



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
THURSDAY, JULY 11, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) June 25, 2019 Committee of the Whole Meeting (See Page 7)
 - b) June 25, 2019 Regular Meeting (See Page 10)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2019-0143: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and

declaring the necessity that this Resolution become immediately effective. (See Page 22)

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0155: A Resolution confirming the County Executive's appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022, and declaring the necessity that this Resolution become immediately effective. (See Page 37)

Sponsor: County Executive Budish

- 2) R2019-0156: A Resolution authorizing a Purchase and Sale Agreement with The MetroHealth System for the transfer of certain excess County-owned real property no longer needed for public use, located on the Southeast quadrant of the intersection of West 25th Street and Sackett Avenue in the City of Cleveland, for redevelopment for low-income housing; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective. (See Page 41)

Sponsor: County Executive Budish/Department of Public Works

- 3) R2019-0157: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5039 for replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of the Rocky River in the City of Olmsted Falls; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective. (See Page 49)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 4) R2019-0158: A Resolution authorizing an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 57)

Sponsor: County Executive Budish/Department of Information Technology

- 5) R2019-0159: A Resolution authorizing a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$771,900.00 for operation of the Family Justice Center for the period 6/1/2019 - 5/31/2023 in connection with a lease for space located at 75 Erieview Plaza, Cleveland; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 63)

Sponsor: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness Victim Services

- 6) R2019-0160: A Resolution authorizing an amendment to Contract No. CE1700145-01 with US Together, Inc. for interpretation and translation services for the period 9/1/2017 - 8/31/2019 to extend the time period to 8/31/2020 and for additional funds in the amount not-to-exceed \$628,411.50; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 67)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2019-0151: A Resolution designating Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 75)

Sponsor: County Executive Budish/Fiscal Officer/County Treasurer

Committee Assignment and Chair: Finance & Budgeting – Miller

- 2) R2019-0152: A Resolution authorizing a contract with Middough, Inc. in the amount not-to-exceed \$235,000.00 for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 - 12/31/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 78)

Sponsor: County Executive Budish/Department of Sustainability

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2019-0135: A Resolution confirming the County Executive’s appointment of Anthony G. Tavrell to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2022, and declaring the necessity that this Resolution become immediately effective. (See Page 81)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

- 2) R2019-0138: A Resolution adopting the Annual Alternative Tax Budget for the year 2020, and declaring the necessity that this Resolution become immediately effective. (See Page 83)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

- 3) R2019-0148: A Resolution confirming the County Executive's appointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2021, and declaring the necessity that this Resolution become immediately effective. (See Page 91)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

d) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2019-0010: An Ordinance enacting Section 806.04 of the Cuyahoga County Code to establish the Cuyahoga County Energy Participation Program, and declaring the necessity that this Ordinance become immediately effective. (See Page 93)

Sponsor: County Executive Budish/Department of Public Works

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING: THURSDAY, JULY 18, 2019
10:00 AM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, JULY 23, 2019
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, JULY 23, 2019
5:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, AUGUST 6, 2019
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, AUGUST 6, 2019
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, JUNE 25, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
2:30 PM

1. CALL TO ORDER

Councilmember Gallagher, Chair of the Public Safety & Justice Affairs Committee, called the meeting to order at 2:30 p.m.

2. ROLL CALL

Chair Gallagher asked Clerk Schmotzer to call the roll. Councilmembers Brown, Stephens, Baker, Miller, Tuma, Gallagher, Schron and Brady were in attendance and a quorum was determined. Councilmembers Simon, Jones and Conwell were in attendance shortly after the roll-call was taken.

Chair Gallagher then gave opening remarks providing background that lead to the introduction of a Resolution for a Charter amendment to elect the County Sheriff.

3. PUBLIC COMMENT

The following individuals addressed Council regarding Resolution No. R2019-0134, a Resolution providing for the submission to the electors of the County of Cuyahoga an amendment to repeal Section 5.08 and enact Article XVI of the County Charter providing for the election of the Sheriff:

- a) Ms. Lynda Mayer
- b) Ms. Catherine LaCroix
- c) Mr. Daniel Leffler

4. ITEM REFERRED TO COMMITTEE:

- a) R2019-0134: A Resolution providing for the submission to the electors of the County of Cuyahoga an amendment to repeal Section 5.08 and enact Article

XVI of the County Charter providing for the election of the Sheriff, including the powers, duties, qualifications, and compensation of the office; and declaring the necessity that this Resolution become immediately effective.

The Honorable John J. Russo, Administrative and Presiding Judge for Cuyahoga County Court of Common Pleas; Mr. Eugene Kramer and Mr. Bruce Akers, framers of the Cuyahoga County Charter; former Cuyahoga County Sheriff Robert Reid; Cuyahoga County Chief Public Defender Mark A. Stanton; The Honorable Michael C. O'Malley, Cuyahoga County Prosecuting Attorney; Muskingum County Sheriff Matthew J. Lutz, President of Buckeye State Sheriffs' Association; and Buckeye State Sheriffs' Association Executive Director Robert A. Cornwell addressed Council regarding Resolution No. R2019-0134. Discussion ensued.

Councilmembers asked questions of Messrs. Russo, Kramer, Akers, Reid, Stanton, O'Malley, Lutz and Cornwell pertaining to the item, which they answered accordingly.

No further legislative action was taken on this item.

Chair Gallagher then handed the gavel over to Council President Brady, who chaired the remainder of the meeting.

5. DISCUSSION / EXECUTIVE SESSION:

- a) Collective bargaining matters, including:
 - i) a Collective Bargaining Agreement between Cuyahoga County and International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, UAW Region 2-B, representing approximately 15 employees in the classifications of Cook, Custodial and Laundry Worker at the Sheriff's Department for the period 7/1/2018 - 6/30/2021.
 - ii) a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association representing approximately 620 employees in the classification of Correction Officer at the Sheriff's Department for the period 1/1/2020 - 12/31/2022.

A motion was made by Mr. Schron, seconded by Mr. Miller and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 4:45 p.m. The following Councilmembers were present: Brown, Stephens, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones and Brady. The following additional attendees were present: Director of Law Gregory Huth, Assistant Law Director Todd Ellsworth, Council Chief of Staff Joseph Nanni and Council Legislative Budget Advisor Trevor McAleer.

At 5:08 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:09 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JUNE 25, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:17 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Stephens, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

Mr. Dave Dorrance addressed Council regarding removing pollutants from Lake Erie.

Ms. Loh addressed Council regarding workforce development programs and homelessness.

6. APPROVAL OF MINUTES

- a) June 11, 2019 Committee of the Whole Meeting
- b) June 11, 2019 Regular Meeting

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the June 11, 2019 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Brady thanked Public Service Fellow, Curt Williams, for his service to Council. He also thanked The Cleveland Foundation for allowing us to be part of its Fellowship Program.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported that the County hosted tours of the Veterans Memorial Bridge and also participated in the groundbreaking ceremony for the final phase of the Towpath Trail. He thanked the Department of Public Works employees and the many volunteers who assisted with the events.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2019-0142.

- 1) R2019-0142: A Resolution providing for the appointment of James P. Boyle as Research and Policy Analyst to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Brady/Chief of Staff

On a motion by Mr. Brady with a second by Mr. Gallagher, Resolution No. R2019-0142 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0143: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Brady referred Resolution No. R2019-0143 to the Human Resources, Appointments & Equity Committee.

- 2) R2019-0144: A Resolution providing for the submission to the electors of the County of Cuyahoga an amendment to repeal Section 5.08 and enact Article XVI of the County Charter to provide for additional requirements of the Sheriff, including the powers, duties, qualifications, term, and removal process of the office; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Tuma, Simon and Jones

Council President Brady referred Resolution No. R2019-0144 to the Committee of the Whole.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2019-0145, R2019-0146 and R2019-0147.

- 1) R2019-0145: A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Ms. Baker introduced a proposed amendment on the floor to Resolution No. R2019-0145 to delete Item J from Section 1. Discussion ensued.

A motion was then made by Ms. Baker and seconded by Mr. Schron to accept the proposed amendment to Resolution No. R2019-0145. The motion failed by a

majority roll-call vote of 2 yeas and 9 nays with Councilmembers Baker and Schron voting in the affirmative and Councilmembers Stephens, Simon, Miller, Tuma, Gallagher, Conwell, Jones, Brown and Brady casting dissenting votes.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2019-0145 was considered and adopted by a majority vote of 9 yeas and 2 nays with Councilmembers Stephens, Simon, Miller, Tuma, Gallagher, Conwell, Jones, Brown and Brady voting in the affirmative and Councilmembers Baker and Schron casting dissenting votes.

- 2) R2019-0146: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, UAW Region 2-B, representing approximately 15 employees in the classifications of Cook, Custodial and Laundry Worker at the Sheriff's Department for the period 7/1/2018 - 6/30/2021; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law and County Sheriff

On a motion by Mr. Miller with a second by Mr. Brady, Resolution No. R2019-0146 was considered and adopted by unanimous vote.

- 3) R2019-0147: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association representing approximately 620 employees in the classification of Correction Officer at the Sheriff's Department for the period 1/1/2020 - 12/31/2022; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/County Sheriff and Department of Human Resources

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2019-0147 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0148: A Resolution confirming the County Executive's appointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2021, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2019-0148 to the Human Resources, Appointments & Equity Committee.

- 2) R2019-0149: A Resolution authorizing an amendment to Contract No. CE1700002-01 with Mott MacDonald, LLC for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville, to change the scope of services, effective 6/25/2019, and for additional funds in the amount not-to-exceed \$726,761.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2019-0149 to the Public Works, Procurement & Contracting Committee.

- 3) R2019-0150: A Resolution authorizing an amendment to Contract No. CE1400135-2 with Alto 55 Erievue, LLC, as successor in interest to BZT Acquisition, LLC, for lease of space located at 75 Erievue Plaza, Cleveland, for operation of the Family Justice Center for the period 6/1/2014 - 10/31/2019 to extend the time period to 10/31/2023, and for additional funds in the amount not-to-exceed \$780,360.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Public Works and Public Safety and Justice Services/Division of Witness Victim Services

Council President Brady referred Resolution No. R2019-0150 to the Public Works, Procurement & Contracting Committee.

- 4) R2019-0151: A Resolution designating Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/County Treasurer

Council President Brady referred Resolution No. R2019-0151 to the Finance & Budgeting Committee.

- 5) R2019-0152: A Resolution authorizing a contract with Middough, Inc. in the amount not-to-exceed \$235,000.00 for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 - 12/31/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Sustainability

Council President Brady referred Resolution No. R2019-0152 to the Education, Environment & Sustainability Committee.

- 6) R2019-0153: A Resolution authorizing a Memorandum of Understanding and Agreement among Cuyahoga County, Say Yes to Education Inc. and Cleveland Municipal School District to establish funding responsibilities for year one of the Say Yes

Cleveland Strategy Program for the period 7/24/2019 - 7/23/2020; authorizing a Governance Agreement with various Say Yes to Education partners; accepting a payment in the amount not-to-exceed \$493,000.00 from Cleveland Municipal School District for said Program; authorizing a payment in the amount not-to-exceed \$1,415,000.00 to College Now Greater Cleveland, Inc. as fiscal agent of Say Yes to Education Inc.; authorizing the County Executive to execute the Memorandum of Understanding and Agreement and Governance Agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services

At the request of Councilmember Simon, Council President Brady referred Resolution No. R2019-0153 to be heard jointly by the Education, Environment & Sustainability and Health, Human Services & Aging Committees.

- 7) R2019-0154: A Resolution authorizing an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-housing Program for homeless individuals and families for the period 1/1/2018 - 12/31/2019 for additional funds in the amount not-to-exceed \$630,826.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Brady referred Resolution No. R2019-0154 to the Health, Human Services & Aging Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2019-0136, R2019-0137, R2019-0140 and R2019-0141.

