



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) August 6, 2019 Committee of the Whole Meeting (See Page 12)
 - b) August 6, 2019 Regular Meeting (See Page 14)
 - c) September 4, 2019 Special Meeting (See Page 25)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2019-0180: A Resolution authorizing the Cuyahoga County Council President, or his designee, to have settlement authority on behalf of the Cuyahoga County Council in the

matter of In Re: National Prescription Opiate Litigation, Case No. 1:2017-md-02804, before Judge Dan A. Polster in the United States District Court, Northern District of Ohio, Eastern Division, with any manufacturer or distributor Defendant; and declaring the necessity that this Resolution become immediately effective. (See Page 28)

Sponsor: Council President Brady

b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0181: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 31)

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

- 2) R2019-0182: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Brooklyn for the conservation of ecologically significant areas in Stickney Creek Valley – Big Creek in the City of Brooklyn; and declaring the necessity that this Resolution become immediately effective. (See Page 133)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 3) R2019-0183: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Euclid for the conservation of ecologically significant areas in the Euclid Waterfront – Weltman Estate and IRG Properties Acquisition in the City of Euclid; and declaring the necessity that this Resolution become immediately effective. (See Page 137)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 4) R2019-0184: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation

Program available through the Ohio Public Works Commission on behalf of Cuyahoga River Restoration for the conservation of ecologically significant areas in the Cuyahoga River Fish Habitat – Carter Road in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. (See Page 142)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 5) R2019-0185: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Gates Mills Land Conservancy for the conservation of ecologically significant areas in Clark Forest Preserve in the Village of Gates Mills; and declaring the necessity that this Resolution become immediately effective. (See Page 146)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 6) R2019-0186: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Village of Orange for the conservation of ecologically significant areas in the Chagrin River and Tinker's Creek Headwaters Wetland Protection in the Village of Orange; and declaring the necessity that this Resolution become immediately effective. (See Page 150)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 7) R2019-0187: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Ubuntu Cultivators for the conservation of ecologically significant areas in Willey Avenue Land Acquisition and Restoration for Outdoor Classroom in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. (See Page 154)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 8) R2019-0188: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of the Village of Moreland Hills for the conservation of ecologically significant areas in Chagrin Meadows Preserve in the Village of Moreland Hills; and declaring the necessity that this Resolution become immediately effective. (See Page 159)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 9) R2019-0189: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Protect, Restore, Connect – West Creek in the City of Parma; and declaring the necessity that this Resolution become immediately effective. (See Page 163)

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2019-0190: A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 167)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2019-0191: A Resolution approving a proposed settlement in the matter of Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the

appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. (See Page 189)

Sponsor: County Executive Budish/Department of Law

- 3) R2019-0192: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, representing approximately 6 employees in the classification of Court Security Officer at the Sheriff's Department for the period 1/1/2019 - 12/31/2021; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 192)

Sponsor: County Executive Budish/Department of Law and County Sheriff

- 4) R2019-0193: A Resolution authorizing a proposed settlement between the Counties of Cuyahoga and Summit and Mallinckrodt Pharmaceuticals in the total amount of \$24,000,000.00 in cash and \$6,000,000.00 in product in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective. (See Page 195)

Sponsor: County Executive Budish

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0194: A Resolution authorizing an agreement with The Rock and Roll Hall of Fame and Museum, Inc., effective 1/1/2020, to distribute from the County's general fund an amount equal to 40% of the one percent increase in the excise tax on hotel lodging transactions for transient guests in Cuyahoga County pursuant to Chapter 724 of the Cuyahoga County Code commencing with the 2020 receipts, and moving

forward on a quarterly basis subject to the provisions contained in said agreement; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 198)

Sponsors: County Executive Budish and Council President Brady

- 2) R2019-0195: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 201)

i) Appointment:

- a) Maggie Keenan for an unexpired term ending 12/31/2021.

ii) Reappointment:

- a) Vincent Holland for the term 1/1/2019 - 12/31/2021.

Sponsor: County Executive Budish

- 3) R2019-0196: A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with The Vallejo Company in the amount of \$550,000.00 for the sale of Brookpark Road Maintenance Yard, located at 4000 Brookpark Road, Cleveland; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 209)

Sponsor: County Executive Budish/Department of Public Works

- 4) R2019-0197: A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with Bridgeworks, LLC in the amount of \$4,150,000.00 for the sale of Permanent Parcel Nos. 003-15-046, 003-15-047, 003-15-048, 003-15-049, 003-15-050, 003-15-051 and 003-15-076 in the City of

Cleveland; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 224)

Sponsor: County Executive Budish/Department of Public Works

- 5) R2019-0198: A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with City of North Royalton in the amount of \$250,000.00 for the sale of York Road Maintenance Yard, located at 14875 York Road, North Royalton; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 239)

Sponsor: County Executive Budish/Department of Public Works

- 6) R2019-0199: A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount of \$2,650,000.00 for the sale of Canal Road Sanitary Maintenance Yard, located at 6100 West Canal Road, Valley View; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 255)

Sponsor: County Executive Budish/Department of Public Works

- 7) R2019-0200: A Resolution making an award on RQ46078 to Lakeland Management Systems, Inc. in the amount not-to-exceed \$795,705.10 for the Courthouse Square Freight Elevator Modernization Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 270)

Sponsor: County Executive Budish/Department of Public Works

- 8) R2019-0201: A Resolution authorizing an amendment to the Design-Build Agreement with Turner/Ozanne/VAA A Joint Venture establishing a final guaranteed maximum price in the amount not-to-exceed \$240,610,443.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 279)

Sponsor: County Executive Budish/Department of Public Works

- 9) R2019-0202: A Resolution approving a Right-of-Way Exhibit as set forth in Plat No. M-5038 for rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek in the City of Highland Heights; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective. (See Page 284)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 10) R2019-0203: A Resolution approving a Right-of-Way Exhibit as set forth in Plat No. M-5041 for Phase 2 of the reconstruction and widening of Sprague Road from West 130th Street to York Road in the Cities of North Royalton and Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective. (See Page 290)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 11) R2019-0204: A Resolution authorizing an amendment to Contract No. CE0900629-02 with Shaker West Professional LLC for lease of office space located at 11811 Shaker Boulevard, Cleveland, for a Juvenile Court Regional Probation Office for the period 1/1/2010 - 12/31/2019 to exercise an option to extend the time period to 12/31/2024, to change the scope of

services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$412,755.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 328)

Sponsors: County Executive Budish/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

- 12) R2019-0205: A Resolution making an award on RQ45204 to Hylant Group, Inc. in the amount not-to-exceed \$3,511,038.00 for insurance brokerage and risk management services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 336)

Sponsor: County Executive Budish/Department of Law/Division of Risk Management

- 13) R2019-0206: A Resolution authorizing an Economic Development Fund Business Growth and Attraction Loan in the amount not-to-exceed \$2,000,000.00 to Redwood Corporate One LLC for the benefit of the Redwood Living, Inc. Headquarters Project to be located at 7007 East Pleasant Valley Road in the City of Independence; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 347)

Sponsor: County Executive Budish/Department of Development

- 14) R2019-0207: A Resolution authorizing an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period 7/1/2016 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and

declaring the necessity that this Resolution become immediately effective. (See Page 357)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

- 15) R2019-0208: A Resolution authorizing an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$1,300,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 364)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

- 16) R2019-0209: A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,748,203.00 for legal services for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 371)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 17) R2019-0210: A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services and emergency food assistance to eligible Cuyahoga County residents for the period 1/1/2020 - 12/31/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 379)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 18) R2019-0211: A Resolution authorizing an amendment to Contract No. CE1600299-01 with Oriana House, Inc. for

operation of a one-stop Re-entry Resource Center for the period 1/1/2017 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 385)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING: THURSDAY, SEPTEMBER 19, 2019
10:00 AM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, SEPTEMBER 24, 2019
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, SEPTEMBER 24, 2019
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, AUGUST 6, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 3:03 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Gallagher, Schron, Brown, Stephens, Baker, Miller, Tuma and Brady were in attendance and a quorum was determined. Councilmember Conwell was absent from the meeting.

[Clerk's note: Councilmembers Jones and Simon entered the meeting after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

4. DISCUSSION / EXECUTIVE SESSION:

- a) Pending or imminent litigation.

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 3:06 p.m. The following Councilmembers were present: Gallagher, Schron, Brown, Stephens, Baker, Miller, Tuma and Brady. Councilmembers Jones and Simon were present after Executive Session convened. The following additional attendees were present: Director of Law Gregory Huth, Prosecuting Attorney Michael O'Malley, Civil Division Chief David Lambert, Assistant Prosecutor Brendan Healy, Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor

McAleen, Special Counsel Brendan Doyle, Research and Policy Analyst Kahlil Seren and Research and Policy Analyst James Boyle.

At 4:44 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:45 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, AUGUST 6, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:02 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Schron, Jones, Brown, Stephens, Simon, Baker, Miller, Tuma, Gallagher and Brady were in attendance and a quorum was determined. Councilmember Conwell was absent from the meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Brady requested that a moment of silent meditation be dedicated to the victims and families of the mass shootings in El Paso, Texas and Dayton, Ohio.

5. PUBLIC COMMENT

Ms. Loh addressed Council regarding training for law enforcement and homeless shelter workers.

6. APPROVAL OF MINUTES

- a) July 23, 2019 Committee of the Whole Meeting

- b) July 23, 2019 Regular Meeting
- c) July 30, 2019 Committee of the Whole Meeting

A motion was made by Mr. Schron, seconded by Mr. Tuma and approved by unanimous vote to approve the minutes from the July 23, 2019 Committee of the Whole and Regular meetings and the July 30, 2019 Committee of the Whole meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Brady.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported on his appointment of David Shilling as Interim County Sheriff.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2019-0161.

- 1) R2019-0161: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Gallagher, Resolution No. R2019-0161 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2019-0171.

- 1) R2019-0171: A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2019-0145 dated 6/25/2019 and R2019-0162 dated 7/23/2019 to reconcile appropriations for 2019; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2019-0171 was considered and adopted by majority vote with Councilmembers Schron, Jones, Brown, Stephens, Simon, Baker, Miller, Tuma and Brady voting in the affirmative and Councilmember Gallagher casting a dissenting vote.

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2019-0172: A Resolution confirming the County Executive's reappointment of Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2019 - 6/30/2023, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2019-0172 to the Human Resources, Appointments & Equity Committee.

- 2) R2019-0173: A Resolution declaring that public convenience and welfare requires rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek in the City of Highland Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into

an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2019-0173 to the Public Works, Procurement & Contracting Committee.

- 3) R2019-0174: A Resolution authorizing an amendment to Contract No. CE1600245-01 with Burgess & Niple, Inc. for design engineering services for improvement of Pleasant Valley Road Bridge Nos. 09.68, 09.03 and 09.35 over the Cuyahoga River, Canal Road and Ohio Canal in the City of Independence and Village of Valley View for additional funds in the amount not-to-exceed \$2,404,474.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2019-0174 to the Public Works, Procurement & Contracting Committee.

- 4) R2019-0175: A Resolution authorizing an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for maintenance for a cloud-based comprehensive case management system for the period 8/4/2014 - 7/31/2019 to extend the time period to 7/31/2024 and for additional funds in the amount not-to-exceed \$1,013,100.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Information Technology and Health and Human Services/ Division of Senior and Adult Services and Division of Community Initiatives/Family and Children First Council

Council President Brady referred Resolution No. R2019-0175 to the Finance & Budgeting Committee.

5) R2019-0176: A Resolution authorizing an amendment to a Master Contract, which includes Nos. CE1700245-01 - CE1700265-01, with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2019 to remove various providers and for additional funds in the total amount not-to-exceed \$609,026.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) to remove various providers:

- a) The Benjamin Rose Institute, effective 12/31/2018
- b) Visiting Nurse Association Healthcare Partners of Ohio, effective 1/1/2019; and

ii) for additional funds in the total amount not-to-exceed \$609,026.00:

- a) A-1 Health Care, Inc.
- b) ABC International Services, Inc.
- c) Buckeye Homecare Services, Inc.
- d) Casleo Corporation
- e) Critical Signal Technologies, Inc.
- f) Family & Community Services, Inc.
- g) First Choice Medical Staffing, Inc.
- h) Geocare Inc.
- i) Home Care Relief Inc.
- j) Priority Home Health Care, Inc.
- k) Renaissance Home Health Care
- l) Rose Centers for Aging Well, LLC
- m) Rx Home Healthcare Inc.
- n) Senior Transportation Connection
- o) Solutions Premier Training Services
- p) TOBI Transportation LLC
- q) Transport Assistance, Inc.
- r) U First Homecare Services, Inc.
- s) Xcel Healthcare Providers Inc.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

Council President Brady referred Resolution No. R2019-0176 to the Health, Human Services & Aging Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2019-0139, R2019-0164, R2019-0165, R2019-0166, R2019-0167, R2019-0168 and R2019-0169.

- 1) R2019-0139: A Resolution adopting the 2019 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

Mr. Miller introduced a proposed substitute on the floor to Exhibit A to Resolution No. R2019-0139. Discussion ensued.

A motion was then made by Mr. Miller, seconded by Mr. Schron and approved by unanimous vote to substitute Exhibit A to Resolution No. R2019-0139.

On a motion by Ms. Brown with a second by Mr. Schron, Resolution No. R2019-0139 was considered and adopted by unanimous vote, as substituted.

- 2) R2019-0164: A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms; and declaring the necessity that this Resolution become immediately effective:

- i) Appointment:

- a) Crystal L. Bryant for an unexpired term ending 6/30/2020.

ii) Reappointment:

- a) Max M. Rodas for the term 7/1/2019 - 6/30/2023.

Sponsors: County Executive Budish and Councilmember Brown

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Schron, Resolution No. R2019-0164 was considered and adopted by unanimous vote.

- 3) R2019-0165: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Monument Commission for various terms beginning 9/1/2019, and declaring the necessity that this Resolution become immediately effective:

- i) ending 2/28/2021:

- a) Judith G. Cetina, PhD
 - b) Jill Marie Paulsen
 - c) Juan Quirarte

- ii) ending 8/31/2022:

- a) Patti Choby
 - b) Patrick W. Hewitt
 - c) Otilio Morales

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Jones, Resolution No. R2019-0165 was considered and adopted by unanimous vote.

- 4) R2019-0166: A Resolution fixing the 2020 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code

Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Mr. Tuma introduced a proposed amendment on the floor to Resolution No. R2019-0166. Discussion ensued.

A motion was then made by Mr. Tuma, seconded by Mr. Miller and approved by unanimous vote to amend Resolution No. R2019-0166 by changing the storm sewers rate for Garfield Heights from \$ 0.70 to \$ 0.30 in Section 1.

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2019-0166 was considered and adopted by unanimous vote, as amended.

- 5) R2019-0167: A Resolution approving and confirming the 2020 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0167 was considered and adopted by unanimous vote.

- 6) R2019-0168: A Resolution authorizing the County Executive to accept dedication of land for Ethan Circle in Gates Village Subdivision (Phase 2), located in Olmsted Township, as a public street (1.3775 total acres) with established setback lines, rights-of-way and easements; authorizing the County Executive to accept dedication of easements for construction, maintenance and operation of public facilities and appurtenances in Gates Village Subdivision (Phase 2) to public use granted to the County of Cuyahoga and its corporate

successors; authorizing the County Executive to execute the final Plat in connection with said dedications; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish on behalf of Cuyahoga County Planning Commission

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0168 was considered and adopted by unanimous vote.

- 7) R2019-0169: A Resolution authorizing an amendment to Contract No. CE1500160-13 (formerly Contract No. CE1300543-01) with AT&T Mobility National Accounts LLC for wireless communication services and equipment for the period 11/1/2013 - 12/31/2018 to extend the time period to 12/31/2021, to change the scope of services, effective 1/1/2019, and for additional funds in the amount not-to-exceed \$4,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Information Technology

Committee Assignment and Chair: Finance & Budgeting – Miller

On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2019-0169 was considered and adopted by unanimous vote.

d) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2019-0150: A Resolution authorizing an amendment to Contract No. CE1400135-2 with Alto 55 Erievew, LLC, as successor in interest to BZT Acquisition, LLC, for lease of space located at 75 Erievew Plaza, Cleveland, for operation of the Family Justice Center for the period 6/1/2014 - 10/31/2019 to extend the time period to 10/31/2023, and for additional funds in the amount not-to-exceed \$780,360.00; authorizing the County Executive to execute the amendment and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Departments of Public Works and Public Safety and Justice Services/Division of Witness Victim Services and Councilmember Conwell

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0150 was considered and adopted by unanimous vote.

e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) O2019-0010: An Ordinance enacting Section 806.04 of the Cuyahoga County Code to establish the Cuyahoga County Energy Participation Program, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Simon, Ordinance No. O2019-0010 was considered and adopted by unanimous vote.

f) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2019-0009: An Ordinance enacting Chapter 724 of the Cuyahoga County Code to authorize an increase by one percent of the bed tax for the purpose of paying the direct and indirect costs of constructing, improving, expanding, equipping, financing, or operating a convention center; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish and Councilmembers Brady, Miller and Schron

On a motion by Mr. Brady with a second by Mr. Schron, Ordinance No. O2019-0009 was considered and adopted by majority roll-call vote with Councilmembers Schron, Jones, Brown, Stephens, Simon, Miller, Tuma, Gallagher and Brady voting in the affirmative and Councilmember Baker casting a dissenting vote.

11. MISCELLANEOUS COMMITTEE REPORTS

There were no miscellaneous committee reports given.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:34 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL SPECIAL MEETING
WEDNESDAY, SEPTEMBER 4, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
2:30 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 2:30 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Brown, Baker, Miller, Tuma, Gallagher and Brady were in attendance and a quorum was determined. Councilmembers Simon and Schron entered the meeting shortly after the roll-call was taken.

[Clerk's note: Councilmember Stephens entered the meeting after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

Ms. Loh addressed Council regarding conditions at the women's shelter.

4. DISCUSSION / EXECUTIVE SESSION:

- a) Pending or imminent litigation.

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 2:36 p.m. The following Councilmembers were present: Conwell, Jones, Brown, Stephens, Simon, Baker, Miller, Tuma, Gallagher, Schron and Brady. The following additional attendees were present: Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer; Special Counsel Brendan Doyle; Research and Policy Analyst

James Boyle; Director of Law Gregory Huth; Thrasher, Dinsmore & Dolan Attorney Leo Spellacy, Jr.; Plevin & Gallucci Attorney Frank Gallucci, III; and County Executive Armond Budish. At 3:39 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

Council President Brady then called for a brief recess, after which he reconvened the meeting.

5. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2019-0177, R2019-0178 and R2019-0179.

- 1) R2019-0177: A Resolution repealing Resolution No. R2019-0144 dated 7/23/2019 and providing for the submission to the electors of the County of Cuyahoga an amendment to repeal Section 5.08 and enact Article XVI of the County Charter to provide for additional requirements of the Sheriff, and establishing the powers, duties, qualifications, residency, term, and removal process of the office; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Ms. Brandy Carney, Chief Community Protection and Safety Officer; Mr. Gregory Huth, Law Director; and Mr. Armond Budish, County Executive, addressed Council regarding Resolution No. R2019-0177. Discussion ensued.

Councilmembers asked questions of Ms. Carney, Mr. Huth and County Executive Budish pertaining to the item, which they answered accordingly.

There was no further legislative action taken on Resolution No. R2019-0177.

- 2) R2019-0178: A Resolution ratifying and authorizing a settlement with Allergan in the total amount of \$3,100,000.00 in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Mr. Schron with a second by Mr. Brady, Resolution No. R2019-0178 was considered and adopted by unanimous vote.

- 3) R2019-0179: A Resolution ratifying and authorizing a settlement between the Counties of Cuyahoga and Summit and Endo Pharmaceuticals Inc. in the total amount of \$10,000,000.00 in cash and \$1,000,000.00 in product in the matter of In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Mr. Schron with a second by Mr. Brady, Resolution No. R2019-0179 was considered and adopted by unanimous vote.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:23 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0180

Sponsored by: Council President Brady	A Resolution authorizing the Cuyahoga County Council President, or his designee, to have settlement authority on behalf of the Cuyahoga County Council in the matter of <u>In Re: National Prescription Opiate Litigation</u> , Case No. 1:2017-md-02804, before Judge Dan A. Polster in the United States District Court, Northern District of Ohio, Eastern Division, with any manufacturer or distributor Defendant; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Counties of Cuyahoga County, Ohio, and Summit County, Ohio, filed a civil action that was consolidated nationally and docketed as In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804 before United States District Court Judge Dan A. Polster; and

WHEREAS, the Counties of Cuyahoga County, Ohio, and Summit County, Ohio, are bellwether Plaintiffs in this litigation and are set for trial in October of 2019; and

WHEREAS, it is possible that the Counties of Cuyahoga, Ohio, and Summit County, Ohio, may reach a settlement of certain claims asserted by the Counties in the Multi-District Litigation against one or more manufacturer or distributor Defendants; and

WHEREAS, the Cuyahoga County Council can only approve settlement agreements at a publicly-noticed meeting and recognizes that there will be times where settlement authority on behalf of the Council will need to be provided before a public meeting is scheduled; and

WHEREAS, the Cuyahoga County Council desires to ensure that any potential settlements are authorized in a timely manner; and

WHEREAS, the Cuyahoga County Council finds and determines, after having been briefed on the facts of the case and all other pertinent information, that it is necessary and in the best interest of the County to authorize the Cuyahoga County

Council President, or his designee, to have settlement authority on behalf of the Cuyahoga County Council; and

WHEREAS, the Cuyahoga County Council understands that all final settlements will still be presented to the Council to be ratified and retroactively approved at a publicly-noticed Council Meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the Cuyahoga County Council President, or his designee, to have settlement authority on behalf of the Cuyahoga County Council in the matter of In Re: National Prescription Opiate Litigation, Case No. 1:2017-md-02804, before United States District Court Judge Dan A. Polster in the United States District Court, Northern District of Ohio, Eastern Division, with any manufacturer or distributor Defendant.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC035
September 10, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0181

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on August 14, 2019, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through L) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Fiscal Specialist 1*
Number: 11181
Pay Grade: 7A/Non-Exempt

Exhibit B: Class Title: *Fiscal Specialist 2*
Class Number: 11182
Pay Grade: 9A/Non-Exempt

Exhibit C: Class Title: *Fiscal Specialist 3*
Class Number: 11183
Pay Grade: 12S/Non-Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Histology Technician*
Class Number: 12181
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, formatting and minimum qualifications were updated. No change to pay grade or FLSA status.

Exhibit E: Class Title: *Morgue Technician*
Class Number: 1071121/12201
Pay Grade: 5A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014. The essential job functions, language and formatting were all updated. No change to pay grade, FLSA status, or minimum qualifications.

Exhibit F: Class Title: *Printing Coordinator*
Class Number: 15161
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016. The minimum qualifications, language and formatting were updated. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Supervisor, Fingerprints Laboratory*
Class Number: 12244
Pay Grade: 17A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2015. The essential job functions, language, formatting, physical requirements, and environmental adaptability sections were updated. No change to pay grade or FLSA status.

Exhibit H: Class Title: *Supervisor, Morgue Technician*
Class Number: 1701122/12202
Pay Grade: 8A/Non- Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014.
The essential job functions, minimum qualifications, language, and formatting were updated. No change to pay grade or FLSA status.

Proposed Deleted Classification:

Exhibit I: Class Title: *Chief Deputy, Civil*
Class Number: 1025701
Pay Grade: 14A/Exempt
* The incumbent retired in May 2018 and the duties have since been reassigned to a Deputy Sheriff's Sergeant.

Exhibit J: Class Title: *Corrections Operations Support Manager*
Class Number: 1025301
Pay Grade: 11A/Exempt
* This classification is vacant, and the responsibilities have been assumed by other department personnel and/or an outside vendor.

Exhibit K: Class Title: *Safety & Health Coordinator*
Class Number: 15011
Pay Grade: 10A/Exempt
* This position is no longer with Public Works Department and the responsibilities have been transferred to an Unclassified position (Environmental Health & Safety Manager) in the Human resource Department.

Exhibit L: Class Title: *Survey Party Chief*
Class Number: 18091
Pay Grade: 6A/Non- Exempt
* This Survey Party Chief is vacant and obsolete due to advancements in technology. With GPS enabled equipment, two or in many instances one-man crew are now the norm.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 1	Class Number:	11181
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	All Departments	<i>Exhibit A</i>	

Classification Function

The purpose of this classification is to perform and monitor a variety of fiscal and budget activities including budget preparation.

Distinguishing Characteristics

This is an entry-level classification that is responsible for performing a variety of fiscal and budgetary duties. Employees in this classification perform work that is more routine and limited in scope and work under close supervision. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This position has no supervisory responsibilities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Performs, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information from various sources to prepare and maintain technical records and reports related to fiscal activities and operations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, withdrawals, and deposits; monitors and tracks expenditures; performs coding functions necessary for proper coding of revenues, expenditures, and adjustments in database; monitors contracts and contract activities for program compliance.
- 40% +/- 10%
- Performs budget and fiscal agenda preparation duties for simple budgets and programs; participates in budget development and preparation; conducts research and analysis to plan and project future expenditures and potential variances; monitors assigned budgets, budget allocations, expenditures and changes in appropriations; analyzes assigned budgets to ensure consistency and accuracy; prepares and maintains financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; assists with providing reports and information for audits; provides information regarding budgets and fiscal operations to budget and fiscal personnel and clients.

Proposed DATE

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in accounting, business administration, finance or related field with one (1) year of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including fiscal reports, assessment reports, billing invoices, purchase orders, checks, vouchers, statements, letters, warrants, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, department policies and procedures, purchasing policies and procedures, and manuals.
- Ability to prepare fiscal reports, financial reports, vouchers, purchase orders, invoices, reimbursements, receipts, revenue reports, agendas, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with supervisor, coworkers, sales representatives, vendors, other County employees, community partners, external organizations, auditors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 2	Class Number:	11182
FLSA:	Non-Exempt	Pay Grade:	9A
Dept:	All Departments	<i>Exhibit B</i>	

Classification Function

The purpose of this classification is to plan and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to perform lead worker responsibilities.

Distinguishing Characteristics

This is a journey level classification that is responsible for performing and coordinating a variety of fiscal and budgetary duties as well as acting as a lead worker. Employees in this classification work under limited guidance from a supervisor. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. The Fiscal Specialist 2 has greater autonomy and responsibility in performance of responsibilities than the Fiscal Specialist 1, as well as lead worker responsibilities. The Fiscal Specialist 2 is assigned work that is more technical in nature and more advanced budgets/programs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Performs, plans, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; assists with managing fiscal programs and projects; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information to prepare and maintain technical records and reports related to fiscal activities and operations; oversees preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, petty cash funds, and deposits; monitors and tracks expenditures; monitors and ensures proper coding of revenues, expenditures, and adjustments in database; controls funds distributions to various accounts; monitors contracts and contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; researches payment and reimbursement discrepancies and past due and problem invoices and resolves; assists with developing fiscal, budget, and accounting procedures and ensuring operational compliance with applicable department, County, state and/or federal regulations.

Proposed DATE

40% +/- 5%

- Performs and coordinates budget and fiscal agenda preparation duties for moderately advanced budgets and programs; assists and advises management with budget development and preparation; conducts research and analysis to plan and project future expenditures and potential variances; monitors assigned budgets, budget allocations, expenditures, and changes in appropriations; analyzes assigned budgets to ensure consistency and accuracy; performs and oversees preparation and maintenance of financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; analyzes budget trends and fiscal activities of assigned area of responsibility; advises and consults with management concerning accounting and financial implications of existing and projected department operations; assists with development of policies and procedures as they relate to department budget and fiscal operations; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.

10% +/- 5%

- Serves as lead worker; may coordinate and oversee small projects; reviews and approves work submitted by other team members; provides quality control of content produced by lower level employees; identifies and recommends targeted training needs of lower level employees.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; coordinates the provision of reports and information for audits; coordinates with other county agencies on financial report preparation; provides information regarding budgets and fiscal operations to budget and fiscal personnel and clients; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with one (1) year of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

Proposed DATE:

- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, FAMIS reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, department policies and procedures; administrative procedures, fiscal handbooks, and Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers, vendors, service providers, other County employees, State Auditor's personnel, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 3	Class Number:	11183
FLSA:	Exempt	Pay Grade:	12A
Dept:	All Departments	<i>Exhibit C</i>	

Classification Function

The purpose of this classification is to plan, direct, and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to supervise accounting, clerical, and other support staff.

Distinguishing Characteristics

This is a supervisory level classification that is responsible for planning, coordinating, and directing a variety of fiscal and budgetary duties as well as supervising lower level fiscal and budget personnel. This class works under a manager and requires advanced knowledge of fiscal and budgetary management techniques in order to plan, direct, and manage fiscal and budgetary functions for department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and in ensuring that assigned activities are completed in a timely and efficient manner. The Fiscal Specialist 3 is distinguished from the Fiscal Specialist 2 by supervisory duties, greater level of managing responsibility, and more advanced, technical duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Plans, directs, coordinates, and manages fiscal control activities and operations for a department or specialized fiscal section of a department or division; manages fiscal programs and projects; reviews, processes, and monitors expense adjustments, revenue adjustment, appropriation adjustments, budget transfers, requisitions, and purchase orders; oversees and directs preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; oversees and approves processing of daily deposits and payment including reimbursements, invoices, wire payments, revenue receipts, and vouchers; prepares, maintains, and reconciles revenue receipts for grants, special revenue funds, and trust and agency funds; analyzes budgeting and accounting reports to maintain expenditure controls; controls fund distribution to various accounts; prepares, reviews, and approves contracts and monitors contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; authorizes and oversees inventory control and travel reimbursement functions; researches financial discrepancies and resolves; plans, develops, and updates fiscal, budget, and accounting procedures and ensures operational compliance with applicable department, County, state and/or federal regulations; manages and ensures compliance for federal grants.

Proposed DATE

30% +/- 10%

- Administers department's budget including developing and monitoring financial processes, financial management systems, budgetary programs, grant accounts and budgets, cost funding, and cost management systems; develops and monitors budgetary programs and cost funding systems and procedures; creates, administers, monitors, analyzes, and reconciles department and grant budgets; prepares summaries, analyses, and recommendations on budgetary requests and programs; develops budget presentations; establishes and implements guidelines and procedures for budget preparation; develops, supervises, and monitors budget and fiscal control processes; prepares, maintains, and oversees preparation and maintenance of financial records and reports and ensures adherence to guidelines and regulations; establishes new systems or modifies existing systems to increase efficiency and accuracy of financial reporting; monitors budget and grant activities to ensure compliance with department guidelines and county, state, and federal regulations; develops, recommends, and implements policies and procedures as they relate to department budget and fiscal operations; reviews and analyzes proposed legislation to determine fiscal impact on budgets and programs.

20% +/- 10%

- Supervises accounting, clerical, and other support staff involved in fiscal operation activities; directs staff to ensure work completion and maintenance of standards; plan, assigns, and reviews work; provides training and instructions; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops work plans and work performance standards; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Provides budgetary assistance and technical advice to budget and fiscal personnel, clients, upper level management, and other County departments; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; consults with management on any problems, discrepancies, or issues; provides technical expertise in budgetary matters to county, state and/or private agencies; provides assistance with grant-funded programs to other county agencies; coordinates with other county agencies on financial report preparation.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; represents the department at meetings and conferences; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with three (3) years of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Proposed DATE:

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, FAMIS reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, letters, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, administrative procedures, fiscal handbooks, and Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers vendors, service providers, other County employees, State Auditor's employees, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Histology Technician	Class Number:	12181
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Medical Examiner's Office	<i>Exhibit D</i>	

Classification Function

The purpose of this classification is to perform various tasks required for receiving, processing, and preparing tissue specimens for microscopic examination and analysis.

Distinguishing Characteristics

This is an entry-level classification working under general supervision. Positions in this class independently perform recurring, well-precedented duties using standard methods and techniques. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, and applicable regulations regarding the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Prepares slides of body tissue for microscopic examination; receives or retrieves specimens; processes specimens by inspecting and trimming tissues from autopsy; embeds tissue into blocks; prepares samples for observation under transmitted light by organizing, facing, sectioning, and labeling slides; stains tissue samples with dyes or other chemicals as appropriate; affixes coverslips to slides; examines slides under microscope to ensure tissue preparation meets laboratory requirements; maintains accurate documentation in accordance with established policies, procedures, and regulations.

- 20% +/- 10%
- Performs administrative duties facilitating storage of blocks and slides; verifies proper identification of slides and generates labels; files, retrieves, and distributes blocks and slides according to department procedures; purges archived files.

- 15% +/- 5%
- Performs cleaning and maintenance of laboratory instrumentation, equipment, and supplies; calibrates equipment; keeps maintenance and service logs for equipment; evaluates equipment and discusses with sales representatives; orders, stocks, and maintains inventory of supplies for department; assists with cleaning and sterilization of laboratory glassware, supplies, and equipment.

- 5% +/- 2%
- Attends and participates in professional group meetings, conferences, seminars, and trainings; stays abreast of new trends and information in the field; assists with review, update, and implementation of department safety procedures; may act as MEO's Hazardous Waste Manager and dispose of hazardous waste according to applicable regulations and procedures.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in histology; or an equivalent combination of education, training, and experience.

Additional Requirements

- Must obtain and maintain a Histotechnician (HT) Certification through the American Society for Clinical Pathology (ASCP) within 24 months of hire date.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of tools and equipment including forceps, scalpel, blades, tissue processor, Tissue Tek, Microtome, and drying oven.
- Ability to push, pull, and lift to 20 lbs.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including case record sheets and diagnostic reports.
- Ability to comprehend a variety of reference books and manuals including employee handbook, standard operating procedures, histology textbooks, and operating manuals.
- Ability to prepare purchase requests, case record sheet, cleaning sheets, hazardous materials notebook, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical/scientific and basic legal terminology and language.

Histology Technician

- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, morticians, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to bright lights, strong odors, toxic agents, diseases, bodily fluids, laboratory tools, and equipment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Morgue Technician	Class Number:	12201
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office	Exhibit E	

Classification Function

The purpose of this classification is to complete a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is an entry level classification that works under direct supervision from the Supervisor, Morgue Technician. Positions in this class initially receive immediate supervision, progressing to general supervision as the incumbents become able to work independently to perform the duties associated with this class. Incumbents perform recurring tasks using standard methods and techniques and work within a well-defined framework of policies, procedures, laws, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood and urine samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.
- 25% +/- 10%
- Receives calls regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate.
- 20% +/- 10%
- Prepares decedents for viewings for family or MEO personnel; checks case management system for bodies that need to be viewed; retrieves decedent and prepares for pathologist to view; moves body into various positions as needed by pathologist; collects fluid and DNA samples for non-autopsy cases using appropriate needles/syringes and labels samples; prepares decedents for viewing in family viewing cooler; facilitates family viewings by pulling back curtain; completes appropriate identification forms based on outcome of family viewings.
- 15% +/- 5%
- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for work station and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, and walls upon contamination; washes County vehicles.

Effective Date: 12.06.2011
Last Modified: 07.28.2014

Morgue Technician

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and one (1) year of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use camera equipment and pill counter machine.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including records of bodies received, clothing lists, toxicology/laboratory specimen forms, morgue handling fees, x-rays, and funeral home documentations.
- Ability to comprehend a variety of reference books and manuals including employee handbook, medical terminology book, and policies and procedures manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.

Effective Date: 12.06.2011
Last Modified: 07.28.2014

Morgue Technician

- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with family members, funeral homes/directors, law enforcement personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Printing Coordinator	Class Number:	15161
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works	<i>Exhibit F</i>	

Classification Function

The purpose of this classification is to monitor the production of printing orders throughout entire printing process at centralized County-wide printing facility, including the procurement of printing supplies, materials, and services.

Distinguishing Characteristics

This is an entry level classification with responsibility for assembling, delivering, tracking, and filing information related to printing orders. This classification works under a framework of defined procedures and regulations. The incumbent exercises discretion in applying procedures to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Prepares, maintains, and submits financial reports and records; procures printing material and supplies; processes Facilities Asset Management Information System (FAMIS) charge-backs for copier, printer, and printing jobs; provides necessary documentation for audits; processes accounts payable; prepares invoices and maintains accounts receivable, checks, and submits revenue receipts and in house requisitions; submits driver's monthly vehicle mileage.
- 25% +/- 10%
- Procures supplies, materials and services for printing projects; prepares paper request for quote; prepares printing request for quote; maintains inventory records; reviews vendor quote responses; performs miscellaneous duties to support purchasing activities.
- 15% +/- 5%
- Monitors the production of printing orders throughout entire printing process at centralized County-wide printing facility; coordinates printing request to meet client's requirements; processes paper orders; estimates cost of job for materials; addresses inquiries of current and potential orders; prepares print job specifications; reviews typesetter proofs; prepares typesetter proofs.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; maintains files for printed jobs, inventory, and supplies; packages and ships vouchers, paper, and envelope orders; disseminates mail.

Effective Date: 1995
Last Modified: 06.16.2016

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with three (3) years of experience in print production, accounting, business administration, purchasing, or administrative support; or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to sit, stand, and walk for prolonged periods of time and push, pull, and lift up to 50 pounds.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics and apply the principles of basic algebra.

Supervisory Responsibilities

- No supervisory responsibilities.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis, including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents, including various print orders, requests for leave, requests for quotes; order forms, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Design & Printing Reference Book, envelope charts, and micrometer to measure paper weights.
- Ability to prepare requests for quotes, invoices, Public Works in-house requisitions, procurement purchase order, monthly financial reports for printing, paper, and copier chargers, monthly vehicle mileage, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to serve as a lead worker, influence others, record and deliver information, explain procedures, and to follow instructions.
- Ability to use and interpret print production, marketing, and accounting terminology and language.
- Ability to communicate effectively with supervisors, clients, printing foreman, delivery driver, vendors, sales representatives, and other County employees.

Printing Coordinator

Environmental Adaptability

- Work is typically performed in the print shop.
- Work may involve exposure to strong odors, machinery, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 1995
Last Modified: 06.16.2016

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Fingerprints Laboratory	Class Number:	12244
FLSA:	Exempt	Pay Grade:	17A
Dept:	Medical Examiner's Office	<i>Exhibit 6</i>	

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Fingerprints unit including the collection, identification, and analysis of fingerprint evidence.

Distinguishing Characteristics

This is a manager level classification. Incumbents in this class work under general supervision of the Managing Laboratory Director and Quality Assurance Manager. This position oversees the operations and promotes the efficiencies of the fingerprint lab unit, incorporates process improvements, and ensures that work meets time and quality objectives. The employee is responsible for ensuring proper preservation and documentation of evidence and adherence to applicable laws, protocols, and regulations. This class supervises a small number of employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Conducts examination and processing of physical evidence suspected of bearing finger, palm, and foot prints; performs analyses utilizing the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; evaluates and conducts comparison of questioned prints to known standards; prepares and enters latent print evidence into an Automated Fingerprint Identification System (AFIS); maintains logs and records of examinations performed; prepares charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination; testifies in a court of law as an expert witness; performs administrative and technical case review; assists local agencies with requests for identification.
- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 15% +/- 5%
- Updates and/or drafts Standard Operating Procedures; evaluates unit's performance to assess compliance with quality, time, and safety objectives. reviews procedures to ensure compliance with accreditation guidelines; implements and enforces quality assurance procedures; ensures compliance with unit laboratory safety program procedures.

10% +/- 5%

Effective Date: 08.03.2015
Last Modified: 08.03.2015

Supervisor, Fingerprints Laboratory

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; communicates results of cases to law enforcement, attorneys, and other ME staff; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Oversees regular maintenance of Fingerprint laboratory spaces and AFIS equipment; ensures availability of laboratory supplies and equipment; reviews purchase orders for technical accuracy; ensures that supplies and equipment are ordered in a timely fashion; oversees and performs routine troubleshooting and maintenance of laboratory equipment.

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; completes and directs method improvements, validations, and research projects.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in biology, chemistry, forensic science, or related field with six (6) years experience performing comparison and identification of latent print material and related matter in a forensic laboratory; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a super glue chamber, heat/humidity chamber, AFIS Latent Workstation, alternate light source, analytical balance, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

Effective Date: 08.03.2015
Last Modified: 08.03.2015

Supervisor, Fingerprints Laboratory

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and basic algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, police reports, case final reports, requests for information release, subpoenas, digital images of Friction Ridge impressions, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including employee handbook, , standard operating procedures, quality assurance manual, safety manual, training manual, instrument/equipment manuals, and code of ethics.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos and reports, fingerprint laboratory manual/procedures drafts, examination reports, case files, standard operating procedures, quality assurance reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret forensic pathology and legal terminology and language.
- Ability to communicate with staff, other departmental employees/managers, supervisor, attorneys, juries, law enforcement personnel, students, and other County employees.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, and bright or dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Morgue Technician	Class Number:	12202
FLSA:	Non-Exempt	Pay Grade:	8A
Dept:	Medical Examiner's Office	<i>Exhibit H</i>	

Classification Function

The purpose of this classification is to supervise staff and participate in a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is a supervisor level classification. Employees in this classification receive general supervision from the Manager, Morgue Operations and are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems, and in supervising assigned staff. Incumbents perform recurring, well-precedented duties using standard methods and techniques, and exercise discretion in following protocol, procedures, laws, and regulations in the performance of duties. This classification differs from the Morgue Technician in that it supervises the latter and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises, organizes, prioritizes, and assigns work of Morgue Technicians; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood and urine samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.
- 20% +/- 10%
- Receives calls regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Supervisor, Morgue Technician

5% +/- 2%

- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for work station and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, and walls upon contamination; washes County vehicles.

20% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; inventories department supplies; prepares purchase orders as needed; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies; works in the property room inventorying, securing, and releasing personal items/property of the deceased.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and five (5) years of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use camera equipment and pill counter machine.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add and subtract, multiply, divide, and calculate decimals and percentages.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

Supervisor, Morgue Technician

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including clothing lists, toxicology/laboratory specimen forms, Life Banc forms, biohazard forms, morgue handling fees, x-rays, and funeral home release documentation.
- Ability to comprehend a variety of reference books and manuals including records of bodies received, medical terminology book, and policies and procedures manuals and computer manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, supply forms, daily form, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to serve in a supervisory capacity, influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with employees, family members, funeral homes/directors, police personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date: 07.28.2014
Last Modified: 07.28.2014

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Chief Deputy, Civil	Class Number:	1025701
FLSA:	Exempt	Pay Grade:	14
Dept:	Sheriff's Office	Exhibit F	

Classification Function

The purpose of this classification is to plan, organize, and direct the operations and activities of the Civil division of the Sheriff's Department including the Body Attachments, Cashiers, Deeds and Distributions, Executions, Land Sales and Writs units; to assist the Sheriff in the overall planning and organizing of the Civil division.

Distinguishing Characteristics

This single-position, management classification is responsible for management, coordination, supervision and control of the Civil Division of the Sheriff's Department directly and through subordinate supervisors. This class works under general direction and requires the analysis and solution of operational, technical, administrative and management problems related to operations and activities within the division. The employee is expected participate in development of objectives, priorities, and procedures, and participates in preparation of the division budget. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Sheriff in that the latter is the Department Director that has overall responsibility for all Department programs and activities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Directs and manages the operations and activities of the Civil Division directly and through subordinate supervisors; coordinates work with intradepartmental staff, and with representatives of other county departments and/or agencies; reviews the work of assigned personnel to ensure compliance with departmental policy and standards.

- 25% +/- 10%
- Confers regularly with the Sheriff on the implementation of policies, programs, and procedures for the department; assists in the determination of departmental needs in terms of programs, personnel and equipment; regularly evaluates the efficiency of Civil division operations, the morale and discipline of employees and the department in general; prepares or directs the preparation of administrative studies, reports and recommendations.

- 25% +/- 5%
- Supervises the division's functions directly and through subordinate supervisors; coordinates and allocates work and balances staff accordingly; reviews work; approves hiring, promotions, discharges, and disciplinary actions; conducts investigations into employee misconduct; assesses staffing requirements; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.

Chief Deputy - Civil

5% +/- 2%

- Reviews and approves all checks and deeds prior to distribution; notarizes documents; oversees the service and returns of summons, subpoenas, and legal documents; reviews and submits bureau budget reports and statistics; recommends and approves expenditures; coordinates with the fiscal office; prepares annual reports.

10% +/- 5%

- Communicates with attorneys; represents the department by attending and participating in meetings, conferences, seminars and training; stays abreast of new trends, requirements, and innovations in the field; provides responsive, high quality service to County employees, representatives of outside agencies and members of the public by providing accurate, complete and up-to-date information, in a courteous, efficient and timely manner; resolves difficult public relations issues.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in criminal justice, social services, liberal arts, criminal justice, business administration or a closely related field and five (5) years of experience in a civilian governmental law enforcement institution, which must have included a minimum of two years of experience in a supervisory/management position; or an equivalent combination of education, training, and experience.

Additional Requirements

None

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to approve the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including court notes, time sheets, invoices, records, process server duty sheets, daily work count, foreclosure bulletin, eviction return report, disciplinary reports, bank statements and applications.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, manuals, clerk's docket, sick call list, websites, contracts, and the Ohio Revised Code (ORC).
- Ability to prepare memos, reports, correspondence, performance appraisals, disciplinary reports, invoices, order forms, bulletin board, foreclosure data, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret basic legal, counseling and human resources terminology and language.
- Ability to communicate with staff, departmental employees and administrators, employees of outside agencies, magistrates, clerks, auditors, treasurers, courts, department directors, and attorneys.

Environmental Adaptability

- Work is primarily performed indoors in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Operations Support Manager	Class Number:	1025301
FLSA:	Exempt	Pay Grade:	11
Dept:	Sheriff's Office	<i>Exhibit J</i>	

Classification Function

The purpose of this classification is to plan, organize, coordinate, and supervise the food services, laundry, inventory, sanitation and maintenance operations and activities for the Cuyahoga County Corrections Center.

Distinguishing Characteristics

This is a management level class responsible for planning, organizing, coordinating, and supervising the operations and activities of the food services, laundry, inventory, sanitation and maintenance units for the Cuyahoga County Corrections Center. This class works under general direction and the incumbents evaluate and recommend changes to, or develop new policies and procedures for operations of the assigned functional areas within required standards and regulations. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. The employee in this class provides supervision to sworn and non-sworn lead classes and to classes that oversee the work of inmates. This class is distinguished from the Operations Warden in that the latter is the Division director that has overall responsibility for division programs and activities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Plans, organizes, directs, coordinates, and supervises the functions of several units within the Corrections division of the Sheriff's Department; procures and/or oversees procurement of materials and equipment; receives, prepares, distributes and stores materials and equipment.
- 30% +/- 5%
- Supervises staff in the assigned units; schedules, assigns and reviews work; recommends hiring, promotions, discharges, and disciplinary actions; maintains standards; conducts investigations into employee misconduct; assesses staffing requirements; evaluates performance; establishes and promotes employee morale.
- 15% +/- 10%
- Determines recommends and implements facilities, equipment, and personnel requirements; recommends layout designs for food service facilities; plans menus according to requirements and standards; directs the selection, placement, use, and maintenance of food service equipment.
- 10% +/- 5%
- Compiles updates and completes records; writes reports; maintains MSDS books and ensures that materials are stored in required conditions.
- 10% +/- 5%
- Stays abreast of new trends, requirements, and innovations in the assigned areas; provides responsive, high quality service to those contacted in performance of duties; coordinates activities with appropriate County divisions and departments; provides accurate, complete and up-to-date information, in a courteous, efficient and timely manner; resolves public relations issues.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in food services, management, or business administration and six (6) years of experience in the food service industry which should include experience supervising staff; or an equivalent combination of education, training, and experience.

Additional Requirements

None

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to use a variety of food service, laundry, and sanitation tools, equipment, and supplies.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, and divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including attendance reports, disciplinary reports, vacation requests, tracking sheets, invoices and incident reports.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, safety and sanitation manuals, standards, menus, MSDS books, labor contracts, and the Ohio Revised Code (ORC).
- Ability to prepare requisitions, logs, reports, performance appraisals, schedules, assignments, tracking sheets, menus, time slips, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Corrections Operations Support Manager

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret basic mechanical terminology and language.
- Ability to communicate with staff, correctional officers, departmental employees and administrators, employees of outside departments and divisions, inmates, and sales representatives.

Environmental Adaptability

- Work is primarily performed indoors.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Safety & Health Coordinator	Class Number:	15011
FLSA:	Exempt	Pay Grade:	10
Dept:	Public Works	<i>Exhibit K</i>	

Classification Function

The purpose of this classification is to develop, plan, and coordinate employee safety program policies and procedures and monitors safety program compliance.

Distinguishing Characteristics

This is a journey level classification with responsibility for training County employees on safety procedures and maintaining safety equipment. This class is responsible for maintaining, monitoring, and inspecting safety equipment and conducting field inspections and certifications. The employee works within a framework of established regulations, policies, and procedures and is expected to independently exercise judgment in performing work and ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Develops safety procedures and equipment training; conducts CPR, First Aid, Blood Borne Pathogen, AED, fire extinguisher, safety procedures training; teaches personnel correct work zone set-up; teaches proper handling, containment, and disposal of bodily fluid spills.

- 20% +/- 10%
- Maintains, monitors, inspects safety equipment; conducts field inspections and certifications; conducts fire and safety inspections of all county buildings; performs safety field inspections for Sanitary, Road & Bridge, and Construction crews; inspects, monitors, and maintains defibrillators and first aid kits; assures sharps containers are emptied on a regular basis in all county buildings; checks and certifies all confined space entry equipment; investigates incidents and accidents.

- 20% +/- 10%
- Researches, recommends, and distributes inventory; researches and distributes personal safety equipment; prepares bids for safety products and services; researches, bids, maintains fire extinguisher contract; controls inventory for all safety equipment within Public Works; recommends safety and health equipment to all departments in the county.

- 15% +/- 10%
- Develops, organizes, and implements fire, tornado, and power failure evacuations plans for all county buildings; organizes floor captains; conducts fire drills at all county buildings; attends meetings to recommend safety and security practices for various county departments.

Effective Date: 1996
Last Modified: 10.13.2016

Safety & Health Coordinator

15% +/- 10%

- Performs public relations duties; prepares safety booklets and articles for distribution; delivers speeches to various groups and organizations; addresses multi-departmental employee safety and health complaints and issues; coordinates and meets with various individuals and groups including Greater Cleveland Safety Council, Governor's Traffic Safety Committee, and Commissioners.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Industrial or Occupational Safety, Criminal Justice, or related field with three (3) years of industrial or occupational safety experience; or any equivalent combination of training and experience.

Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

Must obtain and maintain CDL A or B License, Forklift Certification, First Aid/CPR/AED Training, Blood Borne Pathogens Training, OSHA Confined Space Entry Workshop, Gas Detection Training Course, Traffic Safety Generalist Course within 12 months of hiring.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to walk for prolonged periods of time, ability to demonstrate CPR and first aid techniques, and to lift up to 25 pounds.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including accident investigation reports, work repair reports, safety equipment purchase invoices, work completed invoices, proposals, protective service reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Fire Code Book, NFPA Code Book, OSHA Rules and Regulations, Ohio Manual of Uniform Traffic Control Devices, and Personnel Policies and Procedures Manual.

Effective Date: 1996
Last Modified: 10.13.2016

Safety & Health Coordinator

- Ability to prepare accident records, activity reports, training reports, schedules, correspondence, speeches, pamphlets, weekly articles, Emergency Action Plans, safety equipment recommendations, bid specifications, standard operating procedures, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical, safety, electrical, mechanical, basic law, OSHA terminology and language.
- Ability to communicate effectively with immediate supervisor, vendors, judges, other department directors, field personnel, coworkers, police officers, sheriff's department employees, other County employees, other government agencies, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations can be exposed to temperature extremes, strong odors, toxic agents, poisonous agents, smoke, dust, machinery, wetness, humidity, disease, bodily fluids, and traffic hazards.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Survey Party Chief	Class Number:	18091
FLSA:	Non - Exempt	Pay Grade:	6
Dept:	Public Works	<i>Exhibit L</i>	

Classification Function

The purpose of this classification is to oversee, coordinate, and participate in the work of a survey crew in completing work requests; to perform field survey work to establish lines and grades to guide construction operations.

Distinguishing Characteristics

This is an advance-journey level technical classification with responsibility for planning, scheduling, coordinating and participating in the work of field crews in establishing lines and grades to guide construction operations. This classification works under a framework of procedures and regulations. The incumbent exercises discretion in applying procedures ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Survey Technician class in that the Survey Party Chief oversees the work of field crews and requires a higher level of education and experience. This class is further distinguished from the Licensed Land Surveyor in the later is more involved in administrative work such as creating databases, drawings, reports, and calculations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Performs field survey duties; determines degree of curves; checks computation curves and alignment data and determines location of reference points; computes distances and elevations; drafts AutoCAD engineering basemap; reduces survey field notes to develop basemaps.

- 40% +/- 10%
- Oversees and participates in the work of survey crews; sets-up work zones in field for field survey operations; trains journey level staff; plans, coordinates, assigns and reviews work; interprets engineering plans and standards to direct survey field crews; maintains standards; oversees the establishment of center lines, the securing of data for cross sections, bridges and drainage areas; oversees the staking of lines and elevations for grades, bridges and drainage structures; oversees and participates in the setting, recovery, traversing and referencing of geodetic monuments; checks accuracy of completed tasks.

- 20% +/- 10%
- Compiles and prepares work information; compiles and records field notes; checks accuracy of completed tasks.

- 10% +/- 5%
- Selects and provides necessary equipment and materials to complete work assignments; maintains survey equipment; drives and performs routine maintenance on survey vehicle.

Survey Party Chief

Experience Required to Perform Essential Job Functions

High school diploma supplemented with vocational training and two (2) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

Requires a valid Ohio driver's license.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of survey tools and equipment and automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.

Mathematical Ability

- Ability to perform addition, subtraction, multiplication and division; calculate percentages, fractions and decimals; may require the ability to perform mathematical operations involving basic algebra, geometry and trigonometry.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including maps, right-of-way plans, legal documents, legal descriptions, forms, databases, and work orders.
- Ability to utilize a variety of advisory data and information such as survey plat records, centerline drawings, field notes, elevation records, coordinate files, as built drawings, geodetic files, equipment inventory, time sheets, equipment manuals, procedures, guidelines and routine correspondence.
- Ability to prepare memos, correspondence, engineering base maps, right-of-way basemaps, plans, legal descriptions, calculations, surveys and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.

Survey Party Chief

- Ability to use and interpret land survey related terminology and language.
- Ability to communicate with supervisor, employees of other sections, consultants, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in the field and in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.



F. Allen Boseman, Commissioner
Thomas L. Colaluca, Commissioner
Deborah Southerington, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

DATE: August 15, 2019

TO: Cuyahoga County Council President Dan Brady
Shontel Brown, Chairwoman, Human Resources, Appointments & Equity
Committee
Council Members, Human Resources, Appointments & Equity
Committee

FROM: F. Allen Boseman, Chairman
Cuyahoga County Personnel Review Commission

RE: Recommending Modifications to Class Plan

Please be advised that on August 14, 2019, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS

Classification Title	Classification Number	Pay Grade & FLSA	Department
Fiscal Specialist 1	11181	7A/Non-Exempt	All departments
Fiscal Specialist 2	11182	9A/Non-Exempt	All departments
Fiscal Specialist 3	11183	12A/Exempt	All departments

PROPOSED NEW CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Histology Technician 12181	7A/Non-Exempt	7A/Non-Exempt (No Change)	Medical Examiner
Morgue Technician 1071121/12201	5A/Non-Exempt	5A/Non-Exempt (No Change)	Medical Examiner
Printing Coordinator 15161	7A/Non-Exempt	7A/Non-Exempt (No Change)	Public Works
Supervisor, Fingerprints Laboratory 12244	17A/Exempt	17A/Exempt (No Change)	Medical Examiner
Supervisor, Morgue Technician 1071122/12202	8A/Non-Exempt	8A/Non-Exempt (No Change)	Medical Examiner

PROPOSED DELETED CLASSIFICATIONS

Classification Title	Classification Number	Pay Grade	Department
Chief Deputy, Civil	1025701	26A/Exempt	Sheriff's Office
Corrections Operations Support Manager	1025301	13A/Exempt	Sheriff's Office
Safety & Health Coordinator	15011	29A/Exempt	Public Works
Survey Party Chief	18091	29A/Exempt	Public Works

cc: Deborah Southerington, Commissioner
 Thomas Colaluca, Commissioner
 Rebecca Kopcienski, PRC Director
 Armond Budish, County Executive
 Douglas Dykes, Chief Talent Officer
 Holly Woods, Dir. of HR Benefits and Compensation
 Rhonda Caldwell, Compensation Manager

Joseph Nanni, Council Chief of Staff
 Kelli Neale, Program Officer 4
 Jeanne Schmotzer, Clerk of Council
 Maggie Keenan, Director of OBM

PROPOSED NEW CLASSIFICATION

Class Number	Classification Title	Department	FLSA Status	Pay Grade
11181	Fiscal Specialist 1	All departments	Non-Exempt	7A

Requested By:	Personnel Review Commission
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Rationale:	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 1 and Budget Officer 1). The intent is to collapse closely related classifications and streamline the County's Class Plan.
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No. of Employees Affected:	Fiscal Officer 1: 2
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Dept.(s) Affected:	All departments
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Fiscal Impact:	No fiscal impact as both employees fall within the assigned pay grade of the new classification. Fiscal Specialist 1 – PG 7A \$41,579.20 - \$58,240.00 Budget Officer 1 – PG 7A \$41,579.20 - \$58,240.00 Fiscal Officer 1 – PG 8A \$44,532.80 - \$62,337.60
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Rhonda Caldwell, Compensation Manager Kelli Neale, HR
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Rhonda, Compensation Manager	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Kelli Neale, HR	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Jim Battigaglia, Archer Consultant	11/15/2019 3/13/2019 6/11/2019	Email Email Email	Request for PG Evaluation 2 nd Request for PG Eval Reminder for PG Eval

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 1	Class Number:	11181
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	All Departments		

Classification Function

The purpose of this classification is to perform and monitor a variety of fiscal and budget activities including budget preparation.

