



## **MINUTES**

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY  
COMMITTEE MEETING  
TUESDAY, MAY 4, 2021  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM**

### **1. CALL TO ORDER**

**Chairwoman Brown called the meeting to order at 10:00 a.m.**

### **2. ROLL CALL**

**Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Miller, Sweeney and Conwell were in attendance and a quorum was determined. Councilmembers Jones and Tuma were also in attendance.**

### **3. PUBLIC COMMENT**

**There were no public comments given.**

### **4. APPROVAL OF MINUTES FROM THE APRIL 20, 2021 MEETING**

**A motion was made by Ms. Conwell, seconded by Mr. Miller, and approved by unanimous vote to approve the minutes from the April 20, 2021 meeting.**

### **5. MATTERS REFERRED TO COMMITTEE**

- a) R2021-0105: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission; Mr. Jesse Drucker, Director of Human Resources; and Ms. Sarah Nemastil, Assistant Law Director, addressed the Committee regarding Resolution No. R2021-0105. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Bouchahine, Mr. Drucker and Ms. Nemastil pertaining to the item, which they answered accordingly.**

**Ms. Brown introduced a proposed substitute to Resolution No. R2021-0105. Discussion ensued.**

**A motion was made by Ms. Brown, seconded by Mr. Sweeney, and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Ms. Brown with a second by Mr. Sweeney, Resolution No. R2021-0105 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.**

- b) R2021-0112: A Resolution confirming the County Executive's re-appointment of John M. Hairston, Jr., to serve on The MetroHealth System Board of Trustees for the term 3/1/2021 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.

**Ms. Michele Pomerantz, Director of Regional Collaboration, addressed the Committee regarding Resolution No. R2021-0112. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.**

**Mr. John M. Hairston, Jr. addressed the Committee regarding his nomination to serve on The MetroHealth System Board of Trustees. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Hairston pertaining to his experience, expertise, and qualifications, which he answered accordingly.**

**Mr. Joe Frolik, Senior Vice President of Communications, Government and Community Relations with MetroHealth, addressed the Committee regarding Resolution No. R2021-0112. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Frolik pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Sweeney, Resolution No. R2021-0112 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Miller, Mr. Sweeney, Ms. Conwell, Mr. Jones, Mr. Gallagher and Ms. Brown requested to have their names added as co-sponsors to Resolution No. R2021-0112.**

- c) O2021-0005: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to recognize Juneteenth as a paid County holiday, to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Drucker addressed the Committee regarding Ordinance No. O2021-0005. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Drucker pertaining to the item, which he answered accordingly.**

**There was no further legislative action taken on Ordinance No. O2021-0005.**

- d) O2021-0007: An Ordinance enacting Section 202.21 of the County Code, establishing a Department of Equity and Inclusion to enhance equity both within County government and throughout the community of Cuyahoga County; amending Chapter 509 of the County Code to specify certain duties of the Department; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Michael Chambers, Fiscal Officer; and Mr. Drucker, addressed the Committee regarding Ordinance No. O2021-0007. Discussion ensued.**

**Committee members and Councilmembers asked questions of Messrs. Chambers and Drucker pertaining to the item, which they answered accordingly.**

**On a motion by Ms. Brown with a second by Ms. Conwell, Ordinance No. O2021-0007 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Ms. Brown, Mr. Sweeney, Ms. Conwell, and Mr. Jones requested to have their names added as co-sponsors to Ordinance No. O2021-0007.**

- e) O2021-0008: An Ordinance amending Chapters 507 and Sections 110.3, 205.01, 206.09 207.03, 501.06, 501.10, 501.12, 501.21, 501.22, 502.07, 502.08, 502.09, 502.10, 502.12, 503.02, 503.03, 503.05, 503.06, 503.07, 503.08, 505.05, 510.02, 510.04, 510.06, 510.07, and 510.08 of the County Code to reflect the dissolution of the Office of Procurement and Diversity and its replacement by the Department of Purchasing and the Department of Equity and Inclusion; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Chambers and Mr. Gregory Huth, Law Director, addressed the Committee regarding Ordinance No. O2021-0008. Discussion ensued.**

**Committee members and Councilmembers asked questions of Messrs. Chambers and Huth pertaining to the item, which they answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Miller, Ordinance No. O2021-0008 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- f) O2021-0009: An Ordinance amending Section 303.03 of the Cuyahoga County Code to update the rules for the maintenance of the eligibility lists for potential employees; and declaring the necessity that this; and declaring the necessity that this Ordinance become immediately effective.

**Ms. Rebecca Kopcienski; Director of the Personnel Review Commission, addressed the Committee regarding Ordinance No. O2021-0009. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Kopcienski pertaining to the item, which she answered accordingly.**

**On a motion by Ms. Brown with a second by Mr. Sweeney, Ordinance No. O2021-0009 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

## 6. MISCELLANEOUS BUSINESS

**Ms. Brown advised that a special election is being held today and urged everyone to vote.**

## 7. ADJOURNMENT

**With no further business to discuss, Chairwoman Brown adjourned the meeting at 11:11 a.m., without objection.**