accommodate full width concrete placement equipment. This method of placement was directed by the County to provide for a uniform base and to expedite the placement. Excavation and embankment was performed at a new negotiated unit price. The new unit price negotiated was at a significant cost saving to the contractual unit reference contained in the contract.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

The primary goal is to complete construction as per plans and specifications.

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

- [Contract Amendment TAB \(1\)](#)
- [Contract Cover TAB](#)
- [Contract Evaluation](#)
- [Workmen's Compensation Certificate](#)
- [Corporate Resolution](#)
- [History Log](#)
- [Principal Owner Form](#)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Perk Company, Inc.

Contract/Agreement No. CE1300176-(Contract Amendment No. 1) **Time Period:** N/A

Service Description: Repair and Resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Height.

Original Contract/Agreement Amount: \$5,191,490.00

Prior Amendment(s) Amount(s): 0.00

- Performance Indicators:**
- Quality of work
 - Meet schedule.
 - Cooperation with public.

Actual performance versus performance indicators (include statistics):
Quality of work has been average.
Construction progressing as per schedule..
Cooperates with residents/business owners affected by the construction.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Construction is ahead of schedule and progressing satisfactorily.

DOPW – Construction

User Department

1/31/14

Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0070

Sponsored by: County Executive FitzGerald/Department of Human Resources on behalf of Personnel Review Commission	A Resolution approving various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and,

WHEREAS, the Director of Human Resources submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and,

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and,

WHEREAS, on January 22, 2014, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through H), and recommended to County Council the formal adoption and implementation of the attached changes; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

New Classifications: (See Attached Classification Specifications)

Exhibit A: Class Title: *Consumer Affairs Investigator*
Number: 1055252
Pay Grade: 8

Exhibit B: Class Title: *Consumer Affairs Specialist*
Number: 1055251
Pay Grade: 6

Revised Classifications: (See Attached Classification Specifications)

Exhibit C: Class Title: *Management Services Manager*
Number: 1055351
Pay Grade: 18
*Change in pay grade from 17 to 18. Revised functions to include the fiscal activities for all of HHS.

Exhibit D: Class Title: *Prevailing Wage Coordinator*
Number: 1052511
Pay Grade: 6
*Included Department of Development. Revised function to include insuring compliance with federal grants and Dept. of Energy.

Exhibit E: Class Title: *Training Officer*
Number: 1053642
Pay Grade: 7
*Included Dept. of Human Resources. Updated spec. to new format to include percentages of time spent on essential functions.

Exhibit F: Class Title: *Senior Training Officer*
Number: 1053643
Pay Grade: 10
*Included Dept. of Human Resources. Updated spec. to new format to include percentages of time spent on essential functions.

Exhibit G: Class Title: *Training Officer Supervisor*
Number: 1053644
Pay Grade: 12
*Included Dept. of Human Resources. Updated spec. to new format to include percentages of time spent on essential functions.

Exhibit H: Class Title: *Training Manager*
Number: 1053645
Pay Grade: 14
*Included Dept. of Human Resources.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Consumer Affairs Investigator	Class Number:	1055252
FLSA	Non-Exempt	Pay Grade:	8
Departments:	Fiscal Office - Consumer Affairs		

Classification Function

The purpose of this classification is to investigate consumer fraud violations and prepare cases for County Prosecutor or other appropriate agencies for the purpose of civil litigation or criminal prosecution; mediate consumer complaints, locate suppliers, present before the public, and provide other functions related to investigations, complaint mediation and consumer protection.

Distinguishing Characteristics

This is the journey level classification, working under general supervision within a framework of well defined policies, procedures, and regulations. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies. This class requires extensive public contact in communicating consumer protection, laws and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Identifies and conducts consumer fraud investigations; collects and analyzes case documents; prepares evidence, charts and exhibits; calculates victim damages; appears in court and at hearings as witness, if needed. Locates and interviews witnesses, victims, suppliers, informants and potential defendants.
- 20% +/- 10%
- Prepares investigative reports and summaries to present for settlement negotiations, civil litigations and/or criminal prosecution; drafts civil investigative requests, summons, and settlement agreements; prepares and maintain case logs.
- 20% +/- 10%
- Performs covert investigations of supplier; plans, executes and coordinates investigative activities with appropriate federal, state and/or local law enforcement agencies.
- 20% +/- 10%
- Obtains, reviews, summarizes and processes complaints involving home repairs, automotive repairs, telemarketing, internet fraud, financial exploitation, billing errors, deceptive advertising and other consumer transactions.
- 10% +/- 5
- Processes registrations, permits, or licenses of individuals and businesses related to consumer protection; educates consumers and businesses about related laws. Communicates with a variety of members of the public, consumers, outside and County agencies, witnesses, suppliers, law enforcement agencies, prosecutors, attorneys, advocate groups, and other investigators.

Training Manager

1053645

- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling and personnel terminology and language.
- Ability to communicate effectively with department supervisors, training personnel, consultants, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in law enforcement or criminology or a related field with a minimum of three (3) years experience in consumer fraud investigations; or an equivalent combination of education, training, and experience.

Additional Requirement

Must possess a valid State of Ohio Motor Vehicle Operators License.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines including computers and peripheral equipment.

Supervisory Responsibilities

None

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including repair or billing invoices, contracts or agreements, financial agreements, variety of business records, advertisements, complaints from public, registration/permit/license forms, consumer litigation and news and related forms and literature.
- Ability to comprehend a variety of reference books and manuals including consumer laws, training manuals, resource directory, local, State and Federal laws and County policies and procedures.
- Ability to prepare summary investigative reports, civil investigative reports, charts, diagrams, cease and desist orders/subpoenas, questionnaires, assurance of voluntary compliance settlement resolutions letters and other documents conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, give presentations, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, consumer protection/fraud and financial literacy terminology.
- Ability to communicate effectively with supervisors, staff, attorneys, prosecutors, law enforcement officials, consumer investigators, government agencies and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Consumer Affairs Specialist	Class Number:	1055251
FLSA:	Non-Exempt	Pay Grade:	6
Department:	Fiscal Office - Consumer Affairs		

Classification Function

The purpose of this classification is to educate and assist consumers concerning consumer protection, financial literacy and weights and measures. Assists in the development and implementation of education and outreach programs and literature. Assists with consumer complaint mediation.

Distinguishing Characteristics

This is the journey level classification, working under general supervision within a framework of well defined policies, procedures, and regulations. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies. This class requires extensive public contact in communicating consumer protection and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Participates in the development, implementation and presentation of educational programs relating to consumer protection, financial literacy and weights and measures before the public; plans, coordinates, presents and markets educational and/or outreach events and materials for the public and County website.
- 20% +/- 10%
- Receives and processes consumer inquiries and provides information needed to assist, including but not limited to, (1) taking complaints of alleged consumer protection violations, (2) referring consumer to appropriate agency(s), and (3) answering questions regarding consumer protection, financial literacy and weights and measures.
- 20% +/- 10%
- Mediates consumer complaints involving credit reports, unwanted solicitations by mail or phone and billing errors; refers complaints to investigator when unable to resolve.
- 10% +/- 5%
- Communicates with a variety of members of the public, consumers, outside and County agencies, witnesses, suppliers, attorneys, social workers, teachers, and advocate groups; enters and updates inquiries or consumer complaints into complaint database.
- 10% +/- 5%
- Attends and participates in multi-agency task force and work groups related to financial literacy or consumer protection; performs all other duties assigned or delegated.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in communications, public relations, paralegal studies or related field with a minimum of two (2) years experience in public speaking and mediation of consumer complaints; or an equivalent combination of education, training, and experience.

Additional Requirement

Must possess a valid State of Ohio Motor Vehicle Operators License.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines including personal computer and peripheral equipment.

Supervisory Responsibilities

None

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including consumer literature and news, complaints from the public, financial literature and news, bank reports, garnishment files, OPERS reports and related forms and literature.
- Ability to comprehend a variety of reference books and manuals including consumer laws, training manuals, resource directory and County policies and procedures.
- Ability to prepare PowerPoint presentations, charts, diagrams, letters, marketing materials, consumer tip sheets and other documents conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, give presentations, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, consumer protection/fraud and financial literacy terminology.
- Ability to communicate effectively with supervisors, staff, non-profit groups, community agencies, government agencies and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Management Services Manager	Class Number:	1055351
FLSA:	Exempt	Pay Grade:	18
Departments:	Human Services, only		

Classification Function

The purpose of this classification is to plan, direct and coordinate the accounting and reporting of the fiscal programs for the County of Human Services Department.

Distinguishing Characteristics

This single-position senior management classification is responsible for coordination, supervision and control of the department's fiscal management and fiscal reporting directly and through subordinate supervisors. This class works under limited direction and requires the analysis and solution of operational, technical, administrative and management problems related to operations and activities within the department. The employee is expected participate in development of objectives, priorities, and procedures, and participates in preparation of the division budget. The incumbent exercises discretion in developing policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Plans, directs, coordinates and manages the fiscal control activities and reporting for the County Department of Human Services; coordinates and ensures establishment of encumbrances for improved fiscal control in processing transactions; develops financial reporting controls over appropriations, finds and obligations; designs and updates fiscal accounting procedures and ensures operation compliance with applicable state and or federal regulations; manages and ensures compliance in handling of federal/state funds; participate in budget preparation; monitors reimbursement of federal monies or expenditure of funds for state and subcontractor programs; controls purchasing activities within allotment guidelines; approves payments; reviews and approves contracts and payroll vouchers; controls fund distribution to various accounts; authorizes and oversees inventory control and travel reimbursement functions.
- 20% +/- 10%
- Supervises accounting, budget, clerical and other support staff involved in fiscal operation activities; assigns and reviews work; conducts performance evaluations, responds to employee problems; approves employee leave requests; recommends disciplinary procedures.
- 20% +/- 10%
- Administers multiple social service programs including Temporary Assistance for Needy Families, Medicaid Non-Emergency Transportation and Ohio Department of Health Children with Medical Handicaps; develops and implements social service delivery including eligibility determination, evaluation and review of social service delivery; develops policies and procedures; monitors compliance; manages program budgets and expenditures; designs and prepares written material describing social service programs.

20% +/- 10%

- Prepares, maintains and oversees preparation and maintenance of records, reports, studies and or correspondence related to fiscal activities and operations; oversees preparation of ODJFS reports, federal reports, analytical reports of fiscal operations, statistical financial statements, cash flow projections, staffing forecasts, expenditure reports, cost allocation plans, inventory reports, federal grant budget revisions and summaries, correspondence concerning status of payments or department policy explanations, reports regarding action to be taken to improve department fiscal operations; manages federal and state compliance audits.

10% +/- 5%

- Advises administrative officials regarding administrative, budgetary and fiscal matters; recommends agency goals, objectives, performance measures, productivity standards, work and operational plans, policies and procedures; represents Administrator at various meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in accounting or related field with seven (7) years of fiscal management experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, printer, fax machine, calculator, and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to perform high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Prevailing Wage Coordinator	Class Number:	1052511
FLSA:	Non - Exempt	Pay Grade:	6
Dept:	Public Works, Department of Development		

Classification Function

The purpose of this classification is to ensure organizational compliance with all Federal, State and Local regulations pertaining to Prevailing Wage laws as they relate to the Davis Bacon Act, and to ensure construction compliance, federal grants compliance and Department of Energy compliance with all Equal Employment Opportunity (EEO) laws and regulations.

Distinguishing Characteristics

This is a journey level classification requiring an understanding of and ability to enforce compliance with Prevailing Wage laws. This classification works under a framework of regulations, policies and procedures. The incumbent exercises discretion in monitoring construction projects and applying regulations to relevant projects.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Reviews, files, organizes and maintains contractor payrolls according to the Davis Bacon Act and other Federal regulations; reviews grant submissions; reviews paperwork substantiating funding (including federal, state and local grants) provisions; reviews corrections to funding provisions as well as the wage laws of the state of Ohio as appropriate.
- 20% +/- 10%
- Conducts personal wage interviews with contractor employees.
- 20% +/- 10%
- Represents the Public Works Office or Department of Development in Prevailing Wage meetings and discussions; maintains current Prevailing Wage Law updates as well as corresponding EEO information; prepares and maintains written reports and records regarding Prevailing Wage and EEO; resolves disputes pertaining to EEO and Prevailing Wage issues and makes recommendations; distributes and maintains current Prevailing Wage rates.
- 20% +/- 10%
- Monitors contract compliance and performs construction site inspections for appropriate EEO material. Monitors Disadvantage Business Enterprises compliance; submits semi-annual labor report.
- 10% +/- 5%
- Performs administrative duties to support the department and functions of the office; gathers information, statistics and prepares necessary reports and documents, maintains files; provides back-up administrative assistance.

Cuyahoga County Classification Specification

1055351

the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.

- Ability to comprehend a variety of informational documents including fiscal reports, department statistics and reports, TANF-PRC Order issuances, FAMIS reports, BRASS reports, human resource reports, bid specifications, child care reports, subgrant agreements, payroll reports, employee time sheets, employee leave requests, written and electronic communications, union grievances, and related reports and records.
- Ability to comprehend a variety of reference books and manuals including PRC and Title XX plans, Cash Assistance Manual, Child Care Manual, ODJFS Administrative Procedure Manual, ODJFS Fiscal Administrative Procedures Manual, PET/QUIC/RMS Manuals, Buyspeed, Random Moment Sampling, Personnel Policies and Procedures Manual, and County policies and procedures manuals.
- Ability to prepare TANF-PRC Plan, Title XIX Medicaid Non-Emergency Transportation Plan, Title XX Plan, organizational structure, performance measures, cash flow forecast reports, operation plans, spending plans, employee performance appraisals, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting, financial analysis and business law terminology and language.
- Ability to communicate with department directors, County Executive, County Council, Deputy Chief of Staff, administrators, providers, clients, union representatives, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Prevailing Wage Coordinator

Experience Required to Perform Essential Job Functions

Associate's degree in Business Administration with two (2) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory requirements

Mathematical Ability

- Ability to perform addition, subtraction, multiplication and division.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including reports, records, audits, payroll, affidavits and laws.
- Ability to utilize a variety of advisory data and information such as Federal Labor Standards, Davis Bacon Law, Ohio DBE Program, Prevailing Wage Rates, laws, and other legal documents.
- Ability to prepare summary sheets, construction activity reports, interview forms, labor reports, NOVUS submissions, sub-contractor forms, memos, correspondence, meeting minutes, records, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to persuade, convince, influence, train and monitor, in favor of a desired outcome.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret accounting and legal terminology and language.
- Ability to communicate with supervisor, employees of other sections and departments, consultants, contractors, departmental employees, and administrators.

Prevailing Wage Coordinator

Environmental Adaptability

- Work is typically performed in the field and in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Z

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Training Officer	Class Number:	1053642
FLSA	Non-Exempt	Pay Grade:	7
Departments:	Human Resources and Human Services, only.		

Classification Function

The purpose of this classification is to develop and implement training for department employees.

Distinguishing Characteristics

This is an entry-level training officer classification. Employees in this class work under direct supervision, progressing to general supervision as the incumbent becomes able to semi-independently perform the full range of duties associated with this level. The employee works under a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
• Develops training programs for department employees; conducts and tabulates needs analysis; designs and develops lesson plans to meet established training goals; develops program budget.
- 35% +/- 10%
• Implements training programs for department employees; assures room and equipment are set-up correctly for training sessions; coordinates training registration process; conducts training following lesson plan; analyzes training evaluation results to improve program.
- 15% +/- 10%
• Performs administrative duties; responds to written or verbal inquiries regarding training programs; maintains filing system on training data; compiles statistics regarding training program effectiveness; inventories training supplies and equipment.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education, human resources or related field with one (1) year of training experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including typewriter, copier, etc.

- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including memos, training literature, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, proposals, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel terminology and language.
- Ability to communicate effectively with supervisors, staff, students, parents, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Training Officer	Class Number:	1053643
FLSA:	Exempt	Pay Grade:	10
Departments:	Human Resources and Human Services, only		

Classification Function

The purpose of this classification is to plan, prepare and deliver training program to department employees and to supervise lower level training personnel.

Distinguishing Characteristics

This is a journey-level training officer classification. Employees in this class work under direct supervision, progressing to general supervision as the incumbent becomes able to independently perform the full range of duties associated with this level. This classification may coordinate lower level training officers or oversee contract training officers. This class generally works under direction from the Training Manager.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Coordinates the work of lower level training officers and/or contract trainers; assigns work and reviews completed work assignments; provides job training and instruction; approves contracting authorizations for trainers; approves proposed training sites and arrangements; conducts on-site evaluations of trainers and prepares reports; approves training materials.
- 25% +/- 10%
- Develops training programs for department employees; conducts and tabulates needs analysis; designs and develops lesson plans to meet established training goals; develops program budget.
- 25% +/- 10%
- Implements training programs for department employees; assures room and equipment are set-up correctly for training sessions; coordinates training registration process; conducts training following lesson plan; analyzes training evaluation results to improve program.
- 15% +/- 5%
- Performs administrative duties; prepares state mandates reports; responds to written or verbal inquiries regarding training programs; maintains filing system on training data; compiles statistics regarding training program effectiveness; inventories training supplies and equipment.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education, human resources or related field, with two (2) years of training experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, video camera, telephone, calculator, overhead projector, copy machine, etc.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and use statistical inference and theory.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including monthly personnel invoices, time reports, attendance records, balance sheets, Blue Sheets, competency forms, evaluations sheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including CORE handbooks, computer and software manuals, Ohio Revised Code, Child Welfare Manual, Public Assistance Manual, etc.
- Ability to prepare monthly invoices, quarterly calendars, expenditure reports, employee evaluations, graphs, OCWTP annual reports, individual training records, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to serve as a lead worker, convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel, terminology and language.
- Ability to communicate effectively with trainers, trainees, immediate supervisor, administration, OJFS staff, co-workers, employees, other County and State personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Training Officer Supervisor	Class Number:	1053644
FLSA:	Exempt	Pay Grade:	12
Departments:	Human Resources and Human Services, only		

Classification Function

The purpose of this classification is to supervise training officers and to administer training program activities.

Distinguishing Characteristics

This is supervisory level classification, generally working under direction of a manager or higher level administrator. The employee works within a broad framework of policies, procedures and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises lower level training personnel; assigns and reviews work; evaluates performance; responds to employee complaints; provides instruction and feedback; reviews and approves employee leave requests.

- 50% +/- 10%
- Administers training program activities; determines training needs; plans and develops training programs to meet those needs; implements training programs; compiles training evaluation results; reviews evaluations with staff and forwards results to manager and/or others.

- 15% +/- 5%
- Performs public relations duties; represents training department at various meetings and conferences; provides technical assistance and consultation to agencies regarding training needs; delivers speeches and prepares correspondence.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education or human resources with five (5) years of training experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computers and peripheral equipment.

- Ability to operate audio-visual equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including memos, training literature, training plans, performance evaluations; curriculum descriptions and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, curriculum descriptions, training needs analysis, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and human resources terminology and language.
- Ability to communicate effectively with department supervisors, training personnel, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Training Manager	Class Number:	1053645
FLSA:	Exempt	Pay Grade:	14
Departments:	Human Resources and Human Services, only		

Classification Function

The purpose of this classification is to manage, coordinate and implement County training programs and initiatives.

Distinguishing Characteristics

This is a management level classification, with responsibility for overseeing technical operations and developing and conducting training programs. This class recommends, develops, integrates, administers, and evaluates policies, procedures, and standards required to provide related services. The classification is responsible for ensuring that training programs and activities are completed in a timely, effective, and efficient manner according to procedures, rules, regulations, laws and ordinances. This classification oversees lower level training officers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Manages County training programs and initiatives; develops and coordinates training and educational development programs; coordinates and facilitates training programs such as new employee orientation, sexual harassment, ethics, etc.; develops an annual calendar of training and development opportunities including references to external opportunities; maintains training materials; produces training materials and manuals; organizes the use of training materials including e-learning; manages training materials; ensures that statutory training requirements are met; conducts training needs assignments; amends and revises training programs as needed; helps line managers or solve specific training problems, either one-to-one or in groups; develops and maintains training budget.
- 25% +/- 10%
- Administers training program activities; identifies and determines training and development needs; plans and develops training programs to meet those needs; implements training programs; compiles training evaluation results; reviews evaluations with staff and forwards results to supervisor.
- 25% +/- 10%
- Develops and manages County performance appraisal process.
- 15% +/- 10%
- Manages, leads and motivates lower-level training personnel; assigns and reviews work; evaluates employee performance; responds to employee complaints; provides instruction and feedback; trains instructors and supervisors in techniques and skills for training and dealing with employees).
- 10% +/- 5%
- Performs public relations duties; represents training department at various meetings and conferences; provides technical assistance and consultation to departments regarding training needs; delivers speeches and prepares correspondence.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education or human resources with nine years (9) of training experience including three years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, fax, printer, calculator, copier, etc.
- Ability to operate audio-visual equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to evaluate the performance of assigned employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including employment applications, résumés, job audit forms, classification specifications, training literature, training plans, performance evaluations and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, training proposals, training needs analysis, training budgets, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.



9

Item Details:

Agency/Dept. Name:	Office of Human Resources	Agency/Dept. Head Name:	Elisa Hara
Type of Request:	Other		
Request Prepared by:	Kelli Neale	Telephone No.	216/443-5611
SUMMARY OF REQUESTED ACTION:			
A Resolution providing for the modification of six Non-bargaining Classification Specifications and the addition of two Classification Specifications to the Cuyahoga County Non-bargaining Classification Plan.			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
Explanation for late submittal:			

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Total Amount Requested:	
\$	

ATTACHMENTS:

- Click to download
- [Modification & Addition to Classification Plan](#)

History
Time

Who

Approval



Kathleen K. Walsh, Commissioner
 Thomas L. Colaluca, Commissioner
 Robert M. Wolff, Commissioner

COPY

MEMORANDUM

DATE: January 31, 2014

TO: Cuyahoga County Council President C. Ellen Connally
 Yvonne Conwell, Chairwoman, Human Resources, Appointments & Equity Committee

FROM: Chairwoman Kathleen Walsh, *Kathleen Walsh*
 Cuyahoga County Personnel Review Commission

RE: Proposed Modifications and Additions to the County's Classification Plan

Please be advised, on January 22, 2014, the Personnel Review Commission considered and approved a number of proposed modifications to existing classifications, and two proposed new classifications for the Department of Consumer Affairs. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website for twenty (20) days before any formal action was taken on them. The proposed modifications and new classifications include the following:

PROPOSED MODIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1055351	Management Services Manager	Human Services	E	18
1052511	Prevailing Wage Coordinator	Public Works, Development	NE	6
1053642	Training Officer	Human Resources and Human Services only	NE	7
1053643	Senior Training Officer	Human Resources and Human Services only	E	10
1053644	Training Officer Supervisor	Human Resources and Human Services only	E	12
1053645	Training Manager	Human Resources and Human Services only	E	14

PROPOSED NEW CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1055251	Consumer Affairs Specialist	Fiscal Office / Consumer Affairs	NE	6
1055252	Consumer Affairs Investigator	Fiscal Office / Consumer Affairs	NE	8

The PRC recommends that County Council approve these changes. Please feel free to contact our Administrator, Rebecca Kopcienski at 443-5675 if you have any questions.

cc: Commissioner Thomas Colaluca
Commissioner Robert Wolff
Clerk of Council Jeanne Schmotzer
Employment Counsel/Human Resources Director Elise Hara
Law Director Majeed Makhoulouf

KW:rk

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0071

Sponsored by: County Executive FitzGerald/Department of Development	A Resolution authorizing an Economic Development Fund Loan in the amount not-to-exceed \$1,500,000.00 to National Automotive Experts (NAE) Property Management II, LLC for assistance to purchase a facility located at 8370 Dow Circle, Strongsville; authorizing the Deputy Chief of Staff of Development or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development recommended an Economic Development Loan to National Automotive Experts (NAE) Property Management II, LLC in the amount not-to-exceed \$1,500,000.00 for assistance in the purchase of a 56,362 square foot facility located at 8370 Dow Circle, Strongsville, Ohio; and

WHEREAS, the primary goal of this project is to assist NAE finance the cost associated with purchase of a 56,362 square foot facility located at 8370 Dow Circle, Strongsville, Ohio; and

WHEREAS, this project is anticipated to retain seventy-six (76) existing jobs and create forty-three (43) new jobs; and

WHEREAS, the total cost of this project is \$4,100,000.00 of which the County will loan NAE the amount not-to-exceed \$1,500,000.00 with a term of fifteen (15) years at an interest rate of two percent (2%); and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

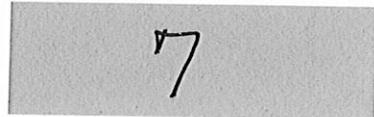
WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Larry Benders
Type of Request:	Other		
Request Prepared by:	Arnold Lockett	Telephone No.	216-443-3159
SUMMARY OF REQUESTED ACTION:			
Department of Development/2014/NAE Property Management II, LLC/Economic Development Loan/8370 Dow Circle/Strongsville, Ohio			
A. Scope of Work Summary:			
<p>1 . Department of Development requesting approval of an Economic Development Loan to National Automotive Experts (NAE) Property Management II, LLC in the amount not-to-exceed \$1,500,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.</p> <p>2. The primary goal of the project is to assist National Automotive Experts (NAE) Property Management II, LLC in the purchase of a 56,362 square foot facility located at 8370 Dow Circle, Strongsville, Ohio. The project will create 43 new jobs to the County and retain 76 existing jobs. The total cost of the project is \$4,100,000; the County's participation is an Economic Development Loan for \$1,500,000 with a term of 15 years at an interest rate of 2%.</p>			
B. Procurement :			
Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its February 12, 2014 meeting.			
C. Project Information:			
1. Economic Development Loan Borrower:			

National Automotive Experts (NAE) Property Management II, LLC
14955 Sprague Road, #200
Strongsville, Ohio 44136

2. Principal Owners Kelly Price (50%) and Kirt Frye 50%

3. The location of the project is:

8370 Dow Circle,
Strongsville, Ohio 44136

Council District 5, Michael Gallagher

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities and promote economic growth in Cuyahoga County.

E. Funding:

1. Cuyahoga County Western Reserve Fund
2. The loan funds will be disbursed at the completion of acquisition
3. The loan payments will be fully amortized over 15 years at interest rate of 2%

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose : To assist National Automotive Experts (NAE) Property Management II, LLC finance the cost associated with expansion of the company and purchase of a facility at 830 Dow Circle Strongsville, Ohio. The total cost of the project is \$4,100,000. The County's loan for \$1,500,000 will be utilized to assist with the building purchase and expansion. The County's assistance is 36% of the total project cost.

Outcomes:

The project will create forty three (43) new jobs and retain seventy-six (76) jobs.

The loan was considered by the Cuyahoga County Community Improvement Corporation on February 12, 2014. The Corporation recommends approval of the loan.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Other

Explanation:

Cuyahoga County Western Reserve Fund

Total Amount Requested:

\$1,500,000.00

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0072

Sponsored by: County Executive FitzGerald/Department of Information Technology	A Resolution making an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$712,500.00 for Wide Area Network and telecom consultant services for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Information Technology has recommended an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$712,500.00 for wide area network and telecom consultant services for the Regional Enterprise Data Sharing System for the period 4/1/2014 – 12/31/2018; and

WHEREAS, the primary goal of the agreement is to provide professional network services for the Regional Enterprise Date Sharing System and to properly maintain the County’s infrastructure; and

WHEREAS, this project is funded 100% by the General Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$712,500.00 for wide area network and telecom consultant services for the Regional Enterprise Data Sharing System for the period 4/1/2014 – 12/31/2018.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

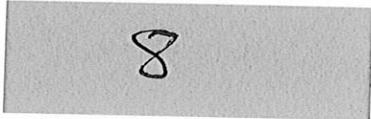
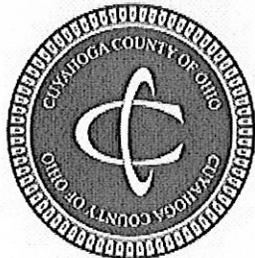
Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name:	Information Services Center	Agency/Dept. Head Name:	Jeff Mowry
Type of Request:	Contract/Amendment		
Request Prepared by:	Stan Kozlowski	Telephone No.	443-8111
SUMMARY OF REQUESTED ACTION:			
Submitting award and contract with CareWorks Technologies, Ltd in the amount not-to-exceed \$712,500.00 for WAN & TELECOM RFP 27440 Category T - REDSS Network Consulting Services for the period April 1, 2014 - December 31, 2018 (Resolution No. DC-2013-156 - authority to seek proposals.)			
A. Scope: Perform professional network services for REDSS			
B. Procurement: Procurement method through RFP 27440 WAN & Telecom			
C. Contractor: CareWorks Technologies, Ltd. 5555 Glendon Ct. Dublin, Ohio 43016 Contact: Bart Murphy, President 614.336.4680			
D: Project Status: new professional services			
E. Funding: General Fund under WAN & Telecom			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
Provide REDSS Network Consulting Services for Cuyahoga County			
Explanation for late submittal:			
Late paperwork coming from vendor due to legal negotiations			

Contract/Agreement Information:

Procurement Method:	RFP (Request for Proposal)
Explanation for Increase/Decrease in \$ Amount for current request:	

Financial Information:

Funding source: General Fund	Explanation: WAN & TELECOMMUNICATIONS
Total Amount Requested: \$712,500.00	

ATTACHMENTS:

Click to download

- [RFP](#)
- [RFP Exhibits](#)
- [RFP SBE](#)
- [addendum #1](#)
- [addendum #2 cover](#)
- [addendum #2 \(1-12\)](#)
- [addendum #2 \(2-12\)](#)
- [addendum #2 \(3-12\)](#)
- [addendum #2 \(4-12\)](#)
- [addendum #2 \(5-12\)](#)
- [addendum #2 \(6-12\)](#)
- [addendum #2 \(7-12\)](#)
- [addendum #2 \(8-12\)](#)
- [addendum #2 \(9-12\)](#)
- [addendum #2 \(10-12\)](#)
- [amendment #2 \(11-12\)](#)
- [addendum #2 \(12-12\)](#)
- [CAT T - CSR](#)
- [Debarment](#)
- [SBE](#)
- [BWC](#)
- [AUDITOR FINDINGS](#)
- [w9](#)
- [vend compliance](#)
- [RQ's](#)
- [CareWorks Master Agreement / Contract - TAB](#)
- [Dept Ack Form](#)
- [*** CONFIDENTIAL FINANCIAL INFO *****](#)
- [Vendor Proposal](#)
- [TAC APPROVAL](#)
- [Performance Bond](#)
- [Proposal Extension Letter](#)
- [SOS Certificate](#)
- [insurance](#)
- [Addendum 3 cover](#)
- [Addendum 3-part 2](#)
- [Addendum 3-part 3](#)
- [Addendum 4-cover page](#)
- [Addendum4-part 2](#)
- [Addendum 4-part 2](#)
- [Tab Sheet-RFP27440-Category T only](#)
- [CareWorks-Intent to Award letter](#)
- [Notarized Signature Authority](#)
- [Summary Scoring](#)

Date sent to Dept: 9/5/13
 Date Received from Dept: [Signature]
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Information Services PROPOSAL DUE DATE: August 30, 2013