Distinguishing Characteristics

This is an entry-level classification that is responsible for performing a variety of fiscal and budgetary duties. Employees in this classification perform work that is more routine and limited in scope and work under close supervision. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This position has no supervisory responsibilities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Performs, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information from various sources to prepare and maintain technical records and reports related to fiscal activities and operations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, withdrawals, and deposits; monitors and tracks expenditures; performs coding functions necessary for proper coding of revenues, expenditures, and adjustments in database; monitors contracts and contract activities for program compliance.
- 40% +/- 10%
- Performs budget and fiscal agenda preparation duties for simple budgets and programs; participates in budget development and preparation; conducts research and analysis to plan and project future expenditures and potential variances; monitors assigned budgets, budget allocations, expenditures and changes in appropriations; analyzes assigned budgets to ensure consistency and accuracy; prepares and maintains financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; assists with providing reports and information for audits; provides information regarding budgets and fiscal operations to budget and fiscal personnel and clients.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in accounting, business administration, finance or related field with one (1) year of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including fiscal reports, assessment reports, billing invoices, purchase orders, checks, vouchers, statements, letters, warrants, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, department policies and procedures, purchasing policies and procedures, and manuals.
- Ability to prepare fiscal reports, financial reports, vouchers, purchase orders, invoices, reimbursements, receipts, revenue reports, agendas, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with supervisor, coworkers, sales representatives, vendors, other County employees, community partners, external organizations, auditors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED NEW CLASSIFICATION

Class Number	Classification Title	Department	FLSA Status	Pay Grade
11182	Fiscal Specialist 2	All Departments	Non-Exempt	9A

Requested By:	Personnel Review Commission
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Rationale:	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 2 and Budget Officer 2). The intent is to collapse closely related classifications and streamline the County's Class Plan.
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No. of Employees Affected:	Budget Officer 2s: 8 Fiscal Officer 2s: 7
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Dept.(s) Affected:	All departments
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Fiscal Impact:	Three employees potentially impacted. 1 is over the max by \$5,595.20 1 is over the max by \$1,584.54 1 is over the max by \$956.80 Fiscal Specialist 2 – PG 9A \$47,507.20 - \$66,476.80 Budget Officer 2 – PG 9A \$47,507.20 - \$66,476.80 Fiscal Officer 2 – PG 10A \$50,481.60 - \$70,657.60
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Rhonda Caldwell, Compensation Manager Kelli Neale, HR
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Rhonda, Compensation Manager	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Kelli Neale, HR	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Jim Battigaglia, Archer Consultant	11/15/2019 3/13/2019 6/11/2019	Email Email Email	Request for PG Evaluation 2 nd Request for PG Eval Reminder for PG Eval

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 2	Class Number:	11182
FLSA:	Non-Exempt	Pay Grade:	9A
Dept:	All Departments		

Classification Function

The purpose of this classification is to plan and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to perform lead worker responsibilities.

Distinguishing Characteristics

This is a journey level classification that is responsible for performing and coordinating a variety of fiscal and budgetary duties as well as acting as a lead worker. Employees in this classification work under limited guidance from a supervisor. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. The Fiscal Specialist 2 has greater autonomy and responsibility in performance of responsibilities than the Fiscal Specialist 1, as well as lead worker responsibilities. The Fiscal Specialist 2 is assigned work that is more technical in nature and more advanced budgets/programs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Performs, plans, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; assists with managing fiscal programs and projects; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information to prepare and maintain technical records and reports related to fiscal activities and operations; oversees preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, petty cash funds, and deposits; monitors and tracks expenditures; monitors and ensures proper coding of revenues, expenditures, and adjustments in database; controls funds distributions to various accounts; monitors contracts and contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; researches payment and reimbursement discrepancies and past due and problem invoices and resolves; assists with developing fiscal, budget, and accounting procedures and ensuring operational compliance with applicable department, County, state and/or federal regulations.

40% +/- 5%

- Performs and coordinates budget and fiscal agenda preparation duties for moderately advanced budgets and programs; assists and advises management with budget development and preparation; conducts research and analysis to plan and project future expenditures and potential variances; monitors assigned budgets, budget allocations, expenditures, and changes in appropriations; analyzes assigned budgets to ensure consistency and accuracy; performs and oversees preparation and maintenance of financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; analyzes budget trends and fiscal activities of assigned area of responsibility; advises and consults with management concerning accounting and financial implications of existing and projected department operations; assists with development of policies and procedures as they relate to department budget and fiscal operations; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.

10% +/- 5%

- Serves as lead worker; may coordinate and oversee small projects; reviews and approves work submitted by other team members; provides quality control of content produced by lower level employees; identifies and recommends targeted training needs of lower level employees.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; coordinates the provision of reports and information for audits; coordinates with other county agencies on financial report preparation; provides information regarding budgets and fiscal operations to budget and fiscal personnel and clients; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with one (1) year of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, FAMIS reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, department policies and procedures; administrative procedures, fiscal handbooks, and Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers, vendors, service providers, other County employees, State Auditor's personnel, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED NEW CLASSIFICATION

Class Number	Classification Title	Department	FLSA Status	Pay Grade
11183	Fiscal Specialist 3	All Departments	Exempt	12A

Requested By:	Personnel Review Commission
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Rationale:	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 3 and Budget Officer 3). The intent is to collapse closely related classifications and streamline the County's Class Plan.
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No. of Employees Affected:	Budget Officer 3: 3 Fiscal Officer 3: 6
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Dept.(s) Affected:	All departments
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Fiscal Impact:	One employee potentially impacted. Current salary would be increased by \$6,574.05 to the minimum of pay grade. Fiscal Specialist 3 – PG 12A \$56,368.00 - \$78,915.20 Budget Officer 3 – PG 11A \$53,372.80 - \$74,796.80 Fiscal Officer 3 – PG 13A \$59,342.40 - \$83,054.40 Step Placement TBD by Human Resources
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Rhonda Caldwell, Compensation Manager Kelli Neale, HR
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Rhonda, Compensation Manager	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Kelli Neale, HR	7/3/2018 7/12/2019	Email Email	Review of Final Drafts Question regarding Impact
Jim Battigaglia, Archer Consultant	11/15/2019 3/13/2019 6/11/2019	Email Email Email	Request for PG Evaluation 2 nd Request for PG Eval Reminder for PG Eval

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fiscal Specialist 3	Class Number:	11183
FLSA:	Exempt	Pay Grade:	12A
Dept:	All Departments		

Classification Function

The purpose of this classification is to plan, direct, and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to supervise accounting, clerical, and other support staff.

Distinguishing Characteristics

This is a supervisory level classification that is responsible for planning, coordinating, and directing a variety of fiscal and budgetary duties as well as supervising lower level fiscal and budget personnel. This class works under a manager and requires advanced knowledge of fiscal and budgetary management techniques in order to plan, direct, and manage fiscal and budgetary functions for department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and in ensuring that assigned activities are completed in a timely and efficient manner. The Fiscal Specialist 3 is distinguished from the Fiscal Specialist 2 by supervisory duties, greater level of managing responsibility, and more advanced, technical duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Plans, directs, coordinates, and manages fiscal control activities and operations for a department or specialized fiscal section of a department or division; manages fiscal programs and projects; reviews, processes, and monitors expense adjustments, revenue adjustment, appropriation adjustments, budget transfers, requisitions, and purchase orders; oversees and directs preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; oversees and approves processing of daily deposits and payment including reimbursements, invoices, wire payments, revenue receipts, and vouchers; prepares, maintains, and reconciles revenue receipts for grants, special revenue funds, and trust and agency funds; analyzes budgeting and accounting reports to maintain expenditure controls; controls fund distribution to various accounts; prepares, reviews, and approves contracts and monitors contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; authorizes and oversees inventory control and travel reimbursement functions; researches financial discrepancies and resolves; plans, develops, and updates fiscal, budget, and accounting procedures and ensures operational compliance with applicable department, County, state and/or federal regulations; manages and ensures compliance for federal grants.

30% +/- 10%

- Administers department's budget including developing and monitoring financial processes, financial management systems, budgetary programs, grant accounts and budgets, cost funding, and cost management systems; develops and monitors budgetary programs and cost funding systems and procedures; creates, administers, monitors, analyzes, and reconciles department and grant budgets; prepares summaries, analyses, and recommendations on budgetary requests and programs; develops budget presentations; establishes and implements guidelines and procedures for budget preparation; develops, supervises, and monitors budget and fiscal control processes; prepares, maintains, and oversees preparation and maintenance of financial records and reports and ensures adherence to guidelines and regulations; establishes new systems or modifies existing systems to increase efficiency and accuracy of financial reporting; monitors budget and grant activities to ensure compliance with department guidelines and county, state, and federal regulations; develops, recommends, and implements policies and procedures as they relate to department budget and fiscal operations; reviews and analyzes proposed legislation to determine fiscal impact on budgets and programs.

20% +/- 10%

- Supervises accounting, clerical, and other support staff involved in fiscal operation activities; directs staff to ensure work completion and maintenance of standards; plan, assigns, and reviews work; provides training and instructions; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops work plans and work performance standards; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Provides budgetary assistance and technical advice to budget and fiscal personnel, clients, upper level management, and other County departments; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; consults with management on any problems, discrepancies, or issues; provides technical expertise in budgetary matters to county, state and/or private agencies; provides assistance with grant-funded programs to other county agencies; coordinates with other county agencies on financial report preparation.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; represents the department at meetings and conferences; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with three (3) years of accounting, finance, or budget management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, FAMIS reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, letters, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, administrative procedures, fiscal handbooks, and Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers vendors, service providers, other County employees, State Auditor's employees, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12181	Histology Technician	MEO	Non-Exempt	7A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12181	Histology Technician	MEO	Non-Exempt	7A

Requested By:	Personnel Review Commission
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Rationale:	PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, formatting, and minimum qualifications were updated. No change to pay grade or FLSA status.
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No. of Employees Affected:	2
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Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Dr. Andrea McCollom, Forensic Pathologist 3	7/9/2019	Phone Call	Questions regarding Minimum Qualifications
	7/16/2019	Email	Review of Final Draft
	7/19/2019	Email	Clarifying Question
Dr. Joseph Felo, Chief Deputy ME	7/16/2019	Email	Review of Final Draft
	7/19/2019	Email	Clarifying Question
Jim Battigaglia – Archer Consultant	7/19/2019	Email	Request for Pay Grade Evaluation

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Histology Technician	Class Number:	12181
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to perform various tasks required for receiving, processing, and preparing tissue specimens for microscopic examination and analysis.

Distinguishing Characteristics

This is an entry-level classification working under general supervision. Positions in this class independently perform recurring, well-precedented duties using standard methods and techniques. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, and applicable regulations regarding the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Prepares slides of body tissue for microscopic examination; receives or retrieves specimens; processes specimens by inspecting and trimming tissues from autopsy; embeds tissue into blocks; prepares samples for observation under transmitted light by organizing, facing, sectioning, and labeling slides; stains tissue samples with dyes or other chemicals as appropriate; affixes coverslips to slides; examines slides under microscope to ensure tissue preparation meets laboratory requirements; maintains accurate documentation in accordance with established policies, procedures, and regulations.
- 20% +/- 10%
- Performs administrative duties facilitating storage of blocks and slides; verifies proper identification of slides and generates labels; files, retrieves, and distributes blocks and slides according to department procedures; purges archived files.
- 15% +/- 5%
- Performs cleaning and maintenance of laboratory instrumentation, equipment, and supplies; calibrates equipment; keeps maintenance and service logs for equipment; evaluates equipment and discusses with sales representatives; orders, stocks, and maintains inventory of supplies for department; assists with cleaning and sterilization of laboratory glassware, supplies, and equipment.
- 5% +/- 2%
- Attends and participates in professional group meetings, conferences, seminars, and trainings; stays abreast of new trends and information in the field; assists with review, update, and implementation of department safety procedures; may act as MEO's Hazardous Waste Manager and dispose of hazardous waste according to applicable regulations and procedures.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in histology; or an equivalent combination of education, training, and experience.

Additional Requirements

- Must obtain and maintain a Histotechnician (HT) Certification through the American Society for Clinical Pathology (ASCP) within 24 months of hire date.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of tools and equipment including forceps, scalpel, blades, tissue processor, Tissue Tek, Microtome, and drying oven.
- Ability to push, pull, and lift to 20 lbs.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including case record sheets and diagnostic reports.
- Ability to comprehend a variety of reference books and manuals including employee handbook, standard operating procedures, histology textbooks, and operating manuals.
- Ability to prepare purchase requests, case record sheet, cleaning sheets, hazardous materials notebook, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical/scientific and basic legal terminology and language.

Histology Technician

- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, morticians, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to bright lights, strong odors, toxic agents, diseases, bodily fluids, laboratory tools, and equipment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
1071121 (OLD) 12201 (NEW)	Morgue Technician	MEO	Non-Exempt	5A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
1071121 (OLD) 12201 (NEW)	Morgue Technician	MEO	Non-Exempt	5A

Requested By:	Personnel Review Commission
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Rationale:	PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, and formatting were all updated. No change to pay grade, FLSA status, or minimum qualifications.
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No. of Employees Affected:	Four (4)
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Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
William Scott, Supervisor, Morgue Technician	5/14/2019	Email	Questions Regarding Minimum Quals
	7/3/2019	Email	Review of Final Drafts
Joseph Stopak, Manager of Morgue Operations	7/3/2019	Email	Review of Final Drafts
Hugh Shannon, Administrator - MEO	7/3/2019	Email	Review of Final Drafts
Jim Battigaglia, Archer Consultant	7/16/2019	Email	Request for Pay Grade Evaluation

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Morgue Technician	Class Number:	12201
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to complete a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is an entry level classification that works under direct supervision from the Supervisor, Morgue Technician. Positions in this class initially receive immediate supervision, progressing to general supervision as the incumbents become able to work independently to perform the duties associated with this class. Incumbents perform recurring tasks using standard methods and techniques and work within a well-defined framework of policies, procedures, laws, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood and urine samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.
- 25% +/- 10%
- Receives calls regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate.
- 20% +/- 10%
- Prepares decedents for viewings for family or MEO personnel; checks case management system for bodies that need to be viewed; retrieves decedent and prepares for pathologist to view; moves body into various positions as needed by pathologist; collects fluid and DNA samples for non-autopsy cases using appropriate needles/syringes and labels samples; prepares decedents for viewing in family viewing cooler; facilitates family viewings by pulling back curtain; completes appropriate identification forms based on outcome of family viewings.
- 15% +/- 5%
- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for work station and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, and walls upon contamination; washes County vehicles.

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and one (1) year of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use camera equipment and pill counter machine.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including records of bodies received, clothing lists, toxicology/laboratory specimen forms, morgue handling fees, x-rays, and funeral home documentations.
- Ability to comprehend a variety of reference books and manuals including employee handbook, medical terminology book, and policies and procedures manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.

Morgue Technician

- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with family members, funeral homes/directors, law enforcement personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
15161	Printing Coordinator	Public Works	Non-Exempt	7A

PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12244	Printing Coordinator	Public Works	Non-Exempt	7A

Requested By:	Personnel Review Commission
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Rationale:	PRC routine maintenance. Classification last revised in 2016. The minimum qualifications, language, and formatting were updated. No change to pay grade or FLSA status.
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No. of Employees Affected:	One
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Dept.(s) Affected:	Public Works
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Jim Sebes, Senior Printing Coordinator	6/28/2019 7/16/2019	Email Email	Review of Final Draft Reminder
Michael Chambers,	6/28/2019 7/16/2019	Email Email	Review of Final Draft Reminder
Michael Dever,	6/28/2019 7/16/2019	Email	Copied on Communications
Jim Battigaglia – Archer Consultant	7/19/2019	Email	Request for Pay Grade Evaluation

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Printing Coordinator	Class Number:	15161
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works		

Classification Function

The purpose of this classification is to monitor the production of printing orders throughout entire printing process at centralized County-wide printing facility, including the procurement of printing supplies, materials, and services.

Distinguishing Characteristics

This is an entry level classification with responsibility for assembling, delivering, tracking, and filing information related to printing orders. This classification works under a framework of defined procedures and regulations. The incumbent exercises discretion in applying procedures to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Prepares, maintains, and submits financial reports and records; procures printing material and supplies; processes Facilities Asset Management Information System (FAMIS) charge-backs for copier, printer, and printing jobs; provides necessary documentation for audits; processes accounts payable; prepares invoices and maintains accounts receivable, checks, and submits revenue receipts and in house requisitions; submits driver’s monthly vehicle mileage.
- 25% +/- 10%
- Procures supplies, materials and services for printing projects; prepares paper request for quote; prepares printing request for quote; maintains inventory records; reviews vendor quote responses; performs miscellaneous duties to support purchasing activities.
- 15% +/- 5%
- Monitors the production of printing orders throughout entire printing process at centralized County-wide printing facility; coordinates printing request to meet client’s requirements; processes paper orders; estimates cost of job for materials; addresses inquiries of current and potential orders; prepares print job specifications; reviews typesetter proofs; prepares typesetter proofs.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; maintains files for printed jobs, inventory, and supplies; packages and ships vouchers, paper, and envelope orders; disseminates mail.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with three (3) years of experience in print production, accounting, business administration, purchasing, or administrative support; or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to sit, stand, and walk for prolonged periods of time and push, pull, and lift up to 50 pounds.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics and apply the principles of basic algebra.

Supervisory Responsibilities

- No supervisory responsibilities.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis, including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents, including various print orders, requests for leave, requests for quotes; order forms, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Design & Printing Reference Book, envelope charts, and micrometer to measure paper weights.
- Ability to prepare requests for quotes, invoices, Public Works in-house requisitions, procurement purchase order, monthly financial reports for printing, paper, and copier chargers, monthly vehicle mileage, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to serve as a lead worker, influence others, record and deliver information, explain procedures, and to follow instructions.
- Ability to use and interpret print production, marketing, and accounting terminology and language.
- Ability to communicate effectively with supervisors, clients, printing foreman, delivery driver, vendors, sales representatives, and other County employees.

Environmental Adaptability

- Work is typically performed in the print shop.
- Work may involve exposure to strong odors, machinery, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12244	Supervisor, Fingerprints Laboratory	MEO	Exempt	17A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12244	Supervisor, Fingerprints Laboratory	MEO	Exempt	17A

Requested By:	Personnel Review Commission
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Rationale:	PRC routine maintenance. Classification last revised in 2015. The essential job functions, language, formatting, physical requirements, and environmental adaptability sections were updated. No change to pay grade or FLSA status.
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No. of Employees Affected:	One
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Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Dawn Schilens, Supervisor, Fingerprints Lab	6/20/2019	Phone Call	Questions regarding Physical Requirements and FEMA Training
Dr. Harmeet Kaur, Managing Lab Director and QA Manager	7/01/2019	Email	Review of Final Draft
Dr. Thomas Gilson, County MEO	7/01/2019	Email	Review of Final Draft
Hugh Shannon, MEO Administrator	7/01/2019	Email	Copied on Communications
Jim Battigaglia – Archer Consultant	7/19/2019	Email	Request for Pay Grade Evaluation

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Fingerprints Laboratory	Class Number:	12244
FLSA:	Exempt	Pay Grade:	17A
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Fingerprints unit including the collection, identification, and analysis of fingerprint evidence.

Distinguishing Characteristics

This is a manager level classification. Incumbents in this class work under general supervision of the Managing Laboratory Director and Quality Assurance Manager. This position oversees the operations and promotes the efficiencies of the fingerprint lab unit, incorporates process improvements, and ensures that work meets time and quality objectives. The employee is responsible for ensuring proper preservation and documentation of evidence and adherence to applicable laws, protocols, and regulations. This class supervises a small number of employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Conducts examination and processing of physical evidence suspected of bearing finger, palm, and foot prints; performs analyses utilizing the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; evaluates and conducts comparison of questioned prints to known standards; prepares and enters latent print evidence into an Automated Fingerprint Identification System (AFIS); maintains logs and records of examinations performed; prepares charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination; testifies in a court of law as an expert witness; performs administrative and technical case review; assists local agencies with requests for identification.
- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 15% +/- 5%
- Updates and/or drafts Standard Operating Procedures; evaluates unit's performance to assess compliance with quality, time, and safety objectives. reviews procedures to ensure compliance with accreditation guidelines; implements and enforces quality assurance procedures; ensures compliance with unit laboratory safety program procedures.

10% +/- 5%

Effective Date: 08.03.2015
Last Modified: 08.03.2015

Supervisor, Fingerprints Laboratory

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; communicates results of cases to law enforcement, attorneys, and other ME staff; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Oversees regular maintenance of Fingerprint laboratory spaces and AFIS equipment; ensures availability of laboratory supplies and equipment; reviews purchase orders for technical accuracy; ensures that supplies and equipment are ordered in a timely fashion; oversees and performs routine troubleshooting and maintenance of laboratory equipment.

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; completes and directs method improvements, validations, and research projects.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in biology, chemistry, forensic science, or related field with six (6) years experience performing comparison and identification of latent print material and related matter in a forensic laboratory; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a super glue chamber, heat/humidity chamber, AFIS Latent Workstation, alternate light source, analytical balance, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

Supervisor, Fingerprints Laboratory

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and basic algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, police reports, case final reports, requests for information release, subpoenas, digital images of Friction Ridge impressions, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including employee handbook, , standard operating procedures, quality assurance manual, safety manual, training manual, instrument/equipment manuals, and code of ethics.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos and reports, fingerprint laboratory manual/procedures drafts, examination reports, case files, standard operating procedures, quality assurance reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret forensic pathology and legal terminology and language.
- Ability to communicate with staff, other departmental employees/managers, supervisor, attorneys, juries, law enforcement personnel, students, and other County employees.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, and bright or dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CURRENT CLASSIFICATION

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1071122 (OLD) 12202 (NEW)	Supervisor, Morgue Technician	MEO	Non-Exempt	8A

PROPOSED REVISED CLASSIFICATION

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1071122 (OLD) 12202 (NEW)	Supervisor, Morgue Technician	MEO	Non-Exempt	8A

Requested By:	Personnel Review Commission
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Rationale:	PRC routine maintenance. Classification last revised in 2014. The essential job functions, minimum qualifications, language, and formatting were all updated. No change to pay grade or FLSA status.
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No. of Employees Affected:	One (1)
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Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources and Management Contact(s):	<u>Date of Contact:</u>	<u>Type of Contact:</u>	<u>Reason:</u>
Joseph Stopak, Manager of Morgue Operations	7/3/2019	Email	Question Regarding Min Quals and Review of Final Drafts
Hugh Shannon, Administrator - MEO	7/3/2019	Email	Question Regarding Min Quals and Review of Final Drafts
Jim Battigaglia, Archer Consultant	7/16/2019	Email	Request for Pay Grade Evaluation

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Morgue Technician	Class Number:	12202
FLSA:	Non-Exempt	Pay Grade:	8A
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise staff and participate in a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is a supervisor level classification. Employees in this classification receive general supervision from the Manager, Morgue Operations and are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems, and in supervising assigned staff. Incumbents perform recurring, well-precedented duties using standard methods and techniques, and exercise discretion in following protocol, procedures, laws, and regulations in the performance of duties. This classification differs from the Morgue Technician in that it supervises the latter and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises, organizes, prioritizes, and assigns work of Morgue Technicians; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood and urine samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.

- 20% +/- 10%
- Receives calls regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate.

Supervisor, Morgue Technician

5% +/- 2%

- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for work station and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, and walls upon contamination; washes County vehicles.

20% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; inventories department supplies; prepares purchase orders as needed; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies; works in the property room inventorying, securing, and releasing personal items/property of the deceased.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and five (5) years of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use camera equipment and pill counter machine.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add and subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including clothing lists, toxicology/laboratory specimen forms, Life Banc forms, biohazard forms, morgue handling fees, x-rays, and funeral home release documentation.
- Ability to comprehend a variety of reference books and manuals including records of bodies received, medical terminology book, and policies and procedures manuals and computer manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, supply forms, daily form, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to serve in a supervisory capacity, influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with employees, family members, funeral homes/directors, police personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED DELETED CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1025701	Chief Deputy, Civil	Sheriff's Office	Exempt	14A

Requested By:	Personnel Review Commission
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Rationale:	The incumbent retired in May 2018 and the duties have since been reassigned to a Deputy Sheriff's Sergeant.
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No. of Employees Affected:	None
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Dept.(s) Affected:	Sheriff's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Kelli Neale, Program Officer 4 Hadiya Butler, HR Manager
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Management Contact(s):	
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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Chief Deputy, Civil	Class Number:	1025701
FLSA:	Exempt	Pay Grade:	14
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to plan, organize, and direct the operations and activities of the Civil division of the Sheriff's Department including the Body Attachments, Cashiers, Deeds and Distributions, Executions, Land Sales and Writs units; to assist the Sheriff in the overall planning and organizing of the Civil division.

Distinguishing Characteristics

This single-position, management classification is responsible for management, coordination, supervision and control of the Civil Division of the Sheriff's Department directly and through subordinate supervisors. This class works under general direction and requires the analysis and solution of operational, technical, administrative and management problems related to operations and activities within the division. The employee is expected participate in development of objectives, priorities, and procedures, and participates in preparation of the division budget. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Sheriff in that the latter is the Department Director that has overall responsibility for all Department programs and activities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Directs and manages the operations and activities of the Civil Division directly and through subordinate supervisors; coordinates work with intradepartmental staff, and with representatives of other county departments and/or agencies; reviews the work of assigned personnel to ensure compliance with departmental policy and standards.

- 25% +/- 10%
- Confers regularly with the Sheriff on the implementation of policies, programs, and procedures for the department; assists in the determination of departmental needs in terms of programs, personnel and equipment; regularly evaluates the efficiency of Civil division operations, the morale and discipline of employees and the department in general; prepares or directs the preparation of administrative studies, reports and recommendations.

- 25% +/- 5%
- Supervises the division's functions directly and through subordinate supervisors; coordinates and allocates work and balances staff accordingly; reviews work; approves hiring, promotions, discharges, and disciplinary actions; conducts investigations into employee misconduct; assesses staffing requirements; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.

Chief Deputy - Civil

5% +/- 2%

- Reviews and approves all checks and deeds prior to distribution; notarizes documents; oversees the service and returns of summons, subpoenas, and legal documents; reviews and submits bureau budget reports and statistics; recommends and approves expenditures; coordinates with the fiscal office; prepares annual reports.

10% +/- 5%

- Communicates with attorneys; represents the department by attending and participating in meetings, conferences, seminars and training; stays abreast of new trends, requirements, and innovations in the field; provides responsive, high quality service to County employees, representatives of outside agencies and members of the public by providing accurate, complete and up-to-date information, in a courteous, efficient and timely manner; resolves difficult public relations issues.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in criminal justice, social services, liberal arts, criminal justice, business administration or a closely related field and five (5) years of experience in a civilian governmental law enforcement institution, which must have included a minimum of two years of experience in a supervisory/management position; or an equivalent combination of education, training, and experience.

Additional Requirements

None

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to approve the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including court notes, time sheets, invoices, records, process server duty sheets, daily work count, foreclosure bulletin, eviction return report, disciplinary reports, bank statements and applications.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, manuals, clerk's docket, sick call list, websites, contracts, and the Ohio Revised Code (ORC).
- Ability to prepare memos, reports, correspondence, performance appraisals, disciplinary reports, invoices, order forms, bulletin board, foreclosure data, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret basic legal, counseling and human resources terminology and language.
- Ability to communicate with staff, departmental employees and administrators, employees of outside agencies, magistrates, clerks, auditors, treasurers, courts, department directors, and attorneys.

Environmental Adaptability

- Work is primarily performed indoors in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED DELETED CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1025301	Corrections Operations Support Manager	Sheriff's Office	Exempt	11A

Requested By:	Personnel Review Commission
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Rationale:	This classification is vacant, and the responsibilities have been assumed by other department personnel and/or an outside vendor.
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No. of Employees Affected:	None
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Dept.(s) Affected:	Sheriff's Office
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Kelli Neale, Program Officer 4 Hadiya Butler, HR Manager
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Management Contact(s):	
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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Operations Support Manager	Class Number:	1025301
FLSA:	Exempt	Pay Grade:	11
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to plan, organize, coordinate, and supervise the food services, laundry, inventory, sanitation and maintenance operations and activities for the Cuyahoga County Corrections Center.

Distinguishing Characteristics

This is a management level class responsible for planning, organizing, coordinating, and supervising the operations and activities of the food services, laundry, inventory, sanitation and maintenance units for the Cuyahoga County Corrections Center. This class works under general direction and the incumbents evaluate and recommend changes to, or develop new policies and procedures for operations of the assigned functional areas within required standards and regulations. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. The employee in this class provides supervision to sworn and non-sworn lead classes and to classes that oversee the work of inmates. This class is distinguished from the Operations Warden in that the latter is the Division director that has overall responsibility for division programs and activities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Plans, organizes, directs, coordinates, and supervises the functions of several units within the Corrections division of the Sheriff's Department; procures and/or oversees procurement of materials and equipment; receives, prepares, distributes and stores materials and equipment.

- 30% +/- 5%
- Supervises staff in the assigned units; schedules, assigns and reviews work; recommends hiring, promotions, discharges, and disciplinary actions; maintains standards; conducts investigations into employee misconduct; assesses staffing requirements; evaluates performance; establishes and promotes employee morale.

- 15% +/- 10%
- Determines recommends and implements facilities, equipment, and personnel requirements; recommends layout designs for food service facilities; plans menus according to requirements and standards; directs the selection, placement, use, and maintenance of food service equipment.

- 10% +/- 5%
- Compiles updates and completes records; writes reports; maintains MSDS books and ensures that materials are stored in required conditions.

- 10% +/- 5%
- Stays abreast of new trends, requirements, and innovations in the assigned areas; provides responsive, high quality service to those contacted in performance of duties; coordinates activities with appropriate County divisions and departments; provides accurate, complete and up-to-date information, in a courteous, efficient and timely manner; resolves public relations issues.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in food services, management, or business administration and six (6) years of experience in the food service industry which should include experience supervising staff; or an equivalent combination of education, training, and experience.

Additional Requirements

None

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to use a variety of food service, laundry, and sanitation tools, equipment, and supplies.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, and divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including attendance reports, disciplinary reports, vacation requests, tracking sheets, invoices and incident reports.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, safety and sanitation manuals, standards, menus, MSDS books, labor contracts, and the Ohio Revised Code (ORC).
- Ability to prepare requisitions, logs, reports, performance appraisals, schedules, assignments, tracking sheets, menus, time slips, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Corrections Operations Support Manager

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret basic mechanical terminology and language.
- Ability to communicate with staff, correctional officers, departmental employees and administrators, employees of outside departments and divisions, inmates, and sales representatives.

Environmental Adaptability

- Work is primarily performed indoors.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED DELETED CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
15011	Safety & Health Coordinator	Public Works	Exempt	10A

Requested By:	Personnel Review Commission
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Rationale:	This position is no longer within Public Works Department and the responsibilities have been transferred to an Unclassified position (Environmental Health & Safety Manager) in the Human Resource Department.
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No. of Employees Affected:	None
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Dept.(s) Affected:	Department of Public Works
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Kelli Neale, Program Officer 4 Yolanda Guzman, HR Manager
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Management Contact(s):	Michael Dever, Director of Public Works
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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Safety & Health Coordinator	Class Number:	15011
FLSA:	Exempt	Pay Grade:	10
Dept:	Public Works		

Classification Function

The purpose of this classification is to develop, plan, and coordinate employee safety program policies and procedures and monitors safety program compliance.

Distinguishing Characteristics

This is a journey level classification with responsibility for training County employees on safety procedures and maintaining safety equipment. This class is responsible for maintaining, monitoring, and inspecting safety equipment and conducting field inspections and certifications. The employee works within a framework of established regulations, policies, and procedures and is expected to independently exercise judgment in performing work and ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Develops safety procedures and equipment training; conducts CPR, First Aid, Blood Borne Pathogen, AED, fire extinguisher, safety procedures training; teaches personnel correct work zone set-up; teaches proper handling, containment, and disposal of bodily fluid spills.

- 20% +/- 10%
- Maintains, monitors, inspects safety equipment; conducts field inspections and certifications; conducts fire and safety inspections of all county buildings; performs safety field inspections for Sanitary, Road & Bridge, and Construction crews; inspects, monitors, and maintains defibrillators and first aid kits; assures sharps containers are emptied on a regular basis in all county buildings; checks and certifies all confined space entry equipment; investigates incidents and accidents.

- 20% +/- 10%
- Researches, recommends, and distributes inventory; researches and distributes personal safety equipment; prepares bids for safety products and services; researches, bids, maintains fire extinguisher contract; controls inventory for all safety equipment within Public Works; recommends safety and health equipment to all departments in the county.

- 15% +/- 10%
- Develops, organizes, and implements fire, tornado, and power failure evacuations plans for all county buildings; organizes floor captains; conducts fire drills at all county buildings; attends meetings to recommend safety and security practices for various county departments.

Safety & Health Coordinator

15% +/- 10%

- Performs public relations duties; prepares safety booklets and articles for distribution; delivers speeches to various groups and organizations; addresses multi-departmental employee safety and health complaints and issues; coordinates and meets with various individuals and groups including Greater Cleveland Safety Council, Governor's Traffic Safety Committee, and Commissioners.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Industrial or Occupational Safety, Criminal Justice, or related field with three (3) years of industrial or occupational safety experience; or any equivalent combination of training and experience.

Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

Must obtain and maintain CDL A or B License, Forklift Certification, First Aid/CPR/AED Training, Blood Borne Pathogens Training, OSHA Confined Space Entry Workshop, Gas Detection Training Course, Traffic Safety Generalist Course within 12 months of hiring.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to walk for prolonged periods of time, ability to demonstrate CPR and first aid techniques, and to lift up to 25 pounds.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including accident investigation reports, work repair reports, safety equipment purchase invoices, work completed invoices, proposals, protective service reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Fire Code Book, NFPA Code Book, OSHA Rules and Regulations, Ohio Manual of Uniform Traffic Control Devices, and Personnel Policies and Procedures Manual.

Safety & Health Coordinator

- Ability to prepare accident records, activity reports, training reports, schedules, correspondence, speeches, pamphlets, weekly articles, Emergency Action Plans, safety equipment recommendations, bid specifications, standard operating procedures, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical, safety, electrical, mechanical, basic law, OSHA terminology and language.
- Ability to communicate effectively with immediate supervisor, vendors, judges, other department directors, field personnel, coworkers, police officers, sheriff's department employees, other County employees, other government agencies, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations can be exposed to temperature extremes, strong odors, toxic agents, poisonous agents, smoke, dust, machinery, wetness, humidity, disease, bodily fluids, and traffic hazards.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

PROPOSED DELETED CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
18091	Survey Party Chief	Public Works	Non-Exempt	6A

Requested By:	Personnel Review Commission
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Rationale:	The Survey Party Chief is vacant and obsolete due to advancements in technology. With GPS enabled equipment, two or in many instances one-man crews are now the norm.
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No. of Employees Affected:	None
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Dept.(s) Affected:	Department of Public Works
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Verona Blondé, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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Human Resources Contact(s):	Kelli Neale, Program Officer 4 Yolanda Guzman, HR Manager
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Management Contact(s):	Michael Dever, Director of Public Works
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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Survey Party Chief	Class Number:	18091
FLSA:	Non - Exempt	Pay Grade:	6
Dept:	Public Works		

Classification Function

The purpose of this classification is to oversee, coordinate, and participate in the work of a survey crew in completing work requests; to perform field survey work to establish lines and grades to guide construction operations.

Distinguishing Characteristics

This is an advance-journey level technical classification with responsibility for planning, scheduling, coordinating and participating in the work of field crews in establishing lines and grades to guide construction operations. This classification works under a framework of procedures and regulations. The incumbent exercises discretion in applying procedures ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Survey Technician class in that the Survey Party Chief oversees the work of field crews and requires a higher level of education and experience. This class is further distinguished from the Licensed Land Surveyor in the later is more involved in administrative work such as creating databases, drawings, reports, and calculations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Performs field survey duties; determines degree of curves; checks computation curves and alignment data and determines location of reference points; computes distances and elevations; drafts AutoCAD engineering basemap; reduces survey field notes to develop basemaps.

- 40% +/- 10%
- Oversees and participates in the work of survey crews; sets-up work zones in field for field survey operations; trains journey level staff; plans, coordinates, assigns and reviews work; interprets engineering plans and standards to direct survey field crews; maintains standards; oversees the establishment of center lines, the securing of data for cross sections, bridges and drainage areas; oversees the staking of lines and elevations for grades, bridges and drainage structures; oversees and participates in the setting, recovery, traversing and referencing of geodetic monuments; checks accuracy of completed tasks.

- 20% +/- 10%
- Compiles and prepares work information; compiles and records field notes; checks accuracy of completed tasks.

- 10% +/- 5%
- Selects and provides necessary equipment and materials to complete work assignments; maintains survey equipment; drives and performs routine maintenance on survey vehicle.

Survey Party Chief

Experience Required to Perform Essential Job Functions

High school diploma supplemented with vocational training and two (2) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

Requires a valid Ohio driver's license.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of survey tools and equipment and automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.

Mathematical Ability

- Ability to perform addition, subtraction, multiplication and division; calculate percentages, fractions and decimals; may require the ability to perform mathematical operations involving basic algebra, geometry and trigonometry.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including maps, right-of-way plans, legal documents, legal descriptions, forms, databases, and work orders.
- Ability to utilize a variety of advisory data and information such as survey plat records, centerline drawings, field notes, elevation records, coordinate files, as built drawings, geodetic files, equipment inventory, time sheets, equipment manuals, procedures, guidelines and routine correspondence.
- Ability to prepare memos, correspondence, engineering base maps, right-of-way basemaps, plans, legal descriptions, calculations, surveys and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.

Survey Party Chief

- Ability to use and interpret land survey related terminology and language.
- Ability to communicate with supervisor, employees of other sections, consultants, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in the field and in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
<u>NEW</u>					
Fiscal Specialist 1	11181	7A/Non-Exempt	N/A	All departments	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 1 and Budget Officer 1). The intent is to collapse closely related classifications and streamline the County's Class Plan.
Fiscal Specialist 2	11182	9A/Non-Exempt	N/A	All departments	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 2 and Budget Officer 2). The intent is to collapse closely related classifications and streamline the County's Class Plan.
Fiscal Specialist 3	11183	12A/Exempt	N/A	All departments	This is a new classification created by the PRC capturing the essential functions of two closely related classifications (Fiscal Officer 3 and Budget Officer 3). The intent is to collapse closely related classifications and streamline the County's Class Plan.
<u>REVISED</u>					
Histology Technician	12181	7A/Non-Exempt	7A/Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, formatting, and minimum qualifications were updated. No change to pay grade or FLSA status.
Morgue Technician	1071121/ 12201	5A/Non-Exempt	5A/Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2014. The essential job functions, language, and formatting were all updated. No change to pay grade, FLSA status, or minimum qualifications.
Printing Coordinator	15161	7A/Non-Exempt	7A/Non-Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2016. The minimum qualifications, language, and formatting were updated. No change to pay grade or FLSA status.
Supervisor, Fingerprints Laboratory	12244	17A/Exempt	17A/Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2015. The essential job functions, language, formatting, physical requirements, and environmental adaptability sections were updated. No change to pay grade or FLSA status.
Supervisor, Morgue Technician	1071122/ 12202	8A/Non-Exempt	8A/Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2014. The essential job functions, minimum qualifications, language, and formatting were all updated. No change to pay grade or FLSA status.
<u>DELETED</u>					
Chief Deputy, Civil	1025701	14A/Exempt	N/A	Sheriff's Office	The incumbent retired in May 2018 and the duties have since been reassigned to a Deputy Sheriff's Sergeant.
Corrections Operations Support Manager	1025301	11A/Exempt	N/A	Sheriff's Office	This classification is vacant, and the responsibilities have been assumed by other department personnel and/or an outside vendor.

Safety & Health Coordinator	15011	10A/Exempt	N/A	Public Works	This position is no longer within Public Works Department and the responsibilities have been transferred to an Unclassified position (Environmental Health & Safety Manager) in the Human Resource Department.
Survey Party Chief	18091	6A/Non-Exempt	N/A	Public Works	The Survey Party Chief is vacant and obsolete due to advancements in technology. With GPS enabled equipment, two or in many instances one-man crews are now the norm.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0182

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Brooklyn for the conservation of ecologically significant areas in Stickney Creek Valley – Big Creek in the City of Brooklyn; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from City of Brooklyn for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Brooklyn for the conservation of ecologically significant areas in Stickney Creek Valley - Big Creek in the City of Brooklyn, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, the City of Brooklyn seeks to acquire the longest stretch of Stickney Creek, the largest tributary to the Big Creek with a total in linear feet of 2500, all category 3 ravine stream. In total, the City of Brooklyn is applying to purchase the fee simple interest of approximately 10 acres of land located in the City of Brooklyn located on Memphis Avenue directly upstream from the Memphis picnic area of The Cleveland Metroparks. The parcel upstream from the proposed acquisition is the City of Brooklyn owned Veterans Memorial Park, on which West Creek Conservancy is restoring 2,000 linear feet of stream. The parcels are developed/improved, and a successful acquisition will enable the City of Brooklyn and its partners to restore each of the respective properties as well as work to develop the anticipated Big Creek Greenway Trail connecting residents throughout the city to these resources.

WHEREAS, the project is known as “Protecting the Stickney Creek Valley – Big Creek” and is located in County Council District No. 3; and

WHEREAS, the total estimated project cost is \$1,400,000.00, of which \$575,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in

addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Brooklyn for the conservation of ecologically significant areas in Stickney Creek Valley – Big Creek in the City of Brooklyn and known as the “Protecting the Stickney Creek Valley - Big Creek Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL

RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: PROTECTING THE STICKNEY CREEK VALLEY – BIG CREEK

SPONSORING ORGANIZATION: CITY OF BROOKLYN, OHIO

CONTACT PERSON: KATHERINE GALLAGHER

PHONE: (216) 635-4220

EMAIL: kagallagher@brooklynohio.gov

PROJECT DESCRIPTION:

THE CITY OF BROOKLYN IS PROPOSING TO ACQUIRE THE LONGEST STRETCH OF THE STICKNEY CREEK, THE LARGEST TRIBUTARY TO THE BIG CREEK WITH A TOTAL IN LINEAR FEET OF 2500, ALL CATEGORY 3 RAVINE STREAM. IN TOTAL, THE CITY OF BROOKLYN IS APPLYING TO PURCHASE THE FEE SIMPLE INTEREST OF APPROXIMATELY 10 ACRES OF LAND LOCATED IN THE CITY OF BROOKLYN LOCATED ON MEMPHIS AVENUE DIRECTLY UPSTREAM FROM THE MEMPHIS PICNIC AREA OF THE CLEVELAND METROPARKS. THE PARCEL UPSTREAM FROM THE PROPOSED ACQUISITION IS THE CITY OF BROOKLYN OWNED VETERANS MEMORIAL PARK, ON WHICH WEST CREEK CONSERVANCY IS RESTORING 2,000 LINEAR FEET OF STREAM. THE PARCELS ARE DEVELOPED/IMPROVED, AND A SUCCESSFUL ACQUISITION WILL ENABLE THE CITY OF BROOKLYN AND ITS PARTNERS TO RESTORE EACH OF THE RESPECTIVE PROPERTIES AS WELL AS WORK TO DEVELOP THE ANTICIPATED BIG CREEK GREENWAY TRAIL CONNECTING RESIDENTS THROUGHOUT THE CITY TO THESE RESOURCES.

ESTIMATED PROJECT COST: \$1,400,000

ESTIMATED CLEAN OHIO APPLICATION: \$575,000

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: District 3

SUBMIT THIS REQUEST FORM TO ALISON BALL AT ABALL@CUYAHOGACOUNTY.US BY AUGUST 28, 2019 AT 4:30PM.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0183

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Euclid for the conservation of ecologically significant areas in the Euclid Waterfront – Weltman Estate and IRG Properties Acquisition in the City of Euclid; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from City of Euclid for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Euclid for the conservation of ecologically significant areas in the Euclid Waterfront – Weltman Estate and IRG Properties Acquisition in the City of Euclid, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, in 2009, the City of Euclid established a vision for public waterfront development including a ¾ mile all-purpose trail and shoreline stabilization project currently under construction with funding partially from the Cuyahoga County Casino Revenue Program. The next phase of construction is anticipated in summer 2020 pending these proposed acquisitions. The City has an opportunity to acquire a total of 25 parcels within the project area, whereas the majority of the parcels will be permanently conserved for trail development. The properties are controlled by the Estate of Dennis Weltman (4 parcels) and IRG (21 parcels), long-time proponents of the Euclid Waterfront Improvements Plan. The current owners are prepared to sell the parcels to Western Reserve Land Conservancy and the City of Euclid for the purposes of completing the lakefront trail and based on the fair market appraised value of the parcels.

WHEREAS, the City of Euclid has a long-term access and maintenance easement as well as a temporary construction easement over the properties; however, the City prefers ownership where it can ensure permanent conservation and preserve in perpetuity public access to our region’s greatest natural asset. In addition, if a public entity were to own the properties, there could be enhanced public access from the urban grid to the new waterfront trail as well as potential construction cost savings. These acquisitions follow a pattern where other City-owned parcels within the project area are conserved through grants from ODNR and we anticipate that more of our

lakefront will continue to be conserved as a public good through a partnership with the Western Reserve Land Conservancy.

WHEREAS, the project is known as “Euclid Waterfront – Weltman Estate and IRG Properties Acquisition” and is located in County Council District No. 11; and

WHEREAS, the total estimated project cost is \$1,000,000.00, of which \$650,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of City of Euclid for the conservation of ecologically significant areas in Euclid Waterfront – Weltman Estate and IRG Properties Acquisition in the City of Euclid and known as the “Euclid Waterfront – Weltman Estate and IRG Properties Acquisition Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: EUCLID WATERFRONT – WELTMAN ESTATE AND IRG PROPERTIES ACQUISITION

SPONSORING ORGANIZATION: CITY OF EUCLID

CONTACT PERSON: ALLISON LUKACSY-LOVE

PHONE: 216-289-8160

EMAIL: ALUKACSY@CITYOFEUCLID.COM

PROJECT DESCRIPTION:

In 2009, the City of Euclid established a vision for public waterfront development including a ¾ mile all-purpose trail and shoreline stabilization project currently under construction with funding partially from the Cuyahoga County Casino Revenue Program. The next phase of construction is anticipated in summer 2020 pending these proposed acquisitions.

The City has an opportunity to acquire a total of 25 parcels within the project area, whereas the majority of the parcels will be permanently conserved for trail development. The properties are controlled by the Estate of Dennis Weltman (4 parcels) and IRG (21 parcels), long-time proponents of the Euclid Waterfront Improvements Plan (www.cityofeuclid.com/community/development/EuclidWaterfrontImprovementsPlan). See attached map.

The current owners are prepared to sell the parcels to Western Reserve Land Conservancy and the City of Euclid for the purposes of completing the lakefront trail and based on the fair market appraised value of the parcels.

The City has a long-term access and maintenance easement as well as a temporary construction easement over the properties; however, the City prefers ownership where it can ensure permanent conservation and preserve in perpetuity public access to our region's greatest natural asset. In addition, if a public entity were to own the properties, there could be enhanced public access from the urban grid to the new waterfront trail as well as potential construction cost savings. These acquisitions follow a pattern where other City-owned parcels within the project area are conserved through grants from ODNR and we anticipate that more of our lakefront will continue to be conserved as a public good through a partnership with the Western Reserve Land Conservancy.

ESTIMATED PROJECT COST: \$1M (APPROXIMATE APPRAISAL OF ALL 25 PARCELS IN THE WELTMAN ESTATE AND IRG PROPERTIES)

ESTIMATED CLEAN OHIO APPLICATION: \$650,000 (APPROXIMATE APPRAISAL OF PROPOSED NEW NORTHERN PARCEL TO BE PERMANENTLY CONSERVED AT \$150K ON THE WELTMAN ESTATE + \$500K APPRAISAL OF ALL PARCELS ON THE IRG PROPERTY)

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: 11

SUBMIT THIS REQUEST FORM TO ALISON BALL AT ABALL@CUYAHOGACOUNTY.US BY AUGUST 28, 2019 AT 4:30PM.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0184

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Cuyahoga River Restoration for the conservation of ecologically significant areas in the Cuyahoga River Fish Habitat – Carter Road in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from Cuyahoga River Restoration for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Cuyahoga River Restoration for the conservation of ecologically significant areas in the Cuyahoga River Fish Habitat – Carter Road in the City of Cleveland, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, Cuyahoga River Restoration seeks to provide shallow aquatic habitat along the dredged industrial navigation channel where fish would be protected from the turbulence of passing freighters and use the habitat for rest and reproduction. It would also provide a publicly accessible trail and greenspace alongside the habitat. The site stretches along most of the western edge of the Scranton Peninsula from just downstream of the Carter Road bridge to just above the Columbus Road bridge. It runs along the river adjacent to the proposed Thunderbird mixed-use development and future Great Lakes Brewing facility, so that the naturalization of the river’s edge and trail installation would provide not only much-needed habitat for fish and aquatic life, but also a living, accessible green strip along the industrial channel for people to enjoy. The current property owner is a partner in the project, recognizing the value of a greenspace and trail as amenities to the development. It is a valuable asset in restoring life to the ship channel and improving the health of the Cuyahoga River.

WHEREAS, the project is known as “Cuyahoga River Fish Habitat – Carter Road” and is located in County Council District No. 7; and

WHEREAS, the total estimated project cost is \$2,500,000.00, of which \$1,875,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Cuyahoga River Restoration for the conservation of ecologically significant areas in the Cuyahoga River Fish Habitat – Carter Road in the City of Cleveland and known as the “Cuyahoga River Fish Habitat – Carter Road Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: CUYAHOGA RIVER FISH HABITAT – CARTER ROAD PROJECT

SPONSORING ORGANIZATION: CUYAHOGA RIVER RESTORATION (CUYAHOGA RIVER COMMUNITY PLANNING)

CONTACT PERSON: JANE GOODMAN

PHONE: 216-496-7694 (CELL)

EMAIL: GOODMANJ@CUYAHOGARIVER.ORG

PROJECT DESCRIPTION:

The Carter Road fish habitat project involves

- a.) the acquisition of just over 2,000 linear feet of 35-foot-wide riverbank,
- b.) the construction of a naturalized accessory stream behind the bulkhead, and
- c.) construction of a trail running the length of the project.

The intent is to provide shallow aquatic habitat along the dredged industrial navigation channel where fish would be protected from the turbulence of passing freighters and use the habitat for rest and reproduction. It would also provide a publicly accessible trail and greenspace alongside the habitat.

The site stretches along most of the western edge of the Scranton Peninsula from just downstream of the Carter Road bridge to just above the Columbus Road bridge. It runs along the river adjacent to the proposed Thunderbird mixed-use development and future Great Lakes Brewing facility, so that the naturalization of the river's edge and trail installation would provide not only much-needed habitat for fish and aquatic life, but also a living, accessible green strip along the industrial channel for people to enjoy. The current property owner is a partner in the project, recognizing the value of a greenspace and trail as amenities to the development. We see it as a valuable asset in restoring life to the ship channel and improving the health of the Cuyahoga River.

The Clean Ohio grant would cover the final design and construction documents, environmental remediation, and construction of the habitat and trail. The land will be donated.

ESTIMATED PROJECT COST: \$2,500,000

ESTIMATED CLEAN OHIO APPLICATION: \$1,875,000

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: Council District 7

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0185

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Gates Mills Land Conservancy for the conservation of ecologically significant areas in Clark Forest Preserve in the Village of Gates Mills; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from Gates Mills Land Conservancy for a resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Gates Mills Land Conservancy for the conservation of ecologically significant areas in Clark Forest Preserve in the Village of Gates Mills, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, Gates Mills Land Conservancy seeks to preserve 73.7 acres of old growth forest, ravines, and high-quality streams on the Sherman Road which drain to the State Scenic Chagrin River. The project includes the 36.7 acre Clark property which became available from the Estate of owner Jane Clark. Other properties included are an adjacent 25 acre and a 12 acre parcel across Sherman Road that are owned by the Gates Mills Land Conservancy. Conservation easements would be placed on all three properties. Success on this endeavor would be the latest accomplishment towards preserving natural areas along Sherman Road, a scenic corridor in the Village. Gates Mills Land Conservancy will permanently preserve this natural area, protect habitat, and provide year-round access to a portion of the property by the public. The project also includes restoration efforts to address invasive species and preserve habitat quality; and

WHEREAS, the project is known as “Clark Forest Preserve” and is located in County Council District No. 6; and

WHEREAS, the total estimated project cost is \$2,042,000.00, of which \$400,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed

project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Gates Mills Land Conservancy for the conservation of ecologically significant areas in Clark Forest Preserve in the Village of Gates Mills and known as the “Clark Forest Preserve Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: CLARK FOREST [PRESERVE](#)

SPONSORING ORGANIZATION: GATES MILLS LAND CONSERVANCY (GMLC)

CONTACT PERSON: NAT SMITH

PHONE: 440 567-3080

EMAIL: NTSMITH9@GMAIL.COM

PROJECT DESCRIPTION:

WITH THIS PROJECT, THE GMLC WILL PRESERVE 73.7 ACRES OF OLD GROWTH FOREST, RAVINES, AND HIGH-QUALITY STREAMS ON SHERMAN ROAD WHICH DRAIN TO THE STATE SCENIC CHAGRIN RIVER. THE PROJECT INCLUDES THE 36.7 ACRE CLARK PROPERTY WHICH BECAME AVAILABLE FROM THE ESTATE OF OWNER JANE CLARK. THE PURCHASE PRICE IS \$1.14 MILLION, AS APPRAISED BY PAUL O. VAN CUREN. OTHER PROPERTIES INCLUDED IN THIS PROJECT ARE AN ADJACENT 25 ACRE PARCEL AND A 12 ACRE PARCEL ACROSS SHERMAN ROAD THAT ARE OWNED BY THE GMLC. CONSERVATION EASEMENTS WOULD BE PLACED ON ALL THREE PROPERTIES. SUCCESS ON THIS ENDEAVOR WOULD BE THE LATEST ACCOMPLISHMENT TOWARDS PRESERVING NATURAL AREAS ALONG SHERMAN ROAD, A SCENIC CORRIDOR IN THE VILLAGE.

SIGNIFICANTLY, THE GMLC WILL [PERMANENTLY PRESERVE THIS NATURAL AREA, PROTECT](#) HABITAT, AND PROVIDE YEAR-ROUND ACCESS TO A PORTION OF THE PROPERTY BY THE PUBLIC. THE PROJECT ALSO INCLUDES RESTORATION EFFORTS TO ADDRESS INVASIVE SPECIES AND PRESERVE HABITAT QUALITY. OUR APPLICATION WILL DETAIL THE UNIQUE ECOLOGICAL CHARACTERISTICS OF THESE PROPERTIES.

FINALLY, THE EXISTING SHELTER ON THE PROPERTY WILL BE RENDERED SAFE FOR THE PUBLIC, WITH OFF-STREET PARKING FOR [SIX](#) CARS AND A PATH TO THE SHELTER. PICNICS, EDUCATIONAL OUTREACH EVENTS, AND BIRDING ARE PROPOSED AS INITIAL USES. HIKING AND SNOWSHOEING INTO THE FOREST CAN BE ACCESSED FROM THIS LOCATION AS WELL.

ESTIMATED PROJECT COST: \$2.42 MILLION

ESTIMATED CLEAN OHIO APPLICATION: \$400,000

[COUNCIL DISTRICT\(S\)](#) OF PROPOSED PROJECT LOCATION: Village of Gates Mills
SUBMIT THIS REQUEST FORM TO ALISON BALL AT ABALL@CUYAHOGACOUNTY.US BY AUGUST 28, 2019 AT 4:30PM.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0186

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Village of Orange for the conservation of ecologically significant areas in the Chagrin River and Tinker’s Creek Headwaters Wetland Protection in the Village of Orange; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from Orange Village for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of the Village of Orange for the conservation of ecologically significant areas in the Chagrin River and Tinker’s Creek Headwaters Wetland Protection in the Village of Orange, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, the Village of Orange seeks to permanently protect approximately 56 acres of land along the drainage divide between the Chagrin River and Tinker’s Creek watersheds in the Village of Orange. This project will include five parcels (Permanent Parcel Numbers: 901-03-022, 901-03-023, 901-03-027, 901-03-032 and 901-05-002), which are located near the Interstate 271/Harvard Road interchange in the Village of Orange. This land includes numerous wetlands that eventually drain to Wiley Creek, a tributary to the Chagrin River and Hawthorne Creek, a tributary to Tinker’s Creek. Downstream Ohio EPA monitoring locations indicate that Wiley Creek is in partial attainment of its cold-water habitat aquatic life use designation and Hawthorne Creek is non-attainment of its warm-water habitat aquatic life use designation. The area surrounding the Interstate 271/Harvard Road interchange has experienced substantial commercial development, and undeveloped land in this area is in high demand, resulting in an immediate need to protect these sensitive wetland areas to provide habitat for native wetland plant, macroinvertebrate and bird species. In addition to protecting wildlife habitat in an expanding commercial zone in the Interstate 271 corridor, this project will also protect the natural stormwater management benefits of the wetlands and provide crucial greenspace access to residents of the Village of Orange and surrounding Cuyahoga County communities through future trail development. This project will also include invasive plant species management to enhance and protect the native wetland vegetative communities at the site.

