



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE
MEETING
TUESDAY, OCTOBER 21, 2014
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM SEPTEMBER 30, 2014 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2014-0224: A Resolution confirming the County Executive's appointment of Reverend Larry L. Macon, Sr. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/5/2019, and declaring the necessity that this Resolution become immediately effective.
 - b) R2014-0238: A Resolution confirming the County Executive's appointment of Harriet Shaw Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for an unexpired term ending 1/28/2016, and declaring the necessity that this Resolution become immediately effective.
 - c) R2014-0244: A Resolution authorizing an agreement with City of Chardon for participation in the Cuyahoga County Benefits Regionalization Program for the period 3/1/2014 - 12/31/2016; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

- d) R2014-0245: A Resolution authorizing an agreement with City of Cleveland Heights for participation in the Cuyahoga County Benefits Regionalization Program for the period 9/1/2014 - 12/31/2016; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

- e) O2014-0030: An Ordinance enacting the Cuyahoga County Appointment and Confirmation Act, and declaring the necessity that this Ordinance become immediately effective.

6. MISCELLANEOUS BUSINESS

7. OTHER PUBLIC COMMENT

8. ADJOURNMENT

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING

TUESDAY, SEPTEMBER 30, 2014

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

COUNCIL CHAMBERS – 4TH FLOOR

10:00 AM

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 10:07 a.m.

2. ROLL CALL

Ms. Conwell asked Ms. Culek to call the roll. Committee members Conwell, Germana and Gallagher were in attendance and a quorum was determined. Committee member Simon entered the meeting after the roll call was taken. Committee member Hairston was absent from the meeting. Councilmembers Connally, Miller and Jones were also in attendance.

A motion was then made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to excuse Mr. Hairston from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

Reverend Harris addressed the Committee regarding issues of concern to him relating to Resolution No. R2014-0224, a resolution confirming the County Executive's appointment of Reverend Larry L. Macon, Sr. to serve on the MetroHealth System Board of Trustees.

4. APPROVAL OF MINUTES FROM AUGUST 19, 2014 MEETING

A motion was made by Mr. Germana, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes of the August 19, 2014 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2014-0224: A Resolution confirming the County Executive's appointment of Reverend Larry L. Macon, Sr. to serve on The MetroHealth System Board of Trustees for the term 9/23/2014 - 3/4/2018, and declaring the necessity that this Resolution become immediately effective.

Mr. James Boyle, Special Assistant to County Executive FitzGerald, and Mr. Majeed Makhoulf, Director of Law, addressed the Committee regarding Resolution No. R2014-0224 as well as the length of time involving the Executive's decision to appointment Board members. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Boyle and Mr. Makhoulf pertaining to the item, which they answered accordingly.

Rev. Larry L. Macon, Sr. addressed the Committee regarding his nomination to serve on The MetroHealth System Board of Trustees. Discussion ensued.

Committee members and Councilmembers asked questions of Rev. Macon pertaining to his experience, expertise and qualifications, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2014-0224 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2014-0225: A Resolution confirming the County Executive's appointment of Maureen Dee to serve on The MetroHealth System Board of Trustees for the term 9/23/2014 - 3/5/2019, and declaring the necessity that this Resolution become immediately effective.

[Clerk's note: Pursuant to Rule 12F of the Council Rules, Councilmember Miller was appointed as a member Pro Tem of the Human Resources, Appointments & Equity Committee.]

Mr. Boyle addressed the Committee regarding Resolution No. R2014-0225. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Boyle pertaining to the item, which he answered accordingly.

Ms. Maureen Dee addressed the Committee regarding her nomination to serve on The MetroHealth System Board of Trustees. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Dee pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2014-0224 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

c) R2014-0226: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cleveland/Cuyahoga County Workforce Investment Board for various terms each beginning 7/1/2014, and declaring the necessity that this Resolution become immediately effective:

1. Reappointment for the term ending 6/30/2015:

- a) Michael T. Latkovich
- b) Sari Feldman
- c) Jay Carson

2. Appointment for the term ending 6/30/2016:

- a) Aaron Grossman

3. Reappointment for the term ending 6/30/2016:

- a) Daniel E. Berry

4. Reappointment for the term ending 6/30/2017:

- a) Gayle Thompkins Agahi
- b) Lawrence Benders
- c) Joseph A. Calabrese
- d) Harriet Shaw Applegate
- e) Bill Kitson
- f) Kim M. Shelnik

5. Appointment of mandatory partner for an undetermined term:

- a) David Merriman

Mr. Joseph Calabrese, Mr. Michael T. Latkovich, Ms. Sari Feldman, Mr. Aaron Grossman, Ms. Gayle Thompkins Agahi, Mr. Lawrence Benders, Ms. Harriet Shaw Applegate, Mr. Bill Kitson, Ms. Kim Shelnik and Mr. David Merriman addressed the Committee regarding their nominations to serve on the Cleveland/Cuyahoga County Workforce Investment Board. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Calabrese, Mr. Latkovich, Ms. Feldman, Mr. Grossman, Ms. Thompkins Agahi, Mr. Benders, Ms. Applegate, Mr. Kitson, Ms. Shelnik and Mr. Merriman pertaining to their experience, expertise and qualifications, which they answered accordingly.