RFP TITLE: WAN & Telecom Services RFP #: IS - 13 - 27440 SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
AT&T 45 Erieview Plaza Cleveland, Ohio 44115 <u>OK</u> <u>[Signature]</u> 9/13/13	IG# 12-0551 NCA <input checked="" type="checkbox"/> NCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (Yes)	Interconnect Cabling Cat E 38% \$20,000.00 E.C. Communications Cat K.T. 4.1% \$20,34%	N	3.8% 20.34%	Y Y	*Cooperative Purchasing Vendor form submitted with noted reservations <u>9/13/13</u> they offer different price for they different categories <u>Jim 9/13/13</u> <u>9/14/13</u>	
Bullseye Telecom 25925 Telegraph Road, Suite 210 Southfield, MI 48033 <u>NO</u> <u>[Signature]</u> 9/13/13	IG# N/A NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/>		N	0%	N	<u>Jim 9/13/13</u> <u>and 9/14/13</u>	N
CenturyLink Communications 46501 Lakehurst Court Dublin, Ohio 43016 <u>NO</u> <u>[Signature]</u> 9/13/13 - NOT ON VENDOR LIST	IG# N/A NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/>		N	0%	N	<u>Jim 9/13/13</u> <u>and 9/14/13</u>	N
Dell Marketing, L.P. One Dell Way, RR8-06 Round Rock, Texas 78682 <u>OK</u> <u>[Signature]</u> 9/13/13	IG# 12-0325 NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)		N	0%	N	*Non-Collusion Affidavit, Vendor Compliance Form and Cooperative Purchasing Vendor Form submitted with noted reservations <u>9/13/13</u> A. Herod SBE. No SBE due to reason listed. Subcontractors are not proposed <u>Jim 9/13/13</u>	

Department Director Name: [Signature] Date: 2/18/14
 Department Director Signature or Approval

Date sent to Dept: 9/15/13
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Information Services PROPOSAL DUE DATE: August 30, 2013

RFP TITLE: WAN & Telecom Services RFP #: IS - 13 - 27440 SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Infrastructure Services Careworks Technologies, Ltd. 5555 Glendon Court Dublin, Ohio 43016	IG# 12-0741 NCA ✓ NCF ✓ Coop ✓ (Yes)	WF DeVore Technologies \$123,246.67 11%	N	10%	Y	AW 9/16/13 SBE-1 Signed by LR Solutions SBE-1 needs to be signed by HO PRIME AW 9/14/13 AW 9/13/13 Did not submit SBE 1 + on SBE 2 did not fill in the top part SEE ATTACHED REV. 10/29/13 (SBE)	Y CAT-T
IntelliNet Corporation 1255 Euclid Avenue Cleveland, Ohio 44115	IG# 13-0288 NCA ✓ VCF ✓ Coop ✓ (No)	WF LR Solutions, LLC \$314,857.00 11%	N	10%	Y	AW 9/13/13	
LOGOS Communications Systems, Inc. 1801 Superior Ave., #300 Cleveland, Ohio 44114	IG# N/A NCA ✓ VCF ✓ Coop ✓ (Yes)	Atexcel, Inc WF TEC Communications \$450,685.00 12.81% category K.U.W	N	0%	N	AW 9/13/13	
MCPc 1801 Superior Ave., #300 Cleveland, OH 44114	IG# 12-1858 NCA ✓ VCF ✓ Coop ✓ (Yes)		N	16.81%	Y	AW 9/13/13	

Department Director Name: _____
 Signature: _____
 Date: 2/19/14

Department Director Name
 RfpTab - Updated 11/10/2012

Date sent to Dept: 9/5/13
 Date Received from Dept: _____
 (OPD Use Only)

** all vendors submitting proposals were on OPD official vendor list, except CenturyLink Communications & 9/5/13*



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Information Services PROPOSAL DUE DATE: August 30, 2013

RFP TITLE: WAN & Telecom Services RFP #: IS - 13 - 27440 SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
T Mobile ✓ 312 Elm Street Cincinnati, Ohio 45201 <i>OV 9/3/13</i>	IG# N/A NCA ✓ VCF ✓ * Coop ✓ (Yes)		N	0%	N	*Vendor Compliance Form submitted with noted reservations <i>9/3/13</i> Did not use our SBE list. State they intend to use Texcel. <i>nm 9/3/13 BMT 9/4/13</i>	
Verizon Wireless ✓ National Government Operations 7600 Montpelier Road Laurel, Maryland 20723 <i>OV 9/3/13</i>	IG# N/A NCA ✓ VCF ✓ * Coop ✓ (No)		N	0%	N	*Vendor Compliance Form submitted with noted reservations <i>9/3/13</i> Requested a full waiver but w/ it they don't subcontract but w/ it they do so. <i>nm 9/3/13 BMT 9/4/13</i>	

Department Director Name: _____
 Department Director Signature of Approval: *[Signature]* Date: 9/11/13
 Date: RFPtab - Updated

Revised
Date sent to Dept: 10/29/13
Date Received from Dept: _____
(OPD Use Only)

Revised
10/29/13



**CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Information Services

PROPOSAL DUE DATE: August 30, 2013

RFP TITLE: WAN & Telecom Services

RFP #: IS - 13 - 27440 SBE: 10%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N		COMMENTS & INITIALS
Vendor Name & Address Infrastructure Services Careworks Technologies, Ltd. 5555 Glendon Court Dublin, Ohio 43016							
IntelliNet Corporation 1255 Euclid Avenue Cleveland, Ohio 44115							
LOGOS Communications Systems, Inc. dba Black Box Network Services 26100 First Street Westlake, Ohio 44145		Texcel, Inc.	N	11.5%	Y	and MM 10/29/13	
MCPc 1801 Superior Ave., #300 Cleveland, OH 44114							

[Signature]
Department Director Signature for Approval Date: 10/14

Department Director Name
Rptab - Updated 11/10/2012

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0073

Sponsored by: County Executive FitzGerald/County Sheriff	A Resolution authorizing a revenue generating Underlying Agreement with City of Cleveland in the minimum amount of \$2,365,658.95 per annum for operation of jail services for City Prisoners, effective 6/1/2014; authorizing a Lease in connection with said agreement in the amount not-to-exceed \$1.00 per annum for use of the City's Central Prison Unit located at 1300 Ontario Street, 6 th Floor, Cleveland; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive on behalf of the Cuyahoga County Sheriff's Department has authorized a revenue generating underlying agreement with The City of Cleveland in the minimum amount of \$2,365,658.95 per annum for operation of jail services for City of Cleveland prisoners; authorizing a Lease in connection with said agreement in the amount not-to-exceed \$1.00 per annum for use of the City's Central Prison Unit located at 1300 Ontario Street, 6th Floor, Cleveland; and

WHEREAS, the primary goals of this project are for the City of Cleveland to turn operation of its prisoners over to the County Sheriff and for the County Sheriff to provide the City of Cleveland with prisoner booking, housing, and other related jail services; and

WHEREAS, the funding for the agreement is 100% from the revenue generating agreement with the City of Cleveland; and

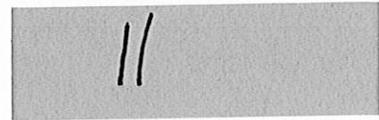
WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by the County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council authorizes a revenue generating underlying agreement with The City of Cleveland in the minimum amount of \$2,365,658.95 per annum for operation of jail services for City of Cleveland prisoners; authorizing a Lease in connection with said agreement in the amount not-to-exceed

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name:	County Sheriff	Agency/Dept.Head Name:	Sheriff Frank Bova
Type of Request:	Agreement/Amendment		
Request Prepared by:	Beth Supan	Telephone No.	216 443-6053

SUMMARY OF REQUESTED ACTION:

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Department is requesting approval of agreements with the City of Cleveland

- a) for the provision of housing and related services of City Prisoners as a revenue generating agreement;
- b) for lease of City of Cleveland owned property located at 1300 Ontario Street, 6th Floor, Cleveland for County Jail facility operations in connection with the agreement for the provisions of housing and related services of City Prisoners

The primary goals of this project are for the City of Cleveland to turn operation of its' prisoners over to the County Sheriff and for the County Sheriff to provide the City with prisoner booking, housing, and other related services, for its' City prisoners. This contract will not expire.

B)Procurement:

The procurement method for this agreement is an Intergovernmental Agreement; the terms and conditions of both agreements were negotiated between the City of Cleveland and Cuyahoga County.

C) Contractor and Project Information:

The City of Cleveland
Central Prison Unit (CPU)
1300 Ontario Avenue 6th floor
Cleveland, Ohio 44113

D) Project Status and Planning

This project is new to Cuyahoga County. There will be a 9 month transition period commencing on the effective date. During this transition period, the City of Cleveland would begin to cease its prisoner detention operations and the County would begin to take them over.

E) Funding:

There is no impact to the general fund as this is a revenue generating agreement.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Other	City of Cleveland will fully fund this project

Total Amount Requested:

0.00

ATTACHMENTS:

Click to download

- [Department Acknowledgement Form](#)
- [Agreement Cover](#)
- [Revenue Generating Agreement TAB \(1\)](#)
- [Lease Agreement TAB \(1\)](#)
- [Exhibit C](#)
- [Exhibit D](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2014-0074

Sponsored by: County Executive FitzGerald/County Sheriff	A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$4,598,368.00 for management, healthcare and related services at the Cuyahoga County Correction Center for the period 4/1/2014 - 12/31/2014; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Sheriff's Department has authorized an agreement with The MetroHealth System in the amount not-to-exceed \$4,598,368.00 for provision of management, healthcare and related services at the Cuyahoga County Correction Center for the period 4/1/2014 - 12/31/2014; and

WHEREAS, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Correction Center mandated by ORC 5120:1-8-09 which mandates medical, dental, and mental health services to all County Jail inmates; and

WHEREAS, this project is funded 100% by the General Fund Jail Medical Unit; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an agreement with The MetroHealth System in the amount not-to-exceed \$4,598,368.00 for provision of management, healthcare and related services at the Cuyahoga County Correction Center for the period 4/1/2014 - 12/31/2014.

SECTION 2. That the County Executive is authorized to execute an agreement and all documents consistent with this Resolution.



12

Item Details:

Agency/Dept. Name:	County Sheriff	Agency/Dept. Head Name:	Frank Bova
Type of Request:	Agreement/Amendment		
Request Prepared by:	James Taylor	Telephone No.	443-5955

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. The Sheriff's Department is requesting approval of an inter-agency agreement with The MetroHealth System for the anticipated cost of \$4,598,368.00. The anticipated start-completion dates are 04/01/2014 - 12/31/2014.
2. MetroHealth will provide the Licensed Professionals, Administration and Services to assist in the operation of healthcare and related services in the Cuyahoga County Corrections Center. The Sheriff's Department and MetroHealth will work together to improve the efficiency and quality of healthcare services provided in the County Jail and to decrease the number of off-site medical transports. MetroHealth will also purchase and supply specified medical equipment for the Cuyahoga County Corrections Center. The Sheriff's Department will reimburse MetroHealth for the equipment and associated shipping costs at MetroHealth's cost.

B. Procurement

1. The procurement method for this agreement is an inter-agency agreement. The total value of the agreement is \$4,598,368.00.

C. Contractor and Project Information

1. The MetroHealth System
2500 MetroHealth Drive
Cleveland, Ohio 44109

2. a. The CEO of The MetroHealth System is Dr. Akram Boutros.

b. The MetroHealth System completed the required Vendor Registration process on September 7, 2012, IG #12-1893.

D. Project Status and Planning

1. The contract for 2015 services will be negotiated later on this year.

E. Funding

1. The project is funded by the General Fund.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

- [Draft Agreement](#)
- [Contract Cover](#)
- [Auditor Findings](#)

History

Time

Who

Office of Procurement &
Diversity

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2014-0075

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Children and Family Services</p>	<p>A Resolution making awards on RQ28786 to various providers, each in the amount not-to-exceed \$961,392.00, for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services makes awards on RQ28786 to various providers, each in the amount not-to-exceed \$961,392.00, for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 as follows:

- a) Catholic Charities Corporation – Fatima Family Center;
- b) Catholic Charities Corporation – St. Martin de Porres Family Center;
- c) The Harvard Community Services Center;
- d) Murtis Taylor Human Services System – East Cleveland;
- e) Murtis Taylor Human Services System – Mt. Pleasant;
- f) City of Lakewood;
- g) Parma City School District;
- h) The Centers for Families and Children;
- i) University Settlement, Incorporated;
- j) West Side Community House;
- k) YMCA of Greater Cleveland;
- l) Cuyahoga Metropolitan Housing Authority;
- m) The East End Neighborhood House Association; and
- n) Word of Righteousness Family Life Center, Inc.

WHEREAS, the primary goals of the project are to build upon the neighborhood/community resources in order to implement Family to Family models in order to empower at-risk families and to promote self-sufficiency; and

WHEREAS, this project is funded 47% by Federal Funds and 56.3% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council makes awards on RQ28786 to various providers, each in the amount not-to-exceed \$961,392.00, for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 as follows:

- a) Catholic Charities Corporation – Fatima Family Center;
- b) Catholic Charities Corporation – St. Martin de Porres Family Center;
- c) The Harvard Community Services Center;
- d) Murtis Taylor Human Services System – East Cleveland;
- e) Murtis Taylor Human Services System – Mt. Pleasant;
- f) City of Lakewood;
- g) Parma City School District;
- h) The Centers for Families and Children;
- i) University Settlement, Incorporated;
- j) West Side Community House;
- k) YMCA of Greater Cleveland;
- l) Cuyahoga Metropolitan Housing Authority;
- m) The East End Neighborhood House Association; and
- n) Word of Righteousness Family Life Center, Inc.

SECTION 2. That the County Executive is hereby authorized to execute the contracts and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2014



18a-7

Item Details:

Agency/Dept. Name: Department of Children and Family Services **Agency/Dept.Head Name:** Patricia Rideout

Type of Request: Contract/Amendment

Request Prepared by: Freda Houchins **Telephone No.:** 216-881-3109

SUMMARY OF REQUESTED ACTION:

Title: Children & Family Services 2014-2017 Contract Approvals for RFP 28786 Family to Family Neighborhood System of Care **(6) Catholic Charities Corporation-Fatima Family Ctr., Catholic Charities Corporation- St.Martin de Porres, East-End Neighborhood-House, Harvard Community Services Center, Murtis Taylor Human Services System-East Cleveland, Murtis Taylor Human Services System- Mt. Pleasant, and City of Lakewood.**

A. Scope of Work Summary

1. Children and Family Services is requesting authority to contract with the following vendors (see below list) for proposals submitted for RFP 28786. The RFP is for the period of April 01, 2014 - March 31, 2017 with an anticipated cost not-to-exceed **\$13,500,00.00.**

- 1. Catholic Charities Corporation-Fatima Family.Ctr. in the amount of \$961,392.00.**
- 2. Catholic Charities Corporation- St.Martin de Porres in the amount of \$961,392.00.**
- ~~3. The East End Neighborhood-House Association in the amount of \$961,392.00.~~**
- 4. Harvard Community Services Center in the amount of \$961,392.00.**
- 5. Murtis Taylor Human Services System-East Cleveland in the amount of \$961,392.00.**
- 6. Murtis Taylor Human Services System- Mt. Pleasant in the amount of \$961,392.00.**
- 7. City of Lakewood in the amount of \$961,392.00.**

Total Amount: ~~\$6,729,744.00~~ \$5,768,352.00

2. The goals of RFP28786 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.

3. NA

B. Procurement

1. The procurement method for this project is RFP - RQ#28786. The total value of this RFP is **\$.13,500,000.00**.

2. The RFP process was closed on 2/13/2014. There were fifteen (15) bids submitted only (14) bids qualified and met approval.

