



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 28, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) July 14, 2015 Committee of the Whole Meeting (See Page 11)
 - b) July 14, 2015 Regular Meeting (See Page 13)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
 - a) Contracts executed by County Executive (attachment) (See Page 33)
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2015-0104: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 46)

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

b) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2015-0012: An Ordinance amending Section 407.27 of the Cuyahoga County Code establishing recusal requirements for appointees to county boards and commissions, and declaring the necessity that this Ordinance become immediately effective. (See Page 104)

Sponsors: Councilmembers Greenspan and Miller and County Executive Budish

Committee Assignment and Chair: Council Operations & Intergovernmental Relations – Miller

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2015-0145: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 107)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

- 2) R2015-0146: A Resolution extending the appointment of Interim Director of Development Nathan Kelly, and declaring the necessity that this Resolution become immediately effective. (See Page 119)

Sponsor: County Executive Budish

- 3) R2015-0147: A Resolution extending the appointment of Interim Director of the Department of Health and Human Services Matt Carroll, and declaring the necessity that this Resolution become immediately effective. (See Page 121)

Sponsor: County Executive Budish

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0148: A Resolution making an award on RQ34095 to Layne Inliner, LLC in the amount not-to-exceed \$2,891,570.00 for the 2015 Sewer Rehabilitation Program in various County sewer districts for the period 8/1/2015 - 7/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 123)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 2) R2015-0149: A Resolution authorizing a revenue generating Utility Agreement with City of Brooklyn for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 1; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 129)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 3) R2015-0150: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$650,000.00 to Keystone Tailored Manufacturing, LLC for the benefit of a project located at 4600 Tiedeman Road, Brooklyn; authorizing the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 133)

Sponsor: County Executive Budish/Department of Development

- 4) R2015-0151: A Resolution authorizing an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 - 1/31/2015 to extend the time period to 1/31/2017 and for additional funds in the amount not-to-exceed \$2,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 139)

Sponsor: County Executive Budish/Department of Development

- 5) R2015-0152: A Resolution amending Resolution No. R2014-0102 dated 4/8/2014, which authorized the County Executive to accept, on behalf of the County, the donation of burial plots within Crown Hill Cemetery, Twinsburg, Ohio, from William Suhay, Jr. for the purpose of accommodating indigent burials, by changing the number of plots from four to eight and the approximate value from \$4,000.00 to \$8,000.00; authorizing the County Executive to execute all documents in connection with the transfer of said property and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 145)

Sponsor: County Executive Budish/Medical Examiner

- 6) R2015-0153: A Resolution authorizing the County Executive to accept, on behalf of the County, the donation of two burial plots within Whitehaven Memorial Park, Village of Mayfield, Ohio, from Society of St. Vincent de Paul valued at approximately \$2,000.00 for the purpose of accommodating indigent burials; authorizing the County Executive to execute all documents in connection with the transfer of said property and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 149)

Sponsor: County Executive Budish/Medical Examiner

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2015-0137: A Resolution declaring that public convenience and welfare requires resurfacing of Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights; total estimated project cost \$1,200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective. (See Page 152)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2015-0131: A Resolution confirming the County Executive's appointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 6/30/2015 - 3/31/2018, and declaring the necessity that this Resolution become immediately effective. (See Page 155)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 2) R2015-0132: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 6/30/2015 - 6/29/2018, and declaring the necessity that this Resolution become immediately effective: (See Page 157)

i) Appointments:

- a) Brenda Glass
- b) Desi Johnson
- c) Jason McMinn
- d) Myron Bennett
- e) Kristina Knight

- f) Tina Marbury
- g) Nolan White

ii) Reappointments:

- a) Clinton Droster
- b) Darryl Fore
- c) Michael Foreman
- d) Tammie Jones
- e) Ricky Allen Lanza
- f) Chris Ritter

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

- 3) R2015-0133: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 160)

- i) David Biegel for the term 7/1/2015 - 6/30/2019.
- ii) Elsie Caraballo for the term 7/1/2015 - 6/30/2019.
- iii) J. Robert Fowler for an unexpired term ending 6/30/2016.
- iv) Mary Warr for an unexpired term ending 6/30/2016.
- v) J. Richard Romaniuk for an unexpired term ending 6/30/2017.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

- 4) R2015-0134: A Resolution confirming the County Executive's appointment of Lee Fisher to serve on the Group Plan Commission Board of Directors for the term 8/11/2015 - 8/10/2017, and declaring the necessity that this Resolution become immediately effective. (See Page 163)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

- 5) R2015-0135: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 165)
- i) Appointment:
 - a) Dr. Vincent Holland for an unexpired term ending 12/31/2016.
 - ii) Reappointments:
 - a) William M. Denihan for an unexpired term ending 12/31/2016.
 - b) Alfonso P. Sanchez for an unexpired term ending 12/31/2017.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

- 6) R2015-0136: A Resolution authorizing a contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$759,000.00 for middle distillates for various County facilities for the period 8/1/2015 - 7/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 168)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

- 7) R2015-0138: A Resolution declaring that public convenience and welfare requires emergency repair of Mastick Road Culvert No. 4A in the City of Fairview Park; total estimated project cost \$500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the

County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective. (See Page 170)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmembers Greenspan, Miller and Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

- 8) R2015-0140: A Resolution authorizing an amendment to Contract No. CE1100151-02 with OhioGuidestone for community-based treatment center management services for the period 1/1/2011 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$1,153,828.80; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 173)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2015-0141: A Resolution authorizing an amendment to Master Contract No. CE1500026-01-16 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the total amount not-to-exceed from \$1,400,000.00 to \$3,571,147.73, to authorize funding decreases and/or increases with various previously approved providers, to terminate Contract No. CE1500026-09 with The House of Emmanuel, Inc., effective 6/2/2015, and to make awards on RQ32933 to additional providers for the period 6/9/2015 - 1/31/2017; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 175)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 10) R2015-0143: A Resolution authorizing amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 12/31/2015 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 179)
- i) No. CE1200167-01 with Catholic Charities Corporation dba St. Martin de Porres Family Center in the amount not-to-exceed \$165,419.20.
 - ii) No. CE1200168-01 with The East End Neighborhood House Association in the amount not-to-exceed \$175,745.08.
 - iii) No. CE1200169-01 with University Settlement, Incorporated in the amount not-to-exceed \$178,943.45.
 - iv) No. CE1200170-01 with West Side Community House in the amount not-to-exceed \$246,357.62.
 - v) No. CE1200171-01 with Applewood Centers, Inc. in the amount not-to-exceed \$42,740.72.
 - vi) No. CE1200172-01 with Beech Brook in the amount not-to-exceed \$311,570.81.
 - vii) No. CE1200173-01 with Catholic Charities Corporation dba Parmadale in the amount not-to-exceed \$413,211.51.
 - viii) No. CE1200343-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$41,937.38.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. PUBLIC COMMENT UNRELATED TO AGENDA

14. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, AUGUST 11, 2015
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, AUGUST 11, 2015
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, JULY 14, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:04 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Hairston, Simon, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Brown and Brady were present and a quorum was determined.

3. PUBLIC COMMENT RELATED TO AGENDA

Rev. Pamela Pinkney Butts addressed Council regarding collective bargaining matters and various non-agenda related items.

4. PRESENTATION

- a) David Gilbert, President & CEO of Destination Cleveland and Greater Cleveland Sports Commission – Update on Use of Bed Tax

Mr. Daniel Walsh, Chair of the Destination Cleveland Board of Trustees, briefly thanked Council for its support regarding investments made in Cleveland and praised the progress made by David Gilbert and staff of Destination Cleveland.

Mr. David Gilbert, President and CEO of Destination Cleveland and the Greater Cleveland Sports Commission, then provided Council with an update on bed tax usage as well as current initiatives of the Sports Commission. Discussion ensued.

Councilmembers asked questions of Mr. Gilbert pertaining to the item, which he answered accordingly.

5. DISCUSSION / EXECUTIVE SESSION

- a) Collective bargaining matters, including:
 - i) a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association, representing approximately 10 employees in the classification of Protective Services Sergeant at the Sheriff's Department for the period 1/1/2015 - 12/31/2017.

A motion was made by Mr. Schron, seconded by Mr. Gallagher and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 4:42 p.m. The following Councilmembers were present: Hairston, Simon, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Brown and Brady. The following additional attendees were present: Director of Law Robert Triozzi, Assistant Law Director Todd Ellsworth and Special Counsel Michael King. At 4:50 p.m., Executive Session was adjourned without objection, and Council President Brady then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. PUBLIC COMMENT UNRELATED TO AGENDA

No public comments were given unrelated to the agenda.

8. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 4:47 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 14, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Simon, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Councilmember Greenspan asked for a moment of silent meditation in memory of Cuyahoga County Protective Services Officer Marvin Storm, who had unexpectedly passed away during the morning.

5. PUBLIC COMMENT RELATED TO AGENDA

Rev. Pamela Pinkney Butts addressed Council regarding Resolution No. R2015-0125, a Resolution extending the appointment of Interim Director of Human Resources Lisa Durkin.

6. APPROVAL OF MINUTES

- a) June 23, 2015 Committee of the Whole Meeting
- b) June 23, 2015 Regular Meeting

A motion was made by Ms. Conwell, seconded by Mr. Germana and approved by unanimous vote to approve the minutes of the June 23, 2015 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

No announcements were made by Council President Brady.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish discussed the significance of Resolution No. R2015-0128, a Resolution observing the 25th anniversary of the Americans with Disabilities Act. Interim Director of Human Resources Lisa Durkin and Ms. Vanessa Pesec, Co-Chair of the County's ADA Advisory Committee, then addressed Council regarding historical and current observances of the Act as well as County-related activities.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2015-0122.

- 1) R2015-0122: A Resolution approving creation of the Village of Walton Hills - Sagamore Hills Township Joint Economic Development District, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Schron and County Executive Budish

On a motion by Mr. Schron with a second by Mr. Brady, Resolution No. R2015-0122 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0123: A Resolution supporting the Cleveland 2030 District and its efforts to significantly reduce the energy consumption of new and existing buildings in the Downtown Building District and throughout Greater Cleveland; supporting the Better Buildings Challenge and its voluntary leadership initiative that asks local leaders to make a public commitment to energy efficiency; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon **and Miller**

Council President Brady referred Resolution No. R2015-0123 to the Education, Environment & Sustainability Committee.

- 2) R2015-0124: A Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2015; authorizing payments to various providers, in the total amount of \$39,006.19, for said services and programs for the period ending 12/31/2016; authorizing the County Executive to negotiate and execute any necessary agreements, contracts or other documents for same; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Greenspan

Council President Brady referred Resolution No. R2015-0124 to the Education, Environment & Sustainability Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2015-0104: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

Clerk Schmotzer read Resolution No. R2015-0104 into the record.

This item will move to the July 28, 2015 Council meeting agenda for consideration for third reading adoption.

- 2) R2015-0116: A Resolution providing for the submission to the electors of the County of Cuyahoga an amendment to Article XI, Section 11.01 of the Charter of Cuyahoga County to ensure the independence of the auditing function by providing that the County Audit Committee consist of the President of Council and four residents of the county with experience in the field of auditing who are to be appointed by the County Executive and confirmed by Council, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Greenspan and Miller

Committee Assignment and Chair: Council Operations & Intergovernmental Relations – Miller

Clerk Schmotzer read Resolution No. R2015-0116 into the record.

Council President Brady then referred Resolution No. R2015-0116 to the Committee of the Whole.

- d) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2015-0115.

- 1) R2015-0115: A Resolution approving the appointment of C. Ellen Connally to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for an unexpired term ending 4/15/2019, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Brady, Miller, Germana, Simon, Brown, Gallagher, Greenspan and Hairston

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2015-0115 was considered and adopted by unanimous vote.

e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2015-0012: An Ordinance amending Section 407.27 of the Cuyahoga County Code establishing recusal requirements for appointees to county boards and commissions, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Greenspan **and Miller** and County Executive Budish

Council President Brady referred Ordinance No. O2015-0012 to the Council Operations & Intergovernmental Relations Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2015-0125, R2015-0126, R2015-0127, R2015-0128 and R2015-0129.

- 1) R2015-0125: A Resolution extending the appointment of Interim Director of Human Resources Lisa Durkin, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish **and Councilmember Miller**

On a motion by Mr. Germana with a second by Mr. Miller, Resolution No. R2015-0125 was considered and adopted by unanimous vote.

- 2) R2015-0126: A Resolution confirming the County Executive's appointment of Elizabeth Hjar to serve on the Cuyahoga County Public Library Board of Trustees for the term 6/25/2015 - 3/31/2022, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Mr. Schron with a second by Mr. Miller, Resolution No. R2015-0126 was considered and adopted by unanimous vote.

- 3) R2015-0127: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

On a motion by Ms. Conwell with a second by Mr. Jones, Resolution No. R2015-0127 was considered and adopted by unanimous vote.

- 4) R2015-0128: A Resolution observing the 25th anniversary of the Americans with Disabilities Act; reaffirming that Cuyahoga County will continue to meet and exceed all aspects of the Act; renewing and strengthening the County's commitment to persons with disabilities; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Human Resources **and Councilmembers Germana and Conwell**

On a motion by Ms. Conwell with a second by Mr. Schron, Resolution No. R2015-0128 was considered and adopted by unanimous vote.

- 5) R2015-0129: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association, representing approximately 10 employees in the classification of Protective Services Sergeant at the Sheriff's Department for the period 1/1/2015 - 12/31/2017; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law and County Sheriff

On a motion by Mr. Brady with a second by Mr. Mr. Schron, Resolution No. R2015-0129 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0130: A Resolution providing for the submission to the electors of the County of Cuyahoga an amendment to Article IX, County Employment Practices, specifying the responsibilities of the Personnel Review Commission, reallocating some responsibilities to the Department of Human Resources and prohibiting discrimination in employment in County government based on gender identity; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0130 to the Council Operations & Intergovernmental Relations Committee.

- 2) R2015-0131: A Resolution confirming the County Executive's appointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 6/30/2015 - 3/31/2018, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0131 to the Human Resources, Appointments & Equity Committee.

- 3) R2015-0132: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 6/30/2015 - 6/29/2018, and declaring the necessity that this Resolution become immediately effective:

i) Appointments:

- a) Brenda Glass
- b) Desi Johnson
- c) Jason McMinn
- d) Myron Bennett

- e) Kristina Knight
- f) Tina Marbury
- g) Nolan White

ii) Reappointments:

- a) Clinton Droster
- b) Darryl Fore
- c) Michael Foreman
- d) Tammie Jones
- e) Ricky Allen Lanza
- f) Chris Ritter

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0132 to the Human Resources, Appointments & Equity Committee.

- 4) R2015-0133: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms, and declaring the necessity that this Resolution become immediately effective:

- i) David Biegel for the term 7/1/2015 - 6/30/2019.
- ii) Elsie Caraballo for the term 7/1/2015 - 6/30/2019.
- iii) J. Robert Fowler for an unexpired term ending 6/30/2016.
- iv) Mary Warr for an unexpired term ending 6/30/2016.
- v) J. Richard Romaniuk for an unexpired term ending 6/30/2017.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0133 to the Human Resources, Appointments & Equity Committee.

- 5) R2015-0134: A Resolution confirming the County Executive's appointment of Lee Fisher to serve on the Group Plan Commission Board of Directors for the term 8/11/2015 - 8/10/2017, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0134 to the Human Resources, Appointments & Equity Committee.

- 6) R2015-0135: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms, and declaring the necessity that this Resolution become immediately effective:
 - i) Appointment:
 - a) Dr. Vincent Holland for an unexpired term ending 12/31/2016.
 - ii) Reappointments:
 - a) William M. Denihan for an unexpired term ending 12/31/2016.
 - b) Alfonso P. Sanchez for an unexpired term ending 12/31/2017.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0135 to the Human Resources, Appointments & Equity Committee.

- 7) R2015-0136: A Resolution authorizing a contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$759,000.00 for middle distillates for various County facilities for the period 8/1/2015 - 7/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2015-0136 to the Public Works, Procurement & Contracting Committee.

- 8) R2015-0137: A Resolution declaring that public convenience and welfare requires resurfacing of Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights; total estimated project cost \$1,200,000.00; finding

that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2015-0137 to the Public Works, Procurement & Contracting Committee.

- 9) R2015-0138: A Resolution declaring that public convenience and welfare requires emergency repair of Mastick Road Culvert No. 4A in the City of Fairview Park; total estimated project cost \$500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2015-0138 to the Public Works, Procurement & Contracting Committee.

- 10) R2015-0139: A Resolution adopting the 2015 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

Council President Brady referred Resolution No. R2015-0139 to the Economic Development & Planning Committee.

- 11) R2015-0140: A Resolution authorizing an amendment to Contract No. CE1100151-02 with OhioGuidestone for community-based treatment center management services for the period 1/1/2011 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$1,153,828.80; authorizing the County Executive to execute the amendment and all other documents consistent

with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Council President Brady referred Resolution No. R2015-0140 to the Public Safety & Justice Affairs Committee.

- 12) R2015-0141: A Resolution authorizing an amendment to Master Contract No. CE1500026-01-16 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the total amount not-to-exceed from \$1,400,000.00 to \$3,571,147.73, to authorize funding decreases and/or increases with various previously approved providers, to terminate Contract No. CE1500026-09 with The House of Emmanuel, Inc., effective 6/2/2015, and to make awards on RQ32933 to additional providers for the period 6/9/2015 - 1/31/2017; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Council President Brady referred Resolution No. R2015-0141 to the Public Safety & Justice Affairs Committee.

- 13) R2015-0142: A Resolution authorizing amendments to agreements and contracts with various providers for Workforce Investment Act Youth Training for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016, to change the scope of services, effective 7/1/2015, and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Agreements:

- a) No. AG1400132-02 with Cuyahoga Community College District – Youth Technology Academy in the amount not-to-exceed \$200,000.00.

- b) No. AG1400133-02 with Cuyahoga Community College District – Advanced Technology Academy in the amount not-to-exceed \$300,000.00.
 - c) No. AG1400134-02 with Mayfield City School District in the amount not-to-exceed \$155,000.00.
- ii) Contracts:
- a) No. CE1400308-02 with Esperanza, Incorporated in the amount not-to-exceed \$50,000.00.
 - b) No. CE1400309-04, 05, 06 with OhioGuidestone in the amount not-to-exceed \$875,000.00.
 - c) No. CE1400310-02 with Linking Employment, Abilities and Potential in the amount not-to-exceed \$50,000.00.
 - d) No. CE1400311-02 with Open Doors Academy in the amount not-to-exceed \$150,000.00.
 - e) No. CE1400312-02 with Towards Employment in the amount not-to-exceed \$225,000.00.
 - f) No. CE1400313-02 with Youth Opportunities Unlimited, Incorporated in the amount not-to-exceed \$225,000.00.
 - g) No. CE1400314-02 with Youth Opportunities Unlimited, Incorporated in the amount not-to-exceed \$315,000.00.

Sponsor: County Executive Budish/Department of Workforce Development

Council President Brady referred Resolution No. R2015-0142 to the Education, Environment & Sustainability Committee.

- 14) R2015-0143: A Resolution authorizing amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 12/31/2015 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) No. CE1200167-01 with Catholic Charities Corporation dba St. Martin de Porres Family Center in the amount not-to-exceed \$165,419.20.
- ii) No. CE1200168-01 with The East End Neighborhood House Association in the amount not-to-exceed \$175,745.08.
- iii) No. CE1200169-01 with University Settlement, Incorporated in the amount not-to-exceed \$178,943.45.
- iv) No. CE1200170-01 with West Side Community House in the amount not-to-exceed \$246,357.62.
- v) No. CE1200171-01 with Applewood Centers, Inc. in the amount not-to-exceed \$42,740.72.
- vi) No. CE1200172-01 with Beech Brook in the amount not-to-exceed \$311,570.81.
- vii) No. CE1200173-01 with Catholic Charities Corporation dba Parmadale in the amount not-to-exceed \$413,211.51.
- viii) No. CE1200343-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$41,937.38.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Council President Brady referred Resolution No. R2015-0143 to the Health, Human Services & Aging Committee.

15) R2015-0144: A Resolution making awards on RQ33034 to various providers for Universal Pre-Kindergarten Program services for the period 8/1/2015 - 7/31/2018; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Brooklyn City School District in the amount not-to-exceed \$199,520.16.
- ii) Catholic Charities Corporation - King Kennedy Head Start in the amount not-to-exceed \$320,001.00.
- iii) Catholic Charities Corporation - Riverside Head Start in the amount not-to-exceed \$155,460.00.

- iv) Catholic Charities Corporation - St. Philip Neri Head Start in the amount not-to-exceed \$485,721.00.
- v) Catholic Charities Corporation - St. Thomas Aquinas Head Start in the amount not-to-exceed \$22,521.00.
- vi) Cleveland Children's Daycare Academy, LLC in the amount not-to-exceed \$223,332.00.
- vii) Cleveland Municipal School District - Franklin D. Roosevelt Elementary School in the amount not-to-exceed \$107,654.40.
- viii) Cleveland Municipal School District - Marion-Sterling Elementary School in the amount not-to-exceed \$154,839.60.
- ix) Cleveland Municipal School District - Tremont Montessori School in the amount not-to-exceed \$267,315.00.
- x) Council for Economic Opportunities in Greater Cleveland - Louis Stokes Head Start Center in the amount not-to-exceed \$1,534,443.00.
- xi) Early Childhood Enrichment Center, Inc. in the amount not-to-exceed \$1,347,987.00.
- xii) East Cleveland City School District - Prospect Elementary School in the amount not-to-exceed \$71,400.00.
- xiii) East Cleveland City School District - Superior Elementary School in the amount not-to-exceed \$232,050.00.
- xiv) Ericka L. Elmore in the amount not-to-exceed \$46,623.00.
- xv) Ganon Gil Preschool of The Temple-Tifereth Israel, Inc. in the amount not-to-exceed \$341,736.00.
- xvi) Hanna Perkins School in the amount not-to-exceed \$126,822.00.
- xvii) Horizon Education Centers in the amount not-to-exceed \$401,010.00.
- xviii) JoAnna Adams in the amount not-to-exceed \$27,210.00.
- xix) Kiddie City Child Care Community, Inc. in the amount not-to-exceed \$349,932.00.
- xx) OhioGuidestone - Family Life Child Care Center of Berea in the amount not-to-exceed \$1,263,111.00.

