



**AGENDA
CUYAHOGA COUNTY COUNCIL REMOTE* REGULAR MEETING
TUESDAY, February 23, 2021
2:00 PM**

***Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed for public meetings at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:
<https://www.youtube.com/CuyahogaCounty>**

****Public comment for this meeting may be submitted in writing via email to the Clerk of Council at arichardson01@cuyahogacounty.us no later than 1:00 p.m. on Tuesday, February 23, 2021**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) February 9, 2021 Committee of the Whole Meeting [See Page 11]**
 - b) February 9, 2021 Regular Meeting [See Page 13]**
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**

a) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2021-0002: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective. [See Page 28]

Sponsor: Councilmembers, Conwell, Jones, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown and Simon

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0041: A Resolution awarding a sum, not to exceed \$70,000.00, to the Italian American Brotherhood Club, a non-profit entity, to create, place, and maintain a sculpture of Cleveland Indians icon Rocco (“Rocky”) Domenico Colavito, Jr. to be erected in the Tony Brush Park in Little Italy, in the City of Cleveland, and declaring the necessity that this Resolution become immediately effective. [See Page 32]

Sponsors: Councilmembers Gallagher, Conwell, Stephens, Jones, Simon, Miller and Baker

- 2) R2021-0042: A Resolution approving a revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective. [See Page 35] [Pending Committee Recommendation]

Sponsor: Councilman Miller

- 3) R2021-0043: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers’ and Sailors’ Monument Commission Board of Trustees for 5-year terms of 1/1/2021 - 12/31/2025 and declaring the necessity that this Resolution become immediately effective as follows: [See Page 39]

- i) Appointments:

- a) The Honorable Donald C. Nugent
- b) Matt Previts

ii) Reappointments:

- a) William ("Bud") T. Doyle
- b) Jon Silvis

Sponsor: Council President Jones

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0054: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0044B dated 02/9/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 42]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0055: A Resolution authorizing an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 5701 Carnegie Avenue, in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 55]

Sponsor: County Executive Budish/Department of Development

- 2) R2021-0056: A Resolution making an award on RQ2154 to W.B. Mason Co., Inc. in the amount not-to-exceed \$2,052,000.00 for

general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 69]

Sponsor: County Executive Budish/Fiscal Department/Office of Procurement & Diversity

- 3) R2021-0057: A Resolution making an award on RQ2911 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$868,300.00 for Children Who Witness Violence Services for the period 2/1/2021 - 1/31/2023; authorizing the County Executive to execute Contract No. 742 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 82]

Sponsor: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim

- 4) R2021-0058: A Resolution making an award on RQ3186 and enter into a Membership Participation Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$1,521,475.00 for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 512 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 90]

Sponsor: County Executive Budish/Sheriff's Department

- 5) R2021-0059: A Resolution confirming the County Executive's appointment of Christopher P. Viland, Esq., upon his taking the oath of office, as Sheriff of Cuyahoga County for the four-year term expiring December 31, 2024; and declaring the necessity that this Resolution become immediately effective. [See Page 103]

Sponsor: County Executive Budish/Sheriff's Department

- 6) R2021-0060: A Resolution authorizing an amendment to a Master Contract with various providers for Family Centered Support Services for At-Risk Children and Families for the period 1/1/2019 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,665,000.00;

authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 125]

- a) Contract No. 136 with Applewood Centers, Inc. in the amount not-to-exceed \$635,000.00
- b) Contract No. 149 with Beech Brook in the amount not-to-exceed \$300,000.00
- c) Contract No. 150 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$115,000.00
- d) Contract No. 157 with Catholic Charities Corporation in the amount not-to-exceed \$725,000.00
- e) Contract No. 165 with The Cleveland Christian Home Inc. in the amount not-to-exceed \$74,999.98
- f) Contract No. 267 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.01
- g) Contract No. 176 with OhioGuidestone in the amount not-to-exceed \$190,000.00
- h) Contract No. 270 with Ohio Mentor, Inc. in the amount not-to-exceed \$70,000.01
- i) Contract No. 172 with Pressley Ridge in the amount not-to-exceed \$435,000.00
- j) Contract No. 171 with Specialized Alternative for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$110,000.00

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 7) R2021-0061: A Resolution confirming the County Executive's reappointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2021 – 3/31/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: County Executive Budish

- 8) R2021-0062: A Resolution confirming the County Executive's appointment of Suzanne Hamilton to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 3/10/2021 – 3/9/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 176]

Sponsor: County Executive Budish

- 9) R2021-0063: A Resolution confirming the County Executive's appointment of Inajo Davis Chappell to serve on The MetroHealth System Board of Trustees for the term 3/10/2021 – 3/9/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 182]

Sponsor: County Executive Budish

- 10) R2021-0064: A Resolution confirming the County Executive's appointment of Janet Montoya to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term of 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 194]

Sponsor: County Executive Budish

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0046: A Resolution making an award on Purchase Order No. 21000091 to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and (1) replacement Cues Sewer Inspection System Truck; authorizing the County Executive to execute the Purchase Order and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 200]

Sponsor: County Executive Budish/ Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2021-0047: A Resolution authorizing an amendment to Contract No. 609 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2020 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,262,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 202]

Sponsor: County Executive Budish/Department of Public Works and Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2021-0048: A Resolution making an award on RQ2470 to a Master Contract with various providers in the total amount not-to-exceed \$514,359.64 for interpretation and translation services for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective as follows: [See Page 205]
- a) Contract No. 645 with Cal Interpreting & Translations, Inc.
 - b) Contract No. 646 with The Cleveland Hearing and Speech Center
 - c) Contract No. 648 with Cross Thread Solutions, LLC

Sponsor: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division/Domestic Relations Division/Probate Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 4) R2021-0049: A Resolution authorizing an amendment to Agreement No. 228 with The MetroHealth System for correctional health care services for detainees of the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022, to expand the scope of services to add physical therapy services and to change the terms to modify the Medicaid rate calculations for professional and technical fees, effective 3/9/2021 and for additional funds in the amount not-to-exceed \$3,027,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 208]

Sponsor: County Executive Budish/Sheriff Department

Committee Assignment and Chair: Public Safety & Justice Affairs –
Gallagher

- 5) R2021-0050: A Resolution authorizing a Purchase and Sale Agreement with Cleveland American Land, LLC and Holdings Cleveland American Land, LLC in the amount of \$76,000.00 for the property located at 10991 Memphis Avenue, Brooklyn, Ohio, portions of Permanent Parcel Nos. 431-05-005, 431-05-008; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 211]

Sponsor: County Executive Budish/ Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 6) R2021-0051: A Resolution confirming the County Executive's appointment of Andrew Jackson to serve on the Cleveland-Cuyahoga County Port Authority's Board of Directors for the term of 3/1/2021 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 214]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 7) R2021-0052: A Resolution confirming the County Executive's reappointment of Carlin N. Culbertson to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 1/24/2021 – 1/23/2023, and declaring the necessity that this Resolution become immediately effective. [See Page 216]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 8) R2021-0053: A Resolution confirming the County Executive's reappointment of Jennifer Rosich to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2020

– 12/31/2022, and declaring the necessity that this Resolution become immediately effective. [See Page 219]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

**d) COMMITTEE REPORTS AND CONSIDERATION OF A RESOLUTION FOR
THIRD READING ADOPTION**

- 1) R2021-0034: A Resolution making an award on RQ2931 to Willham Roofing Co., Inc. in the amount not-to-exceed \$3,282,328.00 for roof replacement on the Harvard Avenue Maintenance Facility, located at 2501 Harvard Avenue, Newburgh Heights, Ohio; authorizing the County Executive to execute Contract No. 701 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 221]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL
TO COMMITTEE**

- 1) O2021-0003: An Ordinance amending Section 202.04 of the Cuyahoga County Code to establish a Division of Public Utilities within the Department of Public Works; and declaring the necessity that this Ordinance become immediately effective. [See Page 223]

Sponsors: County Executive Budish/Department of Public Works/Department of Sustainability/Department of Development and Councilmembers Simon, Miller, Conwell and Sweeney

f) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2021-0001: An Ordinance enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and

Diversion Center; and declaring the necessity that this Ordinance become immediately effective. [See Page 227]

Sponsor: County Executive Budish
Committee Assignment and Chair: Public Safety & Justice Affairs –
Gallagher

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, MARCH 9, 2021
2:00 PM /REMOTE



MINUTES

**CUYAHOGA COUNTY COUNCIL REMOTE* COMMITTEE OF THE WHOLE MEETING
TUESDAY, FEBRUARY 9, 2021
1:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 1:02 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Tuma, Gallagher, Schron, Conwell, Brown, Simon, Baker, Miller, Sweeney and Jones were in attendance and a quorum was determined.

[Clerk's note: Councilmember Stephens entered the meeting after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT**

Clerk Richardson reported that there were no public comments submitted via email.

4. EXECUTIVE SESSION

a) Collective bargaining matters, including:

- i) approving an amendment to a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the period 8/4/2020 - 8/3/2023 to establish the terms of the wage re-opener and to modify Article 23 and include Appendix A**

- b) Pending or imminent litigation.

A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 1:05 p.m. The following Councilmembers were present: Tuma, Gallagher, Schron, Conwell, Brown, Simon, Baker, Miller, Sweeney and Jones. Councilmember Stephens was in attendance after the roll-call was taken to move to Executive Session.

The following additional attendees were present: Law Director Gregory Huth; Veteran's Service Commission Executive Director John Reiss; Assistant Prosecuting Attorney Brian Gutkoski; County Executive Chief of Staff William Mason; Director of Law Gregory Huth; Civil Division Chief Dave Lambert; Assistant Prosecuting Attorney Mike Stewart; Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer; Special Counsel Brendan Doyle and Research and Policy Analyst James Boyle.

At 1:56 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 1:57 p.m., without objection.



MINUTES
CUYAHOGA COUNTY COUNCIL REMOTE* REGULAR MEETING
TUESDAY, FEBRUARY 9, 2021
2:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 2:03 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Tuma, Gallagher, Schron, Conwell, Brown, Stephens, Simon, Baker, Miller, Sweeney and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

4. SILENT MEDITATION

There was no silent meditation.

5. PUBLIC COMMENT

Ms. Loh submitted public comment via email regarding COVID-19 testing and the Women's Shelter.

6. APPROVAL OF MINUTES

a) January 26, 2021 Regular Meeting

A motion was made by Ms. Brown, seconded by Ms. Simon and approved by unanimous vote to approve the minutes from the January 26, 2021 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported that Governor DeWine recently announced his budget priorities for the State of Ohio and three of the proposals may benefit Cuyahoga County. These proposals include:

- a) **94-97 percent reimbursement rate for indigent defense funding**
- b) **\$250 million dollars for broadband access and affordability**
- c) **\$50 million dollars for the construction or improvement of County jails.**

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0040: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the period 8/4/2020 - 8/3/2023; to establish the terms of the wage re-opener and to modify Article 23 and include Appendix A; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Jones on behalf of Cuyahoga County Veterans Service Commission

Clerk Richardson read Resolution No. R2021-0040 into the record. There was no further legislative action taken by Council.

- b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0041: A Resolution awarding a sum, not to exceed \$70,000.00, to the Italian American Brotherhood Club, a non-profit entity, to create, place, and maintain a sculpture of Cleveland Indians icon Rocco ("Rocky") Domenico Colavito, Jr. to be erected in the Tony Brush Park in Little Italy, in the City of Cleveland, and declaring the necessity that this Resolution

become immediately effective.

Sponsors: Councilmembers Gallagher, Conwell and Stephens

Council President Jones referred Resolution No. R2021-0041 to the Community Development Committee.

- 2) R2021-0042: A Resolution approving a revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilman Miller

Council President Jones referred Resolution No. R2021-0042 to the Finance & Budgeting Committee.

- 3) R2021-0043: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for 5-year terms of 1/1/2021 - 12/31/2025 and declaring the necessity that this Resolution become immediately effective as follows:

- i) Appointments:

- a) The Honorable Donald C. Nugent
- b) Matt Previts

- ii) Reappointments:

- a) William ("Bud") T. Doyle
- b) Jon Silvis

Sponsor: Council President Jones

Council President Jones referred Resolution No. R2021-0043 to the Human Resources, Appointments & Equity Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING

- 1) R2021-0003: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become

immediately effective.

Sponsor: Councilmember Brown on behalf of Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2021-0003 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2021-0044 and R2021-0045.

- 1) R2021-0044: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2021-0044 was considered and adopted by unanimous vote.

- 2) R2021-0045: A Resolution approving a proposed settlement in the matter of *Scot M. Rourke v. Cuyahoga County, et al.*, Cuyahoga County Court of Common Pleas, Case No. CV 19 926196; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Mr. Gregory Huth, Law Director, addressed Council regarding Resolution No. R2021-0045. Discussion ensued.

Councilmembers asked questions of Mr. Huth pertaining to the item, which he answered accordingly.

A motion was made by Ms. Baker and seconded by Mr. Schron to table Resolution No. R2021-0045. The motion failed by a roll-call vote of 4 yeas and 7 nays with Councilmembers Gallagher, Schron, Stephens and Baker voting in the affirmative and Councilmembers Tuma, Conwell, Brown, Simon, Miller, Sweeney and Jones casting dissenting votes.

On a motion by Mr. Jones with a second by Mr. Sweeney, Resolution No. R2021-0045 was considered and adopted by a majority roll-call vote of 7 yeas and 4 nays with Councilmembers Tuma, Conwell, Brown, Simon, Miller, Sweeney and Jones voting in the affirmative and Councilmembers Gallagher, Schron, Stevens and Baker casting dissenting votes.

[Clerk's Note: The legislation did not receive the affirmative vote of at least eight members of Council; therefore, it is not effective immediately.]

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0046: A Resolution making an award on Purchase Order No. 21000091 to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and (1) replacement Cues Sewer Inspection System Truck; authorizing the County Executive to execute the Purchase Order and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Jones referred Resolution No. R2021-0046 to the Public Works, Procurement & Contracting Committee.

- 2) R2021-0047: A Resolution authorizing an amendment to Contract No. 609 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human

Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2020 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,262,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works and Department of Health and Human Services/Division of Senior and Adult Services

Council President Jones referred Resolution No. R2021-0047 to the Public Works, Procurement & Contracting Committee.

3) R2021-0048: A Resolution making an award on RQ2470 to a Master Contract with various providers in the total amount not-to-exceed \$514,359.64 for interpretation and translation services for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective as follows:

- a) Contract No. 645 with Cal Interpreting & Translations, Inc.
- b) Contract No. 646 with The Cleveland Hearing and Speech Center
- c) Contract No. 648 with Cross Thread Solutions, LLC

Sponsor: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division/Domestic Relations Division/Probate Court Division

Council President Jones referred Resolution No. R2021-0048 to the Public Safety & Justice Affairs Committee.

4) R2021-0049: A Resolution authorizing an amendment to Agreement No. 228 with The MetroHealth System for correctional health care services for detainees of the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022, to expand the scope of services to add physical therapy services and to change the terms to modify the Medicaid rate calculations for professional and technical fees, effective 3/9/2021 and for additional funds in the amount not-to-

exceed \$3,027,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Sheriff Department

Council President Jones referred Resolution No. R2021-0049 to the Public Safety & Justice Affairs Committee.

- 5) R2021-0050: A Resolution authorizing a Purchase and Sale Agreement with Cleveland American Land, LLC and Holdings Cleveland American Land, LLC in the amount of \$76,000.00 for the property located at 10991 Memphis Avenue, Brooklyn, Ohio, portions of Permanent Parcel Nos. 431-05-005, 431-05-008; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities

Council President Jones referred Resolution No. R2021-0050 to the Public Works, Procurement & Contracting Committee.

- 6) R2021-0051: A Resolution confirming the County Executive's appointment of Andrew Jackson to serve on the Cleveland-Cuyahoga County Port Authority's Board of Directors for the term of 3/1/2021 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0051 to the Human Resources, Appointments & Equity Committee.

- 7) R2021-0052: A Resolution confirming the County Executive's reappointment of Carlin N. Culbertson to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 5/26/2020 – 5/25/2022, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0052 to the Human Resources, Appointments & Equity Committee.

- 8) R2021-0053: A Resolution confirming the County Executive's reappointment of Jennifer Rosich to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2020 – 12/31/2022, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0053 to the Human Resources, Appointments & Equity Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2021-0034: A Resolution making an award on RQ2931 to Willham Roofing Co., Inc. in the amount not-to-exceed \$3,282,328.00 for roof replacement on the Harvard Avenue Maintenance Facility, located at 2501 Harvard Avenue, Newburgh Heights, Ohio; authorizing the County Executive to execute Contract No. 701 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Clerk Richardson read Resolution No. R2021-0034 into the record.

This item will move to the February 23, 2021 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2021-0033, R2021-0035, R2021-0037, R2021-0038 and R2021-0039.

- 1) R2021-0033: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

There was no legislative action taken on Resolution No. R2021-0033.

- 2) R2021-0035: A Resolution making an award on RQ3117 to Sterling Professional Group, Inc. in the amount not-to-exceed \$870,309.00 for construction services and partial renovation of the 6th floor of the County Prosecutor’s Office at the Halle Warehouse; authorizing the County Executive to execute Contract No. 575 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Brown, Resolution No. R2021-0035 was considered and adopted by unanimous vote.

- 3) R2021-0037: A Resolution authorizing a revenue generating agreement with Flexjet, LLC in the amount not-to-exceed \$11,059,572.00 for lease of space and the facilitation of private construction of a new corporate headquarters, a flight operations center and related improvements of certain properties at the Cuyahoga County Airport, located at 26460 Curtiss Wright Parkway for the period 2/15/2021 - 2/14/2041; authorizing the County Executive to execute the agreement and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Simon**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Simon, Resolution No. R2021-0037 was considered and adopted by unanimous vote.

- 4) R2021-0038: A Resolution authorizing an amendment to Contract No. 78 with The United Labor Agency Incorporated for operation of the Workforce Service Center, job seekers and employer services and management of the On-the-Job Training Program for the period 7/1/2019 – 12/31/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not-to-exceed \$2,619,463.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Workforce Development

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2021-0038 was considered and adopted by unanimous vote.

- 5) R2021-0039: A Resolution confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for various terms, and declaring the necessity that this Resolution become immediately effective as follows:
 - i) Appointment for an unexpired term ending 12/31/2021:
 - a. Donisha Greene (Replacing Camren Harris)
 - ii) Appointment for the term 1/1/2020 – 12/31/2022:
 - a. Dr. Victoria Winbush

iii) Appointments for the term 1/1/2021 – 12/31/2023:

- a. Mark Batson
- b. Katie Boland
- c. Yuvette Bozman
- d. Kristie Groves
- e. Yvonka Hall
- f. Kathleen Hallissey
- g. Julie Johnson
- h. Janet Keeler
- i. Shannon Monyak
- j. Douglas Tayek
- k. Kim Thomas
- l. Eugene Ward, Jr.

iv) Reappointments for the term 1/1/2021 – 12/31/2023:

- a. Bill Hebble
- b. Carolyn Lookabill

Sponsors: County Executive Budish **and Councilmembers Conwell and Sweeney**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Schron, Resolution No. R2021-0039 was considered and adopted by unanimous vote.

e) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR THIRD READING

- 1) R2021-0012: A Resolution declaring that public convenience and welfare requires rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public

Works/Division of County Engineer **and Council President Jones**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2021-0012 was considered and adopted by unanimous vote.

- 2) R2021-0013: A Resolution declaring that public convenience and welfare requires rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; total estimated project cost \$1,900,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Council President Jones**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2021-0013 was considered and adopted by unanimous vote.

- 3) R2021-0014: A Resolution declaring that public convenience and welfare requires rehabilitation of Green Road from Euclid Avenue to South Corporation Line, in the City of Cleveland; total estimated project cost \$1,100,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmembers Stephens and Conwell**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2021-0014 was considered and adopted by unanimous vote.

- 4) R2021-0017: A Resolution declaring that public convenience and welfare requires rehabilitation of Superior Road from Euclid Avenue to Lee Road, in the Cities of Cleveland Heights and East Cleveland; total estimated project cost \$4,300,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmembers Stephens and Conwell**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2021-0017 was considered and adopted by unanimous vote.

- 5) R2021-0019: A Resolution declaring that public convenience and welfare requires rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; total estimated project cost \$2,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Tuma**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Miller with a second by Mr. Tuma, Resolution No. R2021-0019 was considered and adopted by unanimous vote.

- 6) R2021-0028: A Resolution authorizing an amendment to Contract No. CE1600133-02 with Axon Enterprise, Inc. fka Taser

International, Inc. for Taser body cameras for the period of 7/1/2016 – 12/31/2023 to extend the time period to 3/31/2026, to change the scope of services, effective 4/1/2021, and for additional funds in the amount not-to-exceed \$1,604,401.46 authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/County Sheriff

Committee Assignment and Chair: Public Safety & Justice Services –
Gallagher

On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2021-0028 was considered and adopted by unanimous vote.

f) CONSIDERATION OF AN ORDINANCE FOR THIRD READING

- 1) O2021-0001: An Ordinance enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Public Safety & Justice Affairs –
Gallagher

There was no legislative action taken on Ordinance No. O2021-0001.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, February 22nd at 1:00 p.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, February 16th at 10:00 a.m.

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, February 17th at 10:00 a.m.

Ms. Conwell reported that the Health, Human Services and Aging Committee meeting is tentatively scheduled for Wednesday, February 17th at 1:00 p.m.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, February 16th at 1:00 p.m.

Ms. Stephens reported that the Community Reinvestment Advisory Subcommittee will meet on Wednesday, February 10th at 2:00 p.m. The date and time for the next Community Development Committee meeting will be announced at a later date.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 2:51 p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0002

Sponsored by: Councilmembers Conwell, Jones, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown, and Simon	An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the County Council has reviewed the current Personnel Policies and Procedures Manual and, in consultation with the Cuyahoga County Department of Law, has determined that various amendments are required; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Personnel Policies and Procedure Manual, which is amended herein and may be amended in the future by Council; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Adoption of Revised Human Resources Personnel Policies and Procedures Manual: Council hereby adopts the amended version of the County's Human Resources Personnel Policies and Procedures Manual as set forth in Exhibit A attached hereto, effective for all County employees, and shall remain in full force and effect and shall be followed by County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended manual to all employees subject to the manual in accordance with the Department's usual method of dissemination.

SECTION 2. Policies applicable to bargaining employees shall be effective as permitted under state law and the Collective Bargaining Agreements.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

7.06 Notification of Criminal Arrest or Conviction

Any County employee that is arrested, charged and/or convicted for any crime, other than a minor traffic violation, must immediately report the incident to Human Resources. Examples of crimes that must be reported include, but are not limited to:

- Felonies (or being arrested for a crime punishable as a felony)
- A crime involving dishonesty, fraud, or theft (e.g., forgery, burglary, robbery, credit card fraud, perjury, bribery, tax evasion)
- Crimes of moral turpitude (e.g., sex offenses, pandering, prostitution, importuning, public indecency)
- Crimes involving physical violence (e.g., assault, patient abuse or neglect)
- Drug-related crimes (e.g., trafficking offenses, drug possession)

Criminal activity or an undisclosed criminal arrests or convictions may constitute cause for discipline. Determination of such action will be based on an analysis of the responsibilities of the position and the nature and time frame of the conviction.

7.06(A) Notification of Criminal Arrest, Charge, Indictment, or Conviction of a County Employee

The provisions detailed in this section apply to all employees of Cuyahoga County. Any County employee who is arrested, charged, indicted, and/or convicted of any crime that is not a minor traffic violation or citation, must immediately report the matter to the Department of Human Resources. Any employee who has questions about whether or not a matter is a “minor traffic violation or citation” should seek guidance from the Department of Human Resources as soon as possible. An employee’s failure to provide prompt notice of an arrest, criminal charge, indictment, and/or conviction may be cause for discipline separate and apart from any discipline resulting from the criminal matter and from the application of the provisions set forth in Section 7.06(B).

7.06(B) County’s Duties after Receiving Notice of Criminal Arrest, Charge, Indictment, or Conviction of a County Employee

The County recognizes that it must respect an employee’s presumption of innocence under the law while facing criminal charges. The County’s Director of Human Resources will engage in a case-by-case analysis to determine what actions, if any, are required when an employee has been arrested, charged with, and/or convicted of a crime.

In accordance with applicable law, if the circumstances of a pending criminal charge could adversely affect the health or safety of an employee or any county property entrusted to the employee, and the pending charge is not punishable as a felony, the Director of Human Resources may place an employee on administrative leave with pay while the charge is pending. If an employee has been charged with a

crime that is punishable as a felony, the Director of Human Resources may place the employee on unpaid administrative leave for up to two months (and administrative leave with pay thereafter) while the charge is pending. If the employee does not plead guilty to or is found not guilty of a felony for which the employee was charged or any other felony, the employee will be paid for the period of unpaid administrative leave at the employee's base rate of pay, plus interest.

