



## **MINUTES**

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY  
COMMITTEE MEETING  
TUESDAY, JANUARY 21, 2020  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM**

**1. CALL TO ORDER**

**Chairwoman Brown called the meeting to order at 10:00 a.m.**

**2. ROLL CALL**

**Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Jones, Miller and Conwell were in attendance and a quorum was determined.**

**3. PUBLIC COMMENT**

**There were no public comments given.**

**4. APPROVAL OF MINUTES FROM THE JANUARY 7, 2020 MEETING**

**A motion was made by Ms. Conwell, seconded by Mr. Jones and approved by unanimous vote to approve the minutes from the January 7, 2020 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) R2020-0001: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission; addressed the Committee regarding Resolution No. R2020-0001. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Jones, Resolution No. R2020-0001 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2020-0007: A Resolution confirming the County Executive's reappointment of Sue Biagianti to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2020 - 12/31/2022, and declaring the necessity that this Resolution become immediately effective.

**Ms. Michele Pomerantz, Director of Regional Collaboration; addressed the Committee regarding Resolution No. R2020-0007. Discussion ensued.**

**Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.**

**Ms. Sue Biagianti addressed the Committee regarding her nomination to serve on the Western Reserve Area Agency on Aging Board of Trustees. Discussion ensued.**

**Committee members asked questions of Ms. Biagianti pertaining to her experience, expertise and qualifications, which she answered accordingly.**

**A motion was then made by Ms. Brown seconded by Mr. Jones and approved by unanimous vote to amend Resolution No. R2020-0007 by deleting "*reappointment*" and replacing "*appointment*" in the Title and Section 1 of the Resolution.**

**On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2020-0007 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

- c) R2020-0008: A Resolution confirming the County Executive's appointment of Michael W. Chambers to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 10/15/2020, and declaring the necessity that this Resolution become immediately effective.

**Ms. Pomerantz addressed the Committee regarding Resolution No. R2020-0008. Discussion ensued.**

**Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.**

**Mr. Michael W. Chambers addressed the Committee regarding his nomination to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees. Discussion ensued.**

**Committee members asked questions of Mr. Chambers pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**Mr. Michael May, Development Administrator, addressed the Committee regarding Resolution No. R2020-0008. Discussion ensued.**

**Committee members asked questions of Mr. May pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2020-0008 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

d) R2020-0009: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Community College Board of Trustees for the term 1/17/2020 - 1/16/2025, and declaring the necessity that this Resolution become immediately effective:

i. Appointment:

a) John E. Skory

ii. Reappointment:

a) Helen Forbes Fields

**Ms. Pomerantz addressed the Committee regarding Resolution No. R2020-0009. Discussion ensued.**

**Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.**

**Mr. John E. Skory addressed the Committee regarding his nomination to serve on the Cuyahoga Community College Board of Trustees. Discussion ensued.**

**Committee members asked questions of Mr. Skory pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**Ms. Helen Forbes Fields addressed the Committee regarding her nomination to serve on the Cuyahoga Community College Board of Trustees. Discussion ensued.**

**Committee members asked questions of Ms. Forbes Fields pertaining to her experience, expertise and qualifications, which she answered accordingly.**

**Ms. Claire Rosacco, Vice President of Government Relations & Community Outreach for Cuyahoga Community College, addressed the Committee regarding Resolution No. R2020-0009. Discussion ensued.**

**Committee members asked questions of Ms. Rosacco pertaining to the item, which she answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Jones, Resolution No. R2020-0009 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- e) O2020-0003: An Ordinance enacting Section 302.03 of the Cuyahoga County Code to provide for the approval and adoption of an Electronic Equipment and Communications Policy to be applicable to all County employees, and declaring the necessity that this Ordinance become immediately effective.

**Mr. Patrick Smock, Director of Employee Resources; and Mr. Jeremy Mio, Information Security Officer, addressed the Committee regarding Ordinance No. O2020-0003. Discussion ensued.**

**Committee members asked questions of Messrs. Smock and Mio pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Miller with a second by Ms. Brown, Ordinance No. O2020-0003 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- f) O2020-0004: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees, and

declaring the necessity that this Ordinance become immediately effective.

**Mr. Smock addressed the Committee regarding Ordinance No. O2020-0004. Discussion ensued.**

**Committee members asked questions of Mr. Smock pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Ordinance No. O2020-0004 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Chairwoman Brown adjourned the meeting at 11:31 a.m.**