- xxi) OhioGuidestone - Family Life Child Care Center of Brook Park in the amount not-to-exceed \$520,389.00.
- xxii) OhioGuidestone - Family Life Child Care Center of Lakewood in the amount not-to-exceed \$496,329.00.
- xxiii) OhioGuidestone - Family Life Child Care Center of Maple Heights in the amount not-to-exceed \$601,329.00.
- xxiv) Parma Preschool, Inc. in the amount not-to-exceed \$472,557.00.
- xxv) Sandy's Darlin' Munchkins Family Child Care Home and Universal Pre-Kindergarten in the amount not-to-exceed \$93,147.00.
- xxvi) The Centers for Families and Children - Bingham Early Learning Center in the amount not-to-exceed \$189,096.00.
- xxvii) The Centers for Families and Children - Debra Ann November Early Learning Center in the amount not-to-exceed \$157,221.00.
- xxviii) The Centers for Families and Children - Mather Early Learning Center in the amount not-to-exceed \$137,508.00.
- xxix) The Centers for Families and Children - McMillan Early Learning Center in the amount not-to-exceed \$269,733.00.
- xxx) The Centers for Families and Children - Ohio City Early Learning Center in the amount not-to-exceed \$120,000.00.
- xxxi) The Centers for Families and Children - Wade Early Learning Center in the amount not-to-exceed \$194,427.00.
- xxxii) The Cleveland Music School Settlement in the amount not-to-exceed \$250,500.00.
- xxxiii) The East End Neighborhood House Association in the amount not-to-exceed \$508,311.00.
- xxxiv) The Merrick House in the amount not-to-exceed \$672,996.00.
- xxxv) The Young Women's Christian Association of Greater Cleveland, Ohio in the amount not-to-exceed \$487,518.00.
- xxxvi) West Side Ecumenical Ministry – Gordon Square Early Learning Center in the amount not-to-exceed \$227,415.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Council President Brady referred Resolution No. R2015-0144 to the Education, Environment & Sustainability Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2015-0119, R2015-0120 and R2015-0121.

- 1) R2015-0119: A Resolution making awards on RQ29884 to various appraisers, in the total amount not-to-exceed \$266,000.00, for real estate appraisal services subject to Sheriff's sale for the period 8/1/2015 - 7/31/2017; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- i) Marilyn J. Fandrich
 - ii) Cathleen Higgins
 - iii) Edward D. Horton
 - iv) John F. Lenehan
 - v) Paulette E. Moylan
 - vi) James C. Paponetti
 - vii) Gregory C. Williams

Sponsor: County Executive Budish/County Sheriff

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Schron, Resolution No. R2015-0119 was considered and adopted by unanimous vote.

- 2) R2015-0120: A Resolution making an award on RQ33225 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,779,434.00 for 2015 Operations Resurfacing Program, Group 1, located in various municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution;

authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective:

- i) East 250th Street from Lakeland Boulevard to Lake Shore Boulevard in the City of Euclid.
- ii) Noble Road from Euclid Avenue to 150 feet northwest of Rail Road Bridge in the City of East Cleveland.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmembers Simon and Hairston**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2015-0120 was considered and adopted by unanimous vote.

- 3) R2015-0121: A Resolution authorizing an amendment to Contract No. CE1200421-01 with El Barrio Incorporated for job readiness, job search, job placement and job retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2012 - 6/30/2015 to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$632,429.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

On a motion by Mr. Jones with a second by Ms. Brown, Resolution No. R2015-0121 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2015-0109: A Resolution making an award on RQ31427 to Michael Baker, Jr., Inc. in the amount not-to-exceed \$678,383.00 for design engineering services for replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

On a motion by Mr. Brady with a second by Mr. Schron, Resolution No. R2015-0109 was considered and adopted by unanimous vote.

- 2) R2015-0114: A Resolution making an award on RQ32092 to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$573,229.00 for software and professional services for maintenance and support of the Electronic Document Imaging System for the period 9/1/2015 - 8/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

On a motion by Mr. Germana with a second by Mr. Schron, Resolution No. R2015-0114 was considered and adopted by unanimous vote.

- e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2015-0011.

- 1) O2015-0011: An Ordinance enacting Section 705.03 of the Cuyahoga County Code to establish sewer connection charges for the 2008 Bagley Road Sewer Project; amending County Resolution No. 052209 dated 6/2/2005, which established the charges payable for connection to the County's sanitary sewerage system in County Sewer District No. 14; and

declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish/Department of Public Works **and Councilmember Conwell**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

On a motion by Mr. Germana with a second by Mr. Brady, Ordinance No. O2015-0011 was considered and adopted by unanimous vote.

11. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT REQUEST OF SPONSOR(S)

- a) R2015-0112: A Resolution adopting the 2015 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective.
(Sponsored by County Executive Budish/Department of Development)

Clerk Schmotzer reported that Resolution No. R2015-0112 had been withdrawn from further Council consideration by the Department of Law on behalf of the Department of Development as it had been replaced by Resolution No. R2015-0139.

12. MISCELLANEOUS COMMITTEE REPORTS

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, July 20, 2015 at 3:00 p.m.

Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, July 21, 2015 at 10:00 a.m.

Mr. Miller reported that the Council Operations & Intergovernmental Relations Committee will meet on Tuesday, July 21, 2015 at 3:00 p.m. and, if necessary, on Tuesday, August 4, 2015 at 3:00 p.m.

Mr. Germana reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, July 22, 2015 at 10:00 a.m.

Mr. Jones reported that the Health, Human Services & Aging Committee will meet on Wednesday, July 22, 2015 at 1:00 p.m.

Mr. Hairston reported that the Community Development Committee will meet on Monday, July 27, 2015 at 9:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, July 29, 2015 at 3:00 p.m.

13. MISCELLANEOUS BUSINESS

There was no miscellaneous business discussed.

14. PUBLIC COMMENT UNRELATED TO AGENDA

Mr. Satindur Puri addressed Council regarding Resolution No. R2015-0076, a Resolution determining to submit to the electors the question of renewing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County.

15. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Hairston with a second by Ms. Brown, the meeting was adjourned at 5:47 p.m., without objection.



ARMOND BUDISH
Cuyahoga County Executive

July 21, 2015

Dan Brady
President
Cuyahoga County Council
2079 East Ninth St.
Cleveland, Ohio 44115

Dear Council President Brady,

The attached document lists the items that were approved during the period October 1, 2014 – March 31, 2015 and executed by the County Executive. Included are all contracts, awards, purchases or sales executed and all grants or loans made or received for more than \$50,000, in addition to all change orders or amendments in which the total additions exceeded \$50,000.

Please contact me at (216) 698-2064 if you would like additional information on any of these items.

Respectfully submitted,

Lindy Burt
County Boards Administrator

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

	Requestor	Item
1	Court of Appeals	submitting an amendment to Contract No. CE1300277-01 with InfoPro Computer Solutions for consultant services on the Buckeye Case Management and Computer Network Systems for the period 2/1/2013 - 3/31/2016 for additional funds in the amount not-to-exceed \$180,000.00. Funding Source: General Fund
2	Court of Common Pleas	Submitting an amendment to Contract No. CE1300459-01 with Sadler NeCamp Financial Services, Inc. dba Proware for maintenance and support services for the Criminal and Civil Justice Information System for the period 4/1/2013 - 1/31/2016 to change the scope of services, effective 12/29/2014 and for additional funds in the amount of \$78,600.00. Funding Source: Computerization Fund
3	Court of Common Pleas/Corrections Planning Board	recommending an award on RQ32284 and enter into a contract with Case Western Reserve University in the amount not to-exceed \$195,000.00 for evaluator services for the Felony Drug Court for the period 9/30/2014 - 9/29/2017. Funding Source: Substance Abuse and Mental Health Services Administration Grant Fund
4	Court of Common Pleas/Corrections Planning Board	submitting an amendment to Agreement No AG1400106-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County, for treatment and ancillary "soft" services in connection with the Ohio Department of Rehabilitation and Correction grant program for the period 7/1/2014 - 6/30/2015, to extend the time period to 6/30/2016, for additional funds in the amount not-to-exceed \$165,000.00, and to change the name of the grant program from Smart Supervision to Smart Ohio Model Pilot Program. Funding Source: Ohio Department of Rehabilitation and Correction Community Based Corrections grant funds
5	Court of Common Pleas/Juvenile Court Division	Submitting an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 6/30/2015 to change the scope of services, effective 3/9/2015 and for additional funds in the amount of \$400,036.00. Funding Source: Targeted RECLAIM Grant Funds
6	Court of Common Pleas/Juvenile Court Division	Recommending an award on RQ31001 and enter into a contract with National Center for State Courts (13-3) in the amount not-to-exceed \$74,660.00 for a Job Classification and Salary Analysis for the period 12/1/2014 - 11/30/2015. Funding Source: General Fund
7	Court of Common Pleas/Juvenile Court Division	recommending an award on RQ31293 and enter into a contract with Redwood Toxicology Laboratory, Inc. (25-4) in the amount not-to-exceed \$56,000.00 for drug screening services for the period 2/1/2015 - 1/31/2017. Funding Source: Health and Human Services Levy Fund
8	Court of Common Pleas/Juvenile Court Division	Submitting a contract with Cleveland Christian Home, Inc. in the amount not to-exceed \$57,000.00 for traditional residential treatment services for the period 2/1/2015 - 4/30/2015. Funding Source: Health and Human Services Levy Fund
9	Court of Common Pleas/Juvenile Court Division	submitting an amendment to Contract No. CE1300016-01 with CourtSmart Digital Systems Inc., for audio and visual recording system maintenance services for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$96,443.40. Funding Source: General Funds
10	Court of Common Pleas/Juvenile Court Division	Submitting contracts with various providers for various services for the Drug Court Program in connection with the FY2014 Substance Abuse and Mental Health Services Administration Grant Program for the period 9/30/2014 - 9/29/2017: a) Case Western Reserve University, on behalf of Begun Center for Violence Prevention, Mandel School of Applied Social Sciences, in the amount not-to-exceed \$11,000.00 for motivational interview training services. b) Case Western Reserve University, on behalf of Begun Center for Violence Prevention, Mandel School of Applied Social Sciences in the amount of \$103,017.30 for Evaluation services. c) Catholic Charities Corporation in the amount not-to-exceed \$40,946.85 for mental health assessment services. d) Ohio Mentor, Inc. in the amount not-to-exceed \$313,092.00 for In-home Family Therapy Treatment services. Funding Source: Department of Health and Human Services-Substance Abuse and Mental Health Services Administration
11	Court of Common Pleas/Juvenile Court Division	recommending an award on RQ31002 and enter into a contract with Premier Office Technologies, Inc. in the amount not-to-exceed \$60,000.00 for clinician dictation and transcription services for the period 1/1/2015 - 12/31/2016. Funding Source: General Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

12	Court of Common Pleas/Juvenile Court Division/Domestic Relations Division	recommending an award on RQ31006 and enter into a master contract with various providers (33-6) for interpretation and translation services in the total amount not-to-exceed \$319,368.00 for the period 1/1/2015 - 12/31/2016: a) Asian services In Action, Inc. in the amount not-to-exceed \$161,400.00; b) The Cleveland Hearing and Speech Center in the amount not-to-exceed \$63,868.00; c) Cross Thread Solutions LLC in the amount not-to-exceed \$94,100.00. Funding Source: General Fund
13	Department of Development	Requesting approval of a Business Growth Loan to Mar Systems, Inc. in the amount not-to-exceed \$180,000.00 for the purchase of equipment; authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding Source: Cuyahoga County Western Reserve Fund
14	Department of Development	Submitting a contract with North Coast Community Homes, Inc. in the amount not-to-exceed \$200,000.00 for HOME funded Acquisition and Renovation of Housing for Disabled Adults for the period 03/01/2015 - 12/31/2016. Funding Source: Federally funded HOME Program
15	Department of Development	Submitting an agreement with the Cuyahoga County Planning Commission in the amount not-to-exceed \$150,000.00 for development of Master Plans for various eligible municipalities in connection with the Master Plan program for the period 1/1/2015 - 6/30/2016: a) City of Cleveland Heights b) City of Olmsted Falls c) City of Parma Heights d) City of University Heights. Funding Source: General Fund
16	Department of Development	recommending a loan in the amount not-to-exceed \$100,000.00 to Beegit, LLC for a North Coast Opportunities Technology Fund Project, located at 25000 Nobottom Road, Olmsted Township; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: Western Reserve Fund
17	Department of Development	recommending awards on RQ32518 and enter into contracts with various providers for fair housing services in the total amount of \$150,000.00 for the period 4/1/2015 - 3/31/2016: Housing Research & Advocacy Center in the amount not-to-exceed \$100,800.00 to provide complaints investigation, training and technical assistance to local Governments and fair housing education and outreach.
18	Department of Development	requesting approval of an Economic Development Loan to USA Insulation in the amount not-to-exceed \$380,000 for assistance in the purchase of equipment and a 23,200 square foot facility located at 17770 St. Clair Avenue, Cleveland. Funding Source: Cuyahoga County Western Reserve Fund
19	Department of Development	requesting approval of a North Coast Opportunities Technology Fund Loan with Animal Oraletics, LLC in the amount not-to-exceed \$125,000.00 to construct pre-production molds, complete the commercial website, file new patents and trademarks, and initiate product production; requesting authority for the Director to execute all documents required in connection with said loan.
20	Department of Development	recommending an award on RQ31783 and enter into a contract with Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$409,808.00 for administration of the Cuyahoga County Down Payment Assistance Program in the Cuyahoga Urban County communities and the City of Parma for the period 3/1/2015 - 2/28/2016. Funding Source: FY2014 Federal HOME Fund
21	Department of Development	requesting approval of a North Coast Opportunities Technology Fund Loan with Intwine Connect LLC in the amount not to exceed \$100,000.00 to perfect cellular failover technology, build the cross-protocol LAN communication framework and create the enclosures for consumer and industrial applications; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: Cuyahoga County Western Reserve Fund
22	Department of Health and Human Services	recommending an award on RQ32509 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.32 for 211 Community Information and Referral Services for the period 1/1/2015-12/31/2015. Funding Source: HHS Levy Fund
23	Department of Health and Human Services	recommending an award on RQ32540 and enter into a contract with Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund

Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15

24	Department of Health and Human Services	recommending an award on RQ32750 and enter into an agreement with the Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for administration of the Cuyahoga County Child Fatality Review for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund
25	Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services	recommending an award on RQ32977 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$75,697.00 for supportive services for homeless women and families for the Supportive Housing Program for the FY2013 McKinney-Vento Homeless Assistance grant in connection with FY2013 Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2014 - 8/31/2015. Funding Source: U.S. Department of Housing & Urban Development Grant Fund
26	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$218,000.00 for the FY2015 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2014 - 6/30/2015. Funding Source: Federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD
27	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	submitting a grant agreement with The George Gund Foundation in the amount of \$500,000.00 for the Universal Pre-Kindergarten Program of the Invest in Children Program for the period 1/1/2015 - 12/31/2016. Funding Source: The Gund Foundation
28	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	Submitting a grant agreement with United Way of Greater Cleveland in the amount of \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the period 9/1/2014 - 8/31/2015. Funding Source: United Way
29	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	Submitting a grant agreement with The Stocker Foundation in the amount of \$75,000.00 for the development of a new School Readiness Smartphone App for the period 1/1/2015 - 12/31/2016. Funding Source: The Stocker Foundation Grant fund
30	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	submitting amendments to agreements with various providers for Universal Pre-Kindergarten services for the period 8/31/2012 - 7/31/2014 to extend the time period to 7/31/2015 and for additional funds: a) Agreement No. AG1200342-01 with East Cleveland City School District - Prospect Elementary School in the amount not-to-exceed \$16,252.00. b) Agreement No. AG1200343-01 with East Cleveland City School District - Superior Elementary School in the amount not-to-exceed \$64,708.80. Funding Source: Health and Human Services Levy
31	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	recommending an award on RQ32702 to Emerald Development & Economic Network, Inc. in the amount of \$377,940.00 for administration of the Shelter Plus Care Sponsor Based Rental Assistance program in connection with the FY2013 HEARTH Act Homeless Assistance and Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2014 - 8/31/2015. Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care, Homeless Assistance Grant Fund
32	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Recommending an award on RQ32703 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$313,248.00 for administration of the FY2013 Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the HEARTH Act Homeless Assistance Grant Cuyahoga County Continuum of Care Program for the period 12/1/2014 - 11/30/2015. Funding Source: FY 2013, U.S. Department of Housing & Urban Development, HEARTH Act, Homeless Assistance Grant
33	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	recommending an award on RQ32924 and enter into a contract with The Salvation Army in the amount not-to-exceed \$209,810.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 8/1/2014 - 7/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 HEARTH Act Homeless Assistance Grant Award.
34	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Recommending an award on RQ33442 and enter into a contract with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount of \$70,000.00 for homeless prevention and rapid re-housing services for homeless veterans for the period 1/1/2015 - 12/31/2015. Funding Source: FY2014 State Veterans Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

35	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	submitting a grant agreement with the United States Department of Housing and Urban Development in an amount not to exceed \$313,248.00 for FY2013 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 12/01/2014 - 12/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY2013 Continuum of Care Homeless Assistance Grant Fund
36	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	recommending an award on RQ32128 and enter into a contract with West Side Catholic Center in the amount of \$147,143.00 for supportive services for homeless families for the period 5/1/2014 - 4/30/2015. Funding Source: U.S. Department of Housing & Urban Development through the Continuum of Care Homeless Assistance Grant
37	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Submitting an amendment to Contract No. CE1300124-01, 02 with Cleveland Mediation Center for eviction diversion and housing stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$232,559.00. Funding Source: Ohio Department of Development Services Agency Grant Fund.
38	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	submitting an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$387,993.00. Funding Source: U.S. Department of Housing & Urban Development Emergency Solutions Grant Program
39	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	submitting an amendment to Contract No. CE1300127-01, 02, 03 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for coordinated assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 -9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$232,559.00. Funding Source: Ohio Development Services Agency, Emergency Solutions Grant
40	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	submitting amendments to contracts with various providers for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds: b) Contract No. CE1300125-01 with Cleveland Tenants Organization for homeless prevention outreach, information and referral services in the amount of \$60,000.00. Funding Source: U.S. Dept. of Housing & Urban Development Emergency Solutions Grant Program
41	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Recommending an award on RQ32127 and enter into a contract with The Salvation Army of Greater Cleveland in the amount of \$171,403.00 for supportive housing program services for homeless families in connection with the FY2013 HEARTH Act Homeless Assistance Grant/Cuyahoga County Continuum of Care Program for the period 2/1/2014 -1/31/2015. Funding Source: U.S. Department of Housing & Urban Development, through the Continuum of Care Grant
42	Department of Health and Human Services/Community Initiatives Division/Office of Re-entry	Submitting an amendment to Contract No. CE1300001-01 with Oriana House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 to change the scope of services, effective 10/1/2014 and for additional funds in the amount of \$205,000.00. Funding Source: Health and Human Services Levy fund
43	Department of Health and Human Services/Cuyahoga Job and Family Services	submitting an amendment to Contract No. CE1400336-01 with Cleveland Sight Center for call center services for the Benefit Application Assistance Call Center for the period 1/1/2015 - 12/31/2015 for additional funds in the amount not-to-exceed \$136,563.00. Funding Source: Temporary Assistance to Needy Families Fund
44	Department of Health and Human Services/Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400046-01 with Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2014 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$290,000.00. Funding Source: Federal TANF Fund
45	Department of Health and Human Services/Division of Children and Family Service	submitting an amendment to Contract No. CE1200686-02 with Adoption Network Cleveland for permanency supportive services for the period 12/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$93,625.00. Funding Source: Health and Human Service Levy Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

46	Department of Health and Human Services/Division of Children and Family Services	Submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 12/31/2014 to extend the time period 4/30/2015 and for additional funds: b) Contract No. CE1200560-02 Burlington Coat Factory Warehouse Corporation in the amount not-to-exceed \$95,667.00; d) Contract No. CE1200405-01 West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$86,333.00. Funding Source: 79% Federal IV-B; 21% Health and Human Services Levy
47	Department of Health and Human Services/Division of Children and Family Services	Recommending an award on RQ31403 and enter into a contract with OhioGuidestone (13-1) in the amount not-to-exceed \$150,000.00 for the Nurturing Parents Program for the period 2/1/2015 - 1/31/2016. Funding Source: Federal TANF Fund
48	Department of Health and Human Services/Division of Children and Family Services	recommending an award on RQ30688 and enter into a contract with Applewood Centers, Inc. (37-3) in the amount not-to-exceed \$250,000.00 for Day Reporting Program services for the period 1/1/2015 - 12/31/2015. Funding Source: State Federal - IV-E 9% / Health and Human Services Levy 91%.
49	Department of Health and Human Services/Division of Children and Family Services	recommending an award on RQ30480 and enter into a contract with MCS Consulting Service, LLC in the amount not-to-exceed \$74,965.00 for the Strengthening Workers, Strengthening Families Project for the period 2/1/2015 - 1/31/2016. Funding Source: St. Luke's Private Grant Fund
50	Department of Health and Human Services/Division of Children and Family Services	Recommending awards on various requisitions and enter into contracts with various providers in the total amount of \$273,000.00 for adoption services for the period 1/1/2015 - 12/31/2016: c) on RQ32593 with Caring For Kids, Inc. in the amount not-to-exceed \$65,000.00.
51	Department of Health and Human Services/Division of Children and Family Services	submitting an amendment to Contract No. CE1300529-01 with Woods Services, Inc. for residential services for the period 10/1/2013 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$210,000.00. Funding Source: Health and Human Services Levy Funds
52	Department of Health and Human Services/Division of Children and Family Services	submitting an amendment to Contract No. CE1200686 with Adoption Network Cleveland for permanency supportive services for the period 12/1/2012 - 11/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$82,000.00. Funding Source: Health and Human Service Levy Funds
53	Department of Health and Human Services/Division of Children and Family Services	Submitting an agreement with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigation in the amount not-to-exceed \$450,000.00 for access to the National Webcheck Program for criminal background checks on childcare provider applicants for the period 1/1/2015 - 12/31/2017. Funding Source: 33% Federal (mostly Title IV-E Admin & Training) and 67% Health and Human Services Levy Fund.
54	Department of Health and Human Services/Division of Children and Family Services	submitting amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 6/30/2015: b) Contract No. CE1200172-01 with Beech Brook in the amount of \$233,696.51; c) Contract No. CE1200173-01 with Catholic Charities Services Corporation dba Parmadale in the amount of \$86,306.27. Funding Source: Health and Human Services Levy Fund
55	Department of Health and Human Services/Division of Senior and Adult Services	submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$210,072.00 for the Older Americans Act Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2015 - 12/31/2015. Funding Source: The grant portion of project is funded with OAA Title III E funds. The County's match is funded with Health & Human Services Levy funds
56	Department of Health and Human Services/Family and Children First Council	Submitting an agreement with Cleveland Heights/University Heights City School District in the amount not-to-exceed \$171,400.00 for implementation of the Closing the Achievement Gap program for the period 10/1/2014 - 12/31/2015. Funding Source: Health and Human Services Levy Fund.
57	Department of Human Resources	recommending an award on RQ32734 and enter into a contract with ImmixTechnology in the amount not-to-exceed \$137,360.00 for the purchase of Kronos Timeclocks and 40 hours of professional consulting services for the period 2/1/2015 - 12/31/2015. Funding Source: General Fund
58	Department of Human Resources	Recommending an award on RQ30687 and enter into a contract with Moore Counseling and Mediation Services, Inc. (17-2) for an Employee Assistance Program for County employees and their eligible dependents and retirees in the amount not-to-exceed \$415,893.49 for the period 3/1/2015 - 12/31/2017. Funding Source: General Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

