



MINUTES
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE
MEETING
WEDNESDAY, MARCH 6, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM

1. CALL TO ORDER

Chairman Jones called the meeting to order at 11:12 a.m.

2. ROLL CALL

Mr. Jones asked Assistant Deputy Clerk Carter to call the roll. Committee members Jones, Conwell and Miller were in attendance and a quorum was determined. Committee member Simon entered the meeting shortly after the roll call was taken. Committee member Germana was absent from the meeting.

A motion was made by Mr. Jones, seconded by Mr. Miller and approved by unanimous vote to excuse Mr. Germana from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 20, 2013 MEETING

A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the February 20, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2013-0036: A Resolution declaring that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights; total estimated construction cost \$780,000.00;

finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Ms. Bonnie Teeuwen, Director of the Department of Public Works, addressed the Committee regarding Resolution No. R2013-0036. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2013-0036 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2013-0037: A Resolution making an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,076,508.92 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen and Ms. Lenora Lockett, Director of the Office of Procurement & Diversity, addressed the Committee regarding Resolution No. R2013-0037. Discussion ensued.

Committee members asked questions of Ms. Teeuwen and Ms. Lockett pertaining to the item, which they answered accordingly.

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0037 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Committee members Jones and Conwell requested to have their names added as additional sponsors to Resolution No. R2013-0037.

- c) R2013-0040: A Resolution making an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public

Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Lockett and Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0040. Discussion ensued.

Committee members asked questions of Ms. Lockett and Ms. Teeuwen pertaining to the item, which they answered accordingly.

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0040 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2013-0041: A Resolution making an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Lockett and Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0041. Discussion ensued.

Committee members asked questions of Ms. Lockett and Ms. Teeuwen pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Mr. Jones, Resolution No. R2013-0041 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) O2013-0009: An Ordinance establishing the Cuyahoga Countywide Preventive Maintenance Program, and declaring the necessity that this Ordinance become immediately effective.

Ms. Teeuwen addressed the Committee regarding Ordinance No. O2013-0009. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

A motion was made by Mr. Jones, seconded by Mr. Miller and approved by unanimous vote to amend Ordinance No. O2013-0009 by inserting "*Participating municipalities shall reimburse the County for all the services provided under the Countywide Preventive Maintenance Program*" in Section 2.

On a motion by Mr. Miller with a second by Ms. Simon, Ordinance No. O2013-0009 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

- a) Overview of sanitary and facility projects-Bonnie Teeuwen, Director of Public Works

Ms. Teeuwen and Ms. Nichole English, Transportation Planning Engineer, provided the Committee with an overview of sanitary and facility projects handled by the Department of Public Works from 2011-2013. Discussion ensued.

Committee members asked questions of Ms. Teeuwen and Ms. English pertaining to the item, which they answered accordingly.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Jones with a second by Mr. Miller, the meeting was adjourned at 12:24 p.m., without objection.