



MINUTES

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
MONDAY, NOVEMBER 4, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairwoman Brown called the meeting to order at 10:03 a.m.

2. ROLL CALL

Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Jones, Miller and Conwell were in attendance and a quorum was determined. Committee member Gallagher was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 1, 2019 MEETING

A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the October 1, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2019-0225: A Resolution confirming the County Executive's appointment of Megan L. Van Voorhis to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2020, and declaring the necessity that this Resolution become immediately effective.

Ms. Jeane Holley, Deputy Director of Regional Collaboration addressed the Committee regarding Resolution No. R2019-0225. Discussion ensued.

Committee members asked questions of Ms. Holley pertaining to the item, which she answered accordingly.

Ms. Megan L. Van Voorhis addressed the Committee regarding her nomination to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. Discussion ensued.

Committee members asked questions of Ms. Van Voorhis pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2019-0225 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0234: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission; addressed the Committee regarding Resolution No. R2019-0234. Discussion ensued.

Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0234 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- c) R2019-0237: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2019 - 11/30/2023, and declaring the necessity that this Resolution become immediately effective:
 - i. Deborah A. Abbott
 - ii. Kieth A. Peppers

Ms. Holley addressed the Committee regarding Resolution No. R2019-0237. Discussion ensued.

Committee members asked questions of Ms. Holley pertaining to the item, which she answered accordingly.

Ms. Deborah A. Abbott and Mr. Kieth A. Peppers addressed the Committee regarding their nomination to serve on the Cuyahoga County Archives Advisory Commission. Discussion ensued.

Committee members asked questions of Ms. Abbott and Mr. Peppers pertaining to their experience, expertise and qualifications, which they answered accordingly.

On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2019-0237 was considered and approved by unanimous vote to be referred to the full Council for second reading.

- d) R2019-0243: A Resolution making an award on RQ45502 to The James B. Oswald Company in the amount not-to-exceed \$834,650.00 for professional employee benefits consultant services for the period 10/15/2019 - 4/15/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Holly Woods, Director of Human Resources Benefits & Compensation, addressed the Committee regarding Resolution No. R2019-0243. Discussion ensued.

Committee members asked questions of Ms. Woods pertaining to the item, which she answered accordingly.

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2019-0243 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Brown adjourned the meeting at 11:07 a.m.