



## **MINUTES**

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY  
COMMITTEE MEETING  
TUESDAY, JULY 28, 2020  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM**

### **1. CALL TO ORDER**

**Chairwoman Brown called the meeting to order at 10:03 a.m.**

### **2. ROLL CALL**

**Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Miller and Conwell were in attendance and a quorum was determined. Committee member Jones joined the meeting shortly after the rollcall was taken.**

### **3. PUBLIC COMMENT**

**There were no public comments given.**

### **4. APPROVAL OF MINUTES FROM THE JULY 14, 2020 MEETING**

**A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the July 14, 2020 meeting.**

### **5. MATTERS REFERRED TO COMMITTEE**

- a) R2020-0147: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission addressed the Committee regarding Resolution No. R2020-0147. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**A motion was then made by Mr. Miller seconded by Ms. Brown and approved by unanimous vote to amend Resolution No. R2020-0147 by deleting “*Exhibit H and N*”.**

**On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2020-0147 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

- b) R2020-0157: A Resolution authorizing a Grant Agreement with The Cleveland Foundation in the amount not-to-exceed \$1,500,000.00 to provide matching funds for The Cleveland Foundation Digital Inclusion Fund to support digital equity activities and efforts in Cuyahoga County for the period 8/1/2020 - 8/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Catherine Tkachyk, Chief Innovation and Performance Officer, addressed the Committee regarding Resolution No. R2020-0157. Discussion ensued.**

**Committee members asked questions of Ms. Tkachyk pertaining to the item, which she answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2020-0157 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Gallagher, Ms. Conwell, Mr. Miller, Ms. Brown and Mr. Jones requested to have their names added as co-sponsors to Resolution No. R2020-0157.**

- c) O2020-0015: An Uncodified Ordinance authorizing the County Executive or his designee to temporarily expand the Electronic Equipment and Communications Policy to define requirements for County employees working from home and connecting to the County

network, and declaring the necessity that this uncodified Ordinance become immediately effective.

**Mr. Jeremy Mio, Information Security Officer and Ms. Sarah Nemastil, Assistant Law Director, addressed the Committee regarding Ordinance No. O2020-0015. Discussion ensued.**

**Committee members asked questions of Mr. Mio and Ms. Nemastil pertaining to the item, which they answered accordingly.**

**A motion was then made by Mr. Miller seconded by Ms. Brown and approved by unanimous vote to amend Ordinance No. O2020-0015 by inserting *“Any temporary expansion that the County Executive or his designee makes to the Electronic Equipment and Communications Policy pursuant to this uncodified Ordinance shall take effect seven (7) calendar days after said expansion is submitted to County Council in writing.”***

**On a motion by Ms. Brown with a second by Mr. Miller, Ordinance No. O2020-0015 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

- d) O2020-0016: An Uncodified Ordinance authorizing the County Executive to approve hazard pay to non-bargaining County employees in accordance with the Coronavirus Relief Fund established by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act; and declaring the necessity that this uncodified Ordinance become immediately effective.

**Mr. Patrick Smock, Director of Employee Resources with the Department of Human Resources; Ms. Nemastil; and Mr. Trevor McAleer, Legislative Budget Advisor, addressed the Committee regarding Ordinance No. O2020-0016. Discussion ensued.**

**Committee members asked questions of Mr. Smock, Ms. Nemastil and Mr. McAleer pertaining to the item, which they answered accordingly.**

**A motion was then made by Ms. Brown seconded by Mr. Miller and approved by unanimous vote to amend Ordinance No. O2020-0016 by inserting *“The County Executive shall provide County Council with a list of all non-bargaining classifications for which he approves hazard pay pursuant to this uncodified Ordinance.”***

**On a motion by Ms. Brown with a second by Ms. Conwell, Ordinance No. O2020-0016 was considered and approved by unanimous vote to be referred to the full**

**Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Chairwoman Brown adjourned the meeting at 10:47 a.m., without objection.**