



**AGENDA**  
**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING**  
**MONDAY, FEBRUARY 3, 2014**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**1:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 23, 2014 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2014-0015: A Resolution approving the appropriation of funds for Year 2014 based on the Statement of Appropriation Status dated 12/31/2013, and declaring the necessity that this Resolution become immediately effective:
    - 1) Free balances for grants and capital projects;
    - 2) Encumbrances for grants and capital projects; and
    - 3) Encumbrances for all other funds.
- 6. MISCELLANEOUS BUSINESS**
  - a) Conceptual presentation of financial policies legislation scheduled for introduction at the February 11, 2014 Council Meeting
- 7. OTHER PUBLIC COMMENT**

## 8. ADJOURNMENT

\*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



## **MINUTES**

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING  
THURSDAY, JANUARY 23, 2014  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
12:30 PM**

**1. CALL TO ORDER**

**Chairman Miller called the meeting to order at 12:33 p.m.**

**2. ROLL CALL**

**Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Gallagher, Greenspan, Schron and Brady were in attendance and a quorum was determined. Committee member Jones entered the meeting shortly after the roll call was taken. Committee member Connally was absent from the meeting.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**No public comments were given.**

**4. APPROVAL OF MINUTES FROM THE JANUARY 13, 2014 MEETING**

**A motion was made by Mr. Schron, seconded by Mr. Greenspan and approved by unanimous vote to approve the minutes of the January 13, 2014 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) R2014-0006: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2013-

0227; and declaring the necessity that this Resolution become immediately effective.

**Mr. Chris Murray, Sr. Budget Management Analyst, addressed the Committee regarding Resolution No. R2014-0006. Discussion ensued.**

**Committee members asked questions of Mr. Murray pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2014-0006 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2014-0015: A Resolution approving the appropriation of funds for Year 2014 based on the Statement of Appropriation Status dated 12/31/2013, and declaring the necessity that this Resolution become immediately effective:
  - 1) Free balances for grants and capital projects;
  - 2) Encumbrances for grants and capital projects; and
  - 3) Encumbrances for all other funds.

**No legislative action was taken on Resolution No. R2014-0015 at this time.**

#### 6. MISCELLANEOUS BUSINESS

- a) Discussion regarding late distribution of tax bills

**Mr. Mark Parks, Interim Fiscal Officer, and Mr. Sean Gebbie, Vice President of Midwest Direct, provided the Committee with an overview of the tax billing process including the legislation and timeline for distributing bills and early mailing procedures. Discussion ensued.**

**Committee members asked questions of Mr. Parks and Mr. Gebbie pertaining to the items, which they answered accordingly.**

#### 7. OTHER PUBLIC COMMENT

**No public comments were given.**

#### 8. ADJOURNMENT

**With no further business to discuss and on a motion by Mr. Brady with a second by Mr. Jones, the meeting was adjourned at 1:44 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2014-0015

Sponsored by: <b>County Executive FitzGerald/Fiscal Officer/Office of Budget &amp; Management</b>	<b>A Resolution</b> approving the appropriation of funds for Year 2014 based on the Statement of Appropriation Status dated 12/31/2013, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/Office of Budget & Management, recommends the appropriation of funds for Year 2014 based on the attached Statement of Appropriation Status dated 12/31/2013 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds; and,

WHEREAS, pursuant to R.C. 5705.38, each year the County must appropriate funds for each of its non-trust and agency accounts; and,

WHEREAS, the County appropriates the full amount of a grant or capital project when it is first identified; and,

WHEREAS, the free balance (the unexpended and unencumbered appropriation) is then appropriated each following year until the grant or capital project is completed; and,

WHEREAS, encumbrances for capital projects, grant funds and all other funds must also be appropriated and these encumbrances represent payments in process or contract in place at the end of the year that span more than one (1) calendar year; and,

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby approves the appropriation of funds for Year 2014 based on the attached Statement of Appropriation Status dated 12/31/2013 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: January 14, 2014  
Committee(s) Assigned: Finance & Budgeting

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