



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 12, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) October 21, 2019 Committee of the Whole Meeting (See Page 17)
 - b) October 22, 2019 Committee of the Whole Meeting (See Page 21)
 - c) October 22, 2019 Regular Meeting (See Page 23)
 - d) October 28, 2019 Committee of the Whole Meeting (See Page 40)
 - e) October 29, 2019 Committee of the Whole Meeting (See Page 43)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING**
 - 1) R2019-0244: A Resolution approving The MetroHealth System Year 2020 Budget, in accordance with Ohio Revised Code

Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2020/2021 Biennial Operating Budget and Capital Improvements Program for 2020; and declaring the necessity that this Resolution become immediately effective. (See Page 47)

Sponsors: Council President Brady on behalf of The MetroHealth System

b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0245: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2020, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. (See Page 53)

Sponsors: Councilmember Tuma on behalf of The MetroHealth System

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2019-0234: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 57)

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2019-0011: An Ordinance enacting Chapter 725 of the Cuyahoga County Code to establish an Opioid Mitigation Fund for the purpose of collecting and expending all funds received as part of any action related to the matter of In Re: National

Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and declaring the necessity that this Ordinance become immediately effective. (See Page 99)

Sponsors: Councilmembers Schron, Brady, Baker, Miller, Simon and Conwell

Committee Assignment and Chair: Finance & Budgeting – Miller

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2019-0191: A Resolution approving a proposed settlement in the matter of Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. (See Page 102)

Sponsor: County Executive Budish/Department of Law

- 2) R2019-0246: A Resolution authorizing a proposed settlement between the Counties of Cuyahoga, Ohio and Summit, Ohio and Teva Pharmaceutical Industries Ltd. in the total amount of \$20,000,000.00 in cash and \$25,000,000.00 in product in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective. (See Page 105)

Sponsor: County Executive Budish

- 3) R2019-0247: A Resolution authorizing a proposed settlement between the Counties of Cuyahoga, Ohio and Summit, Ohio and AmerisourceBergen, Cardinal Health, and McKesson in the total amount of \$215,000,000.00 in the matter of In Re:

National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective. (See Page 108)

Sponsor: County Executive Budish

- 4) R2019-0248: A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 111)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 5) R2019-0249: A Resolution authorizing revenue generating agreements with various County Coroners, in the total amount not-to-exceed \$1,628,400.00, for autopsy and scientific testing services for the period 7/1/2019 - 12/31/2022; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 124)

- i) Ashland
- ii) Ashtabula
- iii) Geauga
- iv) Harrison
- v) Huron
- vi) Mahoning
- vii) Medina
- viii) Stark
- ix) Trumbull
- x) Tuscarawas

Sponsor: County Executive Budish/Medical Examiner

- 6) R2019-0250: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's

Benevolent Association representing approximately 18 employees in the classifications of Call-taker and Emergency Dispatcher at the Department of Public Safety and Justice Services/Cuyahoga Emergency Communications System for the period 4/1/2019 - 3/31/2022; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 128)

Sponsor: County Executive Budish/Departments of Law and Public Safety and Justice Services

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0251: A Resolution confirming the extension of the County Executive's appointment of Interim Cuyahoga County Sheriff David G. Schilling, Jr. for the term ending 12/31/2020, and declaring the necessity that this Resolution become immediately effective. (See Page 131)

Sponsor: County Executive Budish

- 2) R2019-0252: A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective. (See Page 134)

Sponsors: County Executive Budish and Councilmembers Brady, Miller and Conwell

- 3) R2019-0253: A Resolution determining to proceed with submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of

Section 5705.192 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective. (See Page 137)

Sponsors: County Executive Budish and Councilmembers Brady, Miller and Conwell

- 4) R2019-0254: A Resolution authorizing a Community Development and Economic Development Business Growth and Attraction Loan in the amount not-to-exceed \$900,000.00 to Rochling Glastic Composites LP for the benefit of a company expansion project to be located at 4321 Glenridge Road in the City of South Euclid; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 141)

Sponsor: County Executive Budish/Department of Development

- 5) R2019-0255: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to ARC Impact Program, LLC for the benefit of leveraging equity and debt investments with positive social impact; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 157)

Sponsor: County Executive Budish/Department of Development

- 6) R2019-0256: A Resolution authorizing a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. in the amount not-to-exceed \$84,396.00 for lease of space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 1/1/2020 - 12/31/2022; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 162)

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities

7) R2019-0257: A Resolution authorizing amendments to agreements and contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 168)

i) Agreements:

- a) No. AG1700112-01 with Cuyahoga County District Board of Health for the Prevent Premature Fatherhood Program for additional funds in the amount not-to-exceed \$70,000.00.
- b) No. AG1700113-01 with The MetroHealth System for the Boot Camp for New Dads Program for additional funds in the amount not-to-exceed \$44,000.00.

ii) Contracts:

- a) No. CE1700341-01 with Career Development and Placement Strategies, Inc. for the Rising Above Program for additional funds in the amount not-to-exceed \$100,000.00.
- b) No. CE1700342-01 with The Children's Museum of Cleveland for the Dad's Count Program for additional funds in the amount not-to-exceed \$30,000.00.
- c) No. CE1700343-01 with The Centers for Families and Children for the Families and Fathers Together Program for additional funds in the amount not-to-exceed \$83,000.00.
- d) No. CE1700344-01 with JDC Advertising for a Public Awareness Campaign for

additional funds in the amount not-to-exceed \$70,000.00.

- e) No. CE1700345-01 with Domestic Violence and Child Advocacy Center for the Supervised Visitation Program for additional funds in the amount not-to-exceed \$123,000.00.
- f) No. CE1700346-01 with University Settlement, Incorporated for the Healthy Fathering Program for additional funds in the amount not-to-exceed \$52,000.00.
- g) No. CE1700347-01 with Murtis Taylor Human Services System for the Strong Fathers Program for additional funds in the amount not-to-exceed \$60,000.00.
- h) No. CE1700348-01 with Passages Connecting Fathers and Sons Inc. for the Jobs for Dads Program for additional funds in the amount not-to-exceed \$100,000.00.
- i) No. CE1700349-01 with Towards Employment, Incorporated for the Network 4 Success Fatherhood Program for additional funds in the amount not-to-exceed \$491,238.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 8) R2019-0258: A Resolution authorizing an amendment to a Master Contract, which includes Nos. AG1800149-01 - AG1800150-01 and CE1800376-01 - CE1800379-01, with various providers for the Supplemental Nutrition Assistance Program (SNAP) to Skills Program for the period 8/6/2018 - 9/30/2019 to extend the time period to 9/30/2020, to change the scope of services, effective 10/1/2019, to add various new providers, effective 10/1/2019, and for additional funds in the total amount not-to-exceed \$724,893.00; authorizing the County Executive to execute the amendment and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 233)

- i) Previously approved providers:
 - a) Cleveland Center for Arts and Technology dba NewBridge Cleveland
 - b) Cuyahoga Community College District
 - c) Cuyahoga County Public Library
 - d) The Centers for Families and Children – El Barrio
 - e) Towards Employment, Incorporated
 - f) Youth Opportunities Unlimited, Inc.

ii) Adding new providers:

- a) Lutheran Metropolitan Ministry
- b) Spanish American Committee
- c) West Side Catholic Center

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 9) R2019-0259: A Resolution authorizing an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the period 1/1/2018 - 12/31/2019 to extend the period to 12/31/2020 and for additional funds in the amount not-to-exceed \$1,391,325.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 245)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 10) R2019-0260: A Resolution authorizing a contract with The Salvation Army in the amount not-to-exceed \$538,941.00 for the PASS Rapid Re-Housing Program for Single Adults in connection with FY2018 Continuum of Care Homeless Assistance Grant Competition for the period 10/1/2019 - 9/30/2020; authorizing the County Executive to execute the contract and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 253)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2019-0237: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 - 11/30/2023, and declaring the necessity that this Resolution become immediately effective: (See Page 261)

- i) Deborah A. Abbott
- ii) Kieth A. Peppers

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2019-0239: A Resolution authorizing the County Executive to accept dedication of land for a portion of Warrensville Center Road, in connection with Permanent Parcel No. 736-28-059, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective. (See Page 263)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2019-0240: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$200,700.00 to Ohio Water Development Authority to finance a portion of the Egbert Road Force Main Project in the Village of Walton Hills for the period 2/1/2019 - 12/31/2019; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other

documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 267)

Sponsor: County Executive Budish/Department of Public Works/Division of Finance and Planning

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2019-0225: A Resolution confirming the County Executive’s appointment of Megan L. Van Voorhis to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2020, and declaring the necessity that this Resolution become immediately effective. (See Page 270)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2019-0238: A Resolution authorizing a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$1,395,016.20 for preventative HVAC and fire alarm/security system maintenance services at various County buildings for the period 10/1/2019 - 9/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 272)

Sponsors: County Executive Budish/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2019-0241: A Resolution authorizing the appropriation of real property for replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for

public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective. (See Page 275)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2019-0242: A Resolution authorizing an amendment to Contract No. CE1400358-02 with Gemalto Cogent, Inc. fka 3M Cogent, Inc. for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 7/1/2014 - 6/30/2019 to extend the time period to 12/31/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$929,218.85; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 279)

Sponsor: County Executive Budish/Office of the Medical Examiner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 5) R2019-0243: A Resolution making an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 282)

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

e) **CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION**

- 1) R2019-0226: A Resolution making awards on various requisitions to various providers, in the total amount not-to-exceed \$2,400,000.00, for various supplies for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 284)
 - i) on RQ44442 to Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$380,000.00 for road and bridge concrete supplies.
 - ii) on RQ44443 to The Chas. E. Phipps Co. in the approximate amount reasonably anticipated to be \$60,000.00 for bridge joint supplies.
 - iii) on RQ44464 for sanitary sewer repair supplies:
 - a) to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$60,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$360,000.00.
 - iv) on RQ44465 for sanitary sewer construction supplies:
 - a) to EJ USA, Inc. in the approximate amount reasonably anticipated to be \$400,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$420,000.00.
 - v) on RQ44466 for sanitary sewer inspection and cleaning supplies:

- a) to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$10,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$10,000.00.
 - c) to The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$160,000.00.
- vi) on RQ44467 each in the approximate amount reasonably anticipated to be \$140,000.00 for sanitary stock tools and supplies:
- a) to Lakeside Supply Company.
 - b) to Trumbull Industries, Inc.
- vii) on RQ44468 to Hach Company dba ELE International, OTT Hydrmet, Environmental Test Systems, Seabird Coastal, Sigma, Marsh in the approximate amount reasonably anticipated to be \$260,000.00 for sanitary sewer monitoring supplies.

Sponsor: County Executive Budish/Department of Public Works

- 2) R2019-0229: A Resolution authorizing various revenue generating agreements with various providers for lease of space at various Adult Activities Centers for the period 1/1/2020 - 12/31/2022; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 288)

- i) SAW, Inc.:
 - a) in the amount not-to-exceed \$339,196.00 at the Beachwood Adult Activities Center, located at 23750 Mercantile Road, Beachwood.

- b) in the amount not-to-exceed \$331,812.00 at the East Cleveland Adult Activities Center, located at 13231 Euclid Avenue, East Cleveland.
- c) in the amount not-to-exceed \$285,844.00 at the Euclid Adult Activities Center, located at 1490 East 191st Street, Euclid.
- d) in the amount not-to-exceed \$267,280.00 at the Maple Heights Adult Activities Center, located at 14775 Broadway Avenue, Maple Heights.
- e) in the amount not-to-exceed \$329,264.00 at the Parma Adult Activities Center, located at 12660 Plaza Drive, Parma.
- f) in the amount not-to-exceed \$270,556.00 at the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River.

ii) Vocational Guidance Services:

- a) in the amount not-to-exceed \$428,935.00 at the Brooklyn Adult Activities Center, located at 10991 Memphis Avenue, Brooklyn.
- b) in the amount not-to-exceed \$327,626.00 at the Southwest Adult Activities Center, located at 4720 Hinckley Industrial Parkway, Cleveland.

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities

- 3) R2019-0232: A Resolution making an award on RQ45672 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,210,750.00 for adult guardianship services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to

execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 292)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING (BUDGET): MONDAY, NOVEMBER 18, 2019
1:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING (BUDGET
– IF NECESSARY): MONDAY, NOVEMBER 25, 2019
1:00 PM / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, NOVEMBER 26, 2019
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
MONDAY, OCTOBER 21, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

1. CALL TO ORDER

Councilmember Miller, Chair of the Finance & Budgeting Committee, called the meeting to order at 1:10 p.m.

2. ROLL CALL

Chair Miller asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Brown, Stephens, Baker, Miller, Tuma, Gallagher, Schron and Brady were in attendance and a quorum was determined. Councilmembers Simon and Jones entered the meeting after the roll call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. MATTER REFERRED TO COMMITTEE / DISCUSSION:

- a) R2019-0224: A Resolution adopting the 2020/2021 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

- 1) General Government and Supportive Services:

- a. Department of Information Technology (including Enterprise Resource Planning System) – Andy Molls

Mr. Andy Molls, Deputy Chief Technology Officer, addressed Council regarding budget requests for the Department of Information Technology, including the Enterprise Resource Planning System. Discussion ensued.

Councilmembers asked questions of Mr. Molls; Ms. Maggie Keenan, Director of the Office of Budget and Management; Ms. Jeanelle Greene, Business Services Manager; and Mr. Douglas Dykes, Chief Talent Officer for the Department of Human Resources, pertaining to the item, which they answered accordingly.

- b. Office of the Fiscal Officer – TBD

Mr. Michael Chambers, Interim Fiscal Officer, addressed Council regarding budget requests for the Office of the Fiscal Officer. Discussion ensued.

Councilmembers asked questions of Mr. Chambers pertaining to the item, which he answered accordingly.

- c. Office of the County Treasurer – Christopher Murray

Mr. Christopher Murray, County Treasurer, addressed Council regarding budget requests for the Office of the County Treasurer. Discussion ensued.

Councilmembers asked questions of Mr. Murray pertaining to the item, which he answered accordingly.

- d. Office of Innovation and Performance – Catherine Tkachyk

Ms. Catherine Tkachyk, Chief Innovation and Performance Officer, addressed Council regarding budget requests for the Office of Innovation and Performance. Discussion ensued.

Councilmembers asked questions of Ms. Tkachyk pertaining to the item, which she answered accordingly.

- e. Department of Human Resources (including benefits) – Douglas Dykes

After a brief recess, Mr. Douglas Dykes, Chief Talent Officer, introduced Mr. Patrick Smock, Director of Human Resources, and Ms. Holly Woods, Director of HR Benefits and Compensation, who then addressed Council regarding budget requests for the Department of Human Resources, including benefits. Discussion ensued.

Councilmembers asked questions of Mr. Dykes, Mr. Smock and Ms. Woods pertaining to the item, which they answered accordingly.

- f. Personnel Review Commission – Rebecca Kopcienski

Ms. Rebecca Kopcienski, Director of the Personnel Review Commission, addressed Council regarding budget requests for the Personnel Review Commission. Discussion ensued.

Councilmembers asked questions of Ms. Kopcienski pertaining to the item, which she answered accordingly.

- g. Department of Communications – Eliza Wing

Ms. Eliza Wing, Chief Communications Officer, addressed Council regarding budget requests for the Department of Communications. Discussion ensued.

Councilmembers asked questions of Ms. Wing pertaining to the item, which she answered accordingly.

- h. Cuyahoga County Board of Elections – Anthony Perlatti

Mr. Anthony Perlatti, Director of the Cuyahoga County Board of Elections, addressed Council regarding budget requests for the Board of Elections. Discussion ensued.

Councilmembers asked questions of Mr. Perlatti pertaining to the item, which he answered accordingly.

- i. Department of Internal Auditing – Rose Karam

Ms. Rose Karam, Interim Director of Internal Auditing, addressed Council regarding budget requests for the Department of Internal Auditing. Discussion ensued.

Councilmembers asked questions of Ms. Karam pertaining to the item, which she answered accordingly.

- j. Agency of the Inspector General – Mark Griffin

Mr. Mark Griffin, Inspector General, addressed Council regarding budget requests for the Agency of the Inspector General. Discussion ensued.

Councilmembers asked questions of Mr. Griffin pertaining to the item, which he answered accordingly.

- k. Department of Public Works – Michael Dever

Mr. Mark Stanton, Chief Public Defender, addressed Council regarding a budget request for additional office space for his staff and clients, which is under the purview of the Department of Public Works.

Mr. Michael Dever, Director of the Department of Public Works, addressed Council regarding the request by Mr. Stanton and budget requests for the Department of Public Works. Discussion ensued.

Councilmembers asked questions of Messrs. Stanton and Dever pertaining to the item, which they answered accordingly.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Chair Miller adjourned the meeting at 5:09 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 22, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:02 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Miller, Tuma, Gallagher, Conwell, Jones and Brady were in attendance and a quorum was determined.

[Clerk's note: Councilmembers Simon, Baker, Brown, Stephens and Schron entered the meeting after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

4. DISCUSSION / EXECUTIVE SESSION:

a) Collective bargaining matters, including:

- i) a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing three separate bargaining units including:
approximately 165 employees in various classifications at the Office of the Fiscal Officer, approximately 10 employees in various classifications at the Cuyahoga County Board of Revision and approximately 30 employees in various classifications at the Office of the County Treasurer for the period 1/1/2019 - 12/31/2021.

- b) Personnel matters, including:
 - i) the appointment of a public employee.
 - ii) the employment of a public employee.

A motion was made by Mr. Gallagher, seconded by Mr. Tuma and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing collective bargaining matters and personnel matters, including the appointment of a public employee and the employment of a public employee and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 4:04 p.m. The following Councilmembers were present: Miller, Tuma, Gallagher, Conwell, Jones and Brady. Councilmembers Simon, Baker, Brown, Stephens and Schron were present after Executive Session convened. The following additional attendees were present: Acting Director of Law Nora Hurley, Assistant Law Director Todd Ellsworth, Assistant Law Director Sarah Nemastil, Assistant Law Director Amy Marquit Renwald, County Executive Chief of Staff William Mason, Chief Talent Officer Douglas Dykes, Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor McAleer, Special Counsel Brendan Doyle and Research and Policy Analyst James Boyle.

At 5:14 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:17 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 22, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:18 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Stephens, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

The following individuals addressed Council regarding a pending employee lawsuit against the County:

- a) Ms. Sharon Hawthorne**
- b) Ms. Tracy Morris**

Ms. Loh addressed Council regarding the Rocket Mortgage FieldHouse concerning various issues for persons with disabilities.

6. APPROVAL OF MINUTES

- a) October 7, 2019 Committee of the Whole Meeting
- b) October 8, 2019 Committee of the Whole Meeting
- c) October 8, 2019 Regular Meeting
- d) October 15, 2019 Committee of the Whole Meeting
- e) October 17, 2019 Committee of the Whole Meeting

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the October 7, 2019; October 8, 2019; October 15, 2019; and October 17, 2019 Committee of the Whole meetings and the October 8, 2019 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Brady.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish gave an update on the opioid litigation and associated settlements.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2019-0233.

- 1) R2019-0233: A Resolution appointing Monica Houston, upon her taking the oath of office, to serve as Director of Internal Auditing of Cuyahoga County for an unexpired term ending 6/30/2020; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Council President Brady on behalf of County Audit Committee

On a motion by Mr. Brady with a second by Ms. Brown, Resolution No. R2019-0233 was considered and adopted by unanimous vote.

b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0234: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Brady referred Resolution No. R2019-0234 to the Human Resources, Appointments & Equity Committee.

c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2019-0212: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0212 was considered and adopted by unanimous vote.

d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2019-0011: An Ordinance enacting Chapter 725 of the Cuyahoga County Code to establish an Opioid Mitigation Fund for the purpose of collecting and expending all funds received as part of any action related to the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Schron, Brady, Baker, Miller, Simon and Conwell

Council President Brady referred Ordinance No. O2019-0011 to the Finance & Budgeting Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2019-0235 and R2019-0236.

- 1) R2019-0235: A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution No. R2019-0222 dated 10/8/2019 to reconcile appropriations for 2019; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2019-0235 was considered and adopted by unanimous vote.

- 2) R2019-0236: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing three separate bargaining units including: approximately 165 employees in various classifications at the Office of the Fiscal Officer, approximately 10 employees in various classifications at the Cuyahoga County Board of Revision and approximately 30 employees in various classifications at the Office of the County Treasurer for the period 1/1/2019 - 12/31/2021; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law, Fiscal Officer, Cuyahoga County Board of Revision and County Treasurer

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2019-0236 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

1) R2019-0237: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 - 11/30/2023, and declaring the necessity that this Resolution become immediately effective:

- i) Deborah A. Abbott
- ii) Kieth A. Peppers

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2019-0237 to the Human Resources, Appointments & Equity Committee.

2) R2019-0238: A Resolution authorizing a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$1,395,016.20 for preventative HVAC and fire alarm/security system maintenance services at various County buildings for the period 10/1/2019 - 9/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2019-0238 to the Public Works, Procurement & Contracting Committee.

3) R2019-0239: A Resolution authorizing the County Executive to accept dedication of land for a portion of Warrensville Center Road, in connection with Permanent Parcel No. 736-28-059, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in

connection with said dedication; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2019-0239 to the Public Works, Procurement & Contracting Committee.

- 4) R2019-0240: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$200,700.00 to Ohio Water Development Authority to finance a portion of the Egbert Road Force Main Project in the Village of Walton Hills for the period 2/1/2019 - 12/31/2019; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of Finance and Planning

Council President Brady referred Resolution No. R2019-0240 to the Public Works, Procurement & Contracting Committee.

- 5) R2019-0241: A Resolution authorizing the appropriation of real property for replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2019-0241 to the Public Works, Procurement & Contracting Committee.

- 6) R2019-0242: A Resolution authorizing an amendment to Contract No. CE1400358-02 with Gemalto Cogent, Inc. fka 3M

Cogent, Inc. for hardware and software maintenance on the Automated Fingerprint Identification System for the period 7/1/2014 - 6/30/2019 to extend the time period to 12/31/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$599,755.46; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of the Medical Examiner

Council President Brady referred Resolution No. R2019-0242 to the Public Safety & Justice Affairs Committee.

- 7) R2019-0243: A Resolution making an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Council President Brady referred Resolution No. R2019-0243 to the Human Resources, Appointments & Equity Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2019-0226: A Resolution making awards on various requisitions to various providers, in the total amount not-to-exceed \$2,400,000.00, for various supplies for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) on RQ44442 to Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$380,000.00 for road and bridge concrete supplies.
- ii) on RQ44443 to The Chas. E. Phipps Co. in the approximate amount reasonably anticipated to be \$60,000.00 for bridge joint supplies.
- iii) on RQ44464 for sanitary sewer repair supplies:
 - a) to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$60,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$360,000.00.
- iv) on RQ44465 for sanitary sewer construction supplies:
 - a) to EJ USA, Inc. in the approximate amount reasonably anticipated to be \$400,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$420,000.00.
- v) on RQ44466 for sanitary sewer inspection and cleaning supplies:
 - a) to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$10,000.00.
 - b) to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$10,000.00.
 - c) to The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$160,000.00.

- vi) on RQ44467 each in the approximate amount reasonably anticipated to be \$140,000.00 for sanitary stock tools and supplies:
 - a) to Lakeside Supply Company.
 - b) to Trumbull Industries, Inc.

- vii) on RQ44468 to Hach Company dba ELE International, OTT Hydrmet, Environmental Test Systems, Seabird Coastal, Sigma, Marsh in the approximate amount reasonably anticipated to be \$260,000.00 for sanitary sewer monitoring supplies.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Clerk Schmotzer read Resolution No. R2019-0226 into the record.

This item will move to the November 12, 2019 Council meeting agenda for consideration for third reading adoption.

- 2) R2019-0229: A Resolution authorizing various revenue generating agreements with various providers for lease of space at various Adult Activities Centers for the period 1/1/2020 - 12/31/2022; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - i) SAW, Inc.:
 - a) in the amount not-to-exceed \$339,196.00 at the Beachwood Adult Activities Center, located at 23750 Mercantile Road, Beachwood.
 - b) in the amount not-to-exceed \$331,812.00 at the East Cleveland Adult Activities Center, located at 13231 Euclid Avenue, East Cleveland.

- c) in the amount not-to-exceed \$285,844.00 at the Euclid Adult Activities Center, located at 1490 East 191st Street, Euclid.
- d) in the amount not-to-exceed \$267,280.00 at the Maple Heights Adult Activities Center, located at 14775 Broadway Avenue, Maple Heights.
- e) in the amount not-to-exceed \$329,264.00 at the Parma Adult Activities Center, located at 12660 Plaza Drive, Parma.
- f) in the amount not-to-exceed \$270,556.00 at the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River.

ii) Vocational Guidance Services:

- a) in the amount not-to-exceed \$428,935.00 at the Brooklyn Adult Activities Center, located at 10991 Memphis Avenue, Brooklyn.
- b) in the amount not-to-exceed \$327,626.00 at the Southwest Adult Activities Center, located at 4720 Hinckley Industrial Parkway, Cleveland.

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Clerk Schmotzer read Resolution No. R2019-0229 into the record.

This item will move to the November 12, 2019 Council meeting agenda for consideration for third reading adoption.

- 3) R2019-0232: A Resolution making an award on RQ45672 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,210,750.00 for adult guardianship services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Schmotzer read Resolution No. R2019-0232 into the record.

This item will move to the November 12, 2019 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2019-0227, R2019-0230 and R2019-0231.

- 1) R2019-0227: A Resolution authorizing an amendment to Contract No. CE1600274-02 with Infor Public Sector, Inc. for information technology services and solutions for the Enterprise Resource Planning System for the period 10/27/2016 - 10/26/2021 to change the scope of services, effective 1/1/2019, and for additional funds in the amount not-to-exceed \$2,963,462.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Information Technology

Committee Assignment and Chair: Finance & Budgeting – Miller

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2019-0227 was considered and adopted by majority vote with Councilmembers Stephens,

Simon, Baker, Miller, Tuma, Schron, Conwell, Jones, Brown and Brady voting in the affirmative and Councilmember Gallagher casting a dissenting vote.

- 2) R2019-0230: A Resolution authorizing an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020, to authorize an exemption with regard to Anne Grady Services, Sequel Pomegranate Health Systems, LLC and The Buckeye Ranch, Inc. in accordance with Cuyahoga County Code Section 501.12(B)(10), to remove various providers, to add various new providers and for additional funds in the total amount not-to-exceed \$73,311,418.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Previously approved providers:

- a) Adelphoi Village, Inc.
- b) Applewood Centers, Inc.
- c) Artis's Tender Love & Care, Inc.
- d) The Bair Foundation
- e) Beech Brook
- f) Bellefaire Jewish Children's Bureau
- g) BHC Belmont Pines Hospital, Inc.
- h) BHC Fox Run Hospital, Inc. – Fox Run:
The Center for Children and Adolescents
- i) Caring for Kids, Inc.
- j) Carrington Youth Academy LLC
- k) Catholic Charities Corporation
- l) Christian Children's Home of Ohio, Inc.
- m) The Cleveland Christian Home
Incorporated
- n) Cornell Abraxas Group, Inc.
- o) Detroit Behavioral Institute, Inc. dba
Capstone Academy
- p) The Glen Mills Schools
- q) House of New Hope
- r) In Focus of Cleveland, Inc.
- s) Keystone Richland Center LLC dba
Foundations for Living
- t) Lutheran Homes Society, Inc. dba
Genacross Family and Youth Services

- u) Lutheran Metropolitan Ministry dba S.T.A.R.T. Support To At-Risk Teens
- v) National Youth Advocate Program, Inc.
- w) New Directions, Inc.
- x) OhioGuidestone
- y) Ohio Mentor, Inc.
- z) Pathway Caring for Children
- aa) Pressley Ridge
- bb) Quality Care Residential Homes, Inc.
- cc) Reach Counseling Services dba Educational Alternatives
- dd) Rite of Passage, Inc.
- ee) Specialized Alternatives for Families and Youth of Ohio, Inc.
- ff) Young Star Academy, LLC (Tri-State Youth Authority, Inc. dba Mohican Youth Academy)
- gg) The Twelve of Ohio, Inc.
- hh) The Village Network
- ii) New Beginnings Residential Treatment Center, LLC
- jj) Gracehaven, Inc.
- kk) Homes For Kids of Ohio, Inc.
- ll) Lighthouse Youth Services, Inc.
- mm) RTC Resource Acquisition Corporation dba Resource Treatment Center
- nn) ENA, Inc. – NECCO
- oo) Youth For Tomorrow – New Life Center, Inc.
- pp) Multi County Juvenile Attention System
- qq) Life Start, Inc.
- rr) George Junior Republic in Pennsylvania
- ss) Piney Ridge Treatment Center
- tt) Rolling Hills Hospital, LLC
- uu) Habilitation Center, LLC dba Millcreek of Arkansas

ii) Removing various providers, effective 1/1/2020:

- a) The Glen Mills Schools
- b) Quality Care Residential Homes, Inc.

iii) Adding new providers:

- a) Anne Grady Services

- b) Sequel Pomegranate Health Systems, LLC
- c) The Buckeye Ranch, Inc.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2019-0230 was considered and adopted by unanimous vote.

- 3) R2019-0231: A Resolution authorizing an amendment to a Master Contract with various municipalities and providers for various services for the Community Social Services Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$1,953,105.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - i) City of Bedford Heights for Transportation services.
 - ii) City of Berea for Adult Development services.
 - iii) City of Euclid for Congregate Meals and Transportation services.
 - iv) City of Lakewood for Congregate Meals and Transportation services.
 - v) City of Maple Heights for Congregate Meals and Transportation services.
 - vi) City of Olmsted Falls for Adult Development services.
 - vii) City of Parma Heights for Congregate Meals and Transportation services.
 - viii) City of Solon for Adult Development services.
 - ix) City of Strongsville for Adult Development and Transportation services.
 - x) Catholic Charities Corporation on behalf of Fatima Family Center for Adult Development services.
 - xi) Catholic Charities Corporation on behalf of Hispanic Senior Center for Adult Development and Transportation services.

- xii) Catholic Charities Corporation on behalf of St. Martin de Porres Family Center for Adult Development and Transportation services.
- xiii) Catholic Charities Corporation on behalf of St. Philip-Neri Family Center for Adult Development services.
- xiv) Community Partnership on Aging for Congregate Meals and Transportation services.
- xv) The East End Neighborhood House Association for Adult Development, Congregate Meals and Transportation services.
- xvi) Eldercare Services Institute, LLC for Adult Day services.
- xvii) Eliza Bryant Village for Adult Day and Transportation services.
- xviii) The Harvard Community Services Center for Adult Development, Congregate Meals and Transportation services.
- xix) The Mandel Jewish Community Center of Cleveland for Adult Development, Congregate Meals and Transportation services.
- xx) Murtis Taylor Human Services System for Adult Development, Congregate Meals and Transportation services.
- xxi) The Phillis Wheatley Association of Cleveland, Ohio for Congregate Meals services.
- xxii) Rose Centers for Aging Well, LLC for Adult Development, Congregate Meals and Transportation services.
- xxiii) The Salvation Army for Adult Development, Congregate Meals and Transportation services.
- xxiv) Senior Citizen Resources, Inc. for Adult Development, Congregate Meals and Transportation services.
- xxv) University Settlement, Incorporated for Adult Development, Congregate Meals and Transportation services.
- xxvi) West Side Community House for Adult Development, Congregate Meals and Transportation services.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services and Councilmembers Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2019-0231 was considered and adopted by unanimous vote.

