



MINUTES

**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, FEBRUARY 6, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairman Tuma called the meeting to order at 10:03 a.m.

2. ROLL CALL

Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Schron and Baker were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 16, 2019 MEETING

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the January 16, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2019-0030: A Resolution making an award on RQ42083 to Advanced Server Management Group, Inc. in the amount not-to-exceed \$1,121,800.00 for print management operations for the period 1/1/2019 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and

this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Chambers, Finance and Operations Administrator; and Mr. Michael Young, Chief Technology Officer, addressed the Committee regarding Resolution No. R2019-0030. Discussion ensued.

Committee members asked questions of Messrs. Chambers and Young pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0030 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0031: A Resolution making an award on RQ42355 to Joshen Paper and Packaging, Inc. in the amount not-to-exceed \$705,000.00 for janitorial cleaning supplies for the period 3/1/2019 - 2/28/2022; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Chambers addressed the Committee regarding Resolution No. R2019-0031. Discussion ensued.

Committee members asked questions of Mr. Chambers pertaining to the item, which he answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0031 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2019-0032: A Resolution authorizing a contract with RPF Properties, LLC in the amount not-to-exceed \$570,116.92 for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau, located at 22121 Rockside Road, Bedford, for the period 2/1/2019 - 4/30/2024; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2019-0032. Discussion ensued.

Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2019-0032 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2019-0033: A Resolution authorizing a Purchase and Sale Agreement with McGregor PACE in the amount of \$2,500,000.00 for property located at 14800 Private Drive, East Cleveland, Permanent Parcel Nos. 673-26-018, 673-27-006, 673-27-049 and 673-27-050; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Myers; Ms. Kelly Petty, Superintendent and CEO of the Cuyahoga County Board of Developmental Disabilities; Mr. Damon Taseff, Principal for Allegro Real Estate Brokers & Advisors; and Ms. Nichole English, Transportation Planning Engineer, addressed the Committee regarding Resolution No. R2019-0033. Discussion ensued.

Committee members asked questions of Mr. Myers, Ms. Petty, Mr. Taseff and Ms. English pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0033 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) R2019-0034: A Resolution authorizing the appropriation of real property for reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.

Mr. Tuma introduced a proposed substitute to Resolution No. R2019-0034. Discussion ensued.

Ms. English addressed the Committee regarding Resolution No. R2019-0034. Discussion ensued.

Committee members asked questions of Ms. English pertaining to the item, which she answered accordingly.

A motion was then made by Mr. Tuma, seconded by Mr. Schron and approved by unanimous vote to accept the proposed substitute.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2019-0034 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Schron, the meeting was adjourned at 11:20 a.m., without objection.