WHEREAS, the project is known as “Chagrin River and Tinker’s Creek Headwaters Wetland Protection Project” and is located in County Council District No. 9; and

WHEREAS, the total estimated project cost is \$6,582,500.00, of which \$1,200,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of the Village of Orange for the conservation of ecologically significant areas in the Chagrin River and Tinker’s Creek Headwaters Wetland Protection in the Village of Orange and known as the “Chagrin River and Tinker’s Creek Headwaters Wetland Protection Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: CHAGRIN RIVER AND TINKER'S CREEK HEADWATERS WETLAND PROTECTION PROJECT

SPONSORING ORGANIZATION: ORANGE VILLAGE

CONTACT PERSON: MAYOR KATHY MULCAHY

PHONE: 440-498-4400

EMAIL: MULCAHYK@ORANGEVILLAGE.COM

PROJECT DESCRIPTION:

The Chagrin River and Tinker's Creek Headwaters Wetland Protection Project will permanently protect approximately 56 acres of land along the drainage divide between the Chagrin River and Tinker's Creek watersheds in Orange Village. This project will include five parcels (Permanent Parcel Numbers: 901-03-022, 901-03-023, 901-03-027, 901-03-032, 901-05-002), which are located near the Interstate 271/Harvard Road interchange in Orange Village. This land includes numerous wetlands that eventually drain to Wiley Creek, a tributary to the Chagrin River and Hawthorne Creek, a tributary to Tinker's Creek. Downstream Ohio EPA monitoring locations indicate that Wiley Creek is in partial attainment of its coldwater habitat aquatic life use designation and Hawthorne Creek is non-attainment of its warmwater habitat aquatic life use designation. The area surrounding the Interstate 271/Harvard Road interchange has experienced substantial commercial development, and undeveloped land in this area is in high demand, resulting in an immediate need to protect these sensitive wetland areas to provide habitat for native wetland plant, macroinvertebrate and bird species. In addition to protecting wildlife habitat in an expanding commercial zone in the Interstate 271 corridor, this project will also protect the natural stormwater management benefits of the wetlands and provide crucial greenspace access to residents of Orange Village and surrounding Cuyahoga County communities through future trail development. This project will also include invasive plant species management to enhance and protect the native wetland vegetative communities at the site.

ESTIMATED PROJECT COST: \$6,582,500

ESTIMATED CLEAN OHIO APPLICATION: \$1,200,000

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: 9

SUBMIT THIS REQUEST FORM TO ALISON BALL AT ABALL@CUYAHOGACOUNTY.US BY AUGUST 28, 2019 AT 4:30PM.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0187

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Ubuntu Cultivators for the conservation of ecologically significant areas in Willey Avenue Land Acquisition and Restoration for Outdoor Classroom in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from Ubuntu Cultivators for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Ubuntu Cultivators for the conservation of ecologically significant areas in Willey Avenue Land Acquisition and Restoration for Outdoor Classroom in the City of Cleveland, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, Ubuntu Cultivators seeks to enhance and conserve a 0.84-acre tree canopied parcel in the Tremont and Clark-Fulton neighborhood. The site will also include a small walking path and a shelter. Location will be on Willey Avenue just about 100 yards from one of Northeast Ohio’s areas of concern regarding illegal dumping and 3 minutes from a local school located on Columbus Avenue; and

WHEREAS, the project is known as “Willey Avenue Land Acquisition and Restoration for Outdoor Classroom” and is located in County Council District No. 7; and

WHEREAS, the total estimated project cost is \$145,925.00, of which \$101,950.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Ubuntu Cultivators for the conservation of ecologically significant areas in Willey Avenue Land Acquisition and Restoration in the City of Cleveland and known as the “Willey Avenue Land Acquisition and Restoration”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: WILLEY AVENUE LAND ACQUISITION AND RESTORATION FOR OUTDOOR CLASSROOM

SPONSORING ORGANIZATION: UBUNTU CULTIVATORS

CONTACT PERSON: HANNAH KIRALY

PHONE: (216) 288-9600

EMAIL: H.KIRALY@UBUNTUCULTIVATORS.ORG

PROJECT DESCRIPTION:

WILLEY AVENUE LAND ACQUISITION AND RESTORATION FOR OUTDOOR CLASSROOM WILL FOCUS ON ENHANCING AND CONSERVING A 0.84 ACRE TREE CANOPIED PARCEL IN THE TREMONT AND CLARK-FULTON NEIGHBORHOOD.

THE SITE WILL ALSO INCLUDE A SMALL WALKING PATH AND A SHELTER. LOCATION WILL BE ON WILLEY AVENUE JUST ABOUT 100 YARDS FROM ONE OF NORTHEAST OHIO’S AREAS OF CONCERN REGARDING ILLEGAL DUMPING AND 3 MINUTES FROM A LOCAL SCHOOL LOCATED ON COLUMBUS AVENUE.

THE PURPOSE OF THIS PROJECT IS TO DAYLIGHT, PROMOTE, AND EDUCATE THE PUBLIC THE IMPORTANCE OF CONSERVATION OF OUR NATURAL RESOURCES ESPECIALLY WITHIN OUR BUILT ENVIRONMENT, ALL WHILE ENCOURAGING THE HEALTH AND WELLNESS OF OUR RESIDENTS AND VISITORS. THE TOPOGRAPHY OF THE SITE IS AND WILL BE CHALLENGING YET, IS IDEAL FOR THIS PROJECT. THE SITE IS THRIVING WITH VARIOUS TREE AND OTHER LOW GROWING PLANT SPECIES (BOTH NATIVE AND INVASIVE). THE SITE IS CURRENTLY IN THE CITY OF CLEVELAND LAND BANK FOR A FAIR MARKET VALUE OF \$29,600.

WE WOULD LIKE TO REQUEST SUPPORT FROM CUYAHOGA COUNTY COUNCIL FOR THE FOLLOWING ACTIONS FOR PARCEL #004-04-022: (1) ACQUIRE THE 0.84-ACRE SITE LOCATED ON WILLEY AVENUE. (2) REMOVE INVASIVE SPECIES AND OTHER TRASH FOUND ON SITE. (3) CLEAN UP EXISTING TREES TO BE SAFELY MANAGED AND PROPERLY MAINTAINED. (4) PLAN AND IMPLEMENT A SHELTER THAT CAN BE USED AS AN OUTDOOR CLASSROOM OR AREA TO GATHER FOR THE COMMUNITY, IT WILL BE SMALLER THAN 100 SQ.FT. TRULY FOCUSING ON THE IMPORTANCE OF CONNECTING AND INTEGRATING THE NATURAL ENVIRONMENT TO THE BUILT ENVIRONMENT. WHEN CLASS IS NOT IN SESSION THE SPACE COULD ALSO BE UTILIZED FOR OTHER PROGRAMMING CENTRALIZED AROUND CONSERVATION EFFORTS OR SIMPLY JUST CONNECTING PEOPLE TO NATURE. (5) THE 14,000 SQ. FT. PARCEL IS ALMOST FULLY TREE CANOPIED MAKING IN AN IDEAL PLACE TO ENCOURAGE RESIDENTS TO GET OUT AND GET ACTIVE, SUPPORT A NON-TRADITIONAL “PARK”, AND GAIN KNOWLEDGE ABOUT URBAN FORESTRY AND THE WILDLIFE IT SUPPORTS. (6) CREATE A THRIVING AND SUSTAINABLE CORRIDOR FOR RESIDENTS AND VISITORS TO INCREASE ECOTOURISM AND ECONOMIC PROSPERITY WITHIN THE TREMONT AND CLARK-FULTON NEIGHBORHOODS.

ESTIMATED PROJECT COST: \$145,925.00

ESTIMATED CLEAN OHIO APPLICATION: \$101,950.00

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: District 7 - Yvonne M. Conwell

Requisition Letter of Support from Cuyahoga
County Council for Cuyahoga County Natural
Resource Assistance Council



3950 Prospect Ave, Floor 3
Cleveland, OH 44115
(216) 288.9600
h.kiraly@ubuntucultivators.org

August 26, 2019

Members of Cuyahoga County Council,

It is my esteemed pleasure to request support The Willey Avenue Land Acquisition and Outdoor Classroom. Ubuntu Cultivators is a registered 501 (c)(3) with the Internal Revenue Service. Our designation, mission, and bylaws illustrate our commitment to serving the community through environmental preservation, conservation, and sustainability projects. The Clean Ohio Fund for Green Space Conservation is an opportunity that appropriately aligns with our mission and our purposed project.

Ubuntu Cultivators would like to purpose the conservation of parcel 004-04-022 and the development of a shelter that could serve as an outdoor classroom. The purpose of this project is to engage, teach, and connect the community to the natural environment. The location site is encased with well-established trees and falls within the crux of the Tremont, Clark-Fulton, and Ohio City neighborhoods. The site is also walking distance from schools Cleveland Metroparks towpath, the downtown overlook, Animal Protection League, small coffee shops, and many other destinations. As development thrives in these neighborhoods conservation of greenspace is vital to keeping our neighborhoods balanced with the natural environment. There is a need to conserve and restore our urban forest as it has been highlighted in the Cuyahoga County Climate Change Action Plan, that utilizing greenspace and being surrounded by trees has health benefits.

This opportunity would expand three local community's exposure to well established tree canopy that will result in increased health benefits for both human health and our environment.

Thank you for your revered consideration and I look forward to discussing this opportunity further.

Cordially,

A handwritten signature in black ink, appearing to be "Hannah C. Kiraly", written over a horizontal line.

Hannah C. Kiraly
Founder and Executive Director
Ubuntu Cultivators
h.kiraly@ubuntucultivators.org
(216) 288.9600

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0188

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of the Village of Moreland Hills for the conservation of ecologically significant areas in Chagrin Meadows Preserve in the Village of Moreland Hills; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from Village of Moreland Hills for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of the Village of Moreland Hills for the conservation of ecologically significant areas in Chagrin Meadows Preserve in the Village of Moreland Hills, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, the Village of Moreland Hills seeks to preserve a significant historic and scenic natural area and open space located in Moreland Hills, Ohio through fee-simple acquisition and permanent protection of the 26.5-acre property via a conservation easement. Western Reserve Land Conservancy would propose to seek grant funding through the Clean Ohio District 1 NRAC in October of 2019 on behalf of the Village of Moreland Hills in order to acquire the property from the Village of Hunting Valley.

WHEREAS, the Village of Moreland Hills would own the property which would be protected in perpetuity with a conservation easement held by the Land Conservancy. The easement would restrict use of the property and would be monitored annually by the Land Conservancy stewardship staff. Our proposal is that the Village of Moreland Hills and the Land Conservancy would jointly manage and operate the property as a passive park. Improvements to the property could include a small parking area, loop trail, and wildflower meadow with educational and interpretive signage.

WHEREAS, the project is known as “Chagrin Meadows Preserve” and is located in County Council District No. 6; and

WHEREAS, the total estimated project cost is \$2,215,000.00, of which \$1,615,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Village of Moreland Hills for the conservation of ecologically significant areas in Chagrin Meadows Preserve in the Village of Moreland Hills and known as the “Chagrin Meadows Preserve Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

CUYAHOGA COUNTY COUNCIL

RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: CHAGRIN MEADOWS PRESERVE

SPONSORING ORGANIZATION: VILLAGE OF MORELAND HILLS

CONTACT PERSON: SAMANTHA MILLER

PHONE: 440-528-4150

EMAIL: SMILLER@WRLANDCONSERVANCY.ORG

PROJECT DESCRIPTION:

The Chagrin Meadows Preserve project would preserve a significant historic and scenic natural area and open space located in Moreland Hills, Ohio through fee-simple acquisition and permanent protection of the 26.5-acre property via a conservation easement. Western Reserve Land Conservancy would propose to seek grant funding through the Clean Ohio District 1 NRAC in October of 2019 on behalf of the Village of Moreland Hills in order to acquire the property from the Village of Hunting Valley.

The Village of Moreland Hills would own the property which would be protected in perpetuity with a conservation easement held by the Land Conservancy. The easement would restrict use of the property and would be monitored annually by the Land Conservancy stewardship staff.

Our proposal is that the Village of Moreland Hills and the Land Conservancy would jointly manage and operate the property as a passive park. Improvements to the property could include a small parking area, loop trail, and wildflower meadow with educational and interpretive signage.

ESTIMATED PROJECT COST: \$2,215,000

ESTIMATED CLEAN OHIO APPLICATION: \$1,615,000

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION: District 6

SUBMIT THIS REQUEST FORM TO ALISON BALL AT ABALL@CUYAHOGACOUNTY.US BY AUGUST 28, 2019 AT 4:30PM.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0189

Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission	A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Protect, Restore, Connect – West Creek in the City of Parma; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Protect, Restore, Connect – West Creek in the City of Parma, pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, West Creek Conservancy (WCC) seeks to acquire the remaining 2 large parcels to complete the vision of the West Creek Greenway, as proposed at the inception of the organization in 1997. In total, WCC is applying to purchase the fee simple interest of approximately 25 acres of land located in the City of Parma, one near the southern terminus of Cleveland Metroparks Reservation and the other an imperative linkage on the west side of the park connecting to the previously acquired former Parmadale campus. The parcels are develop/improved, and a successful acquisition will enable the WCC and its partners to restore each of the respective properties as well as develop the anticipated Greenway Trail connecting thousands of residents to the park (and regional trail, of which a large segment is funded for 2022 construction); and

WHEREAS, the project is known as “Protect, Restore, Connect – West Creek” and is located in County Council District No. 4; and

WHEREAS, the total estimated project cost is \$2,900,000.00, of which \$1,500,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in

addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fourteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 11, 2019 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Protect, Restore, Connect – West Creek in the City of Parma, pursuant to Ohio Revised Code Section 164.23 and known as the “Protect, Restore, Connect – West Creek Project”.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2019

CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

PROJECT NAME: PROTECT, RESTORE, CONNECT – WEST CREEK

SPONSORING ORGANIZATION: WEST CREEK CONSERVANCY

CONTACT PERSON: DEREK SCHAFFER

PHONE: 440-915-2940

EMAIL: DSCHAFFER@WESTCREEK.ORG

PROJECT DESCRIPTION:

WCC IS PROPOSING TO ACQUIRE THE REMAINING 2 LARGE PARCELS TO COMPLETE THE VISION OF THE WEST CREEK GREENWAY, AS PROPOSED AT THE INCEPTION OF THE ORGANIZATION IN 1997. IN TOTAL, WCC IS APPLYING TO PURCHASE THE FEE SIMPLE INTEREST OF APPROXIMATELY 25 ACRES OF LAND LOCATED IN THE CITY OF PARMA, ONE NEAR THE SOUTHERN TERMINUS OF CLEVELAND METROPARKS RESERVATION AND THE OTHER AN IMPERATIVE LINKAGE ON THE WEST SIDE OF THE PARK CONNECTING TO THE PREVIOUSLY ACQUIRED FORMER PARMADALE CAMPUS. THE PARCELS ARE DEVELOPED/IMPROVED, AND A SUCCESSFUL ACQUISITION WILL ENABLE WCC AND ITS PARTNERS TO RESTORE EACH OF THE RESPECTIVE PROPERTIES AS WELL AS DEVELOP THE ANTICIPATED GREENWAY TRAIL CONNECTING THOUSANDS OF RESIDENTS TO THE PARK (AND REGIONAL TRAIL, OF WHICH A LARGE SEGMENT IS FUNDED FOR 2022 CONSTRUCTION).

ESTIMATED PROJECT COST: \$2,900,000

ESTIMATED CLEAN OHIO APPLICATION: \$1,500,000

COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION:

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0190

<p>Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management</p>	<p>A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2019 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 21A040 – JJDP Subgrant	BA1900045
JC760124 – FY2018 Title II JJDP	
Other Expenses	\$ 18,968.68

An appropriation increase for the Juvenile Justice Delinquency Prevention Title II Grant received from the Cuyahoga County Department of Public Safety as federal pass through funding from the Ohio Department of Youth Services. The original grant was for a not-to-exceed amount of \$24,000 approved by Council on resolution R2019-0053. This request is a result of additional funding awarded in the Court in the amount of \$18,968.68 totaling \$42,968.68. There is no local match required. The grant term remains January 1, 2019 through December 31, 2019. The previous award in 2017 was for a total of \$29,445 of which 95.8% had been expended to date.

B. 01A001 – General Fund	BA1900047
MI100594 – General Fund/Self Insurance Fund	
Other Expenses	\$ 126,000.00

To provide additional appropriation in the Self-Insurance Fund for outside counsel for a pending payment of \$36,000 due from a resolved settlement along with projected additional resources for legal matters in various stages of settlements for the remainder of the year. Funding is from General Fund reserves.

C. 01A001 – General Fund	BA1901578
HR018010 – Human Resources-GF	
Personal Services	\$ (251,294.37)

Requesting an appropriation reduction for salaries and fringes for staff in Human Resources which were charged to the ERP Capital Project budget. Funding comes from the General Fund.

D. 68A100 – Hospitalization-Self Insurance Fund	BA1901579
HR499053 – Benefits Administration	
Personal Services	\$ (129,270.59)

Requesting an appropriation reduction for salaries and fringes for staff in Benefits Administration which were charged to the ERP Capital Project budget. Funding comes from charges to agencies and employees for health insurance premiums.

E. 67A100 – Workers’ Compensation Administration	BA1901580
HR498006 – Workers’ Compensation Administration	
Personal Services	\$ (911.48)

Requesting an appropriation reduction for salaries and fringes for staff in Workers' Compensation Administration which were charged to the ERP Capital Project budget. Funding comes from charges to agencies based on claims experience.

F. 24A301 – Children & Family Services	BA1901581
CF135467 – Administrative Services - CFS	
Personal Services	\$ (2,461.66)

Requesting an appropriation reduction for salaries and fringes for staff in Children & Family Services which were charged to the ERP Capital Project budget. Funding comes from the Health & Human Services Levy Fund.

G.	20A303 – Children Services Fund		BA1901587
	CF134015 – Client Supportive Services		
	Other Expenses	\$	1,415,000.00

The Department of Children and Family Services is requesting additional appropriation in the amount of \$1,415,000 to cover the approved MOU agreement between Cuyahoga County DCFS, Say Yes to Education, Inc. and CMSD. CMSD as a partner will provide \$493,000 in revenue and DCFS will receive Title IVE revenue reimbursement in the amount of \$679,000, the remaining \$243,000.00 will be covered by the HHS Levy.

H.	21A534 – Community Correction Act Grant Program		BA1901591
	SH350959 – SFY20-21 Local Incarceration Program		
	Personal Services	\$	400,008.00

Appropriation is being requested by the Sheriff Department in the amount of \$400,008.00 for the FY 2020-21 Local Incarceration Program from the Ohio Department of Rehabilitation and Corrections, Division of Parole and Community Services, Bureau of Community Sanctions. This is a new period of an existing grant. This grant award was approved by the County Executive on 7/22/2019 via Executive Approval No. BC2019-546. The grant period is 7/1/19 to 6/30/21.

I.	01A001 – General Fund		BA1901592
	SH350579 – Sheriff Operations		
	Other Expenses	\$	331,504.00

Appropriation is being requested by the Sheriff Department to complete critical maintenance work needed in the Sheriff's Civil division and HR on the 2nd floor of the Justice Center. These projects are being requested to address safety concerns with staff interaction with the public and the need for space to accommodate the increase in HR staffing assigned to the Sheriff's Department which has displaced Sheriff fiscal staff and inventory. Funding comes from the General Fund.

J.	40A524 – OH Dpt of Pub Wrks Integrating Committee		BA1903103
	CE785436 – Mastick Road		
	Capital Outlays	\$	6,757,406.70

Department of Public Works requests appropriation for the Mastick Road Bridge/Mastick Road project. The project is an OPWC PROJECT that is 33% funded by OPWC (\$2,229,944), 65% funded by Cuyahoga County via the \$7.50 fund (\$4,414,752) and 2% funded by Fairview Park (\$112,710). The project is located in the City of Fairview Park and is scheduled to be sold in the fourth quarter of 2019. Once the project sells, Public Works will request a cash transfer for the County portion. As of July 31, 2019, the cash balance in this subfund was \$3,194,719. The appropriation amount includes a ten percent contingency.

K.	40A526 – ODOT-LPA		BA1903104
	CE785006 – ODOT-LPA		
	Capital Outlays	\$	2,255,000.00

Department of Public Works requests appropriation increase for the North Main Street Bridge project, which is an LPA PROJECT that is 27% federally funded, 23% OPWC funded, and 50% funded by Cuyahoga County via the \$5.00 fund. The project is located in the Village of Chagrin Falls and is scheduled to be sold during the fourth quarter of 2019. The current appropriation

for this project is \$4,345,000, and this increase of \$2,225,000 would bring the appropriation to \$6,600,000. This amount includes a 10% cushion above the estimated cost of \$6.0 million. As of July 31, 2019, the cash balance in this subfund was \$7,115,825.

L.	26A601 – General Gas & License Fees		BA1903105
	CE411058 – Cty Eng - Admin		
	Personal Services	\$	(165,254.16)
	61A607 – Centralized Custodial Services		
	CT571208 – Facilities - Administrative		
	Personal Services	\$	(22,148.53)
	62A603 – Maintenance Garage		
	CT575001 – Maintenance Garage		
	Personal Services	\$	(609.53)
	64A606 – Fast Copier		
	CT577551 –Fast Copy		
	Personal Services	\$	(419.18)
	54A100 – Sanitary Engineer		
	ST540252 – Sanitary Engineer Administration		
	Personal Services	\$	(24,036.65)

This request would reduce Public Works payroll appropriation by the amounts that expenses were moved from this operating budget to the ERP capitalization. The payroll expenditures were incurred for time spent by employees of Public Works while working on the ERP during 2017 and 2018. The expense adjustments were processed during fiscal year 2019 with documents JA1900585 and JA1900586.

M.	20A610 – Probate Court-Conduct of Business Fund		BA1903107
	PC404608 – Probate Crt – Conduct of Bus. Fund		
	Other Expenses	\$	20,000.00

The Probate Court requests an appropriation increase to cover miscellaneous expenditures of the Court. As of July 31, the cash balance was \$68,634.

N.	24A601 – Senior and Adult Services		BA1903109
	SA138354 – Management Services		
	Personal Services	\$	(2,600.50)

This request would reduce Division of Senior & Adult Services payroll appropriation by the amounts that expenses were moved from this 2019 operating budget to the ERP capitalization. The payroll expenditures that posted to Division of Senior & Adult Services for time spent working on the ERP during 2017, 2018 and the first half of 2019. The expense adjustments were processed during fiscal year 2019.

O.	20A187 – Sustainability Projects		BA1903112
	SY303057 – Sustainability Projects		
	Other Expenses	\$	50,000.00

Department of Sustainability requests an increase in appropriation to provide outreach and public education for the Cuyahoga County plastic bag ban to make the residents of Cuyahoga County aware of the ban and best practices to reduce their plastic use. Funding comes from various sources and donations. The cash balance in the fund was \$984,570 as of July 31, 2019.

P.	21A128 – TLCI-Transport for Livable Communities		BA1903114
	CP759233 – Cuyahoga County Greenway TLCI		
	Other Expenses	\$	5,209.99

The County Planning Commission requests appropriation of all the remaining funds in its Transportation for Livable Communities subfund for the Countywide Trail and Greenway Plan. The appropriation would advance components that help support ongoing implementation of the Cuyahoga Greenways Plan. Funding came primarily from the Transportation for Livable Communities federal grant passed through the Northeast Ohio Areawide Coordinating Agency and additional support from local governments and nonprofits including Rocky River, Westlake, Glenwillow, Cleveland Metroparks, and Bike Cleveland. Revenues were received during 2017 and total \$182,466, and expenditures total \$176,012.

Q.	40A526 – ODOT-LPA		BA1903117
	CE785006 – ODOT-LPA		
	Personal Services	\$	7,923.61

Increase appropriations for the Warrensville Center Rd Project to allow transfer of County employee payroll expenses. Funding for this project comes from reimbursements through ODOT, OPWC, and \$5.00 Road and Bridge fee subfund 26A/650. The cash balance in this subfund was \$7,115,825.49 as of July 31, 2019.

R.	40A526 – ODOT-LPA		BA1903118
	CE785006 – ODOT-LPA		
	Personal Services	\$	228,562.88
	Other Expenses	\$	26,417.53

Public Works requests an appropriation increase for the Towpath 1 Project to allow transfer of County employee payroll expenses. Funding comes from reimbursements through ODOT (80%), City of Cleveland TIF, and the Clean Ohio Shares Grant. The balance in this subfund was \$7,115,825 as of July 31, 2019.

S.	40A526 – ODOT-LPA		BA1903119
	CE785006 – ODOT-LPA		
	Personal Services	\$	162,671.51
	Other Expenses	\$	18,868.45

	26A650 – \$5.00 Road Capital Improvements		
	CE418053 – Cty Eng - \$5 Lic Tax Fund		
	Other Expenses	\$	140,579.99

Public Works requests to increase appropriation in the ODOT-LPA fund for the Cedar Rd Project to allow transfer of County employee payroll expenses. Funding for this project comes from reimbursements through ODOT (up to 80%), OPWC (up to 19%), and \$5.00 Road and Bridge fee subfund 26A/650 for the remaining expenses. The appropriation increase requested for the \$5 fund (26A/650) would be used for a cash transfer requested on this same fiscal agenda

(document JT1903120) to provide the County's portion for this project. Based on the current project estimate of \$5,332,120, the \$5 Road & Bridge fund would provide 11% of the project funding.

The ODOT-LPA fund (40A/526) receives revenues through reimbursements from ODOT and had a cash balance of \$7,115,825 as of July 31, 2019. The \$5 fund (26A/650) receives funding from motor vehicle registrations and had a cash balance of \$8,398,531 as of July 31, 2019.

T.	01A001 – General Fund		BA1903122
	CA360057 – Court of Appeals		
	Other Expenses	\$	140,155.00

The Office of Budget and Management requests appropriation for the software portion of the Court of Appeals computer refresh. The total cost including both hardware (\$229,227) and software (\$140,153) is estimated at \$369,380. This fiscal agenda includes an appropriation request in the Computerization fund (20A/695) for both the hardware and software. After the expenses for the refresh post in the Computerization fund, the software portion of the expense would be moved to this Court of Appeals General Fund budget because there are not enough funds available in the Computerization fund to cover both the hardware and software in this refresh in addition to the ProWare case management contract that gets paid from the Computerization fund. Funding comes from the General Fund.

U.	24A635 – EC-Invest in Children-PA		BA1909080
	EC451484 – Early Childhood Admin Serv		
	Personal Services	\$	20,416.63
	Other Expenses	\$	416.67

The Office of Early Childhood requests additional appropriation for a public service fellow from July 1, 2019 - August 31, 2020. The fellow position is funded through a Cleveland Foundation grant.

V.	21A165 – Treatment Alternative Street Crime		BA1912126
	CO763714 – TASC FY2020		
	Personal Services	\$	806,196.00
	Other Expenses	\$	3,810.00

Common Pleas Court is requesting an appropriation increase for \$810,006.00. This is to support the setup of appropriations for the TASC FY20 Grant Index Code. Funding is from the United States Department of Health and Human Services through the 3G40-2020 Substance Abuse Block grant (336618) 42224G-TASC awarded to the Ohio Department of Mental Health and Addiction Services with the Cuyahoga County Alcohol Drug Addiction Mental Health Board serving as the Sub-Award Recipient who selected the Cuyahoga County Court of Common Pleas Correction Planning Board as the implementing agency for the period covering July 1, 2019 through June 30, 2020. Prior award was for \$810,006 and to date (7/24/19) 91.4% has been expended.

W.	21A182 – TASC Drug Court		BA1912127
	CO763706 – FY 2020 TASC Drug Court		
	Personal Services	\$	137,910.00

Common Pleas Court is requesting an appropriation increase for \$137,910.00. This is to support the setup of appropriations for the TASC Drug Court FY20 Grant Index Code. Funding is from the Ohio Department of Mental Health and Addiction Services through the GRF-2020 Criminal Justice Services (336422) 4224E-Drug Courts awarded to the Cuyahoga County Alcohol Drug Addiction Mental Health (ADAMHS) Board as the Sub-Award Recipient who selected the Cuyahoga County Court of Common Pleas Correction Planning Board as the implementing agency for the period covering July 1, 2019 through June 30, 2020.

X.	21A513 – CCA 407 Felony Program		BA1912130
	CO769752 – CCA 407 – Intensive Supervision FY20/21		
	Personal Services	\$	5,894,195.00
	Other Expenses	\$	1,234,133.00

Common Pleas Court is requesting an appropriation increase for \$7,128,328.00. This is to support the setup of appropriations for the 407 Intensive Supervision Program for FY '20/'21. The grant diverts eligible felony offenders from the state prison system into local community sanction programs through the Common Pleas Court's Adult Probation Department. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions. Grant period 7/1/19-6/30/2021. This award is an increase of \$32,142 (or 0.45%) from the previous award of \$7,096,186. The previous award is currently (as of 8/6/2019) 51.79% expended.

Y.	21A513 – CCA 407 Felony Program		BA1912131
	CO769745 – CCA 407 – Pre-Sentence Invest FY 20/21		
	Personal Services	\$	990,000.00

Common Pleas Court is requesting an appropriation increase for \$990,000.00. This is to support the setup of appropriations for the 407 Pre-Sentencing Investigation index code for FY '20/'21. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions for the period of 7/1/19 through 6/30/21. The previous index code was CO759597, 21A 513 detail 513052 19. Grant period 7/1/19-6/30/2021. This award is the same as the previous award of \$990,000. The previous award is currently (as of 8/6/2019) 44.94% expended.

Z.	21A512 – CCA 408 Jail/Misdemeanant		BA1912132
	CO769877 – CCA 408 – Domestic Violence FY 20/21		
	Other Expenses	\$	288,120.00

Common Pleas Court is requesting an appropriation increase for \$288,120.00. This request is necessary to set up the 408 Domestic Violence grant for FY '20/'21. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions for the period of 7/1/19 through 6/30/21. This is the same as the previous award of \$288,120. The previous award is currently (as of 8/6/2019) 99.37% expended.

AA.	21A512 – CCA 408 Jail/Misdemeanant		BA1912133
	CO769778 – CCA 408 – Prosecutorial Diversion FY20/21		
	Personal Service	\$	496,000.00

Common Pleas Court is requesting an appropriation increase for \$496,000.00. This request is necessary to set up the 408 Prosecutorial Diversion grant for FY '20/'21. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions for the

period of 7/1/19 through 6/30/21. This is an increase of \$6.00 from the previous award of \$495,994.00. The previous award is currently (as of 8/6/2019) 49.8% expended.

AB. 21A512 – CCA 408 Jail/Misdemeanant	BA1912134
CO769679 – CCA 408 – Jail Case Management FY20/21	
Personal Service	\$ 152,136.00
Other Expenses	\$ 365,584.00

Common Pleas Court is requesting an appropriation increase for \$517,720.00. This request is necessary to set up the 408 Jail Case Management grant for FY '20/'21. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions for the period of 7/1/19 through 6/30/21. This is an increase of \$117,720 (or 29.43%) from the previous award of \$400,000. The previous award is currently (as of 8/6/2019) 81.88% expended.

AC. 21A512 – CCA 408 Jail/Misdemeanant	BA1912135
CO769760 – CCA 408 – Pretrial Release Prog FY20/21	
Personal Service	\$ 1,216,526.00
Other Expenses	\$ 14,226.00

Common Pleas Court is requesting an appropriation increase for \$1,230,752.00. This request is necessary to set up the 408 Pretrial Release Prog grant for FY '20/'21. Funding is provided by the Ohio Department of Rehabilitation and Correction's Bureau of Community Sanctions for the period of 7/1/19 through 6/30/21. This is an increase of \$56,788 (or 4.84%) from the previous award of \$1,173,964. The previous award is currently (as of 8/6/2019) 65.52% expended.

AD. 21A070 – Common Pleas Grants-NOC	BA1912137
CO760231 – Violence Intervention Program 2019	
Personal Services	\$ 53,331.95

Common Pleas Court is requesting an appropriation increase for \$53,391.95. This is to support the setup of appropriations for the OCJS Violence Intervention Program (VIP) grant budget. To fund a coordinator who will be responsible for facilitating the efforts of the pilot and submitting a Specialized Docket certification application to the Ohio Supreme Court. Funding is from United States Department of Justice, Bureau of Justice Assistance from the Edward Byrne Memorial Justice Assistance Grant 2016 (CFDA 16.738) passed through the Ohio Department of Public Safety, Office of Criminal Justice Services (Subgrant Number 216-JG-D02-V6924) awarded to The Cuyahoga County Common Pleas Court, Corrections Planning Board. The award is for \$40,000 from federal funds and requires a cash match of \$13,331.95 that will be provided by the Court's T-CAP Special Revenue account resulting in a total project cost \$53,331.95. The total award was authorized by the State on April 29, 2019 and accepted by the Corrections Planning Board on May 9, 2019 and authorized (Consent Approval) by the Board of Control on July 1, 2019 (CON2019-60).

AE. 21A303 – CCA-Improve/Reinvest/Incentive	BA1912139
CO763573 – CCA FY17-19 JRIG Incentive	
Other Expenses	\$ 807,840.00

Common Pleas Court is requesting an appropriation increase for \$807,840.00. This is to support the setup of appropriations for Incentive Portion of JRIG grant award. Funds were awarded based on meeting criteria established in the original award. Funding is provided by the Ohio Department of Rehabilitation and Correction for the period of 12/1/17 - 6/30/21.

AF. 01A001 – General Fund		BA1912143
IA018002 – Internal Audit Department		
Personal Services	\$	(80,663.19)

Office of Budget Management is requesting an appropriation decrease of \$80,663.19. This is to assist in reconciling payroll costs for the time of employees from the Department of Internal Audit for their participation in working on the ERP Project. Expense adjustments reflecting this cost shift have already been completed. Funding is provided by the General Fund.

AG. 20A695 – Clerk of Courts Computerization		BA1912144
CO576199 – Common Pleas Computerization		
Capital Outlays	\$	375,000.00

Common Pleas Court is requesting additional appropriation of \$375,000.00 for the purpose of completing the computer refresh for the Court of Appeals. The Special Revenue Fund will have sufficient cash to cover the requested increases in appropriation. Funding is provided by the Common Pleas/Clerk of Courts Computerization fund via the collection of \$10.00 Computerization Fees. The fund has a current cash balance (as of 29-Aug-19) of \$394,550. This will coincide with the appropriation adjustment for the Court of Appeals, which is also on this agenda (BA1903122).

AH. 24A510 – Work & Training Admin		BA1913617
WT137109 – Admin Services-General Manager		
Personal Services	\$	(2,053.26)

Requesting an appropriation reduction for salaries and fringes for staff in Jobs and Family Services which were charged to the ERP Capital Project budget.

AI. 24A430 – Executive Office of HHS		BA1913618
HS157289 – Executive Office of H&HS		
Personal Services	\$	(933.83)

Requesting an appropriation reduction for salaries and fringes for staff in the Executive Office of Health and Human Services that were charged to the ERP Capital Project budget.

AJ. 21A870 – Healthy Marriage Demonstration		BA1913624
HS157297 – Healthy Marriage Demonstration		
Personal Services	\$	(16,031.48)
Other Expenses	\$	(220,072.34)
Capital Outlays	\$	(5,000.00)

The Office of Budget and Management is requesting an appropriation reduction on behalf of Health and Human Services Administration for the Healthy Marriage Demonstration grant which was effective September 30, 2006 to September 30, 2012. 88.6% of this grant has been expended. There will be a \$0.00 cash balance once JT1913622 is posted.

AK. 21A579 – VAWA Administration Grant		BA1913628
JA760504 – FY2018 VAWA Admin Fund CY2019		
Personal Services	\$	131.48

Public Safety and Justices Services is requesting an appropriation increase for the FY18 Stop Violence Against Women Act Grant. The cash match was miscalculated initially hence requesting to increase the appropriation by \$131.48 (from \$5,613.20 to \$5,744.68 which is 25% of \$22,978.92; grant award \$17,234.24) to have the 25% cash match according to the grant requirement. The approval for the increase was granted on August 26, 2019, CON2019-78. The funding source for this grant is the Ohio Office of Criminal Justice Services and the grant period is 01/01/2019 - 12/31/2019; CFDA No. 16.588.

AL. 21A846 – Foreclosure Prevention		BA1915170
TR762997 – Treas Foreclosure Prevention		
Personal Services	\$	(116,801.59)
Other Expenses	\$	(29,645.03)
Capital Outlays	\$	(4,760.00)

Decrease Appropriations in the Treasury Foreclosure Grant. This project was set up in 2006 where 80% of the project was expensed. Funding for this came from the DTAC Fund. Currently there is a cash balance of \$130,075 which will be transferred back to DTAC. See JT1915171 which is on this same 9/10/19 Agenda.

AM. 01A001 – General Fund		BA1915172
LA000794 – County Law Department		
Personal Services	\$	44,711.00

To increase appropriations is to cover the cost of an Assistant Law Director that was previously under the Road and Bridge Funds. This Assistant Law Director provided legal approvals on contracts within the Department of Public. However, there was a recommendation from the Department of Internal Audit in a report dated June 2018 that stated in part "Under the Law Department's supervision, legal approval on contracts should be independent from management decisions of the department and they should sign contracts for legal sufficiency... The Law Department should maintain support of supervision for legal reviewers positioned outside the Law Department's organizational structure..." Therefore, at the request of the Law Director, the Assistant Law Director has been moved from Public Works payroll to the Law Department with pay period beginning August 18, 2019. The additional funding is from General Fund reserves however, the Law Department will charge the Road and Bridge Fund as well as the Sanitary Fund when applicable for legal work performed for those special revenue fund.

AN. 22A024 – RRH for Single Adults		BA1915175
HS760298 – RRH for Single Adults		
Other Expenses	\$	120,000.00

To set up a project for the Rapid Re-Housing Program for Single Men starting 11/01/19. This project will help single men of Cuyahoga County improve their lives through direct housing and service programs. Total estimated amount of the project is \$538,941.00 but only \$120,000.00 is needed at this time. Additional appropriations will be requested as needed. This program is fully funded by the U.S. Department of Housing and Urban Development.

AO. 22A005 – Rapid Re-Housing Eden		BA1915176
HS760280 – RRH for Single Adults & Youth FY2018		
Other Expenses	\$	140,000.00

To set up a project for the Rapid Re-Housing Program for Single Adults and Youth starting 11/01/19. This project will help single adults and youth of Cuyahoga County improve their lives through direct housing and service programs. Total estimated amount of the project is \$732,555.00 but only \$140,000.00 is needed at this time. Additional appropriations will be requested as needed. This program is fully funded by the U.S. Department of Housing and Urban Development.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 21A493 – Youth Svcs Subsidy-FDCC	BA1900048
JC761114 – Mental Health Targeted SFY 20/21	
Other Expenses	\$ 272,340.39
TO: 21A493 – Youth Svcs Subsidy-FDCC	
JC761114 – Mental Health Targeted SFY 20/21	
Personal Services	\$ 272,340.39

The appropriation transfer is to correct document BA1900043-01 (R2019-0171) to provide for payroll items that was included in the approved Reasoned and Equitable Community and Local Alternative to Incarceration of Minors (RECLAIM) Ohio, Mental Health Targeted plan. There is no additional appropriation required just the proper realignment. Funding is from the Ohio Department of Youth Services covering the period July 1, 2019 through June 30, 2020. No cash match is required.

B. FROM: 24A301 – Children & Family Services	BA1901584
CF135582 – Permanent Custody Adoptions	
Personal Services	\$ 65,000.00
TO: 24A301 – Children & Family Services	
CF135582 – Permanent Custody Adoptions	
Other Expenses	\$ 65,000.00

Children & Family Services is requesting \$65K appropriation transfer between personnel benefits and other operating to provide sufficient monies to cover projected Other Operating spending through year-end 2019; employee duty-related travel expenses, in particular. Funding comes from the Health and Human Services Levy.

C. FROM: 24A301 – Children & Family Services	BA1901585
CF135509 – Direct Services	
Personal Services	\$ 553,000.00
TO: 24A301 – Children & Family Services	
CF135509 – Direct Services	
Other Expenses	\$ 553,000.00

Children & Family Services is requesting \$553K appropriation transfer between personnel benefits, commodities other operating to provide sufficient monies to cover projected Other

Operating spending through year-end 2019; employee duty-related travel expenses, in particular. Funding comes from the Health and Human Services Levy.

D.	FROM: 24A301 – Children & Family Services CF135509 – Direct Services Personal Services	\$ 970,000.00	BA1901586
	TO: 24A301 – Children & Family Services CF135442 – Caregiver Parent Recruitment Personal Services	\$ 65,000.00	
	24A301 – Children & Family Services CF135467 – Administrative Services - CFS Personal Services	\$ 55,000.00	
	24A301 – Children & Family Services CF135483 – Training Personal Services	\$ 180,000.00	
	24A301 – Children & Family Services CF135491 – Information Services Personal Services	\$ 40,000.00	
	24A301 – Children & Family Services CF135541 – Multi-Systemic Therapy (MST)Unit Personal Services	\$ 430,000.00	
	24A301 – Children & Family Services CF135616 – CFS Foster Homes/Resource Mgt Personal Services	\$ 200,000.00	

Children & Family Services is requesting budget realignments totaling \$970K from the Direct Services index to various indexes' salary and fringe benefits budget lines to cover projected shortfalls and personnel expenses thru year-end 2019. Funding comes from the Health and Human Services Levy Fund.

E.	FROM: 20A303 – Children Services Fund CF134023 – Adoption Services Other Expenses	\$ 600,000.00	BA1901588
	TO: 20A303 – Children Services Fund CF134031 – CFS Foster Care Other Expenses	\$ 600,000.00	

Children and Family Services is requesting a transfer in appropriation from Adoption Services to CFS Foster Care to cover Agency Foster Home payroll through the end of 2019. Funding comes from the Health and Human Services Levy Fund.

F.	FROM: 01A001 – General Fund SH350470 – Jail Operations - Sheriff Personal Services	\$ 22,920.05	BA1901589
	TO: 01A001 – General Fund HR018010 – Human Resources - GF Personal Services	\$ 22,920.05	

Sheriff's Department is requesting a transfer in appropriation to cover remaining year salary and benefits for one former medical unit employee moved to the Human Resources Department. Funding comes from the General Fund.

G.	FROM: 24A430 – Executive Office of HHS HS157289 – Executive Office of H&HS Other Expenses	\$ 185,000.00	BA1901590
	TO: 24A878 – HHS–Office of Reentry HS749069 – HHS–Office of Reentry Other Expenses	\$ 185,000.00	

The Department of Health and Human Services is requesting an appropriation transfer to cover the one-time TANF funding support for Lutheran Metropolitan Ministries. Funding comes from the Health and Human Services Levy Fund.

H.	FROM: 01A001 – General Fund IT601096 – Engineering Services Other Expenses	\$ 171,000.00	BA1909079
	TO: 01A001 – General Fund IT601021 – Information Technology Administration Other Expenses	\$ 171,000.00	

The Department of Information Technology requests an appropriation transfer between Engineering Services and Administration to cover reverse auction purchases and expenses to be incurred during fiscal year 2019.

I.	FROM: 01A001 – General Fund IT601138 – WAN Services Other Expenses	\$ 1,176,000.00	BA1909084
	TO: 01A001 – General Fund IT601047 – Web & Multi-Media Development Other Expenses	\$ 376,000.00	
	01A001 – General Fund IT601161 – Communications Service Other Expenses	\$ 800,000.00	

The Department of Information Technology requests an appropriation transfer from IT WAN Other Operating to IT Web Contracts and IT Communications Other Operating to cover the remaining \$800,000 for AT&T Mobility wireless and \$376,000 Unify amendment.

J. FROM: 21A078 – SAKI DNA Collection **BA1913615**
PR780783 – 2016 SAKI DNA Collection
Other Expenses \$ 36,419.00

TO: 21A078 – SAKI DNA Collection
PR780783 – 2016 SAKI DNA Collection
Personal Services \$ 36,419.00

The Prosecutor's Office is requesting an appropriation transfer for the FY2016 SAKI DNA Collection federal grant to cover salaries and fringes for staff. This grant is funded by the Department of Justice, effective October 1, 2016 to September 30, 2020.

K. FROM: 24A510 – Work & Training Admin **BA1913616**
WT137414 – Southgate NFSC
Personal Services \$ 173,000.00

TO: 24A510 – Work & Training Admin
WT137430 – Ohio City NFSC
Other Expenses \$ 25,000.00

24A510 – Work & Training Admin
WT137455 – Quincy Place NFSC
Other Expenses \$ 123,000.00

24A510 – Work & Training Admin
WT137539 – West Shore NFSC
Other Expenses \$ 25,000.00

The Department of Job and Family Services is requesting an appropriation transfer to move appropriations from salaries and fringes in the Southgate Neighborhood Family Service Center, due to attrition, to cover projected shortfalls within Jobs and Family Services by year-end. These expenses are funded by Public Assistance Funds, 92.2% and Health and Human Services Levy Funds, 7.8%.

L. FROM: 20A600 – Cuyahoga Support Enforcement Agency **BA1913629**
SE496000 – Child Support Enforc Agency
Other Expenses \$ 5,000.00

TO: 20A600 – Cuyahoga Support Enforcement Agency
SE496018 – Fatherhood Initiative
Other Expenses \$ 5,000.00

The Office of Child Support is requesting an appropriation transfer to provide Fatherhood Initiatives with appropriations for operations through the end of 2019. The funding is provided by the Health and Human Services Levy.

M. FROM: 24A510 – Work & Training Admin **BA1913631**
WT137414 – Southgate NFSC
Personal Services \$ 1,250,000.00

24A510 – Work & Training Admin
 WT137539 – West Shore NFSC
 Personal Services \$ 1,155,000.00

TO: 24A510 – Work & Training Admin
 WT137109 – Admin Services-General Manager
 Personal Services \$ 155,000.00

24A510 – Work & Training Admin
 WT137430 – Ohio City NFSC
 Personal Services \$ 350,000.00

24A510 – Work & Training Admin
 WT137463 – VEB Building NFSC
 Personal Services \$ 1,900,000.00

The Department of Job and Family Services is requesting appropriation transfers to cover projected year end deficits. The funding source is Public Assistance Funds, 92.2% and Health & Human Services Levy Funds, 7.8%.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 01A001 – General Fund	JT1901506
HR018028 – Employee Benefits-General Fund	
Transfer Out \$ 216,000.00	
TO: 80P237 – RTA Monthly Pass	
ND509026 – RTA Monthly Pass	
Revenue Transfer \$ 216,000.00	

A cash transfer is being requested to fund the RTA Subsidy account that provides monthly bus passes to County employees at a discounted rate. The source of funding is General Fund.

B. FROM: 26A650 – \$5.00 Road Capital Improvements	JT1903111
CE418053 – Cty Eng - \$5 Lic Tax Fund	
Transfer Out \$ 157,436.24	
26A601 – General Gas & License Fees	
CE835025 – Cty Engr Admin	
Transfer Out \$ 8,500,000.00	
TO: 40A526 – ODOT-LPA	
CE785006 – ODOT-LPA	
Revenue Transfer \$ 157,436.24	

26A651 – \$7.50 R&B Registration Tax		
CE417477 – \$7.50 Lic Tx Fnd Cap Imp		
Revenue Transfer	\$	8,500,000.00

The Department of Public Works requests to transfer cash: 1) \$157,436.24 from the Road & Bridge \$5.00 Fund to the Royalton Road Project for the County portion after funding from ODOT and OPWC. 2) \$8.5 million from the Road & Bridge General Gas & License Fees Fund to the \$7.50 Fund to cover projects planned for the remainder of 2019. There are sufficient funds for these transfer requests.

C. FROM: 26A650 – \$5.00 Road Capital Improvements		JT1903120
CE418053 – Cty Eng-\$5 Lic tax Fund		
Transfer Out	\$	140,579.99
TO: 40A526 – ODOT-LPA		
CE785006 – ODOT-LPA		
Revenue Transfer	\$	140,579.99

This cash transfer would provide the County's portion of funding for the Cedar Rd. ODOT project. The appropriation request to support this cash transfer is document BA1903119 on the same fiscal agenda. Funding comes from vehicle license registration fees, and the cash balance was \$8,398,531 as of July 31, 2019.

D. FROM: 21A303 – CCA-Improve/Reinvest/Incentive		JT1912138
CO759894 – Target Comm Alt to Prison (T-CAP) FY18-19		
Transfer Out	\$	13,331.95
TO: 21A070 – Common Pleas Grants-NOC		
CO760231 – Violence Intervention Program 2019		
Revenue Transfer	\$	13,331.95

Common Pleas Court is requesting a cash transfer for \$13,331.95. This is to provide the amount of the Cash match required for the OCJS Violence Intervention Program (VIP) grant budget. To fund a coordinator who will be responsible for facilitating the efforts of the pilot and submitting a Specialized Docket certification application to the Ohio Supreme Court. Funding is provided by the Targeted Community Alternatives to Prison (T-CAP) Grant for the period of 07/01/2018 - 06/30/2020.

E. FROM: 21A870 – Healthy Marriage Demonstration		JT1913622
HS157297 – Healthy Marriage Demonstration		
Transfer Out	\$	28,789.23
TO: 24A430 – Executive Office of HHS		
HS157289 – Executive Office of H&HS		
Revenue Transfer	\$	28,789.23

The Office of Budget and Management is requesting a cash transfer on behalf of Health and Human Services Administration to prepare the Healthy Marriage Demonstration grant for closure. This grant was effective September 30, 2006 to September 30, 2012. 88.6% of this grant has been expended. After the request cash transfer, there will be a \$0.00 cash balance.

F. FROM: 01A001 – General Fund	JT1913627
JA302224 – Public Safety Grants Administration (RPL)	
Transfer Out	\$ 131.48
TO: 21A579 – VAWA Administration Grant	
JA760504 – FY2018 VAWA Admin Fund CY2019	
Revenue Transfer	\$ 131.48

The Public Safety and Justice Services is requesting a cash transfer to appropriate the additional cash match, \$131.48, for the FY18 Violence Against Women Act Administration Grant which was approved on August 26, 2019, CON2019-78. The cash match is funded by the General Fund.

G. FROM: 21A846 – Foreclosure Prevention	JT1915171
TR762997 – Treas Foreclosure Prevention	
Transfer Out	\$ 130,075.15
TO: 20A322 – Delinquent R E Tax Assmt-Treasurer	
TS160119 – Treasury- Delinquent Tax Assmt. Coll.	
Revenue Transfer	\$ 130,075.15

Transfer cash from the Treasury Foreclosure Prevention Grant back to DTAC. The grant was set up in 2006 to help prevent foreclosures and there has been no activity in the grant since 2012. Original Funding for this grant was from DTAC.

H. FROM: 01A001 – General Fund	JT1915173
SU514141 – Capital Improv. G/F Subsidy	
Transfer Out	\$ 300,000.00
TO: 40A069 – Capital Projects	
CC769687 – Perkins Parking Lot Acquisition	
Revenue Transfer	\$ 300,000.00

Transfer cash for Perkins Parking Lot Acquisition. Appropriations were set up on Resolution R2017-0171 on the August 6th, 2019 Agenda. Once the Department of Public Works approves the title report from the title agency, they expect to close on the parking lot. Funding comes from the General Fund Capital Improvement Subsidy and is on the approved 2019 CIP.

I. FROM: 01A001 – General Fund	JT1915174
SU514141 – Capital Improv. G/F Subsidy	
Transfer Out	\$ 325,303.89
TO: 40A069 – Capital Projects	
CC768861 – Roof Replacement-Old Courthouse	
Revenue Transfer	\$ 73.90
40A069 – Capital Projects	
CC769158 – Carpeting 2016/2017	
Revenue Transfer	\$ 17,338.59

40A069 – Capital Projects CC769216 – HHS Fit Study Revenue Transfer	\$	13,875.69
40A069 – Capital Projects CC769182 – 2017 General A/E Services Revenue Transfer	\$	9,966.74
40A069 – Capital Projects CC769190 – 2017 Gen. Constr. Mgmt./Testing Services Revenue Transfer	\$	39,586.60
40A069 – Capital Projects CC769208 – 2017 Gen. Mech., Elect. & Plumbing Serv. Revenue Transfer	\$	4,426.05
40A069 – Capital Projects CC769240 – JJC Roof Ladders and Pumps Revenue Transfer	\$	851.85
40A069 – Capital Projects CC769265 – Countywide Fire Dampers Project Revenue Transfer	\$	92,095.00
40A069 – Capital Projects CC769463 – 2018 Gen. Architect.-Enginrg. Services Revenue Transfer	\$	6,367.88
40A069 – Capital Projects CC769497 – 2018 Gen. Mech. Elec. Plumb. Srvcs. Revenue Transfer	\$	78,349.05
40A099 – Maintenance Projects CC769646 – 2018/2019 Countywide Carpet Contract Revenue Transfer	\$	49,700.45
40A069 – Capital Projects CC769653 – JC Bldg Facade Compliance Repair Prog. Revenue Transfer	\$	12,672.09

Transfer Cash transfer into the Roof Replacement - Old Courthouse, HHS Fit Study, 2017 General A/E Services, 2017 Gen. Constr. Mgmt./Testing Services, 2017 Gen. Mech., Elect. & Plumbing Serv., JJC Roof Ladders and Pumps, Countywide Fire Dampers Project, 2018 Gen. Architect.-Enginrg. Services, 2018 Gen. Mech. Elec. Plum Srvcs., JC Regionalization Conversion, and JC Bldg Facade Compliance Repair Prog. to cover current expenses.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it



TO: Jeanne Schmotzer, Clerk of County Council
FROM: Maggie Keenan, Office of Budget and Management
CC: Armond Budish, County Executive; Bill Mason, Chief of Staff; Mary Louise Madigan, Communications; Dennis Kennedy, Fiscal Officer; Office of Budget & Management Staff
DATE: August 29, 2019
RE: Fiscal Agenda – 9/10/2019

As required by **County Code Section 701.08(D)**, the Office of Budget and Management (OBM) has prepared the attached Fiscal Agenda for Council consideration. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to ensure enough appropriation to meet programmatic needs. OBM respectfully requests that the Fiscal Agenda be approved by Council under suspension of the rules on First Reading at its meeting on **September 10, 2019**.

As always, if you have any questions or need additional information, please do not hesitate to contact me at either 216-443-8191 or mkeenan@cuyahogacounty.us, I am always happy to discuss any of these items – or anything relative to the County’s budget - in more detail.

Items of note on this agenda include:

- Request to appropriate an increase in the FY19 Juvenile Justice Delinquency Prevention grant awarded to the Department of Public Safety, which passes on the dollars to Juvenile Court.
- Request to increase appropriation to the Self-Insurance budget to support both approved and anticipated settlements made to resolve various legal matters. The original budget totaled \$593,147 – approval of this request would result in appropriation totaling just over \$1 million. This Self Insurance budget – which is different from the Self Insurance Fund that captures the activity associated with the County’s Employee Healthcare program - is supported by the County’s General Fund.
- Request to decrease appropriation to various agencies following the transfer of personnel costs to the capital project budget that captures the activity associated with the implementation of the County’s Enterprise Resource Planning (ERP) system.
- Request to increase appropriation to HHS/Children and Family Services in the amount of \$1.4 million to support the County’s participation in the Say Yes! to Education program. This program is a partnership between Say Yes to Education Inc., the Cleveland Metropolitan School District, and the County. The estimated cost to the County is \$243,000, which will require a draw on reserves in the Health and Human Services Levy Fund. The Levy portion of the program is estimated based on an assumed reimbursement from Title IV-E totaling \$679,000.

As required by **County Code Section 701.04**, please note the following as it relates to Say Yes! to Education:

A.

This request seeks \$1.4 million in new appropriation to cover the County’s obligation relative to the Say Yes! to Education program: a partnership between Say Yes to Education, Inc., the Cleveland Metropolitan School District, and the County. This appropriation will cover the cost of Family Support Specialists (job description attached) to assist students that are eminent risk of removal.

B.

Funding Source	Amount
Cleveland Metropolitan School District (CMSD)	\$493,000.00
Cuyahoga County (Title IV-E)	\$679,000.00
Cuyahoga County (HHS Levy)	\$243,000.00
	\$1,415,000.00

C.

At the time of writing, this data was not available. OBM will follow up with Councilmembers when it receives the information from HHS/Children and Family Services.

D.

The County does not plan to hire additional staff; the Family Support Specialists will be employed by Say Yes to Education, Inc.

- Request to increase appropriation to the Sustainability Projects Fund in the amount of \$50,000 to support a public outreach and education campaign relative to the County’s Plastic Bag Ban (O2019-0005), which becomes effective January 1, 2020.

As required by **County Code Section 701.04**, please note the following as it relates to Sustainability’s campaign:

A.