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2019-0194: A Resolution authorizing an agreement with The Rock and Roll Hall of Fame and Museum, Inc., effective 1/1/2020, to distribute from the County's general fund an amount equal to 40% of the one percent increase in the excise tax on hotel lodging transactions for transient guests in Cuyahoga County pursuant to Chapter 724 of the Cuyahoga County Code commencing with the 2020 receipts, and moving forward on a quarterly basis subject to the provisions contained in said agreement; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish and Council President Brady

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2019-0194 was considered and adopted by unanimous vote.

- 2) R2019-0206: A Resolution authorizing an Economic Development Fund Business Growth and Attraction Loan in the amount not-to-exceed \$2,000,000.00 to Redwood Corporate One LLC for the benefit of the Redwood Living, Inc. Headquarters Project to be located at 7007 East Pleasant Valley Road in the City of Independence; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2019-0206 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet at a date and time to be determined. [Clerk's Note: The meeting was subsequently scheduled for Tuesday, October 29, 2019 at 1:00 p.m.]

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, October 30, 2019 at 10:00 a.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, October 30, 2019 at 1:00 p.m.

Ms. Conwell and Ms. Simon reported that a joint meeting of the Health, Human Services & Aging Committee and the Education, Environment & Sustainability Committee will meet on Wednesday, October 30, 2019 at 2:00 p.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, October 30, 2019 at 3:00 p.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Monday, November 4, 2019 at 10:00 a.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, November 4, 2019 at 1:00 p.m. and that the Committee of the Whole will meet on Monday, October 28, 2019 at 1:00 p.m.; Tuesday, October 29, 2019 at 9:00 a.m.; and Tuesday, November 12, 2019 at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:49 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
MONDAY, OCTOBER 28, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

1. CALL TO ORDER

Councilmember Miller, Chair of the Finance & Budgeting Committee, called the meeting to order at 1:06 p.m.

2. ROLL CALL

Chair Miller asked Clerk Schmotzer to call the roll. Councilmembers Baker, Miller, Gallagher, Schron, Conwell, Jones, Brown and Brady were in attendance and a quorum was determined. Councilmembers Simon, Tuma and Stephens entered the meeting after the roll call was taken.

3. PUBLIC COMMENT

Ms. Loh addressed Council regarding funding for the judicial system and the Public Defender Commission.

4. MATTER REFERRED TO COMMITTEE / DISCUSSION:

Chair Miller gave opening remarks regarding the process for the budget hearings and asked Councilmembers to provide any proposed budget amendments to him and Legislative Budget Advisor Trevor McAleer by Tuesday, November 5th.

- a) R2019-0224: A Resolution adopting the 2020/2021 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

- 1) Justice Services and Public Safety Overview – Brandy Carney

Ms. Brandy Carney, Chief Community Protection and Safety Officer, addressed Council and provided an overview of budget requests for justice services and public safety. Discussion ensued.

Councilmembers asked questions of Ms. Carney pertaining to the item, which she answered accordingly.

2) Cuyahoga County Court of Common Pleas:

a. General Division – The Honorable John J. Russo

The Honorable John J. Russo, Administrative Judge for the Cuyahoga County Court of Common Pleas General Division, addressed Council regarding budget requests for the Court. Discussion ensued.

Councilmembers asked questions of Judge Russo pertaining to the item, which he answered accordingly.

b. Juvenile Division – The Honorable Kristin W. Sweeney

The Honorable Kristin W. Sweeney, Administrative Judge for the Cuyahoga County Court of Common Pleas Juvenile Division, addressed Council regarding budget requests for the Court. Discussion ensued.

Councilmembers asked questions of Judge Sweeney; Mr. Jim Ginley, Fiscal Director; Mr. Mark Majer, Legal Counsel; and Mr. Tom Rehnert, Deputy Court Administrator-Detention pertaining to the item, which they answered accordingly.

c. Domestic Relations Division – The Honorable Leslie Ann Celebrezze

After a briefing recess, the Honorable Leslie Ann Celebrezze, Administrative Judge for the Cuyahoga County Court of Common Pleas Domestic Relations Division, addressed Council regarding budget requests for the Court. Discussion ensued.

Councilmembers asked questions of Judge Celebrezze pertaining to the item, which she answered accordingly.

d. Probate Division – The Honorable Anthony J. Russo

The Honorable Anthony J. Russo, Administrative Judge for the Cuyahoga County Court of Common Pleas Probate Division, addressed Council regarding budget requests for the Court. Discussion ensued.

Councilmembers asked questions of Judge Russo pertaining to the item, which he answered accordingly.

- 3) Court of Appeals of Ohio, Eighth Appellate District – The Honorable Mary Eileen Kilbane

On behalf of The Honorable Mary Eileen Kilbane, Administrative Judge for the Court of Appeals of Ohio, Eighth Appellate District, The Honorable Eileen T. Gallagher, addressed Council regarding budget requests for the Court. Discussion ensued.

Councilmembers asked questions of Judge Gallagher pertaining to the item, which she answered accordingly.

- 4) Office of the Prosecuting Attorney – The Honorable Michael C. O'Malley

The Honorable Michael C. O'Malley, Cuyahoga County Prosecuting Attorney, addressed Council regarding budget requests for the Office of the Prosecuting Attorney. Discussion ensued.

Councilmembers asked questions of Mr. O'Malley pertaining to the item, which he answered accordingly.

- 5) Public Defender Commission – Mark Stanton

Mr. Mark Stanton, Chief Public Defender, addressed Council regarding budget requests for the Public Defender Commission. Discussion ensued.

Councilmembers asked questions of Mr. Stanton pertaining to the item, which he answered accordingly.

[Clerk's Note: Ms. Maggie Keenan, Director of the Office of Budget and Management, interjected during various presentations to answer questions or to clarify information.]

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Chair Miller adjourned the meeting at 3:48 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 29, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
9:00 AM

1. CALL TO ORDER

Councilmember Miller, Chair of the Finance & Budgeting Committee, called the meeting to order at 9:08 a.m.

2. ROLL CALL

Chair Miller asked Clerk Schmotzer to call the roll. Councilmembers Miller, Gallagher, Conwell and Brown were in attendance; however, a quorum was not determined at that time. Councilmembers Baker and Tuma entered the meeting after the roll call was taken and a quorum was then determined. Councilmember Schron entered the meeting after a quorum was determined. Councilmembers Jones, Stephens, Simon and Brady were absent from the meeting.

3. PUBLIC COMMENT

Ms. Gail Long addressed Council regarding The MetroHealth System budget.

Ms. Loh addressed Council regarding County departmental budgets as they relate to homelessness.

Mr. Evan O'Reilly addressed Council regarding the need for a comprehensive centralized data collection system at the County Jail.

4. MATTER REFERRED TO COMMITTEE / DISCUSSION:

Chair Miller gave opening remarks regarding the process for the budget hearings and asked Councilmembers to provide any proposed budget amendments to him and Legislative Budget Advisor Trevor McAleer by Tuesday, November 5th.

- a) R2019-0224: A Resolution adopting the 2020/2021 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

- 1) The MetroHealth System – Dr. Akram Boutros

Dr. Akram Boutros, President and Chief Executive Officer for The MetroHealth System, addressed Council regarding budget requests for The MetroHealth System. Discussion ensued.

Councilmembers asked questions of Dr. Boutros pertaining to the item, which he answered accordingly.

- 2) Office of the County Sheriff – David Schilling

Mr. David Schilling, Cuyahoga County Sheriff, addressed Council regarding budget requests for the Office of the County Sheriff. Discussion ensued.

Councilmembers asked questions of Sheriff Schilling pertaining to the item, which he answered accordingly.

- 3) Office of the Clerk of Courts – Nailah Byrd

Ms. Nailah Byrd, Cuyahoga County Clerk of Courts, addressed Council regarding budget requests for the Office of the Clerk of Courts. Discussion ensued.

Councilmembers asked questions of Ms. Byrd pertaining to the item, which she answered accordingly.

- 4) Office of the Medical Examiner – Dr. Thomas Gilson

Dr. Thomas Gilson, Cuyahoga County Medical Examiner, addressed Council regarding budget requests for the Office of the Medical Examiner. Discussion ensued.

Councilmembers asked questions of Dr. Gilson pertaining to the item, which he answered accordingly.

- 5) Department of Public Safety and Justice Services – Alex Pellom

After a brief recess, Mr. Alex Pellom, Director of the Department of Public Safety and Justice Services, addressed Council regarding budget requests for the Department of Public Safety and Justice Services. Discussion ensued.

Councilmembers asked questions of Mr. Pellom pertaining to the item, which he answered accordingly.

6) Department of Development – Theodore Carter

Mr. Theodore Carter, Chief Economic Development Officer, addressed Council regarding budget requests for the Department of Development. Discussion ensued.

Councilmembers asked questions of Mr. Carter pertaining to the item, which he answered accordingly.

7) Department of Workforce Development – Frank Brickner

Mr. Frank Brickner, Deputy Director of the Department of Workforce Development, addressed Council regarding budget requests for the Department of Workforce Development. Discussion ensued.

Councilmembers asked questions of Mr. Brickner pertaining to the item, which he answered accordingly.

8) Cuyahoga County Planning Commission – Susan Infeld

Ms. Susan Infeld, Interim Director of the Cuyahoga County Planning Commission, addressed Council regarding budget requests for the Cuyahoga County Planning Commission. Discussion ensued.

Councilmembers asked questions of Ms. Infeld pertaining to the item, which she answered accordingly.

9) Cuyahoga Soil & Water Conservation District – Jan Rybka

Ms. Jan Rybka, Executive Director of the Cuyahoga Soil & Water Conservation District, addressed Council regarding budget requests for the Cuyahoga Soil & Water Conservation District. Discussion ensued.

Councilmembers asked questions of Ms. Rybka pertaining to the item, which she answered accordingly.

10) Department of Sustainability – Michael Foley

Mr. Michael Foley, Director of the Department of Sustainability, addressed Council regarding budget requests for the Department of Sustainability. Discussion ensued.

Councilmembers asked questions of Mr. Foley pertaining to the item, which he answered accordingly.

[Clerk's Note: Ms. Maggie Keenan, Director of the Office of Budget and Management, interjected during various presentations to answer questions or to clarify information.]

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Chair Miller adjourned the meeting at 12:49 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0244

Sponsored by: Council President Brady on behalf of The MetroHealth System	A Resolution approving The MetroHealth System Year 2020 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2020/2021 Biennial Operating Budget and Capital Improvements Program for 2020; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, on October 23, 2019, The MetroHealth System Board of Trustees adopted Resolution 19326 approving a proposed budget for the 2020 fiscal year and authorizing submission of same to Cuyahoga County.

WHEREAS, The MetroHealth System submitted for approval The MetroHealth System Year 2020 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2020/2021 Biennial Operating Budget and Capital Improvements Program for 2020; and

WHEREAS, that if the amount appropriated to the county hospital in the annual appropriation measure for the County for the ensuing fiscal year differs from the amount shown in the approved budget, the County may require the board of county hospital trustees to revise the hospital budget accordingly. The board of trustees shall not expend such funds until its budget for that calendar year is submitted and approved by the County; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by the Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves The MetroHealth System Year 2020 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2020/2021 Biennial Operating Budget and Capital Improvements Program for 2020.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit a copy of this Resolution to the Director of the Office of Budget and Management; Akram Boutros, MD, FACHE, President and CEO, The MetroHealth System; and Craig Richmond, Executive Vice President and Chief Financial Officer, The MetroHealth System.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council

Date

First Reading:

Journal _____
_____, 2019

Approval of a proposed budget for the 2020 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio (“County”)

RESOLUTION 19326

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for a proposed budget for the 2020 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio (“County”); and

WHEREAS, the Board’s Finance Committee has reviewed this recommendation and now recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approve a proposed budget for the 2020 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio (“County”).

The information to be submitted to the County is shown in Exhibits A and B.

BE IT FURTHER RESOLVED, the Chief Executive Officer and President, or his designee, are hereby authorized to take necessary actions consistent with this resolution.

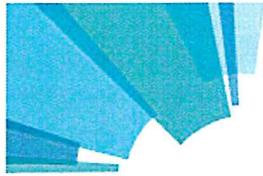
AYES: Ms. Anderson, Ms. Dee, Mr. Hurwitz, Mr. McDonald, Mr. Monnolly, Mr. Moreno, Mr. Moss, Dr. Silvers, Ms. Whiting

NAYS: None

ABSENT: Mr. Hairston

ABSTAINED: None

DATE: October 23, 2019



2020 Operating Budget

(in \$000s)

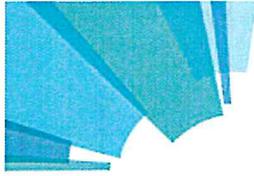
Exhibit A

	2018 Actual	2019 Forecast	Low	2020 ¹ Target	High
Net Patient Revenue	\$1,029,168	\$1,067,867	\$ 1,086,208	\$ 1,095,208	\$ 1,095,208
Other Revenue	151,538	171,479	198,763	198,763	218,763
County Funding	32,400	32,400	32,400	32,400	32,400
Total Revenue	1,213,106	1,271,746	1,317,371	1,326,371	1,346,371
Salaries and Benefits	758,370	796,705	821,331	821,331	821,331
Department Expenses	341,081	358,694	376,436	372,436	372,436
General Expenses	65,935	66,936	76,467	76,467	76,467
Total Expenses	1,165,386	1,222,335	1,274,234	1,270,234	1,270,234
Adjusted Operating Income (Loss)²	\$ 47,720	\$ 49,411	\$ 43,137	\$ 56,137	\$ 76,137

(1) For comparative purposes the presentation of the 2020 Targets exclude the impact of GASB 87 Leases, and GASB 89 Capitalized Interest.

(2) The presentation of adjusted operating income (excludes non-recurring items, GASB 68 Pension and GASB 75 OPEB) as we measure it for management purposes enhances the understanding of our results of operations by highlighting the results from ongoing operations and the underlying profitability factors of our business.

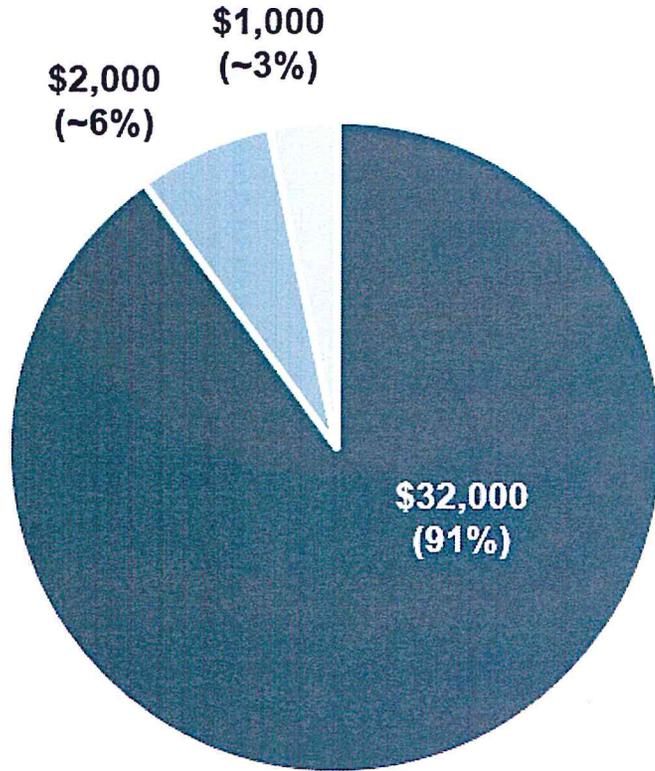




2020 “Core” Capital Budget

(in \$000s)

Exhibit B



Routine/Required/Strategic	\$ 32,000
Contingency	2,000
Minor	<u>1,000</u>
Total	\$ 35,000

Note: 2020 “Core” Capital is funded from operating cash flow for the ongoing operations of MetroHealth. The Campus Transformation project is funded from the Series 2017 Bond issuance.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0245

<p>Sponsored by: Councilmember Tuma on behalf of The MetroHealth System</p>	<p>A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2020, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital, which, upon said adoption and the approval of the County Executive and County Council, may be followed by the Board of Trustees in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, Ohio Revised Code Section 339.05 specifically authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies for services provided through a joint purchasing arrangement; and,

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on October 23, 2019, The MetroHealth System Board of Trustees adopted Resolution 19322 approving annual joint purchasing policies and procedures for the year 2020.

WHEREAS, The MetroHealth System's current purchasing policy expires December 31, 2019, and in order that critical services provided by The MetroHealth System may continue uninterrupted, it is necessary that this Resolution become immediately effective.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves The MetroHealth System's adoption of a purchasing policy which authorizes the System's membership and participation in one or more joint purchasing associations for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital which are available through group purchasing arrangements in order to achieve economies for the 2020 Calendar Year.

SECTION 2. That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of The MetroHealth System; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

Approval of certain annual purchasing policies and procedures

RESOLUTION 19322

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for certain annual purchasing policies and procedures; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approves certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2020, and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

BE IT FURTHER RESOLVED, the President and Chief Executive Officer or his designees are hereby authorized to negotiate and execute agreements and other documents, and develop and execute procedures consistent with this resolution.

AYES: Ms. Dee, Mr. McDonald, Mr. Monnolly, Mr. Moreno, Mr. Moss, Dr. Silvers, Ms. Whiting

NAYS: None

ABSENT: Ms. Anderson, Mr. Hairston, Mr. Hurwitz

ABSTAINED: None

DATE: October 23, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0234

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on October 2, 2019, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through L) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

- Exhibit A: Class Title: *Communications Specialist*
Class Number: 10151
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012. The essential job functions, language, formatting, and minimum qualifications were updated. No change to pay grade or FLSA status.
- Exhibit B: Class Title: *Construction Technician*
Class Number: 18011
Pay Grade: 4A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012. The essential job functions, minimum qualifications, language, and formatting were updated. No change to pay grade or FLSA status.
- Exhibit C: Class Title: *Forensic Photographer*
Class Number: 12211
Pay Grade: 6A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, formatting, and minimum qualifications were updated. No change to pay grade or FLSA status.
- Exhibit D: Class Title: *Laboratory Technician-Toxicology*
Class Number: 12191
Pay Grade: 5A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, formatting, minimum qualifications, physical requirement and environmental adaptability were updated. No change to pay grade or FLSA status.
- Exhibit E: Class Title: *Manager, Fleet Services*
Class Number: 15073
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised on 2/13/2019. The essential job functions, minimum qualifications, language, and formatting were updated to be consistent with the lower level position. NO change to pay grade or FLSA status.
- Exhibit F: Class Title: *Medical Records Technician*
Class Number: 17021
Pay Grade: 6A/Non-Exempt (No change)

* PRC routine maintenance. Classification last revised in 2019. The Education and experience requirements were updated. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Residential/Agricultural Appraisal Coordinator*
Class Number: 20011
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012. The language, and formatting were updated. No change to pay grade or FLSA status.

Exhibit H: Class Title: *Senior Printing Coordinator (Manager Print Production)*
Class Number: 15162
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016. The title, essential job functions, minimum qualifications, language and formatting were updated. No change to pay grade or FLSA status.

Exhibit I: Class Title: *Senior Supervisor, Nursing*
Class Number: 17032
Pay Grade: 12A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2015. The essential job functions, language, and formatting were updated. No change to pay grade or FLSA status.

Exhibit J: Class Title: *Supervisor, Drug Chemistry Laboratory*
Class Number: 12264
Pay Grade: 17A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, and formatting were updated. No change to pay grade or FLSA status.

Exhibit K: Class Title: *Supervisor, Fleet Services*
Class Number: 15072
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification was last revised in 2012. The essential job functions, minimum qualifications, language and formatting were updated. No change to pay grade or FLSA status.

Exhibit L: Class Title: *Supervisor, Trace Evidence Laboratory*
Class Number: 12274
Pay Grade: 17A/Exempt (No change)

* PRC routine maintenance. Classification was last revised in 2014. The essential job functions, minimum qualifications, language and formatting were updated. No change to pay grade or FLSA status.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2019
Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: November 12, 2019

Journal _____
_____, 2019

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Communications Specialist	Class Number:	10151
FLSA:	Exempt	Pay Grade:	11A
Dept:	Communications Department	<i>Exhibit A</i>	

Classification Function

The purpose of this classification is to write and develop internal and external communication collateral for Cuyahoga County's Communications Department.

Distinguishing Characteristics

This is a journey level classification with responsibility for creating, designing, and delivering public relations, marketing, and informational materials. Employees at this level are expected to become fully aware of operating procedures and policies of the assigned work unit. The incumbents receive immediate supervision progressing to general supervision as experience is gained.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Develops and writes internal and external communication collateral for Cuyahoga County's Communications Department; develops communication collateral (including press releases, newsletters, employee communications, web writing, blog posts, long-form articles, County business, and various campaigns and social media posts); maintains relationships with subject matter experts from different county departments, the media, and other outside sources; researches information to prepare for writing stories using online, in-print, and authoritative sources; gathers input from relevant stakeholders and subject matter experts for press release development, blog posts, and media; reviews and analyzes data gathered from sources for content production; collaborates with all county agencies to develop their communication strategies and tactics; develops online surveys to understand the County and community's perspective on specific issues.
- 30% +/- 10%
- Proposes and develops ideas and strategies to enhance the County's public image; communicates with media personnel regarding Cuyahoga County stories or press releases; monitors media coverage via online resources and social media; drafts and/or pitches ideas for approval by the Chief Communications Officer or Council; assists with creating speeches and presentations for county departments and directors.
- 20% +/- 10%
- Reviews, coordinates, and responds to public records requests for the Communications Department; utilizes storage software to log and track requests; gathers materials and information to send in response to requests; assists with public records audits by answering questions and providing information.
- 10% +/- 5%
- Manages the bidding process for Communication Department contracts; selects vendors based on responses to RFPs/RFIs; reviews bids to select most appropriate vendor; sends contracts to the Office of Procurement and Diversity; enters information into enterprise information platform and procurement system; processes payments for purchases.

Effective Date: 04.10.2012
Last Modified: 04.10.2012

Communications Specialist

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in public relations, communications or related field with three (3) years of public relations, marketing communications, or journalism experience; or any equivalent combination of education, training and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer, copier, and telephone.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, and divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires excellent written and superior verbal communication skills.
- Ability to comprehend a variety of informational documents including monthly and annual reports, editorials, brochures, news segments, spreadsheets, print requests, design files, and other reports and documents.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, agency policies and procedures manual, and County branding standards.
- Ability to prepare presentations, annual reports, newsletters, brochures, editorials, news releases, web pages, design files, correspondence and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret public relations, media, and marketing terminology and language.
- Ability to communicate with director, managers, coworkers, other County employees, and the public.

Environmental Adaptability

- Work is typically performed in an office environment.

Effective Date: 04.10.2012
Last Modified: 04.10.2012

Communications Specialist

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 04.10.2012
Last Modified: 04.10.2012

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Construction Technician	Class Number:	18011
FLSA:	Non-Exempt	Pay Grade:	4A
Dept:	Public Works	<i>Exhibit B</i>	

Classification Function

The purpose of this classification is to inspect various phases of construction to ensure that the project complies with contractual plans and specifications.

Distinguishing Characteristics

This is an entry-level technical classification with responsibility for inspecting phases of construction for compliance with plans and specifications. Positions in this class work under general guidance and supervision and perform recurring tasks using standard methods and techniques. This classification works under a framework of well-defined policies, procedures, and regulations. This position has no supervisory responsibilities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 75% +/- 10%
- Inspects various phases of construction to ensure that the project complies with contractual plans and specifications; inspects and records project information (e.g. type and quality of work, progress and incident pictures, pay item quantities, construction methods, material inspection reports, etc.); provides daily reports of project observations and work completed to project lead for review; ensures projects are being completed according to local, State, and Federal standards; ensures that all relevant local, State, and Federal safety policies and procedures are being observed; reviews project blueprints, specifications, and contracts to verify material quantities and calculations; collects material samples to be delivered off-site for physical testing; calculates material quantities used on project; observes and records non-satisfactory, defective, or incomplete work for project finalization.
- 15% +/- 5%
- Serves as a liaison to the public; assures safety practices are being met; answers questions and addresses concerns related to the construction project; works with angry/dissatisfied residents to resolve issues; assists with establishing safe pedestrian and vehicle traffic routes through or around the construction project site.
- 10% +/- 5%
- Assists with various administrative support functions; records daily project site attendance; verifies overtime reports submitted by contractors; submits orders for field office supplies; submits annual field office inventory report.

Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with two (2) years of construction or related experience; or any equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance is required.

Effective Date: 07.10.2012
Last Modified: 07.10.2012

Construction Technician

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of survey tools and equipment and automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform basic algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including timesheets, invoices, engineering plans and specifications, delivery tickets, forms, and work orders.
- Ability to comprehend a variety of reference books and manuals including departmental manuals, the Employee Handbook, reference manuals, OSHA rules and standards, specifications, and standards.
- Ability to prepare calculations, records of samples, inspection reports, signage summary, force account, notes in field book, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret construction related terminology and language.
- Ability to communicate with supervisor, consultants, engineers, co-workers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at a construction project site.
- Work may involve exposure to temperature and weather extremes, dust, wetness or humidity, noise extremes, machinery, and traffic hazards.

Effective Date: 07.10.2012
Last Modified: 07.10.2012

Construction Technician

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 07.10.2012
Last Modified: 07.10.2012

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Photographer	Class Number:	12211
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Medical Examiner's Office	<i>Exhibit C</i>	

Classification Function

The purpose of this classification is to photograph a variety of scenes, subjects, and materials including physical evidence provided by law enforcement and to process all image files for investigative, scientific, and court presentation purposes.

Distinguishing Characteristics

This is an entry-level classification working under general supervision of the Chief Forensic Photographer. Positions in this class independently perform recurring, well-precedented tasks using standard methods and techniques. Incumbents establish and maintain quality control and ensure proper preservation and documentation of photographs. Employees receive instruction or assistance as new or unusual situations arise and are expected to become/remains up-to-date regarding methods, protocols, procedures, and applicable regulations. Position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Photographs a variety of subjects and materials including crime scenes, decedents, autopsies, clothing, property, specimen, vehicles, or other physical evidence; documents photographic processes and procedures; follows chain of custody with photographic evidence as necessary.
- 30% +/- 10%
- Processes images in multiple file types using a wide variety of software tools for investigative, scientific, and court presentation purposes; processes raw image files from digital media cards; processes property or digital media cards for other departments; copies files to digital media storage devices (optical discs, USBs, etc.) and distributes upon request; prints photographs; uses a scanner to digitize film, prints, and other copy work; assists with preparation and presentation of images for reports and exhibits; prepares and maintains digital files in accordance with applicable policies and procedures.
- 10% +/- 5%
- Performs miscellaneous responsibilities related to photography laboratory; cleans and maintains equipment; tracks inventory and supplies.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; keeps abreast of current trends and technological developments in the field; conducts tours of photography unit; instructs interns and provides demonstrations.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Forensic Photographer

Minimum Training and Experience Required to Perform Essential Job Functions

- A bachelor's degree in photography or related field with one (1) year of experience performing digital and conventional photography in a studio or laboratory setting; or an equivalent combination of education, training, and experience.
- Valid Ohio driver's license, proof of automobile insurance, and a vehicle.

Additional Requirements

- Adobe Photoshop, Extensis Portfolio, and Camera RAW are required. Additional competencies in other photo software applications as needed.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to operate a variety of photographic equipment including digital cameras, tripods, strobes, scanners, microscopes, and projectors.
- Physical abilities to perform essential functions.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including digital media cards, photograph orders, diagrams, reports, film, image catalogues, list of Mugshots required, list of autopsied cases, materials safety data sheets, and receiving book.
- Ability to comprehend a variety of reference books and manuals including Quality Assurance Manual, standard operating procedures, software and hardware manuals, safety manuals, Materials Safety Data sheets, Training Manual, publications, equipment manuals, reference books, journals, and employee handbook.

Forensic Photographer

- Ability to prepare illustrations, optical discs, digital images, photographic prints, scanned image files, PowerPoint presentations, standard operating procedures, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions, and to meet deadlines.
- Ability to use and interpret basic medical terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and clerical staff.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, toxic agents, bodily fluids, electrical currents, and laboratory equipment/machinery. Requires periodic on-site investigations that may occur in an indoor or outside in changing locations, environments and conditions and at all times of day and night and year. Conditions could include adverse weather or unsanitary environments and may require the use of personal protective equipment, especially in disaster situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Technician- Toxicology	Class Number:	12191
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office	<i>Exhibit D</i>	

Classification Function

The purpose of this classification is to facilitate work in the toxicology laboratory by performing a variety of administrative, routine testing, laboratory cleaning, supply disposal, and restocking responsibilities.

Distinguishing Characteristics

This is an entry level classification. Employees in this class initially receive immediate supervision then progressing to general supervision as the incumbents become able to work independently to perform the full range of duties associated with this classification. Assignments are limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees. This position does not supervise but may instruct or train other employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Receives, sorts, and stores physical evidence submitted by law enforcement agencies and forensic pathologists; verifies accuracy of evidence submission forms; enters submitted items into tracking system; maintains chain of custody; performs variety of laboratory functions and/or prepares testing on evidence; releases evidence to appropriate agency upon completion of analysis; monitors transfer of evidence and submission release records; analyzes carboxyhemoglobin for STAT and routine determinations using appropriate analytical techniques and instrumentation; performs/assists Forensic Scientists with other routine testing.
- 20% +/- 10%
- Ensures policies and procedures relative to storage and disposal of submitted evidence; manages proper storage of submitted evidence in process of examination in the laboratory; maintains integrity of evidence storage rooms, refrigerators, and freezers; prepares and verifies evidence and packaging before transferring to offsite storage; transports and retrieves evidence from offsite storage facility as needed; verifies and documents temperatures of evidence storage areas as required by forensic accreditation boards, associations, and laboratory policies.
- 15% +/- 5%
- Enters case results in the information management system based on a testing hierarchy; assists with locating specimens for analysis; prepares specimen collection tubes for Receiving Department and Autopsy Room; acts as the primary person responsible for preparing shipping packages and sending cases out to reference laboratories for testing.
- 15% +/- 5%
- Assists laboratory staff with cleaning of the laboratory, washing glassware and miscellaneous duties as necessary; maintains laboratory cleanliness by wiping counter surfaces, fume hoods leans and putting away glassware; assists the Quality Assurance Officer and other laboratory staff with walk in refrigerator/freezer organization and evidence sealing; organizes, maintains, and disposes of specimens in the refrigerator and freezer; replaces full biohazard/sharps containers with clean ones

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Laboratory Technician

and maintains laboratory cleanliness; seals and removes biohazard trash, as needed; provides clean unused biohazard, sharps, and glass trash boxes/containers in Extraction and Instrument rooms.

10% +/- 5%

- Prepares a variety of submission, inventory and release documentation; operates computer system, entering data and records into computer system; prepares paper and electronic inventories; prepares evidence release forms; releases evidence to law enforcement agencies, courts, prosecutor's office, and other submitting agencies at appropriate times; obtains necessary signatures on release documents; assists with maintenance of records related to room/refrigerator/freezer temperature(s) and hood flow velocity; provides administrative and technical assistance; assists with copying and filing of data; assists with putting away and organizing laboratory supplies.