- 1) R2019-0136: A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms, and declaring the necessity that this Resolution become immediately effective:
 - i) Appointment for an unexpired term ending 6/30/2020:
 - a) Harriet Applegate
 - ii) Reappointments for the term 7/1/2019 - 6/30/2022:
 - a) Theodore N. Carter
 - b) Ethan S. Karp

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Miller, Resolution No. R2019-0136 was considered and adopted by unanimous vote.

- 2) R2019-0137: A Resolution making an award on RQ45246 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$7,347,866.50 for reconstruction and widening of Sprague Road from Webster Road to West 130th Street in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$2,152,924.88 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2019-0137 was considered and adopted by unanimous vote.

- 3) R2019-0140: A Resolution making awards on RQ44122 to various providers for Comprehensive Case Management and Employment Program – Employment, Education and Training Services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 - 6/30/2021; authorizing the County Executive to execute the agreement and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- i) Cuyahoga Community College District in the amount not-to-exceed \$1,466,993.00 for the In-School/Out-of-School Youth Program.
 - ii) Linking Employment, Abilities and Potential in the amount not-to-exceed \$112,000.00 for the In-School Youth Program for students with disabilities.
 - iii) OhioGuidestone in the amount not-to-exceed \$1,770,000.00 for the Out-of-School Youth Program.
 - iv) The Centers for Families and Children in the amount not-to-exceed \$1,100,000.00 for the Out-of-School Youth Program.
 - v) Towards Employment, Inc. in the amount not-to-exceed \$874,821.00 for the Out-of-School Youth Program.
 - vi) Youth Opportunities Unlimited in the amount not-to-exceed \$4,950,000.00 for the Out-of-School Youth Program and operation of the Young Adult Resource Center.

Sponsors: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2019-0140 was considered and adopted by unanimous vote.

- 4) R2019-0141: A Resolution making awards on RQ44417 to various providers for various services in connection with the Workforce Innovation and Opportunity Act for various time periods beginning 7/1/2019; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - i) Towards Employment, Inc. in the amount not-to-exceed \$549,826.00 for job seeker services for applicants with felony backgrounds ending 6/30/2021.
 - ii) United Labor Agency Incorporated in the amount not-to-exceed \$4,570,727.00 for operation of the Workforce Service Center, job seekers and employer services and management of the On-the-Job Training Program ending 6/30/2020.
 - iii) Vantage Aging, Inc. in the amount not-to-exceed \$185,000.00 for mature job seeker services and implementation of the ENCORE Program ending 6/30/2021.

Sponsors: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Brown, Resolution No. R2019-0141 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION
 - 1) R2019-0127: A Resolution making awards on RQ42974 to various providers for the Propel Cuyahoga - Workforce Services Program for the period 7/1/2019 - 6/30/2020;

authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Maximus Human Services Inc. in the amount not-to-exceed \$2,606,136.96.
- ii) The Centers for Families and Children in the amount not-to-exceed \$4,440,833.54.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

On a motion by Ms. Conwell with a second by Mr. Schron, Resolution No. R2019-0127 was considered and adopted by unanimous vote.

e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2019-0009: An Ordinance enacting Chapter 724 of the Cuyahoga County Code to authorize an increase by one percent of the bed tax for the purpose of paying the direct and indirect costs of constructing, improving, expanding, equipping, financing, or operating a convention center; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish and Councilmembers Brady and Miller

Council President Brady referred Ordinance No. O2019-0009 to the Committee of the Whole.

11. MISCELLANEOUS COMMITTEE REPORTS

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, June 26, 2019 at 3:00 p.m. and that the joint hearing with the Health, Human Services & Aging Committee will be scheduled at a date and time to be determined.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Monday, July 1, 2019 at 10:00 a.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, July 1, 2019 at 1:00 p.m.

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, July 17, 2019 at 10:00 a.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, July 17, 2019 at 1:00 p.m.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, July 22, 2019 at 3:00 p.m.

Ms. Baker reported that the Council Operations, Intergovernmental Relations & Public Transportation Committee will meet on Tuesday, July 30, 2019 at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

Mr. Miller said that, in consideration of the upcoming 10th anniversary of the Cuyahoga County Charter, Director Maggie Keenan and the Office of Budget and Management again reviewed Public Financial Management’s report entitled “Great Ideas for a Great County” and provided an update on what the County has accomplished since that time. He indicated that there were several recommendations included in the report concerning justice services and bail reform.

13. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT REQUEST OF SPONSOR(S)

- a) O2019-0007: An Ordinance amending Section 402.01(L) of the Cuyahoga County Code to modify the definition of “relative” as it is used in the County’s code of ethics, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Budish

Clerk Schmotzer reported that Ordinance No. O2019-0007 was withdrawn at the request of the Administration.

14. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 6:05 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0143

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on June 7, 2019, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through D) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classification:

Exhibit A: Class Title: *Corrections Officer Lieutenant*
Number: 1025321
Pay Grade: 11A/Exempt

Proposed Revised Classifications:

Exhibit B: Class Title: *Budget and Management Analyst (Budget and Planning Administrator)*

Class Number: 1052211

Pay Grade: 14A/Exempt

* Classification was revised at the request of the Office of Budget and Management. Essential functions were revised to include changes due to ERP implementation and department restructuring. Minimum experience was updated from three (3) to five (5) years, supervisory duties were eliminated; pay grade increased from PG13 to PG14. Title changed from Budget and Management Analyst to Budget and Planning Administrator.

Exhibit C: Class Title: *HRIS Administrator*

Class Number: 1053631

Pay Grade: 14B/Exempt

* Department requested revision. Essential job functions, supervisory responsibilities, and minimum training and experience were updated. Pay grade increased from an 11B to a 14B.

Exhibit D: Class Title: *Volunteer Coordinator*

Class Number: 1022421

Pay Grade: 7A/Non-Exempt (No change)

* Classification revised at request of HR. The position was revised to make language more general and open the position up to all departments.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Officer Lieutenant	Class Number:	1025321
FLSA:	Exempt	Pay Grade:	11A
Dept:	Sheriff's Office	<i>Exhibit A</i>	

Classification Function

The purpose of this classification is to plan, coordinate, and administer and activities associated with the corrections operation of the Cuyahoga County Corrections Center(s). The incumbent supervises subordinate section personnel, coordinates correction's activities with other units, sections and divisions.

Distinguishing Characteristics

This is a supervisory level class responsible for planning, coordinating, and supervising correction Sergeants, Corporals and Officers for the Cuyahoga County Corrections Center. This class works under general direction of Associate Wardens, Wardens, and the Administrator of Corrections. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from corrections officers with a lower rank in that it requires considerable knowledge of custody, safety & security measures for detention of adult felons.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 55% +/- 10%
- Supervises subordinate staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and schedules work; observes and evaluates the adherence of subordinate personnel to department rules and regulations; assists in assessment and development of personnel needs and requirements; assists in establishing training goals and objectives for corrections personnel; evaluates employee performance; responds to employee questions, concerns, and problems; establishes and promotes employee morale; arbitrates differences between subordinate personnel; conducts investigations into employee misconduct; recommends hiring, promotions, discharges, and disciplinary actions.
- 20% +/- 10%
- Maintains records; prepares reports, orders, memorandums, and other correspondence related to areas of responsibility; reviews reports prepared by subordinate personnel; makes recommendations regarding departmental budget requests; monitors and oversees expenditures; notifies Associate Wardens when certain budget thresholds are reached.
- 25% +/- 10%
- Serves on boards and committees related to corrections activities; interacts with citizens and news media sources to disseminate information concerning police activities; oversee and conducts inspections and studies of corrections operations as directed.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with two years of experience as a Correction Sergeant; or any equivalent combination of training and experience.

Additional Requirements

- Completion of supervisory training as mandated by O.A.C. 5120:1-8-18-(C2) is required within twelve (12) months of hire.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to use a variety of safety/security and law enforcement tools and equipment such as a jail management system and computer database.
- Ability to stand and walk for a prolonged period, balance, climb, bend, twist, and lift, push, and pull up to 25 lbs.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including disciplinary reports, performance evaluations, CS-35, commendations, and media requests.

Corrections Lieutenant

- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, department manuals, Ohio Dept. of Corrections guidelines, Prison Rape Elimination Act, union contracts, and the Ohio Revised Code (ORC).
- Ability to prepare memos, logs, reports, performance appraisals, disciplinary reports, schedules, time slips, orders, audits, investigations, budgets and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to communicate with management, subordinates, inmates, Metrohealth staff, consultants, vendors, and with a variety of individuals within and outside the department.

Environmental Adaptability

- Work is typically performed in jail facilities.
- Work may involve exposure to strong odors, noise extremes, disease and bodily fluids, temperature extremes, smoke, dust, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Budget and Planning Administrator	Class Number:	1052211
FLSA:	Exempt	Pay Grade:	14A
Dept:	Office of Budget and Management	<i>Exhibit B</i>	

Classification Function

The purpose of this classification is to synthesize quantitative financial data with qualitative policy and program data in order to assist agencies with budget development, identify budget and program solutions, and assure effective fiscal planning and administration.

Distinguishing Characteristics

This is an advanced journey level classification with responsibility for performing technical activities including budget planning, forecasting, financial analysis, performance management and benchmarking, policy analysis, and legislative analysis in the Budget and Management Division of the Fiscal Office. This class works under general direction from the OBM Manager and requires the analysis and monitoring of financial, operational, administrative and management problems related to operations and activities within their assigned departments and agencies. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Develops, prepares, and monitors budget of assigned departments and agencies; communicates with departments and agencies regarding budgets and changes in revenues and expenditures; facilitates and coordinates interactions between agencies, elected officials and the administration on accounting, procurement, hiring, information technology, and facility maintenance issues; coordinates with agencies to develop program ideas into budget requests and analyzes implications on program goals and County resources; monitors and approves expenditures to ensure compliance with budget; prepares budget revisions; addresses budget variances; communicates budget decisions made by the Executive and Council to assigned departments and agencies; works with agencies to find solutions for conflicts with budget decisions.

- 25% +/- 10%
- Oversees budget reviews utilizing specialized performance management data, including County investments, economic development and lending, debt management, legislative analysis and interpretation, capital projects management and long-term planning, information technology project financial plans and activity, employee health insurance and benefits data; monitors debt service funds and external bank accounts and conducts analysis and projection; prepares, processes, and evaluates County revenues; plans, prepares, and processes County debt portfolio and obligations; provides cost benefit analyses to evaluate options and measure investment results; conducts legal research to maximize resources and identify financing options; provides legislative updates on state and local law changes with policy and fiscal analysis; reviews and interprets actuarial analyses of health insurance and workers' compensation data.

Revised 12/10/2015
Last Modified:

Budget and Planning Administrator

20% +/- 10%

- Evaluates department and agency fiscal activities; conducts expenditure and revenue forecasts by fund and department; makes recommendations to County fiscal policy and procedures based on information from forecasts; provides information to elected officials and management on availability of resources and financial sustainability.

10% +/- 5%

- Approves and/or processes various fiscal actions for assigned departments; prepares and processes original appropriations for categorical grants, all funds, and any other special program or project; processes sub-fund or various index code financial requests; processes appropriation transfers and adjustments with Council approval; processes operating and residual fund transfers with Council approval; updates various department/agency payroll projections; identifies and processes fund deposits; coordinates consolidation activities with other offices and documents the transition; processes adjustments in budgeting software.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; serves as liaison for the Fiscal Office; serves as an OBM representative on committees; collaborates with Financial Reporting to manage operating budgets, capital budgets, grants, revenue, expenditure, and cash transfers.

10% +/- 5%

- Provides financial/operational impact analyses on funding requests from the agencies/departments, elected officials, or outside agencies; makes recommendations on whether to provide funding; identifies opportunities to reduce spending; identifies and implements opportunities for process improvement.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in political science, economics, public administration, law, business, accounting or a related field and five (5) years of budget management, financial analysis, or related experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages, perform routine statistics, and perform basic algebra.

