



MINUTES

**CUYAHOGA COUNTY CAPITAL IMPROVEMENTS & FACILITIES AD HOC COMMITTEE
WEDNESDAY, MAY 16, 2012
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM**

1. CALL TO ORDER

The meeting was called to order by Council President and Chairwoman Connally at 11:02 a.m.

2. ROLL CALL

Assistant Deputy Clerk Thurman called the roll. Committee members Gallagher, Brady and Connally were in attendance and a quorum was determined. Councilmembers Jones, Miller and Germana were also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES

- a) April 3, 2012

A motion was made by Mr. Gallagher, seconded by Mr. Brady and approved by unanimous vote to approve the minutes from the April 3, 2012 meeting.

5. PRESENTATIONS

- a) Timeline – Bonnie Teeuwen/Nichole English, Department of Public Works

Ms. Connally thanked Ms. Bonnie Teeuwen, Director of Public Works, for escorting them on a tour of various County properties.

Ms. Teeuwen then addressed the Committee regarding the RFP process for selecting a program manager for the acquisition and disposition of County properties and presented a proposed timeline for completing the project. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

b) County Consultant – Ryan Jeffers, First Vice President, CBRE

Mr. Ryan Jeffers, First Vice President, and Mr. Chandler Converse, Sr. Vice President, CBRE, addressed the Committee by providing an overview of CBRE and a summary of the project proposal. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Jeffers and Mr. Chandler pertaining to the item, which they answered accordingly.

6. COUNCIL NEXT STEPS

Mr. Trevor McAleer, Legislative Budget Advisor, announced that the last County properties tour is scheduled for Friday, June 1, 2012 at 10:30 a.m.

Ms. Connally then announced that the next Ad Hoc Committee Meeting will tentatively be held on Tuesday, June 12, 2012.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. OTHER PUBLIC COMMENT

No public comments were given.

9. ADJOURNMENT

With no further business to discuss, Council President and Chairwoman Connally adjourned the meeting at 12:00 p.m., without objection.