3. RFP 28786 Award recommendation was for (14) fourteen providers for a total of **\$13,500,000.00.All vendors are registered, see Tabulation Sheet.**

C. Contractor and Project Information

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

D. Project Status and Planning

1. This project recurs annually.

E. Funding

1. The project is funded 43.7% Federal and 56.3% General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Community Collaboratives partner with DCFS to implement Family to Family Community based programs in Cuyahoga County. They assist CFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families.

CFS has expanded it's support to at risk families by implementing the wrap-around process as a means to empower families and promote self-sufficiency.Values for wrap-around are:

- 1)Persistent Commitment
- 2)Child Centered, Family Focused
- 3)Individualized, Strength-Based
- 4)Family, Youth and Professional Partnership
- 5)Collaboration and Community Support
- 6)Social Networks and Informal Supports
- 7)Outcome Based & Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

DCFS supports the Family to Family model. Family to Family is neighborhood based; with the focus of communities keeping or becoming environments that promote strong, capable families and appropriate service delivery systems. Families should be able to obtain services within their own neighborhoods or in close proximity.

OUTCOMES/EXPECTATIONS:

The Division of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our thirteen (13) neighborhood collaborative agencies.

- 1)To reduce the number and rate of children placed away from their birth families.
- 2)Place more children in their own neighborhood
- 3)To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services
- 4)To decrease the of stay of children in placement
- 5)To increase the number and rate of children who are reunified with their birth families
- 6)To decrease the number and rate of children reentering placement
- 7)To reduce the number of moves children in care experience
- 8)To increase the number and rate of brothers and sisters placed together
- 9)To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

Subject to terms and conditions set forth in this contract, CFS agrees to purchase and the Provider agrees to furnish services that are family-centered and neighborhood-based to implement Neighborhood Family to Family System of Care Services for its neighborhood. The Neighborhood Family to Family principles and purposes are to secure family support, advocacy, case management and wraparound services for birth, kinship care-givers, foster/adoptive parents and young adults who have aged-out of the public child welfare system. Further, the purpose is to secure family services for children who are the responsibility of CFS or at-risk of involvement with CFS.

Principal Owner(s):

Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center-Non-Profit Corporation, Bernadette Washington, Executive Director

The East End Neighborhood House Association - Non-Profit Corporation - Zulma Zabala, CEO

The Harvard Community Services Center-Non-Profit Corporation- Elaine Gohlstin, Director

The Murtis H. Taylor Human Services System (East Cleveland)- Non-Profit Corporation -Lovell J. Custard, CEO/President

The Murtis H. Taylor Human Services System (Mt. Pleasant)- Non-Profit Corporation-Lovell J. Custard, CEO/President

City of Lakewood-Non-Profit Antoinette Gelsomino, Director Department of Human Services.

Explanation for late submittal:

NA

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Explanation:

Other 43.7% Federal and 56.3% General Fund (Health and Human Services Levy)

Total Amount Requested:

\$6,729,744.00

ATTACHMENTS:

Click to download

- [2014 RQ 28786 DepartmentAcknowledgementForm 3-1-2014.doc](#)
- [2014 17 Catholic Charities.Fatima. Response to RFP 28786.pdf](#)
- [\2014 17 RQ28786 Catholic Charities Corporation Fatima SD.Contract.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima W-9.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima Certificate of Liability Ins..pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima Vendor Compliance Form.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima Cooperative Purchasing Form.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima Principal Owner Form.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation Fatima FR.pdf](#)
- [Catholic Charities.St. Martin. Response to RFP 28786.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation St. Martin SD. Contract .pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation St. Martin W-9 .pdf](#)
- [2014 17 RQ28786 Catholic Chatiries Corporation St. Martin Cooperative Purch Vendor Form.pdf](#)
- [2014 RQ28786 Catholic Charities Corporation Sec.ofState..pdf](#)
- [2014 17 RQ28786 Catholic Chatiries Corporation St. Martin Vendor Compliance Form.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation St. Martin Principal Owner Form.pdf](#)
- [2014 17 RQ28786 Catholic Charities Corporation St. Martin Non-Collusion Affidavit.pdf](#)
- [2014 RQ28786 Catholic Charities Corporation FR..pdf](#)
- [2014 17 East End Neighborhood Housae Response to RFP 28786.pdf](#)
- [2014 17 RQ28786 East End Neighborhood House Signed Contract.pdf](#)
- [2014 17 RQ28786 East End Neighborhood House W-9.pdf](#)
- [2014 17 RQ28786 East End Neighborhood House Certificate of Liability Ins..pdf](#)
- [2014 17 RQ28786 East End Neighborhood House Workers Comp.pdf](#)
- [2014 17 RQ28786 East End Neighborhood House Authorization letter.pdf](#)



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Catholic Charities Corp.
Primary Owner	Patrick Garteau
Title	President & CEO
Address	7911 Detroit Ave. Cleveland, OH 44102

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Harvard Community Services Center
Primary Owner	Harvard Community Services Center
Title	Board of Trustees
Address	18240 Harvard Avenue Cleveland, Ohio 44128

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	The Murtis H. Taylor Human Services System (Mt. Pleasant)
Vendor's Legal Address	13422 Kinsman Rd. Cleveland, Ohio 44120
Primary Owner	Lovell Custard
Title	Executive Director

Vendor's Legal Name	The Murtis H. Taylor Human Services System (East Cleveland) Collaborative 16005 Terrace Rd. Cleveland, Ohio 44112
Primary Owner	Lovell Custard
Title	Executive Director

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

Vendor's Legal Name	
Primary Owner	
Title	

FILE COPY

Date sent to Dept: 2/19/14 F. Houcklins
 Date Received from Dept: _____
 (OPD Use Only)

* updated to reflect
 add'l proposals rec'd by
 deadline, not on original
 tab sheet * @ 2/19/14



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 SBE: 0%

TO BE COMPLETED BY OPD	IG/ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION	COMMENTS & INITIALS	USER DEPT.
VENDOR NAME & ADDRESS Catholic Charities Corporation Fatima Family Center 6600 Lexington Avenue Cleveland, Ohio 44103 NO @ 2/19/14	IG# 12-0760 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)		
Catholic Charities Corporation St. Martin de Porres Family Center 1264 East 123 rd Street Cleveland, Ohio 44108 OK @ 2/19/14	IG# 12-2588 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)		
City of Lakewood Department of Human Services Division of Youth 12650 Detroit Avenue Lakewood, Ohio 44107 OK @ 2/19/14	IG# 12-0850 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)*		*Cooperative Purchasing Form not checked = No
The Centers for Families & Children 4500 Euclid Avenue Cleveland, Ohio 44103 OK @ 2/19/14	IG# 12-0785 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (Yes)		

Department Director Name

[Signature]

Department Director Signature of Approval

2/19/14

Date

sent to Dept.
Date Received from Dept.
(OPD Use Only)



**CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

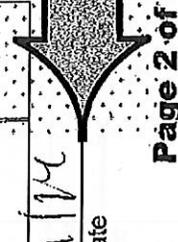
PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 **SBE:** 0%

TO BE COMPLETED BY OPD	Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014	REQUIRED DOCUMENTATION	COMMENTS & INITIALS	USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE			AWARD Y/N
Cuyahoga Metropolitan Housing Authority 8120 Kinsman Road Cleveland, Ohio 44104 <i>OK</i> <i>SP</i> 2/19/14	IG# 12-0911 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)		
East End Neighborhood House 2749 Woodhill Road Cleveland, Ohio 44104 <i>OK</i> <i>SP</i> 2/19/14	IG# 12-1174 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)		
Harvard Community Services Center 18240 Harvard Avenue Cleveland, Ohio 44128 <i>OK</i> <i>SP</i> 2/19/14	IG# 12-1457 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)		
Murtis Taylor Human Services System (East Cleveland Geo Area) 13422 Kinsman Road Cleveland, Ohio 44120 <i>OK</i> <i>SP</i> 2/19/14	IG# 12-1963 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)		


 Department Director Signature of Approval _____ Date _____

Department Director Name
RfpTab - Updated 10/15/2013

sent to Dept: 2/19/14 F. Houchins
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP #: CF - 14 - 28786 **SBE:** 0%

RFP TITLE: Neighborhood Collaborative

TO BE COMPLETED BY OPD		Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014				USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION	COMMENTS & INITIALS	AWARD Y/N		
University Settlement, Inc. 4800 Broadway Avenue Cleveland, Ohio 44127	IG# 12-2872 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)				
Westside Family Resource Network Westside Community House 9300 Lorain Avenue Cleveland, Ohio 44102	IG# 12-2980 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
Word of Righteousness Family Life Center 13455 Dressler Avenue Garfield Heights, Ohio 44125	IG# 12-3018 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
YMCA of Greater Cleveland 2200 Prospect Avenue Suite 900 Cleveland, Ohio 44115	IG# 12-3033 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)				

Department Director Name
 RfpTab - Updated 10/15/2013

Department Director Signature of Approval

2/20/14
 Date



19a-e

Item Details:

Agency/Dept. Name: Department of Children and Family Services
Agency/Dept. Head Name: Patricia Rideout

Type of Request: Contract/Amendment

Request Prepared by: Freda Houchins
Telephone No.: 216-881-3109

SUMMARY OF REQUESTED ACTION:

Title: DCFS 2014-2017 Contract Approvals for RFP 28786 Neighborhood Collaborative (6) **Parma City School District, The Centers for Families & Children, University Settlement, Inc., West Side Community House, Word of Righteousness Family Life Center, Inc., and YMCA of Greater Cleveland.**

A. Scope of Work Summary

1. Children and Family Services is requesting authority to contract with the following vendors (see below list) for proposals submitted for RFP 28786. The RFP is for the period of April 01, 2014 - March 31, 2017 with an anticipated cost not-to-exceed \$.00.

- 1. **Parma City School District in the amount of \$961,392.00.**
- 2. **The Centers for Families & Children in the amount of \$961,392.00.**
- 3. **University Settlement in the amount of \$961,392.00.**
- 4. **West Side Community House in the amount of \$961,392.00.**
- 5. ~~Word of Righteousness Family Life Center, Inc. in the amount of \$961,392.00.~~
- 6. **YMCA of Greater Cleveland in the amount of \$961,392.00.**

Total Amount: \$5,768,352.00 \$4,806,960.00

2. The goals of RFP28786 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.

3. NA

B. Procurement

1. The procurement method for this project is RFP - RQ#28786. The total value of this RFP is **\$.13,500,000.00.**
2. The RFP process was closed on 2/13/2014. There were fifteen (15) bids submitted only (14) bids qualified and met approval.
3. RFP 28786 Award recommendation was for (14) fourteen providers for a total of **\$13,500,000.00. All vendors are registered, see Tabulation Sheet.**

C. Contractor and Project Information

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

D. Project Status and Planning

1. This project recurs every three years.

E. Funding

1. The project is funded 43.7% Federal and 56.3% General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Community Collaboratives partner with DCFS to implement Family-to-Family Community based programs in Cuyahoga County. They assist DCFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families.

DCFS has expanded it's support to at risk families by implementing the wrap-around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- 1) Persistent Commitment
- 2) Child Centered, Family Focused
- 3) Individualized, Strength-Based
- 4) Family, Youth and Professional Partnership
- 5) Collaboration and Community Support
- 6) Social Networks and Informal Supports
- 7) Outcome Based & Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

DCFS supports the Family-to-Family model. Family-to-Family is neighborhood based; with

the focus of communities keeping or becoming environments that promote strong, capable families and appropriate service delivery systems. Families should be able to obtain services within their own neighborhoods or in close proximity.

OUTCOMES/EXPECTATIONS:

The Division of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our thirteen (13) neighborhood collaborative agencies.

- 1)To reduce the number and rate of children placed away from their birth families.
- 2)Place more children in their own neighborhood
- 3)To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services
- 4)To decrease the of stay of children in placement
- 5)To increase the number and rate of children who are reunified with their birth families
- 6)To decrease the number and rate of children reentering placement
- 7)To reduce the number of moves children in care experience
- 8)To increase the number and rate of brothers and sisters placed together
- 9)To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

Subject to terms and conditions set forth in this contract, CFS agrees to purchase and the Provider agrees to furnish services that are family-centered and neighborhood-based to implement Neighborhood Family-to-Family System of Care Services for its neighborhood. The Neighborhood Family-to-Family principles and purposes are to secure family support, advocacy, case management and wraparound services for birth, kinship care-givers, foster/adoptive parents and young adults who have aged-out of the public child welfare system. Further, the purpose is to secure family services for children who are the responsibility of CFS or at-risk of involvement with CFS.

Principal Owner(s):

Parma City School District-Non-Profit Corporation, Jeffrey Graham, Superintendent

Center For Families and Children- Non-Profit Corporation - Sharon Sobol Jordan, President & CEO

University Settlement, Inc. -Non-Profit Corporation - Patricia Gullian, Interim Director

West Side Community House -Non-Profit Corporation - Dawn Kolograf, Executive Director

Word of Righteousness Family Life Center, Inc.-Non-Profit Corporation- Dr. Alicia M. Lytle, President & CEO - Non Profit

YMCA of Greater Cleveland -Non-Profit Corporation, Glenn Haley, CEO, President

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Explanation:

Other 43.7% Federal and 56.3% General Fund (Health and Human Services Levy)

Total Amount Requested:

\$5,768,352.00

ATTACHMENTS:

Click to download

- [2014 17 Parma City School District Response to RFP 28786](#)
- [2014 17 RQ28786 Parma City School District W-9](#)
- [2014 17 RQ 28786 Parma City School District Comm. Gen. Liability Ins](#)
- [2014 17 RQ 28786 Parma City School District Workers Comp](#)
- [2014 17 RQ 28786 Parma City School District Signature Authorization](#)
- [2014 17 RQ 28786 Parma City School District Cooperative Purchasing Vendor Form](#)
- [2014 17 RQ 28786 Parma City School District Vendor Compliance Form](#)
- [2014 17 RQ28786 Parma City School District Principal Owner Form](#)
- [2014 17 RQ 28786 Parma City School District Non-Collusion Affidavit](#)
- [2014 17 RQ28786 Parma City School District FR](#)
- [2014 17 RQ 28786 Parma City School District Signed Contract](#)
- [2014 17 RQ28786 Centers for Families and Children W-9](#)
- [2014 RQ 28786 Center for Families and Children Certificate of Liability](#)
- [2014 17 RQ28786 Centers for Families and Children Workers Comp](#)
- [2014 RQ 28786 Center for Families and Children Signature Authorization](#)
- [2014 17 RQ28786 Centers for Families and Children Cooperative Purchasing Vendor Form](#)
- [2014 17 RQ28786 Centers for Families and Children SOS](#)
- [2014 17 RQ28786 Centers for Families and Children Vendor Compliance Form](#)
- [2014 17 RQ28786 Centers for Families and Children Principal Owners Form](#)
- [2014 17 RQ28786 Centers for Families and Children Non-Collusion Affidavit](#)
- [2014 17 RQ28786 Centers for Families and Children FR](#)
- [Center for Families Response to RFP 28786](#)
- [2014 17 University Settlement Response to RFP 28786](#)
- [2014 17 RQ 28786 University Settlement, Inc. W-9](#)
- [2014 17 RQ 28786 University Settlement, Inc. Cooperative Purchasing Vendor Form](#)
- [2014 17 RQ 28786 University Settlement, Inc.SOS](#)
- [2014 17 RQ 28786 University Settlement, Inc. Vendor Compliance Form](#)
- [2014 17 RQ 28786 University Settlement, Inc. Primary Owner Form](#)
- [2014 17 RQ 28786 University Settlement, Inc. Non-Collusion Affidavit](#)
- [2014 17 RQ 28786 University Settlement, Inc. FR](#)
- [2014 17 West Side Community House Response to RFP 28786](#)
- [2014 17 RQ 28786 West Side Community House W-9](#)
- [2014 17 RQ 28786 West Side Community House SOS](#)
- [2014 17 RQ 28786 West Side Community House Vendor Compliance Form](#)
- [2014 17 RQ 28786 Westside Community House Non-Collusion Affidavit](#)
- [2014 17 RQ 28786 West Side Community House FR](#)
- [2014 17 Word of Righteousness Response to RFP 28786](#)