5% +/- 2%

- Testifies in court regarding evidence chain of custody issues as required; trains and instructs other employees and interns on performance of Laboratory Technician duties.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and two (2) years experience in performing clerical and inventory control duties; or any equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a limited variety of automated laboratory machines and laboratory tools and supplies.
- Ability to stand and walk for a prolonged period of time and ability to push, pull, or lift up to 20 lbs.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate percentages and decimals.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Demonstrated technical proficiency and theoretical knowledge sufficient to perform the laboratory functions assigned.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Laboratory Technician

- Ability to comprehend a variety of informational documents including evidence submission and release forms, paper and electronic inventories, chain of custody forms, toxicology medicine reports, and autopsy submission forms.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, personnel manuals, Assay Manual, Lab Quality Assurance Manual, and Standard Operating Procedure manual.
- Ability to prepare Evidence Submission, Release and Transfer documents, Log Books, paper and electronic inventory records, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic legal and forensic terminology.
- Ability to communicate with supervisor, family members of the deceased, funeral homes personnel, law enforcement personnel, nursing home staff, and other departmental employees and administrators.

Environmental Adaptability

- Work is typically performed in an indoor environment.
- Work will also involve entering and working in “walk-in” refrigerator and freezer environments for short periods of time.
- Work may involve exposure to temperature extremes, strong odors, toxic/poisonous agents, and disease/bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Fleet Services	Class Number:	15073
FLSA:	Exempt	Pay Grade:	13A
Dept:	Public Works	Exhibit E	

Classification Function

The purpose of this classification is to plan, oversee and coordinate all tasks related to the operation of the fleet services, equipment, and related facilities for the Department of Public Works.

Distinguishing Characteristics

This is a management classification working under general supervision of the Chief Deputy – Maintenance. This class works within a framework of policies, procedures, regulations, and laws and the employee exercises discretion and judgment in developing strategic plans, goals and objectives, making budget recommendations, directing operations and programs through subordinate supervisors and staff, and evaluating effectiveness and implementing corrective changes. The class of Manager, Fleet Services is distinguished from the class of Supervisor, Fleet Services in that the latter classification is limited to overseeing activities primarily related to maintenance and repair and does not have responsibility for budget management or ensuring the Fleet Services' overall efficiency.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Plans, oversees and directs the maintenance, repair, and overhaul of vehicles and heavy automotive equipment; assesses and schedules work to be performed by vendors including recalls, warranty, and insurance repairs; defines scope of work and obtains quotes for contract services when necessary; performs research for new and replacement vehicles and large capital equipment purchases; reviews new equipment specifications; creates and executes the capital equipment replacement schedule for all departments in the County; monitors and maintains inventory levels; approves invoices; oversees preventative maintenance programs; keeps detailed records of maintenance, repairs, and warranty information of all fleet vehicles and equipment.
- 25% +/- 10%
- Supervises and directs the work of lower-level supervisors and other department staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
- Oversees operation, maintenance, and regulatory compliance of diesel and unleaded fuel delivery systems; performs Bureau of Underground Storage Tank Regulations (BUSTR) inspections; updates maintenance records; repairs above and below ground storage systems; maintains an updated and active Spill Prevention Control and Countermeasure Program; oversees environmental reporting for fleet and related equipment and materials; coordinates E-check reporting to Ohio EPA.

Established: 7/10/2012
Last Modified: 2/13/2019

Fleet Services Manager

10% +/- 5%

- Participates in preparation of fleet department's annual budget and oversees use; gathers and analyzes operations and financial data regarding all facets of fleet operations; makes recommendations regarding budget to fund operations and increase efficiency; prepares and reviews labor and materials cost estimates for proposed fleet work; investigates, creates specifications, and makes recommendations for the purchase of new equipment and modifications to existing equipment; makes recommendations and oversees fleet services purchases including materials, parts, equipment, and tools; records and provides charge back information to the fiscal division; prepares purchase orders.

5% +/- 2%

- Assesses fleet services' effectiveness and efficiency; identifies best business practices; maintains policies and procedures manual; assures safe work practices and compliance with all local, state, and federal regulatory requirements; identifies and directs corrective actions; implements strategic policy and administrative changes to maximize use of resources and achieve goals and objectives.

5% +/- 2%

- Directs and oversees various programs including the County Fuel Card program and County GPS program; logs, tracks, and documents County vehicle license plates and maintains titles; oversees auction and disposal of all obsolete County vehicles and equipment; manages repairs of the Homeland security trailers for the Department of Justice Affairs.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; remains on-call 24 hours a day to respond to emergency or urgent situations.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in business administration, industrial management, automotive technology, or related field and six (6) years of auto mechanics experience; or an equivalent combination of education, training, and experience.
- Automotive Service Excellence (ASE) Master Automotive Technician Certification in auto mechanics and Medium/Heavy Duty Truck; or equivalent.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain and maintain a Class "B" Underground Storage Tank (UST) Operator Certification within six (6) months of hire date.
- Must obtain an EPA Section 609 MVAC Certification within six (6) months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to operate various motor vehicles including automobiles, vans, and pick-up trucks.
- Ability to utilize automobile diagnostic and maintenance equipment, tools, and supplies.

Established: 7/10/2012
Last Modified: 2/13/2019

Fleet Services Manager

- Ability to crawl, crouch, bend, twist, and lift, push, or pull up to 50lbs.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including invoices, vehicle repair work orders, preventative maintenance schedules, attendance reports, leave request forms, inventory reports, drawings, forms, proposals, plans, certifications, and reports.
- Ability to comprehend a variety of reference books and manuals including reference manuals, ORC, ODOT manuals, policy manuals, service and repair manuals, union contracts, catalogs, specifications, standards, guidelines, and codes.
- Ability to prepare Council actions, contract modifications, certifications, memos, correspondence, agreements, performance evaluations, grievance forms, inspections, reports, plans, estimates, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret legal, mechanical, and budgeting terminology and language.
- Ability to communicate with staff, department directors, vendors, suppliers, dealers, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in a maintenance garage environment.
- Work may involve exposure to strong odors, smoke, electrical currents, noise extremes, vibrations, and machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Medical Records Technician	Class Number:	17021
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Health and Human Services	<i>Exhibit F</i>	

Classification Function

The purpose of this classification is to maintain and account for medical records, chart audits, discharge records, storage of records, and current list of discharges in accordance with State and Federal guidelines for certification and reimbursement.

Distinguishing Characteristics

This is an entry level classification that is responsible for **maintaining** medical records, chart audits, and various other records. This classification works under a **framework** of **well-defined** procedures. This class requires a limited exercise of judgment and consults **with** a supervisor as **new** or unusual situations arise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Maintains and accounts for medical records, chart audits, discharge records, storage of records, and current list of discharges, in accordance with State and Federal guidelines for certification and reimbursement; maintains charts; audits and analyzes charts; codes diagnoses; prepares charts for admission and re-admission; maintains resident tickler file; prepares minimum data set for annual update; maintains chart overflow; maintains discharge chart files; documents deficiencies in patient charts; purges old records; maintains log of destroyed records; maintains diagnoses index; safeguards the confidentiality of clinical records; organizes and closes-out discharge charts; pulls files for nursing and other care giver staff.

40% +/- 10%

- Performs related administrative duties; drafts policies and procedures for medical records and maintains policy and procedure manuals; attends staff meetings, workshops, and seminars; serves on various committees; acts as consultant on medical record keeping procedures and problems; makes court appearances or represents agency in litigation when medical records are subpoenaed for evidence; provides training in proper procedures for appropriate agency personnel; assists in maintaining liaison between processing function and other functions within agency to develop effective working relationship; gathers and analyzes raw statistical data to compile into report form; develops reporting instruments such as forms, charts, and tables; makes resident identification cards; manages medical supplies inventory.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School Diploma or equivalent, and 1 year of electronic health records, medical documentation, clerical, or administrative experience; or an equivalent combination of education, training, and experience.
- Certified Medical Billing and Coding Specialist, or an equivalent certification is required.

Additional Requirements for all levels

Effective Date: 1993
Last Modified: 02.13.2019

Medical Records Technician

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including patient records, minimum data set (MDS), information request, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, ICD-10-CM Codes, OBRA 87 Manual, Medicare Manual, medical textbooks, and computer handbooks.
- Ability to prepare audit reports, patient records, diagnosis lists, admission and discharge registries memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical terminology and language.
- Ability to communicate effectively with physicians, nursing staff, social service personnel, administrator, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Residential/Agricultural Appraiser Coordinator	Class Number:	20011
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal Office	<i>Exhibit G</i>	

Classification Function

The purpose of this classification is to supervise, coordinate, and participate in residential, condominium, and agricultural property annual maintenance and valuation appraisal for tax purposes.

Distinguishing Characteristics

This is a supervisor level classification with responsibility for supervising, coordinating, and performing technical activities in the Real Estate Appraisal division of the County Fiscal Office. This class works under general direction of the Manager, Residential/Agricultural Appraisal and receives direction from management in the form of broad objectives or as new or unusual situations arise. The employee works within a framework of established laws, regulations, policies, and procedures. Incumbents ensure that responsibilities are completed in a timely manner and adhere to applicable standards and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Supervises staff in performance of annual maintenance for a variety of properties including new condominium and conversion data collection, neighborhood maintenance, sales verification, parcel accounting, quality control, sub-register splits and consolidations, and new construction; dispatches appraisers and field staff to places of work; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 30% +/- 10%
- Oversees and participates in the appraisal of agricultural and residential properties; completes parcel accounting of any errors or omissions of value or characteristics on residential properties; develops forms and information sheets; maintains schedules of deadlines and activities and develops new data and valuations during update and re-appraisal years.
- 20% +/- 10%
- Determines the value of residential property in the County; researches property information and performs field inspections of new construction and major improvements to existing structures for value determination; handles petitions to change values.
- 20% +/- 10%
- Communicates with builders, sales office staff, condominium associations, building departments, taxpayers, realty offices and internet realty sites; provides information, answers questions and resolves complaints by phone, mails and the internet regarding property characteristics and value;

Effective Date: 12.06.2011
Last Modified: 04.10.2012

Residential/Agricultural Appraisal Coordinator

reports progress and production to managers; attends meetings with supervisors and managers of other divisions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in finance, economics, business or a related field with five (5) years of experience in real estate, appraisal, property valuation, finance or related field; or an equivalent combination of education, training, and experience.

Additional Requirements

- Real Estate Appraiser certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including production sheets, mileage sheets, property inspections, tax bills, certificates, lists, and letters.
- Ability to comprehend a variety of reference books and manuals including computer manuals, new construction manual, the Ohio Revised Code (ORC), tax appeals, plat maps, zoning maps, tax rate book, appraisal manual, procedures, and policy manual.
- Ability to prepare weekly production report, planned production report, sales verification, appraisals, training manuals, reports, forms, lists, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

Effective Date: 12.06.2011
Last Modified: 04.10.2012

Residential/Agricultural Appraisal Coordinator

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret legal and real property appraisal terminology and language.
- Ability to communicate with taxpayers, data collectors, co-workers, supervisors, other County employees, employees from other agencies, builders, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Print Production	Class Number:	15162
FLSA:	Exempt	Pay Grade:	11A
Dept:	Public Works	Exhibit H	

Classification Function

The purpose of this classification is to provide print services to County departments and supervise staff in the printing and reproduction department.

Distinguishing Characteristics

This is a level classification with responsibility for planning, directing, and controlling the printing and reproduction department. This position oversees the operations and promotes the efficiencies of the department, incorporates process improvements, and ensures that projects meet time and quality objectives. Individuals in this position manage a small number of employees. This position has input into setting a budget and is responsible for staying within an assigned budget. This class is distinguished from the Printing Coordinator in that it supervises the latter position and has responsibility for overall management of the department.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises staff of printing and reproduction division; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 30% +/- 10%
- Prepares bid and contract specifications; prepares invitation to bid (ITB); prepares request for proposal (RFP) for the County's print management contract; monitors contract funding; reviews and approves contract payments; performs financial and administrative duties of contract.
- 10% +/- 5%
- Provides print services to County departments; provides consulting services for County agencies regarding printing requisitions; provides estimates, time frames, and procures materials for projects; prepares, reviews, and processes print job specifications; processes printing request to meet client's requirements; coordinates the production of printing orders throughout the entire printing process.
- 10% +/- 5%
- Maintains and oversees the division operating budget; prepares, reviews, and presents pricing model for division cost recovery; prepares and maintains a database of internal charges to County agencies; prepares reports of division activities; reviews, performs, and approves accounts payable; identifies operating and capital budget needs.

Effective Date: 2006
Last Modified: 10.13.2016

Senior Printing Coordinator

15% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; performs agency assessments for placement of copiers and/or network printers; prepares, recommends, and assists with all copier additions, removals, moves, and configuration updates; maintains database containing all equipment models, locations, contacts, and average monthly volumes.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with five (5) years of print production, printing services, graphic communications, or related experience; or any equivalent combination of education, training, and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and specialized printing equipment.
- Ability to sit, stand, and walk for prolonged periods of time and push, pull, or lift up to 100 pounds.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and basic algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.

Effective Date: 2006
Last Modified: 10.13.2016

Senior Printing Coordinator

- Ability to comprehend a variety of informational documents including vendor invoices, department orders, correspondence, in-house requisitions, checks, contract payments, requests for quotes, personnel documents, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including equipment operation manuals, legal dictionary, and Personnel Policies and Procedures Manual.
- Ability to prepare print job specifications, invitations to bid, bid evaluation documents, reports (i.e. – revenue reports, paper usage reports, photo copier volume reports, and expenditures report), correspondence, personnel documents, customer invoices, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret print production, marketing, accounting, and contract terminology and language.
- Ability to communicate effectively with supervisors, vendors, customers, contractors, coworkers, and other County employees.

Environmental Adaptability

- Work is typically performed in the print shop.
- Work may involve exposure to strong odors, machinery, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, Nursing	Class Number:	17032
FLSA:	Exempt	Pay Grade:	12A
Dept:	Human Services	Exhibit I	

Classification Function

The purpose of this classification is to assist the Nursing Director with supervising Nursing Supervisors and coordinating the home care skilled services programs.

Distinguishing Characteristics

This is a supervisory level classification responsible for coordinating and supervising care giving or delivery of medical services. The class works under direction of the Director, Nursing and the incumbents are expected to exercise discretion in applying policies and procedures to situations and in resolving day-to-day issues. Employees are expected to promote the efficiency of the unit, incorporate process improvements, and ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Supervises and directs the work of the Nursing Supervisors and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 25% +/- 10%
- Monitors direct patient care and health status; monitors in-home clinical assessments; identifies appropriate level of care following directions in the client's plan of care; ensures the appropriate documentation of information in all medical, client, and supervisory records; monitors and evaluates performance of Home Health Aides; makes client visits; responds to client complaints and concerns.

- 15% +/- 5%
- Develops and coordinates in-service training programs and independent study topics; develops course curriculum; evaluates and modifies curriculum; supervises nurse trainers; ensures training compliance with all regulatory requirements; conducts training programs; assists orienting new employees; maintains training records.

15% +/- 5%

Effective Date: 01.09.1999
Last Modified: 02.11.2015

Senior Supervisor, Nursing

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; assists with developing and monitoring quality assurance programs and compliance with program specifications; monitors compliance and maintenance of records and forms in a timely manner; attends trainings, conferences, and interagency and community meetings; develops and maintains policies and procedures.

Minimum Training and Experience Required to Perform Essential Job Functions

- Must be licensed as a registered nurse by the Ohio Board of Nursing.
- Five (5) years of nursing experience including two (2) years in a supervisory capacity.

Additional Requirements

- Biennial renewal of license required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer, fax, copier, typewriter, etc.
- Ability to use and operate a variety of nursing and medical equipment and tools including stethoscope, intravenous pumps, sphygmomanometer, etc.
- Ability to stand, walk, bend, twist and push and pull up to 200lbs (with assistance) and lift up to 50lbs.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, coordinate, strategize, systemize, and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data and overseeing the execution of these decisions.

Senior Supervisor, Nursing

- Ability to comprehend a variety of informational documents including drug orders, laboratory reports, client records, medical charts, nursing assignments, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, medical books and desk references, lab referral reference, and policies and procedures manuals.
- Ability to prepare training programs, quality assurance reports; nursing program reports, employee's investigative reports, evaluations, schedules, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise, convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret medical and counseling terminology and language.
- Ability to communicate effectively with employees, supervisor, physicians, clients, families, community groups, medical staff, law enforcement staff, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in a health care facility.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Drug Chemistry Laboratory	Class Number:	12264
FLSA:	Exempt	Pay Grade:	17A
Dept:	Medical Examiner's Office	<i>Exhibit J</i>	

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Drug Chemistry Department of the Medical Examiner's Office, ensuring the proper handling and analysis of evidence to detect poisonings and drug use in order to aid legal investigations of crimes and/or death.

Distinguishing Characteristics

This is a manager level classification. Incumbents in the class work under general supervision of the Managing Laboratory Director and Quality Assurance Manager. This position oversees the operations and promotes the efficiencies of the drug chemistry lab unit, incorporates process improvements, and ensures that work meets time and quality objectives. The employee is responsible for ensuring proper preservation and documentation of evidence and adherence to applicable laws, protocols, and regulations. This class supervises Forensic Scientists and other assigned staff.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 55% +/- 10%
- Performs administrative and technical case reviews; reviews technical laboratory records and results of tests and examinations; reviews analysis worksheets, evidence submission forms, electronic instrument, data, and final reports for accuracy and completeness; confers with Forensic Scientist in cases of error or other problems; compiles/manages caseload statistics; researches information regarding new drug compounds; stays up to date on changes in state and federal laws regarding drug classifications and narcotic laws; provides court testimony as an expert witness.
- 20% +/- 10%
- Supervises assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; assists staff with complex or problem situations; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 10% +/- 5%
- Ensures that drug chemistry laboratory activities are completed on time and accurately; ensures drug chemistry unit maintains compliance with applicable accreditation requirements; investigates technical errors and provides recommendations on appropriate corrective and preventative measures; provides troubleshooting services to resolve equipment, instrumentation, or analytical method issues; implements and enforces quality assurance procedures; ensures that proper safety procedures are followed; prepares necessary operating procedure paperwork.

Effective Date: 07.28.2014
Last modified: 07.28.2014

Supervisor, Drug Chemistry Laboratory

10% +/- 5%

- Oversees regular maintenance of Drug Chemistry laboratory spaces and equipment; ensures that supplies and equipment are available so that productivity is not interrupted; maintains and troubleshoots laboratory instruments; ensures that supplies and reagents are ordered in a timely fashion; reviews purchase orders for technical accuracy; ensures performance of equipment after repairs, maintenance, or malfunction.

5% +/- 2%

- Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; researches, validates, and implements new procedures; performs monthly audits of controlled substance holding area.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in a chemical, physical, forensic, or biological science, or related field and six (6) years of forensic drug chemistry experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- Attainment of applicable scientific field certification.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment;
- Ability to use a variety of laboratory tools and equipment, including a stereo microscope, analytical balance, camera, gas chromatograph, mass spectrometer, and Fourier Transform Infrared Spectrometer.
- Ability to stand for a prolonged period of time and ability to lift up to 100 lbs. (with assistance).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Effective Date: 07.28.2014
Last modified: 07.28.2014

Supervisor, Drug Chemistry Laboratory

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including chain of custody records, instrumental data, QA/QC records, equipment/instrumental maintenance records analysis worksheets, evidence submission forms, electronic final reports, and log books.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, Federal Drug Codes, ANSI-ASQ National Accreditation Board Standards, SWGDRUG Guidelines, standard operating procedures, forensic science books and journals, training manuals, instrument/equipment manual, safety manuals, quality assurance manuals, and code of ethics.
- Ability to prepare set records, competency test records, drug chemistry case records, evidence logs, analytical results, forms, charts, correspondence, purchasing requests, quality control records for assays, daily work log for staff, departmental memos, monthly caseload statistics, monthly audit reports, performance appraisals, quality assurance data, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical, scientific, and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with section staff, other departmental employees/managers, supervisor, prosecutor's staff, law enforcement personnel, attorneys, juries, and members of the public.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, toxic or poisonous agents, smoke, dust, disease, bodily fluids, electrical currents, bright or dim lights, and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 07.28.2014
Last modified: 07.28.2014

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fleet Services Supervisor	Class Number:	15072
FLSA:	Exempt	Pay Grade:	11A
Dept:	Public Works	<i>Exhibit K</i>	

Classification Function

The purpose of this classification is to supervise and direct the work of mechanics and other assigned staff and oversee the maintenance and repair of County automotive and mechanic equipment and related facilities.

Distinguishing Characteristics

This is a first-line supervisor classification working under **general** supervision of the Manager, Fleet Services. This class works within a framework of policies, procedures, and regulations, and the employee exercises discretion and judgment in supervising employees, overseeing the unit's functioning, resolving any service delivery problems, and ensuring compliance with applicable regulations and budgetary restrictions.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Supervises and directs the work of mechanics and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 30% +/- 10%
- Schedules and tracks vehicle maintenance and repairs; makes determination of necessary repairs to underground storage tanks; applies labor charges for repair orders; orders required replacement parts from correct vendors; analyzes body shop estimates and schedules repairs with body shops; monitors and schedules vehicle warranty repairs and recalls; analyzes and produces preventative maintenance reports for service scheduling; oversees snow plow and salt equipment preparation, repair, and maintenance; oversees welding and fabrication work; makes routine inspections of equipment; operates various motor vehicles to run diagnostics and test after repairs have been completed; schedules and coordinates vehicle cleaning
- 20% +/- 10%
- Oversees operations of the public works facility; conducts inventory of parts and equipment; determines needs, obtains bids, and orders equipment and supplies; analyzes and monitors data from underground storage tanks; makes repairs as needed; supports and assists with county fuel card purchase program; monitors County GPS system and coordinates installations, removals, and reporting.

Effective Date: 07.10.2012
Last Modified: 07.10.2012

Fleet Services Supervisor

20% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares purchase orders; provides input in budget meetings; prepares budget requests; coordinates vehicle auctions; schedules and approves vehicle loaner/rental requests.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in Automotive Technology and three (3) years of auto mechanics experience; or an equivalent combination of education, training, and experience.
- Automotive Service Excellence (ASE) Master Certification in Automotive and Medium/Heavy Duty Truck; or equivalent technical training.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain and maintain a class "B" Underground Storage Tank Operator within six (6) months of hire date.
- Must obtain an EPA Section 609 MVAC Certification within six (6) months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

Ability to operate a variety of automated office machines including computer and copier.

- Ability to operate various motor vehicles including automobiles, vans, and pick-up trucks.
- Ability to utilize automobile diagnostic and maintenance equipment, tools, and supplies.
- Ability to crawl, crouch, bend, twist, and lift, push, or pull up to 50lbs.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

Effective Date: 07.10.2012
Last Modified: 07.10.2012

Fleet Services Supervisor

- Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including work orders, mileage reports, estimates, garage reports, equipment reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including employee handbook, shop manuals, fleet buyers guide, vehicle electronics manual, parts manuals, equipment manuals, Electronic or Web Based Programs and Reference Materials, Ohio Administrative Code (AOC), Ohio Revised Code (ORC), Federal Code for Regulations (CFR), and Department of Transportation (DOT)
- Ability to prepare schedules, garage reports, work orders, estimates, Chargeback/Force accounts, purchase orders, disciplinary reports, time and leave documents, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret mechanical and electrical terminology and language.
- Ability to communicate effectively with supervisor, department directors, drivers, security personnel, auto body shop personnel, sales representatives, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in a maintenance garage environment.
- Work may involve exposure to strong odors, smoke, electrical currents, noise extremes, vibrations, and machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Trace Evidence Laboratory	Class Number:	12274
FLSA:	Exempt	Pay Grade:	17A
Dept:	Medical Examiner's Office	<i>Exhibit L</i>	

Classification Function

The purpose of this classification is to supervise and participate in the recognition, collection, and analysis of trace evidence collected in house, submitted by outside agencies, or collected from crime scenes; to produce trace evidence reports for analyses performed, and to testify in courts of law as to the results of trace evidence examinations.

Distinguishing Characteristics

This is a manager level classification. Incumbents in this classification work under general supervision of the Managing Laboratory Director and Quality Assurance Manager. This position oversees and promotes the efficiencies of the trace evidence lab unit, incorporates process improvements, and ensures that work meets time and quality objectives. The employee is responsible for ensuring proper preservation and documentation of evidence and adherence to applicable laws, protocols, and regulations. This class supervises Forensic Scientists and other assigned staff.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Oversees and participates in the recognition, collection, and processing of evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; prepares and analyzes trace evidence samples on scientific instrumentation; applies instrumental, physical, and chemical techniques in the examination of trace evidence; documents and records observations and results of trace evidence examinations; analyzes and compiles data; compiles case files and generates trace evidence final reports; provides opinion and interpretation of results; performs administrative and technical review of data, trace evidence case files, and reports generated by other trace evidence staff; testifies in courts of law regarding trace evidence examinations.

- 20% +/- 10%
- Supervises and directs the work of Forensic Scientists and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; assists staff with complex or problem situations; responds to employee questions, concerns, and problems; coordinates on-call and work rotation schedules; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

- Ensures that trace evidence laboratory activities are completed on-time and accurately; reviews required reports; analyzes, interprets, and reports on assigned case work; ensures trace evidence unit maintains compliance with applicable accreditation requirements; investigates technical errors and provides recommendations on appropriate corrective and preventative measures; provides troubleshooting services to resolve equipment, instrumentation, or analytical method issues; manages case statistics; implements and enforces quality assurance procedures; ensures that safety procedures are followed.

10% +/- 5%

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Oversees regular maintenance of Trace Evidence laboratory spaces and equipment; ensures that supplies and equipment are available so that productivity is not interrupted; reviews purchase orders for technical accuracy; ensures that supplies and reagents are ordered in a timely fashion; ensures performance of equipment after repairs, maintenance, or malfunction.

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends and information in the field; researches, validates, and implements new procedures.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in a chemical, physical, biological, or forensic science with six (6) years of experience performing forensic trace evidence analysis; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to use a variety of laboratory tools and equipment, including a scanning electron microscope, energy dispersive x-ray detector, infrared spectrometer; digital camera, and optical microscope

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.

Supervisor, Trace Evidence Lab

- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, routine statistics, and understand college level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history forms, trace evidence reports, autopsy reports, police reports and photos, requests for information release, subpoenas, record of evidence submissions, record of evidence releases, case final reports, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, standard operating procedures, forensic science books and journals, quality assurance manual, safety manual, training manual, instrument manuals, hazardous material records, and code of ethics.
- Ability to prepare training set records, competency test records, forms, and charts, statistical reports, chain of custody, instrument performance check records, trace evidence case files, trace evidence laboratory examination reports, trace evidence unit manual updates, trace evidence procedures, quality assurance documents, instrument maintenance logs, supply order requests, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical, scientific, and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with staff, other departmental employees/managers, supervisor, attorneys, law enforcement personnel, and students.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment
- Work may involve exposure to strong odors, toxic agents, disease, bodily fluids, electrical currents, and laboratory equipment/machinery.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Supervisor, Trace Evidence Lab

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

County Council of Cuyahoga County, Ohio

Ordinance No. O2019-0011

Sponsored by: Councilmembers Schron, Brady, Baker, Miller, Simon and Conwell	An Ordinance enacting Chapter 725 of the Cuyahoga County Code to establish an Opioid Mitigation Fund for the purpose of collecting and expending all funds received as part of any action related to the matter of <u>In Re: National Prescription Opiate Litigation</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and declaring the necessity that this Ordinance become immediately effective.
---	--

WHEREAS, the residents of the County of Cuyahoga, Ohio, have been devastated by the opioid epidemic and the systems of Cuyahoga County have been stressed as a result, including Children and Family Services, the healthcare system, the justice system, Job and Family Services, and the Medical Examiner; and

WHEREAS, the Counties of Cuyahoga County, Ohio, and Summit County, Ohio, filed a civil action that was consolidated nationally and docketed as In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and

WHEREAS, during the litigation the Counties of Cuyahoga, Ohio, and Summit County, Ohio, have reached monetary settlements with certain defendants for which the Counties of Cuyahoga, Ohio, and Summit County, Ohio, have already received settlement funds; and

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit County, Ohio, may in the future receive monies as the result of settlement agreement, trial verdict, court order or some other action related to the litigation; and

WHEREAS, it is the intent of the Cuyahoga County Council to ensure that all monies received by Cuyahoga County as the result of a settlement agreement, trial verdict, court order or some other action related to In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804 be used solely for opioid remediation, mitigation, and rectification of the opioid epidemic in Cuyahoga County and said funds should be deposited into the Opioid Mitigation Fund.

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 725 of the Cuyahoga County Code is hereby enacted to read as follows:

Chapter 725: Opioid Mitigation Fund

Section 725.01 Fund Established

The Fiscal Officer is hereby directed to immediately establish a separate fund, called the Opioid Mitigation Fund, for the purpose of collecting and expending any and all funds received by Cuyahoga County as part of any action related to the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804. All such monies received as the result of a settlement agreement, trial verdict, court order or some other action related to this lawsuit shall be deposited into the Opioid Mitigation Fund.

Section 725.02 Fund Uses:

The funds in the Opioid Mitigation Fund shall be used solely for the remediation, mitigation, and rectification of the opioid epidemic in Cuyahoga County.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2019

Committee(s) Assigned: Finance & Budgeting

Legislation Substituted in Committee: November 4, 2019

Committee Report/Second Reading: November 12, 2019

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0191

Sponsored by: County Executive Budish/Department of Law	A Resolution approving a proposed settlement in the matter of <u>Evin King vs. Robert Matuszny, et al.</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Evin King filed a civil action docketed as Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; and

WHEREAS, Evin King and the County of Cuyahoga, Ohio, for and on behalf of the Cuyahoga County Coroner, wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Evin King has or may have against the County of Cuyahoga and the Cuyahoga County Coroner; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the settlement agreement with Plaintiff and the City of Cleveland in the matter of Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353, in the total amount of Seven Hundred and Fifty Thousand Dollars (\$750,000.00), inclusive of all costs and attorneys' fees.

Clerk of Council

Date

Legislation Tabled on the Floor: September 10, 2019

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0246

Sponsored by: County Executive Budish	A Resolution authorizing a proposed settlement between the Counties of Cuyahoga, Ohio and Summit, Ohio and Teva Pharmaceutical Industries Ltd. in the total amount of \$20,000,000.00 in cash and \$25,000,000.00 in product in the matter of <u>In Re: National Prescription Opiate Litigation</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit, Ohio, filed a civil action that was consolidated nationally and docketed as In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit, Ohio, and Teva Pharmaceutical Industries Ltd., a defendant, for and on behalf of the Counties of Cuyahoga, Ohio, and Summit County, Ohio, wish to fully and completely resolve with finality certain alleged claims that the Counties of Cuyahoga, Ohio, and Summit County, Ohio, have or may have against Teva Pharmaceutical Industries Ltd.; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve certain alleged claims; and

WHEREAS, the Cuyahoga County Council, having been briefed about the facts and the history of the case, hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit County, Ohio, and Teva Pharmaceutical Industries Ltd. regarding certain claims.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit County, Ohio, and Teva Pharmaceutical Industries Ltd. in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804, in the total amount of Twenty Million Dollars (\$20,000,000) in cash and Twenty-Five Million Dollars (\$25,000,000) in product to be divided by agreement between the County of Cuyahoga, Ohio, and the County of Summit, Ohio, inclusive of all costs and attorneys' fees.