At the conclusion of the employee's criminal case, the Director of Human Resources shall make a final determination as to whether the employee may return to work and what modifications to the employee's duties, if any, need to be made. This determination shall include an analysis of all relevant factors, including, but not limited to, the duties performed by the employee and the nature of the criminal charges. The analysis shall be undertaken on a case-by-case basis. Should the Director of Human Resources determine that an employee may not return to his or her previous employment, the County is under no obligation to place the employee in another position.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0041

<p>Sponsored by: Councilmembers Gallagher, Conwell and Stephens</p> <p>Co-sponsored by: Councilmembers Jones, Simon, Miller and Baker</p>	<p>A Resolution awarding a sum, not to exceed \$70,000.00, to the Italian American Brotherhood Club, a non-profit entity, to create, place, and maintain a sculpture of Cleveland Indians icon Rocco (“Rocky”) Domenico Colavito, Jr. to be erected in the Tony Brush Park in Little Italy, in the City of Cleveland, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Rocky Colavito was born in Bronx, New York in 1933, and left school at the age of 16 to pursue a career as a major league baseball player. Colavito made his major league debut with the Cleveland Indians in September of 1955, and immediately became a favorite of the Cleveland fans; and

WHEREAS, Colavito quickly proved himself as a big leaguer player, excelling as a prolific home run hitter, as well as one of the best outfielders in the American League. Career highlights include:

- 9 All-Star game appearances;
- Led the American League in Home Runs (1959);
- Led the American League in RBI’s (1965);
- First outfielder to play an entire season without making an error (1965);
- Lifetime .266 Batting Average;
- 374 Career Home Runs;
- Named to Cleveland Indians All-Century Team (2001);
- Inducted into the Indians Hall of Fame (2006);

WHEREAS, while Colavito’s athletic prowess is well documented, he was also revered throughout the Cleveland area for his kind heart and community spirit. He was always accommodating to the fans, and regularly spent hours signing autographs for his many fans; and

WHEREAS, despite being the subject of the most maligned trade in Cleveland sports history, Colavito remained a fan favorite to Clevelanders, and maintained his connections to the local community after ending his playing career, serving as both a coach and broadcaster for the Cleveland Indians; and

WHEREAS, to legions of residents, Colavito is both a hero and role model and local leaders have coalesced to honor him for his athletic accomplishments and his commitment to the Cleveland area;

WHEREAS, the Italian American-Brotherhood, a local non-profit entity, has led the drive to properly honor Colavito, and has engaged local sculptor David Deming to create a fitting statue of Colavito to be placed at Tony Brush Park in the Little Italy neighborhood in the City of Cleveland, and

WHEREAS, memorializing Rocky Colavito, for his remarkable accomplishments and dedication to this community will benefit Cuyahoga County and will serve as a lasting memory of a great man and great athlete who called Cleveland his home, and Cuyahoga County is supportive of providing funding for this effort; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that the Italian American-Brotherhood Club may undertake all efforts to create, place, and maintain a sculpture of Rocky Colavito.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a sum, not to exceed \$70,000.00 to the Italian American-Brotherhood Club to create, place, and maintain a sculpture of Cleveland icon Rocky Colavito.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021

Committee(s) Assigned: Community Development

Additional Sponsorship Requested: February 18, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0042

Sponsored by: Councilman Miller	A Resolution approving a revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Hourly Rates and Maximum Case Fees for Guardian Ad Litem work in the Cuyahoga County Court of Common Pleas, Juvenile Division, were last raised in 2008; and

WHEREAS, the work of the Guardians Ad Litem is essential to the operation of the Cuyahoga County Court of Common Pleas, Juvenile Division, and further the purpose of ensuring effective and efficient resolution of issues while protecting the rights of children in all aspects of court proceedings; and

WHEREAS, the number of local attorneys willing to serve as court-appointed Guardians has lowered significantly in recent years leading to a lack of effective representation and/or a delay in court proceedings and resolution; and

WHEREAS, in anticipation of the most recent County budget cycle, the Cuyahoga County Court of Common Pleas, Juvenile Division, recommended rate increases in the Guardian Ad Litem fees for in-court and out-of-court work, as well as for the maximum fee per case. These proposed fee increases were incorporated into the budget passed by the County Council and signed by the Cuyahoga County Executive; and

WHEREAS, in accordance with Cuyahoga County Common Pleas Local Rule 33, Part II (B), appointed Guardians Ad Litem at the Cuyahoga County Court of Common Pleas, Juvenile Division, shall receive compensation for professional services and shall be reimbursed for expenses in accordance with the Fee Schedule. In all cases, upon completion of the service, it shall be the duty of such appointed Guardian Ad Litem to submit a completed affidavit and entry for fees. The trial Judge, after due consideration, shall determine the amount of compensation in accordance with the Fee Schedule, attached hereto as Exhibit A; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County may continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the revised Assigned Counsel Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division, attached hereto as Exhibit A, effective for assignments commencing immediately and thereafter.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021

Committee(s) Assigned: Finance & Budgeting

Journal _____

_____,20__

REVISED FEE SCHEDULE (Effective XX-XX-2021)

ASSIGNED COUNSEL

OFFENSE CHARGED	MIN. FEE	MAX. FEE
Murder/Unclassified Felony	\$1250	\$2750
All Manslaughter/Homicides	\$500	\$1000
First Degree Felonies	\$320	\$750
Second Degree Felonies	\$290	\$580
Third Degree Felonies	\$220	\$440
Fourth Degree Felonies	\$160	\$330
Fifth Degree Felonies	\$40	\$250
Misdemeanors	\$0	\$250
Traffic	\$0	\$250
Bindovers	\$0	\$350
Custody Reviews	\$0	\$200
Temporary Custody	\$0	\$400
Permanent Custody	\$0	\$800
All other offenses (non-delinq.)	\$0	\$225

GUARDIAN AD LITEM

OFFENSE CHARGE	MIN. FEE	MAX. FEE
GAL	\$0	\$500 \$1000
Custody Review Hearings	\$0	\$200
Delinquencies	\$0	\$250

JUVENILE COURT HOURLY RATES

TYPE OF MATTER	In-Court Rate	Out-of-Court Rate
GAL	\$50/hour \$60/hour	\$40/hour \$60/hour
All other	\$50/hour	\$40/hour

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0043

Sponsored by: Council President Jones	A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers’ and Sailors’ Monument Commission Board of Trustees for 5-year terms of 1/1/2021 - 12/31/2025 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 345 provides that a county may establish a memorial to commemorate the services of all members and veterans of the armed forces, and authorizes the taxing authority of the county to appoint a board of trustees for such a memorial; and

WHEREAS, Article III, Section 3.01 of the County Charter establishes that the County Council is the "taxing authority;" and

WHEREAS, Ohio Revised Code Chapter 345 provides that such appointments to the Soldiers’ and Sailors’ Monument Commission Board of Trustees shall be made for terms of five years; and

WHEREAS, William (“Bud”) T. Doyle (since 2005) and Jon Silvis (since 2011) have served and actively contributed to the Cuyahoga County Soldiers’ and Sailors’ Monument Commission Board of Trustees and are seeking reappointment; and

WHEREAS, Council has determined that William (“Bud”) T. Doyle and Jon Silvis are qualified to continue to serve on the Cuyahoga County Soldiers’ and Sailors’ Monument Commission Board of Trustees and that their service would continue to be beneficial to the on-going success and development of the Cuyahoga County Soldiers’ and Sailors’ Monument Commission; and

WHEREAS, there currently exist unfilled vacancies on the Cuyahoga County Soldiers’ and Sailors’ Monument Commission Board of Trustees; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for the term 1/1/2021 - 12/31/2025 as follows:

- i) Appointment:
 - a) The Honorable Donald C. Nugent
 - b) Matt Previts

- ii) Reappointments:
 - a) William ("Bud") T. Doyle
 - b) Jon Silvis

SECTION 2. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Board. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0054

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0044B dated 02/9/2021; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. Capital Projects
PW600100 – Capital Projects

JE096

Personal Services	\$	20,000.00
Capital Outlays	\$	2,480,000.00

The Office of Budget and Management, on behalf of the Department of Public Work, requests an appropriation increase in the amount of \$2,500,000 to set up the Old Juvenile Court Facility Safety & Security Project. The Old Juvenile Court facility Safety & Security project will perform abatement work throughout the facility, extensive clean out and disposal of debris from vandalism, repair of penetrated roof systems, re-establishment of temporary electrical service for safety and security, recovery from the July 2020 arson, and hardening of the facility against future trespassing and vandalism. This project is a key predecessor to any potential redevelopment or use of the property. This project is on the 2020 CIP and will be spanned over 3 years to complete and is funded by the General Fund Capital Improvement Subsidy.

B. Community Development		JE110
HS220110 – Supportive Housing Program		
Other Expenses	\$	199,452.00

The Office of Budget Management on behalf of the Homeless Services is requesting an appropriation increase in the amount of \$199,452. Cuyahoga County was awarded a grant through FY 2019 HUD Continuum of Care in the amount of \$1,782,933. Out of this amount, \$491,352 was designated for Cuyahoga County Rapid Re-Housing for Families. \$291,900 of the initial award was encumbered in 2020 and this appropriation increase includes the remainder of the award for 2021. Four providers offer Rapid Re-assistance to homeless families throughout the county, enabling them to move into housing quickly while providing supportive services during the rent subsidy period to help stabilize the household. The funding source is 100% FY 2019 HUD Continuum of Care with a grant award number of OH0479L5E021905. This grant runs from 2/1/2021 through 12/31/2021. There is no cash match from Cuyahoga County but there is a 25% cash match required from the four providers (West Side Catholic Center, Family Promise, FrontLine and YMCA).

C. Community Development		JE111
HS220125 – Rapid Re-Housing		
Other Expenses	\$	541,581.00

The Office of Budget Management on behalf of the Homeless Services is requesting an appropriation increase in the amount of \$541,581. Cuyahoga County was awarded a grant through FY 2019 HUD Continuum of Care in the amount of \$1,782,933. Out of this amount, \$541,581 was designated for Rapid Re-Housing for Single Adults. The Salvation Army provides Rapid Re-Housing assistance to homeless men through its PASS Program, enabling them to move into housing quickly while providing supportive services during the rent subsidy period to help stabilize the household. The funding source is 100% FY 2019 HUD Continuum of Care with a grant award number of OH0546L5E021903. This grant runs from 2/1/2021 through 12/31/2021. There is no cash match from Cuyahoga County but there is a 25% cash match required from The Salvation Army.

D. Community Development		JE116
HS220130 – Coordinated Entry		
Other Expenses	\$	41,670.00

The Office of Budget Management on behalf of the Homeless Services is requesting an appropriation increase in the amount of \$41,670. Cuyahoga County was awarded a grant through FY 2019 HUD Continuum of Care in the amount of \$1,782,933. Out of this amount, \$500,000 was designated for Coordinated Entry. \$458,330 of the initial award was encumbered in 2020 and this appropriation increase includes the remainder of the award for 2021. FrontLine Service operates the Coordinated Entry System, the (front door) to accessing shelter and housing services for persons experiencing a housing crisis in Cuyahoga County. The 2009 HEARTH Act requires that Continuums of Care establish a Coordinated Entry System to assure that those who are most vulnerable and literally homeless are prioritized for the limited resources available for homeless intervention services. The funding source is 100% FY 2019 HUD Continuum of Care with a grant award number of OH0524L5E021904. This grant runs from 2/1/2021 - 12/31/2021. There is no cash match from Cuyahoga County but there is a 25% cash match (\$10,418) required from Frontline Service.

E. ADAMHS	JE135
AB200100 – ADAMHS	
Other Expenses	\$ 4,100,000.00

The Office of Budget and Management, on behalf of the Alcohol Drug and Mental Health Services Board is requesting appropriations of \$4,100,000 to be added to their Operating Budget (ADAMHS Board Resolution No. 21-01-04) for the oversight of the Cuyahoga County Assessment and Diversion Center providing the services for Crisis Intervention Team (CIT) Training Stipends, Dedicated Crisis Beds for Children, Trauma Programs, NaloxBox Programs, Suicidal Prevention, Adult Care Homes, Housing Assistance Program (HAP), Specialized Recovery Housing and Substance Use Disorders (SUD) Residential Treatment. This expense is funded by the Health and Human Services Levy per R2020-0239, approved December 8, 2020.

F. Sanitary Engineer	JE138
PW715200 – Sanitary Operating	
Other Expenses	\$ 4,000,000.00
Sanitary Engineer	
PW715400 – Sanitary Repair/Maintenance	
Other Expenses	\$ 4,000,000.00

The Department of Public Works Division of Sanitary Engineer requests \$8,000,000 in increase appropriations of its sanitary funds to cover expenditures needed for repair and rehab contracts as well as capital equipment. The cash balance in zone 5715 combined sanitary funds was \$39,547,985.56 as of February 3, 2021. Funding comes from payments from participating municipalities in sewer districts for sanitary engineering services.

G. Other Judicial	SH-FESA-DOJ
SH285180 – Sheriff Federal Forfeiture	SH-FESA-TREA
Other Expenses	\$ 124,952.72

The Sheriff's Department is requesting appropriations in the amount of \$124,952.72. This is appropriation of federally forfeited funds through the Equitable Sharing Program, operated by the U.S. Department of Justice and the U.S. Department of the Treasury. This program is designed to enhance cooperation amongst federal, state, local, and tribal law enforcement agencies by providing non-federal agencies with a portion of assets seized during law enforcement activities. Previously, this funding was maintained and expended at the discretion of the Sheriff's Department. These accounts have now been added to Cuyahoga County's chart of accounts to comply with revised program guidance. The Sheriff's Department commonly spends federally forfeited funds on law enforcement investigations, operations, equipment, supplies, and mandatory training. The cash balance as of 01/31/2021 was \$124,952.72 with no encumbrances.

SECTION 2. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts

A. FROM: Children Services	JE143
HS215100 – Client Support Services	
Other Expenses	\$ 3,810,000.00
TO: Children Services	
HS215110 – Purch. Congregate & Foster Care	
Other Expenses	\$ 3,810,000.00

The Department of Children and Family Services requests an appropriation transfer to allow for 2021 contract amendment amounts to be encumbered. Several 2020 contract payments that posted in January were charged to the 2021 budget rather than the 2020 carryover encumbrance balance. The amount needed for the 2021 contracts is \$61,500,000 and the current balance is \$57,697,361. Funding is provided by Federal Title IV-E and the Health and Human Services Levy.

SECTION 3. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM: General Fund	GL1-00 (Soil & Water-10)
FS100350 – General Fd Operating Subsidies	
Trans Out – Transfer Out	\$ 125,000.00
TO: Soil & Water Conservation Dist	
SC950100 – Soil & Water Conservation	
Trans In – Transfer In	\$ 125,000.00

The Soil & Water Conservation District requests a cash transfer of \$125,000 from the General Fund. This subsidy includes \$100,000 for district operations and \$25,000 for staff time devoted to the County's Healthy Urban Tree Canopy Initiative. Funding is General Fund.

SECTION 4. That items approved in Resolution No. R2021-0044B dated February 9, 2021 be rescinded as follows to reconcile appropriations for the year 2021

in the County's financial system:

Resolution No. R2021-0044B dated 2/9/2021:

Original Item to be Rescinded – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. Health and Human Services Levy	JE055
HS255125 – Human Services Other Program	
Other Expenses	\$ 935,000.00

The Office of Budget and Management requests appropriation for new accounting units that were created to separate programs that receive funding from the Health and Human Services levy fund. This new structure will be easier for the departments to track financial activity by program and each program will now receive a subsidy transfer from the HHS levy fund. On a subsequent agenda the appropriations for the former accounting units will be transferred to the Fiscal Office HHS subsidy fund to provide for the subsidy transfers for the year. The source of funding is the Health and Human Services levy fund.

Corrected Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. Health and Human Services Levy	JE055
HS280135 – Human Services Other Program	
Other Expenses	\$ 935,000.00

The Office of Budget and Management requests appropriation for new accounting units that were created to separate programs that receive funding from the Health and Human Services levy fund. This new structure will be easier for the departments to track financial activity by program and each program will now receive a subsidy transfer from the HHS levy fund. On a subsequent agenda the appropriations for the former accounting units will be transferred to the Fiscal Office HHS subsidy fund to provide for the subsidy transfers for the year. The source of funding is the Health and Human Services levy fund.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC041
February 23, 2021



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: February 12, 2021

Re: Fiscal Agenda – 2/23/2021

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **February 23, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase as requested.
- Request to provide appropriation transfer as requested.
- Cash Transfers as requested.

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Works	\$2,500,000.00	A	CIP - General Fund	Appropriation Increase
Homeless Services	\$782,703.00	B-C-D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
ADAMHS	\$4,100,000.00	E	HHS Levy Fund Impact	Appropriation Increase
Sanitary Engineer	\$8,000,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff	\$124,952.72	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between

different resolution categories within the same budget account.

Department	Amount Transferred	Item	Funding Source	Purpose
Children and Family Services	\$3,810,000.00	A	PA Fund/HHS Levy Fund Impact	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Item	Funding Source	Purpose
Soil & Water Conservation District	\$125,000.00	A	General Fund	Cash Transfer

County Council of Cuyahoga County, Ohio Resolution No. R2021-0055

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for a property located at 5701 Carnegie Avenue in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended a Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for a property located at 5701 Carnegie Avenue in the City of Cleveland; and

WHEREAS, the primary goal of this loan is to assist with the renovation of a vacant building at 5701 Carnegie Avenue, Cleveland, in Council District 8; and

WHEREAS, the project is anticipated to create 46 permanent jobs within three (3) years after project completion; and

WHEREAS, the total cost of the project is approximately \$54,000,000.00, of which the County will loan up to \$1,000,000.00 with a term of 15 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than \$250,000.00 of the Loan principal shall be forgiven; and

WHEREAS, on December 9, 2020, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the Economic Development Fund (aka Job Creation Fund) and;

WHEREAS, this project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; and submission of annual job creation/retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the renovation of a vacant building located at 5701 Carnegie Avenue in the City of Cleveland.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Department of Development; 2020; Warner and Swasey LLC; \$1,000,000; Redevelopment and Modernization Loan No. 310-01-01

Scope of Work Summary

Department of Development requesting approval of a Redevelopment and Modernization Loan with Warner and Swasey, LLC for the anticipated cost, not-to-exceed \$1,000,000

Economic Development Loan

Warner and Swasey, LLC

Warner and Swasey building, 5701 Carnegie Avenue, Cleveland, Ohio

Redevelopment of a vacant building to create affordable housing and create 46 new jobs

Redevelopment and Modernization Loan

Up to 25% of original loan amount may be forgiven based on job creation goals

Payments required

Corporate Guarantee

Number of Jobs created - 46

Number of Jobs retained - 0

Loan amount \$1,000,000

Loan Terms 15 year principal and interest fully amortized over 15 years

Total Project amount \$54,000,000

Date Recommended – December 9, 2020

Funding Source: General Fund

Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: Project 29 Partners, LLC
DATE: December 13, 2017
DOD Program: Place-Based / Mixed Use

OVERVIEW

1. **Borrower: Project 29 Partners, LLC.** –located at 1455 West 29th Street, Cleveland, OH 44113
2. Project 29 Partners, LLC is a recently created entity, the entity principally owned by Fred Geis, Jim Doyle, Michael Panzica, Graham Veysey, Marika Shiori-Clark, and Bent Zimmerman (“the Developers”).

Brent Zimmerman

- Capital raising, financial oversight & business model growth
- President/Owner of MPAM Credit Trading Partners, a long/short credit hedge fund (AUM: \$750M).
- CEO/Owner of JJC BUS Master, a franchise growth model consisting of 8 Jimmy John's restaurant franchises in Columbus, OH (annual sales: \$5M); raised \$3M+ in equity to fund growth of business.
- CEO/Owner of commercial real estate business developing commercial and multifamily real estate in Ohio.
- BS Finance, Miami University
- MBA, Case Western Reserve University

Fred Geis and Jim Dolye, (the Developers/Managing members) bring a combined total of over 85 years of experience in commercial real estate construction, leasing, financing, and property management. The partners have developed 32 million square feet of design/build office, warehouse and industrial space and have owned 6.5 million square feet of commercial properties.

Project Location & Council District:

2850 Detroit Avenue, Cleveland, Ohio 44113

District 7

3. **Partners in the Project:** Dept. of Housing and Urban Development, City of Cleveland
4. **Project Summary:**

The Developer will construct a mixed-use project at the intersection of West 29th Street and Detroit Avenue. The development will consist of 2 mixed-use buildings with ground floor retail, parking, 158 residential units and public space. The project will create 40 new retail jobs in Cuyahoga County and will provide housing options for new residents to the Ohio City Neighborhood of Cleveland. The total costs for the project are \$56.9M.

The Project is located in the Cleveland's Ohio City Neighborhood at the intersection of Detroit Avenue and West 29th Street in an area recently dubbed Hingetown. This area has seen a recent surge in new development due to its prime location and lakefront views. Construction is expected to begin in the first quarter of 2018.

Developer will finance Project with a section 221d4 loan from the U.S. Dept. of Housing and Urban Development, a TIF, a proposed loan from Cuyahoga County, and developer equity.

5. CCCIC Review Date: December 13, 2017.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 40 jobs in Cuyahoga County.
- **Community Impact:** This project will be a great example of catalytic mixed-use and place-based development, which is one of the programmatic strategic priority focus areas of the County's Economic Development Plan. The development will bring much needed market-rate housing and retail meet the demand for urban living.

COSTS

1. **Total Project Costs:** \$56,896,805
2. **Loan Amount:** \$2,000,000
3. **Qualifies for these Funding Sources:** Place-Based Development

Sources and Uses:

Sources		Uses	
TIF	\$4,250,000	Land	\$1,134,000
Cuyahoga County Loan	\$2,000,000	Construction	\$46,826,728
HUD 221d4 Loan	\$43,230,000	Soft Costs	\$8,936,077
Grants	\$500,000		
Equity	\$6,416,805		
Total Sources	\$56,896,805	Total Uses	\$56,895,805

TERMS

1. **Interest Rate:** 3.00%
2. **Term/Repayment:** 25-year fully amortized loan
3. **Security/Collateral/Guarantor(s):** A second position lien behind HUD

**Economic Development Fund
Loan Write-up
December 13, 2017**

Borrower: Project 29 Partners, LLC.

Loan Type: Place Based / Mixed-Use Development

Loan Amount: \$2,000,000

Loan Officer: Anthony Stella

District: 7 –Yvonne Conwell Councilwoman

<u>Sources</u>		<u>Use</u>	
TIF	\$4,250,000	Land	\$1,134,000
Cuyahoga County Loan	\$2,000,000	Construction	\$46,826,728
HUD 221d4	\$43,320,000	Soft Costs	\$8,936,077
Grants	\$500,000		
Equity	\$6,416,805		
Total Sources	\$55,896,805	Total Uses	\$55,895,805

Business and History:

Project 29 Partners, LLC is a recently created entity, principally owned by Fred Geis, Jim Doyle, Michael Panzica, Graham Veysey, Marika Shiori-Clark, and Bent Zimmerman.

Fred Geis, Michael Panzica and Jim Dolye, bring a combined total of over 85 years of experience in commercial real estate construction, leasing, financing, and property management. The partners have developed 32 million square feet of design/build office, warehouse and industrial space and have owned 6.5 million square feet of commercial properties

Brent Zimmerman brings experience in the area of capital raising and financial oversight. He is also a partner in the neighboring Saucy Brew development. Graham Veysey has been redeveloping the Hingetown area for the last few years. His developments include repurposing of a fire station and the redevelopment of the mostly vacant Streibinger Block Building.

The Project

The Developer will construct a mixed-use project at the intersection of West 29th Street and Detroit Avenue. The development will consist of 2 mixed-use buildings with ground floor retail, parking, 158 residential units and public space. The project will create 40 new retail jobs in Cuyahoga County and will provide housing options for new residents to the Ohio City Neighborhood of Cleveland. The total costs for the project are \$56.9M.

The Project is located in the Cleveland's Ohio City Neighborhood at the intersection of Detroit Avenue and West 29th Street in an area recently dubbed Hingetown. This area has seen a recent surge in new development due to its prime location and lakefront views. Construction is expected to begin in the first quarter of 2018.

The Developer will finance the Project with the following sources: a TIF from the City of Cleveland in the amount of \$4,250,000; a loan from Department of Housing and Urban Development in the amount of \$43,230,000; a grant in the amount of \$500,000; a proposed loan from Cuyahoga County in the Amount of \$2,000,00; and developer equity in the amount of \$6,416,805. The County will receive personal guarantees from Fred Geis, Jim Doyle, Michael Panzica, Graham Veysey, Marika Shiori-Clark, and Bent Zimmerman and a second position real estate lien behind HUD.