Revised 12/10/2015
Last Modified:

Language Ability & Interpersonal Communication

- Ability to perform mid-high level data analysis including the ability to audit, evaluate, deduce, assess, conclude and appraise. Ability to use business analytics software to create reports. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including FAMIS reports and general ledgers, payroll registers, agency caseload reports, newsletters, agendas, State budget reports, and relevant legislation.
- Ability to comprehend a variety of reference books and manuals including the OBM policy manual, Personnel Policies and Procedures Manual, Ohio Revised Code (ORC), Ohio Administrative Code (OAC), County Code, and general accounting standards and procedures.
- Ability to prepare quarterly expenditure and revenue projections, biweekly payroll projections, expense and budget adjustments, budget reports, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret accounting and relevant legal terminology and language.
- Ability to communicate with management, supervisor, coworkers, State and Federal budget staff, external consultants, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Volunteer Coordinator	Class Number:	1022421
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	All Departments	<i>Exhibit C</i>	

Classification Function

The purpose of this classification is to develop and implement all aspects of a volunteer service program, oversee and coordinate volunteers, promote public awareness of assigned County department, and seek donations and sponsorships.

Distinguishing Characteristics

This is an entry-level classification responsible for overseeing and coordinating the volunteer service program for an assigned department. This class works under general supervision and is responsible for supervision of volunteers. Employees ensure adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Develops and implements all aspects of a volunteer program for a County department; assesses volunteer needs; develops and implements volunteer recruitment plan; develops promotional campaigns to increase the number of volunteers; collects and analyzes statistics on volunteers to improve volunteer program; prepares reports on the nature, extent, and value of volunteer services; serves as a liaison between administration, staff, and volunteers.

- 30% +/- 10%
- Plans and coordinates events to increase public awareness, generate funds, and increase public support for programs; networks with businesses, celebrities, and the general public to generate funds and sponsorships; assists in maintaining program website and volunteer social media pages; assists in development and implementation of public service announcements, advertising, outreach tables, and displays; assists in design and distribution of literature; makes public and media appearances for communicating the department's policies, mission, needs, and volunteer opportunities; seeks to increase financial support through multiple avenues including donations, sponsorships, grants, etc.; develops and maintains relationships with partnering organizations.

- 30% +/- 10%
- Oversees and coordinates the work of volunteers; conducts orientation and training for new volunteers; assigns work and reviews completed work assignments; provides support and direction to volunteers.

- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; prepares and maintains volunteer training manuals; assists with organizing, creating, and updating records and resource inventory; may assist with overseeing expenditure of donations; may assist with forecasting needed funds for volunteer program.

Established: 1993
Revised: March 1, 2017

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates Degree in business, marketing, public relations, or related degree and two (2) years of event coordinator, volunteer recruitment, or related experience; or any equivalent combination of training and experience.
- Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to stand and walk for prolonged periods of time, bend, twist, and push, pull and lift up 50 pounds with or without assistance.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and volunteers.
- Ability to provide instruction and training to other employees and volunteers.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals, calculate percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including weekly, monthly, and annual reports, volunteer applications, statistical reports, waivers, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, department specific manuals and guidelines, timesheets, Ohio Revised Code, and training manuals.
- Ability to prepare correspondence, event sheets, sponsorship lists, volunteer hours, volunteer reports, weekly newsletter, work schedules, pamphlets, flyers, brochures, public service announcements, trip documentation, department activity reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

Volunteer Coordinator

- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret marketing terminology and language.
- Ability to communicate effectively with media personnel, supervisor, co-workers, volunteers, external vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and in environments specific to assignment (e.g. animal shelter, etc.).
- Work may involve exposure to environmental variables specific to work assignment (e.g. animals, strong odors, noise extremes, wetness, humidity, weather extremes, temperature extremes, diseases, and bodily fluids).

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	HRIS Administrator	Class Number:	1053631
FLSA:	Exempt	Pay Grade:	14B
Dept:	Human Resources	<i>Exhibit D</i>	

Classification Function

The purpose of this classification is to provide both strategic and tactical leadership on Human Resources technology ensuring enablement and alignment with the broader business, Human Resource, and Information Technology initiatives.

Distinguishing Characteristics

This is a journey-level classification that is responsible for leading Human Resource Information System projects as well as developing the system to meet the functional needs of the County. This class works under direction of the Chief Talent Officer and collaborates closely with the County Information Technology department. Incumbents possess a solid understanding of application configuration, query, and report creation. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class requires extensive knowledge and/or experience of Enterprise Resource Planning systems, Human Resources, and business processes.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Leads in the overall creation of strategy, design, implementation, communication, delivery, and administration of Human Resource (HR)-related systems, solutions, and business analytics; provides strategic, functional, and technical leadership to drive the planning, development, implementation, and adoption of HR processes and tools; partners with HR staff and management and collaborates with Information Technology (IT) to ensure all processes support and are aligned with the County's overall organizational strategy; oversees the functional aspect of the system including ensuring delivery of new functionality and system enhancements, providing on-going escalated support of HR tools, ensuring functional governance of HR systems technology, and driving analytics/data reporting.
- 15% +/- 5%
- Collaborates with and acts as liaison to the County IT Department's Enterprise Resource Planning (ERP) team for changes and improvements to the architecture, infrastructure, and interface development of the Human Resource Information System (HRIS); ensures delivery, documentation, and escalated support of organizational process configuration and integration/interfaces for both new functionality and enhancements; coordinates system testing with IT for ongoing system updates and patches; analyzes HR needs throughout the County for potential configuration changes; investigates innovative ways to improve the process of delivering solutions to HRIS users; delivers appropriate quality control over HR system including maintenance of test scenarios and appropriate execution of testing for various changes.

Established: 5.21.2010
Last Modified: 3.29.2019

HRIS Administrator

15% +/- 5%

- Determines how to innovate through automation, process improvement and systems enhancements, while focusing on improved efficiencies and continuous improvement; collaborates with HR management to generate work plans and make recommendations for addressing business concerns within various HR functional areas.

10% +/- 5%

- Provides various HRIS support services; leads the design efforts for report and query needs within HR; integrates, tests, and designs queries and reports for implementation; responds to HR related system questions, errors, and malfunctions; troubleshoots system issues; provides maintenance and as-needed configuration changes and testing to system.

10% +/- 5%

- Performs analyses and tests HRIS computer system modules in functional areas including compensation, payroll, benefits, and training; performs troubleshooting, critical analysis and issue escalation to meet business needs and timelines; designs mechanism to perform audits to confirm accuracy and integrity of data; leads system data cleanup efforts.

10% +/- 5%

- Oversees user experience for the HRIS; monitors system adoption; collects and analyzes system user feedback; determines interfaces to maximize usability; facilitates and ensures the development of processes, tools, support materials, and trainings to maximize user system adoption; engages HR team members to ensure the appropriate change management plans are in place to support new, enhanced technology or functionality; provides necessary training to end-users to increase their effectiveness and ability to use HR systems and tools.

10% +/- 5%

- May serve as lead worker over other HR staff; may review work of other HR staff.

10% +/- 5%

- Performs related administrative responsibilities; prepares various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; serves as functional lead on special projects including upgrade of systems and applications; leads and participates in meetings and trainings regarding HRIS and Human Resource initiatives.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer information systems, software development, business administration or human resources with four (4) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to an ERP core human resources, employee benefits, time collection, performance and/or talent management (Human Resource Information Systems (HRIS)) Modules; or any equivalent combination of training and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer, copier, fax machine, and calculator.

Established: 5.21.2010
Last Modified: 3.29.2019

HRIS Administrator

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires the management of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information.
- Ability to comprehend a variety of informational documents including process flow charts, personnel records, payroll records, time sheets, benefits records, talent acquisition reports, HR reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including HRIS Manuals, computer software manuals, hardware manuals, Benefits Manual, collective bargaining agreements, Human Resource laws and regulations, Ohio Revised Code and County personnel policies and procedures manuals.
- Ability to prepare ERP and HRIS Queries, HRIS reports, process flow charts, program data forms, procedure manuals, department reports, training documentation, functional specifications, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures.
- Ability to advise and train others on application standards and other system and HRIS business related changes.
- Ability to use and interpret human resources and software development terminology and language.
- Ability to communicate effectively with senior HR management, management from external departments, IT department personnel, other County employees, and consultants.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0155

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Council; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, County Executive Budish has nominated Prentis Jackson Jr. (replacing Kenneth Surratt) to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble.



June 28, 2019

Dan Brady, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Tax Incentive Review Council (TIRC)

Dear President Brady:

Pursuant to Ohio Revised Code Section 5709.85, I submit the following individuals for appointment to the Tax Incentive Review Council:

- **Prentis Jackson, unexpired term ending 12/31/2022 (replacing Kenneth Surratt)**

Currently, there are more than thirty municipalities in Cuyahoga County using some form of tax incentives for development purposes. This Council will draw on the experiences of various County departments to make sure that all aspects of tax incentives are being met.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in black ink, appearing to read "Armond Budish".

Armond Budish
Cuyahoga County Executive

Prentis Jackson Jr.

HIGHLIGHTS

- Self-Starter with demonstrated strong analytical and problem-solving skills
- Excellent written, verbal communication and technical writing skills with the ability to work independently
- Proficient in Microsoft Word, Excel, PowerPoint and SCRUM agile testing processes

EDUCATION

OHIO UNIVERSITY – Athens, OH

Bachelor of Science Business/Organizational Communications & Management, 2003

- Major: Business Communications Specializations: Mathematics/ English

CORNELL UNIVERSITY – Ithaca, NY

Certified Work Incentive Practitioner (W.I.P.) Course Akron, OH 2/18 - 10/18

- Certification to review work incentive eligibility for individuals who are disabled receiving SSI/SSDI

EXPERIENCE

CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT – Cleveland, OH

Development Housing Specialist – Compliance & Statistical Data Administrator, 2/19 –

- Integral point of contact for aggregating and detailing measured activity within community development per appropriation
- Compile, review, and assess measured data for ad hoc, quarterly, and annual reporting to program auditors and HUD
- Collaborate with management to improve program efficiency and assist in reviewing goals and plans for funded agencies

KOINONIA HOMES, INC., Residential, Day, and Vocational – Independence, OH

Business Analyst – Koinonia Enterprises, LLC, 12/16 – 2/19

- Interacted with outside agency partners to create, analyze, and monitor reports and systems of information
- Performed quality audits, progression monitoring, integration metrics, variance reporting, and budget analysis
- Coordinated, prioritized, and implemented multiple projects and policy initiatives to maintain compliance

WELLS FARGO, Home Mortgage – Woodmere, OH

Home Mortgage Consultant, 6/16 – 11/16

- Consulted with prospects regarding home loan financing for purchase, equity, and refinance transactions
- Utilized excel and other analysis tools to identify and monitor goals, tasks, and performance
- Conducted market/realtor research to identify targets for development of new business and areas of concern

U.S. BANK, Residential Mortgage Default Management - Bedford, OH

Community Reinvestment Act Mortgage Loan Officer, 5/15 – 6/16

- Developed referral relationships with realtors, builders, bankers and other sources to originate mortgage loans
- Deepened customer relationships by cross-selling other bank products and services to increase market share
- Maintained knowledge of underwriting requirements for FNMA, FHLMC, FHA, VA, local bonds/investors
- Analyzed business operations/processes to identify key trends, risks, and forecasts to improve efficiency
- Prepared graphs and spreadsheets to exhibit data findings using Salesforce, Excel, and PowerPoint
- Communicated with multiple business lines to obtain necessary information for project execution

DOLLAR BANK, FEDERAL SAVINGS BANK, Branch - Independence, OH

Customer Service Associate I, 9/11 - 1/13

- Built a rapport with small businesses resulting in financial relationships within the community
- Proficiently assisted customers with loan, deposit, and interest-bearing financial products
- Performed in-house closings for automobile, home equity, refinance, purchase, and personal loans