In lieu of their attendance, Mr. Jay Carson and Mr. Daniel E. Berry submitted written statements to the Committee.

Ms. Grace Kilbane, Executive Director of the Cleveland/Cuyahoga County Workforce Investment Board; Mr. Egdilio Morales, Assistant Law Director; and Mr. Boyle addressed the Committee regarding Resolution No. R2014-0226. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Kilbane, Mr. Morales and Mr. Boyle pertaining to the item, which they answered accordingly.

On a motion by Mr. Germana with a second by Mr. Gallagher, Resolution No. R2014-0226 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2014-0227: A Resolution confirming the County Executive's reappointment of Sheryl King-Benford to serve on the Cuyahoga County Law Library Resources Board for the term 9/23/2014 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.

Mr. Boyle addressed the Committee regarding Resolution No. R2014-0227. Discussion ensued.

Ms. Sheryl King-Benford addressed the Committee regarding her nomination to serve on the Cuyahoga County Law Library Resources Board. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. King-Benford pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2014-0227 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- e) R2014-0228: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Ms. Rebecca Kopcienski, Administrator of the Personnel Review Commission, addressed the Committee regarding Resolution No. R2014-0228. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Kopcienski pertaining to the item, which she answered accordingly.

On a motion by Ms. Simon with a second by Mr. Germana, Resolution No. R2014-0228 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- f) O2014-0029: An Ordinance amending the Administrative Rules for the Cuyahoga County Personnel Review Commission, and declaring the necessity that this Ordinance become immediately effective.

Ms. Conwell introduced a proposed substitute to Ordinance No. O2014-0029. Discussion ensued.

Mr. King; Ms. Sara DeCaro, Staff Attorney for the Personnel Review Commission; Mr. Morales; and Mr. Makhlof, addressed the Committee regarding Ordinance No. O2014-0228. Discussion ensued.

Committee members and Councilmembers asked question of Mr. King, Ms. DeCaro, Mr. Morales and Mr. Makhlof, which they answered accordingly.

A motion was made by Mr. Germana, seconded by Ms. Simon and approved by unanimous vote to accept the proposed substitute.

A motion was then made by Ms. Conwell, seconded by Ms. Simon and approved by unanimous vote to amend Ordinance No. O2014-0029 by deleting “as follows” and inserting “as provided in other provisions of this Code” in Section 301.01(F) and also by deleting Sections 301.01 (F)(1) and (2).

On a motion by Ms. Conwell with a second by Mr. Germana, Ordinance No. O2014-0228 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted and amended.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss, Chairwoman Conwell adjourned the meeting at 1:04 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0224

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| Sponsored by: Councilmembers Connally and Conwell | A Resolution confirming the County Executive's appointment of Reverend Larry L. Macon, Sr. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/5/2019, and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six year term; and

WHEREAS, pursuant to Ohio Revised Code Section 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Ed FitzGerald has nominated Reverend Larry L. Macon, Sr. to The MetroHealth System Board of Trustees to fill a vacancy in an unexpired term ending 3/5/2019.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

Legislation Substituted on the Floor: October 14, 2014

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0238

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| Sponsored by: Councilmembers Connally and Conwell | A Resolution confirming the County Executive's appointment of Harriet Shaw Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for an unexpired term ending 1/28/2016, and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of the Board of Directors was created pursuant to the provisions of ORC 4582.03; and

WHEREAS, members of the Cleveland-Cuyahoga County Port Authority Board of Directors shall be appointed to serve a four (4) year term; and

WHEREAS, the individual appointed shall have a term commencing immediately upon signature of this Resolution and ending 1/28/2016;

WHEREAS, the County Executive has nominated Harriet Shaw Applegate to fill a vacancy in an unexpired term ending 1/28/2016 on the Cleveland-Cuyahoga County Port Authority Board of Directors; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Harriet Shaw Applegate to fill a vacancy in an unexpired term ending 1/28/2016 on the Cleveland-Cuyahoga County Port Authority Board of Directors.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 14, 2014

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0244

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| Sponsored by: County Executive FitzGerald/Department of Human Resources | A Resolution authorizing an agreement with City of Chardon for participation in the Cuyahoga County Benefits Regionalization Program for the period 3/1/2014 - 12/31/2016; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, the County Executive/Department of Human Resources has submitted an agreement with the City of Chardon for participation in the Cuyahoga County Benefits Regionalization Program for the period 3/1/2014 – 12/31/2016; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with the City of Chardon for participation in the Cuyahoga County Benefits Regionalization Program for the period 3/1/2014 – 12/31/2016.

SECTION 2. That the County Executive is authorized to execute an agreement of cooperation with the City of Chardon consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 14, 2014

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0245

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| Sponsored by: County Executive FitzGerald/Department of Human Resources | A Resolution authorizing an agreement with City of Cleveland Heights for participation in the Cuyahoga County Benefits Regionalization Program for the period 9/1/2014 - 12/31/2016; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, the County Executive/Department of Human Resources has submitted an agreement with the City of Cleveland Heights for participation in the Cuyahoga County Benefits Regionalization Program for the period 9/1/2014 – 12/31/2016; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with the City of Cleveland Heights for participation in the Cuyahoga County Benefits Regionalization Program for the period 9/1/2014 – 12/31/2016.