Community Impacts

The development team is working to provide utilitarian retail to the project which will have goods and services available to the community. The project will also have approximately 9,500 S.F. of public space and provide new job opportunities in the neighborhood. The new residents will help add to the critical mass being creating in the immediate are and create a more vibrant neighborhood.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 40 new jobs in Cuyahoga County.
- **Community Impact:** This project will be a great example of catalytic mixed-use and place-based development, which is one of the programmatic strategic priority focus areas of the County's Economic Development Plan. The development will bring much needed market-rate housing and retail meet the demand for urban living.



**Economic Development Loan
LOAN PRESENTATION PACKAGE
Warner and Swasey LLC**

<u>SECTION</u>	<u>PAGES</u>
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3. Return on Investment	6
4. Financial Review	7 - 8
5. County Loan Terms and Conditions	9 - 11
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8. LIHTC Approval Letters	18 – 23
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10. NMTC – PNC Investment Letter	26 – 27
11. Detailed Proforma	28 – 30

Prepared By:
Anthony Stella
Senior Development Finance Analyst
(216) 443-3163
astella@cuyahogacounty.us
December 9, 2020

Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: Warner and Swasey LLC
CCCIC DATE: December 9, 2020
DOD Program: Redevelopment and Modernization Loan

OVERVIEW

- 1. Borrower: Warner and Swasey LLC**
- 2. Warner and Swasey LLC** is a recently created single purpose entity created by Pennrose LLC.
- 3. Project Location & Council District:**
5701 Carnegie Avenue, Cleveland, Ohio 44103
District 8 - Pernel Jones, Jr.
- 4. Partners in the Project:** City of Cleveland
- 5. Project Summary:**

The Warner and Swasey redevelopment will be a dynamic mixed-used, mixed-income, mixed-population historic adaptive reuse of the former Warner & Swasey manufacturing plant creating a vibrant community-based complex. It will provide workforce housing and office space oriented to the technology and manufacturing fields with an emphasis on associated workforce development opportunities that connect residents to economic opportunity. The vision is that Warner and Swasey will serve as a symbol of the revitalization of the MidTown neighborhood and Cleveland at large in the context of the rich heritage that this building represents. A revitalized Warner and Swasey facility will serve as a gateway to the growing Health and Innovation District located in this corridor between downtown and University Circle.

The total cost for this mixed-use development project is \$54.1 million.

- 6. CCCIC Review Date: December 9, 2020.**

COSTS

- 1. Total Project Costs:** \$54,134,960
- 2. County Loan Amount Requested:** \$1,000,000
- 3. Qualifies for these Funding Sources:** Redevelopment and Modernization Loan Program

Uses and Sources

USES		SOURCES	
Site Acquisition (Land and Building)*	\$2,880,000	Tax Credit Equity	\$26,088,499
Renovation Hard Costs	\$36,326,246	Orix Real Estate Capital	\$8,285,798
Soft Costs	\$14,648,714	City of Cleveland (Home & CDBG & ED)	\$4,000,000
FF & E	\$280,000	State of Ohio Grant	\$2,000,000
		Cuyahoga County Loan	\$1,000,000
		Deferred Developer Fee	\$778,173
		GP Capital	\$1,378,967
		BGF	\$2,500,000
		Seller Note*	\$2,880,000
		NMTC	\$4,826,250
		OZ Investment	\$397,273
Total Uses	\$54,134,960	Total Sources	\$54,134,960

TERMS

- Interest Rate:** 2.50%
- Term/Repayment:** 15 year fully-amortizing loan with monthly principal and interest with up to 25% forgiveness base on County’s Redevelopment and Modernization Program regulations
- Security/Collateral/Guarantor(s):** A subordinate lien on the real estate
- Guarantors:** Pennrose LLC and Pennrose PHL LLC



**Economic Development Fund
Project Description and Details
December 9, 2020**

Borrower: Warner and Swasey LLC

Loan Type: Redevelopment and Modernization Loan Program

Loan Amount: \$1,000,000

Loan Officer: Anthony Stella

District: 8 - Pernel Jones, Jr.

Uses and Sources

USES		SOURCES	
Site Acquisition (Land and Building)*	\$2,880,000	Tax Credit Equity	\$26,088,499
Renovation Hard Costs	\$36,326,246	Orix Real Estate Capital	\$8,285,798
Soft Costs	\$14,648,714	City of Cleveland (Home & CDBG & ED)	\$4,000,000
FF & E	\$280,000	State of Ohio Grant	\$2,000,000
		Cuyahoga County Loan	\$1,000,000
		Deferred Developer Fee	\$778,173
		GP Capital	\$1,378,967
		BGF	\$2,500,000
		Seller Note*	\$2,880,000
		NMTC	\$4,826,250
		OZ Investment	\$397,273
Total Uses	\$54,134,960	Total Sources	\$54,134,960

The Project

The Warner and Swasey redevelopment will be a dynamic mixed-used, mixed-income, mixed-population historic adaptive reuse of the former Warner & Swasey manufacturing plant creating a vibrant community-based complex. It will provide workforce housing and office space oriented to the technology and manufacturing fields with an emphasis on associated workforce development opportunities that connect residents to economic opportunity. The vision is that Warner and Swasey will serve as a symbol of the revitalization of the MidTown neighborhood and Cleveland at large in the context of the rich heritage that this building represents. A revitalized Warner and Swasey facility will serve as a gateway to the growing Health and Innovation District located in this corridor between downtown and University Circle.

The project will create 140 units in a mix of 1-, 2- and 3-bedroom units on the upper floors. The residential units offer senior and workforce housing affordable to households earning 15%, 30% and 60% of Area Median Income (AMI), as well as market rate workforce housing affordable to households earning 60% to 120% AMI.

The ground floor of the existing buildings will house approximately 20,000 SF of office space targeted towards organizations with a focus on technology and manufacturing with an emphasis on workforce development and supportive service programs which create opportunities for residents and the community at large. While the developer is still in negotiations with specific tenants, they anticipate a dynamic interaction between the activity happening in the commercial spaces and the residents living above.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 46 new full-time jobs in Cuyahoga County with a payroll of \$3,348,800.
- **Economic Impact:** The project will produce an annual \$40,613 in increased sales taxes to Cuyahoga County. Additionally, \$83,720 in income taxes will be generated to the City of Cleveland based on new jobs.
- **Community Impact:** This project will redevelop a strategic & historic vacant building at a very high-profile location while bringing new workforce housing options within the City of Cleveland.



Estimated Annual Return on Investment

NAICS Code of Employer		
New (direct) permanent jobs	46	
Annual pay of new direct jobs	Known	\$3,348,800
Annual pay of new indirect jobs	From JobsEq	\$234,416
Annual pay of new induced jobs	From JobsEq	\$1,573,936
Total annual pay of new jobs		\$5,157,152
County Sales Tax Rate	2.25%	
Sales tax "breadth" factor	35%	
Estimated percent spent within county	100%	
Annual Increased County Sales Tax		\$40,612.57
Construction / Improvement Cost/ equip	\$12,000,000	
Cost exempt from Sales Tax	\$0	
Net cost subject to Sales Tax		\$12,000,000
County Sales Tax Rate	2.25%	
One-time County Sales Tax		\$270,000
Annual Income tax to City of Cleveland		\$83,720

The annual return on investment to the County is estimated at \$40,613 in new sales taxes. The project is estimated to create a one-time sales tax benefit of \$270,000 due to the construction activity. These figures are calculated by a tool through our business intelligence division which is provided by a 3rd party source. The City of Cleveland will receive \$83,720 in new income taxes as a result of this project.

OPERATING PROFORMA

INCOME		1	2	3	4	5
Residential Income (Senior)	56 units	\$ 503,880	\$ 513,958	\$ 524,237	\$ 534,721	\$ 545,416
Residential Income (Family)	56 units	\$ 529,980	\$ 540,580	\$ 551,391	\$ 562,419	\$ 573,667
Misc Fees(LIHTC)	1.10%	\$ 11,372	\$ 11,600	\$ 11,832	\$ 12,069	\$ 12,310
Residential Income (NMTC)	28 units	\$ 347,040	\$ 353,981	\$ 361,060	\$ 368,282	\$ 375,647
Misc Fees(NMTC)	1.50%	\$ 5,206	\$ 5,310	\$ 5,416	\$ 5,524	\$ 5,635
Residential Vacancy	7.00%	\$ (97,027)	\$ (98,968)	\$ (100,947)	\$ (102,966)	\$ (105,026)
Commercial Income		\$ 305,376	\$ 311,484	\$ 317,713	\$ 324,067	\$ 330,549
Commercial Vacancy	20.00%	\$ (61,075)	\$ (62,297)	\$ (63,543)	\$ (64,813)	\$ (66,110)
Effective Gross Income		\$ 1,544,751	\$ 1,575,646	\$ 1,607,159	\$ 1,639,303	\$ 1,672,089
EXPENSES						
Operating Expenses (Senior)		\$ 319,719	\$ 329,311	\$ 339,190	\$ 349,366	\$ 359,847
Operating Expenses (Family)		\$ 311,208	\$ 320,544	\$ 330,161	\$ 340,065	\$ 350,267
Operating Expenses (NMTC)		\$ 154,043	\$ 158,664	\$ 163,424	\$ 168,327	\$ 173,377
Operating Expenses (Commercial)		\$ 104,425	\$ 107,558	\$ 110,784	\$ 114,108	\$ 117,531
Total Operating Expenses		\$ 889,395	\$ 916,077	\$ 943,559	\$ 971,866	\$ 1,001,022
NET OPERATING INCOME		\$ 655,356	\$ 659,570	\$ 663,600	\$ 667,437	\$ 671,067
DEBT SERVICE						
Senior Debt		\$ 400,230	\$ 400,230	\$ 400,230	\$ 400,230	\$ 400,230
OHFA		\$ 83,333	\$ 83,333	\$ 83,333	\$ 83,333	\$ 83,333
County Loan		\$ 80,015	\$ 80,015	\$ 80,015	\$ 80,015	\$ 80,015
Total Debt Service		\$ 563,578	\$ 563,578	\$ 563,578	\$ 563,578	\$ 563,578
NET CASH FLOW		\$ 91,778	\$ 95,992	\$ 100,022	\$ 103,859	\$ 107,489
DSCR		1.16	1.17	1.18	1.18	1.19

Additional details on pages 28-30

The property is operated as 3 different "condos" for the purposes of obtaining the various tax credits. The combined operating cashflow provides a debt service coverage 1.16 – 1.19. This coverage is very close to the County's 1.20 requirement. However, the County's debt service is calculated without forgiveness and OHFA is calculated using 30 years although the term may end up being 40 years (see below debt service discussion.) Additionally, the borrower is highly experienced and well capitalized. This project represents a good risk for the County.

Debt Service Schedule

	Senior Loan	Cuyahoga County	BGF (OHFA)	Total
Loan Amount	\$8,285,798	\$ 1,000,000	\$2,500,000	\$11,785,798
Interest Rate	3.75%	2.50%	2.00%	
Term	40 years	15 years	30 years	
Amortization	40 years	15 years	30 Years	
Annual Debt Service (P&I)	\$ 400,230	\$80,015	\$83,333	\$563,578



Collateral/Security

- The County will obtain a subordinate lien on the real estate subject to the County's 90% LTV requirement. Value will be determined through an As-Completed Appraisal.
- The loan will be guaranteed by Penrose LLC and Penrose PHL LLC.

Equity: A minimum of ten percent (10%) of the total Project costs to be injected in cash or deferred development fee by the Borrower

Cuyahoga County Loan/Terms:

The County Loan term will be fifteen (15) years fully amortizing with monthly principal and interest. Up to 25% of the loan may be forgivable based upon fulfilling specifications of the Redevelopment and Modernization program. The interest rate is 2.50% with annual debt service of \$80,015.

Other Loan Terms:

The senior loan will be 40 years fully amortized plus an interest only period during construction. The interest rate is 3.75% with debt service of \$400,320 annually.

The OHFA loan specific terms will be known after it is awarded. These loans generally carry interest rates of 2.00% with terms of 30 - 40 years. I used a 30-year term for this model to be conservative.

COUNTY LOAN - TERMS AND CONDITIONS

BORROWER:	Warner and Swasey LLC. or its Designee
LOAN AMOUNT:	Up to One Million Dollars (\$1,000,000) of Cuyahoga County Economic Development Loan Fund ("Loan").
USE OF LOAN PROCEEDS:	The loan proceeds will be used for acquisition, construction, soft costs, and/or other project related expenses at the project site at the intersection of East 105 th Street and Cedar Avenue, Cleveland, Ohio 44106 (the "Project").
LOAN INTEREST RATE:	The rate of interest is fixed at two and one half percent (2.50%) per annum.
LOAN TERM / REPAYMENT:	The term of the loan shall be fifteen (15) years fully amortizing with monthly principal and interest payments.
PROJECT EQUITY:	A minimum of ten percent (10%) of the total Project costs to be injected in cash or deferred development fee by the Borrower.
GUARANTOR(S):	Corporate and/or Personal Guarantee(s) acceptable to the County.
CONDITIONS:	<p>The loan is predicated upon the Borrower and/or the Tenants creating 46 full-time equivalent jobs. The jobs must be created within three (3) years of loan approval.</p> <p>It will further be necessary to provide copies of any letters of commitment for financing prior to County loan approval.</p>
COLLATERAL:	A lien on the real estate that meets the County's 90% Loan to Value requirement
INSURANCE:	Borrower shall maintain the following insurance, with The County as additional insured: commercial general liability insurance, umbrella/excess liability insurance, workers' compensation insurance, and property insurance where required by the Loan Agreement Additional insurance may be required by our Risk Management Office.

WORKFORCE AGREEMENT:

The Borrower will be required to execute a Workforce Development Agreement with OhioMeansJobs for any jobs created as a result of the Project. The Workforce Development Agreement Works to match unemployed skilled workers with available positions.

SKILL-UP MEETING:

The Borrower will be required to have a meeting with representatives of the Department of Development's Skill-Up Program in order to assess opportunities to provide new skills to workforce and improve earning potential of employees.

EXPENSES AND FEES:

Borrower to pay all fees, cost and expenses incurred by the County, including legal fees. Additionally, Borrower will be required to pay an application fee of \$500, and a loan fee of 1% of the loan amount.

SMALL BUSINESS ENTERPRISE:

Borrowers receiving economic development assistance valued at \$250,000 or more for projects resulting in improvements to real property are hereby encouraged to hire and provide contract opportunities to qualified Small Business Enterprises (SBE) that have been certified pursuant to Cuyahoga County's SBE program, particularly residents of Cuyahoga County whose income equals or falls below the federal poverty guidelines pursuant to Council Ordinance 2011-0014 and the SBE policy adopted October 29, 2009.

REGULAR REPORTING:

The Borrower and Guarantor (s) shall submit, if requested: (i) annual tax returns and financial statements, (ii) evidence of current and continuing general liability insurance, (iii) evidence of current tax payments, (iv) annual current rent roll (if applicable), (v) annual job creation reports (if applicable), and (vi) any other documentation as required under the loan documents.

JOB CERTIFICATION CONTACT INFORMATION FORM:

Borrower shall execute a Job Certification Information Form identifying the company's primary contact persons for providing the County's information requirements pertaining to job creation and financial information matters.

COUNTY TAXES:

Borrower must be current on all of its Cuyahoga County tax liabilities before presentation of the Loan request to the Cuyahoga County Community Improvement Corporation (CCCIC) loan review committee.

OTHER REGULATIONS:

Borrower shall also comply, as agreed, with all federal, state and local regulations to the extent that they are applicable to the Project.

RECOMMENDATION:

The Department of Development staff believes that providing financial assistance to Warner and Swasey LLC is a worthwhile risk that will leverage additional investment, create/retain jobs and increase property taxes for our community. The Department of Development, therefore, recommends approval of the Cuyahoga County Economic Development Loan Fund.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0056

Sponsored by: County Executive Budish/Fiscal Department/Office of Procurement and Diversity	A Resolution making an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department/Office of Procurement and Diversity has recommended an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; and

WHEREAS, the primary goal of this project is for a qualified vendor to supply and deliver general office supplies and related products to various County departments, agencies, elected officials and other local government agencies on an “as-needed basis”; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble.

Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Office of Procurement & Diversity – RQ2154 – General Office Supplies and Related Services – for 2021 – with W.B. Mason – RFP resulting in a Contract

Scope of Work Summary

Office of Procurement & Diversity requesting approval of a contract with W.B. Mason for the anticipated cost not-to-exceed \$2,052,000.00.

This was previously approved by R2018-0031 on March 13, 2018 with no subsequent amendments.

The service being provided is for various County Department and Agencies to purchase general office supplies and other related products. The anticipated start-completion dates are April 1, 2021 – March 31, 2024.

The primary goals of the project are:

- For a qualified vendor to supply and deliver general office supplies and related products to various County department, agencies, elected officials and other local government agencies on an “as-needed basis” at the best possible price and in compliance with the scope of work and deliverables outlines in the RFP.

- Pricing to be fixed for the initial three (3) years of the contract term as well as include all anticipated charges, including but not limited to, freight and delivery, cost of material and product, product returns, exchanges, overhead, profits and other costs and expenses incidental to the vendor’s performance of all items on the core list.

- Product pricing resulting from this proposal will be extended to other local government agencies by establishing a schedule and contact other local government agencies, both through referrals by the County as well as resulting from its own research and local are resources, with the purpose of introducing those agencies to the contract and marketing its associated features and benefits to the fullest.

Procurement

The procurement method for this project was RFP. The estimated total value of the RFP was \$2,067,000.00.

The RFP was closed on 7/30/2020. There is an SBE participation/goal of 6%, MBE participation/goal of 6% and WBE participation/goal of 3%.

There were 23 vendors that received a copy of this RFP, 3 proposals submitted for review, 1 proposal approved.

Contractor and Project Information

W.B. Mason Co., Inc.

59 Centre Street

Brockton, MA 02303

Council District N/A

The Senior Vice President for the contractor/vendor is Dan Orr.

Project Status and Planning

This project reoccurs every three (3) years and administered by the Office of Procurement & Diversity for the County.

Funding

The funding for this project was included in the annual budget of the various departments/agencies and is funded 100% by general funds. The project is funded as follows:

Fiscal Office – 48.48%

Cuyahoga Job & Family Services – 28.30%

Children & Family Services – 16.69%

Senior & Adult Services – 6.53%

The schedule of payments is to pay the invoice on a monthly basis.

CONTRACT EVALUATION FORM

Contractor	W.B. Mason Co., Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM482 (CE1800003)				
RQ#	CC010-2017-41307				
Time Period of Original Contract	4/1/2017 – 3/31/2021				
Background Statement	General Office Supplies and Related Services for Various County Departments and Agencies				
Service Description	Supply and deliver general office supplies and related products to various County departments, agencies, elected officials, and other Local Government Agencies on an "as needed basis" at the best possible price and in compliance with the scope of work and deliverables as outlined in the Request for Proposals.				
Performance Indicators					
Actual Performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Received services/products as outlined in contract				
Department Contact	Jennifer Howard				
User Department	Office of Procurement & Diversity				
Date	1/29/2021				

REQUISITION NUMBER: 2154	TYPE: RFP	ESTIMATE: \$2,067,000.00
CONTRACT PERIOD:	RFP DUE DATE: July 30, 2020	NUMBER OF RESPONSES: 23/3
REQUESTING DEPARTMENT: Office of Procurement & Diversity	COMMODITY DESCRIPTION: General Office Supplies	
DIVERSITY GOAL/SBE 6%	DIVERSITY GOAL/MBE 6%	DIVERSITY GOAL/WBE 3%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$: Add 2%, Total is:	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$: Add 2%, Total is:	
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$ Minus \$, =	
PRICE PREF % & \$ LIMIT:	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Independence Business Supply 4450 Hinckley Parkway Cleveland, OH 44109	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1538 PH: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes OPD Buyer: JMH	<input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (FW) Quality Ribbons & Supplies Co. SBE/WBE 10% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	The overall proposal was well prepared. The pricing was high in comparison. Area of concern the rebate is contingent upon the payment Net 15 EOM. Pricing score no detail pricing total identified.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
2. Staples 5900 Churchill Way Medina, OH 44256	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2598 PH: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes OPD Buyer: JMH	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="391 856 505 1066">Total %</td> <td data-bbox="391 1066 505 1234">SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>0</u> %</td> </tr> <tr> <td data-bbox="505 856 667 1066">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="505 1066 667 1234"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20</td> </tr> <tr> <td data-bbox="667 856 878 1066">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="667 1066 878 1234">DIV-3 form not submitted. EN 8/6/2020 LL 8/6/20</td> </tr> <tr> <td data-bbox="878 856 878 1066">Subcontractor Name(s):</td> <td data-bbox="878 1066 878 1234"></td> </tr> </table>	Total %	SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>0</u> %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20	SBE/MBE/WBE Comments and Initials:	DIV-3 form not submitted. EN 8/6/2020 LL 8/6/20	Subcontractor Name(s):		<p>The overall proposal was well prepared. The pricing was middle of road in comparison. Pricing score: did not have alternative for several items.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Total %	SBE: <u>10</u> % MBE: <u>0</u> % WBE: <u>0</u> %												
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20												
SBE/MBE/WBE Comments and Initials:	DIV-3 form not submitted. EN 8/6/2020 LL 8/6/20												
Subcontractor Name(s):													

Transaction ID:

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)										
			<table border="1"> <tr> <td data-bbox="386 840 511 1060">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="511 840 933 1060"> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No </td> </tr> <tr> <td data-bbox="386 1060 511 1213">Total %</td> <td data-bbox="511 1060 933 1213">SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %</td> </tr> <tr> <td data-bbox="386 1213 511 1365">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="511 1213 933 1365"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20 </td> </tr> <tr> <td data-bbox="386 1365 511 1549">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="511 1365 933 1549">DIV-3 submitted but no waiver requested. EN 8/6/2020 LL 8/6/20</td> </tr> <tr> <td data-bbox="386 1549 511 1627"></td> <td data-bbox="511 1549 933 1627"></td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	Total %	SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20	SBE/MBE/WBE Comments and Initials:	DIV-3 submitted but no waiver requested. EN 8/6/2020 LL 8/6/20				
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SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20														
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Transaction ID:

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)										
3. W. B. Mason Co., Inc. 59 Centre Street Brockton, MA 02303	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 15-0031 PH: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes OPD Buyer: JMH	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="393 856 505 1060">Subcontractor Name(s):</td> <td data-bbox="393 1060 505 1234">(FW) Quality Ribbons & Supplies Co. SBE/WBE 6%</td> </tr> <tr> <td data-bbox="505 856 662 1060">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="505 1060 662 1234"><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td> </tr> <tr> <td data-bbox="662 856 738 1060">Total %</td> <td data-bbox="662 1060 738 1234">SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %</td> </tr> <tr> <td data-bbox="738 856 815 1060">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="738 1060 815 1234"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20</td> </tr> <tr> <td data-bbox="815 856 954 1060">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="815 1060 954 1234">Scope of Work on DIV-2 for Quality Ribbons & Supplies Co., does not match its certification description. I contacted ACME from the DIV-3 attachments, they confirmed that the 8/3/2020 meeting took place and are working on a proposal</td> </tr> </table>	Subcontractor Name(s):	(FW) Quality Ribbons & Supplies Co. SBE/WBE 6%	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	Total %	SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/6/20	SBE/MBE/WBE Comments and Initials:	Scope of Work on DIV-2 for Quality Ribbons & Supplies Co., does not match its certification description. I contacted ACME from the DIV-3 attachments, they confirmed that the 8/3/2020 meeting took place and are working on a proposal	The overall proposal was well prepared. The rebate was conflicting, in the narrative it was 2% on the Rebate page it was 4%. Clarification of return policy for no detailed items. Reports proposed are currently not offered. The pricing was the lowest in comparison. Would request to have all of them for new contract period. Diversity did provide a company for service to help, however other companies contacted are not able to provide services to County direct, yet to vendor only. Rebate rate is the same delivery of the rebate to the County has not been timely.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):	(FW) Quality Ribbons & Supplies Co. SBE/WBE 6%														
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No														
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Transaction ID:

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2154
Buyspeed RQ# (if applicable):	CC010-20-48694
Infor/Lawson PO# Code (if applicable):	RFP
Event #/Buyspeed #	00011756
CM Contract#	870

	Department initials	Clerk of the Board
Briefing Memo	JMH	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