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Parma City School District
Primary Owner	Sean P. Nicklos - PCSD School Board
Title	President
Address	5311 Longwood Ave, Parma, Oh, 44134

Vendor's Legal Name	Parma City School District
Primary Owner	Rosemary C. Pulick
Title	PCSD School Board Vice President
Address	5311 Longwood Ave, Parma, Oh, 44134

Vendor's Legal Name	Parma City School District
Primary Owner	Karen S. Dendorfer
Title	PCSD School Board Member
Address	5311 Longwood Ave, Parma, Oh, 44134

Vendor's Legal Name	Parma City School District
Primary Owner	Lynn Halloran
Title	PCSD School Board Member
Address	5311 Longwood Ave, Parma, Oh, 44134

Vendor's Legal Name	Parma City School District
Primary Owner	Kathleen A. Petro
Title	PCSD School Board Member
Address	5311 Longwood Ave, Parma, Oh, 44134



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	The Centers for Families and Children
Primary Owner	Sharon Sobal Jordan
Title	President / CEO
Address	4500 Euclid Ave.
	Cleveland OH 44103

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Dennis Runyon
Primary Owner	University Settlement, Board of Director's President
Title	Eaton Corporation, <i>retired</i>
Address	330 Williamsburg Drive
	Avon Lake, Ohio 44012

Vendor's Legal Name	Geoffrey S. Goss
Primary Owner	University Settlement, Board of Director's Vice President
Title	Attorney, Walter & Haverfield, LLP
Address	1301 E. 9th Street, Suite 3500
	Cleveland, Ohio 44114

Vendor's Legal Name	Deborah A. Sabo
Primary Owner	University Settlement, Board of Director's Treasurer
Title	Director, SS&G Financial Services, Inc.
Address	32125 Solon Road
	Solon, Ohio 44139

Vendor's Legal Name	Crystal Robinson
Primary Owner	University Settlement, Board of Director's Secretary
Title	Market Manager, Third Federal Savings & Loan
Address	7007 Broadway Avenue
	Cleveland, Ohio 44105

Vendor's Legal Name	Sean Brady
Primary Owner	University Settlement, Board of Directors Member
Title	CPA, Sr. Associate, Corrigan Krause
Address	2055 Crocker Rd Ste. 300
	Westlake, Ohio 44145

Office of Procurement & Diversity
 1219 Ontario Street, Cleveland, Ohio 44113, (216) 443-7184, FAX (216) 443-7206
 Ohio Relay Service (TTY) 1-800-750-0750

Vendor's Legal Name	Lisa Brown
Primary Owner	University Settlement, Board of Directors Member
Title	Director, Corporate and Foundation Relations, University Hospitals
Address	11100 Euclid Ave. – MCO 5 Cleveland, Ohio 44001

Vendor's Legal Name	Eric Clemens
Primary Owner	University Settlement, Board of Directors Member
Title	President/CEO, Acroment Technologies
Address	1579 W. 117th Street Cleveland, Ohio 44107

Vendor's Legal Name	Paul Corrado
Primary Owner	University Settlement, Board of Directors Member
Title	Attorney & Counselor at Law
Address	Commerce Park IV, 23240 Chagrin Boulevard, Suite 600 Beachwood, Ohio 44122

Vendor's Legal Name	Lisa Dent
Primary Owner	University Settlement, Board of Directors Member
Title	Compliance Manager, Federal Reserve Bank
Address	1081 Oakbrooke Dr. Medina, Ohio 44024

Vendor's Legal Name	George Dise
Primary Owner	University Settlement, Board of Directors Member
Title	Research & Recruitment Associate, Dise & Company
Address	1310 Forest Hills Boulevard Cleveland Heights, Ohio 44118

Vendor's Legal Name	Steve Dominish
Primary Owner	University Settlement, Board of Directors Member
Title	Process Innovation Manager, Alcoa
Address	7860 Gates Mills Estates Dr. Gates Mills, OH 44040

Vendor's Legal Name	Martin Hale
Primary Owner	University Settlement, Board of Directors Member
Title	Vice President- Commercial Lender, Lorain National bank
Address	2019 Chesterland Ave. Lakewood, Ohio 44107

Vendor's Legal Name	Kathleen Lynch
Primary Owner	University Settlement, Board of Directors Member
Title	Customer Experience Liaison, Hyland Software, Inc.
Address	8510 Evergreen Trail #312 Olmsted Township, Ohio 44138

Office of Procurement & Diversity
1219 Ontario Street, Cleveland, Ohio 44113, (216) 443-7184, FAX (216) 443-7206
Ohio Relay Service (TTY) 1-800-750-0750

Vendor's Legal Name	Jeanne Mattern
Primary Owner	University Settlement, Board of Directors Member
Title	Staff/Director, Cleveland Clinic
Address	9500 Euclid Ave. JN3-01
	Cleveland, Ohio 44195

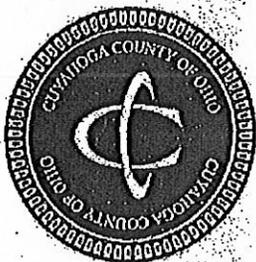
Vendor's Legal Name	Mark Melvin
Primary Owner	University Settlement, Board of Directors Member
Title	Vice President/ CFO, The Center for Health Affairs
Address	1226 Huron Rd.
	Cleveland, Ohio 44115

Vendor's Legal Name	Brian Mitchell
Primary Owner	University Settlement, Board of Directors Member
Title	Agency Director, Family Heritage
Address	6001 East Royalton Rd.
	Broadview Heights, Ohio 44147

Vendor's Legal Name	Lee Norris
Primary Owner	University Settlement, Board of Directors Member
Title	Creative Department Manager, The Adcom Group
Address	1320 Ramona Ave.
	Cleveland, Ohio 44107

Vendor's Legal Name	Dan Reynolds
Primary Owner	University Settlement, Board of Directors Member
Title	Attorney, McDonald Hopkins, LLC.
Address	600 Superior Ave. E. Suite 2100
	Cleveland, Ohio 44114

Office of Procurement & Diversity
1219 Ontario Street, Cleveland, Ohio 44113, (216) 443-7184, FAX (216) 443-7206
Ohio Relay Service (TTY) 1-800-750-0750



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	West Side Community House (non-profit 501(c)3)
Primary Owner	Dawn Kolograf
Title	Executive Director
Address	9300 Lorain Avenue Cleveland, OH 44102

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	YMCA of Greater Cleveland
Primary Owner	NA/-Non-Profit
Title	Glenn Haley, President/CEO
Address	2200 Prospect Avenue, Suite 900
	Cleveland, Ohio 44115

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Dg sent to Dept. 2/19/14 F. Houclins
 Date Received from Dept. _____
 (OPD Use Only)

FILE COPY

* updated to reflect
 add'l proposals rec'd by
 deadline, not on original
 tab sheet # SP 2/19/14



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 SBE: 0%

TO BE COMPLETED BY OPD	Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014	USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION
Catholic Charities Corporation Fatima Family Center 6600 Lexington Avenue Cleveland, Ohio 44103 <i>NO</i> <i>SP 2/19/14</i>	IG# 12-0760 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)
Catholic Charities Corporation St. Martin de Porres Family Center 1264 East 123 rd Street Cleveland, Ohio 44108 <i>OK</i> <i>SP 2/19/14</i>	IG# 12-2588 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)
City of Lakewood Department of Human Services Division of Youth 12650 Detroit Avenue Lakewood, Ohio 44107 <i>OK</i> <i>SP 2/19/14</i>	IG# 12-0850 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (No)*
The Centers for Families & Children 4500 Euclid Avenue Cleveland, Ohio 44103 <i>OK</i> <i>SP 2/19/14</i>	IG# 12-0785 Debarment: No Suspension: No	Planholder <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> VCF <input checked="" type="checkbox"/> Coop <input checked="" type="checkbox"/> (Yes)

Department Director Signature of Approval: *[Signature]*
 Date: 2/19/14

Department Director Name: _____
 RfpTab - Updated 10/15/2013

sent to Dept:
Date Received from Dept:
(OPD Use Only)



**CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

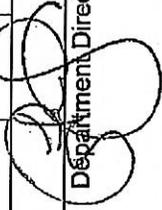
PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 **SBE:** 0%

TO BE COMPLETED BY OPD		Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014				USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION	COMMENTS & INITIALS	AWARD Y/N		
Cuyahoga Metropolitan Housing Authority 8120 Kinsman Road Cleveland, Ohio 44104 <i>OK</i> <i>EB</i> 2/19/14	IG# 12-0911 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
East End Neighborhood House 2749 Woodhill Road Cleveland, Ohio 44104 <i>OK</i> <i>EB</i> 2/19/14	IG# 12-1174 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
Harvard Community Services Center 18240 Harvard Avenue Cleveland, Ohio 44128 <i>OK</i> <i>EB</i> 2/19/14	IG# 12-1457 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
Murtis Taylor Human Services System (East Cleveland Geo Area) 13422 Kinsman Road Cleveland, Ohio 44120 <i>OK</i> <i>EB</i> 2/19/14	IG# 12-1963 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)				


 Department Director Signature of Approval _____ Date _____

Department Director Name
RfpTab - Updated 10/15/2013

Date Received from Dept: 2/19/14 E. Hutchins
 (OPD Use Only)

* left off of original
 tab sheet
 2/19/14



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

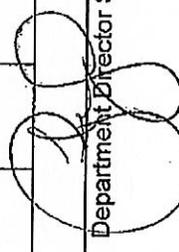
PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 **SBE:** 0%

TO BE COMPLETED BY OPD	Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014	USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION
Murtis Taylor Human Services System (Garfield Geo Area) 13422 Kinsman Road Cleveland, Ohio 44120	IG# 12-1963 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)
Murtis Taylor Human Services System (Mt. Pleasant Geo Area) 13422 Kinsman Road Cleveland, Ohio 44120	IG# 12-1963 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)
Parma City School District Parma Area Family Collaborative 5311 Longwood Avenue Parma, Ohio 44134	IG# 12-2157 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)


 Department Director Signature of Approval
 Date: 2/19/14

sent to Dept: 2/19/14 F. Houchkins
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Children & Family Services

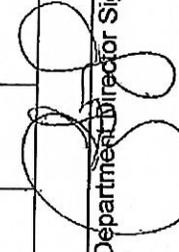
PROPOSAL DUE DATE: February 13, 2014

Number of Proposals Sent/Returned: 36 / 15

RFP TITLE: Neighborhood Collaborative

RFP #: CF - 14 - 28786 **SBE:** 0%

TO BE COMPLETED BY OPD		Notes: Debarment List dated 2/13/2014; Suspension List dated 1/30/2014				USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	REQUIRED DOCUMENTATION	COMMENTS & INITIALS	AWARD Y/N		
University Settlement, Inc. 4800 Broadway Avenue Cleveland, Ohio 44127	IG# 12-2872 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)				
Westside Family Resource Network Westside Community House 9300 Lorain Avenue Cleveland, Ohio 44102	IG# 12-2980 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
Word of Righteousness Family Life Center 13455 Dressler Avenue Garfield Heights, Ohio 44125	IG# 12-3018 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (No)				
YMCA of Greater Cleveland 2200 Prospect Avenue Suite 900 Cleveland, Ohio 44115	IG# 12-3033 Debarment: No Suspension: No	Planholder ✓ NCA ✓ VCF ✓ Coop ✓ (Yes)				


 Department Director Signature of Approval
 Date: 2/19/14

Department Director Name
 RfpTab - Updated 10/15/2013



20

Item Details:

Agency/Dept. Name:	Department of Children and Family Services	Agency/Dept. Head Name:	Patricia Rideout
---------------------------	--	--------------------------------	------------------

Type of Request: Contract/Amendment

Request Prepared by:	Freda Houchins	Telephone No.	216-881-3109
-----------------------------	----------------	----------------------	--------------

SUMMARY OF REQUESTED ACTION:

Title: Children & Family Services 2014-2017 Contract Approvals for RFP 28786 Family to Family Neighborhood System of Care with **Cuyahoga Metropolitan Housing Authority.**

A. Scope of Work Summary

1. Children and Family Services is requesting authority to contract with **Cuyahoga Metropolitan Housing Authority** in the amount of **961,392.00** for proposal submitted for RFP 28786. The RFP is for the period of April 01, 2014 - March 31, 2017 with an anticipated cost not-to-exceed \$13,500,00.00.
2. The goals of RFP28786 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.
3. NA

B. Procurement

1. The procurement method for this project is RFP - RQ#28786. The total value of this RFP is **\$13,500,000.00.**
2. The RFP process was closed on 2/13/2014. There were fifteen (15) bids submitted only (14) bids qualified and met approval.
3. RFP 28786 Award recommendation was for (14) fourteen providers for a total of \$13,500,000.00. **All vendors are registered, see Tabulation Sheet.**

C. Contractor and Project Information

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

D. Project Status and Planning

1. This project recurs annually.

E. Funding

1. The project is funded 43.7% Federal and 56.3% General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Community Collaboratives partner with DCFS to implement Family to Family Community based programs in Cuyahoga County. They assist CFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families.

CFS has expanded it's support to at risk families by implementing the wrap-around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- 1) Persistent Commitment
- 2) Child Centered, Family Focused
- 3) Individualized, Strength-Based
- 4) Family, Youth and Professional Partnership
- 5) Collaboration and Community Support
- 6) Social Networks and Informal Supports
- 7) Outcome Based & Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

DCFS supports the Family to Family model. Family to Family is neighborhood based; with the focus of communities keeping or becoming environments that promote strong, capable families and appropriate service delivery systems. Families should be able to obtain services within their own neighborhoods or in close proximity.

OUTCOMES/EXPECTATIONS:

The Division of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our thirteen (13) neighborhood collaborative agencies.

- 1) To reduce the number and rate of children placed away from their birth families.

- 2)Place more children in their own neighborhood
- 3)To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services
- 4)To decrease the of stay of children in placement
- 5)To increase the number and rate of children who are reunified with their birth families
- 6)To decrease the number and rate of children reentering placement
- 7)To reduce the number of moves children in care experience
- 8)To increase the number and rate of brothers and sisters placed together
- 9)To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.

Subject to terms and conditions set forth in this contract, CFS agrees to purchase and the Provider agrees to furnish services that are family-centered and neighborhood-based to implement Neighborhood Family to Family System of Care Services for its neighborhood. The Neighborhood Family to Family principles and purposes are to secure family support, advocacy, case management and wraparound services for birth, kinship care-givers, foster/adoptive parents and young adults who have aged-out of the public child welfare system. Further, the purpose is to secure family services for children who are the responsibility of CFS or at-risk of involvement with CFS.