DANA CAPITAL/ MORTGAGE SOLUTIONS, Full Service Mortgage - Euclid, OH

Mortgage Consultant, 5/04 - 9/08

- Developed well established referrals/networks with partners and businesses to expand base
- Identified special programs with account executives and loan officers to meet community needs
- Gained knowledge of traditional and special loan options for residential/commercial financing

ACTIVITIES

KAPPA ALPHA PSI FRATERNITY, INC., Global Organization – Ohio University Chapter

Treasurer 9/01-6/02, President 9/02 - 6/03, member 5/01 - present

- Support local and national initiatives for community involvement and service in a bond of fraternity
- Guide and encourage young men to become educated, professional, and successful businessmen within their communities
- Sponsors programs providing community service, social welfare, and academic scholarship

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0156

<p>Sponsored by: County Executive Budish/Department of Public Works</p>	<p>A Resolution authorizing a Purchase and Sale Agreement with The MetroHealth System for the transfer of certain excess County-owned real property no longer needed for public use, located on the Southeast quadrant of the intersection of West 25th Street and Sackett Avenue in the City of Cleveland, for redevelopment for low-income housing; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works has recommended a Purchase and Sale Agreement with The MetroHealth System for the transfer of certain excess County-owned real property no longer needed for public use, located on the Southeast quadrant of the intersection of West 25th Street and Sackett Avenue in the City of Cleveland, for redevelopment for low-income housing; and

WHEREAS, the County of Cuyahoga owns a tract of land (being comprised of Permanent Parcel Nos. 008-18-001 – 005, 008-18-047 – 053 and 008-18-058) located on the Southeast quadrant of the intersection of West 25th Street and Sackett Avenue in the City of Cleveland that was purchased in the County’s name for use by the then Cleveland Metro General Hospital; and

WHEREAS, the property is currently being used as a parking lot for the MetroHealth Medical Center and the County would like to transfer the property to The MetroHealth System for redevelopment for low-income housing; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Purchase and Sale Agreement with The MetroHealth System for the transfer of certain excess County-owned real property no longer needed for public use, located on the Southeast quadrant of the intersection of West 25th Street and Sackett Avenue in the City of Cleveland, for redevelopment for low-income housing.

SECTION 2. That the County Executive or his authorized designee is authorized to take all actions, exercise any options, and to execute, acknowledge, deliver and/or file for record (as and where appropriate) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

A. Scope of Work Summary

1. The Department of Public Works is requesting approval of RQ46177, a 2019 Purchase and Sale Agreement with The MetroHealth System for the cost of \$1.00.
 - a. Describe the primary goals of the project is to sell the parcels to The MetroHealth System, as buyer in the amount of \$1.00 for the property commonly known as Cuyahoga county Permanent Parcel numbers: 008-18-001; 008-18-002; 008-18-003; 008-18-004; 008-18-047; 008-18-0048; 008-18-0049; 008-18-050; 008-18-051; 008-18;052; 008-18-0053; 008-18-058 (offer date June 1, 2019.)
 - b. Identify Council District #3 in which the project is located.
 - c. If applicable, indicate whether the contract or purchase is mandated by local, state or federal regulations. N.A.
2. For contract amendments, provide the following information, as it applies:
 - a. Change in scope of services, or quantity of purchase; NA
 - b. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; NA
 - c. Summary of contract history - list previous time period(s) and respective dollar amount(s). NA

B. Procurement

1. Identify the original procurement method on the contract/purchase:
 - a. RQ46177
 - b. The proposed (*contract, purchase, loan, agreement, etc.*) received approval by the Board of Control for an exemption *or Alternative Procurement Process* on (*list date*); **or**
 - c. The proposed procurement received OPD approval as a sole source. This matter was a result of direct negotiation with another governmental agency.
2. For items procured through a competitive process, answer the following:
 - a. The (*above procurement method*) was closed on (*date*). NA
 - b. There were (*# bids/proposals/applications*) pulled from OPD, (*# bids/proposals/applications*) submitted for review, (*# bids/proposals/applications*) approved. NA
 - c. If applicable, identify SBE, DBE, MBE, or WBE goal and participation (%). *Did CCBB play a part in the award determination?* NA
 - d. Indicate if the performance bond was waived on the contract. NA
 - e. Indicate if the contract/purchase is an SBE set-aside. NA

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:
Vendor Name: The MetroHealth System
Street address: 2500 Metrohealth Drive
City, State, and Zip Code: Cleveland, Ohio 44109
2. The vendor's contact: Greg Zucca (216) 213-0451 and Akram Boutros, President and CEO (216) 778-5700.

D. Project Status

1. [*When applicable*] The project's term has (*already begun or ended*). The reason there is a delay in this request for approval is (*explain the circumstances that caused the delay*). NA
2. [*When applicable*] The project is on a critical action path because (*explain circumstances requiring expedited action*). The anticipated closing date is August 6, 2019.

E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? If not, what is the source of funding? N/A
2. The schedule of payments is (monthly, quarterly, by invoice, other [specify].) According to the Purchase and Sale Agreement.

Created by Nancy Farina 6/19/19 reviewed/approved by Jmyers

Exhibit "A"

Situated in the City of Cleveland, County of Cuyahoga and State of Ohio and being all of sublots 11, 12, 13, 32, 33, 34, 35 and part of sublots 14, 15, 36, 37 and 38 in Amasa Stone's Subdivision of part of Original Brooklyn Township Lot No. 67 as shown by the recorded plat in Volume 11, Page 24 of Cuyahoga County Records and further bounded and described as follows:

Beginning on the southerly line of Sackett Court., 26' wide, at its point of intersection with the westerly line of West 25th Street, 66 feet wide;

Thence South $86^{\circ}12'42''$ East, along the southerly line of said Sackett Court, a distance of 204.52 feet to a point;

Thence South $79^{\circ}34'35''$ East, continuing along said southerly line, a distance of 205.60 feet to the westerly line of Scranton Road, 70 feet wide;

Thence South $10^{\circ}41'24''$ West, along said westerly line of Scranton Road, a distance of 112.15 feet to a point;

Thence South $14^{\circ}12'18''$ West, continuing along said westerly line of Scranton Road, a distance of 124.01 feet to a point of curve;

Thence along a curve deflecting to the right an arc distance of 92.13 feet. Said curve having a radius of 39.50 feet, a delta of $133^{\circ}37'50''$ and a chord that bears South $81^{\circ}00'57''$ West 72.62 feet to a point on the northeasterly line of Metrohealth Drive, 80 wide, as dedicated by plat Volume 255, page 62 of Cuyahoga County Records;

Thence North $32^{\circ}10'24''$ West, along said northeasterly line of said Metrohealth Drive, a distance of 64.56 feet to a point of curve;

Thence along a curve deflecting to the left an arc distance of 176.98 feet. Said curve having a radius of 187.77 feet, a delta of $54^{\circ}00'10''$ and a chord that bears North $59^{\circ}10'29''$ West 170.50 feet to a point;

Thence North $86^{\circ}10'34''$ West, along the northerly line of said Metrohealth Drive, a distance of 81.33 feet to a point of curve;

Thence along a curve deflecting to the right an arc distance of 46.34 feet. Said curve having a radius of 29.50 feet, a delta of $90^{\circ}00'07''$ and a chord that bears North $41^{\circ}10'34''$ West 41.72 feet to a point;

Thence North $86^{\circ}10'34''$ West a distance of 1.50 feet to the easterly line of said West 25th Street;

Thence North $3^{\circ}49'26''$ East, along said easterly line of said West 25th Street, a distance of 113.78 feet to the place of beginning and containing 1.6896 acres (73,599 Sq. Ft.) of land, be the same more or less but subject to all legal highways.

This legal description is based on a field survey performed by the Cuyahoga County Department of Public Works in June of 2019 under the direct supervision of Neil M. Juhnke, P.S. 7878. Bearings are to an assumed meridian and are used to denote angles only.

- PP#s 008-18-001
- 008-18-002
- 008-18-003
- 008-18-004
- 008-18-005
- 008-18-047
- 008-18-048
- 008-18-049
- 008-18-050
- 008-18-051
- 008-18-052
- 008-18-053
- 008-18-058



Neil M Juhnke
6/28/19

CONTRACT HISTORY/EVALUATION FORM

Contractor	The MetroHealth System				
Contract/Agreement No.	N/a				
RQ#	46177				
Time Period of Original Contract	Offer date: June 1, 2019 and proposed closing date August 6, 2019				
Background Statement	N/A				
Service Description	N/A				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1.00			TBD	TBD
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$1.00				
Performance Indicators	N/A				
Actual performance versus performance indicators (include statistics):	N/A				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	N/A				
Dept. Contact	John Myers and Greg Huth and Anka Davis PWD-1681 Doc#45586749				
User Dept.	The Department of Public Works on behalf of the Cuy. Co. Law Department				
Date	6/19/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0157

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5039 for replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of the Rocky River in the City of Olmsted Falls; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended approving Right-of-Way Exhibits as set forth in Plat No. M-5039 for replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of the Rocky River in the City of Olmsted Falls and authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and

WHEREAS, the primary goal of this project is to obtain Council's review and approval of the right-of-way exhibits and approval of the required acquisitions needed for the Lindbergh Boulevard Culvert No. C-00.93 Project; and

WHEREAS, the project is located in Council District 5; and

WHEREAS, the current estimated rights-of-way acquisition cost is \$8,000.0,0 which will be funded by County Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5039 for replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of the Rocky River in the City of Olmsted Falls.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Seeking Authority to Acquire Right-of-Way for Lindbergh Boulevard Culvert C-00.93

A. Scope of Work Summary

1. This Legislative Action Request does not involve a contract.

The Department of Public Works is seeking the following in connection with Lindbergh Boulevard Culvert C-00.93 Project: (1) approval of the Right-of-Way Exhibits M-5039 and (2) authority to acquire required right-of-way.

Since June 17, 2019 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Project's Right of Way Property Exhibits for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the Right of Way Property Exhibits will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on July 11, 2019; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There are a total of 4 ownerships and 4 parcels associated with the acquisition of right-of-way for this project – all acquisitions are for temporary easements

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the Lindberg Boulevard Culvert Project
- b. Location: Lindbergh Boulevard Culvert No. C-00.93 in Olmsted Falls, Ohio.
- c. District 5

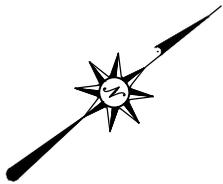
D. Project Status

1. Acquisition must be completed by Fall 2019. The Project is anticipated for construction in Spring 2020.

E. Funding

1. The right-of-way estimate is \$8,000.00 – Road & Bridge Funds

Prior Resolutions: R2016-0181 – Convenience and Welfare



M-5039 EXHIBIT "A"

SITUATED IN THE CITY OF OLMSTED FALLS, COUNTY OF CUYAHOGA AND STATE OF OHIO AND KNOWN AS BEING PART OF ORIGINAL OLMSTED TOWNSHIP TRACT 3

PARCEL 1-T

A TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY FOR THE REPLACEMENT OF A CULVERT CUYAHOGA COUNTY'S LINDBERGH BOULEVARD (80') C.R.-276, COUNTY CULVERT 00.93 REPLACEMENT PROJECT



SCALE: 1' = 20.00'

RESIDENTIAL
P.P.N. 291-38-074
DONNA TINDERA-SMITH
9080 LINDBERGH BLVD.
OLMSTED FALLS, OHIO 44138
A.F.N. 200504060009
DATE: 04/06/2005

RESIDENTIAL
P.P.N. 291-38-025
THOMAS MICKOL
& KIMBERLY S. MICKOL
9068 LINDBERGH BLVD.
OLMSTED FALLS, OHIO 44138
A.F.N. 201210250502
DATE: 10/25/2012

13.00'
N 34° 06' 30" W
P.O.B.

CONSTRUCTION LIMIT

1-T
2,175 Sq. Ft.
0.0499 Acres

19.00'
N 71° 31' 05" E

CONSTRUCTION LIMIT

48.06'
S 79° 24' 11" E
TMP

Ex. R/W

S 55° 00' 36" W 87.00'

Ex. R/W

32.33'

I.P.F.