SECTION 2. That the County Executive is authorized to execute an agreement with the City of Cleveland Heights consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0030

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| Sponsored by: Councilmember Conwell | An Ordinance enacting the Cuyahoga County Appointment and Confirmation Act, and declaring the necessity that this Ordinance become immediately effective. |
| Co-sponsored by: Councilmembers Connally, Germana, Brady and Miller | |

WHEREAS, Article II, Section 2.03 (2) of the Charter of Cuyahoga County, empowers the County Executive to “appoint, subject to the confirmation by the Council, and remove County directors and officers and members of boards, agencies, commissions and authorities;” and,

WHEREAS, Article II, Section 2.03 (2) of the Charter states that “if the Council shall fail to act on the question of such an appointment by the County Executive within sixty days of the date that the County Executive submits such appointment to the Council for its consideration, that appointment shall be deemed confirmed without further action by the Council;” and

WHEREAS, Article II, Section 2.03 (2) of the Charter states “the County Executive and the Council shall use good faith efforts to reflect the diversity of the people of the County in appointing such officers and members;” and,

WHEREAS, Article XII, Section 12.07 of the Charter states “[a]ll officers and members of boards, agencies, commissions and authorities appointed by the County Executive, the Council or other County elected officials... shall be appointed, employed, promoted, and compensated without regard to their race, color, religion, sex, national origin, sexual orientation, disability, age, or ancestry;” and,

WHEREAS, the Council desires to standardize the confirmation process in order to fully evaluate candidates submitted for appointment, and to ensure the foregoing Charter principles are consistently upheld; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue, to provide for the usual, daily operation of the County, and to ensure a transparent, equitable, and efficient confirmation process.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 114 of the Cuyahoga County Code is hereby enacted as follows:

CHAPTER 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- A. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;
 2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications; and
 3. A letter from the appointing authority providing the following information:
 - i. The title of the board, agency, commission, or authority to which the candidate is being appointed;
 - ii. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;
 - iii. The specific term of office during which the candidate would serve;
 - iv. An indication of whether the candidate is being considered for a new appointment or for reappointment;
 - v. For a new appointment: the name of the individual who the candidate would replace;
 - vi. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;
 - vii. A cumulative list of individuals who applied for the position;
 - viii. The candidate's direct contact information, including the candidate's phone number, email address, home address, and business address;
 - ix. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;
 - x. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

Additional Sponsorship Requested on the Floor: October 14, 2014

Journal _____
_____, 20__

[PROPOSED SUBSTITUTE]

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0030

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| Sponsored by: Councilmember Conwell Co-sponsored by: Councilmembers Connally, Germana, Brady and Miller | An Ordinance enacting the Cuyahoga County Appointment and Confirmation Act, and declaring the necessity that this Ordinance become immediately effective. |
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WHEREAS, Article II, Section 2.03 (2) of the Charter of Cuyahoga County, empowers the County Executive to “appoint, subject to the confirmation by the Council, and remove County directors and officers and members of boards, agencies, commissions and authorities;” and,

WHEREAS, Article II, Section 2.03 (2) of the Charter states that “if the Council shall fail to act on the question of such an appointment by the County Executive within sixty days of the date that the County Executive submits such appointment to the Council for its consideration, that appointment shall be deemed confirmed without further action by the Council;” and

WHEREAS, Article II, Section 2.03 (2) of the Charter states “the County Executive and the Council shall use good faith efforts to reflect the diversity of the people of the County in appointing such officers and members;” and,

WHEREAS, Article XII, Section 12.07 of the Charter states “[a]ll officers and members of boards, agencies, commissions and authorities appointed by the County Executive, the Council or other County elected officials... shall be appointed, employed, promoted, and compensated without regard to their race, color, religion, sex, national origin, sexual orientation, disability, age, or ancestry;” and,

WHEREAS, the Council desires to standardize the confirmation process in order to fully evaluate candidates submitted for appointment, and to ensure the foregoing Charter principles are consistently upheld; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue, to provide for the usual, daily operation of the County, and to ensure a transparent, equitable, and efficient confirmation process.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 114 of the Cuyahoga County Code is hereby enacted as follows:

CHAPTER 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- A. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;
 2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications; ~~and~~
 3. **A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and**
 4. A letter from the appointing authority providing the following information:
 - i. The title of the board, agency, commission, or authority to which the candidate is being appointed;
 - ii. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;
 - iii. The specific term of office during which the candidate would serve;
 - iv. An indication of whether the candidate is being considered for a new appointment or for reappointment;
 - v. For a new appointment: the name of the individual who the candidate would replace;
 - vi. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;
 - vii. A cumulative list of individuals who applied for the position;
 - viii. The candidate's direct contact information, including the candidate's phone number, email address, home address, and business address;

Clerk of Council

Date

First Reading/Referred to Committee: October 14, 2014

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: October 14, 2014

Journal _____
_____, 20__