Principal Owner(s):

Cuyahoga Metropolitan Housing Authority-Non-Profit,

Explanation for late submittal:

NA

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Explanation:

43.7% Federal and 56.3% General Fund (Health and Human Services Levy)

Total Amount Requested:

\$961,392.00

ATTACHMENTS:

Click to download

- [2014 17 CHMA Response to RFP 28786.pdf](#)
- [2014 RQ 28786 DepartmentAcknowledgementForm 3-1-2014.doc](#)
- [2014 17 RQ28786 Cuyahoga Metropolitan Housing Authority W-9.pdf](#)
- [2014 17 RQ28786 Cuyahoga Metropolitan Housing Authority Workers Comp.pdf](#)
- [2014 17 RQ28786 Cuyahoga Metropolitan Housing Authority Cooperative Purchasing Vendor Form.pdf](#)



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Cuyahoga Metropolitan Housing Authority
Primary Owner	N/A - Political Subdivision
Title	
Address	8120 Kinsman Road Cleveland, Ohio 44104

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	



21a-b

Item Details:

Agency/Dept. Name:	Department of Children and Family Services	Agency/Dept. Head Name:	Patricia Rideout
Type of Request:	Contract/Amendment		
Request Prepared by:	Freda Houchins	Telephone No.:	216-881-3109
SUMMARY OF REQUESTED ACTION:			
Title: Children & Family Services 2014-2017 Contract Approvals for RFP 28786 Family to Family Neighborhood Collaborative with East End Neighborhood House and Word of Righteousness Family Life Center .			
A. Scope of Work Summary			
1. Children and Family Services is requesting authority to contract with East End Neighborhood House and Word of Righteousness Family Life Center in the amount of 961,392.00 each, totalling \$1,922,784.00 for proposals submitted for RFP 28786. The RFP is for the period of April 01, 2014 - March 31, 2017 with an anticipated cost not-to-exceed \$13,500,00.00.			
2. The goals of RFP28786 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.			
3. NA			
B. Procurement			
1. The procurement method for this project is RFP - RQ#28786. The total value of this RFP is \$.13,500,000.00 .			
2. The RFP process was closed on 2/13/2014. There were fifteen (15) bids submitted only (14) bids qualified and met approval.			
3. RFP 28786 Award recommendation was for (14) fourteen providers for a total of \$13,500,000.00. All vendors are registered, see Tabulation Sheet.			

C. Contractor and Project Information

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

D. Project Status and Planning

1. This project recurs annually.

E. Funding

1. The project is funded 43.7% Federal and 56.3% General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Title: Children & Family Services 2014-2017 Contract Approvals for RFP 28786 Family to Family Neighborhood System of Care with **Cuyahoga Metropolitan Housing Authority**.

A. Scope of Work Summary

1. Children and Family Services is requesting authority to contract with **Cuyahoga Metropolitan Housing Authority** in the amount of **961,392.00** for proposal submitted for RFP 28786. The RFP is for the period of April 01, 2014 - March 31, 2017 with an anticipated cost not-to-exceed \$13,500,00.00.

2. The goals of RFP28786 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.

3. NA

B. Procurement

1. The procurement method for this project is RFP - RQ#28786. The total value of this RFP is **\$.13,500,000.00**.

2. The RFP process was closed on 2/13/2014. There were fifteen (15) bids submitted only (14) bids qualified and met approval.

3. RFP 28786 Award recommendation was for (14) fourteen providers for a total of \$13,500,000.00. **All vendors are registered, see Tabulation Sheet.**

C. Contractor and Project Information

1. Due to the length of this response, please see attached list for vendors: addresses and council district information.

D. Project Status and Planning

1. This project recurs annually.

E. Funding

1. The project is funded 43.7% Federal and 56.3% General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

Explanation for late submittal:

NA

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Explanation:

43.7% Federal and 56.3% Health and Human Services Levy

Total Amount Requested:

\$1,922,784.00

ATTACHMENTS:

Click to download

- [2014 RQ 28786 Department Acknowledgement Form 3-1-2014](#)
- [FINAL RFP-RQ28786-01-21-14](#)
- [2014 17 East End Neighborhood House Response to RFP 28786](#)
- [2014 17 RQ28786 East End Neighborhood House Signed Contract](#)
- [2014 17 RQ28786 East End Neighborhood House W-9](#)
- [2014 17 RQ28786 East End Neighborhood House Vendor Compliance Form](#)
- [2014 17 RQ28786 East End Neighborhood House SOS](#)
- [2014 17 RQ28786 East End Neighborhood House Principal Owner Form](#)
- [2014 17 RQ28786 East End Neighborhood House Non-Collusion Affidavit](#)
- [2014 17 RQ28786 East End Neighborhood House FR](#)
- [2014 17 RQ28786 East End Neighborhood House Cooperative Purchasing Vendor Form](#)
- [2014 17 RQ28786 East End Neighborhood House Certificate of Liability Ins](#)
- [2014 17 RQ28786 East End Neighborhood House Authorization letter](#)
- [2014 17 REQ 28786 The East End Neighborhood House Association Contract Cover TAB\(2\)](#)
- [2014 17 RQ28786 East End Neighborhood House Workers Comp](#)
- [2014 17 RQ28786 Neighborhood Collaborative SD Tab Sheet](#)
- [2014 17 Word of Righteousness Response to RFP 28786](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center Signed Contract](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center W-9](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center SOS](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center Workers Comp Exp.8-31-2014](#)
- [2014 RQ 28786 Word of Righteousness Family Life Center, Inc Signature Authorization](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center FR](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center Cert. of Liab.](#)
- [2014 17 RQ28786 Word of Righteousness Family Life Center Vendor Compliance Form](#)



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	EAST END Neighborhood House
Primary Owner	Zulma ZABALA
Title	CEO
Address	2749 WOOD HILL Rd Cleveland, OH 44104

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Office of Procurement & Diversity
1219 Ontario Street, Cleveland, Ohio 44113, (216) 443-7184, FAX (216) 443-7206
Ohio Relay Service (TTY) 1-800-750-0750



MEMORANDUM

MULTIPLE VENDOR PRINCIPAL OWNER (S) IDENTIFICATION SHEET

Please complete the following information:

If there is more than one (1) owner, please complete information for those person(s) as well.

Vendor's Legal Name	Word of Righteousness Family Life Center
Primary Owner	Dr. Allcia Marie Lytle
Title	President / CEO
Address	13455 Dressler Avenue
	Garfield Heights, Ohio 44125

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

Vendor's Legal Name	
Primary Owner	
Title	
Address	

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0076

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 for additional funds in the amount not-to-exceed \$676,606.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 – 9/30/2014 for additional funds in the amount not-to-exceed \$676,606.00; and

WHEREAS, the primary goals of the program are to: (a) reduce the number of families and individuals entering the shelter system; (b) assist households to leave the shelter more quickly; and (c) assure that persons do not return to homelessness; and

WHEREAS, this project is funded 100% by a grant award from the Ohio Department of Development; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 – 9/30/2014 for additional funds in the amount not-to-exceed \$676,606.00.



13

Item Details:

Agency/Dept. Name:	Administrator's Office/Office of Homeless Services	Agency/Dept. Head Name:	Ruth Gillett
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Type of Request: Contract/Amendment

Request Prepared by:	Ruth Gillett	Telephone No.	420-6844
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SUMMARY OF REQUESTED ACTION:

Office of Homeless Services, submitting an amendment to Contract No. CE1300126-01,02,03 with Emerald Development & Economic Network, Inc. for Rapid Re-housing Services for additional funds of \$676,606.00.

A. Scope of Work Summary

1. Following approval of RFP 24301 award recommendations and authority to enter into a contract provided through R2012-0222, Emerald Development & Economic Network, Inc.'s CE1300126-01,02, 03 is being submitted for a Contract Amenment, increasing the dollar amount by \$676,606.00.
2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness. Emerald Development & Economic Network, Inc. provides Housing Location services and Rapid Re-housing financial assistance to help households leave shelter more quickly.
3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Emerald Development & Economic Network, Inc. was approved for an award on October 9, 2012. Authority to enter into contracts was also approved as part of the Resolution.

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc
7812 Madison Avenue.

- Cleveland, OH 44102
- Council District #3
- 2. Irene Collins is the ED. The agency is a non-profit organization.
- 3. N/A
- 4. N/A

D. Project Status and Planning

- 1. The Emergency Solutions Grant Program is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the Homeless Prevention and Rapid Re-housing (HPRP) Program.
- 2. N/A
- 3. The contract amendment is on a critical path to increase the contract amount to continue ESG activities through the term of the contract.
- 4. The contract term was extended through 9/30/2014 by previous amendment. The reason for the delay in submitting the increased funding request was due to waiting for the state to issue a grant agreement.

E. Funding

- 1. The project is 100% funded by a grant award from the Ohio Department of Development to Cuyahoga County.
- 2. N/A
- 3. This is the second Contract Amendment request. The first request amended the contract to extend the term through 9/30/2014. This amendment increases the dollar amount for ESG activities based on the Grant Award.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

See Acope of Work Summary

Explanation for late submittal:

See D.4

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Increase based on additional Grant Award

Financial Information:

Funding source:

State

Explanation:

State of Ohio Grant Award

Total Amount Requested:

\$676,606.00

ATTACHMENTS:

CONTRACT/AGREEMENT EVALUATION FORM
For EDEN, Inc. HPRP Contract Amendment.)

Contractor: Emerald Development and Economic Network, Inc.

Contract/Agreement No.: CE1300126-0,02,03 Time Period: 10/01/12 – 9/30/14

Service Description: Administering Rapid Re-housing financial assistance and Housing Location services.

Original Contract/Agreement Amount: \$1,049,309.00

Prior Amendment(s) Amount(s): N/A

Performance Indicators: The objectives of the Emergency Solutions Grant Program are to reduce the number of persons entering the shelter system, decrease the average length of stay of persons in shelter, and reduce the rate of return to shelter.

Actual Performance: Through 9/30/2013 over 300 Households have received Rapid Re-Housing assistance enabling them to leave the shelter system more quickly.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Emerald Development & Economic Network, Inc. has been a strong performer in meeting ESGP service goals of placing families in permanent housing; managing financial assistance funds without audit findings, and timely processing of housing inspections.

Office of Homeless Services

2/14/14

User Department

Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0077

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,709,920.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 – 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,709,920.00; and

WHEREAS, the primary objectives of the contract are to: (a) provide clean and safe shelter on a daily basis for 365 men; (b) provide dinner and breakfast for the clients; and (c) to implement the Continuum of Care goal of focusing on assisting clients to attain permanent housing as quickly as possible; and

WHEREAS, this project is funded 100% from the Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency

shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 – 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,709,920.00.

SECTION 2. That the County Executive is authorized to execute an amendment and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

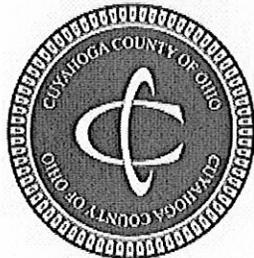
Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



14

Item Details:

Agency/Dept. Name:	Administrator's Office/Office Homeless Services	Agency/Dept. Head Name:	Ruth Gillett
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Type of Request: Contract/Amendment

Request Prepared by:	Ruth Gillett	Telephone No.	420-6844
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SUMMARY OF REQUESTED ACTION:

Submitting a contract with Lutheran Metropolitan Ministry in the amount of \$1,709,920.00 for managing the Emergency Shelter for Men located at 2100 Lakeside Avenue for the period 1/01/2013 - 12/31/2014.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with Lutheran Metropolitan Ministry (LMM) in the amount of \$1,709,920.00 to manage the Emergency Shelter for Men located at 2100 Lakeside Avenue.
2. The primary objectives of the contract are to:
 - (a) provide a clean and safe shelter on a daily basis for 365 men; (b) provide dinner and breakfast for clients, and (c) to implement the Continuum of Care goal of focusing on assisting clients to attain permanent housing as quickly as possible.
3. N/A

B. Procurement

1. This provider was awarded the contract for these services through an RFP process: RFP 22383, (CON 2012-43). The Award recommendation identified that the RFP term was for a three year period. This contract is the third year of that three year award period.
2. N/A
3. N/A

C. Contractor and Project Information

1. Lutheran Metropolitan Ministry
1468 W. 25th Street

Cleveland, OH 44113

Council District #3

2. Andrew Genszler is the Executive Director of LMM. LMM is a non-profit organization.

3. The location of the shelter is:

2100 Lakeside Avenue

Cleveland, OH 44114

Council District #7

The property is owned by Cuyahoga County.

D. Project Status and Planning

1. Cuyahoga County has supported 24/7, 365 days a year, publicly funded shelter for single men since FY 2000. In FY 2005, the City of Cleveland and Cuyahoga County split the cost of purchasing the building located at 2100 Lakeside, with the title to the building being assumed by Cuyahoga County. The City shares in the annual operating costs of the emergency shelter for single men.

2. N/A

3. N/A

4. This is an amendment to an existing contract. The annual contract start date is 1/01/2014. The contract was delayed in being submitted due to end of year appropriation time lines, and OHS efforts to meet other deadlines related to funding, grant agreements, and contracts.

E. Funding

1. The contract is funded 100% by the General Fund, Health and Human Services Levy.

2. The provider is reimbursed on a monthly basis.

3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

See Scope of Work Summary

Explanation for late submittal:

See D. 4

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Additional funds for Family Overflow.

Financial Information:

Funding source:

General Fund

Explanation:

Health & Human Services Levy

Total Amount Requested:

\$1,709,920.00

ATTACHMENTS:

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Lutheran Metropolitan Ministry

Contract/Agreement No.: CE1300099-01 **Time Period:** 1/01/2013 – 12/31/2013

Service Description: LMM manages a 365 bed emergency shelter for men, 365 days/year on a 24/7 basis. Over 3,500 unduplicated persons received shelter in FY 2012.

Original Contract/Agreement Amount: \$1,654,920.00

Prior Amendment(s) Amount(s) :\$26,785.00

Performance Indicators: Competent service delivery; coordination with other providers to shorten length of stay; and moving clients to permanent housing.

Actual performance versus performance indicators (include statistics): LMM works closely with Mental Health Services staff on Central Intake to divert people from entering the shelter, as well as shortening the length of stay. 50% of the clients leave the shelter in less than 30 days; Over 75% of the men entering transitional housing programs in the community are coming from 2100 Lakeside.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: LMM has demonstrated a commitment to providing services respectfully and safely; to adhering to the strategies of the City and county to reduce homelessness and shortening length of stay.

Office of Homeless Services
User Department

2/14/14
Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0078

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families at the Norma Herr Women’s Center, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,148,293.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has authorized an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families at the Norma Herr Women’s Center, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2013 – 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$1,148,293.00; and

WHEREAS, the primary objectives of this project are to: (a) safely shelter homeless women and families; (b) reduce the shelter length of stay; and (c) assist clients to access permanent housing; and

WHEREAS, this contract is funded 100% from the Health and Human Services Levy Fund; and

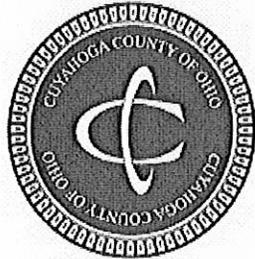
WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



15

Item Details:

Agency/Dept. Name:	Administrator's Office/Office of Homeless Services	Agency/Dept. Head Name:	Ruth Gillett
Type of Request:	Contract/Amendment		
Request Prepared by:	Ruth Gillett	Telephone No.	420-6844
SUMMARY OF REQUESTED ACTION:			
Submitting a contract with MHS, Inc. in the amount of \$1,148,293.00 for emergency shelter services for women and families located at Norma Herr Women's Center, for the period 1/01/2014 - 12/31/2014.			
A. Scope of Work Summary			
1. Office of Homeless Services requesting approval of a contract with Mental Health Services, Inc. in the amount of \$1,148,293 to manage the Emergency Shelter for Women, the Norma Herr Women's Center, for the period January 1, 2011 through December 31, 2014.			
2. The primary objectives of the contract are to:			
(a) safely shelter homeless women, and through coordinated intake, assess and place homeless families;			
(b) reduce the shelter length of stay;			
(c) assist clients to access permanent housing.			
3. N/A			
B. Procurement			
1. The Procurement method was through an RFP, - 22383; CON2012-42. The award recommendation identified that the RFP was for a three year period. This contract covers the second year of the three year RFP time frame.			
2. N/A			
3. N/A			
C. Contract and Project Management			

1. Mental Health Services, Inc.
1744 Payne Avenue
Cleveland, OH 44114
Council District # 7

2. Susan Neth is the Executive Director of MHS, Inc. MHS is a non-profit organization.

3. The Emergency Shelter for Women is located at:

2227 Payne Avenue
Cleveland, OH 44114
Council District #7

D. Project Status and Planning

1. The County has supported 24/7, 365 days/year shelter for single women since FY 2002. In FY 2004, the Community Women's Shelter moved from the Bishop Cosgrove Center to its current location at 2227 Payne Avenue. For 8 months in FY 2010, the shelter relocated to 1701 Payne so that the current site could be renovated and improved. The current site re-opened in November, 2010 and was re-named the "Norma Herr Women's Center" in honor of one of the former clients. The City of Cleveland also provides funding to Mental Health Services to manage the shelter.