SECTION 2. The County Executive (or his authorized designee) is hereby authorized to execute a settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0247

Sponsored by: County Executive Budish	A Resolution authorizing a proposed settlement between the Counties of Cuyahoga, Ohio and Summit, Ohio and AmerisourceBergen, Cardinal Health, and McKessen in the total amount of \$215,000,000.00 in the matter of <u>In Re: National Prescription Opiate Litigation</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit, Ohio, filed a civil action that was consolidated nationally and docketed as In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit, Ohio, and AmerisourceBergen, Cardinal Health and McKessen, defendants, for and on behalf of the Counties of Cuyahoga, Ohio, and Summit, Ohio, wish to fully and completely resolve with finality certain alleged claims that the Counties of Cuyahoga, Ohio, and Summit, Ohio, have or may have against AmerisourceBergen, Cardinal Health, and McKessen; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve certain alleged claims; and

WHEREAS, the Cuyahoga County Council, having been briefed about the facts and the history of the case, hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit, Ohio, and AmerisourceBergen, Cardinal Health, and McKessen regarding certain claims.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit, Ohio, and AmerisourceBergen, Cardinal Health, and McKessen regarding certain claims in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804, in the total amount of Two Hundred And Fifteen Million Dollars (\$215,000,000), inclusive of all costs and attorneys' fees.

SECTION 2. The County Executive (or his authorized designee) is hereby authorized to execute a settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0248

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2019 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	21A408 – VOCA Safe Harbor			BA1900057
	JC759159 – VOCA Safe Harbor			
	Personal Services	\$	78,543.06	
	Other Expenses	\$	191,015.20	

Cuyahoga County Court of Common Pleas, Juvenile Court Division was awarded a Victims of Crime Act (VOCA) United States Department of Justice passed through the Ohio Attorney General's Office to be utilized on youth programming for the Safe Harbor Docket. The award is \$191,015.20 requiring a minimum cash match of \$47,753.80 of which the Court has elected to fully fund an employee designated to this program that costs \$78,543.06 including wages and fringes funded from the Court's Health and Human Services Levy (see cash transfer document JT1900059). This is a continuation grant that began in October 1, 2016 totaling \$563,137 to date. The grant period of this award is 10/1/2019 through 9/30/2020.

B.	21A030 – Sheriff's Office – Federal Grants			BA1901608
	SH774901 – FY19 Smart AWA			
	Personal Services	\$	150,000.00	

The New appropriation is being requested to set up the FY 2019 SMART AWA Grant Program from the U.S. Department of Justice, Office of Justice Programs. This grant award was approved by the County Executive on 10/28/19 via BC2019-784. The grant period is 10/1/2019-09/30/2022.

C.	21A003 – High Visibility Enforcement OT			BA1901609
	SH774885 – FY20 HVEO – IDEP Grant			
	Personal Services	\$	44,088.13	
	Other Expenses	\$	1,843.92	

The New appropriation is being requested to set up a the FY20 High Visibility Enforcement Overtime (HVEO), Impaired Driving Enforcement Program (IDEP) grant. The grant comes from the U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA) passed through the Ohio Department of Public Safety, Ohio State Highway Patrol/Ohio Traffic Safety Office. This grant award was approved by the County Executive on 10/15/2019 via Approval No. BC2019-748. The last grant award received for the FY19 HVEO-IDEP grant was in the amount of \$44,106.

D.	21A003 – High Visibility Enforcement OT			BA1901610
	SH774893 – FY20 HVEO-STEP Grant			
	Personal Services	\$	33,521.71	
	Other Expenses	\$	1,247.31	

The New appropriation is being requested to set up a the FY20 High Visibility Enforcement Overtime (HVEO), Selective Traffic Enforcement Program (STEP) grant. The grant comes from the U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA) passed through the Ohio Department of Public Safety, Ohio State Highway Patrol/Ohio Traffic Safety Office. This grant award was approved by the County Executive on 10/15/2019 via Approval No. BC2019-748. The previous grant award for FY19 was in the amount of \$32,904.

E.	01A001 – General Fund		BA1903153
	PC400051 – Probate Court		
	Other Expenses	\$	30,000.00
	20A602 – Probate Crt (CLRK) Comput. Fund		
	PC404632 – Probate Computerization \$10 Fee Fd		
	Capital Outlays	\$	150,000.00

The Probate Court has been working with the ADAMHS Board on an Assisted Outpatient Treatment program, a grant awarded to ADAMHS to reduce the incidence and duration of inpatient psychiatric hospitalizations, homelessness and interactions with the criminal justice system among persons with severe mental illness. Clients diagnosed with Severe Mental Illness (SMI) receive the benefits of an Assertive Community Treatment (ACT) Team approach to care for them while participating in a study component of the grant. The Probate Court conducts bi-weekly meetings with grant participants and their treatment managers to encourage commitment to treatment goals. The program has seen successes, but in some instances, the participants decompensate (go off medications) and end up in the hospital. This requires the court to conduct a hearing to transfer them to a more restrictive setting. Because of the nature of AOT, the participant's commitments are continued, requiring additional hearings to be held.

The original 2018 budget was increased by \$130,000 as a result of the increase in mental health commitments, but the deficit is smaller this year because the Court has been able to control the cost of court recordings, which is in the same budget line. The request for a \$30,000 increase comes from the General Fund.

The Probate Court requests appropriation of \$150,000 of its special revenue fund to complete a computer refresh of 110 devices. Funding comes from the Computerization Fund which had a cash balance of \$3,904,735 as the end of September 2019.

F.	20A635 – Title IV-E Juvenile Court		BA1903154
	JC517318 – Title IV-E Juvenile Court FCM		
	Other Expenses	\$	300,000.00

An additional appropriation request for the Cuyahoga County Court of Common Pleas, Juvenile Court Division, to allow for funding to be appropriated for a special revenue index code. This will allow the Court to certify these funds to youth serving contracts. This fund receives revenue from federal reimbursements for local expenses incurred for out of home placements for children and had a cash balance of \$4,643,963 as of the end of September.

G.	20D450 – 2015 Excise Tax		BA1909099
	DS040212 – Excise Tax Improvements		
	Other Expenses	\$	2,635,016.17
	30A922 – 2015 Excise Tax Debt Service		
	DS040196 – 2015 Excise Tax Debt Service		
	Other Expenses	\$	6,992,231.04

The Office of Budget and Management requests additional appropriation to post expenditures relating to the 2019 General Obligation Bond issuance which refunded previously outstanding 2015 Excise Tax Bonds. These expenditures reflect transfer of excise tax funds between escrow

accounts held with the bond trustee. Transferred funds include bond and project reserves. Funding source is cigarette and alcohol excise tax.

H. 01A001 – General Fund		BA1909102
IG030411 – Inspector General		
Personal Services	\$	23,900.00

The Office of Budget and Management requests additional appropriation for the Agency of the Inspector General. Additional appropriation is needed for employee benefits through the remainder of fiscal year 2019. Estimates and assumptions in regard to the budget appropriation established for employee benefits during the previous budget cycle was insufficient in accounting for employee elections and actual charges. AIG is funded by the General Fund.

I. 20A312 – Coroner’s Lab		BA1912184
CR180034 – Medical Examiner - Lab		
Other Expenses	\$	305,997.10

The Office of Budget Management (on behalf of the Medical Examiner's Office) is requesting an appropriation increase of \$305,997.10 in Other Operating. This is to prepare for a transfer out to the newly setup AFIS System Capital Account for the purpose of supporting the purchase of the AFIS/Cogent Bridge Upgrade for hardware and software. Funding is provided by the Medical Examiner's Coroner's Lab Fund via revenue from completed Out of County Autopsies by the office. Current Cash Balance (as of 30-Oct-19) is \$657,516. This balance after vouchers payable of \$2,895.00 and outstanding encumbrances of \$74,631.74, is \$579,989.62.

J. 20D449 – Property Demolition Fund		BA1912186
DV520809 – Property Demolition Fund		
Other Expenses	\$	248,119.58

The Office of Budget Management is requesting an appropriation increase for the Department of Development in the Property Demolition Fund for \$248,119.58. This is for the purpose of appropriating for the Demolition agreement for the 2019 portion for the Village of Cuyahoga Heights. Funding is provided by the Property Demolition Fund through General Fund Subsidies. Current Cash Balance (as of 24-Oct-19 when including legislative encumbrances of \$8.4 mil) is \$1.1 mil. It is still anticipated that Property Demolition Fund will begin spending down on the \$8 million in reserves this year to complete pending 2019 agreements and upcoming 2020 agreements.

K. 40A069 – Capital Projects		BA1912190
CC769786 – Medical Examiner AFIS System		
Other Expenses	\$	9,285.00
Capital Outlays	\$	590,470.46

The Office of Budget Management (on behalf of the Medical Examiner's Office) is requesting an appropriation increase of \$599,755.46 in the newly created AFIS Capital Account. This is to post costs of the newly setup AFIS System Capital Account supporting the purchase of the AFIS/Cogent Bridge Upgrade for hardware, software, and set up services. Funding within this capital account was provided by a combination of the Medical Examiner's Coroner's Lab Fund via revenue from completed Out of County Autopsies by the office and the Department of Information Technology via the General Fund through item JT1912189 on the 12-Nov Fiscal Agenda.

L. 01A001 – General Fund **BA1913651**
 PR194720 – Prosecutor-Children & Family Serv
 Other Expenses \$ 132,834.41

The Office of Budget and Management is requesting appropriations, \$132,834.41, to cover the cost of Controlled Costs for 2019 (Space Maintenance, \$50,015; Indirect Costs, \$82,819.41, which is due to the 2018 Indirect Cost Reconciliation). These expenses are funded by the General Fund.

M. 01A001 – General Fund **BA1913652**
 PR200071 – Prosecutor-Child Support
 Other Expenses \$ 110,282.68

The Office of Budget and Management is requesting appropriations, \$110,282.68, to cover the cost of Indirect Costs for 2019 (\$78,363 is due to the 2018 Indirect Cost Reconciliation). This expense is funded by the General Fund.

N. 20A824 – Family Justice Ctr **BA1913653**
 JA107441 – Family Justice Center
 Other Expenses \$ 40,755.00

The Office of Budget and Management is requesting appropriations, \$40,755, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. This expense is funded by the Health and Human Services Levy 3.9.

O. 21A359 – Internet Crimes Against Children **BA1913657**
 PR765271 – FY17 Ohio ICAC Task Force
 Personal Services \$ 425,426.00
 Other Expenses \$ 112,443.00
 Capital Outlays \$ 71,150.00

The Prosecutor's Office is requesting additional appropriation for year 3 of a collaborative agreement grant that funds the Prosecutor Ohio Internet Crimes Against Children Task Force from Department of Justice/Office of Juvenile Justice and Delinquency Prevention. This third-year award is for \$609,019 and is funded by the U.S Department of Justice Office of Justice Programs for the period October 1, 2019 to September 30, 2020; CFDA 16.543. This additional supplement award is added to the existing year 1 and 2 awards of \$945,212 for a new total for this index code (PR765271) of \$1,554,231. Currently, 86.1% of the \$945,212 has been expended. This is the final award year for this grant.

P. 20A302 – Dog & Kennel **BA1915194**
 DK050005 – County Dog Kennel
 Other Expenses \$ 9,881.00

The Office of Budget and Management is requesting appropriations in the amount of \$9,881, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding in the Kennel comes from the sale of dog licenses and adoption fees and has a current cash balance of \$255,871.

Q. 20A658 – Fiscal Certificate of Title Admin **BA1915195**
 FS109694 – Fiscal Oper-Title Bureau
 Other Expenses \$ 465,422.00

The Office of Budget and Management is requesting appropriations in the amount of \$465,422, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding in the Auto Title Office comes from the sale of auto and boat titles and has a current cash balance of \$7,046,858.

R. 24A641 – PA-Homeless Services **BA1915196**
 HS158097 – PA-Homeless Services
 Other Expenses \$ 18,710.00

The Office of Budget and Management is requesting appropriations in the amount of \$18,710, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding for Homeless services comes a fixed subsidy as well as miscellaneous grants and has a current cash balance of \$955,332.

S. 20A322 – Delinquent R E Tax Assmt - Treasurer **BA1915197**
 TS160119 – Treasury-Delinquent Tax Assmt. Coll.
 Other Expenses \$ 61,362.00

The Office of Budget and Management is requesting appropriations in the amount of \$61,362, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding for Delinquent Tax Assessment comes from the collection of delinquent taxes and has a current cash balance of \$5,856,520.

T. 52A100 – County Airport **BA1915204**
 AP520890 – County Airport
 Personal Services \$ 90,000.00

The Office of Budget and Management is requesting appropriations in the amount of \$90,000. Due to overtime as well as chargebacks to the County Airport salaries and benefits line items for services provided by various individuals not directly compensated from the Airport budget, this has necessitated the additional appropriation request. Funding in the Airport comes from rents and leased spaces and has a current cash balance of \$1,236,685.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 20A811 – JC Detention and Probation Services	BA1900058
JC107516 – JC Probation Services	
Personal Services \$	78,543.06
TO: 20A811 – JC Detention and Probation Services	
JC107516 – JC Probation Services	
Other Expenses \$	78,543.06

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting an appropriation transfer in JC Probation Services to provide sufficient appropriation for both the required cash match for the VOCA Grant Award and additional funding for a full-time staff devoted to the grant activities. Funding is from the Health and Human Services Levy covering the period 1/1/2019-12/31/2019.

B. FROM: 20A811 – JC Detention and Probation Services **BA1903149**
 JC107516 – JC Probation Services
 Personal Services \$ 375,000.00

TO: 20A811 – JC Detention and Probation Services
 JC107532 – JC Legal Services
 Personal Services \$ 375,000.00

The transfer in appropriation would align payroll appropriation with staff realignments and avoid a deficit. Funding comes from the HHS Levy.

C. FROM: 40A526 – ODOT – LPA **BA1903156**
 CE785006 – ODOT - LPA
 Personal Services \$ 513,258.41

TO: 40A526 – ODOT – LPA
 CE785006 – ODOT - LPA
 Capital Outlays \$ 513,258.41

The Department of Public Works request to move appropriation from the personal services and personal benefits expense lines to the capital outlays expense line within the Royalton Rd project. This fund receives reimbursement from the Ohio Department of Transportation, and the local share of this project will receive a cash transfer from the Road & Bridge \$5.00 fund. The cash balance in the ODOT LPA 50A/526 fund was \$4,030,406 as of the end of September.

D. FROM: 01A001 – General Fund **BA1909103**
 IG030411 – Inspector General
 Other Expenses \$ 25,553.00

TO: 01A001 – General Fund
 IG030411 – Inspector General
 Personal Services \$ 25,553.00

The Office of Budget and Management requests and appropriation transfer for the Agency of the Inspector General from controlled services to personnel services to cover employee benefits for the remainder of fiscal year 2019. The AIG is not charged indirect costs or space maintenance being funded by the General Fund resulting in unnecessary and unneeded appropriation. AIG is funded by the General Fund.

E. FROM: 01A001 – General Fund **BA1909107**
 BE474064 – Election Administration
 Other Expenses \$ 1,000,000.00

TO: 01A001 – General Fund
 BE475095 – Electronic Voting Consultation
 Capital Outlays \$ 1,000,000.00

The Board of Elections requests a budget transfer of funds appropriated for voting booths, from administration to election equipment. This transfer will keep similar equipment related expenses categorized together for reporting clarity. Funding source is General Fund.

F. FROM: 01A001 – General Fund **BA1912183**
 VS490052 – Veterans Service Commission
 Other Expenses \$ 35,000.00

TO: 01A001 – General Fund
 VS490052 – Veterans Service Commission
 Personal Services \$ 35,000.00

The Veterans Services Commission is requesting an appropriation transfer of \$35,000.00 from Client Services to Personnel Services. Using appropriation from projected surpluses in Client Services, the Commission will be supporting funding for the staffing of their new Mobile Support Vehicle. Funding is provided by the General Fund.

G. FROM: 21A513 – CCA 407 Felony Program **BA1912185**
 CO759548 – CCA 407 Non-Support Specialist FY18/19
 Other Expenses \$ 12,000.00

TO: 21A513 – CCA 407 Felony Program
 CO759548 – CCA 407 Non-Support Specialist FY18/19
 Personal Services \$ 12,000.00

The Common Pleas Court is requesting an appropriation transfer of \$12,000.00 in the CCA 407 Non-Support Specialist 18/19 Grant index code. This appropriation transfer is necessary to align funds appropriately to match the approved Budget Revision completed in Intelligrants. Funding is provided by the Ohio Department of Rehabilitation and Corrections for the period of 7/1/2017 to 6/30/2019 .

H. FROM: 01A001 – General Fund **BA1912188**
 IT601021 – Information Technology Administration
 Personal Services \$ 293,758.36

TO: 01A001 – General Fund
 IT601021 – Information Technology Administration
 Other Expenses \$ 293,758.36

The Office of Budget Management is requesting an appropriation transfer within the Information Technology Administration index code for \$293,758.36. This is for the purpose of preparing for a transfer out into the newly configured AFIS System Capital Account. This is an effort to correct for a 2014 grant that the department purchased invalid equipment and software for, resulting in the loss of the grant and repayment back to the State of Ohio (completed in May of this year). The department is using projected surpluses in salaries to assist the Medical Examiner in making the lost revenue from the grant whole. Funding is provided by the General Fund.

I.	FROM: 20A814 – Wireless 9-1-1 Government Assistance JA106773 – Wireless 9-1-1 Government Assistance Other Expenses	\$ 20,000.00	BA1913662
	TO: 20A814 – Wireless 9-1-1 Government Assistance JA106773 – Wireless 9-1-1 Government Assistance Personal Services	\$ 20,000.00	

The Requesting an appropriation transfer to cover the potential shortfall in salaries for the remainder of the year. This potential shortfall projected based on the three upcoming holidays and overtime that may incur due to being short staffed. Funding source is Communication Agreements, 6.1% and Local Government Revenue, 93.9%.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 20A811 – JC Detention and Probation Services JC107516 – JC Probation Services Transfer Out	\$ 78,543.06
TO: 21A408 – VOCA Safe Harbor JC759159 – VOCA Safe Harbor Revenue Transfer	\$ 78,543.06

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting a cash transfer from Probation Services HHS to the VOCA Safe Harbor Grant which was extended from the original grant period 10/1/2016 through 9/30/2017 to 09/30/2020. The required cash match is \$47,753.80 that was increased by the Court to fund a full-time staff to the program costing \$78,543.06 including wages and fringes. The grant extension award is \$191,015.20 with a cash transfer of \$78,543.06 for a total project cost of \$238,769.00. Funding is from the Court's Probation Health and Human Services Levy account covering the period January 1, 2019 through December 31, 2019.

B. FROM: 24A301 – Children & Family Services CF135467 – Administrative Services - CFS Transfer Out	\$ 15,000.00	JT1901507
TO: 20A317 – ADAMHSBCC (as of 07/01/2009) MH435560 – Pass Thru Services Revenue Transfer	\$ 15,000.00	

Children and Family Services is requesting a cash transfer to the ADAMHS Board for the purchase of more drug testing strips. Funding comes from the Health and Human Services Levy Fund.

C. FROM: 01A001 – General Fund		JT1912189
IT601021 – Information Technology Administration		
Transfer Out	\$	293,758.36
01A001 – General Fund		
CR180034 – Medical Examiner - Lab		
Transfer Out	\$	305,997.10
TO: 40A069 – Capital Projects		
CC769786 – Medical Examiner AFIS System		
Revenue Transfer	\$	599,755.46

Office of Budget Management is requesting an operating transfer for \$599,755.46. This is to provide for the newly created AFIS System Capital Account for tracking the hardware, software, labor, and setup services associated with the completion of the new updated AFIS Fingerprinting System within the Medical Examiner's Office. Funding contributions are supporting by additional documents also on this fiscal agenda from the Department of Information Technology (provided by the General Fund, BA1912188) and the Medical Examiner Coroner's Lab Fund (funded by Out of County Autopsies, BA1912184).

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC036
November 12, 2019



TO: Jeanne Schmotzer, Clerk of County Council
FROM: Maggie Keenan, Office of Budget and Management
CC: Armond Budish, County Executive; Mary Louise Madigan, Communications; Office of Budget & Management Staff
DATE: November 4, 2019
RE: Fiscal Agenda – 11/12/2019

As required by **County Code Section 701.08(D)**, the Office of Budget and Management (OBM) has prepared the attached Fiscal Agenda for Council consideration. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to ensure enough appropriation to meet programmatic needs. OBM respectfully requests that the Fiscal Agenda be approved by Council under suspension of the rules on First Reading at its meeting on **November 12, 2019**.

As always, if you have any questions or need additional information, please do not hesitate to contact me at either 216-443-8191 or mkeenan@cuyahogacounty.us, I am always happy to discuss any of these items – or anything relative to the County’s budget - in more detail.

Items of note on this agenda include:

- Request to increase appropriation to the 2015 Excise Tax accounts to effectuate a transfer of the remaining cash balance to the 2019 Excise Tax account. The 2015 Excise Tax bonds were refunded in August 2019 (R2019-0125); this allowed the County to take advantage of low interest rates and to access the bond reserve, which reduced the size of the new money issue (R2019-0126) needed to pay for major capital repairs at the Rocket Mortgage Fieldhouse. Gateway Development Corporation is responsible for major capital repairs at the Rocket Mortgage Fieldhouse and Progressive Field per the lease agreements with the Cavaliers and Indians, respectively. Gateway’s only source of funding are receipts from excise taxes levied by approval of the voters – originally approved in 1990 and extended twice, last in 2014 (Issue 7).
- Request to increase appropriation to the Coroner’s Lab Fund (ORC 313.16) to support the upgrade to the AFIS System. This appropriation covers anticipated hardware and software expenditures. This expense has been anticipated all year, but the was not appropriated earlier because the exact amount was unknown. There is a sufficient cash balance in the Coroner’s Lab Fund to cover this purchase. Also on the agenda is a request to establish the capital project account (BA1912190) and to transfer appropriation with the Department of Information Technology’s General Fund budget (BA1912188) to cover IT’s share of the total project cost.
- Request to increase appropriation as needed to post 2019 Indirect Cost Allocation Plan (ICAP) charges, which reconcile charges that posted last year. Please note that OBM will be changing the way in which it processes ICAP charges. This process reverts to how the ICAP charges used to be processed; this changed in early 2016 at the request of the former Fiscal Officer. For the last couple of years, estimated charges were posted in the current year and then a reconciliation was processed in the following year after the charges were re-calculated based on prior year actuals.

OBM has discussed this with the State Auditor's Office and has receiving the "go-ahead" to stop charging based on estimates and instead post one charge in the 1st Quarter of the year, based on prior year actuals. Please note that this requires processing another round of reconciliations for 2019 (which previously would have been processed in 2020).

Last year OBM changed the ICAP methodology, which resulted in charges that generated more revenue for the General Fund and in charges that were explainable, justifiable, and – perhaps most importantly – predictable. Now with the change in the process, the actual charge will be known in February/March of each year and there will be one charge. This means only one fiscal agenda where the ICAP is discussed – which will be a marked improvement from this year.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0249

Sponsored by: County Executive Budish/Medical Examiner	A Resolution authorizing revenue generating agreements with various County Coroners, in the total amount not-to-exceed \$1,628,400.00, for autopsy and scientific testing services for the period 7/1/2019 - 12/31/2022; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, County Executive Budish/Medical Examiner has recommended revenue generating agreements with various County Coroners, in the total amount not-to-exceed \$1,628,400.00, for autopsy and scientific testing services for the period 7/1/2019 - 12/31/2022 as follows:

- a) Ashland
- b) Ashtabula
- c) Geauga
- d) Harrison
- e) Huron
- f) Mahoning
- g) Medina
- h) Stark
- i) Trumbull
- j) Tuscarawas; and

WHEREAS, the primary goal of this project to perform autopsies for various counties; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes revenue generating agreements with various County Coroners, in the total amount not-to-

exceed \$1,628,400.00, for autopsy and scientific testing services for the period 7/1/2019 - 12/31/2022 as follows:

- a) Ashland
- b) Ashtabula
- c) Geauga
- d) Harrison
- e) Huron
- f) Mahoning
- g) Medina
- h) Stark
- i) Trumbull
- j) Tuscarawas

SECTION 2. That the County Executive is authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC036
November 12, 2019



CUYAHOGA COUNTY
MEDICAL EXAMINER'S OFFICE

Thomas P. Gilson, M.D.
11001 Cedar Avenue
Cleveland, Ohio 44106

A National Association of Medical Examiner's (N.A.M.E.) accredited office.



MEMORANDUM

TO: Jeanne Schmotzer, Clerk of County Council

FROM: Hugh B. Shannon, Director of Operations
Cuyahoga County Medical Examiner's Office

DATE: November 6, 2019

RE: County Autopsy Agreements

The Cuyahoga County Medical Examiner's Office has conducted between 200-400 autopsies a year for several surrounding counties in Northeast Ohio. Prior to 2011, there were no formalized agreements. This is now the third set of agreements that have been submitted for approval by Council and the first that increases the costs of our services. This was due in part that the State Legislature has included mandates for testing of certain drugs that we were required to develop and add to our standard testing. Funds generated by these agreements goes to a statute created lab fund that allows CCMEO to replace autopsy equipment and supplies.

Further, this item has been delayed in part from dealing with a wide number of different governmental agencies as well as legal reviews and additional requests for paperwork. As the fiscal year for Ohio counties is winding down, we would request this be passed on a first-time reading.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0250

Sponsored by: County Executive Budish/Departments of Law and Public Safety and Justice Services	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen’s Benevolent Association representing approximately 18 employees in the classifications of Call-taker and Emergency Dispatcher at the Department of Public Safety and Justice Services/Cuyahoga Emergency Communications System for the period 4/1/2019 - 3/31/2022; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Cuyahoga County Department of Law on behalf of the County of Cuyahoga (hereinafter collectively referred to as “the County”), has been engaged in collective bargaining negotiations with Ohio Patrolmen’s Benevolent Association, Cellular 911 Unit (hereinafter collectively referred to as “OPBA”), in an effort to negotiate a successor collective bargaining agreement (“CBA”) covering approximately 18 employees in the classifications of Call-taker and Emergency Dispatcher within the Cuyahoga County Department of Public Safety and Justice Services for the period of 4/1/2019 – 3/31/2022; and

WHEREAS, the parties have met on multiple occasions in a consolidated effort to negotiate new terms and have reached tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, on or about November 5th, 2019, the members of the bargaining unit voted to ratify the proposed collective bargaining agreement; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless

otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive and the Department of Public Safety and Justice Services are recommending that Council approve the proposed CBA for the period 4/1/2019 – 3/31/2022; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Department of Public Safety and Justice Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen’s Benevolent Association representing approximately 18 employees in the classifications of Call-taker and Emergency Dispatcher at the Department of Public Safety and Justice Services/Cuyahoga Emergency Communications System for the period 4/1/2019 - 3/31/2022, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and Ohio Patrolmen’s Benevolent Association, Cellular 911 Unit shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0251

Sponsored by: County Executive Budish	A Resolution confirming the extension of the County Executive’s appointment of Interim Cuyahoga County Sheriff David G. Schilling, Jr. for the term ending 12/31/2020, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, pursuant to Article V, Section 5.01 of the Charter of Cuyahoga County, each of the offices provided for in Article V shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, on the day of the November 5, 2019 General Election, Article V, Section 5.08 of the Charter provided for the office of the Sheriff of Cuyahoga County; and

WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of the Charter without confirmation by the Council for a period not to exceed 120 days.

WHEREAS, pursuant to Article II, Section 2.02(2) of the Charter of Cuyahoga County, an interim appointment may continue beyond 120 days by extension or reappointment or another person may be successively appointed to the same position on an interim basis only if confirmed by the Council prior to the expiration of the initial interim appointment; and

WHEREAS, the County Executive nominated David G. Schilling, Jr. to the position of Interim Sheriff of Cuyahoga County on August 9, 2019; and

WHEREAS, the initial term of Interim Cuyahoga County Sheriff David G. Schilling, Jr. is set to expire on December 6, 2019; and

WHEREAS, in his capacity as Interim Cuyahoga County Sheriff David G. Schilling, Jr. is the incumbent Sheriff, pursuant to Cuyahoga County Charter Article XVI (“Article”), as of the effective date of said Article and shall serve for the term ending 12/31/2020; and

WHEREAS, the County Executive seeks to extend the appointment of Interim Cuyahoga County Sheriff David G. Schilling, Jr. for the term ending 12/31/2020; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the extension of the appointment of David G. Schilling, Jr. to serve as the Interim Sheriff of Cuyahoga County for the term ending 12/31/2020 and in such capacity David G. Schilling, Jr. is the incumbent Sheriff pursuant to Cuyahoga County Charter Article XVI.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0252

<p>Sponsored by: County Executive Budish and Councilmembers Brady, Miller and Conwell</p>	<p>A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, on May 8, 2018, the electors of Cuyahoga County approved a 3.9 mill tax levy for the purpose of providing health and human or social services for a period of two years; and,

WHEREAS, the County Council requests the declaration of the necessity of submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; and,

WHEREAS, the amount of taxes that may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirement of the County and it is necessary to levy this tax in excess of such limitation; and,

WHEREAS, such a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill constitutes a tax levy of four and seven-tenths (4.7) mills for each one dollar of valuation, which amounts to forty-seven cents (\$0.47) for each one hundred dollars of valuation, to be in effect for a period of eight years, beginning with the tax list and duplicate for the year 2020, the proceeds of which levy first would be available to the County in the calendar year 2021 and to be submitted to the electors of the County at the primary election to be held in the County on March 17, 2020; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby declares the necessity of submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code.

SECTION 2. The Clerk of Council is authorized and directed to certify a copy of this Resolution to the Fiscal Officer for the certification of the total current tax valuation of the County and the dollar amount of revenue that would be generated by the replacement of the 3.9 mills and an increase of 0.8 mill levy.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble and to meet the Board of Elections' deadlines. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0253

Sponsored by: County Executive Budish and Councilmembers Brady, Miller and Conwell	A Resolution determining to proceed with submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Council adopted Resolution No. R2019-0252 on _____, declaring the necessity of submitting to the electors of Cuyahoga County the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; and,

WHEREAS, the Fiscal Officer has advised and certified to the County Council that the total current tax valuation of the County is \$_____ and that the replacement of the 3.9 mills and an increase of 0.8 mill levy will generate \$_____ of revenue in its first year of collection; and,

WHEREAS, County Council, having declared the necessity of submitting the question of an additional levy to the electors of Cuyahoga County, and the County Fiscal Officer, having certified the necessary fiscal valuations, Council must now act to submit such additional levy to the Board of Elections for placement on the March 17, 2020 Primary Election ballot; and,

WHEREAS, this levy will provide a constant and reliable funding source to support health and human services and mental health services, which benefits the most vulnerable citizens of Cuyahoga County; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council acknowledges its receipt of and accepts the Fiscal Officer's certification of _____, in accordance with Resolution No. R2019-0252, that the total current tax valuation of the County is \$_____ and that the replacement of the 3.9 mills and an increase of 0.8 mill levy will generate \$_____ of revenue in its first year of collection.

