



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, FEBRUARY 6, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 23, 2017 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2017-0015: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
- 6. DISCUSSION**
 - a) Report on and discussion of 2016 Year End Actuals
- 7. MISCELLANEOUS BUSINESS**
- 8. OTHER PUBLIC COMMENT**

9. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, JANUARY 23, 2017

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:04 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Culek to call the roll. Committee members Miller, Jones, Hairston, Gallagher, Schron and Brown were in attendance and a quorum was determined. Committee member Simon was absent from the meeting. Councilmember Baker was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE DECEMBER 5, 2016 MEETING

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the December 5, 2016 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) None

No matters were referred to Committee.

6. DISCUSSION

- a) Planning work session for 2017 issues facing the Finance & Budgeting Committee.

Mr. Miller addressed the Committee regarding upcoming issues facing the Finance & Budgeting Committee including: balancing the 2018-2019 biennial budget, preparations for the biennial budget process, federal and state budget actions impacting the county's budget, committee lobbying efforts at the Statehouse, Casino Revenue Fund spending, the 2016 year end actuals and 2017 first quarter update, the Q renovations, MetroHealth campus renovations, plans for the Justice Center and the schedule of events at upcoming Finance & Budgeting Committee meetings. Discussion ensued.

Ms. Maggie Keenan, Director of the Office of Budget and Management; Mr. Trevor McAleer, Legislative Budget Advisor; and Mr. Dennis Kennedy, Fiscal Officer, addressed the Committee regarding these upcoming issues. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Keenan, Mr. McAleer and Mr. Kennedy pertaining to the items, which they answered accordingly.

Mr. Eddy Kraus, Director of Regional Collaboration, and Mr. Michael Dever, Director of the Department of Public Works, addressed the Committee regarding future plans for the Justice Center. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Kraus and Mr. Dever pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. OTHER PUBLIC COMMENT

No public comments were given.

9. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Hairston with a second by Ms. Brown, the meeting was adjourned at 2:29 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0015

Sponsored by: County Executive Budish/Fiscal Officer	A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer has recommended a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; and

WHEREAS, the purpose of this project is provide maintenance and support services on the Manatron Visual Property Tax System and Sigma CAMA Software System and to properly maintain the County's infrastructure; and

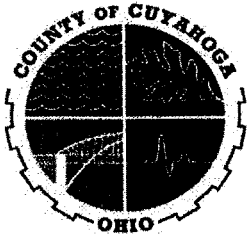
WHEREAS, this project is funded 100% with the Real Estate Assessment Fund;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Manatron, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Manatron, Inc. is a wholly-owned subsidiary of Manatron Intermediate Holdings, Inc.
Owner/Officer's Title:	
Business Address:	510 East Milham Avenue, Portage, MI 49002
Phone Number:	269.388.2633
Name of Person Completing Form:	Matthew Henry
Signature:	
Title:	Lead Contract Administrator

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:

Date: 12/13/16

Printed Name: KATHY GOEPFERT

IG Number: 12-4335

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Manatron, Inc.

Contract/Agreement No.: CE1500050 Time Period: 01/01/2015 – 12/31/2016

Service Description: Maintenance on the MVP tax software and the Sigma Cama System

Original Contract/Agreement Amount: \$1,016,573.00

Prior Amendment(s) Amount(s): Contract cover changes only

Performance Indicators: Resolution of issues, solutions to any problem in either production or testing

**Actual performance versus performance indicators (include statistics):
The County has been able to complete the statutory assessment and collection through the use of the MVP and Sigma Cama products.**

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Manatron is the sole source provider of this software and resolves any problems in a timely manner.

User Department

Date