



MINUTES

**CUYAHOGA COUNTY JUSTICE AFFAIRS COMMITTEE MEETING
FRIDAY, AUGUST 5, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:30 AM**

1. CALL TO ORDER

The meeting was called to order by Chairwoman at 11:40 am.

2. ROLL CALL

The Clerk called the roll. Committee Members Simon and Jones were in attendance and a quorum was determined. Ms. Connally was absent from the meeting.

3. APPROVAL OF MINUTES FROM THE JULY 15, 2011 MEETING

A motion was made by Mr. Jones, Jr., seconded by Ms. Simon and approved by unanimous vote to approve the minutes of the July 15, 2011 meeting.

4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment.

5. MATTERS REFERRED TO COMMITTEE

- a) O2011-0033: An Ordinance establishing the procedures for authorization of settlement of litigation by or against the County or any of its officers, employees, departments, offices, agencies, boards, commissions, or other authorities; and declaring the necessity that this Ordinance become immediately effective.

Majeed Makhoulf, Director of Law, addressed the Committee regarding this item and a proposed substitute ordinance was introduced. Discussion ensued.

A motion was made by Chairwoman Simon and seconded by Mr. Jones and approved by unanimous vote to accept the substitute version of O2001-0033.

On a motion by Chairwoman Simon with a second by Mr. Jones, Ordinance No. O2011-0033 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

- b) Presentation by Mr. Keith Hurley, Chief Deputy of the Cuyahoga County Clerk of Courts, regarding records retention.

Mr. Keith Hurley, Chief Deputy of the Cuyahoga County Clerk of Courts and Mr. Jim Ciesla, Records Manager Clerk of Courts addressed the Committee regarding records retention. Discussion ensued.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

There was no other public comment.

8. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Simon and second by Ms. Connally, meeting was adjourned at 12:12 pm without objection.