59	Department of Information Technology	Recommending an award on RQ30349 and enter into a contract with Cogsdale Corporation in the amount not-to-exceed \$194,053.25 for Software Support and Maintenance of FAMIS Software for use by the Fiscal Office for the period 4/1/2014 - 3/31/2016. Funding Source: General Fund
60	Department of Information Technology	Submitting an amendment to Contract No. CE1300252 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$480,000.00. Funding Source: 100% General Fund
61	Department of Information Technology	submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 4/30/2014 to extend the time period to 6/30/2014 and for additional funds in the amount of \$104,144.47. Funding Source: General Fund
62	Department of Information Technology	recommending an award on RQ32507 and enter into a contract with Government Marketing and Procurement, LLC in the amount not-to-exceed \$114,000.00 for Sonian archiving services for County E-mail for the period 7/6/2014 - 7/5/2015. Funding Source: General Fund
63	Department of Information Technology	Submitting an amendment to Contract No. CE1200424-01 with Avantia, Inc. for IT consultant services for use by various County departments for the period 7/2/2012 - 7/1/2015 to extend the time period to 12/31/2015, to change the scope of services, effective 2/17/2015 and for additional funds in the amount of \$450,640.00. Funding Source: 100% General Fund
64	Department of Information Technology	b) Recommending an award on RQ32938 to MCPc in the amount of \$84,838.72 for upgrade of existing Cisco Nexus Software and purchase of new Cisco DR Nexus System.
65	Department of Information Technology	Recommending an award on RQ32985 to AdvizeX Technologies in the amount of \$66,690 for thirty-six licenses for VMware vSphere Enterprise and thirty-six VMware vSphere Enterprise Plus Maintenance Licenses for the County's VOIP (voice over IP) phone system. Funding Source: General Fund
66	Department of Information Technology	recommending an award on RQ32893 and enter into a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$458,998.53 for maintenance and support on the Photo Identification, Access Control and Closed Circuit Television Systems located in various County buildings for the period 8/31/2013 - 6/30/2016. Funding Source: General Fund Internal Service Fund
67	Department of Information Technology	submitting an amendment to Contract No. CE1200652-01 with Rimini Street, Inc. for maintenance and support services on the SAP Human Capital Management system for the period 11/6/2012 - 10/31/2014 to extend the time period to 10/30/2015 and for additional funds in the amount not-to-exceed \$61,350.45. Funding Source: General Fund
68	Department of Information Technology	Submitting an amendment to Contract No. CE1300357 with Endicott Microfilm, Inc. for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014 to extend the time period to 1/31/2015 and for additional funds in the amount of \$114,653.58. Funding Source: General Fund
69	Department of Information Technology	recommending an award on RQ33026 and enter into a contract with AT&T Corp. in the amount not to exceed \$165,000.00 for network security monitoring and mitigation services for the period 11/25/2014 - 11/24/2017. Funding Source: General Fund
70	Department of Information Technology	recommending an award on RQ32866 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$56,519.17 for maintenance and support on Symantec Netbackup Enterprise software for the period 2/15/2015 - 2/14/2016. Funding Source: General Fund
71	Department of Information Technology	recommending an award on RQ27271 and enter into a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$97,200.00 for disaster recovery services for the period 3/2/2015 – 3/1/2016. Funding Source: General Fund
72	Department of Information Technology	recommending an award on RQ32694 and enter into a contract with CGI Technologies and Solutions Inc. in the amount not-to-exceed \$93,152.00 for maintenance and support on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2015-12/31/2015. Funding Source: HHS Levy Fund
73	Department of Law	Recommending an award on RQ28747 to Matrix Pointe Software, LLC in the amount of \$225,261.00 for an Electronic Document and Records Management System for the period 3/1/2014 - 2/28/2019. Funding Source: General Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

74	Department of Public Safety and Justice Services	submitting an amendment to Contract No. CE1300348-01 with CDI-Infrastructure, LLC dba L. R. Kimball for the implementation and upgrade to the Next Generation 9-1-1 Public Safety Answering System for the period 6/1/2013 - 5/31/2015 to extend the time period to 12/31/2015; to change the scope of services, effective 3/30/2015 and for additional funds in the amount of \$145,352.00. Funding Source: 9-1-1 Wireless Government Assistance Fund
75	Department of Public Safety and Justice Services	Submitting a grant award in the amount of \$310,009.00 from U.S. Department of Justice, Office of Justice Programs, National Institute of Justice for FY2014 Forensic DNA Capacity Enhancement and Backlog Reduction Program for the period 10/1/2014 - 9/30/2016. Funding Source: Department of Justice, Office of Justice Programs, National Institute of Justice grant funds
76	Department of Public Safety and Justice Services	submitting various grant agreements with Ohio Emergency Management Agency in the total amount of \$808,519.00 for various projects for the FY2014 State Homeland Security Grant Program for the period 9/1/2014 - 1/31/2016: a) Automated License Plate Reader Maintenance Project. b) Fusion Center Sustainment Project c) Hazmat/Chemical Biological Radiological Nuclear Energy Regional Response Team Project d) Mass Casualty Trailer Project; e) Regional Aviation Response Project; f) Urban Search And Rescue Team Sustainment Project; g) Water Rescue Region 2 Project. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency grant funds
77	Department of Public Safety and Justice Services	submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$262,221.00 for FY2014 Emergency Management Performance Grant for the period 10/1/2013 - 6/30/2015. Funding Source: Emergency Management Performance Grant funds
78	Department of Public Safety and Justice Services	submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$1,000,000.00 for FY2014 Urban Area Security Grant Program for the period 9/1/2014 - 7/30/2016; requesting authority for Kenneth Mills or Walter Topp to execute all fiscal and programmatic reports required in connection with said grant. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency
79	Department of Public Safety and Justice Services,	submitting a participation agreement with City of Cleveland in the amount not-to-exceed \$248,220.00 for use of the City of Cleveland's 800 MHz P25 Digital Trunked Radio System for the period 1/1/2014 - 12/31/2021. Funding Source: General Funds
80	Department of Public Safety and Justice Services,	Submitting an amendment to Contract No. CE1300348-01 with CDI-Infrastructure, LLC dba L. R. Kimball for the upgrade to the new Next Generation 9-1-1 Public Safety Answering System for the period 6/1/2013 - 5/31/2015 to change the scope of services, effective 12/1/2014 and for additional funds in the amount of \$59,855.00. Funding Source: Wireless 9-1-1 Government Fund
81	Department of Public Safety and Justice Services,	recommending an award on RQ32091 and enter into a contract with Motorola Solutions, Inc. in the amount not-to-exceed \$92,854.00 for upgrade and installation of 3 Dispatch Console Workstations for the period 10/13/2014 - 1/13/2015. Funding Source: General Fund
82	Department of Public Safety and Justice Services,	Submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$302,548.00 for the FY2014 Law Enforcement State Homeland Security Grant Program for the period 9/1/2014 - 1/31/2016. Funding Source: Department of Homeland Security Funding through the Ohio Emergency Management Agency
83	Department of Public Safety and Justice Services/Public Safety Grants	submitting an agreement with City of Cleveland in the amount not-to-exceed \$221,074.20 for reimbursement of eligible expenses in connection with the FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 4/15/2015. Funding Source: State Homeland Security Grant funds
84	Department of Public Safety and Justice Services/Public Safety Grants,	submitting an agreement with City of Bedford Heights in the amount not-to-exceed \$237,663.00 for reimbursement of eligible expenses in connection with the FY2012 Assistance to Firefighters Grant Program for the period 1/1/2014 - 10/31/2014. Funding Source: General fund
85	Department of Public Safety and Justice Services/Witness/Victim	Submitting an amendment to Contract No. CE1200593-01 with Domestic Violence & Child Advocacy Center for Direct services for the Ujima Project for the period 10/1/2012 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$125,000.00. Funding Source: U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

86	Department of Public Safety and Justice Services/Witness/Victim	Submitting an amendment to Contract No. CE1200468-01 with Mental Health Services for Homeless Persons, Inc. for Defending Childhood Central Intake and Assessment services for the period 7/18/2012 - 12/31/2014 to extend the time period to 6/30/2015 and for additional funds in the amount not-to-exceed \$207,000.00. Funding Source: U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative.
87	Department of Public Safety and Justice Services	recommending an award on RQ32212 and enter into a contract with Audio Visual Innovations, Inc., in the amount not-to-exceed \$66,645.00 for installation and maintenance services for equipment for the period 10/1/2014 - 9/30/2017. Funding Source: General fund
88	Department of Public Works	Submitting an amendment to Contract No. CE1200163-01 with Johnson Controls, Inc. for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 9/30/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$98,232.00. Funding Source: Internal Service Fund
89	Department of Public Works	Submitting an amendment (Subsidiary No. 2) to Contract No CE1300306-01 with Perk Company, Inc. for the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn for additional funds in the amount not-to-exceed \$82,338.50. Funding Source: 80% Federal Funds; 20% Cuyahoga County - County Motor Vehicle \$5.00 License Tax Fund
90	Department of Public Works	submitting an amendment to Contract No. CE1400135-01 with BZT Acquisition, LLC for lease of space located at 75 Erieview Plaza, Cleveland, for use by Department of Public Safety and Justice Services/Witness/Victim – Family Justice Center, for the period 6/1/2014 - 5/31/2019, to extend the time period to 10/31/2019, to change the scope of services, effective 11/1/2014 and for additional funds in the amount of \$152,279.00. Funding Source: HHS Levy Fund
91	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300541 with Regency Construction Services, Inc. for construction of the Cuyahoga County Crime Lab for use by the Medical Examiner for additional funds in the amount not-to-exceed \$58,305.51. Funding Source: Capital Improvements
92	Department of Public Works	Submitting an amendment to Contract No. CE1300290-01 with Air-Rite Service for HVAC filters for various County buildings for the period 5/1/2013 - 4/30/2015, to extend the time period to 4/16/2016 and for additional funds in the amount of \$67,500.00. Funding Source: Internal Service Fund
93	Department of Public Works	recommending an award on RQ31504 and enter into a contract with Mark Haynes Construction Inc. (11-6) in the amount not-to-exceed \$341,213.00 for Storm and Driveway Modifications to the Echo Hills Pump Station, Brecksville. Funding Source: Sewer District Cash Balances (User Fees)
94	Department of Public Works	submitting an agreement with the Northeast Ohio Regional Sewer District in the amount not-to-exceed \$300,000.00 for processing and disposal of wastewater treatment plant grit for the period 1/1/2015 - 5/31/2016. Funding Source: Sanitary Sewer District Fund
95	Department of Public Works	submitting an amendment (Subsidiary No. 1) to Contract No. CE1400140 with The C.A. Agresta Construction Co. for repair and resurfacing of Harvard Avenue from the Newburgh Heights West Corporation Line to East 54th Street in the Village of Newburgh Heights for additional funds in the amount not-to-exceed \$56,968.16. Funding Source: \$7.50 Vehicle License Tax Fund
96	Department of Public Works	submitting an amendment to Contract No. CE1100593-01 with TranSystems Corporation of Ohio for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland to change the scope of services, effective 2/17/2015 and for additional funds in the amount of \$302,174.00. Funding Source: 80% Federal Funds, 10% County Road and Bridge and 10% City of Cleveland
97	Department of Public Works	recommending an award on RQ31625 and enter into a contract with Chagrin Valley Engineering, Ltd in the amount not-to-exceed \$200,000.00 for general sanitary engineering services for the period 3/1/2015 - 2/28/2018. Funding Source: Sanitary Sewer Funds
98	Department of Public Works	recommending an award on RQ31625 and enter into a contract with CTI Engineers, Inc. in the amount not-to-exceed \$200,000.00 for general sanitary engineering services for the period 3/1/2015 - 2/28/2018. Funding Source: Sanitary Sewer Funds

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

99	Department of Public Works	recommending an award on RQ32812 and enter into a contract with AskReply, Inc. dba B2Gnow in the amount not to- exceed \$385,950.00 for the purchase, installation and support of Diversity Management and Labor Compliance Software for use by the Department of Development and the Office of Procurement & Diversity for the period of 3/1/2015 -2/29/2020.
100	Department of Public Works	Recommending an award on RQ30105 and enter into a contract with Johnson Controls, Inc. (11-2) in the amount not-to-exceed \$89,950.50 for preventive Fire Alarm/ Security System maintenance services located at the Justice Center including Courts Tower, Jail-1 and Galleria for the period 10/1/2014 - 9/30/2015. Funding Source: General Fund
101	Department of Public Works	Submitting confirmation of an appropriation settlement in connection with improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma: Parcel No(s): 1WD & T Owner(s): McDonald's Corporation, a Delaware Corporation Settlement \$ Amount: \$65,375.00 Funding Source: Road and bridge Funds
102	Department of Public Works	Submitting an amendment to Contract No. CE11084-04 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$433,686.00. Funding Source: Health and Human Services Levy Fund
103	Department of Public Works	recommending an award on RQ32337 and enter into a contract with Karpinski Engineering, Inc. in the amount not-to-exceed \$175,000.00 for building commissioning services for the Downtown Cleveland Convention Center Hotel project. Funding Source: 100% from bond proceeds through the bond trustee, US Bank
104	Department of Public Works	recommending an award on RQ31487 to M Tech Company in the amount not-to-exceed \$247,922.87 for the purchase of a replacement TV Sewer Inspection Truck. Funding Source: Sanitary Sewer Funds
105	Department of Public Works	recommending an award on RQ32100 and enter into a contract with Pitney Bowes in the amount of \$174,024.00 for the rental and maintenance of mail machines and equipment located at the Administration building, Justice Center and Virgil E. Brown Building for the period 12/1/2014 - 11/30/2017 (State Contract No. 800051). Funding Source: Internal Service Fund-Mailroom Services.
106	Department of Public Works	submitting an amendment (Subsidiary No. 1) to Contract No. CE1300323-01 with Frank Novak & Sons, Inc. for interior painting at various County buildings for the period 6/1/2013 - 5/31/2015, to extend the time period to 7/31/2015 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Capital Project Future Debt Issue
107	Department of Public Works	submitting an amendment to Contract No. CE0900629-01 with Greater Shaker Square Development Corporation for lease of office space located at 11811 Shaker Boulevard, Cleveland, for use by Common Pleas Court/ Juvenile Court Division for the period 1/1/2010 - 12/31/2014 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$497,940.00. Funding Source: HHS Levy Funds
108	Department of Public Works	recommending payments: c) in the amount not-to-exceed \$74,660.17 to B. & S.H. Klek for relocation services and replacement housing in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
109	Department of Public Works	recommending an award on RQ29532 and enter into a contract with MBS Concepts, Inc. in the amount not-to-exceed \$150,000.00 for diversity outreach coordination services for the Convention Center Hotel for the period 1/1/2014 – 12/31/2015. Funding source: 100% Bond Trustee.
110	Department of Public Works	recommending an award on RQ30127 and enter into a contract with ARC Document Solutions, LLC (29-8) in the amount not-to-exceed \$100,995.00 for scanning and indexing services for the period 11/1/2014 - 8/1/2015. Funding Source: 100% Sewer District Revenue
111	Department of Public Works	recommending an award on RQ31630 and enter into a contract with The Jesse Kalisher Gallery, Inc. dba Kalisher in the amount not-to-exceed \$157,700.00 for an art consultant for the Downtown Cleveland Convention Center Hotel Project for the period 11/3/2014 - 6/30/2016. Funding Source: 100% bond proceeds

Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15

112	Department of Public Works	submitting an amendment (Subsidiary No. 3) to Contract No. CE1200508-01 with Terrace Construction Company, Inc. for improvement of East 105th Street/ Martin Luther King Drive Intersection in the City of Cleveland for additional funds in the amount not-to-exceed \$129,016.88. Funding Source: 50% Federal Funds; 42% Ohio Public Works Commissioner; 4% Cuyahoga County; 4% City of Cleveland
113	Department of Public Works	Recommending an award on RQ30028 and enter into a contract with River City Furniture, LLC dba The RCF Group (4-1) in the amount of \$218,166.00 for the purchase of various chairs for Court of Common Pleas for the period 12/19/2014 - 12/19/2015. Funding Source: Common Pleas operating budget
114	Department of Workforce Development	submitting an amendment to Contract No. CE1300581 with OhioGuidestone for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$120,000.00. Funding Source: Workforce Investment Act Fund
115	Department of Workforce Development	submitting amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds: a) Agreement No. AG1100140-01 with Cuyahoga Community College District (Youth Technology Academy) in the amount of \$120,000.00; c) Agreement No. AG1100142-01- with Cuyahoga Community College District (Advanced Technology Academy) in the amount of \$75,000.00; e) Contract No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$142,231.00. Funding Source: Temporary Assistance to Needy Family Fund
116	Law Department	requesting approval to engage Squire Patton Boggs as bond and tax counsel in connection with issuance of debt for the Public Square renovation project in an amount not-to-exceed \$75,000 commencing on or about 12/8/14, and authorizing the Law Director to sign engagement letter for same. Funding Source: 100% Bond Proceeds
117	Office of Procurement & Diversity	Recommending an award, Department of Information Technology a) on RQ32787 and enter into a contract with MNJ Technologies Direct, Inc. (1-1) in the amount \$120,048.00 for the purchase of HP Blades, enclosure parts and accessories (State Contract No. 534486). Funding Source: General Fund
118	Office of Procurement & Diversity	recommending an award: Department of Public Works a) on RQ31290 to Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland (3-2) in the amount of \$216,543.48 for the purchase of one new boom truck. Funding Source: Sanitary Sewer Funds
119	Office of Procurement & Diversity	Recommending an award: Medical Examiner a) on RQ33349 to Promega Corporation in the amount not-to-exceed \$198,919.30 for the purchase of consumables for 5- Maxwell 16 Instrument genetic analyzers for the period 4/1/2015 - 9/30/2016. Funding Source: 2014 DNA Backlog Grant Fund
120	Office of Procurement & Diversity	Recommending an award: Department of Public Works on RQ31212 to Bob Gillingham Ford, Inc. (10-2) in the amount of \$66,677.00 for the purchase of (2) 2015 Ford F-450 Cab & Chassis - Full Size Two Wheel Drive Crew Cab 16,000 GVW. Funding Source: Sanitary Sewer Funds
121	Office of Procurement & Diversity	Recommending an award: Department of Information Technology a) on RQ32532 to Mythics, Inc. in the amount of \$65,295.60 for the purchase of 10 Oracle partitioning processor level licenses and 10 Oracle software updates (State Contract No. 534059). Funding Source: Operations Tax Assessments/Real Estate Assessment Fund
122	Office of Procurement & Diversity	Recommending an award: Common Pleas Court on various requisitions to River City Furniture, LLC dba The RCF Group in the total amount of \$229,111.16 for the purchase of Office furniture for various departments of the Court including waiting areas and offices (State Contract No. 800328): 1) on RQ31357 in the amount of \$9,726.17; 2) on RQ31392 in the amount of \$155,177.91; 3) on RQ32048 in the amount of \$64,206.98. Funding Source: General Fund
123	Office of Procurement & Diversity	Recommending an award: Medical Examiner a) on RQ33276 to Promega Corporation (1-1) in the amount not-to-exceed \$56,002.70 for the purchase of 2- Maxwell 16 DNA Extraction Instruments. Funding Source: 2013 and 2014 DNA Backlog Grant Fund
124	Office of Procurement & Diversity	Recommending an award: Fiscal Office/Department of the Treasurer a) on RQ31676 to Mid-West Presort Mailing Services, Inc. (13-5) in the amount of \$277,987.00 for printing and mailing first and last half 2014 real property and delinquent collection tax bills. Funding Source: General Fund

Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15

125	Office of Procurement & Diversity	recommending an award on RQ31394 to GovConnection, Inc. in the amount of \$151,346.00 for 200 I-Pads, accessories and support for use by Department of Health and Human Services/Division of Children and Family Services. Funding Source: Health and Human Services Levy Funds
126	Office of Procurement & Diversity	recommending an award: Department of Public Works a) on RQ30910 to Rush Truck Centers of Ohio, Inc., dba Rush Truck Center, Cleveland (5-1) in the amount of \$268,135.58 for (2) - 2015 International 7500 SFA 4 x 2 (SA539) Cab/Chassis. Funding Source: Sanitary Sewer Funds
127	Office of Procurement & Diversity	Recommending an award: Department of Public Works a) on RQ31158 and enter into a contract with Advance Door Co. (8-3) in the amount not-to-exceed \$300,000.00 for overhead garage door maintenance for various locations for the period 12/1/2014 - 11/30/2017. Funding Source: General Fund
128	Office of Procurement & Diversity	Recommending an award: Department of Public Works on RQ31355 and enter into a contract with Warren Roofing & Insulating Co. (7-2) in the amount not-to-exceed \$225,000.00 for roof maintenance services for various County buildings for the period 12/1/2014 - 11/30/2017. Funding Source: General Fund
129	Office of Procurement and Diversity	Recommending an award: Department of Public Works a) on RQ32170 and enter into a contract with Cummins Bridgeway, LLC (10-2) in the amount not-to-exceed \$150,000.00 for generator maintenance services for the period 3/1/2015 - 2/28/2018. Funding Source: General Fund
130	Office of Procurement and Diversity	recommending an award: Department of Public Works a) on RQ31217 to Jomac, Ltd (6-1) in the amount of \$70,807.73 for two All-Aluminum Canopy Bodies to be mounted on a Cuyahoga County supplied Ford F-450s Truck Chassis. Funding Source: Sanitary Engineering Funds
131	Office of Procurement and Diversity	recommending an award: Medical Examiner a) on RQ32165 to Nova Biomedical Corporation in the amount not-to-exceed \$64,000.00 for consumables for the Stat Profile Critical Care Xpress with Co-Ox analyzer for Forensic Toxicology casework analysis for the period 1/1/2015 - 12/31/2016. Funding Source: Regional Forensic Crime Laboratory Fund
132	Office of Procurement and Diversity	Recommending an award: Department of Public Works a) on RQ31312 and enter into a contract with Lake Erie Winnelson Co. (8-4) in the amount not-to-exceed \$300,000.00 for plumbing supplies for various County buildings for the period 12/1/2014 - 11/30/2017. Funding Source: 2% by Sanitary Engineering and 98% General Fund
133	Office of Procurement and Diversity	recommending an award: a) on RQ31754 and enter into a contract with Butler Animal Health Supply, LLC dba Henry Schein Animal Health (4-1) in the amount not-to-exceed \$300,000.00 for animal shelter medical supplies for the period 12/1/2014 - 11/30/2017. Funding Source: General Fund
134	Office of Procurement and Diversity	recommending an award: Department of Public Works a) on RQ32017 and enter into a contract with Shaw Industries, Inc. (3-1) in the amount not-to-exceed \$475,000.00 for installation of Shaw carpet for various County locations for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund
135	Office of Procurement and Diversity	Recommending an award: Department of Public Works a) on RQ32253 and enter into a contract with Fowler Electric Co. dba The Fowler Company (6-3) in the amount not-to-exceed \$192,500.00 for maintenance of decorative lighting for the Veterans Memorial Bridge No. 84 for the period 4/1/2015 - 3/31/2017. Funding Source: Public Works Capital Outlay Fund
136	Office of Procurement and Diversity	recommending an award: Fiscal Department on RQ31845 to Endicott Microfilm, Inc. (14-2) in the amount of \$68,385.00 for the purchase of 2,500 rolls of 215' EPM Imagelink RA Microfilm 06 film and 100 rolls of 100' EPM Imagelink RA Microfilm 06 film for use by the County Microfilming Center. Funding Source: General Fund
137	Office of Procurement and Diversity	recommending an award: Department of Information Technology on RQ32434 to Hewlett-Packard Company (1-1) in the amount of \$81,728.01 for the purchase of 91 workstations and monitors for use by Domestic Relations Court. Funding Source: General Fund
138	Office of Procurement and Diversity	recommending an award: Department of Public Works a) on RQ31224 and enter into a contract with Weed Pro, Ltd. in the amount not-to-exceed \$60,000.00 for organic lawn care and weed control services for various County buildings for the period 11/1/2014 - 10/31/2017. Funding Source: General Fund

**Items Executed
(value exceeds \$50,000)
10/1/14 - 3/31/15**

139	Sheriff's Department	submitting an amendment to Contract No. CE1300453 with Cleveland Rape Crisis Center for coordinator services for the development and implementation of a prison rape elimination training program in connection with the Prison Rape Elimination Act (PREA) grant program for the period 10/1/2013 - 09/30/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$57,500.00. Funding Source: Prison Rape Elimination Act (PREA) grant Funds
140	Sheriff's Department	Recommending an award on RQ31289 and enter into a contract with BI Incorporated in the amount not to-exceed \$450,000.00 for GPS electronic monitoring equipment for the period 10/1/2014 - 9/30/2015. Funding Source: Home Detention Unit Fund
141	Sheriff's Department	b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$112,275.00 for the FY2013 Operation Stonegarden Grant program for the period 9/1/2013 - 7/30/2015. Funding Source: Ohio Emergency Management Agency grant funds
142	Sheriff's Department	Submitting a grant award in the amount of \$200,001.00 from Ohio Department of Rehabilitation and Correction/ Division of Parole and Community Service/Bureau of Community Sanctions for the Community-based Corrections Non-Residential Felony Local Incarceration Program in connection with the FY2015 Community Corrections Act Grant Program for the period 7/01/2014 – 06/30/2015; requesting authority for Sheriff Bova to execute all fiscal and programmatic reports required in connection with said grant. Funding Source: 100% Ohio Department of Rehabilitation and Corrections grant funds
143	Sheriff's Department	Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$60,032.00 for the FY2014 Operation Stonegarden Grant program for the period 9/1/2014 - 7/30/2016. Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0104

Sponsored by: Councilmember Conwell on behalf of Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS, Section 2.01 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on April 17, 2015, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through W) and recommends to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modification of the following Classifications: (See Attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Database Analyst*
Class Number: 1053103
Pay Grade: 12B
*Revise title to *Database Administrator*

Exhibit B: Class Title: *Nursing Director*
Class Number: 1054115
Pay Grade: 14
*Change in pay grade from 14 to 15. Change department to read Human Services Department and updated spec. to new format to include percentages of time spent on essential functions.

Exhibit C: Class Title: *Permit Coordinator*
Class Number: 1062221
Pay Grade: 5
*Change pay grade from 5 to 6 and changed department from Development to Public Works. Revised functions to include additional duties assumed and updated spec. to new format to include percentages of time spent on essential functions.

Exhibit D: Class Title: *Senior Database Analyst*
Class Number: 1053104
Pay Grade: 15B
*Revise title to *Senior Database Administrator*. Included clarifying language to essential functions.

Proposed Deleted Classifications:

Exhibit E: Class Title: *Case Manager*
Number: 1056261
Pay Grade: 6

Exhibit F: Class Title: *Central Services Operations Manager*
Number: 1044111
Pay Grade: 15

Exhibit G: Class Title: *Clinical Services Manager*
Number: 1056332
Pay Grade: 13

Exhibit H: Class Title: *CRIS Center Manager*
Number: 1053171
Pay Grade: 15

Exhibit I: Class Title: *Financial System Admin Financial Analyst*
Number: 1055141
Pay Grade: 13

Exhibit J: Class Title: *Laboratory Analyst*
Number: 1064212
Pay Grade: 7

Exhibit K: Class Title: *Laboratory Supervisor*
Number: 1064214
Pay Grade: 11

Exhibit L: Class Title: *Mover Supervisor*
Number: 1031112
Pay Grade: 6

Exhibit M: Class Title: *Nurse Practitioner- Corrections*
Number: 1059211
Pay Grade: 16

Exhibit N: Class Title: *Psychologist - Corrections*
Number: 1059111
Pay Grade: 14

Exhibit O: Class Title: *Sewer Maintenance Manager*
Number: 1043123
Pay Grade: 13

Exhibit P: Class Title: *Telecommunications Coordinator*
Number: 1053161
Pay Grade: 7

Exhibit Q: Class Title: *Telecommunications Coordinator Supervisor*
Number: 1053162
Pay Grade: 11

Exhibit R: Class Title: *Telecommunications Customer Service Representative*
Number: 1016111
Pay Grade: 4

Exhibit S: Class Title: *Telecommunications Customer Service Representative Supervisor*
Number: 1016112
Pay Grade: 6

Addition of the following Classifications: (See attached Classification Specifications)

Exhibit T: Class Title: *Fingerprints Lab Supervisor*
Number: 1071234
Pay Grade: 17

Exhibit U: Class Title: *Firearms and Toolmarks Lab Supervisor*
Number: 1071284
Pay Grade: 17

Exhibit V: Class Title: *Forensic Scientist 2 - Fingerprints*
Number: 1071232
Pay Grade: 11

Exhibit W: Class Title: *Forensic Scientist 2 – Firearms and Toolmarks*
Number: 1071282
Pay Grade: 11

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 9, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: July 14, 2015

Journal CC019

July 28, 2015

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Database Administrator	Class Number:	1053103
FLSA:	Exempt	Pay Grade:	12B
Dept:	Information Technology Department		

Classification Function

The purpose of this classification is to assist and administer daily maintenance of servers including backing up, installing, monitoring and applying patches and to ensure data integrity and efficient operation.

Distinguishing Characteristics

This is a technical, journey level classification, working under general supervision from the unit manager. The employee in this class is expected become fully aware of the operating policies and procedures of the work unit and, as experience is gained, to become able to perform the full range of duties assigned. Positions at this level receive instruction or assistance only as new or unusual situations arise and are expected to exercise judgment and initiative. This class is distinguished from the Senior Database Administrator in that the later class trains and oversees this class in performance of database operations and activities and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Assists in developing, maintaining and modifying databases; monitors servers; manages user accounts; schedules system jobs; configures new devices; reviews and assists with database design and programming; assists in planning systems architecture; creates standards; installs and partitions disk drives; assists with database installations and in installing applications.
- 20% +/- 10%
- Maintains the County backup system; prepares system securities; utilizes a variety of software in order to schedule execution for reorganization of databases, to execute recovery, to back up databases, and to schedule execution for space allocation; uses software utilities for file management and maintenance.
- 20% +/- 10%
- Provides support for assigned applications and systems; provides ongoing maintenance support; prepares documentation; maintains print services; assists in assembling hardware.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, information technology or a related field with three (3) years experience in a data processing environment including database management; or an equivalent combination of education, training, and experience.

Additional Requirements

No special license or certification is required.

EXHIBIT A

Database Administrator

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals percentages and basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including network backup status reports, data input/output, email and WAN status reports.
- Ability to comprehend a variety of reference books and manuals including operating system Administration reference, database documentation, backup Administration procedures; network, and operation manuals, and schematic drawings..
- Ability to prepare documentation, backup strategy, backup server lists, backup chart, flow charts, technical reports, diagrams and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with users, vendors, peers, and departmental employees and administrators.
- Ability to use and interpret computer and computer programming terminology and language.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Nursing Director	Class Number:	1054115
FLSA:	Exempt	Pay Grade:	15
Dept:	Human Services Department		

Classification Function

The purpose of this classification is to administer and coordinate nursing services in the Home Care Skilled Services Unit and to supervise senior nurse supervisor, nurse supervisors and support staff.

Distinguishing Characteristics

This is a professional journey level classification, responsible for defining scope of work, identifying problem areas for service delivery and developing concepts and approaches for problem solving. The employee in this class plans staffing and schedules, analyzes work flow and facilitates staff performance evaluations. The incumbent recommends, integrates, administers, and evaluates procedures and standards needed to provide related services. The employee is responsible for ensuring that operations and activities are completed in a safe, timely, effective and efficient manner according to standards, procedures, regulations and laws.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 20%
- Administers and coordinates nursing services in the Home Care Skilled Services Unit; determines and recommends staffing needs; coordinates client services; collaborates and oversees staff scheduling; coordinates nursing activities; develops and maintains policies and procedures; verifies personnel are properly licensed; establishes method of recording nursing care provided; monitors and maintains compliance with various third party payers, such as Medicaid and Medicare; investigates and resolves client complaints and concerns; serves as a member of the management team; provides leadership of vision and direction of unit.
- 20% +/- 10%
- Supervises senior nurse supervisor, nurse supervisors and support staff; interviews and selects professional and para-professional staff and assigns work to them; monitors employee work; conducts employee performance; provides on-going training of all staff; recommends disciplinary action, when necessary; delegates certain responsibility to staff members and ensures that they are implemented; conducts staff meetings.
- 10% +/- 5%
- Performs various administrative functions; serves on committees; attends various meetings, conferences, workshops, and seminars; prepares various reports including Ryan White reports and reports for administrators; participates in budget preparation; develops and executes presentations for community and internally.
- 5% +/- 2%
- May nursing services as necessary; makes patient visits to observe and evaluate physical and emotional status; reviews and updates patient plan of care; reviews medication policies and records.

EXHIBIT B

Minimum Training and Experience Required to Perform Essential Job Functions

Must be licensed as registered nurse by the Ohio Board of Nursing with six (6) years nursing experience including two (2) years in a supervisory capacity.

Additional Requirements

Biennial renewal of license required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer, printer, fax machine, copier and telephone.
- Ability to operate medical equipment including intravenous pumps, G-tube pumps, suction machine, sphygmomanometer, stethoscope, thermometer and other diagnostic instruments and equipment.
- Ability to push and pull in the movement or treatment of residents; ability to lift and carry medical equipment and supplies.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, or promotion of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to perform high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including program contracts, billing invoices, time sheets, progress reports, department memorandum, policies, and procedures and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code, collective bargaining agreements, Center for Medicare and Medicaid, grants, Ohio Department of Health regulations and personnel policy manuals.

- Ability to prepare performance evaluations, progress reports, semi-annual and annual reports, policies, procedures, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical and counseling terminology and language.
- Ability to communicate effectively with managers, supervisors, nursing staff, home health aides, community partners, clients, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Permit Coordinator	Class Number:	1062221
FLSA:	Non - Exempt	Pay Grade:	6
Dept:	Public Works Office		

Classification Function

The purpose of this classification is to coordinate the issuance of various permits and licenses and maintenance of related records; schedule weddings and issue leases for use of County buildings; issue road opening permits and to function as supervisor over lower level clerical employees.

Distinguishing Characteristics

This is a journey level technical classification with responsibility for coordinating the issuance of various permits and licenses and maintaining related documents. This classification works under a framework of defined procedures and regulations. The incumbent exercises discretion in applying procedures and serves as a first-line supervisor ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Coordinates the issuance of permits and maintenance of related records; issues permits to contractors to install sanitary and storm sewers for mainline, commercial and residential connections; ensures engineering has approved plans and inspection fees are paid; ensures work is scheduled; responds to inquires and complaints regarding permits and tap in fees; plans approval process; issues permits for any capital improvement projects; issues road opening permits; assures that the contractor licensing process is up to date; updates bonds, insurance certificates and power of attorney forms; processes annual fees.
- 40% +/- 10%
- Interacts daily with prospective couples, government entities, attorneys and others regarding leasing County space in the Old Court House, Huntington Parking Garage and the Justice Center; reviews lease terms; conducts walk throughs of facilities; explains operational procedures; calculates costs; responds to questions/inquires; drafts and distributes leases.
- 10% +/- 5%
- Supervises assigned lower level clerical employees; assigns and reviews work; provides job training and instruction; responds to employee problems; evaluates employee performance.
- 10% +/- 5%
- Establishes project number and project name; keeps inspectors time sheets and other documents; sends special events schedule to staff.

Experience Required to Perform Essential Job Functions

High school diploma or GED supplemented with vocational/technical training and three (3) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

No license requirements.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to evaluate performance of assigned employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply and divide.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including timesheets, expense reports, Scheduling of Courthouse events, Scheduling of Parking and Costs for events, insurance and bonding firm's permits, checks and roadway opening permit requests.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, reference manuals, permit books, street guide and sewer plans.
- Ability to prepare activity reports, monthly inspector reports, sanitation and storm permits, wedding event schedules and leases, databases and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to serve as a first-line supervisor, provide lead worker influences, record, deliver, and file information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret engineering and related terminology and language.
- Ability to communicate with supervisor, employees of other sections, consultants, contractors, inspectors, wedding parties, homeowners, government agencies and administrators.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Database Administrator	Class Number:	1053104
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology Department		

Classification Function

The purpose of this class is to monitor, design, implement and coordinate database operations and assigned application systems to ensure data integrity and efficient operation.

Distinguishing Characteristics

This is a technical, advance journey level classification, working under direction from the unit manager. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class is distinguished from the Database Administrator in that the senior level has more extensive database, computer networking, computer architecture, operating system, and programming knowledge and experience and assists and instructs the lower level class.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Monitors database systems and analyzes, designs, and implements physical and logical database designs to ensure optimal performance, system availability, data integrity and consistency and security of data; monitors online performance of programs and growth of databases; creates and maintains strategies for monitoring and maintaining the databases; executes disaster recovery preparation by backing up and restoring databases; installs and configures software; provides application support work and enhancements; extracts, transforms, loads and queries data from various sources; documents procedures; creates and enforces standards; tunes databases.

35% +/- 10%

- Troubleshoots and resolves application and maintenance anomalies involving databases, server operating systems, networks, applications, websites and programming code; conducts program code and database design reviews; researches and develops new software fixes and solutions; installs patches and upgrades; designs and coordinates creation and modification of databases and data warehousing solutions; maintains County backup system; prepares system securities; utilizes a variety of software in order to schedule execution for reorganization of databases, to execute recovery, to back up databases, and to schedule execution for space allocation; uses software utilities for file management and maintenance; conducts database migrations.

20% +/- 10%

- Collaborates with system and network administrators on best practices for database environment configuration, application and system upgrades and capacity planning; researches, evaluates and provides recommendations on other database systems; mentors developers on best practices for software development, programming standards, change control and database design.

5% +/- 10%

- Provides advisory help and support work for mainframe platforms and client server platforms; advises and instructs others regarding database operations and procedures; responds to service calls and fixes for database systems.

Senior Database Administrator

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, engineering, business administration or a related field and six (6) years related experience including database administration and development; software development, programming, and data modeling; or an equivalent combination of education, training, and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory responsibilities; may provide oversight, assistance and training to lower level positions.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals percentages and basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including diagnostic reports, performance charts and queries, data flow, technical environment and entity-relationship diagrams, context diagrams, performance, reorganization, space utilization, backup, database integrity, monitoring and index data, transaction logs, transaction count reports, requirement documents, and programming code.
- Ability to comprehend a variety of reference books and manuals including data dictionary, database reference books, requirement and instruction documents, entity-relationship diagrams, programming code, technical environment diagrams, server books, software manuals and documentation, installation/upgrade guides, and maintenance documentation.
- Ability to prepare documentation, diagnostic reports, performance charts and queries, dataflow diagrams, context diagrams, database and system diagnostics, production reports, assessments, standards documents, change control documents, instructions documents and other job related

Senior Database Administrator

documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

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- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with working groups, users, vendors, peers, and employees of own and outside departmental and administrators.
- Ability to use and interpret computer terminology and programming languages.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Case Manager	Class Number:	1056261
		Pay Grade:	6

Departments:	Justice Affairs, only
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Classification Function

The purpose of this classification is to assist clients create and follow through with a case management plan consistent with their assessment diagnosis, level and type of care.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists clients create and follow through with a case management plan consistent with their assessment diagnosis, level and type of care (e.g. – conducts interviews and assists clients with accomplishing the goals of their case management plan and self-sufficiency; determines immediate and long-term needs, employability and identify key barriers or assets in client self-sufficiency; communicates with service providers to evaluate client progress, offer counsel and guidance; maintains regular face-to-face contact with clients).
- Maintains case documentation (e.g. – enters collect data, progress notes and all other relevant information to assist clients and to comply with program requirements; reviews and verifies all documentation submitted to support request for assistance in accordance with program guidelines; explains to clients their rights, responsibilities, required actions, and other available services based on the clients' ability to be successful).
- Travels to assist clients with specific case management needs.
- Conducts other case management activities (e.g. –reviews client assessment and activity prior to meetings; prepares case summaries and reports).
- Attends meetings and training sessions.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in social work or related field with six months of related experience; or any equivalent combination of training and experience.

EXHIBIT E

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computers, copier, fax, and phone.
- Ability to operate motor vehicle.
- Ability to use breathalyzer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform calculations utilizing algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including assessments, client verification of work, progress reports from treatment, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including ODADAS, Statistical Manual of Disorders, office policies, and other operational policies and procedure manuals.
- Ability to prepare case management plans, progress reports, 90 Day Reviews, urinalysis request forms, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, maintains confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret counseling terminology and language.
- Ability to communicate effectively with case managers, Courts, referred agencies, clients, clients' family and friends, other agencies, supervisors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment. However, regular travel to clients is required.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Central Services Operations Manager	Class Number:	1044111
		Pay Grade:	15

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to manage the ongoing business operations of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services. This classification is also responsible for direct supervision of an administrative support employee and the supervisors of the above divisions.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages the ongoing business operations of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services (e.g.- manages and monitors the operating and capital budgets of each division; administers contractual agreements with vendors and consultants for all divisions which includes reviewing quotes and proposals, and negotiating contracts; establishes annual performance indicators/measures for the divisions; monitors and reports the achievement of these performance indicators/measures; communicates with officials from other County agencies and departments in order to meet their needs and to ensure customer service).
- Directly supervises an administrative support employee and the supervisors of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services (e.g.- recommends the selection of new employees and the transfer/promotion of current employees; recommends the discipline or discharge of employees; assigns and reviews completed work assignments; prepares employee performance evaluations; approves employee leave requests; monitors use of leave).
- Plans and develops future business operations to meet goals and objectives (e.g.- develops and recommends new programs for the divisions that enhance services and/or save money; develops and drafts new policies and procedures; identifies operating and capital budgetary needs, assesses feasibility, and incorporates them into future operating and capital budgets; develops and proposes changes to personnel assignment and organizational structure to achieve optimal business operations).
- Performs related administrative responsibilities (e.g.- prepares monthly report of divisional activities for the department Director; receives and responds to verbal, written and electronic inquiries and information; maintains related records).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public administration or business administration with six years of public administration or facilities operations experience, or any equivalent combination of training and experience.

Additional Requirements

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer and printer, fax machine, calculator, copier and telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including fiscal reports, division statistics and reports, bid specifications, consultant invoices, employee time sheets, employee leave requests, written and electronic communications, and related reports and records.
- Ability to comprehend a variety of reference books and manuals including State Purchasing Contracts, Buyers Laboratory Index, OSHA rules and regulations, NAPA Used Car Guide, Nortel Planning Guide, Ohio Civil Service Laws and Rules Annotated, Ohio Revised Code, Personnel Policies and Procedures Manual, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare performance indicators/measures, bid specifications, monthly reports, board actions, budget proposals, employee performance appraisals, electronic presentations, paper and electronic correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting, mechanical, human resources, and telecommunications terminology and language.
- Ability to communicate with elected officials, department director, other County directors and administrators, sales representatives, vendors and consultants, subordinate employees, customers and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Clinical Services Manager	Class Number:	1056332
FLSA	Exempt	Pay Grade:	13

Departments:	Justice Affairs, only
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Classification Function

The purpose of this classification is to manage all aspects of the both the Treatment Alternative to Street Crime (TASC) programs and Treatment Services clinical components and supervise personnel providing clinical services.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages all aspects of the TASC programs and Treatment Services clinical components (e.g.- manages clinical drug and alcohol assessments, clinical treatment plans, 90 day plan reviews, and discharge summaries; coordinates chart reviews in order in order to maintain and monitor State compliance along with clinical appropriateness; coordinate service contracts between treatment providers, the Department, and the court system; prepares written case summaries and other forms of communication to the court system; serves as the clinical expert on relevant TASC operations; represents TASC on all appropriate clinical matters).
- Supervises personnel involved in the provision of clinical services (e.g.- provides work direction and reviews completed work; evaluates performance; interviews and selects new employees and recommends promotions; responds to employee problems and issues; supervises in-service training programs for new employees; provides clinical supervision to licensed professional providing counseling services).
- May advanced-level counseling and consultation services (e.g.- may provide individual counseling to select group of clients; may provide counseling to clients' families who are in need of additional support; may conduct chemical dependency assessments of adult and adolescent clients; may conduct psychological and mental status assessments of senior citizen clients).
- Evaluates and monitors federal research projects ongoing implementation and progress.
- Performs miscellaneous duties related to coordination of clinical services (e.g.- serves as management team member; participates actively in continuous quality and performance improvement of TASC program services; may serve as staff representative on the Juvenile Justice Committee; prepares monthly reports on Clinical Coordination activities).