2. N/A

3. N/A

4. The contract start date is 1/01/2014. The contract was delayed in being submitted due to appropriation delays related tot he start of the new year and OHS efforts to meet other deadlines and responsibilities.

E. Funding

1. The contract is funded 100% through the General Fund, Health & Human Services Levy.

2. The provider is reimbursed on a monthly basis.

3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

See Scope of Work

Explanation for late submittal:

See D.4

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

General Fund

Explanation:

Health & Human Services

Total Amount Requested:

\$1,148,293.00

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Mental Health Services, Inc.

Contract/Agreement No.: CE11300098-01 Time Period: 1/01/13 -12/31/13

Service Description: Emergency Shelter and services for homeless women and families.

Original Contract/Agreement Amount: \$1,148,293.00

Prior Amendment(s) Amount(s): N/A

Performance Indicators: MHS, Inc. provides basic shelter and services in a safe and secure environment. No woman or family seeking shelter, regardless of behavioral health issues, is turned away. The shelter strives to shorten the length of time that persons are homeless and in the shelter system.

Actual performance versus performance indicators (include statistics): An average of 140 persons were housed each night; more than 50% of the residents leave within 30 days to more permanent housing; over 50% of residents are linked to appropriate mainstream system providers in the community.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: MHS, Inc. staff are committed to serving clients with respect and assisting clients to leave homelessness as soon as possible.

Office of Homeless Services

User Department

2/14/14

Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0043

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution making an award on RQ28759 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2014 - 12/31/2014; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Senior and Adult Services recommended an award on RQ28759 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2014 – 12/31/2014; and,

WHEREAS, the primary goal of the project is to provide legal guardians to serve as concerned, caring advocates and surrogate decision makers for indigent people who are deemed incompetent by the Cuyahoga County Probate Court; and,

WHEREAS, this project is funded by the County Health & Human Services levy in the amount of \$352,000.00 (63.66%) and by the Cuyahoga County Probate Court in the amount of \$201,000.00 (36.34%); and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ28759 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2014 – 12/31/2014.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 11, 2014
Committee(s) Assigned: Health, Human Services & Aging

Journal CC013
March 11, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0053

<p>Sponsored by: County Executive FitzGerald/ Department of Development</p>	<p>A Resolution authorizing the issuance of not-to-exceed \$39,900,000.00 County of Cuyahoga, Ohio Health Care Facilities Revenue Refunding Bonds, Series 2014 (The A.M. McGregor Home Project) for the purpose of refunding the outstanding principal amount of County of Cuyahoga, Ohio Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2009 (The A.M. McGregor Home Project), Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010A (The A.M. McGregor Home Project) and Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010B (The A.M. McGregor Home Project) that were issued to provide funds to assist The A.M. McGregor Home in financing costs of certain “hospital facilities” within the boundaries of the County; providing for the pledge of revenues for the payment of those bonds; authorizing the execution and delivery of a trust indenture, a lease agreement, a sublease and a bond purchase agreement; authorizing and approving related matters; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County of Cuyahoga, Ohio (the “Issuer”), a county and political subdivision duly organized and validly existing under the laws of the State of Ohio (the “State”) and its Charter, is authorized and empowered, by virtue of the laws of the State, including without limitation, Chapter 140, Ohio Revised Code (the “Act”), to (i) acquire, construct, improve and equip "hospital facilities" (as such term is defined in the Act), and to acquire by lease real estate within the boundaries of the Issuer and interests therein, including without limitation, improvements situated thereon comprising hospital facilities; (ii) issue its revenue bonds for the purpose of paying the "costs of hospital facilities" (as

such terms are defined in the Act), within the boundaries of the Issuer, including refunding obligations previously issued for that purpose; (iii) enter into lease agreements and supplemental lease agreements to provide for revenues to pay the principal of and interest and any premium on those revenue bonds; (iv) secure those revenue bonds by a trust indenture and supplemental trust indentures, by the pledge and assignment of its rights under a lease agreement and supplemental lease agreements, by a pledge of and lien on the hospital receipts and by an absolute and irrevocable assignment of certain funds to be held by the trustee under that trust indenture and those supplemental trust indentures; and (v) enact this resolution and to sign and deliver necessary documents in connection therewith upon the terms and conditions provided herein; and

WHEREAS, this Council of the County of Cuyahoga, Ohio (this “Council”), pursuant to the foregoing authority and at the request of, and based upon the representations of The A.M. McGregor Home (the “Corporation”), has determined that it is willing to authorize the issuance and sale of revenue refunding bonds pursuant to the Act to assist the Corporation in financing and refinancing the costs of acquiring, constructing, equipping and improving “hospital facilities” by refunding (i) the outstanding principal amount of the County’s \$30,000,000 Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2009 (The A.M. McGregor Home Project) (the “Series 2009 Bonds”); (ii) the outstanding principal amount of the County’s \$3,435,000 Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010A (The A.M. McGregor Home Project) (the “Series 2010A Bonds”); and (iii) the outstanding principal amount of the County’s \$8,630,000 Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2010B (The A.M. McGregor Home Project) (the “Series 2010B Bonds”; the Series 2009 Bonds, the Series 2010A Bonds and the Series 2010B Bonds, collectively, the “Outstanding Bonds”);

WHEREAS, the proceeds of Series 2009 Bonds and the Series 2010A Bonds were used to refund certain prior bonds issued by the County in 2001 to assist the Corporation in financing the costs of certain “hospital facilities”, namely the construction of a new nursing home at the Corporation’s East Cleveland location (the “2001 Project”);

WHEREAS, the proceeds of the Series 2010B Bonds were issued to refund certain prior bonds issued by the County in 2004 to assist the Corporation in financing the costs of certain “hospital facilities”, namely the construction of a new assisted living facility at the Corporation’s East Cleveland location (the “Series 2004 Project”; the 2001 Project and the 2004 Project, collectively, the “Project”); and

WHEREAS, the Issuer, at the request of and based on the representations of the Corporation, has determined to assist the Corporation in refinancing the costs of the Project by issuing \$39,900,000 in maximum aggregate principal amount of Adjustable Rate Demand Health Care Facilities Revenue Refunding

Bonds of the Issuer to be known as “Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2014 (The A.M. McGregor Home Project)” (the “Series 2014 Bonds”) to be issued pursuant to a Trust Indenture (the “Indenture”), between the Issuer and the Trustee (as defined in Section 1 hereof), and to provide the proceeds thereof to the Corporation pursuant to a Lease (the “Lease”) and a Sublease (the “Sublease”), each between the Issuer and the Corporation;

WHEREAS, the Series 2014 Bonds shall not represent or constitute a general obligation, debt or bonded indebtedness, or a pledge of moneys raised by taxation or the faith and credit of the Issuer, the State or any political subdivision thereof, and the holders of the Series 2014 Bonds shall not be given and shall not have any right to have excises or taxes levied by this Council or the Issuer, or the State or the taxing authority of any political subdivision thereof, for the payment of bond service charges or any other costs of the Project, and the Series 2014 Bonds will be payable solely from the rentals, revenues, and other income, charges, and moneys as are pledged for their payment in accordance with the bond proceedings;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

Section 1. Definitions. In addition to the words and terms defined elsewhere in this resolution, the following terms used in this resolution have the following meanings unless the context or use clearly indicates another meaning or intent (with other capitalized terms having the meanings ascribed thereto by the Indenture or the Sublease):

“Bond Counsel” means Thompson Hine LLP.

“Bond Fund” means the Bond Fund created in the Indenture.

“Bond Purchase Agreement” means the Bond Purchase Agreement to be entered into between the Issuer, the Corporation, the Underwriter, and, if required by the Underwriter, the Letter of Credit Provider, providing for the purchase of the Series 2014 Bonds by the Underwriter.

“Code” means the Internal Revenue Code of 1986, as amended from time to time. References to the Code and Sections of the Code include relevant applicable regulations and proposed regulations thereunder and under the Internal Revenue Code of 1954, as amended, and any successor provisions to those Sections, regulations or proposed regulations and, in addition, all revenue rulings, announcements, notices, procedures and judicial determinations under the foregoing applicable to the Series 2014 Bonds.

“Letter of Credit” means, with respect to the Series 2014 Bonds, the Letter of Credit issued as described in the Indenture.

“Letter of Credit Provider” means The Northern Trust Company, as provider of the Letter of Credit.

“Preliminary Offering Circular” means the Preliminary Offering Circular or other preliminary offering document for the Series 2014 Bonds authorized by Section 5 of this resolution.

“Offering Circular” means the final Offering Circular or other final offering document for the Series 2014 Bonds authorized by Section 5 of this resolution.

“Remarketing Agent” means the Remarketing Agent appointed pursuant to Section 11 of this resolution and the Indenture.

“Revenues” means the “Revenues” as defined in the Indenture, including, without limitation, moneys to be received by the Trustee under or pursuant to the Letter of Credit.

“Trustee” means, the entity that initially acts as trustee under the Indenture or such other entity as meets the qualifications set forth in the Indenture for a successor Trustee.

“Underwriter” means The Northern Trust Company, as the original purchaser of the Series 2014 Bonds pursuant to the Bond Purchase Agreement.

Section 2. Determinations of the Issuer. This Council hereby finds and determines, based upon the representations of the Corporation, that the Project is consistent with the purposes of the Act by duly benefiting the Issuer and the State and by providing for the health and welfare of the people of the Issuer and the State by enhancing the availability, efficiency and economy of hospital facilities and services and making such hospital facilities and services available to or for the service of the general public without discrimination by reason of race, creed, color or national origin. This Council hereby further determines that: (a) based on the representations of the Corporation and advice of Bond Counsel, the provision of assistance in the refinancing of a portion of the costs of the Project will require the issuance, sale and delivery of the Series 2014 Bonds; (b) based on the advice of Bond Counsel, the issuance of the Series 2014 Bonds is consistent with the provisions of the Act; and (c) following reasonable notice, and prior to the adoption of this resolution, a public hearing was held with respect to the issuance of the Series 2014 Bonds as required by Section 147(f) of the Code.

Section 3. Authorization of the Series 2014 Bonds. This Council, based on the representations of the Corporation, determines it to be necessary to, and the Issuer shall, issue, sell and deliver, as provided and authorized herein and in the Indenture and pursuant to the authority of the Act, the Series 2014 Bonds in the maximum aggregate principal amount of \$39,900,000 for the purpose of assisting the Corporation in refinancing a portion of the costs of the Project by

refunding the Outstanding Bonds, and, if applicable, paying certain costs of issuing the Series 2014 Bonds. The Series 2014 Bonds shall be designated “County of Cuyahoga, Ohio Adjustable Rate Demand Health Care Facilities Revenue Refunding Bonds, Series 2014 (The A.M. McGregor Home Project),” and shall be executed by the manual or facsimile signature of the County Executive or his designee.

Section 4. Terms and Provisions of the Series 2014 Bonds. The Series 2014 Bonds (i) shall be issued only in fully registered form, substantially in the form set forth in Exhibit A to the Indenture; (ii) shall be exchangeable for Series 2014 Bonds of authorized denominations, as provided in the Indenture; (iii) shall be numbered from R-1 upwards or in such other manner as the Trustee may direct; (iv) shall be in such authorized denominations as are permitted by the Indenture; (v) shall be subject to optional and mandatory redemption, or purchase in lieu of redemption, and optional and mandatory tender for purchase, in the amounts, upon the conditions, and at the times and prices set forth in the Indenture; (vi) shall be payable in such manner and at such time or times and at such place or places as set forth in the Indenture; (vii) shall be dated as of the date of their original issuance; and (viii) shall mature on the date or dates set forth in the Indenture, the final maturity date of which shall be no later than June 1, 2049; provided, however, that, pursuant to the provisions of the Indenture, the Series 2014 Bonds shall be originally issued to the Depository for use in a Book Entry System.

The Series 2014 Bonds shall be issued in the maximum aggregate principal amount of \$39,900,000 or such lesser amount as is provided for in the Indenture. The Series 2014 Bonds shall bear interest at a Weekly Rate, a Long-Term Rate, a Bank Rate, a Fixed Rate or a Pledged Bond Rate, all as provided in the Series 2014 Bonds and in the Indenture; provided, however, that in no event will the interest rate on the Series 2014 Bonds exceed maximum rate, if any, specified in the Indenture. The Series 2014 Bonds will bear interest initially at the Weekly Rate (or such other Interest Rate Mode as may be set forth in the Bond Purchase Agreement) as established in the Indenture upon the advice of the Corporation and the Underwriter, and the Remarketing Agent shall establish the applicable interest rate during each Interest Rate Period from time to time as provided in the Indenture. Interest rate periods and determination methods may be changed by the Corporation as described in the Indenture.

In addition to the terms specified herein, the Indenture shall contain such other terms or provisions as are approved by or on behalf of the Issuer and which the officer or officers of the Issuer executing such Indenture determine to be appropriate or necessary, consistent with this resolution, to more fully effectuate the intent of this resolution, such execution and delivery of said documents being conclusive evidence of such approval and determination.

Section 5. Sale of the Series 2014 Bonds. The Series 2014 Bonds are being purchased pursuant to the Bond Purchase Agreement in accordance with the

terms and conditions described in the Bond Purchase Agreement at a purchase price specified in the Bond Purchase Agreement of not less than 98% of the principal amount thereof, plus accrued interest to the date of delivery, if any. The County Executive, the Clerk of this Council and the Fiscal Officer are authorized and directed, alone or together, upon the advice of bond counsel, for and in the name and on behalf of the Issuer, to make the necessary arrangements with the Underwriter to establish the date, location, procedure and conditions for the delivery of the Series 2014 Bonds to the Underwriter, and to take all steps necessary to effect due execution, authentication and delivery to the Underwriter of the Series 2014 Bonds under the terms of this resolution, the Indenture and the Bond Purchase Agreement. It is determined by the Issuer that the terms of the Series 2014 Bonds and of the sale thereof, including the purchase price thereof, all as authorized in this resolution and the Indenture, and based upon the advice of Bond Counsel, are in compliance with all legal requirements.

The Issuer consents to the use and distribution of any Preliminary Offering Circular relating to the Series 2014 Bonds, if deemed necessary or advisable by the Underwriter, and the use and distribution of a final Offering Circular, substantially in the form of the draft Offering Circular now on file with the Issuer, and the use and distribution of any amendments or supplements thereto not adverse to the Issuer, in each case subject to the approval of the County's legal officer. The Issuer has not confirmed, and assumes no responsibility for, the accuracy, sufficiency, completeness or fairness of any statements (i) in any Preliminary Offering Circular or the final Offering Circular or any supplements thereto, other than, to the extent provided in the Bond Purchase Agreement, the statements and information therein relating to the Issuer under the caption "THE COUNTY" or (ii) in any reports, financial information, offering or disclosure documents or other information in any way relating to the Project, the Corporation, the Depository or the Underwriter.

Section 6. Allocation of Proceeds of the Series 2014 Bonds. Proceeds from the sale of the Series 2014 Bonds shall be delivered and deposited in accordance with the terms of the Indenture for refunding of the Prior Bonds and, if applicable, the payment of costs of issuance of the Series 2014 Bonds in accordance with the terms of the Sublease.