FULL AND OPEN COMPETITION				
Formal RFP				
		Department initials		OPD
Notice of Intent to Award (sent to all responding vendors)		EC		✓
Bid Specification Packet		EC		✓
Evaluation Summary (names of evaluators to be included)		EC		✓
Diversity Documents – <i>if required (goal set)</i>		EC		✓
Award Letter (sent to awarded vendor)		EC		✓
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		EC		✓
Tabulation Sheet		EC		✓
IG#	15-0031	EC		✓
Debarment/Suspension Verified	Date:	1/29/2021	EC	✓
Auditor’s Finding	Date:	1/29/2021	EC	✓
Vendor’s Submission		EC		✓
W-9 – <i>if required</i>	Tax ID#	04-2455641	Date:	06/22/2020
Independent Contractor (I.C.) Requirement		Date:	12/23/2020	EC
Agreement/Contract and Exhibits		EC		✓
Cover - <i>Master contracts only</i>		N/A		N/A
Contract Evaluation – <i>if required</i>		EC		✓
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>		EC		✓
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>		EC		✓
Performance Bond – <i>if required - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>		EC		✓
Checklist Verification		EC		✓

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2021 – 12/31/2021				\$513,000.00
1/1/2022 – 12/31/2022				\$684,000.00
1/1/2023 – 12/31/2023				\$684,000.00
1/1/2024 – 03/31/2024				\$171,000.00
See breakdown below			TOTAL	\$2,052,000.00

Current Contract History: CE/AG# (if applicable)	CM482 (CE1800003)
Infor/Lawson PO# Code:	CONV
BuySpeed or Lawson RQ# (if applicable)	CC010-2017-41307

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,067,000.00		4/1/2018 – 3/31/2021	3/13/20218	R2018-0031
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$2,067,000.00			

OPD Use Only:

Prior Resolutions	R2018-0031
PO#:	
Vendor Name:	W.B. MASON CO., INC.
ftp:	04/01/2021 – 03/31/2024
Amount:	\$2,052,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	OK; BUYER REVIEW COMPLETED – JMH

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Line(s)	Time Period	Accounting Unit	Account Number	Subaccount	Amount
01	04/01/2021-12/31/2021	FS100125	52000		\$250,500.00
02	04/01/2021-12/31/2021	HS260130	52000	UCH001001	\$86,250.00
03	04/01/2021-12/31/2021	HS260215	52000	UCH08270	\$67,500.00
04	04/01/2021-12/31/2021	HS260225	52000	UCH06040	\$41,250.00
05	04/01/2021-12/31/2021	HS260185	52000	UCH06010	\$33,750.00
06	04/01/2021-12/31/2021	HS260255	52000	UCH09201	\$33,750.00
01	01/01/2022-12/31/2022	FS100125	52000		\$334,000.00
02	01/01/2022-12/31/2022	HS260130	52000	UCH001001	\$115,000.00
03	01/01/2022-12/31/2022	HS260215	52000	UCH08270	\$90,000.00
04	01/01/2022-12/31/2022	HS260225	52000	UCH06040	\$55,000.00
05	01/01/2022-12/31/2022	HS260185	52000	UCH06010	\$45,000.00
06	01/01/2022-12/31/2022	HS260255	52000	UCH09201	\$45,000.00
01	01/01/2023-12/31/2023	FS100125	52000		\$334,000.00
02	01/01/2023-12/31/2023	HS260130	52000	UCH001001	\$115,000.00
03	01/01/2023-12/31/2023	HS260215	52000	UCH08270	\$90,000.00
04	01/01/2023-12/31/2023	HS260225	52000	UCH06040	\$55,000.00
05	01/01/2023-12/31/2023	HS260185	52000	UCH06010	\$45,000.00
06	01/01/2023-12/31/2023	HS260255	52000	UCH09201	\$45,000.00
01	01/01/2024-12/31/2024	FS100125	52000		\$83,500.00
02	01/01/2024-12/31/2024	HS260130	52000	UCH001001	\$28,750.00
03	01/01/2024-12/31/2024	HS260215	52000	UCH08270	\$22,500.00
04	01/01/2024-12/31/2024	HS260225	52000	UCH06040	\$13,750.00
05	01/01/2024-12/31/2024	HS260185	52000	UCH08270	\$11,250.00
06	01/01/2024-12/31/2024	HS260255	52000	UCH09201	\$11,250.00

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0057

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim</p>	<p>A Resolution making an award on RQ2911 to Mental Health Services for Homeless Persons Inc., d/b/a Frontline Service in the amount not-to-exceed \$868,300.00 for Children Who Witness Violence Program for the period of 02/01/2021 – 1/31/2023; authorizing the County Executive to execute Contract No. 742 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services/Division of Witness/Victim has recommended an award on RQ2911 to Mental Health Services for Homeless Persons Inc., d/b/a Frontline Service in the amount not-to-exceed \$868,300.00 for Children Who Witness Violence Program for the period of 02/01/2021 – 1/31/2023; and

WHEREAS, the primary goal of this project is to utilize a qualified behavioral health agency capable of providing services to children and their families who witness violence, as identified and referred by law enforcement agencies; and,

WHEREAS, this project is funded 100% Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ2911 to Mental Health Services for Homeless Persons Inc., d/b/a Frontline Service in the amount not-to-exceed \$868,300.00 for Children Who Witness Violence Program for the period of 02/01/2021 – 1/31/2023.

SECTION 2. That the County Executive is authorized to execute the contract and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Department of Public Safety and Justice Services; RQ#2911; 2021; Mental Health Services for Homeless Persons, Inc. d/b/a FrontLine Service; Children Who Witness Violence Program Operator Service Contract. Department of Public Safety and Justice Services is requesting to enter into a contract with Mental Health Services for Homeless Persons, Inc. d/b/a FrontLine Service as the program operator to provide services for the 2021-2022 Children Who Witness Violence Program in the amount of \$868,300.00.

Research has shown children who witness ongoing abuse are more likely than their peers to perpetrate violence as adults or become victims themselves. Furthermore, research has shown that when compared to children not exposed to violence, child witnesses are more likely to have more health issues or experience anxiety and depression or other behavioral or emotional health issues. By providing guidance and assistance to families experiencing a violent incident or crisis, the Witness Victim Service Center aims to end the tragic generational cycle of violence and reduce the potential negative impact on children and communities. Providing an extension to the current contract will avoid an interruption in these crucial services.

This is a new project.

FrontLine Service provides services to children and families who witness violence as identified and referred by law enforcement agencies. The anticipated start-completion dates are 02/01/2021-1/31/2023.

The primary goals of the project are (list 2 to 3 goals).

- 1) Provide services to children who witness violence.
- 2) Provide 24/7 Hotline Services through referrals from law enforcement and social services agencies.

The procurement method for this project was a Formal RFP. The total value of the RFP is \$868,300.00. The Formal RFP closed on November 13, 2020.

There was 1 proposal pulled from OPD, 1 proposal was submitted for review, 1 proposal was approved.

Contractor and Project Information

FrontLine Service
1744 Payne Ave.
Cleveland, OH 44114
Council District 7

The Executive Director for the contractor is Susan Neth.

Project Status and Planning

The project is a continuation of an existing project – The Children Who Witness Violence program.

Funding

The project is funded 100% by the Health and Human Services Fund.

The schedule of payments is monthly.

CONTRACT EVALUATION FORM

Contractor	Mental Health Services for Homeless Persons d/b/a/ FrontLine Services, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	742				
RQ#	2911				
Time Period of Original Contract	2/1/2021 – 1/31/2023				
Background Statement	Contract to mental health services to children who witness violence.				
Service Description	FrontLine Service provides services to children and families who witness violence as identified and referred by law enforcement agencies.				
Performance Indicators	Number of children and families served.				
Actual Performance versus performance indicators (include statistics):	Provider stated that they would serve 1200 referrals and received 1420 referrals. Service delivery is at 100%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	FrontLine has consistently provided services to children and their families who are victims of violence and has continued to serve fulfill terms and conditions of their contract.				
Department Contact	Cynthia Mason – Senior Grants Coordinator 216-443-5263				
User Department	Public Safety and Justice Services				
Date	January 14, 2021				



Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: 2911	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$898,300.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: November 13, 2020	NUMBER OF RESPONSES (issued/submitted): 23/1
REQUESTING DEPARTMENT: Department of Public Safety and Justice Services	COMMODITY DESCRIPTION: Children Who Witness Violence Program Operator	
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

	Bidder's / Vendor's Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1.	Mental Health Services for Homeless Persons, Inc. DBA Front Line Service 1744 Payne Avenue Cleveland, OH 44114	<p>Compliant: Yes</p> <p>PH: Yes</p> <p>IG Registration Complete: Yes</p> <p>IG Number: #12-1897</p> <p>NCA: Yes</p> <p>CCBB: N/A</p> <p>CCBEIP: N/A</p> <p>COOP: N/A</p> <p>OPD Buyer Initials: JMH</p>		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2911
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
Event #	75
CM Contract#	742

	Department initials	Clerk of the Board
Briefing Memo		<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Processing through ERP system took longer than anticipated.	
What is being done to prevent this from reoccurring?	Getting familiar with the new ERP system over time should correct any delays.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

FULL AND OPEN COMPETITION				
Formal RFP				
			Department initials	OPD
Notice of Intent to Award (sent to all responding vendors)			N/A – Only awarded vendor responded.	
Bid Specification Packet			Uploaded by OPD	✓
Evaluation Summary (names of evaluators to be included)			CLM	✓
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			CLM	✓
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	
Tabulation Sheet			Uploaded by OPD	NEED – uploaded OK
IG#	12-1897			✓
Debarment/Suspension Verified	Date:	12/9/20	CLM	✓
Auditor’s Finding	Date:	12/9/20	CLM	✓
Vendor’s Submission			CLM	✓
W-9 – <i>if required</i>	Tax ID#	34-1607734	Date: 4/6/2020	✓
Independent Contractor (I.C.) Requirement			Date: 1/11/2021	✓
Agreement/Contract and Exhibits			CLM	✓
Cover - <i>Master contracts only</i>			N/A	
Contract Evaluation – <i>if required</i>			CLM – Uploaded 2.11.21	NEED – uploaded OK

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate; Performance Bond if applicable</i>)	N/A – Approval done through ERP Contract Manager	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	N/A – Approval done through ERP Contract Manager	✓
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	N/A – Approval done through ERP Contract Manager	✓
Performance Bond – <i>if required - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	N/A	
Checklist Verification	CLM	✓

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2022	PJ325100	55130	55130	\$868,300.00
2/1/2021 – 12/31/2021	PJ325100	55130		\$434,150.00
1/1/2022 – 12/31/2022	PJ325100	55130		\$434,000.00
1/1/2023 – 1/31/2023	PJ325100	55130		\$150.00
			TOTAL	\$868,300.00

Current Contract History: CE/AG# (if applicable)	
Infor/Lawson PO# Code:	RFP
BuySpeed or Lawson RQ# (if applicable)	2911

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$898,300.00		1/1/2019 – 12/31/2020	11/14/2018 11/13/2018	R2018-0205
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

OPD Use Only:

Prior Resolutions	R2018-0205
Contract #:	742
Vendor Name:	MENTAL HEALTH SERVICES FOR HOMELESS PERSONS INC. DBA FRONTLINE SERVICE
ftp:	1/1/2021—12/31/2022-2/1/2021 – 1/31/2023
Amount:	\$868,300.00 mm
History/CE:	NEED
EL:	OK
Procurement Notes:	NEED CONTRACT EVALUATION, NEED TO COMPLETE TAB SHEET, CORRECT DATE ON LINE IN CONTRACT, NEED TO COMPLETE FINANCIAL INFORMATION ON CHECKLIST FOR EACH YEAR OF CONTRACT. Tab Sheet and Contract Eval uploaded. Item being returned per department request to change start date on Contract. TN 2/10/21 Budget breakdown has been corrected. Contract History is still missing and required. TN 2/12/21

OPD Buyer approval: OK to proceed to BOC queue for approval. TN 2/17/21

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0058

Sponsored by: County Executive Budish/Sheriff Department	A Resolution making an award on RQ3186 for a Membership Participation Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$1,521,475.00 for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 512 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has recommended an award on RQ3186 for a Membership Participation Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$1,521,475.00 for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2022; and

WHEREAS, the primary goal of this project is to provide the Sheriff’s Department with reliable dispatch operations for law enforcement activities; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ3186 for a Membership Participation Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$1,521,475.00 for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2022.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Sheriff's Department; RQ3186; 2021 RFP Resulting in Agreement with Chagrin Valley Dispatch for Dispatch Operations 4/28/2021-12/31/2022

Scope of Work Summary

Sheriff's Department requesting approval of an agreement with Chagrin Valley Dispatch for the anticipated cost not-to-exceed \$1,521,475.00 for the period of 4/28/2021 to 12/31/2022 for dispatch operations.

This agreement is part of a government cooperative for dispatch operations of which the County will become a member. Membership is effective April 28, 2021. Approval is requested through December 31, 2022.

The primary goal of the project is to provide the Sheriff's Department with reliable dispatch operations for law enforcement activities. Dispatch operations are necessary to for effective operation and deployment of officers to protect the community.

Procurement

The procurement method for this project was a formal RFP. The total value of the RFP is \$1,521,475.00.

The RFP closed October 9, 2020.

There were 10 copies of the RFP pulled from OPD, one (1) proposal submitted for review, and one (1) proposal approved.

Contractor and Project Information

Chagrin Valley Dispatch
88 Center Road, Suite B100
Bedford, OH 44146
Council District (09)
The Director of Chagrin Valley Dispatch is Nick DiCicco.

Project Status and Planning

This is an ongoing need of the Sheriff's Department with more efficient and reliable options continuously sought by the Department.

Funding

The project is funded 100% by the General Fund.
The schedule of payments is by invoice



**Cuyahoga County
Sheriff's Department**

**RFP 3186 - Dispatch Operations RFP Scoring
Submission: Chagrin Valley Dispatch**

Evaluator: Cpt Don Gerome

Date 10/20/20

CATEGORY (RFP PAGE)	MAX POINTS	NOTES
Proposed Solution (8)	5 (4)	2 dispatchers 24/7 dedicated to CCSD. Provides services for 31 municipalities. Maintain Cleveland Radio Network which we currently use.
Scope of Work (8/9)	20 (18)	Will monitor, maintain, and dispatch with 2 dedicated employees for all CCSD units. Provides IT support on site. Will continue to support needed services.
Project Management (9)	15 (14)	Provided Org Chart. Will set up work groups for the transition. CCSD have worked with CVD in past.
Performance Evaluation (9)	10 (9)	Set up weekly work groups for the transition, user groups once transition is complete, and quarterly meetings with command staff.
Work Schedule (9)	10 (9)	Provided projected timeline for transition. Estimated 90days to complete.
Vendor Qualifications (9)	15 (14)	Provides services to 31 municipalities in county. Largest regional communication center in county. Received several rewards.
Budget/Pricing (9/10)	25 (24)	Provided detailed outline of budget and how it was determined.
TOTALS	100 (92)	

Additional Notes:



**Cuyahoga County
Sheriff's Department**

**RFP 3186 - Dispatch Operations RFP Scoring
Submission: Chagrin Valley Dispatch**

Evaluator: _Sgt. Padriag Devlin

Date: 10/16/2020

CATEGORY (RFP PAGE)	MAX POINTS	NOTES
Proposed Solution (8)	5 (4/5)	Maintaining Cleveland Radio Network. Consolidating with 32 of 59 municipalities. Maintaining 2 dispatchers at all times.
Scope of Work (8/9)	20 (20/20)	Consolidating with 32 of 59 municipalities. Provides dispatch for all units and CCPSO's. Provides IT Support. Provides backup redundancies.
Project Management (9)	15 (15/15)	Good detail project management flow chart with weekly update meetings.
Performance Evaluation (9)	10 (9/10)	Being members of CVD, we will have representatives from the Sheriff's Dept. in the Users group and the Tech groups.
Work Schedule (9)	10 (8/10)	Stated in scope needs 90days from award of contract to go live, but in schedule has 120days. Did not elaborate on transition training
Vendor Qualifications (9)	15 (15/15)	Ranked #2 in nation. Dispatches for 32 other agencies.
Budget/Pricing (9/10)	25 (25/25)	A detail budget worksheet was provided.
TOTALS	100 (96/100)	

Additional Notes:



**Cuyahoga County
Sheriff's Department**

**RFP 3186 - Dispatch Operations RFP Scoring
Submission: Chagrin Valley Dispatch**

Evaluator: Lt. Miguel A. Caraballo Date: 10/16/20

CATEGORY (RFP PAGE)	MAX POINTS	NOTES
Proposed Solution (8)	5 (4)	CVD will provide emergency dispatch operations with a minimum of (2) telecommunicators dedicated to CCSD always. CVD will use CPD radio system with interoperability with the MARCS Radio Network.
Scope of Work (8/9)	20 (16)	CVD will provide emergency dispatch operations with a minimum of (2) telecommunicators dedicated to CCSD always. They will also provide IT support and back-up redundancies as well.
Project Management (9)	15 (13)	CVD will maintain an open line of communication with the CCSD through their designee. User groups and Tech groups will be established and weekly updates will be provided via phone conference and email communications throughout the transition.
Performance Evaluation (9)	10 (8)	A workgroup will be created and will meet weekly with CCSD throughout the transition process. After the transition is complete a designee will attend quarterly meetings.
Work Schedule (9)	10 (8)	11/2/20 Contact execution, 11/9/20 Work groups est., 11/16/20 Hiring-Training Process, 1/11/21 Equip. transition, 3/10/20 execute and go live
Vendor Qualifications (9)	15 (14)	Currently provide telecommunication for 31 of the 59 municipalities in Cuyahoga County. Over the past 5 years CVD has received multiple awards from APCO International. In 2016 was ranked #2 Communications Center in the nation by 911 Dispatcher EDU.
Budget/Pricing (9/10)	25 (20)	Annual costs are determined by each agencies billable CAD Calls. They then take the annual budget, divide it by the billable call volume and come up with a cost per call. Many agencies see anywhere from a 2.0%-3.5% increase annually. A detailed Budget Worksheet was provided.
TOTALS	100 (83)	

Additional Notes:



Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: Infor RQ3186/BuySpeed RQ49029	TYPE: RFP	EVENT # 20
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: October 9, 2020	NUMBER OF BIDS Released: 10 Responses 1
REQUESTING DEPARTMENT: Sheriff's Department	COMMODITY DESCRIPTION: Cuyahoga County Sheriff's Dispatch Operations	ESTIMATE: \$650,000.00
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2% Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2% Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE No <input type="checkbox"/>	Dept. Tech. Review	Vendor is compliant with RFP specifications and is highest scoring. <input type="checkbox"/> Yes <input type="checkbox"/> No	Award: (Y/N)
1 Chagrin Valley Dispatch 88 Center Road, Suite B100 Bedford, OH 44146 Electronic	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Council of Government	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No							<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

[Handwritten Signature]

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)						
			Vendor # <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No * NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes/Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			<table border="1"> <tr> <td data-bbox="1112 1081 1218 1249">Total %</td> <td data-bbox="1112 1249 1218 1669">SBE: ___% MBE: ___% WBE: ___%</td> </tr> <tr> <td data-bbox="933 1081 1112 1249">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="933 1249 1112 1669"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="779 1081 933 1249">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="779 1249 933 1669"></td> </tr> </table>	Total %	SBE: ___% MBE: ___% WBE: ___%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:			
Total %	SBE: ___% MBE: ___% WBE: ___%													
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No													
SBE/MBE/WBE Comments and Initials:														

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			OPD Buyer Initials: cmk 10/9/2020					

Transaction ID:

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

All items requiring your attention are in red text regardless of placement on the form. Items highlighted in turquoise document changes I made to the item. Any items in green text are things I need to do. Please address any questions on this checklist and attach in Info. For items marked need see Contracts Checklist Glossary for Required Documents on the intranet for additional information.

Infor/Lawson RQ#:	3186 okay cmk
Buyspeed RQ# (if applicable):	SH-20-49029 okay cmk
Infor/Lawson PO# Code (if applicable):	RFP okay cmk
Event #20 (O); Event #324 & RQ275 are replacements for the original event and requisition; due to technical issues that prevented award on the original event	okay cmk
CM Contract#	512 okay cmk

	Department initials	Clerk of the Board
Briefing Memo	SW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY

FULL AND OPEN COMPETITION Formal RFP		
	Department initials	OPD
Notice of Intent to Award (sent to all responding vendors)	n/a	ok cmk 12/18/2020; see award letter; only one respondent to the RFP
Bid Specification Packet	SW	ok cmk 12/18/2020; including Addenda #1 & 2
Evaluation Summary (names of evaluators to be included)	SW	ok cmk 12/18/2020
Diversity Documents – <i>if required (goal set)</i>	n/a	n/a per RFP
Award Letter (sent to awarded vendor)	SW	ok cmk 12/18/2020
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	n/a	ok cmk RFP was upon request

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

					12/18/2020
Tabulation Sheet				SW	ok cmk 12/18/2020
IG#	N/A Political Subdivision			n/a	n/a government
Debarment/Suspension Verified		Date:	12/8/2020	SW	ok cmk 12/18/2020; 1/8/2021; 1/22/2021 dated within 60 days <i>Chagrin Valley Dispatch Nick DiCicco</i>
Auditor’s Finding		Date:	11/24/2020	SW	ok cmk 12/18/2020 dated within 60 days
Vendor’s Submission				SW	ok cmk 12/18/2020
W-9 – <i>if required</i>	Tax ID#	45-2450314	Date: 11/1/20	SW	ok cmk 12/18/2020 dated within 1-year
Independent Contractor (I.C.) Requirement			Date:	n/a	n/a government
Agreement/Contract and Exhibits				SW	ok cmk 12/18/2020
Cover - <i>Master contracts only</i>				n/a	OPD prepares; uploaded to CM 1/22/2021
Contract Evaluation – <i>if required</i>				n/a	ok cmk n/a*
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate; Performance Bond if applicable</i>)				SW	ok cmk 12/18/2020; Matrix for agreement; e-mail from Awatef Assad for insurance
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				SW	12/18/2020 cmk confirmed document attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				SW	12/18/2020 cmk confirmed document attached
Performance Bond – <i>if required - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				n/a	n/a per RFP
Checklist Verification				SW	ok cmk 12/18/2020

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/28/2021-12/31/2021	SH100115	55130		\$665,775.00
01/01/2022-12/31/2022	SH100115	55130		\$855,700.00

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

		TOTAL	\$1,521,475.00
--	--	-------	----------------

In CM 512 lines tab change current expiration date to 12/31/2021; as contract will fail to activate once approved out of BOC queue. The date here must be the end of the current Fiscal Year (since this will not be approved until 2021 it is safe to use 12/31/2021).

Ok cmk Dept. made revisions 12/18/2020 9:54:56 AM

1/8/2021: Distribution \$ need to be current year funding only

1/22/2021 ok cmk

Current Contract History: CE/AG# (if applicable)	n/a
Infor/Lawson PO# Code:	RFP
BuySpeed or Lawson RQ# (if applicable)	3186 SH-20-49029

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

OPD Use Only:

Prior Resolutions	n/a
CM#:	512
Vendor Name:	Chagrin Valley Dispatch Council
ftp:	4/28/2021- 12/31/2022
Amount:	not-to-exceed \$1,521,475.00*
History/CE:	n/a
EL:	There is no electronic signature clause. Please note there are no signatures yet as we are joining this government cooperative, so all other members will end up signing once we do. *

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Procurement Notes:	Award and Contract after a formal RFP process
OPD Buyer approval:	cmk 1/22/2021

*

"2021 One-Time Facilities and Equipment

Component of Capital Charge Share:" \$280,00.00

One month's working capital advance equal to one month's dues is payable upon the effective date of this Agreement, with such advance to be returned to Member as applied to its last monthly 3 payment due the CVD should Member withdraw from the CVD. \$71,308.33

4/28/2021 - 12/31/2021 \$570,466.67

"4/28/2021 Cuyahoga County agrees to pay a one-time cost on
on this date " \$24,000.00 \$665,775.00

1/1/2022 - 12/31/2022 \$855,700.00 \$1,521,475.00

12/18/2020 E-mail sent to SWitt, stating:

Who was the prior contract with? If Chagrin Valley Dispatch I need an evaluation and history. Please respond via e-mail.

No signatures are on the agreement so I am assuming after the County signs you will obtain the signatures and upload a final executed copy. Does this require "WET" signature.

I will return CM#512 to you after you respond to this e-mail. The change will be;

In CM 512 lines tab change current expiration date to 12/31/2021; as contract will fail to activate once approved out of BOC queue. The date here must be the end of the current Fiscal Year (since this will not be approved until 2021 it is safe to use 12/31/2021).

2nd e-mail: RQ275 on document RFP Event Replacement Details?

SWitt, reply:

The County handled these services in-house so there was no previous contract. There are no signatures yet as we are joining this government cooperative, so all other members will end up signing once we do.