This request seeks appropriation to hire a marketing company to develop a countywide public outreach campaign related to the implementation of the County’s Plastic Bag Ban.

B.

Plastic Bag Ban Public Outreach Campaign	ETC Staff Hours				Total Hours	Total Cost
	Bethany Dale	Mark Brabant	Kate Jeffries	Linda Palacios		
Background Research & Message Testing	32		28		60	\$10,196
Public Outreach Plan Development	18	3	4		25	\$5,069
Creative Design Concepts	5	55	10		70	\$13,030
Tool Kit Creation	8	45	11	12	76	\$12,958
Campaign Launch Support	24	8		12	44	\$8,092
TOTAL FUNDING REQUEST					275	\$49,345
ETC Team Member	Direct Hourly Rate					
Bethany Dale, Communications Director/Principal	\$225					
Mark Brabant, Creative Director	\$197					
Kate Jeffries, Community Relations Manager	\$107					
Linda Palacios, Senior Communication Specialist	\$93					

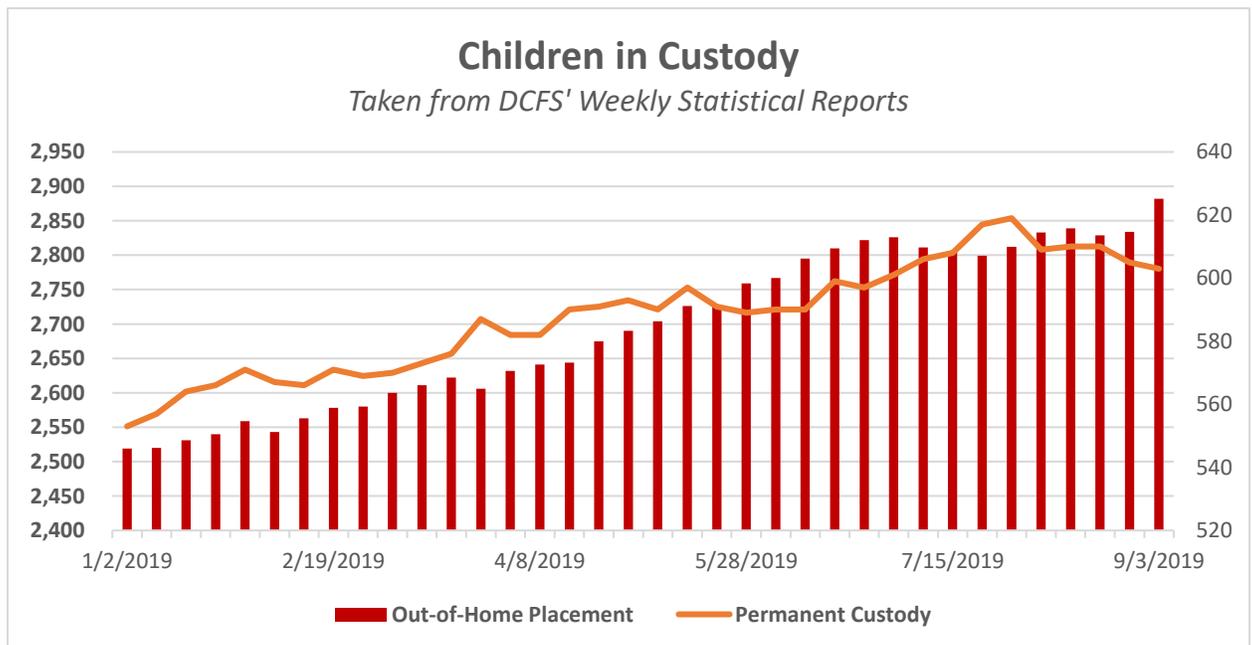
C.

At this time the deliverables and milestones are not known, but the expectation is that the campaign will be launched prior to the end of the year and continue after the ban becomes effective.

D.

No additional staffing from the County will be needed. The Department of Sustainability will work with the Department of Communications, the Cuyahoga County Solid Waste District, and the vendor to implement the campaign.

- Request to appropriate various road projects throughout the County. These projects are supported by several funding sources, including the County’s combined Road and Bridge Fund, which predominantly generates revenue from a \$5, \$10, and supplemental \$5 fee on motor vehicle license registrations.
- Request to increase appropriation totaling \$140,155 to support the purchase of software associated with the computer refresh in the 8th District State Court of Appeals. The Computerization Fund will support \$230,000 of the total cost but has insufficient resources to cover the total project due to the cost of the Clerk of Courts’ case management system. Providing “...such other conveniences as the court deems necessary” is the County’s obligation to the Court of Appeals under Ohio Revised Code §2501.18.
- Request to transfer appropriation within HHS/Children and Family Services to cover projected expenses, including an increase in duty-related travel driven by the continued increase in the number of children in out-of-home placement. As of September 3rd, there were 2,882 children in out-of-home placement: a third of these children were placed outside of Cuyahoga County. This time last year there were 2,471 children in out of home placement.



- Request to appropriate grants awarded by the Ohio Department of Rehabilitation and Corrections with funding from the Community Corrections Act to the Court of Common Pleas for community-based services.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0191

Sponsored by: County Executive Budish/Department of Law	A Resolution approving a proposed settlement in the matter of <u>Evin King vs. Robert Matuszny, et al.</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Evin King filed a civil action docketed as Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353; and

WHEREAS, Evin King and the County of Cuyahoga, Ohio, for and on behalf of the Cuyahoga County Coroner, wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Evin King has or may have against the County of Cuyahoga and the Cuyahoga County Coroner; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the settlement agreement with Plaintiff and the City of Cleveland in the matter of Evin King vs. Robert Matuszny, et al., United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:18-CV-2353, in the total amount of Seven Hundred and Fifty Thousand Dollars (\$750,000.00), inclusive of all costs and attorneys' fees.

Clerk of Council

Date

Journal CC035
September 10, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0192

Sponsored by: County Executive Budish/Department of Law and County Sheriff	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, representing approximately 6 employees in the classification of Court Security Officer at the Sheriff’s Department for the period 1/1/2019 - 12/31/2021; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with the United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B (“UAW”), in an effort to negotiate a collective bargaining agreement (“CBA”) that includes approximately 6 employees in the Court Security Officer classification at the Sheriff’s Department; and

WHEREAS, the parties have met on multiple occasions in a consolidated effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed collective bargaining agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved

if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the Sheriff's Department, Department of Law and the County Executive are recommending that Council approve the proposed Collective Bargaining Agreement for the period 1/1/2019 – 12/31/2021; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, representing approximately 6 employees in the classification of Court Security Officer at the Sheriff's Department for the period 1/1/2019 - 12/31/2021, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between Cuyahoga County and UAW shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC035
September 10, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0193

Sponsored by: County Executive Budish	A Resolution authorizing a proposed settlement between the Counties of Cuyahoga and Summit and Mallinckrodt Pharmaceuticals in the total amount of \$24,000,000.00 in cash and \$6,000,000.00 in product in the matter of <u>In Re: National Prescription Opiate Litigation</u> , United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Counties of Cuyahoga County, Ohio, and Summit County, Ohio, filed a civil action that was consolidated nationally and docketed as In Re: National Prescription Opiate Litigation, United States District Court, Northern District of Ohio, Eastern Division, Case No. 1:2017-md-02804; and

WHEREAS, the Counties of Cuyahoga, Ohio, and Summit County, Ohio, and Mallinckrodt Pharmaceuticals, a defendant, for and on behalf of the Counties of Cuyahoga, Ohio, and Summit County, Ohio, wish to fully and completely resolve with finality certain alleged claims that the Counties of Cuyahoga, Ohio, and Summit County, Ohio, have or may have against Mallinckrodt Pharmaceuticals; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve certain alleged claims; and

WHEREAS, the Cuyahoga County Council, having been briefed about the facts and the history of the case, hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit County, Ohio, and Mallinckrodt Pharmaceuticals regarding certain claims.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the settlement agreement between the Counties of Cuyahoga, Ohio, and Summit County, Ohio, and

Clerk of Council

Date

Journal CC035
September 10, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0194

<p>Sponsored by: County Executive Budish and Council President Brady</p>	<p>A Resolution authorizing an agreement with The Rock and Roll Hall of Fame and Museum, Inc., effective 1/1/2020, to distribute from the County’s general fund an amount equal to 40% of the one percent increase in the excise tax on hotel lodging transactions for transient guests in Cuyahoga County pursuant to Chapter 724 of the Cuyahoga County Code commencing with the 2020 receipts, and moving forward on a quarterly basis subject to the provisions contained in said agreement; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, pursuant to Chapter 724 of the Cuyahoga County Code, a one percent increase in the excise tax on hotel lodging transactions for transient guests in Cuyahoga County goes into effect as of January 1, 2020 (“2020 Tax”); and

WHEREAS, the County hereby agrees to distribute from its general fund an amount equal to 40% of the 2020 Tax to The Rock and Roll Hall of Fame and Museum, Inc. commencing with the 2020 receipts, and moving forward on a quarterly basis subject to the provisions contained in the agreement; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with The Rock and Roll Hall of Fame and Museum, Inc., effective January 1, 2020 to distribute from the County’s general fund an amount equal to 40% of the 2020 Tax commencing with the 2020 receipts, and moving forward on a quarterly basis subject to the provisions contained in said agreement.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution and make County determinations as outlined in the agreement. To the extent a procurement exemption is needed, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0195

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code section 2301.51; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members and the members are appointed by both Cuyahoga County and the Cuyahoga County judicial Advisory Board (JAB); and

WHEREAS, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms:

Appointment:

1. Maggie Keenan for an unexpired term ending 12/31/2021 (replacing Crystal Bryant); and

Reappointment:

1. Vincent Holland for the term 1/1/2019 – 12/31/2021; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for various terms as follows:

Appointment:

1. Maggie Keenan for an unexpired term ending 12/31/2021; and

Reappointment:

1. Vincent Holland for the term 1/1/2019 – 12/31/2021.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



September 3, 2019

Dan Brady, President
Cuyahoga County Council
Cuyahoga County Administrative Headquarters
2079 East Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Community-Based Correctional Facility Governing Board

Dear President Brady:

Pursuant to Ohio Revised Code 2301.51, Cuyahoga County has established a community-based correctional facility that provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education. I am pleased to nominate the following individuals for appointment to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board:

Re-appointment

- **Vincent Holland, 3-year term, 01/01/2019 – 12/31/2021**

New appointment

- **Maggie Keenan, 3-year term, 01/01/2019 – 12/31/2021 (replacing Crystal Bryant)**

Community-based correctional facilities provide comprehensive programming to address the needs of offenders including chemical dependency issues and the of education and training for current employment opportunities. These efforts are designed to achieve the goal of reducing recidivism and providing successful reentry into society. Members of the Board shall serve for three-year terms.

I have attached a copy of the nominee's resume for your review.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,


Armond Budish
Cuyahoga County Executive

A Web site user submitted the Boards and Commissions Form with the following information:

Last Name : Holland

First Name : Vincent

City : Cleveland

State : Ohio

Zip : 44108

Phone Number : [REDACTED]

Email Address : [REDACTED]

Please select the boards/commissions/councils you would like to be considered for.: Community Based Correctional Facility Governing Board -

Why are you interested in serving on this board/commission/council? : I have served with this Board since its inception. In addition, I have 34 years of experience in the field of community corrections (retiring as the Chief Probation Officer for Cuyahoga County's Court of Common Pleas). I also am a life-long Cleveland resident who has been active with a number of groups dedicated to social justice reform. I will attack my resume, but I hold Masters degrees from CWRU (Sociology) and Cleveland State (MPA) and a PhD from Cleveland State (Public Affairs and Urban Studies). I have also worked with the addiction populations at Cleveland Clinic and University Hospitals, and presently work as a lecturer in Sociology at Cuyahoga Community College.

What qualities do you possess that would make you a good candidate to serve on this board/commission/council? : I believe that my academic background would allow me to be a good fit for the Board, as I have been an active member since its inception. I am also a person who grew up in communities where a significant number of people had direct experiences with our criminal justice systems (Glenville and Mount Pleasant). I still work with a number of organizations dedicated to reforming and improving our criminal justice system.

What professional experience do you have that would make you a good candidate to serve on this board/commission/council? : I listed some of those experiences above, but I have worked for an adult probation department (Cuyahoga County), served on a number of boards dedicated to social justice reform at the local and state levels, and have published in the field of corrections. I have also worked on developing programs and policies in the field on a number of occasions

Are there any relationships, including but not limited to business or family relationships, that may be perceived as creating a conflict of interest for your service on the Board and/or Commission for which

you have applied? If so, please detail the circumstances: : I do serve on the CAAA Board, The ADAMHS Board's police review initiative, Partners in Justice (dealing with issues of developmentaly challenged offenders)and a few other such boards, but I do not believe any of these would compromise me in any fashion.

Is there anything else you would like to note?: This should cover it, but your office sent me another message stating they also wanted my updated resume, and there was no way to attach it to this correspondence.

Maggie Keenan

PROFESSIONAL EXPERIENCE

Cuyahoga County

Director, Office of Budget and Management

2015 – present

- Won the inaugural Government Finance Officers Association Hero Award, recognizing public finance officers demonstrating extraordinary actions during times of crisis
- Provide decision support to the County Executive and County Council regarding \$2 billion operating and capital budgets, including providing recommendations on requests for new funding and to identify opportunities to increase revenue and/or reduce spending
- Manage the development of the biennial operating budget, the five-year capital improvements budget, the preparation of regular financial forecasts, and communicate the same to the County's elected officials, agency/department directors, and the public
- Manage the County's \$1.5 billion debt portfolio, including overseeing new bond issues, establishing debt policies, and ensuring adherence to all related regulations
- Maintained the County's AAA and Aa2 bond ratings from S&P and Moody's, respectively
- Participate in negotiations with the County's bargaining units with responsibility for presenting the County's financial status and completing analyses and providing recommendations relative to proposals from both management and labor
- Manage OBM's process improvement (Lean Six Sigma) activities, including selection of projects
- Recommend changes to financial policies to ensure accountability, transparency, and efficiency
- Led the implementation of the budget/reporting system as part of the larger Enterprise Resource Planning (ERP) project, totaling \$25 million
- Manage 10 staff, including hiring, workload assignment, and discipline

Shaker Heights Public Library

2015

Fiscal Officer/Business Manager

- Responsible for developing and managing \$5 million annual budget, including overseeing payroll for more than 100 staff, procurement, contracting, and accounting
- Provided financial analyses and recommendations to Administration and the Board of Trustees
- Initiated and managed the switch to an electronic time and attendance system
- Supervised Business Office staff

Cuyahoga County

2006 – 2013

Senior Budget Management Analyst

02/08 – 10/13

- Directly responsible for managing agency budgets, including the Courts, the Board of Elections, and the Dept. of Development, totaling more than \$300 million
- Prepared financial forecasts that were consistently within 3% of year-end actuals and was relied on to recommend cost reduction strategies when necessary
- Nominated by the County Executive and approved by the County Council to represent the County on the Tax Incentive Review Committee (2012 and 2013)
- Supervised staff analysts

Health and Human Services Budget Management Analyst

06/06 – 02/08

- Assisted in agency budget development and forecasting totaling nearly \$200 million

Neighborhood Centers Association

2004 – 2006

Program Director

- o Provided oversight of more than 30 academic and social service programs at 20 neighborhood centers and schools totaling more than \$2 million annually; independent evaluations affirmed that programs were successful in improving academic outcomes
- o Prepared grant applications and reports to funders, including the Ohio Department of Education, detailing program outcomes and compliance with grant requirements
- o Supervised program and support staff

COMMUNITY INVOLVEMENT

Volunteer, Lake County Free Clinic

2010 – present

Violinist, Cleveland Women’s Orchestra

1991 – present

Coach, Girls on the Run/Running Club, Campus International School

2012 – 2016

Visiting Professional, International Criminal Court

2013

Volunteer, Free Medical Clinic of Greater Cleveland

2000 – 2004

Cleveland Bridge Builders, Cleveland Leadership Center

Class of 2011

EDUCATION

Cleveland State University

Juris Doctor, Cleveland-Marshall College of Law

2020 (Anticipated)

Winner, CALI Excellence for the Future Award, Legislation and Regulation

Master of Public Administration, Levin College of Urban Affairs

2007

Bachelor of Arts, Urban Studies, Levin College of Urban Affairs

2000

Bachelor of Arts, Political Science & Psychology

2000

Yellow Belt Certification, Lean Six Sigma

2018

PUBLICATIONS

Keenan, Maggie. “CASE STUDY: The Redevelopment of the former Eaton Axle plant, Cleveland, Ohio” *Environmental Practice* Vol. 5, Number 1: March 2003

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0196

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with The Vallejo Company in the amount of \$550,000.00 for the sale of Brookpark Road Maintenance Yard, located at 4000 Brookpark Road, Cleveland; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works is recommending an award on RQ44111 and authorizing a Purchase and Sale Agreement with The Vallejo Company in the amount of \$550,000.00 for the sale of Brookpark Road Maintenance Yard, located at 4000 Brookpark Road, Cleveland; and

WHEREAS, the County engaged the services of Allegro Realty Advisors, LTD (“Allegro”), as a real estate brokerage firm, to provide real estate brokerage services and represent the County in the disposition of several maintenance yards; and

WHEREAS, Allegro, in coordination with the Department of Public Works, prepared and issued a request for proposals on RQ44111 for the disposition of several maintenance yards in accordance with the Chapter 501 of the Cuyahoga County Code; and

WHEREAS, in response to RQ44111 the County received a proposal from The Vallejo Company in the amount of \$550,000.00 to purchase the maintenance yard and all buildings and improvements located at 4000 Brookpark Road, Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ44111 and authorizes a Purchase and Sale Agreement with The Vallejo Company in the amount of \$550,000.00 for the sale of Brookpark Road Maintenance Yard, located at 4000 Brookpark Road, Cleveland.

SECTION 2. That the County Executive or his designee is authorized to take all actions and to execute, acknowledge, deliver, obtain title work and/or title insurance, and/or file for and record all documents and instruments related to what is contemplated herein. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works, 2019, RFP#44111, Disposition/Sale of 4000 Brookpark Road to Buyer The Vallejo Company ([Property #3 of 4 properties listed in this RFP](#))

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Public Works is selling the property located at 4000 Brookpark Road in the City of Cleveland,. The Vallejo Company was selected to purchase this property via an RFP process. The final proposal was submitted on March 18, 2019 in response to RFP 44111. The County’s listing broker is Allegro Realty Advisors, Ltd.
 - a. The primary goal is to divest of this property.
 - b. The location of the project is in Cleveland.
 - c. The project is located in Council District 7.

2. a. N/A

B. Procurement

1. The procurement method for this project was RFP. **This RFP 44111 was for the sale of FOUR different maintenance yard properties: York Road Yard (#1), Valley View Canal Road Yard (#2), Brookpark Road Yard (#3) and the Bridge Garage (#4).** The proposed purchase price for Brookpark Road is \$550,000.
- 2a. The RFP was closed on March 18, 2019
 - b. There were 3 proposals received for this property, and The Vallejo Company was chosen by a selection committee process.
 - c. There is no diversity goal for this project.

C. Contractor and Project Information

- | | |
|-----------------------------------|----------------------------------|
| 1. The address of the project is: | The address of the purchaser is: |
| Brookpark Road Yard | The Vallejo Company |
| 4000 Brookpark Road | 5386 SOM Center Road |
| Cleveland, Ohio 44134 | Solon, Ohio 44139 |
| Council District 7 | Council District 6 |

D. Project Status & Planning

1. N/A
2. N/A

E. Funding

1. This is a revenue generating sale of a County Building at 4000 Brookpark Road. The funds received for this sale will be used to offset construction cost for the new Harvard Rd. Consolidate Maintenance Facility Project.
2. N/A

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: CT-19-44111	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: Revenue Generating
CONTRACT PERIOD: N/A	RFB/RFP/RFQ DUE DATE: March 18, 2019	NUMBER OF RESPONSES: 8
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2019 Maintenance Yard Dispositions	
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

#	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:	Dept. Tech. Review	Award: (Y/N)														
1.	Bravo Development, LLC. 95151 Skylane Drive Naperville, IL 60564			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SBE Subcontractor Name:</td> <td style="width: 50%;"></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2"></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)										
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2.	CBRE 950 Main Avenue, Suite 200 Cleveland, OH 44113			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0775 MCF:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1019 1553 1130">SBE Subcontractor Name:</td> <td data-bbox="1553 1019 2085 1130"></td> </tr> <tr> <td data-bbox="1327 1130 1553 1206">SBE Prime: (Y/N)</td> <td data-bbox="1553 1130 2085 1206"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1206 1553 1243">Total SBE %</td> <td data-bbox="1553 1206 2085 1243"></td> </tr> <tr> <td data-bbox="1327 1243 1553 1320">SBE Comply: (Y/N)</td> <td data-bbox="1553 1243 2085 1320"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1320 1553 1396">SBE Comments and Initials:</td> <td data-bbox="1553 1320 2085 1396"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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SBE Comments and Initials:																				

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)										
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			<table border="1"> <tr> <td data-bbox="1327 315 1553 418">SBE Subcontractor Name:</td> <td data-bbox="1553 315 2088 418"></td> </tr> <tr> <td data-bbox="1327 418 1553 496">SBE Prime: (Y/N)</td> <td data-bbox="1553 418 2088 496"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 496 1553 532">Total SBE %</td> <td data-bbox="1553 496 2088 532"></td> </tr> <tr> <td data-bbox="1327 532 1553 610">SBE Comply: (Y/N)</td> <td data-bbox="1553 532 2088 610"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 610 1553 682">SBE Comments and Initials:</td> <td data-bbox="1553 610 2088 682"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			
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SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																			
SBE Comments and Initials:																				
3.	City of North Royalton 14600 State Road North Royalton, OH 44133			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1175 1553 1279">SBE Subcontractor Name:</td> <td data-bbox="1553 1175 2088 1279"></td> </tr> <tr> <td data-bbox="1327 1279 1553 1357">SBE Prime: (Y/N)</td> <td data-bbox="1553 1279 2088 1357"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1357 1553 1393">Total SBE %</td> <td data-bbox="1553 1357 2088 1393"></td> </tr> <tr> <td data-bbox="1327 1393 1553 1432">SBE Comply:</td> <td data-bbox="1553 1393 2088 1432"> <input type="checkbox"/> Yes </td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply:	<input type="checkbox"/> Yes	[]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
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Transaction ID:

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4.	Cleveland Metroparks 4101 Fulton Parkway Cleveland, OH 44144			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor Name:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:	Dept. Tech. Review	Award: (Y/N)																				
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				<input checked="" type="checkbox"/> N/A																											
5.	Cushman & Wakefield/Cresco Real Estate 3 Summit Park, Suite 200 Cleveland, OH 44131			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 350 1553 459">SBE Subcontractor Name:</td> <td data-bbox="1553 350 2080 459"></td> </tr> <tr> <td data-bbox="1327 459 1553 537">SBE Prime: (Y/N)</td> <td data-bbox="1553 459 2080 537"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 537 1553 573">Total SBE %</td> <td data-bbox="1553 537 2080 573"></td> </tr> <tr> <td data-bbox="1327 573 1553 651">SBE Comply: (Y/N)</td> <td data-bbox="1553 573 2080 651"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 651 1553 729">SBE Comments and Initials:</td> <td data-bbox="1553 651 2080 729"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1327 729 1553 764"></td> <td data-bbox="1553 729 2080 764"></td> </tr> <tr> <td data-bbox="1327 764 1553 873">SBE Subcontractor Name:</td> <td data-bbox="1553 764 2080 873"></td> </tr> <tr> <td data-bbox="1327 873 1553 951">SBE Prime: (Y/N)</td> <td data-bbox="1553 873 2080 951"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 951 1553 987">Total SBE %</td> <td data-bbox="1553 951 2080 987"></td> </tr> <tr> <td data-bbox="1327 987 1553 1065">SBE Comply: (Y/N)</td> <td data-bbox="1553 987 2080 1065"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 1065 1553 1143">SBE Comments and Initials:</td> <td data-bbox="1553 1065 2080 1143"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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				<input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A																											
6.	Hemingway Development dba Project Bridgeworks 1975 East 61 st Street, Suite 102 Cleveland, OH 44103			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2"></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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7.	Vallejo Company 4429 State Road Cleveland, OH 44109			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 19-0025 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1319 646 1553 760">SBE Subcontractor Name:</td> <td data-bbox="1553 646 2091 760"></td> </tr> <tr> <td data-bbox="1319 760 1553 841">SBE Prime: (Y/N)</td> <td data-bbox="1553 760 2091 841"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 841 1553 873">Total SBE %</td> <td data-bbox="1553 841 2091 873"></td> </tr> <tr> <td data-bbox="1319 873 1553 954">SBE Comply: (Y/N)</td> <td data-bbox="1553 873 2091 954"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 954 1553 1036">SBE Comments and Initials:</td> <td data-bbox="1553 954 2091 1036"></td> </tr> <tr> <td data-bbox="1319 1036 1553 1068"></td> <td data-bbox="1553 1036 2091 1068"></td> </tr> <tr> <td data-bbox="1319 1068 1553 1166">SBE Subcontractor Name:</td> <td data-bbox="1553 1068 2091 1166"></td> </tr> <tr> <td data-bbox="1319 1166 1553 1247">SBE Prime: (Y/N)</td> <td data-bbox="1553 1166 2091 1247"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1247 1553 1279">Total SBE %</td> <td data-bbox="1553 1247 2091 1279"></td> </tr> <tr> <td data-bbox="1319 1279 1553 1360">SBE Comply: (Y/N)</td> <td data-bbox="1553 1279 2091 1360"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1360 1553 1429">SBE Comments and Initials:</td> <td data-bbox="1553 1360 2091 1429"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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8.	Veritas Management Group, LLC. 9620 Hillside Road Independence, OH 44131			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No* <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1319 802 1553 906">SBE Subcontractor Name:</td> <td data-bbox="1553 802 2091 906"></td> </tr> <tr> <td data-bbox="1319 906 1553 984">SBE Prime: (Y/N)</td> <td data-bbox="1553 906 2091 984"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 984 1553 1023">Total SBE %</td> <td data-bbox="1553 984 2091 1023"></td> </tr> <tr> <td data-bbox="1319 1023 1553 1101">SBE Comply: (Y/N)</td> <td data-bbox="1553 1023 2091 1101"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1101 1553 1179">SBE Comments and Initials:</td> <td data-bbox="1553 1101 2091 1179"></td> </tr> <tr> <td colspan="2" data-bbox="1319 1179 1553 1201" style="background-color: #cccccc;"></td> </tr> <tr> <td data-bbox="1319 1201 1553 1315">SBE Subcontractor Name:</td> <td data-bbox="1553 1201 2091 1315"></td> </tr> <tr> <td data-bbox="1319 1315 1553 1393">SBE Prime: (Y/N)</td> <td data-bbox="1553 1315 2091 1393"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1393 1553 1429">Total SBE %</td> <td data-bbox="1553 1393 2091 1429"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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				<input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			<table border="1"> <tr> <td data-bbox="1327 310 1553 391">SBE Comply: (Y/N)</td> <td data-bbox="1553 310 2083 391"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 391 1553 464">SBE Comments and Initials:</td> <td data-bbox="1553 391 2083 464"></td> </tr> </table>	SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			
SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No												
SBE Comments and Initials:													

Allegro Realty handled the distribution of this RFP on behalf of the County.

*** Veritas Management Group LLC did not provide a signed Non-Collusion affidavit.**

Transaction ID:



Proposal Evaluation Form

Project Name Maintenance Yards Disposition
Project Type Property Sale
Submission Date March 18, 2019
Selection Meeting Date May 9, 2019
Facilitator Adrienne Simons

Committee Members: Michael Dever
Nichole English
John Myers
Greg Huth

RFQ 44111 - Brookpark Road Yard

EVALUATION CRITERIA	Max Points									
			The Vallejo Company	Veritas Management Group LLC						
Property and Proposing Parties	15		13	10						
Economics & Financing	40		31	31						
Terms and Conditions	20		18	18						
Intended Use/Development Plan	25		22	21						
TOTAL	100		84	80	0	0	0	0	0	0
Rankings										

* Bravo decided to drop out of purchase

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0197

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with Bridgeworks, LLC in the amount of \$4,150,000.00 for the sale of Permanent Parcel Nos. 003-15-046, 003-15-047, 003-15-048, 003-15-049, 003-15-050, 003-15-051 and 003-15-076 in the City of Cleveland; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works is recommending an award on RQ44111 and authorizing a Purchase and Sale Agreement with Bridgeworks, LLC in the amount of \$4,150,000.00 for the sale of Permanent Parcel Nos. 003-15-046, 003-15-047, 003-15-048, 003-15-049, 003-15-050, 003-15-051, and 003-15-076 in the City of Cleveland; and

WHEREAS, the County engaged the services of Allegro Realty Advisors, LTD (“Allegro”), as a real estate brokerage firm, to provide real estate brokerage services and represent the County in the disposition of several maintenance yards; and

WHEREAS, Allegro, in coordination with the Department of Public Works, prepared and issued a request for proposals on RQ44111 for the disposition of several maintenance yards in accordance with the Chapter 501 of the Cuyahoga County Code; and

WHEREAS, in response to RQ44111 the County received a proposal from Bridgeworks, LLC in the amount of \$4,150,000.00 to purchase all buildings and improvements located on land known as Permanent Parcel Nos. 003-15-046, 003-15-047, 003-15-048, 003-15-049, 003-15-050, 003-15-051, and 003-15-076 in the City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ44111 and authorizes a Purchase and Sale Agreement with Bridgeworks, LLC in the amount of \$4,150,000.00 for the sale of Permanent Parcel Nos. 003-15-046, 003-15-047, 003-15-048, 003-15-049, 003-15-050, 003-15-051, and 003-15-076 in the City of Cleveland.

SECTION 2. That the County Executive or his designee is authorized to take all actions and to execute, acknowledge, deliver, obtain title work and/or title insurance, and/or file for and record all documents and instruments related to what is contemplated herein. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works, 2019, RFP#44111, Disposition/Sale of Bridge Garage @ 2429 W. Superior Viaduct to Buyer: Bridgeworks, LLC ([Property #4 of 4 properties listed in this RFP](#))

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Public Works is selling the Bridge Garage property located 2429 W. Superior Viaduct in the City of Cleveland. Bridgeworks, LLC was selected to purchase this property via an RFP process. The final proposal was submitted on March 18, 2019 in response to RFP 44111. The County's listing broker is Allegro Realty Advisors, Ltd.
 - a. The primary goal is to divest of this property.
 - b. The location of the project is in Cleveland.
 - c. The project is located in Council District 7.

2. a. N/A

B. Procurement

1. The procurement method for this project was RFP. **This RFP 44111 was for the sale of FOUR different maintenance yard properties: York Road Yard (#1), Valley View Canal Road Yard (#2), Brookpark Road Yard (#3) and the Bridge Garage (#4).** The proposed purchase price for the Bridge Garage is \$4,150,000.
- 2a. The RFP was closed on March 18, 2019
 - b. There were 2 proposals received for this property, and Bridgeworks, LLC was chosen by a selection committee process.
 - c. There is no diversity goal for this project.

C. Contractor and Project Information

- | | |
|-----------------------------------|---------------------------------|
| 1. The address of the project is: | The address of the Buyer: |
| Bridge Garage | Bridgeworks, LLC |
| 2429 W. Superior Viaduct | 1455 W. 29 th Street |
| Cleveland, Ohio 44113 | Cleveland, Ohio 44113 |
| Council District 7 | Council District 7 |

D. Project Status & Planning

1. N/A
2. N/A

E. Funding

1. This is a revenue generating sale of a County Building at 2429 W. Superior Viaduct. The funds received for this sale will be used to offset construction cost for the new Harvard Rd. Consolidate Maintenance Facility Project.
2. N/A

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: CT-19-44111	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: Revenue Generating
CONTRACT PERIOD: N/A	RFB/RFP/RFQ DUE DATE: March 18, 2019	NUMBER OF RESPONSES: 8
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2019 Maintenance Yard Dispositions	
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

#	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:	Dept. Tech. Review	Award: (Y/N)														
1.	Bravo Development, LLC. 95151 Skylane Drive Naperville, IL 60564			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2"></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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2.	CBRE 950 Main Avenue, Suite 200 Cleveland, OH 44113			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0775 MCF:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3.	City of North Royalton 14600 State Road North Royalton, OH 44133			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1175 1553 1279">SBE Subcontractor Name:</td> <td data-bbox="1553 1175 2085 1279"></td> </tr> <tr> <td data-bbox="1327 1279 1553 1357">SBE Prime: (Y/N)</td> <td data-bbox="1553 1279 2085 1357"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1357 1553 1393">Total SBE %</td> <td data-bbox="1553 1357 2085 1393"></td> </tr> <tr> <td data-bbox="1327 1393 1553 1432">SBE Comply:</td> <td data-bbox="1553 1393 2085 1432"> <input type="checkbox"/> Yes </td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply:	<input type="checkbox"/> Yes	[]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
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4.	Cleveland Metroparks 4101 Fulton Parkway Cleveland, OH 44144			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor Name:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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5.	Cushman & Wakefield/Cresco Real Estate 3 Summit Park, Suite 200 Cleveland, OH 44131			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 350 1553 459">SBE Subcontractor Name:</td> <td data-bbox="1553 350 2080 459"></td> </tr> <tr> <td data-bbox="1327 459 1553 537">SBE Prime: (Y/N)</td> <td data-bbox="1553 459 2080 537"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 537 1553 573">Total SBE %</td> <td data-bbox="1553 537 2080 573"></td> </tr> <tr> <td data-bbox="1327 573 1553 651">SBE Comply: (Y/N)</td> <td data-bbox="1553 573 2080 651"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 651 1553 729">SBE Comments and Initials:</td> <td data-bbox="1553 651 2080 729"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1327 729 1553 764"></td> <td data-bbox="1553 729 2080 764"></td> </tr> <tr> <td data-bbox="1327 764 1553 873">SBE Subcontractor Name:</td> <td data-bbox="1553 764 2080 873"></td> </tr> <tr> <td data-bbox="1327 873 1553 951">SBE Prime: (Y/N)</td> <td data-bbox="1553 873 2080 951"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 951 1553 987">Total SBE %</td> <td data-bbox="1553 951 2080 987"></td> </tr> <tr> <td data-bbox="1327 987 1553 1065">SBE Comply: (Y/N)</td> <td data-bbox="1553 987 2080 1065"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 1065 1553 1143">SBE Comments and Initials:</td> <td data-bbox="1553 1065 2080 1143"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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6.	Hemingway Development dba Project Bridgeworks 1975 East 61 st Street, Suite 102 Cleveland, OH 44103			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td></td> <td></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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7.	Vallejo Company 4429 State Road Cleveland, OH 44109			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 19-0025 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 646 1553 760">SBE Subcontractor Name:</td> <td data-bbox="1553 646 2083 760"></td> </tr> <tr> <td data-bbox="1327 760 1553 834">SBE Prime: (Y/N)</td> <td data-bbox="1553 760 2083 834"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 834 1553 870">Total SBE %</td> <td data-bbox="1553 834 2083 870"></td> </tr> <tr> <td data-bbox="1327 870 1553 945">SBE Comply: (Y/N)</td> <td data-bbox="1553 870 2083 945"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 945 1553 1019">SBE Comments and Initials:</td> <td data-bbox="1553 945 2083 1019"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1327 1019 1553 1055"></td> <td data-bbox="1553 1019 2083 1055"></td> </tr> <tr> <td data-bbox="1327 1055 1553 1166">SBE Subcontractor Name:</td> <td data-bbox="1553 1055 2083 1166"></td> </tr> <tr> <td data-bbox="1327 1166 1553 1240">SBE Prime: (Y/N)</td> <td data-bbox="1553 1166 2083 1240"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1240 1553 1276">Total SBE %</td> <td data-bbox="1553 1240 2083 1276"></td> </tr> <tr> <td data-bbox="1327 1276 1553 1351">SBE Comply: (Y/N)</td> <td data-bbox="1553 1276 2083 1351"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1351 1553 1425">SBE Comments and Initials:</td> <td data-bbox="1553 1351 2083 1425"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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8.	Veritas Management Group, LLC. 9620 Hillside Road Independence, OH 44131			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No* <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1319 802 1553 906">SBE Subcontractor Name:</td> <td data-bbox="1553 802 2091 906"></td> </tr> <tr> <td data-bbox="1319 906 1553 984">SBE Prime: (Y/N)</td> <td data-bbox="1553 906 2091 984"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 984 1553 1023">Total SBE %</td> <td data-bbox="1553 984 2091 1023"></td> </tr> <tr> <td data-bbox="1319 1023 1553 1101">SBE Comply: (Y/N)</td> <td data-bbox="1553 1023 2091 1101"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1101 1553 1179">SBE Comments and Initials:</td> <td data-bbox="1553 1101 2091 1179"></td> </tr> <tr> <td data-bbox="1319 1179 1553 1211" style="background-color: #cccccc;"></td> <td data-bbox="1553 1179 2091 1211"></td> </tr> <tr> <td data-bbox="1319 1211 1553 1315">SBE Subcontractor Name:</td> <td data-bbox="1553 1211 2091 1315"></td> </tr> <tr> <td data-bbox="1319 1315 1553 1393">SBE Prime: (Y/N)</td> <td data-bbox="1553 1315 2091 1393"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1393 1553 1429">Total SBE %</td> <td data-bbox="1553 1393 2091 1429"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Allegro Realty handled the distribution of this RFP on behalf of the County.

*** Veritas Management Group LLC did not provide a signed Non-Collusion affidavit.**

Transaction ID:



Proposal Evaluation Form

Project Name Maintenance Yards Disposition
Project Type Property Sale
Submission Date March 18, 2019
Selection Meeting Date May 9, 2019
Facilitator Adrienne Simons

Committee Members: Michael Dever
Nichole English
John Myers
Greg Huth

RFQ 44111 - Bridge Garage

EVALUATION CRITERIA	Max Points	Project Bridge Works	The Bridge Cleveland, LLC						
Property and Proposing Parties	25	23	21						
Economics & Financing	25	24	20						
Terms and Conditions	25	25	25						
Intended Use/Development Plan	25	23	22						
TOTAL	100	95	88	0	0	0	0	0	0
Rankings									

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0198

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with City of North Royalton in the amount of \$250,000.00 for the sale of York Road Maintenance Yard, located at 14875 York Road, North Royalton; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works is recommending an award on RQ44111 and authorizing a Purchase and Sale Agreement with City of North Royalton in the amount of \$250,000.00 for the sale of York Road Maintenance Yard, located at 14875 York Road, North Royalton; and

WHEREAS, the County engaged the services of Allegro Realty Advisors, LTD (“Allegro”), as a real estate brokerage firm, to provide real estate brokerage services and represent the County in the disposition of several maintenance yards; and

WHEREAS, Allegro, in coordination with the Department of Public Works, prepared and issued a request for proposals on RQ44111 for the disposition of several maintenance yards in accordance with the Chapter 501 of the Cuyahoga County Code; and

WHEREAS, in response to RQ44111 the County received a proposal from the City of North Royalton in the amount of \$250,000.00 to purchase the maintenance yard and all buildings and improvements located at 14875 York Road, North Royalton; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ44111 and authorizes a Purchase and Sale Agreement with City of North Royalton in the amount of \$250,000.00 for the sale of York Road Maintenance Yard, located at 14875 York Road, North Royalton.

SECTION 2. That the County Executive or his designee is authorized to take all actions and to execute, acknowledge, deliver, obtain title work and/or title insurance, and/or file for and record all documents and instruments related to what is contemplated herein. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works, 2019, RFP#44111, Disposition/Sale of York Road Maintenance Yard in North Royalton, Buyer: City of North Royalton ([Property #1 of 4 properties listed in this RFP](#))

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Public Works is selling the property located at 14875 York Road in the City of North Royalton. The City of North Royalton was selected to purchase this property via an RFP process. The final proposal was submitted on March 18, 2019 in response to RFP 44111. The County's listing broker is Allegro Realty Advisors, Ltd.
 - a. The primary goal is to divest of this property.
 - b. The location of the project is North Royalton.
 - c. The project is located in Council District 5.

2. a. N/A

B. Procurement

1. The procurement method for this project was RFP. **This RFP 44111 was for the sale of FOUR different maintenance yard properties: York Road Yard (#1), Valley View Canal Road Yard (#2), Brookpark Road Yard (#3) and the Bridge Garage (#4).** The proposed purchase price for York Yard is \$250,000.00.
- 2a. The RFP was closed on March 18, 2019
 - b. There was 1 proposal received for York Road Yard from the City of North Royalton.
 - c. There is no diversity goal for this project.

C. Contractor and Project Information

1. The address of the project is:
York Road Maintenance Yard
14875 York Road
North Royalton, Ohio 44133
Council District 5

D. Project Status & Planning

1. N/A
2. N/A

E. Funding

1. This is a revenue generating sale of a County Building- York Road Yard. The funds received for this sale will be used to offset construction cost for the new Harvard Rd. Consolidate Maintenance Facility Project.
2. N/A

THE CITY COUNCIL OF
NORTH ROYALTON, OHIO

ORDINANCE NO. 19-65

INTRODUCED BY: Mayor Stefanik
Co-Sponsor: Marnecheck, Langshaw

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH THE COUNTY OF CUYAHOGA, OHIO FOR CERTAIN REAL ESTATE DEFINED AS PPN 483-28-006, 14875 YORK ROAD FOR THE AMOUNT OF \$250,000, AND DECLARING AN EMERGENCY

WHEREAS: The County of Cuyahoga, Ohio owns PPN 483-28-006, 14875 York Road; and

WHEREAS: The City of North Royalton and the County of Cuyahoga, Ohio have reached an agreement for the sale and purchase of this parcel for the amount of \$250,000; and

WHEREAS: Council desires to authorize the Mayor to enter into this agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH ROYALTON, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. The Mayor is hereby authorized to enter into a Purchase and Sale Agreement with the County of Cuyahoga, Ohio for certain real estate defined as PPN 483-28-006, 14875 York Road, for the amount of \$250,000 pursuant to terms and conditions approved by the Director of Law and substantially similar to a copy of which is attached hereto as Exhibit A and incorporated as if fully rewritten.

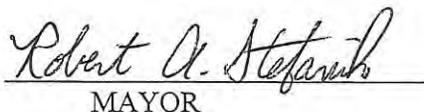
Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the city, and for the further reason that it is immediately necessary to authorize the Mayor to enter into the agreement as outlined above.

THEREFORE, provided this Ordinance receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.



PRESIDENT OF COUNCIL

APPROVED: 

MAYOR

DATE PASSED: July 16, 2019

DATE APPROVED: July 17, 2019

ATTEST: 

DIRECTOR OF LEGISLATIVE SERVICES

First reading suspended
Second reading suspended
Third reading July 16, 2019

YEAS: Antoskiewicz, Nickell, Petrusky, Langshaw,
Marnecheck, Kasaris

NAYS: none

ABSENT Hannan

I, Director of Legislative Services of the
City of North Royalton, certify that this is a true and
exact copy of the original of said Ordinance/Resolution/
19-65



Director of Legislative Services

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: CT-19-44111	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: Revenue Generating
CONTRACT PERIOD: N/A	RFB/RFP/RFQ DUE DATE: March 18, 2019	NUMBER OF RESPONSES: 8
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2019 Maintenance Yard Dispositions	
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

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1.	Bravo Development, LLC. 95151 Skylane Drive Naperville, IL 60564			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2"></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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2.	CBRE 950 Main Avenue, Suite 200 Cleveland, OH 44113			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0775 MCF:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1026 1553 1133">SBE Subcontractor Name:</td> <td data-bbox="1553 1026 2088 1133"></td> </tr> <tr> <td data-bbox="1327 1133 1553 1208">SBE Prime: (Y/N)</td> <td data-bbox="1553 1133 2088 1208"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1208 1553 1245">Total SBE %</td> <td data-bbox="1553 1208 2088 1245"></td> </tr> <tr> <td data-bbox="1327 1245 1553 1320">SBE Comply: (Y/N)</td> <td data-bbox="1553 1245 2088 1320"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1320 1553 1395">SBE Comments and Initials:</td> <td data-bbox="1553 1320 2088 1395"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3.	City of North Royalton 14600 State Road North Royalton, OH 44133			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1177 1553 1284">SBE Subcontractor Name:</td> <td data-bbox="1553 1177 2088 1284"></td> </tr> <tr> <td data-bbox="1327 1284 1553 1360">SBE Prime: (Y/N)</td> <td data-bbox="1553 1284 2088 1360"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1360 1553 1398">Total SBE %</td> <td data-bbox="1553 1360 2088 1398"></td> </tr> <tr> <td data-bbox="1327 1398 1553 1432">SBE Comply:</td> <td data-bbox="1553 1398 2088 1432"> <input type="checkbox"/> Yes </td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply:	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
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4.	Cleveland Metroparks 4101 Fulton Parkway Cleveland, OH 44144			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor Name:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

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5.	Cushman & Wakefield/Cresco Real Estate 3 Summit Park, Suite 200 Cleveland, OH 44131			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 350 1556 456">SBE Subcontractor Name:</td> <td data-bbox="1556 350 2088 456"></td> </tr> <tr> <td data-bbox="1327 456 1556 537">SBE Prime: (Y/N)</td> <td data-bbox="1556 456 2088 537"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 537 1556 578">Total SBE %</td> <td data-bbox="1556 537 2088 578"></td> </tr> <tr> <td data-bbox="1327 578 1556 651">SBE Comply: (Y/N)</td> <td data-bbox="1556 578 2088 651"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 651 1556 724">SBE Comments and Initials:</td> <td data-bbox="1556 651 2088 724"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1327 724 1556 764"></td> <td data-bbox="1556 724 2088 764"></td> </tr> <tr> <td data-bbox="1327 764 1556 870">SBE Subcontractor Name:</td> <td data-bbox="1556 764 2088 870"></td> </tr> <tr> <td data-bbox="1327 870 1556 951">SBE Prime: (Y/N)</td> <td data-bbox="1556 870 2088 951"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 951 1556 992">Total SBE %</td> <td data-bbox="1556 951 2088 992"></td> </tr> <tr> <td data-bbox="1327 992 1556 1065">SBE Comply: (Y/N)</td> <td data-bbox="1556 992 2088 1065"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1065 1556 1138">SBE Comments and Initials:</td> <td data-bbox="1556 1065 2088 1138"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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6.	Hemingway Development dba Project Bridgeworks 1975 East 61 st Street, Suite 102 Cleveland, OH 44103			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1319 500 1553 609">SBE Subcontractor Name:</td> <td data-bbox="1553 500 2091 609"></td> </tr> <tr> <td data-bbox="1319 609 1553 686">SBE Prime: (Y/N)</td> <td data-bbox="1553 609 2091 686"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 686 1553 724">Total SBE %</td> <td data-bbox="1553 686 2091 724"></td> </tr> <tr> <td data-bbox="1319 724 1553 802">SBE Comply: (Y/N)</td> <td data-bbox="1553 724 2091 802"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 802 1553 911">SBE Comments and Initials:</td> <td data-bbox="1553 802 2091 911"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1319 911 1553 948"></td> <td data-bbox="1553 911 2091 948"></td> </tr> <tr> <td data-bbox="1319 948 1553 1026">SBE Subcontractor Name:</td> <td data-bbox="1553 948 2091 1026"></td> </tr> <tr> <td data-bbox="1319 1026 1553 1104">SBE Prime: (Y/N)</td> <td data-bbox="1553 1026 2091 1104"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1104 1553 1141">Total SBE %</td> <td data-bbox="1553 1104 2091 1141"></td> </tr> <tr> <td data-bbox="1319 1141 1553 1219">SBE Comply: (Y/N)</td> <td data-bbox="1553 1141 2091 1219"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1219 1553 1281">SBE Comments and Initials:</td> <td data-bbox="1553 1219 2091 1281"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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7.	Vallejo Company 4429 State Road Cleveland, OH 44109			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 19-0025 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1325 646 1553 756">SBE Subcontractor Name:</td> <td data-bbox="1553 646 2085 756"></td> </tr> <tr> <td data-bbox="1325 756 1553 837">SBE Prime: (Y/N)</td> <td data-bbox="1553 756 2085 837"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 837 1553 870">Total SBE %</td> <td data-bbox="1553 837 2085 870"></td> </tr> <tr> <td data-bbox="1325 870 1553 951">SBE Comply: (Y/N)</td> <td data-bbox="1553 870 2085 951"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 951 1553 1032">SBE Comments and Initials:</td> <td data-bbox="1553 951 2085 1032"></td> </tr> <tr> <td data-bbox="1325 1032 1553 1065"></td> <td data-bbox="1553 1032 2085 1065"></td> </tr> <tr> <td data-bbox="1325 1065 1553 1162">SBE Subcontractor Name:</td> <td data-bbox="1553 1065 2085 1162"></td> </tr> <tr> <td data-bbox="1325 1162 1553 1243">SBE Prime: (Y/N)</td> <td data-bbox="1553 1162 2085 1243"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 1243 1553 1276">Total SBE %</td> <td data-bbox="1553 1243 2085 1276"></td> </tr> <tr> <td data-bbox="1325 1276 1553 1357">SBE Comply: (Y/N)</td> <td data-bbox="1553 1276 2085 1357"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 1357 1553 1425">SBE Comments and Initials:</td> <td data-bbox="1553 1357 2085 1425"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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8.	Veritas Management Group, LLC. 9620 Hillside Road Independence, OH 44131			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No* <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1322 803 1553 906">SBE Subcontractor Name:</td> <td data-bbox="1553 803 2088 906"></td> </tr> <tr> <td data-bbox="1322 906 1553 987">SBE Prime: (Y/N)</td> <td data-bbox="1553 906 2088 987"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1322 987 1553 1027">Total SBE %</td> <td data-bbox="1553 987 2088 1027"></td> </tr> <tr> <td data-bbox="1322 1027 1553 1101">SBE Comply: (Y/N)</td> <td data-bbox="1553 1027 2088 1101"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1322 1101 1553 1174">SBE Comments and Initials:</td> <td data-bbox="1553 1101 2088 1174"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1322 1174 1553 1214"></td> <td data-bbox="1553 1174 2088 1214"></td> </tr> <tr> <td data-bbox="1322 1214 1553 1320">SBE Subcontractor Name:</td> <td data-bbox="1553 1214 2088 1320"></td> </tr> <tr> <td data-bbox="1322 1320 1553 1393">SBE Prime: (Y/N)</td> <td data-bbox="1553 1320 2088 1393"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1322 1393 1553 1429">Total SBE %</td> <td data-bbox="1553 1393 2088 1429"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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							SBE Comments and Initials:			

Allegro Realty handled the distribution of this RFP on behalf of the County.

*** Veritas Management Group LLC did not provide a signed Non-Collusion affidavit.**

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0199

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ44111 and authorizing a Purchase and Sale Agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount of \$2,650,000.00 for the sale of Canal Road Sanitary Maintenance Yard, located at 6100 West Canal Road, Valley View; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works is recommending an award on RQ44111 and authorizing a Purchase and Sale Agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount of \$2,650,000.00 for the sale of Canal Road Sanitary Maintenance Yard, located at 6100 West Canal Road, Valley View; and

WHEREAS, the County engaged the services of Allegro Realty Advisors, LTD (“Allegro”), as a real estate brokerage firm, to provide real estate brokerage services and represent the County in the disposition of several maintenance yards; and

WHEREAS, Allegro, in coordination with the Department of Public Works, prepared and issued a request for proposals on RQ44111 for the disposition of several maintenance yards in accordance with the Chapter 501 of the Cuyahoga County Code; and

WHEREAS, in response to RQ44111 the County received a proposal from the Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount of \$2,650,000.00 to purchase the maintenance yard and all buildings and improvements located at 6100 West Canal Road, Valley View; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ44111 and authorizes a Purchase and Sale Agreement with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount of \$2,650,000.00 for the sale of Canal Road Sanitary Maintenance Yard, located at 6100 West Canal Road, Valley View.

SECTION 2. That the County Executive or his designee is authorized to take all actions and to execute, acknowledge, deliver, obtain title work and/or title insurance, and/or file for and record all documents and instruments related to what is contemplated herein. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works, 2019, RFP#44111, Disposition/Sale of 6100 W. Canal Road – Sanitary Maintenance Yard in Valley View, Buyer: Cleveland Metroparks ([Property #2 of 4 properties listed in this RFP](#))

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Public Works is selling the property located at 6100 West Canal Road in Valley View. The Cleveland Metroparks was selected to purchase this property via an RFP process. The final proposal was submitted on March 18, 2019 in response to RFP 44111. The County’s listing broker is Allegro Realty Advisors, Ltd.
 - a. The primary goal is to divest of this property.
 - b. The location of the project is Valley View.
 - c. The project is located in Council District 6.

2. a. N/A

B. Procurement

1. The procurement method for this project was RFP. **This RFP 44111 was for the sale of FOUR different maintenance yard properties: York Road Yard (#1), Canal Road/Valley View Yard (#2), Brookpark Road Yard (#3) and the Bridge Garage (#4).** The proposed purchase price for Canal Road Maintenance Yard is \$2,650,000.00.
- 2a. The RFP was closed on March 18, 2019
 - b. There were 2 proposals received for the Canal Road Yard, and the Cleveland Metroparks proposal was selected.
 - c. There is no diversity goal for this project.

C. Contractor and Project Information

1. The address of the project is:
 - Canal Road Maintenance Yard
 - 6100 W. Canal Road
 - Valley View, Ohio 44125
 - Council District 6

D. Project Status & Planning

1. N/A
2. N/A

E. Funding

1. This is a revenue generating sale of a County Building- Valley View/Canal Road Maintenance Yard. The funds received for this sale will be used to offset construction cost for the new Harvard Rd. Consolidate Maintenance Facility Project.
2. N/A

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: CT-19-44111	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: Revenue Generating
CONTRACT PERIOD: N/A	RFB/RFP/RFQ DUE DATE: March 18, 2019	NUMBER OF RESPONSES: 8
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2019 Maintenance Yard Dispositions	
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

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1.	Bravo Development, LLC. 95151 Skylane Drive Naperville, IL 60564			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/>Yes <input type="checkbox"/>No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2"></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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2.	CBRE 950 Main Avenue, Suite 200 Cleveland, OH 44113			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0775 MCF:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 1024 1553 1133">SBE Subcontractor Name:</td> <td data-bbox="1553 1024 2085 1133"></td> </tr> <tr> <td data-bbox="1327 1133 1553 1209">SBE Prime: (Y/N)</td> <td data-bbox="1553 1133 2085 1209"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1209 1553 1245">Total SBE %</td> <td data-bbox="1553 1209 2085 1245"></td> </tr> <tr> <td data-bbox="1327 1245 1553 1321">SBE Comply: (Y/N)</td> <td data-bbox="1553 1245 2085 1321"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 1321 1553 1398">SBE Comments and Initials:</td> <td data-bbox="1553 1321 2085 1398"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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4.	Cleveland Metroparks 4101 Fulton Parkway Cleveland, OH 44144			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor Name:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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5.	Cushman & Wakefield/Cresco Real Estate 3 Summit Park, Suite 200 Cleveland, OH 44131			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1327 350 1553 459">SBE Subcontractor Name:</td> <td data-bbox="1553 350 2080 459"></td> </tr> <tr> <td data-bbox="1327 459 1553 537">SBE Prime: (Y/N)</td> <td data-bbox="1553 459 2080 537"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 537 1553 573">Total SBE %</td> <td data-bbox="1553 537 2080 573"></td> </tr> <tr> <td data-bbox="1327 573 1553 651">SBE Comply: (Y/N)</td> <td data-bbox="1553 573 2080 651"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 651 1553 729">SBE Comments and Initials:</td> <td data-bbox="1553 651 2080 729"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1327 729 1553 764"></td> <td data-bbox="1553 729 2080 764"></td> </tr> <tr> <td data-bbox="1327 764 1553 873">SBE Subcontractor Name:</td> <td data-bbox="1553 764 2080 873"></td> </tr> <tr> <td data-bbox="1327 873 1553 951">SBE Prime: (Y/N)</td> <td data-bbox="1553 873 2080 951"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 951 1553 987">Total SBE %</td> <td data-bbox="1553 951 2080 987"></td> </tr> <tr> <td data-bbox="1327 987 1553 1065">SBE Comply: (Y/N)</td> <td data-bbox="1553 987 2080 1065"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1327 1065 1553 1143">SBE Comments and Initials:</td> <td data-bbox="1553 1065 2080 1143"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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6.	Hemingway Development dba Project Bridgeworks 1975 East 61 st Street, Suite 102 Cleveland, OH 44103			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr style="background-color: #cccccc;"> <td></td> <td></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:	Dept. Tech. Review	Award: (Y/N)																						
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7.	Vallejo Company 4429 State Road Cleveland, OH 44109			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 19-0025 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1325 646 1553 760">SBE Subcontractor Name:</td> <td data-bbox="1553 646 2085 760"></td> </tr> <tr> <td data-bbox="1325 760 1553 833">SBE Prime: (Y/N)</td> <td data-bbox="1553 760 2085 833"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 833 1553 873">Total SBE %</td> <td data-bbox="1553 833 2085 873"></td> </tr> <tr> <td data-bbox="1325 873 1553 946">SBE Comply: (Y/N)</td> <td data-bbox="1553 873 2085 946"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 946 1553 1019">SBE Comments and Initials:</td> <td data-bbox="1553 946 2085 1019"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1325 1019 1553 1060"></td> <td data-bbox="1553 1019 2085 1060"></td> </tr> <tr> <td data-bbox="1325 1060 1553 1166">SBE Subcontractor Name:</td> <td data-bbox="1553 1060 2085 1166"></td> </tr> <tr> <td data-bbox="1325 1166 1553 1239">SBE Prime: (Y/N)</td> <td data-bbox="1553 1166 2085 1239"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 1239 1553 1279">Total SBE %</td> <td data-bbox="1553 1239 2085 1279"></td> </tr> <tr> <td data-bbox="1325 1279 1553 1352">SBE Comply: (Y/N)</td> <td data-bbox="1553 1279 2085 1352"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1325 1352 1553 1429">SBE Comments and Initials:</td> <td data-bbox="1553 1352 2085 1429"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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				<input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A																							
8.	Veritas Management Group, LLC. 9620 Hillside Road Independence, OH 44131			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No* <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1319 802 1553 906">SBE Subcontractor Name:</td> <td data-bbox="1553 802 2091 906"></td> </tr> <tr> <td data-bbox="1319 906 1553 984">SBE Prime: (Y/N)</td> <td data-bbox="1553 906 2091 984"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 984 1553 1023">Total SBE %</td> <td data-bbox="1553 984 2091 1023"></td> </tr> <tr> <td data-bbox="1319 1023 1553 1101">SBE Comply: (Y/N)</td> <td data-bbox="1553 1023 2091 1101"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1101 1553 1179">SBE Comments and Initials:</td> <td data-bbox="1553 1101 2091 1179"></td> </tr> <tr> <td data-bbox="1319 1179 1553 1201"></td> <td data-bbox="1553 1179 2091 1201"></td> </tr> <tr> <td data-bbox="1319 1201 1553 1315">SBE Subcontractor Name:</td> <td data-bbox="1553 1201 2091 1315"></td> </tr> <tr> <td data-bbox="1319 1315 1553 1393">SBE Prime: (Y/N)</td> <td data-bbox="1553 1315 2091 1393"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1319 1393 1553 1429">Total SBE %</td> <td data-bbox="1553 1393 2091 1429"></td> </tr> </table>	SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:	Dept. Tech. Review	Award: (Y/N)				
				<input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			<table border="1"> <tr> <td data-bbox="1327 315 1553 391">SBE Comply: (Y/N)</td> <td data-bbox="1553 315 2083 391"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1327 391 1553 467">SBE Comments and Initials:</td> <td data-bbox="1553 391 2083 467"></td> </tr> </table>	SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			
SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No												
SBE Comments and Initials:													

Allegro Realty handled the distribution of this RFP on behalf of the County.

