



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, NOVEMBER 29, 2021
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 7, 2021 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2021-0282: A Resolution authorizing an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
- 6. DISCUSSION**
 - a) Review of the Enterprise Resource Planning (ERP) system
 - b) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC
 - c) Review of Harris System
- 7. MISCELLANEOUS BUSINESS**

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

THURSDAY, OCTOBER 7, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:19 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Jones, Brown and Baker were in attendance and a quorum was determined. Committee members Gallagher and Schron were absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 4, 2021 MEETING

A motion was made by Ms. Brown, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the October 4, 2021 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) None

There were no matters referred to Committee.

6. DISCUSSION

- a) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC

Mr. Zig Berzins, Managing Principal of Zco Consulting, LLC, addressed the Committee regarding the Enterprise Resource Planning System Project. Discussion ensued.

Committee members asked questions of Mr. Berzins pertaining to the item, which he answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:39 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0282

Sponsored by: County Executive Budish/Department of Law	A Resolution authorizing an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law has recommended an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period of 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470; and

WHEREAS, the primary goal of this project is to provide insurance brokerage and risk management services; and

WHEREAS, the project is funded with the General Fund and Health and Human Service Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period of 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470.

SECTION 2. That the County Executive is authorized to execute the amendment in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: November 23, 2021

Committee(s) Assigned: Finance and Budgeting

Journal _____

_____, 20__