I will make the changes to CM#512 once it is returned.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0059

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Christopher P. Viland, Esq., upon his taking the oath of office, as Sheriff of Cuyahoga County for the four-year term expiring December 31, 2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article XVI, Section 16.01(4), of the Cuyahoga County Charter provides for the appointment of the County Sheriff by the County Executive, subject to confirmation by Council, to serve a four-year term; and

WHEREAS, Section 202.07 of the County Code established a Sheriff’s Department under the Direction of the County Sheriff; and

WHEREAS, County Executive Armond Budish has nominated Christopher P. Viland, Esq. for appointment to the position of County Sheriff; and

WHEREAS, Article XVI of the County Charter, Sections 16.01(2) and 16.01(3), provide for the qualifications and required certifications of the County Sheriff; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in a virtual open meeting on _____, 2021; and

WHEREAS, this Council elects to confirm the County Executive’s appointment of Christopher P. Viland, Esq. to the office of Cuyahoga County Sheriff; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Sheriff’s Department can continue, and to provide for the usual, daily operations of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, in accordance with Article XVI, Section 16.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the County Executive’s appointment of Christopher P. Viland, Esq. as Cuyahoga County Sheriff, upon his taking of the oath of office, to serve the four-year term ending December 31, 2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

Journal _____
_____, 20__



January 29, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Sheriff

Dear President Jones,

Pursuant to Article V, Section 5.08 of the Cuyahoga County Charter, I am pleased to nominate Christopher Paul Viland to serve as the Cuyahoga County Sheriff. A copy of his resume is attached hereto which details his relevant work history and background. Mr. Viland has several decades of relevant law enforcement experience on the local and state level, which address the mandated qualifications per County Charter.

Mr. Viland previously served as the Police Inspector General for the City of Cleveland's Department of Public Safety, Division of Police as well as the Chief of Police for the City of Solon. In addition, Mr. Viland has served on numerous law enforcement boards/organizations throughout Northeast Ohio and as a Commission Board Member and Task Force Director for the Ohio Organized Crime Investigations Commission.

I am honored to nominate Mr. Viland for the position of Sheriff as he is well suited to address the new challenges and opportunities of this office. I ask that this nomination be addressed as soon as Council's schedule allows. Should you or any of your colleagues have any questions, please feel free to contact my Executive Assistant, Laura Roche at 216-443-7181.

Sincerely,


Armond Budish
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

A. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

No

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached

4. A letter from the appointing authority providing the following information:

- a. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Sheriff

- b. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

B. Please see Attached

The Candidate meets such qualifications

- C. The specific term of office during which the candidate would serve;

Upon Confirmation

- a. An indication of whether the candidate is being considered for a new appointment or for reappointment;

New Appointment

- b. For a new appointment: the name of the individual who the candidate would replace;

- c. Lt. Joseph Greiner
 - d. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A
 - e. A cumulative list of individuals who applied for the position;

Please see attached
 - f. The candidate's city and county of residence;

Solon, Ohio
 - g. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

N/A
 - h. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A
 - i. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

\$129,000.00
- C. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

A. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

Candidate.Name.PreferredFirstAndLastName

Christopher Viland
David Coates
Johnny Hamm
Steven Bartczak
David Williams
Denise Tate
Natasia Poage
Antonio Moore
Emmanuel Frank
Joe Edwards
Wardell Jackson
Deidra Verhosek
Sarah Zigon
Iesha Mayfield
Desmond Jones
Steven Hammett
Alissia Arnold
Diedra Smith
Yvonne Haynes
issac jones
willie warner-sims
Kalin Berry
Brian Sallee
Nestor Rivera
Iyanna Marchman
Vito Monteleone
Joseph Grecol
Amile Jarrous
Michael Herb
Brandon Stovall
Sherry Howell
Matthew Vanyo
victor martinez
Tina Arnau
Barbara Ford
Joseph Massaroni
alexis evans

CHRISTOPHER PAUL VILAND



EDUCATION

Cleveland-Marshall College of Law, Cleveland State University, Cleveland, Ohio
Juris Doctor, *summa cum laude*, 2004; 3rd of 246, top 5%; Bar passed July 2004
Honors and Activities
Cleveland State Law Review, Managing Editor 2002-03, Associate 2001-02
Note topic: Malicious Prosecution and §1983 litigation
Dean's List, Albert Knopp Scholarship, Law Fellows Scholarship, McMonagle Scholarship
CALI Certificates of Excellence in Professional Ethics, First Amendment, Computers & Law

Cleveland State University, Cleveland, Ohio
Bachelor of Arts, *cum laude*, 1999, Dean's List, Major in Philosophy, Minor in Criminal Justice

Cleveland Heights Police Academy, Basic Peace Officer Certification, OPOTC 1987
Academy for Scientific Investigative Training, Philadelphia, PA., Polygraph Certification 1993
Northwestern University Traffic Institute, School of Police Staff and Command #119 1998
F.E.M.A., Emergency Management Institute, Certification – Professional Development Series 2014
Lean Ohio, Lean Six Sigma Boot Camp – Camouflage Belt 2014
FBI Great Lakes Leadership Seminar XVIII 2015
IMI Academy, Israel – Coping with Global Terror Seminar 2019

EMPLOYMENT

City of Cleveland, Department of Public Safety, Division of Police 2019 – Present
Police Inspector General

City of Solon, Ohio 1987 – 2019
Chief of Police 2011
CEO, CFO, COO of all aspects of an organization of over 100 employees and \$8M budget.
Collective Bargaining negotiation (both sides of table), administration and arbitration.
Policy and procedure development, implementation and administration.
Proposal and development of new and amended legislation with City Council.
Detective Lieutenant - P.I.O., Legal Services, Community Relations, Major Crimes 2000
Patrol Lieutenant - Department Training Commander, Shift Supervisor 1998
Patrol Sergeant - Supervisor of patrol shift of 10 officers 1996
Detective - Major case investigation, Juvenile Court liaison 1990
Patrol Officer - Field Training Officer, Advanced Patrol Officer 1987

Christopher Paul Viland, Attorney at Law, LLC 2009 – Present
General Practice Attorney

Bedford Municipal Court, Bedford, Ohio 2010
Magistrate – Small Claims

Ohio Organized Crime Investigations Commission, Columbus, Ohio
Commission Board Member 2016 - 2019
Appointment by Ohio Governor John Kasich
Task Force Director 2008 – 2009
Task Force #08-01, Cuyahoga County Mortgage Fraud Task Force

PERSONAL

Heritage Landing Homeowner's Association, Secretary 2005 – 2008
Solon Blue Devils, 6th Grade Boys Basketball, Coach 2005 – 2006

PRESENTATIONS

City of Solon, Citizen’s Police Academy – Management of Law Enforcement, Constitutional Criminal Procedure, Forensics Review	2011-2019
City of Solon, Chamber of Commerce; State of the Police Department	2011
Ohio Auditor of State; Emerging Trends in Fraud Investigation and Prevention Conference	2008
-workshop presenter “Mortgage Fraud: Investigative and Prosecutorial Perspectives”	
United States Attorney’s Office / Northern District of Ohio; White Collar Crime Conference	2008
Presented by the Economic Crimes Unit and the Law Enforcement Coordinating Committee	
-presenter “Mortgage Fraud Panel Discussion”	
Organization of Chinese Americans of Greater Cleveland (OCAGC); Town Hall Meeting	2008
-moderator/presenter “Relations Between Immigrants and Law Enforcement”	
Greater Cleveland Mortgage Bankers Association; Annual Seminar	2008
-presenter “Fraud in the Mortgage Industry & Northeastern Ohio”	
City of Solon / KeyCorp. - Society Bank; Town Hall Meeting	1996
-presenter “How You and Your Family Can Avoid Being a Victim of Crime”	
Ohio Peace Officer Training Commission; Basic Police and Basic Corrections Academies	1996 - 2009
-unit instructor, various instructional blocks	2012 - Present

AWARDS/COMMENDATIONS

American Police Hall of Fame – Legion of Honor	1989
Mothers Against Drunk Driving (MADD) – OVI Enforcement	1991
WTAM Radio 1100 AM / Ganley Auto Group - Officer of the Week	2007
Solon Police Department – Medal of Honor	1987
Solon Police Department – Injury in the Line of Duty	1989
Solon Police Department – Exceptional Service Award (x4)	1990, 1992, 1992, 1994
Solon Police Department – Educational Achievement (x4)	1995, 1999, 2004, 2005

ORGANIZATIONS / AFFILIATIONS

Chagrin Falls Alumni Association	Life Member
Greater Cleveland Peace Officer Memorial Society	Life Member
Solon 100 Club	Life Member
Cuyahoga County Police Chiefs Association (President, Board of Governors)	Life Member
Ohio Patrolmen's Benevolent Association	1987 – 2019
Fraternal Order of Police, George Murray Lodge #67	1989 – 2019
Ohio Identification Officers Association	1993 – 2010
National Association of Bunco Investigators	1993 – 1997
Midwest Gang Investigator’s Association	1993 – 1997
American Polygraph Association	1993 – 2003
Solon Teen Court Task Force (Founding Member)	1995 – 1996
Northern Ohio Fraud Investigators Association	2000 – 2010
Ohio Bar Association	2004 – Present
Federal Bar Association – Northern District of Ohio	2010 – 2016
Solon Chamber of Commerce	2010 – 2011
Ohio Association of Chiefs of Police	2011 – Present
International Association of Chiefs of Police	2011 – Present
Solon 100 Club, Inc. – Executive Board, Ex-Officio Trustee	2011 – Present
Southeast Area Law Enforcement Network – Board of Trustees	2011 – 2019
Cuyahoga County Sexual Assault Policy Working Group	2012
Valley Enforcement Group – Board of Trustees	2012 – 2019
Fraternal Order of Eagles, Aerie #2436, Chagrin Falls	2011 – 2014
FBI Law Enforcement Executive Development Association	2015 – Present
Cuyahoga County Corrections Planning Board	2016 – 2019
Chagrin Valley Regional Dispatch Center – Technical Advisory Committee (Vice Chair)	2016 – 2019
Cuyahoga County Automated License Plate Reader RFP Vendor Review Committee	2017
National Association for Civilian Oversight of Law Enforcement	2019 - Present

From ORC 311.01

(B) Except as otherwise provided in this section, no person is eligible to be a candidate for sheriff, and no person shall be elected **or appointed** to the office of sheriff, unless that person meets all of the following requirements:

- (1) The person is a citizen of the United States.
- (2) The person has been a resident of the county in which the person is a candidate for **or is appointed to** the office of sheriff for at least one year immediately prior to the qualification date.
- (3) The person has the qualifications of an elector as specified in section 3503.01 of the Revised Code and has complied with all applicable election laws.
- (4) The person has been awarded a high school diploma or a certificate of high school equivalence issued for achievement of specified minimum scores on a high school equivalency test approved by the department of education pursuant to division (B) of section 3301.80 of the Revised Code.
- (5) The person has not been convicted of or pleaded guilty to a felony or any offense involving moral turpitude under the laws of this or any other state or the United States, and has not been convicted of or pleaded guilty to an offense that is a misdemeanor of the first degree under the laws of this state or an offense under the laws of any other state or the United States that carries a penalty that is substantially equivalent to the penalty for a misdemeanor of the first degree under the laws of this state.
- (6) The person has been fingerprinted and has been the subject of a search of local, state, and national fingerprint files to disclose any criminal record. Such fingerprints shall be taken under the direction of the administrative judge of the court of common pleas who, prior to the applicable qualification date, shall notify the board of elections, board of county commissioners, or county central committee of the proper political party, as applicable, of the judge's findings.
- (7) The person has prepared a complete history of the person's places of residence for a period of six years immediately preceding the qualification date and a complete history of the person's places of employment for a period of six years immediately preceding the qualification date, indicating the name and address of each employer and the period of time employed by that employer. The residence and employment histories shall be filed with the administrative judge of the court of common pleas of the county, who shall

forward them with the findings under division (B)(6) of this section to the appropriate board of elections, board of county commissioners, or county central committee of the proper political party prior to the applicable qualification date.

(8) The person meets at least one of the following conditions:

(a) Holds a current valid peace officer certificate of training issued by the Ohio peace officer training commission or has been issued a certificate of training pursuant to section [5503.05](#) of the Revised Code;

(b) Has been employed full-time by a law enforcement agency performing duties related to the enforcement of statutes, ordinances, or codes for a minimum of thirteen consecutive pay periods within the four-year period prior to the qualification date. As used in this division, "full-time" means a minimum of eighty hours of work in a fourteen-day period.

(9) The person meets at least **one of the following** conditions:

(a) Has at least two consecutive years of supervisory experience as a peace officer at the rank of sergeant or above;

(b) Has completed a bachelor's degree in any field or has an associate degree in law enforcement or criminal justice from a college or university authorized to confer degrees by the Ohio board of regents or the comparable agency of another state in which the college or university is located.

(C) Persons who meet the requirements of division (B) of this section, *except the requirement of division (B)(2) of this section*, may take all actions otherwise necessary to comply with division (B) of this section. If, on the applicable qualification date, no person has met all the requirements of division (B) of this section, then persons who have complied with and meet the requirements of division (B) of this section, *except the requirement of division (B)(2) of this section*, shall be considered qualified candidates under division (B) of this section.

Article XVI--SHERIFF SECTION 16.01 SHERIFF.

(1) **Powers and Duties.** All powers and duties now or hereafter vested in or imposed upon county sheriffs by general law shall be carried out by the appointed Sheriff. The Sheriff's powers and duties shall include appointing authority in accordance with Article IX of this Charter. The Sheriff shall also have such powers and duties as shall be established by this Charter or by ordinance that are not inconsistent with those provided by general law.

(2) **Qualifications.** The Sheriff shall possess and continue to maintain the qualifications provided by general law for the office of county sheriff. No person shall be appointed Sheriff unless such person: (a) Has had at least five years of experience in law enforcement or in correctional facilities management; and (b) Has obtained a baccalaureate in any field or an associate degree in law enforcement or criminal justice, from a college or university authorized to confer degrees by the Ohio Board of Regents or the comparable agency of another state in which the college or university is located.

(3) **Required Certification.** Newly appointed Sheriffs shall obtain or already possess one or more of the following certifications within one year, or other time period established by Council through resolution, following the date of first assuming office: (a) A jail operations certificate or comparable certification approved by the National Sheriffs Association; (b) A certified corrections executive certificate or comparable certification approved by the American Correctional Association; (c) A certified jail officer certificate or comparable certification approved by the American Jail Association; or (d) A professional certification or degree related to the management and operation of a jail as may be approved by the Council. The office of a Sheriff who is required to comply with this section and who fails to obtain a certification pursuant to this section is hereby deemed to be vacant.

(4) **Appointment and Term.** The Sheriff shall be appointed by the County Executive, subject to confirmation by Council, for a term of four years. The incumbent Sheriff at the time this provision becomes effective shall serve a term ending December 31, 2020. Each subsequent Sheriff shall be appointed or reappointed for a term commencing on January 1, 2021, and every four years thereafter. Reappointments shall be subject to Council confirmation.

(5) **Removal.** During the Term of appointment, the Sheriff may be removed from office only for cause by resolution receiving the affirmative vote of at least eight members of the Council. The Council shall not vote on the question of the removal of the Sheriff until the Council has provided the Sheriff the opportunity to be heard and to present a case for retention in office. The Council may enter executive session to discuss the question of removal as provided by general law; provided the Council holds at least one public hearing where the Sheriff and the public have an opportunity to be heard.

(6) **Vacancy.** In the event of a vacancy prior to the expiration of the Sheriff's term, the County Executive shall appoint a successor to complete the unexpired term, subject to confirmation by Council. In the event a vacancy occurs less than two years prior to the expiration of the Sheriff's four-year term, the County Executive may appoint a Sheriff to complete the unexpired term and serve a subsequent four-year term, subject to confirmation by Council. [Effective December 26, 2019; Article XVI, Section 16.01 added by the electors on November 5, 2019]

From Charter Section 16.01

(2) Qualifications. The Sheriff shall possess and continue to maintain the qualifications provided by general law for the office of county sheriff. No person shall be appointed Sheriff unless such person:

(a) Has had at least five years of experience in law enforcement or in correctional facilities management; **and**

(b) Has obtained a baccalaureate in any field or an associate degree in law enforcement or criminal justice, from a college or university authorized to confer degrees by the Ohio Board of Regents or the comparable agency of another state in which the college or university is located.

(3) Required Certification. Newly appointed Sheriffs shall obtain or already possess one or more of the following certifications within one year, or other time period established by Council through resolution, following the date of first assuming office:

(a) A jail operations certificate or comparable certification approved by the National Sheriffs Association;

(b) A certified corrections executive certificate or comparable certification approved by the American Correctional Association;

(c) A certified jail officer certificate or comparable certification approved by the American Jail Association; or

(d) A professional certification or degree related to the management and operation of a jail as may be approved by the Council. The office of a Sheriff who is required to comply with this section and who fails to obtain a certification pursuant to this section is hereby deemed to be vacant.

Ohio Peace Officer Training Council

State of Ohio
Office of the Attorney General

This is to certify that

CHRISTOPHER VILAND

has completed the
**Ohio Peace Officer
Basic Training Program**
held at

CLEVELAND HEIGHTS POLICE ACADEMY

Awarded this 3RD day of JULY 1987

Anthony J. DeLuzio, Jr.
Attorney, J. DeLuzio, Jr., Attorney General

John Lenhart
Sheriff John Lenhart, Chairman



Keith N. Haley
Keith N. Haley, Executive Director

Smelly R. Coover
School Commander

Cleveland State University

COLLEGE OF ARTS AND SCIENCES

THE PRESIDENT AND TRUSTEES OF CLEVELAND STATE UNIVERSITY
UPON RECOMMENDATION OF THE FACULTY HAVE CONFERRED UPON

Christopher Paul Hiland

THE DEGREE OF

Bachelor of Arts

Cum laude

IN RECOGNITION OF THE SATISFACTORY FULFILLMENT
OF THE REQUIREMENTS PERTAINING TO THIS DEGREE.

CONFERRED AT CLEVELAND, OHIO,
THIS SEVENTH DAY OF AUGUST, 1999.



Montecluy's
CHAIRMAN OF THE BOARD OF TRUSTEES

Clair A. Van Linn
PRESIDENT OF THE UNIVERSITY

Kara F. Stebbins
DEAN

Cleveland State University

Cleveland-Marshall College of Law

Be it known that upon recommendation of the Faculty, the President and the Board of Trustees of Cleveland State University do hereby confer upon

Christopher Paul Wiland

the degree of

Juris Doctor

Summa cum laude

together with all the privileges and immunities appertaining thereto in recognition of the successful completion of the requisite

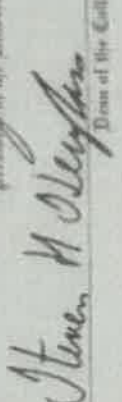
course of study prescribed by the Cleveland-Marshall College of Law.

In Testimony Whereof, we have hereunto set our hands and affixed the seal of the University at the City of Cleveland, Ohio.

Given this twenty-first day of May, two thousand and four.


President of the University


Dean of the College


Dean of the College



THE SUPREME COURT: OHIO



We It Remembered, That at the January Term, A. D. 2004, of the Supreme Court of Ohio.

Christopher Paul Wiland

was regularly licensed as an attorney and counselor at law, and is authorized to appear and practice in all Courts and Agencies of the State during good behavior.

In Testimony Whereof, We the Chief Justice and Justices of the Supreme Court of Ohio have subscribed our names and caused the official Seal of the Court to be affixed hereto in the Capital at Columbus, Ohio, this _____ day of _____, 2004, at the year _____ of the year _____.



[Signatures of Justices]
Thomas E. Luken
Judith S. Bradley
Dwight H. Brown
Michael R. Deane
Paul E. Pfeifer
Maureen O'Connor

THE UNITED STATES OF AMERICA



Northern District of Ohio

I, Gari M. Smith, Clerk of the United States District Court, Northern District of Ohio, do hereby certify that

Christopher Paul Viland

was duly admitted and qualified to practice as an Attorney in said District Court on the 22nd day of January, 2010.

In testimony whereof, I hereunto set my hand and affix the seal of said Court, at my office in Cleveland this 25th day of January, 2010.



Gari M. Smith
Clerk

IN THE COURT OF COMMON PLEAS
CUYAHOGA COUNTY, OHIO

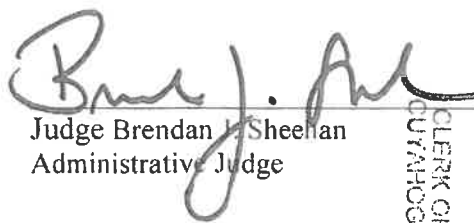
IN THE MATTER OF THE) JOURNAL ENTRY
)
APPLICATION OF) RE: APPLICATION FOR SHERIFF
) OF CUYAHOGA COUNTY, OHIO
CHRISTOPHER PAUL VILAND)

Pursuant to R.C. 311.01, the Court makes the following findings regarding the application of Christopher Paul Viland for appointment as Sheriff of Cuyahoga County, Ohio:

- (1) Pursuant to R.C. 311.01(B)(6), applicant has been fingerprinted and has been the subject of a search of local, state and national fingerprint files under the direction of the Administrative Judge of the Cuyahoga County Court of Common Pleas. Applicant has not been convicted of or pleaded guilty to a felony or any offense involving moral turpitude under the laws of this state or any other state of the United States, and has not been convicted of or pleaded guilty to an offense that or a misdemeanor of the first degree under the laws of this state or an offense under the laws of any other state of the United States that is substantially equivalent to the penalty for a misdemeanor of the first degree under the laws of this state.
- (2) Pursuant to R.C. 311.01(B)(7), applicant has prepared a complete history both of places of residence and employment for a period of six (6) years immediately preceding the qualification date which are on file with this Court.
- (3) Pursuant to R.C. 311.01(F)(1), applicant has sworn before the Administrative Judge of the Cuyahoga County Court of Common Pleas that the information provided to verify his qualifications for Sheriff of Cuyahoga County, attached hereto as Exhibit A, is truthful.

It is therefore ORDERED that the CLERK forward a certified copy of these findings and the verified application to Cuyahoga County Executive Armond Budish.

It is further ORDERED that the CLERK pay any fees that may be associated with the filing of this application to the General Fund of Cuyahoga County, Ohio.


Judge Brendan J. Sheehan
Administrative Judge

Date:

2/11/2021

2021 FEB 11 P 4:
CLERK OF COURTS
CUYAHOGA COUNTY

FILED

**STATE OF OHIO
CUYAHOGA COUNTY**

AFFIDVIT OF CHRISTOPHER PAUL VILAND

Now comes CHRISTOPHER PAUL VILAND, and being first duly sworn, deposes and states the following:

- 1 Pursuant to the Charter of the County of Cuyahoga Ohio, I am an appointee, subject to confirmation by Cuyahoga County Council, for the office of Sheriff of Cuyahoga County Ohio and hereby submit the following in accordance with R.C. 311.01 and Article XVI-Sheriff, section 16.01 of the Cuyahoga County Charter.
- 2 I am a citizen of the United States.
- 3 I have been a resident of Cuyahoga County for at least one year immediately prior to the qualification date, [REDACTED]
[REDACTED]
- 4 I have the qualifications of an elector as specified in section 3503.01 of the Revised Code and have complied with all applicable election laws.
- 5 I have not been convicted of or pleaded guilty to a felony or any offense involving moral turpitude under the laws of this or any other state or the United States, and have not been convicted of or pleaded guilty to an offense that is a misdemeanor of the first degree under the laws of this state or an offense under the laws of any other state or the United States that carries a penalty that is substantially equivalent to the penalty for a misdemeanor of the first degree under the laws of this state.
- 6 I have been fingerprinted and been the subject of a search of local, state, and national fingerprint files to disclose any criminal record. Such fingerprints will be taken under the direction of the administrative judge of the court of common pleas.
- 7 I have prepared a complete history of my places of residence for a period of six years immediately preceding the qualification date and a complete history of my places of employment for a period of six years immediately preceding the qualification date, indicating the name and address of each employer and the period of time employed by that employer. The residence and employment histories have been filed with the administrative judge of the court of common pleas of the county.
- 8 I meet at least one of the following conditions:
 - (a) Hold a current valid peace officer certificate of training issued by the Ohio peace officer training commission or has been issued a certificate of training pursuant to Section 5503.05 of the Revised Code;

(b) Have been employed full-time by a law enforcement agency performing duties related to the enforcement of statutes, ordinances, or codes for a minimum of thirteen consecutive pay periods within the four-year period prior to the qualification date. As used in this division, "full-time" means a minimum of eighty hours of work in a fourteen-day period.

9 I have completed a bachelor's degree in any field or have an associate degree in law enforcement or criminal justice from a college or university authorized to confer degrees by the Ohio board of regents or the comparable agency of another state in which the college or university is located.

(a) I have at least five years of experience in law enforcement or in correctional facilities management as described below.

(b) I have at least two consecutive years of supervisory experience as a peace officer at the rank of sergeant or above.