Minimum Training and Experience Required to Perform Essential Job Functions

Master's degree in social work or counselor with six years of social work experience; a scope of practice in chemical dependency, or any equivalent combination of training and experience.

Additional Requirements

Must hold License of Independent Social Worker (LISW-S) or License of Professional Clinical Counselor (LPCC-S) or Licensed Independent Chemical Dependency Counselor (LICDC) in the State of Ohio and licensure to diagnose in the State of Ohio.

EXHIBIT G

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, fax, telephone and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including caseloads, individual treatment plans, chemical dependency diagnostics, monthly reports, program proposals, psychological and psychiatric reports, productivity reports, daily attendance records and other reports and records.
- Ability to comprehend a variety of reference books and manuals including social work journal, PDR Manual, social work reference books, DSM IV and personnel policy manuals.
- Ability to prepare weekly and monthly reports, statistical reports, progress reports, annual reports, diagnostics reports, performance evaluations, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage and supervise others, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret chemical dependency, counseling, legal and medical terminology and language.
- Ability to communicate effectively with supervisor, training officer, Juvenile Court liaison, intake coordinator, social workers, clients, aftercare staff, families, Juvenile Court Judges and psychological, psychiatric, medical and school personnel.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work involves responding to crisis situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	CRIS Center Manager	Class Number:	1053171
Departments:	Justice Affairs, only		

Classification Function

The purpose of this classification is to manage information technology activities of the Cuyahoga Regional Information System (CRIS), provide computerized criminal justice information to various criminal justice agencies, and supervises information technology and administrative personnel.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages information technology activities of the Cuyahoga Regional Information System (CRIS) (e.g. - plans, directs, and monitors activities; develops, evaluates, and maintains standards for system design, program development, system documentation, production control, computer operations, data entry and user interface; facilitates the research and development of new technologies to improve and enhance client services; evaluates systems in terms of efficiency, feasibility and cost; makes recommendations for appropriate systems update).
- Provides computerized criminal justice information to various criminal justice agencies (e.g. - collects, manages, and distributes computerized criminal justice information to various criminal justice agencies; facilitates the coordination of new subscriber orientation and training; insures agency and user compliance with rules and regulations established by the Ohio Law Enforcement Automated Data System (LEADS) and the Federal Criminal Justice Information System (CJIS); provides CRIS user advocacy through active participation in appropriate criminal justice forums; consults with information technology personnel of other jurisdictions to meet agency needs and to exchange information regarding computer systems).
- Performs supervisory duties (e.g. - supervises information technology personnel such as network managers, certified network engineers, systems analysts, and programmers, etc.; interviews applicants; makes recommendations to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline employees; trains employees; makes staffing recommendations; handles personnel complaints and grievances).
- Performs administrative duties (e.g. - represents agency at local, State and national meetings and workshops; facilitates and supports the CRIS Board of Advisers; manages overall budget planning, management and fiscal reporting; maintains cost accounting and fiscal controls; oversees vendor contract negotiation and management; responsible for equipment/asset inventory and management; prepares correspondence and documentation; prepares crime statistics data and various other reports; develops and maintains newsletter; prepares, reviews and disseminates CRIS Board of Advisers' minutes and committee minutes; consults with State and Federal officials; establishes and maintains contacts with users of systems and programs to determine needs and explain systems developed).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public administration, law enforcement or a related field with nine years of related experience including law enforcement experience with program and grants management and three years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

Ohio L.E.A.D.S. Certification is required after employment.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, mainframe computer, printer, plotter, overhead projector, computer projector, adding machine, shredder, copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to approve the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and use algebra, descriptive statistics and statistical theory.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including accounting reports, crime reports, system reports, monthly invoices, user statistics and other reports and records.
- Ability to comprehend a variety of reference books and manuals including CRIS Manual, L.E.A.D.S. Manual, NCIC Manual, computer manuals and handbooks, and the Ohio Revised Code.
- Ability to prepare budgets, correspondence, memos, financial documents, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and law enforcement terminology and language.
- Ability to use and interpret computer systems and computer programming terminology and language.
- Ability to communicate effectively with Directors, managers, supervisors, other County employees, law enforcement personnel, city, state and federal personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Financial System Administrator-Financial Analyst	Class Number:	1055141
		Pay Grade:	13

Departments:	Office of Budget and Management, only
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Classification Function

The purpose of this classification is to assist in planning and managing the activities and operations of the budget/forecast system operations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists in planning and managing the activities and operations of the budget/forecast information system operations (e.g. develops and implements plan that meets short and long-term information needs of the department; develops, evaluates and maintains standards for system design and application development; modifies or develops systems to accommodate changes in financial policies or budget techniques; evaluates effectiveness of information system and processing functions; serves as liaison to other County departments; may serve as lead member on special project team).
- Assists in providing computer software technical support and assistance to end-users in County departments. (e.g. oversees installation and maintenance of software and associated hardware systems; monitors problems with software programs or supporting hardware and makes or initiates corrections; prepares procedural manuals; maintains system documentation; prepares and designs queries and reports utilizing report writer tools and database query languages (e.g. SQL); prepares graphs, etc. to present financial, statistical and descriptive program/service level activity; conducts software training sessions for OBM staff and Agency fiscal officers).
- Assists in developing and coordinating new project development and system changes (e.g. designs enhancements to current automated systems; determines requirements for development of system modifications to existing systems; designs action plans for system development).
- Performs budget preparation and maintenance duties (e.g. participates in the preparation of the tax and operating budget; develops, prepares and monitors revenue estimates for General Fund, Health & Human Service Levies and Debt Service; participate in developing and preparing monthly and quarterly forecast reports and County Annual Budget documents).
- Assists in the sale of notes and bonds by coordinating information among bond counsel, underwriters, trustees, banks, Director, Administrators, and Commissioners; prepares requests for proposals; assist in hiring consultants; assist in coordination and managing proposed debt; assist in maintaining the County's note and bond ratings by preparing information of County operations for the rating agencies.
- Performs cost allocation duties. (e.g. prepares billing rates for Jail; develops the indirect cost plan; prepares invoices and pursues collections; serves as staff on the Investment Advisory Working Group; assist in the identification and development of revenue enhancement alternatives)
- Performs capital budget management duties. (e.g. participates in capital planning and budget process; monitors revenue and expenditures in capital improvement funds; evaluates proposals for new or expanded projects; develops funding recommendation and rationale).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business or information management or related field with two years of experience in financial information system support; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer, printer, adding machine, copy machine, fax machine, etc.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and apply the basic principles of algebra and descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including informational documents, forecast reports, FAMIS reports, project plans, billing invoices, vouchers, departmental financial statements, letters, warrants, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including budget system manuals, personnel policy manuals, administrative procedures, accounting manuals, fiscal handbooks, financial compliance guidelines, etc.
- Ability to prepare budget/forecast reports, revenue reports, descriptive statistical reports, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret budget system and accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, vendors, other County employees, State Auditor's employees, external auditors, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Analyst	Class Number:	1064212
		Pay Grade:	7

Departments:	Community Services, only
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Classification Function

The purpose of this classification is to examine water quality through chemical and biological testing in the County's wastewater/water laboratory.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Examines water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g.- performs laboratory analysis according to accredited practices and procedures; enters analysis results in computer data base; interprets results of analysis for field application; responsible for chain of custody of in-coming samples).
- Maintains laboratory equipment and supplies (e.g.- calibrates equipment; prepares reagents; maintains inventory of chemicals and supplies; cleans glassware).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational or technical education in laboratory analysis with one year of experience with laboratory analysis techniques; or any equivalent combination of training and experience.

Additional Requirements

Must hold certification of Laboratory Analyst I.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety laboratory equipment including pH meter, balance, autoclave, microscope, incubator, still, spectrophotometer, specific ion meter, oven, furnace, and dishwasher.
- Ability to operate a computer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including wastewater treatment plant operating data, environmental protection agency reports, correspondence and various reports and records.

- Ability to comprehend a variety of reference books and manuals including standard methods publications, equipment manuals, safety manual, methods of operation, computer program manuals and MSDS sheets.
- Ability to prepare bench sheets, plant performance reports, flow charts, graphs, and work orders using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret laboratory terminology and language.
- Ability to communicate effectively with supervisor, laboratory assistants, Environmental Protection Agency personnel, superintendent and other County employees.

Environmental Adaptability

- Work is performed in a laboratory environment with exposure to odors, toxic agents and chemicals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Supervisor	Class Number:	1064214
		Pay Grade:	11

Departments:	Development, only
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Classification Function

The purpose of this classification is to supervise laboratory analysts and laboratory assistants collecting samples and examining water quality through chemical and biological testing in the County's wastewater/water laboratory.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises laboratory analysts and laboratory assistants collecting samples and examining water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g. - assigns work and reviews work completed; provides job training and instruction; evaluates employee performance; recommends discipline and promotion).
- Performs tasks related to administration of the laboratory (e.g.- assists with development of operating budget; prepares requisitions for equipment, chemicals and supplies; develops, implements and monitors laboratory hygiene plan; coordinates sample collection with outside entities).
- Responsible for all laboratory reporting (e.g.- develops flow charts and graphs to track and document plant's performance; prepares cost figures for all analyses).
- Examines water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g.- performs laboratory analysis according to accredited practices and procedures; enters analysis results in computer data base; interprets results of analysis for field application; responsible for chain of custody of in-coming samples).
- Maintains laboratory equipment and supplies (e.g.- calibrates equipment; prepares reagents; maintains inventory of chemicals and supplies; cleans glassware).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in chemistry or related field with three years of experience with laboratory analysis techniques; or any equivalent combination of training and experience.

Additional Requirements

Must hold certification of Laboratory Analyst III or IV.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety laboratory equipment including pH meter, balance, autoclave, microscope, incubator, still, spectrophotometer, specific ion meter, oven, furnace, and dishwasher.
- Ability to operate a computer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including analytical results, wastewater treatment plant operating data, environmental protection agency reports, purchase orders, requisitions, budget documents, correspondence and various reports and records.
- Ability to comprehend a variety of reference books and manuals including standard methods publications, equipment manuals, safety manual, methods of operation, computer program manuals, MSDS sheets and personnel policy manuals.
- Ability to prepare bench sheets, plant performance reports, Environmental Protection Agency reports, Health Department reports, flow charts, graphs, training requests, employee performance evaluations, and work orders using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to counsel and supervise employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret laboratory and personnel terminology and language.
- Ability to communicate effectively with superintendent, laboratory analysts, laboratory assistants, Environmental Protection Agency personnel, other laboratories, clients and other County employees.

Environmental Adaptability

- Work is performed in a laboratory environment with exposure to odors, toxic agents and chemicals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Mover Supervisor	Class Number:	1031112
		Pay Grade	6

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to supervise movers and to plan and coordinate furniture and box moves according to County and/or department needs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises movers (e.g.- maintains daily attendance records; assigns and reviews work; completes payroll; provides training and instruction; authorizes overtime when necessary; responds to employee complaints; maintains employee records).
- Plans and coordinates furniture and box moves according to County and/or department needs (e.g.-coordinates moving crew and use of County equipment to meet work demands; receives and reviews list of furniture for delivery; receives and reviews list of boxes for delivery; reviews office diagrams for deliveries; stores County furniture and equipment for auction; inspects County vehicles used by movers).
- Performs moving duties (e.g.- drives County trucks and vans; moves office furniture and boxes both inter-office and site to site; collects recyclable materials).
- Operates other equipment such as forklift, snowplow truck, salt spreader truck and front-end loader.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with five years of moving experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, typewriter, adding machine and telephone.
- Ability to operate a variety of moving equipment including box truck, van, snowplow truck, forklift, salt spreader truck, and front-end loader.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.

- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to evaluate the performance of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including payroll documents, vendor invoices, work orders, incident reports, inspection reports, delivery slips, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including County policies and procedures manuals and equipment operating manuals and personnel policy manuals.
- Ability to prepare payroll documents, incident reports, attendance records, work orders, accident reports, supply inventory, equipment inventory, delivery log, inspection reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to explain procedures, to record and deliver information, to follow instructions.
- Ability to communicate with supervisors, movers, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment with exposure to travel conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Nurse Practitioner - Corrections	Class Number:	1059211
FLSA:	Exempt	Pay Grade:	16
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to perform physical assessments, psycho-social assessment and management of patient primary health care; to examine patients with acute and chronic medical conditions, and develop a plan of care; and to act as a positive and cooperative team member and resource within the Correctional Institution.

Distinguishing Characteristics

This is a professional level classification, performing responsible and specialized professional functions and tasks under medical direction from a licensed physician and administrative direction from the Medical Director. Nurse Practitioners provide primary health care services and other clinical procedures that require possession of advanced knowledge and skills and the exercise of a high degree of clinical judgment in the assessment, diagnosis and treatment of patients. Work is performed with considerable independence and is guided by internal policies and protocols and physician-approved guidelines. Work is evaluated through chart review, consultations, conferences and the observation of the results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 15%
- In collaboration with and under the general direction of a designated physician and in accordance with standardized procedures and licensure requirements, assesses client health by obtaining medical/health history, performing physical examinations, and initiating appropriate diagnostic and screening tests; evaluates findings and results and prescribes medical treatment, referring complex or emergent cases as appropriate.
- 20% +/- 5%
- Interprets data, develops and implements therapeutic plans and follows through on the continuous care of patients; provides night, weekend and holiday medical triage and authorizations via telephone.
- 10% +/- 5%
- Participates in a variety of meetings and conferences with other staff members/service providers regarding client care, services, and other administrative matters; acts as professional resource to other staff, service providers, and/or programs regarding illness, diagnosis, treatment, and services available.
- 5% +/- 5%
- Maintains accurate records of assessments, evaluations, treatments and follow-up; participates in development of programs and administrative procedures.

EXHIBIT M

Nurse Practitioner - Corrections

5% +/- 5%

- Counsels assigned patients; discusses treatment options with patients and provides necessary information for educated decision-making process; maintains compliance with confidentiality requirements.

Minimum Training and Experience Required to Perform Essential Job Functions

Master's of Science Degree in Nursing with one year of clinical practice experience performing responsible patient evaluations and treatment of patients from diverse cultural and ethnic backgrounds;

Additional Requirements

Possession of a valid license to practice as a Registered Nurse and certification as a Nurse Practitioner issued by the Ohio Board of Registered Nursing.

DEA certificate.

Requires current, valid CPR certification.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

Ability to operate a variety of automated office machines including computers and peripheral equipment.; sit at a desk and in meetings for long periods of time; mobility to work in both office and clinical settings and to travel to various sites; strength to lift, carry and position supplies and equipment; touch in order to conduct physical health assessments.

Supervisory Responsibilities

No supervisory responsibilities. Oversees, monitors, and participates in the establishment and maintenance of sensitive and confidential medical records,

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate ratios and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of reference books and manuals including Manual of Clinical Skills, Physician's Desk Reference, local, state and federal rules, regulations and laws, county and department policies, procedures, rules and regulations, professional association newsletters, textbooks, and journal articles.
- Ability to prepare documentation, medical records, prescriptions, notes, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Nurse Practitioner - Corrections

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including various cultural and ethnic groups in a tactful and effective manner.
- Ability to use and interpret medical terminology and language.
- Ability to communicate with patients, working groups, administrators and employees of own department and with outside departmental employees and administrators.

Environmental Adaptability

- Work is typically performed in an indoor/office environment in a County jail.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Psychologist - Corrections	Class Number:	1059111
FLSA:	Exempt	Pay Grade:	14
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to perform psychological evaluations and therapeutic treatment of assigned patients; to develop, monitor, and evaluate appropriate treatment plans designed to assist in offender rehabilitation and reintegration; to evaluate patients as to readiness for parole and release; to perform and monitor a variety of administrative tasks/functions in support of assigned services; and to act as a positive and cooperative team member and resource within the Correctional Institution.

Distinguishing Characteristics

This is a professional level classification, performing highly responsible and specialized professional functions and tasks in a very independent manner. Administrative direction is received from a member of senior management. Employees are required to balance their role as both a therapist and evaluator for parole and release. Employees in these job classes may provide administrative direction to professional level contractors and/or private service providers as well as assigned County staff. This class may have programmatic, clinical, and administrative responsibilities, and requires a high degree of professional level knowledge and expertise as well as excellent organizational and communication skills.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 15%
- Performs individual and group therapy psychological evaluations of patients' mental, emotional, and behavioral status and develops appropriate treatment/therapy plans based on symptoms and behaviors; applies direct psychological services with patients, evaluation of the jail population, patient management, and release evaluation and recommendations.

- 20% +/- 5%
- Oversees and monitors the work of in-house and contract clinicians and therapists; refers patients to a Psychiatrist for prescribing of psychotropic medications, as necessary; reviewing success and appropriateness of treatment plans; modifying treatment plans in response to patients' needs and symptoms.

- 10% +/- 5%
- Participates in a variety of meetings and conferences with other staff members/service providers regarding patient care, services, and other administrative matters; acts as professional resource to other staff, service providers, and/or programs regarding psychological treatment, and services available; provides night, weekend and holiday medical triage and authorizations via telephone.

EXHIBIT N

Psychologist - Corrections

5% +/- 5%

- Supervises, oversees, monitors, and participates in the establishment and maintenance of sensitive and confidential patient records, prepares a variety of reports and records, and maintains documentation of patient contact in accordance with departmental and statutory regulations and procedures.

5% +/- 5%

- Counsels assigned patients; discusses treatment options with patients and provides necessary information for educated decision-making process; maintains compliance with confidentiality requirements.

Minimum Training and Experience Required to Perform Essential Job Functions

Graduation from an accredited graduate school with a Doctorate in Psychology (Ph.D.) in the United States or Canada approved by a recognized accrediting body in the year of the applicant's graduation; two years of professional experience providing psychological counseling and evaluations of patients; some professional level experience performing responsible patient evaluations and treatment of patients from diverse cultural and ethnic backgrounds.

Additional Requirements

Possession of a valid license as a Psychologist issued by the state of Ohio.

Requires current, valid CPR certification.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.; sit at a desk and in meetings for long periods of time; mobility to work in both office and clinical settings and to travel to various sites; strength to lift, carry and position supplies and equipment.

Supervisory Responsibilities

No supervisory responsibilities. Oversees, monitors and participates in the establishment and maintenance of sensitive and confidential medical records.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate ratios and percentages.

Language Ability & Interpersonal Communication

- Ability to perform upper-level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves development of goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.

Psychologist - Corrections

- Ability to comprehend a variety of reference books and manuals including Diagnostic and Statistical Manual of Mental Disorders, Practice Guidelines for the Treatment of Psychiatric Disorders, local, state and federal rules, regulations and laws, county and department policies, procedures, rules and regulations, professional association newsletters, textbooks, and journal articles.
- Ability to prepare documentation, records, notes, recommendations and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including various cultural and ethnic groups in a tactful and effective manner.
- Ability to use and interpret medical and psychological terminology and language.
- Ability to communicate with patients, working groups and employees of own department and with outside departmental employees and administrators.

Environmental Adaptability

- Work is typically performed in an office environment in a County jail.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Sewer Maintenance Manager	Class Number:	1043123
		Pay Grade:	13

Departments:	Sanitary Engineer, only
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Classification Function

The purpose of this classification is to manage sewer maintenance schedules, budgets and programs and to supervise sewer maintenance supervisors.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages sewer maintenance schedules, budgets and programs (e.g. - develops and modifies programs, policies and procedures; administers and monitors the division's budget; approves equipment and supply expenditures; establishes production goals; maintains inventory control system; maintains contact with public officials, service directors and other agencies; completes required reports).
- Supervises sewer maintenance supervisors (e.g.- supervises and instructs subordinate personnel; recommends employee selection, transfer, promotion, and discipline; delegates authority and responsibility to subordinates; determines work schedules; investigates and resolves employee problems; prepares and reviews performance evaluations; ensures training requirements are met).
- Oversees sewer maintenance activities (e.g. - coordinates, directs, and monitors sewer maintenance activities; develops and coordinates capital repair projects; schedules repair assignments; inspects job sites; responds to telephone and written inquiries and complaints).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational/technical training in sanitation with six years of sewer maintenance including three years in a supervisory capacity, or any equivalent combination of training and experience.

Additional Requirements

Requires the minimum of an Ohio Class II Wastewater Operators License.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of equipment and tools such as a personal computer, fax machine, blue print copier, and telephone.
- Ability to perform on-site inspections.
- Ability to discriminate between colors and odors.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, interpret basic descriptive statistical reports, apply algebraic equations.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including reports such as budget and production reports, time sheets, job applications, specifications, maps, blue prints, memorandum, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including maps, blue prints, safety manuals, equipment books, materials texts, product journals, and management, operation, and personnel policy manuals.
- Ability to prepare reports such as maintenance, production goal, and annual reports, letters, job and budget requests, memorandum, performance evaluations, specifications, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to communicate with supervisors, field crew, mechanics, engineers, County and city employees.

