



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, MARCH 15, 2021
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

***Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed for public meetings at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:**
<https://www.youtube.com/CuyahogaCounty>

****Public comment for this meeting may be submitted in writing via email to the Assistant Deputy Clerk of Council at arjohnson@cuyahogacounty.us no later than 11:00 a.m. on Monday, March 15, 2021.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 22, 2021 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2021-0056: A Resolution making an award on RQ2154 to W.B. Mason Co., Inc. in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**
- 7. ADJOURNMENT**



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, FEBRUARY 22, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:00 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Committee member Jones joined the meeting after the roll-call was taken.

3. PUBLIC COMMENT

Mr. William Tarter submitted public comment via email regarding the COVID-19 pandemic fiscal impact on bond repayments for the County's major capital projects.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2021 MEETING

A motion was made by Ms. Brown, seconded by Ms. Baker, and approved by unanimous vote to approve the minutes from the February 4, 2021 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2021-0042: A Resolution approving a revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective.

Mr. James Boyle, Policy Advisor for County Council; Ms. Terease Neff, Court Administrator for Juvenile Court; and Mr. Tim Lubbe, Deputy Director of Grants Management addressed the Committee regarding Resolution No. R2021-0042. Discussion ensued.

Committee members asked questions of Mr. Boyle, Ms. Neff and Mr. Lubbe pertaining to the item, which they answered accordingly.

On a motion by Mr. Gallagher with a second by Ms. Brown, Resolution No. R2021-0042 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. DISCUSSION

- a) Presentation by County Financial Consultant Robert Franz on county debt, bonding capacity, and options for funding major projects

Mr. Robert Franz, Financial Consultant with Stifel, addressed the Committee and provided the Committee with an update and status on the current debt overview, debt limitations and debt capacity for Cuyahoga County. Discussion ensued.

Committee members asked questions of Mr. Franz pertaining to the item, which he answered accordingly.

- b) Review and update on the Harris Property Tax System Installation

Mr. Jack Rhyne, Deputy Chief Information Officer and Ms. Debbie Davtovich, Administrator with the Department of Information Technology, provided the Committee with an update on the Harris Property Tax System Installation and provided an update on the program status and accomplishments, program challenges, program milestones, reasons for delays, functional testing, the CAMA project (Computer Assisted Mass Appraisal System), financial and contingency summary, contract amendment highlights, program schedule and milestones. Discussion ensued.

Committee members asked questions of Mr. Rhyne and Ms. Davtovich pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Baker with a second by Mr. Schron, the meeting was adjourned at 2:41 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0056

Sponsored by: County Executive Budish/Fiscal Department/Office of Procurement and Diversity	A Resolution making an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department/Office of Procurement and Diversity has recommended an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; and

WHEREAS, the primary goal of this project is for a qualified vendor to supply and deliver general office supplies and related products to various County departments, agencies, elected officials and other local government agencies on an “as-needed basis”; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble.