*** Veritas Management Group LLC did not provide a signed Non-Collusion affidavit.**

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0200

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ46078 to Lakeland Management Systems, Inc. in the amount not-to-exceed \$795,705.10 for the Courthouse Square Freight Elevator Modernization Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ46078 to Lakeland Management Systems, Inc. in the amount not-to-exceed \$795,705.10 for the Courthouse Square Freight Elevator Modernization Project; and

WHEREAS, the primary goal of this project is to provide freight elevator updates; and

WHEREAS, the anticipated start-completion dates are 9/16/2019 – 12/16/2019; and

WHEREAS, this project will be funded by the Capital Improvement Fund – General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ46078 to Lakeland Management Systems, Inc. in the amount not-to-exceed \$795,705.10 for the Courthouse Square Freight Elevator Modernization Project.

SECTION 2. That the County Executive is authorized to execute the contract in connection with said award and all other documents consistent with this Resolution.

SUMMARY OF REQUESTED ACTION

Scope of Work Summary

- Public Works is recommending an award on RQ46078 and requesting to enter into a contract with Lakeland Management Systems, Inc. for the [Cuyahoga County Courthouse Square Freight Elevator Modernization](#) in the amount [not-to-exceed \\$795.705.10](#). The anticipated start-completion dates are September 16, 2019 to December 16, 2019.
- The building is located in Council District No. 7.
- The estimate was \$743,000.00. Bid amount is 7% over the estimate.

Procurement

- The RFB was closed on July 16, 2019.
- There was one (1) bid package taken out from OPD and one (1) bid was received.
- The Diversity Goals were 7% SBE, 17% MBE, 6% WBE
- Lakeland met the SBE portion and requested a partial waive for the remaining goals. OPD determined they were non-compliant. Lakeland was the only bidder.

Contractor Information

- 915 Calendar Boulevard, Painesville, Ohio 44077
- Council District n/a.

Project Status

- The contractor will be given a notice to proceed with construction on about September 1, 2019.

E. Funding

- Capital Improvement Fund

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: CT-19-46078	TYPE: (RFB/RFP/RFQ): Formal RFB Construction	ESTIMATE: \$743,000.00
CONTRACT PERIOD: n/a	RFB DUE DATE: 7/16/2019	NUMBER OF RESPONSES (issued/submitted): 1 /1
REQUESTING DEPARTMENT: Department of Public Works	COMMODITY DESCRIPTION: Cuyahoga County Courthouse Square Freight Elevator Modernization	
DIVERSITY GOAL/SBE 7%	DIVERSITY GOAL/MBE 17%	DIVERSITY GOAL/WBE 6%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$: \$795,705.10	Add 2%, Total is: \$811,619.12
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$: \$795,705.10	Add 2%, Total is: \$811,619.12
*PRICE PREFERENCE LOWEST BID REC'D \$795,705.10	RANGE OF LOWEST BID REC'D \$500,000.00 – 1,000,000.00	Minus \$, =
PRICE PREF % & \$ LIMIT: 861,361.51	MAX SBE/MBE/WBE PRICE PREF (8%) \$63,656.41	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

#	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1.	Lakeland The Construction Group 915 Callendar Blvd Painesville OH 44077	100% Fidelity and Deposit Company of Maryland	\$795,705.10	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 15-0035 Bid Bond: <input checked="" type="checkbox"/> Yes Proposal form: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (WF) Imperial Heating & Cooling (Imperial Mechanical, Inc.) SBE/WBE 7% QCG Services, LLC 2% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	PUBLIC WORKS IS RECOMMENDING AN AWARD TO LAKELAND MANAGEMENT SYSTEMS. JAC – 7-31-19	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
				NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes CCBEIP: <input checked="" type="checkbox"/> Yes Elec. Sign: <input checked="" type="checkbox"/> Yes			Total %	SBE: <u>7</u> % MBE: <u> </u> % WBE: <u> </u> %		
							SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LML 7/18/19		
							SBE/MBE/WBE Comments and Initials:	No signature on DIV-2 from either sub. QCG Services, LLC is not certified. Imperial Mechanical, Inc. verified that they were contacted by Lakeland Management Systems, Inc to be a sub on project. Partial waiver requested. SM 7/17/19 Waiver requested for SBE/MBE and WBE. None of the companies listed on DIV-3 2of 2 are certified. EN 7/17/2019 LML 7/18/19		

Transaction ID:



RQ 46078 General Contractor Reference Check Form

Contractor

Construction Firm Lakeland Management Systems, Inc.
Project Manager Jose Casanova
Project Name Courthouse Square Elevator Modernization
Project Type Capital Project
Construction Cost \$795,705.10

Reference Agency Herschman Architects
Reference Name Chris Meinke
Reference Title Extended Housing Elevator Addition
Reference Phone Number 216.223.3200
Review Conducted By Ksenija Dora Tatic

19-Jul 10:12 AM
 19-Jul 2:00 PM

Exceeds 10 Satisfactory 8 Improvement Required 5 Unsatisfactory 1

	Exceeds 10	Satisfactory 8	Improvement Required 5	Unsatisfactory 1	Comments
Project Management					
Was the contractor in control of the services?	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor coordinate and manage their subconsultants' work effectively?	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication					
Did the general contractor communicate adequately?	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was the general contractor responsive to requests for additional information or requests to make minor changes?	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule					
Did the general contractor meet all agreed upon commitment dates through the life of the contract?	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor meet final requirements?	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality					
Did the general contractor's work meet expectations?	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor stay within scope of project?	8.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

71.5	Total
89.4%	



RQ 46078 General Contractor Reference Check Form

Contractor

Construction Firm	<u>Lakeland Management Systems, Inc.</u>	Reference Agency	<u>Smith Architects</u>
Project Manager	<u>Jose Casanova</u>	Reference Name	<u>Bonnie Smith</u>
Project Name	<u>Courthouse Square Elevator Modernization</u>	Reference Title	<u>Heartland Behavioral Healthcare Elevator Upgrades</u>
Project Type	<u>Capital Project</u>	Reference Phone Number	<u>216.838.2951</u>
Construction Cost	<u>\$795,705.10</u>	Review Conducted By	<u>Ksenija Dora Tatic</u>

19-Jul 1:25 PM

Exceeds
10

Satisfactory
8

Improvement
Required
5

Unsatisfactory
1

	Exceeds 10	Satisfactory 8	Improvement Required 5	Unsatisfactory 1	Comments
Project Management					
Was the contractor in control of the services?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor coordinate and manage their subconsultants' work effectively?	<input type="text" value="9"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication					
Did the general contractor communicate adequately?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was the general contractor responsive to requests for additional information or requests to make minor changes?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule					
Did the general contractor meet all agreed upon commitment dates through the life of the contract?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor meet final requirements?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	So far yes. Job in progress.
Quality					
Did the general contractor's work meet expectations?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Great to work with.
Did the general contractor stay within scope of project?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job in progress.

79	Total
98.8%	



RQ 46078 General Contractor Reference Check Form

Contractor

Construction Firm	<u>Lakeland Management Systems, Inc.</u>	Reference Agency	<u>GPD Group</u>
Project Manager	<u>Jose Casanova</u>	Reference Name	<u>Jason Nolde</u>
Project Name	<u>Courthouse Square Elevator Modernization</u>	Reference Title	<u>Trade References</u>
Project Type	<u>Capital Project</u>	Reference Phone Number	<u>216.518.5544</u>
Construction Cost	<u>\$795,705.10</u>	Review Conducted By	<u>Ksenija Dora Tatic</u>

19-Jul 11:35 AM Left Message
19-Jul 1:15 PM

Exceeds
10

Satisfactory
8

Improvement
Required
5

Unsatisfactory
1

	Exceeds	Satisfactory	Improvement Required	Unsatisfactory	Comments
Project Management					
Was the contractor in control of the services?	<input type="checkbox"/>	<input type="checkbox" value="8"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor coordinate and manage their subconsultants' work effectively?	<input type="checkbox"/>	<input type="checkbox" value="8"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication					
Did the general contractor communicate adequately?	<input type="checkbox" value="9"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was the general contractor responsive to requests for additional information or requests to make minor changes?	<input type="checkbox" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule					
Did the general contractor meet all agreed upon commitment dates through the life of the contract?	<input type="checkbox"/>	<input type="checkbox" value="8"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did the general contractor meet final requirements?	<input type="checkbox" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality					
Did the general contractor's work meet expectations?	<input type="checkbox" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Excellent to work with.
Did the general contractor stay within scope of project?	<input type="checkbox"/>	<input type="checkbox" value="8"/>	<input type="checkbox"/>	<input type="checkbox"/>	

71 Total

88.8%



RQ 46078 General Contractor Reference Check Form

Contractor

Construction Firm	<u>Lakeland Management Systems, Inc.</u>	Reference Agency	<u>Legat Architects</u>
Project Manager	<u>Jose Casanova</u>	Reference Name	<u>Dennis Pabel</u>
Project Name	<u>Courthouse Square Elevator Modernization</u>	Reference Title	<u>Shaker Heights City School District</u>
Project Type	<u>Capital Project</u>	Reference Phone Number	<u>216.518.5544</u>
Construction Cost	<u>\$795,705.10</u>	Review Conducted By	<u>Ksenija Dora Tatic</u>

19-Jul 2:20 PM

Exceeds
10

Satisfactory
8

Improvement
Required
5

Unsatisfactory
1

	Exceeds 10	Satisfactory 8	Improvement Required 5	Unsatisfactory 1	Comments
Project Management					
Was the contractor in control of the services?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jose Casanova is excellent project manager
Did the general contractor coordinate and manage their subconsultants' work effectively?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication					
Did the general contractor communicate adequately?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was the general contractor responsive to requests for additional information or requests to make minor changes?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule					
Did the general contractor meet all agreed upon commitment dates through the life of the contract?	<input type="checkbox"/>	<input type="text" value="8"/>	<input type="checkbox"/>	<input type="checkbox"/>	Worked with Lakeland on 5 projects. Planning to work with them again.
Did the general contractor meet final requirements?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality					
Did the general contractor's work meet expectations?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Great to work with.
Did the general contractor stay within scope of project?	<input type="text" value="10"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					78 Total
					97.5%

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0201

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to the Design-Build Agreement with Turner/Ozanne/VAA A Joint Venture establishing a final guaranteed maximum price in the amount not-to-exceed \$240,610,443.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, in Resolution No. R2013-0234, County Council made an award on RQ28353 to Turner/Ozanne/VAA A Joint Venture (“Design Builder”) and authorized the County Executive to negotiate, enter into, and execute an initial contract (CE1300555-01) with the Design Builder in an amount not-to-exceed \$10,000,000.00; and,

WHEREAS, in Resolution No. R2014-0089 Council authorized a guaranteed maximum price (“GMP”) amendment number 1 with Design Builder for an amount not-to-exceed \$217,053,982.00 as the design-builder for the Convention Center Hotel Project; and

WHEREAS, the Cuyahoga County Board of Control approved GMP amendment number 2 under which County and Design-Builder amended the Agreement to include the scope of design and pre-construction services related to the underground enclosure from Huntington Park Garage to the Hotel (as defined in the Agreement) and an amended GMP amount not-to-exceed \$217,478,982.00; and

WHEREAS, in Resolution No. R2015-0275 Council authorized a GMP amendment number 3 with Design-Builder for an amount not-to-exceed \$238,600,233.00 to reconcile the scope of services and work as contemplated throughout the project and to include construction services related to the underground enclosure from Huntington Park Garage to the Hotel as defined in an amended Agreement; and,

WHEREAS, the County and Design-Builder wish to amend the Agreement to include change orders and to memorialize the final GMP for an amount not-to-exceed \$240,610,443.00 for the project.

WHEREAS, it is necessary that this Resolution become immediately effective in order that the time-sensitive project can continue proceeding on schedule and that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. County Council hereby authorizes final GMP amendment number 4 with Turner/Ozanne/VAA A Joint Venture for an amount not-to-exceed \$240,610,443.00 as the design-builder for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution. The final negotiated terms of the contract, including the actual maximum not-to-exceed amount and risk management protections, shall be subject to the approval of the Director of Law, but in no event shall the finally negotiated amount exceed the herein authorized maximum of \$240,610,443.00.

SECTION 2. The County Executive is authorized to execute the contract and all other related documents, as approved to legal form and correctness by the Director of Law or his designee, consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2019

Public Works, 2019, RFQ#28353, Turner Ozanne VAA a Joint Venture, Final Agreement for Design-Build Services for Convention Center Hotel, \$2,010,210.00

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Public Works is requesting approval of the final Amendment for the Design Build contract with Turner Ozanne VAA a Joint Venture for the Convention Center Hotel (CE1300555-01). This final Amendment further amends the Agreement approved on 11/13/2013 (R2013-0234) to include change orders and to memorialize the final GMP for the design build and construction work with the County's Convention Center Hotel in the amount of \$240,610,443.00. This final amendment is for \$2,010,210.00. The approval of the previous Amendments includes R2014-0089, BC2015-587 and R2015-0275.
2. The primary goal of this Amendment is to include change orders and memorialize the final GMP for the project.

B. Procurement

1. The procurement method for this project was RFP. The value of the contract is \$240,610,443.00
2. The RFP was closed on September 23, 2013. There was an SBE goal of 25%.
3. There were six (3) proposals submitted for review, and one vendor selected, Turner Ozanne VAA.

2. Contractor and Project Information

1. The address of the project is:
Hilton Cleveland Downtown
100 Lakeside Avenue East
Cleveland, Ohio 44114
Council District – 7
2. The principal contact for the project is Martin Burgwinkle, Project Executive, Ohio Region.
3. The address is:
Turner Ozanne VAA a Joint Venture
1422 Euclid Avenue
Cleveland, Ohio 44115
Council District 7

3. Project Status & Planning

1. N/A

4. Funding

1. The project is funded by CC768887 (0706) County Hotel- Tunnel Construction.
2. The schedule of payment is by invoice.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Turner/Ozanne/VAA a Joint Venture				
Contract/Agreement No.	CE1300555-01				
RQ#	28353				
Time Period of Original Contract	11/13/2013 - 9/1/2016				
Background Statement	The County and the Design-Builder (Turner/Ozanne/VAA) entered into Agreement on 11/13/2013 for the design build and construction work with the County's Convention Center Hotel project.				
Service Description	This is the final Amendment for this contract to further amend the Agreement to include change orders and to memorialize the final GMP.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$10,000,000.00			11/12/2013	R2013-0234
Prior Amendment Amounts (List separately)		\$207,053,982.00		4/22/2014	R2014-0089
		\$425,000.00	12/1/2016	9/8/2015	BC2015-587
		\$21,121,251.00		1/12/2016	R2015-0275
Pending Amendment		\$2,010,210.00			
Total Amendment(s)		\$230,610,443.00			
Total Contract Amount	\$240,610,443.00				
Performance Indicators	Turner Ozanne Construction Company has performed above average in meeting performance for all tasks assigned for their contract.				
Actual performance versus performance indicators (include statistics):	Turner Ozanne Construction Company has had an above average success rate for all tasks assigned for their contract.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	All of the Turner Ozanne VAA personnel that worked on assigned tasks for this contract have been proficient in their field.				
Dept. Contact	Adrienne Simons				
User Dept.	Public Works				
Date	5/6/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0202

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution approving a Right-of-Way Exhibit as set forth in Plat No. M-5038 for rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek in the City of Highland Heights; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended approving a Right-of-Way Exhibit as set forth in Plat No. M-5038 for rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek in the City of Highland Heights and authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and

WHEREAS, the primary goal of this project is to obtain Council's review and approval of the right-of-way exhibit and approval of the required acquisitions needed for Bishop Road Bridge No. 01.78; and

WHEREAS, the project is located in Council District 9; and

WHEREAS, the current estimated rights-of-way acquisition cost is \$75,000.00, which will be funded by County Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves a Right-of-Way Exhibit as set forth in Plat No. M-5038 for rehabilitation of Bishop Road Bridge No. 01.78 over the East Branch of Euclid Creek in the City of Highland Heights.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Seeking Authority to Acquire Right-of-Way for the Bishop Road Bridge 01.78 Project

A. Scope of Work Summary

1. This Legislative Action Request does not involve a contract.

The Department of Public Works is seeking the following in connection with the Bishop Road Bridge 01.78 Project: (1) approval of the Right-of-Way Exhibit M-5038 (2) authority to acquire required right-of-way; and (3) ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.

Since July 30, 2019 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Project's Right of Way Property Map for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at **5:00 p.m. on September 10, 2019**; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There is 1 parcel associated with the acquisition of right-of-way for this project – all acquisitions are for temporary easements

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the Bishop Road Bridge 01.78
- b. Project Location: The Project is located on Bishop Road over the East Branch of Euclid Creek, south of Curtiss Wright Pkwy in the City of Highland Heights
- c. District 9

D. Project Status

1. Acquisition must be completed by end of 2019. The Project is anticipated for construction in 2020.

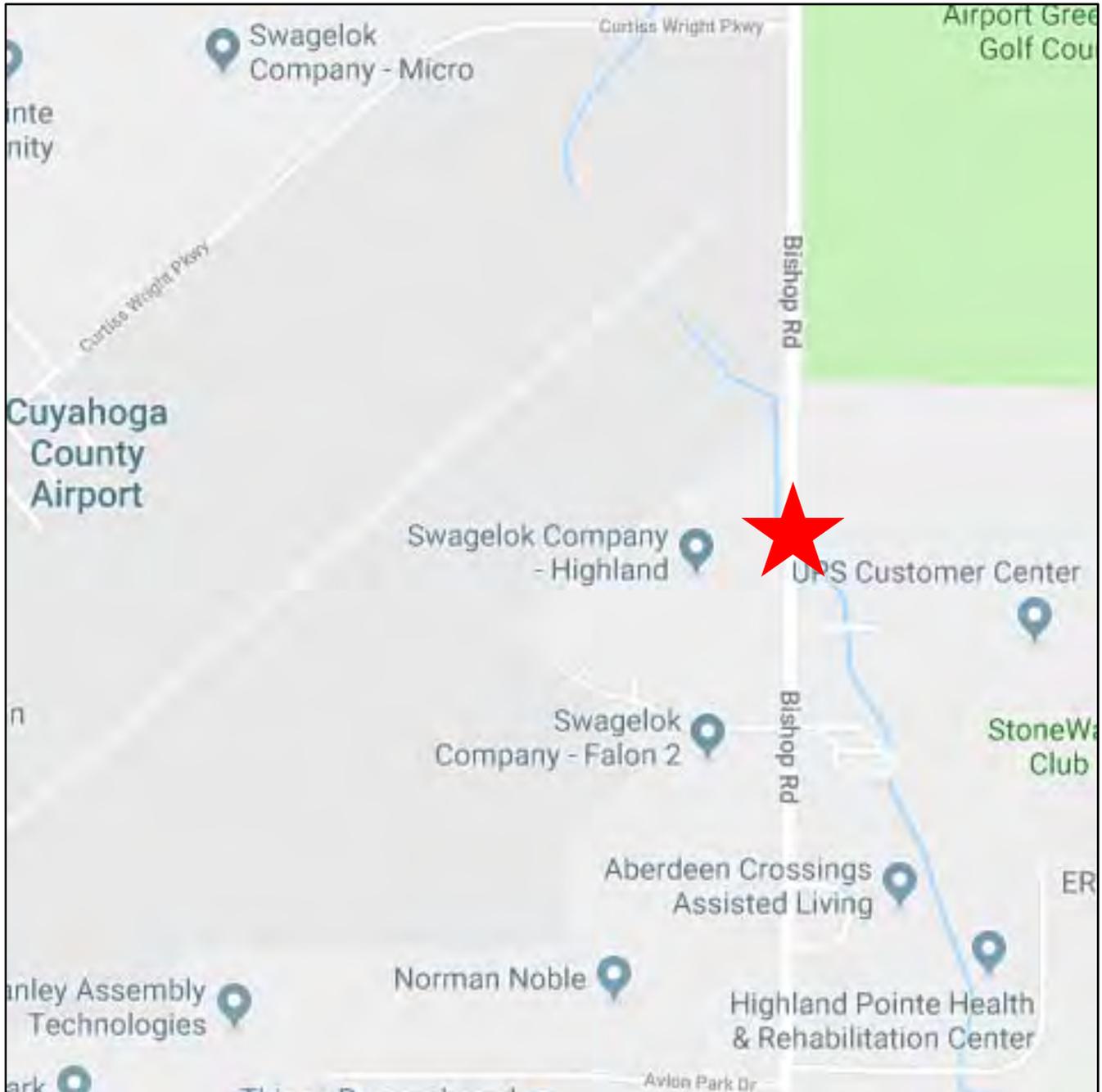
E. Funding

1. The right-of-way estimate is \$75,000.00 – Road & Bridge Funds

Prior Resolutions: Convenience and Welfare scheduled for 8/6/2019

PROJECT MAP

Bishop Road Bridge 01.78 Project



County Council of Cuyahoga County, Ohio

Resolution No. R2019-0203

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution approving a Right-of-Way Exhibit as set forth in Plat No. M-5041 for Phase 2 of the reconstruction and widening of Sprague Road from West 130 th Street to York Road in the Cities of North Royalton and Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended approving a Right-of-Way Exhibit as set forth in Plat No. M-5041 for Phase 2 of the reconstruction and widening of Sprague Road from West 130th Street to York Road in the Cities of North Royalton and Parma; and

WHEREAS, primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisitions needed for the reconstruction and widening of Sprague Road from West 130th Street to York Road in the Cities of North Royalton and Parma; and

WHEREAS, the project is located in Council Districts 4 and 5; and

WHEREAS, the anticipated rights-of-way acquisition cost is \$100,000.00, which will be funded by 50% Road and Bridge Funds and 50% by the Municipalities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves a Right-of-Way Exhibit as set forth in Plat No. M-5041 for Phase 2 of the reconstruction and widening of Sprague Road from West 130th Street to York Road in the Cities of North Royalton and Parma.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Seeking Authority to Acquire Right-of-Way for the Sprague Road (CR-67) Phase 2 Project

A. Scope of Work Summary

1. This Legislative Action Request does not involve a contract.

The Department of Public Works is seeking the following in connection with widening of 1.21 miles of Sprague Road (CR-67) between W. 130th Street and York Road: (1) approval of the Right-of-Way Plans M-5041 (2) authority to acquire required right-of-way; and (3) ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.

Since August 15, 2019 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Project's Right of Way Property Plans for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on September 10, 2019; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There are a total of 149 ownerships and 156 parcels associated with the acquisition of right-of-way for this project

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the Sprague Road
- b. Location: Sprague Road (CR-67) between W. 130th Street and York Road in Parma and North Royalton, Ohio
- c. Districts 4 & 5

B. Procurement –N/A

C. Contractor Information- N/A

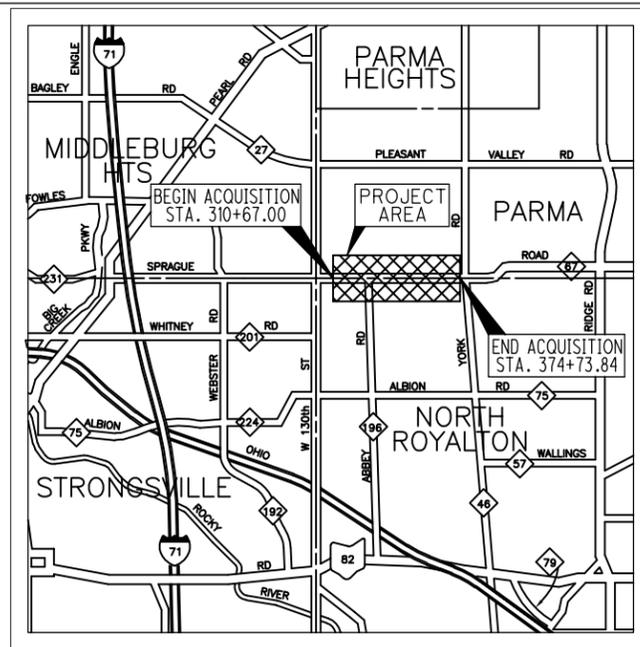
D. Project Status

1. Acquisition must be completed in 2020. The Project is anticipated for construction in 2021.

E. Funding

1. The right-of-way estimate is \$100,000.00 – 50% Muni and 50% County R&B Funds
Construction is estimated to be \$11.3 million (4.25M OPWC, 3.525M County, 3.525M Muni)

Prior Resolutions: **R053901 (10/6/2005)** – Convenience and Welfare
 R2012-0184 (9/11/12) – Design Engineering Services to Mott McDonald, LLC.
 R2019-0149 (9/11/12) – Amendment for Engineering Services to Mott McDonald, LLC.



LOCATION MAP

LATITUDE: 41°21'03" N LONGITUDE: 81°46'19" W

RIGHT OF WAY LEGEND SHEET CUY-SPRAGUE RD.

M-5041

**CITY OF PARMA
ORIGINAL LOTS NO. 38 & 39
CITY OF NORTH ROYALTON
ORIGINAL LOTS NO. 01 & 10
CUYAHOGA COUNTY**

PROJECT DESCRIPTION

THE WORK PROPOSED INCLUDES THE GRADING, DRAINAGE AND PAVING WITH WIDENING OF 1.21 MILES OF SPRAGUE ROAD (CR-67) INCLUDING THE INSTALLATION OF CURBING, UNDERDRAIN, CLOSED DRAINAGE SYSTEM, CONCRETE WALK, ADA CURB RAMPS, CULVERT REPLACEMENT, WATER MAIN REPLACEMENT, SANITARY SEWER AND OTHER ASSOCIATED IMPROVEMENTS.

PLANS PREPARED BY:

FIRM NAME: CHAGRIN VALLEY ENGINEERING, L.T.D.
 R/W DESIGNER: JAMES A. WENDORF, P.S.
 R/W REVIEWER: DONALD F. SHEEHY, P.S.
 FIELD REVIEWER: DONALD F. SHEEHY, P.S.
 PRELIMINARY FIELD REVIEW DATE: 04/23/19
 TRACINGS FIELD REVIEW DATE: _____
 OWNERSHIP UPDATED BY: JAMES A. WENDORF, P.S.
 DATE COMPLETED: 04/13/19
 PLAN COMPLETION DATE: _____

LEGEND

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF CUYAHOGA COUNTY.

CH = CHANNEL EASEMENT
 T = TEMPORARY EASEMENT
 WD = WARRANTY DEED

UTILITIES

LISTED BELOW ARE ALL UTILITIES LOCATED WITHIN THE PROJECT CONSTRUCTION LIMITS TOGETHER WITH THEIR RESPECTIVE OWNERS:

WIDE OPEN WEST
 ATTN: BOB HAMMOND
 105 BLAZE INDUSTRIAL PARKWAY
 BERA, OH 44017
 440-606-6262
 BOB.HAMMOND@WOWINC.COM

CITY OF MIDDLEBURG HEIGHTS
 ATTN: MICHAEL MACKAY, CITY ENGINEER
 15700 BAGLEY ROAD
 MIDDLEBURG HEIGHTS, OH 44130
 440-886-4500

THE ILLUMINATING COMPANY (CEI)
 ATTN: TED RADER
 6896 MILLER ROAD
 BRECKSVILLE, OH 44141
 OFFICE: 440-546-8738
 EMAIL: RADERT@FIRSTENERGYCORP.COM

CITY OF STRONGSVILLE
 ATTN: KEN MIKULA, CITY ENGINEER
 16099 FOLTZ PARKWAY
 STRONGSVILLE, OH 44149
 440-580-3120
 EMAIL: KEN.MIKULA@STRONGSVILLE.COM

COLUMBIA GAS OF OHIO - NISOURCE
 ATTN: DAN SUREN
 7080 FRY ROAD
 MIDDLEBURG HEIGHTS, OH 44130
 440-891-2428
 EMAIL: DSUREN@NISOURCE.COM

CITY OF CLEVELAND DIVISION OF WATER
 ATTN: FRED ROBERTS
 1201 LAKESIDE AVE, 6TH FLOOR
 CLEVELAND, OH 44114
 216-644-2444 X5590

COX COMMUNICATIONS
 ATTN: CRAIG J. SMITH
 12221 PLAZA DRIVE
 PARMA, OH 44130
 216-535-3356
 EMAIL: CRAIG.SMITH@COX.COM

DOMINION EAST OHIO
 ATTN: BILL SNYDER
 320 SPRINGSIDE DRIVE, SUITE 320
 AKRON, OH 44333
 330-664-2781
 WILLIAM.D.SNYDER@DOMINIONENERGY.COM
 EMAIL: RELOCATION@DOM.COM

CITY OF NORTH ROYALTON
 ATTN: MARK SCHMITZER
 11545 ROYALTON ROAD
 NORTH ROYALTON, OH 44133
 440-582-3001

AT&T
 ATTN: JAMES JANIS, DESIGN MANAGER
 13630 LORAIN AVE. 2ND FLOOR
 CLEVELAND, OH 44111
 216-476-6142
 EMAIL: PJ8191@ATT.COM

CITY OF PARMA
 ATTN: PAUL DEICHMAN, CITY ENGINEER
 6611 RIDGE ROAD
 PARMA, OH 44129
 440-885-8110

CHARTER COMMUNICATIONS
 (FORMERLY TIME WARNER)
 ATTN: PAUL SILVESTRO
 8179 DOW CIRCLE
 STRONGSVILLE, OH 44136
 216-575-8016 X216555034
 EMAIL: PAUL.SILVESTRO@CHARTER.COM

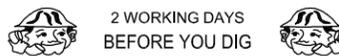
NORTH COAST GAS TRANSMISSION

INDEX OF SHEETS

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SUMMARY OF ADDITIONAL R/W	11-18
R/W DETAIL	19-34

STRUCTURE KEY

- RESIDENTIAL
- COMMERCIAL
- OUT-BUILDING



CALL TOLL FREE 800-362-2764

OHIO UTILITIES PROTECTION SERVICE

CALL TOLL FREE 800-925-0988

OHIO OIL AND GAS PRODUCERS UNDERGROUND PROTECTION SERVICE

CONVENTIONAL SYMBOLS

- County Line
- Township Line
- Section Line
- Corporation Line
- Fence Line (Ex) x x (Pr)
- Center Line
- Right of Way (Ex) Ex R/W
- Standard Highway Esmt. SH
- Standard Slope Esmt. SL
- Temporary Right of Way TMP
- Channel Ease. (Ex) CH
- Utility Ease. (Ex) U
- Railroad
- Guardrail (Ex) (Pr)
- Construction Limits
- Edge of Pavement (Ex)
- Edge of Pavement (Pr)
- Edge of Shoulder (Ex)
- Edge of Shoulder (Pr)
- Ditch / Creek (Ex)
- Ditch / Creek (Pr)
- Tree Line (Ex)
- Ownership Hook Symbol Z, Example
- Property Line Symbol P, Example
- Break Line Symbol B, Example
- Tree (Pr) Tree (Ex) Shrub (Ex)
- Tree (Remove) Shrub (Remove)
- Evergreen (Ex) Stump
- Evergreen (Remove) Stump (Remove)
- Wetland (Pr) Grass (Pr) Aerial Target
- Post (Ex) Mailbox (Ex) Mailbox (Pr)
- Light (Ex) Telephone Marker (Ex)
- Fire Hydrant (Ex) Water Meter (Ex)
- Water Valve (Ex) Utility Valve Unknown (Ex)
- Telephone Pole (Ex) Power Pole (Ex)
- Light Pole (Ex)

SURVEYOR'S CERTIFICATION

I, DONALD F. SHEEHY, P.S., HAVE CONDUCTED A SURVEY OF THE EXISTING CONDITIONS FOR THE COUNTY OF CUYAHOGA IN JUNE, 2017. THE RESULTS OF THAT SURVEY ARE CONTAINED HEREIN. THE HORIZONTAL COORDINATES EXPRESSED HEREIN ARE BASED ON THE OHIO STATE PLANE COORDINATE SYSTEM NAD 83, NORTH ZONE BY TIES TO THE O.D.O.T. NETWORK USING STATION GARF AND ARE TO INDICATE ANGLES ONLY. AS A PART OF THIS PROJECT I HAVE REESTABLISHED THE LOCATIONS OF THE EXISTING PROPERTY LINES AND CENTERLINE OF EXISTING RIGHT OF WAY FOR THE PROPERTY TAKES HEREIN. AS A PART OF THIS PROJECT I HAVE ESTABLISHED THE PROPOSED PROPERTY LINES, CALCULATED THE GROSS TAKE, PRESENT ROADWAY OCCUPIED (PRO), NET TAKE AND NET RESIDUE; AS WELL AS PREPARED THE LEGAL DESCRIPTIONS NECESSARY TO ACQUIRE THE PARCELS AS SHOWN HEREIN. ALL OF MY WORK CONTAINED HEREIN WAS CONDUCTED IN ACCORDANCE WITH THE OHIO ADMINISTRATIVE CODE CHAPTER 4733-37 STANDARDS FOR BOUNDARY SURVEYS UNLESS SO NOTED. THE WORDS I AND MY, AS USED HEREIN, ARE TO MEAN THAT EITHER MYSELF OR SOMEONE WORKING UNDER MY DIRECT SUPERVISION.

DONALD F. SHEEHY, P.S., OHIO LIC. #7849

SURVEYORS SEAL		
REV.	DATE	DESCRIPTION
DATE OF COMPLETION:		

FEDERAL PROJECT NO. N/A
 PID N/A
 STATE JOB NO. N/A
 CALCULATED J.A.W. CHECKED D.F.S.
 LEGEND SHEET
 CUY-SPRAGUE ROAD (C.R. 67)
 1
 34

P:\18323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\18323 RWY LEGEND SHEET - PHASE 2.DWG - LS - OHDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 9:00 AM BY BOB BROSGR

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W.
CHECKED D.F.S.

PID N/A

PROPERTY MAP
SPRAGUE ROAD STA 312+00 TO STA 321+00

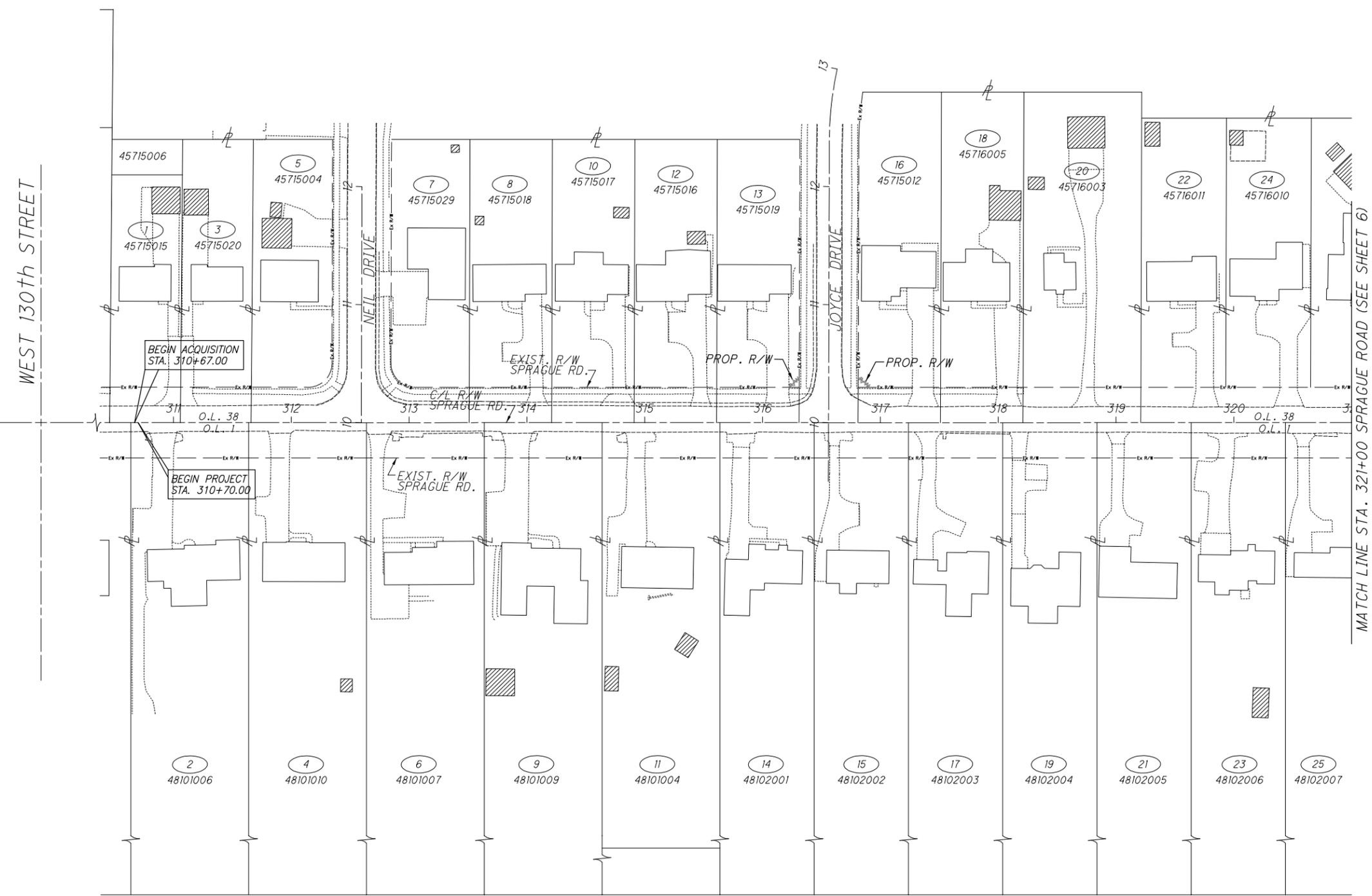
CUY-SPRAGUE ROAD
(C.R. 67)

5
34

PARCEL NO.	OWNER
1	BELJIN, DEBORAH A.
2	NOVAK, PATRICIA J.
3	KOWALSKI, DAVID H. & JUDITH M.
4	MCCLURE, LAWRENCE T.
5	WILLIAMS, EDWARD J. & PATRICE H.
6	SHEVCHUK, ROMAN & NATALIIA
7	FELICIANO, PAULINE
8	PAYNE, JOSHUA R. & PAYNE, RONNIE D. & JUDITH
9	HORVATH, LINDA M.
10	PAVIA, ANTONIO J. & CARMINE A.
11	HLOZEK, CHARLES E. & PATRICIA A.
12	GOLAK, DONALD ALTON
13	PARRAVANO, DION J.
14	MADEJ, DAVID & ROSE
15	ARMSTRONG, JOHN M. & KELLY L.
16	RUGGIERO RAYMOND L. & DIANE
17	CAWRSE ELEANORE A. & CHARLES R., CO-TRS
18	LUSKIN, BLAKE L.
19	BELTER, WENDY R.
20	DUDENAS, CARMEN I. & JANNIE
21	OLAR, HARRY H. & OVREIU, MIRELA
22	DAWOOD, MILAD B. & SALWA J.
23	ZARZYCKI, DAVID J.
24	FERTAL, KEITH & BRANDY
25	CHMURA, JOHANNA E. TRUSTEE

REV	DATE	DESCRIPTION

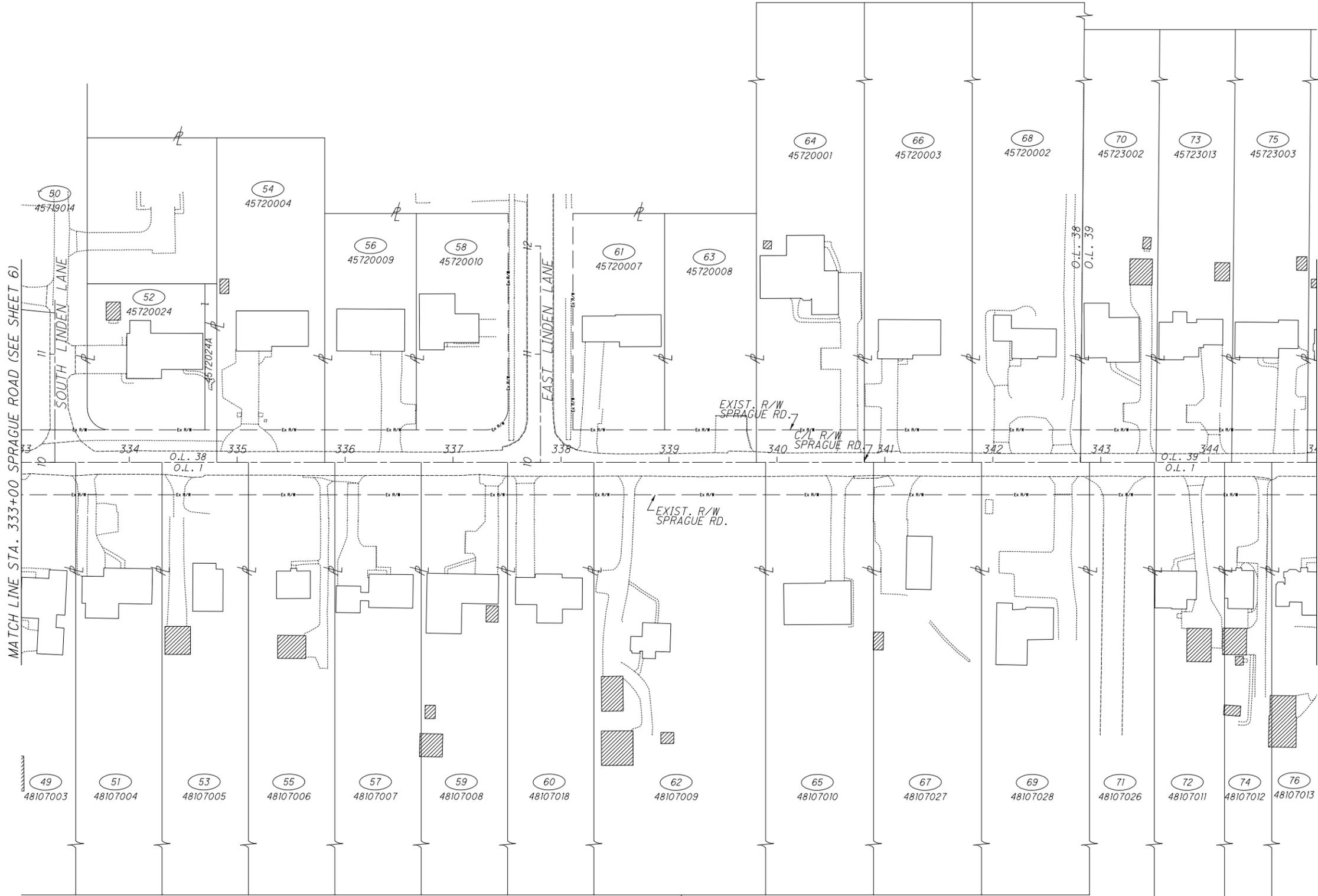
FIELD REVIEW BY:
OWNERSHIP VERIFIED BY:
DATE COMPLETED:



P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW PROPERTY MAP - PHASE 2.DWG - P101 - 0807_HALF-SIZE.STB - PLOTTED 4/16/2019 10:26 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



PARCEL NO.	OWNER
49	TOGLIATTI, ROBERT
50	JERAM, LLC
51	MAJOROS, AUDREY K.
52	PISZCZOR, MATTHEW B. & MICHELLE R.
53	ADVOCATE PROPERTIES LLC
54	GAUTIER, KIMBERLY A. & MCGINTY, SHANE R. & MCGINTY, DEBORAH H. & MCGINTY, TIMOTHY A.
55	MALUSKY, MATTHEW
56	JACKSON III, DONALD T. & MARY E.
57	WARD, PAUL R.
58	JANKOWSKI, BESSIE M. & HERNANDEZ, ISMAEL
59	BAKER, TIMOTHY & BEVERLY
60	PATTERSON, MATTHEW L. & JODY R.
61	PAUL, JOHN & HELGA CO-TRUSTEES
62	KANNENBERG, CARL J. & JOANNA
63	PIROZZOLI, FRED & HEIDI K.
64	PIROZZOLI, FRED & HEIDI K.
65	MIKLOWSKI, ISAIAH P.
66	BOTA, MARIUS V.
67	PARRAVANO, DONALD JR.
68	LOVRE, VELIBOR & JECTO
69	CLOUD-SPRENGER PROPERTIES LLC
70	KANSY, DUANE F. & PEGGY A.
71	CITY OF NORTH ROYALTON
72	LINDOW, FRANK
73	TKACH, NIKOLAY & NADEZHDA
74	KLEIN, ARTHUR E.
75	SAKACSI, MARK JR.
76	MORRIS, WILLIAM JR. & SIAS, NANCY D.



CALCULATED J.A.W. CHECKED D.F.S.
 PID N/A

PROPERTY MAP
 SPRAGUE ROAD STA 333+00 TO STA 345+00

CUY-SPRAGUE ROAD
 (C.R. 67)

REV	DATE	DESCRIPTION

FIELD REVIEW BY:
 OWNERSHIP VERIFIED BY:
 DATE COMPLETED:

7
 34

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW PROPERTY MAP - PHASE 2.DWG - PM03 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 10:26 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W.
CHECKED D.F.S.

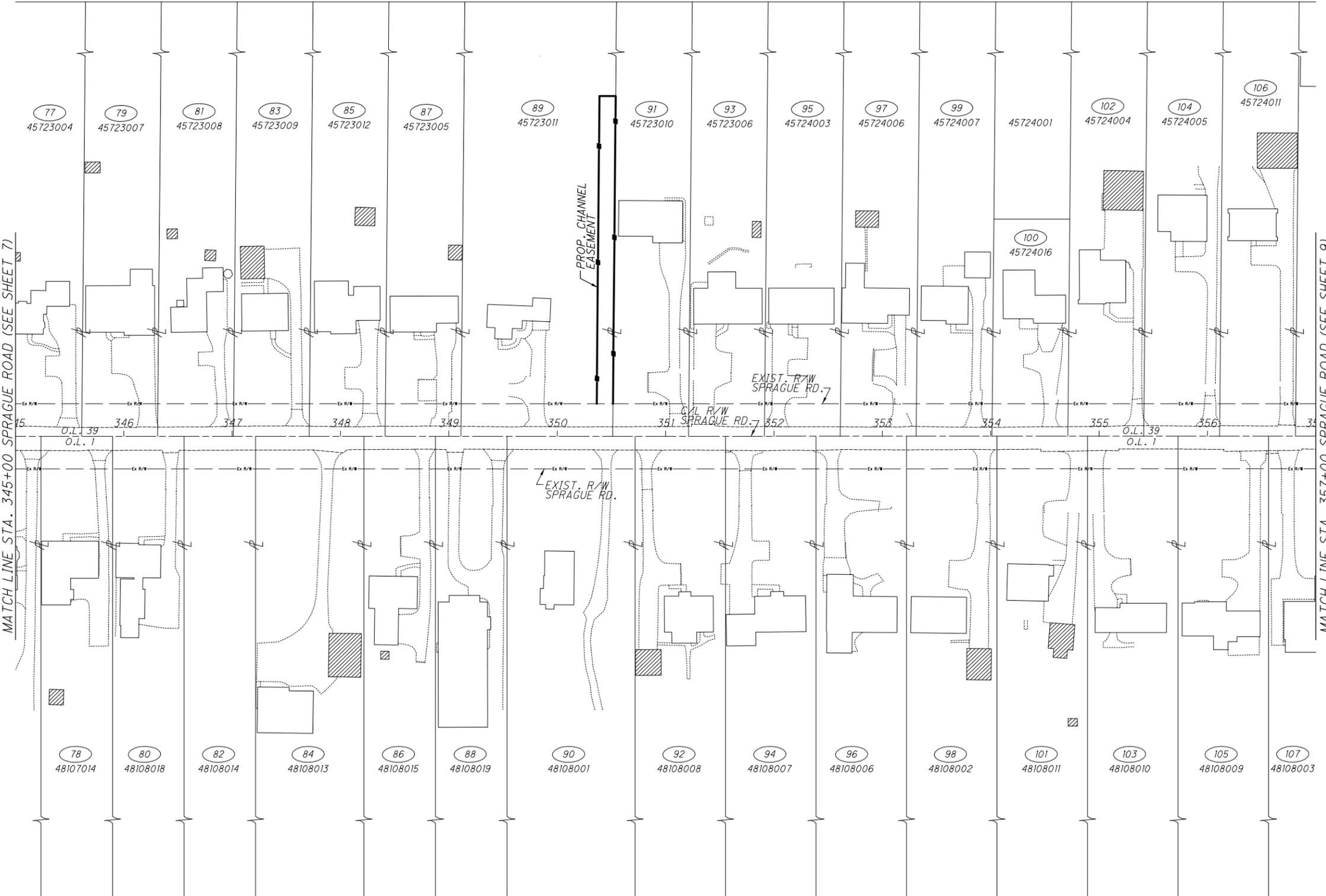
PID N/A

PROPERTY MAP
SPRAGUE ROAD STA 345+00 TO STA 357+00

CUY-SPRAGUE ROAD
(C.R. 67)

8
34

PARCEL NO.	OWNER
77	VITALE, SANDRA & DIGIANDOMENICO, MARC & ALFRED (TRUSTEES)
78	MANIAS, GILES A.
79	NEDRICH, SHAWN L.
80	LAULE, DANIEL J. & BRENDA K.
81	PARKER, DOUGLAS H & RYAN, MOLLY S.
82	GRAYDON, TIMOTHY R & PETER A. - SUC TRS
83	PLEVNY, DANIEL J. & HANSHAW, THERESA G.
84	GRAYDON, TIMOTHY R & PETER A. - SUC TRS
85	STUART, VINCENT C. & SHEILA A.
86	HORAY, JOHN J.
87	MODOCK JAMES E. & REBECCA
88	CARRIERI, MICHAEL A. & ANNETTE
89	CRISTANTIELLO, ROCCO JAMES & GINA MARIE
90	MASGRAS, CORNELIA
91	KOCH, RONALD & MONICA
92	EWANKO, FRANCIS M. & SARAH M.
93	JUGUILON, JEFF & NICOLE L.
94	DOTSON JOBIE & JOYCE J.
95	PYLE, MARY E.
96	SCAVONE, FRANK A. JR. & KAREN M.
97	BOETTCHER, MARIA SUC-TRS
98	NEINER, EDWARD & LISA
99	BRACKNEY, JESSE
100	SCHMOLZ, BRENDAN L. & JULIEANNA
101	SHOOLTZ, ASHLEE & PIMPAS, ANTHONY
102	BORTAN, JOHN M. & ANA
103	TUWALSKI, JEAN C.
104	KLAMM, RICHARD D. & NIEVES, ELIZABETH
105	DUKES, DOROTHY M.
106	HESS, JAMES LARRY SR. & CHARLOTTE ROSE, CO-TRS.
107	SLIVKA, JAMES P. & NORA C.



MATCH LINE STA. 345+00 SPRAGUE ROAD (SEE SHEET 7)

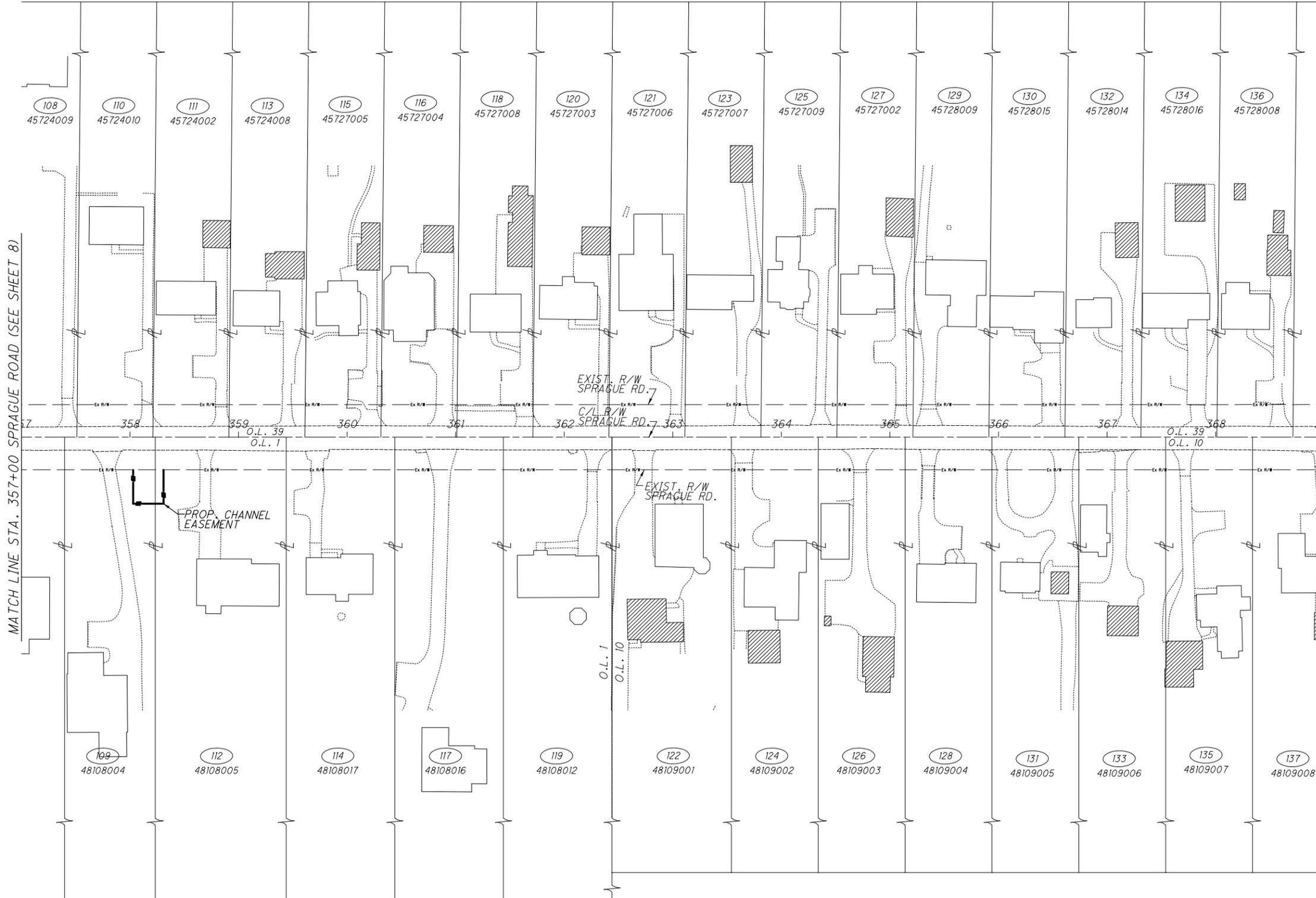
MATCH LINE STA. 357+00 SPRAGUE ROAD (SEE SHEET 9)

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW PROPERTY MAP - PHASE 2.DWG - P104 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2018 10:26 AM BY BOB BROSKI

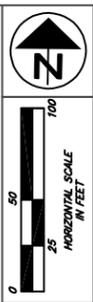
REV	DATE	DESCRIPTION

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



PARCEL NO.	OWNER
108	ELIAS, JAMES W. & ALICIA J.
109	DEMORTE, JOHN & ROSA
110	CRISTANTIELLO, ROCCO J. JR.
111	BOLTZ, MILDRED V.
112	LAVRISIUK, IVAN & ELIZABETH
113	BARNES, GEORGIA & NEKUDA, RONALD J.
114	MILLIMAN, MICHAEL D.
115	FULOP, DANIEL R.
116	KUBIT, KEVIN H. & DREMA A.
117	CALANNI, SAM & GIUSEPPINA
118	FITCH, RANDI & ORABOVICH, ALEXANDER
119	RITT, KATHLEEN & ISACONE, ROCCO
120	ISAAC, NORMAN ELMER & EDWARD, CHARLES
121	CRAMPTON, JOYCE
122	JONES, ROBERT SR. & JOSEPHINE
123	PALCISKO, BRIAN M. & CHARLENE M.
124	SWANSIGER, KENNETH J
125	FILOUS, FRANK G
126	BRASTY, CHERYL
127	KONDASH, ANGELINE J.
128	BORSUK, DENNIS F.
129	BRITTON, MARK & CONNIE S.
130	WOHAR, MICHAEL S. JR. & KAMINSKI, LEIGH
131	DANIELE, ANTHONY
132	TOMASIC, DUSANKA
133	ELWIN, MARGARET E.
134	DIGIANDOMENICO, ALFRED S
135	KOLICK-GALVIN, LISA A. & GALVIN, MICHAEL J.
136	DOWCZEK, GERTRUDE
137	KROUSE, PATRICIA F. & ROBERT G.