Section 7. Security for the Series 2014 Bonds. To the extent provided in, and except as otherwise permitted under the Indenture, the Series 2014 Bonds shall be equally and ratably payable solely from the Revenues. To secure the payment of Bond Service Charges, all right, title and interest of the Issuer in and to all moneys and investments in the Bond Fund and all of the Issuer's rights and remedies under the Sublease (except for the Unassigned Rights) have been duly and validly pledged to the Trustee by the Indenture.

Anything in this resolution, the Series 2014 Bonds or the Indenture to the contrary notwithstanding, the Series 2014 Bonds do not and shall not represent or constitute a debt or pledge of the faith and credit of the Issuer or the State or any

political subdivision thereof, and the owners of the Series 2014 Bonds have no right to have taxes levied by the General Assembly of the State or the taxing authority of any political subdivision of the State, including the Issuer, for the payment of the principal of or interest or any premium on the Series 2014 Bonds or any other costs of the Project, but such Series 2014 Bonds are payable solely from the Revenues, and the Series 2014 Bonds shall contain a statement to that effect and to the effect that the Series 2014 Bonds are payable solely from the Revenues.

Section 8. Covenants and Agreements of the Issuer. In addition to the other covenants and agreements of the Issuer in this resolution, the Sublease and the Indenture, the Issuer hereby makes the following covenants and agreements:

(a) Arbitrage Provisions and Information Return. The Issuer covenants that in the Sublease it will require the Corporation to restrict the use of the proceeds of the Series 2014 Bonds in such manner and to such extent as may be necessary so that the Series 2014 Bonds will not constitute arbitrage bonds under Sections 103(b)(2) and 148 of the Code. The members of this Council, the County Executive, the Fiscal Officer or the Clerk of this Council or any other officer of the County having responsibility for the issuance of the Series 2014 Bonds, are authorized and directed to give:

(i) an appropriate certificate of the Issuer prepared by Bond Counsel and approved by the County's legal officer, for inclusion in the transcript of proceedings for the Series 2014 Bonds, setting forth the reasonable expectations of the Issuer regarding the amount and use of all of the proceeds of the Series 2014 Bonds, the facts, circumstances and estimates on which those expectations are based and other facts and circumstances relevant to the tax treatment of interest on the Series 2014 Bonds, as provided by the Corporation, all as of the date of delivery of and payment for the Series 2014 Bonds; and

(ii) a statement setting forth the information required by Section 149(e) of the Code.

The Issuer covenants that it (i) will take or require to be taken to the extent of its power or control all actions that may be required of it for the interest on the Series 2014 Bonds to be and to remain excluded from gross income for federal income tax purposes, and (ii) will not take or authorize to be taken any actions that would adversely affect that exclusion under the provisions of the Code. The members of this Council, the County Executive, the Fiscal Officer or the Clerk of this Council or any other officer of the County having responsibility for the issuance of the Series 2014 Bonds, are hereby authorized and directed to take any and all actions and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

In its performance of these covenants and other covenants of the Issuer pertaining to federal income tax laws, the Issuer may rely in good faith upon the advice of nationally recognized bond counsel which is in writing and is provided to the Trustee, the cost of which shall be paid by the Corporation.

(b) Transcript of Proceedings. The Issuer shall furnish to the Underwriter for the benefit of the purchasers of the Series 2014 Bonds a true transcript of (i) all proceedings had with reference to the issuance of the Series 2014 Bonds and (ii) any other information from the records of the Issuer that may be necessary or appropriate to determine the regularity and validity of the issuance of the Series 2014 Bonds.

Section 9. Approval of Bond Purchase Agreement, Indenture, Lease and Sublease. To provide for the issuance and sale of the Series 2014 Bonds and the consummation of the transactions contemplated herein and therein, the County Executive (or his designee) and the Fiscal Officer at the direction of the County Executive, alone or in conjunction with any of the foregoing, for and in the name and on behalf of the Issuer: to execute and deliver the Bond Purchase Agreement, in substantially the form submitted to and now on file with the Issuer and approved by the Issuer's legal officer, with such changes thereto not inconsistent with this resolution and not adverse to the Issuer and which are permitted by the Act; and to execute and deliver the Indenture, the Lease and the Sublease, each in substantially the form submitted to and now on file with the Issuer and approved by the Issuer's legal officer, with such changes thereto not inconsistent with this resolution and not adverse to the Issuer and which are permitted by the Act, and shall be approved by the officer or officers executing the Bond Purchase Agreement, the Indenture, the Lease and the Sublease and by the County's legal officer, such execution and delivery of said documents being conclusive evidence of the approval of any such changes. The Fiscal Officer is authorized to give any certifications that may be required under Ohio Revised Code Sections 5705.41 and 5705.44 with respect to any of the foregoing.

Section 10. Other Documents. The County Executive (or his designee), the President of the Council, the Fiscal Officer, the Clerk of the Council or any other officer of the County, alone or in conjunction with any of the foregoing, is authorized and directed, for and in the name and on behalf of the Issuer, to execute any undertakings, certifications, financing statements, assignments and other instruments in a form approved by the legal officer of the Issuer or to take any and all other such actions which are necessary or appropriate to perfect the assignments set forth in the Indenture and to consummate the transactions contemplated in this resolution, the Indenture, the Lease, the Sublease and the Bond Purchase Agreement, including without limitation, the issuance of the Series 2014 Bonds and any actions that may be necessary to satisfy the requirements of Securities and Exchange Commission Rule 15c2-12 or any filing requirements of the Code.

Section 11. Appointment of Remarketing Agent. The Northern Trust Company is hereby initially appointed as Remarketing Agent pursuant to the terms of the Indenture.

Section 12. Public Approval. It is found and determined that, following reasonable public notice and prior to the adoption of this resolution, a public hearing was held on March 11, 2014 with respect to the issuance of the Series 2014 Bonds as required by Section 147(f) of the Code. For purposes of complying with Section 147(f) of the Code, this Council, the “applicable elected representative” within the meaning of Section 147(f), hereby approves the issuance of the Series 2014 Bonds in the maximum aggregate principal amount of \$39,900,000 to refinance the costs of a health care facility, including a nursing home and assisted living facility, owned and operated by The A.M. McGregor Home and located at 14900 Private Drive, East Cleveland, Ohio 44112.

Section 13. Compliance with Open Meeting Requirements. It is found and determined that all formal actions of this Council relating to the adoption of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 14. Effective Date. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 25, 2014
Committee(s) Assigned: Economic Development & Planning

Journal CC013
March 11, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0055

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution making an award on RQ28967 to Catholic Charities Corporation in the amount not-to-exceed \$554,240.00 for sanction compliance programming and support services for Ohio Works First families losing cash assistance for the period 3/1/2014 - 2/28/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services have recommended an award on RQ28967 to Catholic Charities Corporation in the amount not-to-exceed \$554,240.00 for sanction compliance programming and support services for Ohio Works First families losing cash assistance for the period 3/1/2014 – 2/28/2015; and

WHEREAS, the primary goals of the program are: (1) to offer sanctioned individuals the opportunity to engage in allowable sanction compliance activities that will result in benefit eligibility; and (2) to ensure that the health, safety and basic needs of families losing cash assistance are maintained both in the short and long term; and

WHEREAS, this project is funded 100% by Federal Temporary Assistance for Needy Families (“TANF”) funding; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ28967 to Catholic Charities Corporation in the amount not-to-exceed \$554,240.00 for sanction compliance programming and support services for Ohio Works First families losing cash assistance for the period 3/1/2014 – 2/28/2015.

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0008

Sponsored by: County Executive FitzGerald and Councilmember Simon	An Ordinance enacting the Cuyahoga County Voting Rights Law; updating the Cuyahoga County Equity Plan in Chapter 1101 of the Cuyahoga County Code in conformity therewith; and declaring the necessity that this Ordinance be immediately effective.
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WHEREAS, as recognized by the U.S. Court of Appeals for the 6th Circuit in *League of Women Voters of Ohio v. Brunner*, 548 F.3d 463 (6th Cir. 2008), the citizens of Cuyahoga County experienced substantial problems and long lines trying to exercise their constitutional right to vote during the 2004 general election; and,

WHEREAS, the voting problems experienced by the County's citizens in 2004 are not a mere accident, but are the byproduct of unique conditions and needs of large, urban counties; and,

WHEREAS, Cuyahoga County is Ohio's largest county with a population of 1,280,122 according to the 2010 U.S. Census; and,

WHEREAS, of Ohio's 88 counties, Cuyahoga County is home to approximately 11 percent of Ohio's population of 11,536,502 according to the 2010 U.S. Census; and,

WHEREAS, a significant percentage of the County's citizens often change residential addresses a number of times in between elections. Almost 35 percent of Cuyahoga County's citizenry reside in rental housing. Furthermore, the County's Office of Homeless Services estimates that approximately 5,157 homeless citizens above the age of 18 live in the County who are entitled to cast their ballots in accordance with *Northeast Ohio Coalition for the Homeless v. Husted*, 2012 WL 2711393 (S.D. Ohio July 9, 2012); and,

WHEREAS, 94 percent of the voting precincts in Cuyahoga County are in multi-precinct locations, which significantly raises the possibility of relegating the County's citizens to provisional ballots when they vote on Election Day; and,

WHEREAS, the County found a real solution to these voting problems through a combination of mechanisms working together, including (1) the ability of its citizens, especially citizens who change residential addresses multiple times in between elections, to register to vote or update their voting registration and cast

their vote on the same day during early in person voting at the Board of Elections; (2) early in person voting at the Board of Elections during after hours, the weekends, especially Sundays, and the Monday before the election; and (3) mailing the vote by mail applications to its citizens with postage-prepaid return envelopes to promote early voting and voting by mail; and,

WHEREAS, the citizens of Cuyahoga County have come to expect and rely on the fact that they automatically receive their requests for ballots to vote by mail, with postage-prepaid return envelopes, for every election; and,

WHEREAS, these solutions proved successful, and the County reduced the number of voting precincts available on Election Day; and,

WHEREAS, by the adoption of Ohio Senate Bills 205, 216, and 238, and Secretary of State Directive 2014-06, the State has jettisoned the very solutions that proved successful in resolving elections problems in Cuyahoga County; and,

WHEREAS, Cuyahoga County has a substantial interest in ensuring that its citizens have adequate opportunities to cast their ballots in every election; and,

WHEREAS, Cuyahoga County also has a substantial interest in protecting the integrity of its own elections, including elections for its elected offices and issues that it places on the ballot by ensuring that the County's citizens have adequate opportunities to cast their ballot in elections that can be very close and impacted by the citizenry's ability to have adequate access to the ballot. For instance, in the 2010 primary election for County Council, the Republican primary for County Council District 1 was decided by just 96 votes, and the Democratic primary for County Council District 3 was decided by 201 votes; and,

WHEREAS, Cuyahoga County also has a substantial monetary interest in protecting the integrity of elections in Cuyahoga County through early in person voting and voting by mail. The County is the budgetary authority for the County's Board of Elections. The County appropriates the funds, and the County's Treasury pays the Board's expenses pursuant to R.C. 3501.17. If the State were to succeed in eliminating the solutions that proved very successful in Cuyahoga County and it results in voting problems as happened in 2004, such problems will trigger the need for investing additional financial resources, including potentially having to purchase additional voting machines and to spend money maintaining these additional machines, to avoid the problems in the future; and,

WHEREAS, In August 2012, Cuyahoga County adopted an Equity Plan, which is codified in Chapter 1101 of the Cuyahoga County Code; and,

WHEREAS, Section 1101.02(A) of the Cuyahoga County Code expressly provides that the County's objective is to remove barriers that stand in the way of the County's citizens:

Cuyahoga County embraces the ideal of one united community, committed to equality of opportunity for all of our citizens. As part of our equity plan, the county's objective is to remove barriers and enable all citizens in our community to have equal opportunities to fulfill their potential. The county will do so by ensuring that best practices in equity are being implemented by all county departments and agencies and by measuring progress on an ongoing basis. In addition, the county will work with community partners to influence other important domains that reinforce the economic, educational, health and social progress of Cuyahoga County and its citizens.

WHEREAS, the restrictions imposed by the State have a disparate impact on working men and women in Cuyahoga County; and,

WHEREAS, the County should do everything possible to remove barriers in the way of its citizens' right to vote to further its equity objectives; and,

WHEREAS, as federal courts have recognized, the establishment of so-called "uniform" procedures across the State that fail to take into account the unique needs of individual counties results in inequity and hurts the ability of citizens in large counties to vote. See, e.g., *Vanzant v. Brunner*, S.D.Ohio Case No. 1:10-cv-596; and,

WHEREAS, the right to vote is a constitutional right expressly stated in the 14th Amendment to the United States Constitution and strengthened with additional amendments thereafter: (a) the 15th Amendment to the United States Constitution provides that the "right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of race, color, or previous condition of servitude;" (b) the 19th Amendment to the U.S. Constitution provides that the "right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex;" (c) the 24th Amendment to the United States Constitution provides that the "right of citizens of the United States to vote in any primary or other election for President or Vice President, for electors for President or Vice President, or for Senator or Representative in Congress, shall not be denied or abridged by the United States or any State by reason of failure to pay any poll tax or other tax;" and (d) the 26th Amendment to the United States Constitution provides that the "right of citizens of the United States, who are eighteen years of age or older, to vote shall not be denied or abridged by the United States or by any State on account of age;" and,

WHEREAS, Cuyahoga County provides many services to its citizens, including health and human services programs, homeless services programs, economic development programs, and educational programs; and,

WHEREAS, as a chartered county with home rule powers, County Council finds it necessary for the County to provide services to its citizens to facilitate their ability to vote; and,

WHEREAS, as a chartered county, Cuyahoga County is constitutionally entitled to rights and privileges, including a First Amendment right to communicate with its citizens and share information with them on how to vote and what forms to use when they want to apply to receive their ballots by mail; and,

WHEREAS, Senate Bill 205 restricts speech based on the identity of the speaker by not prohibiting individuals and private corporations from exercising their First Amendment right to communicate through sending applications to vote by mail, including postage-prepaid return envelopes, while attempting to restrict the ability of home rule entities from exercising the very same speech; and,

WHEREAS, the County Council finds it necessary to invoke the County's home rule powers and its constitutional First Amendment rights to establish a program to assist its citizens in exercising their right to vote through voter registration as well as mailing applications for voting by mail to its citizens, with postage-prepaid return envelopes.

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County departments.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Title 12 of the Cuyahoga County Code is hereby enacted, and it shall read as follows:

Title 12: Voting Rights

Chapter 1201: Voting Rights Program

Section 1201.01. Establishment

There is hereby established the Cuyahoga County Voting Rights Program, which shall be administered by the County Executive through any appropriate departments, offices, and other agencies of county government.

Section 1201.02. Program Benefits

Notwithstanding any State law, regulation, or other directive to the contrary, the Cuyahoga County Executive is hereby expressly authorized to undertake all acts

necessary to promote voter participation and access to the ballot in Cuyahoga County by all citizens, including, but not limited to the following:

- a. Promoting and implementing voter registration at all levels of citizen interaction with County government, including through services provided by any division in the Department of Health and Human Services; and
- b. Promoting early voting and maximizing voter participation through voting by mail in Cuyahoga County, including, but not limited to, mailing applications to vote by mail, with postage-prepaid return envelopes, to all registered voters in Cuyahoga County.

SECTION 2. Section 1101.03 of the Cuyahoga County Code is hereby amended to add Section 1101.03(K) as follows:

J. Voting Rights and Access to the Ballot. Cuyahoga County will act to protect its citizens' right to vote. The County will promote voter registration at all levels of citizen interaction with County Government. The County will also promote early voting programs, including voting by mail programs. When deemed necessary and appropriate, the County's Department of Law will seek court intervention to protect access to the ballot by the County's citizens.

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__