40.00'
N 34° 59' 24" W

41.35' (DEED)
N 20° 19' 40" W

C/L CURVE DATA
R=592.03'
A=321.77'
C=3170.83'
T=165.00'
DELTA=31°08'27"
C.B.=S39°22'49"W

LINDBERGH BLVD. (80') (C.R.276)

CITY OF OLMSTED FALLS

C/L
S 55°00'36" W 110.00' (DEED)
CITY OF BEREA

WEST ST. (60')

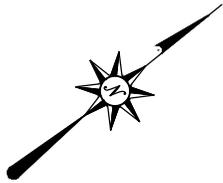
1,637.39 (DEED)
S 55°00'36" W
P.I. USED (DEED)

WYLEWOOD DR. (VARIES)
189.96'
S 34° 59' 24" E

N 55° 00' 36" E 71.92'

CONSTRUCTION LIMIT

CITY OF OLMSTED FALLS
CITY OF BEREA



M-5039 EXHIBIT "A"

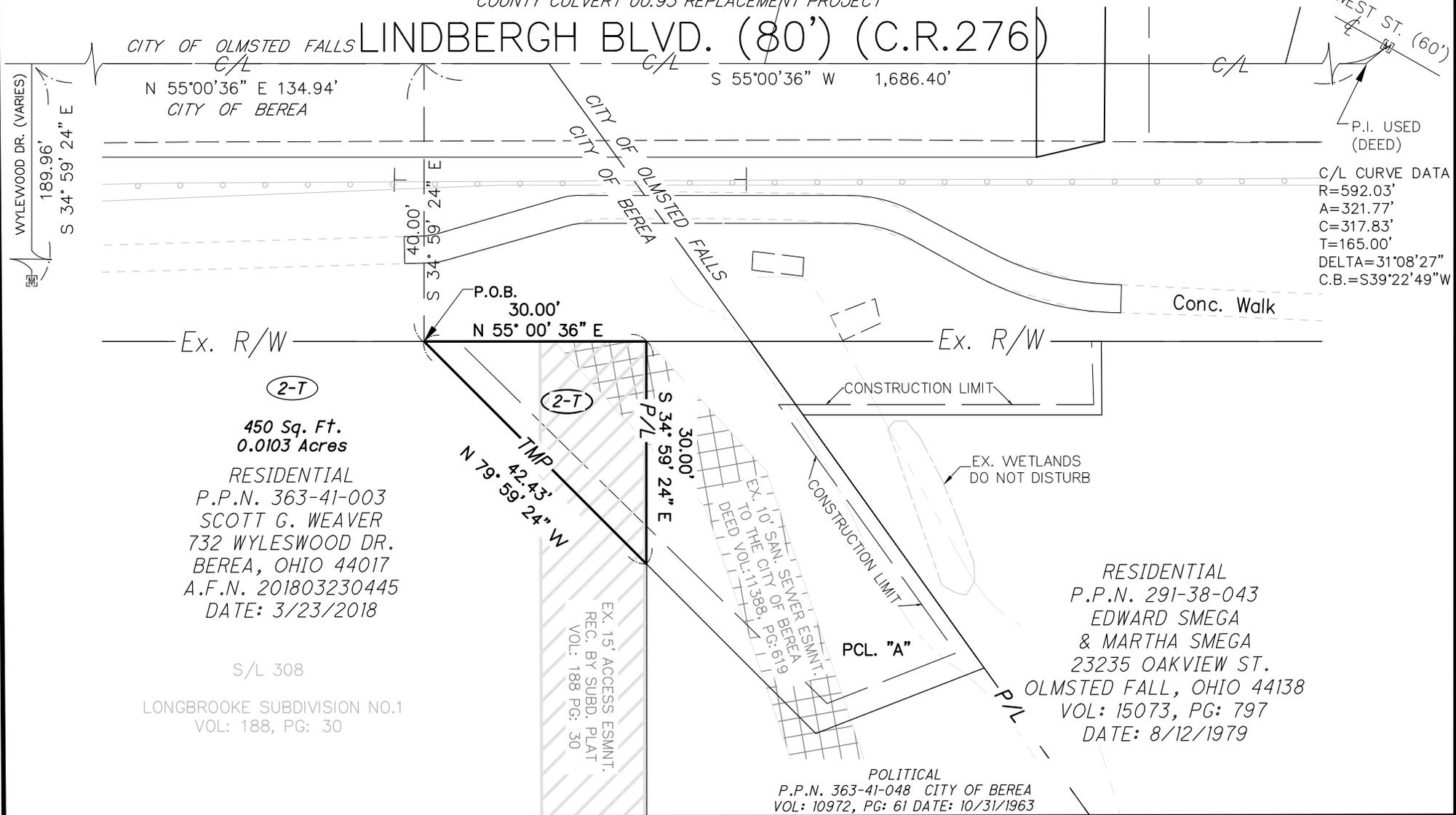


SITUATED IN THE CITY OF BERA, COUNTY OF CUYAHOGA AND STATE OF OHIO AND KNOWN AS BEING ALL OF SUBLT NO. 308 IN THE LONGBROOKE SUBDIVISION NO. 1 AND FURTHER KNOWN AS BEING PART OF ORIGINAL OLMSTED TOWNSHIP TRACT 3 AND RECORDED IN PLAT VOLUME 188, PAGE 30 OF CUYAHOGA COUNTY RECORDS.

SCALE: 1' = 20.00'

PARCEL 2-T

A TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY FOR THE REPLACEMENT OF A CULVERT CUYAHOGA COUNTY'S LINDBERGH BOULEVARD (80') C.R.-276, COUNTY CULVERT 00.93 REPLACEMENT PROJECT



C/L CURVE DATA
R=592.03'
A=321.77'
C=317.83'
T=165.00'
DELTA=31°08'27"
C.B.=S39°22'49"W

(2-T)
450 Sq. Ft.
0.0103 Acres
RESIDENTIAL
P.P.N. 363-41-003
SCOTT G. WEAVER
732 WYLESWOOD DR.
BEREA, OHIO 44017
A.F.N. 201803230445
DATE: 3/23/2018

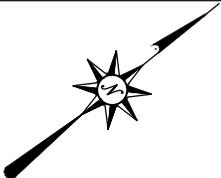
S/L 308
LONGBROOKE SUBDIVISION NO.1
VOL: 188, PG: 30

EX. 15' ACCESS ESMNT.
REC. BY SUBD. PLAT
VOL: 188 PG: 30

EX. 10' SAN. SEWER ESMNT.
DED. TO THE CITY OF BERA
VOL: 11388, PG: 1916

RESIDENTIAL
P.P.N. 291-38-043
EDWARD SMEGA
& MARTHA SMEGA
23235 OAKVIEW ST.
OLMSTED FALL, OHIO 44138
VOL: 15073, PG: 797
DATE: 8/12/1979

POLITICAL
P.P.N. 363-41-048 CITY OF BERA
VOL: 10972, PG: 61 DATE: 10/31/1963



M-5039 EXHIBIT "A"



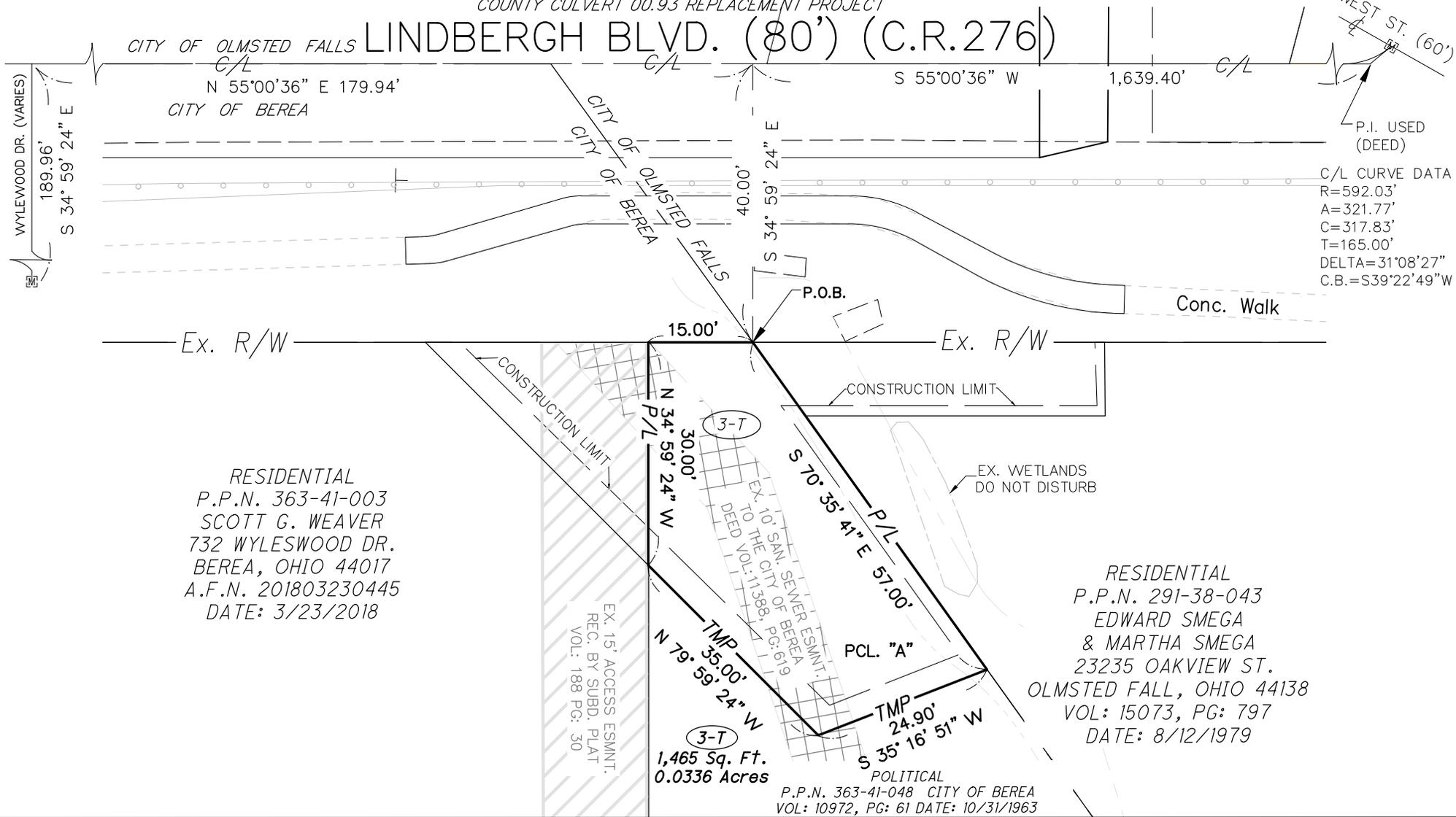
SCALE: 1' = 20.00'

SITUATED IN THE CITY OF BEREA, COUNTY OF CUYAHOGA AND STATE OF OHIO AND KNOWN AS BEING ALL OF PARCEL "A" IN THE LONGBROOKE SUBDIVISION NO. 1 AND FURTHER KNOWN AS BEING PART OF ORIGINAL OLMSTED TOWNSHIP TRACT 3 AND RECORDED IN PLAT VOLUME 188, PAGE 30 OF CUYAHOGA COUNTY RECORDS.