Environmental Adaptability

- Work is typically performed in an office environment. Must be able to respond to routine and emergency field conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Coordinator	Class Number:	1053161
		Pay Grade:	7

Departments: All departments

Classification Function

The purpose of this classification is to coordinate, schedule and track all customer activity for telephone and voice mail systems.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Coordinates, schedules and tracks all customer movement for telephone and voice mail systems (e.g. – coordinates, schedules and tracks all customer moves, additions, and changes; serves as primary contact for all service requests and installation requests; maintains equipment standards; keeps telephone system, cable, and voice mail records and forwards invoices and paperwork).
- Develops schedule to determine departmental system needs.
- Coordinates communications and reports (e.g. – oversees vendors activities; prepares monthly reports; maintains equipment standards; coordinates cabling; attends meetings needs).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, telecommunications or a related field and one year of related experience; or any equivalent combination, of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, tone generator, inductive amplifier, printers, and telephone.
- Ability to move and install telecommunications equipment.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including periodicals, source materials, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including various computer manuals and PBX manual.
- Ability to prepare monthly reports, flow charts, memos, procedural manuals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret telecommunications, computer and computer software terminology and language.
- Ability to communicate effectively with managers, supervisors, other County employees, the general public, and vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Coordinator Supervisor	Class Number:	1053162
		Pay Grade:	11

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to and supervise telecommunications coordinators and coordinate the County's telephone services and cabling.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises telecommunications coordinators and other lower level staff (e.g.- assigns and plans work; reviews work to ensure standards are met; responds to employee problems; monitor staff productively; prepares employee performance evaluations, as scheduled or required; recommends and administers disciplinary procedures; conducts staff meetings).
- Coordinates the County's telephone services and cabling (e.g. – recommends County direction for telecommunications; designs telephone systems with customers including data and voice cabling; serves as a liaison between the Central Services Department and the Information Services Center to insure cabling and network compatibility).
- Coordinates procurement process for telecommunications services (e.g.- develops specifications for procurement of cellular phones, pagers, and long distance services; procures services for inmate and public pay phones; approves expenditures for telephone equipment).
- Performs miscellaneous duties to support telecommunications coordination activities (e.g.- prepares monthly reports and budget estimates; prepares correspondence and memorandums).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, telecommunications or a related field and three years of related experience; or any equivalent combination, of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, tone generator, inductive amplifier, scanner, fax machine, printers, and telephone.
- Ability to move and install telecommunications equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.

- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including periodicals, source materials, cabling reviews, communications review, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including various telecommunications manuals, blue prints, floor plans, and personnel policy manuals.
- Ability to prepare monthly reports, memos, procedural manuals, employee performance appraisals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret telecommunications, computer and computer software terminology and language.
- Ability to communicate effectively with directors, elected officials, managers, supervisors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Customer Service Representative	Class Number:	1016111
		Pay Grade:	4

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to provide assistance to all County departments on communication issues including telephones, cellular phones, and pagers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides assistance to all County departments on communication issues including telephones, cellular phones, and pagers (e.g.- provides responsive assistance to departments in the analysis of their voice communication needs; logs and processes departments' service requests and complaints; recommends appropriate solutions; obtains pricing information; orders equipment and services as directed by supervisor; re-assesses department's needs, equipment, and line configurations).
- Processes billings for telecommunications equipment and services (e.g.- identifies discrepancies with billings; verifies all equipment and services billed are being used; verifies cost centers; verifies cost-breakdowns for multi-cost center accounts; identifies disconnected and invalid equipment and services; obtains credits when appropriate; assists departments identify charges on bills for budget and reporting purposes).
- Maintains vendor rapport and knowledge of current trends in products, services, standards, procedures, and costs.
- Maintains documentation on all position procedures, processes and functions.
- Performs other related duties (e.g.- monitors the progress of installations and changes to verify completion; conducts training; makes appropriate changes in centrex-mate, as directed).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three years of related experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, pagers, calculator, copier and fax machine.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including invoices, debit memos, credit memos, warrants, vouchers, and other financial reports and records.
- Ability to comprehend a variety of reference books and manuals including computer applications handbooks and policies and procedures manuals.
- Ability to prepare daily, weekly, monthly, or annual activity, invoices, cancel check orders, letters, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to follow instructions, record and deliver information and to explain procedures.
- Ability to use and interpret basic telecommunications and bookkeeping terminology and language.
- Ability to communicate with the supervisor, clients, contractors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Customer Service Representative Supervisor	Class Number:	1016112
		Pay Grade:	6

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to supervise Telecommunications Customer Service Representatives and provide assistance to all County departments on communication issues including telephones, cellular phones, and pagers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises Telecommunications Customer Service Representatives and other lower level staff (e.g. – assigns and plans work; reviews work to ensure standards are met; responds to employee problems; monitor staff productively; prepares employee performance evaluations, as scheduled or required; recommends and administers disciplinary procedures; conducts staff meetings).
- Provides assistance to all County departments on communication issues including telephones, cellular phones, and pagers (e.g.- provides responsive assistance to departments in the analysis of their voice communication needs; logs and processes departments' service requests and complaints; recommends appropriate solutions; obtains pricing information; orders equipment and services as directed by supervisor; re-assesses department's needs, equipment, and line configurations).
- Coordinates invoices/receivables for telecommunications equipment and services (e.g.- identifies discrepancies with billings; verifies all equipment and services billed are being used; monitors collections of accounts receivables; verifies cost centers; verifies cost-breakdowns for multi-cost center accounts; identifies disconnected and invalid equipment and services; obtains credits when appropriate; assists departments identify charges on bills for budget and reporting purposes).
- Maintains vendor rapport and knowledge of current trends in products, services, standards, procedures, and costs.
- Maintains documentation on all position procedures, processes and functions.
- Performs other related duties (e.g.- monitors the progress of installations and changes to verify completion; conducts training).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three years of related experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, pagers, printer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including invoices, debit memos, credit memos, warrants, vouchers, and other financial reports and records.
- Ability to comprehend a variety of reference books and manuals including computer applications handbooks and policies and procedures manuals.
- Ability to prepare daily, weekly, monthly, or annual activity, invoices, cancel check orders, letters, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic telecommunications and bookkeeping terminology and language.
- Ability to communicate with the supervisor, clients, contractors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fingerprints Lab Supervisor	Class Number:	1071234
FLSA:	Exempt	Pay Grade:	17
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Fingerprints unit including examination and processing physical evidence suspected of bearing finger, palm and foot prints; evaluate and conduct comparison of questioned prints to known standards; assist local agencies with requests for identification; prepare and enter latent print evidence into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a supervisory and managerial level classification. Incumbents in this class are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems and in supervising assigned staff. The employee is responsible for establishing and maintaining quality control, and ensuring proper preservation and documentation of evidence. This class provides instruction and assistance to staff as new technology becomes available, and is expected to current on methods, protocols, procedures applicable regulations, and methods for the analysis of data and reporting of results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; ensures that activities are completed on-time and accurately; ensures that rush case requests are handled properly and in a timely fashion; consults with staff to review work requirements, status, and problems; monitors and provides for training needs; prepares and conducts employee performance evaluations as scheduled or required; assists staff with complex or problem situations; responds to employee issues and concerns; manages case statistics.
- 40% +/- 10%
- Conducts examination and processing physical evidence suspected of bearing finger, palm and foot prints; evaluates and conducts comparison of questioned prints to known standards; prepares and enters latent print evidence into an Automated Fingerprint Identification System (AFIS); prepares charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination; performs administrative and technical case review.
- 15% +/- 10%
- Updates and/or drafts Standard Operating Procedures; reviews procedures to ensure compliance with accreditation guidelines; conducts legal and scientific research for new trends and developments affecting fingerprint examination; implements and enforces quality assurance procedures; ensures that proper safety procedures are followed.

EXHIBIT T

10% +/- 5%

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; testifies in court; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Ensures that supplies and equipment are available so that productivity is not interrupted; reviews purchase orders for technical accuracy; ensures that supplies and reagents are ordered in a timely fashion

5% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field; validates new procedures and implements and trains analysts on new procedures; conducts unit meetings with staff.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in Biology, Chemistry, Forensic Science or closely related field with six (6) years experience performing comparison and identification of latent print material and related matter in a forensic laboratory; some supervisory experience is desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment, including a stereo microscope and comparison microscope.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations and implement disciplinary procedures.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and understand college level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, case final reports, requests for information release, subpoenas, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, quality assurance manual, safety manual, training manual, and instrument manuals.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos, and reports, standard operating procedures, quality assurance reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with staff, other departmental employees/managers, supervisor, attorneys, law enforcement personnel, and students.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer: In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Firearms and Toolmarks Lab Supervisor	Class Number:	1071284
FLSA:	Exempt	Pay Grade:	17
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Firearms and Toolmarks unit including examination and interpretation of firearms evidence received by the unit; ensure proper handling and analysis of firearm evidence; inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for casework and testify in the court of law.

Distinguishing Characteristics

This is a supervisory and managerial level classification. Incumbents in this class are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems and in supervising assigned staff. The employee is responsible for establishing and maintaining quality control, and ensuring proper preservation and documentation of evidence. This class provides instruction and assistance to staff as new technology becomes available and is expected to stay current on methods, protocols, procedures applicable regulations, and methods for the analysis of data and reporting of results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; ensures that activities are completed on-time and accurately; ensures that rush case requests are handled properly and in a timely fashion; consults with staff to review work requirements, status, and problems; monitors and provides for training needs; prepares and conducts employee performance evaluations as scheduled or required; assists staff with complex or problem situations; responds to employee issues and concerns; manages case statistics.

- 40% +/- 10%
- Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated Ballistic Information Network; prepares findings and issues reports based on the results of the examination; performs administrative and technical case review.

- 15% +/- 10%
- Updates and/or drafts Standard Operating Procedures; reviews procedures to ensure compliance with accreditation guidelines; conducts legal and scientific research for new trends and developments affecting firearms examination; implements and enforces quality assurance procedures; ensures that proper safety procedures are followed.

EXHIBIT U

10% +/- 5%

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; testifies in court; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Ensures that supplies and equipment are available so that productivity is not interrupted; reviews purchase orders for technical accuracy; ensures that supplies and reagents are ordered in a timely fashion

5% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field; validates new procedures and implements and trains analysts on new procedures; conducts unit meetings with staff.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in natural/physical science; successful completion from a training program and six (6) years of firearm/toolmark casework experience; some supervisory experience is desirable; or an equivalent combination of education, training, and experience. Successful completion from a training program and two years of firearms and toolmark casework experience (which may include time from the training program).

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment, including a stereo microscope and comparison microscope.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations and implement disciplinary procedures.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and understand college level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, case final reports, requests for information release, subpoenas, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, quality assurance manual, safety manual, training manual, and instrument manuals.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos, and reports, standard operating procedures, quality assurance reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical and scientific and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with staff, other departmental employees/managers, supervisor, attorneys, law enforcement personnel, and students.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 2 – Fingerprints	Class Number:	1071232
FLSA:	Exempt	Pay Grade:	11
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and process physical evidence suspected of bearing finger, palm and foot prints; evaluate and conduct comparison of questioned prints to known standards; fingerprint deceased individuals for identification purposes; assist local agencies with requests for identification; prepare and enter latent print evidence into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Obtains fingerprints of deceased individuals and creates foot and palm prints on tenprint cards; utilizes the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; Conducts processing of physical evidence suspected of bearing finger, palm and foot prints; evaluates prints and conducts comparisons of questioned prints to known standards; maintain logs and records of examinations performed; prepares, evaluates and enters prints into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination.
- 15% +/- 5%
- Reviews/compiles case files and fingerprint evidence.
- 10% +/- 10%
- Performs maintenance of AFIS equipment; Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.
- 10% +/- 5%
- Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in Biology, Chemistry, Forensic Science or closely related field and two (2) years of laboratory experience performing latent print comparison and identification; or an equivalent combination of education, training, and experience.

EXHIBIT V

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Supervisory Responsibilities

- No supervisory requirements

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, fingerprint reports, AFIS data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare fingerprint case report, case forms and charts, maintenance documents, purchase orders, chain of custody, laboratory report, fingerprint reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical and scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 2 – Firearms and Toolmarks	Class Number:	1071282
FLSA:	Exempt	Pay Grade:	11
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and interpret firearms and toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.
- 15% +/- 5%
- Reviews/compiles case files and firearm evidence.
- 10% +/- 10%
- Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.
- 10% +/- 5%
- Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in natural/physical science and two (2) years of laboratory experience performing firearms and toolmark evidence analysis; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Supervisory Responsibilities

- No supervisory requirements

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

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County Council of Cuyahoga County, Ohio

Ordinance No. O2015-0012

Sponsored by: Councilmember Greenspan and County Executive Budish	An Ordinance amending Section 407.27 of the Cuyahoga County Code establishing recusal requirements for appointees to county boards and commissions, and declaring the necessity that this Ordinance become immediately effective.
Co-sponsored by: Councilmember Miller	

WHEREAS, Section 407.27 of the Cuyahoga County Code establishes the ethical requirements for the making of appointments by County appointing authorities to “boards, commissions, and advisory boards;” and,

WHEREAS, paragraph (C) of Section 407.27 of the Cuyahoga County Code prohibits County appointing authorities from appointing anyone who has “an interest in one or more contracts in effect with, or under consideration by, the Board, commission or other body to which the appointment is being made;” and,

WHEREAS, Council has determined that the aforementioned prohibition unnecessarily precludes willing and qualified applicants from serving on such boards, commissions, and advisory boards; and,

WHEREAS, In the event an appointee to a board, commission, or advisory board has an interest in any matter that comes before the public body, the appointee shall be required to recuse himself or herself from taking any action on the matter, including voting, discussing, deliberation, and formally or informally lobbying; and.

WHEREAS, In the event an appointee fails to comply with the recusal requirements established herein, he or she shall be subject to removal and the matter may be referred to the Inspector General for investigation; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 407 of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions bolded and underlined):

Section 407.27 Boards, Commissions and Advisory Board Appointments

A. Unless such appointment is provided for by statute, by the County Charter, the County ~~Code Ordinance~~ or otherwise by operation of law, no County appointing authority shall appoint any person to a Board, commission or advisory Board who has any of the following conflicts of interest with the intended board's objective and impartial operations:

1. ~~A.~~An elected or appointed employee of the County during the 12 months immediately preceding the Board appointment may not be appointed to any board, commission or advisory board if the Ohio Attorney General's Index of Compatibility of Public Offices and Positions provides that such appointment is incompatible with the elected or appointed employee's position with the County. If the Index does not address the appointment, the County appointing authority shall request the opinion of the Inspector General on whether the appointment is incompatible, and the Inspector General or his or her designee in the Inspector General's office shall provide said opinion within a reasonable time based on the circumstances, but not to exceed ten (10) working days;

2. ~~B.~~One or more Full Family members or Business Associates serving on the same Board, commission or advisory board; or

~~B. An interest in one or more contracts in effect with, or under consideration by, the Board, commission or other body to which the appointment is being made.~~

B. **Any person appointed to a board or commission by a county appointing authority shall recuse himself or herself from taking any action, including voting, discussing, deliberating, and formally or informally lobbying, on any matter where any of the following individuals would receive anything of value:**

1. **the appointee,**

2. **his or her family,**

3. **his or her business associates, or**

4. **others with whom he or she has a relationship that would affect his or her objectivity, would receive anything of value.**

C. **The failure of any appointee to comply with paragraph (B) of this Section shall be deemed sufficient grounds for removal from the position by the board, commission, or appointing authority, and the matter may be referred to the Inspector General.**

SECTION 2. It is necessary that this Ordinance become immediately effective

for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: July 14, 2015
 Committee(s) Assigned: Council Operations & Intergovernmental Relations

Additional Sponsorship Requested on the Floor: July 14, 2015

Committee Report/Second Reading: July 28, 2015

Journal _____
 _____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0145

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 9, 2014, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2015 (Resolution No. R2014-0267) establishing the 2015 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2015 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A1.	21A513 – CCA 407 Felony Program CO756270 – CCA 407 Non-Support Specialist FY16 Personal Services \$ 53,710.00 Other Expenses \$ 49,606.00	BA1500412
A2.	21A513 – CCA 407 Felony Program CO756262 – CCA 407 Intensive Supervision FY16 Personal Services \$ 2,690,349.00 Other Expenses \$ 857,744.00	BA1500413
A3.	21A512 – CCA 408 Jail/Misdemeanant CO756254 – Pretrial Release Prog FY16 Personal Services \$ 247,997.00	BA1500414
A4.	21A512 – CCA 408 Jail/Misdemeanant CO756213 – Pre-Sentencing Investigation Writer FY16 Personal Services \$ 495,000.00	BA1500415
A5.	21A512 – CCA 408 Jail/Misdemeanant CO756247 – Pretrial Release Program FY16 Personal Services \$ 639,782.00 Other Expenses \$ 7,200.00	BA1500416
A6.	21A512 – CCA 408 Jail/Misdemeanant CO756239 – Jail Case Management FY16 Personal Services \$ 122,966.00 Other Expenses \$ 297,094.00	BA1500417
A7.	21A512 – CCA 408 Jail/Misdemeanant CO756221 – Domestic Violence FY16 Other Expenses \$ 216,060.00	BA1500418

Funding Source: Grants from the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions for Community-based Corrections Programs pursuant to the Community Corrections Act. No cash match is required. The funding period is July 1, 2015 through June 30, 2016.

B.	22S145 – EECBG Block Grant DV713875-EECBG Municipal Grant Program Other Expenses \$ (500.00)	BA1500447
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Funding Source: Funding is from the United States Department of Energy covering the period September 28, 2009 through September 27, 2013. No funds are being returned to the funding source since the grant program is on a reimbursement basis. The amount being reduced represents 0.018% of the total award of over \$2.8 million.

SECTION 2. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM:	20A312 – Coroner’s Lab			BA1500472
	CR180034 – Medical Examiner - Lab			
	Personal Services	\$	7,870.00	
TO:	20A312 – Coroner’s Lab			
	CR180034 – Medical Examiner - Lab			
	Capital Outlay	\$	7,870.00	

Funding Source: The Medical Examiner’s (Coroner’s) Lab Fund is supported by charges for services, such as out-of-County autopsies and LifeBanc. As of June 30, 2015, the balance in this fund is \$ 1,270,635.96 and revenues in the first two quarters of 2015 totaled \$302,208.

SECTION 3. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts

Journal Nos.

A1. FROM:	29A391 – Health and Human Services Levy 4.8			JT1500005
	SU514299 – Children & Family Services Subsidy			
	Transfer Out	\$	7,877,020.00	
FROM:	29A392 – Health and Human Services Levy 3.9			
	SU515098 – Children & Family Services Subsidy			
	Transfer Out	\$	7,877,020.00	
TO:	24A301 – Public Assistance Children and Family Services			
	CF135467 – Administrative Services - CFS			
	Revenue Transfer	\$	15,754,040.00	
A2. FROM:	29A391 – Health and Human Services Levy 4.8			
	SU514315 – Children’s Services Fund Subsidy			
	Transfer Out	\$	8,454,751.75	
FROM:	29A392 – Health and Human Services Levy 3.9			
	SU514620 – Children’s Services Fund Subsidy			
	Transfer Out	\$	8,454,751.75	
TO:	20A303 – Children’s Services Fund			
	CF134049 – Children’s Services Fund			
	Revenue Transfer	\$	16,909,503.50	
A3. FROM:	29A391 – Health and Human Services Levy 4.8			JT1500006
	SU514414 – Senior and Adult Services Subsidy			
	Transfer Out	\$	3,728,997.50	
FROM:	29A392 – Health and Human Services Levy 3.9			
	SU514638 – Senior and Adult Subsidy 3.9			

Transfer Out \$ 3,728,997.50

TO: 24A601 – Public Assistance - Senior and Adult Services
SA138321 – Administrative Services - SAS
Revenue Transfer \$ 7,457,995.00

Funding Source: The Health and Human Services Levy Fund is funded by general property taxes.

B. FROM: 21A218– State SHSP-Law Enforcement (SHSPLE) **JT1500020**
JA768358 – FFY13 State Homeland-Law Enforcement 13/15
Transfer Out \$ 37,633.50

TO: 21A342 –Northeast Ohio Regional Fusion Center-FY09 (SHSPLE)
JA767996 – Northeast Ohio Regional Fusion Center-FY09 (SHSPLE)
Revenue Transfer \$ 37,633.50

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2013 through June 30, 2015.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC019
July 28, 2015



ARMOND BUDISH
Cuyahoga County Executive

July 21, 2015

Clerk of County Council

Dear Ms. Schmotzer:

A brief summary of the fiscal items that will be submitted for consideration for adoption on first reading at the regular County Council meeting scheduled for July 28, 2015, are presented below.

Additional Appropriation Summary – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original appropriation level that is required to cover expenditures that exceed the original estimate. A budget review document is provided for General Fund and Health & Human Services Levy Fund impact items.

A reduction in appropriation is requested in conjunction with the close-out of a program, grant, project or decertification of an encumbrance.

* Impact of fiscal item is included in the current projection and ending fund balance.

Grants/Projects	Amount
Court of Common Pleas – To appropriate various grants from the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions for Community Based Corrections Programs. (Items B1 – B7.)	\$5,677,508.00
Development – Decreasing appropriation in the Energy Efficiency Community Block Grant Municipal Grant Program fund in preparation of grant closure. Funding is from the U.S. Department of Energy.	-\$500.00
TOTAL	\$5,677,008.00

Total Additional Appropriations - All Funds	\$5,677,008.00
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The following represents the overall changes made to the Annual Appropriation Measure for 2015 since its adoption on December 9, 2014 Resolution R2014-0267. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

APPROPRIATION STATUS SUMMARY:

	<u>Proposed</u> <u>07/28/2015</u>	<u>Year-To-Date</u> <u>Amendments</u>	<u>R2014-0267*</u>	<u>Adjusted Annual</u> <u>Appropriation</u>
General Fund Impact	\$ 0.00	\$ 16,070,675.38	\$ 386,926,872.00	\$ 402,997,547.38
HHS Levy Impact	\$ 0.00	\$ 3,195,505.08	\$ 234,988,318.00	\$ 238,183,823.08
Other Fund Impact	\$ 5,677,008.00	\$ 137,206,567.16	\$ 711,691,293.00	\$ 848,897,860.16
Total Impact	\$ 5,677,008.00	\$ 156,472,747.62	\$ 1,333,606,483.00	\$ 1,490,079,230.62

* 2015 Budget Update appropriation levels adopted by resolution R2014-0267 on December 9, 2014.

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts or between different resolution categories within the same budget account.

Other Operating Funds	Amount
Medical Examiner – Realigning appropriation within the Coroner’s Lab fund to cover the replacement of furniture. Funding is from the Lab Fund. (Item B.)	\$7,870.00
TOTAL	\$7,870.00

Total Appropriation Transfers - All Funds	\$7,870.00
--------------------------------------------------	-------------------

Cash Transfer Summary – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

General Fund/Health & Human Services	Amount
HHS Levy Subsidy – Cash transfer of the first half subsidy requirement for the Health and Human Services agencies. Funding is from the Health and Human Services Levy fund. (Items A1 – A3.)	\$40,121,538.50
TOTAL	\$40,121,538.50

Grants/Projects	Amount
Public Safety and Justice Services – A cash transfer from the State Homeland Security Law Enforcement grant to the Northeast Ohio Regional Fusion Center for April expenditures. Funding is from the U.S. Department of Homeland Security.	\$37,633.50
TOTAL	\$37,633.50

Total Cash Transfers - All Funds	\$40,159,172.00
-----------------------------------------	------------------------

Thank you for your consideration regarding this matter.