City of Cleveland Ohio, Division of Police
1300 Ontario Street
Cleveland, Ohio 44113
Police Inspector General – 2019 to Present

City of Solon Ohio Police Department
33000 Solon Road
Solon, Ohio 44139
Chief of Police – 2011 to 2019

10 I shall obtain or already possess one or more of the following certifications within one year, or other time period established by Council through resolution, following the date of first assuming office:

(a) A jail operations certificate or comparable certification approved by the National Sheriffs Association;

(b) A certified corrections executive certificate or comparable certification approved by the American Correctional Association;

(c) A certified jail officer certificate or comparable certification approved by the American Jail Association; or

(d) A professional certification or degree related to the management and operation of a jail as may be approved by the Council.

FURTHER AFFIANT SAYETH NAUGHT.



CHRISTOPHER PAUL VILAND



DAVE YOST
OHIO ATTORNEY GENERAL



Civilian Identification
Office 877-224-0043
Fax 740-845-2633

P.O. Box 365
London, OH 43140
www.OhioAttorneyGeneral.gov

January 15, 2021

CUYAHOGA COUNTY COMMON PLEAS COURT
1200 ONTARIO ST
11TH FLOOR - GREG POPOVICH
CLEVELAND OH 44113



**CRIMINAL HISTORY RECORD CHECK
AUTHENTICATION NO. CS00228211ED0700
ICN. E2021014000000077425**

A criminal history record check was conducted on the applicant listed below.

There are no convictions on file for this applicant.

Applicant Name:	VILAND, CHRISTOPHER
Date of Birth:	[REDACTED]
Social Security Number:	[REDACTED]
Completion Date:	January 14, 2021
Reason Fingerprinted:	LAW

Superintendent
Ohio Bureau of Criminal Investigation

Pursuant to Ohio Revised Code section 109.57(E)(2), BCI is authorized to provide only information relating to criminal convictions and guilty pleas. BCI is also only permitted to provide information regarding juvenile adjudications if the adjudication meets specific criteria listed in Ohio Revised Code section 109.57(E)(2) & (3).

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0060

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for Family Centered Support Services for At-Risk Children and Families for the period of 1/1/2019 – 12/31/2020 to extend the period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,665,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment a to Master Contract with various providers for Family Centered Support Services for At-Risk Children and Families for the period of 1/1/2019 – 12/31/2020 to extend the period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,665,000.00 as follows:

- a. Contract No. 136 with Applewood Centers, Inc. in the amount not-to-exceed \$635,000.00
- b. Contract No. 149 with Beech Brook in the amount not-to-exceed \$300,000.00
- c. Contract No. 150 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$115,000.00
- d. Contract No. 157 with Catholic Charities Corporation in the amount not-to-exceed \$725,000.00
- e. Contract No. 165 with The Cleveland Christian Home Inc. in the amount not-to-exceed \$74,999.98
- f. Contract No. 267 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.01
- g. Contract No. 176 with OhioGuidestone in the amount not-to-exceed \$190,000.00
- h. Contract No. 270 with Ohio Mentor, Inc. in the amount not-to-exceed \$70,000.01
- i. Contract No. 172 with Pressley Ridge in the amount not-to-exceed \$435,000.00
- j. Contract No. 171 with Specialized Alternative for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$110,000.00

WHEREAS, the primary goal of this project is to continue to develop and deliver effective in-home services that can contribute to stabilizing and strengthening the family to prevent the need for out-of-home care whenever possible; and

WHEREAS, the funding for this project is as follows: (a) 67% Title IV-E Funds and (b) 33% from Health and Human Service Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment a to Master Contract with various providers for Family Centered Support Services for At-Risk Children and Families for the period of 1/1/2019 – 12/31/2020 to extend the period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,665,000.00 as follows:

- a. Contract No. 136 with Applewood Centers, Inc. in the amount not-to-exceed \$635,000.00
- b. Contract No. 149 with Beech Brook in the amount not-to-exceed \$300,000.00
- c. Contract No. 150 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$115,000.00
- d. Contract No. 157 with Catholic Charities Corporation in the amount not-to-exceed \$725,000.00
- e. Contract No. 165 with The Cleveland Christian Home Inc. in the amount not-to-exceed \$74,999.98
- f. Contract No. 267 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.01
- g. Contract No. 176 with OhioGuidestone in the amount not-to-exceed \$190,000.00
- h. Contract No. 270 with Ohio Mentor, Inc. in the amount not-to-exceed \$70,000.01
- i. Contract No. 172 with Pressley Ridge in the amount not-to-exceed \$435,000.00
- j. Contract No. 171 with Specialized Alternative for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$110,000.00

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble.

Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

DCFS CF-18-42589 2020 VARIOUS PROVIDERS (See list below) Master Contract Amendment #2 for Family Centered Supportive Services.

Scope of Work Summary

DCFS is requesting approval of an amendment to a master contract with various providers (see list below) for the anticipated cost not to exceed \$2,665,000.00, and to extend the time period of the contract to 12/31/2021.

This is an amendment to an existing project.

Previous approvals:

R2018-255 approved 12/11/18 \$3,500,000.00

R2019-0292 approved 1/14/20 \$3,500,000.00

SERVICE DESCRIPTIONS:

High Fidelity Wrap Around Services

High Fidelity (HiFi) Wraparound provides assistance that will help the family and child coordinate their services and supports in a way that empowers them to meet their needs as they define them. High Fidelity Wraparound is a structured, team-based process that uses an evidence-based, nationally-recognized model that partners with families to use their voice and strengths to develop a family-driven plan that promotes self-advocacy. This process is intended to keep families together in their own homes by teaching them a way to plan for their own needs.

Family Focus/Family Preservation Services

Family Preservation Services are services provided to the family that are both intensive and short term. The purpose of the program is to stabilize the environment by providing families with service referrals and/or direct connections to services which will lead to long term success. Family Preservation Services are available 24 hours a day, seven days a week and take place inside the family's home, based on the family's schedule. Families are linked to services identified in the family preservation assessment and case plan. The service referrals must be neighborhood-based or geographically accessible to the family. Services include: Intensive In-Home Services; Family in Need of Services; Parent-Teen Conflict Services; Reunification Services; and Resource Family Support.

Evidence Based Programming

Evidence-based practice is the integration of the best available research with clinical expertise in the context of patient characteristics, culture and preferences. Evidence-based programming involves identifying, assessing, and implementing strategies that are supported by scientific research. Modalities include: Parent Child Interaction Therapy (PCIT); Trauma Focused Cognitive Behavioral Therapy (TF CBT); Alternatives for Families Cognitive Behavioral Therapy (AF CBT); Intensive Home Based Treatment (IHBT); and Multi-Systemic Therapy-Problem Sexual Behavior (MST-PSB).

Nurturing Parenting™

The Nurturing Parenting programs target all families at risk for abuse and neglect with children birth to 18 years. Lessons are competency-based ensuring parental learning and mastery of skills and are delivered in a home and/or group-based setting. Parents and children attend separate groups that meet concurrently and the "dosage" or length of the program refers to the number of sessions (5-25+) and is based on the family's individual needs, strengths, and weaknesses.

Supported Visits

Supported visits provide visit “coaching” for children in the custody of DCFS and their parent/caregiver. Visit coaching begins with an agreement with the family that identifies the child-specific needs to be addressed and an understanding of how those needs relate to the risks that brought the child into care. Visit coaching can be provided in a variety of ways and settings by individuals that have been trained in the Marty Beyer, PhD. visit coaching principles and methods.

Medical Case Management

Medical Case Management Services consist of case management services and care coordination for medically neglected children referred by DCFS. The services support families and their team with medical concerns/diagnoses that have brought them to the attention of the agency. The approach is a collaborative process of assessment, planning, facilitation, care coordination, education, evaluation, medical treatment, and advocacy for options and services to meet an individual’s and family’s immediate and comprehensive health needs through communication and available resources to promote quality care and cost effective outcomes such as child wellness/stabilization and autonomy through advocacy.

The anticipated start-completion dates are 01/01/2021-12/31/2021

The primary goals of the project are:

To develop and deliver effective in-home services that can contribute to stabilizing and strengthening the family to prevent the need for out-of-home care whenever possible.

Objectives:

- Prevent out of home placement for youth
- Improve family and youth functioning
- Reduce involvement with the juvenile justice system
- Reduce recidivism into the child welfare system
- Strengthen family supports and access to community-based services
- Improve parenting skills for caregivers
- Reduce placement moves for children and youth
- Improve compliance with medical treatment plans

Procurement

The procurement method for this original master agreement was RFP, and the RFP contained two option years. This is the second option year.

The original RFP was closed on June 22, 2018. There was no SBE goal.

There were 15 proposals pulled from OPD, 15 proposals submitted for review and 10 proposals approved/recommended.

DCFS is requesting an exemption to approve this contract amendment, which is exercising the second and final option year for this contract.

Contractor and Project Information

LIST OF PROVIDERS

Carolyn Welker
Applewood Centers, Inc.

10427 Detroit Avenue
Cleveland, Ohio 44102
216 521-6511 ext 1205
cwelker@applewoodcenters.org

Jack Stinedurf
Beech Brook
3737 Lander Road
Cleveland, Ohio 44124
216 831-2255 ext 2240
jstinedurf@beechbrook.org

Jeff Lox
Bellefaire JCB
22001 Fairmount Boulevard
Shaker Heights, Ohio 44118
216 320-8402
Loxj@bellefairejcb.org

Joan Hinkelman
Catholic Charities Corporation
3135 Euclid Avenue, Suite 101
Cleveland, Ohio 44115
216 391-2030
jmhinkelman@ccdacle.org

Charles Tuttle
Cleveland Christian Home
4614 Prospect Avenue, Suite 240
Cleveland, Ohio 44103
216 688-7214
ctuttle@ccnworks.org

Susan Neth
Frontline Service
1744 Payne Avenue
Cleveland, Ohio 44114
216 274-3303
Susan.neth@frontlineservice.org

Chip Bonsutto
Ohio MENTOR, Inc.
6200 Rockside Woods Boulevard, Suite 305
Independence, Ohio 44131
216 525-1885
Angelo.Bonsutto@thementornetwork.com

Lisa Allomong

Pressley Ridge
23701 Miles Road
Cleveland, Ohio 44128
216 763-0800
lallomong@pressleyridge.org

Faith Morehouse
Specialized Alternatives for Families and
Youth of Ohio, Inc.
20600 Chagrin Boulevard, Suite 320
Shaker Heights, Ohio 44122
419 890-3772
morehousef@safy.org

The project is located in Council District VARIOUS

Project Status and Planning

The contract amendment is an extension to an existing project.

The project is on a critical action path because the time period of the amendment has already begun.

The project's term has already begun. The amendment submission was delayed due to insurance requirement issues with one of the vendors.

Funding

The project is funded Title IV-E 67% and HHS Levy 33%

The schedule of payments is monthly by invoice.

The project is an amendment to a master contract). This amendment increases the value of the Master Agreement by \$2,655,000.00 extends the time period to 12/31/2021. The history of the amendments is:
R2018-255 approved 12/11/18 for \$3,500,000.00
R2019-0292 approved 1/14/20 \$3,500,000.00

CONTRACT EVALUATION FORM

Contractor	Applewood Centers				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800392-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 -12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports:bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800392-01 Applewood Centers
CM Contract#	136

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---------------	------------------------------	--

Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-0518REG exp 31DEC2023				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/15/2021			CM	OK (notary waived during COVID-19)
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor’s Finding	Date:	12/17/2020			CM	OK
Vendor’s Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	8/3/2020	CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached (expired 1/31/2021)
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	
Checklist Verification					CM	OK

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260180	56030	UCH09999	\$375,000.00
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$110,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$150,000.00
			TOTAL	\$635,000.00

Current Contract History CE/AG# (if applicable)	CE1800392-01
Infor/Lawson PO# Code (if applicable)	CE1800392-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	136

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
Amend:	136
Vendor Name:	Applewood Centers, Inc.
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$635,000.00mm

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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

History/CE:	OK
EL:	OK
Procurement Notes:	1 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	Beech Brook				
Contract/Agreement No.	CE1800393-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	1/1/19-12/31/19				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services.				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$337,189.08			12/11/2018	R2018-255
Prior Amendment Amounts (List separately)					
Pending Amendment		\$495,000.00			
Total Amendment(s)		\$495,000.00	12/31/2020		
Total Contract Amount	\$832,189.08				
Performance Indicators	Submission of monthly statistical reports:bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; aproximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Dept. Contact	Julie Schaefer				
User Dept.	DCAP				
Date	10/17/2019				

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ#:	RQ# 4259
BuySpeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800393-01 Beechbrook
CM Contract#	149

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-0604 REG exp31DEC2024				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/14/2021			CM	OK
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor’s Finding	Date:	12/17/2020			CM	OK
Vendor’s Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	8/12/2020	CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be</i>					CM	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<i>reviewed by the Department of Law.</i>		
Checklist Verification	cm	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260180	56030	UCH09999	\$140,000.00
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$40,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$120,000.00
			TOTAL	\$300,000.00

Current Contract History CE/AG# (if applicable)	CE1800393-01
Infor/Lawson PO# Code (if applicable)	CE1800393-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	149

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amend:	149
Vendor Name:	Beech Brook
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$300,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	2 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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CONTRACT EVALUATION FORM

Contractor	Bellefaire JCB				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800394-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 -12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800394-01 Bellefaire JCB
CM Contract#	150

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-0611 REG exp31DEC2023				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/15/2021			CM	OK (notary waived during COVID-19)
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor’s Finding	Date:	12/17/2020			CM	OK
Vendor’s Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	8/3/2020			CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					cm	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	

Office of Procurement and Diversity – Required Documents Checklist

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Checklist Verification	cm	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260160	55130	UCH02123	\$30,000.00
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$85,000.00
			TOTAL	\$115,000.00

Current Contract History CE/AG# (if applicable)	CE1800394-01
Infor/Lawson PO# Code (if applicable)	CE1800394-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	150

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Office of Procurement and Diversity – Required Documents Checklist

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Amend:	150
Vendor Name:	Bellefaire Jewish Children’s Bureau
ftp:	1/1/2019-12/31/2020 EXT 12/31/2020
Amount:	Add’l \$115,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	3 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Catholic Charities Corporation				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800395-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports:bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800395-01 Catholic Charities Corporation
CM Contract#	157

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-0766REG exp31DEC2023				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/20/21			CM	OK (notary waived during COVID-19)
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor’s Finding	Date:	12/17/2020			CM	OK
Vendor’s Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	8/6/2020	CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached (expired 2/1/2021)
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	

Office of Procurement and Diversity – Required Documents Checklist

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Checklist Verification	cm	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260180	56030	UCH09999	\$635,000.00
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$40,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$50,000.00
			TOTAL	\$725,000.00

Current Contract History CE/AG# (if applicable)	CE1800395-01
Infor/Lawson PO# Code (if applicable)	CE1800395-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	157

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Office of Procurement and Diversity – Required Documents Checklist

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Amend:	157
Vendor Name:	Catholic Charities Corporation
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$725,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	4 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: OK, ssp 2/2/2021

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Cleveland Christian Home				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800396-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800396-01 Cleveland Christian Home
CM Contract#	165

Briefing Memo	Department	Clerk of the Board
	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				CM	OK
IG#	20-0106REG exp31DEC2023			CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/21/2021		CM	OK
Debarment/Suspension Verified	Date:	12/17/2020		CM	OK
Auditor’s Finding	Date:	12/30/2020		CM	OK
Vendor’s Submission				N/A	OK (signed amendment)
W-9 – if required	Tax ID#	Date:		N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	8/1/2020		CM	OK
Amendment and Exhibits				CM	OK
Cover - <i>Master amendments only</i>				CM	OK
Contract Evaluation				CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be</i>				CM	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<i>reviewed by the Department of Law.</i>		
Checklist Verification	cm	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$74,999.97
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$0.01
			TOTAL	\$74,999.98

Current Contract History CE/AG# (if applicable)	CE1800396-01,02
Infor/Lawson PO# Code (if applicable)	CE1800396-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	165

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
Amend:	165

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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	The Cleveland Christian Home, Incorporated
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add' \$74,999.98mm
History/CE:	OK
EL:	OK
Procurement Notes:	5 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Mental Health Services for Homeless Persons dba Frontline				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800397-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800397-01 Frontline
CM Contract#	267

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-1897 REG exp31DEC2023 12-1897				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/11/2021			CM	OK
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor's Finding	Date:	12/17/2020			CM	OK
Vendor's Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	7/20/2020	CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)					CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Checklist Verification	CM	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$10,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$0.01
			TOTAL	\$10,000.01

Current Contract History CE/AG# (if applicable)	CE1800397-01,02
Infor/Lawson PO# Code (if applicable)	CE1800397-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	267

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292m R2018-0255
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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amend:	267
Vendor Name:	Mental Health Services for Homeless Persons, Inc. dba Frontline Service
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$10,000.01mm
History/CE:	OK
EL:	OK
Procurement Notes:	6 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Ohio Guidestone				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800398-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800398-01 Ohio Guidestone
CM Contract#	176

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-0616REG exp31DEC2023				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/14/21			CM	OK
Debarment/Suspension Verified	Date:	12172020 12/17/2020			CM	OK
Auditor’s Finding	Date:	12172020			CM	OK
Vendor’s Submission					N/A	OK
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	5/1/2020			CM	OK
Amendment and Exhibits					CM	OK
Cover - <i>Master amendments only</i>					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached (expired 9/1/2020)
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	
Checklist Verification					cm	OK

Office of Procurement and Diversity – Required Documents Checklist

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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$10,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$180,000.00
			TOTAL	\$190,000.00

Current Contract History CE/AG# (if applicable)	CE1800398-01,02
Infor/Lawson PO# Code (if applicable)	CE1800398-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	176

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amend:	176
Vendor Name:	OhioGuidestone
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$190,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	7 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Ohio MENTOR				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800399-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800399-01 Ohio MENTOR
CM Contract#	270

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				CM	OK
IG#	13-0439REG exp31DEC2021			CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/18/2021		CM	OK (notary waived during COVID-19)
Debarment/Suspension Verified	Date:	12/17/2020		CM	OK
Auditor’s Finding	Date:	12/17/2020		CM	OK
Vendor’s Submission				N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:	N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	8/12/2020	CM
Amendment and Exhibits				CM	OK
Cover - Master amendments only				CM	OK
Contract Evaluation				CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>				CM	
Checklist Verification				cm	OK

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$70,000.00
1/1/2021-12/31/2021	HS260150	56110	UCH05930	\$0.01
			TOTAL	\$70,000.01

Current Contract History CE/AG# (if applicable)	CE1800399-01,02
Infor/Lawson PO# Code (if applicable)	CE1800399-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	270

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
Amend:	270

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	Ohio Mentor, Inc.
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$70,000.01mm
History/CE:	OK
EL:	OK
Procurement Notes:	8 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Pressley Ridge				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800400-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800400-01 Pressley Ridge
CM Contract#	172

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments				Department initials	OPD
Justification Form				CM	OK
IG#	12-2258REG exp31DEC2023			CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/19/21		CM	OK
Debarment/Suspension Verified	Date:	12/17/2020		CM	OK
Auditor’s Finding	Date:	12/17/2020		CM	OK
Vendor’s Submission				N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:	N/A	N/A
Independent Contractor (I.C.) Requirement			Date: 8/12/2020 8/13/2020	CM	OK
Amendment and Exhibits				CM	OK
Cover - Master amendments only				CM	OK
Contract Evaluation				CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				CM	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>				CM	

Office of Procurement and Diversity – Required Documents Checklist

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Checklist Verification	cm	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260180	56030	UCH05942	\$435,000.00
			TOTAL	\$435,000.00

Current Contract History CE/AG# (if applicable)	CE1800400-01
Infor/Lawson PO# Code (if applicable)	CE1800400-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	172

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

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Amend:	172
Vendor Name:	Pressley Ridge
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$435,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	9 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Specialized Alternatives for Youth (SAFY)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800401-01-03				
RQ#	CF-18-42589				
Time Period of Original Contract	01/01/2019 – 12/31/2019				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment				
Actual Performance versus performance indicators (include statistics):	Monthly & bi-weekly reports submitted timely; 79% of the families referred to the program were engaged in services; approximately 24% of closed cases, re-opened with 180 days.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	The provider is meeting the deliverables of this contract. They have adapted to the unique needs of the Division and continue to deliver supportive services to the children and families involved with the child welfare system. The services provided are valuable and necessary to meet the demands of the community and the DCFS. The provider continues to meet or exceed contractual expectations.				
Department Contact	Carletta McCoy				
User Department	DCAP				
Date	8/28/2020				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ# 4259
Buyspeed RQ# (if applicable):	CF-18-42589
Infor/Lawson PO# Code (if applicable):	CE1800401-01 SAFY
CM Contract#	171

	Department	Clerk of the Board
Briefing Memo	x	

Late Submittal Required:	Yes <input type="checkbox"/> x	No <input type="checkbox"/>
Why is the amendment being submitted late?	These contracts had to be converted into the CM module in Infor, and then there were delays submitting the amendment because some vendors did not have the appropriate required insurance	
What is being done to prevent this from reoccurring?	Work with vendors to ensure they maintain all required coverage – particularly cyber risk insurance, which seems to present the most delays	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	OK
IG#	12-2458REG exp31DEC2023				CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	1/14/21			CM	OK (notary waived during COVID-19)
Debarment/Suspension Verified	Date:	12/17/2020			CM	OK
Auditor’s Finding	Date:	12/17/2020			CM	OK
Vendor’s Submission					N/A	OK (signed amendment)
W-9 – if required	Tax ID#		Date:		N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	8/30/2020 7/31/2020	CM	OK
Amendment and Exhibits					CM	OK
Cover - Master amendments only					CM	OK
Contract Evaluation					CM	OK
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					cm	OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	Doc attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Checklist Verification	cm	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021-12/31/2021	HS260150	56000	UCH05942	\$110,000.00
			TOTAL	\$110,000.00

Current Contract History CE/AG# (if applicable)	CE1800401-01
Infor/Lawson PO# Code (if applicable)	CE1800401-01
BuySpeed or Lawson RQ# (if applicable)	CF-18-42589
CM Contract#	171

Master Contract Totals	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,500,000.00		1/1/19-12/31/19	12/11/2018	R2018-255
Prior Amendment Amounts (list separately)		\$3,500,000.00	12/31/2020	1/14/2020	R2019-0292
Pending Amendment		\$2,665,000.00	12/31/2021		
Total Amendments		\$6,165,000.00			
Total Contact Amount		\$9,665,000.00			

OPD Use Only:

Prior Resolutions:	R2019-0292, R2018-0255
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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amend:	171
Vendor Name:	Specialized Alternatives for Families and Youth of Ohio, Inc.
ftp:	1/1/2019-12/31/2020 EXT 12/31/2021
Amount:	Add'l \$110,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	10 OF 10; item will be approved once all 10 submissions are approved

OPD Buyer approval: **OK, ssp 2/2/2021**

3 | Page

Revised 9/17/2020

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0061

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2021 – 3/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Charna Sherman to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2021 – 3/31/2024; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's appointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2021 – 3/31/2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____



February 12, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Arts and Culture (CAC) Board of Trustees

Dear President Jones,

I submit the following nomination for re-appointment to the Cuyahoga Arts and Culture (CAC) Board of Trustees:

- **Charna Sherman**, 3-year term, 4/1/2021 – 3/31/2024

Cuyahoga Arts & Culture (CAC) is authorized by Ohio Revised Code Chapter 3381. The CAC is the public funder for arts & culture events and, has awarded over 1,200 grants, to more than 300 organizations serving Cuyahoga County residents. The Board consists of five members appointed by the County Executive, subject to Council confirmation. ORC 3381.05 outlines the qualifications for trustees as a set of persons who:

- Have broad knowledge and experience in the arts or cultural heritage;
- At least two members...shall be persons who devote a major portion of their time to practicing, performing, or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage;
- Shall be qualified electors in Cuyahoga County.

A copy of Charna Sherman's bio is attached.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
County Executive

CHARNA SHERMAN BIO

A Cleveland native, Charna Sherman is an accomplished trial lawyer specializing in complex commercial litigation. In 2011, she left a partnership at one of Cleveland's highest profile law firms to found her own boutique.

Ms. Sherman is passionate about diversity, and has a national reputation for spearheading groundbreaking initiatives over her career to advance women in particular not only in the law, but other fields as well, including the arts. Her Ruby Shoes philanthropic fund with the Jewish Federation of Cleveland has helped fund both a recent installation by trans artist A.K. Burns as part of the FRONT Triennial, and the launch in Ohio for the first time of the highly acclaimed Women to Watch program of the National Museum of Women in the Arts. Committed to the transformative power of the arts, she also chaired a new effort to pull influential women in Cleveland together to support Cleveland Public Theater and the Gordon Square Arts District, and was nominated by CPT to serve as a Patron Ambassador of the National New Play Network.