SECTION 2. The amount of taxes that may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirement of the County and it is necessary to levy this tax in excess of such limitation. Therefore, the County Council reaffirms the necessity of submitting this replacement and increase taxing measure to the electors and hereby determines to proceed with submitting to the electors the question of a replacement of 3.9 mills of an existing Health and Human Services levy and an increase of 0.8 mill for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.192 of the Ohio Revised Code; such additional levy to constitute a tax levy of four and seven-tenths (4.7) mills for each one dollar of valuation, which amounts to forty-seven cents (\$0.47) for each one hundred dollars of valuation, to be in effect for a period of eight years, beginning with the tax list and duplicate for the year 2020, the proceeds of which levy first would be available to the County in the calendar year 2021 and to be submitted to the electors of the County at the primary election to be held in the County on March 17, 2020.

SECTION 3. In the event that the Ohio legislature reschedules the March 17, 2020 primary election, the additional tax levy shall be submitted to the electors on the rescheduled primary election date.

SECTION 4. The Clerk of Council is authorized and directed to certify to the Board of Elections not later than December 18, 2019: (i) a copy of the Resolution adopted by the County Council declaring the necessity of the replacement of the 3.9 mills and an increase of 0.8 mill levy; (ii) the certification by the Fiscal Officer as to the total current tax valuation of the County and the dollar amount of revenue to be generated by such levy; and (iii) a copy of this Resolution. This County Council requests that the Board of Elections give notice of the election and prepare the necessary ballots and supplies for the election in accordance with the law.

SECTION 5. The Director of the Board of Elections is hereby directed to cause notice of the election to be published once a week for four (4) consecutive weeks prior to the election in a newspaper of general circulation in the County, stating the purpose, the rate of the proposed tax levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, the number of years during which the levy shall be in effect, the first month and year in which the tax will be levied, and the time and place of the election. The Director of the Board of Elections is hereby directed to certify the result of the election,

immediately after the canvas by the Board of Elections, to the taxing authority of the County, in order to permit the enactment of such levy, if approved by the electorate, for a period of eight years, beginning with the tax list and duplicate for the year 2020, the proceeds of which levy first would be available to the County in the calendar year 2021.

SECTION 6. The form of the Ballot to be used at such election shall be as follows:

PROPOSED REPLACEMENT AND INCREASE TAX LEVY (HEALTH AND HUMAN SERVICES LEVY)

CUYAHOGA COUNTY

A Majority Affirmation Vote is necessary for passage.

A replacement of 3.9 mills of an existing levy and an increase of 0.8 mill, to constitute a tax for the benefit of Cuyahoga County for the purpose of SUPPLEMENTING GENERAL FUND APPROPRIATIONS FOR HEALTH AND HUMAN OR SOCIAL SERVICES, at a rate not exceeding 4.7 mills for each one dollar of valuation, which amounts to \$0.47 for each one hundred dollars of valuation, for eight years, commencing in January 2020, first due in calendar year 2021.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, any additional reasons set forth in the preamble, and to meet the Board of Elections' deadlines. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0254

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing a Community Development and Economic Development Business Growth and Attraction Loan in the amount not-to-exceed \$900,000.00 to Rochling Glastic Composites LP for the benefit of a company expansion project to be located at 4321 Glenridge Road in the City of South Euclid; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	--

WHEREAS, the County Executive/Department of Development has recommended a Community Development and Economic Development Business Growth and Attraction Loan in the amount not-to-exceed \$900,000.00 to Rochling Glastic Composites LP for the benefit of a company expansion project to be located at 4321 Glenridge Road in the City of South Euclid; and

WHEREAS, the primary goal of this loan is to assist with the construction and equipping of a 60,000 square foot warehousing and manufacturing facility at 4321 Glenridge Road, South Euclid, in Council District 11; and

WHEREAS, the project is anticipated to create 26 permanent jobs within three (3) years after project completion; and

WHEREAS, the total cost of the project is approximately \$9,400,000.00, of which the County will loan \$900,000.00 with a term of 15 years at an interest rate of 2.0% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, no more than \$300,000.00 of the Loan principal shall be forgiven; and

WHEREAS, on October 30, 2019, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding sources for the loan are \$300,000.00 from the Community Development Fund (aka Casino Revenue Fund) and \$600,000.00 from the Economic Development Fund (aka Job Creation Fund) and;

WHEREAS, this project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; and submission of annual job creation/retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Community Development and Economic Development Business Growth and Attraction Loan in the amount not-to-exceed \$900,000.00 to Rochling Glastic Composites LP for the benefit of a company expansion project to be located at 4321 Glenridge Road in the City of South Euclid.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



**Economic Development Loan
LOAN PRESENTATION PACKAGE
Rochling Glastic Composites LP**

Röchling

<u>SECTION</u>	<u>PAGES</u>
1. Executive Summary	2
2. Business Summary	2 - 5
3. Project Site Plan	6 - 8
4. Commitment Letters/Term Sheets	9 - 13

Prepared By:
Bob Flauto
Senior Development Finance Analyst
(216) 698-2898
bflauto@cuyahogacounty.us
October 30, 2019

Department of Development

PROJECT EXECUTIVE SUMMARY

PROJECT NAME: Rochling Glastic Composites LP
CCCIC REVIEW DATE: October 30, 2019
DOD Program: Business Growth and Attraction Program

OVERVIEW

- 1. Borrower:** Rochling Glastic Composites LP, in South Euclid, is a component of the North American Industrial Division of its parent corporation- Rochling Group, headquartered in Mannheim, Germany. The company's primary business is the production of semi-finished sheet, rod, and profile stock for fabricated components. These components are used broadly in core electrical equipment, including transformers, motors, generators, switchgear, industrial controls and distribution equipment. They are also commonly used in the electrical infrastructure for light rail transit systems and in thermal insulation for common plastic, rubber and oil and gas processing. The Cleveland-based Glastic Co., founded in 1947, was acquired by Rochling in 2006.
- 2. Project Location & Council District:**
4321 Glenridge Road South Euclid, OH 44121

District 11 – Sunny Simon
- 3. Funding Partners in the Project:** Rochling Group, Jobs Ohio, City of South Euclid
- 4. Project Summary:**

The local company/division proposes to construct between a 40,000 to 60,000 sq.ft. warehouse at an estimated cost of \$3.5 to \$4.2 million. Further outfitting of the facility will cost approximately \$2.23 million. With additional machinery and equipment, the total project cost will be \$9,430,000 over the next five years. The project will create 26 new positions over a 3-year period. The parent corporation has a machining facility in Mount Pleasant, PA, that is also vying for this expansion and Rochling's financing & approval. If the South Euclid site is successful in building the case to do the larger 60,000 sq. ft. expansion, there would be an opportunity to potentially consolidate the PA machining facility into the South Euclid site. A low-interest County loan, with a portion forgiven, will reduce financing costs to build the full 60,000 sq. ft. planned expansion. If the PA machining facility is successful in building the case for its expansion, existing jobs could be moved from the South Euclid site to PA as a result.

COMPANY DESCRIPTION & HISTORY:

Glastic Corp., founded in 1946, was one of the first companies in the world to produce fiberglass products for commercial use, and invented or pioneered much of the technology used to produce fiberglass parts today. The original Glastic facility was built in 1951 at its current location, 4321 Glenridge Road. The facility has seen three expansions since then and is now 122,500 sq. ft. under roof. In addition, Glastic acquired the adjacent, Glenside Tool, business (25,000 sq. ft.). Roughly 1/3 of the workforce joined the company prior to 2004, and many grew up in the neighborhoods near the factory. 70 members of the workforce are laborers and members of the USW.

Roehling was founded in 1820, and through 1978 was a leading supplier of coal and then steel in Europe, Following their divestiture of steel related assets (1978) they evolved into a specialty plastics company. This evolution continues. There are 3 Primary Divisions: Industrial, Automotive and Medical. Industrial and Automotive make up the majority share with 7% percent for medical. Global revenue is roughly \$2 billion per annum

The Industrial Division of North America offers a wide selection of thermoplastics and composites for technical applications. They produce and sell products in the form of semi-finished sheets, rods, tubes, flat bars, profiles and finished castings for feedstock in machine shop and fabrication operations. Some Rochling facilities also do machining and fabrication. In North Amarica there are 5 major facilities, including 2 facilities in Gastonia, NC. Only Cleveland and Mount Pleasant are related to the composite business.

- Thermoplastics (Gastonia, NC, Orangeville, Canada, and Orange County, CA)
- Thermoset composites (South Euclid, OH)
- Machine shops (Mount Pleasant, PA, and Wisconsin)

THE PROJECT

The proposed South Euclid 60,000 sq. ft. warehouse addition will allow the company to maximize its production and inventory storage capacities, with revenue projected to grow nearly 40% over the next 5 years, thus increasing to \$50 million annually. Concurrently, Rochling operates a machining facility in PA that is in need of space and is vying for this capital expansion.

If the South Euclid site is successful in building the full 60,000 sq. ft. expansion, there would be the opportunity to potentially consolidate the PA machining facility on the adjacent site or expand the South Euclid in machining organically. If the only the smaller 40,000 sq. ft. space is done in South Euclid, the larger expansion option will be added to the PA facility, making that site more attractive for future consolidation and growth. The South Euclid site, if partially consolidated to PA, could experience a resulting loss of up to 50% of the staff.

COSTS

1. **Total Project Costs:** \$ 9,430,000
2. **County Loan Amount:** \$ 900,000
3. **Qualifies for these Funding Sources:** Business Growth and Attraction Loan Program

Sources and Uses:

USES		SOURCES	
New Construction & improvements	\$4,200,000	Corporate Financing	\$ 8,530,000
Software Infrastructure & ERP System	\$ 1,500,000	Cuyahoga County Loan	\$ 900,000
Racks and Lift Trucks	\$ 730,000		
Plant Machinery & Equipment (invested over the next 5 years)	\$ 3,000,000		
Other			
Total Uses	\$ 9,430,000	Total Sources	\$ 9,430,000

TERMS

1. **Interest Rate:** 2%
2. **Term/Repayment:** The term of the loan shall be fifteen (15) years. Borrower shall make monthly principal and interest payments based on an amortization schedule of fifteen (15) years. Upon satisfaction of the job creation requirements, \$300,000 of the loan’s principal shall be forgiven.
3. **Security/Collateral/Guarantor(s):**
 - County to have priority lien on the 4321 Glenridge Road real estate
 - Corporate Guarantee from parent/holding company

Jobs to be Created:

The South Euclid location currently has 104 employees with a payroll of \$6,000,000. Ensuring the 60,000 sq. ft. project option will create 26 new additional jobs in Cuyahoga County within three years and increase the company’s payroll by \$1,200,000. According to data from Development’s Jobs EQ software, the project will also create 17 indirect jobs with compensation of \$1,449,264 and 10 induced jobs with compensation of \$592,523.

Beyond the new income taxes generated of \$64,836 annual increases of sales tax receipts to the County are estimated to be \$5,673. A one-time sales tax benefit estimated at \$94,300 will

also accrue to the County resulting from the purchase of construction materials and machinery and equipment.

The Job types and Salaries are listed below:

JOB TYPE	NUMBER	AVERAGE SALARY
Machine Operators, Warehouse, Setup	16	\$48,750
Engineer, Technicians, Quality, Supervision	4	\$57,500
Outside Sales, Marketing, Customer Service	3	\$70,000
Administrative	2	\$40,000

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 26 jobs in Cuyahoga County over three years. The projected annual payroll in year 3 is \$7,200,000.
- **Jobs Retained:** 104 current jobs (preventing up to 50% potentially transferred to PA)
- **Economic Impact:** The estimated annual tax benefit from this project totals \$70,509 in addition to the one time sales tax benefit of \$94,300.
- **Partners in the Project:** The City of South Euclid is considering tax abatement for the project of 5-7 years in the range of 50% - 75%. JobsOhio is providing an incentive in the form of a \$75,000 CAT tax rebate.

Collateral

County to have a first lien position on the real estate at 4321 Glenridge Road.

LOAN TO VALUE ANALYSIS	
County Loan	= <u>\$ 900,000</u> total loans
County Appraised Tax Valuation (Does not include building addition - As-Complete Appraisal forthcoming)	= <u>\$ 2,551,500</u> County valuation
LTV = 35%	

Project Site Plan

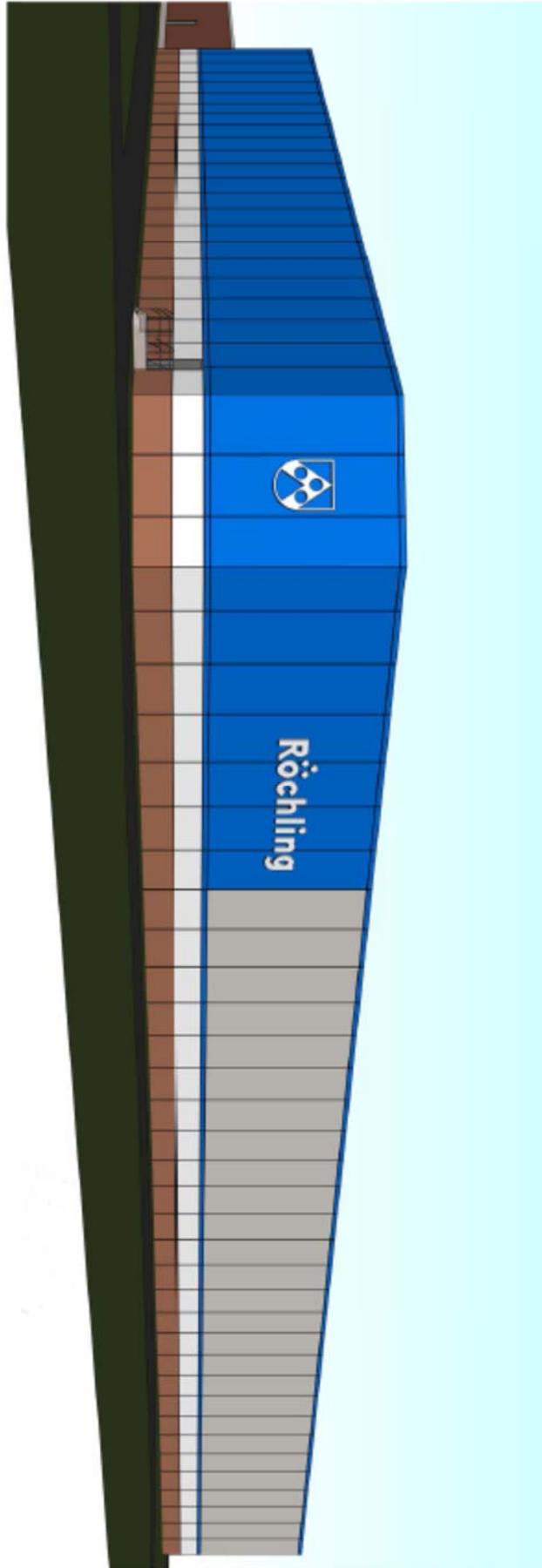
PROJECT INFORMATION

SHEET NAME

EAST PERSPECTIVE

SHEET NO.

SK01-1



Term Sheets/Letters of Interest



Cuyahoga County
Together We Thrive

Department of Development

October 24, 2019

Mr. Frederick Sanford
VP & General Manager
Rochling Glastic Composites
4321 Glenridge Road
South Euclid, Ohio 44121

Cuyahoga County Department of Development
Letter of Interest / Preliminary Terms Sheet

RE: Cuyahoga County Loan

The Cuyahoga County Department of Development (Department) is interested in participating in the project known as The Roechling Glastic Warehouse Project (the "Project") and providing funding assistance to Rochling Glastic Composites for the development of said Project.

We are pleased to provide a Letter of Interest & Preliminary Term Sheet for a Cuyahoga County development loan (the "Loan") to assist in funding the Project. This document contains the basic terms and conditions, listed below, under which Cuyahoga County, through the Department of Development, may be willing to provide funding to said Project and Rochling Glastic Composites or its approved designee (the Borrower").

The following terms and conditions are for discussion purposes only and do not constitute an offer, agreement or commitment to lend on these terms. Actual terms and conditions upon which the County may extend credit are subject to CCCIC Loan Committee Review and approval by the County Executive and Cuyahoga County Council.

Final terms and conditions are also subject to satisfactory Department review of documents, due diligence and such other terms and conditions determined by legal review. Legal review for negotiation of the final Loan Agreement (the "Agreement") and its terms and conditions shall be initiated upon County legislative approval.

Please indicate your acceptance of these Preliminary Terms and Conditions by signing the acknowledgement at the bottom of page two of the attached term sheet.

Please feel free to contact us if you have any further questions.

Sincerely,

Theodore Carter
Chief Economic Development and Business Officer
Department of Development

TERMS AND CONDITIONS

BORROWER:	Rochling Glastic Composites or its approved designee.
SOURCE OF LOAN:	JOB CREATION FUND – (the “Loan”)
LOAN AMOUNT:	Up to Nine Hundred Thousand Dollars (\$900,000) or no more than forty percent (40%) of the total Project costs.
USE OF PROCEEDS:	Loan proceeds may be used for building construction, renovations & improvements, purchase of machinery & equipment, furniture, fixtures & equipment (FF&E), and professional soft costs for the property located at 4321 Glenridge Road, South Euclid, OH 44121 (the “Project”).
INTEREST RATE:	Rate of interest will be fixed at Two percent (2.0%) per annum.
LOAN TERM / REPAYMENT:	The term of the Loan shall be Fifteen (15) years. Upon disbursement of Loan funds, Borrower shall make monthly principal and interest payments based on an amortization schedule of Fifteen (15) years, except that, in the case of the fulfillment of certain Conditions below, to create jobs, and maintain the business within Cuyahoga County, a portion of the Loan Principal shall be forgiven.
CONDITIONS:	The Loan is predicated upon the Borrower creating at least twenty-six new-to-the County, full time equivalent jobs. The jobs must be created within three (3) years of Project Completion. Upon said conditions being fulfilled and certified by the County, Three Hundred Thousand Dollars (\$300,000) of the Loan Principal shall be forgiven.
PROJECT EQUITY:	A minimum of ten percent (10%) of the total Project costs to be injected in cash or deferred development fee by the Borrower.
GUARANTOR(S):	A corporate guarantee is to be provided by Borrower’s corporate parent and/or holding company.
COLLATERAL:	County to have a first lien position on the real estate.
INSURANCE:	Borrower shall maintain the following insurance, with the County as additional insured: commercial general liability insurance, umbrella/ excess liability insurance, worker’s compensation insurance, and property insurance where required by the Loan Agreement.
EXPENSES AND FEES:	Borrower to pay all fees, costs and expenses incurred by the County, including legal fees. Additionally, Borrower will be required to pay an application fee of \$500, and a loan fee of 1% of the loan amount.
WORKFORCE AGREEMENT:	The Borrower will be required to execute a Workforce Development Agreement with OhioMeansJobs for any jobs created as a result of the Project. The Workforce Development Agreement works to match unemployed skilled workers with available positions.

SKILL UP MEETING(S): The Borrower will be required to have a meeting with representatives of the Department of Development's Skill-Up Program in order to assess opportunities to provide new skills to workforce and improve earning potential of employees.

SMALL BUSINESS ENTERPRISE: Borrowers receiving economic development assistance valued at \$250,000 or more for projects resulting in improvements to real property are hereby encouraged to hire and provide contract opportunities to qualified Small Business Enterprises (SBE) that have been certified pursuant to Cuyahoga County's SBE program, particularly residents of Cuyahoga County whose income equals or falls below the federal poverty guidelines pursuant to Council Ordinance 2011-0014 and the SBE policy adopted October 29, 2009.

REGULAR REPORTING: Borrower shall submit, if requested: (i) annual tax returns and financial statements, (ii) evidence of current and continuing general liability insurance, (iii) evidence of current real estate tax payments, (iv) annual current rent roll (if applicable), (v) annual job creation reports, and (vi) any other documentation as required under the loan documents.

JOB CERTIFICATION CONTACT INFORMATION FORM: Borrower shall execute a Job Certification Information Form identifying the company's primary contact persons for Providing the County's information requirements pertaining to job creation and financial information matters.

COUNTY TAXES: Borrower must be current on all of its Cuyahoga County tax liabilities before presentation of the Loan request to the Cuyahoga County Community Improvement Corporation (CCCIC) loan review committee.

OTHER REGULATIONS: Borrower to comply with all federal, state and local regulations to the extent that they are applicable to the Project.

MISCELLANEOUS Such other terms and conditions as the County deems necessary and appropriate.

Approval and Acceptance:

This transaction is subject to approval by the County Executive and Department of Development's, due diligence, final documentation and closing documents.

This term sheet must be signed by the Borrower and returned to the Cuyahoga County Department of Development by October 28, 2019.

Please indicate your acceptance of the terms herein by signing and dating below.

Fredrick J. Sanford
Borrower - Principal Owner - Representative Officer

October 25, 2019
Date



COME TOGETHER & THRIVE

Georgine Welo, Mayor

October 19, 2019

Armond Budish
Cuyahoga County Executive
2079 East 9th Street
Cleveland, Ohio 44115

Dear Mr. Budish,

I am writing today in enthusiastic support of the proposed expansion of the Rochling Glastic Composites facility within the City of South Euclid. Rochling Glastic Composites is one of our community's oldest businesses, having been located in South Euclid for nearly 75 years. Rochling Glastic is also one of the anchor institutions of our industrial corridor.

Over the years, facility leadership has expressed the need to me and my administration for more space, especially space for housing finished goods. The proposed 60,000sf new finished goods warehouse seems to solve this need. It will also open up more space in the existing facility for additional manufacturing capacity, which will result in the creation of 26 new jobs. For a predominantly bedroom community such as South Euclid, these 26 new jobs are very significant.

My administration and I have guided Rochling Glastic through the city approval process. In addition, through collaborative discussions held between the administration and City Council, the city is considering a property tax abatement of 5-7 years in the 50%-75% range.

It is my understanding Rochling Glastic is now working closely with Cuyahoga County Council and the Department of Development on incentives to help this critical project move forward. I can say that the City of South Euclid has also expressed a willingness to work with Rochling Glastic leadership on exploring other incentives with JobsOhio.

In closing, I would like to reiterate my support for this project. For the continued growth of South Euclid's industrial corridor, it is critical that the project moves forward. Please feel free to contact me at (216) 691-4221 or gwelo@seuclid.com with any questions or concerns.

Sincerely,



Georgine Welo, Mayor

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0255

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to ARC Impact Program, LLC for the benefit of leveraging equity and debt investments with positive social impact; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to ARC Impact Program, LLC for the benefit of leveraging equity and debt investments with positive social impact; and

WHEREAS, the primary goal of this loan is to leverage additional private funding for equity and debt investments in businesses and real estate located in Opportunity Zones and similar areas of Cuyahoga County that create well-paying jobs accessible to community residents, improve access to basic services, or otherwise have positive social impact; and

WHEREAS, investment of the loaned County funds and leveraged private funds into projects is anticipated to create 300 permanent jobs within three (3) years after the completion of each project; and

WHEREAS, the total amount of capital to be invested is at least \$10,000,000.00, of which the County will loan up to \$1,500,000.00 with a term of 10 years at an interest rate of 2.0% per annum; and

WHEREAS, the proposed funding source for the loan is \$1,500,000.00 from the Cuyahoga County Economic Development Fund (aka Job Creation Fund); and

WHEREAS, this project will be subject to the following, as applicable, and without limitation: review of each proposed investment for social impact, quarterly progress reports including job creation and retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in the amount not-to-exceed \$1,500,000.00 to ARC Impact Program, LLC for the benefit of leveraging equity and debt investments with positive social impact.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



DATE: October 24, 2019
TO: Armond Budish, County Executive
FROM: Ted Carter, Chief Economic Development and Business Officer
SUBJECT: Loan to Arctaris Impact Investors to leverage Social Impact Investments

DECISION MEMO

This memo summarizes the business case for Development’s recommendation to loan up to \$1.5 million to Arctaris Impact Investors, to leverage at least \$8.5 million of additional private funding (senior capital), for loans and equity investments into projects with social impact.

Business Case: The business case for this loan is based on a deficiency of capital in the marketplace. Specifically, while private investors have already made Opportunity Zone leveraged investments in the “hotter” markets both nationally and locally, investment funds remain scarce in most of the economically weaker, but promising, markets designated as Cuyahoga County’s 64 Opportunity Zones. A specific need for equity capital, to facilitate the succession of family owned businesses in the manufacturing sector, has been identified by our partnership with Manufacturing Works (formerly WIRE-Net). Other unmet needs include growth capital for existing firms, and capital to support construction of public facilities in underserved communities.

Cuyahoga County’s loan will leverage capital from outside the region and create an equity facility that does not currently exist in our “continuum of capital” for business growth and expansion. Arctaris investments and loans will be made for transactions bring public and private investment to “hard to reach” Opportunity Zones. This carries out the County’s strategy to leverage the Opportunity Zone tax incentive by using County funds to incentive transactions with social impact that would not otherwise be funded. Arctaris and the County intend to use the County’s loan commitment as a catalyst to secure additional local and national investments. Local investments by prominent foundations and banks of several million dollars may leverage up to \$65 million of additional private sector capital.

Through our partnership with Manufacturing Works, equity investments in manufacturing firms seeking capital to move into Opportunity Zones, or to grow in place in Opportunity Zones, thereby adding well paid jobs accessible to lower-income residents, will be one focus of Arctaris’ equity investments and loans. Investments can also be made in real estate projects that create jobs or add community services, such as construction of public facilities. Based on its experience in Michigan and other states, Arctaris projects that a \$1.5 million County loan will leverage investments and loans creating 300 jobs within three years from the date of the Fund’s investment in each project.

Terms: The County loan will bear interest at 2.0%, accruing and payable in full on maturity in ten years. To incentivize Arctaris to secure a higher ratio of leveraged senior capital, up to 10:1 for equity investments, the County loan amount will be scaled from a minimum of \$1 million up to the \$1.5 million maximum based on leverage. Arctaris will use two funds to make these investments. Equity investments will be made by the Arctaris Opportunity Zone Fund, within the 64 Cuyahoga County census tracts designated as Opportunity Zones. Loans will be made by the Arctaris Impact Fund, in Opportunity Zones and in other low-income neighborhoods within Cuyahoga County.

Repayment of County funds is secured by the full investment portfolio of each fund, after return of the senior capital. The Kresge Foundation provides a form of guaranty commitment to Arctaris, which reimburses up to \$15 million of realized losses across the Fund’s investments nationally.

Social Impact: Arctaris has agreed that a social impact committee with membership mutually agreed upon by the County and Arctaris will have the right to review each proposed transaction for its social impact. Social impact considerations include:

- Creating and/or maintaining permanent living wage jobs for community members,
- Training and educational opportunities for community members,
- Supporting local entrepreneurs and minority owned businesses,
- Improving connectivity of residents to economic opportunities, for example through increased broadband access and affordable mobility from home to work, and
- Improving access to basic services and healthy living environment in the community

This social impact review is a unique feature that distinguishes the Arctaris funds from other types of County supported lending. In addition to the social impact review of each transaction, Arctaris will provide reports on the results of its investments and loans on a quarterly basis.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0256

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities</p>	<p>A Resolution authorizing a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. in the amount not-to-exceed \$84,396.00 for lease of space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 1/1/2020 - 12/31/2022; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, the County Executive on behalf of Cuyahoga County Board of Developmental Disabilities has recommended a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. in the amount not-to-exceed \$84,396.00 for lease of space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 1/1/2020 - 12/31/2022; and

WHEREAS, the primary goal of this project is to assist United Cerebral Palsy Association of Greater Cleveland, Inc. in providing adult day support and rehabilitation services to individuals enrolled in its program at the Green Road Services Center, located at 4329 Green Road, Highland Hills; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizing a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. in the amount not-to-exceed \$84,396.00 for lease of space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 1/1/2020 - 12/31/2022.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

OnBase Item Detail Briefing Memo - Form

Cuyahoga County Board of Developmental Disabilities; 2019; United Cerebral Palsy of Greater Cleveland; Revenue Generating Lease Agreement; Revenue Generating Lease Agreement with United Cerebral Palsy of Greater Cleveland for Green Road Services Center

A. Scope of Work Summary

1. Cuyahoga County Board of Developmental Disabilities requesting approval of a Lease Agreement with United Cerebral Palsy of Greater Cleveland at the Green Road Services Center from 1/1/20 to 12/31/22 in the amount of \$84,396.00.

2. The primary goals of the project is to continue to provide services to individuals with developmental disabilities.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

N/A

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

N/A

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of the (RFP, RFB, RFQ, etc.) is (\$xxx,xxx.xx).
RFP Exemption requested.

2. The CCBDD Board approved the selected vendor.

3. If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

The initial lease between the County, on behalf of the CCBDD, was for a term of three years commencing on 5/1/16 and terminating on 4/31/19. The lease was amended to extend the term from 5/1/19 to 12/31/19. The initial lease and amendment were for the purpose of providing services at the Green Road Services Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. Both the initial lease and amendment were approved by County Council.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

United Cerebral Palsy of Greater Cleveland
10011 Euclid Avenue
Cleveland, OH 44106

2. The President and CEO for the contractor/vendor is Patricia S. Otter.

3.a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Green Road Services Center
4329 Green Road
Highland Hills, OH

D. Project Status and Planning

1. The project is a lease agreement for the term 1/1/20 to 12/31/22.

2. The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

N/A

3. The project is on a critical action path because United Cerebral Palsy has to continue providing services at this location for individuals eligible to receive services.

4. The project's term has (already begun or ended). State the time-line and reason for late submission of the item.

N/A

5.[*When applicable*] The contract or agreement needs a signature in ink by (enter date).

N/A

E. Funding

The lease will not require any County Funds.

F. Items/Services Received and Invoiced but not Paid:

N/A



C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

1277 Lakeside, Suite 200
Cleveland, OH 44115
(216) 421-2200
www.ccbdd.org

MEMORANDUM

Dan J. Linn
President

Lisa M. Hart
Vice President

Steven M. Linn
Secretary

Viv A. Bagdasarian

Mazelle T. Jackson

Richard V. Mazzola

Cynthia V. Schultz

TO: Members of the Cuyahoga County Board of Developmental Disabilities

FROM: Kelly A. Petty, Superintendent & CEO *KRP*
Jacquelyn Kasprisin, Chief Operations Officer *JK*
Chuck Corea, In-House Attorney *CC*

DATE: August 12, 2019

SUBJECT: Approval of lease with United Cerebral Palsy of Greater Cleveland for the use of space at the CCBDD's Green Road Services Center.

Executive Summary

Request Board approval of a lease by and between the County of Cuyahoga, Ohio on behalf of the Cuyahoga County Board of Developmental Disabilities (CCBDD) with United Cerebral Palsy of Greater Cleveland, Inc., 10011 Euclid Avenue, Cleveland, Ohio 44114 for 3,246 square feet of space at the CCBDD's Green Road Services Center for a three year term beginning January 1, 2020, and terminating on December 31, 2022, at \$8.00 per square foot for the first two years of the term of the lease and \$10.00 for the third year for a total amount of rent of \$84,396.00 for the term of the lease.

The County of Cuyahoga, Ohio, on behalf of the CCBDD has leased 3,246 square feet of space to United Cerebral Palsy of Greater Cleveland at the Green Road Services Center since 2016. The rental rate for these leases was \$1.00 per year.

Both the CCBDD and United Cerebral Palsy wish to enter into a new lease for a term of three years commencing on January 1, 2020 and terminating on December 31, 2022. The rental rate for the first and second year of the term of the lease is \$8.00 per square foot and \$10.00 per square foot for the third year of the lease. The total amount of rent for the entire term of the lease is \$84,396.00. The rates for this lease are the same as the rates in leases with private providers for space in CCBDD Adult Activities centers.

