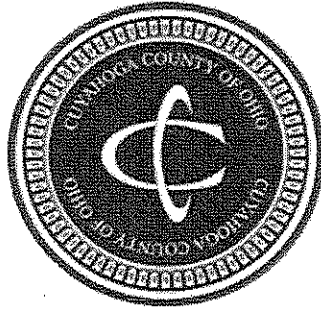


AGENDA
CUYAHOGA COUNTY JUSTICE AFFAIRS COMMITTEE MEETING
FRIDAY, AUGUST 26, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:30 AM

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES FROM THE AUGUST 5, 2011 MEETING
4. PUBLIC COMMENT RELATED TO THE AGENDA
5. MATTERS REFERRED TO COMMITTEE
 - a) O2011-0037: An Ordinance establishing the Department of Public Safety and Justice Services and amending Ordinance No. O2011-0027 to remove the Animal Shelter from the Department of Public Works and place it in the Department of Public Safety and Justice Services, and declaring the necessity that this Ordinance become immediately effective.
6. MISCELLANEOUS BUSINESS
7. OTHER PUBLIC COMMENT
8. ADJOURNMENT

In accordance with Ordinance No. O2011-0020, complimentary parking for the public will be available **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



MINUTES

CUYAHOGA COUNTY JUSTICE AFFAIRS COMMITTEE MEETING
FRIDAY, AUGUST 5, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:30 AM

1. CALL TO ORDER

The meeting was called to order by Chairwoman at 11:40 am.

2. ROLL CALL

The Clerk called the roll. Committee Members Simon and Jones were in attendance and a quorum was determined. Ms. Connally was absent from the meeting.

3. APPROVAL OF MINUTES FROM THE JULY 15, 2011 MEETING

A motion was made by Mr. Jones, Jr., seconded by Ms. Simon and approved by unanimous vote to approve the minutes of the July 15, 2011 meeting.

4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment.

5. MATTERS REFERRED TO COMMITTEE

- a) O2011-0033: An Ordinance establishing the procedures for authorization of settlement of litigation by or against the County or any of its officers, employees, departments, offices, agencies, boards, commissions, or other authorities; and declaring the necessity that this Ordinance become immediately effective.

Majeed Makhoulf, Director of Law, addressed the Committee regarding this item and a proposed substitute ordinance was introduced. Discussion ensued.

A motion was made by Chairwoman Simon and seconded by Mr. Jones and approved by unanimous vote to accept the substitute version of O2001-0033.

On a motion by Chairwoman Simon with a second by Mr. Jones, Ordinance No. O2011-0033 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

- b) Presentation by Mr. Keith Hurley, Chief Deputy of the Cuyahoga County Clerk of Courts, regarding records retention.

Mr. Keith Hurley, Chief Deputy of the Cuyahoga County Clerk of Courts and Mr. Jim Ciesla, Records Manager Clerk of Courts addressed the Committee regarding records retention. Discussion ensued.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

There was no other public comment.

8. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Simon and second by Ms. Connally, meeting was adjourned at 12:12 pm without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0037

Sponsored by: County Executive Edward FitzGerald	An Ordinance establishing the Department of Public Safety and Justice Services and amending Ordinance No. O2011-0027 to remove the Animal Shelter from the Department of Public Works and placing it in the Department of Public Safety and Justice Services; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Charter Section 3.09, subsection 2, gives Cuyahoga County Council the authority “[t]o establish departments, and divisions and sections within departments, under the supervision of the County Executive, and such boards, agencies, commissions, and authorities, in addition to or as part of those provided for in this Charter, as the Council determines to be necessary for the efficient administration of the County;” and,

WHEREAS, currently the offices of Witness/Victim, Office of Mediation, Cuyahoga Emergency Communications System, Office of Emergency Management, Public Safety Grants and Training, Public Safety Administration, and Cuyahoga Regional Information Systems are housed under the Department of Justice Affairs; and,

WHEREAS, the Department of Justice Affairs is not specifically delineated in the Charter of Cuyahoga County, yet such department existed under the prior form of government; and,

WHEREAS, the Cuyahoga County Animal Shelter is currently housed in the Department of Public Works; and,

WHEREAS, the Council determines that the Cuyahoga County Animal Shelter promotes public safety by the provision of humane dog control; and,

WHEREAS, this Council’s purpose and intent in formally establishing the Department of Public Safety and Justice Services is to recognize the continued existence of the Department of Justice Affairs and to house all current Justice Affairs offices and the Cuyahoga County Animal Shelter within the Department of Public Safety and Justice Services in order to more efficiently and effectively provide for a safer community, ensuring justice, support and recovery for all citizens; and,

WHEREAS, the Council has determined that the creation of a Department of Public Safety and Justice Services is necessary for the efficient administration of the County; and,

WHEREAS, this Council determines that it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Department.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Department of Public Safety and Justice Services is hereby officially established, and it shall be its own appointing authority pursuant to Section 9.04 of the Cuyahoga County Charter.

SECTION 2. The duties, functions, and employees of the former Department of Justice Affairs, which has historically operated as its own department, and the Cuyahoga County Animal Shelter, which is currently housed in the Department of Public Works, are hereby incorporated into the herein established Department of Public Safety and Justice Services. The Department of Public Safety and Justice Services shall contain the following divisions: (a) Public Safety & Justice Services Administration, (b) Public Safety Grants, (c) Information Technology, (d) Office of Emergency Management, (e) Animal Services, (f) Witness/Victim, and (g) Mediation. The Department shall also contain the following sections: (a) Cuyahoga Regional Information System and (b) Cuyahoga Emergency Communications System. The specific goals, duties, and activities of the Department of Public Safety and Justice Services and its divisions shall be further determined by the County Executive who shall employ and supervise a Director and such number of deputies, assistants, and employees as shall be reasonably necessary in carrying out the duties of the new Department of Public Safety and Justice Services. Nothing in this Ordinance is intended to limit the ability of the County Executive and the Director of the Department of Public Safety and Justice Services to abolish positions for the purpose of enhancing the efficiency of operations or for any other reason permitted by general law.

SECTION 3. Section 1, subsection 2 of Ordinance No. O2011-0027, adopted July 12, 2011, is hereby amended as follows to remove the Animal Shelter out of the Department of Public Works (additions are bolded, deletions are stricken out):

The duties and functions of the former Department of Central Services shall be incorporated into the Department of Public Works unless otherwise provided for in a future ordinance. The Department of Public Works shall contain the following divisions and sections: (a) Finance and Planning Division, containing a Finance and Planning Section, (b) Maintenance Division, **and** (c) County Engineer Division, containing a Design Section and a Construction Section. ~~and (d) Animal Shelter Division.~~

SECTION 4. The Department of Public Safety and Justice Services shall submit a proposed operating budget to Council for approval at such time as the County Executive is able to create a schedule of estimated revenues and proposed expenditures for the Department of Public Safety and Justice Services.

SECTION 5. It is necessary that this Ordinance become immediately effective in order that critical services being provided by Cuyahoga County can continue without interruption, and to continue the usual daily operation of the County. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall be come immediately effective upon the signature of the County Executive.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: August 9, 2011
Committee(s) Assigned: Justice Affairs and Public Safety

Journal _____
_____, 2011