Sincerely,



Dennis G. Kennedy
 Fiscal Officer
dkennedy@cuyahogacounty.us
 (216) 443-8173
 Fax: (216) 443-8193



ARMOND BUDISH
Cuyahoga County Executive

MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council
FROM: Dennis G. Kennedy, Fiscal Officer
DATE: July 21, 2015
RE: Fiscal Resolution Items

The Office of Budget & Management is requesting that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of July 28, 2015. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

Resolution: Additional Appropriations

A1.	21A513 – CCA 407 Felony Program CO756270 – CCA 407 Non-Support Specialist FY16		BA1500412
	Personal Services	\$	53,710.00
	Other Expenses	\$	49,606.00
A2.	21A513 – CCA 407 Felony Program CO756262 – CCA 407 Intensive Supervision FY16		BA1500413
	Personal Services	\$	2,690,349.00
	Other Expenses	\$	857,744.00
A3.	21A512 – CCA 408 Jail/Misdemeanant CO756254 – Pretrial Release Prog FY16		BA1500414
	Personal Services	\$	247,997.00
A4.	21A512 – CCA 408 Jail/Misdemeanant CO756213 – Pre-Sentencing Investigation Writer FY16		BA1500415
	Personal Services	\$	495,000.00
A5.	21A512 – CCA 408 Jail/Misdemeanant CO756247 – Pretrial Release Program FY16		BA1500416
	Personal Services	\$	639,782.00
	Other Expenses	\$	7,200.00
A6.	21A512 – CCA 408 Jail/Misdemeanant CO756239 – Jail Case Management FY16		BA1500417
	Personal Services	\$	122,966.00
	Other Expenses	\$	297,094.00

Fiscal Office
Office of Budget & Management
2079 E. 9th Street, Cleveland, OH 44115, (216) 443-7220, FAX (216) 443-8193
Ohio Relay Service (TTY) 711

A7.	21A512 – CCA 408 Jail/Misdemeanant CO756221 – Domestic Violence FY16	BA1500418
	Other Expenses	\$ 216,060.00

Items B1 through B7 are requests to appropriate grants from the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions for Community-based Corrections Programs pursuant to the Community Corrections Act. The grants fund programs that divert offenders into local community sanction programs through the Common Pleas Court’s Adult Probation Department while maintaining public safety. No cash match is required. The funding period is July 1, 2015 through June 30, 2016.

B.	22S145 – EECBG Block Grant DV713875-EECBG Municipal Grant Program	BA1500447
	Other Expenses	\$ (500.00)

Reduce appropriations in the Department of Development Energy Efficiency Community Block Grant Municipal Grant Program in preparation for closure. Funding is from the United States Department of Energy covering the period September 28, 2009 through September 27, 2013. No funds are being returned to the funding source since the grant program is on a reimbursement basis. The amount being reduced represents 0.018% of the total award of over \$2.8 million.

Resolution: Appropriation Transfers:

A.	FROM:	20A312 – Coroner’s Lab		BA1500472
		CR180034 – Medical Examiner - Lab		
		Personal Services	\$	7,870.00
	TO:	20A312 – Coroner’s Lab		
		CR180034 – Medical Examiner - Lab		
		Capital Outlay	\$	7,870.00

The transfer in appropriation would be used to replace furniture for the Medical Examiner’s Office, Board of Control item BC2015-368 for \$7,870 to replace chairs. The Medical Examiner’s (Coroner’s) Lab Fund is supported by charges for services, such as out-of-County autopsies and LifeBanc. The fund is used to pay expenses for the Medical Examiner’s Office, with the balance of expenses paid through the General Fund. As of June 30, 2015, the balance in this fund is \$ 1,270,635.96 and revenues in the first two quarters of 2015 totaled \$302,208. There is also a separate Regional Crime Lab account for the Medical Examiner’s Office.

Resolution: Cash Transfers:

A1.	FROM:	29A391 – Health and Human Services Levy 4.8 SU514299 – Children & Family Services Subsidy Transfer Out	\$ 7,877,020.00	JT1500005
	FROM:	29A392 – Health and Human Services Levy 3.9 SU515098 – Children & Family Services Subsidy Transfer Out	\$ 7,877,020.00	
	TO:	24A301 – Public Assistance Children and Family Services CF135467 – Administrative Services - CFS Revenue Transfer	\$ 15,754,040.00	
A2.	FROM:	29A391 – Health and Human Services Levy 4.8 SU514315 – Children’s Services Fund Subsidy Transfer Out	\$ 8,454,751.75	
	FROM:	29A392 – Health and Human Services Levy 3.9 SU514620 – Children’s Services Fund Subsidy Transfer Out	\$ 8,454,751.75	
	TO:	20A303 – Children’s Services Fund CF134049 – Children’s Services Fund Revenue Transfer	\$ 16,909,503.50	
A3.	FROM:	29A391 – Health and Human Services Levy 4.8 SU514414 – Senior and Adult Services Subsidy Transfer Out	\$ 3,728,997.50	JT1500006
	FROM:	29A392 – Health and Human Services Levy 3.9 SU514638 – Senior and Adult Subsidy 3.9 Transfer Out	\$ 3,728,997.50	
	TO:	24A601 – Public Assistance - Senior and Adult Services SA138321 – Administrative Services - SAS Revenue Transfer	\$ 7,457,995.00	

These transfers from the Health and Human Services levies represent the first half of 2015 subsidy requirement for the Health & Human Services agencies within the public assistance funds. Levy funding is used to support the children in custody, at risk families and children, our vulnerable seniors, and the working poor. The Health and Human Services Levy Fund is funded by general property taxes.

B.	FROM:	21A218– State SHSP-Law Enforcement (SHSPLE) JA768358 – FFY13 State Homeland-Law Enforcement 13/15 Transfer Out	\$ 37,633.50	JT1500020
	TO:	21A342 –Northeast Ohio Regional Fusion Center-FY09 (SHSPLE) JA767996 – Northeast Ohio Regional Fusion Center-FY09 (SHSPLE) Revenue Transfer	\$ 37,633.50	

To transfer cash from the State Homeland Security Law Enforcement grant to the Northeast Ohio Regional Fusion Center for expenditures reported in the April disclosure statement. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2013 through June 30, 2015.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0146

Sponsored by: County Executive Budish	A Resolution extending the appointment of Interim Director of Development Nathan Kelly, and declaring the necessity that this Resolution become immediately effective.
----------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of this Charter without confirmation by the Council for a period not to exceed 120 days; and,

WHEREAS, the term of Interim Director of Development Nathan Kelly is set to expire on August 12, 2015; and

WHEREAS, the County Executive Armond Budish has recommended extending the term of Mr. Kelly's appointment as Interim Director of Development until December 31, 2015 or until a permanent appointment is made, whichever is sooner;

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the extension of the term of Interim Director of Development Nathan Kelly until December 31, 2015 or until a permanent appointment is made, whichever is sooner.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in

compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal CC019
July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0147

Sponsored by: County Executive Budish	A Resolution extending the appointment of Interim Director of the Department of Health and Human Services Matt Carroll, and declaring the necessity that this Resolution become immediately effective.
----------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, Article II, Section 2.03(2) of the Charter of Cuyahoga County provides that the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of this Charter without confirmation by the Council for a period not to exceed 120 days; and,

WHEREAS, the term of Interim Director of Health and Human Services Matt Carroll is set to expire on August 4, 2015; and

WHEREAS, County Executive Armond Budish has recommended extending the term of Mr. Carroll's appointment as Interim Director of the Department of Health and Human Services until December 31, 2015 or until a permanent appointment is made, whichever is sooner; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the extension of the term of Interim Director of the Department of Health and Human Services Matt Carroll until December 31, 2015 or until a permanent appointment is made, whichever is sooner.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal CC019
July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0148

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ34095 to Layne Inliner, LLC in the amount not-to-exceed \$2,891,570.00 for the 2015 Sewer Rehabilitation Program in various County sewer districts for the period 8/1/2015 - 7/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ34095 to Layne Inliner, LLC in the amount not-to-exceed \$2,891,570.00 for the 2015 Sewer Rehabilitation Program in various County sewer districts for the period 8/1/2015 – 7/31/2017; and

WHEREAS, the purpose of this project is to repair cracked pipes, lining laterals and appurtenances; pressure test sewer joints, repair joints and laterals; restoration work; and maintaining the integrity of the existing sewers throughout the County’s sewer districts; and

WHEREAS, this project is funded by Sewer District Cash Balances (User Fees); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ34095 to Layne Inliner, LLC in the amount not-to-exceed \$2,891,570.00 for the 2015 Sewer Rehabilitation Program in various County sewer districts for the period 8/1/2015 – 7/31/2017.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

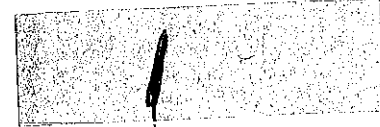
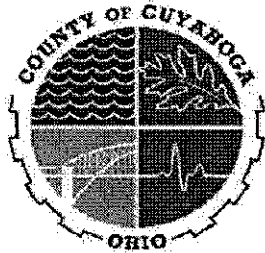
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



Item Details:

Agency/Dept. Name: County Engineer **Agency/Dept. Head Name:** Thomas P. Sotak, P.E.

Type of Request: Other

Request Prepared by: Juliann Conway **Telephone No.** 216-348-3838

SUMMARY OF REQUESTED ACTION:

Department of Public Works

A) SCOPE OF WORK SUMMARY

1. is recommending an award on RQ34095 and enter into a contract with Layne Inliner, LLC in the amount not-to-exceed \$2,891,570.00 for the 2015 Sewer Rehabilitation Program for Various County Sewer Districts for a Two-year Period .

Layne Inliner, LLC was determined to be the lowest qualified bidder and submitted all required documents per specifications.

PROCUREMENT

- 1) Competitive Bid process.
- 2) OPD assessed a 30% SBE goal and Layne Inliner, LLC was deemed SBE compliant.
- 3) The engineer's estimate was \$3,000,000.00. The bids were open on June 5, 2015.

There were five (5) proposals pulled from OPD and two (2) bids were submitted for review.

C) CONTRACTOR AND PROJECT 614-529-6440
4143 Weaver Court

Hilliard, Ohio 43026

Council District N/A.

Construction will take place in various Council Districts.

D) PROJECT STATUS AND PLANNING

In general, work will include (but not limited to) lining cracked pipe, repairing and lining manholes, lining laterals and appurtenances, pressure testing of sewers joints, grouting of joints, grouting of sewer laterals, restoration work, maintaining the flow and protecting the integrity of the existing sewers throughout Cuyahoga County Sewer Districts.

The contract period will be approximately August 1, 2015 - July 31, 2017.

E. FUNDING

1. Sewer District Cash Balances (User Fees)
2. Payments will be made upon completion of Task Orders issued to the Contractor.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Other

Explanation:

See Summary of Requested Action.

Total Amount Requested:

\$2,891,570.00

ATTACHMENTS:

Click to download

- [Contract Part 2 of 4 Wage Rates](#)
- [Contract Part 3 of 4 SBE Manual](#)
- [Contract Part 4 of 4 Specification Booklet](#)
- [Auditor's Findings 6-22-15](#)
- [Notice of Award Email 6-17-15](#)
- [Business Name Filing](#)
- [Principal Owner Form Layne 6-22-15](#)
- [W-9](#)
- [WC Certificate 8-31-15](#)
- [OPD Bid Tab Sheet Signed Director](#)



RQ#34095

Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Layne Inliner, LLC
Principal Owner's Name (The legal name of the owner(s) of the business):	Larry Purlee
Owner/Officer's Title:	President
Business Address:	4143 Weaver Court, Hilliard, OH 43026
Phone Number:	614-529-6440
Name of Person Completing Form:	Melissa Patch
Signature:	
Title:	President

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Julianne Conway

Date: 6-22-2015

Printed Name: Julianne Conway

IG Number: 12-4119

Cuyahoga County
(Principal Owner Form, 01-16-2015)

(OPD USE ONLY) Date Sent to Dept: 6/18/15 Date Received from Dept: 6/17/15

OFFICE OF PROCUREMENT & DIVERSITY
 TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: June 5, 2015
 REQUISITION NUMBER: RO34095
 REQUISITIONING DEPT.: Public Works
 CONTRACT PERIOD: 5/2
 NUMBER OF ITB'S SENT/RETURNED: \$3,000,000.00
 ESTIMATE: 30%
 SBE GOAL: 30%

COMMODITY DESCRIPTION		SEWER REHABILITATION PROGRAM TO BE COMPLETED BY OPD		SBE DIVISION DIRECTOR		SBE GOAL			
BIDDER'S NAME & ADDRESS	BID BOND/CHECK	ACTUAL BID AMOUNT	BUYER REVIEW P - Admin Review D - Tech Review	SBE Subcontractor Name	Total SBE %	COMP BY (Y/N)	CCBB (Y/N) (Y/N)	Price Prof. (Y/N)	Comments and Initials
Layne Inliner LLC 4143 Weaver Court Hilliard, Ohio 43026	100% Travelers Casualty and Surety Company of America	\$2,891,570.00	P-OK - 6/5/2015 - 8/2 IG# 12-4119 Planholder ✓ Proposal Form ✓ NCA ✓ MCF ✓ Add #1 Ack ✓ CCBB ✓ (No) Prime Worksheet ✓ POF ✓ SBE Worksheet ✓ Bid Bond ✓ Drug-Free Safety ✓	United Survey, Inc. 41615, 070.00 20% Broadway Excavating, Inc. 199, 897.75 6.5% Dan-Ray Construction, Inc. 10, 021.25	0%	Y Y Y	Y Y Y	Y Y Y	Per SBE-3, prime was unable to locate an SBE for the required work. AMX 6/17/15 AMX 6/18/15 AT 6/18/15
United Survey Inc 25145 Broadway Ave Oakswood Village, Ohio 44146	100% Evergreen National Indemnity Company	\$3,075,350.00	P-OK - 6/5/2015 - 8/2 IG# 12-2861 Planholder ✓ Proposal Form ✓ NCA ✓ MCF ✓ Add #1 Ack ✓ CCBB ✓ (Yes) Prime Worksheet ✓ POF ✓ SBE Worksheet ✓ Bid Bond ✓ Drug-Free Safety ✓		30%	Y	Y	Y	AMX 6/18/15 AT 6/18/15

CCBB: Low Non-CCBB Bid: \$2,891,570.00 +2% \$2,951,391.00 = \$2,949,401.00 Does CCBB apply? Y / N
 * LOWEST BID REC'D S: 2,891,570.00 RANGE OF LOWEST BID REC'D S: 1,000,000.00 - 3,000,000.00 PRICE PEEF % & \$ LIMIT: 3% up to max \$ 210,000 MAX SBE PRICE PEEF \$: 310,1570.00

DEPARTMENT APPROVAL (If actual bid exceeds estimate)
 DEPARTMENT DIRECTOR SIGNATURE: Michael W. Dever DATE: 6-17-15
 DEPARTMENT DIRECTOR NAME: Michael W. Dever (Date Signed)
 LOW BIDDER NOTIFIED Yes No Dir. Chair

Tab sheet with SBE Updated 05/07/2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0149

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution authorizing a revenue generating Utility Agreement with City of Brooklyn for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 1; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approval of a revenue generating utility agreement with the City of Brooklyn for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 1; and

WHEREAS, the City of Brooklyn desires to retain Cuyahoga County to perform certain services for the City of Brooklyn to aid with the maintenance and repair of sanitary sewers, storm sewers and water lines located in Sewer District No. 1; and

WHEREAS, pursuant to R.C. §307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical sewer maintenance and repair services can be provided by Cuyahoga County for the City of Brooklyn's sewer system.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves the revenue generating Utility Agreement with City of Brooklyn for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 1.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

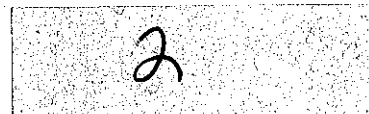
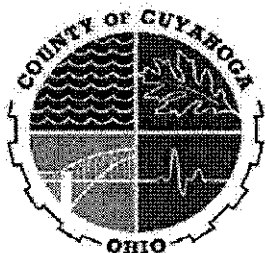
Clerk of Council	Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
 _____, 20__

Novus AGENDA



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Michael W. Dever
Type of Request:	Agreement/Amendment		
Request Prepared by:	Tamala L. DiFilippo	Telephone No.	216/443-7657
SUMMARY OF REQUESTED ACTION:			
A. SCOPE OF WORK SUMMARY			
1. Department of Public Works requesting the approval of an agreement with the City of Brooklyn for Storm Sewer and Sanitary Sewer Maintenance. <u>This is a revenue generating contract. There is no cost associated with this specific contract. The annual revenue for work to be performed is estimated to be \$735,000.00.</u>			
2. The primary goal of this Agreement is to set forth the responsibilities of the respective parties under the Agreement as well as establish a rate which the County will charge the City of Brooklyn for services.			
3. Under the provision of the Ohio Revised Code Section 6117.02, this County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements.			
B. PROCUREMENT			
1. N/A			
2. N/A			
3. N/A			
C. CONTRACTOR AND PROJECT INFORMATION			
1a. The address for contact is:			
City of Brooklyn 7619 Memphis Avenue Brooklyn, OH 44144			
2. The owner is the City of Brooklyn.			
3a. N/A			
3b. The City of Brooklyn is located in Council District 3.			
D. PROJECT STATUS AND PLANNING			

1. N/A
2. N/A
3. N/A
4. N/A
5. N/A
E. FUNDING
1. As noted, there is no cost associated with this specific contract with the City of Brooklyn.
2. N/A
3. N/A
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):
Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: **Explanation:**
Total Amount Requested:
\$

ATTACHMENTS:

- Click to download
- [Agreement](#)
 - [2015 Current Hourly Rate Sheet](#)

History	Who	Approval
Time	Clerk of the Board	



County Council of Cuyahoga County, Ohio

Resolution No. R2015-0150

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$650,000.00 to Keystone Tailored Manufacturing, LLC for the benefit of a project located at 4600 Tiedeman Road, Brooklyn; authorizing the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$650,000.00 to Keystone Tailored Manufacturing, LLC to assist in the funding of building improvements, purchase of machinery and equipment, and purchase of hardware and software necessary to operate the old Hugo Boss facility located at 4600 Tiedeman Road, Brooklyn, Ohio 44144; and

WHEREAS, this project is anticipated to retain one hundred eighty-one (181) jobs and create forty (40) new jobs over the next three (3) years; and

WHEREAS, the total cost of this project is \$4,000,000.00 of which the County will loan \$650,000.00 with a term of seven (7) years at an interest rate of two and five tenths percent (2.5%) with 30% of the principal forgiven over the seven (7) year period; and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009, execution of a Workforce Development Agreement, submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan authorized herein; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$650,000.00 to Keystone Tailored Manufacturing, LLC for the benefit of a project located at 4600 Tiedeman Road, Brooklyn.

SECTION 2. That the Director of Development is authorized to execute all documents required in connection with said loan agreement, on behalf of the County Executive.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

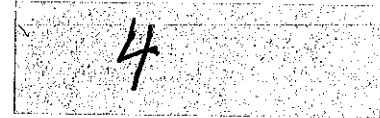
Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



Item Details:

Agency/Dept. Name:	Department Development	of Agency/Dept.Head Name:	Nathan Kelly
Type of Request:	Other		
Request Prepared by:	Arnold Lockett	Telephone No.	216 443-3159

SUMMARY OF REQUESTED ACTION:

Title: Development /Keystone Tailored Manufacturing, LLC/Development Loan/ 4600 Tideman Road City of Brooklyn, Ohio

A. Scope of Work Summary:

1. Department of Development is requesting approval of an Economic Development Loan to Keystone Tailored Manufacturing, LLC in the amount not-to-exceed \$650,000 and authorizing the Director of Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist Keystone Tailored Manufacturing, LLC in the funding of building improvements, purchase of machinery/equipment, hardware and software required to operate the old Hugo Boss facility in Brooklyn, Ohio. Keystone Tailored Manufacturing, LLC has committed to retaining 181 employees from the now closed Hugo Boss plant. In addition, the company will create 40 new jobs over the next three (3) years. The total project/investment will exceed \$8.3 million. The cost of this project is \$4,000,000; the County's participation is an Economic Development Loan for \$650,000 with a term of 7 years at an interest rate of 2.5%. In addition, 30% of the principal will be forgiven over the 7 year period.

B. Procurement:

- 1.) Loan

2.) The loan project will be subject to the following, as applicable and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its July 8, 2015 meeting.

C. Contractor and Project Information:

1. Keystone Tailored Manufacturing, LLC
4600 Tideman Road
Brooklyn, Ohio 44144
2. Principal Owner is Kenneth Ragland 51%

3. The location of the project is:
4600 Tideman Road
Brooklyn, Ohio 44144

Council District: 3 - Dan Brady

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of Cuyahoga County.

E. Funding:

1. Cuyahoga County Western Reserve Fund
2. The loan funds will be disbursed at the completion of the project.
3. The loan payments will be fully amortized over 7 years at an interest rate of 2.50% and 30% of the principal balance forgive over the 7year period.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose : To assist Keystone Tailored Manufacturing, LLC (the Company) in funding building improvements, purchase machinery/equipment, hardware and software required to operate the old Hugo Boss facility in Brooklyn, Ohio. Keystone has committed to retaining 181 employees from the now closed Hugo Boss plant. In addition, the company will create 40 new jobs over the next three (3) years. The total project/investment will exceed \$8.3 million.

The loan was considered by the Cuyahoga County Community Improvement Corporation on July 8, 2015. The Corporation recommends approval of the loan.

Explanation for late submittal:

N/A

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Explanation:

Other

Cuyahoga County Western Reserve Fund

Total Amount Requested:

\$650,000

ATTACHMENTS:

Click to download

- [Project Support Letter from City of Brooklyn](#)
- [Executive Summary](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2015-0151

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 - 1/31/2015 to extend the time period to 1/31/2017 and for additional funds in the amount not-to-exceed \$2,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
-------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County Executive/Department of Development recommends an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 – 1/31/2015 to extend the time period to 1/31/2017 and for additional funds in the amount not-to-exceed \$2,000,000.00; and

WHEREAS, the primary goal of this project is to continue to provide technical assistance services and microloans to small businesses in Cuyahoga County; and

WHEREAS, this project is funded 100% by the Cuyahoga County Western Reserve Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1300019-01 with Economic and Community Development Institute, Inc. for management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period 2/1/2013 – 1/31/2015 to extend the time period to 1/31/2017 and for additional funds in the amount not-to-exceed \$2,000,000.00.