PARCEL 3-T

A TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY FOR THE REPLACEMENT OF A CULVERT CUYAHOGA COUNTY'S LINDBERGH BOULEVARD (80') C.R.-276, COUNTY CULVERT 00.93 REPLACEMENT PROJECT

LINDBERGH BLVD. (80') (C.R.276)



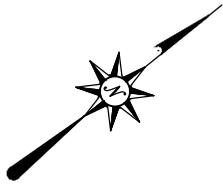
C/L CURVE DATA
R=592.03'
A=321.77'
C=317.83'
T=165.00'
DELTA=31°08'27"
C.B.=S39°22'49"W

RESIDENTIAL
P.P.N. 363-41-003
SCOTT G. WEAVER
732 WYLESWOOD DR.
BEREA, OHIO 44017
A.F.N. 201803230445
DATE: 3/23/2018

RESIDENTIAL
P.P.N. 291-38-043
EDWARD SMEGA
& MARTHA SMEGA
23235 OAKVIEW ST.
OLMSTED FALL, OHIO 44138
VOL: 15073, PG: 797
DATE: 8/12/1979

3-T
1,465 Sq. Ft.
0.0336 Acres

POLITICAL
P.P.N. 363-41-048 CITY OF BEREA
VOL: 10972, PG: 61 DATE: 10/31/1963



M-5039 EXHIBIT "A"

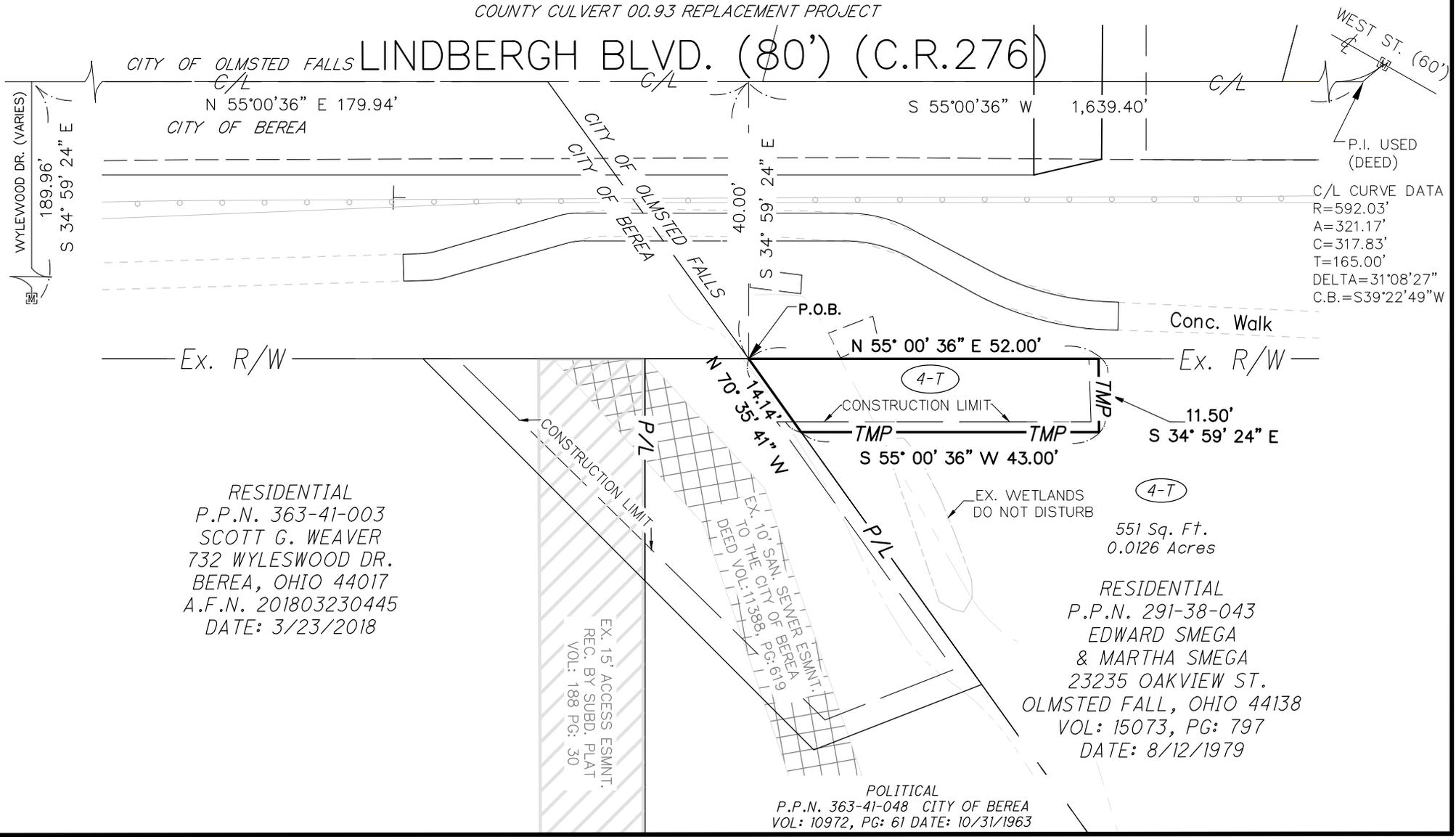
SITUATED IN THE CITY OF OLMSTED FALLS, COUNTY OF CUYAHOGA AND STATE OF OHIO AND KNOWN AS BEING PART OF ORIGINAL OLMSTED TOWNSHIP TRACT 3



SCALE: 1' = 20.00'

PARCEL 4-T

A TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY FOR THE REPLACEMENT OF A CULVERT CUYAHOGA COUNTY'S LINDBERGH BOULEVARD (80') C.R.-276, COUNTY CULVERT 00.93 REPLACEMENT PROJECT



C/L CURVE DATA
R=592.03'
A=321.17'
C=317.83'
T=165.00'
DELTA=31°08'27"
C.B.=S39°22'49"W

RESIDENTIAL
P.P.N. 363-41-003
SCOTT G. WEAVER
732 WYLESWOOD DR.
BEREA, OHIO 44017
A.F.N. 201803230445
DATE: 3/23/2018

EX. 15' ACCESS ESMNT.
REC. BY SUBD. PLAT
VOL: 188 PG: 30

EX. 10' SAN. SEWER ESMNT.
TO THE CITY OF BEREA
DED VOL: 11388, PG: 19

RESIDENTIAL
P.P.N. 291-38-043
EDWARD SMEGA
& MARTHA SMEGA
23235 OAKVIEW ST.
OLMSTED FALL, OHIO 44138
VOL: 15073, PG: 797
DATE: 8/12/1979

POLITICAL
P.P.N. 363-41-048 CITY OF BEREA
VOL: 10972, PG: 61 DATE: 10/31/1963

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0158

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution authorizing an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Information Technology has recommended an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; and

WHEREAS, the primary goals are to ensure that the County has staff in place to perform the necessary duties required to get the Enterprise Resource Planning Project in place, specifically in the areas of business analysis and program management.

WHEREAS, the project is funded 100% by the ERP General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00.

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Title:

Department of Information Technology

RQ# 43505; 2019

Main Sail Contract

STAFF AUGMENTATION - AMENDMENT 3 (MAIN SAIL, LLC)

A. Scope of Work Summary

1. Department of Information Technology requesting approval of a contract amendment with Main Sail, for IT Technical Contractors for staff augmentation for the ERP Project with the anticipated cost not to exceed \$1,453,899.00 and to extend the end date of the contract until 3/31/2020.

The anticipated start-completion dates are from the 9/17/2018 to 3/31/2020.

2. The primary goals of the project are:

- a. To ensure that the County has staff in place to perform the necessary duties required to get ERP in place, specifically in the areas of business analysis and program management

3. n/a

4. Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – n/a
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved yes
- d) Are the services covered by the original ERP budget yes

B. Procurement

1. The procurement method for this project was GSA Cooperative Exemption.

2. N/A

3. N/A

4. N/A

5. The ORIGINAL contract received an exemption on 9/17/2018.

6. N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Main Sail, LLC
20820 Chagrin Blvd
Beachwood, OH 44122
Council District 11

2. The owner for the contractor/vendor is Ken Conley.

3.a N/A

3.b. N/A

D. Project Status and Planning

1. The contract would allow the County to work towards the completion of the ERP Project. We have not been able to fill these roles using the County's traditional hiring methods.

2. Contractors under the employ of Main Sail were already working with the County as part of the Infor Professional Services contract. Main Sail was selected by Infor to fulfill their SBE requirement as outlined in the RFP 29315 for the ERP Project. That piece expired 9/16/2018. The amount that the County has paid is substantially less by contracting directly with Main Sail.

E. Funding

1. The project is funded 100% by the ERP General
2. The schedule of payments is monthly.

3. The project is an amendment to a contract. This amendment adds \$1,453,899.00 to the contract and is the THIRD amendment of the contract. The history of the amendments is listed on the History and Evaluation form.

F. Items/Services Received and Invoiced but not Paid:

N/A

CONTRACT HISTORY/EVALUATION FORM

Contractor	MAIN SAIL, LLC				
Contract/Agreement No.	CE1800132				
RQ#	IS-18-43505				
Time Period of Original Contract	9/17/2018 - 9/16/2019				
Background Statement					
Service Description	IT Technical Contractors				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$450,000.00			9/17/2018	BC2018-615
Prior Amendment Amounts (List separately)		\$470,000.00		1/22/2019	BC2019-59
		\$470,000.00		4/22/2019	BC2019-313
Pending Amendment		\$1,453,899.00	3/31/2020		
Total Amendment(s)		\$2,393,899.00			
Total Contract Amount	\$450,000.00	\$2,843,899.00			
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	The rating is justified in that we have received above average response from the vendor and the level of work received from the contractors working on the ERP				
Dept. Contact	Jack Rhyne				
User Dept.	DoIT				
Date	7/2/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0159

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services/ Division of Witness Victim Services</p>	<p>A Resolution authorizing a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$771,900.00 for operation of the Family Justice Center for the period 6/1/2019 - 5/31/2023 in connection with a lease for space located at 75 Erieview Plaza, Cleveland; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services/Division of Witness Victim Services has recommended a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$771,900.00 for operation of the Family Justice Center for the period 6/1/2019 - 5/31/2023 in connection with a lease for space located at 75 Erieview Plaza, Cleveland; and

WHEREAS, the primary goal of the agreement with the City of Cleveland is for the operation of the Family Justice Center at 75 Erieview Plaza, Cleveland; and

WHEREAS, the funding for the agreement is from the revenue generating agreement with the City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$771,900.00 for operation of the Family Justice Center for the period 6/1/2019 - 5/31/2023 in connection with a lease for space located at 75 Erieview Plaza, Cleveland.

OnBase Item Detail Briefing Memo - Form

Title:

(Department of Public Safety & Justice Services Lead Department/Court Name); (RQ# NA-Revenue Generating Agreement) (2019-2023) (City of Cleveland); Agreement) (Monetary Contribution to Fund the Operation of the Family Justice Center)

A. Scope of Work Summary

1. (Department of Public Safety & Justice Services) requesting approval of a (revenue generating agreement) with (City of Cleveland) for the anticipated amount of (771,900.00).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2014-0177

Describe the exact services being provided.

The scope of this Agreement requires the City of Cleveland to provide an annual payment to Cuyahoga County through the Department of Public Safety for a four year term to be used for the lease and private office space where the Family Justice Center is located, as well as utility, operating and maintenance costs.

The anticipated start-completion dates are (06/01/2019- 05/31/2023).

2. The primary goals of the project are (list 2 to 3 goals).

1. Annual funding contribution from the City of Cleveland.
2. Assist with cost of operation of the space for the Family Justice Center.