CALCULATED J.A.W.
 CHECKED D.F.S.

PID N/A

PROPERTY MAP
 SPRAGUE ROAD STA 357+00 TO STA 369+00

CUY-SPRAGUE ROAD
 (C.R. 67)

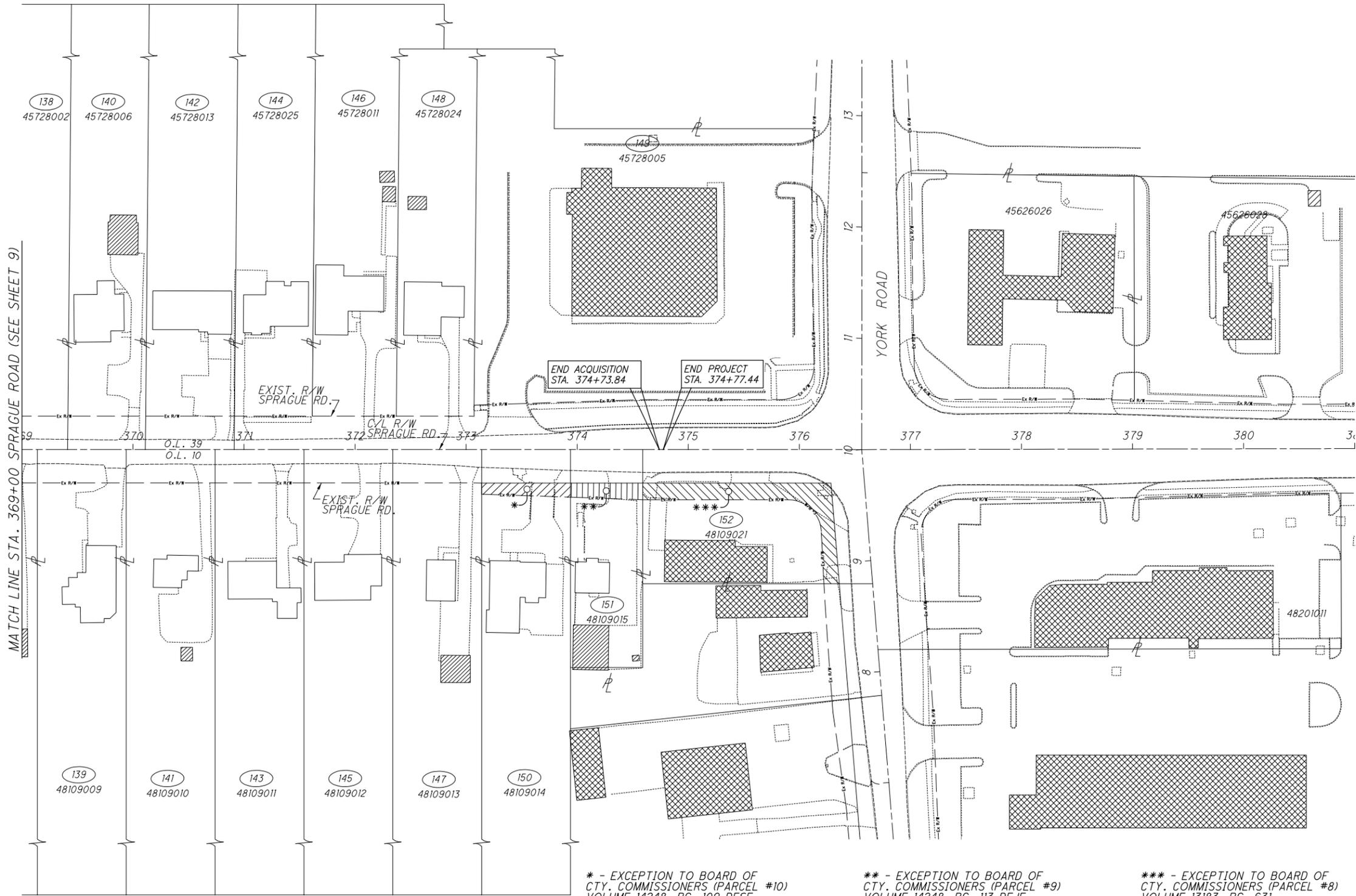
REV	DATE	DESCRIPTION

FIELD REVIEW BY:
 OWNERSHIP VERIFIED BY:
 DATE COMPLETED:

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW PROPERTY MAP - PHASE 2.DWG - P1605 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2018 10:26 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



* - EXCEPTION TO BOARD OF CTY. COMMISSIONERS (PARCEL #10)
 VOLUME 14248, PG. 109 DESE
 DATE - 05/24/1976

** - EXCEPTION TO BOARD OF CTY. COMMISSIONERS (PARCEL #9)
 VOLUME 14248, PG. 113 DEJE
 DATE - 05/24/1976

*** - EXCEPTION TO BOARD OF CTY. COMMISSIONERS (PARCEL #8)
 VOLUME 13183, PG. 631
 DATE - 02/15/1973

PARCEL NO.	OWNER
138	BJELOVUK, LJUBO & ROSA
139	CROLIUS, MARCUS G. & SOPKO-CROLIUS, JACQUIE
140	BJELOVUK, LJUBO & ROSA
141	SAUER, THOMAS F. & DIANE M.
142	KEFALOS, SPIRO P. & LISA A.
143	KANNENBERG, CARL J.
144	LEHETSKA, NATALIYA & DOKHOIAN, ANDRANIK
145	HABIANEC, TONY
146	CZECHOWSKI, LINDA J. & PATRICK C.
147	SLIWINSKI, CHRISTOPHER F. & EILEEN M.
148	OSBORNE, STEVEN R.
149	ESSMINE LLC
150	JEREB, MATTHEW
151	TERESA SUSAN POPOVICH LLC
152	TERESA SUSAN POPOVICH LLC



PID N/A

PROPERTY MAP
 SPRAGUE ROAD STA 369+00 TO END PROJECT

CUY-SPRAGUE ROAD
 (C.R. 67)

REV	DATE	DESCRIPTION

FIELD REVIEW BY:
 OWNERSHIP VERIFIED BY:
 DATE COMPLETED:

10
34

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW PROPERTY MAP - PHASE 2.DWG - P106 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 10:26 AM BY BOB BROSKI

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

ALL AREAS IN ACRES

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
1-T	BELJIN, DEBORAH A.	5,19	200705010682		457-15-015	0.289	0.041	0.009	0	0.009				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
2-T	NOVAK, PATRICIA J.	5,19	201607250658		481-01-006	1.163	0.069	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
3-T	KOWALSKI, DAVID H. & JUDITH M.	5,19	85-1451	32	457-15-020	0.331	0.041	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
4-T	MCCLURE, LAWRENCE T.	5,19	200905200227		481-01-010	1.159	0.069	0.020	0	0.020					GRADING, DRIVEWAY & WALK CONSTRUCTION		
5-T	WILLIAMS, EDWARD J. & PATRICIA H.	5,19	86-3271	45	457-15-004	0.328	0	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
6-T	SHEVCHUK, ROMAN & NATALIIA	5,19,20	201108300089		481-01-007	1.155	0.069	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
7-T	FELICIANO, PAULINE	5,19	201805300703		457-15-029	0.321	0	0.012	0	0.012					GRADING, DRIVEWAY & WALK CONSTRUCTION		
8-T	PAYNE, JOSHUA R. & PAYNE, RONNIE D. & JUDITH	5,20	201804130579		457-15-018	0.386	0.048	0.010	0	0.010					GRADING, DRIVEWAY & WALK CONSTRUCTION		
9-T	HORVATH, LINDA M.	5,20	201810100442		481-01-040	1.285	0.069	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
10-T	PAVIA, ANTONIO J. & CARMINE A.	5,20	200704120662		457-15-017	0.386	0.048	0.010	0	0.010					GRADING, DRIVEWAY & WALK CONSTRUCTION		
11-T	HLOZEK, CHARLES E. & PATRICIA A.	5,20	2018101010443		481-01-041	0.997	0.069	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
12-T	GOLAK, DONALD ALTON	5,20	201708280741		457-15-016	0.386	0.048	0.010	0	0.010					GRADING, DRIVEWAY & WALK CONSTRUCTION		
13-WD	PARRAVANO, DION J.	5,20	200308281538		457-15-019	0.386	0.048	0.049	0.048	0.001		0.337			GRADING & WALK CONSTRUCTION		
13-T							0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
14-T	MADEJ, DAVID & ROSE	5,20	98-08295	24	481-02-001	0.841	0.055	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
15-T	ARMSTRONG, JOHN M. & KELLY L.	5,20	201107210255		481-02-002	0.841	0.055	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
16-WD	RUGGIERO RAYMOND L. & DIANE A.	5,20	85-1299	41	457-15-012	0.450	0.048	0.049	0.048	0.001		0.401			GRADING & WALK CONSTRUCTION		
16-T		5,20					0.048	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
17-T	CAWRSE ELEANORE A. & CHARLES R., CO-TRS	5,20	200106110719		481-02-003	0.841	0.055	0.011	0	0.011					GRADING, DRIVEWAY & WALK CONSTRUCTION		
18-T	LUSKIN, BLAKE L.	5,20,21	201807190601		457-16-005	0.450	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
19-T	BELTER, WENDY R.	5,21	201508310554		481-02-004	0.841	0.055	0.019	0	0.019					GRADING, DRIVEWAY & WALK CONSTRUCTION		
20-T	DUDENAS, CARMEN I. & JANNIE	5,21	201804180311		457-16-003	0.574	0	0.021	0	0.021			LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION			

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

NOTE: UNDER NO CIRCUMSTANCES ARE TEMPORARY EASEMENTS TO BE USED FOR STORAGE OF MATERIAL OR EQUIPMENT BY THE CONTRACTOR UNLESS NOTED OTHERWISE.

LEGEND:

CH = CHANNEL EASEMENT
T = TEMPORARY EASEMENT
WD = WARRANTY DEED

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

FEDERAL PROJECT NO. N/A
PID N/A
STATE JOB NO. N/A
CALCULATED J.A.W. CHECKED D.F.S.
SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 1-20
CUY-SPRAGUE ROAD (C.R. 67)
11
34

P:\18323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\18323 SUMMARY OF ADDITIONAL RW - PHASE 2.DWG - SARWOT - OHDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 1:39 PM BY BOB BROSKI

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

ALL AREAS IN ACRES

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
21-T	OLAR, HARRY H, & OVREIU, MIRELA	5,21	201004160449		481-02-005	0.841	0.055	0.029	0	0.029				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									BUSH TO BE REMOVED		
22-T	DAWOOD, MILAD B. & SALWA J.	5,21	201709050372		457-16-011	0.377	0	0.029	0	0.029					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A									TREE, BUSH TO BE REMOVED		
23-T	ZARZYCKI, DAVID J.	5,21	200210230361		481-02-006	0.841	0.055	0.022	0	0.022					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
24-T	FERTAL, KEITH & BRANDY	5,21	200705300186		457-16-010	0.377	0	0.038	0	0.038					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
25-T	CHMURA, JOHANNA E. (TRUSTEE)	5,6,21	200507180511		481-02-007	0.841	0.055	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									BUSH TO BE REMOVED		
26-T	TEDESCHI, JOHN	6,21	200803310836		457-16-009	0.377	0	0.022	0	0.022					GRADING & WALK CONSTRUCTION		
						C											
27-T	BECKETT, JERRY L. JR. & ALICE J.	6,21	201808070768		481-02-008	0.841	0.055	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
28-T	ZINICOLA, DOMENIC	6,21	201308220640		457-16-008	0.377	0	0.013	0	0.013					GRADING & WALK CONSTRUCTION		
						C											
29-T	ROZUM, JOAN L.	6,21	201608250042		481-02-009	0.841	0.055	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
30-T	NAVARRA, TRACY	6,21,22	201607180460		457-16-007	0.377	0	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A											
31-T	WOODS, BRIAN J.	6,21,22	201503090249		481-02-010	0.841	0.055	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									TREE TO BE REMOVED		
32-CH	STRUCK, RICK J.	6,22	200901041521		457-16-006	0.382	0	0.008	0	0.008					GRADING, DRAINAGE & WALK CONSTRUCTION		
						A											
32-T		6,22					0	0.026	0	0.026					GRADING, DRIVEWAY & WALK CONSTRUCTION		
															TREE TO BE REMOVED		
33-T	BILLER, CHRISTOPHER M. & KATIE A.	6,22	201607220414		481-02-011	0.841	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
34-CH	BELCHER, DANIEL B. & CHRISTINE M.	6,22	97-04750	14	457-19-001	4.202	0.076	0.048	0	0.048					GRADING, DRAINAGE & WALK CONSTRUCTION		
						C											
34-T							0.076	0.037	0	0.037					GRADING, DRIVEWAY & WALK CONSTRUCTION		
35-T	SAMARDZIJA, NIKSA	6,22	200902110604		481-02-012	0.841	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
36-T	DILCHER, ROBERT H. JR. & JOAN E.	6,22	95-10640	34	457-19-002	0.647	0.062	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
37-T	GARLING, TARA & JESSE	6,22	201806290866		481-02-013	0.841	0.055	0.022	0	0.022					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									BUSH TO BE REMOVED		
38-T	NORRIS, SHERRY L. & CHRISTOPHER C. BLONDIN & THOMAS E. NORRIS	6,22	98-06485	7	457-19-004	0.558	0.059	0.025	0	0.025					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREES TO BE REMOVED		
39-T	BAYER, JASON R. & HEIDI L.	6,22	200809050179		481-02-014	0.841	0.055	0.045	0	0.045					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREE, BUSHES TO BE REMOVED		
40-T	SUDHAKARAN, RACHEL E.	6,22	201506220476		481-02-015	0.841	0.055	0.062	0	0.062				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREE, BUSHES TO BE REMOVED		

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

NOTE: UNDER NO CIRCUMSTANCES ARE TEMPORARY EASEMENTS TO BE USED FOR STORAGE OF MATERIAL OR EQUIPMENT BY THE CONTRACTOR UNLESS NOTED OTHERWISE.

LEGEND:

CH = CHANNEL EASEMENT
T = TEMPORARY EASEMENT
WD = WARRANTY DEED

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
PID N/A
STATE JOB NO. N/A
CALCULATED J.A.W. CHECKED D.F.S.
SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 21-40
CUI-SPRAGUE ROAD (C.R. 67)
12
34

P:\18323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\18323 SUMMARY OF ADDITIONAL RW - PHASE 2.DWG - SARW02 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 1:39 PM BY BOB BROSKI

TOTAL NUMBER OF:

149 OWNERSHIPS 164 TOTAL TAKES
156 PARCELS XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

ALL AREAS IN ACRES

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
41-T	KRIST, LOUIS N. & CHARLOTTE M.	6,22	86-4171	46	457-19-005	0.525	0.055	0.057	0	0.057				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREES TO BE REMOVED		
42-WD	LIWOSZ, RICHARD P. AND MARION C.	6,21,22	201306250214		481-02-016	0.748	0.063	0.072	0.063	0.009		0.676			GRADING & WALK CONSTRUCTION		
		6,21,22				C											
42-T		6,21,22					0.063	0.025	0	0.025					GRADING, DRIVEWAY & WALK CONSTRUCTION		
															TREES TO BE REMOVED		
43-T	SZABO, KRISTINE M.	6,21,22	201602290165		457-19-006	0.708	0.074	0.058	0	0.058					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									TREES TO BE REMOVED		
44-WD	CITY OF NORTH ROYALTON	6,23,34	200709050885		481-02-029	0.716	0.247	0.306	0.247	0.059		0.410			GRADING, DRAINAGE, ROADWAY & WALK CONSTRUCTION, TREE TO BE REMOVED		
		6,23,34				C									GRADING, DRAINAGE, ROADWAY & WALK CONSTRUCTION		
45-T	HRUSCH, PATRICIA A.	6,23	84-5932	58 (50%)	457-19-003	2.180	0.103	0.121	0	0.121					GRADING, DRIVEWAY & WALK CONSTRUCTION		
			201405060320 (50%)			A											
46-T	WITKOWSKI, JEROME A.	6,23	201807260525		457-19-008	0.521	0.098	0.067	0	0.067					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREE TO BE REMOVED		
47	COUNTY OF CUYAHOGA	6,23	201507300592		481-07-025	0.396	0	0.056	0	0.056					NO TAKE		
						D											
48-T	FRANCIS DAVID R. & DONNA A.	6,7, 23,24	89-1334	49	457-19-009	0.570	0.113	0.078	0	0.078					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									TREES TO BE REMOVED		
49-T	TOGLIATTI, ROBERT	6,7, 23,24	201310030341		481-07-003	1.000	0.055	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
50-T	JERAM, LLC	7,24	200912210432		457-19-014	1.303	0	0.054	0	0.054					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						P											
51-T	MAJOROS, AUDREY K.	7,24	96-09885	3	481-07-004	1.000	0.055	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
52-T	PISZCZOR, MATTHEW B. & MICHELLE R.	7,24	201308150315		457-20-024	0.372	0	0.023	0	0.023					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A									TREE TO BE REMOVED		
53-T	ADVOCATE PROPERTIES LLC	7,24	201807090407		481-07-005	1.000	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
54-T	GAUTIER, KIMBERLY A. MCGINTY, SHANE R. MCGINTY, DEBORAH H. MCGINTY, TIMOTHY A.	7,24	201506300513		457-20-004	0.689	0.069	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									TREE TO BE REMOVED		
55-T	MALUSKY, MATTHEW	7,24	201304290806		481-07-006	1.000	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREE TO BE REMOVED		
56-T	JACKSON, DONALD T. III & MARY E.	7,24	201205040662		457-20-009	0.390	0	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A											
57-T	WARD, PAUL R.	7,24	200310081188		481-07-007	1.000	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
58-T	JANKOWSKI, BESSIE M. & HERNANDEZ, ISMAEL	7,24	201412240166		457-20-010	0.390	0	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A											
59-T	BAKER, TIMOTHY & BEVERLY	7,24	15452	387	481-07-008	1.000	0.055	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A									TREE TO BE REMOVED		
60-T	PATTERSON, MATTHEW L. & JODY R.	7,24,25	200905110448		481-07-018	1.000	0.055	0.015	0	0.015				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

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T = TEMPORARY EASEMENT
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(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
 PID N/A
 STATE JOB NO. N/A
 CALCULATED J.A.W. D.F.S.
 SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 41-60
 CUY-SPRAGUE ROAD (C.R. 67)
 13
 34

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

ALL AREAS IN ACRES

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
61-T	PAUL, JOHN & HELGA, CO-TRUSTEES	7,25	200810100097		457-20-007	0.390	0	0.018	0	0.018				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
62-T	KANNENBERG, CARL J. & JOANNA	7,25	200512280648		481-07-009	1.987	0.110	0.036	0	0.036					GRADING, DRIVEWAY & WALK CONSTRUCTION		
63-T	PIROZZOLI, FRED & HEIDI K.	7,25	201702270552		457-20-008	0.390	0	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
64-T	PIROZZOLI, FRED & HEIDI K.	7,25	200501250743		457-20-001	1.800	0.069	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
65-T	MIKLOWSKI, ISAAH P.	7,25	201604290173		481-07-010	1.249	0.069	0.046	0	0.046					GRADING, DRIVEWAY & WALK CONSTRUCTION		
66-T	BOTA, MARIUS V.	7,25	201310310952		457-20-003	1.800	0.069	0.024	0	0.024					GRADING, DRIVEWAY & WALK CONSTRUCTION		
67-T	PARRAVANO, DONALD JR.	7,25	200905280181		481-07-027	1.249	0.069	0.041	0	0.041					GRADING, DRIVEWAY & WALK CONSTRUCTION		
68-T	LOVRE, VELIBOR & JECTO	7,25	201605270467		457-20-002	1.800	0.069	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
69-T	CLOUD-SPRENGER PROPERTIES LLC	7,25	201703020607		481-07-028	1.249	0.069	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
70-T	KANSY, DUANE F. & PEGGY A.	7,25,26	90-5565	22	457-23-002	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
71-T	CITY OF NORTH ROYALTON	7,25,26	11103	717	481-07-026	5.574	0.028	0.042	0	0.042					GRADING, DRIVEWAY & WALK CONSTRUCTION		
72-T	LINDOW, FRANK	7,26	201608190322		481-07-011	1.500	0.045	0.037	0	0.037					GRADING, DRIVEWAY & WALK CONSTRUCTION		
73-T	TKACH, NIKOLAY & NADEZHDA	7,26	201012080450		457-23-013	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
74-T	KLEIN, ARTHUR E.	7,26	94-06451	21	481-07-012	0.980	0.030	0.025	0	0.025					GRADING, DRIVEWAY & WALK CONSTRUCTION		
75-T	SAKACSI, MARK JR.	7,26	201803080365		457-23-003	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
76-T	MORRIS, WILLIAM JR. & SIAS, NANCY D.	7,8,26	199909271072		481-07-013	1.500	0.045	0.033	0	0.033					GRADING, DRIVEWAY & WALK CONSTRUCTION		
77-T	VITALE, SANDRA & DIGIANDOMENICO, MARC & ALFRED (TRUSTEES)	8,26	201805080589		457-23-004	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
78-T	MANIAS, GILES A.	8,26	201707280725		481-07-014	1.500	0.045	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
79-T	NEDRICH, SHAWN L.	8,26	201411060395		457-23-007	1.066	0.048	0.019	0	0.019					GRADING, DRIVEWAY & WALK CONSTRUCTION		
80-T	LAULE, DANIELJ. & BRENDA K.	8,26	201702090573		481-08-018	1.500	0.045	0.015	0	0.015				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

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WD = WARRANTY DEED

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
 PID N/A
 STATE JOB NO. N/A
 CALCULATED J.A.W. CHECKED D.F.S.
 SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 61-80
 CUY-SPRAGUE ROAD (C.R. 67)
 14
 34

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

ALL AREAS IN ACRES

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
81-T	PARKER, DOUGLAS H & RYAN, MOLLY S.	8,26	200305301956		457-23-008	1.066	0.048	0.015	0	0.015				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
82-T	GRAYDON TIMOTHY R. & PETER A. SUC TRUSTEES	8,26	200511040736		481-08-014	1.500	0.045	0.015	0	0.015					GRADING & WALK CONSTRUCTION		
						D											
83-T	PLEVNY, DANIEL J. & HENSHAW, THERESA G.	8,26	89-1301	52	457-23-009	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
84-T	GRAYDON TIMOTHY R. & PETER A. SUC TRUSTEES	8,26,27	200511040736		481-08-013	2.273	0.069	0.023	0	0.023					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
85-T	STUART, VINCENT C. & SHEILA A.	8,26,27	200502230680		457-23-012	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
86-T	HORAY, JOHN J.	8,27	201803010114		481-08-015	1.500	0.045	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
87-T	MODOCK JAMES E. & REBECCA	8,27	200304091808		457-23-005	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
88-T	CARRIERI, MICHAEL A. & ANNETTE	8,27	96-05447	55	481-08-019	1.500	0.045	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
89-CH	CRISTANTIELLO, ROCCO JAMES & GINA MARIE	8,27,33	201404150433		457-23-011	2.132	0.096	0.098	0	0.098					GRADING, DRAINAGE & WALK CONSTRUCTION		
						C									TREES TO BE REMOVED		
89-T		8,27,33					0.096	0.166	0	0.166					GRADING, DRIVEWAY & WALK CONSTRUCTION		
															TREES TO BE REMOVED		
90-T	MASGRAS, CORNELIA	8,27	201209270171		481-08-001	2.685	0.081	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
91-T	KOCH, RONALD & MONICA	8,27,33	200711080611		457-23-010	1.066	0.048	0.102	0	0.102					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREES, STUMP TO BE REMOVED		
92-T	EWANKO, FRANCIS M. & SARAH M.	8,27	200512230098		481-08-008	2.024	0.058	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						TM											
93-T	JUGUILON, JEFF & NICOLE L.	8,27	200105040693		457-23-006	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
94-T	DOTSON, JOBIE & JOYCE J.	8,27	201506170467		481-08-007	1.885	0.058	0.020	0	0.020					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						TM											
95-T	PYLE, MARY E.	8,27	201803210496		457-24-003	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
96-T	SCAVONE, FRANK A. JR. & KAREN M.	8,27,28	95-00980	47	481-08-006	1.881	0.058	0.013	0	0.013					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
97-T	BOETTCHER, MARIA SUC-TRS	8,27,28	201107080443		457-24-006	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
98-T	NEINER, EDWARD & LISA	8,28	200408250932		481-08-002	1.877	0.058	0.013	0	0.013					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
99-T	BRACKNEY, JESSE	8,28	201809140649		457-24-007	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C									TREES TO BE REMOVED		
100-T	SCHMOLZ, BRENDAN L. & JULIEANNA	8,28	201609160492		457-24-016	0.321	0.048	0.017	0	0.017				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

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WD = WARRANTY DEED

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
PID N/A
STATE JOB NO. N/A
CALCULATED J.A.W. D.F.S.
SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 81-100
CUY-SPRAGUE ROAD (C.R. 67)
15
34

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

ALL AREAS IN ACRES

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
101-T	SHOOLTZ, ASHLEE & PIMPAS, ANTHONY	8,28	201605230398		481-08-011	1.874	0.058	0.016	0	0.016				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D									BUSH, LANDSCAPING TO BE REMOVED		
102-T	BORTAN, JOHN M. & ANA	8,28	88-0764	15	457-24-004 (*)	1.066	0.048	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
103-T	TUWALSKI, JEAN C.	8,28	200210040577		481-08-010	1.870	0.058	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
104-T	KLAMM, RICHARD D. & NIEVES, ELIZABETH	8,28	97-05396	7	457-24-005	1.066	0.048	0.019	0	0.019					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
105-T	DUKES, DOROTHY M.	8,28	201607050259		481-08-009	1.867	0.058	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						D											
106-T	HESS, JAMES LARRY ,SR. & CHARLOTTE ROSE, CO-TRS	8,28	95-02636	51	457-24-011	1.066	0.048	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
107-T	SLIVKA, JAMES P. & NORA C.	8,9,28	200306200746		481-08-003	1.725	0.058	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						A											
108-T	ELIAS, JAMES W. & ALICIA J.	9,28	87-4822	52	457-24-009	1.066	0.048	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
109-CH	DEMONTE, JOHN & ROSA	9,29	15084	897	481-08-004	1.859	0.058	0.014	0	0.014					GRADING, DRAINAGE & WALK CONSTRUCTION		
						D											
109-T		9,28,29					0.058	0.038	0	0.038					GRADING, DRIVEWAY & WALK CONSTRUCTION		
															TREE TO BE REMOVED		
110-T	CRISTANTIELLO, ROCCO J. JR.	9,28,29	200804010556		457-24-010	1.066	0.048	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
111-T	BOLTZ, MILDRED V.	9,29	200007120536		457-24-002	1.066	0.048	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
112-CH	LAVRISIUK, IVAN & ELIZABETH	9,29	200202250135		481-08-005	2.676	0.083	0.006	0	0.006					GRADING, DRAINAGE & WALK CONSTRUCTION		
						C									TREES TO BE REMOVED		
112-T		9,29					0.083	0.045	0	0.045					GRADING, DRIVEWAY & WALK CONSTRUCTION		
															TREE TO BE REMOVED		
113-T	BARNES, GEORGIA & NEKUDA, RONALD J.	9,29	201302150370		457-24-008	1.066	0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
114-T	MILLIMAN, MICHAEL D.	9,29	200810240394		481-08-017	2.223	0.069	0.019	0	0.019					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
115-T	FULOP, DANIEL R.	9,29	201309200573		457-27-005	1.066	0.048	0.017	0	0.017					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
116-T	KUBIT, KEVIN H. & DREMA A.	9,29	201205310595		457-27-004	1.066	0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
117-T	CALANNI, SAM & GIUSEPPINA	9,29	97-01969	43	481-08-016	2.222	0.069	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
118-T	FITCH, RANDI & ORABOVICH, ALEXANDER	9,29	201212070534		457-27-008	1.066	0.048	0.020	0	0.020					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
119-T	RITT, KATHLEEN & ISACONE, ROCCO	9,29	200310100288		481-08-012	2.221	0.069	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
120-T	ISAAC, NORMAN ELMER & EDWARD, CHARLES	9,29	201307240358		457-27-003	1.066	0.048	0.017	0	0.017				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
						C											
(*)	CONSOLIDATED WITH P.P. NO. 457-24-001 AS PER COUNTY APPRAISAL DEPARTMENT																

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

NOTE: UNDER NO CIRCUMSTANCES ARE TEMPORARY EASEMENTS TO BE USED FOR STORAGE OF MATERIAL OR EQUIPMENT BY THE CONTRACTOR UNLESS NOTED OTHERWISE.

LEGEND:

CH = CHANNEL EASEMENT
T = TEMPORARY EASEMENT
WD = WARRANTY DEED

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
 PID N/A
 STATE JOB NO. N/A
 CALCULATED J.A.W. CHECKED D.F.S.
 SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 101-120
 CUY-SPRAGUE ROAD (C.R. 67)
 16
 34

TOTAL NUMBER OF:

149 OWNERSHIPS
156 PARCELS

164 TOTAL TAKES
XX OWNERSHIPS WITH STRUCTURES INVOLVED

NET RESIDUE = RECORD AREA - TOTAL PRO - NET TAKE
* DENOTES RIGHT-OF-WAY ENCROACHMENT

ALL AREAS IN ACRES

GRANTEE:

ALL EASEMENTS & RIGHT OF WAY ACQUIRED IN THE NAME OF
CUYAHOGA COUNTY, OHIO UNLESS OTHERWISE SHOWN.

PARCEL NO.	OWNER	SHEET NO.	OWNERS RECORD		AUDITOR'S PARCEL	RECORD AREA	TOTAL P.R.O.	GROSS TAKE	P.R.O. IN TAKE	NET TAKE	STRUC-TURE	NET RESIDUE		TYPE FUND	REMARKS AND PERSONALITY	AS ACQUIRED	
			BOOK	PAGE								LEFT	RIGHT			BOOK	PAGE
121-T	CRAMPTON, JOYCE	9,29,30	201310310696		457-27-006	1.066	0.048	0.017	0	0.017				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION		
122-T	JONES, ROBERT SR. & JOSEPHINE	9,29,30	199812230637		481-09-001	4.210	0.076	0.023	0	0.023					GRADING, DRIVEWAY & WALK CONSTRUCTION		
123-T	PALCISKO, BRIAN M. & CHARLENE M.	9,30	199812310299		457-27-007	1.066	0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
124-T	SWANSIGER, KENNETH J	9,30	13836	313	481-09-002	0.830	0.055	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
125-T	FILOUS, FRANK G	9,30	201710100328		457-27-009	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
126-T	BRASTY, CHERYL	9,30	201812040432		481-09-003	0.830	0.055	0.016	0	0.016					GRADING, DRIVEWAY & WALK CONSTRUCTION		
127-T	KONDASH, ANGELINE J.	9,30	200606270070 (50%) 9979 156 (50%)		457-27-002	1.066	0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION STUMP TO BE REMOVED		
128-T	BORSUK, DENNIS F.	9,30	201405190275		481-09-004	0.830	0.055	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
129-T	BRITTON, MARK & CONNIE S.	9,30	97-03782	9	457-28-009	1.066	0.048	0.015	0	0.015					GRADING, DRIVEWAY & WALK CONSTRUCTION		
130-T	WOHAR, MICHAEL S. JR. & KAMINSKI, LEIGH	9,30	200707270645		457-28-015	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
131-T	DANIELE, ANTHONY	9,30	200202150178		481-09-005	0.830	0.055	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
132-T	TOMASIC, DUSANKA	9,30	15285	823	457-28-014	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION		
133-T	ELWIN, MARGARET E.	9,30	200203180044		481-09-006	0.830	0.055	0.020	0	0.020					GRADING, DRIVEWAY & WALK CONSTRUCTION TREE TO BE REMOVED		
134-T	DIGIANDOMENICO, ALFRED S	9,30,31	201201250630		457-28-016	1.066	0.048	0.018	0	0.018					GRADING, DRIVEWAY & WALK CONSTRUCTION		
135-T	KOLICK-GALVIN, LISA A. & GALVIN, MICHAEL J.	9,30,31	201404030483		481-09-007	0.830	0.055	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION TREES TO BE REMOVED		
136-T	DOWCZEK, GERTRUDE	9,31	201307120003		457-28-008	1.066	0.048	0.021	0	0.021					GRADING, DRIVEWAY & WALK CONSTRUCTION		
137-T	KROUSE, PATRICIA F. & ROBERT G.	9,10,31	200807170290		481-09-008	0.830	0.055	0.025	0	0.025					GRADING, DRIVEWAY & WALK CONSTRUCTION TREE TO BE REMOVED		
138-T	BJELOVUK, LJUBO & ROSA	10,31	201802280547		457-28-002	1.066	0.048	0.014	0	0.014					GRADING, DRIVEWAY & WALK CONSTRUCTION BUSH TO BE REMOVED		
139-T	CROLIUS, MARCUS G. & SOPKO-CROLIUS, JACQUIE	10,31	200603230808		481-09-009	0.830	0.055	0.022	0	0.022					GRADING, DRIVEWAY & WALK CONSTRUCTION		
140-T	BJELOVUK, LJUBO & ROSA	10,31	201802280549		457-28-006	1.066	0.048	0.017	0	0.017				LOCAL	GRADING, DRIVEWAY & WALK CONSTRUCTION TREE TO BE REMOVED		

NOTE: ALL TEMPORARY PARCELS TO BE OF 24-MONTH DURATION.

NOTE: UNDER NO CIRCUMSTANCES ARE TEMPORARY EASEMENTS TO BE USED FOR STORAGE OF MATERIAL OR EQUIPMENT BY THE CONTRACTOR UNLESS NOTED OTHERWISE.

LEGEND:

CH = CHANNEL EASEMENT
T = TEMPORARY EASEMENT
WD = WARRANTY DEED

(0.0000) - CALCULATED ACREAGE FROM LEGAL DESCRIPTION/PLAT - AUDITOR'S RECORDED ACREAGE DIFFERS

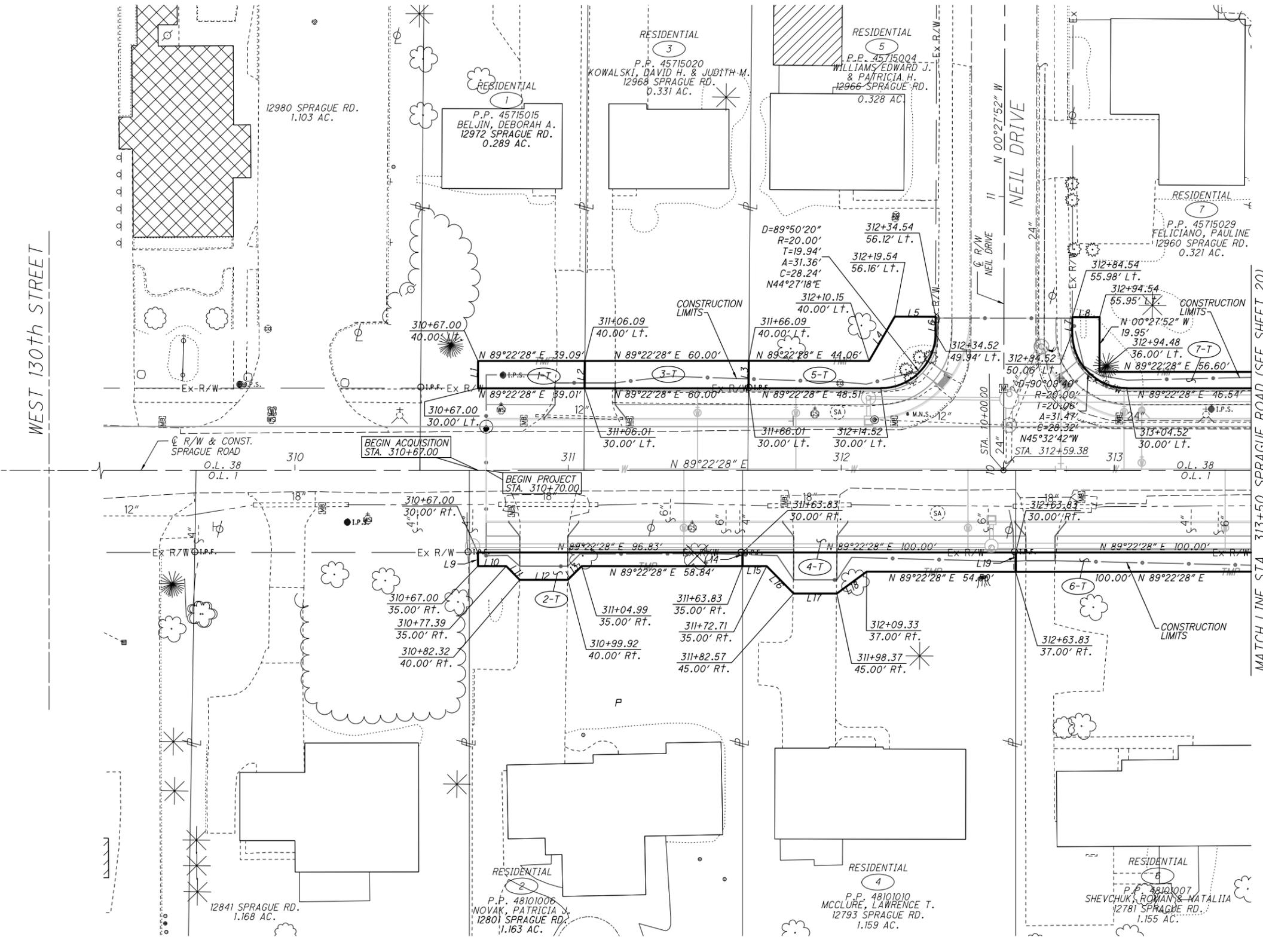
REV	DATE	DESCRIPTION	REV	DATE	DESCRIPTION

FEDERAL PROJECT NO. N/A
 PID N/A
 STATE JOB NO. N/A
 CALCULATED J.A.W. D.F.S.
 SUMMARY OF ADDITIONAL RIGHT OF WAY PARCELS 121-140
 CUY-SPRAGUE ROAD (C.R. 67)
 17
 34

P:\18323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\18323 SUMMARY OF ADDITIONAL RW - PHASE 2.DWG - SARW07 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 1:39 PM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	10.00	N0°37'32"W
L2	10.00	N0°08'06"W
L3	10.00	N0°08'06"W
L4	18.69	N29°32'08"E
L5	15.00	N89°32'08"E
L6	6.17	N0°27'52"W
L7	5.92	N0°27'52"W
L8	10.00	N89°32'08"E
L9	5.00	N0°37'32"W
L10	10.39	N89°22'28"E
L11	7.02	N45°13'41"W
L12	17.60	N89°22'28"E
L14	5.00	N0°37'32"W
L15	8.88	N89°22'28"E
L16	14.05	N45°13'41"W
L17	15.80	N89°22'28"E
L18	13.57	N53°14'52"E
L19	7.00	N0°37'32"W



CALCULATED J.A.W. CHECKED D.F.S.
 PID N/A

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD BEGIN PROJECT TO STA 313+50

CUY-SPRAGUE ROAD
 (C.R. 67)

19
 34

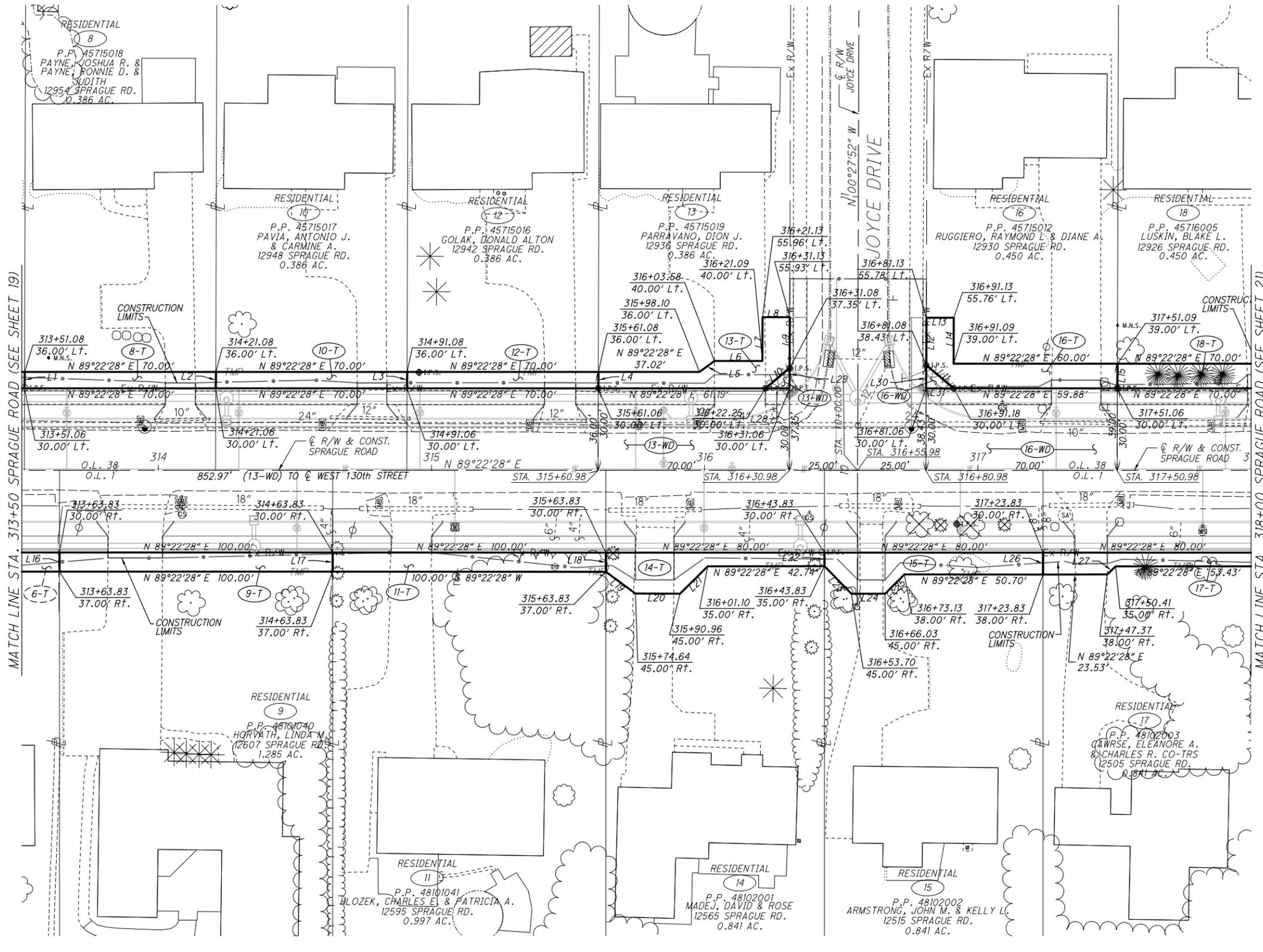
●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:		
OWNERSHIP VERIFIED BY:		
DATE COMPLETED:		
REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS01 - ORHOT_HALF-SIZE-STB - PLOTTED 4/16/2019 11:37 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	6.00	N0°27'52"W
L2	6.00	N0°27'52"W
L3	6.00	N0°27'52"W
L4	6.00	N0°27'52"W
L5	6.78	N53°14'52"E
L6	17.51	N89°22'28"E
L7	15.96	N0°27'52"W
L8	10.00	N89°32'08"E
L9	18.58	N0°27'52"W
L10	11.49	N49°35'42"E
L11	13.15	N50°45'51"W
L12	17.35	N0°27'52"W
L13	10.00	N89°32'08"E
L14	16.76	N0°27'52"W
L15	9.00	N0°27'52"W
L16	7.00	N0°37'32"W
L17	7.00	N0°37'32"W
L18	7.00	N0°37'32"W
L19	13.44	N54°06'10"W
L20	16.32	N89°22'28"E
L21	14.24	N44°46'19"E
L22	5.00	N0°37'32"W
L23	14.05	N45°13'41"W
L24	12.34	N89°22'28"E
L25	9.97	N44°46'19"E
L26	8.00	N0°37'32"W
L27	4.27	N44°46'19"E
L28	8.81	N89°22'28"E
L29	7.35	N0°27'52"W
L30	8.43	N0°27'52"W
L31	10.12	N89°22'28"E



CALCULATED J.A.W. CHECKED D.F.S.
 PID N/A
 RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 313+50 TO STA 318+00

CUY-SPRAGUE ROAD
 (C.R. 67)

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET w/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS02 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:37 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W.
CHECKED D.F.S.

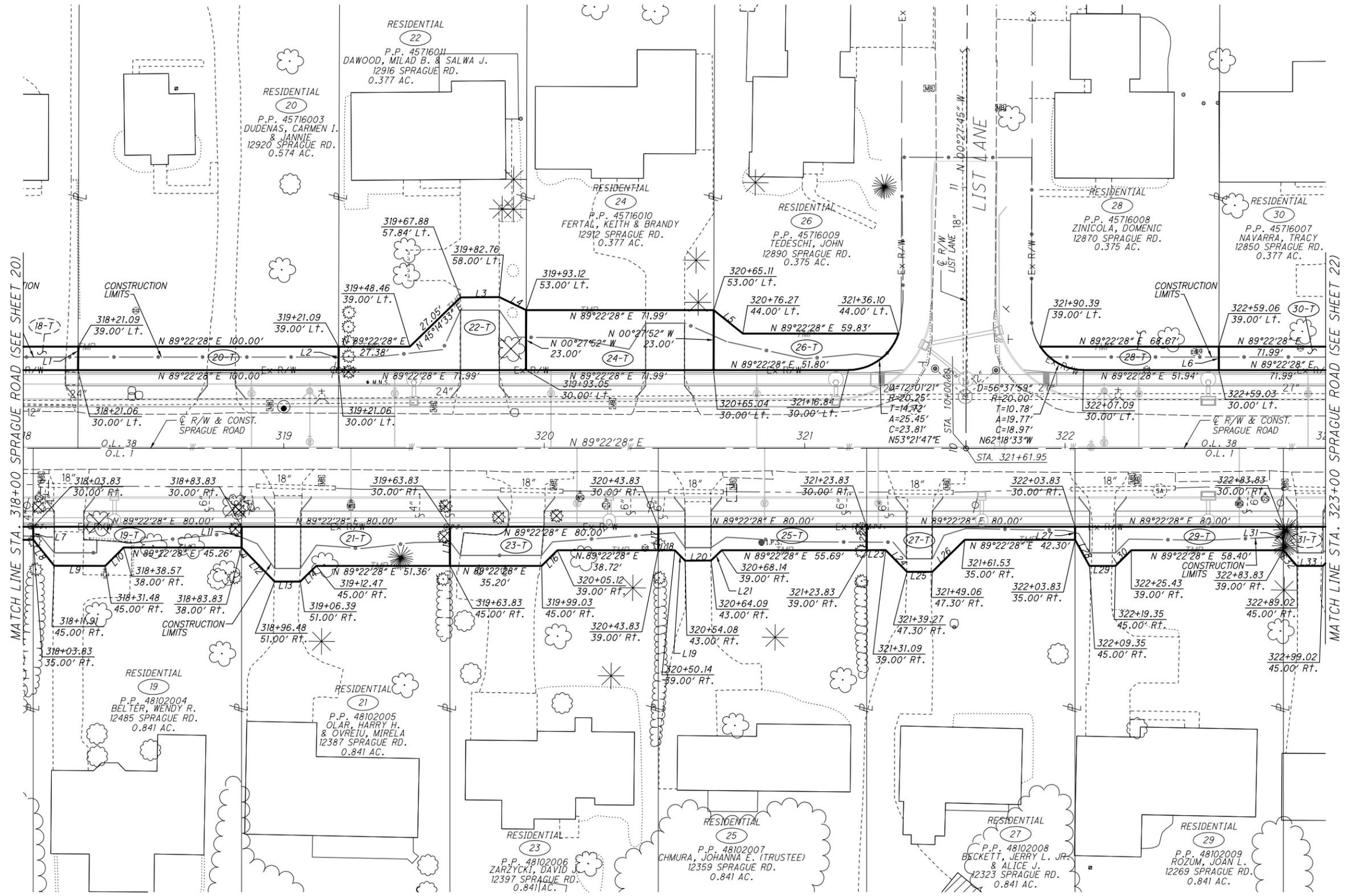
PID N/A

RIGHT OF WAY DETAIL SHEET
SPRAGUE ROAD STA 318+00 TO STA 323+00

CUY-SPRAGUE ROAD
(C.R. 67)

21
34

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°27'52"W
L2	9.00	N0°27'52"W
L3	14.88	N88°44'25"E
L4	11.50	N64°51'16"W
L5	14.34	N51°45'00"W
L6	9.00	N0°27'52"W
L7	5.00	N0°37'32"W
L8	12.86	N39°34'09"W
L9	19.56	N89°22'28"E
L10	9.97	N44°46'19"E
L11	8.00	N0°37'32"W
L12	18.14	N44°50'15"W
L13	9.91	N89°22'28"E
L14	8.54	N44°46'19"E
L15	15.00	N0°37'32"W
L16	8.54	N44°46'19"E
L17	9.00	N0°37'32"W
L18	6.31	N89°22'28"E
L19	5.62	N45°13'41"W
L20	10.00	N89°22'28"E
L21	5.70	N44°46'19"E
L22	9.00	N0°37'32"W
L23	7.26	N89°22'28"E
L24	11.66	N45°13'41"W
L25	9.78	N89°22'28"E
L26	17.52	N44°46'19"E
L27	5.00	N0°37'32"W
L28	11.42	N29°29'59"W
L29	10.00	N89°22'28"E
L30	8.54	N44°46'19"E
L31	9.00	N0°37'32"W
L32	7.93	N41°27'16"W
L33	10.00	N89°22'28"E



● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS03 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:39 AM BY BOB BROSKI

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W. CHECKED D.F.S.

PID N/A

RIGHT OF WAY DETAIL SHEET

SPRAGUE ROAD STA 323+00 TO STA 328+00

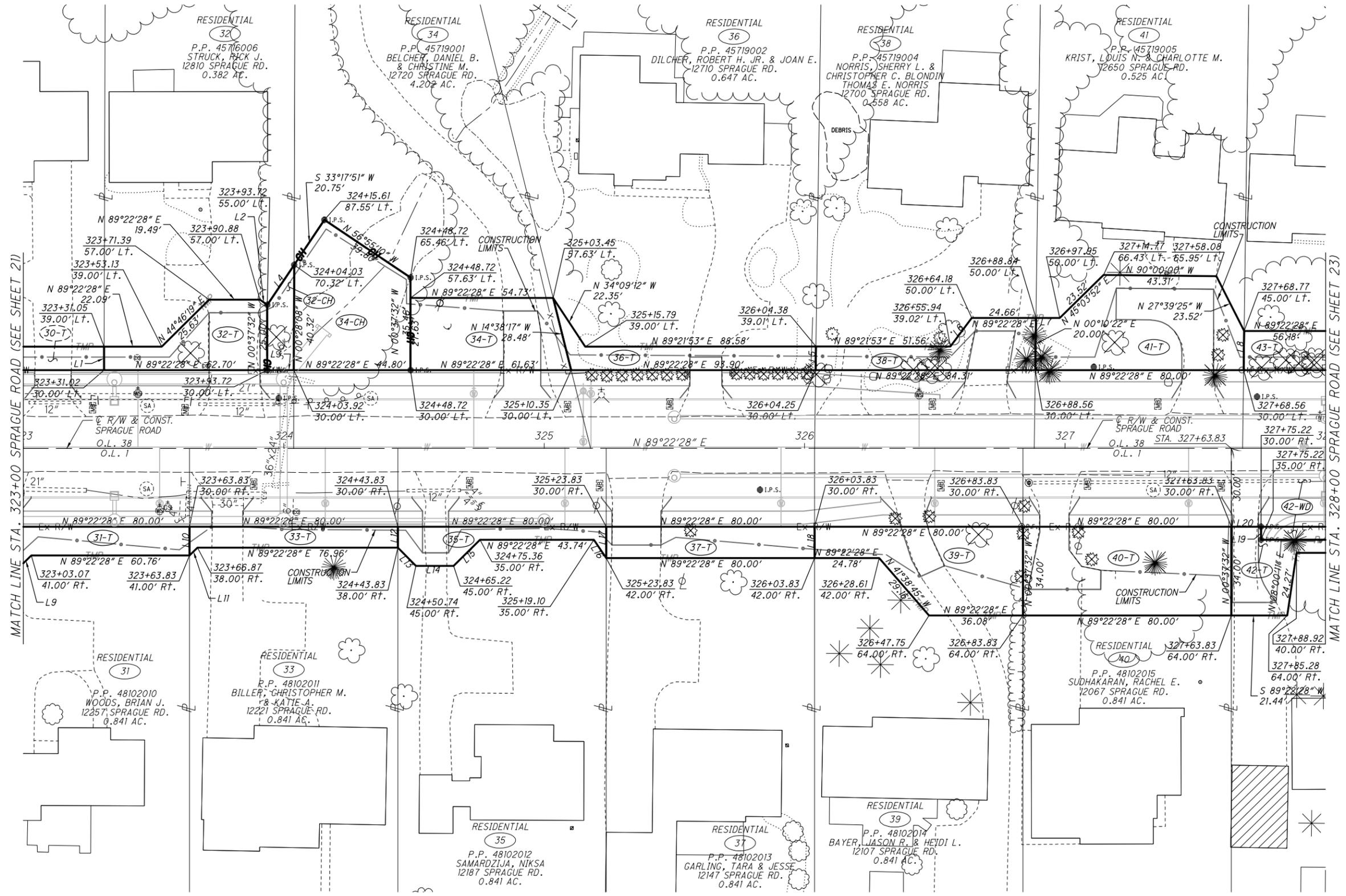
CUY-SPRAGUE ROAD (C.R. 67)

RIGHT OF WAY DETAIL SHEET

SPRAGUE ROAD STA 323+00 TO STA 328+00

CUY-SPRAGUE ROAD (C.R. 67)

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°27'52"W
L2	3.47	N55°27'27"W
L3	10.20	N89°22'28"E
L4	18.47	N33°17'51"E
L5	9.02	N0°10'22"E
L6	13.73	N36°16'24"E
L7	9.10	N89°22'28"E
L8	15.00	N0°10'22"E
L9	5.70	N44°46'19"E
L10	11.00	N0°37'32"W
L11	4.27	N44°46'19"E
L12	8.00	N0°37'32"W
L13	9.83	N45°13'41"W
L14	14.48	N89°22'28"E
L15	14.24	N44°46'19"E
L16	8.45	N34°41'11"W
L17	12.00	N0°37'32"W
L18	12.00	N0°37'32"W
L19	5.00	N0°37'32"W
L20	11.39	N89°22'28"E



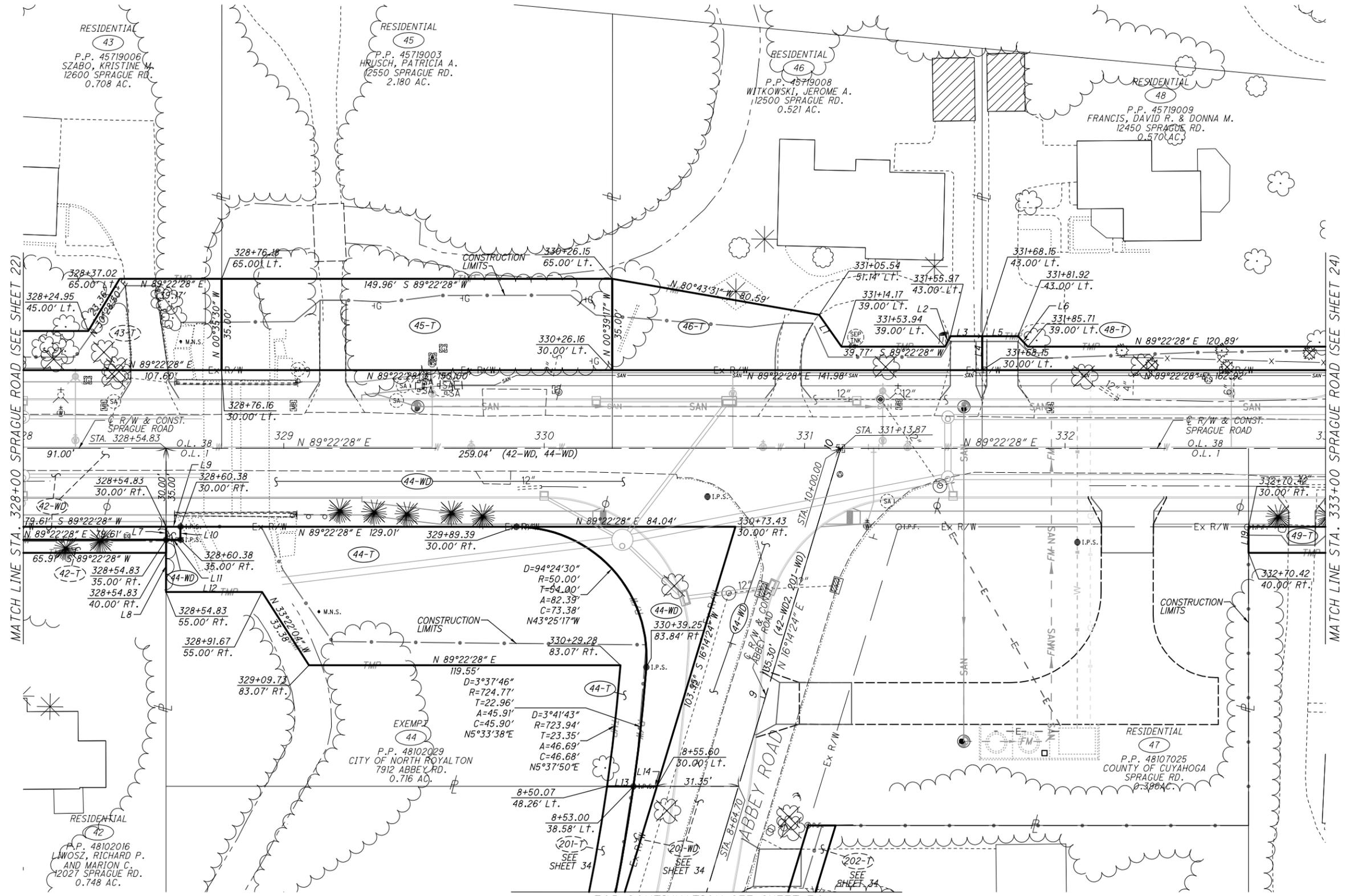
● I.P.S. DENOTES 5/8" IRON PIN TO BE SET W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DSD4 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:38 AM BY BOB BROSKI

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	14.90	N36°01'12"W
L2	4.48	N26°15'31"E
L3	12.18	N89°22'28"E
L4	13.00	N0°37'32"W
L5	13.77	N89°22'28"E
L6	5.51	N44°05'35"W
L7	5.00	N0°37'32"W
L8	15.00	N0°37'32"W
L9	5.55	N89°22'28"E
L10	5.00	N0°35'03"W
L11	5.55	N89°22'28"E
L12	36.84	N89°22'28"E
L13	10.11	N89°22'28"E
L14	8.97	N89°22'28"E



FOR CONTINUATION SEE SHEET 34

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION



CALCULATED J.A.W. CHECKED D.F.S.

