



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, DECEMBER 2, 2020**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed for public meetings at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:**  
**<https://www.youtube.com/CuyahogaCounty>**

**\*\*Public comment for this meeting may be submitted in writing via email to [jdcarter@cuyahogacounty.us](mailto:jdcarter@cuyahogacounty.us) no later than 9:00 a.m. on Wednesday, December 2, 2020**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE NOVEMBER 18, 2020 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2020-0261: A Resolution declaring that public convenience and welfare requires rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; total estimated project cost \$4,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said

municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

- b) R2020-0262: A Resolution making an award on RQ48536 to various providers in the total amount not-to-exceed \$600,000.00 for general sanitary engineering services for the period of 12/8/2020 – 12/7/2023; authorizing the County Executive to execute the contracts and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**6. MISCELLANEOUS BUSINESS**

**7. ADJOURNMENT**



## MINUTES

### CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, NOVEMBER 18, 2020

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

10:00 AM

#### 1. CALL TO ORDER

**Chairman Tuma called the meeting to order at 10:00 a.m.**

#### 2. ROLL CALL

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Schron and Baker were in attendance and a quorum was determined. Councilmember Simon was also in attendance.**

#### 3. PUBLIC COMMENT

**There were no public comments submitted.**

#### 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 23, 2020 MEETING

**A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the September 23, 2020 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2020-0226: A Resolution declaring that public convenience and welfare requires replacement of Crestwood Lane Culvert No. C-00.24 over a creek to the West Branch of Rocky River in Olmsted Township; total estimated project cost \$500,000.00; finding that special assessments will neither be levied nor

collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

**Ms. Nichole English, Transportation Planning Engineer, addressed the Committee regarding Resolution No. R2020-0226. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2020-0226 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2020-0227: A Resolution declaring that public convenience and welfare requires replacement of Eastwood Lane Culvert No. C-00.08 over a creek to the West Branch of Rocky River in Olmsted Township; total estimated project cost \$500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0227. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Baker, Resolution No. R2020-0227 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- c) R2020-0228: A Resolution declaring that public convenience and welfare requires replacement of Hilliard Boulevard Bridge No. 08.57 over Rocky River, Valley Parkway and Trail in the Cities of Lakewood and Rocky River; total estimated project cost \$40,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0228. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Baker, Resolution No. R2020-0228 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- d) R2020-0229: A Resolution declaring that public convenience and welfare requires rehabilitation of Pleasant Valley Road Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence; total estimated project cost \$5,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0229. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2020-0229 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- e) R2020-0230: A Resolution declaring that public convenience and welfare requires rehabilitation of Pleasant Valley Road Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence; total estimated project cost \$5,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0230. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2020-0230 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- f) R2020-0231: A Resolution declaring that public convenience and welfare requires replacement of Warner Road Culvert No. C-00.20 over Ohio Canal in the Village of Valley View; total estimated project cost \$1,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0231. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2020-0231 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- g) R2020-0232: A Resolution declaring that public convenience and welfare requires rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights; total estimated project cost \$4,600,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said projects; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0232. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2020-0232 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- h) R2020-0233: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5046 for replacement of Crestwood Lane Culvert No. C-00.24 over a creek to the West Branch of Rocky River and Eastwood Lane Culvert No. C-00.08 over a creek to the West Branch of Rocky River in Olmsted Township; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0233. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2020-0233 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- i) R2020-0240: A Resolution requesting authorization for the County Executive to take the required steps to file one appropriation action in Cuyahoga County Probate Court in order to acquire necessary right-of-way for highway purposes. The appropriation action will be filed in connection with the Schady Road Culvert Project; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0240. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**Mr. Tuma introduced a proposed substitute to Resolution No. R2020-0240. Discussion ensued.**

**A motion was then made by Mr. Miller, seconded by Mr. Tuma and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2020-0240 was considered and approved by unanimous vote to be referred to the full Council agenda for under second suspension of the rules, as substituted.**

- j) R2020-0241: A Resolution approving a revised Right-of-Way Exhibit as set forth in Plat No. M-5030 nka Exhibit M-5048 for the rehabilitation of North Main Street Bridge No. 00.12 over

the Chagrin River in the Village of Chagrin Falls; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0241. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2020-0241 was considered and approved by unanimous vote to be referred to the full Council agenda for under second suspension of the rules.**

- k) R2020-0242: A Resolution adopting the 2020 Universal Design Standards, Guidelines for Cuyahoga County Facility Construction; and declaring the necessity that this Resolution become immediately effective.

**Mr. Matthew Rymer, Facilities Maintenance Administrator; and Ms. Vanessa Pesec, representing the Cuyahoga County Advisory Committee on Persons with Disabilities, addressed the Committee regarding Resolution No. R2020-0242. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Rymer and Ms. Pesec pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2020-0242 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

**Ms. Simon requested to have her name added as a co-sponsor to Resolution No. R2020-0242.**

- l) R2020-0243: A Resolution making an award on RQ3354 to Pitney Bowes Inc. in the amount not-to-exceed \$550,000.00 for the purchase of postage for the period 11/24/2020 – 6/30/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Michael Dever, Director of the Department of Public Works, introduced Ms. Mellany Seay, Business Services Manager.**



**Ms. Seay addressed the Committee regarding Resolution No. R2020-0243.  
Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Seay pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2020-0243 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

#### **6. MISCELLANEOUS BUSINESS**

**Mr. Dever, Mr. Rymer and Ms. Pomerantz, Director of the Department of Regional Collaboration provided the Committee with an update on the Cuyahoga County airport and the of the COVID-19 Building Modification Project. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Dever, Mr. Rymer and Ms. Pomerantz pertaining to the item, which they answered accordingly.**

**County Executive Budish addressed the Committee regarding CARES Act funding. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Budish pertaining to the item, which he answered accordingly.**

#### **7. ADJOURNMENT**

**With no further business to discuss, Chairman Tuma adjourned the meeting at 11:54 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0261

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare for the rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; total estimated project cost \$4,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare for the rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; and

WHEREAS, the anticipated start-completion dates are 3/1/2021 – 6/1/2022; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 1; and

WHEREAS, the estimated project cost is \$4,500,000.00; and

WHEREAS, this project will be funded 80% from the County Road and Bridge Fund and 20% City of Bay Village; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare for the rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 24, 2020  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0262

Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ48536 to various providers in the total amount not-to-exceed \$600,000.00 for general sanitary engineering services for the period of 12/8/2020 – 12/7/2023; authorizing the County Executive to execute the contracts and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ48536 to various providers in the total amount not-to-exceed \$600,000.00 for general sanitary engineering services for the period of 12/8/2020 – 12/7/2023:

- a) Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$300,000.00;
- b) Environmental Design Group, LLC in the amount not-to-exceed \$300,000.00;

WHEREAS, the primary goal of the project is to utilize three contractors: Catts, Terrace and Schirmer Construction for On-Call heavy construction services for Road and Bridge maintenance and repairs; and

WHEREAS, the project is funded by 100% Sanitary Engineering Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ48536 to various providers in the total amount not-to-exceed \$600,000.00 for general sanitary engineering services for the period of 12/8/2020 – 12/7/2023:

- a) Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$300,000.00;
- b) Environmental Design Group, LLC in the amount not-to-exceed \$300,000.00;

**SECTION 2.** That the County Executive is authorized to execute the contracts and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 24, 2020

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_