An active participant in the arts community, she has served on the boards of FRONT International, DANCECleveland, the Cleveland Institute of Art, and the Executive Board of the Contemporary Art Society of the Cleveland Museum of Art. Ms. Sherman also traveled this year and in 2015 to Israel with the Jewish Community Federation's Israel Arts and Culture Initiative. A theater lover since childhood, Ms. Sherman's newest pursuit has been investing in and producing Broadway and West End shows.

Educated at Harvard and Georgetown, Ms. Sherman is the mother of two millennials; her daughter is attending the London Business School and her son is pursuing a medical career in infectious disease.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0062

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Suzanne Hamilton to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 3/10/2021 – 3/9/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Suzanne Hamilton (replacing Radhika Reddy) to serve on the CCCIC’s Board of Trustees for the term 3/10/2021 – 3/9/2024.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Suzanne Hamilton (replacing Radhika Reddy) to serve on the CCCIC’s Board of Trustees for the term 3/10/2021 – 3/9/2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



February 12, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation (CCCIC)

Dear President Jones:

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Suzanne Hamilton**, 3-year term, 03/10/2021 – 03/09/2024 (replacing Radhika Reddy)

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of the nominee's resume for your review.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
Cuyahoga County Executive

SUZANNE E. HAMILTON

SUMMARY

Financial professional with specialty in commercial real estate sales, lending and relationship/portfolio management. Experienced in winning business, analyzing business opportunities, underwriting projects and closing deals. Effective in working across business lines and building a team rapport and cross selling products to generate expanded business and profits.

PROFESSIONAL EXPERIENCE

ERIEBANK, Cleveland, OH; A \$5 billion regional Bank 5/19-Present

SENIOR VICE PRESIDENT, COMMERCIAL REAL ESTATE

- Provide investment real estate loans to local and regional developers up to \$30 million/project.
- Cross-sell banking products and services to customers as needed to include deposit and investment accounts, Treasury services, swaps, etc.
- Coordinate closing process on all loans with closing and servicing teams.

First Federal Lakewood, Lakewood, OH; A \$2 billion Mutual Bank 12/13-5/19

VICE PRESIDENT, COMMERCIAL REAL ESTATE

- Provided investment real estate loans to local and regional developers up to \$7 million/project.
- Cross-sold banking products and services to customers as needed to include deposit and investment accounts, Treasury services, swaps, etc.
- Member of President's Club for meeting annual goals.

NAI Daus, Beachwood, OH; A global real estate firm member 9/11-12/13

DIRECTOR OF FINANCE

- Developed analyses and valuation on commercial properties and projects.
- Delivered expert opinion on partnerships and project investments.
- Coordinated group discussions on investment opportunities and analyses.
- Managed/coordinated bank relationships for company, principals, and projects.

Huntington National Bank, Cleveland, OH; A \$58 billion regional Bank 3/10-9/11

VICE PRESIDENT, COMMERCIAL REAL ESTATE SALES

Commercial team leader working as an advocate between bank lines of business to deepen core customer relationships across Bank footprint to drive revenue and profits.

- Implemented initiatives between CRE and Treasury Management which increased deposits by 27% in 2010.
- Developed process with Insurance that resulted in a pipeline of several million dollars and closed business of over one million dollars.

- Delivered model of Optimal Customer Relationship strategy to CRE teams and Champion for MAX (Salesforce.com).
- Coached regional managers in effective leadership and professional development of bankers.

Broadlands Financial Group, LLC, Cleveland, OH

4/09-2/10

A construction risk management and renewable energy organization.

VICE PRESIDENT OF SALES, MIDWEST

- Marketed full-service construction risk management products and services.
- Branded the organization to financial institutions and commercial real estate professionals in Ohio and established a regional office.
- Developed a pipeline of \$1.2 million and closed \$325,000 in revenues.
- Presented Broadlands to FDIC as part of RFP for failed bank management.

Charter One Bank, Cleveland, OH; A \$162 billion regional Bank

8/05-2/09

VICE PRESIDENT, COMMERCIAL REAL ESTATE

Senior relationship manager to middle market and larger developers and investors.

- Structured solutions to financial needs regarding loans, derivatives, deposits, and other banking products and services.
- Developed and managed a portfolio of \$300 million.
- Appraised projects and opportunities for profitability and presented business opportunities to credit officers and committees for approval resulting in annual new business of up to \$150 million.
- Succeeded in meeting goal annually by 200+%, including loans, cash management, derivatives, deposits, and retail referrals.

Huntington National Bank, Cleveland, OH; A \$58 billion regional Bank

5/02-8/05

VICE PRESIDENT, COMMERCIAL REAL ESTATE

Senior portfolio manager for institutional credits and relationship manager for middle market developers and investors.

- Created a loan portfolio for Real Estate Investment Trust's and REIT-sized companies of \$230 million.
- Arranged bank group deals closing first transactions with HNB Cleveland as the agent.
- Directed the loan closing process and managed the portfolio credit quality for accurate closings and internal and OCC audits contributing to pass ratings.

Provident Financial Group, Cleveland, OH

10/00-5/02

VICE PRESIDENT, COMMERCIAL REAL ESTATE

- Developed and managed a loan portfolio of \$56.5 million.
- Expanded portfolio by marketing various bank products and services from \$20 million to \$56.5 million.

KeyBank National Assoc., Cleveland, OH

6/98-10/00

ASSISTANT VICE PRESIDENT, COMMERCIAL REAL ESTATE

- Developed and managed a loan portfolio of \$100 million.

National City Bank, Columbus, OH
ASSISTANT VICE PRESIDENT, COMMERCIAL REAL ESTATE

6/91-6/98

EDUCATION

Master of Business Administration, Finance and Marketing, The Ohio State University, GPA 3.53

Bachelor of Science, Otterbein College, Magna Cum Laude, Departmental Honors
Majors in Accounting and Business, Administration/Finance, GPA 3.90

HONORS

Professional:

The Top 100 People in Real Estate, 2019
YWCA Woman of Prof. Excellence, 2008
CREW Member of the Year 2003 and 2006

CREW Exceptional Achievement, 2008
Biltmore "Who's Who" induction 2007
Various Bank Sales Awards

Ohio State:

GTE Scholarship, 1989-1990, 1990-1991

Otterbein University (Magna Cum Laude):

Torch and Key Honorary
Bus. Dept. Academic Leadership Award

Tau Pi Phi Business Honorary, President
Several scholarships

ACTIVITIES

Professional:

Comm. Real Estate Women (1993+), President 2002, Advisory Council (2003+)
Greater Cleveland Real Estate Assoc. (2001+), President 2005
Urban Land Inst. (2005+); Currently mentoring group of 15 young professionals
First American National Commercial Services Advisory Board (2012+)
NAIOP (2013+)

Other:

YWCA Advisory Council (2006-2008) Big Brothers/Big Sisters HRC national Board of Directors and local Steering Committee (2004+) Guest lecturer at Cleveland State University, College of Urban Affairs (2009+) United Church of Christ Coalition Board (2014-2017) Plymouth Church of Shaker Heights, Council (2014-2018) Gordon Square Arts District Board (2017-2019)

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0063

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Inajo Davis Chappell to serve on The MetroHealth System Board of Trustees for the term 3/10/2021 – 3/9/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Inajo Davis Chappell to serve on The MetroHealth System Board of Trustees for the term 3/10/2021 – 3/9/2027; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



February 12, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones:

Pursuant to Ohio Revised Code Chapter 339, I submit the following information for service on the MetroHealth System Board of Trustees:

New appointment

- **Inajo Davis Chappell**, 6-year term, 3/10/2021 – 3/09/2027

Candidates for this board shall:

1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas

The candidates have been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Daniel Gaul) and for the Probate Courts (the Honorable Anthony Russo). Correspondence from the Honorable Daniel Gaul and the Honorable Anthony Russo in support of these nominations will be sent separately.

For your review, I have attached the resume submitted by the candidate. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz at 216-258-8921. I thank you for your assistance.

Sincerely,

Armond Budish
Cuyahoga County Executive



Armond Budish
Cuyahoga County Executive

February 2, 2021

Judge Anthony Russo, Presiding Judge
Probate Court of Cuyahoga County
1 Lakeside Avenue
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Inajo Davis Chapelle**

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Chapelle's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincerely,

Handwritten signature of Armond Budish in black ink.

Armond Budish
County Executive

Approved:

Handwritten signature of Judge Anthony Russo in black ink.

Judge Anthony Russo



February 2, 2021

Judge Daniel Gaul
Cuyahoga County Common Pleas Court
1200 Ontario Street
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Gaul,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Inajo Davis Chappell**

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Chappelle's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincerely,

Handwritten signature of Armond Budish in blue ink.

Armond Budish
County Executive

Approved:

Handwritten signature of Judge Daniel Gaul in blue ink.

Judge Daniel Gaul

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law



Practices/Industries

- Nonprofit
- School Law
- Real Estate
- Employment & Labor

Education

Yale University
(B.A., 1982)

Columbia Law School
(J.D., 1985)



Overview

Inajo is the Group Leader of the firm's Nonprofit Group, which represents more than 100 exempt organizations, ranging from social service agencies to arts groups, health organizations, foundations, community development corporations, educational, and governmental institutions. In addition to her work representing nonprofit organizations and public institutions, Inajo handles a variety of legal matters for for-profit businesses. Her legal practice focuses on various aspects of corporate law and governance, general business transactions, and commercial real estate acquisition, development, construction, and financing. She has served as bond and company counsel to a variety of governmental and corporate clients. Inajo has particular expertise representing school districts in the provision and delivery of educational programming and services to disabled students. An active civic and community volunteer, Inajo serves on the boards of several nonprofits and was recently recognized for the positive impact she has had on her community by being named to *Savoy Magazine's* Most Influential Black Lawyers list.

Experience

Public Law/School Law and Special Education Law

- Experience representing school districts in the provision of educational programming and services to disabled students, providing counsel on a variety of legal issues related to the education of individuals with disabilities, defending placement and programming decisions of school districts, counseling clients relative to disciplinary and other issues impacting disabled students, participating in mediation, administrative hearings, and judicial proceedings relative to compliance with the federal statutes governing the education of disabled children, including the Individuals with Disabilities in Education Improvement Act (IDEIA), Section 504 of the Rehabilitation Act of 1973, Title II of the ADA of 1990, as amended by the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and the No Child Left Behind Act (NCLBA).
- Experience handling Ohio Sunshine Law compliance, including public records request disputes, bidding requirements and bid protest matters, and a variety of public and school law issues.

Nonprofit

- Handles a variety of nonprofit matters, including: grantmaking and grant agreements; strategic collaboration, merger, and affiliation agreements; nonprofit director and trustee liability; tax aspects of charitable contributions; establishing and maintaining for-profit subsidiaries; nonprofit executive compensation issues; administration of endowment funds and other restricted gifts; private inurement and intermediate sanctions; self-dealing; charitable sales tax and property tax exemptions; conflict of interest policies; incorporating and obtaining exempt and "public charity" status for new charities; and limits on lobbying and participation in political campaigns.
- Provides training workshops to board members on governance issues and fiduciary obligations.

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Experience (Cont)

Nonprofit (Cont)

- Handled and documented tax-exempt financing projects for real estate/facility expansion projects for exempt organizations.
- Guided an entrepreneur and nonprofit as it grew from one school and two employees to nine schools and over 250 employees.

General Business

- Handles a variety of transactions for business owners, including sale and purchase of ownership interests.
- Prepares and negotiates a variety of business and employment agreements, including collective bargaining agreements.
- Counsels clients regarding competitive bidding compliance, tax and collection workouts, and general business matters.
- Prepares and negotiates license and lease agreements for use, sale, or other disposition of real estate, proprietary information, and personal property.

Real Estate & Commercial Lending

- Experienced in documenting real estate construction loans for lending institutions and borrowers.
- Represented owners and developers in securing acquisition and development loans and financing for both new construction and extensive rehabilitation/renovation projects, including residential, commercial, and recreational facilities.
- Documented and closed numerous real estate transactions, construction loans, and credit lines for acquisition, development, and construction of commercial real estate facilities (a big chain drugstore and strip mall facilities with national retail and restaurant tenants) in Florida, Pennsylvania, and West Virginia, as counsel to a national banking association.

Capital Markets/Municipal Securities

- Served as bond counsel, company counsel, trustee counsel, and underwriter/placement agent counsel to governmental, corporate, and bank clients, documenting a variety of bond financing transactions, including Industrial Revenue Bonds (IRBs) and Tax-Exempt Private Activity Bond Issues.
- Drafted all bond documents, legislation, and legal opinions, and reviewed and revised, as necessary or required, Bank and Underwriter counsel documents on letter of credit-enhanced bond financing transactions, where the proceeds from these tax-exempt 501(c)(3) bonds were used to acquire, develop, and construct office buildings, warehouse, and other facilities.

Middle Market Equipment Leasing

- Documented and closed tax-exempt municipal lease transactions for a local community college district, involving the acquisition and installation of telecommunications equipment.
- Documented and closed a tax-exempt municipal lease transaction for the largest school district in the State of Ohio that funded the acquisition of heating, cooling, lighting, and other equipment and improvements.
- Prepared and negotiated lease and equipment purchase agreements, legal opinions, and drafted or reviewed all ancillary documents required.

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Experience (Cont)

Employment & Labor

- Prepared separation and severance agreements, employment agreements, mediation agreements, and EEOC/OCRC position statements.
- Conducted and prepared numerous investigation reports.
- Represented clients in mediations, arbitrations, and grievance hearings.
- Appeared in numerous administrative hearings and defended clients against gender, race, disability, age discrimination, harassment, retaliation, and other employment claims.

Presentations

- "Legal Requirements for Voting, Protesting, and Administering the 2020 Election," Ulmer & Berne LLP Diversity, Equity, and Inclusion Committee (October 2020)
- "Your Vote Matters: Historical Perspectives on the Impact of Civil Unrest and Voting," Panelist, Women V.O.T.E., WKYC, and Karamu House (September 2020)
- "Decision 2020: Running Elections During a Pandemic," Panelist, Cleveland Metropolitan Bar Association (August 2020)
- United States House of Representatives Committee on House Administration Subcommittee on Elections, Ohio Field Hearing on Voting Rights and Election Administration, Witness (April 2019)
- "Duties of Nonprofit Board Members," Business Volunteers Unlimited (BVU) (September 2018)
- "Ask, Get, Give, Serve-(Cha-Ching): It's all about the Fundraising," 2017 Caritas Financial Nonprofit Summit (May 2017)
- "The Past, Present, and Future of Public Education," moderator, The Cleveland Foundation donor panel discussion (October 2016)
- "Grant-making for Private Foundations," St. Paul, Minnesota (June 2016)
- "Ohio Sunshine Laws," Client In-Service Training (February 2014)
- "Social Impact: Leading in Non-profit, Government and Judicial Arenas," Panelist, Case Western Reserve University School of Law's Women's Law & Leadership Conference (November 2013)
- "School Tax Levies," Client In-Service Training (May 2013)
- "Election Law Update," Norman S. Minor Bar Association Seminar (November 2012)
- "Duties of Non-Profit Directors," Greater Cleveland Dental Society (September 2012)
- "Managing the Delivery of FAPE and Challenging Student Behaviors: Review of MDRs/FBAs/BIPs," Client Training (August 2012)
- "Managing the Delivery of FAPE/Avoiding Disability Discrimination: Review of Section 504, Title II and Students with Disabilities in Public Schools," Client Training (August 2012)
- "Duties of Nonprofit Directors," SS&G Nonprofit Breakfast Series (September 2011)
- "Back to Basics: IDEIA Compliance," Client In-Service Training (May 2011)

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Presentations (Cont)

- "Managing the Delivery of FAPE (Special Education Programming and Services) and Challenging Student Behaviors," BASA New Superintendents In-Service (February 2010)
- "Legal and Legislative Update: Change and Solutions for Nonprofits," Ohio Society of CPAs 21st Annual Nonprofit Leadership Symposium (October 2008)
- Not-For-Profit Leadership Symposium, Ohio Society of CPAs and United Way Annual Not-For-Profit Conference (October 2008)
- "Policy Delivery: The Movers & Shakers," The Center for the Advancement of Women in Public Service (October 2008)
- "Women Make Your Mark' The Voting Process," panelist, Sponsored by the Flora Stone Mather Center for Woman and Case Western Reserve University (September 2008)
- "Planting the Seeds for Success: The Journey Toward Election Reform in Cuyahoga County," Yale Alumni Association of Cleveland (September 2008)
- "The Role of the Board," Business Volunteers Unlimited and Minority Board Member Pipeline Initiative (June 2008)
- "Why Northeast Ohio is a Great Environment for Professional Growth and Development," Cleveland Professional 20/30 Club (March 2008)
- "We Object! The Successes and Struggles of Female Attorneys," The City Club of Cleveland (August 2007)
- "Sister2Sister: How Powerful Women Get Their Way," YWCA Room Full of Sisters (June 2007)
- "How Powerful Women Get Their Way: Secrets for Negotiating – and Getting – What You Want," CCC Corporate College Bootcamp (February 2007)
- "Best Practices for Non-Profit Organizations in an Environment of Heightened Scrutiny, Distrust and Regulation," Key Note Speaker, 19th Annual Not-For-Profit Accounting and Financial Seminar (October 2006)
- "Grooming Another Generation of Women Leaders... Preparing our Community for Change!" panelist, Executive Women's Panel, 4th Annual Personal and Professional Development Retreat, Women of Color Foundation (April 2006)
- "The Accountability Movement Continues-Legislative Initiatives Impacting Nonprofits," Cincinnati Nonprofit Workshop (October 2005)
- "The Accountability Movement Continues for Not-For-Profit Organizations," Cohen & Company, Not-For-Profit Management Summit (September 2005)
- "Individuals With Disabilities in Education Act (IDEA) 2004: (Reconciling NCLB and IDEA)," Client In-Service (August 2005)
- "The Accountability Movement Impacts Not-For-Profit Organizations," Ohio Society of CPA's 17th Annual Not-For-Profit Accounting and Financial Seminar (November 2004)
- "Trusteeship: The Key to Nonprofit Governance," Nonprofit Practice Group Summer Workshop Series (June 2004)

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Presentations (Cont)

- "A Guide to the No Child Left Behind (NCLB) Act of 2001 in Ohio," Lorman Education Services (October 2003)

Publications

- "H.B. 153 Community School Summary," Ulmer & Berne LLP *White Paper* (October 2011)

Involvement

Professional Affiliations

- Cuyahoga County Economic-Inclusion Task Force (*Co-Chair, appointed by County Executive 2012*)
- Ohio State Bar Association
- Cleveland Metropolitan Bar Association
- In Counsel With Women
- Society of Benchers, Case Western Reserve University Law School (*Public Member, 2004-present*)
- Cleveland Bar Association (*Former Board Member and Executive Committee Member*)

Community Involvement

- The Cleveland Foundation (*Former Chair, Grantmaking and Community Engagement Committee; Former Vice Chair of the Board of Directors; Former Chair, Governance and Audit Committees*)
- ERIEBANK Ohio Advisory Board (*Board Member*)
- Say Yes Cleveland Scholarship, Inc. ("Say Yes to Cleveland Scholarship Board") (*Secretary and Chair of Governance Committee*)
- Medical Mutual of Ohio Charitable Foundation (MMOCF) (*Former Board Member*)
- Cuyahoga County Board of Elections (*Board Member; Former Chair*)
- Ohio Board of Voting Machine Examiners (*Former Member and Board Chair*)
- Barbara Byrd-Bennett Foundation for Cleveland's Children (*Former Board Member and Secretary*)
- Boys & Girls Clubs of Cleveland (*Former Board Chair and Board Member Emeritus*)
- American Red Cross Greater Cleveland Chapter (*Former Board Member and Secretary*)
- Hitchcock Center for Women, Inc. (*Former Board Member and Secretary*)
- Cleveland Leadership Center (*Former Board Member and Co-Chair, Selection Committee*)
- Hathaway Brown School (*Former Board Member; Chair, Trustee/Governance Committee*)
- Vocational Guidance Services of Cleveland (VGS) (*Former Board Member and Secretary*)
- Center for Community Solutions (CCS) (*Former Board Member*)
- United Black Fund (*Former Board Member*)
- Shoes & Clothes for Kids (*Former Board Member*)
- Collaborative To Organize Mount Pleasant (COMP) (*Former Board Member*)

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Involvement (Cont)

Community Involvement (Cont)

- Alcoholism Services of Cleveland, Inc. (Recovery Resources, Inc.) (*Former Board Member*)
- Delta Sigma Theta Sorority, Inc. – Greater Cleveland Alumnae Chapter (*Member*)
- United Way of Greater Cleveland Risk Management Committee (*Former Member*)
- Greater Cleveland Sports Commission (*Former Board Member*)

Firm Involvement

- Nonprofit Group, Group Leader
- School Law Group, Group Leader
- Diversity, Equity, and Inclusion Committee, Chair
- Finance Committee, Member

Honors & Distinctions

- Named to *The Best Lawyers in America*[®], Nonprofit/Charities Law (2011-2021)
- Designated the Best Lawyers[®] Non-Profit/Charities Law “Lawyer of the Year” in Cleveland (2015)
- Named to the Ohio Super Lawyers list (2007; 2016-2021)
- AV Preeminent[®] Peer Review Rated – Martindale-Hubbell[®]
- Named a “Black Leader Worth Watching” by Profiles in Diversity Journal (2020)
- “Notable Women in Law,” *Crain’s Cleveland Business* (2018)
- Named one of the Most Influential Women in Corporate America by *Savoy Magazine* (2019)
- Named one of the Most Influential Black Lawyers in America by *Savoy Magazine* (2015, 2018)
- Named a “Woman Worth Watching” by Profiles in Diversity Journal (2015)
- Cleveland Metropolitan Bar Association Women in Law Making a Difference Award (2014)
- Cleveland Metropolitan Bar Association Diversity & Inclusion Innovation Award (2014)
- Honored to be among the contributors featured in The Stephanie Tubbs Jones Art Gallery at Cleveland Hopkins Airport and the “Reflections – *The Many Facets of Stephanie Tubbs Jones*” tribute book
- *Crain’s Cleveland Business* “Women of Note” (2010)
- Helen K. Jones Woman of Strength Memorial Award (2009)
- Hathaway Brown School Alumnae Achievement Award (2008)
- *Northern Ohio Live* Rainmaker (Law) (2005)
- YWCA Women of Achievement Award (2001)
- Leadership Cleveland (Member, Class of 2001)

Inajo Davis Chappell

Partner | Group Leader, Nonprofit | Group Leader, School Law

Admissions

- State of Ohio
- U.S. Court of Appeals, Sixth Circuit
- U.S. District Court, Northern District of Ohio
- U.S. District Court, Southern District of Ohio
- Supreme Court of Ohio

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0064

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Janet Montoya to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term of 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

WHEREAS, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

WHEREAS, the County Executive has nominated Janet Montoya to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2021 – 12/31/2023; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



February 12, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

Per Article III of the Code of Regulations of the Cuyahoga County Advisory Board on Senior and Adult Services, I submit the following nomination for appointment to the board:

- **Janet Montoya**, 3-year term, 1/1/2021 – 12/31/2023

There are no known conflicts of interest for which an advisory opinion has been requested. There is one additional candidate on file. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
County Executive

JANET MONTOYA

OBJECTIVE

Obtain a position where I can utilize my public relations experience, business experience, and community outreach and networking skills to its fullest potential. Serve as a catalyst in developing lasting partnerships with not for profit as well as public organizations and continue to foster my relationships with MHS's senior stakeholders, external community partners and stakeholders in an effort to create mutually beneficial community-oriented solutions and advance health system priorities to address and impact social determinants of health.

BACKGROUND SUMMARY

I have 22 years of experience in social services, public relations and community outreach. As a small business owner for over a decade, I have firsthand knowledge in operating, financial, and strategic domains, as well as leading and supporting individuals to achieve personal and organizational success. I have worked with and mentored individuals with different ethnic backgrounds, educational training and life experiences.

In 2013 I ran a successful and creative political and media campaign for Cleveland City Council in Ward 14 in which I attained Mayoral endorsement. The campaign bolstered my strong ties with my community and activated strategic partnerships with city, county and state government officials and other major stakeholders that should prove to be of value for future community-based projects at home and abroad.

