



## **MINUTES**

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY  
COMMITTEE MEETING  
TUESDAY, MARCH 20, 2018  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM**

**1. CALL TO ORDER**

**Chairwoman Brown called the meeting to order at 10:05 a.m.**

**2. ROLL CALL**

**Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Jones, Miller and Conwell were in attendance and a quorum was determined. Councilmembers Baker, Tuma, Schron and Brady were also in attendance.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**There were no public comments given.**

**4. APPROVAL OF MINUTES FROM THE MARCH 6, 2018 MEETING**

**A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the March 6, 2018 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) R2018-0052: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2018-0052. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Bouchaine pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2018-0052 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2018-0054: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for various terms, and declaring the necessity that this Resolution become immediately effective:
  - i. Councilmember Dale Miller for an unexpired term ending 6/24/2019.
  - ii. Robin Martin for an unexpired term ending 5/25/2018.
  - iii. Robin Martin for the term 5/26/2018 - 5/25/2020.

**Cuyahoga County Councilmember Dale Miller addressed the Committee regarding his nomination to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Miller pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**Ms. Robin Martin addressed the Committee regarding her nomination to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Martin pertaining to her experience, expertise and qualifications, which she answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Jones, Resolution No. R2018-0054 was considered and approved by majority vote to be referred to the full Council**

**agenda with a recommendation for passage under second reading suspension of the rules, with Mr. Miller recusing himself from the vote.**

- c) R2018-0055: A Resolution confirming the County Executive's appointment of Kenneth Surratt to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2018, and declaring the necessity that this Resolution become immediately effective.

**Ms. Lisa Rocco, Director of Operations with the Fiscal Office, addressed the Committee regarding Resolution No. R2018-0055. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Rocco pertaining to the item, which she answered accordingly.**

**Mr. Kenneth Surratt addressed the Committee regarding his nomination to serve on the Cuyahoga County Tax Incentive Review Council. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Surratt pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2018-0055 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) O2018-0001: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees, and declaring the necessity that this Ordinance become immediately effective.

**[ Clerk's Note: This item was taken out of order and considered after item No. (5)(e).]**

**Ms. Brown introduced a proposed substitute to Ordinance No. O2018-0001. Discussion ensued.**

**Mr. Michael King, Special Counsel; and Mr. Trevor McAleer, Legislative Budget Advisor, addressed the Committee regarding Ordinance No. O2018-0001. Discussion ensued.**

**Committee members and Councilmembers asked questions of Messrs. King and McAleer pertaining to the item, which they answered accordingly.**

**A motion was made by Ms. Brown, seconded by Mr. Gallagher and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Ms. Brown with a second by Mr. Gallagher, Ordinance No. O2018-0004 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.**

- e) O2018-0004: An Ordinance amending Sections 303.02, 303.03 and 303.05 of the Cuyahoga County Code to update the Civil Service Code of Cuyahoga County; and declaring the necessity that this Ordinance become immediately effective.

**[ Clerk’s Note: This item was considered before item No. (5)(d).]**

**Ms. Rebecca Kopcienski, Director of the Personnel Review Commission, addressed the Committee regarding Ordinance No. O2018-0004. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Kopcienski pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Jones with a second by Ms. Conwell, Ordinance No. O2018-0004 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. OTHER PUBLIC COMMENT**

**There were no public comments were given.**

#### **8. ADJOURNMENT**

**With no further business to discuss, Chairwoman Brown adjourned the meeting at 11:52 a.m., without objection.**