Entering into this lease will enable United Cerebral Palsy to continue to provide Adult Day Support to approximately 20 to 25 individuals enrolled in UCP's adult day program at Green Road Services Center.

Please feel free to contact Chuck Corea at (216) 736-4522 if you have any questions about the leases.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0257

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing amendments to agreements and contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services has recommended amendments to agreements and contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds as follows:

- i) Agreements:
 - a. No. AG1700112-01 with Cuyahoga County District Board of Health for the Prevent Premature Fatherhood Program for additional funds in the amount not-to-exceed \$70,000.00.
 - b. No. AG1700113-01 with The MetroHealth System for the Boot Camp for New Dads Program for additional funds in the amount not-to-exceed \$44,000.00.
- ii) Contracts:
 - a. No. CE1700341-01 with Career Development and Placement Strategies, Inc. for the Rising Above Program for additional funds in the amount not-to-exceed \$100,000.00.
 - b. No. CE1700342-01 with The Children’s Museum of Cleveland for the Dad’s Count Program for additional funds in the amount not-to-exceed \$30,000.00.

- c. No. CE1700343-01 with The Centers for Families and Children for the Families and Fathers Together Program for additional funds in the amount not-to-exceed \$83,000.00.
- d. No. CE1700344-01 with JDC Advertising for a Public Awareness Campaign for additional funds in the amount not-to-exceed \$70,000.00.
- e. No. CE1700345-01 with Domestic Violence and Child Advocacy Center for the Supervised Visitation Program for additional funds in the amount not-to-exceed \$123,000.00.
- f. No. CE1700346-01 with University Settlement, Incorporated for the Healthy Fathering Program for additional funds in the amount not-to-exceed \$52,000.00.
- g. No. CE1700347-01 with Murtis Taylor Human Services System for the Strong Fathers Program for additional funds in the amount not-to-exceed \$60,000.00.
- h. No. CE1700348-01 with Passages Connecting Fathers and Sons Inc. for the Jobs for Dads Program for additional funds in the amount not-to-exceed \$100,000.00.
- i. No. CE1700349-01 with Towards Employment, Incorporated for the Network 4 Success Fatherhood Program for additional funds in the amount not-to-exceed \$491,238.00.

WHEREAS, the goals of the Fatherhood Initiative amendments are to continue to: (1) promote public awareness of the importance of the role of a father, (2) provide access to public services to young men and fathers in order to educate them about fatherhood and responsibilities of being a father, and (3) fund fatherhood related programs at the county level; and

WHEREAS, the project is funded by (a) Health and Human Services Levy funds (\$825,500.00) and (b) Families Forward Demonstration Grant funds (\$397,738.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to agreements and contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 -

12/31/2019 to extend the time period to 12/31/2020 and for additional funds as follows:

i) Agreements:

- a. No. AG1700112-01 with Cuyahoga County District Board of Health for the Prevent Premature Fatherhood Program for additional funds in the amount not-to-exceed \$70,000.00.
- b. No. AG1700113-01 with The MetroHealth System for the Boot Camp for New Dads Program for additional funds in the amount not-to-exceed \$44,000.00.

ii) Contracts:

- a. No. CE1700341-01 with Career Development and Placement Strategies, Inc. for the Rising Above Program for additional funds in the amount not-to-exceed \$100,000.00.
- b. No. CE1700342-01 with The Children's Museum of Cleveland for the Dad's Count Program for additional funds in the amount not-to-exceed \$30,000.00.
- c. No. CE1700343-01 with The Centers for Families and Children for the Families and Fathers Together Program for additional funds in the amount not-to-exceed \$83,000.00.
- d. No. CE1700344-01 with JDC Advertising for a Public Awareness Campaign for additional funds in the amount not-to-exceed \$70,000.00.
- e. No. CE1700345-01 with Domestic Violence and Child Advocacy Center for the Supervised Visitation Program for additional funds in the amount not-to-exceed \$123,000.00.
- f. No. CE1700346-01 with University Settlement, Incorporated for the Healthy Fathering Program for additional funds in the amount not-to-exceed \$52,000.00.
- g. No. CE1700347-01 with Murtis Taylor Human Services System for the Strong Fathers Program for additional funds in the amount not-to-exceed \$60,000.00.
- h. No. CE1700348-01 with Passages Connecting Fathers and Sons Inc. for the Jobs for Dads Program for additional funds in the amount not-to-exceed \$100,000.00.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361 2020 Cuyahoga County District Board of Health; Amendment – Prevent Premature Fatherhood

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with Cuyahoga County District Board of Health for the anticipated cost of \$70,000.00, not-to-exceed \$210,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0257**

Describe the exact services being provided.

This program targets teen males aged 12-17 to prevent premature fatherhood with a curriculum that will be intertwined with after school community events for male youth and families. This program is available to be held at locations in all communities throughout the county.

The anticipated start-completion dates are **01/01/2018 thru 12/31/2020**

2. The primary goals of the project are (list 2 to 3 goals).

- **The stated program goal for the Prevention of Premature Fatherhood program is to serve 1,250 males ages 12- 19 in all curriculum components for the current contract period.**
- **Provide a minimum of four community based forums aimed at approximately 250 youth and parents.**
- **Educational Sessions focus will be in the following areas:
HIV/STI prevention, healthy relationships, role of masculinity, goal setting and life planning, and consent. Disseminate informational/educational materials on STI's, HIV, pregnancy prevention, cyber safety, dating violence and other relevant subject matter.**

3. *(When applicable)* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. *(When applicable)* There is an SBE or DBE participation/goal (list the % of both).

3. *[Option 1]* There were 16 bids/proposals/applications) pulled from OPD, **15** submitted for review, **11** approved.

4. *[Option 2]* The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. *[Option 3]* The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cuyahoga County Board of Health
5550 Venture Drive
Parma, Ohio 44130
Council District 04

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Terrance Allen, Health Commissioner.

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

3.b. *[When applicable]* The project is located in Council District (xx) **various**

The Prevent Premature Fatherhood Program is held at various schools and/or community centers throughout Cuyahoga County.

D. Project Status and Planning

1. The project **reoccurs annually**

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. *[When applicable]* The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$70,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						Cuyahoga County District Board of Health					
Contract/Agreement No.						AG1700112					
RQ#						WT-17-40361					
Time Period of Original Contract						Jan 1, 2018 thru Dec 31, 2018					
Background Statement											
Service Description						This program targets teen males aged 12-17 to prevent premature fatherhood with a curriculum that will be intertwined with after school community events for male youth and families. This program is available to be held at locations in all communities throughout the county.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$70,000.00						2/5/2018		R2017-0244	
Prior Amendment Amounts (List separately)				\$70,000.00		12/31/2019		12/11/2018		R2018-0257	
Pending Amendment				\$70,000.00		12/31/2020					
Total Amendment(s)				\$70,000.00							
Total Contract Amount				\$210,000.00							
Performance Indicators		<ol style="list-style-type: none"> 1) Ability to successfully recruit adequate numbers of program participants. 2) Number of events held to outreach and present complete curriculum modules to teen males. 3) Quality of events as demonstrated by completed program evaluations. 4) Feedback (evaluative and anecdotal) from program participants on decisions to avoid premature fatherhood. 5) Quality of teaching evaluations for all program presenters. 6) Successful completion of all required monthly reports. 									
Actual performance versus performance indicators (include statistics):		<p>The stated program goal for the Prevention of Premature Fatherhood program is to serve 1,200 teen males in all curriculum components for the current contract period. During the first seven (7) months of this contract period the program has served 822 teens males through 28 teen and/or family focused events and 2 community forums with the funding received from The Cuyahoga County Fatherhood Initiative. The Prevention of Premature Fatherhood program has been able to serve almost 18,000 teen males and their parents throughout the County since the program began as part of the Fatherhood Initiative.</p> <p>The Prevention of Premature Fatherhood Program continues to receive high level evaluations from eighty-seven percent (88%) of all program participants, including parents/families. The program is on track to meet all the annual performance goals. The program has also done a good job of penetrating into new areas of the county to offer the services to teen males i.e. East Cleveland, Euclid, Lakewood and additional high school is the CMSD.</p>									
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	

Select One (X)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	7/26/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, MetroHealth System; Amendment Boot Camp for New Dads

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with MetroHealth System for the anticipated cost of \$44,000.00, not-to-exceed \$132,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0257**

Describe the exact services being provided.

MetroHealth partners with hospitals within the Cleveland Clinic and University Hospital systems to provide the Boot Camps for New Dads program. Locations included in the collaboration are Fairview Hospital, Hillcrest Hospital, Stephanie Tubbs Jones Health Center, Parma General Hospital, MetroHealth, St. John's Medical Center, Garfield Heights Womankind and University Hospitals MacDonald Women's Hospital, University Rainbow Center, University Hospital Bedford.

The anticipated start-completion dates are **01/01/2018 thru 12/31/2020**

2. The primary goals of the project are (list 2 to 3 goals).

- **Cuyahoga County is leading the state in infant deaths. One of the Boot Camp for New Dads program objectives is to promote and educate fathers on Safe Sleep practices.**
- **To conduct one hundred sixteen (116) Boot Camp for New Dads sessions spread across all nine (9) program locations to service a total of 718 fathers.**

To create stronger relationships between fathers and children, this program seeks the following deliverables/outcomes for “rookie” fathers:

- Improved competencies in holding, diapering, burping, calming, swaddling and caring for the physical needs of new babies
- Learn about typical and potential changes in personal and family dynamics and functioning with the addition of a newborn (e.g., maternal postpartum depression, work- home balance, etc.)
- Learn concrete ways to protect/nurture their partners and babies; learn appropriate ways to deal with stress and/or fatigue inherent in caring for a newborn;
- Learn about Shaken Baby Syndrome and state at least one way in which they can prevent it and **cope with crying babies**
- **Learn the ABC's of Safe Sleep** (Alone, on their backs in a bare crib); Learn that smoking in the home of an infant in the first year of life increases the risk of their baby dying from Sudden Unexplained Infant Death (SIDS or SUID). In 2015, **every baby** that died from SIDS in Cuyahoga County lived with a smoker in their home. Learn about the role of breast milk as a protective factor against infant mortality, the longer babies receive breast milk as nutrition, the greater they can reduce the risk of SIDS for their baby
- Increased involvement of non-custodial fathers; increased awareness about resources and programs regarding fatherhood and childhood development.
- Build the parenting skills of fathers

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- Please state the date of TAC Approval
- Are the purchases compatible with the new ERP system?
- Is the item ERP approved
- Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2.The RFP was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3.[*Option 1*] There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

4.[*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. *[Option 3]* The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**MetroHealth System
2500 MetroHealth Drive
Cleveland, OH 44109
Council District 03**

2. The (owners, executive director, other[specify]) for the contractor/vendor is **Vendor is a Public Entity. Michael Stern, EVP Chief Operating Officer.**

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Boot Camp for New Dads is held at Hospitals and Medical Clinics throughout Cuyahoga County.

3.b. *[When applicable]* The project is located in Council District (xx) **various**

The Boot Camp for New Dads Program are held at the following hospitals/clinics throughout Cuyahoga County: Fairview Hospital, Hillcrest Hospital, Stephanie Tubbs Jones Health Center, Parma General Hospital, MetroHealth, Southwest General Hospital, St. John's Medical Center, Garfield Heights Womankind and University Hospitals MacDonal Women's Hospital, University Hospitals Rainbow Babies and Children

D. Project Status and Planning

1. The project **reoccurs annually**

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. *[When applicable]* The project is an amendment to a **contract.** This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$44,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						MetroHealth System - Boot Camp for New Dads						
Contract/Agreement No.						AG1700113-02						
RQ#						WT-17-40361						
Time Period of Original Contract						1/1/2018 thru 12/31/2018						
Background Statement												
Service Description						MetroHealth partners with hospitals within the Cleveland Clinic and University Hospital systems to provide the Boot Camps for New Dads program. Locations included in the collaboration are Fairview Hospital, Hillcrest Hospital, Stephanie Tubbs Jones Health Center, Parma General Hospital, MetroHealth, Southwest General Hospital, St. John's Medical Center, Garfield Heights Womankind and University Hospitals MacDonald Women's Hospital and Rainbow Babies and Children's Hospital.						
						Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #		
Original Contract/Agreement Amount						\$44,000.00			1/23/2018	R2017-0244		
Prior Amendment Amounts (List separately)							\$44,000.00	12/31/2019	12/11/2018	R2018-0257		
Pending Amendment							\$44,000.00	12/31/2020				
Total Amendment(s)							\$88,000.00					
Total Contract Amount							\$132,000.00					
Performance Indicators						<ol style="list-style-type: none"> 1) Continued delivery of nationally recognized and award winning Boot Camp for New Dads curriculum, complete with all related program evaluations. 2) Successful recruitment of appropriate candidates at each program sites. 3) Number of program attendees completing the curriculum. 4) Delivery of high quality program services as evidenced through program evaluations. 5) Completion of all required monthly reports within constraints of HIPAA regulations. 						
Actual performance versus performance indicators (include statistics):						<p>The Cuyahoga County Fatherhood Initiative contracted with MetroHealth to conduct one hundred-sixteen (116) Boot Camp for New Dads sessions spread across all nine (9) program locations to service a total of 718 fathers. During the first seven (7) months of this contract period, the Boot Camp for New Dads program has provided its curriculum to six hundred twenty-five (625) new fathers or fathers-to-be. Further, program evaluations indicate that over ninety percent (96%) of program participants continue to rank this program with the highest quality level and would recommend it to their friends and family members. MetroHealth has also completed all required monthly reports within HIPAA constraints. The program is on track to meet all annual performance goals.</p>						
Rating of Overall Performance of Contractor						Superior	Above Average	Average	Below Average	Poor		
Select One (X)						X						

Justification of Rating	See Above
Dept. Contact	Aldonis Grimes
User Dept.	Cuyahoga County Fatherhood Initiative
Date	7/26/2019

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, Career Development and Placement Strategies, Inc; Amendment – Rising Above Program

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with **Career Development and Placement Strategies** for the anticipated cost of **\$100,000.00** not-to-exceed **\$300,000.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

This is a Workforce Development/Training program at Career Development and Placement Strategies aimed at non-custodial fathers. It is a four-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. Rising Above provides career readiness, career path counseling, relationship workshops, anger management and job placement.

2. The primary goals of the project are (list 2 to 3 goals).

- **The Rising Above program is contracted to recruit and serve seventy-five (75) fathers with forty-six (46) of those program participants completing the curriculum and twenty (20) to be successfully employed for the new contract year.**
- **The Provider must submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2019 summarizing the activity and services rendered by the program as well as program outcomes achieved.**

Scope of Activities for Program consists of the following:

- 1. Recruitment**
- 2. Completion of Enrollment Application**
- 3. Assessment and Documentation of aptitudes, personality traits and barriers to success.**
- 4. Program Orientation**
- 5. Core Curriculum (Includes Personal Development)**

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The **RFP** was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3. [*Option 1*] There were 16 bids/proposals/applications) pulled from OPD, **15** submitted for review, **11** approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Career Development and Placement Strategies
3631 Perkins Avenue, Suite 3C
Cleveland, Ohio 44114
Council District 07

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Maurice Stevens, Executive Director.

3.a [*When applicable*] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
The Rising Above Program is held at address noted above.

3.b. [*When applicable*] The project is located in Council District (xx)

D. Project Status and Planning

1. The project **reoccurs annually**

2. [*When applicable*] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [*When applicable*] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [*When applicable*] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. [*When applicable*] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [*When applicable*] The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$100,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various

providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Career Development and Placement Strategies (Rising Above Program)				
Contract/Agreement No.	CE1700341-02				
RQ#	WT-17-40361				
Time Period of Original Contract	January 1, 2018 thru December 31, 2018				
Background Statement					
Service Description	This is a Workforce Development/Training program at Career Development and Placement Strategies aimed at non-custodial fathers. It is a four-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. Rising Above provides career readiness, career path counseling, relationship workshops, anger management and job placement.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$100,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$100,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$100,000.00	12/31/2020		
Total Amendment(s)		\$200,000.00			
Total Contract Amount		\$300,000.00			
Performance Indicators	<ol style="list-style-type: none"> 1) Ability to successfully recruit number of contract specified program participants. 2) Number of program participants to successfully complete the program curriculum. 3) Number of program participants successfully achieving employment. 4) Overall quality of program as indicated on formal program evaluations. 5) Successful completion of all required monthly reports. 				
Actual performance versus performance indicators (include statistics):	<p>The Rising Above program is contracted to recruit and serve seventy-five (75) fathers with forty-six (46) of those program participants completing the curriculum and twenty (20) to be successfully employed for the new contract year. The Rising Above program has been able to provide the following services during the first seven (7) months of the current contract period: fifty-eight (58) fathers have been assessed, thirty-seven (37) fathers have completed the program and eighteen (18) have been successfully placed in jobs. In addition, Career Development and Placement Strategies has partnered with the Cuyahoga County Landbank to provide trained labor for their foreclosure housing program.</p> <p>The Rising Above Program has continued to meet all monthly reporting requirements. They also continue to receive high level evaluations from the program participants. The program is on track to meet all of the annual performance goals</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor

Select One (X)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, The Children’s Museum of Cleveland; Amendment – Dads Count Program

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an **amendment** with **The Children’s Museum of Cleveland** for the anticipated cost of **\$30,000.00**, not-to-exceed **\$90,000.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

Provides fatherhood programming for fathers and children at the Children’s Museum with special recruiting emphasis on early learning centers and Domestic Relations Court. This program will provide fathers and father figures a venue to interact with their children in activities based around the topics in which fathers are especially effective role models.

2. The primary goals of the project are (list 2 to 3 goals).

- **The Dad’s Count Program has an annual goal to serve 1500 Dads and their children.**
- **The Dad’s Count Program must host 10 events throughout the Calendar Year at the Children’s Museum and survey the outcomes.**

The objective(s) to be achieved are:

- **Increased participation by both children and their fathers in community-based activities**
- **Increased visitation by non-custodial fathers**
- **Improved self-esteem of both children and fathers as measured by a nationally-recognized tool**
- **Increase in child(ren) academic skills**

- The program must submit monthly reports which include event date/location, total in attendance (children/dads). In addition, reports include observations in the following areas: affection/affect, responsiveness, encouragement, teaching/talking and playfulness.

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- Please state the date of TAC Approval
- Are the purchases compatible with the new ERP system?
- Is the item ERP approved
- Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2.The RFP was closed on **August 18, 2017**. *(When applicable)* There is an SBE or DBE participation/goal (list the % of both).

3.*[Option 1]* There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

4.*[Option 2]* The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5.*[Option 3]* The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Children's Museum of Cleveland
3813 Euclid Avenue
Cleveland, Ohio 44115

Council District 07

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Maria Campanelli, Executive Director.

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
The Dads Count Program is held at The Children's Museum of Cleveland, address noted above.

3.b. [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the first amendment. The original contract value was \$30,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Children's Museum of Cleveland				
Contract/Agreement No.	CE1700342-02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018				
Background Statement					
Service Description	Fatherhood Initiative provide fatherhood programming for fathers and children at the Children's Museum with special recruiting emphasis on early learning centers and Domestic Relations Court.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$30,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$30,000.00	12/31/2018	11/27/2018	R2018-0237
Pending Amendment		\$30,000.00	Dec. 31, 2020		
Total Amendment(s)		\$60,000.00			
Total Contract Amount		\$90,000.00			
Performance Indicators	Quality of Programming at the Museum Quality of Reports Provided Number of attendees at the events				
Actual performance versus performance indicators (include statistics):	The Children's Museum has done an excellent job of engaging fathers and their children in programming both at the museum. They have met all of reporting goals and objectives established at the beginning of the contract period. During this contract period 564 fathers and 921 children have attended Dads Count events. (Annual goal of 1500 total.) During the last contract period the Children's Museum has moved into its new facility which has been very well received by the community.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	7/26/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, The Center for Families and Children; Amendment – Fathers and Families Together

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with The Center for Families and Children for the anticipated cost of \$83,000.00 not-to-exceed \$249,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

The overall goal of this program located at the Center for Families and Children Building is to educate fathers about parenting and how to be a caring, committed and responsible father. In addition, the program teaches and encourages fathers to be a healthy role model for his children. Programming includes extensive workshops, father and child activities and retreats.

2. The primary goals of the project are (list 2 to 3 goals).

- During this contract period, the FAFT Program had a goal to recruit and serve forty-eight (48) fathers and have forty-five (40) of those program participants complete the FAFT workshop curriculum (20 hours of workshop programming).**
- Submit to the County an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2018 summarizing the activity and services rendered by the program as well as program outcomes achieved.**
- Teach men effective parenting skills and link fathers to community resources for future support. This goal is accomplished by the following workshops: HealthyRelationshipsWorkshops, FinancialLiteracyWorkshops, Living with the**

Law, Cleveland Clinic Prevention and Nutrition, Navigating Community Resources, FAFT Fatherhood Network and CookingwithDadsWorkshop

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3. [*Option 1*] There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**The Centers for Families and Children
4500 Euclid Avenue
Cleveland, Ohio 44115
Council District 07**

2. The (owners, executive director, other[specify]) for the contractor/vendor is

Elizabeth Newman, CEO.

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Fathers and Families Together Program will be held at:

**6001 Woodland Avenue
Cleveland, Ohio 44104
Council District 08**

3.b. *[When applicable]* The project is located in Council District (xx)

D. Project Status and Planning

1. The project **reoccurs annually**

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. *[When applicable]* The project is an amendment to a **contract.** This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$83,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018. The first amendment value was \$83,000.00 and the term was Jan 1, 2019 thru Dec 31, 2019.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various

providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						The Centers for Families and Children									
Contract/Agreement No.						CE1700343-02									
RQ#						WT-17-40361									
Time Period of Original Contract						Jan 1, 2018 thru Dec 31, 2018									
Background Statement															
Service Description						The overall goal of this program located at the Center for Families and Children Building is to educate fathers about parenting and how to be a caring, committed and responsible father. In addition, the program teaches and encourages fathers to be a healthy role model for his children. Programming includes extensive workshops, father and child activities and retreats.									
						Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #					
Original Contract/Agreement Amount						\$83,000.00			1/23/2018	R2017-0244					
Prior Amendment Amounts (List separately)							\$83,000.00	12/31/2019	11/27/2018	R2018-0237					
Pending Amendment							\$83,000.00	12/31/2020							
Total Amendment(s)							\$83,000.00								
Total Contract Amount							\$166,000.00								
Performance Indicators						<ol style="list-style-type: none"> 1) Successful recruitment of required number of program participants. 2) Programming content indicated by variety and choice of workshops offered. 3) Demonstrated quality of workshops offered through program evaluations. 4) Number of program participants completing the required number of workshop hours. 5) Evaluative and anecdotal evidence of number of fathers spending more quality time with their child/ren. 6) Evaluative and anecdotal evidence of success of particular father/child activity focused workshops. 7) Successful completion of all required monthly reports. 									
Actual performance versus performance indicators (include statistics):						<p>The FAFT program continues to be one of the Initiative's core components. During this contract period, the FAFT Program had a goal to recruit and serve forty-eight (48) fathers and have forty-five (40) of those program participants complete the FAFT workshop curriculum (20 hours of workshop programming). During the seven (7) months of this contract period, the FAFT program has been able to enroll seventy-one (71) fathers with forty-five (45) of those fathers completing twenty hours of workshop programming and all of the accompanying requirements. During this contract period the Fathers and Families Together program held a series of workshops that included "Cooking with Dads", Healthy Relationships, Financial Literacy, Living with the Law and Navigating Community Resources. The program has also been responsible for helping 15 fathers receive employment. The program is on track to meet all annual performance goal.</p>									
Rating of Overall Performance of Contractor						Superior	Above Average	Average	Below Average	Poor					

Select One (X)		x			
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	7/26/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, JDC Advertising; Amendment – Public Awareness Campaign

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with JDC Advertising for the anticipated cost of \$70,000.00 not-to-exceed \$210,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

The goal of the Public Awareness Campaign is to promote the message of the importance of responsible fatherhood in the lives of children. The Public Awareness Campaign includes developing ads and purchasing of advertising to promote the Cuyahoga County Fatherhood Initiative. Various media outlets are used including radio, television, billboards, and print ads in kiosks and buses.

2. The primary goals of the project are (list 2 to 3 goals).

- Negotiate discounted ad rates as a result their experience and the number of clients they represent, acquire a number of free PSA's for the Fatherhood Initiative and schedule appearances for the fatherhood director to highlight the Initiative on community programs such as Community Talk with Kaleidoscope, Harry Boomer, Urban Spotlight on Radio One, Religious programming Shows drive time radio, ESPN radio sport shows and others.**
- The Provider shall provide monthly progress reports to the Fatherhood Coordinator that will include data from the 211 First Call for Help. This review will enable JDC and the Fatherhood Initiative to determine whether or not the awareness campaign is meeting the call volume goals.**

3. [When applicable] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. (When applicable) There is an SBE or DBE participation/goal (list the % of both).

3. [Option 1] There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

4. [Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [Option 3] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**JDC Advertising
28230 Cedar Road
Pepper Pike, Ohio 44124
Council District 09**

2. The (owners, executive director, other[specify]) for the contractor/vendor is **Joseph C. Hewitt, Owner**.

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

There is not a specific location for the Public Awareness Campaign program.

3.b. [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. [When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$70,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	JDC Advertising
Contract/Agreement No.	CE1700344-02
RQ#	WT-17-40361
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018

Background Statement

Service Description
 The goal of the Public Awareness Campaign is to promote the message of the importance of responsible fatherhood in the lives of children. The Public Awareness Campaign includes developing ads and purchasing of advertising to promote the Cuyahoga County Fatherhood Initiative. Various media outlets are used including radio, television, billboards, and print ads in kiosks and buses.

	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$70,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$70,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$70,000.00	12/31/2020		
Total Amendment(s)		\$140,000.00			
Total Contract Amount		\$210,000.00			

Performance Indicators

- 1) Quality of advertisements developed especially for the Cuyahoga County Fatherhood Initiative as reflected in outreach and overall penetration into target population (fathers throughout Cuyahoga County).
- 2) Quality of placement of Cuyahoga County Fatherhood Initiative advertisements as reflected in overall responses to those advertisements.
- 3) Completion of all required monthly reports.

Actual performance versus performance indicators (include statistics):

JDC Advertising has continued to effectively conduct the public awareness campaign for The Cuyahoga County Fatherhood Initiative. JDC Advertising has continued to meet its contract goals by successfully penetrating the target population (over 21,000 calls to the 211 Fatherhood Line since inception) and providing the outreach necessary to maintain levels of participation in all Initiative funded programs. During the first seven (7) months of this contract year, the public awareness campaign generated 1,568 to the 211 Fatherhood line and the Fatherhood Initiative office. JDC Advertising continues to complete all required monthly reports.

We also continue to get very positive feedback from the community on the quality of our ads. JDC is also able to negotiate discounted ad rates as a result their experience and the number of clients they represent, acquire a number of free PSA's for the Fatherhood Initiative and schedule appearances for the fatherhood director to highlight the Initiative on community programs such as Community Talk with Kaleidoscope, Harry Boomer, Urban Spotlight on Radio One, Religious programming Shows drive time radio, ESPN radio sport shows and others.

Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	7/26/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, Domestic Violence and Child Advocacy Center; Amendment – Safe & Sound Supervised Visitation Program

A. Scope of Work Summary

1. **Fatherhood Initiative** is requesting approval of an **amendment** with **Domestic Violence and Child Advocacy Center** for the anticipated cost of **\$123,000.00** not-to-exceed **\$369,000.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

The Supervised Visitation Program provides services for families currently mandated to participate in a supervised visitation program. In addition to ongoing supervised visitation, fathers who participate in the program will attend fathering classes designed to build the skills that lead to successful parenting and stronger families. Supervised visitation and the fathering classes are presented at the Community Care Network Building.

2. The primary goals of the project are (list 2 to 3 goals).

- **During this contract period, the Domestic Violence Center's goal is to provide supervised visitation services to twenty-four (24) families.**
- **The Provider shall submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report summarizing the activity and services rendered by the program as well as program outcomes achieved.**
- **The Program will conduct supervised visits for 1.5/2 hours per week. The visits shall be supervised by program monitors who will observe the interactions of**

the families and work with fathers to demonstrate skills addressed in fathering support groups.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3. [*Option 1*] There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Domestic Violence & Child Advocacy Center

PO Box 5466

Cleveland, Ohio 44101

Council District 07

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Melissa Graves, Executive Director.

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Safe & Sound Supervised Visitation Program is held at domestic Violence & Child Advocacy Center, address noted above.

3.b. [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$123,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Domestic Violence & Child Advocacy Center				
Contract/Agreement No.	CE1700345 -02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31,2018				
Background Statement					
Service Description	The Supervised Visitation Program provides services for families currently mandated to participate in a supervised visitation program. In addition to ongoing supervised visitation, fathers who participate in the program will attend fathering classes designed to build the skills that lead to successful parenting and stronger families. Supervised visitation and the fathering classes are presented at the Community Care Network Building.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$123,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$123,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$123,000.00	12/31/2020		
Total Amendment(s)		\$246,000.00			
Total Contract Amount		\$369,000.00			
Performance Indicators	1) Outreach and management of referrals for program services. 2) Successfully connect fathers with their child/ren through supervised visitation services. 3) Successful scheduling of all supervised visits or supervised exchanges. 4) Completion of all contract specified supervised visitation sessions. 5) Completion of all required monthly reports.				
Actual performance versus performance indicators (include statistics):	During this contract period, the Domestic Violence Center's goal is to provide supervised visitation services to twenty-four (24) families. During the seven (7) months of this contract period, the DVC has already exceeded this goal by serving thirty-five (35) new families (649 supervised visits) by leveraging funds received through the Cuyahoga County Fatherhood Initiative. The supervised visitation program has also conducted 89 monitored exchanges. The Domestic Violence Center has also been compliant in completing all monthly reporting requirements. The program is on track to meet all the annual performance goals.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, University Settlement, Inc; Amendment – Healthy Fathering Program

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with University Settlement, Inc for the anticipated cost of \$52,000.00 not-to-exceed \$156,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-02387.**

Describe the exact services being provided.

The Healthy Fathers Program engages fathers in school-based fatherhood programming at four K-8 CMSD schools; Willow, Fullerton, Mound and Warner Girls Leadership Academy in addition to fatherhood programs at University Settlement.

2. The primary goals of the project are (list 2 to 3 goals).

- **The Healthy Fathering Program has a specified annual goal of serving three hundred twenty-five (325) fathers in its four targeted schools.**
- **The program will host Support Group Meetings in partnership with CMSD, Mentoring/Coaching Sessions, work to increase father's participation in School-based Activities. In addition, the program will provide case management services to 40 fathers over the course of the year.**

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2.The **RFP** was closed on **August 18, 2017**. (When applicable) There is an SBE or DBE participation/goal (list the % of both).

3.[Option 1] There were **16 bids/proposals** pulled from OPD, **15** submitted for review, **11** approved.