EMPLOYMENT HISTORY

The MetroHealth System, Cleveland, Ohio
Community Health Advocacy Initiative, Manager

2014-Present

Awards & Recognitions: October 2014 Star IQ Genius Award for "Service to others"

- Address health disparities and improve the health status of the residents of Cuyahoga County through community change.
- Identify and cultivate relationships with key stakeholder groups from various sectors that impact community health, i.e. residents, community organizations, philanthropic organizations, stakeholder institutions, government departments and key policy makers and elected officials at the local, regional and national level.
- Supervise and manage the work of the Community Health Advocates, student interns, community volunteers and contracted consultants/partners.
- Link the work of Community Health Advocacy Project to the Health improvement Partnership Cuyahoga (HIP-C) and to the City of Cleveland Public Health Department, the Cuyahoga County Public Health Department, and Shaker Heights Public Health Department.
- Create opportunities to involve and work directly with local communities around healthy lifestyles and other social/economic conditions as identified and prioritized by residents.
- Oversee the development, strategic direction, and implementation of the Community Health Advocacy Project focused on addressing social contributors of health as identified by local communities.
- Maintain knowledge of community developments and trends in community health, engagement and equity practices by participating in and presenting at conferences, trainings, workshops, lectures, communities of practice, reading current literature and maintaining professional contacts within the community.

JANET MONTOYA

Janet Garcia Insurance Agency, LLC (American Family Insurance), Cleveland, OH 2009-2013
President

Awards & Recognitions: Life Honors; Financed Leader Award

- Sell life, property, casualty, health, automotive and other types of insurance.
- Customize insurance programs to address individual customer needs, often covering a variety of risks.
- Conduct direct mail campaigns with follow-up in-person sales consultations.
- Attend meetings, seminars and programs to advance knowledge and expertise
- Maintain bookkeeping systems and service-recovery system.
- Maintain confidential client personal and financial data.
- Attend community network events.

Janet Garcia Insurance Agency (Nationwide Ins. & Fin Services), Cleveland, OH 2004-2009
President

Awards & Recognitions: 2006 Entrepreneur of the Year by Hispanic Business Assoc.; 2007 Nationwide Insurance Conference of Champions

- Responsible for the management and administration of agency training programs.
- Integrated agency strategic and business plan into regional organizational planning and development program.
- Developed prospects through an organized agency direct solicitation program and referrals from present accounts
- Implemented target-marketing leads through community affairs, affiliations and other contacts.

Catholic Charities Employment and Services – Diocese of Cleveland, Cleveland, OH 1996-2004
Employment and Training Coordinator

- Assisted clients in preparation for job searches, including resume writing and job interview skills.
- Identified potential employers and assist in job placements.
- Served as a liaison between clients and county social workers.
- Assisted individuals with the most basic needs of food and shelter to move people beyond permanent crisis.
- Coordinated the welfare to work program – worked with individuals on public assistance to help them become self sufficient.
- Ex-Offender Coordinator - case managed and collaborated with local employers to assist with the hiring process of the formerly convicted.
- Collaborated with county and local businesses including other non-profit organizations to coordinate job fairs and workshops.
- Assisted grant writer in developing proposals for funding agencies.
- Raised money from local city councilmen for the purchase of computers for Catholic Charities employment program.

JANET MONTOYA

EDUCATION

Cuyahoga Community College: Associates of Applied Business 2013-2015
Western Governor University: BS Business Administration Healthcare Management 2019-present

CERTIFICATIONS

License: Property and Casualty insurance (September 01, 2004)
License: Life and Health insurance (June 14, 2005)

PROFESSIONAL AFFILIATIONS

Spanish American Committee: Board member

Assist Hispanics and Non-Hispanics alike with social service needs, including housing, employment, G.E.D., and English as a second language.

Hispanic Business Association: Board member

Promote and support the domestic and international economic development of Hispanic commerce and to serve as a liaison to the Hispanic market in Northeast Ohio.

HUMADAOP: Board member

Empower Hispanic/Latino community to eliminate the negative impact of HIV/AIDS, violence and the abuse of alcohol, tobacco, and other drugs through culturally sensitive prevention, education, intervention, and treatment services.

Democrats of Cuyahoga County: Executive Committee member

Evaluating and endorsing Democratic candidates for office, attend all endorsement meetings, both local and county-wide, attend all meetings required to fill Central Committee openings, adhere to the Constitution and Bylaws of the Party, participate in local Democratic club meetings and events.

Cuyahoga County Executive Armond Budish Transition Policy Working Group - The Quality of Life Working Group will focus on protecting and growing regional assets, like Lake Erie and fiber-optics, assessing challenges, and maximizing regional opportunities to make Cuyahoga County a destination points for companies and families

Coop – Council on Older Persons Committee - The Council On Older Persons (COOP) is an advisory committee of The Center for Community Solutions, COOP's mission is to promote a better understanding of aging and address the issues and concerns of older person in Greater Cleveland through citizen-led needs assessment, policy development, community education and advocacy.

United Way of Greater Cleveland Basic Needs Impact Committee – Review and approve requests for proposals submitted by community organizations providing services in Emergency Housing, Transportation, Food Security and medication assistance.

Mental Health Response Advisory Committee- Part of the US Dept. of Justice & City of Cleveland Consent Decree - produced a crisis intervention policy that foster positive interactions between our police and the communities they serve including people living with mental illness and addiction.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0046

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution making an award on Purchase Order No. 21000091 to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of two (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and one (1) replacement Cues Sewer Inspection System Truck; authorizing the County Executive to execute the Purchase Order and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on Purchase Order No. 21000091 to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of two (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and one (1) replacement Cues Sewer Inspection System Truck; and

WHEREAS, the primary goal of this project is to obtain two (2) GapVax Combination Jet/Vacuum Machines along with a Camera Inspection Truck for Department of Public Works Sanitary group; and

WHEREAS, funding is 100% Sanitary Sewer Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on Purchase Order No. 21000091 to The Safety Company dba MTech Company in the amount not-to-exceed \$1,227,494.98 for a state contract purchase of two (2) 2020 replacement GapVax Combination Jet/Vacuum Machines and one (1) replacement Cues Sewer Inspection System Truck.

SECTION 2. That the County Executive is authorized to execute a Purchase Order and all documents consistent with this Resolution.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0047

Sponsored by: County Executive Budish/Department of Public Works and Health and Human Services/Division of Senior and Adult Services	A Resolution authorizing an amendment to Contract No. 609 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 – 12/31/2020 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,262,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works and Health and Human Services/Division of Senior and Adult Services has recommended an amendment to Contract No. 609 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 – 12/31/2020 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,262,000.00; and

WHEREAS, the primary goal of this project is to extend the term of the lease for office space of approximately 39,426 square feet and 122 parking spaces for the Division of Senior and Adult Services; and

WHEREAS, this project is funded by Health and Human Services Levy and Public Assistance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 609 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 – 12/31/2020

First Reading/Referred to Committee: February 9, 2021
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0048

Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division/ Domestic Relations Division/Probate Court Division	A Resolution making an award on RQ2470 for a Master Contract with various providers in the total amount not-to-exceed \$514,359.64 for interpretation and translation services for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division/ Domestic Relations Division/Probate Court Division has recommended an award on RQ2470 for a Master Contract with various providers in the total amount not-to-exceed \$514,359.64 for interpretation and translation services for the period 1/1/2021 – 12/31/2022 as follows:

- a. Contract No. 645 with Cal Interpreting & Translations, Inc. in the amount reasonably anticipated not-to-exceed \$170,791.64;
- b. Contract No. 646 with The Cleveland Hearing and Speech Center in the amount reasonably anticipated not-to-exceed \$48,000.00;
- c. Contract No. 648 with Cross Thread Solutions, LLC in the amount reasonably anticipated not-to-exceed \$295,568.00; and

WHEREAS, the primary goals of this project are (a) provide spoken language interpreters, (b) provide ASL interpreters and (c) provide ability to translate documents; and

WHEREAS, this project is 100% funded by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ2470 for a Master Contract with various providers in the total amount not-to-

First Reading/Referred to Committee: February 9, 2021
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0049

Sponsored by: County Executive Budish/Sheriff Department	A Resolution authorizing an amendment to Agreement No. 228 with The MetroHealth System for correctional health care services for detainees of the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022, to expand the scope of services to add physical therapy services and to change the terms to modify the Medicaid rate calculations for professional and technical fees, effective 3/9/2021 and for additional funds in the amount not-to-exceed \$3,027,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has authorized an amendment to Agreement No. 228 with The MetroHealth System for correctional health care services for detainees of the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022, to expand the scope of services to add physical therapy services and to change the terms to modify the Medicaid rate calculations for professional and technical fees, effective 3/9/2021 and for additional funds in the amount not-to-exceed \$3,027,040.00; and

WHEREAS, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Corrections Center mandated by ORC 5120:1-8-09 which mandates medical, dental and mental health services to all County Jail inmates; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Agreement No. 228 with The MetroHealth System for correctional health care

services for detainees of the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022, to expand the scope of services to add physical therapy services and to change the terms to modify the Medicaid rate calculations for professional and technical fees, effective 3/9/2021 and for additional funds in the amount not-to-exceed \$3,027,040.00.

SECTION 2. That the Cuyahoga County Council hereby, and in accordance with Ohio Revised Code § 5705.41(D)(1), authorizes and appropriates \$1,000,000.00 for providing indemnity under Article XI, Section D, of the agreement.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0050

<p>Sponsored by: County Executive Budish/Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities</p>	<p>A Resolution authorizing a Purchase and Sale Agreement with Cleveland American Land, LLC and Holdings Cleveland American Land, LLC in the amount of \$76,000.00 for the property located at 10991 Memphis Avenue, Brooklyn, Ohio, portions of Permanent Parcel Nos. 431-05-005, 431-05-008; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive has recommended a Purchase and Sale Agreement with Cleveland American Land, LLC and Holdings Cleveland American Land, LLC in the amount of \$76,000.00 for the property located at 10991 Memphis Avenue, Brooklyn, Ohio, portions of Permanent Parcel Nos. 431-05-005, 431-05-008; and

WHEREAS, the County holds title to the property located at 10991 Memphis Avenue, Brooklyn, Ohio (“Property”) on behalf of the Board of Developmental Disabilities (“BODD”), who purchased and maintained the Property with BODD funds; and

WHEREAS, County, on behalf of BODD, has determined that entering into the proposed purchase agreement and authorizing the quitclaim deed is in the best interest of the County; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Purchase and Sale Agreement with Cleveland American Land, LLC and Holdings Cleveland American Land, LLC in the amount of \$76,000.00 for the property located

at 10991 Memphis Avenue, Brooklyn, Ohio, portions of Permanent Parcel Nos. 431-05-005, 431-05-008.

SECTION 2. That the County Executive or his authorized designee is authorized to take all actions, and to execute, acknowledge, deliver, pay for title work/fees and other administrative fees and/or file/record (as and where appropriate) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated herein, including, but not limited to, a Purchase and Sale Agreement. To the extent an exemption for anything herein is needed, it is hereby granted. That all documents to be executed in connection with the transactions contemplated herein be subject to the Law Director or his designee's approval as to legal form and correctness.

SECTION 3. That the County will retain \$3,420.00 from the proceeds of the sale for expenses related to insuring the Property and administrative expenses related to selling the Property and the remainder of the proceeds (less administrative/title fees) will be disbursed to BODD.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0051

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Andrew Jackson Cleveland-Cuyahoga County Port Authority Board of Directors to serve on the for the term of 3/1/2021 – 2/28/2025 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of Board of Directors were created pursuant to the provision so ORC Chapter 4582.03; and

WHEREAS, the Port of Cleveland fosters job creation and economic vitality in Cleveland and Cuyahoga County; and

WHEREAS, the Cleveland-Cuyahoga Court Port Authority Board of Directors has nine (9) members appointed by both the City of Cleveland and Cuyahoga County and members shall serve a four (4) year term; and

WHEREAS, the individuals appointed shall serve a term commencing immediately upon signature of this Resolution; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Andrew Jackson (replacing Chris Ronayne) to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 3/1/2021 – 2/28/2025; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0052

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of Carlin N. Culbertson to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 1/24/2021 – 1/23/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Section 3109.172, a board of county commissioners within a region may appoint up to two representatives to the Great Lakes Regional Prevention Council of the Ohio Children's Trust Fund to represent the county on overseeing its work; and

WHEREAS, pursuant to Ohio Administrative Code 5101:5-1, the Regional Prevention Council is charged with establishing standing workgroups; developing and completing needs assessments; and developing, approving and implementing a regional child abuse and child neglect prevention plan based on the Ohio Children's Trust Fund criteria, collecting data on the implementation of the plan and submitting a progress report and an annual report to the Ohio Children's Trust Fund; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated Carlin N. Culbertson for reappointment to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 1/24/2021 – 1/23/2023; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Carlin N. Culbertson to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 1/24/2021 – 1/23/2023.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 9, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Amended in Committee: February 16, 2021

Journal _____
_____,20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0053

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of Jennifer Rosich to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term of 1/1/2020 – 12/31/2022 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

WHEREAS, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

WHEREAS, the County Executive has nominated Jennifer Rosich to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2020 – 12/31/2022; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0034

<p>Sponsored by: County Executive Budish/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ2931 to Wilham Roofing Co., Inc in the amount not-to-exceed \$3,282,328.00 for roof replacement on the Harvard Avenue Maintenance Facility located at 2501 Harvard Avenue, Newburgh Heights, Ohio; authorizing the County Executive to execute Contract No. 701 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ2931 to Wilham Roofing Co., Inc in the amount not-to-exceed \$3,282,328.00 for roof replacement on the Harvard Avenue Maintenance Facility located at 2501 Harvard Avenue, Newburgh Heights, Ohio; and

WHEREAS, the primary goal of this project is to replace the roof on the Harvard Avenue Maintenance Facility, located at 2501 Harvard Avenue, Newburgh Heights; and

WHEREAS, the project is 100% funded by Capital Improvement fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ2931 to Wilham Roofing Co., Inc in the amount not-to-exceed \$3,282,328.00 for roof replacement on the Harvard Avenue Maintenance Facility located at 2501 Harvard Avenue, Newburgh Heights, Ohio.

SECTION 2. That the County Executive is authorized to execute the contract and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0003

Sponsored by: County Executive Budish/Department of Public Works/Department of Sustainability/Department of Development and Councilmembers Simon, Miller, Conwell and Sweeney	An Ordinance amending Section 202.04 of the Cuyahoga County Code to establish a Division of Public Utilities within the Department of Public Works; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the people of Cuyahoga County, Ohio, as stated in the Cuyahoga County Charter, desire a reformed County Government to significantly improve the County's economic competitiveness, Cuyahoga County believes that energy security and resiliency, especially when powered by clean energy, is important for the economic and ecologic well-being of our region; and

WHEREAS, the nation and world are seeing stronger and more violent storms causing large scale power outages as well as more sophisticated cyber and physical threats to utility systems; and

WHEREAS, Cleveland State University's Energy Policy Center has researched and published reports indicating that laboratories, communications, health care and commercial, industrial and other economic sectors are increasingly reliant upon complex data that require a secure electricity delivery system that minimizes utility downtime; and

WHEREAS, Cuyahoga County, as indicated below, has the authority to create and operate a Public Utility that can establish microgrids and other systems and networks to develop a more resilient and cleaner electric grid; and

WHEREAS, Article X, Section 3, of the Ohio Constitution provides that a Charter adopted by a County pursuant to the Ohio Constitution, "may provide for the concurrent or exclusive exercise by the county, in all or in part of its area, of all or of any designated powers vested by the constitution or laws of Ohio in municipalities"; and

WHEREAS, Cuyahoga County adopted a Charter that provides in Article I, Section 1.01 that "the County may exercise all powers specifically conferred by... the Constitution and laws of Ohio... including the concurrent exercise by the County of all powers vested in municipalities by the Ohio Constitution or by general law; and

WHEREAS, Ohio Revised Code Chapter 743 allows the legislative authority of a municipality to operate a public utility; and

WHEREAS, this Council finds it is necessary that this Ordinance become immediately effective in order to establish a public utility for the benefit of the citizens of Cuyahoga County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 202.04 of the Cuyahoga County Code is hereby amended to read as follows (additions are bold and underlined):

- A. The Department of Public Works is hereby established under the supervision of the County Executive and the Director of Public Works who, pursuant to Article V of the Charter, shall be appointed by the County Executive, subject to confirmation by Council, and shall serve at the pleasure of the County Executive.
- B. The duties and functions of the former Department of Central Services shall be incorporated into the Department of Public Works unless otherwise provided for in the Code of Cuyahoga County. The Department of Public Works shall contain the following divisions and sections: (a) Finance and Planning Division, containing a Finance and a Planning Section, (b) Maintenance Division, (c) County Engineer Division, containing a Design Section and a Construction Section, ~~and~~ (d) Animal Shelter Division, **and (e) Public Utilities Division.**
- C. The person hired by the Department of Public Works to perform the duties declared by general law to be done by a County Engineer shall possess the credentials for a County Engineer that are required by the Ohio Revised Code, which are currently that the County Engineer be both a registered professional engineer and a registered surveyor, licensed to practice in the State of Ohio.
- D. The operations of the Cuyahoga County Airport, including, but not limited to, all functions, duties, responsibilities, employees and assets of the Airport are hereby transferred from the Department of Development to the Department of Public Works. The operations shall be allocated within the established divisions under the Department of Public Works as applicable. Notwithstanding the foregoing sentences of this Section (D), the economic development interests of the County with regard to the facilities, tenants, prospective tenants/businesses and parcels of the County Airport shall remain the responsibility of the Department of Development.
- E. With the consent of the County Executive, the Director of Public Works is authorized to employ persons in the service of the Department within established budgetary parameters and in compliance with the Human Resources policies and procedures of the County. Nothing in Section 202.04 of the Cuyahoga County Code is intended to limit the ability of the County Executive and the Director of Department of Public Works to abolish positions for the purpose of enhancing the efficiency of operations or for any other reason permitted by general law.

F. There is hereby established a Division of Public Utilities in the Department of Public Works subject to the provisions of the County Charter and ordinances of the County and to the supervision and direction of the Director of Public Works.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law. Unless otherwise extended, this Ordinance shall expire on the earlier of a determination that the emergency no longer exists, as determined by the Cuyahoga County Health Commissioner or December 30, 2020.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0001

Sponsored by: County Executive Budish/Department of Public Safety and Justice Services	An Ordinance enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, on December 8, 2020, Council adopted Resolution R2020-0265 which authorized a contract with the Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County (“ADAMHS Board”) to operate and manage the Cuyahoga County Assessment and Diversion Center (“CCADC”) and its programs and services; and

WHEREAS, the primary goal of the CCADC to use evidence-supported best practice models to implement and manage crisis intervention training for all local police departments within the County, provide and staff a call-in help line for law enforcement officers; and

WHEREAS, in a recent study of the Cuyahoga County jail over a six-month period, more than 700 out of the approximately 2,100 inmates in the County’s average daily population had serious mental health and or substance abuse issues; and

WHEREAS, the CCADC will be the first of its kind in Ohio in managing the twin problems of rising jail populations and the growing number of inmates with mental health disorders and addiction issues; and

WHEREAS, the CCADC will house up to 50 individuals on-site for detoxification and/or stabilization and feature several components to treat their illnesses and prepare for additional care; and

WHEREAS, the County desires to establish the Diversion Board to, among other things, serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the CCADC; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 208.04 is hereby enacted to read as follows:

Section 208.04 Cuyahoga County Diversion Board

A. **Composition:** The Diversion Board shall first be appointed in March 2021 and shall be composed of seven (7) members, five (5) appointed by the Executive and two (2) appointed by the Council President not more than two (2) of the seven members may be employees of Cuyahoga County. The County Executive and the Council President shall use good faith efforts to reflect the diversity of the people of the County in appointing the members of the Board.

1. Members shall each serve three-year terms.
 - a. Two (2) of the five (5) members appointed by the Executive shall have an initial term of four (4) years, two (2) an initial term of three (3) years, and one (1) an initial term of two (2) years.
 - b. One (1) of the two (2) members appointed by the Council President shall have an initial term of four (4) years and one (1) an initial term of three (3) years.

Thereafter, all terms shall be for three (3) years.

2. Nothing in this section shall prohibit any initial appointee from being reappointed to the Diversion Board for a three-year term. If a vacancy occurs, the original appointing authority shall appoint a replacement in the same manner as the regular appointment for the unexpired term.
3. Members shall serve without compensation, except for out of pocket expenses, approved by the Board.

B. **Leadership and Staffing:** The Diversion Board shall select a member to serve as Chair and shall choose and develop its own rules of procedure, consistent with this section, other County ordinances, and the County Charter; provided that the member selected to serve as Chair shall serve in that capacity for a period of three (3) years. The Executive shall provide staff support as needed.

C. **Duties:** The duties of the Diversion Board shall include:

1. Acting as a resource for information and advice for the Diversion Operator, crisis intervention training teams and crisis response teams.
2. Encouraging community outreach and public participation in the goals and strategies of the center.
3. Providing recommendations and input to the Executive and County Council regarding the development of goals, strategies and programs.
4. Meeting publicly on a quarterly basis to provide a forum for the public to offer ideas and recommendations regarding the center.
5. Issue an annual report of findings and recommendations for policies by Jan. 31st each year using the data and metrics collected from the Diversion Center. This report shall also be made available to the public online.
6. Encourage Hospitals, Mental Health providers and Substance abuse providers to be resources for the Board.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 12, 2021
Committee(s) Assigned: Public Safety & Justice Affairs

Legislation Substituted in Committee: January 19, 2021

Journal _____
_____, 20__

(PROPOSED SUBSITUTE)

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0001

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services</p>	<p>An Ordinance enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, on December 8, 2020, Council adopted Resolution R2020-0265 which authorized a contract with the Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County (“ADAMHS Board”) to operate and manage the Cuyahoga County Assessment and Diversion Center (“CCADC”) and its programs and services; and

WHEREAS, the primary goal of the CCADC **is** to use evidence-supported best practice models to implement and manage crisis intervention training for all local police departments within the County and to provide and staff a call-in help line for law enforcement officers; and

WHEREAS, in a recent study of the Cuyahoga County jail over a six-month period, more than 700 out of the approximately 2,100 inmates in the County jail’s average daily population had serious mental health and or substance abuse issues; and

WHEREAS, the CCADC will be the first of its kind in Ohio in managing the problems of rising jail populations and the growing number of inmates with mental health disorders and addiction issues; and

WHEREAS, the CCADC will house up to 50 individuals on-site for detoxification and/or stabilization and feature several components to treat their illnesses and prepare for additional care; and

WHEREAS, the County desires to establish the Diversion Board to, among other things, serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the CCADC; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 208.04 is hereby enacted to read as follows:

Section 208.04 Cuyahoga County Diversion Board

A. Establishment. There is, hereby, created the Cuyahoga County Diversion Board.

B. Composition: The Diversion Board shall first be appointed in March 2021 and shall be composed of **nine (9)** members, **four (4)** appointed by the Executive, two (2) appointed by the Council President, **one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division.** No more than two (2) of the **six (6)** members **appointed by the Executive and Council President** may be employees of Cuyahoga County. The **appointing authorities** shall use good faith efforts to reflect the diversity of the people of the County in appointing the members of the Board. **The four (4) members appointed by the County Executive shall be confirmed by the County Council.**

1. Members shall each serve three-year terms.

- a. **Two (2)** of the **four (4)** members appointed by the Executive shall have an initial term of **three (3)** years, **and two (2) of the four (4) members appointed by the Executive shall have an initial term of one (1) year.**
- b. One (1) of the two (2) members appointed by the Council President shall have an initial term of **three (3)** years and one (1) **of the two (2) members shall have an initial term of one (1) year.**
- c. **The three (3) members appointed by the Cuyahoga County Prosecutor, the Cuyahoga County Public Defender, and the Administrative and Presiding Judge of the Common Pleas Court General Division shall have an initial term of two (2) years.**

Thereafter, all terms shall be for three (3) years.

2. Nothing in this section shall prohibit any initial appointee from being reappointed to the Diversion Board for a three-year term. If a vacancy occurs, the original appointing authority shall appoint a replacement in the same manner as the regular appointment for the unexpired term.

3. Members shall serve without compensation, except for out of pocket expenses, approved by the Board.

C. Leadership and Staffing: The Diversion Board shall select a member to serve as Chair and shall choose and develop its own rules of procedure, consistent with this section, other County ordinances, and the County Charter; provided that the member selected to serve as Chair shall serve in that capacity for a period of three (3) years. The Executive shall provide staff support as needed.

D. Duties: The duties of the Diversion Board shall include:

1. Acting as a resource for information and advice for the Diversion Operator, crisis intervention training teams and crisis response teams.
2. Encouraging community outreach and public participation in the goals and strategies of the center.
3. Providing recommendations and input to the Executive and County Council regarding the development of goals, strategies and programs.
4. Meeting publicly on a quarterly basis to provide a forum for the public to offer ideas and recommendations regarding the center.
5. Issue an annual report of findings and recommendations for policies by Jan. 31st each year using the data and metrics collected from the Diversion Center. This report shall also be made available to the public online.
6. Encourage Hospitals, Mental Health providers and Substance abuse providers to be resources for the Board.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 12, 2021
Committee(s) Assigned: Public Safety & Justice Affairs

Legislation Substituted in Committee: January 19, 2021

Journal _____
_____, 20__