



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, FEBRUARY 1, 2016
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 21, 2016 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2016-0032: A Resolution approving the appropriation of funds for Year 2016 based on the Statement of Appropriation Status dated 12/31/2015, and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**
- 7. OTHER PUBLIC COMMENT**
- 8. ADJOURNMENT**

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*

**** Finance & Budgeting Committee Mission Statement: To provide the County Council with objective fiscal and public policy analysis, recommendations and oversight of the County's financial resources and operations and to improve efficiencies and ensure accountability through effective allocation of resources for the benefit of all constituents of Cuyahoga County.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

THURSDAY, JANUARY 21, 2016

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

3:00 PM

1. CALL TO ORDER

Chairman Greenspan called the meeting to order at 3:15 p.m.

2. ROLL CALL

Mr. Greenspan asked Assistant Deputy Clerk Culek to call the roll. Committee members Greenspan, Miller, Hairston and Brown were in attendance and a quorum was determined. Committee member Schron entered the meeting shortly after the roll call was taken. Committee members Jones and Gallagher were absent from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE DECEMBER 14, 2015 MEETING

A motion was made by Mr. Hairston, seconded by Mr. Miller and approved by unanimous vote approve the minutes of the December 14, 2015 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2016-0017: A Resolution making an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Kathy Goepfert, Director of Special Projects, addressed the Committee regarding Resolution No. R2016-0017. Discussion ensued.

Committee members asked questions of Ms. Goepfert pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Hairston, Resolution No. R2016-0017 was considered and approved by unanimous vote to be referred the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2016-0018: A Resolution making an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Lenora Lockett, Director of the Office of Procurement and Diversity, and Ms. Cheryl Kinzig, Senior Contract Coordinator, addressed the Committee regarding Resolution No. R2016-0018. Discussion ensued.

Committee members asked questions of Ms. Lockett and Ms. Kinzig pertaining to the item, which they answered accordingly.

On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2016-0018 was considered and approved by unanimous vote to be referred Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss, Chairman Greenspan adjourned the meeting at 3:24 p.m. without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0032

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution approving the appropriation of funds for Year 2016 based on the Statement of Appropriation Status dated 12/31/2015, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/Office of Budget and Management, recommends the appropriation of funds for Year 2016 based on the attached Statement of Appropriation Status dated 12/31/2015 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds; and,

WHEREAS, pursuant to R.C. 5705.38, each year the County must appropriate funds for each of its non-trust and agency accounts; and,

WHEREAS, the County appropriates the full amount of a grant or capital project when it is first identified; and,

WHEREAS, the free balance (the unexpended and unencumbered appropriation) is then appropriated each following year until the grant or capital project is completed; and,

WHEREAS, encumbrances for capital projects, grant funds and all other funds must also be appropriated and these encumbrances represent payments in process or contract in place at the end of the year that span more than one (1) calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves the appropriation of funds for Year 2016 based on the attached Statement of Appropriation Status dated 12/31/2015 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the

Preencumbrances and Encumbrances from 2015 to 2016
Report 11 Year End 2015

Report 11
 As of 12/31/2015

<u>CONTROL TYPE</u>	<u>PREENCUMBRANCES</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>	<u>Free Balances</u>
				<u>Carryforward</u>
01	2,335,718.81	16,662,275.85	18,997,994.66	
02	18,693,184.04	57,425,893.52	76,119,077.56	
03	7,117,640.12	66,092,633.31	73,210,273.43	
	TOTAL ENCUM & PRENCUMB FOR NONGRANTS & NONPROJECTS		168,327,345.65	
08	623,000.00	31,561,308.84	32,184,308.84	67,364,893.71
09	0.00	9,124,795.87	9,124,795.87	24,483,454.96
10	0.00	1,486,843.29	1,486,843.29	26,828,863.41
11	0.00	14,345.00	14,345.00	846,963.57
12	0.00	30,732,042.95	30,732,042.95	110,255,617.24
16	17,214.98	8,610,348.05	8,627,563.03	58,780,728.53
17	0.00	612,309.99	612,309.99	10,040,507.99
18	0.00	9,386,809.29	9,386,809.29	11,842,172.07
20	0.00	4,853,968.06	4,853,968.06	18,065,686.15
TOTAL	28,786,757.95	236,563,574.02	265,350,331.97	Total free balances
				<u>328,508,887.63</u>
	TOTAL PRENCUM & ENCUM FOR GRANTS & PROJECTS		97,022,986.32	
	TOTAL PRENCUMBRANCES & ENCUMBRANCES		<u>265,350,331.97</u>	