4.[Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5.[Option 3] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**University Settlement
4800 Broadway Avenue
Cleveland, Ohio 44127
Council District 0**

2. The (owners, executive director, other[specify]) for the contractor/vendor is **Earl Pike, Executive Director.**

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

3.b. [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. [When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract.** This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$52,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	University Settlement, Incorporated				
Contract/Agreement No.	CE1700346-02				
RQ#	WT-17-40361				
Time Period of Original Contract	January 1,2018 thru December 31, 2018				
Background Statement					
Service Description	The Healthy Fathers Program engages fathers in school-based fatherhood programming at three K-8 CMSD schools; Willow, Fullerton and Warner Girls Leadership Academy in addition to fatherhood programs at University Settlement.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$52,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$52,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$52,000.00	12/31/2020		
Total Amendment(s)		\$104,000.00			
Total Contract Amount	\$52,000.00	\$156,000.00			
Performance Indicators	<ol style="list-style-type: none"> 1) Outreach, recruitment and enrollment of fathers with children attending each of the targeted schools. 2) Attendance at father/child focused events. 3) Volunteer participation rates by fathers in targeted schools. 4) Completion of all required monthly reports. 				
Actual performance versus performance indicators (include statistics):	<p>During this contract period, University Settlement’s Healthy Fathers program has continued to be extremely successful in getting fathers engaged in their children’s educational process in their three targeted K-8 schools (Willow, Fullerton and Warner Girls Leadership Academy). The Cuyahoga County Fatherhood Initiative specified an annual goal of serving three hundred twenty five (325) fathers in its three targeted schools for this contact period. During the first seven months of the current contract period the Healthy Fathers program has already exceeded the goal by serving five hundred and seventy-six (576) community fathers.</p> <p>The Healthy Fathers program has also continued to successfully sponsor multiple family orientated programs at each of its three targeted schools, while also increasing the father’s volunteer rate at each school. Further, the Healthy Fathers program has also complied with all monthly reporting requirements. In addition to the high evaluations the program has received from the participating fathers, the program</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				

Justification of Rating	See Above
Dept. Contact	Aldonis Grimes
User Dept.	Cuyahoga County Fatherhood Initiative
Date	7/26/2019

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, Murtis Taylor Human Services System; Amendment – Murtis Taylor Fatherhood Program

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with Murtis Taylor Human Services System for the anticipated cost of \$60,000.00 not-to-exceed \$180,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

Murtis Taylor's Fatherhood Program is targeted at low income males 25 or younger who reside in Cuyahoga County. The Strong Fathers Program uses the 24/7 Dad and Active Parenting curriculums integrated with organized league sports to teach young men what it means to be a strong supportive father.

2. The primary goals of the project are (list 2 to 3 goals).

- Murtis Taylor will provide its 24/7 Dads and Active Parenting Curriculum to fathers within Cuyahoga County with a minimum of forty-six (46) unduplicated fathers completing the six-week class. The contract also includes standards of deliverables for those completing the program including increased self-esteem, engagement and availability with their children, increase in participation by children and their fathers in community activities and increased knowledge of non-violent conflict management as measured by nationally recognized tools.**
- The Murtis Taylor program will provide participants with knowledge to apply nonviolent conflict resolution strategies to solve family-specific problem and improve safety in the home, reduce the incidence of premature fatherhood and provide participants with awareness, resources and techniques to develop**

and maintain a comprehensive community supports system as a means to achieve economic independence, self-sufficiency and improved quality of life.

- **The Provider will submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2020 summarizing the activity and services rendered by the program as well as program outcomes achieved.**

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3. [*Option 1*] There were **16 bids/proposals** pulled from OPD, **15** submitted for review, **11** approved.

4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**Murtis Taylor Human Services System
13422 Kinsman Road
Cleveland, Ohio 44120
Council District 09**

2. The (owners, executive director, other[specify]) for the contractor/vendor is **Lovell J. Custard, CEO.**

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

**The Murtis Taylor Fatherhood Initiative Program is held at:
Harbor Lights Complex
1710 Prospect Avenue
Cleveland, Ohio 44115
Council District 07**

3.b. [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract.** This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the second amendment. The original contract value was \$60,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Murtis Taylor Human Services System				
Contract/Agreement No.	CE1700347-02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018				
Background Statement					
Service Description	Murtis Taylor's Fatherhood Program is targeted at low income males 25 or younger who reside in Cuyahoga County. The Strong Fathers Program uses the 24/7 Dad and Active Parenting curriculums integrated with organized league sports to teach young men what it means to be a strong supportive father.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$60,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$60,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$60,000.00	12/31/2020		
Total Amendment(s)		\$120,000.00			
Total Contract Amount		\$180,000.00			
Performance Indicators	<ol style="list-style-type: none"> 1) Successful outreach, recruitment and engagement of fathers. 2) Number of program participants within who complete the program as outlined in the contract specifications. 3) Quality of program delivered as evidenced through formal program evaluations. 4) Compliance with all required monthly reporting. 				

Actual performance versus performance indicators (include statistics):	<p>The Cuyahoga County Fatherhood Initiative contracted with Murtis Taylor to provide its 24/7 Dads and Active Parenting Curriculum to fathers within Cuyahoga County with a minimum of forty-six (46) unduplicated fathers completing with the six week class.. The contract also includes standards of deliverables for those completing the program including increased self-esteem, engagement and availability with their children, increase in participation by children and their fathers in community activities and increased knowledge of non-violent conflict management as measured by nationally recognized tools.</p> <p>During the first seven months of this contract period the Murtis Taylor Fatherhood Program had 32 fathers complete (graduated) the six-week curriculum. Additionally, the program has reached out beyond the Murtis Taylor Center to Harbor Lights, the Community Assessment and Treatment Center and the Garfield Heights Neighborhood Collaborative to serve fathers. Further, the program completed all the monthly reporting requirements and demonstrated high ratings in meeting the deliverables based on program evaluations among participants. The program is on track to meet all the annual performance goals.</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	7/26/2019				

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, Passages Connecting Fathers and Sons, Inc; Amendment – Jobs for Dads Program

A. Scope of Work Summary

1. **Fatherhood Initiative** is requesting approval of an **amendment with Passages Connecting Fathers and Sons, Inc** for the anticipated cost of **\$100,000.00 not-to-exceed \$300,000.00.**

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2018-0237**

Describe the exact services being provided.

This program provides counseling, job referral/employment readiness services, development of individualized plans for strategic steps toward employment and independence, crisis intervention and mentoring for young fathers. This program focuses on the population of ex-offenders and men with limited skills. Passages has extensive experience working with incarcerated or newly released ex-offenders and provides career planning and re-entry counseling for these fathers.

2. The primary goals of the project are (list 2 to 3 goals).

- Passages will serve one hundred (100) participants who will achieve training completion and thirty (30) participants will obtain employment.
- Passages will comply with all reporting requirements.

I. Program Activities and Definitions

Recruitment will be conducted through a variety of community outreach activities including presentations at public events and correctional institutions; mailing to churches and other public agencies; and referrals from United Way First Call for Help and community partners.

Assessment begins with an upfront interview conducted to determine participant eligibility and includes subsequent testing and evaluation of participant basic skills, job aptitude, vocational interests, and barriers to employment such as mental health and/or substance abuse issues.

Case management will be conducted by a case manager/employment specialist and include conducting the upfront intensive assessment, identifying issues throughout the program that need to be addressed, making social service referrals as needed, conduct job support groups and client counseling, assist with job readiness training, and monitor participant progress.

Job Readiness Training is a self-paced, one-on-one, computerized guide that includes interview tips, communication skills, and job search tips.

Job Support Group/Client Counseling is conducted by the case manager and is open to all participants. Support groups will be held periodically and one-on-one counseling will be available to those who need it.

Parenting Skills Training is conducted by the Program Manager using the Partners for Fragile Families curriculum which equips fathers with the skills necessary to be the best father possible.

Auxiliary Services include criminal record expungement assistance, reduction of criminal thinking training, and child support assistance.

Program completion is defined as completing four weeks of classroom training including the self-paced independent study utilizing a computer-based job readiness curriculum.

Employment is defined as employer verified, unsubsidized, full-time employment (30 or more hours per week), at a wage equal to or exceeding the State Minimum Wage. Seasonal and temporary positions are excluded under the terms of this definition with the exception of temporary-to-permanent employment. Temporary-to-permanent employment will be considered upon receipt of a statement from the employer indicating the start date of permanent employment.

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

- 1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.
- 2. The RFP was closed on **August 18, 2017**. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).
- 3. [*Option 1*] There were 16 bids/proposals/applications) pulled from OPD, **15** submitted for review, **11** approved.
- 4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.
- 5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.
- 6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment**

C. Contractor and Project Information

- 1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**Passages Connecting Fathers and Sons
3631 Perkins Avenue
Cleveland, Ohio
Council District 07**

- 2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Dr. Brian Moore, President and CEO.
- 3.a [*When applicable*] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
The Jobs for Dads program is held at Passages, address noted above.
- 3.b. [*When applicable*] The project is located in Council District (xx)

D. Project Status and Planning

1. The project reoccurs annually

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by HHS Levy Dollars.**

2. The schedule of payments is **monthly.**

3. *[When applicable]* The project is an amendment to a **contract.** This amendment **extends the term date to December 31, 2020** and is the **second** amendment of the contract. The history of the amendments is: **This is the first amendment. The original contract value was \$100,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Passages Connecting Fathers and Sons, Inc				
Contract/Agreement No.	CE1700348-02				
RQ#	WT-17-40361				
Time Period of Original Contract	January 1, 2018 thru December 31, 2018				
Background Statement					
Service Description	This program provides counseling, job referral/employment readiness services, development of individualized plans for strategic steps toward employment and independence, crisis intervention and mentoring for young fathers. This program focuses on the population of ex-offenders and men with limited skills. Passages has extensive experience working with incarcerated or newly released ex-offenders and provides career planning and re-entry counseling for these fathers.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$100,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)		\$100,000.00	12/31/2019	11/27/2018	R2018-0237
Pending Amendment		\$100,000.00	12/31/2020		
Total Amendment(s)		\$200,000.00			
Total Contract Amount	\$100,000.00	\$300,000.00			
Performance Indicators	<ol style="list-style-type: none"> 1) Ability to successfully recruit contract specified number of program participants. 2) Ability to successfully enroll contract specified number of program participants. 3) Program completion by contract specified number of program participants. 4) Successful job placement of a percentage of individuals completing the program. 5) Program quality demonstrated by formal program evaluations. 6) Completion of all required monthly reports. 				
Actual performance versus performance indicators (include statistics):	According to the terms of this contract period, Passages' goal was to recruit and serve one hundred (100) fathers (completions) through its job referral/employment readiness services with 30 fathers securing employment. During the seven (7) months of this contract period Passages has assessed and served a total of one hundred and fifty-six (156) fathers, with seventy-seven (77) of those individuals completing the program and thirty-eight (38) securing employment. Further, Passages' program has received excellent evaluations from program participants. Passages also have completed all required monthly reports. The program is on track to meet all annual performance goals.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	See Above				

Dept. Contact	Aldonis Grimes
User Dept.	Cuyahoga County Fatherhood Initiative
Date	7/26/2019

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

HHS/Fatherhood Initiative; WT-17-40361, 2020, Towards Employment; Amendment – Networks 4 Success

A. Scope of Work Summary

1. Fatherhood Initiative is requesting approval of an amendment with Towards Employment for the anticipated cost of \$491,238.00 not-to-exceed \$1,101,693.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. **R2017-0244, BC2018-714, R2018-0257**

Describe the exact services being provided.

This is a Workforce Development/Training program at Towards Employment aimed at previously incarcerated fathers. It is a six-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. This amendment component of the contract adds activities outlined in the Families Forward Demonstration Project which is designed to test a new employment-focused program for low-income noncustodial parents (NCPs) who are unable to fully meet their child support obligations. The key objective is to identify effective strategies to improve earning capacity and financial capacity-building of NCPs, thereby increasing their ability to support their children.

2. The primary goals of the project are (list 2 to 3 goals).

- Towards Employment through the Networks for Success program will recruit and serve sixty-eight (68) fathers with fifty-one (51) of those program participants completing the curriculum and thirty-three (33) to be successfully employed for contract year.**
- Towards Employment through the Families Forward Demonstration grant component of the contract will serve 150 individuals throughout the entire**

grant period. The program will offer IT Training, CNC Machining and CDL certifications to Families Forward participants.

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: N/A

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was a RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

2. The RFP was closed on **August 18, 2017**. *(When applicable)* There is an SBE or DBE participation/goal (list the % of both).

3. *[Option 1]* There were **16 bids/proposals** pulled from OPD, **15** submitted for review, **11** approved.

4. *[Option 2]* The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. *[Option 3]* The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Contract Amendment.**

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

**Towards Employment, Inc
1255 Euclid Avenue
Cleveland, Ohio 44115
Council District 07**

2. The (owners, executive director, other[specify]) for the contractor/vendor is **Jill Rizika, Executive Director.**

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Networks 4 Success Program is held at Towards Employment, address listed above.

3.b. [When applicable] The project is located in Council District 07.

D. Project Status and Planning

1. The project **reoccurs annually**

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. Funding for the \$491,238.00 amendment:

\$397,738.00 - from the Families Forward Demonstration Grant.

\$93,500.00 – From HHS Levy

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract**. This amendment **extends the term date to December 31, 2020** and is the **third** amendment of the contract. The history of the amendments is: **This is the third amendment. The original contract value was \$100,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018. In October of 2018 the contract was amended for the first time due to receiving the MDRC Grant.**

F. Items/Services Received and Invoiced but not Paid: N/A

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various

providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						Towards Employment, Inc					
Contract/Agreement No.						CE1700349-01					
RQ#						WT-17-40361					
Time Period of Original Contract						January 1, 2018 thru December 31, 2018					
Background Statement											
Service Description						This is a Workforce Development/Training program at Towards Employment aimed at previously incarcerated fathers. It is a six-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. This amendment component of the contract adds activities outlined in the Families Forward Demonstration Project which is designed to test a new employment-focused program for low-income noncustodial parents (NCPs) who are unable to fully meet their child support obligations. The key objective is to identify effective strategies to improve earning capacity and financial capacity-building of NCPs, thereby increasing their ability to support their children.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$100,000.00						1/23/2018		R2017-0244	
Prior Amendment Amounts (List separately)				\$26,125.00		12/31/2018		10/22/2018		BC2018-714	
				\$484,330.00		12/31/2019		12/5/2018		R2018-0257	
Pending Amendment				\$491,238.00		12/31/2020					
Total Amendment(s)				\$1,001,693.00							
Total Contract Amount				\$1,101,693.00							
Performance Indicators						<ol style="list-style-type: none"> 1) Ability to successfully recruit number of contract specified program participants. 2) Number of program participants to successfully complete the program curriculum. 3) Number of program participants successfully achieving employment. 4) Overall quality of program as indicated on formal program evaluations. 5) Successful completion of all required monthly reports. 					
Actual performance versus performance indicators (include statistics):						<p>The Towards Employment program is contracted to recruit and serve sixty -eight (68) fathers with fifty-one (51) of those program participants completing the curriculum and thirty-three (33) to be successfully employed for the new contract year. The Towards Employment program has been able to provide the following services during the first seven 7 months of the current contract period: eighty-eight (88) fathers have been assessed, forty-six (46) fathers have completed the program and twenty-five (25) have been successfully placed in jobs. In addition, Towards Employment has worked closely with the OCSS.</p> <p>The Towards Employment has met all monthly reporting requirements. The program is on track to meet all of the annual performance goals.</p>					
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)		x									
Justification of Rating						See Above					

Dept. Contact	Aldonis Grimes
User Dept.	Cuyahoga County Fatherhood Initiative
Date	10/10/2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0258

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to a Master Contract, which includes Nos. AG1800149-01 - AG1800150-01 and CE1800376-01 - CE1800379-01, with various providers for the Supplemental Nutrition Assistance Program (SNAP) to Skills Program for the period 8/6/2018 - 9/30/2019 to extend the time period to 9/30/2020, to change the scope of services, effective 10/1/2019, to add various new providers, effective 10/1/2019, and for additional funds in the total amount not-to-exceed \$724,893.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an amendment to a Master Contract, which includes Nos. AG1800149-01 - AG1800150-01 and CE1800376-01 - CE1800379-01, with various providers for the Supplemental Nutrition Assistance Program (SNAP) to Skills Program for the period 8/6/2018 - 9/30/2019 to extend the time period to 9/30/2020, to change the scope of services, effective 10/1/2019, to add various new providers, effective 10/1/2019, and for additional funds in the total amount not-to-exceed \$724,893.00; and

WHEREAS, the goal to this amendment is to continue to provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T); and

WHEREAS, the service providers are as follows:

- i) Previously approved providers:
 - a. Cleveland Center for Arts and Technology dba NewBridge Cleveland
 - b. Cuyahoga Community College District
 - c. Cuyahoga County Public Library

- d. The Centers for Families and Children – El Barrio
- e. Towards Employment, Incorporated
- f. Youth Opportunities Unlimited, Inc.

ii) Adding new providers:

- a. Lutheran Metropolitan Ministry
- b. Spanish American Committee
- c. West Side Catholic Center

WHEREAS, the project is funded by Federal FAET (Food Assistance Employment & Training); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract, which includes Nos. AG1800149-01 - AG1800150-01 and CE1800376-01 - CE1800379-01, with various providers for the Supplemental Nutrition Assistance Program (SNAP) to Skills Program for the period 8/6/2018 - 9/30/2019 to extend the time period to 9/30/2020, to change the scope of services, effective 10/1/2019, to add various new providers, effective 10/1/2019, and for additional funds in the total amount not-to-exceed \$724,893.00 as follows:

i) Previously approved providers:

- a. Cleveland Center for Arts and Technology dba NewBridge Cleveland
- b. Cuyahoga Community College District
- c. Cuyahoga County Public Library
- d. The Centers for Families and Children – El Barrio
- e. Towards Employment, Incorporated
- f. Youth Opportunities Unlimited, Inc.

ii) Adding new providers:

- a. Lutheran Metropolitan Ministry
- b. Spanish American Committee
- c. West Side Catholic Center

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

OnBase Item Detail Briefing Memo - Form

Title: CJFS WT-18-43325 2019 MASTER AGREEMENT AMENDMENT #2 WITH VARIOUS PROVIDERS FOR SNAP TO SKILLS SERVICES

A. Scope of Work Summary

1. CJFS is requesting approval of a master agreement amendment with various providers for the anticipated cost of \$724,893.00 (not-to-exceed) to extend time, update scope and add three providers.

This item was originally walked on the 8/6/18 Board of Control meeting. Approval number is BC2018-520.

Approval Date	Approval Number
8/6/2018	BC2018-520
1/22/2019	R2019-0022

To provide employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.

The anticipated amendment start-completion dates are 10/1/2019-9/30/2020

2. The primary goals of the project are (list 2 to 3 goals).

- To continue to implement a 3rd party partner model that leverages non-federal funds.
- To continue to collaborate with local community and technical colleges as well as community-based organizations to offer employment, training and supportive services to SNAP recipients.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

N/A

B. Procurement

1. The procurement method for this project is a contract amendment. The value of the new amendment is \$724,893.00. Time is being extended to 9/30/2020

2. The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Centers for Families and Children
4500 Euclid Avenue
Cleveland, OH 44103
Council District (07)
Elizabeth Newman, CEO

Cuyahoga Community College
700 Carnegie Avenue
Cleveland, OH 44115
Council District (07)
Jerry Sue Thornton, President

Cuyahoga County Public Library
2111 Snow Road
Parma, OH 44134
Council District (09)
Pam Jankowski, Director

NewBridge Cleveland Center for Arts and Technology
3634 Euclid Avenue
Cleveland, OH 44115
Council District (07)
Bethany Friedlander, President/CEO

Towards Employment
1255 Euclid Avenue, Suite 300
Cleveland, OH 44115
Council District (07)
Faith Noble, Chief Financial Administrative Officer

Youth Opportunities Unlimited
1361 Euclid Avenue
Cleveland, OH 44115
Council District (07)
Eric Matheny, Vice President

Lutheran Metropolitan Ministries
Ian Marks
4515 Superior Ave

Cleveland, Ohio 44103
(216) 658-4608
imarks@lutheranmetro.org

Spanish American Committee
4407 Lorain Ave.
Cleveland, Ohio 44113
David Santiago
(216) 961-2100
davids@spanishamerican.org

West Side Catholic Center
Michael Bernot
3135 Lorain Ave
Cleveland, Ohio 44113
(216) 631-4741
MBernot@wsccenter.org

D. Project Status and Planning

1. The project is a contract amendment.
4. [*When applicable*] The amendment is an extension to an existing project.

E. Funding

1. The project is funded 100% by Federal Food Assistance Employment and Training (FAET).
2. The schedule of payments is by monthly invoice.
3. [*When applicable*] The project is an amendment to a contract. This amendment changes the term scope and is the 2ndst amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original Contract (8/6/18 – 9/30/18)	\$ 200,000.00
Amend #1 (10/1/18 – 9/30/19)	\$ 1,771,626.06
Proposed Amend #2 (10/1/19-9/30/20)	\$ 724,893.00 (2020 \$)
Total	\$ 2,696,519.06

F. Items/Services Received and Invoiced but not Paid:

~~Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.~~

CONTRACT HISTORY/EVALUATION FORM

Contractor	Cleveland Center for Arts and Technology dba NewBridge Cleveland				
Contract/Agreement No.	CE1800376				
RQ#	WT-18-43325				
Time Period of Original Contract	8/6/2018 - 9/30/2018				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$200,000.00			8/6/2018	BC2018-520
Prior Amendment Amounts (List separately)		\$1,771,626.06	9/30/2019	1/22/2019	R2019-0022
Pending Amendment		\$724,893.00	9/30/2020		
Total Amendment(s)		\$2,496,519.06			
Total Contract Amount	\$2,696,519.06				
Performance Indicators	Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual performance versus performance indicators (include statistics):	Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.				
Dept. Contact	Julie Schaefer Wisneski				
User Dept.	Division of Contract Administration and Performance				
Date	9/11/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor	Cuyahoga Community College District				
Contract/Agreement No.	AG1800149				
RQ#	WT-18-43325				
Time Period of Original Contract	8/6/2018 - 9/30/2018				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$200,000.00			8/6/2018	BC2018-520
Prior Amendment Amounts (List separately)		\$1,771,626.06	9/30/2019	1/22/2019	R2019-0022
Pending Amendment		\$724,893.00	9/30/2020		
Total Amendment(s)		\$2,496,519.06			
Total Contract Amount	\$2,696,519.06				
Performance Indicators	Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual performance versus performance indicators (include statistics):	Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.				
Dept. Contact	Julie Schaefer Wisneski				
User Dept.	Division of Contract Administration and Performance				
Date	9/11/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor	Cuyahoga County Public Library				
Contract/Agreement No.	AG1800150				
RQ#	WT-18-43325				
Time Period of Original Contract	8/6/2018 - 9/30/2018				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$200,000.00			8/6/2018	BC2018-520
Prior Amendment Amounts (List separately)		\$1,771,626.06	9/30/2019	1/22/2019	R2019-0022
Pending Amendment		\$724,893.00	9/30/2020		
Total Amendment(s)		\$2,496,519.06			
Total Contract Amount	\$2,696,519.06				
Performance Indicators	Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual performance versus performance indicators (include statistics):	Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.				
Dept. Contact	Julie Schaefer Wisneski				
User Dept.	Division of Contract Administration and Performance				
Date	9/11/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor						The Centers for Families and Children					
Contract/Agreement No.						CE1800377					
RQ#						WT-18-43325					
Time Period of Original Contract						8/6/2018 - 9/30/2018					
Background Statement						Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.					
Service Description						To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$200,000.00						8/6/2018		BC2018-520	
Prior Amendment Amounts (List separately)				\$1,771,626.06		9/30/2019		1/22/2019		R2019-+0022	
Pending Amendment				\$724,893.00		9/30/2020					
Total Amendment(s)				\$2,496,519.06							
Total Contract Amount		\$2,696,519.06									
Performance Indicators						Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.					
Actual performance versus performance indicators (include statistics):						Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.					
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)				X							
Justification of Rating						Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.					
Dept. Contact						Julie Schaefer Wisneski					
User Dept.						Division of Contract Administration and Performance					
Date						9/11/2019					

CONTRACT HISTORY/EVALUATION FORM

Contractor	Towards Employment				
Contract/Agreement No.	CE1800378				
RQ#	WT-18-43325				
Time Period of Original Contract	8/6/2018 - 9/30/2018				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$200,000.00			8/6/2018	BC2018-520
Prior Amendment Amounts (List separately)		\$1,771,626.06	9/30/2019	1/22/2019	R2019-0022
Pending Amendment		\$724,893.00	9/30/2020		
Total Amendment(s)		\$2,496,519.06			
Total Contract Amount	\$2,696,519.06				
Performance Indicators	Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual performance versus performance indicators (include statistics):	Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.				
Dept. Contact	Julie Schaefer Wisneski				
User Dept.	Division of Contract Administration and Performance				
Date	9/11/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor						Youth Opportunities Unlimited					
Contract/Agreement No.						CE1800379					
RQ#						WT-18-43325					
Time Period of Original Contract						8/6/2018 - 9/30/2018					
Background Statement						Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.					
Service Description						To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T).					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$200,000.00						8/6/2018		BC2018-520	
Prior Amendment Amounts (List separately)				\$1,771,626.06		9/30/2019		1/22/2019		R2019-0022	
Pending Amendment				\$724,893.00		9/30/2020					
Total Amendment(s)				\$2,496,519.06							
Total Contract Amount		\$2,696,519.06									
Performance Indicators						Providers will increase capacity to provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.					
Actual performance versus performance indicators (include statistics):						Provider continues to offer high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients.					
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)				X							
Justification of Rating						Provider is currently meeting program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.					
Dept. Contact						Julie Schaefer Wisneski					
User Dept.						Division of Contract Administration and Performance					
Date						9/11/2019					

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0259

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the period 1/1/2018 - 12/31/2019 to extend the period to 12/31/2020 and for additional funds in the amount not-to-exceed \$1,391,325.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	--

WHEREAS, the County Executive/Department of Health and Human Service/ Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the period 1/1/2018 - 12/31/2019 to extend the period to 12/31/2020 and for additional funds in the amount not-to-exceed \$1,391,325.00; and

WHEREAS, the primary goals of this project are to a) provide short-term rental assistance; and b) move people from homelessness into housing quickly while providing supportive services; and

WHEREAS, this project is funded by the U.S. Department of Housing and Urban Development/Continuum of Care Homeless Assistance Program (\$732,555.00) and Emergency Shelter Grants (\$658,770.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals

and families for the period 1/1/2018 - 12/31/2019 to extend the period to 12/31/2020 and for additional funds in the amount not-to-exceed \$1,391,325.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**OHS HO-17-40092 2019-2020 Emerald Development and Economic Network, Inc.
Contract Amendment 4 for Rapid Rehousing.**

A. Scope of Work Summary

1. OHS requesting approval of a contract amendment with EDEN, Inc. for the anticipated cost of \$1,391,325.00 (\$732,555.00 – HUD, and \$658,770 – ESG) NTE.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

The Rapid Re-Housing (RRH) Program is a short term rental assistance program that gives us the ability to move people from homelessness into housing quickly while providing supportive services to them. The core components of RRH are as follows: Housing Identification, Rent and Move In Assistance, and RRH Case Management and Services. This includes recruiting landlords, matching clients with available units, inspections, rent reasonable tests, subsidy payments to landlords and ongoing support services to participants while on the program.

The anticipated start-completion dates are 11/1/19-12/31/2020

Original \$716,955.00 – R2017-0218 11/28/17
Amend 1 \$479,536.00- BC2018-645 9/24/18
Amend 2 \$1,667,615.00 – R2018-0223 11/27/18
Amend 3 \$630,826.00 - R2019-0154 7/23/19
Amend 4 PENDING \$1,391,325.00

2. The primary goals of the project are (list 2 to 3 goals).

The Rapid Re-Housing (RRH) Program is a short term rental assistance program that moves households quickly from shelter to permanent housing. While in shelter, families are provided Housing Location services to find housing that is safe and meets their needs. Case management services are provided during the rent assistance period. Case management is focused on assuring that the family will be able to sustain their rent

after the subsidy ends. The family is linked with other services in the community to promote housing stability.

The core components of RRH include recruiting landlords, matching clients with available units, housing inspections, rent reasonable tests, subsidy payments to landlords and ongoing support services to participants while on the program.

B. Procurement

1. The procurement method for this project was formal RFP in 2017. The contract began 1/1/2018.

2. The RFP was closed on 7/21/17

3. There was 1 proposal pulled from OPD, 1 proposal submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Emerald Development and Economic Network, Inc.
7812 Madison Ave
Cleveland OH 44102

2. The (owners, executive director, other[specify]) for the contractor/vendor is ()
Elaine Gimmell

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Vendor/Contractor Name)
(Street Number and Name)
(City, State, and Zip Code)

3.b. [When applicable] The project is located in Council District (3

D. Project Status and Planning

1. The project is an extension of the existing project

E. Funding

1. The amendment is funded by the City of Cleveland in the amount of \$1,391,325.00
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract.. This amendment changes the value and is the third amendment.

The history of the amendments is:

Original \$716,955.00 – R2017-0218 11/28/17
Amend 1 \$479,536.00- BC2018-645 9/24/18
Amend 2 \$1,667,615.00 – R2018-0223 11/27/18
Amend 3 \$630,826.00 - R2019-0154 7/23/19
Amend 4 PENDING \$1,391,325.00

CONTRACT HISTORY/EVALUATION FORM

Contractor	Emerald Development and Economic Network, In. (EDEN)				
Contract/Agreement No.	CE1700230				
RQ#	40092				
Time Period of Original Contract	1/01/2018 - 12/31/2018				
Background Statement	The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act passed in 2009, established rapid exit from shelter as a priority activity for federal funding. The activity titled "Rapid Re-housing", encompasses the following activities: short term financial assistance, housing location and stabilization services, and activities directly connected to providing these services. The Office of Homeless Services has supported the prioritization of RRH for families as a way to reduce the length of stays in shelter since 2009.				
Service Description	The Rapid Re-Housing (RRH) Program is a short term rental assistance program that moves households quickly from shelter to permanent housing. While in shelter, families are provided Housing Location services to find housing that is safe and meets their needs. Case management services are provided during the rent assistance period. Case management is focused on assuring that the family will be able to sustain their rent after the subsidy ends. The family is linked with other services in the community to promote housing stability. The core components of RRH include recruiting landlords, matching clients with available units, housing inspections, rent reasonable tests, subsidy payments to landlords and ongoing support services to participants while on the program.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$716,955.00			11/28/2017	R2017-0218
Prior Amendment Amounts (List separately)		\$479,536.00	12/31/2018	9/24/2018	BC2018-645
		\$1,667,615.00	12/31/2019	11/27/2018	R2018-0223
		\$630,826.00	12/31/2019	7/23/2019	R2016-0154
Pending Amendment		\$1,391,325.00	12/31/2020		
Total Amendment(s)		\$4,169,302.00			
Total Contract Amount		\$4,886,257.00			
Performance Indicators	# of households assisted, reduction in shelter length of stay.				