3. (When applicable, Municipality of project) Cleveland, Ohio

4. (When applicable) Technology Items – N/A

B. Procurement

6. If an RFP Exemption is being requested please list the reason a competitive process was not utilized. **Revenue Generating Agreement – Government-Government Entities.**

C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):

City of Cleveland

601 Lakeside Avenue

Cleveland, Ohio 44114

Council District (7)

2. The Public Safety Director is, Michael McGrath.

3. D. Project Status and Planning

1. The project an extension of the existing project).

E. Funding – N/A this is a revenue generating agreement

2. The schedule of payments is (annual).

CONTRACT HISTORY/EVALUATION FORM

Contractor	City of Cleveland				
Contract/Agreement No.	Cuyahoga County Resolution R2014-0177 (City of Cleveland Agreement No. CT6001 LS 2014-012)				
RQ#	NA-Revenue Generating Agreement				
Time Period of Original Contract	6/1/2014 - 6/1/2019				
Background Statement	Cuyahoga County Witness/Victims Service Center established a Family Justice Center.				
Service Description	City of Cleveland will share costs associated with the operations of the Family Justice Center for a period of 5 years 6/1/2014 through 6/1/2019 at the annual rate of \$175,000.00. Funds will be used for the lease agreement for operating space, utilities, operations and maintenance costs.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$875,000.00			8/12/2014	R2014-0177
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$875,000.00				
Performance Indicators	NA-Revenue Generating Agreement				
Actual performance versus performance indicators (include statistics):	NA-Revenue Generating Agreement				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)					
Justification of Rating					
Dept. Contact	Michelle Norton				
User Dept.	Public Safety & Justice Services				
Date	6/12/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0160

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing an amendment to Contract No. CE1700145-01 with US Together, Inc. for interpretation and translation services for the period 9/1/2017 - 8/31/2019 to extend the time period to 8/31/2020 and for additional funds in the amount not-to-exceed \$628,411.50; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an amendment to Contract No. CE1700145-01 with US Together, Inc. for interpretation and translation services for the period 9/1/2017 - 8/31/2019 to extend the time period to 8/31/2020 and for additional funds in the amount not-to-exceed \$628,411.50; and

WHEREAS, the primary goals are to provide timely, equal access to benefits, programs and services to limited English proficient (LEP) and hearing-impaired individuals and families to the following agencies:

1. Board of Revision
2. Health and Human Services/Division of Children & Family Services
3. Health and Human Services/Division of Job & Family Services
4. Health and Human Services/Division of Senior & Adult Services
5. Department of Public Safety & Justice Services
6. Department of Workforce Development
7. Fiscal Department

WHEREAS, the project is funded 100% by Federal Temporary Assistance for Needy Families (TANF); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700145-01 with US Together, Inc. for interpretation and translation services for the period 9/1/2017 - 8/31/2019 to extend the time period to 8/31/2020 and for additional funds in the amount not-to-exceed \$628,411.50.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Title: 2019 HHS AMENDMENT #2 WITH US TOGETHER, INC. FOR INTERPRETATION AND TRANSLATION SERVICES

A. Scope of Work Summary

1. HHS is requesting approval of a contract amendment with US Together, Inc. for the anticipated cost of \$628,411.50 not-to-exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Approval Date	Approval Number	Amount
BC2017-616	8/22/17	\$350,000.00
BC2018-585	8/27/18	\$358,070.50

Describe the exact services being provided:

To provide timely, equal access to benefits, programs, and services to limited English proficient (LEP) and hearing-impaired individuals and families served by one or more of the Cuyahoga County agencies. Agencies part of the current contract include:

- Health and Human Services (CJFS, DCFS, OCSS, DSAS)
- Ohio Means Jobs
- Board of Revision
- Treasurers' Office
- Public Safety and Justice Services

Over the past several years, the majority of requests for both interpretation and translation services have come from CJFS and DCFS offices which for the most part located within the City of Cleveland. There are some instances in which services are requested at the home of an individual or family, however, most interpretation requests will be completed at a County office in or near the downtown area.

The anticipated start-completion dates are (08/01/2019 - 08/31/2020).

2. The primary goals of the project are (list 2 to 3 goals).

- To improve access to benefit programs and services for LEP and hearing-impaired individuals and families.
- To increase understanding by LEP and hearing-impaired individuals of their rights and responsibilities relative to benefit programs and services.
- To reduce LEP and hearing-impaired individual's non-compliance with program rules.
- To reduce errors/denials in benefits and services for LEP and hearing-impaired individuals and families.

3. The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

In order to ensure equal access to services for Limited English Proficient (LEP) as well as hearing impaired individuals a number of federal and state laws and policies require public service agencies to provide language access.

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

N/A

B. Procurement

1. The procurement method for this project was a formal RFP. The total value of the RFP is \$350,000.00.

2.The RFP was closed on April 27, 2017. There is not an SBE or DBE participation/goal.

3.There were 10 proposals pulled from OPD, 10 proposals submitted for review, 1 proposal approved.

4.[*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

N/A

5.[*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

N/A

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

US Together, Inc.
1415 E Dublin-Granville Road, Suite 100
Columbus, Ohio 43229
Council District (N/A)

2. The director for the contractor/vendor is Nadia Kasvin.

3.a The address or location of the project is:

US Together, Inc.
2800 Euclid Avenue
Cleveland, Ohio 44115

3.b. The project is located in Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

2. [*When applicable*] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

N/A

3. [*When applicable*] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

N/A

4. [*When applicable*] The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

N/A

5. [*When applicable*] The contract or agreement needs a signature in ink by (enter date).

N/A

E. Funding

1. The project is funded 100% by Federal Temporary Assistance for Needy Families (TANF) dollars.

2. The schedule of payments is by monthly invoice.

3. The project is an amendment to a contract. This amendment changes the value and term and is the 2nd amendment of the contract. The history of the amendments is:

Original Contract	9/1/17	8/31/18	\$350,000.00
Amend#1	9/1/18	8/31/19	\$358,070.50
Proposed Amend #2	7/15/19	8/31/20	\$628,411.50
Total			\$1,336,482.00

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for services, or to make award recommendations to various providers for services.

N/A

CONTRACT HISTORY/EVALUATION FORM

Contractor	US Together, Inc.				
Contract/Agreement No.	CE1700145-01				
RQ#	WT-17-39447				
Time Period of Original Contract	9/1/17 - 8/31/18				
Background Statement	For almost a decade, Cuyahoga County has made available oral and sign language interpretation and document translation services in order to provide meaningful access to all individuals applying for, participating in, or receiving services/benefits administered under the Cuyahoga County Department of Health and Human Services, its contractors and/or vendors. The County has provided both in person, and for oral interpretation, telephonic interpretation services as well as written translation services through competitively procured contracts on a fee for service basis.				
Service Description	To offer credible, timely, high quality, professional language interpretation and translation services that will address the issue of "equal access" for limited English proficient individuals.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$350,000.00			8/21/2017	BC2017-616
Prior Amendment Amounts (List separately)		\$358,070.50	8/31/2019	8/27/2018	BC2018-585
*corr by OPD					
Pending Amendment		\$628,411.50	8/31/2020	TBD	TBD
Total Amendment(s)					
Total Contract Amount	\$1,336,482.00				
Performance Indicators	<ul style="list-style-type: none"> • Capacity to meet demand for interpretation and translation • Low error rates for written translation service • Low cancellation rates for interpretation service • On-time delivery of interpretation and translation services • Rapid emergency response time for both on site and telephonic interpretation services • Rapid rates of connection for telephone interpretation • Timely and effective complaint resolution • High customer satisfaction rates 				
Actual performance versus performance indicators (include statistics):	See Sheet2				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	US Together, Inc. is currently meeting program expectations. Overall, County's staff is pleased with timeliness and quality of translation and interpretation services. DCAP staff continues to work with the vendor to ensure high level of responsiveness and quality for our customers.				
Dept. Contact	Michelle Churchill				
User Dept.	Division of Contract Administration and Performance				
Date	4/24/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0151

Sponsored by: County Executive Budish/Fiscal Officer/County Treasurer	A Resolution designating Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/County Treasurer has recommended designating Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio.

WHEREAS, the primary goal of this project is to designate an eligible institution as a public depository of active and interim funds of Cuyahoga County and to enter into a bank depository agreement for said deposits of public funds, in accordance to the Uniform Depository Act of Ohio; and

WHEREAS, payment of any fees to the institution is not anticipated at this time; however, if during the term of the bank depository agreement the payment of fees becomes necessary, a request will be made to the County Council and will be funded by the General Fund.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby designates Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio.

SECTION 2. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 3. That the County Executive and/or County Treasurer is authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and for any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 25, 2019

Committee(s) Assigned: Finance & Budgeting

Committee Report/Second Reading: July 11, 2019

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0152

Sponsored by: County Executive Budish/Department of Sustainability	A Resolution authorizing a contract with Middough, Inc. in the amount not-to-exceed \$235,000.00 for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 - 12/31/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Sustainability has recommended a contract with Middough, Inc. in the amount not-to-exceed \$235,000.00 for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 - 12/31/2020; and

WHEREAS, the primary goal of this project is to complete an RFP process which will allow the County to select the most qualified vendor for development of a local microgrid. A microgrid has long-term clean energy, electrical reliability and economic development potential for the region; and

WHEREAS, the funding for this project is 100% from the Sustainability Projects Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Middough, Inc. in the amount not-to-exceed \$235,000.00 for consultant services for development of a Request for Proposals for operation of a local microgrid for the period 5/3/2019 - 12/31/2020.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

Committee Report/Second Reading: July 11, 2019

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0135

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Anthony G. Tavrell to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2022, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Anthony G. Tavrell (replacing Tania Menesse) to serve on the CCCIC’s Board of Trustees for an unexpired term ending 1/1/2022.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Anthony G. Tavrell to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2022.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 11, 2019

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC035

July 11, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0138

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution adopting the Annual Alternative Tax Budget for the year 2020, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, O.R.C. 5705.28(A)(2) requires that Council, as the taxing authority of Cuyahoga County, adopt a tax budget for the next succeeding fiscal year on or before the fifteenth day of July; and,

WHEREAS, O.R.C. 5705.281 permits the county budget commission to waive the tax budget requirement, but shall require the taxing authority to provide such information to the commission as may be required by the commission to perform its duties under this chapter; and,

WHEREAS, the purpose of the Tax Budget is to demonstrate the need for property taxes levied by the County and to establish the next succeeding fiscal year's revenue estimates; and,

WHEREAS, the Tax Budget establishes tax rates and provides the basis for the Official Certificate of Estimated Resources, the legal document that establishes the legal limitations within which the County must abide when setting appropriations; and,

WHEREAS, the Office of Budget and Management has submitted and recommended approval of the Annual Alternative Tax Budget; and,

WHEREAS, the County Operating Tax Budget for 2020 is \$1,767,251,330.00; and,

WHEREAS, after due consideration of the Alternative Tax Budget, it is deemed advisable by the Council of Cuyahoga County to adopt said County Alternative Tax Budget for the year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

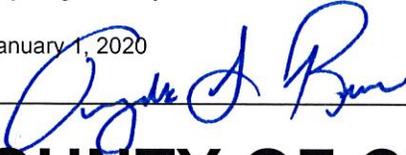
SECTION 1. The year 2020 Annual Alternative Tax Budget for the County of Cuyahoga as prepared in accordance with O.R.C. 5705.28, O.R.C. 5705.281, and the requirement of the Cuyahoga County Budget Commission, is hereby approved.

