



## MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, SEPTEMBER 16, 2019

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

1:00 PM

1. CALL TO ORDER

**Chairman Miller called the meeting to order at 1:02 p.m.**

2. ROLL CALL

**Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Gallagher and Baker were in attendance and a quorum was determined. Committee member Brown entered the meeting after the roll call was taken. Committee members Simon and Schron were absent from the meeting.**

3. PUBLIC COMMENT

**There were no public comments given.**

4. APPROVAL OF MINUTES FROM THE JULY 29, 2019 MEETING

**A motion was made by Mr. Tuma, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the July 29, 2019 meeting.**

5. MATTERS REFERRED TO COMMITTEE

**[ Clerk's Note: Item No. (6)(b) was taken out of order and considered before item (5)(a).]**

- a) R2019-0175: A Resolution authorizing an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for maintenance for a cloud-based comprehensive case management system for the period 8/4/2014 - 7/31/2019 to extend the time period to 7/31/2024 and for additional funds in the amount not-to-exceed \$1,013,100.00;

authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Mathew Bender, Development Administrator with the Information Technology Department, addressed the Committee regarding Resolution No. R2019-0175. Discussion ensued.**

**Committee members asked questions of Mr. Bender pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Baker with a second by Mr. Tuma, Resolution No. R2019-0175 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2019-0205: A Resolution making an award on RQ45204 to Hylant Group, Inc. in the amount not-to-exceed \$3,511,038.00 for insurance brokerage and risk management services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Jonathan McGory, Assistant Law Director; Mr. Nicholas Milanich, Vice President of Client Services with Hylant; and Mr. Todd Schreck, Senior Vice President of Risk Management with Hylant, addressed the Committee regarding Resolution No. R2019-0205. Discussion ensued.**

**Committee members asked questions of Messrs. McGory, Milanich and Schreck pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Baker, Resolution No. R2019-0205 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

## 6. DISCUSSION

- a) Review of Enterprise Resource Planning (ERP) system

**Mr. Jack Rhyne, Enterprise Resource Planning (ERP) System Project Manager for Infor; and Ms. Margaret Keenan, Director of the Office of Budget and Management addressed the Committee regarding the ERP system and provided updates and information on the accomplishments, challenges, staff vacancies, change order summary, completion schedule and ERP program financing. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Rhyne and Ms. Keenan pertaining to the item, which they answered accordingly.**

b) 2020 Tax Rates

**Ms. Keenan addressed the Committee regarding the approval of the 2020 tax rates. Discussion ensued.**

**Committee members asked questions of Ms. Keenan pertaining to the item, which she answered accordingly.**

7. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

8. ADJOURNMENT

**With no further business to discuss and on a motion by Ms. Baker with a second by Mr. Tuma, the meeting was adjourned at 2:19 p.m., without objection.**