Actual performance versus performance indicators (include statistics):	During the 1st quarter of 2019, EDEN received 298 referrals for RRH for Single Adults, Youth and Families; 164 households were placed in housing during that time frame. The Average Length of Shelter stay for each sub population varies.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	EDEN staff work very hard to quickly assign a Housing Location staff person to each new RRH referral. EDEN has increased the number of Housing Inspectors in order to more quickly exit households from shelter and reduce the length of stay.				
Dept. Contact	Ruth Gillett				
User Dept.	Office of Homeless Services				
Date	10/2/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0260

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing a contract with The Salvation Army in the amount not-to-exceed \$538,941.00 for the PASS Rapid Re-Housing Program for Single Adults in connection with FY2018 Continuum of Care Homeless Assistance Grant Competition for the period 10/1/2019 - 9/30/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended a contract with The Salvation Army in the amount not-to-exceed \$538,941.00 for the PASS Rapid Re-Housing Program for Single Adults in connection with FY2018 Continuum of Care Homeless Assistance Grant Competition for the period 10/1/2019 - 9/30/2020; and

WHEREAS, this contract provides operating support for the PASS Program, a Transitional Housing Program for homeless men; and

WHEREAS, the goals of the project are: (1) to provide basic, temporary housing and safety net services for 75 homeless men, (2) to quickly link clients with Rapid Re-Housing Assistance; and (3) to support clients in accessing earned income and benefits; and

WHEREAS, this project is funded 100% by the U.S. Department of Housing and Urban Development FY2018 Continuum of Care Homeless Assistance Grant Competition; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with The Salvation Army in the amount not-to-exceed \$538,941.00 for the PASS Rapid Re-Housing Program for Single Adults in connection with FY2018 Continuum of Care Homeless Assistance Grant Competition for the period 10/1/2019 - 9/30/2020.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Title:

Office of Homeless Services; RQ#HO-19-46877, 2019, Salvation Army PASS RRH Program, Contract.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Contract with the Salvation Army, for the anticipated cost of **\$538,941.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. Funding for this activity was awarded through the U.S Department of Housing and Urban Development (HUD) FY 2018 Grant competition and approved by County Council 9/17/18, **BC 2018-627**.

Salvation Army provides rapid rehousing services to homeless men.

The anticipated start-completion dates are 10/01/2019 – 9/30/2020.

2. The primary goals of the project are:

- a) Provide Temporary Housing for 75 homeless men/night;
- b) rapidly exit clients with Rapid Re-Housing assistance;
- c) link clients to sustainable income resources

3. **N/A**

The Property is located in Council District #7, the Harbor Light Complex, 1710 Prospect Avenue, Cleveland, Ohio 44115.

4. **N/A** Technology Items –

B. Procurement

1. The procurement method for this project was an **EXEMPTION**.

Option 3 The proposed contract provider received an RFP exemption from the Law Department on 11/28/18. This would apply for this Renewal Funding based Contract. The approval email is attached to the Briefing Memo for review.

C. Contractor and Project Information

1. The address of the **vendor** is:

Salvation Army – Harbor Light
1710 Prospect Avenue
Cleveland, Ohio 44115

Council District #7

2. The executive director for the vendor is Beau Hill.

3.a The address or location of the **project** is:

Harbor Light Complex
1710 Prospect Avenue
Cleveland, Ohio 44115

3.b. The **project** is located in Council District 7

D. Project Status and Planning

1. The project reoccurs annually based on Renewal funding through the Continuum of Care Homeless Assistance Grant process, from the Department of Housing and Urban Development (HUD).

2. **N/A** The project has (#) phases.

3. **N/A** The project is on a critical action path.

4. **The project's term has already begun.** The Project is a Grant Award from the Department of HUD. It is a RENEWAL of an existing Grant. The Grant Term is set by HUD. It is 10/01/2019 – 9/30/2020. The contract is late being submitted because HUD issued the Grant Agreement late, the County requires Agreements to be signed at a BOC meeting, although the Appropriation had been requested earlier in the year, it was not placed on a Council Agenda until late September, and, the Provider is required to send Contracts to the New York, Central Salvation Army HQ for signature which delayed their returning the contract for submission in OnBase.

5. **N/A** The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by the Department of Housing and Urban Development, FY2018 Continuum of Care Homeless Assistance Grant Competition.**

2. The schedule of payments is monthly.

3. **N/A** The project is an **not** amendment.

F. Items/Services Received and Invoiced but not Paid: N/A

N/A Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various

providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						The Salvation Army					
Contract/Agreement No.						CE1800515					
RQ#						44139					
Time Period of Original Contract						10/01/18 -9/30/19					
Background Statement						The PASS Transitional Housing Program for single adults was initially awarded funding by the U.S. Department of Housing and Urban Development in 1994. It was funded as a Renewal Project every year through 9/30/17. As of 10/01/17 it is funded as a "Reallocation Project" to expand the project to include Rapid Re-Housing activities.					
Service Description						The PASS Rapid Re-Housing (RRH) Program combines Temporary Housing with a short term rental assistance program that helps clients exit homelessness into housing quickly.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$538,461.00						3/12/2019		R2019-064	
Prior Amendment Amounts (List separately)											
Pending Amendment											
Total Amendment(s)											
Total Contract Amount		\$538,461.00									
Performance Indicators						# of households assisted, exits to permanent housing, reduction in shelter length of stay, exits with cash and non cash income.					
Actual performance versus performance indicators (include statistics):						Within the past 12 months, over 190 individuals were served; the average length of stay is 6 months; 57% of those who exit have non cash income; 59% leave with employment income; 84% exit to permanent housing. All cited metrics reflect an increase from 2017 data.					
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)				X							
Justification of Rating						The PASS RRH Program provides a sober living environment which is helpful to many persons who have experienced homelessness. PASS assists clients to identify paths to sustainable income and housing stability.					

Dept. Contact	Ruth Gillett
User Dept.	Office of Homeless Services
Date	9/13/2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0237

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 - 11/30/2023, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11; and

WHEREAS, Cuyahoga County Code Section 206.11 (E)(3) states that, “With regard to the initial terms of appointed Commission members, three members shall be appointed to full terms and two members shall be appointed to half terms.”

WHEREAS, the County Executive has nominated the following individuals for reappointment to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 – 11/30/2023:

- a. Deborah A. Abbott
- b. Kieth A. Peppers

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of the following individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 – 11/30/2023:

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0239

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing the County Executive to accept dedication of land for a portion of Warrensville Center Road, in connection with Permanent Parcel No. 736-28-059, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works has recommended authorizing the County Executive to accept dedication of land for a portion of Warrensville Center Road, in connection with Permanent Parcel No. 736-28-059, located in the City of Shaker Heights as a public street and authorizing the County Executive to execute the final Plat in connection with said dedication; and

WHEREAS, the primary goal is to expand the public sidewalk and multi-purpose path; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the County Executive to accept dedication of land for a portion of Warrensville Center Road, in connection with Permanent Parcel No. 736-28-059, located in the City of Shaker Heights as a public street.

SECTION 2. That the County Executive is authorized to execute the final Plat in connection with said dedication of land.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

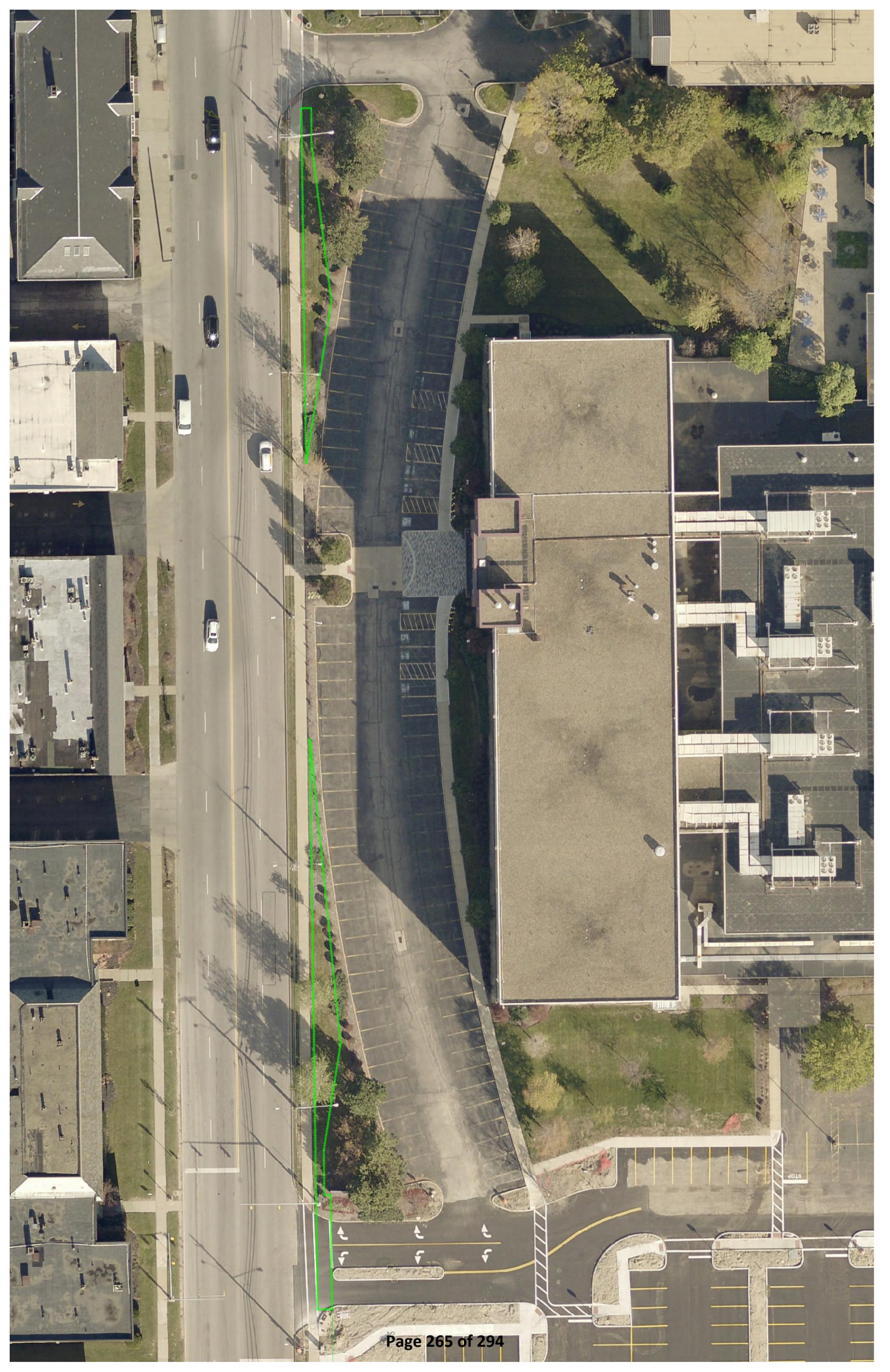
Date

First Reading/Referred to Committee: October 22, 2019

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: November 12, 2019

Journal _____
_____, 20__



DEDICATION PLAT

A PORTION OF WARRENSVILLE CENTER ROAD AS SHOWN IN HATCH

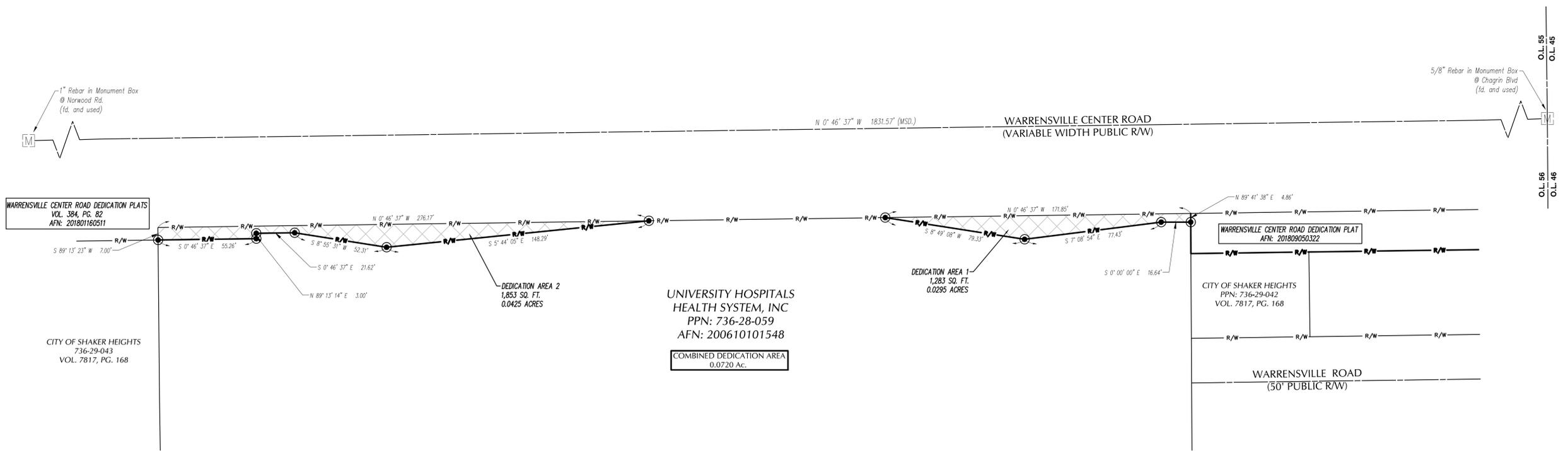
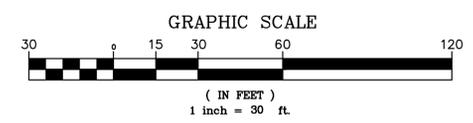
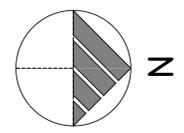
A PORTION OF PARCEL:
 PPN: 736-28-059 OWNED BY UNIVERSITY HOSPITALS HEALTH SYSTEM, INC.
 PART OF ORIGINAL WARRENSVILLE TOWNSHIP LOT 56
 CITY OF SHAKER HEIGHTS, CUYAHOGA COUNTY, OHIO

DEDICATED ACREAGE TABLE			
PARCEL NUMBER	ORIGINAL PARCEL ACREAGE	ACREAGE DEDICATED	NEW PARCEL ACREAGE
736-28-059	8.2619 ACRES	3,136 S.F. 0.0720 ACRES	8.1899 ACRES

- LEGEND:**
- 5/8" x 30" REBAR WITH CAP "GPD" SET
 - EXISTING MONUMENT BOX FOUND AS NOTED
 - PROPOSED RIGHT OF WAY LINE
 - EXISTING RIGHT OF WAY LINE
 - EXISTING CENTER LINE
 - EXISTING PROPERTY LINE
 - AREA OF DEDICATION TO WARRENSVILLE CENTER ROAD

- ABBREVIATIONS:**
- FD. FOUND
 - R. / REC. RECORD
 - C. / CALC. CALCULATED
 - MSD. MEASURED

BASIS OF BEARING:
 STATE PLANE GRID NORTH, NAD 83 (2011),
 OHIO NORTH ZONE.



REV.	DATE	DESCRIPTION

PPN: 736-28-059
 WARRENSVILLE CENTER RD
 SHAKER HEIGHTS, OH
DEDICATION PLAT

ACCEPTANCE:
 WE, UNIVERSITY HOSPITALS HEALTH SYSTEM, INC., THE UNDERSIGNED OWNERS OF THE WITHIN PLATTED LAND, DO HEREBY CONSENT TO, AND ACCEPT THE DEDICATION OF THE SAME AS SHOWN HEREON.

SIGNATURE _____ DATE _____
 NAME _____ POSITION _____

STATE OF _____
 COUNTY OF _____
 BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED THE ABOVE NAMED _____.

WHO ACKNOWLEDGED THAT THE SIGNING OF THE FOREGOING INSTRUMENT WAS A VOLUNTARY ACT AND DEED.
 IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL.

AT _____, OHIO,
 THIS _____ DAY OF _____, 20____.

 NOTARY PUBLIC

APPROVAL, CUYAHOGA COUNTY:
 UNDER THE AUTHORITY GRANTED BY CUYAHOGA COUNTY COUNCIL BY RESOLUTION NO. _____, ADOPTED _____, 20____, CUYAHOGA COUNTY, BY THE COUNTY EXECUTIVE, ACCEPTS AND DEDICATES THOSE PORTIONS OF WARRENSVILLE CENTER ROAD AS SHOWN HEREON IN HATCH AS A COUNTY ROAD.

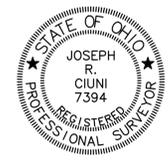
ARMOND BUDISH, COUNTY EXECUTIVE _____ DATE _____

APPROVALS:
 APPROVED THIS _____ DAY OF _____, 20____ BY THE CITY OF SHAKER HEIGHTS CITY COUNCIL
 FOR RECORDING PURPOSES ONLY, BY ORDINANCE NO. _____

 CLERK OF COUNCIL

APPROVED THIS _____ DAY OF _____, 20____ BY THE SHAKER HEIGHTS PLANNING COMMISSION

 SECRETARY, CITY PLANNING COMMISSION SHAKER HEIGHTS, OHIO



SURVEYOR'S CERTIFICATION & ENGINEER'S APPROVAL:
 THIS PLAT WAS PREPARED AND RECOMMENDED BY THE ENGINEER OF THE CITY OF SHAKER HEIGHTS. I HEREBY DECLARE THIS TO BE A TRUE DELINEATION OF A CORRECT FIELD SURVEY PREPARED UNDER MY SUPERVISION. MONUMENTS WERE FOUND OR SET AS SHOWN HEREON. ALL DIMENSIONS ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF.

JOSEPH R. CIUNI _____ DATE _____
 REGISTERED SURVEYOR/CITY ENGINEER

ISSUED FOR:	
PERMIT	-
BID	-
CONSTRUCTION	-
RECORD	-

PROJECT MANAGER	DESIGNER
JC	SF

JOB NO.
2017172.15

1 OF 1

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0240

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of Finance and Planning</p>	<p>A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$200,700.00 to Ohio Water Development Authority to finance a portion of the Egbert Road Force Main Project in the Village of Walton Hills for the period of 2/1/2019 - 12/31/2019; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive/Department of Public Works/Division of Finance and Planning has recommended authorizing the Director of Public Works to execute and submit a loan application in the amount of \$200,700.00 to Ohio Water Development Authority to finance a portion of the Egbert Road Force Main Project in the Village of Walton Hills for the period of 2/1/2019 – 12/31/2019; and

WHEREAS, the primary goal of this project is to complete replacement of a failing 4,600 lineal foot force main that services the Egbert Road Pump Station; and

WHEREAS, the project was initiated on 2/1/2019 and to be completed 12/31/2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the Director of Public Works to execute and submit a loan application in the amount of \$200,700.00 to Ohio Water Development Authority to finance a portion of the Egbert Road Force Main Project in the Village of Walton Hills for the period of 2/1/2019 - 12/31/2019.

SECTION 2. That the County Executive is authorized to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2019

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: November 12, 2019

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0225

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Megan L. Van Voorhis to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2020, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Ohio Revised Code Chapter 340-02 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Megan L. Van Voorhis (replacing Cassi Handler) to serve on the Alcohol, Drug Addiction and Mental Health Services Board for an unexpired term ending 6/30/2020; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0238

<p>Sponsored by: County Executive Budish/Department of Public Works</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution authorizing a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$1,395,016.20 for preventative HVAC and fire alarm/security system maintenance services at various County buildings for the period 10/1/2019 - 9/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive/Department of Public Works has recommended a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$1,395,016.20 for preventative HVAC and fire alarm/security system maintenance services at various County buildings for the period 10/1/2019 - 9/30/2022; and

WHEREAS, the primary goal of this project is to maintain the building systems located at the Cuyahoga County Courthouse, Courthouse Square, Justice Center Complex, Juvenile Justice Center and Police Headquarters; and

WHEREAS, the project is funded 100% by Internal Service Fund-Space Maintenance; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Johnson Controls Security Systems, LLC in the amount not-to-exceed \$1,395,016.20 for preventative HVAC and fire alarm/security system maintenance services at various County buildings for the period 10/1/2019 - 9/30/2022.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0241

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution authorizing the appropriation of real property for replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, on May 14, 2019, this Council adopted Resolution No. R2019-0111, which authorized the County Executive to acquire the necessary Rights-of-Way to proceed with the construction of the Memphis Road Bridge Project in the City of Brooklyn; and

WHEREAS, upon receiving the necessary authorization to proceed with acquisition of Rights-of-Way, a fair market analysis was conducted, and fee appraisals were made; and

WHEREAS, the County's agent, O.R. Colan Associates, endeavored to acquire the necessary parcels through voluntary negotiation and settlement efforts with the property owners, but has reported that equitable settlement agreements could not be reached on the properties set forth below; and,

WHEREAS, the Department of Public Works has requested that the County appropriate certain property rights required for highway purposes for the above described improvement, identified as the following parcels of land:

Parcel No. 1 WD1, WD2, WD3, WD4, T (Warranty Deed & Temporary Easement)
Property Owner: USF Holland LLC
Address: 10720 Memphis Avenue, Brooklyn, Ohio 44144
Mailing Address: 10720 Memphis Avenue, Brooklyn, Ohio 44144
Fair Market Value Estimate: \$58,500.00

Parcel No. 2 WD1, WD2, WD3, T (Warranty Deed & Temporary Easement)
Property Owners: Cleveland American, LLC & Holdings Cleveland American LLC
Address: American Road, Brooklyn, Ohio 44144
Mailing Address: 6675 Parkland Blvd., Suite 1100, Solon, Ohio 44139
Fair Market Value Estimate: \$41,250.00

WHEREAS, the project is located in Council District 3; and

WHEREAS, the Rights-of-Way cannot be certified to the Ohio Department of Transportation as being ready for construction unless and until all Rights-of-Way parcels have been acquired either by agreement or by the filing of a petition for appropriation together with a check in the amount of the Fair Market Value Estimate made payable to the Cuyahoga County Probate Court in the Cuyahoga County Probate Court; and

WHEREAS, the necessity for the immediate effectiveness of this Resolution is established because federal funds are being utilized for Rights-of-Way acquisition on this project and the County is required to progress on schedule for the project in order to maintain project funding deadlines.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That certain real property as required for the replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn, as described below be, and the same is, hereby declared necessary to appropriate for public use, more specifically for the purpose of making or repairing roads which shall be open to the public, without charge. Such property is described as follows:

Parcel No. 1 WD1, WD2, WD3, WD4, T (Warranty Deed & Temporary Easement)
Property Owner: USF Holland LLC
Address: 10720 Memphis Avenue, Brooklyn, Ohio 44144
Mailing Address: 10720 Memphis Avenue, Brooklyn, Ohio 44144
Fair Market Value Estimate: \$58,500.00

Parcel No. 2 WD1, WD2, WD3, T (Warranty Deed & Temporary Easement)
Property Owners: Cleveland American, LLC & Holdings Cleveland American LLC
Address: American Road, Brooklyn, Ohio 44144
Mailing Address: 6675 Parkland Blvd., Suite 1100, Solon, Ohio 44139
Fair Market Value Estimate: \$41,250.00

SECTION 2. That the County Executive, through the Department of Public Works, be, and is, hereby directed to proceed with filing the necessary action to acquire the property as described above.

SECTION 3. That the County Fiscal Officer be, and is, hereby authorized to issue monetary warrants in the amount of the Fair Market Value Estimates listed above, made payable to the Cuyahoga County Probate Court, said warrants to be deposited with the Probate Court at the time of filing the petitions to appropriate.

SECTION 4. That the Clerk of Council is hereby directed to transmit copies of this Resolution upon its approval by the County Executive to Michael Dever, Director of Public Works and to Michael Chambers, County Interim Fiscal Officer.

SECTION 5. That it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to assure that work on the improvement can commence during the prime construction season. Otherwise, any delay in commencement of the work may cause delay to the work and result in significant cost increases to the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 6. That it is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2019

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC036

November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0242

<p>Sponsored by: County Executive Budish/Office of the Medical Examiner</p>	<p>A Resolution authorizing an amendment to Contract No. CE1400358-02 with Gemalto Cogent, Inc. fka 3M Cogent, Inc. for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 7/1/2014 - 6/30/2019 to extend the time period to 12/31/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$929,218.85; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County Executive/Office of the Medical Examiner has recommended an amendment to Contract No. CE1400358-02 with Gemalto Cogent, Inc. fka 3M Cogent, Inc. for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 7/1/2014 - 6/30/2019 to extend the time period to 12/31/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$929,218.85; and

WHEREAS, the primary goal of this project is to refresh the Automated Fingerprint Identification System and extend the warranty; and

WHEREAS, the project is funded 100% by the Medical Examiner's Crime Lab Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1400358-02 with Gemalto Cogent, Inc. fka 3M

First Reading/Referred to Committee: October 22, 2019
Committee(s) Assigned: Public Safety & Justice Affairs

Legislation Substituted in Committee: October 29, 2019

Journal CC036
November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0243

Sponsored by: County Executive Budish/Department of Human Resources	A Resolution making an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Human Resources has recommended an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023; and

WHEREAS, the primary goal of this project is to advise the County on creating the most beneficial and cost-effective program designs through the consultants' knowledge of this dynamic industry; and

WHEREAS, the project is funded 100% by HR Benefits Administration Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0226

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making awards on various requisitions to various providers, in the total amount not-to-exceed \$2,400,000.00, for various supplies for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works recommends making awards on various requisitions to various providers, in the total amount not-to-exceed \$2,400,000.00, for various supplies for the period 1/1/2020 - 12/31/2021 as follows:

- i) on RQ44442 to Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$380,000.00 for road and bridge concrete supplies.
- ii) on RQ44443 to The Chas. E. Phipps Co. in the approximate amount reasonably anticipated to be \$60,000.00 for bridge joint supplies.
- iii) on RQ44464 for sanitary sewer repair supplies:
 - a. to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$60,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$360,000.00.
- iv) on RQ44465 for sanitary sewer construction supplies:
 - a. to EJ USA, Inc. in the approximate amount reasonably anticipated to be \$400,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$420,000.00.
- v) on RQ44466 for sanitary sewer inspection and cleaning supplies:

- a. to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$10,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$10,000.00.
 - c. to The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$160,000.00.
- vi) on RQ44467 each in the approximate amount reasonably anticipated to be \$140,000.00 for sanitary stock tools and supplies:
- a. to Lakeside Supply Company.
 - b. to Trumbull Industries, Inc.
- vii) on RQ44468 to Hach Company dba ELE International, OTT Hydrmet, Environmental Test Systems, Seabird Coastal, Sigma, Marsh in the approximate amount reasonably anticipated to be \$260,000.00 for sanitary sewer monitoring supplies; and

WHEREAS, the primary purpose of this project is to provide sanitary sewer and road and bridge materials, equipment and construction supplies to be used in Cuyahoga County communities. This will enable the Department of Public Works the flexibility necessary to purchase materials, tools and equipment required in the rehabilitation, maintenance and repair of County sewers, roads, bridges and assets in a timely manner to meet the needs of the communities; and

WHEREAS, the project is funded by a) 78% Sanitary Sewer Funds and b) 22% Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on various requisitions to various providers, in the total amount not-to-exceed \$2,400,000.00, for various supplies for the period 1/1/2020 - 12/31/2021 as follows:

- i) on RQ44442 to Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$380,000.00 for road and bridge concrete supplies.

- ii) on RQ44443 to The Chas. E. Phipps Co. in the approximate amount reasonably anticipated to be \$60,000.00 for bridge joint supplies.
- iii) on RQ44464 for sanitary sewer repair supplies:
 - a. to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$60,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$360,000.00.
- iv) on RQ44465 for sanitary sewer construction supplies:
 - a. to EJ USA, Inc. in the approximate amount reasonably anticipated to be \$400,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$420,000.00.
- v) on RQ44466 for sanitary sewer inspection and cleaning supplies:
 - a. to Lakeside Supply Company in the approximate amount reasonably anticipated to be \$10,000.00.
 - b. to Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$10,000.00.
 - c. to The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$160,000.00.
- vi) on RQ44467 each in the approximate amount reasonably anticipated to be \$140,000.00 for sanitary stock tools and supplies:
 - a. to Lakeside Supply Company.
 - b. to Trumbull Industries, Inc.
- vii) on RQ44468 to Hach Company dba ELE International, OTT Hydrmet, Environmental Test Systems, Seabird Coastal, Sigma, Marsh in the approximate amount reasonably anticipated to be \$260,000.00 for sanitary sewer monitoring supplies.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0229

Sponsored by: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities	A Resolution authorizing various revenue generating agreements with various providers for lease of space at various Adult Activities Centers for the period 1/1/2020 - 12/31/2022; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive on behalf of Cuyahoga County Board of Developmental Disabilities has recommended authorizing various revenue generating agreements with various providers for lease of space at various Adult Activities Centers for the period 1/1/2020 - 12/31/2022 as follows:

- i) SAW, Inc.:
 - a. in the amount not-to-exceed \$339,196.00 at the Beachwood Adult Activities Center, located at 23750 Mercantile Road, Beachwood;
 - b. in the amount not-to-exceed \$331,812.00 at the East Cleveland Adult Activities Center, located at 13231 Euclid Avenue, East Cleveland;
 - c. in the amount not-to-exceed \$285,844.00 at the Euclid Adult Activities Center, located at 1490 East 191st Street, Euclid;
 - d. in the amount not-to-exceed \$267,280.00 at the Maple Heights Adult Activities Center, located at 14775 Broadway Avenue, Maple Heights;
 - e. in the amount not-to-exceed \$329,264.00 at the Parma Adult Activities Center, located at 12660 Plaza Drive, Parma;
 - f. in the amount not-to-exceed \$270,556.00 at the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River;

- ii) Vocational Guidance Services:
 - a. in the amount not-to-exceed \$428,935.00 at the Brooklyn Adult Activities Center, located at 10991 Memphis Avenue, Brooklyn;
 - b. in the amount not-to-exceed \$327,626.00 at the Southwest Adult Activities Center, located at 4720 Hinckley Industrial Parkway, Cleveland; and

WHEREAS, the primary goal of the leases is to provide adult services to eligible individuals that were formerly provided by the Cuyahoga County Board of Development Disabilities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes various revenue generating agreements with various providers for lease of space at various Adult Activities Centers for the period 1/1/2020 - 12/31/2022 as follows:

- i) SAW, Inc.:
 - a. in the amount not-to-exceed \$339,196.00 at the Beachwood Adult Activities Center, located at 23750 Mercantile Road, Beachwood.
 - b. in the amount not-to-exceed \$331,812.00 at the East Cleveland Adult Activities Center, located at 13231 Euclid Avenue, East Cleveland.
 - c. in the amount not-to-exceed \$285,844.00 at the Euclid Adult Activities Center, located at 1490 East 191st Street, Euclid.
 - d. in the amount not-to-exceed \$267,280.00 at the Maple Heights Adult Activities Center, located at 14775 Broadway Avenue, Maple Heights.
 - e. in the amount not-to-exceed \$329,264.00 at the Parma Adult Activities Center, located at 12660 Plaza Drive, Parma.

f. in the amount not-to-exceed \$270,556.00 at the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River.

ii) Vocational Guidance Services:

a. in the amount not-to-exceed \$428,935.00 at the Brooklyn Adult Activities Center, located at 10991 Memphis Avenue, Brooklyn.

b. in the amount not-to-exceed \$327,626.00 at the Southwest Adult Activities Center, located at 4720 Hinckley Industrial Parkway, Cleveland.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2019

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: October 22, 2019

Journal CC036

November 12, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0232

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution making an award on RQ45672 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,210,750.00 for adult guardianship services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services has recommended an award on RQ45672 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,210,750.00 for adult guardianship services for the period 1/1/2020 - 12/31/2021; and

WHEREAS, the primary goal of this project is to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent persons who are deemed incompetent by the Cuyahoga County Probate Court and who have no appropriate family member or other person available to provide legal guardian services, including concerns of health, education, welfare and fiduciary responsibility; and

WHEREAS, this project is funded by both the Health and Human Services Levy and the Probate Court Indigent Guardianship Fund, and the funding split is to be determined based on the level of funding available in the Indigent Guardianship Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ45672 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,210,750.00 for adult guardianship services for the period 1/1/2020 - 12/31/2021.

Committee Report/Second Reading: October 22, 2019

Journal CC036
November 12, 2019