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cuyahoga County

For the Fiscal Year Commencing January 1, 2020

Fiscal Officer Signature



Date

5-17-19

COUNTY OF CUYAHOGA

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

SCHEDULE 1

Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized (Mills)	\$ AMOUNT Requested Of Budget Commission
Board of Developmental Disabilities (20R320)	To support the provision of services to individuals and families affected by developmental disabilities	11/8/2005	Replacement	Cont.	2005/2006	Cont	3.9	\$107,000,000
HHS Levy Fund (29A391)	To support the provision of health and human services	3/3/2016	Renewal	Eight	2016/2023	2017/2024	4.8	\$132,000,000
HHS Levy Fund (29A392)	To support the provision of health and human services	3/8/2018	Renewal	Two	2018/2019	2019/2020	3.9	\$107,000,000
General Fund (01A001)	To support general government operations	Inside Millage					0.9	\$27,000,000
GO Bond Retirement Fund (30A900)	To support annual debt service on the three outstanding GO issues	Inside Millage					0.55	\$16,500,000
Totals							14.05 mills	\$389,500,000

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2

I Fund By Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
01A	\$ 155,975,048	\$ 46,014,596	\$ 397,553,826	\$ 599,543,470	\$ 464,145,972	\$ 135,397,498
24A	\$ 160,630	\$ -	\$ 249,450,000	\$ 249,610,630	\$ -	\$ 249,610,630
29A	\$ 10,861,032	\$ 239,582,621	\$ 320,491	\$ 266,764,144	\$ 265,995,904	\$ 768,240
26A	\$ 36,813,543	\$ -	\$ 38,046,068	\$ 74,859,611	\$ 57,972,233	\$ 16,887,378
20R	\$ 100,667,557	\$ 107,399,107	\$ 72,926,217	\$ 280,992,881	\$ 192,803,353	\$ 88,189,528
20A	\$ 102,471,601	\$ -	\$ 307,460,463	\$ 409,932,064	\$ 337,601,614	\$ 72,330,450
20D	\$ 28,751,087	\$ -	\$ 20,375,040	\$ 49,126,127	\$ 46,251,167	\$ 2,874,960
21A	\$ 8,447,268	\$ -	\$ 8,354,682	\$ 16,801,950	\$ 6,973,260	\$ 9,828,670
28W	\$ 516,445	\$ -	\$ 12,421,720	\$ 12,938,165	\$ 12,198,958	\$ 739,207
30A	\$ 12,323,291	\$ 24,589,614	\$ 72,031,013	\$ 108,943,918	\$ 94,297,880	\$ 14,646,038
40A	\$ (37,044,820)	\$ -	\$ 37,387,100	\$ 55,342,280	\$ 52,375,156	\$ 2,967,124
54A	\$ 25,039,621	\$ -	\$ 57,249,709	\$ 82,289,330	\$ 23,681,714	\$ 58,607,616
52A	\$ 1,297,933	\$ -	\$ 1,786,442	\$ 3,084,375	\$ 1,656,977	\$ 1,427,398
51A	\$ 3,643,542	\$ -	\$ 4,406,570	\$ 8,050,112	\$ 3,997,812	\$ 4,052,300
50A	\$ 1,390,820	\$ -	\$ 1,100,402	\$ 2,491,222	\$ 1,144,034	\$ 1,347,188
61A	\$ 14,220,760	\$ -	\$ 54,238,161	\$ 68,458,921	\$ 51,224,156	\$ 17,234,765
62A	\$ 607,114	\$ -	\$ 1,149,270	\$ 2,106,384	\$ 1,878,668	\$ 227,716
63A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
64A	\$ 681,436	\$ -	\$ 2,562,311	\$ 3,243,747	\$ 3,151,408	\$ 92,339
65A	\$ 466,796	\$ -	\$ 1,224,584	\$ 1,691,380	\$ 1,439,884	\$ 251,496
67A	\$ 44,713,047	\$ -	\$ 119,263,687	\$ 163,976,734	\$ 130,201,040	\$ 33,775,694
20N	\$ 7,355,502	\$ -	\$ 12,914,812	\$ 20,270,314	\$ 18,260,120	\$ 2,010,194
TOTAL ALL FUNDS	\$ 519,359,253	\$ 417,585,938	\$ 1,472,222,568	\$ 2,480,517,759	\$ 1,767,251,330	\$ 713,266,429
Data Source	FAMIS	OBM 2019 Q1 Estimate for 2020	OBM 2019 Q1 Estimate for 2020/FAMIS	II + III + IV	OBM 2019 Q1 Estimate for 2010/FAMIS	V - VI

TAX ANTICIPATION NOTES

(Schools Only)

SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
Amount Required To Meet Budget Year Principal & Interest Payments:		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0148

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2021, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Susan Infeld (replacing Joseph Farris) to serve on the CCCIC’s Board of Trustees for an unexpired term ending 1/1/2021.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2021.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 25, 2019

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC035

July 11, 2019

County Council of Cuyahoga County, Ohio

Ordinance No. O2019-0010

Sponsored by: County Executive Budish/Department of Public Works	An Ordinance enacting Section 806.04 of the Cuyahoga County Code to establish the Cuyahoga County Energy Participation Program, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, pursuant to Section 9.48 (B)(2) of the Ohio Revised Code, a political subdivision may “participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership;” and

WHEREAS, Section 3.09 of the Cuyahoga County Charter Section provides that the powers of the County Council include the ability to adopt legislation “to cooperate or join by contract with any municipality, county, state or political subdivision or agency thereof;” and,

WHEREAS, Section 501.03(A) of the Cuyahoga County Code sets forth that “the County Executive, through the appropriate departments of county government acting under his/her direction or other county entities, may ... enter into all contracts ... and execute all necessary documents for the administration and conclusion of contracts;” and

WHEREAS, Section 501.03(B) sets forth that “the County Executive may perform any of the functions that he or she may perform under Chapter 501 of the County Code through his or her duly authorized designees;” and

WHEREAS, the County Commissioners Association of Ohio (“CCAO”), through its affiliate CCAO Service Corporation (“CCAOSC”), has established certain joint energy purchasing programs under the authority of Section 9.48 of the Ohio Revised Code in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchase agreements favorable to participants; and

WHEREAS, CCAOSC’s joint energy purchasing programs include energy purchase agreements for natural gas, electricity and solar energy; and

WHEREAS, Cuyahoga County is a member of CCAO and wishes to participate in the CCAOSC's joint energy purchasing programs; and

WHEREAS, CCAOSC wishes to avail itself of the expertise of CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Inc., Toledo, Ohio, as manager of the Program (the "Manager"); and

WHEREAS, the County agrees that it is necessary and desirable to establish the Cuyahoga County Energy Participation Program in order to create and adopt comprehensive guidelines for the funding, management and administration of CCAOSC's joint energy purchasing programs; and

WHEREAS, the participation in the joint energy purchasing programs established by CCAOSC will result in increased efficiency in local government and reduce the financial strain on the County's citizens; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 806.04 of the Cuyahoga County Code is hereby enacted as follows:

Section 806.04: Cuyahoga County Energy Participation Program

A. Definitions:

"CCAO" means the County Commissioners Association of Ohio, whose mission is to advance effective county government and to offer member counties several enterprise services that offer superior services and save funds.

"CCAOSC" means the CCAO Service Corporation, an affiliate of CCAO.

"Energy Purchase Agreements" means the natural gas purchase agreement, electricity purchase agreement, electric aggregation purchase agreement, natural gas aggregation purchase agreement, solar power purchase agreement between the County and Supplier.

"Manager" means CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Toledo, Ohio.

"Supplier" means any person, corporation, partnership or other organization with whom CCAOSC (or its designee) may contract for the purchase of energy supplies. The definition is limited to the purposes of this Section.

“Program” means the Cuyahoga County Energy Participation Program which consists of five components: natural gas purchasing program, electricity purchasing program, electric aggregation program, natural gas aggregation program, and a solar purchasing program.

- B. There is hereby created the Cuyahoga County Energy Participation Program for the purpose of participating in one or more Energy Purchase Agreements managed by CCAO, through its affiliate CCAOSC, managed by CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, for the acquisition of natural gas, electricity and solar energy at competitive market rates. The Department of Public Works shall administer the Program on behalf of the County.
- C. Prior to the County entering into any Energy Purchase Agreement with a Supplier, CCAOSC or the Manager shall conduct a publicly solicited request for proposals from Suppliers and shall make the request for proposals and any responses to such request available to Cuyahoga County.
- D. The Director of Public Works shall have the authority to review the competitive proposals submitted by all Suppliers, approve the Supplier with the highest scoring proposal, and make recommendations to the Manager to enter into an Energy Purchase Agreement defined in the Program. Upon written recommendation from the Director of Public Works, the Manager is hereby authorized to execute such Energy Purchase Agreements on behalf of the County.
- E. All electric purchase agreements executed under the Program shall endeavor to include 100% renewable energy in order to promote the County’s climate change action plan.
- F. To efficiently and timely realize significant cost savings in a volatile commodities market, all Energy Purchase Agreements under the Program, regardless of the monetary threshold of each agreement, shall be exempt from all approval requirements by County Council and Board of Control described in Section 501.04 of the Cuyahoga County Code.
- G. The Director of Public Works shall present to Council Committee for Public Works, Procurement and Contracting all Energy Purchase Agreements executed under the Program no later than 60 days from the effective date of such agreements.
- H. This Program shall end after a term of five (5) years from the date of the adoption of this Ordinance.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

BRIEFING
FOR
PARTICIPATION IN THE ENERGY PURCHASING PROGRAM

1. The Parties.

- The County Commissioners Association of Ohio (“CCASO”), through its affiliate CCAO Service Corporation (“CCAOSC”), established a joint purchasing program pursuant to the authority of Revised Code 9.48 to secure competitively priced energy supplies for political subdivisions in the State of Ohio.
- Palmer Energy Company is CCAOSC’s energy consultant acting as the Manager of the various energy purchasing programs.
- The County entered into a contract with CCAOSC to provide assistance to the County to procure electricity and natural gas.

2. The selection of the energy supplier through a Request for Proposal.

- CCAOSC assists the County to select an energy supplier pursuant to a Request for Proposals (“RFP”). The competitive RFP has two steps. Suppliers submit terms and conditions and cost proposals. The suppliers with the lowest cost and the most favorable terms and conditions are short-listed and a refresh date for the pricing is established. The short-listed suppliers submit revised pricing on the refresh date and the County, with CCAOSC’s assistance, selects the lowest and best proposal. Prices submitted on the refresh date are valid until the end of the business day.
- Natural gas and electricity are volatile commodities and prices change daily. In order to secure the best pricing and execute the contract between the County and the supplier on the same date the prices are refreshed, CCAOSC requested the County to provide Power of Attorney to CCAOSC to execute the contract on behalf of the County.

3. The contracts.

- In 2015 the County, with Palmer’s assistance, secured a contract to supply electricity to certain County facilities. In addition to cost per KWH for electricity supplied by AEP Energy, the County paid Palmer an administrative charge of \$0.001/Kilowatt-hour. County also paid First Energy a distribution charge.
- The County submitted to County Council the short-listed suppliers and received authority to contract with the supplier that provided the lowest and best price on the refresh date. After the contract was executed by the Executive, Council was later briefed on the details of the contract.
- In 2017, the County Council wanted to select the supplier on the same date the prices were refreshed. County Council approved the resolution authorizing the contract and contract was executed immediately thereafter before 5:30 PM.

4. The new aggregation contracts.

- CCAOSC is moving to a new type of energy contract where the County's electricity and natural gas is aggregated with such commodities purchased by other political subdivisions in Ohio. To be able to enter into a multi-party contract, CCAOSC is asking for Power of Attorney to execute on behalf of the County an energy contract between the supplier and several political subdivisions on the same date the prices are refreshed. The two-party contracts between the County and supplier are being phased out.

5. The legal issue is whether to give Power of Attorney to Palmer Energy to enter into a same-day natural gas, electricity or solar contract on behalf of the County in order to enable the County to take advantage of the energy rates provided on the refresh date.

6. Proposed next steps.

In order to take advantage of the price savings and CCAOSC/Palmer Energy's expertise in the field of deregulated natural gas and electricity, the County may select to proceed with the following options:

- County Council adopts legislation authorizing an energy participation program setting the requirements for the RFP competitive selection process and giving Power of Attorney to Palmer Energy to execute the contracts on the refresh date on behalf of the County upon receiving written approval from the County Executive. Department of Public Works briefs County Council on the selected supplier and pricing of the executed contract.
- Same as option #1 but authority to execute the contract on the refresh date is given to the County Executive or Director of Public Works. Department of Public Works briefs County Council on the selected supplier and pricing of the executed contract.
- The legislation authorizing the energy participation program will describe in detail the management and operation of the joint purchasing program, County's participation in the Board of Participants and the Energy Executive Committee, and the competitive RFP selection process. Legislation may include a five-year sunset date and a price cap based on previous consumption and contract amounts (can either be a hard number or a percentage over the current contract/consumption). Additional approval from Council is necessary if the contracts exceed the cap amount.