



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, NOVEMBER 19, 2018

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Jones, Tuma, Gallagher, Schron and Brown were in attendance and a quorum was determined. Committee member Simon entered the meeting after the roll call was taken. Councilmember Baker was also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 5, 2018 MEETING

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the November 5, 2018 meeting.

5. DISCUSSION

a) Review of 3RD Quarter Financial Report

Ms. Margaret Keenan, Director of the Office of Budget and Management; and Mr. Brian Witt, Budget Management Analyst, addressed the Committee regarding the 2018 3rd Quarter Financial Report. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Keenan and Mr. Witt pertaining to the item, which they answered accordingly.

6. MATTERS REFERRED TO COMMITTEE

- a) R2018-0234: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Debbie Davtovich, Web & Applications Administrator, addressed the Committee regarding Resolution No. R2018-0234. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Davtovich pertaining to the item, which she answered accordingly.

On a motion by Mr. Schron with a second by Ms. Brown, Resolution No. R2018-0234 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) R2018-0235: A Resolution authorizing amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

1. Nos. CE1400155-01 and CE1400156-01 in the total amount not-to-exceed \$250,000.00 for Corporate Credit Card Program services for duty-related travel.
2. Nos. CE1400157-01 and CE1500263-01 in the total amount not-to-exceed \$129,300.00 for Procurement Card Program services.
3. No. CE1500283-01 in the amount not-to-exceed \$230,000.00 for Commercial Fleet Card Program services.

Mr. W. Christopher Murray II, Treasurer, addressed the Committee regarding Resolution No. R2018-0235. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Murray pertaining to the item, which he answered accordingly.

On a motion by Mr. Schron with a second by Ms. Brown, Resolution No. R2018-0235 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:33 p.m., without objection.