PID N/A

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 328+00 TO STA 333+00

CUY-SPRAGUE ROAD
 (C.R. 67)

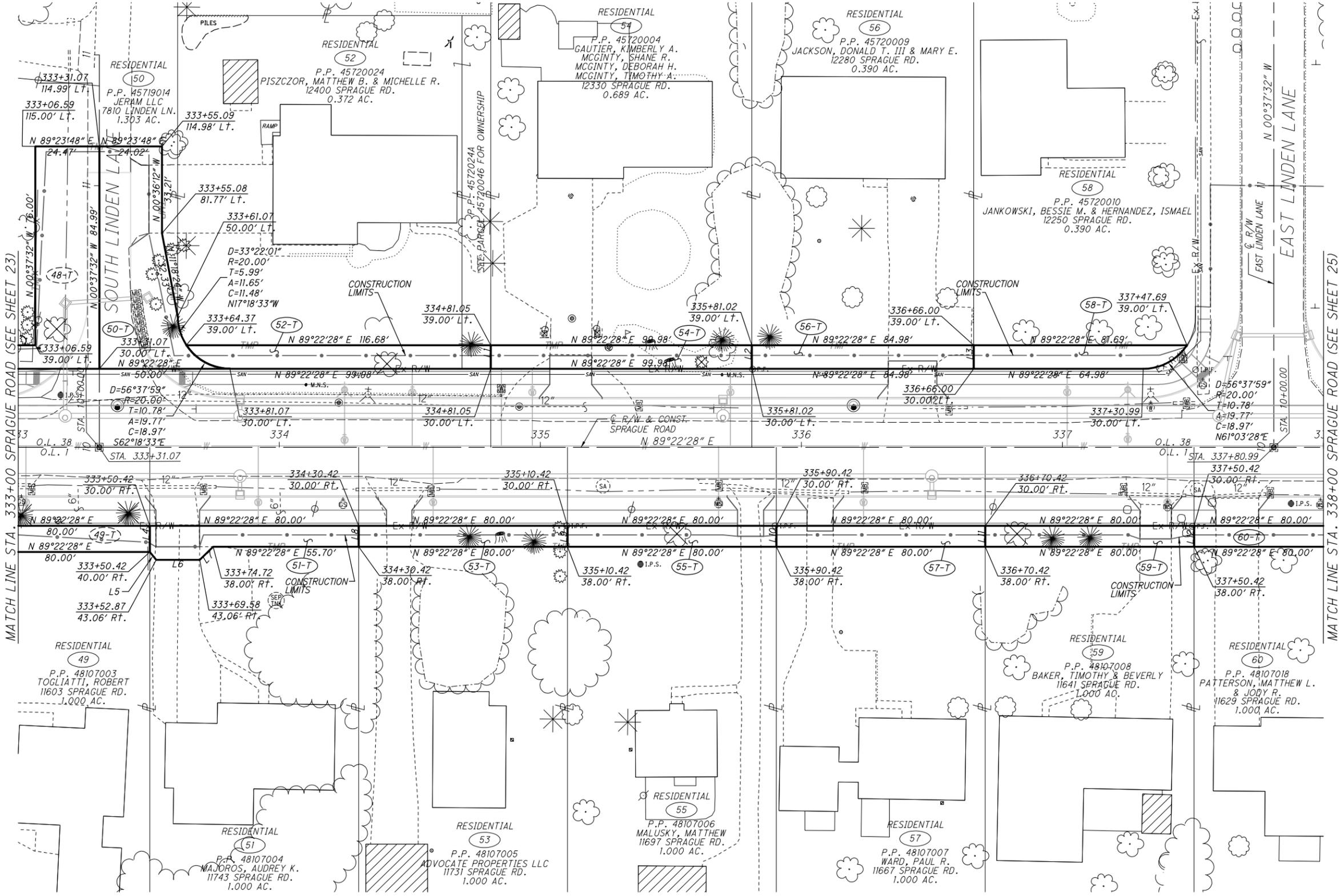
23
 34

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DS05 - 0807_HALF-SIZE.STB - PLOTTED 4/16/2019 11:39 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°37'32"W
L2	9.00	N0°37'32"W
L3	9.00	N0°37'32"W
L4	10.00	N0°37'32"W
L5	3.92	N39°17'09"W
L6	16.71	N89°22'28"E
L7	7.21	N44°46'19"E
L8	8.00	N0°37'32"W
L9	8.00	N0°37'32"W
L10	8.00	N0°37'32"W
L11	8.00	N0°37'32"W
L12	8.00	N0°37'32"W



CALCULATED J.A.W. CHECKED D.F.S.
PID N/A

RIGHT OF WAY DETAIL SHEET
SPRAGUE ROAD STA 333+00 TO STA 338+00

CUY-SPRAGUE ROAD
(C.R. 67)

● I.P.S. DENOTES 5/8" IRON PIN TO BE SET W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

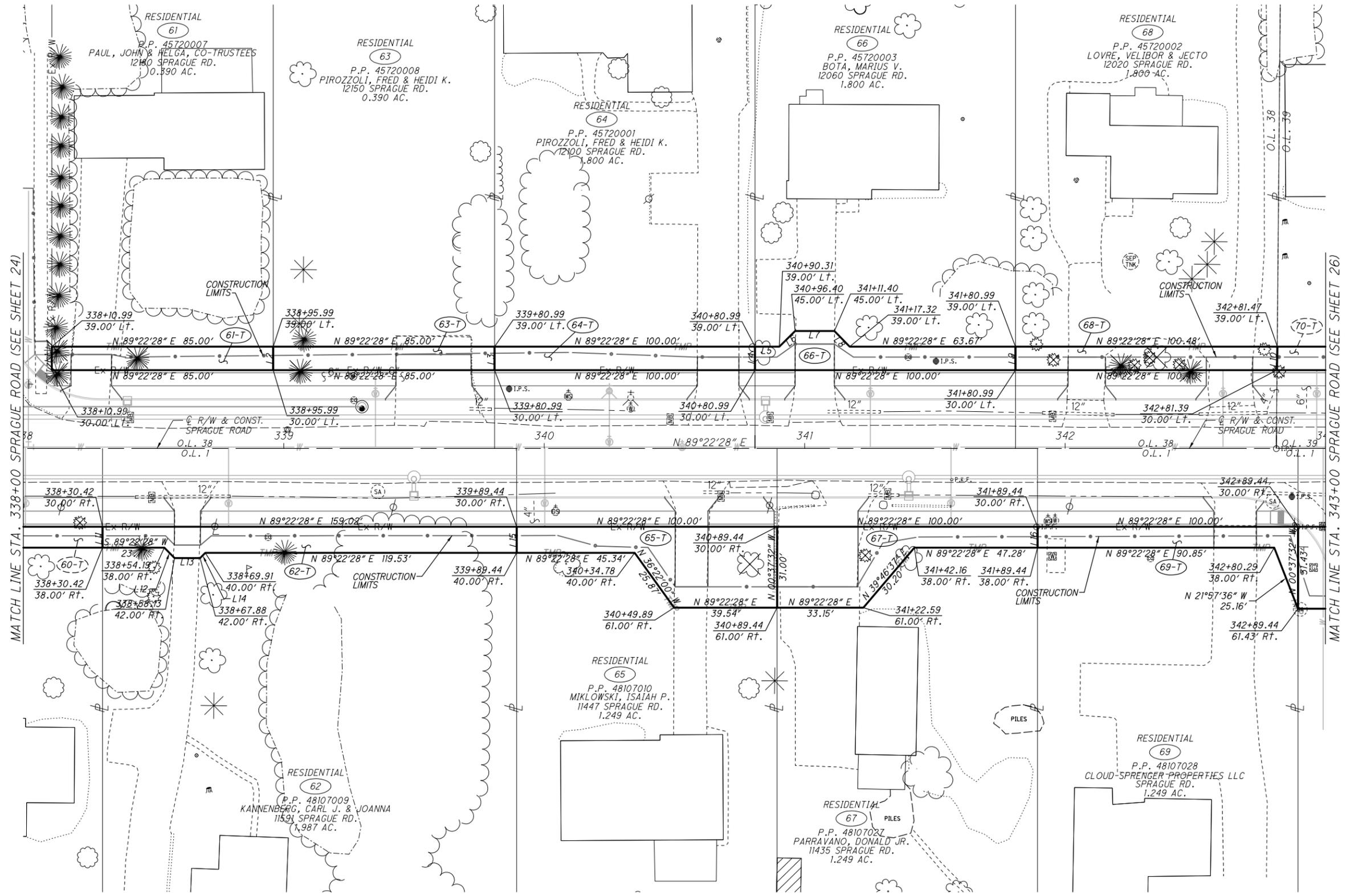
24
34

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DS06 - 0800T_HALF-SIZE.STB - PLOTTED 4/16/2019 11:39 AM BY BOB BROSKI

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°37'32"W
L2	9.00	N0°37'32"W
L3	9.00	N0°37'32"W
L4	9.00	N0°37'32"W
L5	9.32	N89°22'28"E
L6	8.54	N44°46'19"E
L7	15.00	N89°22'28"E
L8	8.43	N45°13'41"W
L9	9.00	N0°37'32"W
L10	9.00	N0°07'15"W
L11	8.00	N0°37'32"W
L12	5.62	N45°13'41"W
L13	9.75	N89°22'28"E
L14	2.85	N44°46'19"E
L15	10.00	N0°37'32"W
L16	8.00	N0°37'32"W



● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:		
OWNERSHIP VERIFIED BY:		
DATE COMPLETED:		
REV	DATE	DESCRIPTION

CALCULATED J.A.W.
 CHECKED D.F.S.

PID N/A

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 338+00 TO STA 343+00

CUY-SPRAGUE ROAD
 (C.R. 67)

25
 34

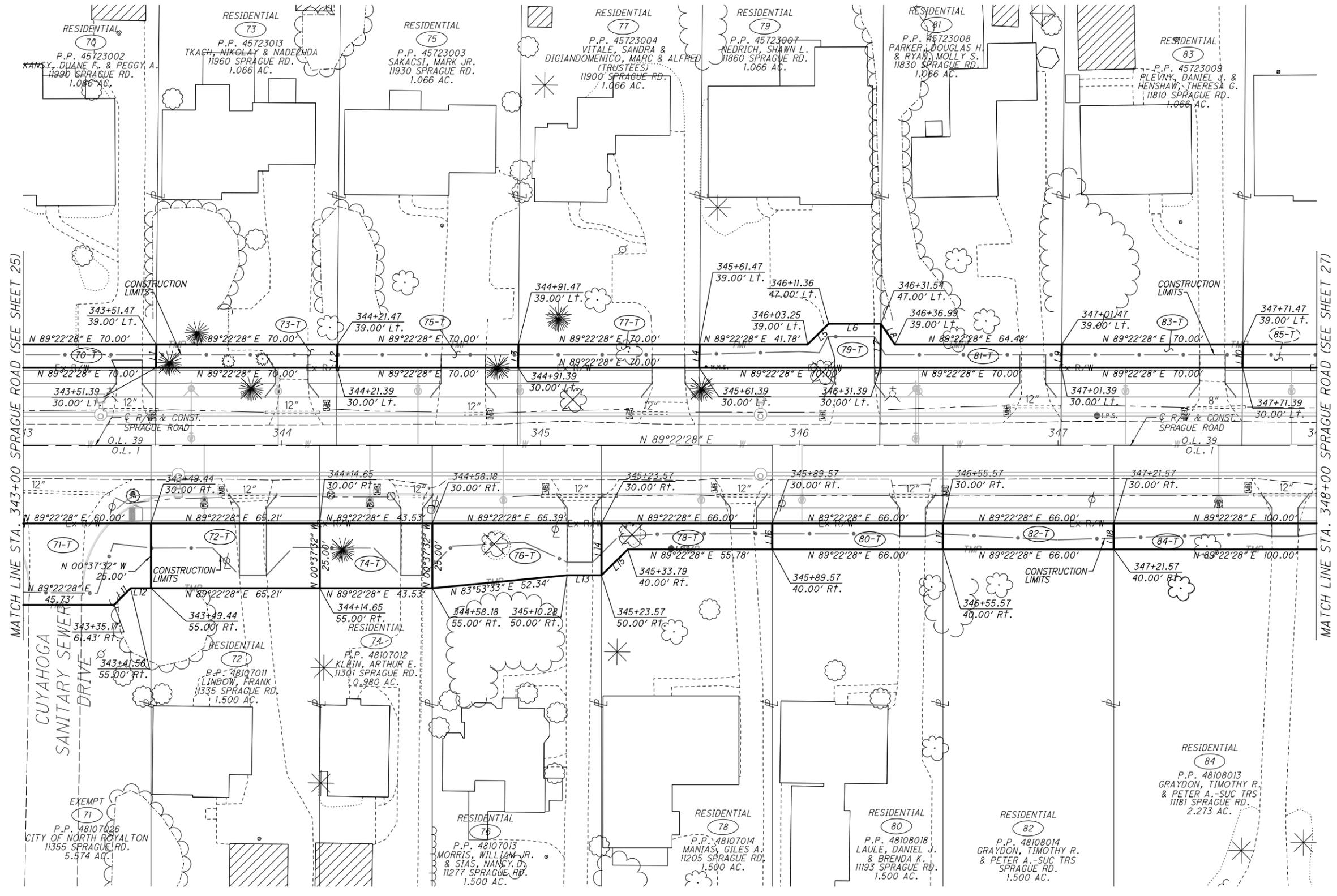
P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS07 - 0807_HALF-SIZE.STB - PLOTTED 4/16/2019 11:40 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°07'15"W
L2	9.00	N0°07'15"W
L3	9.00	N0°07'15"W
L4	9.00	N0°07'15"W
L5	11.39	N44°46'19"E
L6	20.17	N89°22'28"E
L7	17.00	N0°07'15"W
L8	9.68	N34°52'39"W
L9	9.00	N0°07'15"W
L10	9.00	N0°07'15"W
L11	9.07	N44°12'52"E
L12	7.88	N89°22'28"E
L13	13.29	N89°22'28"E
L14	20.00	N0°37'32"W
L15	14.30	N45°00'00"E
L16	10.00	N0°37'32"W
L17	10.00	N0°37'32"W
L18	10.00	N0°37'32"W



MATCH LINE STA. 343+00 SPRAGUE ROAD (SEE SHEET 25)

MATCH LINE STA. 348+00 SPRAGUE ROAD (SEE SHEET 27)

RIGHT OF WAY DETAIL SHEET
SPRAGUE ROAD STA 343+00 TO STA 348+00

CUY-SPRAGUE ROAD
(C.R. 67)

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
w/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RV DETAIL SHEETS - PHASE 2.DWG - DS08 - 0807_HALF-SIZE.STB - PLOTTED 4/16/2019 11:40 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W. CHECKED D.F.S.

PID N/A

RIGHT OF WAY DETAIL SHEET

SPRAGUE ROAD STA 348+00 TO STA 353+00

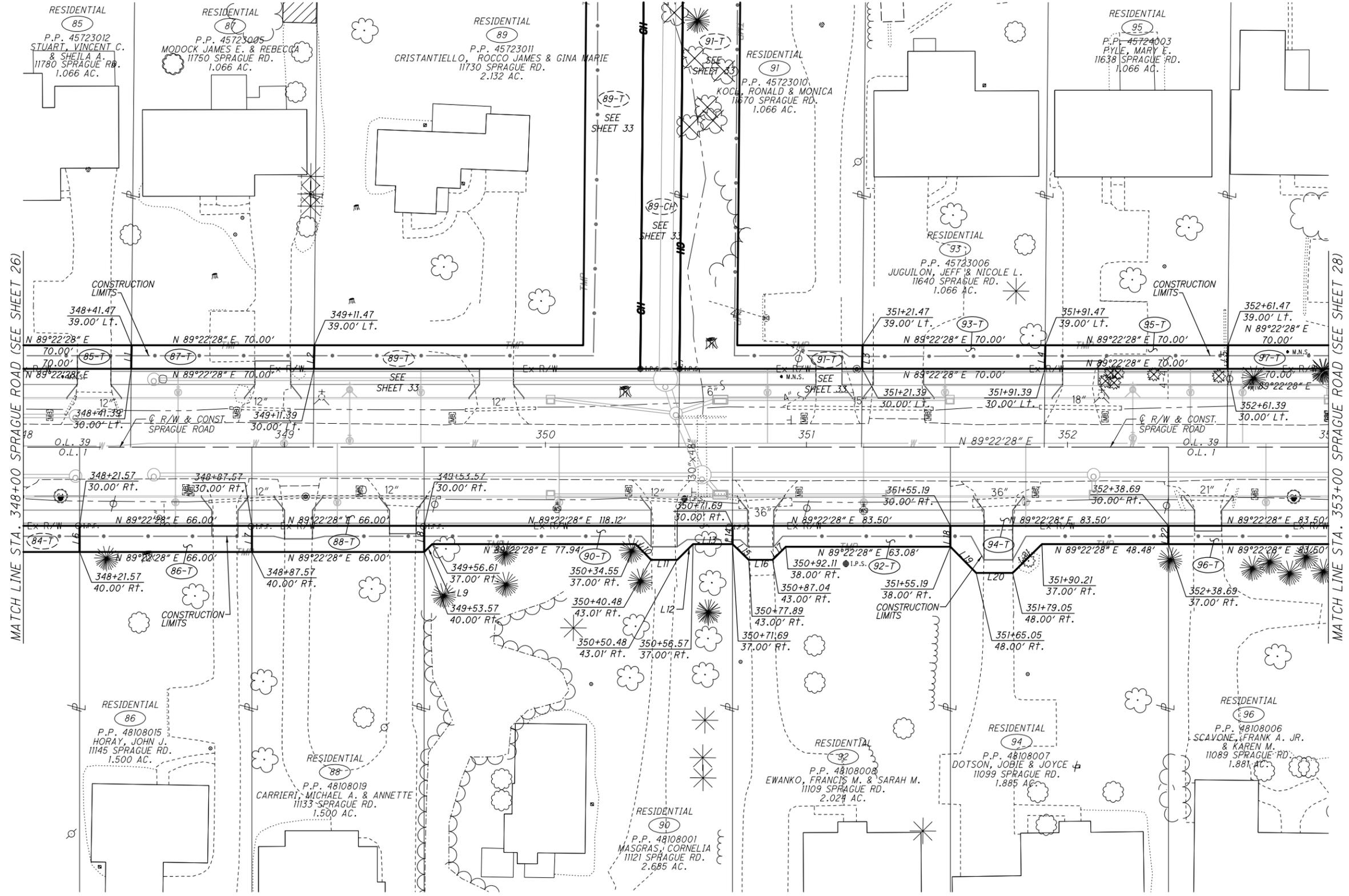
CUY-SPRAGUE ROAD

(C.R. 67)

27

34

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°07'15"W
L2	9.00	N0°07'15"W
L3	9.00	N0°07'15"W
L4	9.00	N0°07'15"W
L5	9.00	N0°07'15"W
L6	10.00	N0°37'32"W
L7	10.00	N0°37'32"W
L8	10.00	N0°37'32"W
L9	4.27	N44°46'19"E
L10	8.44	N45°13'41"W
L11	10.00	N89°22'28"E
L12	8.56	N44°46'19"E
L13	15.12	N89°22'28"E
L14	7.00	N0°37'32"W
L15	8.63	N46°35'01"W
L16	9.14	N89°22'28"E
L17	7.12	N44°46'19"E
L18	8.00	N0°37'32"W
L19	14.05	N45°13'41"W
L20	14.00	N89°22'28"E
L21	15.67	N44°46'19"E
L22	7.00	N0°37'32"W



● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DS09 - ORDOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:41 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W. CHECKED D.F.S.

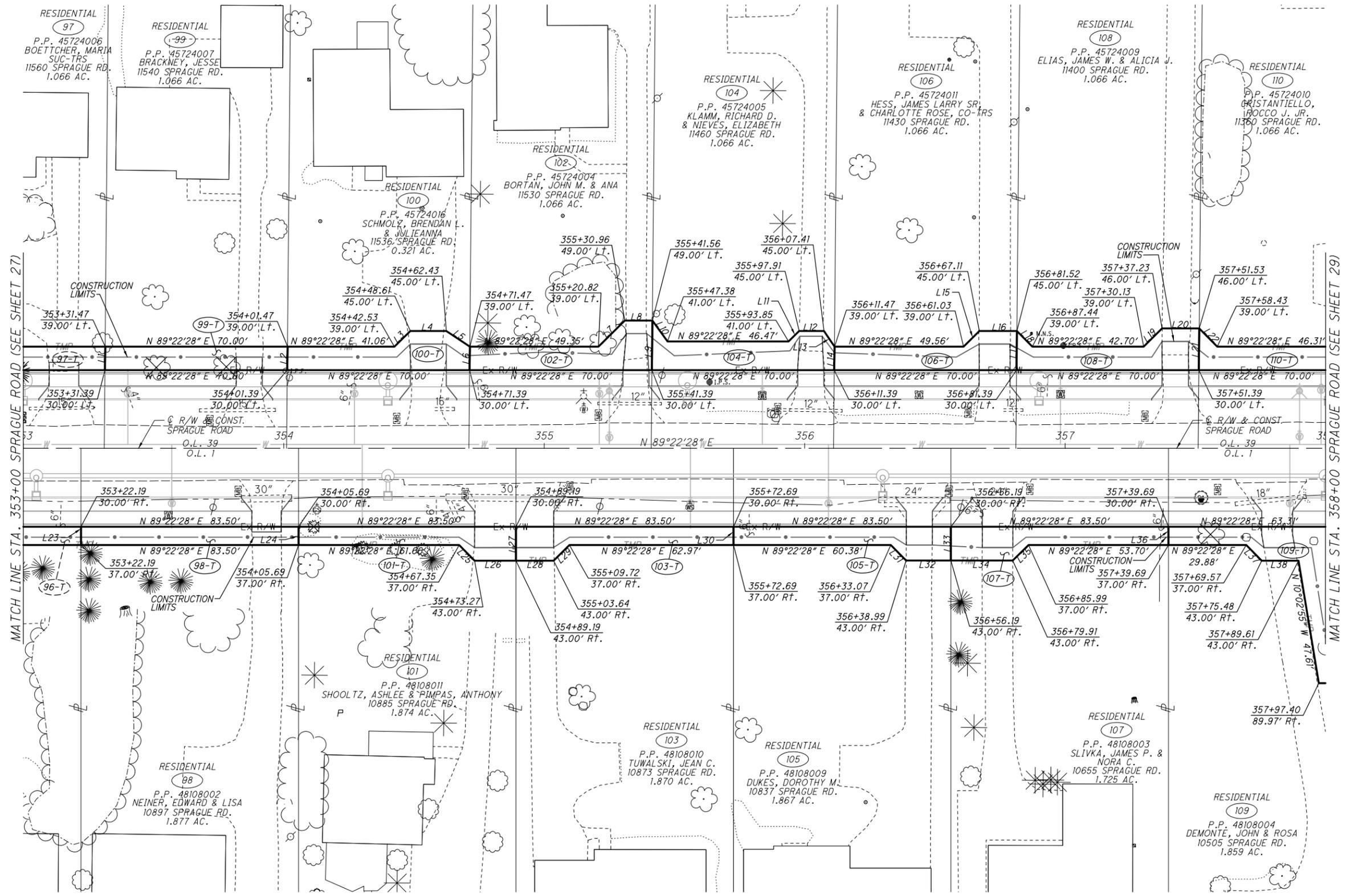
PID N/A

RIGHT OF WAY DETAIL SHEET
SPRAGUE ROAD STA 353+00 TO STA 358+00

CUY-SPRAGUE ROAD
(C.R. 67)

28
34

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°07'15"W
L2	9.00	N0°07'15"W
L3	8.54	N44°46'19"E
L4	13.82	N89°22'28"E
L5	10.85	N57°03'29"W
L6	9.00	N0°07'15"W
L7	14.24	N44°46'19"E
L8	10.60	N89°22'28"E
L9	19.00	N0°07'15"W
L10	9.89	N36°40'34"W
L11	5.70	N44°46'19"E
L12	9.50	N89°22'28"E
L13	7.25	N34°43'13"W
L14	9.00	N0°07'15"W
L15	8.54	N44°46'19"E
L16	14.41	N89°22'28"E
L17	15.00	N0°07'15"W
L18	8.43	N45°13'41"W
L19	9.97	N44°46'19"E
L20	14.30	N89°22'28"E
L21	16.00	N0°07'15"W
L22	9.83	N45°13'41"W
L23	7.00	N0°37'32"W
L24	7.00	N0°37'32"W
L25	8.43	N45°13'41"W
L26	15.92	N89°22'28"E
L27	13.00	N0°37'32"W
L28	14.45	N89°22'28"E
L29	8.54	N44°46'19"E
L30	7.00	N0°37'32"W
L31	8.43	N45°13'41"W
L32	17.20	N89°22'28"E
L33	13.00	N0°37'32"W
L34	23.72	N89°22'28"E
L35	8.54	N44°46'19"E
L36	7.00	N0°37'32"W
L37	8.43	N45°13'41"W
L38	14.12	N89°22'28"E

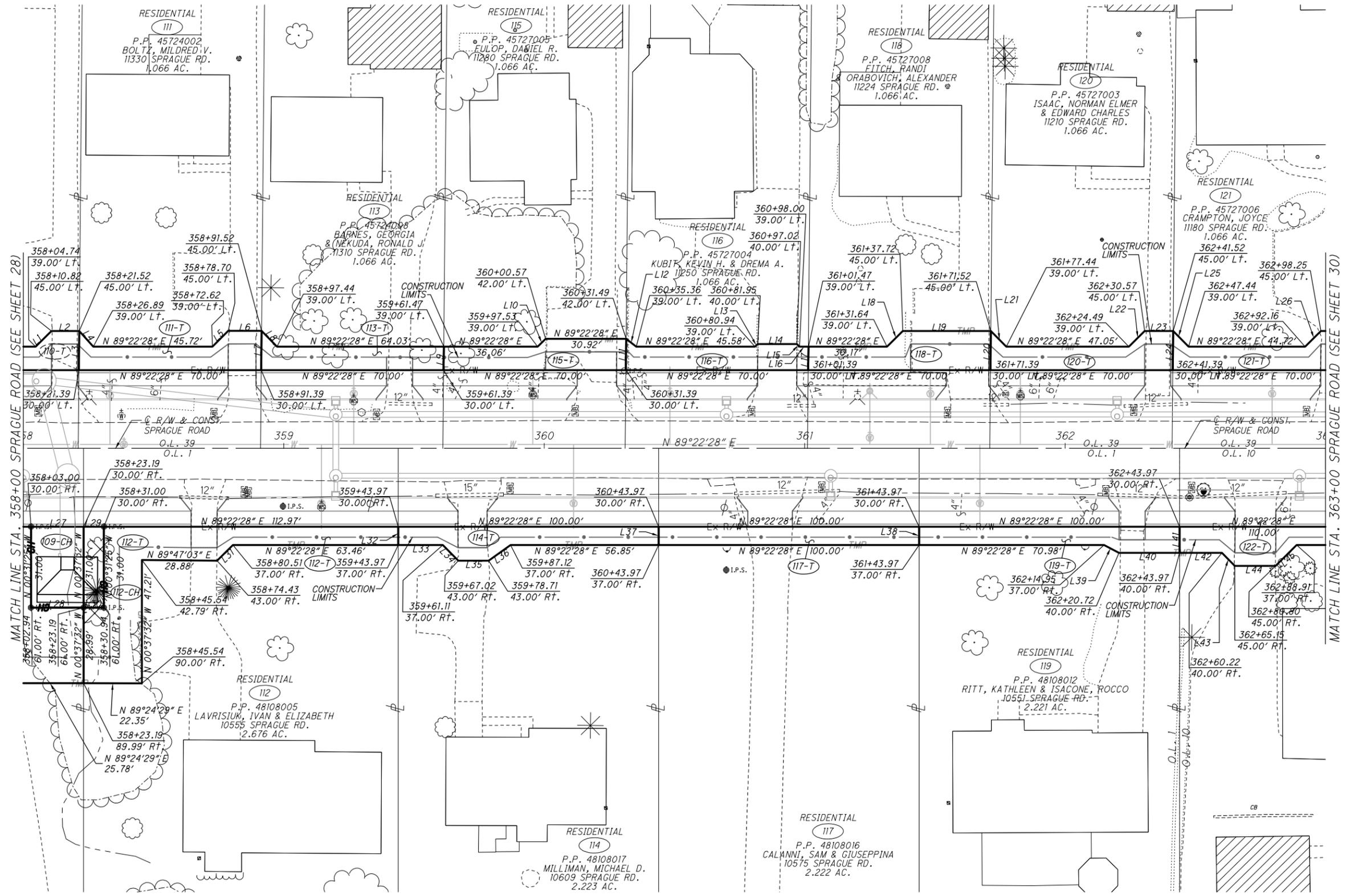


● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
w/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:	
OWNERSHIP VERIFIED BY:	
DATE COMPLETED:	
REV	DATE
	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DS10 - ORHOT_HALF-SIZE-STB - PLOTTED 4/16/2019 11:41 AM BY BOB BROSGO

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	8.54	N44°46'19"E
L2	10.70	N89°22'28"E
L3	15.00	N0°07'15"W
L4	8.05	N42°28'19"W
L5	8.54	N44°46'19"E
L6	12.82	N89°22'28"E
L7	15.00	N0°07'15"W
L8	8.43	N45°13'41"W
L9	9.00	N0°07'15"W
L10	4.27	N44°46'19"E
L11	12.00	N0°07'15"W
L12	4.90	N52°50'31"W
L13	1.42	N44°46'19"E
L14	15.06	N89°22'28"E
L15	1.40	N45°13'41"W
L16	3.47	N89°22'28"E
L17	9.00	N0°07'15"W
L18	8.54	N44°46'19"E
L19	33.80	N89°22'28"E
L20	15.00	N0°07'15"W
L21	8.43	N45°13'41"W
L22	8.54	N44°46'19"E
L23	10.95	N89°22'28"E
L24	15.00	N0°07'15"W
L25	8.43	N45°13'41"W
L26	8.54	N44°46'19"E
L27	20.19	N89°22'28"E
L28	20.25	N89°22'28"E
L29	7.81	N89°22'28"E
L30	7.75	N89°22'28"E
L31	8.54	N44°46'19"E
L32	7.00	N0°37'32"W
L33	17.14	N89°22'28"E
L34	8.43	N45°13'41"W
L35	11.69	N89°22'28"E
L36	10.32	N53°50'34"E
L37	7.00	N0°37'32"W
L38	7.00	N0°37'32"W
L39	6.50	N63°08'42"W
L40	23.25	N89°22'28"E
L41	10.00	N0°37'32"W
L42	16.25	N89°22'28"E
L43	7.02	N45°13'41"W
L44	15.65	N89°22'28"E
L45	11.39	N44°46'19"E

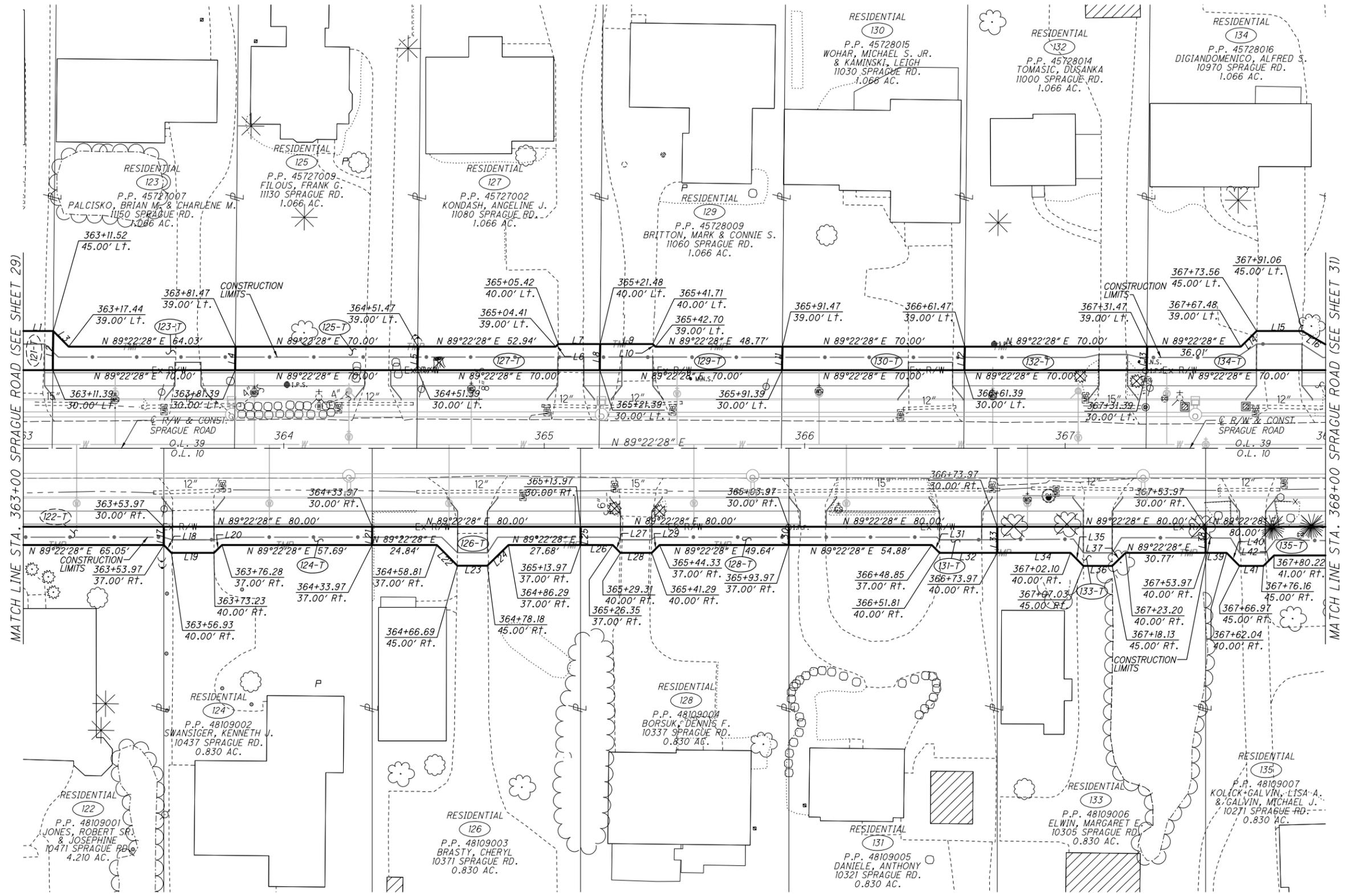
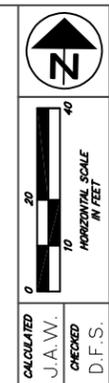
● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:		
OWNERSHIP VERIFIED BY:		
DATE COMPLETED:		
REV	DATE	DESCRIPTION

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 358+00 TO STA 363+00
 CUY-SPRAGUE ROAD
 (C.R. 67)

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS11 - ORDOT_HALF-SIZE-STB - PLOTTED 4/16/2019 11:41 AM BY BOB BRODSKI

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	13.28	N89°22'28"E
L2	15.00	N0°07'15"W
L3	8.43	N45°13'41"W
L4	9.00	N0°07'15"W
L5	9.00	N0°07'15"W
L6	1.42	N44°46'19"E
L7	16.06	N89°22'28"E
L8	10.00	N0°07'15"W
L9	20.23	N89°22'28"E
L10	1.40	N45°13'41"W
L11	9.00	N0°07'15"W
L12	9.00	N0°07'15"W
L13	9.00	N0°07'15"W
L14	8.54	N44°46'19"E
L15	17.50	N89°22'28"E
L16	12.01	N60°39'35"W
L17	7.00	N0°37'32"W
L18	4.21	N45°13'41"W
L19	16.31	N89°22'28"E
L20	4.27	N44°46'19"E
L21	7.00	N0°37'32"W
L22	11.23	N45°13'41"W
L23	11.49	N89°22'28"E
L24	11.39	N44°46'19"E
L25	7.00	N0°37'32"W
L26	12.39	N89°22'28"E
L27	4.21	N45°13'41"W
L28	11.97	N89°22'28"E
L29	4.27	N44°46'19"E
L30	7.00	N0°37'32"W
L31	4.21	N45°13'41"W
L32	22.16	N89°22'28"E
L33	10.00	N0°37'32"W
L34	28.13	N89°22'28"E
L35	7.02	N45°13'41"W
L36	11.10	N89°22'28"E
L37	7.12	N44°46'19"E
L38	10.00	N0°37'32"W
L39	8.07	N89°22'28"E
L40	7.02	N45°13'41"W
L41	9.19	N89°22'28"E
L42	5.70	N44°46'19"E

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

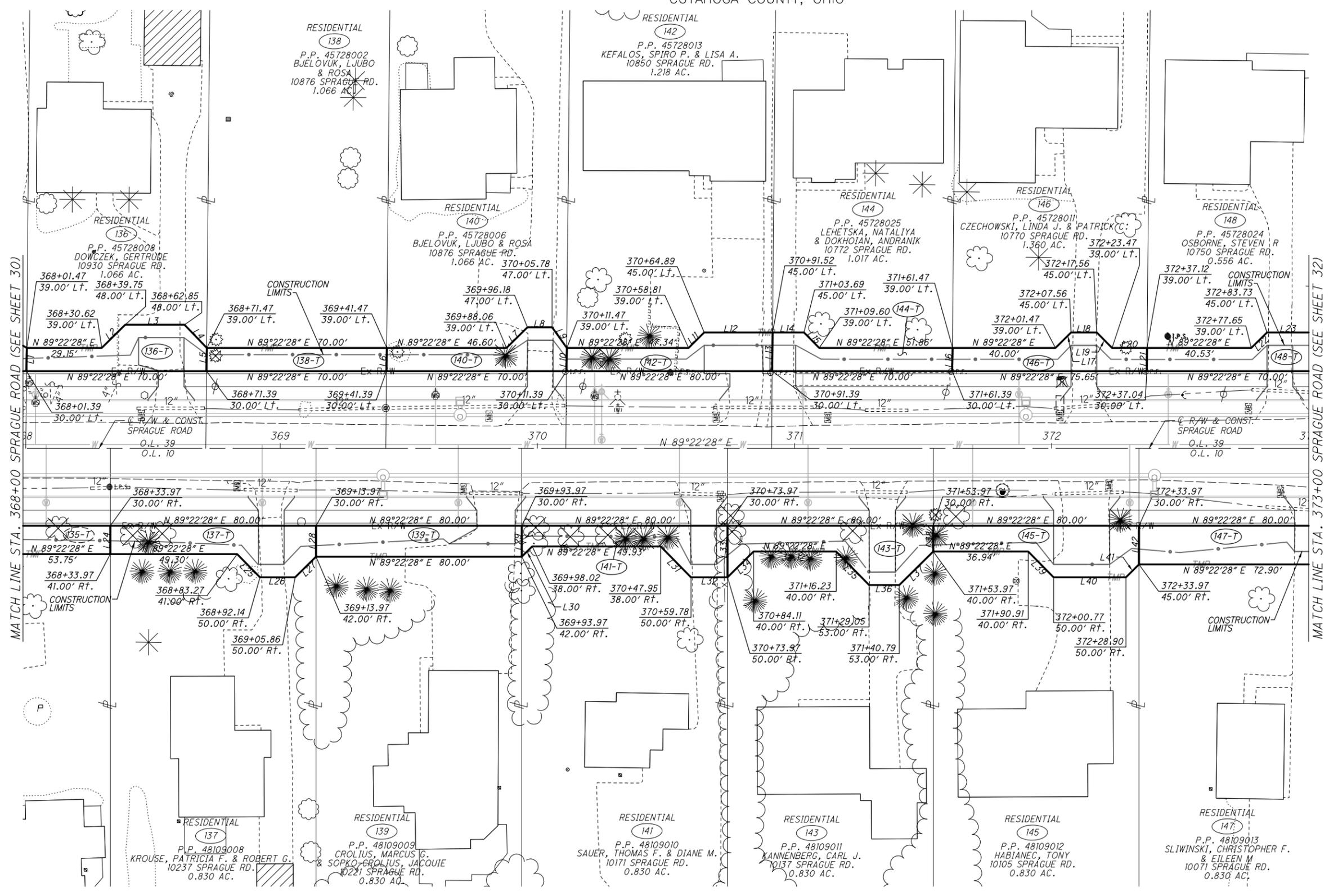
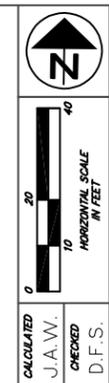
DATE COMPLETED:		
OWNERSHIP VERIFIED BY:		
DATE COMPLETED:		
REV	DATE	DESCRIPTION

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 363+00 TO STA 368+00

CUY-SPRAGUE ROAD
 (C.R. 67)

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS12 - ORHOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:42 AM BY BOB BROSKI

CUY-SPRAGUE RD.
 ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°07'15"W
L2	12.82	N44°46'19"E
L3	23.10	N89°22'28"E
L4	12.46	N44°23'43"W
L5	9.00	N0°07'15"W
L6	9.00	N0°07'15"W
L7	11.39	N44°46'19"E
L8	9.61	N89°22'28"E
L9	9.81	N36°01'35"W
L10	9.00	N0°07'15"W
L11	8.54	N44°46'19"E
L12	26.63	N89°22'28"E
L13	15.00	N0°07'15"W
L14	12.17	N89°22'28"E
L15	8.43	N45°13'41"W
L16	9.00	N0°07'15"W
L17	8.54	N44°46'19"E
L18	10.00	N89°22'28"E
L19	8.43	N45°13'41"W
L20	13.65	N89°22'28"E
L21	9.00	N0°07'15"W
L22	8.54	N44°46'19"E
L23	23.44	N89°22'28"E
L24	11.00	N0°37'32"W
L25	12.64	N45°13'41"W
L26	13.71	N89°22'28"E
L27	11.39	N44°46'19"E
L28	12.00	N0°37'32"W
L29	12.00	N0°37'32"W
L30	5.70	N44°46'19"E
L31	16.85	N45°13'41"W
L32	14.18	N89°22'28"E
L33	20.00	N0°37'32"W
L34	14.24	N44°46'19"E
L35	18.26	N45°13'41"W
L36	11.74	N89°22'28"E
L37	18.51	N44°46'19"E
L38	10.00	N0°37'32"W
L39	14.05	N45°13'41"W
L40	28.12	N89°22'28"E
L41	7.12	N44°46'19"E
L42	15.00	N0°37'32"W

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:		
OWNERSHIP VERIFIED BY:		
DATE COMPLETED:		
REV	DATE	DESCRIPTION

RIGHT OF WAY DETAIL SHEET
 SPRAGUE ROAD STA 368+00 TO STA 373+00

CUY-SPRAGUE ROAD
 (C.R. 67)

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2\DWG - DS13 - ORHOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:42 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO



CALCULATED J.A.W.
CHECKED D.F.S.

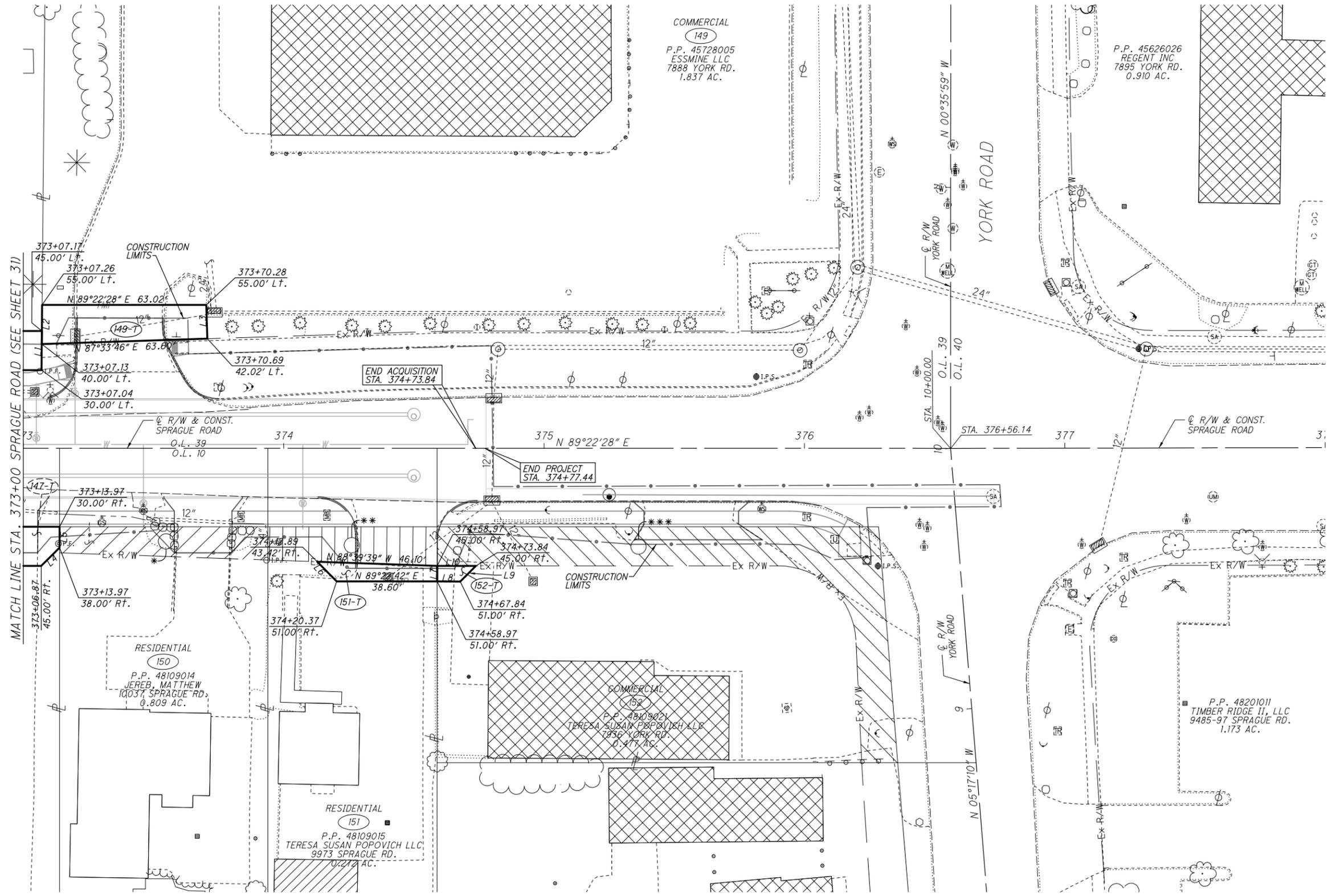
PID N/A

RIGHT OF WAY DETAIL SHEET
SPRAGUE ROAD STA 373+00 TO END PROJECT

CUY-SPRAGUE ROAD
(C.R. 67)

32
34

RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	10.00	N0°07'15"W
L2	10.00	N0°07'15"W
L3	13.00	N2°26'14"W
L4	9.97	N44°46'19"E
L5	8.00	N0°37'32"W
L6	10.64	N45°13'41"W
L7	6.00	N0°37'32"W
L8	8.87	N89°22'42"E
L9	8.49	N44°22'42"E
L10	14.87	N89°22'28"E



* - EXCEPTION TO BOARD OF
CTY. COMMISSIONERS (PARCEL #10)
VOLUME 14248, PG. 109 DESE
DATE - 05/24/1976

** - EXCEPTION TO BOARD OF
CTY. COMMISSIONERS (PARCEL #9)
VOLUME 14248, PG. 113 DEJE
DATE - 05/24/1976

*** - EXCEPTION TO BOARD OF
CTY. COMMISSIONERS (PARCEL #8)
VOLUME 13183, PG. 631
DATE - 02/15/1973

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\18323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\18323 RW DETAIL SHEETS - PHASE 2\DWG - DS14 - ORHOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:43 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
 ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
 CITIES OF PARMA & NORTH ROYALTON
 CUYAHOGA COUNTY, OHIO

CALCULATED J.A.W.
 CHECKED D.F.S.

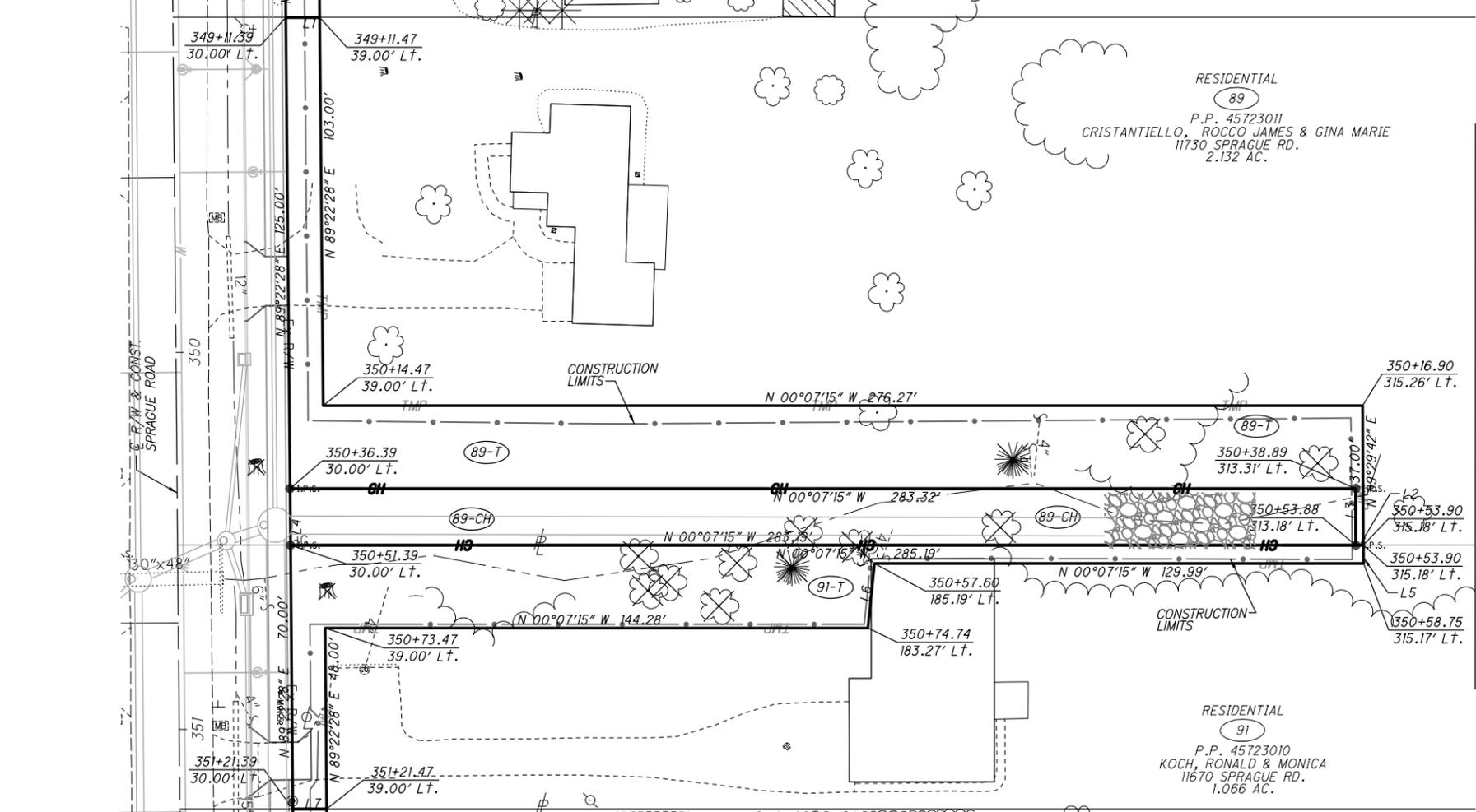
PID N/A

RIGHT OF WAY DETAIL SHEET
 EASEMENTS - P.P. 45723011 & P.P. 45723010

CUY-SPRAGUE ROAD
 (C.R. 67)

33
 34

FOR CONTINUATION SEE SHEET 27



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	9.00	N0°07'15"W
L2	2.01	N0°07'15"W
L3	15.00	N89°52'45"E
L4	15.00	N89°22'28"E
L5	4.85	N89°29'42"E
L6	17.24	N84°14'52"W
L7	9.00	N0°07'15"W

FOR CONTINUATION SEE SHEET 27

● I.P.S. DENOTES 5/8" IRON PIN TO BE SET
 W/YELLOW CAP "D.F. SHEEHY S-7849"

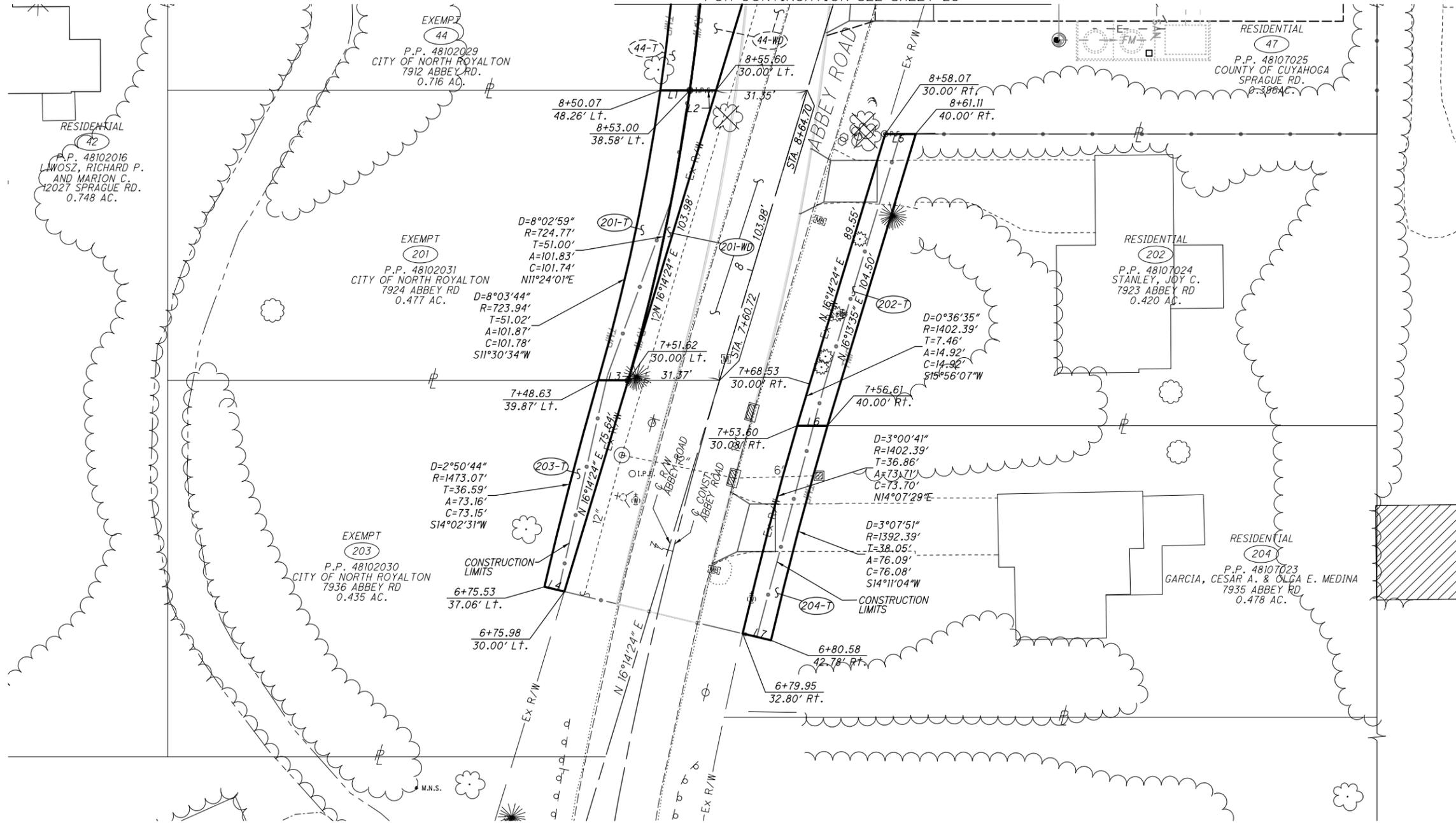
DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS15 - OHNOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:43 AM BY BOB BROSKI

CUY-SPRAGUE RD.

