



## **MINUTES**

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE**

**MEETING**

**THURSDAY, AUGUST 23, 2012**

**CUYAHOGA COUNTY JUSTICE CENTER**

**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**

**10:00 AM**

**1. CALL TO ORDER**

**The meeting was called to order by Chairwoman Conwell at 10:02 a.m.**

**2. ROLL CALL**

**Ms. Conwell asked Deputy Clerk Barnhill to call the roll. Committee members Conwell and Gallagher were in attendance and a quorum was determined. Committee member Rogers entered the meeting shortly after the roll call was taken.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**No public comments were given.**

**4. APPROVAL OF MINUTES FROM THE JULY 12, 2012 MEETING**

**A motion was made by Mr. Gallagher, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the July 12, 2012 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) M2012-0022: A Motion confirming the County Executive's appointment of Jennifer Scofield to serve on the Cuyahoga County Natural Resource Assistance Council, and declaring the necessity that this Motion become immediately effective.

**Mr. Jim Boyle, Special Assistant to County Executive FitzGerald, addressed the Committee regarding Motion No. M2012-0022. Discussion ensued.**

**Committee members asked questions of Mr. Boyle pertaining to the item, which he answered accordingly.**

**In lieu of her attendance, Ms. Jennifer Scofield submitted a written statement which was distributed to Committee members.**

**On a motion by Mr. Gallagher with a second by Mr. Rogers, Motion No. M2012-0022 was considered and approved by unanimous vote to be referred to the full Council agenda for consideration with a recommendation for passage under second reading suspension of rules.**

- b) M2012-0023: A Motion confirming the County Executive's appointment of Harry Graham, Ph.D to serve on the Cuyahoga Community College Board of Trustees, and declaring the necessity that this Motion become immediately effective.

**Mr. Boyle addressed the Committee regarding Motion No. M2012-0023. Discussion ensued.**

**Committee members asked questions of Mr. Boyle pertaining to the item, which he answered accordingly.**

**Dr. Harry Graham addressed the Committee regarding his nomination to serve on the Cuyahoga Community College Board of Trustees. Discussion ensued.**

**Committee members asked questions of Dr. Graham pertaining to his experience, expertise and qualifications for the position, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Gallagher, Motion No. M2012-0023 was considered and approved by unanimous vote to be referred to the full Council agenda for consideration with a recommendation for passage under second reading suspension of rules.**

- c) R2012-0148: A Resolution authorizing an agreement with Village of Highland Hills for participation in the Cuyahoga County Benefits Regionalization Program for the period 7/1/2012 - 12/31/2013, and authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution.

**Ms. Lisa Durkin, Deputy Director of Human Resources addressed the Committee regarding Resolution No. R2012-0148. Discussion ensued.**

**Committee members asked questions of Ms. Durkin pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Gallagher with a second by Mr. Rogers, Resolution No. R2012-0148 was considered and approved by unanimous vote to be referred to the full Council agenda for consideration with a recommendation for passage under second reading suspension of rules.**

- d) O2012-0023: An Ordinance providing for adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective.

**No legislative action was taken on Ordinance No. O2012-0023 at this time.**

- e) O2012-0024: An Ordinance providing for adoption of various changes to the Cuyahoga County Non-Bargaining Salary Schedules; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Albert Bouchahine, Personnel Manager, addressed the Committee regarding Ordinance No. O2012-0024. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**No legislative action was taken on Ordinance No. O2012-0024 at this time.**

- f) O2012-0025: An Ordinance amending Ordinance No. O2011-0028, which adopted the Cuyahoga County Human Resources Personnel Policies and Procedures Manual, to amend Section 6.12 to mandate the use of direct deposit for paying employees' compensation, effective 8/14/2012; and declaring the necessity that this Ordinance becomes immediately effective.

**Ms. Durkin, addressed the Committee regarding Ordinance No. O2012-0025. Discussion ensued.**

**Committee members asked questions of Ms. Durkin pertaining to the item, which she answered accordingly.**

**No legislative action was taken on Ordinance No. O2012-0025 at this time.**

## **6. MISCELLANEOUS BUSINESS**

**Ms. Conwell reported that the next meeting will be held on Thursday, September 20<sup>th</sup>.**

7. OTHER PUBLIC COMMENT

**No public comments were given.**

8. ADJOURNMENT

**With no further business to discuss, the meeting was adjourned by Chairwoman Conwell at 11:01 a.m., without objection.**