3

Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Nathan Kelly
Type of Request:	Agreement/Amendment		
Request Prepared by:	Bob Flauto	Telephone No.:	(216)698-2898

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Development is submitting a second amendment to Contract No. CE 1300019 with Economic and Community Development Institute, Inc. for the management of the Cuyahoga County Microenterprise Revolving Loan Fund for the period February 1, 2013 to January 31, 2015; to extend the time period to January 31, 2017 and to add additional funds of \$2,000,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute necessary documents in connection with the contract.

2. The primary goal of this amendment is to allow the vendor to extend and expand the microlending program by adding additional time and funds to the contract to allow for additional microloans to small businesses.

B. Procurement

1. The procurement method for this project was a Justification for RFP Exemption. The total value of the RFP was \$2,000,000.00
2. The above procurement method was approved on November 24, 2014.

C. Contractor and Project Information:

1. The address of the vendor's headquarters office:
Economic and Community Development Institute, Inc.
1655 Old Leonard Avenue
Columbus, Ohio 43219
2. The chief executive officer for ECDI is Ms. Inna Kinney.

3a. The address of the vendor's Cleveland office:
 Economic and Community Development Institute, Inc.
 2800 Euclid Avenue, Suite 620
 Cleveland, Ohio 44115
 3b. Council District #7

D. Project Status:

1. The project is on a critical action path to continue providing technical assistance services and microloans to small businesses in Cuyahoga County. The contract period expired on January 31, 2015. This amendment will extend the contract period through January 31, 2017.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Exempt from Competitive Bid Requirements

Explanation for Increase/Decrease in \$ Amount for current request:

Loan funds and corresponding administrative service fees

Financial Information:

Funding source:

Other

Explanation:

Cuyahoga County Western Reserve Fund

Total Amount Requested:

\$2,000,000.00

ATTACHMENTS:

Click to download

- [ECDI Second Amendment Executed](#)
- [ECDI Original Agreement](#)
- [ECDI First Amendment](#)
- [ECDI W9](#)
- [ECDI Certificate of Good Standing](#)
- [ECDI Signature Authority](#)
- [ECDI Workers Comp Certificate](#)
- [Justification for RFP Exemption](#)
- [ECDI Evaluation](#)
- [ECDI Findings for Recovery Search](#)
- [EDCI contract cover](#)

History

Time

Who

Approval

Office of Procurement &

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Economic and Community Development Institute Inc.
Contract/Agreement No.: CE 1300019 Time Period: 2/1/2013 to 1/31/2015
Service Description: Management of the Cuyahoga County Microenterprise Revolving Loan Fund
Original Contract/Agreement Amount: \$550,000.00
Prior Amendment(s) Amount(s): 0
Performance Indicators: Providing access to capital and intensive financial counseling for microenterprise businesses and entrepreneurs unable to obtain traditional financing. Making microloans to qualified small businesses that can be capitalized with modest loans and can attain traditional financing within three to five years. The goal is to transform traditionally unbankable microenterprise businesses into bankable small businesses with positive cash flow.
Actual performance versus performance indicators (include statistics): To date, ECDI has lent \$207,925.00 in Community Development Block Grant Funds and \$248,575.00 in Western Reserve Funds.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: ECDI has done an excellent job in reaching out and assisting small businesses with the right financing. As expected with any new program, time was needed to implement this unique idea in the Cleveland area. The Department of Development looks forward to next year's services with ECDI as most of the learning curve has passed.

Department of Development
User Department

6/25/15
Date


s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	The Economic & Community Development Institute
Principal Owner's Name (The legal name of the owner(s) of the business):	Inna Kinney
Owner/Officer's Title:	Founder and CEO
Business Address:	1655 Old Leonard Avenue Columbus, OH 43219
Phone Number:	(664) 559-0115
Name of Person Completing Form:	Inna Kinney
Signature:	
Title:	Founder and CEO

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 

Date: 7/21/2015

Printed Name: Bob Flauto

IG Number: 12-4391

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0152

Sponsored by: County Executive Budish/Medical Examiner	A Resolution amending Resolution No. R2014-0102 dated 4/8/2014, which authorized the County Executive to accept, on behalf of the County, the donation of burial plots within Crown Hill Cemetery, Twinsburg, Ohio, from William Suhay, Jr. for the purpose of accommodating indigent burials, by changing the number of plots from four to eight and the approximate value from \$4,000.00 to \$8,000.00; authorizing the County Executive to execute all documents in connection with the transfer of said property and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Medical Examiner has submitted a request to amend Resolution No. R2014-0102 dated 4/8/2014, which authorized the County Executive to accept, on behalf of the County, the donation of burial plots within the Crown Hill Cemetery, Twinsburg, Ohio, from William Suhay, Jr. for the purpose of accommodating indigent burials, by changing the number of plots from four to eight and the approximate value from \$4,000.00 to \$8,000.00; and

WHEREAS, the County accepts the donation of burial plots for the public purpose of assisting with the burial of indigent persons within Cuyahoga county and to help alleviate some of the financial burden placed on various municipalities with regard to such burials; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2014-0102 dated 4/8/2014, which authorized the County Executive to accept, on behalf of the County, the donation of burial plots within the Crown Hill Cemetery, Twinsburg, Ohio, from William Suhay, Jr. for the purpose of accommodating

indigent burials, by changing the number of plots from four to eight and the approximate value from \$4,000.00 to \$8,000.00.

SECTION 2. That all other provisions of Resolution No. R2014-0102 dated 4/8/2014 shall remain unchanged.

SECTION 3. That the County Executive is authorized to execute all documents in connection with the transfer of said property and this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reason set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

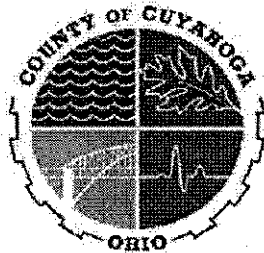
Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2015

Novus AGENDA



6

Item Details:

Agency/Dept. Name:	Agency/Dept. Head Name:
Type of Request:	
Request Prepared by:	Telephone No.
SUMMARY OF REQUESTED ACTION:	
To amend R2014-102 accepting donation of 8 burial plots at Crown Hill Cemetary in Twinsburg, OH in approximate value of \$8000 from William Suhay for purposes of indigent burials. Previous resolution said 4 plots.	
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):	
For the public purpose of assisting with the burial of indigent persons within Cuyahoga County. Anywhere between 60-90 bodies go unclaimed annually and the financial burden falls upon the municipalities of Cuyahoga County. The acceptance of this donation will help alleviate this financial burden.	
Explanation for late submittal:	

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Total Amount Requested:	
\$	

ATTACHMENTS:

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0153

Sponsored by: County Executive Budish/Medical Examiner	A Resolution authorizing the County Executive to accept, on behalf of the County, the donation of two burial plots within Whitehaven Memorial Park, Village of Mayfield, Ohio, from Society of St. Vincent de Paul valued at approximately \$2,000.00 for the purpose of accommodating indigent burials; authorizing the County Executive to execute all documents in connection with the transfer of said property and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Society of St. Vincent de Paul wishes to donate two (2) burial plots located within Whitehaven Memorial Park, Village of Mayfield, Ohio; and

WHEREAS, said burial plots are valued at approximately \$2,000.00; and

WHEREAS, in Cuyahoga County, each year between sixty to ninety deceased bodies go unclaimed and result in the responsibility of indigent burial to be borne by the municipalities; and

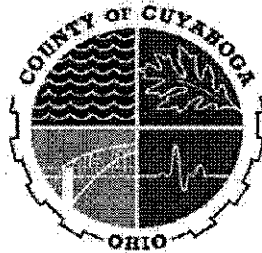
WHEREAS, the County desires to accept this donation for the public purpose of assisting with the burial of indigent persons within Cuyahoga County, and help to alleviate some of the financial burden placed on the various municipalities with regard to such burials; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by the County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Executive is hereby authorized to accept, on behalf of the County, the donation of two burial plots within Whitehaven Memorial Park, Village of Mayfield, Ohio, from Society of St. Vincent de Paul valued at approximately \$2,000.00 for the purpose of accommodating indigent burials.

Novus AGENDA



7

Item Details:

Agency/Dept. Name:	County Coroner	Agency/Dept. Head Name:	Dr. Thomas P. Gilson
Type of Request:			
Request Prepared by:	Hugh B. Shannon	Telephone No.	443-7173
SUMMARY OF REQUESTED ACTION:			
Recommending to accept a donation in the approximate value in the amount of \$2,000 from Mr. Joseph Ptak for 2 burial plots at Whitehaven Cemetery in the Mayfield, Ohio.			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
For the public purpose of assisting with the burial of indigent persons within Cuyahoga County. Anywhere between 60-90 bodies go unclaimed annually and the financial burden falls upon the municipalities of Cuyahoga County. The acceptance of this donation will help alleviate this financial burden.			
Explanation for late submittal:			

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Total Amount Requested:	
\$	

ATTACHMENTS:

Click to download

Deed

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0137

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution declaring that public convenience and welfare requires resurfacing of Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights; total estimated project cost \$1,200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.
-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,200,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) 50% or \$600,000.00 from the County's Road and Bridge Fund; and (b) 50% or \$600,000.00 from the City of Middleburg Heights; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights, Council District 4; and

WHEREAS, the anticipated start date for construction of this project is 2017; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of Fowles Road from the West Corporation Line to Pearl Road in the City of Middleburg Heights.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to execute any and all documents consistent with this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: July 28, 2015

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0131

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 6/30/2015 - 3/31/2018, and declaring the necessity that this Resolution become immediately effective.
----------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, pursuant to Ohio Revised Code Chapter 3381, the former Cuyahoga County Board of Commissioners created a regional arts and culture district; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of 5 members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Armond Budish has nominated Charna Sherman to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 6/30/2015 – 3/31/2018; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 6/30/2015 – 3/31/2018.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC019

July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0132

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 6/30/2015 - 6/29/2018, and declaring the necessity that this Resolution become immediately effective.
----------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the goal of the Cuyahoga Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and

WHEREAS, the Membership and Outreach committee of the Cuyahoga Regional HIV Health Services Planning Council recommend the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

WHEREAS, the Regional HIV Health Services Planning Council is a 40 member body serving staggered terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive Armond Budish has nominated the following individuals to serve on the Cuyahoga Regional HIV Services Planning Council for the term 6/30/2015 – 6/29/2018:

- 1) Appointments:
 - a) Brenda Glass
 - b) Desi Johnson
 - c) Jason McMinn
 - d) Myron Bennett
 - e) Kristina Knight

- f) Tina Marbury
- g) Nolan White

2) Reappointments:

- a) Clinton Droster
- b) Darryl Fore
- c) Michael Foreman
- d) Tammie Jones
- e) Ricky Allen Lanza
- f) Chris Ritter; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the appointment or reappointment of the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for the term 6/30/2015 – 6/29/2018:

1) Appointments:

- a) Brenda Glass
- b) Desi Johnson
- c) Jason McMinn
- d) Myron Bennett
- e) Kristina Knight
- f) Tina Marbury
- g) Nolan White

2) Reappointments:

- a) Clinton Droster
- b) Darryl Fore
- c) Michael Foreman
- d) Tammie Jones
- e) Ricky Allen Lanza
- f) Chris Ritter

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC019

July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0133

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 340.02 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for the planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive has nominated the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms:

- a) David Biegel for the term 7/1/2015 - 6/30/2019;
- b) Elsie Caraballo for the term 7/1/2015 - 6/30/2019;
- c) J. Robert Fowler for an unexpired term ending 6/30/2016;

- d) Mary Warr for an unexpired term ending 6/30/2016;
- e) J. Richard Romaniuk for an unexpired term ending 6/30/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms:

- a) David Biegel for the term 7/1/2015 - 6/30/2019;
- b) Elsie Caraballo for the term 7/1/2015 - 6/30/2019;
- c) J. Robert Fowler for an unexpired term ending 6/30/2016;
- d) Mary Warr for an unexpired term ending 6/30/2016; and
- e) J. Richard Romaniuk for an unexpired term ending 6/30/2017.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at eight (8) members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC019

July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0134

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of Lee Fisher to serve on the Group Plan Commission Board of Directors for the term 8/11/2015 - 8/10/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Group Plan Commission is a non-profit corporation formed with the purpose to transform the Mall area of downtown Cleveland; and

WHEREAS, the Group Plan Commission is comprised of eleven (11) members. Four members are appointed by Cuyahoga County, four are appointed by the City of Cleveland, and one is appointed by the Greater Cleveland Partnership, one is appointed by MMPI (or its successor), and one is appointed by the Richard E. Jacobs Group, Inc.; and

WHEREAS, members of the Group Plan Commission shall be appointed to serve a two-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive Armond Budish has nominated Lee Fisher to serve on the Group Plan Commission Board of Directors for the term 8/11/2015 – 8/10/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0135

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

WHEREAS, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive Armond Budish has nominated the following individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms:

1. Appointment:
 - a) Dr. Vincent Holland to fill a vacancy in an unexpired term ending 12/31/2016;

2. Reappointments:

- a) William M. Denihan for an unexpired term ending 12/31/2016;
- b) Alfonso P. Sanchez for an unexpired term ending 12/31/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment or reappointment of the following individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms:

1. Appointment:

- a) Dr. Vincent Holland to fill a vacancy in an unexpired term ending 12/31/2016;

2. Reappointments:

- a) William M. Denihan for an unexpired term ending 12/31/2016; and
- b) Alfonso P. Sanchez for an unexpired term ending 12/31/2017.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC019

July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0136

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing a contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$759,000.00 for middle distillates for various County facilities for the period 8/1/2015 - 7/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended a contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$759,000.00 for middle distillates for various County facilities for the period 8/1/2015 – 7/31/2016; and

WHEREAS, the primary goal of the project is to provide unleaded and diesel fuel for use by the County’s fleet of vehicles and equipment; and

WHEREAS, this project is funded as follows: (a) \$194,000.00 from County Road and Bridge Fund; (b) \$478,000.00 from Sanitary Sewer Fund; (c) \$77,000.00 from Airport Operating Fund; and (d) \$10,000.00 from Internal Service Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$759,000.00 for middle distillates for various County facilities for the period 8/1/2015 – 7/31/2016.

SECTION 2. That the County Executive is authorized to execute the contract and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0138

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmembers Greenspan, Miller and Conwell</p>	<p>A Resolution declaring that public convenience and welfare requires emergency repair of Mastick Road Culvert No. 4A in the City of Fairview Park; total estimated project cost \$500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires emergency repair of Mastick Road Culvert No. 4A in the City of Fairview Park; and

WHEREAS, the anticipated project cost for the emergency repair is \$500,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) 80% or \$ 400,000.00 with the County Road and Bridge Fund; and (b) 20% or \$100,000.00 from the City of Fairview Park; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Mastick Road Culvert No. 4A in the City of Fairview Park, Council District 1; and

WHEREAS, the anticipated start date for construction of this project is July 2015; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

Clerk of Council

Date

First Reading/Referred to Committee: July 14, 2015

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 22, 2015

Journal CC019

July 28, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0140

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE1100151-02 with OhioGuidestone for community-based treatment center management services for the period 1/1/2011 - 6/30/2015, to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$1,153,828.80; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1100151-02 with OhioGuidestone for community-based treatment center management services for the period 1/1/2011 – 6/30/2015, to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$1,153,828.80; and

WHEREAS, the primary goal is to provide a community-based treatment center for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services; and

WHEREAS, this project is funded with 100% State grant funds (RECLAIM Ohio); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1100151-02 with OhioGuidestone for community-based treatment center management services for the period 1/1/2011 – 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$1,153,828.80.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0141

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Master Contract No. CE1500026-01-16 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the total amount not-to-exceed from \$1,400,000.00 to \$3,571,147.73, to authorize funding decreases and/or increases with various previously approved providers, to terminate Contract No. CE1500026-09 with The House of Emmanuel, Inc., effective 6/2/2015, and to make awards on RQ32933 to additional providers for the period 6/9/2015 - 1/31/2017; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court has recommended an amendment to Master Contract No. CE1500026-01-16 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the total amount not-to-exceed from \$1,400,000.00 to \$3,571,147.73, to authorize funding decreases and/or increases with various previously approved providers, to terminate Contract No. CE1500026-09 with The House of Emmanuel, Inc., effective 6/2/2015, and to make awards on RQ32933 to additional providers for the period 6/9/2015 - 1/31/2017; and

WHEREAS, funding decreases and/or increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$120,000.00.
- b) Beech Brook in the amount of \$65,000.00.
- c) Bellfaire Jewish Children's Bureau in the amount of \$70,000.00.
- d) Carrington Youth Academy in the amount of \$0.00.
- e) Community Specialists Corporation dba The Academy in the amount of \$0.00.
- f) Cornell Abraxas Group, Inc. in the amount of \$350,000.00.
- g) George Junior Republic in Pennsylvania in the amount of \$80,000.00.

- h) Keystone Richland Center, LLC dba Foundations for Living in the amount of \$175,000.00.
- i) Muskegon River Youth Home, Inc. in the amount of \$230,000.00.
- j) New Directions, Inc. in the amount of \$20,000.00.
- k) OhioGuidestone in the amount of \$41,147.73.
- l) Rite of Passage, Inc. in the amount of \$0.00.
- m) Summit School, Inc. dba Summit Academy in the amount of \$325,000.00.
- n) The Glen Mills Schools in the amount of \$450,000.00.
- o) The Village Network in the amount of \$110,000.00; and

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended awards on RQ32933 to additional providers for the period 6/9/2015 – 1/31/2017 for the following approximate amounts reasonably anticipated to be:

- a) Safe House Ministries, Inc. in the amount of \$2,500.00.
- b) The Cleveland Christian Home, Incorporated in the amount of \$130,000.00.
- c) Tri-State Youth Authority, Inc. in the amount of \$2,500.00; and

WHEREAS, Contract No. CE1500026-09 with The House of Emmanuel, Inc. is terminated, effective 6/9/2015; and

WHEREAS, the primary goal of this project is to implement a comprehensive program to provide a wide range of services to the Juvenile Court’s delinquent youth population in a series of residential programs. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs; and

WHEREAS, this project is funded 100% by the Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Master Contract No. CE1500026-01-16 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the total amount not-to-exceed from \$1,400,000.00 to \$3,571,147.73.

SECTION 2. That funding decreases and/or increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$120,000.00.
- b) Beech Brook in the amount of \$65,000.00.
- c) Bellfaire Jewish Children’s Bureau in the amount of \$70,000.00.
- d) Carrington Youth Academy in the amount of \$0.00.
- e) Community Specialists Corporation dba The Academy in the amount of \$0.00.
- f) Cornell Abraxas Group, Inc. in the amount of \$350,000.00.
- g) George Junior Republic in Pennsylvania in the amount of \$80,000.00.
- h) Keystone Richland Center, LLC dba Foundations for Living in the amount of \$175,000.00.
- i) Muskegon River Youth Home, Inc. in the amount of \$230,000.00.
- j) New Directions, Inc. in the amount of \$20,000.00.
- k) OhioGuidestone in the amount of \$41,147.73.
- l) Rite of Passage, Inc. in the amount of \$0.00.
- m) Summit School, Inc. dba Summit Academy in the amount of \$325,000.00.
- n) The Glen Mills Schools in the amount of \$450,000.00.
- o) The Village Network in the amount of \$110,000.00; and

SECTION 3. That awards on RQ32933 to additional providers for the period 6/9/2015 – 1/31/2017 for the following approximate amounts reasonably anticipated to be are as follows:

- a) Safe House Ministries, Inc. in the amount of \$2,500.00.
- b) The Cleveland Christian Home, Incorporated in the amount of \$130,000.00.
- c) Tri-State Youth Authority, Inc. in the amount of \$2,500.00; and

SECTION 4. That Contract No. CE1500026-09 with The House of Emmanuel, Inc. is terminated, effective 6/9/2015.

SECTION 5. That the County Executive is authorized to execute the amendment and any and all documents required in connection with said amendment and this Resolution.

SECTION 6. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0143

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 12/31/2015 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga Executive/Department of Health and Human Services/Division of Children and Family Services has recommended amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 12/31/2015 and for additional funds as follows:

- i) No. CE1200167-01 with Catholic Charities Corporation dba St. Martin de Porres Family Center in the amount not-to-exceed \$165,419.20.
- ii) No. CE1200168-01 with The East End Neighborhood House Association in the amount not-to-exceed \$175,745.08.
- iii) No. CE1200169-01 with University Settlement, Incorporated in the amount not-to-exceed \$178,943.45.
- iv) No. CE1200170-01 with West Side Community House in the amount not-to-exceed \$246,357.62.
- v) No. CE1200171-01 with Applewood Centers, Inc. in the amount not-to-exceed \$42,740.72.
- vi) No. CE1200172-01 with Beech Brook in the amount not-to-exceed \$311,570.81.
- vii) No. CE1200173-01 with Catholic Charities Corporation dba Parmadale in the amount not-to-exceed \$413,211.51.
- viii) No. CE1200343-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$41,937.38.

WHEREAS, the primary goals of the project are improved family and youth functioning, reduced recidivism in Child Welfare, reduced recidivism in Juvenile Justice, and increased effectiveness and efficiency of service delivery; and

WHEREAS, the funding for this project is 100% from the Health and Human Services Levy.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 12/31/2015 and for additional funds as follows:

- i) No. CE1200167-01 with Catholic Charities Corporation dba St. Martin de Porres Family Center in the amount not-to-exceed \$165,419.20.
- ii) No. CE1200168-01 with The East End Neighborhood House Association in the amount not-to-exceed \$175,745.08.
- iii) No. CE1200169-01 with University Settlement, Incorporated in the amount not-to-exceed \$178,943.45.
- iv) No. CE1200170-01 with West Side Community House in the amount not-to-exceed \$246,357.62.
- v) No. CE1200171-01 with Applewood Centers, Inc. in the amount not-to-exceed \$42,740.72.
- vi) No. CE1200172-01 with Beech Brook in the amount not-to-exceed \$311,570.81.
- vii) No. CE1200173-01 with Catholic Charities Corporation dba Parmadale in the amount not-to-exceed \$413,211.51.
- viii) No. CE1200343-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$41,937.38.

SECTION 2. The County Executive is authorized to execute the amendments and any and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