ORIGINAL PARMA TOWNSHIP LOTS NO. 38 & 39
ORIGINAL ROYALTON TOWNSHIP LOTS NO. 1 & 10
CITIES OF PARMA & NORTH ROYALTON
CUYAHOGA COUNTY, OHIO

FOR CONTINUATION SEE SHEET 23



RIGHT OF WAY LINE DATA		
LINE	LENGTH	DIRECTION
L1	10.11	N89°22'28"E
L2	8.97	N89°22'28"E
L3	10.31	N89°22'28"E
L4	7.07	N77°22'52"W
L5	10.48	N89°22'28"E
L6	10.42	N89°27'12"E
L7	10.00	N77°22'52"W



CALCULATED J.A.W. CHECKED D.F.S.
PID N/A

RIGHT OF WAY DETAIL SHEET
ABBEEY ROAD STA 7+00 TO STA 8+75

CUY-SPRAGUE ROAD
(C.R. 67)

●I.P.S. DENOTES 5/8" IRON PIN TO BE SET
W/YELLOW CAP "D.F. SHEEHY S-7849"

DATE COMPLETED:			
OWNERSHIP VERIFIED BY:			
DATE COMPLETED:	REV	DATE	DESCRIPTION

34
34

P:\16323 SPRAGUE ROAD\AUTOCAD DRAWING FILES\16323 RW DETAIL SHEETS - PHASE 2.DWG - DS16 - ORHOT_HALF-SIZE.STB - PLOTTED 4/16/2019 11:44 AM BY BOB BROSKI

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0204

<p>Sponsored by: County Executive Budish/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE0900629-02 with Shaker West Professional LLC for lease of office space located at 11811 Shaker Boulevard, Cleveland, for a Juvenile Court Regional Probation Office for the period 1/1/2010 - 12/31/2019 to exercise an option to extend the time period to 12/31/2024, to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$412,755.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE0900629-02 with Shaker West Professional LLC for lease of office space located at 11811 Shaker Boulevard, Cleveland, for a Juvenile Court Regional Probation Office for the period 1/1/2010 - 12/31/2019 to exercise an option to extend the time period to 12/31/2024, to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$412,755.00; and

WHEREAS, the primary goal of this project is to continue to provide appropriate office space, common space and parking for the operation of a Juvenile Court Regional Probation Office; and

WHEREAS, this amendment reduces the office space square footage from 6,756 to 4,717, includes all electricity charges, and provides for a rate increase of approximately 3% per year; and

WHEREAS, this project is funded 100% by Probation Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE0900629-02 with Shaker West Professional LLC for lease of office space located at 11811 Shaker Boulevard, Cleveland, for a Juvenile Court Regional Probation Office for the period 1/1/2010 - 12/31/2019 to exercise an option to extend the time period to 12/31/2024, to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$412,755.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2019

Greater Shaker Square Development Corporation (SHAD)

IG12-1418 for Greater Shaker Square Development Corporation expires 12/31/2019

RQ#11954

Contract No. CE0900629

Resolution#094142 period 1/1/2010-12/31/2014

BC2015-65 period 1/1/2010 begins 1/1/2015 and expires 12/31/2019

Shaker West Professional LLC

2018 Assignment/Assumption

PWD-1310 LA-LAW

Doc#34589003

IG18-0065 for Shaker West Professional LLC expires 12/31/2022

2018

05/22/18 OnBase Doc#34589003 “PROCESSING ONLY” and “ASSIGNMENT ASSUMPTION”

9/17/18 Board of Control Item of Note No. 1. Non-Vote

Shaker West Professional LLC

2019 Amendment

1/1/2020 – 12/31/2024

\$412,755.00 and includes electric

PWD-1611 LA-LAW

Doc#44165806

A. Scope of Work Summary

1. Department of Public Works is requesting Submitting an Amendment to RQ11954 to Shaker West Professional LLC for Contract No. CE0900629 for use of approximately 4,717 sq/ft of office space on the 4th floor (reduced from 6,756 sq/ft) as well as continued use of common space and parking PPN#129-08-006 for Juvenile Court Regional Probation Office located at 11811 Shaker Blvd., Ohio 44120 for the period January 1, 2010 – December 31, 2019 to extend the time period to December 31, 2024 and for additional funds not-to-exceed \$412,755.00
 - a. The primary goal of the project is for a Second Amendment with Greater Shaker Square Development Corporation and Shaker West Professional LLC. beginning January 1, 2020 and ending December 31, 2024 in the amount not-to-exceed \$412,755.00
 - b. Council District #9
 - c. N/A
2. Contract Amendments provide the following information
 - a. Change in scope of services, or quantity of purchase; Office square footage is reduced from 6,756 to 4,717 and rent includes all electric charges.
 - b. The rate has increased approximately 3% per annually and will now include all electric charges.

c. Summary of Contract History

2009

Greater Shaker Square Development Corporation

Resolution#094142 dtd 10/1/2009 (correct resolution)

RQ#11954

PPN#129-08-006

CE0900629-01

January 1, 2010 – December 31, 2014 \$731,886.60

JC107516 / 0385

Commissioners Jones, Dimora and Hagan and Jeanne Schmotzer, Clerk of the Board

Pamela George-Merrill, Executive Director

James McCafferty, County Administrator BOCC

2015

Greater Shaker Square Development Corporation

BC2015-65 approved March 30, 2015 (Novus)

CPB2015-32 approved January 20, 2015 (Novus)

Everett Prewitt, Board President and Armond Budish, County Executive signed 6/23/15

January 1, 2015 – December 31, 2019 \$497,940.00

J Evertt, President 4/7/2015

Armond Budish, County Executive 6/23/15

6,756 sq/ft and adjacent parking 15 spaces in the underground garage, 41 spaces on the parking deck

2017

Greater Shaker Square Development Corporation Receivership

Receivership Letter dtd August 2, 2017 to Greater Shaker Square Development Tenants

jwaassociates@windstream.net

checks made out to James Africa Receiver and mailed to P.O. Box 128 Aurora, Ohio 44202 Case No. CV-17-881047

Robbins Shaker West Professional Bldg.

1181 Shaker Blvd., #106, Cleveland, Ohio 44120 (216) 421-2100

Memorandum dtd August 11, 2017 from Greater Shaker Square Dev. Corp.

Rent Payments – CLARIFICAITON

Check payable to “GSSDC” or “Greater Shaker Square Dev. Corp”

P.O. Box 128 Aurora, Ohio 44202 (330) 562-0521

2018

Shaker West Professional LLC fka Greater Shaker Square Development Corporation

CON2018-87 on BOC Agenda 9/17/18

Assignment and Assumption

ONBASE doc handle# 34589003

PWD-1310 LAveryhart

Mailing address: Shaker West Professional LLC 1908 S. Taylor Rd., Cleveland Heights, Ohio 44118 (216) 282-0987

clevelandleasing@yosemitemanagement.com **Checks payable to:** Shaker West Professional LLC

2019

Greater Shaker Square Development Corporation

R2019-TBD

Second Amendment (sq/ft space reduced to 4,717 sq ft floor only from 6,756 sq/ft & includes all electric)

January 1, 2010 – December 31, 2024 in the amount not-to-exceed \$412,755.00

PWD-1611 LAveryhart and Alexa Beeler

ONBASE doc handle#44165806

Expires December 31, 2024

RQ#11954

IG-18-0065 (expires 12/31/22)

The County shall pay a sum not to exceed Three Hundred Eighty-Four Thousand, Two Hundred Fifty-Five Dollars (\$412,755.00) for the Second Renewal Term. The Second Renewal Term Rent shall be paid in the following manner:

- a. Year 1: \$6,515.00 per month (\$78,180.00 total year 1) 1/1/20 – 12/31/20
- b. Year 2: \$6,690.00 per month (\$80,280.00 total year 2) 1/1/21 – 12/31/21
- c. Year 3: \$6,871.25 per month (\$82,455.00 total year 3) 1/1/22 – 12/31/22
- d. Year 4: \$7,005.00 per month (\$84,660.00 total year 4) 1/1/23 – 12/31/23
- e. Year 5: \$7,265.00 per month (\$87,180.00 total year 5) 1/1/24 – 12/31/24

Said Second Renewal Term Rent shall include all electric charges.

B. Procurement

1. The procurement method for this project was
 - a. RQ# 11954
 - b. Amendments do not need Board of Control approval
 - c. N/A
2. N/A

C. Contractor and Project Information

1. The address of the vendor is:
Shaker West Professional LLC
1908S. Taylor Road
Cleveland Heights, Ohio 44118
Contact: Amanda Mayan direct 305 205-0745
www.MAN-Holdings.com
Amanda@man-holdings.com
Or
Trina Haamid is the Property Manager
216 282-0987

Documents provided by: Amanda
Mayan www.MAN-Holdings.com

Council District (9)

2. The contact name of vendor is:
11811 Shaker Blvd.
Cleveland, Ohio 44121

3.a The address of the project is:
11811 Shaker Blvd.

D. Project Status and Planning

1. The project is for an Amendment to begin 1/1/2020 and extend to 12/31/2024 in the total amount not-to-exceed \$412,755.00
2. The project is on a critical action path so payments can be made accordingly.

E. Funding – Sarah A. Baker - Juvenile Court Fiscal Department (216) 443-8268

1. The project requires funding: Index code: JC107516 Sub object code:0385 Source/name: JC107516 is our Probation Health & Human Services Levy Fund. Yes, the appropriation of funds for this request was approved in the biennial budget or fiscal agenda per Sarah Baker's email dated 6 /28/ 2019 8:19am.
2. The schedule of payments is currently monthly.
3. The project is for an Amendment.

The end. Created by NFarina

CONTRACT HISTORY/EVALUATION FORM

Contractor	Shaker West Professional LLC				
Contract/Agreement No.	CE0900629				
RQ#	11954				
Time Period of Original Contract	1/1/2010 - 12/31/2019 extend for five (5) years ending 12/31/2024 PWD-1611				
Background Statement					
Service Description	Submitting an Amendment to RQ11954 to Shaker West Professional LLC for Contract No. CE0900629 for use of approximately 4,717 sq/ft of office space on the 4th floor (reduced from 6,756 sq/ft) as well as continued use of common space and parking PPN#129-08-006 for Juvenile Court Regional Probation Office located at 11811 Shaker Blvd., Ohio 44120 for the period January 1, 2010 – December 31, 2019 to extend the time period to December 31, 2024 and for additional funds not-to-exceed \$412,755.00				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$731,886.60			10/1/2009	Resolution#094142
Prior Amendment Amounts (List separately)		\$497,940.00	12/31/2019	3/30/2015	BC2015-65
		\$0.00	12/31/2019	9/17/2018	CPB2015-32 Justification for an RFP exemption
		\$0.00	12/31/2019	9/17/2018	CON2018-87 Assignment and Assumption OnBase doc#34589003
Pending Amendment		\$412,755.00	12/31/2024	tbd	R2019- tbd
Total Amendment(s)					
Total Contract Amount	\$1,642,581.60				
Performance Indicators	N/A				
Actual performance versus performance indicators (include statistics):	N/A				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating					
Dept. Contact	Nancy Farina Department of Public Works				
User Dept.	Juvenile Court Witness Victim (Sarah Baker-Cuyahoga County Juvenile Court Fiscal Dept.. Paul Miller-Administrative Officer & Tim McDevitt-Director of Probation Services and Mark Majer-Chief Staff Attorney)				
Date	3/17/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0205

Sponsored by: County Executive Budish/Department of Law/Division of Risk Management	A Resolution making an award on RQ45204 to Hylant Group, Inc. in the amount not-to-exceed \$3,511,038.00 for insurance brokerage and risk management services for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Law/Division of Risk Management has recommended an award on RQ45204 to Hylant Group, Inc. in the amount not-to-exceed \$3,511,038.00 for insurance brokerage and risk management services for the period 1/1/2020 - 12/31/2021; and

WHEREAS, the primary goal of this project is to provide expert risk management and brokerage services; and

WHEREAS, the project is funded by the General Fund (60% or \$2,152,365.00) and Health and Human Service Levy Funds (40% or \$1,358,673.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ45204 to Hylant Group, Inc. in the amount not-to-exceed \$3,511,038.00 for insurance brokerage and risk management services for the period 1/1/2020 - 12/31/2021.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents in connection with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

**Title: RFQ For Insurance and Risk Management Services - RFQ
Law Department; RQ-LA-19-45204, 2020, Hylant Group, Inc.; Professional Services
Contract for Insurance and Risk Management Services**

A. Scope of Work Summary

1. The Law Department is requesting approval of a contract with Hylant Group, Inc. for the anticipated cost of \$3,511,038.00, not-to-exceed \$3,511,038.00).

Describe the exact services being provided. The anticipated start-completion dates are (1/1/2020 – 12/31/2021).

2. The primary goals of the project are to provide adequate insurance coverages for the County and provide risk consulting services to the various departments within the County.

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$3,511,038.00.

2. The RFQ was closed on 4/24/2019. There is an SBE or DBE participation/goal of 3% SBE, 12% MBE, and 5% WBE.

3. There was one proposal pulled from OPD, one proposal submitted for review, and one proposal approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Hylant Group, Inc.
6000 Freedom Square Dr.
Independence, OH 44131
Council District 6

2. The Senior VP for Hylant Group Inc. is Todd Schreck. The Client Executive for Hylant Group, Inc. is Tom Kelsey.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 60% by the General Fund (\$2,152,365) and 40% (\$1,358,673) by the Health and Human Services Levy

2. The schedule of payments is by invoice.

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: LA-19-45204 CONTRACT PERIOD: to CCBB: Low Non-CCBB Bid\$: *PRICE PREFERENCE LOWEST BID REC'D \$
 RFB/RFP/RFQ DUE DATE: April 24, 2019 NUMBER OF RESPONSES: 20/1 Add 2%, Total is: RANGE OF LOWEST BID REC'D \$
 TYPE: (RFB/RFP/RFQ): RFQ ESTIMATE: \$2,894,892.00 Minus \$, = PRICE PEF % & \$ LIMIT:
 REQUESTING DEPARTMENT: Law SBE GOAL: 3%, MBE: 12%, WBE: 5% Does CCBB Apply: Yes No MAX SBE PRICE PEF \$
 COMMODITY DESCRIPTION: Insurance Brokerage & Risk Management Consultant Services DOES PRICE PREFERENCE APPLY? Yes No

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
1.	Hylant Group, Inc. 6000 Freedom Square Drive Cleveland, OH 44131	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-3211 NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SBE Subcontractor Name: SBE Prime: (Y/N) Total SBE % SBE Comply: (Y/N) SBE Comments and Initials: SBE Subcontractor	(FAA)The New R C Insurance Agency, LLC SBE/MBE/WBE – 12% (MAA) Rutledge Group, Inc. SBE/MBE – 3% <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No SBE% 3 MBE% 12 WBE% 0 <input checked="" type="checkbox"/> Yes LML 5/10/19 <input type="checkbox"/> No Vendor is asking for a partial waiver for the WBE requirement. 5/8/19 RV EN 5/9/2019 LML 5/10/19		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
				<input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			Name: SBE Prime: (Y/N) Total SBE % SBE Comply: (Y/N) SBE Comments and Initials:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		

Transaction ID:

Statement of Qualifications

Evaluation Form

Project Name	Insurance Brokerage & Risk Management Consultant Services	Committee Members:	Jonathan McGory
Project Type	Insurance/Risk – Professional Services		
Submission Date	4/24/2019		
Selection Meeting Date			
Facilitator	Jonathan McGory		

EVALUATION CRITERIA	Max Points	Hylant	Firm B	Firm C	Firm D	Firm E	Firm F	Firm G	Firm H	Firm I	Firm J	Firm K	Firm L	Firm M	Firm N
Section 1 - Minimum Qualifications															
Exceeds Minimum Qualifications	20	20													
Section 2 – Firm’s Experience	40	40													
Section 3 - Available Staff's Experience															
Project Manager	25	25													
Support Staff	15	15													
Section 4 - Project Methodology	30	20													
Previous Work	10	8													
Diversity Goals met: 3 %SBE 12%MBE 5% WBE	Yes/No														
TOTAL	140	128	X												

**Statement of Qualifications
Evaluation Form**

Project Name Insurance Brokerage & Risk Management Consultant Services
Project Type Insurance/Risk – Professional Services
Submission Date _____
Selection Meeting Date _____
Facilitator _____

Committee Members: *Mariana Lonsky*

EVALUATION CRITERIA	Max Points	Hylant	Firm B	Firm C	Firm D	Firm E	Firm F	Firm G	Firm H	Firm I	Firm J	Firm K	Firm L	Firm M	Firm N
Section 1 - Minimum Qualifications															
Exceeds Minimum Qualifications	20	20													
Section 2 – Firm’s Experience	40	40													
Section 3 - Available Staff's Experience															
Project Manager	25	24													
Support Staff	15	15													
Section 4 - Project Methodology	30	27													
Previous Work	10	10													
Diversity Goals met: 3 %SBE 12%MBE 5% WBE	Yes/No														
TOTAL	140	136	X	X	X	X	X	X	X	X	X	X	X	X	X

**Statement of Qualifications
Evaluation Form**

Project Name	Insurance Brokerage & Risk Management Consultant Services	Committee Members:	<i>Ann Marie Deane</i>
Project Type	Insurance/Risk – Professional Services		<i>Sr. Rick Adjuster</i>
Submission Date	_____		<i>Cuyahoga County</i>
Selection Meeting Date	_____		_____
Facilitator	_____		_____

EVALUATION CRITERIA	Max Points	Hylant	Firm B	Firm C	Firm D	Firm E	Firm F	Firm G	Firm H	Firm I	Firm J	Firm K	Firm L	Firm M	Firm N
Section 1 - Minimum Qualifications															
Exceeds Minimum Qualifications	20	20													
Section 2 – Firm’s Experience	40	40													
Section 3 - Available Staff's Experience															
Project Manager	25	25													
Support Staff	15	15													
Section 4 - Project Methodology	30	25													
Previous Work	10	10													
Diversity Goals met: 3 %SBE 12%MBE 5% WBE	Yes/No														
TOTAL	140	135	X	X	X	X	X	X	X	X	X	X	X	X	X

Statement of Qualifications

Evaluation Form

Project Name	Insurance Brokerage & Risk Management Consultant Services	Committee Members:	<u>Anka Davis</u>
Project Type	Insurance/Risk – Professional Services		
Submission Date			
Selection Meeting Date			
Facilitator			

EVALUATION CRITERIA	Max Points	Hylant	Firm B	Firm C	Firm D	Firm E	Firm F	Firm G	Firm H	Firm I	Firm J	Firm K	Firm L	Firm M	Firm N
Section 1 - Minimum Qualifications															
Exceeds Minimum Qualifications	20	19													
Section 2 – Firm’s Experience	40	30-													
Section 3 - Available Staff’s Experience															
Project Manager	25	18													
Support Staff	15	12-													
Section 4 - Project Methodology	30	24													
Previous Work	10	8-													
Diversity Goals met: 3 %SBE 12%MBE 5% WBE	Yes/No														
TOTAL	140	111	X	X	X	X	X	X	X	X	X	X	X	X	X

CONTRACT HISTORY/EVALUATION FORM

Contractor	Hylant Group, Inc.				
Contract/Agreement No.	Prior Contract: CE1600270				
RQ#	LA-18-37936				
Time Period of Original Contract	Prior Contract: 1/1/2017-12/31/2017 - Option exercised for 1/1/2018-12/31/2018 - Option exercised for 1/1/2019-12/31/2019				
Background Statement					
Service Description	Insurance Brokerage and Risk Consultant Services				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,445,000.00			11/29/2016	R2016-0198
Prior Amendment Amounts (List separately)		\$1,445,000.00	12/31/2018	1/23/2018	R2017-0232
		\$1,447,446.00	12/31/2019	12/11/2018	R2018-0249
Pending Amendment					
Total Amendment(s)		\$2,892,446.00			
Total Contract Amount	\$1,445,000.00	\$4,337,446.00			
Performance Indicators	The vendor's ability to procure insurance policies with the proper limits at or below budgeted amounts				
Actual performance versus performance indicators (include statistics):	In 2017, Hylant had a budget of \$1,445,000 and procured the policies for \$1,322,595 for a savings of \$122,405. In 2018, Hylant had a budget of \$1,445,000 and procured the policies for \$1,429,151 for a savings of \$15,849. Hylant has also been instrumental in assisting the County in mitigating risk and costs				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Hylant's ability to balance increasing premiums in certain areas with savings in other areas to keep costs slightly below the budgeted amounts.				
Dept. Contact	Jonathan McGory				
User Dept.	Law				
Date	8/5/2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0206

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing an Economic Development Fund Business Growth and Attraction Loan in the amount not-to-exceed \$2,000,000.00 to Redwood Corporate One LLC for the benefit of the Redwood Living, Inc. Headquarters Project to be located at 7007 East Pleasant Valley Road in the City of Independence; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Business Growth and Attraction Loan in the amount not-to-exceed \$2,000,000.00 to Redwood Corporate One LLC for the benefit of the Redwood Living, Inc. Headquarters Project to be located at 7007 East Pleasant Valley Road in the City of Independence; and

WHEREAS, the primary goal of this loan is to assist with the purchase and redevelopment of a corporate headquarters office facility consisting of approximately 60,000 square feet at 7007 East Pleasant Valley Road, Independence, in Council District 6; and

WHEREAS, the project is anticipated to create 65 permanent jobs after completion; and

WHEREAS, the total cost of the project is approximately \$14,000,000.00 of which the County will loan \$2,000,000.00 with a term of 15 years at an interest rate of 3.5% per annum; and

WHEREAS, on August 28, 2019, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for this loan is 100% from the Cuyahoga County Economic Development Fund (aka Job Creation Fund); and

WHEREAS, this project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; and submission of annual job creation/retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Fund Business Growth and Attraction Loan in the amount not-to-exceed \$2,000,000.00 to Redwood Corporate One LLC for the benefit of the Redwood Living, Inc. Headquarters Project to be located at 7007 East Pleasant Valley Road in the City of Independence.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: Redwood Corporate One LLC.
CCCIC REVIEW DATE: August 28, 2019
DOD Program: Business Growth and Attraction Program

OVERVIEW

1. **Borrower:** Redwood Living is a fully integrated national development and management company, controlling apartment communities in Ohio, Michigan, Indiana, Iowa, North Carolina and South Carolina. Redwood serves as the full-service developer; building general contractor, as well as managing and maintaining each housing neighborhood that they create.
2. **Project Location (Proposed Headquarters Relocation) & Council District:**
7007 E. Pleasant Valley Road, Independence OH 44131

District 6 – Jack Schron
3. **Funding Partners in the Project:** CBS/IH Credit Union, Pace Equity, City of Independence
4. **Project Summary:**

Redwood Living proposes to relocate its headquarters from leased facilities in Independence to 7007 E. Pleasant Valley Road, Independence OH 44131 and invest \$14.5 million in the purchase and renovation of this building. Assistance through the City of Independence and from Cuyahoga County is needed to bring this project to fruition.

HISTORY:

Redwood was founded in 1991 by its originator, Steve Kimmelman. David Conwill joined the team in 2003 to lead Redwood's growth platform, which quickly multiplied across the Northern Ohio region. In 2011, Redwood added a real estate component to further expand and enhance their business model. Since its inception, Redwood has grown to over 10,000 units in six states; Ohio, Michigan, Indiana, Iowa, North and South Carolina. There are approximately 400 hundred employees, company-wide, and each one of them is dedicated to every individual resident to ensure the best possible Redwood Living experience. Recently, the company underwent a rebrand and unified all of its properties under one name: Redwood Living.

THE PROJECT

Currently, Redwood Living is leasing 3 separate spaces down the street from the proposed property. The company has outgrown the inefficient space and needs more space to expand its operation and add new jobs. The acquisition and renovation of the former ADP building provides a unique opportunity for the company to stay and grow within the City of Independence.

The former ADP building, located at 7007 Pleasant Valley Road was constructed in 1979 and designed by Herschman Architects, Inc. and although the building received accolades for its design at the time, the building has not benefited from any substantial investment since that time. Extensive capital improvements are required to bring this building up to ADA compliance and building code.

COSTS

1. **Total Project Costs:** \$14,274,805
2. **County Loan Amount:** \$2,000,000
3. **Qualifies for these Funding Sources:** Business Growth and Attraction Loan Program

Sources and Uses:

USES		SOURCES	
Acquisition (Land/Building)	\$2,900,000	Equity	\$1,456,783
Renovation/Improvements	\$7,881,827	CBS/IH Credit Union	\$8,111,044
Furniture, Fixtures & Equipment	\$2,000,000	Pace Equity	\$2,900,000
Soft Costs	\$1,486,000	Cuyahoga County	\$2,000,000
Contingency	\$200,000		
Total Uses	\$14,467,827	Total Sources	\$14,467,827

TERMS

1. **Interest Rate:** 3.50%
2. **Term/Repayment:** The term of the loan shall be fifteen (15) years. Borrower shall make monthly principal and interest payments based on an amortization schedule of Fifteen (15) years.
3. **Security/Collateral/Guarantor(s):** County to have second lien position on the real estate and priority-position liens on FF&E and Machinery and Equipment purchased with the Loan. A personal guarantee will be provided by David Conwill.

Jobs to be Created:

The company currently has 106 employees with a payroll of \$9,000,000. This project will create 65 new additional jobs in Cuyahoga County within three years and increase the company’s payroll by \$3,750,000. According to data from Development’s Jobs EQ software, the project will also create 11 indirect jobs with a payroll of \$985,180 and 5 induced jobs with a payroll of \$276,926

Beyond the new income taxes generated, annual increases of sales tax receipts to the County are estimated to be \$8,292.

The Job types and Salaries are listed below:

JOB TYPE	NUMBER	SALARY
Management Positions: Senior VP's, VP's, Directors	23	\$75,000 - \$260,000
Professional Positions: Lower level managers, Supervisors, Specialists	23	\$43,000 - \$82,000
Administrative Positions: Coordinators, Administrative Assistants	19	\$31,000 - \$55,000

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 65 jobs in Cuyahoga County over three years. The projected annual payroll in year 3 is \$12,750,000.
- **Economic Impact:** The estimated annual tax benefit from this project total \$333,506.
- **Community Impact:** The renovation of the former ADP building will create a modern and efficient workspace. 65 new jobs, additional property tax, sales tax

Collateral

Collateral Description:

County to have a second lien position on the real estate behind CBS/IH Credit Union and a priority lien position on the furnishings, fixtures, machinery and equipment.

LOAN TO VALUE ANALYSIS

CBS/IH	Pace	County	
\$8,111,044	+	\$2,500,000	+
		\$2,000,000	
			= \$12,611,044 total loans
As-Complete Appraised Value (3rd Party appraisal)			= \$14,550,000
LTV = 86.7%			

BUSINESS:

Redwood Living’s core business is in building and managing rental properties. However, their niche is creating desirable single-story apartment homes. Redwood apartment homes boast 2 bedrooms, 2 full baths, 2-car attached garages, upgraded finishes (like granite countertops, stainless appliances), desirable locations (near the necessities like grocery stores, gyms and local restaurants), substantial living space with vaulted ceilings and walk-in closets (from 1,294 sq. ft. to 1,620 sq. ft.)



Redwood takes pride in communicating the company’s core values throughout its organization and to its customers.

-  Communicate openly & honestly
-  Instill family & team spirit
-  Demonstrate integrity & authenticity
-  Be nice & have fun

-  Do one thing really well
-  Be entrepreneurial
-  Serve those you lead
-  Deliver more than expected

Street View of Property



Existing Atrium

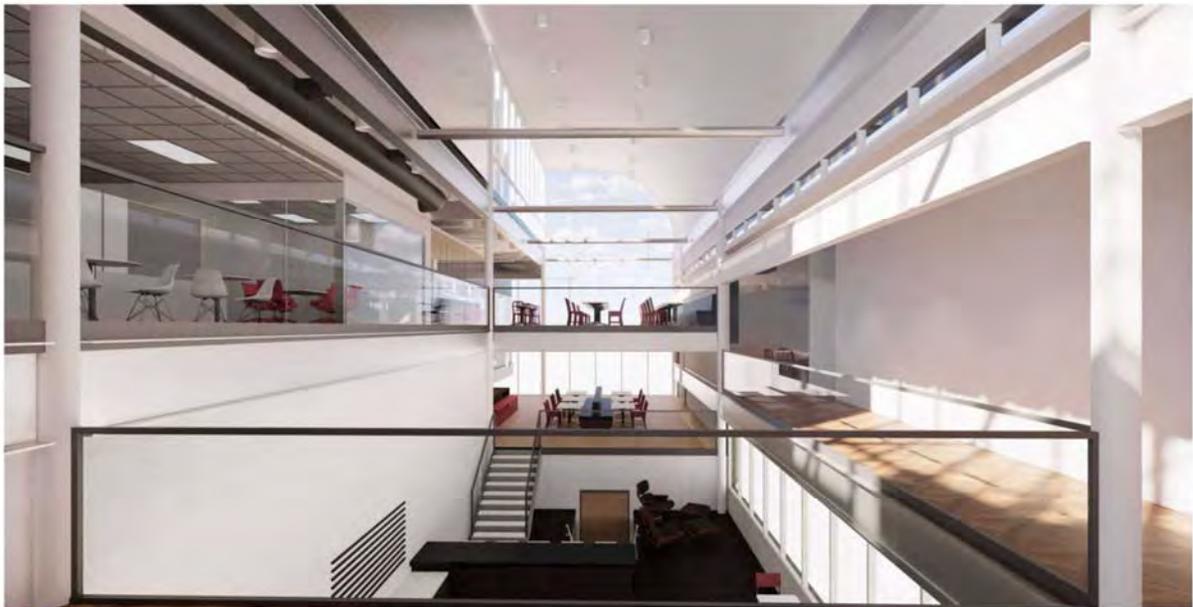




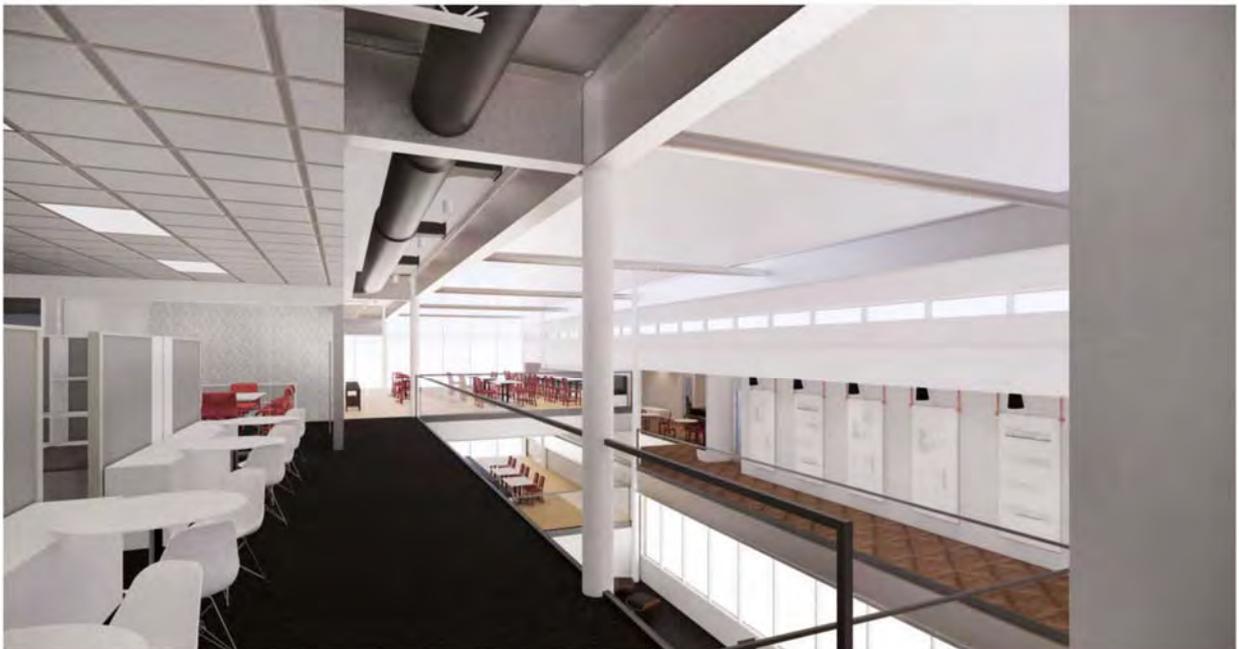
Photos of Existing Interior

Renditions of Remodeled Interior

ATRIUM VIEW

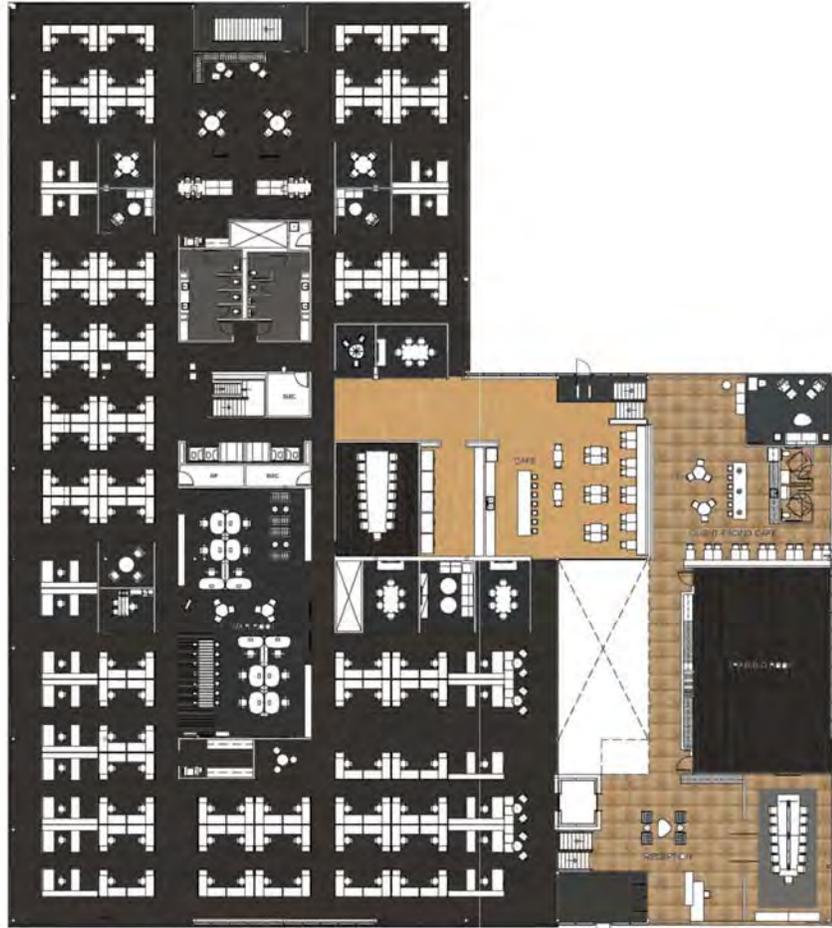


2WEST VIEW



Renditions of Remodeled Interior - Continued

FINISH PLAN SECOND FLOOR



LOBBY VIEW



County Council of Cuyahoga County, Ohio

Resolution No. R2019-0207

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period 7/1/2016 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period 7/1/2016 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$550,000.00; and

WHEREAS, the primary goals of the project are to provide an intensive, evidenced model to felony level adjudicated youth and their families and to decrease the chances of this population being sent to the Ohio Department of Youth Services (ODYS); and

WHEREAS, the project is funded 100% by the Targeted RECLAIM Ohio Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period 7/1/2016 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$550,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title: **Juvenile Court FY2019 Contract Amendment with Applewood Centers, Inc. for Multi-Systemic Therapy & Multi-Systemic Therapy-Problem Sexual Behavior (MST/MST-PSB)**

A. Scope of Work Summary

1. Juvenile Court requesting approval of an **amendment** for the anticipated cost **\$550,000.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2016-784

BC2017-581

BC2018-266

Describe the exact services being provided. **The vendor provides MST and MST-PSB services to the Court's felony level adjudicated youth.** The anticipated start-completion dates are **July 1, 2016 through June 30, 2020.**

2. The primary goals of the project are (list 2 to 3 goals).

To provide an intensive, evidenced model to felony level adjudicated youth and their families.

To decrease the chances of this population being sent to the Ohio Department of Youth Services (ODYS).

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of the (RFP, RFB, RFQ, etc.) is (\$xxx,xxx.xx).

2.The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3.[*Option 1*] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.

4.[*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5.[*Option 3*] The proposed **contract** received an RFP exemption in **2016**. The approval letter is attached for review.

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Applewood Centers, Inc.
22001 Fairmount Boulevard
Shaker Heights, Ohio 44118

2. The **President of Applewood Centers, Inc. is Adam G. Jacobs.**

3.a [*When applicable*] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Applewood Centers, Inc.
22001 Fairmount Boulevard
Shaker Heights, Ohio 44118

3.b. [*When applicable*] The project is located in Council District (xx)

D. Project Status and Planning

1. The project **is an extension of an existing project.**

2. [*When applicable*] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has **already begun**. State the time-line and reason for late submission of the item. **This amendment is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.**

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by the Court's Targeted RECLAIM Ohio Grant.**

2. The schedule of payments is **monthly.**

3. *[When applicable]* The project is an amendment to a **contract**. This amendment changes **the value of the contract, the time period, and the scope of work** and is the **3rd** amendment of the contract. The history of the amendments is:

2017 - \$400,000.00

2018 - \$450,000.00

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Applewood Centers, Inc.				
Contract/Agreement No.	CE1600252				
RQ#	37494				
Time Period of Original Contract	July 1, 2016 through June 30, 2019				
Background Statement	N/A				
Service Description	The primary goal of the project is to provide Multisystemic Therapy and Multisystemic Therapy-Problem Sexual Behavior services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST-PSB services provide community based in home family therapy to help families become more self sufficient.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$375,000.00			10/17/2016	BC2016-784
Prior Amendment Amounts (List separately)		\$400,000.00		7/31/2017	BC2017-561
		\$450,000.00		4/30/2018	BC2018-266
Pending Amendment					
Total Amendment(s)					
Total Contract Amount		\$1,225,000.00			
Performance Indicators	(1) 90% of youth admitted to the program during the fiscal year will successfully complete the program as evidenced by being maintained in the community and successfully engaged in an educational program (2) 59 adjudicated youth will be served during the fiscal year (3) 100% of referred youth will be contacted within twenty four (24) hours of the referral receipt (4) 100% of referred youth/families will have their first meeting within two (2) to three (3) days of the vendors first family contact (5) 100% of referred youth will have their ISP plans completed within three (3) to four (4) sessions with the family (6) 90% of referred youth will not have new charges filed while active in the program				
Actual performance versus performance indicators (include statistics):	The vendor has received one hundred and thirty seven (137) referrals during the contract term, and of those referrals, seventy nine (79) youth were terminated successfully, twenty one (21) youth were terminated unsuccessfully, thirty five (35) youth received a neutral termination, and the remaining youth are still involved in services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The vendor works well with Court youth and families and is working towards meeting all of their contract goals.				
Dept. Contact	Sarah A. Baker				
User Dept.	Cuyahoga County Court of Common Pleas, Juvenile Court Division				
Date	Wednesday, July 10, 2019				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0208

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$1,300,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$1,300,000.00; and

WHEREAS, the goal of this project is to continue to provide local residential treatment services to felony level youth where youth can remain in their communities and work with families to prepare for their return home; and

WHEREAS, this project is funded by Targeted RECLAIM Grant Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2019 to extend the time period to 6/30/2020, to change the scope of services, effective 7/1/2019, and for additional funds in the amount not-to-exceed \$1,300,000.00.

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title: **Juvenile Court FY2019 Contract Amendment with OhioGuidestone for the Community Based Treatment Program (CBTC)**

A. Scope of Work Summary

1. **Juvenile Court** requesting approval of an **amendment**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2017-0149

BC2017-791

R2018-0111

BC2018-560

Describe the exact services being provided. **The vendor provides a secure residential treatment facility for felony level male youth as an alternative to incarceration at the Ohio Department of Youth Services.** The anticipated start-completion dates are **July 1, 2017 through June 30, 2020.**

2. The primary goals of the project are (list 2 to 3 goals).

Provide a secure treatment setting for youth.

To provide evidenced based treatment to youth in a residential setting.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was an RFP. The total value of the RFP is XXXX. **The current method is an amendment.**
2. The RFP was closed on (date). *(When applicable)* There is an SBE or DBE participation/goal (list the % of both).
3. *[Option 1]* There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.
4. *[Option 2]* The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.
5. *[Option 3]* The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.
6. *[Option 4]* If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
OhioGuidestone
434 Eastland Road
Berea, Ohio 44017
2. The **President & CEO of OhioGuidestone is Richard Frank.**
- 3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
OhioGuidestone
434 Eastland Road
Berea, Ohio 44017
- 3.b. *[When applicable]* The project is located in Council District (xx)

D. Project Status and Planning

1. The project is an **extension of the existing project.**
2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [When applicable] The project's term has **already begun**. State the time-line and reason for late submission of the item. **This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.**

5.[When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded **100% by the Court's Targeted RECLAIM plan.**

2. The schedule of payments is **monthly.**

3. [When applicable] The project is an amendment to a **contract**. This amendment changes **the not-to-exceed value, the time period, and modifies the scope of work** and is the **4th** amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2017- \$0.00

2018 - \$1,100,000.00

2018- \$0.00

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	OhioGuidestone				
Contract/Agreement No.	CE1700127				
RQ#	JC-17-40164				
Time Period of Original Contract	July 1, 2017 through June 30, 2019				
Background Statement	N/A				
Service Description	This vendor provides a secure residential treatment program for male youth who may have otherwise been committed to the Ohio Department of Youth Services. This program is part of the Targeted RECLAIM Ohio Grant.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,153,828.80				R2017-0149
Prior Amendment Amounts (List separately)		\$0.00		10/30/2017	BC2017-791
		\$1,100,000.00	6/30/2019	7/1/2018	R2018-0111
		\$0.00		8/13/2018	BC2018-560
Pending Amendment					
Total Amendment(s)					
Total Contract Amount		\$2,253,828.80			
Performance Indicators	1) 100% of youth will be assessed and will have an ISP developed within thirty (30) days of admission to the program 2) 90% of families will be engaged in family treatment at a minimum of two (2) sessions per month 3) 100% of youth will complete pre and post tests that measure specific indicators of behavioral health or criminogenic thinking patterns 4) 85% of youth admitted to the program will successfully complete the program by significantly meeting their identified goals at the time of discharge 5) 90% of youth completing the program will have a reduction in behavioral health symptoms or criminal thinking patterns as indicated via post tests performed by the agency at discharge 6) 85% of youth successfully discharged from the program will remain in the community one (1) year post discharge 7) 75% of youth discharged from the program will have no new charges one (1) year post discharge 8) 80% of youth will be successfully engaged in an educational, vocational, or employment setting six (6) months post discharge.				
Actual performance versus performance indicators (include statistics):	Since the contract began in July 2017, forty six (46) youth have been placed at this facility and of those youth, thirty two (32) youth have been terminated successfully, three (3) youth were terminated unsuccessfully, three (3) youth received neutral terminations, and the remaining youth are still residing at the facility receiving treatment services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The vendor has worked well with the Court and the youth and families that have been referred to their facility.				
Dept. Contact	Sarah Baker				
User Dept.	Cuyahoga County Court of Common Pleas, Juvenile Court Division				

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0209

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,748,203.00 for legal services for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,748,203.00 for legal services for the period 1/1/2019 - 12/31/2019; and

WHEREAS, the agreement is for legal services as defined in Chapter 309 of the Ohio Revised Code in matters related to the adjudication and disposition of children within the jurisdiction of Chapter 2151 of the Ohio Revised Code, and to perform such other duties that may be required of it by operation of Title IV-E; and

WHEREAS, the funding for this project is: a) 33% Title IV-E Admin and b) 67% Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$2,748,203.00 for legal services for the period 1/1/2019 - 12/31/2019.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**DCFS Intra-Governmental Agreement with Cuyahoga County Prosecutor's Office
RQ#CF-19-46475 2019 for Legal Services**

A. Scope of Work Summary

1. DCFS requesting approval of an agreement with Cuyahoga County Prosecutor's Office for the anticipated cost \$2,748,203.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Drafts all complaints
Draft necessary motions, pleadings affidavits
Appear at every court hearing with CPS
Prepare CPS, experts and other witnesses for testimony
Provide on-call representation 24/7
Handle records subpoenas in Juvenile Court
Brief and argue all appeals in agency cases
Consult with DCFS staff when families are evasive

The anticipated start-completion dates are 1/1/19-12/31/19

2. The primary goals of the project are (list 2 to 3 goals).
Provide representation and counsel whenever needed in abuse, neglect and dependency matters.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval

- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of the (RFP, RFB, RFQ, etc.) is (\$xxx,xxx.xx).
2. The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).
3. [*Option 1*] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.
4. [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.
5. [*Option 3*] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.
6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This is an intra-governmental agreement

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Cuyahoga County Prosecutor's Office
1200 Ontario Street
Cleveland, OH 44113
Council District County-Wide
2. The (owners, executive director, other[specify]) for the contractor/vendor is ()

Michael C. O'Malley – Cuyahoga County Prosecutor

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Vendor/Contractor Name)

(Street Number and Name)

(City, State, and Zip Code)

3.b. *[When applicable]* The project is located in Council District (xx)

D. Project Status and Planning

1. The project (reoccurs annually or is a new to the County, an occasional product or service or an extension of the existing project).

2. *[When applicable]* The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. *[When applicable]* The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. *[When applicable]* The project's term has (already begun or ended). State the timeline and reason for late submission of the item.

Months of negotiation between DCFS and CCPO led to the untimely submission.

5. *[When applicable]* The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded 33% Federal (Title IV-E Admin); 67% HHS Levy

2. The schedule of payments is monthly

3. *[When applicable]* The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						Cuyahoga County Prosecutor's Office									
Contract/Agreement No.						AG1700013									
RQ#						CF-17-39232									
Time Period of Original Contract						1/1/17-12/31/17									
Background Statement						The following services are provided by CCPO: Drafts all complaints Draft necessary motions, pleadings affidavits Appear at every court hearing with CPS Prepare CPS, experts and other witnesses for testimony Provide on-call representation 24/7 Handle records subpoenas in Juvenile Court Brief and argue all appeals in agency cases Consult with DCFS staff when families are evasive									
Service Description						Custody Representation, General Civil Representation, Appeals Representation and Parent-Relative Locator Services									
						Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount						\$2,348,203.00						4/12/2017		R2017-0061	
Prior Amendment Amounts (List separately)								\$2,498,203.00		12/31/2018		12/12/2017		R2017-0233	
*corrected by OPD															
Pending Amendment															
Total Amendment(s)								\$2,498,203.00							
Total Contract Amount						\$4,846,406.00									
Performance Indicators						County Prosecutor is to provide counsel to CFS on all matters as requested. Once CFS has reviewed recommendations and developed a plan which is in the best interest of a child and in accordance with law, provide legal representation to secure approval from the court in order to carry out the plan. Additionally, when the Juvenile Court grants custody to CFS, if a journal entry is not forwarded, they will facilitate securing one.									
Actual performance versus performance indicators (include statistics):						The County Prosecutor's Office has represented DCFS on all matters as outlined above.									
Rating of Overall Performance of Contractor						Superior		Above Average		Average		Below Average		Poor	
Select One (X)								X							

Justification of Rating	The County Prosecutor's Office has fulfilled its objectives and has represented the agency in a positive and proactive manner.
Dept. Contact	Julie Schaefer Wisneski
User Dept.	Division of Contract Administration and Performance
Date	7/30/2019

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0210

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services and emergency food assistance to eligible Cuyahoga County residents for the period 1/1/2020 - 12/31/2020; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services and emergency food assistance to eligible Cuyahoga County residents for the period 1/1/2020 - 12/31/2020; and

WHEREAS, the primary goal of this project is to serve as fiscal agent and to provide emergency food assistance to eligible residents of the County; and

WHEREAS, the project is funded 100% by Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services and emergency food assistance to eligible Cuyahoga County residents for the period 1/1/2020 - 12/31/2020.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

OnBase Item Detail Briefing Memo - Form

Title: CJFS WT-19-46381 2020 CONTRACT WITH UNITED WAY OF GREATER CLEVELAND FOR EMERGENCY FOOD PURCHASES

A. Scope of Work Summary

1. CJFS is requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$1,095,450.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-823, \$1,095,450.00

Describe the exact services being provided.

United Way will provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.

The Federal Emergency Management Agency/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by United Way of Greater Cleveland has the capability to administer these resources and can ensure funds will be allocated based upon community need.

The anticipated start-completion dates are 01/01/2020 to 12/31/2020.

2. The primary goals of the project are (list 2 to 3 goals).

- To provide eligible individuals and families residing in Cuyahoga County with a diverse inventory of food at one of the 37 Hunger Networks.

- To coordinate the allocation of funds for the purchase of food.

- To provide on-going evaluation of the success of this method of distribution.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

N/A

B. Procurement

1. The procurement method for this project RFP Exemption The total value of the RFP Exemption is \$1,095,450.00.

2.The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

N/A

6. [*Option 4*] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

RFP Exemption pursuant to Cuyahoga County Code Section 501.12 (B)(2). This falls under Professional Services, sub –type financial. United Way is the fiscal manager of these dollars that will be disbursed to the 37 hunger centers across the County.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

UNITED WAY OF GREATER CLEVELAND
1331 EUCLID AVENUE
CLEVELAND, OH 44115
Council District (07)

2. The President & CEO for the contractor/vendor is August A. Napoli Jr.

3.a [*When applicable*] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

UNITED WAY OF GREATER CLEVELAND
1331 EUCLID AVENUE
CLEVELAND, OH 44115
Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the Health and Human Services Levy dollars.

2. The schedule of payments is by monthly invoice.

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers

for employee wage and training expenses; to authorize payments to various providers for services, or to make award recommendations to various providers for services.

N/A

CONTRACT HISTORY/EVALUATION FORM

Contractor						United Way of Greater Cleveland					
Contract/Agreement No.						CE1800380					
RQ#						WT-19-43671					
Time Period of Original Contract						1/1/19 to 12/31/19					
Background Statement						United Way of Greater Cleveland serves as the fiscal agent to perform the administrative duties related to the distribution, monitoring, and oversight of Cuyahoga County funds to meet the emergency food needs in the County. Currently, the Hunger Network of Greater Cleveland on behalf of their 33 affiliated hunger centers and 5 inner-ring suburb food centers purchase food from the Cleveland Foodbank. In addition, United Way is responsible for providing administrative oversight of County funds, ensuring there is a diverse inventory of food and providing on-going evaluation of the success of this method of distribution.					
Service Description						To provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$1,095,450.00						12/11/2018		R2018-0258	
Prior Amendment Amounts (List separately)											
*corrected by OPD											
Pending Amendment											
Total Amendment(s)											
Total Contract Amount		\$1,095,450.00									
Performance Indicators						See Sheet 2					
Actual performance versus performance indicators (include statistics):						See Sheet 2					
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)				X							
Justification of Rating						United Way is currently meeting program expectations and continues to survey the centers and clients as to determine the overall satisfaction of services. CJFS will continue to provide support to ensure contracted services are of the highest quality for our clients.					
Dept. Contact						Michelle Churchill					
User Dept.						Division of Contract Administration and Performance					
Date						7/18/2019					

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0211

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry</p>	<p>A Resolution authorizing an amendment to Contract No. CE1600299-01 with Oriana House, Inc. for operation of a one-stop Re-entry Resource Center for the period 1/1/2017 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Re-entry has recommended an amendment to Contract No. CE1600299-01 with Oriana House, Inc. for operation of a one-stop Re-entry Resource Center for the period 1/1/2017 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$600,000.00; and

WHEREAS, the primary goal of this project is to continue to provide a one-stop Re-entry Resource Center to residents returning from incarceration and those with criminal backgrounds to link those residents with services and resources to assist with their integration into the community and to reduce recidivism: and

WHEREAS; the project is funded 100% by the Health and Human Services Levy Funds: and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600299-01 with Oriana House, Inc. for operation of a one-stop Re-entry Resource Center for the period 1/1/2017 - 12/31/2019 to extend

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Oriana House Contract Amendment 2020 Legislative Action Request Form

DIRECTIONS: Use the following form when requesting completion of a contract, amendment, lease, or any other agreement involving the County. Enter the following information in the required NovusAgenda “*Summary of Requested Action*” section. Enter this information directly or paste (plain or unformatted text) into the section. Complete all items within the (parenthesis) as well as all other relevant Novus Agenda fields.

Title: HHS Office of Reentry for 2020 and Oriana House, Inc. will enter into a contract amendment for the “NorthStar Reentry Resource Center” located at:
1834 E.55th Street
Cleveland, Ohio 44103

A. Scope of Work Summary

1. HHS Office of Reentry is requesting approval of a contract amendment with Oriana House, Inc. for the anticipated cost of \$600,000.00, not-to-exceed this amount. The anticipated start-completion dates are 01/01/2020 – 12/31/2020.
2. The primary goals of the project are:
 - ❖ *The provider will operate the NRRC for a minimum of (60) hours per week in order to provide a facility for reentrants and their families and provide information regarding services and opportunities available in the community.*
 - ❖ *The NRRC will provide a variety of life skills, employment, computer skills, self-help and intensive case-managed programming, and provide meeting space for approved outside organizations to provide healthy and social programming for its members.*

B. Procurement

1. The procurement method for this project was HHS Levy Funds. The total value of the is \$600,000.00.

C. Contractor and Project Information

1. The address of this vendor (provide the full address in the following format):

Mr. James Lawrence
1834 E. 55th Street
Cleveland, Ohio 44103
Council District (07)

2. The executive director, for the contractor/vendor is Mr. James Lawrence, CEO Oriana House, Inc.

1834 E.55th Street
Cleveland, Ohio 44103

- 3.b. The project is located in Council District (07)

D. Project Status and Planning

1. The project is an amendment to an existing contract.

E. Funding

1. The project is funded (100% by the HHS Levy General Fund.
2. The schedule of payments is monthly.
3. The project is an amendment to an existing contract. This amendment is the 1st amendment of the contract.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Oriana House, Inc.				
Contract/Agreement No.	CE1600299				
RQ#	HS-16-38075				
Time Period of Original Contract	1/1/17 -12/31/19				
Background Statement	Returning citizens face many challenges and have immediate needs that must be addressed to improve the chances of a successful reentry into mainstream society.				
Service Description	Operate and administer the Neighborhood Reentry Resource Center (NRRC), which serves as a one-stop source for information and referrals for restored citizens and families of incarcerated individuals. Develop and administer the Adult Transition Model (ATM) that provides pre-release case anagement services and a transtion to the NRRC upon release.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,800,000.00			1/24/2017	R2017-0006
Prior Amendment Amounts (List separately)					
Pending Amendment		\$600,000.00	12/31/2020		
Total Amendment(s)		\$600,000.00	12/31/2020		
Total Contract Amount	\$1,800,000.00	\$2,400,000.00	12/31/2020		
Performance Indicators	# of new members; # of individual repeat visits; # of clients utilizing computer lab; # of clients enrolled as Enhanced membes; # of social services and individuals providig services. # of individuals attending ATM orientation; # of individuals who return for ATM follow-up inside institution; # of ATM clients who became members of NRRC; # of ATM clients who were released (monthly)				
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Vendor has met all of its obligations and targets				
Dept. Contact	Vikki Pope				
User Dept.	Office of Reentry				
Date	7/22/2019				